FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Budget Hearing

Monday, March 4, 2024
Town Hall, 7:00 p.m.

1. Call to Order
2. Public Comment
3. 10143 – Ethics Commission
4. 10132 – Conservation of Health
5. 10133 – Public Health & Nursing
6. 10120 – Miscellaneous Social Grants
7. 10119 – Youth and Family Services
8. 10135- Senior Citizens
9. 10137 – Recreation & Parks
10. Adjournment

Glenn Patterson, Chairman

TOWN OF WATERFO...
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10143 ETHICS COMMISSION

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	2024/2025 BD OF SELECTMEN APPROVED (1/31/24)
PERSONNEL COSTS								
51210	CLERICAL/TECHNICAL	232	600		145	600	600	600
51920	F.I.C.A	18	50		11	50	50	50
	SUBTOTAL	250	650	0	156	650	650	650
SERVICES								
52030	PROFESSIONAL FEES	0	200		0	200	200	200
	SUBTOTAL	0	200	0	0	200	200	200
MATERIALS & SUPPLIES								
53010	OFFICE SUPPLIES	0	50		0	50	50	50
	SUBTOTAL	0	50	0	0	50	50	50
DEPARTMENT TOTAL		250	900	0	156	900	900	900

BUDGET FUNCTION

2.50.040 - Establishment of an ethics commission.
In accordance with the provision of Section 7-148h of the Connecticut General Statutes there is created an ethics commission. This commission is empowered to investigate or to cause to be investigated allegations levied against any town board, agency, commission, committee, official or employee of unethical conduct, corrupting influence, or illegal activities. Allegations of criminal misconduct or violations of the state penal code shall be referred to the police department or State Attorney's office whenever such allegations come to the attention of the commission, whether upon receipt of a complaint or during the course of an investigation. Notwithstanding provisions herein to the contrary, established internal complaint procedures of any town board, agency, commission or committee, as such procedures may be amended, shall take precedence over the procedures established herein as to allegations levied against any town employee of such board or commission. Complaints which fall under the purview of an established complaint procedure of an agency shall be referred to that agency for disposition. The commission may issue subpoenas or subpoenas duces tecum, enforceable upon application to the superior court, to compel the attendance of persons at hearings and the production of books, documents, records and papers. The commission shall not initiate investigations on its own volition.
The financial needs of the commission shall be funded in the same manner as other Town funded boards and commissions. The commission shall receive no compensation for their services as such, but shall be reimbursed for their necessary expenses incurred in the performance of their duties.
Funding for the commission is comprised of clerical services (plus fringe benefits), operating services, and office supplies.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
ETHICS COMMISSION (10143)

BUDGET SUMMARY

The total budget request for FY25 is $8900. This request represents a 0% increase over FY24. This allows for no expenses associated with complaints requiring the issuance or filing of any l egal actions, as described above; additional supplies needed to service such complaints; legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints. At present, there are no complaints before the Commission.

10143-51210 Clerical and Technical

($600)

The recording secretary attends regularly-scheduled and special meetings as necessary. She prepares agendas, takes minutes and maintains the commission's files. The position is paid hourly and is budgeted at .55 hours per week for 52.5 weeks.

10143-51920 FICA
($50)
Employer's share of social security and Medicare taxes is paid at the mandated rate of 7.65% of gross wages.

10143-52030 PROFESSIONAL FEES
($200)
Minor expenses associated with complaints requiring the issuance or filing of any legal actions, as described above; professional legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints.

10143-51920 OFFICE SUPPLIES
($50)
Supplies needed to service complaints or legal actions that may arise from complaints.

TOWN O. ATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10132 CONSERVATION OF HEALTH

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
SERVICES									
52075	LEDGE LIGHT HEALTH DIST.	148,126	148,407		148,407	148,407	148,407	0	0.00%
	SUBTOTAL	148,126	148,407	0	148,407	148,407	148,407	0	0.00%
DEPARTMENT TOTAL		148,126	148,407	0	148,407	148,407	148,407	0	0.00%

Kimberly Allen

om: Jennifer Muggeo <jmuggeo@llhd.org>
Sent: Tuesday, January 2, 2024 2:46 PM
To: Kimberly Allen
Cc: Robert Brule
Subject: RE: FY2025 Budget Requests

**CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.**

Hi Kim and Rob –
Hope you are both doing well and enjoyed the holidays.

I wanted to alert you that we received a communication from DPH/OPM on Friday directing us to use the 2021 population estimates due to errors in the 2022 calculations. This means that the FY25 contribution will be exactly the same as the FY24 contribution of $148,407, which is $380 lower than the number I originally provided.

Please let me know what you would like me to send you in terms of a formal communication. I can send a revised version of the letter I originally sent or I can send an addendum to that letter noting this change. Whichever works easiest for you and where you are in the process.

Best,
Jen

Jennifer Muggeo, MPH (she/her/hers)
Director of Health
main phone. 860.448.4882 ext. 1300
direct dial. 860.910.0386 (no text)
cell phone. 860.912.1429 (ok to text)
fax. 860.448.4885
jmuggeo@llhd.org
www.llhd.org

Your work day/hours may not be the same as mine. Please don't feel obligated to respond outside of your normal working hours

Promoting healthy communities
LLHD
Ledge Light Health District

From: Kimberly Allen <kallen@waterfordct.org>
ent: Wednesday, December 27, 2023 10:22 AM
To: Jennifer Muggeo <jmuggeo@llhd.org>
Cc: Rob Brule <rbrule@waterfordct.org>
Subject: RE: FY2025 Budget Requests

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5842
860.440.0579 (fax)

Town of Waterford CONNECTICUT

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From: Jennifer Muggeo <jmuggeo@llhd.org>
Sent: Tuesday, December 12, 2023 11:05 AM
To: Kimberly Allen <kallen@waterfordct.org>
Cc: Robert Brule <rbrule@waterfordct.org>
Subject: RE: FY2025 Budget Requests

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Good morning Kimberly,
I am so sorry for the delay, I am just waiting for the team to confirm a few numbers on the activity report that we always include. I'm attaching the letter and budget document for your reference and will get you the complete packet later today.

Please let me know if you have any questions and please let me know when I need to be there for the budget hearings!

All the best.
Jen

Jennifer Muggeo, MPH (she/her/hers)
Director of Health
main phone. 860.448.4882 ext. 1300
direct dial. 860.910.0386 (no text)
cell phone. 860.912.1429 (ok to text)
fax. 860.448.4885
jmuggeo@llhd.org
https://link.edgepilot.com/s/6676f187/GTOjt8vS1ECOVP-9i19yBw?u=http://www.llhd.org/

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From: Kimberly Allen <kallen@waterfordct.org>
Sent: Monday, December 11, 2023 9:18 AM
To: Helen Adap <hadap@llhd.org>; Jennifer Muggeo <jmuggeo@llhd.org>; Desantis, Karen <Karen.Desantis@YNHH.ORG>; Elizabeth Ritter <betsyritter24@gmail.com>; Jennifer Kohl <jek.kohl@gmail.com>
Subject: FY2025 Budget Requests

All,

FY2025 budget requests were due to the finance office on Friday, 12/8/23. To date, I have not received any request for the FY2025 budget. Please submit your entities, commission or board's budget request as soon as possible so that it can be included in the annual FY2025 budget request. If nothing is received, your entity may not have any funds available for next fiscal year.

Regards,

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5842
860.440.0579 (fax)



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LLHD
Ledge Light Health District

December 1, 2023

Town of Waterford
First Selectman Robert Brule
15 Rope Ferry Rd
Waterford, CT 06385

First Selectman Brule:

At their November meeting, the Board of Directors of Ledge Light Health District approved my proposal to keep the FY25 member contributions at the current per capita rate of $7.59. Based on the population reported to us by the Department of Public Health, the Town of Waterford FY25 contribution to Ledge Light Health District will be $148,787.

A detailed draft budget for FY25 is attached for your review. We have also included a report on our activities and the services offered to Waterford, the first two editions of our new LLHD Highlights Newsletter, and our FY23 audited financial statements (FY24 audit is underway).

As you are aware from previous years, the FY25 budget will not be formally approved until March 2023, following a public hearing.

Please let me know if you have any questions regarding this; I look forward to attending the budget hearings in 2024.

Best regards,

Jennifer Muggeo, MPH
Director of Health

Ledge Light Health District
Budget FY2025

Projected Revenue			**$4,303,941**
		Per Capita $7.59	
Municipality	**Population**	**FY2025 Contribution**	$1,163,615
East Lyme	18,788	$142,601	
Groton	37,743	$286,469	
Ledyard	15,456	$117,311	
Lyme	2,401	$18,224	
New London	27,980	$212,368	
North Stonington	5,174	$39,271	
Old Lyme	7,684	$58,322	
Stonington	18,480	$140,263	
Waterford	19,603	$148,787	
Total Population:	*153,309*		
State Per Capita			$398,603
Environmental Health Fees			$398,000
Food Service		$225,000	
Cosmetology		$17,700	
Pools		$7,800	
Septic/Well		$145,000	
Other		$2,500	
Training/Consulting/Other Services			$10,000
Interest			$12,000
Grants			$2,221,462
Block Grant	$42,905		
Gasp-SPF	$125,000		
Gasp-LPC	$7,000		
Immunization	$100,000		
LPC-DFC	$125,000		
LPC-LPC	$3,907		
PHEP R4	$342,650		
Workforce	$250,000		
ELC	$500,000		
OHS-HIC	$200,000		
OD2A	$75,000		
CAP	$200,000		

ARPA	$250,000			
G&A				$100,260
Other	$12,000			
R1	$54,000			
R4	$34,260			
Projected Expenses				**$4,288,196**
Personnel Services				$3,272,479
Employee Salary-Core			$1,280,442	
Benefits/Payroll Taxes-Core			$486,993	
Employee Salary-Grants			$1,114,848	
Benefits/Payroll Taxes-Grants			$390,197	
Non-Personnel Operating Expenses				
Facilities, Utilities and Vehicles				$102,100
Utilities		$10,000		
Maintenance		$48,800		
Security		$600		
Telephone & telecommunications		$11,000		
Data Connection		$7,500		
Vehicle Repair/Fees		$3,000		
Vehicle Fuel		$4,000		
Auto/Mileage Reimbursement		$10,000		
Auto Insurance		$7,200		
Supplies and Equipment				$74,000
Office Supplies		$8,000		
IT Supplies		$50,000		
Program Supplies		$7,500		
Postage, shipping, delivery		$5,000		
Equip rental & maintenance		$3,500		
Professional Services				$62,500
Accounting fees		$13,500		
Legal fees		$3,500		
IT Consulting Fees		$20,000		
Medical Consulting Fees		$3,000		
Other Professional Service Fees		$2,500		
Insurance Agency Fee		$20,000		
Other Administrative Costs				$60,700
Membership dues - organization		$2,500		
Staff development		$12,000		
Community Outreach and Engagement		$2,500		
General Liability Insurance		$13,000		

Property Insurance	$2,400	
Public Officials Insurance	$1,700	
Employment Practices Insurance	$3,200	
Umbrella Insurance	$1,600	
Square fees	$10,000	
Meeting expenses	$4,300	
CHIP implementation	$7,500	
Grant Non-Personnel		$716,417

LLHD
Ledge Light Health District

Promoting healthy communities

Ledge Light Health District

Ledge Light Health District (LLHD) serves as the local health department for the municipalities of Waterford, East Lyme, Groton, Ledyard, New London, North Stonington, Old Lyme, and Stonington. The LLHD team, comprised of experts in administration and finance, environmental health, communicable disease prevention, and health education and community outreach, work cooperatively to promote healthy communities and ensure that healthy opportunities are available to everyone.

Environmental Health

Regulated Establishments

LLHD inspects food service establishments to ensure they are compliant with the Connecticut Public Health Code (PHC) and are following good food safety practices. These establishments are inspected based on the risk associated with their level of food preparation activities. We work with these local businesses to implement comprehensive food safety practices and provide cost-effective food service education programs. This year, the State of Connecticut Department of Public Health implemented the legislation passed several years ago to update the PHC to be in alignment with the FDA Food Code. This has required extensive education for both our team and the establishments we inspect. In Waterford there are 99 licensed food service establishments.

We also inspect public pools (5 in Waterford), cosmetology (20 in Waterford), day care (7 in Waterford) and body art establishments (1 in Waterford) to ensure these entities are taking measures to protect public health. We also respond to complaint about lodging establishments (6 in Waterford) and visit other residential and commercial properties in response to complaints or concerns raised by the public (38 in Waterford last fiscal year). Our online complaint reporting system provides residents the opportunity to submit their concerns electronically. During the swimming season, LLHD conducts weekly water sampling at bathing beaches (3 in Waterford) and informs the public regarding bathing water quality that does not meet EPA/State standards.

