



AGENDA

Waterford Recreation and Parks Commission Meeting
Tuesday, August 27, 2024 @ 4:30 P.M.
Waterford Community Center

- Call to order
- Establish a Quorum
- Approval of meeting minutes – July 23rd, 2024
- Public Comments
- Correspondence
 - J. Mullen (Planning Director)- Email about Public Hearing for Nevins Cottage 9/4/24 at 7 pm
 - Shirley Brockway – letter to Rec and Parks Staff about picnic at Waterford Beach
 - 2 – Thank you emails about summer playground
- Staff Reports
 - Director – Ryan McNamara
 - Program Coordinator – Tim Cieplik
- Committee Reports
 - Personnel (E. Murphy & T. Santos)
 - Youth Sports Council (L. Beaney & E. Murphy)
 - Long Range Planning (J. Gregg)
 - Policies/procedures (E. Murphy & T. Santos)
- Representative Reports
 - Board of Education (M. Chiappone)
 - Board of Finance (R. Tuneski)
 - Historical Society (N. Scheiber)
 - O'Neill Theater (N. Scheiber)
 - Senior Services (N. Scheiber)
- Properties
- Old Business
- New Business
- Adjournment

Respectfully submitted,
Eileen Sullivan, Office Coordinator
Recreation and Parks Commission

Ryan McNamara

From: Jonathan Mullen
Sent: Thursday, August 22, 2024 11:25 AM
To: Kevin Daley; cavasinocpa; F Hogan Steffian; white@att.net; suzsmith35@gmail.com; Jonathan Mullen; Ryan McNamara; Timothy Cieplik
Cc: Robert Brule; Robert Avena; Nick Kepple
Subject: Public Hearing for NEvins Cottage

Good Morning,

The Town of Waterford Historic Properties Commission will hold the public hearing for a Certificate of Appropriateness on September 4, 2024, at 7pm in Town Hall.

Jonathan E. Mullen, AICP
Planning Director
Town of Waterford, CT 06385
jmullen@waterfordct.org
860 444-5813



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Aug. 3, 2024

Rec & Park Staff -

Another successful, though
smaller this year - Brockway/Toscano
picnic! The out-of-towners were
in awe of the beach, especially
the sand and cleanliness!

Many thanks!

Sincerely,

Shirley Brockway

Shirley Brockway

Timothy Cieplik

From: Melissa E <melissachiappa@gmail.com>
Sent: Friday, August 9, 2024 1:03 PM
To: Timothy Cieplik
Subject: Thank you!

CAUTION: This email originated from outside of the organization.

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Hi Tim -

I just wanted to express our family's thanks to Waterford Recreation and Parks and the staff of the Oswegatchie Playground program! My kids had a great summer. The staff were very attentive this year. The counselors knew my sons by name by the end of the first day and greeted them each morning when they arrived. Every time I dropped off or picked up - no matter the time - they were playing with the children. Jace did a great job leading Oswegatchie's program, and we already look forward to next summer!

As a parent, I have often lamented that children aren't typically out in the neighborhood building independent play skills anymore. Playground camp gave our kids the chance to socialize and have those independent, self-directed play experiences. We are so grateful that Waterford offers such a wonderful neighborhood program for our children!

Have a great rest of the summer!
Melissa Ewers

Timothy Cieplik

From: Amy Miller <millera17@icloud.com>
Sent: Tuesday, August 13, 2024 3:07 PM
To: Timothy Cieplik
Subject: 2024 OSW playground staff

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Good afternoon!

I've been wanting to write to you for a couple weeks now about how fantastic the Oswegatchie playground staff was this summer! My daughter is entering Kindergarten, so this was her first year doing playground, she is devastated it's over. Initially, I was so nervous when I arrived and it seemed everyone was very young, but after the first day when my daughter had the time of her life I was so pleased. The programming, the care, the connections they made with her were exceptional.

Jase was a fantastic director, Remy made my daughter feel so welcome everyday that he was at our site! Elle, Katie, Alex, and Gavin were also some of her most talked about and beloved counselors! Playground may seem insignificant to some next to all the other amazing camps and programs park and rec offers but it was very valuable to us and we are grateful for this awesome experience! They were amazing, great work with OSW playground hires this year!

