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MINUTES
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Planning & Zoning Commission
Waterford Town Hall

January 11, 2022
6:30 PM

Members Present: G. Massad, J. Bashaw, K. Barnett (6:37), T. Bleasdale, K. Petrini
Alternates Absent: J. DiBuono
Staff Present: A. Piersall, Planning Director; M. Wujtewicz, Planner; D. Choisy,
Recording Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chairman Massad called the meeting to order at 6:30.

2. APPROVAL OF MINUTES

MOTION: Motion made by J. Bashaw, seconded by K. Petrini, to approve the December 14, 2021 meeting minutes as written.

VOTE: 4-0

3. RECEIPT OF APPLICATIONS

No new applications were received.

4. CORRESPONDENCE

No correspondence was received.

5. COMMISSION BUSINESS

A. Review of past months and ongoing projects

B. Upcoming projects

A. Piersall updated the Commission on the status of ongoing projects and projects that may be coming before the Commission.

6. ADMINISTRATIVE REVIEW

A. Scope of work for the upcoming Plan of Conservation and Development update

A. Piersall reviewed the draft scope of work for the Plan of Conservation and Development update that the Commission had previously received.

There was discussion regarding the scope and the makeup of the Committee. G. Massad suggested that the Committee be the Planning and Zoning Commission and to solicit input from Town Boards and Agencies. It was the consensus of the Commission to proceed with the Chairman's suggestion.

After discussion regarding the scope and timeline of the POCD Update it was the consensus of the Commission to proceed with the scope and timeline as presented.

B. Potential updates to the accessory dwelling unit regulations

A. Piersall reviewed this item, and reminded the Commission that the public hearing to opt out of PA 21-29 will be held at the Commission's January 25, 2022 meeting.

C. Approval of the FY21 Annual Report

MOTION: Motion made by J. Bashaw, seconded by T. Bleasdale, to approve the FY21 Annual Report as drafted.

VOTE: 5-0

J. Bashaw informed the Commission that he was resigning from the Commission effective at the end of this meeting. Members of the Commission thanked John for his work and input during his tenure and wished him well.

10. ADJOURNMENT

MOTION: Motion made by J. Bashaw, seconded by T. Bleasdale, to adjourn the meeting at 7:07.

VOTE: 5-0

Respectfully Submitted,


Dawn Choisy
Recording Secretary