



**PUBLIC PROTECTION & SAFETY STANDING COMMITTEE OF THE RTM
SPECIAL MEETING MINUTES
WEDNESDAY, March 8, 2023
6:00 P.M. WATERFORD TOWN HALL
BOE CONFERENCE ROOM**

Meeting Called to order at 6:02 PM by Chairperson Timothy Condon

Roll Call

Present: Timothy Condon, Thomas Dembek, Susan Driscoll, Timothy Fioravanti

Absent: Steve Garvin

Others Present: Director of Waterford Fire Department Mike Howley, Town Labor Attorney Kristi Kelly

Public Comment

None

Agenda Item 4- To Consider and act upon the minutes of the January 5th, 2023 meeting.

MOTION made by Fioravanti, Second by Driscoll to accept the minutes.

Vote: Unanimous

Motion passed.

Agenda Item 5- Consideration of and possible action on items referred to committee:

A.) Review of Ordinance 2.36 Volunteer Firefighter Incentive Program 6/6/22

Chairperson Condon gave a brief overview of the last meeting and turned the floor over to Director Howley for remarks. The Director asked that the committee consider retroactive stipends for certain certifications. Representative Driscoll offered multiple changes and the draft document was reviewed by the committee. Ordinances from other towns were included as part of the record. (See Attachment)

MOTION made by Driscoll, Second by Fioravanti to Accept the proposed changes to constitute Draft 2 of ordinance 2.36 Volunteer Firefighter Incentive Program and to present it for a public hearing March 20th at 6pm. (See Attachment)

Vote: Unanimous

Motion Passed

B.) Fire Marshal Permits Fee Schedule Ordinance RTC 10/2/2022

Director Howley gave a brief update that he is still working on a fee schedule for fire marshal services. Brief discussion held about the status of the fire marshal office and the need for more

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staffing in the office. Chairperson Condon stated that he proposed this possible ordinance as a means to offset the cost for additional staff not to add money to the general fund or burden the public with undue fees. Director Howley stated that he would reach out to the chair when he is ready to present to the committee. No motion made

Motion to adjourn by Dembek, second by Fioravanti.

Vote: Unanimous

Meeting adjourned at 7:28 PM

Respectfully submitted

Timothy Condon, Chair

Simple from Mike

11/5/23

**POQUONNOCK BRIDGE FIRE DISTRICT
NOTICE OF ADOPTION OF ORDINANCE**

Notice is hereby given that the Poquonnock Bridge Fire District in the Town of Groton, at a regular meeting held September 8th, 2016 adopted the following Ordinance:

ORDINANCE NO. ORD-2016-02

**AN ORDINANCE IMPLEMENTING FEES FOR
FIRE MARSHAL'S OFFICE PERMITS AND INSPECTIONS**

WHEREAS the Fire Marshal is required by state law to conduct annual inspections of a variety of businesses and further required to review plans and structures associated with most construction activities within the Poquonnock Bridge Fire District in the Town of Groton; and

WHEREAS the cost of reviewing plans and inspecting businesses is significant and is not reimbursed by the state

Section 1. Permits.

- A. No building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered or repaired unless a permit has been granted for said activity by the Fire Marshal.
- B. No person shall undertake any of the operations or activities described in Section 2C of this chapter until such person shall have obtained a permit from the Fire Marshal. Said permit shall be valid for twelve (12) months from date of issue. No continuation, expansion, diminution or modification of said operations shall be undertaken without obtaining a permit from the Fire Marshal.
- C. No person shall install, enlarge, alter, remove, repair or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person shall have obtained a permit from the Fire Marshal.
- D. The permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state or local law.

Section 2. Schedule of fees.

- A. The fee for Plan Reviews for new construction, renovations, additions or modernization of buildings or structures shall be at the following rates. For purposes of this subsection, Fast Track is an expedited plan review which will be conducted in one week or less,

subject to staff availability.

- (1) Fire Plan Review (Not Including R-3 Occupancies): 65% of the Building Permit Fee or 100% for Fast Track Review.
- (2) Mechanical Plan Review (Fire Protection Systems): 100% of Building Permit Fee or 135% for Fast Track Review.
- (3) Electrical Plan Review: 35% of Building Permit Fee or 70% for Fast Track Review.

- B. The fee for field inspections, approval and acceptance of new construction, renovations, additions or modernization of multi-family residential (Not Including R-3 Occupancies) and commercial buildings or structures associated with the issuance of a Certificate of Occupancy shall be at the following rates:

Estimated Construction Cost (From Building Permit Application):	Fee Formula:
\$1 to \$500	\$10.41
\$501 to \$2,000	\$10.41 for the first \$500 plus \$0.26 for each additional \$100 or fraction thereof up to and including \$2,000
\$2,001 to \$25,000	\$14.31 for the first \$2,000 plus \$1.04 for each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001 to \$50,000	\$38.25 for the first \$25,000 plus \$0.78 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001 to \$100,000	\$57.77 for the first \$50,000 plus \$0.52 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 to \$500,000	\$83.80 for the first \$100,000 plus \$0.46 for each additional \$1,000 or fraction thereof up to and including \$500,000
\$500,001 to \$1,000,000	\$271.18 for the first \$500,000 plus \$0.42 for each additional \$1,000
\$1,000,001 & up	\$479.38 for the first \$1,000,000 plus \$0.26 for each additional \$1,000 or fraction thereof
Manufactured Structures Set-Up Fee	\$10.41 per section, with a minimum fee of \$20.82 per permit