Land Use

Our environmental land use staff of Sanitarians and Environmental Technicians conduct soil testing and plan reviews for new building lots served by onsite septic systems and/or wells. On existing properties served by septic systems we review residential and commercial building additions, lot line changes, the addition of accessory structures (sheds, decks, pools, and detached garages), and changes in use (residential to commercial, or an increase in the number of bedrooms). All reviews are conducted to ensure compliance with State of CT regulations 19-13-B100a and 19-13-B103 (there were 9 B100a reviews in Waterford last fiscal year). Septic installation plans for new septic systems (10 in Waterford during FY23) or repairs (10 in Waterford in FY23) are reviewed under 19-13-B103 and permitted and inspected by LLHD personnel. Requested exceptions to the CT Public Health Code are reviewed and referred to CT DPH when required. LLHD also conducts the site location review, permit approval, site inspection and water test review for private and public drinking water wells, irrigation wells and geothermal wells. Certain septic systems and water supply permitting involve DPH or DEEP – our sanitarians work closely with both agencies to ensure compliance with all code requirements.

LLHD
Ledge Light Health District

Promoting healthy communities

Communicable Disease Prevention

LLHD holds annual free flu vaccination clinics for people aged 6 and up and COVID vaccinations for people who are un- or under-insured. We provide education to the public and organizations about infection prevention and control practices and investigate reports of communicable and/or infectious diseases such as tuberculosis or food borne illnesses. These investigations may include conducting partner follow-up, delivering direct observed therapy (to ensure patients are taking their medications as required), implementing control measures, and providing general support to the affected individual and their families.

LLHD provides support to schools and long-term care facilities during reported outbreaks to help prevent the spread of illness. We also provide yearly educational opportunities for infection control personnel in long term care facilities and schools. We meet with Infection Preventionists from area Long Term Care facilities to provide education and guidance.

Preparedness Activities

LLHD works closely with municipal and regional partners to prepare for and respond to emergency situations. These activities include participation in Drive-Thru Clinics and Millstone exercises, working with local partners to develop Continuity of Operations and COVID plans. Lately, we have been working on Monkeypox Plans and updating the Ebola Plan.

LLHD is the regional lead for emergency preparedness and manages the contract from the Department of Public Health for all health districts within DMHS Region 4. This regional effort provides opportunity to align plans and share resources.

Health Education & Community Outreach

LLHD engages and supports the communities we serve in health education, health promotion, and health policy development activities in a variety of ways. These efforts draw on scientific, evidence-based best practices to ensure that the programmatic processes involved make efficient use of available funding, while achieving measurable and desired changes in our population's overall health and resilience. LLHD works diligently to secure external funding to support these activities and supplement our municipal members' contributions. LLHD continues to support public health projects initiated by other agencies by serving on a variety of coalitions, providing community outreach, educational presentations and materials to schools, healthcare providers, businesses and the community-at-large.

Regional Asthma Management Program – Breathe Well-Respira Bien

Asthma is the most common chronic disease of childhood and a leading cause of preventable hospital admissions for both children and adults. Asthma rates in CT are among the highest in the nation; there are approximately 50 deaths from asthma each year in our state. LLHD has a long history of participating in programs to help reduce the burden of asthma. Although asthma cannot be cured, it can be managed. Understanding medications and their use can prevent emergency situations. Breathe Well is a free program co-sponsored by Lawrence and Memorial Hospital, designed to help children and adults with asthma to manage their asthma better. A trained asthma educator and public health environmental specialist review medications and provide an in-home environmental assessment of asthma triggers.

LLHD
Ledge Light Health District

Promoting healthy communities

Health Services Block Grant

The Connecticut Department of Public Health offers Local Health Departments/Districts the opportunity to participate in the Preventive Health Services Block Grant program. The Block Grant which ran through August of 2024 was used to implement diabetes management programming. The new Block Grant, expected to begin this February, will support LLHD's Community Health Worker Program. Community Health Workers are public health team members who support people experiencing barriers to health in accessing healthcare, insurance, social services, transportation, housing, food and other resources. They draw from their lived experiences and trust relationships with community members as well as their knowledge of systems of care to help community members achieve their individual health goals.

Immunization Action Program (IAP), COVID Immunization Action Program and Immunization Promotion Programs

The Connecticut Department of Public Health provides several funding streams to promote immunization across the lifespan and reduce preventable and sometimes fatal diseases. LLHD provides public education, vaccination clinics and professional development for healthcare providers, conducting site visits to ensure proper vaccine storage and handling and promote quality improvement strategies among providers. LLHD reaches out to parents of children who have missed vaccine doses or need a vaccine provider, conducts community outreach and awareness campaigns, and enrolls families into CTWiZ. A SECT Immunization Partnership meets twice annually to guide program activities and assist in the promotion of childhood immunizations.

Overdose Action Team

The Overdose Action Team continues its coordinated efforts to address the overdose crisis by increasing no barrier access to care and services, saturating the community with naloxone and reducing stigma and discrimination against people living with substance use disorder. The team continues to adapt and innovate in response to new information and changing conditions and to expand partnerships in order to more fully support people's needs and improve community conditions that contribute to overdose. We are grateful for the support of our municipal partners in sharing the science-based information and messaging about overdose prevention and look to continue that partnership.

Community Health Assessment (CHA) and Improvement Plan (CHIP)

LLHD continues – in partnership with numerous partner agencies and community members, to monitor the health of our communities and take collective action to address prioritized health concerns through the Health Improvement Collaborative of Southeastern CT. The Health Improvement Collaborative is currently completing an update to our Community Health Assessment and Community Health Improvement Plan. While we examine the data to identify any new or emerging public health priorities, we continue work on this identified in the 2019 Community Health Improvement Plan: Food Justice; Access to Care; Black Health Across the Lifespan; Hispanic Health; the Overdose Crisis; and Racism as a Public Health Issue.

LLHD HIGHLIGHTS

Keeping Up with Your Health Department

September 2023 — Issue 1

Director's Corner

Happy September!



Jennifer Muggeo
Director of Health

It's hard to believe summer is over and schools are back in swing, but thank goodness we still have a few weeks of lovely weather. Hopefully that weather is not impacted by a busy hurricane season but it's always good to be prepared! September is National Preparedness Month—look for tips and resources about getting ready for hurricanes and other emergencies on our website.

As we leave summer and head into fall we are finalizing our 2023-2028 Strategic Plan, which includes goals and objectives related to equity, workforce development, communications and community building. We are grateful for the time and insights of the community partners and community members who participated in the focus groups, interviews or surveys that helped shape our plan. Look for it to be launched on our website next month.

As always, there are a TON of activities happening at your health department—we've highlighted just a few things in this newsletter but hope you will stay up to date with us by following us on social media, visiting our website, or just giving us a call when you have a question. We are committed to working in partnership with all of you to promote a healthy community for everyone!

On behalf of the team,

Jen

Jennifer Muggeo, jmuggeo@llhd.org

COVID is Still Here — and So are We!

LLHD continues to support our community with the COVID-19 response. Throughout the summer, we distributed COVID-19 test kits, isolation and exposure guidance, and hand sanitizing wipes while promoting COVID vaccination to community partners and residents. Since July, we have observed an increase in COVID cases and outbreaks. If you are sick, please stay home and get tested. If you need help finding a test kit, masks, or COVID vaccinations or treatment—or just have a question, please call us! Look out for more information on updated COVID-19 vaccines in the coming weeks! *Mary Day, mday@llhd.org*

INSIDE THIS ISSUE

- Academic Detailing on Opioid Safety
- Anniversaries
- Beach Water Program
- Follow Us on Social Media
- Grant Management
- Groton Community Center Project
- Group Therapy
- Immunization Awareness Month
- Mujeres Entre Culturas
- Overdose Awareness Day
- Public Health Nursing in the Community
- Summer Means Temp Events

LLHD
Ledge Light Health District

216 Broad Street New London , CT 06320 · 860.448.4882 · www.LLHD.org

International Overdose Awareness Day

International Overdose Awareness Day was held on Thursday August 31, 2023. This year's theme was "We See You" and together with our partners at Alliance for Living, we started the day with a premiere of the NLC CARES team thank you video to our community. The video speaks to and touches everyone in the community that has been impacted by the overdose epidemic and features some of our local faith leaders, businesses, and local political figures that have been assisting and supporting the work being done to help save a life by learning how to administer Narcan (Naloxone).



Our day in community began at the Mashantucket Pequot Reservation where the NLC CARES team was able to table at one of the employee cafeterias and have conversations about what this day meant, what we do locally, and the support offered at the Mashantucket Pequot reservation with a new Peer Navigator now there. We spoke with the EMT's, Human Resources Training Department, casino employees, and new hires who were a very receptive audience, and we were given the opportunity to do additional training for staff in the future. Then to Williams Park in New London where the memorial tent was set up to remember those we have lost, speakers from the NLC CARES team gave comments, a naloxone training was provided, and a mother who lost a child to an overdose reflected on their life, their smile, their caring heart and how they loved. This was a moment of tears, smiles and laughter for many that were there.

The evening sent the NLC CARES team in separate directions. In Stonington team members joined the First Selectman, State Senator Somers, the Stonington Borough Fire Department, Stonington Public Schools, the Stonington Police Department and community members to mark Overdose Awareness Day and have unveil the first 24/7 naloxone distribution box in Stonington.



Other team members participated in the Community Speaks Out event at Ocean Beach while a third group supported Chatham Health District's efforts to get the message out in their community about overdose and how to save a life with naloxone. All of the towns were provided resource information about the NLC CARES program, Peer Navigators, locations of emergency naloxone boxes and how to contact the team for support.

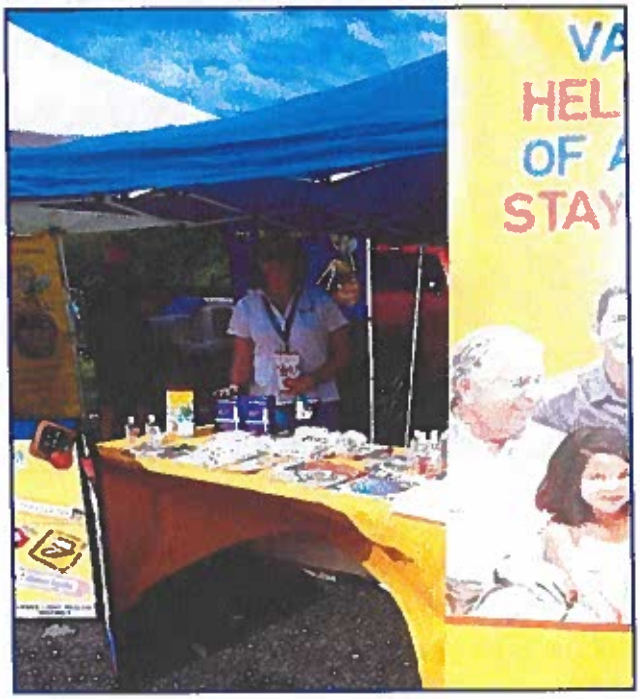
Margaret Lancaster, mlancaster@llhd.org



FOLLOW US ON FACEBOOK AND INSTAGRAM
@oat_sect

National Immunization Awareness Month

August was National Immunization Awareness Month - dedicated to promoting on-time vaccination for people of all ages and celebrating the 4-5 million deaths prevented by vaccines worldwide each year. This year LLHD celebrated by hosting social media campaign called "Wellness Wednesdays" highlighting different vaccine related messages. LLHD promoted a media toolkit to 87 healthcare providers and pharmacists and hosted a "lunch and learn" for 67 pediatricians and other providers on the topic of respiratory syncytial virus (RSV) and the new vaccines and monoclonal antibody products to prevent it among adults, pregnant women and infants. To learn more, watch this short clip - Preventing RSV in Babies: A Scientific Milestone; certainly, RSV is a disease you will be hearing more about. Education materials were provided at New London food pantry sites and in collaboration with local farmers markets in Niantic, Ledyard, Groton and New London, LLHD provided community outreach, speaking to hundreds of residents about the vaccines across all ages and distribute COVID test kits. *Cindy Barry, cbarry@llhd.org*



Public Health Nursing in the Community

In addition to leading the COVID response, the public health nursing team has been busy with other disease surveillance and response, including Mpox, Vibrio, Tuberculosis, and foodborne illnesses. We continue to host ongoing blood pressure screening events at various locations, and are putting plans in place for respiratory disease season. We will be offering free flu and COVID-19 vaccines for ages 6+, prioritizing outreach to underserved populations through small mobile clinics and events organized with community partners. *Mary Day, mday@llhd.org*

Beach Water Program

Labor Day Weekend marked the close of Ledge Light's 2023 beach water sampling season. We had five samplers on the ground every week for the last 15 weeks sampling 45 beaches throughout East Lyme, Groton, Waterford, New London, Stonington, Ledyard and Old Lyme.
Of those 45 areas, there are just three bodies of fresh water – the rest are marine bathing areas. There are different thresholds of bacteria that establish acceptable water quality standards for fresh water versus marine water, and different bacteria for which the water is being tested. Fresh water is tested for E. Coli while marine water is tested for enterococcal bacteria. Any results above the respective thresholds are considered to be at a concentration that could adversely affect human health and would trigger a swimming advisory and/or beach closure issued by LLHD.

