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MINUTES
LEGISLATION & ADMINISTRATION COMMITTEE
Nov. 23, 2020 Meeting 7:00 p.m. Zoom Remote Access Only

Members Present: Susan Driscoll, Tim Fioravanti, Richard Morgan, Danielle Steward-Gelinas, Bob Swansen

Also Present: Town Attorney Robert Avena, RTM Moderator Tom Dembek, Ethics Commission Chair Marty Zeldis, EC members Betsy Ritter and Laurie Wolfley

1. With quorum confirmed, Chair called meeting to order at 7:00 p.m.
2. Public Comment: None
3. Consideration/approval of Sep. 17, 2020, minutes: Motion by Steward-Gelinas to approve minutes as presented; second by Fioravanti. Voice vote: Unanimous.
4. Consideration/possible action on proposed Ethics Ordinance changes (RTC 8/3/20): Motion by Steward-Gelinas to discuss; second by Fioravanti. Voice vote: Unanimous.
Consensus to make the following changes in Draft #4 based on advice from Attorney Avena in response to questions forwarded to him following Sep. 17, 2020, meeting:
 - * Add one encompassing citation at end of chapter that states "This chapter was amended through RTM action on December 7, 2020."
 - * In Sec. 2.50.110(A), eliminate reference to "effective after publication in newspaper" and add at very end of the chapter: "This ordinance shall be effective 15 days after passage by the RTM."
 - * In Section 250.040(B) restore the original language laying out the schedule of staggered terms for members and insert the phrase "in 1992" to ensure that no glitches in terms result when the current partial citation for the 1992 amendment creating staggered terms is replaced with the 2020 citation.
 - * The Ethics Commission members were reminded of the need to revise their newly designed violation complaint form and deliver it to the Town Clerk, who would keep copies on hand for the public and post a printable form on the town website.Motion by Steward-Gelinas; second by Morgan, to schedule a public hearing on the proposed ordinance changes (Draft #4) on December 2 at 6:30 p.m. Voice vote: Unanimous.
Motion by Steward-Gelinas; second by Fioravanti, to allow the Town Clerk to summarize the proposed changes in the legal notice to appear in the paper and include information on office and online access of the complete draft. Voice Vote: Unanimous.
5. Motion to adjourn at 7:23 p.m. by Fioravanti; second by Morgan. Voice vote: Unanimous.

Submitted by
Susan Driscoll, L&A Chair

encl: Ethics Commission ordinances—Draft #4