- C. Any person engaged in any of the following operations and/or occupancies shall obtain periodic inspection thereof according to the schedule set forth in CGS §29-305 as that section may be amended or recodified from time to time. Single Use inspections shall be valid only for a one-time event at a single venue. Multi-Use inspections shall be valid for twelve (12) months from date of issue and shall apply to multiple venues if the inspected configuration or process does not change. All inspections include both fire permit and fire inspection. The fee(s) for the annual permit required pursuant to Section 1B, including such inspection(s), shall be as follows:

Operation Permit Fee Table

Operations and Materials	Permit Required	Permit Fee
Aircraft Hangars	For servicing or repairing aircraft	\$ 100.00 per year
Airport Terminal Buildings	For operation	\$ 100.00 per year
Ambulatory Health Care occupancy	To operate a ambulatory health care occupancy	See Occupancy Permit Fee Table
Ammonium Nitrate	For storage	\$ 250.00 per year
Apartment Buildings and Dormitories	To operate an apartment building or dormitory	See Occupancy Permit Fee Table
Automobile Wrecking Yards	To operate automobile wrecking yards	\$ 100.00 per year
Battery System	To operate stationary lead-acid battery systems having an electrolyte capacity of more than 100 gal. (379 L) in sprinklered buildings or 50 gal. (189 L) in nonsprinklered buildings	\$ 75.00 per year
Business occupancies	To operate a business occupancy	See Occupancy Permit Fee Table
Candles, Open Flames, and Portable Cooking	To use in connection with assembly areas, dining areas of restaurants, or drinking establishments	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Cellulose Nitrate Film	For storage, handling, or use	\$ 100.00 per year
Cleanrooms	For operation	\$ 150.00 per year
Combustible Material Storage	To store more than 2500 ft ³ (70.8 m ³) gross volume	\$ 250.00 per year
Commercial Rubbish-Handling Operation	To operate	\$ 150.00 per year
Consumer Fireworks (1.4G)	For the sale, on-site handling, manufacture, and storage of consumer fireworks (1.4G)	\$ 150.00 per year
Covered Mall Buildings	Annual requirement for facilities that utilize mall area for exhibits or displays with 4 conditions	\$ 250.00 per year
Cutting and Welding Operation	For operations within a jurisdiction	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Day-care occupancies	To operate a day-care occupancy	See Occupancy Permit Fee Table
Drycleaning Plants	To engage in business of drycleaning or to change to a more hazardous cleaning solvent	\$ 180.00 per year
Dust-Producing Operations	To operate a grain elevator, flour mill, starch mill, feed mill, or plant pulverizing aluminum, coal, cocoa, magnesium, spices, or sugar, etc.	\$ 250.00 per year
Educational occupancy	To operate an educational occupancy	See Occupancy Permit Fee Table
Exhibit and Trade Shows	For operation of all exhibits and trade shows held within a jurisdiction	\$ 250.00 per event
Fairs – No rides	To conduct the events	\$ 50.00 per event
Flame Effects	Use of flame effects before an audience	\$ 180.00 per event
Health Care facility	To operate a health care occupancy	See Occupancy Permit Fee Table
High-Piled Combustible Storage	To use any building or portion thereof as a high-piled storage area exceeding 500 ft ² (46.45 m ²)	\$ 250.00 per year
Hot Work Operations	For hot work. For additional permit requirements for hot work operations, see	\$ 30.00 – Single Use \$ 60.00 – Multi-Use

Operation Permit Fee Table

Operations and Materials	Permit Required	Permit Fee
	41.1.5	
Hotels and Bed and Breakfast Establishment	To operate a hotel, motel or bed and breakfast establishment	See Occupancy Permit Fee Table
Industrial occupancies	To operate an industrial occupancy	See Occupancy Permit Fee Table
Industrial Ovens and Furnaces	For operation of industrial ovens and furnaces covered by Chapter 51	\$ 100.00 per year
Lumberyards and Woodworking Plants	For storage of lumber exceeding 100,000 board ft	\$ 250.00 per year
Membrane Structures, Tents, and Canopies — Permanent	For construction, location, erection, or placement	\$ 100.00 per Structure
Membrane Structures, Tents, and Canopies — Temporary	To operate an air-supported temporary membrane structure or tent having an area in excess of 200 ft ² (18.6 m ²) or a canopy in excess of 400 ft ² (37.2 m ²). <i>Exception: Temporary membrane structures, tents, or canopy structures used exclusively for camping</i>	\$ 50.00 — Single Use \$ 100.00 — Multi-Use
Mercantile occupancies	To operate a mercantile occupancy	See Occupancy Permit Fee Table
Organic Coatings	For operation and maintenance of a facility that manufactures organic coatings	\$ 150.00 per year
Places of Assembly, including Special Amusement Buildings	To operate a place of assembly	See Occupancy Permit Fee Table
Pyrotechnics Before a Proximate Audience	For the display and use of pyrotechnic materials before a proximate audience	\$ 150.00 per Event
Propane Filling Station	Where cylinder refilling takes place	\$50 per year
Propane Tank Installation	Inspection of all propane installation, Residential and Commercial	\$20 for permit
Propane Tank Use at Events	Tanks used at events or fairs	\$20 per tank
Refrigeration Equipment	To operate a mechanical refrigeration unit or system	\$ 50.00 per year
Repair Garages and Service Stations	For operation of service stations and repair garages	\$ 50.00 per year
Residential Board and Care occupancies	To operate a residential board and care occupancy	See Occupancy Permit Fee Table
Rocketry Manufacturing	For the manufacturing of model rocket motors	\$ 250.00 per year
Rooftop Heliports	For operation of a rooftop heliport	\$ 250.00 per year
Special Outdoor Events, Carnivals, and Fairs	For the location and operation of special outdoor events, carnivals, and fairs	\$ 60.00 per Event
Special Structures and High-Rise Buildings	To operate special structures and high-rise buildings	See Occupancy Permit Fee Table
Storage occupancies	To operate a storage occupancy	See Occupancy Permit Fee Table
Tar Kettles	For placement of a tar kettle, placement shall be obtained prior to the placement of a tar kettle	\$ 30.00 — Single Use \$ 60.00 — Multi-Use
Tire-Rebuilding Plants	For operation and maintenance of a tire-rebuilding plant	\$ 150.00 per year
Tire Storage	To use an open area or portion thereof to store	\$ 150.00 per year