Vibrio hit the headlines this year due to at least three confirmed cases of the infection in our state. Vibrio can cause infection via consumption of contaminated, raw, or undercooked shellfish, or by sustaining an injury while exposed to marine water. It can also enter the bloodstream through an open wound that was not properly covered before entering the water. While LLHD does not test marine water for the vibrio bacteria, the State of CT Bureau of Aquaculture, a division of the State's Department of Agriculture, *does* test various shellfish beds throughout the state. Connecticut shellfish have never been linked to any vibrio vulnificus infections. The bacteria itself is naturally occurring and lives in coastal and brackish water. Infections are extremely rare, and people who are at the greatest risk are those with weakened immune systems and the elderly. Next year, LLHD plans to revamp our beach page on our website, returning with our interactive map of sample locations, as well as adding an FAQ section to address our most common inquiries (including vibrio!).
Danielle Holmes, dholmes@llhd.org

Black Health Collective: Group Therapy



The Black Health Collective—an action team of the Health Improvement Collaborative of SECT, has been very busy implementing elements of our mental health campaign this summer. The centerpiece of this effort has been our collaboration with artist Frank Colmenares, whose album "Beautiful Trauma" explores themes related to domestic violence, mental health and healing. Through a unique performance experience we call "Group Therapy" Mr. Colmenares shares his music and then participates in therapy in real-time and with audience interaction. The goal of this effort is to normalize discussions about mental health and breakdown misperceptions about therapy. We are grateful to Mr. Colmenares, the band, and therapist Jewell Jones for sharing their gifts at performances at The Garde Arts Center, Sailfest and The Telegraph this summer and are looking for opportunities to continue and expand the reach of this project. *Stephanye Clarke, sclarke@llhd.org*

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@BlackHealthCollectiveNLC

Groton Community Center Project

Through a grant from the National Parks and Recreation Association we have been collaborating with Groton Parks and Recreation on developing a Wellness Hub at the Groton Community Center. Our focus throughout the summer months has been gathering community feedback on the type of services that members are interested in obtaining at the Community Center. LLHD Health Program Coordinator Karl Jennings, Groton Community Ambassador Neelam Talati, along with LLHD Community Health Workers Lizbeth Polo-Smith and Amparo Bustamante have successfully connected with community members at several sponsored survey events held in Groton. Over 200 surveys were completed by community members via digital and paper applications.

In addition to community feedback surveys, our partnership offered nutrition education sessions at Thrive 55+. LLHD Health Program Coordinator Veronica Mallqui held six interactive 1-hour workshops throughout the summer. Those who attended the sessions were highly motivated and eager to learn about food and nutrition. The workshops allowed community members to learn how to read nutrition facts labels; how to shop on a budget; and how to choose foods lowest in salt, sugar, and saturated fats. Some of the feedback received from these workshops included, "I am now reading the Nutrition Label when I go shopping" and "I now compare the foods to select the best option". *Karl Jennings, kjennings@llhd.org. and Veronica Mallqui Reyes, vmallqui@llhd.org*

Academic Detailing on Opioid Safety (ADOPS)

Our Academic Detailing on Opioid Safety program is focused on reaching prescribers and pharmacists in Eastern CT. We are offering brief, focused modules with an emphasis on increased knowledge and behavior change. Available modules include prescription monitoring, naloxone, medications for opioid use disorder, pain management and having difficult conversations. We are seeking interested providers to participate in the program. Our program assistant, UCONN School of Pharmacy student Tiffany Vicente, has been with us helping us conduct provider outreach. Continuing education credits and incentives (depending on employer policy) are available. Referrals are welcome! *Carolyn Wilson, cwilson@llhd.org*

MUJERES ENTRE CULTURAS (WOMEN BETWEEN CULTURES)

The work with immigrant women in the community continues for now with activities in areas such as parks and playgrounds, gardening at FRESH and trips to the beach.



In these last months we have been working with driver's licenses, we have helped them collect all their documentation, address changes, obtain their passports, and proof of their residency in Connecticut. A total of 30 immigrants applied for the license; unfortunately only one could give take the exam because we found many obstacles regarding the proof of residency. We have made new appointments for each of the applicants and sought how to obtain more proof of residency. We are helping immigrants to have their passports and identifications from their countries of origin so it facilitates the procedures they must do here, (DMV, healthcare, schools, obtain savings accounts in banks, changes of address, registration in the Libraries to access the different programs for children, recreation department, etc.). To help more community members navigate these systems we have created a "map" where we indicate each step to follow to start their new life in this country.



In recent months we have seen an increase in cases of domestic violence, which in most cases are not treated as quickly as we would like and this causes anxiety and fear in women. The biggest obstacle in these cases is the lack of knowledge of the laws and their rights regardless of a individual's immigration status. We have heard four lawsuits in both the New London and Norwich courts; all of them in favor of women victims of violence.

We are supporting some church communities with donations of clothes, furniture, diapers, which we collect from some organizations or from people who always help us by giving us these things. We have also held classes including "Stop the Bleed" to help build capacity in our community members to respond to emergencies.

For the month of July, August and September, we have the events of raising the flags of the different countries, for which we work together with the organized groups of each country and the city towns. We are also getting ready for Hispanic Heritage Month, which will include the women serving lunch at the Community Meal Center as well as a number of community celebrations. We will have a "multicultural event" where women who have participated in the crafts workshops will offer everything they have done and learned, there will also be a walk of typical costumes where they will show their clothes and tell us about what each costume means. For this event we have sponsors who can have an information table and will donate some gifts to be raffled that day.



We continue to follow up on families twice a week, for this we make appointments with them and visit them in their homes and talk about how the processes they are doing are going and we see what their most urgent needs are and if necessary we make medical appointments or in organizations with which they have services.

Lizbeth Polo-Smith, lpolosmith@llhd.org and Amparo Bustamante, abustamante@llhd.org

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@mujeresentreculturas

Summer Means Temp Events!

We've had so far 246 temp event vendors for this summer. Some of the events that we have had and will have are Sailfest, North Stonington Fair, Garlic Festival, Taste of Mystic, American Food Truck Festival, Celebrate East Lyme, Tour de Lyme & Farmer Markets. LLHD team members work to make sure all vendors have appropriate food safety plans and practices in order to reduce the chance of food borne illness from these fun events.

Tyler Do-Taylor, tdotaylor@llhd.org

Grant Management

During the past fiscal year, July 2022 through June 2023, LLHD received and managed twenty-seven grants awarded from the federal and state government and foundations totaling $3.35 million. Utilizing these funds, we administered and managed thirty-three sub-contracts to local health departments and community partners totaling $1.02 million. We also managed memorandums of agreement and donations to LLHD totaling $630 thousand acquired from LLHD Member Municipalities, staff speaking stipends, community organizations and individual contributions received over the past two years.

Catherine Dragoo, cdragoo@llhd.org

Happy "Knight-iversary"

We celebrate and acknowledge the hard work and dedication of the LLHD team members! Each one of the "Ledge Light Knights" is an integral part of our team working with each other and community partners to promote healthy communities.

June
George Calkins, 15 years

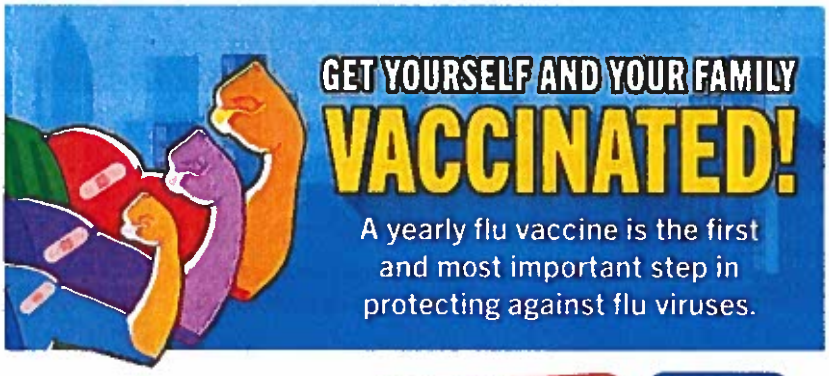
July
Kris Magnussen, 15 years

August
Mike Bibens, 12 years
Kim Hamley, 5 years

September
Helen Adap, 2 years
Katie Baldwin, 15 years
Melissa Edmonson, 2 years

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Please visit www.LLHD.org for our schedule of upcoming vaccination clinics.

#FIGHT FLU

CDC

LLHD
Ledge Light Health District

Join our Community Email List

Get our newsletter and important updates sent directly to your inbox. Email us at eharrison@llhd.org.

Newsletter Designer & Editor: Estelle Harrison
Editor: Jennifer Muggeo

LLHD HIGHLIGHTS

Keeping Up with Your Health Department

November 2023 — Issue 2

Director's Corner

Happy November!

Well, it seems like it is finally really and truly autumn; after a few almost 80 degree days last week we've had our first frost and consistently cooler temperatures. It's a good time to do a health check on your heating equipment and ensure proper ventilation and other safety measures are working. If you need assistance paying for heat this winter please contact our friends at TVCCA to enroll in the energy assistance program—call them at 860.425.6681 or go online to tvcca.org/energy-assistance.



Jennifer Muggeo
Director of Health

It's also a good time to remember that although it's cooler now it's not consistently cold, which means we should still be on the lookout for ticks! Ticks may be active any time the temperature is above 40°F, so while you're enjoying the changing leaves use tick protection strategies to stay safe. You can find them on our website at llhd.org or pick up a pamphlet at our office.

Finally, many of us have holiday meal planning on our minds! We hope that everyone enjoys a safe, healthy and happy holiday season and avoids foodborne illness by following good practices when defrosting, preparing, cooling and storing all the delicious food your family traditions call for. We'll be sharing easy to follow guidelines on our website and social media the week of Thanksgiving so check them out before you get cooking!

On behalf of the team,

Jen

Jennifer Muggeo, jmuggeo@llhd.org

INSIDE THIS ISSUE

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- Lead Poisoning Prevention
- Ledyard Prevention Coalition
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Did you miss Issue 1 of LLHD Highlights? Find it on our website at https://tiny.llhd.org/Issue1



We're so grateful for our community partnerships! "Cross-sector collaboration" sounds jargony but it's what we call the simple and common sense approach of different organizations bringing resources and expertise together in service of our community. In October, we met our colleagues from Uncas Health District at Backus Hospital to receive a donation of flu vaccines and EpiPens. The hospital resources of vaccines combined with the health district resources of mobile health services means that more people in our region will be protected against the flu this season! Thank you Backus Hospital!

Jennifer Muggeo, jmuggeo@llhd.org

LLHD
Ledge Light Health District

216 Broad Street New London , CT 06320 · 860.448.4882 · www.LLHD.org

Lead Poisoning Prevention

October 22-28 was National Lead Poisoning Prevention Week but we think about lead poisoning prevention all year long! Even though it was banned as an additive in paint in 1978, lead is still very much present in our environment. Homes that were built before 1978 are at a greater risk of containing many lead painted surfaces—it is estimated that at least 71% of all homes in Connecticut were built before 1980 meaning that there is a high potential for exposure in our communities. While lead poses a risk to persons of all ages, children under the age of 6 are at the highest risk as lead affects brain development. That's why Connecticut has mandated that all children are screened each year between 9 and 35 months of age. The capillary screening process consists of a prick to the finger or heel in the pediatrician's office and results are usually presented immediately. If a child has a capillary screening result of 3.5 µg/dL or greater, the pediatrician will require the child to have a lead venous (in the arm) draw at a laboratory. If you reside in a home that was built before 1978 and have children under the age of 6, call your pediatrician today to discuss having your child tested for lead!