Best,
Amy Boyle

Sent from my iPhone

WATERFORD RECREATION AND PARKS COMMISSION
DIRECTOR – AUGUST 2024 REPORT

➤ **Reporting**

Current budget expenditures:	Munis reports spending of \$309,782 or 24%
General Fund revenues:	OpenGov reports revenue of \$78,095 or 39%
Special Revenue:	approx. balance of \$74,000

Registrations: (last 30 days) 258: 136 Online/122 In-Person

➤ **Projects**

- Civic Triangle updates:
 - Succesfull event for opening the park
 - Pavers to be installed around benches
 - Sod mowed 8/23, lawn signs added, rope taken down for sod ONLY

Still requiring completion:

1. Leary French Drain is now in a state where machines can access and finalize the end of the trench around the hillside (right field) of Leary softball field.
2. CBYD is complete and the French drain will be installed in the park side of the parking lot at Jordan Mill Park. Maintenance staff went in to control an erosion issue with mulch berms. The material taken for the French drain in the parking lot will be used to repair any outstanding holes or erosion.
3. Need to finalize post install and chicken wire for completion of Community Garden
4. Barry Farm eagle scout signage – project in development
5. Town Hall basketball court approved. Looking to bundle projects with WHS tennis or Leary Park
6. Working with the Gardiner Family Foundation on a pavilion structure at the Children's Playground. They have generously donated funds in the past and are willing to continue with the appropriate projects.
7. Waterford Beach Park garage is in review of the exterior design phase with Planning and Zoning
8. Documents will be reviewed and submitted for the Pleasure Beach boardwalk project (RFP) to start after beach season
9. Request will be sent to Jim Erricson and Haley Ward for putting together the plans for an access walk and bathroom for Stenger Park – Dog Park.
10. CBYD for gate install at Dog Pound to deter vehicle traffic from Public Safety complex to pond
11. Install WBP lower field gate

➤ **Maintenance:**

- ❖ Regular operations of mowing, trimming, mulching gardens, painting athletic fields and lining ballfields, beach operations in full swing, etc.
- ❖ Goshen Fireman Fair assistance
- ❖ Garden management throughout the town (water, feed)
- ❖ Plans for renovating the WHS baseball field this Fall - update
- ❖ Little League North needs almost complete overhaul of infield and warning tracks again.
- ❖ Irrigating and maintenance around Civic Triangle and pond
- ❖ Lining fields at all locations and trying to assist youth sports groups
- ❖ Watering schedule for gardens and plantings
- ❖ Issues with the fountain at Vets War Park. Will look for repair and replacement options due to the difficulty of performing repairs/coordination
- ❖ Coordinating a memorial bench along the tree-line at WBP, new tree planted this spring by the WHS transitional group.
- ❖ BOE school openings – gardening, mowing, trimming, etc.
- ❖ Summer concert install and breakdown weekly
- ❖ Full trash runs, dog bag stocking, loose debris at athletic fields, etc.

Waterford Recreation and Parks Commission Report
Program Coordinator Tim Cieplik
August 27th, 2024



- General updates
 - Concert attendance has been strong but with rainouts did feel like it lost momentum
- Summer programs:
 - Wooden bat softball
 - 2/3 of the way through
 - Messaging about trash/parking/drinks
 - NEW Waterford High School Summer Skills programs
 - Volleyball, Cheerleading, Wrestling, Cross Country, Girls Soccer, Boys Soccer, Field Hockey, Football, Swim, Boys Lacrosse, Girls Lacrosse, Girls Tennis, Boys Tennis
 - Final: 334 registered
 - 25+ Volunteer coaches cleared to coach
 - Approximately 350 hours of programing total
 - Playground
 - Excellent experience with multiple thank you' s
 - Staff was strong and will leave us in good shape for next year
- Personnel
 - Seasonal staffing and volunteers
 - 100 +-
- Aquatics and Pool
 - Shifting into fall hours and programing as school starts
 - We were able to get a swimnastics class back in
 - AM Lap moves back to 5:30-6:30
- Beaches and Parks
 - Sticker sales far eclipsed previous years
 - 4 Days where the 300 capacity came into use
 - Feedback from Gatehouse staff included some difficulty in turning customers away as they advised them on new policy
- Co-Sponsor Groups
 - Youth Sports Council
 - Many requests for fields and gyms
- Special Events
 - Harvest Fest October 12th 12/14
 - Trunk or Treat
 - Tree lightings
 - Jordan Green 12/6
 - Quaker Hill 12/7
 - Pearl Harbor Day Memorial Run 12/8

Respectfully submitted
Tim Cieplik, Program Coordinator