Operation Permit Fee Table		
Operations and Materials	Permit Required	Permit Fee
	tires in excess of 1000 ft ³ (28.3 m ³)	
Torch-Applied Roofing Operation	For the use of a torch for application of roofing materials	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Wildland Fire-Prone Areas	For use of hazardous areas within fire-prone areas.	\$ x.00 per year
Wood Products	To store chips, hogged material, lumber, or plywood in excess of 200 ft ³ (5.7 m ³)	\$ 150.00 per year

Occupancy Permit Fee Table				
	Occupancy Group 1 Annual Renewal A, E, H-1, I-1 & R (Not Including R-3 Occupancies)	Occupancy Group 2 Biannual Renewal H-2, I-3, I-4, B- Medical & B-College	Occupancy Group 3 Triennial Renewal B, H-3, M, S-1	Occupancy Group 4 Quadrennial Renewal F-1, F-2, H-4, H-5, S-2 & U
0 - 3,000 sf.	\$60	\$60	\$60	\$60
3,001 - 5,000 sf.	\$95	\$95	\$95	\$95
5,001 - 7,500 sf.	\$125	\$125	\$125	\$125
7,501 - 10,000 sf.	\$135	\$135	\$135	\$135
10,001 - 12,500 sf.	\$150	\$150	\$150	\$150
12,501 - 15,000 sf.	\$170	\$170	\$170	\$170
15,001 - 17,500 sf.	\$180	\$180	\$180	\$180
17,501 - 20,000 sf.	\$190	\$190	\$190	\$190
20,001 - 30,000 sf.	\$205	\$205	\$205	\$205
30,001 - 40,000 sf.	\$230	\$230	\$230	\$230
40,001 - 50,000 sf.	\$245	\$245	\$245	\$245
50,001 - 60,000 sf.	\$260	\$260	\$260	\$260
60,001 - 70,000 sf.	\$275	\$275	\$275	\$275
70,001 - 100,000 sf.	\$285	\$285	\$285	\$285
100,001 - 150,000 sf.	\$305	\$305	\$305	\$305
150,001 - 200,000 sf.	\$340	\$340	\$340	\$340

- D. All permit fees established pursuant to this section are due when an application is submitted to the Fire Marshal.

Section 3. Penalties for offenses.

- A. Any person who commences any work which is subject to the permit requirements of Section 1A or 1B without first obtaining a permit shall be required to pay a penalty of \$500 in addition to the permit fee otherwise applicable. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.

- B. Any person who conducts any operation which is subject to the permit requirements of Section 1B without first obtaining a permit shall be required to pay a penalty equal to the amount of the permit fee otherwise applicable. Said penalty shall be payable in addition to the required permit fee. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.

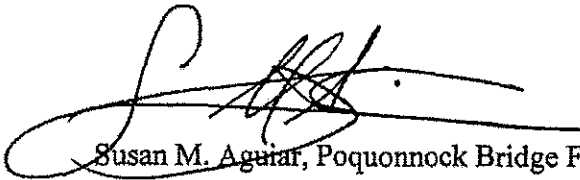
Section 4. Penalties for non-payment

Failure to pay fees as prescribed by this document may result in a penalty of legal action of closure and /or in Interest on delinquent bills will be charged at the rate of one and one-half percent (1½%) per month from the due date (18% per annum). Minimum interest charged is \$2.00 per bill. Any fees owed will negate the issuance of any further permits until the fees are paid in full. Emergency work will be considered if it poses a threat to life safety. The Fire Marshal may choose to write *infractions* for operating without a Town permit in accordance with the Fire Prevention Code

This Ordinance shall be effective thirty (30) days after adoption.

Dated at the Poquonnock Bridge Fire District in the Town of Groton Connecticut this 8th day of September 2016.

Approved as to form and legality:

A handwritten signature in black ink, appearing to read 'S. Aguiar', is written over a horizontal line.

Susan M. Aguiar, Poquonnock Bridge Fire District Clerk

**TOWN OF MONTVILLE
NOTICE OF ADOPTION OF ORDINANCE**

Notice is hereby given that the Town Council of the Town of Montville, at a regular meeting held May 14, 2012 adopted the following Ordinance:

ORDINANCE NO. ORD-2012-06

**ORDINANCE IMPLEMENTING FEES FOR
FIRE MARSHAL'S OFFICE PERMITS AND INSPECTIONS**

WHEREAS the Fire Marshal is required by state law to conduct annual inspections of a variety of businesses and further required to review plans and structures associated with most construction activities within the Town; and

WHEREAS the cost of reviewing plans and inspecting businesses is significant and is not reimbursed by the state

Section 1. Permits.