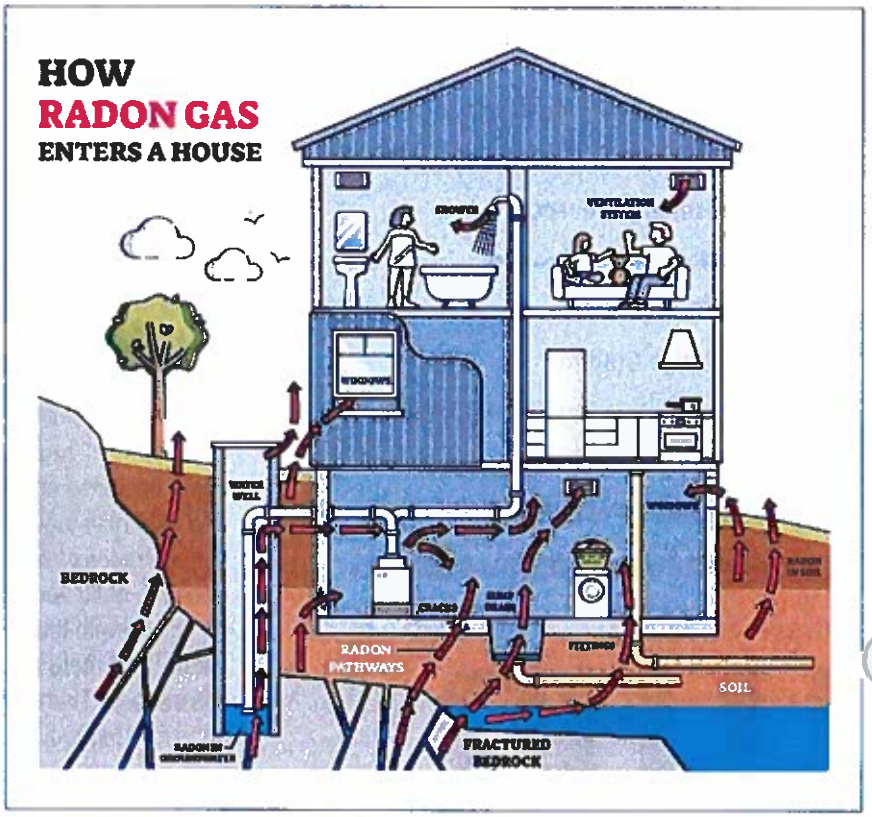


Ledge Light Health District has a robust staff of environmental health professionals who are committed to preventing lead poisoning among children in Connecticut. If you have concerns about your home and lead paint, LLHD inspectors are certified to assess risks of lead in homes and can assist you in identifying potential lead hazards. An inspector will conduct a site visit and perform a visual and environmental assessment of your space. The inspector will provide education on lead hazards and prevention. If you are interested in a home risk assessment, please contact us at 860-448-4882 to schedule an in-home lead risk assessment. *Katie Baldwin, kbaldwin@llhd.org*

In this picture Katie Baldwin, Supervisor of Regulated Facilities and Housing, is collecting a dust wipe of a floor in a home. She places the wipe in a clean tube which is then sent to the lab to be analyzed for lead content in the floor dust. The result should be less than 10 µg/ft2.

Radon Awareness Month

January is National Radon Awareness Month! Radon is a naturally occurring odorless, tasteless and radioactive gas released into homes from rock, soil and water from the breakdown of uranium. Since you cannot see or taste the gas, the only way to know if it is present in your home is to test! On January 2, 2024, Ledge Light Health District will commence our 7th year participating in the State of Connecticut Annual Radon Partnership Program. We are anticipating receiving 50 radon test kits which will be available to residents free of charge on a first come, first served basis. The test kit includes the short test kit, instructions on testing and a pre-paid envelope to mail the test kit directly to the laboratory. Please contact Tyler Do-Taylor at 860-448-4882 ext. 1346 to obtain a free test kit. For technical and basic radon questions, please contact Supervisor of Regulated Facilities and Housing, Katie Baldwin at 860-448-4882 ext. 1319. *Katie Baldwin, kbaldwin@llhd.org*



Public Health Nursing in the Community

It is the busiest time of the year for public health nurses! Since September, LLHD has been providing flu shots for residents ages 6 and up. We have administered 194 flu vaccines so far this season with more to go. We have small clinics arranged with community partners, as well as some larger events open to the public. We also vaccinate homebound residents. While we get many inquiries to host clinics, we focus efforts on outreach to underserved populations. Our goal is to minimize or eliminate barriers to vaccine access such as cost, health insurance status, proximity, and convenience. So far this season, we have done vaccination events with New London Adult Education, Alliance for Living, Church of the City, Waterford Farmer's Market, New London Community Meal Center, New London Homeless Hospitality Center, New London Senior Center, Hispanic Alliance of SECT, Waterford Farmer's Market, Alliance for Living, and Old Lyme VNA, and we will continue to schedule events into the winter. We are also assisting the Naval Submarine Base with a four-day mass vaccination event in November.

LLHD has purchased a small amount of COVID-19 vaccine to administer to our homebound residents. We've also received a small amount of free COVID vaccine through the State of Connecticut Childhood Vaccine Program and the Center for Disease Control and Prevention Bridge Program. Vaccines provided through these programs are for adults who self-attest that they are uninsured or underinsured and for children ages six and up. LLHD will not be doing mass COVID vaccination clinics for the public, but individuals who meet the above criteria can schedule vaccination appointments with one of our public health nurses. LLHD will also help to connect any community member with COVID vaccine appointments at pharmacies and with their primary care providers. Please contact us at 860.448.4882 for more information or assistance.

These immunization activities would not be possible without the help and support of our Medical Reserve Corps volunteers. Thank you to the LLHD MRC Unit for your service!

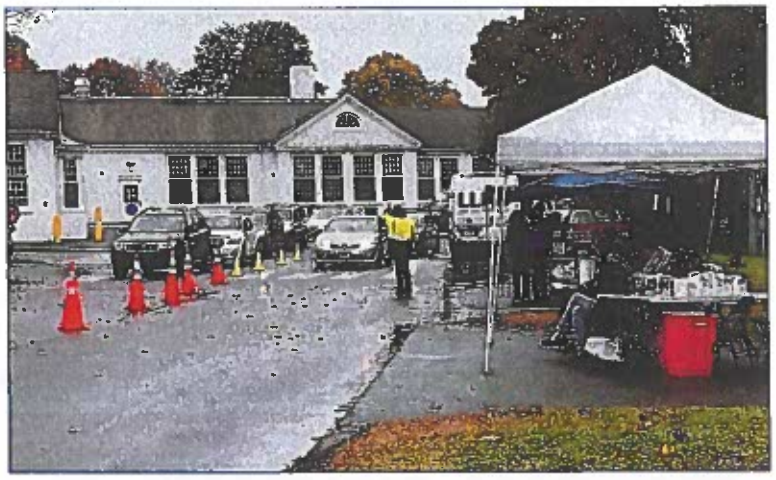
Mary Day, mday@llhd.org



Boost your safety this holiday season! Vaccines are available to protect us from illnesses including, pneumococcal disease, respiratory syncytial virus (RSV), flu and COVID. Contact us for more information and help finding a vaccine!

Medical Reserve Corps

Our Medical Reserve Corps volunteers can be found doing blood pressure checks, helping at the New London Food Pantry, and vaccinating folks against flu and COVID. If you came to any of our many vaccine clinics over the past few years, one of our volunteers gave you your shot. We have 147 volunteers, who are medical and non-medical, but we have a core group of about 30 that always sign up to work. Last year our volunteers contributed 2,387 hours providing services to our communities.



Recently, on a very rainy and windy Saturday, 21 of our volunteers assisted the Old Lyme VNA in giving 200 flu shots in a drive-thru clinic. MRC volunteers assisted with traffic monitoring, greeting, and vaccinating.

In November, some of our physicians, nurses, and pharmacists will be at the submarine base vaccinating 4,000 sailors and staff against flu. The base clinic does not have the manpower to vaccinate so many. Even though we have to be on the base at 0530, that hasn't kept our volunteers from signing up.

Anyone interested in joining our MRC unit, please sign up via https://ctresponds.ct.gov/

Kris Magnussen, kmagnussen@llhd.org

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Youth Substance Use Prevention

The start of the school year has meant a ramp up of activities for youth prevention coalitions across the region. LLHD facilitates the prevention coalitions in Ledyard and Groton, which have been very busy coordinating with community partners to increase protective factors to keep young people safe and healthy!

Ledyard Prevention Coalition (LPC)

The LPC recently completed year 7 of our 10-year Drug Free Communities funding from the CDC. In October, we launched *Take it To the Box Radio Campaign* on WBMW and WJJF. The Campaign ran for the month of October and concluded with National Prescription Drug Take Back Day on October 28th at the Ledyard Police Department. Thank you to Chief Rich, Principal Amanda Fagan, Mayor Allyn, Parks and Recreation Director, Scott Johnson and Ledyard Town Council Member, Gary Paul for participating in the campaign.



Our 2023 Ledyard Youth Survey Report has been completed. This survey is a tool to measure practices and attitudes related to substance use among the town's young people. Results are used to develop appropriate prevention and intervention strategies for youth and for general comparisons with regional and national statistics. Youth in grades 6 through 12 participated in the survey.

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LEDYARD PREVENTION COALITION

An abbreviated version of the report will be distributed to the community in November. Overall, we are seeing positive results such as: increased rate of harm of using substances, increased difficulty in obtaining substances, and increased disapproval rate of using substances by friends.

The LPC continues to collaborate with Ledyard Youth and Social Services to facilitate the Ledyard Juvenile Review Board. This year the Juvenile Review Board has seen 9 cases between October 1, 2022 through September 30, 2023.

Other highlights include:

- Implemented a parent education campaign, "Talk They Hear You" this campaign was created by SAMHSA.
- Participated in several events including National Night Out, Farmer's Markets, and Mashantucket Pequot Tribal Nation's Suicide Prevention Event.
- Recruited 30 Ledyard Middle School students and provided a leadership program at Waterford Country School's Ropes Course and Nature Farm.
- Provided substance prevention education classes at the Ledyard Parks and Recreation Department as part of their summer program.

Kerensa Mansfield, kmansfield@llhd.org and Karl Jennings, kjennings@llhd.org.

Groton Alliance For Substance use Prevention (GASP)

GASP

Groton Alliance For Substance use Prevention (GASP) is funded largely by the CT DMHAS part B grant focused on underage drinking prevention. The two risk factors we are addressing are family norms and retail availability. With our partners, this summer we focused on surveillance and enforcement of establishments that sell or serve alcohol. We are developing our new Project 21 materials that promote policies and practices that that may prevent underage sales and service. This summer and back to school season, we have been focused on family outreach and parent recruitment. By building our contact list, we can have a larger, more meaningful reach in Groton.

Carolyn Wilson, cwilson@llhd.org

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MUJERES ENTRE CULTURAS
(WOMEN BETWEEN CULTURES)

Culture, social connectedness, and celebrations are important parts of a healthy and well community! During the months of September and October we celebrated Hispanic Heritage Month (Sep 15-Oct 15) in three towns for the first time! Thank you to the community partners in New London, Waterford and Groton who hosted events and created opportunities for women of different nationalities to participate with typical dances and showing their crafts and their representative dresses. We also recognized Hispanic businesses and individuals who are actively involved in helping the Hispanic community.





As another part of our Hispanic Heritage Month celebration, and with thanks to the Community Foundation of Eastern Connecticut, we hosted a deal of meals at the New London Community Meals Center. Our group so enjoyed sharing their time and food with the guests of the Meal Center!

Upcoming November Events and Women Across Cultures Workshops, open to the community:

- Culture Week at Mohegan Sun Casino: November 13th - 17th
- Knitting groups (every Friday) with a scarves and hats project to donate to a community organization.
- Nutrition Workshop
- Event for the fight against gender-based violence
- Dance workshops

Contact us to learn more!

Lizbeth Polo-Smith, lpolosmith@llhd.org
Amparo Bustamante, abustamante@llhd.org

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@mujeresentreculturas

Happy "Knight-iversary"

We celebrate and acknowledge the hard work and dedication of the LLHD team members! Each one of the "Ledge Light Knights" is an integral part of our team working with each other and community partners to promote healthy communities.