- A. No building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered or repaired unless a permit has been granted for said activity by the Fire Marshal.
- B. No person shall undertake any of the operations or activities described in Section 2C of this chapter until such person shall have obtained a permit from the Fire Marshal. Said permit shall be valid for twelve (12) months from date of issue. No continuation, expansion, diminution or modification of said operations shall be undertaken without obtaining a permit from the Fire Marshal.
- C. No person shall install, enlarge, alter, remove, repair or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person shall have obtained a permit from the Fire Marshal.
- D. The permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state or local law.

Section 2. Schedule of fees.

- A. The fee for Plan Reviews for new construction, renovations, additions or modernization of buildings or structures shall be at the following rates. For purposes of this subsection, Fast Track is an expedited plan review which will be conducted in one week or less, subject to staff availability.
 - (1) Fire Plan Review (Not Including R-3 Occupancies): 65% of the Building Permit Fee or 100% for Fast Track Review.
 - (2) Mechanical Plan Review (Fire Protection Systems): 100% of Building Permit Fee

or 135% for Fast Track Review.

(3) Electrical Plan Review: 35% of Building Permit Fee or 70% for Fast Track Review.

- B. The fee for field inspections, approval and acceptance of new construction, renovations, additions or modernization of multi-family residential (Not Including R-3 Occupancies) and commercial buildings or structures associated with the issuance of a Certificate of Occupancy shall be at the following rates:

Estimated Construction Cost (From Building Permit Application):	Fee Formula:
\$1 to \$500	\$10.41
\$501 to \$2,000	\$10.41 for the first \$500 plus \$0.26 for each additional \$100 or fraction thereof up to and including \$2,000
\$2,001 to \$25,000	\$14.31 for the first \$2,000 plus \$1.04 for each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001 to \$50,000	\$38.25 for the first \$25,000 plus \$0.78 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001 to \$100,000	\$57.77 for the first \$50,000 plus \$0.52 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 to \$500,000	\$83.80 for the first \$100,000 plus \$0.46 for each additional \$1,000 or fraction thereof up to and including \$500,000
\$500,001 to \$1,000,000	\$271.18 for the first \$500,000 plus \$0.42 for each additional \$1,000
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Manufactured Structures Set-Up Fee	\$10.41 per section, with a minimum fee of \$20.82 per permit

- C. Any person engaged in any of the following operations and/or occupancies shall obtain periodic inspection thereof according to the schedule set forth in CGS §29-305 as that section may be amended or recodified from time to time. Single Use inspections shall be valid only for a one-time event at a single venue. Multi-Use inspections shall be valid for twelve (12) months from date of issue and shall apply to multiple venues if the inspected configuration or process does not change. All inspections include both fire permit and fire inspection. The fee(s) for the annual permit required pursuant to Section 1B, including such inspection(s), shall be as follows:

Operation Permit Fee Table		
Operations and Materials	Permit Required	Permit Fee
Aircraft Hangars	For servicing or repairing aircraft	\$ 100.00 per year
Airport Terminal Buildings	For operation	\$ 100.00 per year
Ambulatory Health Care occupancy	To operate an ambulatory health care occupancy	See Occupancy Permit Fee Table
Ammonium Nitrate	For storage	\$ 250.00 per year
Apartment Buildings and Dormitories	To operate an apartment building or dormitory	See Occupancy Permit Fee Table
Automobile Wrecking Yards	To operate automobile wrecking yards	\$ 100.00 per year

Operation Permit Fee Table		
Operations and Materials	Permit Required	Permit Fee
Battery System	To operate stationary lead-acid battery systems having an electrolyte capacity of more than 100 gal. (379 L) in sprinklered buildings or 50 gal. (189 L) in nonsprinklered buildings	\$ 75.00 per year
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Cellulose Nitrate Film	For storage, handling, or use	\$ 100.00 per year
Cleanrooms	For operation	\$ 150.00 per year
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Consumer Fireworks (1.4G)	For the sale, on-site handling, manufacture, and storage of consumer fireworks (1.4G)	\$ 150.00 per year
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Drycleaning Plants	To engage in business of drycleaning or to change to a more hazardous cleaning solvent	\$ 180.00 per year
Dust-Producing Operations	To operate a grain elevator, flour mill, starch mill, feed mill, or plant pulverizing aluminum, coal, cocoa, magnesium, spices, or sugar, etc.	\$ 250.00 per year
Educational occupancy	To operate an educational occupancy	See Occupancy Permit Fee Table
Exhibit and Trade Shows	For operation of all exhibits and trade shows held within a jurisdiction	\$ 250.00 per event
Fairs – No rides	To conduct the events	\$ 50.00 per event
Flame Effects	Use of flame effects before an audience	\$ 180.00 per event
Health Care facility	To operate a health care occupancy	See Occupancy Permit Fee Table
High-Piled Combustible Storage	To use any building or portion thereof as a high-piled storage area exceeding 500 ft ²	\$ 250.00 per year

Operation Permit Fee Table		
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	(46.45 m ²)	
Hot Work Operations	For hot work. For additional permit requirements for hot work operations, see 41.1.5	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Hotels and Bed and Breakfast Establishment	To operate a hotel, motel or bed and breakfast establishment	See Occupancy Permit Fee Table
Industrial occupancies	To operate an industrial occupancy	See Occupancy Permit Fee Table
Industrial Ovens and Furnaces	For operation of industrial ovens and furnaces covered by Chapter 51	\$ 100.00 per year
Lumberyards and Woodworking Plants	For storage of lumber exceeding 100,000 board ft	\$ 250.00 per year
Membrane Structures, Tents, and Canopies — Permanent	For construction, location, erection, or placement	\$ 100.00 per Structure
Membrane Structures, Tents, and Canopies — Temporary	To operate an air-supported temporary membrane structure or tent having an area in excess of 200 ft ² (18.6 m ²) or a canopy in excess of 400 ft ² (37.2 m ²). <i>Exception: Temporary membrane structures, tents, or canopy structures used exclusively for camping</i>	\$ 50.00 – Single Use \$ 100.00 – Multi-Use
Mercantile occupancies	To operate a mercantile occupancy	See Occupancy Permit Fee Table
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Propane Tank Use at Events	Tanks used at events or fairs	\$20 per tank
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Rooftop Heliports	For operation of a rooftop heliport	\$ 250.00 per year
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Operation Permit Fee Table		
Operations and Materials	Permit Required	Permit Fee
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Storage occupancies	To operate a storage occupancy	See Occupancy Permit Fee Table
Tar Kettles	For placement of a tar kettle, placement shall be obtained prior to the placement of a tar kettle	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Tire-Rebuilding Plants	For operation and maintenance of a tire-rebuilding plant	\$ 150.00 per year
Tire Storage	To use an open area or portion thereof to store tires in excess of 1000 ft ³ (28.3 m ³)	\$ 150.00 per year
Torch-Applied Roofing Operation	For the use of a torch for application of roofing materials	\$ 30.00 – Single Use \$ 60.00 – Multi-Use
Wildland Fire-Prone Areas	For use of hazardous areas within fire-prone areas.	\$ x.00 per year
Wood Products	To store chips, hogged material, lumber, or plywood in excess of 200 ft ³ (5.7 m ³)	\$ 150.00 per year

Occupancy Permit Fee Table				
	Occupancy Group 1 Annual Renewal A, E, H-1, I-1 & R (Not Including R-3 Occupancies)	Occupancy Group 2 Biannual Renewal H-2, I-3, I-4, B-Medical & B-College	Occupancy Group 3 Triennial Renewal B, H-3, M, S-1	Occupancy Group 4 Quadrennial Renewal F-1, F-2, H-4, H-5, S-2 & U
0 - 3,000 sf.	\$60	\$60	\$60	\$60
3,001 - 5,000 sf.	\$95	\$95	\$95	\$95
5,001 - 7,500 sf.	\$125	\$125	\$125	\$125
7,501 - 10,000 sf.	\$135	\$135	\$135	\$135
10,001 - 12,500 sf.	\$150	\$150	\$150	\$150
12,501 - 15,000 sf.	\$170	\$170	\$170	\$170
15,001 - 17,500 sf.	\$180	\$180	\$180	\$180
17,501 - 20,000 sf.	\$190	\$190	\$190	\$190
20,001 - 30,000 sf.	\$205	\$205	\$205	\$205
30,001 - 40,000 sf.	\$230	\$230	\$230	\$230
40,001 - 50,000 sf.	\$245	\$245	\$245	\$245
50,001 - 60,000 sf.	\$260	\$260	\$260	\$260

60,001 - 70,000 sf.	\$275	\$275	\$275	\$275
70,001 - 100,000 sf.	\$285	\$285	\$285	\$285
100,001 - 150,000 sf.	\$305	\$305	\$305	\$305
150,001 - 200,000 sf.	\$340	\$340	\$340	\$340

- D. All permit fees established pursuant to this section are due when an application is submitted to the Fire Marshal.

Section 3. Penalties for offenses.

- A. Any person who commences any work which is subject to the permit requirements of Section 1A or 1B without first obtaining a permit shall be required to pay a penalty of \$500 in addition to the permit fee otherwise applicable. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.
- B. Any person who conducts any operation which is subject to the permit requirements of Section 1B without first obtaining a permit shall be required to pay a penalty equal to the amount of the permit fee otherwise applicable. Said penalty shall be payable in addition to the required permit fee. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.

Section 4. Penalties for non-payment

Failure to pay fees as prescribed by this document may result in a penalty of legal action of closure and/or in interest on delinquent bills will be charged at the rate of one and one-half percent (1½%) per month from the due date (18% per annum). Minimum interest charged is \$2.00 per bill. Any fees owed will negate the issuance of any further permits until the fees are paid in full. Emergency work will be considered if it poses a threat to life safety. The Fire Marshal may choose to write infractions for operating without a Town permit in accordance with the Fire Prevention Code

Section 5. Agencies exempt from fees; exception.

Agencies of the Town of Montville and the Montville Board of Education shall be required to obtain all permits and/or inspections required pursuant to this Chapter but all fees associated therewith shall be waived.

This Ordinance shall be effective thirty (30) days after its adoption.

Dated at Montville Connecticut this 15th day of May 2012.