October

Amparo Bustamante, 1 year
Dawn DeStefano, 3 years

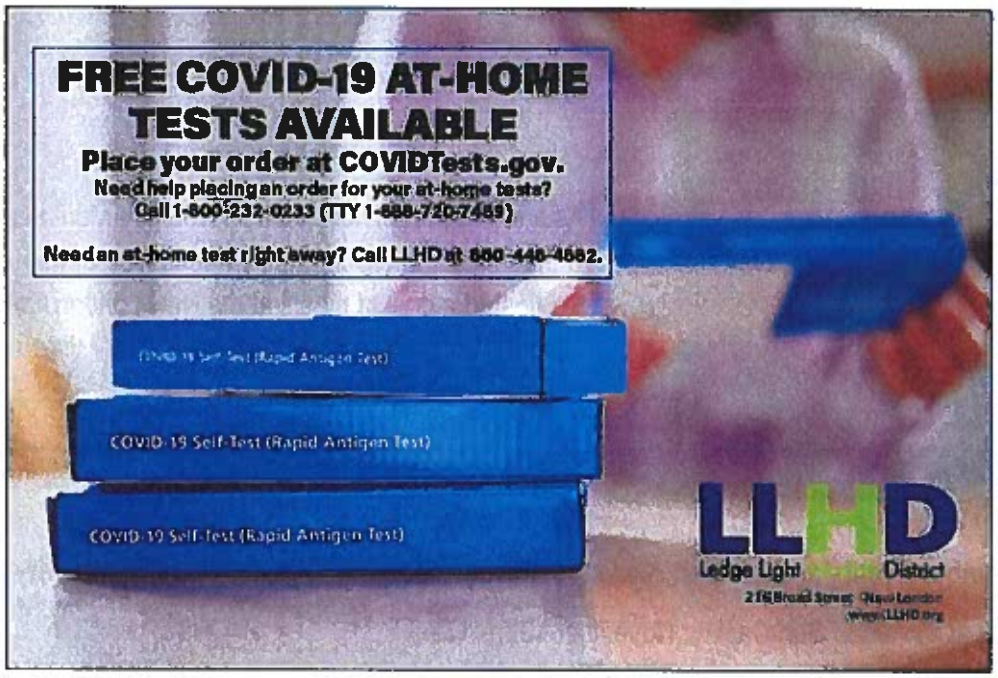
November

Wendy Brown-Arnold, 9 years
Patti Myers, 7 years
Nisha Patel, 5 years
Charlene Swink, 7 years



Domestic Violence Awareness Month

October is Domestic Violence Awareness Month and on October 22, LLHD joined hundreds of other community members for the Safe Futures walk at Waterford High School. If you or someone you know are experiencing domestic violence, please know that LLHD, Safe Futures and the community stand ready with resources and support. You can learn more at safefuturesct.org or call their 24/7 confidential hotline at 860.701.6001 or text CT Safe Connect at 888.774.2900. All services are free and confidential.



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Get our newsletter and important updates sent directly to your inbox. Email us at eharrison@llhd.org.

Newsletter Designer & Editor: Estelle Harrison
Editor: Jennifer Muggeo

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LEDGE LIGHT
HEALTH DISTRICT

SERVING THE FOLLOWING TOWNS IN SOUTHEASTERN CONNECTICUT:

GROTON, EAST LYME, LEDYARD, LYME, NORTH STONINGTON, OLD LYME, STONINGTON, WATERFORD; THE CITIES OF GROTON AND NEW LONDON; AND THE BOROUGH OF STONINGTON

BASIC FINANCIAL STATEMENTS
AS OF JUNE 30, 2022

TOGETHER WITH

INDEPENDENT AUDITORS' REPORT,

REQUIRED SUPPLEMENTARY INFORMATION,

OTHER SUPPLEMENTARY INFORMATION,

FEDERAL SINGLE AUDIT REPORTS AND

STATE SINGLE AUDIT REPORTS

HFM HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

LEDGE LIGHT HEALTH DISTRICT
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INDEPENDENT AUDITORS' REPORT

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT

To the Board of Health of
Ledge Light Health District
Norwich, Connecticut

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinions

We have audited the accompanying financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-7, the budgetary comparison information on page 30 and the pension schedules on pages 31-32 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the schedule of expenditures of state financial assistance, as required by the Connecticut State Single Audit Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the schedule of expenditures of state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 22, 2023, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 22, 2023

LEDGE LIGHT HEALTH DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2022

BASIC FINANCIAL STATEMENTS

Our discussion and analysis of the Ledge Light Health District's (the District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2022; as such, it should be read in conjunction with the District's audited financial statements. The District's financials consist of two series of financial statements: Government-wide and Fund Financial Statements.

1. Government-wide Financial Statements: These statements, which include the Statement of Net Position and the Statement of Activities, provide information about the activity of the District as a whole. These statements also present a longer-term view of the District's finances by presenting all assets, liabilities, net position, revenues, and expenses on the *accrual basis of accounting*, which is similar to the accounting methods used by many private-sector companies.

   For purposes of the Government-wide Financial Statements, the District has the following activities:

   a) Governmental Activities – All of the District's health services are reported here. These activities are financed primarily through annual per capita funding from the State of Connecticut and member towns; specific federal, state, and local grants; and permit and other fees assessed.

2. Fund Financial Statements: For governmental activities, these statements present how the services provided by the District were financed in the short term as well as what remains for future spending. Additionally, these statements report the District's activities in greater detail by highlighting the District's only fund – the General Fund. The District's General Fund is classified as the following type of fund:

   Governmental Fund – All of the District's basic services are reported as a governmental fund, which focuses on how money flows into and out of the fund and the balances left at year-end that are available for spending. This fund is reported using the *modified accrual basis of accounting*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations. These statements help you to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's operations. We describe the relationship (or differences) between governmental *activities* (reported in the government-wide financial statements) and government *funds* in a reconciliation at the bottom of the fund financial statements.

LEDGE LIGHT HEALTH DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2022

CONDENSED GOVERNMENT-WIDE STATEMENTS

Presented below is a condensed version of the government-wide financial statements.

Statement of Net Position

	Governmental Activities		
	2022	2021	Change
Current assets	$2,487,476	$2,303,665	$183,811
Capital assets, net	541,529	363,761	177,768
Deferred outflows of resources	100,818	39,037	61,781
Total assets and deferred outflows of resources	$3,129,823	$2,706,463	$423,360
Current liabilities	$1,161,458	$ 916,911	$244,547
Noncurrent liabilities	480,592	326,736	153,856
Deferred inflows of resources	-	86,555	(86,555)
Total liabilities and deferred inflows of resources	1,642,050	1,330,202	311,848
Net position			
Invested in capital assets	541,529	363,761	177,768
Unrestricted	946,244	1,012,500	(66,256)
Total net position	1,487,773	1,376,261	111,512
Total liabilities, deferred inflows of resources, and net position	$3,129,823	$2,706,463	$423,360

Overall, total net position *increased* from the prior fiscal year by $111,512, resulting primarily from the availability of numerous federal grants, including funding related to COVID 19. The overall *increase* in current assets and liabilities results from an *increase* in unspent grant funds on hand at year-end. Significant capital outlays (those in excess of $5,000) are being recorded as District capital assets and are being depreciated over their estimated useful lives. The District made significant capital outlays during the fiscal year which included vehicles and interior building renovations. Capital assets presented here are shown net of their accumulated depreciation. Net position has been separated into two categories on the District's financial statements: 1) Invested in capital assets and 2) Unrestricted net position. Because capital assets are not very liquid (i.e. easily converted to cash), the District's equity in these assets has been separated and labeled as such. Unrestricted net position, however, represents the liquid portion of the District's net position that can be used to finance daily operations without constraints.

CONDENSED GOVERNMENT-WIDE STATEMENTS *(Continued)*

Statement of Activities

	Governmental Activities		Increase
	2022	2021	(Decrease)
Program revenues			
Charges for services	$ 436,497	$ 531,595	$ (95,098)
Operating grants and contributions	4,741,737	3,711,648	1,030,089
General revenues			
Interest and other	5,130	10,859	(5,729)
Investment income (loss)	(16,650)	3,564	(20,214)
Gain on sale of capital asset	2,757	-	2,757
Total revenues	5,169,471	4,257,666	911,805
Program expenses			
Health services	5,057,959	4,120,921	937,038
Total expenses	5,057,959	4,120,921	937,038
Change in net position	111,512	136,745	(25,233)
Net position, beginning of year	1,376,261	1,239,516	136,745
Net position, end of year	$ 1,487,773	$ 1,376,261	$ 111,512

As mentioned previously, the District's net position *increased* $111,512 from the prior fiscal year primarily resulting from an *increase* in operating grants and contributions earned throughout the fiscal year. Charges for services *decreased* as the surge from the COVID-19 business re-openings waned. The District's investments *decreased* in value as the overall securities market experienced losses in 2022.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As of June 30, 2022, the District's only governmental fund, the General Fund, reported an ending fund balance of $940,049, a *decrease* of $278,668 in comparison with the prior year. The *decrease* in fund balance was the result of year-end grants receivable that were not collected soon enough to be considered "available" for revenue recognition and therefore were deferred at year-end. The total amount of unavailable revenue at year-end was $385,969. The District's management expects to recognize this revenue in the subsequent year as the receivables are collected.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND *(Continued)*

General Fund Budgetary Highlights

There were no amendments to the District's budget. Overall actual expenditures were *over* budget by $1,705,388 and revenues came in *ahead* of budget by $1,507,433. Both variances were attributable to greater than expected federal grant funding during the year.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2022, the District had over $770,000 invested in various capital assets as listed below:

	Governmental Activities
Construction in process	$ 31,300
Buildings and improvements	527,915
Equipment	38,819
Vehicles	172,486
Total	$ 770,520

Construction in process of $31,300 consists of costs incurred for a new building generator that was not in service at year-end. During the year ended June 30, 2022, the District also purchased three new vehicles and made significant building interior renovations.

Noncurrent Liabilities

The Ledge Light Health District's noncurrent liabilities consist of compensated absences (accrued vacation time) owed to District employees as of June 30, 2022, as well as a net pension liability related to its participation in the Town of Groton Retirement System. More detailed information on the District's capital assets and noncurrent liabilities is presented in the notes to the financial statements.

NEXT YEAR'S BUDGET AND RATES

In April 2022, the Ledge Light Health District adopted a $3,910,146 budget for the 2022-2023 fiscal year using a per capita rate of $7.59 for member towns.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to show accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District Office at Ledge Light Health District, 216 Broad Street, New London, Connecticut 06320.

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2022

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

	GOVERNMENTAL ACTIVITIES
CURRENT ASSETS	
Cash and cash equivalents	$ 1,583,820
Investments	122,808
Receivables	766,803
Prepaid expenses	14,045
Total current assets	2,487,476
NONCURRENT ASSETS	
Capital assets, non-depreciable	31,300
Capital assets, net of accumulated depreciation	510,229
Total noncurrent assets	541,529
Total assets	3,029,005
DEFERRED OUTFLOWS OF RESOURCES	
Differences between expected and actual experience	22,122
Changes of assumptions	18,897
Net difference between projected and actual earnings on pension plan investments	59,799
Total deferred outflows of resources	100,818
Total assets and deferred outflows of resources	$ 3,129,823

LIABILITIES AND NET POSITION

CURRENT LIABILITIES	
Accounts payable	$ 335,570
Accrued expenses	46,571
Unearned revenue	779,317
Total current liabilities	1,161,458
NONCURRENT LIABILITIES	
Due within one year	14,449
Due in more than one year	466,143
Total noncurrent liabilities	480,592
Total liabilities	1,642,050
NET POSITION	
Invested in capital assets	541,529
Unrestricted	946,244
Total net position	1,487,773
Total liabilities and net position	$ 3,129,823

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022

Functions / Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Net (Expense) Revenue and Change in Net Position: Governmental Activities
GOVERNMENTAL ACTIVITIES				
Health services	$ (5,057,959)	$ 436,497	$ 4,741,737	$ 120,275
	$ (5,057,959)	$ 436,497	$ 4,741,737	
GENERAL REVENUES				
Interest and other				5,130
Investment income (loss)				(16,650)
Gain on sale of capital asset				2,757
Total general revenues				(8,763)
Change in net position				111,512
NET POSITION, beginning of year				1,376,261
NET POSITION, end of year				$ 1,487,773

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2022

ASSETS

	GENERAL FUND
ASSETS	
Cash and cash equivalents	1,583,820
Investments	122,808
Receivables	766,803
Prepaid expenditures	14,045
Total assets	$ 2,487,476

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE

LIABILITIES	
Accounts payable	335,570
Accrued expenses	46,571
Unearned revenues	779,317
Total current liabilities	1,161,458
DEFERRED INFLOWS OF RESOURCES	
Revenues - unavailable	385,969
Total deferred inflows of resources	385,969
FUND BALANCE	
Nonspendable	14,045
Committed	1,220,000
Unassigned	(293,996)
Total fund balance	940,049
Total liabilities, deferred inflows of resources, and fund balance	$ 2,487,476

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2022

Total fund balance	$	940,049
Amounts reported for *governmental activities* in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the fund financial statements.		541,529
Other assets are not available to pay for current-period expenditures and therefore are deferred or excluded from the fund financial statements:		
Differences between expected and actual experience		22,122
Changes of assumptions		18,897
Net difference between projected and actual earnings on pension plan investments		59,799
Deferred inflows - unavailable revenues		385,969
Long-term liabilities are not due and payable in the current period and therefore not reported in the fund financial statements:		
Compensated absences		(144,680)
Net pension liability		(335,912)
Net position of governmental activities	$	1,487,773