Lisa Terry, Montville Town Clerk

217-2. Activity Fees**217-1 Purpose****217-2 Activity Fees****217-3 Billing and Enforcement****217-4 Effective Date****Article I Review Fees
(Adopted 12/8/2021)****217-1 Purpose**

The purpose of this fee schedule is to allow the Fire Marshal's Office of the Town of Orange to collect fees in connection with the Fire Marshal's fire inspection and plan review responsibilities and other activities within the boundaries of the Town of Orange, Connecticut that are regulated by the Orange Town Code, the State Fire Safety Code, the State Fire Prevention Code, the Connecticut General Statutes and/or the regulations promulgated by the State Fire Marshal's Office or the Department of Public Safety.

217-2 Activity Fees

- A. **Inspections.** When the Office of the Fire Marshal performs an inspection that requires official certification issued from the Office, a fee shall be charged for such inspection prior to the issuance of a certificate. The fees for such inspection noted below shall apply. All other fees for inspections, reviews, or services must be submitted with applications for such services. Government, public education, and nonprofit organizations are exempt from fees but still subject to inspections as required.

Type of Occupancy	Fee (Initial)	Fee Renewal
Assembly Use, Liquor License	\$150	\$75
Educational	\$150	\$75
Nursing and Convalescent Homes	\$350	\$175
Residential Board and Care Facilities		
Small (Fewer than 16 Residents)	\$100	\$50
Large (16 or more Residents)	\$300	\$150
Day Care Facilities	\$100	\$50
Group Day Care Home	\$300	\$150
Hotels and Dormitories	\$300	\$150
Retail Fireworks/Sparkler Sales	\$300	\$300

- B. **Plan compliance review.** Whenever any person, firm, business, or other entity submits a plan in connection with a building permit for review and/or approval from the Office of the Fire Marshal, the fees for said review and or approval shall be based on aggregate building square footage as set forth below. The Office of the Fire Marshal shall have 30 days to complete the review of such submitted drawings and shall provide in writing authorization to release building permit to the Town of Orange Building Official in accordance with Connecticut General Statutes § 29-263.

Building Plan Review	(New Construction/Renovation)	Fee
	Up to 2,000 square feet	\$125
	2,001 to 4,999 square feet	\$200
	5,000 to 9,999 square feet	\$450
	10,000 to 29,999 square feet	\$650
	30,000 to 49,999 square feet	\$900
	50,000 square feet and greater	\$1300*

Fire Alarm System	(Area being protected)	Fee
	Up to 4,999 square feet	\$100
	5,000 to 9,999 square feet	\$150
	10,000 to 49,999 square feet	\$275
	50,000 square feet and greater	\$700*

Active Fire Protection System	(Area being protected)	Fee
	Up to 4,999 square feet	\$100
	5,000 to 9,999 square feet	\$150
	10,000 to 49,999 square feet	\$275
	50,000 square feet or greater	\$700

Food Service Type I Hood	(Includes final acceptance inspection)	Fee
		\$200

Fee for modifications, alterations, or additions to existing fire alarm and active fire protection systems is one half of the scheduled fee above.

* Any building plans for buildings 50,000 square feet or greater may be required to have an independent plan review, as determined at the sole discretion of the Office of the Fire Marshal. The independent plan review shall be conducted by a plan reviewer hired by the applicant and subject to the approval of the Office of the Fire Marshal. The applicant shall pay all costs associated with the contracted plan reviewer's independent review. The applicant shall submit the plan reviewer's written report, along with documentation that the reviewer's costs have been paid in full, prior to the Office of the Fire Marshal's review and approval of any such plan.

- C. **Other permits, inspections, and fees.** Approval to install/operate or conduct an operation listed below shall require a permit to be issued from the Fire Marshal's Office prior to such operation. When the Fire Marshal's Office issues a permit to install/operate or conduct an operation, the fees listing below shall apply. Government, public education, and nonprofit organizations are exempt from fees but a permit to install/operate or conduct shall still apply.

Permit / Service	Fee
Blasting Permits	\$30 (CGS)
Retail fireworks/sparkler vendor (annual if continual, or for each temporary)	\$300
Public or Private fireworks display (does not include firewatch costs)	\$300
Certificate of Occupancy or Certificate of Compliance	\$50
Underground Storage Tank Removal (Commercial Properties only)	
Up to 999 gallons capacity	\$100 Each
1,000 gallons capacity and greater	\$150 Each
Propane Filling Station (Annually)	\$50
Propane Exchange Retail Operation (Annually)	\$25
Missed (no-show) inspection fee	½ base fee
Returned Check Fee	\$35
File Copies	
Printed Document	\$.50 per page
Printed photographs	\$1.00 per photo
Pictures on CD	\$1.00 per photo

217-3. Billing and Enforcement

- A. No permit or required certificate shall be issued to any party until the fee for such permit or certificate has been submitted with the appropriate application.
- B. The First Selectman may take all enforcement action necessary to secure payment of the delinquent bill of costs, including authorization of the Town Attorney to bring action for payment in a court of law.
- C. All fees shall be payable by check only made out to "Town of Orange Fire Marshal's Office."

217-4. Effective Date

This article shall become effective on the first day of July, 2022.

Title 2 — ADMINISTRATION AND PERSONNEL

Chapter 2.36 FIRE SERVICE

2.36.080 - Volunteer firefighters and fire police incentive program.

- A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active, volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.
- B. *Definitions.*
1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
 2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
 3. *Implementation date:* The implementation date of the program is July 1, 2020.¹⁻⁴
 4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter ~~1-1~~ or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in ~~paragraph subsection B.8~~), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph subsection B.8~~); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in ~~paragraph subsection B.8.d~~), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph subsection B.8~~); and who has been sworn in by the town clerk.

A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services, ~~and will result in credit towards the town's insurance service organization, fire protection classification rating.~~
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and ~~re-certifications~~ recertifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, ~~re-certifications~~ recertifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. Minimum certifications:

State of Connecticut Firefighter ~~1~~1
 Hazardous Materials - Operational Level
 IS-700: National Incident Management System
 ICS-100: Introduction to the Incident Command System
 ICS-200: ICS for Single Resources and Initial Action Incidents

b. Mandatory training:

Attend routine training drills (Monthly)
 OSHA Mandates

- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- ~~Blood-borne~~ Bloodborne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. Certified fire officer requirements (additional):

State of Connecticut Fire Officer ~~1~~1
 IS-800: National Response Framework

ICS-300: Intermediate ICS for Expanding Incidents

ICS-400: Advanced ICS for Command and General Staff

d. *Fire police requirements:*

Hazardous Materials - Awareness Level

IS-700: National Incident Management System

ICS-100: Introduction to the Incident Command System

9. *Stipend:* A stipend is an amount of money awarded to any active volunteer firefighter or active volunteer fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.
10. *Point:* A point represents participation by an active volunteer firefighter or active volunteer fire police member in an emergency fire response or approved training drills as described in ~~paragraph subsection~~ B.7. To receive a point, an active volunteer firefighter or active volunteer fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving ~~as volunteers or employees of~~ with the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.
11. *Incident commander:* The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule:* Active volunteer firefighters and active volunteer fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter	=	July through September (Issued in October)
Second Quarter	=	October through December (Issued in January)
Third Quarter	=	January through March (Issued in April)
Fourth Quarter	=	April through June (Issued in July)

2. *Reporting requirements:*

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.

- e. Attendance records shall be recorded and maintained on the town's approved records management software.
 - f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.
 - g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
 - h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.
3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of ~~fifty~~thirty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has ~~fifty~~thirty-five points will receive ~~three-two~~three hundred ~~eighty~~thirty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

(R.T.M. X-X-23 (part))

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under ~~paragraph subsection B.10~~. The director of fire services, ~~in the exercise of his/her discretion~~, also may, ~~in accordance with departmental policy~~, award points for reasons other than those expressly set forth in ~~paragraph subsection B.10~~. These decisions shall be documented in the quarterly report.

(R.T.M. X-X-23 (part))

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least ~~fifty~~thirty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined ~~in subsection B.8.c above (i.e., State of Connecticut Fire Officer I; IS 800; National Response Framework; ICS 300: Intermediate ICS for Expanding Incidents; ICS 400: Advanced ICS for Command and General Staff)~~, will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her higher level of training. An active volunteer firefighter who receives at least thirty points during a fiscal year and meets the requirements for both Fire Officer 1 and EMT certification will receive an additional ~~two hundred dollars on an annual basis~~ fifty dollars, for a total annual higher level of training stipend of two hundred dollars. ~~This~~ These one hundred fifty dollar stipends will be issued at the same time as the stipend for the initial ~~fifty~~thirty points. The director of fire services may propose changes to the *higher level of training stipend amount (increase or decrease)* to the RTM, which may act on such proposed changes by majority vote.

(R.T.M. X-X-23 (part))

6. Initial education stipend: An active volunteer firefighter or active volunteer fire police member will receive points commensurate with certification in the courses listed below. Education stipends will be issued in the quarter following certification and receipt of at least thirty points during a fiscal year, whichever is earlier.¹

Points awarded equal fifty percent of the course hours. The chart below provides the courses and applicable points at the time of enactment.

The director of fire services retains the discretion to adjust points awarded based on the formula above, should the course hours change.

Firefighters Courses

Emergency Medical Technician (240 hrs)	=	120 points
Firefighter 1 (168 hrs)	=	84 points
Firefighter 2 (48 hrs)	=	24 points
Fire Officer 1 (96 hrs)	=	48 points
Fire Officer 2 (80 hrs)	=	40 points
Fire Officer 3 (56 hrs)	=	28 points
Fire Officer 4 (56 hrs)	=	28 points
Incident Safety Officer (24 hrs)	=	12 points
Health & Safety Officer (24 hrs)	=	12 points
Fire Service Instructor 1 (48 hrs)	=	24 points
Fire Service Instructor 2 (40 hrs)	=	20 points
Q or CDL Endorsement (32 hrs)	=	16 points
Aerial Operator (48 hrs)	=	24 points
Pump Operator (48 hrs)	=	24 points
Rescue Technician-CORE (48 hrs)	=	24 points
Confined Space Rescue Technician (56 hrs)	=	28 points
Rope Rescue Technician (64 hrs)	=	32 points
Vehicle Rescue Technician (48 hrs)	=	24 points
Trench Rescue Technician (56 hrs)	=	28 points
Haz-Mat Rescue Technician (40 hrs)	=	20 points

Fire Police Courses

Traffic Incident Management (6 hrs)	=	3 points
Hazardous Material Awareness (8 hrs)	=	4 points
ICS-100 (2 hrs)	=	1 point
ICS-200 (4 hrs)	=	2 points
IS-700 (4 hrs)	=	2 points

(R.T.M. X-X-23 (part))

67. ~~Ineligibility due to misconduct or separation from waterford~~ Waterford fire-Fire department~~Department~~: The ordinance codified in this section incorporates by reference, the Waterford Fire Department ~~Policy 103—Disciplinary Procedures~~ Policy, as may be ~~renumbered and/or~~ amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*

- a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
- b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
- c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.