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	GENERAL FUND
REVENUES	
Town contributions	1,142,295
Permits and fees	436,497
Federal, state, and private grants	3,381,511
Interest income	5,130
Investment income (loss)	(16,650)
Total revenues	4,948,783
EXPENDITURES	
Current	
Health services	5,012,003
Capital outlay	218,205
Total expenditures	5,230,208
Deficiency of revenues over expenditures	(281,425)
OTHER FINANCING SOURCES	
Proceeds from sale of capital asset	2,757
Total other financing sources	2,757
Deficiency of revenues and other financing sources over expenditures	(278,668)
FUND BALANCE, beginning of year	1,218,717
FUND BALANCE, end of year	$ 940,049

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021

Net change in fund balances - total governmental funds	$ (278,668)
Government funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense. This is the amount by which capital additions ($218,205) exceeded depreciation ($40,437) in the current period.	177,768
Certain expenses in the statement of activities do not require the use of current financial resources and are therefore not reported in the fund financial statements, including:	
Increase in net pension liability	(196,117)
Decrease in deferred outflows - expected and actual experience	(4,975)
Increase in deferred outflows - Changes of assumptions	6,958
Increase in deferred outflows - net difference between projected and actual earnings on pension plan investments	59,799
Decrease in deferred inflows - net difference between projected and actual earnings on pension plan investments	85,796
Decrease in deferred inflows - Changes of assumptions	759
Decrease in compensated absences	42,261
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This is the increase in unavailable grant income during the year.	217,931
Change in net position of governmental activities	$ 111,512

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Ledge Light Health District (the District) was organized on April 19, 1993 pursuant to Chapter 368f of the Connecticut General Statutes. The District serves the Towns of Groton, East Lyme, Ledyard, Lyme, North Stonington, Old Lyme, Stonington, Waterford, the Cities of Groton and New London, and the Borough of Stonington, Connecticut. Appointed representatives from each municipality comprise the District's Board of Health.

The District was created to preserve and improve the status of public health in southeastern Connecticut by (1) upholding and enforcing (a) the Public Health Code of the State of Connecticut and (b) such ordinances and regulations as may be adopted by the Board; and (2) working with other providers of health services in the District to better coordinate existing programs and to plan and implement new health programs.

The District's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

REPORTING ENTITY

The Ledge Light Health District consists of all significant funds, agencies, boards, commissions and authorities over which the District exercises oversight responsibility. Oversight responsibility was determined on the basis of financial interdependence, selection of governing authority, designation of management, ability to significantly influence operations, accountability for fiscal matters and scope of public service. The District is not included in any other governmental "reporting entity" as defined by GASB pronouncements.

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize its health service activities as governmental.

In the government-wide Statement of Net Position, the governmental activities column (a) is presented on a consolidated basis, and (b) is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position is reported in two parts – invested in capital assets and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of the District's health services function. This function is also supported by general government revenues (interest earnings, etc). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating, and capital grants.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS *(Continued)*

Program revenues must be directly associated with the function. The net costs by function are normally covered by general revenue (interest income, etc). The District does not allocate indirect costs. This government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as needed.

BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the District:

1) Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the District:

a) General Fund is the general operating fund of the District. It is used to account for all financial resources.

When an expenditure is incurred for a purpose for which amounts in any unrestricted fund balance category could be used, restricted fund balances are considered to have been spent first, followed by committed, assigned, and unassigned fund balances.

BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1) Accrual: Governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

BASIS OF ACCOUNTING (*Continued*)

2) Modified Accrual: The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

INVESTMENTS

The District reports its investments using the fair value measurement guidelines established by accounting principles generally accepted in the United States of America. These guidelines recognize a three-tiered fair value hierarchy as outlined below:

Level 1: Quoted prices for identical investments in active markets

Level 2: Observable inputs other than quoted prices

Level 3: Unobservable inputs

PREPAID EXPENSES/EXPENDITURES

Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in both the government-wide and fund financial statements. Reported amounts are equally offset by nonspendable fund balance in the fund financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

CAPITAL ASSETS

Capital assets purchased or acquired with an original cost of $5,000 or more are reported at historical cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives (expressed in years):

Building and improvements	25
Equipment	5 - 10
Vehicles	5 - 10

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

ALLOWANCE FOR DOUBTFUL ACCOUNTS

Based upon prior experience, management believes all receivables are fully collectible and that an allowance for doubtful accounts is not necessary.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents the consumption of net position or fund balance that applies to a future period and so it will not be recognized as an expense or expenditure until then. For the year ended June 30, 2022, the District had deferred outflows related to its pension resulting from differences between expected and actual experience, projected and actual earnings on pension plan investments, and from changes in actuarial assumptions (see *Note 7*). In addition to liabilities, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position or fund balance that applies to a future period and so it will not be recognized as revenue until then.

For the year ended June 30, 2022, the District had receivables in connection with various grants receivable which were considered unavailable for revenue recognition and were therefore presented as deferred inflows of resources at June 30, 2022. These are discussed further in *Note 3*. The District also had deferred inflows related to its participation in an agent multiple employer defined benefit pension plan, resulting from changes in actuarial experience and actuarial assumptions. These are discussed further in *Note 7*.

UNEARNED REVENUES

Unearned revenues are reported as liabilities in the government-wide and fund financial statements when assets are recognized before the related revenue recognition criteria have been satisfied. In the District, this consists of grants received before the eligibility and performance requirements have been met.

COMPENSATED ABSENCES

The liability for compensated absences reported in the government-wide financial statements consists of unpaid, but earned vacation pay balances. Expenditures and liabilities related to these obligations are recognized in the governmental fund financial statements when they mature such as upon the termination of employment. Compensated absences are reported as noncurrent liabilities in the government-wide statement of net position.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

NET PENSION LIABILITY

The net pension liability is measured as the portion of the actuarial value of projected benefits that is attributed to past periods of employee service in the District's agent multiple employer defined benefit pension plan, net of the pension plan's fiduciary net position.

FUND EQUITY AND NET POSITION

In the government-wide financial statements, net position is classified in the following categories:

Invested in Capital Assets, Net of Related Debt – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted Net Position – This category represents the net position of the District, which are subject to constraint that are either a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or b) imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents the net position of the District, which are not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The District's nonspendable fund balance relates to its prepaid expenditures.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law.

Committed Fund Balance – This represents the portion of fund balance that can only be used for specific purposes imposed by the District's highest level of decision making authority (the Board of Health).

Assigned Fund Balance – This classification includes amounts that are intended for a particular purpose, but are neither Restricted nor Committed. In the District, these are monies set aside at the suggestion of the District's Finance Committee.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

FUND EQUITY AND NET POSITION *(Continued)*

Unassigned Fund Balance – This represents amounts that are available for any purpose. It is the residual classification in the General Fund.

BUDGETS

The District adopts an annual budget for the General Fund by April 30th of each year. The budget is presented on the modified accrual basis of accounting which is consistent with accounting principles generally accepted in the United States of America with the exception that allocations of overhead to grant programs are reported as both revenues and expenditures. The following procedures are followed in establishing the budgetary data reflected in the financial statements:

1) The District's Director of Health prepares the annual budget for presentation to the Board of Health.

2) The Board of Health holds a public hearing on the proposed budget, where it is formally approved.

3) The Board of Health may make amendments to the budget, but any actions which would increase the member towns' contributions by more than seven percent (7%) requires a public hearing.

USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

APPLICATION OF ACCOUNTING STANDARDS

For the year ended June 30, 2022, the following accounting pronouncement became effective. The District implemented such pronouncements, where applicable:

GASB Statement 87, *Leases* - This statement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

SUBSEQUENT EVENTS

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through February 22, 2023, the date that the financial statements were available to be issued. No subsequent events were identified.

NOTE 2- CASH, CASH EQUIVALENTS, AND INVESTMENTS

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Deposits - The District does not have a policy for deposits. The District also does not have a custodial credit risk policy. However, as a practice, the District follows Connecticut State Statutes. The State of Connecticut requires that each depositor maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk based capital ratio.

Cash Equivalents / Investments - The District does not have a custodial credit risk policy with regard to cash equivalents, investments, or related credit risk for debt securities, however it is the District's practice to follow Connecticut State Statues (CGS). CGS Section 7-400 permit municipalities and local governments to invest in: (1) obligations of the United States and its agencies; (2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and (3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. CGS Sections 3-27a to 3-27f permit the investment by the District in the shares of the Connecticut Short Term Investment Fund (STIF).

The STIF is a money market investment pool managed by a division of the State of Connecticut's Treasurer's Office. Investments must be made in instruments authorized by the State's CGS using guidelines adopted by the State Treasurer. The fair value of the position in the pool is the same as the value of the pool shares and investments held by the fund and are stated at amortized cost. STIF is rated by Standard & Poor's at AAAm, its highest rating for money funds and investment pools.

Interest Rate Risk - The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate increases. Generally, the District does not invest in any long-term investment obligations.

NOTE 2- CASH, CASH EQUIVALENTS, AND INVESTMENTS *(Continued)*

The following is a summary of cash and cash equivalents at June 30, 2022:

	Carrying Amount
Deposit accounts	$ 1,548,241
Connecticut Short Term Investment Fund	35,579
Total cash and cash equivalents	$ 1,583,820

Concentration of Credit Risk – The carrying amount of the District's deposits with financial institutions was $1,548,241 and the bank balance was $1,778,901, of which $250,000 was covered by federal depository insurance, $177,890 was collateralized by securities held by the financial institution, and the balance of $1,351,011 was uninsured and uncollateralized at June 30, 2022.

The risk category for the District's shares in STIF cannot be determined since the District does not own identifiable securities, but invests as a shareholder of the investment pool.

The following is a summary of investments at June 30, 2022:

Investment Type	Average Credit Rating	Fair Value	Fair Value Measurements Level 1	Level 2	Level 3
Mutual Funds					
T Rowe Price Tax Free High Yield Fund	N/A	$ 64,641	$ 64,641	$ -	$ -
American Century Government Bond Fund	N/A	57,636	57,636	-	-
Federated Capital Reserves Money Fund	N/A	531	531	-	-
		$ 122,808	$ 122,808	$ -	$ -

The average credit rating for the District's investments in mutual funds cannot be determined since the District does not own identifiable securities, but invests as a shareholder of the funds.

Investment Type	Investment Maturities (Years) N/A	Less than 1	1-10	More than 10
Mutual Funds				
T Rowe Price Tax Free High Yield Fund	$ 64,641	$ -	$ -	$ -
American Century Government Bond Fund	57,636	-	-	-
Federated Capital Reserves Money Fund	531	-	-	-
	$ 122,808	$ -	$ -	$ -

NOTE 3- RECEIVABLES

At June 30, 2022, the District's receivables consisted of the following:

	Carrying Amount
Intergovernmental grants	$ 766,803
Total receivables	$ 766,803

Governmental funds report *deferred inflows of resources* in connection with receivables that are not considered to be available to liquidate liabilities of the current period. At June 30, 2022, the District's deferred inflows of resources in the fund financial statements consisted of the following:

	Revenues - Unavailable
Receivables	$ 385,969
Total deferred inflows of resources	$ 385,969

The District also defers revenue recognition in connection with resources that have been received, but not yet earned. These are recorded in the liability *unearned revenue* at June 30, 2022 in both the government-wide and fund financial statements. At June 30, 2022, the balance of unearned revenue totaled $779,317.

NOTE 4- CAPITAL ASSETS

Changes in capital assets for governmental activities for the year ended June 30, 2022 are as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets, not being depreciated				
Construction in process	$ -	$ 31,300	$ -	$ 31,300
Total capital assets, not being depreciated	-	31,300	-	31,300
Capital assets, being depreciated				
Buildings and improvements	436,964	90,951	-	527,915
Equipment	38,819	-	-	38,819
Vehicles	76,532	95,954	-	172,486
Total capital assets, being depreciated	552,315	186,905	-	739,220
Less: accumulated depreciation				
Buildings and improvements	145,349	17,479	$ -	162,828
Equipment	19,358	7,763	-	27,121
Vehicles	23,847	15,195	-	39,042
Total accumulated depreciation	188,554	40,437	-	228,991
Total capital asses, being depreciated, net	363,761	146,468	-	510,229
Governmental activities capital assets, net	$ 363,761	$ 177,768	$ -	$ 541,529

NOTE 4- CAPITAL ASSETS *(Continued)*

Depreciation expense of $40,437 was charged to Health Services for the year ended June 30, 2022.

NOTE 5- NONCURRENT LIABILITIES

A summary of noncurrent liabilities is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Current Portion
Compensated absences	$ 186,941	$ -	$ (42,261)	$ 144,680	$ 14,449
Net pension liability	139,795	196,117	-	335,912	-
Total	$ 326,736	$ 196,117	$ (42,261)	$ 480,592	$ 14,449

NOTE 6- FUND BALANCE

At June 30, 2022, committed fund balances on the fund financial statements consisted of the following:

Purpose	Amount
Committed	
Operating deficits	$ 200,000
Workforce development	185,000
Vehicle replacements	160,000
Emergency response /PPE /Equipment	150,000
Capital improvements - 216 Broad Street	125,000
Accreditation / Strategic planning	100,000
Emergency operating expenses	100,000
Program development	100,000
Other employee paid time off	50,000
Future unemployment benefits	50,000
Total committed fund balance	$ 1,220,000

In addition to committed fund balance, the District has non-spendable fund balance of $14,045 representing it's investment in prepaid expenditures and net unassigned deficit fund balance of ($293,996) which it plans to restore through previously unavailable grant receivables.

NOTE 7- PENSION PLAN

The District participates in both a defined contribution and defined benefit plan. The defined benefit plan is closed to new employees, however, all eligible employees may participate in the salary deferral 457(b) plan.

NOTE 7- PENSION PLANS *(Continued)*

Defined Contribution Plan

District employees who work a minimum of thirty-two (32) hours per week are eligible for participation in the District's 457(b) salary deferral plan. The plan is administered though ICMA-RC and requires mandatory participation for all full-time employees. The District makes matching contributions in amounts not to exceed six-percent (6%) of the employees' gross pay. The matching contributions are deposited into the District's 401(a) plan and are subject to the following vesting schedule:

Years of Service Completed	% Vested
0 to 2 years	0%
2.1 to 4 years	50%
4.1 + years	100%

Length of service will include continuous service time to a District municipal member by a full-time employee transferred to the District from a municipality which joins the District or to the District by any part-time employee who becomes a full-time employee without a break in service. Contributions of unvested funds that are forfeited by employees leaving the District will be applied towards future District contributions made on behalf of other employees. For the year ended June 30, 2022, the District's matching contributions totaled $117,670. As of June 30, 2022, there were 31 participants in the plan.

Defined Benefit Plan

Certain employees who were employed with the District on January 1, 2008, may have elected to continue their participation in the Town of Groton Retirement System, an agent multiple employer Public Employee Retirement System (PERS Plan), administered by the Town of Groton's Retirement Board. The PERS Plan provides retirement, disability, and death benefits to plan members and beneficiaries. The Town of Groton (the Town)'s Charter provides the Town Council with the authority to establish and amend benefit provisions, by ordinance, through the Retirement Board. The PERS Plan is considered to be part of the Town's financial reporting entity and is included in the Town's financial reports as a pension trust fund. Those reports may be obtained by writing to the Finance Department of the Town of Groton, 45 Fort Hill Road, Groton, Connecticut.

The District is required to contribute at an actuarially determined rate. As a condition of the plan, participating employees will contribute four percent (4%) of their gross pay. District employees hired after January 1, 2008 are prohibited from participation in this plan. The District's required contributions to this plan totaled $30,000 for the year ended June 30, 2022 and were paid during that fiscal year. Pension expense (income) recognized for the year ended June, 30, 2022 was $77,781 under this plan. As of June 30, 2022, there was one current District employee and two retirees and/or beneficiaries receiving benefits, participating in the plan. PERS Plan benefits are calculated as 2% of average annual pay (for highest paid 3 years out of last 5 years) multiplied by the number of years of continuous service up to 30 years and 1.25% of average annual pay times years of continuous service in excess of 30.

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

The PERS Plan's fiduciary net position has been determined on the same basis as that used by the plan. The PERS Plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. The PERS Plan's investments are reported at fair value. Investment income is recognized as earned, and gains or losses on sales or exchanges of investments are recognized on the transaction date.

The District reported the following deferred outflows of resources and deferred inflows of resources in connection with the PERS Plan on the statement of net position as of June 30, 2022:

	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	$ 22,122	$ -
Changes of assumptions	18,897	-
Net difference between projected and actual earnings on pension plan investments	59,799	-
Total	$ 100,818	$ -

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense as follows:

Year ending June 30,	Expense
2023	$ 44,304
2024	17,237
2025	8,061
2026	31,216
	$ 100,818

Deferred outflows	$ 100,818
Deferred inflows	-
	$ 100,818

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

The District's net pension liability for the year ended June 30, 2022 was derived as follows:

Total pension liability	$ 1,004,370
Less: Plan fiduciary net position	668,458
Net pension liability	$ 335,912
Total fiduciary net position as a percentage of the total pension liability	66.55%

The total pension liability was determined by an actuarial valuation as of July 1, 2021, rolled forward to June 30, 2022, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	Varies by age
Investment rate of return	7.00%

Mortality rates were based on the Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables projected to valuation date with Scale MP-2021. The actuarial assumptions used in the July 1, 2021 valuation were based on the 2014 Experience Study Report published in August 2014. The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022 are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
U.S. large cap	5.10%
U.S. small cap	5.40%
Developed international equities	5.30%
Emerging international equities	6.40%
Core fixed income	1.10%
High-yield bonds	3.70%
Real estate (REITs)	4.20%

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

The following was the plan's adopted asset allocation policy as of June 30, 2022:

Asset Class	Target Allocation
U.S. large cap	37.00%
U.S. small cap	7.00%
Developed international equities	11.00%
Emerging international equities	2.00%
Core fixed income	37.00%
High-yield bonds	3.00%
Real estate (REITs)	3.00%
	100.00%

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that the District's contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. If the District's discount rate was lowered to 6.00%, the net pension liability would increase to $441,764, while if the District's discount rate was increased to 8.00%, the net pension liability would decrease to $244,524. Changes in the net pension liability for the year ended June 30, 2022 were as follows:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance, June 30, 2021	$ 921,627	$ 781,832	$ 139,795
2021-2022 changes:			
Service cost	10,959	-	10,959
Interest on total pension liability	65,868	-	65,868
Differences between expected and actual experience	29,096	-	29,096
Changes of assumptions	25,818	-	25,818
Employer contributions	-	30,000	(30,000)
Member contributions	-	5,734	(5,734)
Net investment income	-	(99,874)	99,874
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	-
Administrative expenses	-	(236)	236
	82,743	(113,374)	196,117
Balance, June 30, 2022	$ 1,004,370	$ 668,458	$ 335,912

NOTE 8- RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has obtained coverage from commercial insurance companies and has effectively managed risk through various employee education and prevention programs. There have been no significant reductions in insurance coverage and settlements have not exceeded insurance coverage for each of the past three fiscal years. All risk management activities are accounted for in the general fund.

NOTE 9- EXPENDITURES IN EXCESS OF APPROPRIATIONS

For the year ended June 30, 2022, the following expenditures were in excess of their budgeted appropriations by the following amounts:

Personnel services	
Employee salary - core	$ 49,395
Employee salary - grants	507,859
Benefits/payroll taxes - grants	159,776
Non-personnel services	
Facilities, utilities, and vehicles	46,294
Supplies and equipment	283,147
Other administrative costs	157,092
Grant non-personnel	644,850

Total expenditures were over budget for the year in the amount of $1,705,388. Total revenues exceeded budgeted estimates by $1,507,433.

NOTE 10- BUDGET MODIFICATIONS

There were no budget modifications made for the year ended June 30, 2022.

NOTE 11- PRONOUNCEMENTS ISSUED, NOT YET EFFECTIVE

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2022 that have effective dates that may impact future financial presentations.

Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement 91, Conduit Debt Obligations. This statement provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with: (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this statement are effective for reporting periods beginning after December 15, 2021 (the District's year ending June 30, 2023).

NOTE 11- PRONOUNCEMENTS ISSUED, NOT YET EFFECTIVE *(Continued)*

GASB Statement 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements. This statement improves financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this statement are effective for fiscal years beginning after June 15, 2022 (the District's year ending June 30, 2023).

GASB Statement 96, Subscription-Based Information Technology Arrangements. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. The requirements of this statement are effective for fiscal years beginning after June 15, 2022 (the District's year ending June 30, 2023).

GASB Statement 99 - Omnibus 2022. This statement address both select practice issues that have been identified during implementation and accounting and financial reporting for financial guarantees. Portions of the statement are effective upon issuance (April 2022), while others are effective for years beginning after June 15, 2022 or June 15, 2023 (the District's fiscal years ending June 30, 2023 and 2024, respectively).

GASB Statement 100 - Accounting Changes and Error Corrections. This statement enhances accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This statement is effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023 (the District's fiscal year ending June 30, 2024).

GASB Statement 101 - Compensated Absences. This statement updates the recognition and measurement guidance for compensated absences. The requirements of this statement are effective for fiscal years beginning after December 15, 2023 (the District's fiscal year ending June 30, 2025).

LEDGE LIGHT HEALTH DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES					
Member per capita	$ 1,142,295	$ -	$ 1,142,295	$ 1,142,295	$ -
State per capita	250,583	-	250,583	391,300	140,717
Environmental health fees	390,000	-	390,000	428,409	38,409
Training/consulting/other services	20,000	-	20,000	8,088	(11,912)
Interest/program overhead - admin	2,500	-	2,500	5,130	2,630
Investment income (loss)	-	-	-	(16,650)	(16,650)
General & Administrative	103,260	-	103,260	-	(103,260)
Contracts/grants	1,532,712	-	1,532,712	2,990,211	1,457,499
Total revenues	3,441,350	-	3,441,350	4,948,783	1,507,433
EXPENDITURES					
Current - heath services					
Personnel services					
Employee salary - core	1,251,580	-	1,251,580	1,300,975	(49,395)
Benefits/payroll taxes - core	482,606	-	482,606	357,090	125,516
Employee salary - grants	687,337	-	687,337	1,195,196	(507,859)
Benefits/payroll taxes - grants	240,568	-	240,568	400,344	(159,776)
Non-personnel services					
Facilities, utilities, and vehicles	107,171	-	107,171	153,465	(46,294)
Supplies and equipment	57,900	-	57,900	341,047	(283,147)
Professional services	66,200	-	66,200	48,691	17,509
Other administrative costs	26,650	-	26,650	183,742	(157,092)
Grant non-personnel	604,808	-	604,808	1,249,658	(644,850)
Total expenditures	3,524,820	-	3,524,820	5,230,208	(1,705,388)
Excess (deficiency) of revenues over expenditures - budgetary basis	(83,470)	-	(83,470)	(281,425)	(197,955)
OTHER FINANCING SOURCES (USES)					
Proceeds from sale of capital asset	-	-	-	2,757	2,757
Total other financing sources (uses)	-	-	-	2,757	2,757
Excess (deficiency) of revenues over expenditures - GAAP basis	$ (83,470)	$ -	$ (83,470)	(278,668)	$ (195,198)
FUND BALANCE, beginning of year				1,218,717	
FUND BALANCE, end of year				$ 940,049	

See independent auditors' report

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EMPLOYER CONTRIBUTIONS
TOWN OF GROTON RETIREMENT SYSTEM
LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 68

	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Actuarially determined contribution	$ 30,000	$ 24,800	$ 19,900	$ 15,700	$ 13,200	$ 8,958	$ 8,971	$ 6,764	$ 9,556
Contributions in relation to the actuarially determined contribution	30,000	24,800	20,500	15,700	13,200	8,958	8,971	6,764	9,556
Contribution deficiency (excess)	$ -	$ -	$ (600)	$ -	$ -	$ -	$ -	$ -	$ -
Covered-employee payroll	134,616	127,535	122,630	112,203	105,474	101,308	90,125	89,652	120,539
Contributions as a percentage of covered-employee payroll	22.29%	19.45%	16.72%	13.99%	12.51%	8.84%	9.95%	7.54%	7.93%

Notes to Schedule

Valuation date:	July 1, 2021
Measurement date:	June 30, 2022
Actuarially determined rates are calculated as of June 30th, two years prior to the end of the fiscal year in which the contributions are reported.	
Methods and assumptions used to determine contribution rates:	
Actuarial cost method	Entry Age Normal
Amortization method	Normal Actuarial Cost
Remaining amortization period	18 years (Prior: 19 years)
Asset valuation method	Adjusted value of assets
Inflation	2.40%
Salary increases	Vary by age group
Investment rate of return	7.00%, net of pension plan investment expenses (prior 7.25%)
Retirement age	Age related table
Mortality	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (with separate tables for Public Safety), projected to the valuation date with Scale MP-2021. Prior: (Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables with separate tables for Public Safety), projected to the valuation date with Scale MP-2020