2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.

3. *Termination:* The town shall have the right through the ~~representative town meeting~~ RTM to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

--- (1) ---

~~Depending on the date of enactment of this Ordinance, the implementation date is~~ The implementation date of the initial education stipends for Emergency Medical Technician, Firefighter 1, and Firefighter 2 courses shall be retroactive to July 1, 2020.

Title 2 — ADMINISTRATION AND PERSONNEL

Chapter 2.36 FIRE SERVICE

2.36.080 - Volunteer firefighters and fire police incentive program.

- A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.
- B. *Definitions.*
1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
 2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
 3. *Implementation date:* The implementation date of the program is July 1, 2020.
 4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter 1 or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in subsection B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to subsection B.8); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in subsection B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to subsection B.8); and who has been sworn in by the town clerk.
- A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services.
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and recertifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, recertifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. Minimum certifications:

State of Connecticut Firefighter 1
Hazardous Materials - Operational Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System
ICS-200: ICS for Single Resources and Initial Action Incidents

b. Mandatory training:

Attend routine training drills (Monthly)
OSHA Mandates

- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- Bloodborne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. Certified fire officer requirements (additional):

State of Connecticut Fire Officer 1
IS-800: National Response Framework
ICS-300: Intermediate ICS for Expanding Incidents
ICS-400: Advanced ICS for Command and General Staff

d. Fire police requirements:

Hazardous Materials - Awareness Level

IS-700: National Incident Management System

ICS-100: Introduction to the Incident Command System

9. *Stipend*: A stipend is an amount of money awarded to any active volunteer firefighter or active volunteer fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.
10. *Point*: A point represents participation by an active volunteer firefighter or active volunteer fire police member in an emergency fire response or approved training drills as described in subsection B.7. To receive a point, an active volunteer firefighter or active volunteer fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving with the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.
11. *Incident commander*: The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule*: Active volunteer firefighters and active volunteer fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter	=	July through September (Issued in October)
Second Quarter	=	October through December (Issued in January)
Third Quarter	=	January through March (Issued in April)
Fourth Quarter	=	April through June (Issued in July)

2. *Reporting requirements*:

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.
- e. Attendance records shall be recorded and maintained on the town's approved records management software.
- f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.

- g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
 - h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.
3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of thirty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has thirty-five points will receive two hundred forty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

(R.T.M. X-X-23 (part))

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under subsection B.10. The director of fire services, also may, in accordance with departmental policy, award points for reasons other than those expressly set forth in subsection B.10. These decisions shall be documented in the quarterly report.

(R.T.M. X-X-23 (part))

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least thirty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined in subsection B.8.c will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her higher level of training. An active volunteer firefighter who receives at least thirty points during a fiscal year and meets the requirements for both Fire Officer 1 and EMT certification will receive an additional fifty dollars, for a total annual higher level of training stipend of two hundred dollars. These stipends will be issued at the same time as the stipend for the initial thirty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

(R.T.M. X-X-23 (part))

6. *Initial education stipend:* An active volunteer firefighter or active volunteer fire police member will receive points commensurate with certification in the courses listed below. Education stipends will be issued in the quarter following certification and receipt of at least thirty points during a fiscal year.¹

Points awarded equal fifty percent of the course hours. The chart below provides the courses and applicable points at the time of enactment.

The director of fire services retains the discretion to adjust points awarded based on the formula above, should the course hours change.

Firefighters Courses

Emergency Medical Technician (240 hrs)	=	102 points
Firefighter 1 (168 hrs)	=	84 points
Firefighter 2 (48 hrs)	=	24 points
Fire Officer 1 (96 hrs)	=	48 points
Fire Officer 2 (80 hrs)	=	40 points
Fire Officer 3 (56 hrs)	=	28 points
Fire Officer 4 (56 hrs)	=	28 points
Incident Safety Officer (24 hrs)	=	12 points
Health & Safety Officer (24 hrs)	=	12 points
Fire Service Instructor 1 (48 hrs)	=	24 points
Fire Service Instructor 2 (40 hrs)	=	20 points
Q or CDL Endorsement (32 hrs)	=	16 points
Aerial Operator (48 hrs)	=	24 points
Pump Operator (48 hrs)	=	24 points
Rescue Technician-CORE (48 hrs)	=	24 points
Confined Space Rescue Technician (56 hrs)	=	28 points
Rope Rescue Technician (64 hrs)	=	32 points
Vehicle Rescue Technician (48 hrs)	=	24 points
Trench Rescue Technician (56 hrs)	=	28 points
Haz-Mat Rescue Technician (40 hrs)	=	20 points

Fire Police Courses

Traffic Incident Management (6 hrs)	=	3 points
Hazardous Material Awareness (8 hrs)	=	4 points
ICS-100 (2 hrs)	=	1 point
ICS -200 (4 hrs)	=	2 points
IS-700 (4 hrs)	=	2 points

(R.T.M. X-X-23 (part))

7. *Ineligibility due to misconduct or separation from Waterford Fire Department:* The ordinance codified in this section incorporates by reference, the Waterford Fire Department Disciplinary Procedures Policy, as may be amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component

of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*

- a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
- b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
- c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.

2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.

3. *Termination:* The town shall have the right through the RTM to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

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The implementation date of the initial education stipends for Emergency Medical Technician, Firefighter 1, and Firefighter 2 courses shall be retroactive to July 1, 2020.