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LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED
TOWN OF GROTON RETIREMENT SYSTEM
LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 68

	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Total pension liability:									
Service cost	$ 10,959	$ 10,578	$ 9,829	$ 8,959	$ 8,701	$ 7,714	$ 621,108	$ 7,181	$ 6,972
Interest on total pension liability	65,868	61,063	56,837	54,160	51,179	48,675	94,625	46,078	44,858
Differences between expected and actual experience	29,096	24,596	39,206	23,550	21,741	29,608	(651,642)	(7,730)	-
Changes in assumptions	25,818	18,648	(2,655)	14,387	(4,319)	5,161	(5,817)	23,355	-
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	(42,468)	(37,804)	(37,804)	(37,804)	(37,804)	(37,804)	(35,815)
Net change in total pension liability	82,743	65,887	60,749	63,252	39,498	53,354	20,470	31,080	16,015
Total pension liability - beginning of year	921,627	855,740	794,991	731,739	692,241	638,887	618,417	587,337	571,322
Total pension liability - end of year	1,004,370	921,627	855,740	794,991	731,739	692,241	638,887	618,417	587,337
Plan fiduciary net position:									
Contributions - employer	30,000	24,800	20,500	15,700	13,200	8,958	8,971	6,764	9,556
Contributions - member	5,734	5,385	5,101	4,905	4,442	4,265	4,052	3,627	3,483
Net investment income	(99,874)	161,457	34,415	42,276	42,251	55,221	(380)	19,083	79,029
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	(42,468)	(37,804)	(37,804)	(37,804)	(37,804)	(37,804)	(35,815)
Administrative expense	(236)	(203)	(284)	(203)	(251)	(179)	(172)	(212)	(321)
Net change in plan fiduciary net position	(113,374)	142,441	17,264	24,874	21,838	30,461	(25,333)	(8,542)	55,932
Plan fiduciary net position - beginning of year	781,832	639,391	622,127	597,253	575,415	544,954	570,287	578,829	522,897
Plan fiduciary net position - end of year	668,458	781,832	639,391	622,127	597,253	575,415	544,954	570,287	578,829
Net pension liability - end of year	$ 335,912	$ 139,795	$ 216,349	$ 172,864	$ 134,486	$ 116,826	$ 93,933	$ 48,130	$ 8,508
Plan fiduciary net position as a percentage of the total pension liability	66.55%	84.83%	74.72%	78.26%	81.62%	83.12%	85.30%	92.22%	98.55%
Covered-employee payroll	$ 134,616	$ 127,535	$ 122,630	$ 112,203	$ 105,474	$ 101,308	$ 90,125	$ 89,652	$ 120,539
Net pension liability as a percentage of covered-employee payroll	249.53%	109.61%	176.42%	154.06%	127.51%	115.32%	104.23%	53.69%	7.06%

See independent auditors' report

FEDERAL SINGLE AUDIT REPORTS

FEDERAL INTERNAL CONTROL AND COMPLIANCE REPORTS

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Health of
Ledge Light Health District
New London, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 22, 2023.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of state findings and questioned costs as MW-2022-001, that we consider to be a material weakness.

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REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

THE DISTRICT'S RESPONSE TO FINDINGS

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying schedule of federal findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 22, 2023

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Health of
Ledge Light Health District
New London, Connecticut

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

Opinion on Each Major Federal Program

We have audited Ledge Light Health District (the District's) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2022. the District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of federal findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

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Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC
Groton, Connecticut
February 22, 2023

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

Grantor; Pass-through Grantor; Program Title; Description	Pass-Through Entity Identifying Number	Federal CFDA Number	Grant Expenditures
U.S. DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES			
Indirect:			
Passed through the State of Connecticut Department of Public Health:			
Prev. Health Services Block Grant PPHF	2020-0058	93.758	$ 45,431
ECL - Epidemiology and Laboratory Capacity for Infectious Disease		93.323	569,571
Immunization Children	2021-0192	93.323	212,536
Public Health Emergency Prep	2019-0231	93.069	498,904
Public Health Emergency Prep	2019-0226	93.069	339,883
Opiod Overdose Crisis	2021-0038	93.138	183,021
Bioterrorism Hospital Preparedness	2019-0231	93.889	50,930
Bioterrorism Hospital Preparedness	2019-0226	93.889	58,503
IAP Covid Supplement	2021-0007	93.268	211,899
Immunization Action Plan	2021-0007	93.268	110,465
			2,281,143
Passed through the State of Connecticut Department of Mental Health and Addiction Services			
Opiod Academic Detailing	21MHA1055	93.243	8,200
Opiod Academic Detailing	21MHA1055	93.788	9,658
Opiod Academic Detailing	22MHA1101	93.788	8,553
Groton Alliance Substance Abuse Prevention	22MHA1020	93.959	125,000
Connecticut Promotes Recovey	21MHA6009	93.788	152,728
			304,139
Passed through the State of Connecticut Office of Health Strategy			
State Innovation Models	21OHS0010	93.624	48,751
Passed through Southeastern Regional Action Council			
Prevention and Treatment of Substance Abuse		93.959	19,294
Passed through National Association of County and City Health Officials			
Strengthening Public Health Systems	6NU38OT000306-04-02	93.421	50,000
Direct:			
Drug-Free Communities Support Program	1NH28CE003053-01	93.276	151,593
US DEPARTMENT OF TREASURY			
Indirect:			
Passed through the Town of East Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	12,257
Passed through the Town of Groton, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	19,066
Passed through the Town of Ledyard, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	9,533
Passed through the Town of Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	1,362
Passed through the City of New London, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	59,921
Passed through the Town of Old Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	5,447
Passed through the Town of Waterford, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	12,257
Passed through the Town of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	12,257
Passed through the Groton Long Point Association, Inc.			
Coronavirus State and Local Fiscal Recovery Funds		21.027	340
Passed through the Borough of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	1,021
Passed through the Town of North of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	2,724
			136,185
Total expenditures of federal awards			$ 2,991,105

The accompanying notes are an integral part of this schedule.

LEDGE LIGHT HEALTH DISTRICT
NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2022

NOTE A - ACCOUNTING BASIS

BASIC FINANCIAL STATEMENTS

The accounting policies of the District conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of federal awards is presented in accordance with the requirements Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the grant period.

Ledge Light Health District has not elected to use the 10% de Minimis indirect cost rate.

SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I – SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ✓ Yes ___ No
- Significant deficiency(ies) identified? ___ Yes ✓ None reported

Noncompliance material to financial statements noted? ___ Yes ✓ No

FEDERAL AWARDS

Internal control over major programs:

- Material weakness(es) identified? ___ Yes ✓ No
- Significant deficiency(ies) identified? ___ Yes ✓ None reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance ___ Yes ✓ No

Identification of major programs:

CFDA Number	Name of Federal Program	Expenditures	Federal Assistance
93.069	U.S. Department of Health and Human Services – Public Health Emergency Preparedness	$838,787	$838,787
93.889	U.S. Department of Health and Human Services – Bioterrorism Hospital Preparedness	$109,433	$109,433
93.323	U.S. Department of Health and Human Services – Enhanced Detection Cooperative Agreement	$782,107	$782,107

Auditee qualified as low-risk auditee? ___ Yes ✓ No

Dollar threshold used to distinguish between Type A and Type B program: $750,000

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION II – SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER GENERALLY ACCEPTED *GOVERNMENT AUDITING STANDARDS*

- We issued a report dated February 22, 2023 on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards.*

- Our report on compliance indicated no reportable instances of noncompliance.

- Our report on internal control over financial reporting disclosed the following material weakness:

MW-2019-001 – Timely Bank Reconciliations

During our audit, we noted that bank statements were accumulated for the entire fiscal year before they were reconciled to the appropriate general ledger controls. Not reconciling the accounts on a monthly basis means that errors or other problems might not be recognized and resolved on a timely basis.

Recommendation: We recommend that all bank accounts of the District be reconciled on a monthly basis.

Management's Response: We agree with the material weakness as described. While we do regularly review the bank statements against activity as recorded in the general ledger, we recognize that it would be best if we formally reconcile the bank statements against the general ledger on a monthly basis. We have increased our financial staffing levels and are putting procedures in place that will assure that all credit card payments received are recorded in the general ledger on a monthly basis, which will allow the account to be reconciled in a timely manner.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

- There were no findings or questioned costs reported.

LEDGE LIGHT HEALTH DISTRICT
SUMMARY SCHEDULE OF THE STATUS OF PRIOR FEDERAL AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2022

PRIOR YEAR AUDIT FINDINGS RESOLVED

None

PRIOR YEAR AUDIT FINDINGS REPEATED

MW-2019-001 Timely Bank Reconciliations (as MW-2022-001)

STATE SINGLE AUDIT REPORTS

STATE INTERNAL CONTROL AND COMPLIANCE REPORTS

HOYT FILIPPETTI & MALAGHAN LLC
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Health of
Ledge Light Health District
New London, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 22, 2023.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of state findings and questioned costs as MW-2022-001, that we consider to be a material weakness.

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REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

THE DISTRICT'S RESPONSE TO FINDINGS

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying schedule of state findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 22, 2023

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

To the Board of Health of
Ledge Light Health District
New London, Connecticut

REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM

Opinion on Each Major State Program

We have audited Ledge Light Health District's (the "District") compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the District's major state programs for the year ended June 30, 2022. The District's major state programs are identified in the summary of auditors' results section of the accompanying schedule of state findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2022.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's state programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any material weaknesses and significant deficiencies in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the State Single Audit Act and which is described in the accompanying schedule of findings and questioned costs as item 2022-001. Our opinion on each major state program is not modified with respect to this matter.

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the noncompliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 22, 2023

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2022

State Grantor; Pass-through Grantor; Program Title	State Grant Program Core-CT Number	Expenditures
NONEXEMPT PROGRAMS		
DEPARTMENT OF PUBLIC HEALTH		
Direct:		
Local and District Departments of Health	11000-DPH48500-17009	$ 391,300
X-Ray Screening and Tuberculosis Care	12004-DPH48666-16112	4,997
Total Direct		396,297
Indirect:		
Passed through the Uncas Health District		
Tobacco Cessation	12060-DPH48500-35386	3,915
Total Indirect		3,915
TOTAL STATE FINANCIAL ASSISTANCE		$ 400,212

The accompanying notes are an integral part of this schedule

LEDGE LIGHT HEALTH DISTRICT
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2022

NOTE A - ACCOUNTING BASIS

BASIC FINANCIAL STATEMENTS

The accounting policies of Ledge Light Health District (the District) conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

The accompanying schedule of expenditures of state financial assistance has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of state financial assistance is presented in accordance with regulations established by the State of Connecticut, Office of Policy and Management.

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the period.

SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I – SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified			
Internal control over financial reporting:				
○ Material weakness(es) identified?	✓	Yes		No
○ Significant deficiency(ies) identified?		Yes	✓	None reported
Noncompliance material to financial statements noted?		Yes	✓	No

STATE FINANCIAL ASSISTANCE

Internal control over major programs:				
○ Material weakness(es) identified?		Yes	✓	No
○ Significant deficiency(ies) identified?		Yes	✓	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified			
Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?		Yes	✓	No

The following schedule reflects the major program included in the audit:

State Grantor/Program	**State Grant Program Identification Number**	**Expenditures**
Department of Public Health:		
Local and District Departments of Health	11000-DPH48500-17009	$ 391,300

Dollar threshold used to distinguish between Type A and Type B program: $100,000

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION II– SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER *GOVERNMENT AUDITING STANDARDS*

- We issued a report dated February 22, 2023 on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards.*
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting disclosed the following material weakness:

MW-2022-001 – Timely Bank Reconciliations

During our audit, we noted that bank statements were accumulated for the entire fiscal year before they were reconciled to the appropriate general ledger controls. Not reconciling the accounts on a monthly basis means that errors or other problems might not be recognized and resolved on a timely basis.

Recommendation: We recommend that all bank accounts of the District be reconciled on a monthly basis.

Management's Response: We agree with the material weakness as described. While we do regularly review the bank statements against activity as recorded in the general ledger, we recognize that it would be best if we formally reconcile the bank statements against the general ledger on a monthly basis. We have increased our financial staffing levels and are putting procedures in place that will assure that all credit card payments received are recorded in the general ledger on a monthly basis, which will allow the account to be reconciled in a timely manner.

SECTION III – FINDINGS AND QUESTIONED COSTS RELATING TO STATE FINANCIAL ASSISTANCE

None

LEDGE LIGHT HEALTH DISTRICT
SUMMARY SCHEDULE OF THE STATUS OF PRIOR STATE AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2022

PRIOR YEAR AUDIT FINDINGS RESOLVED

No prior year findings reported.

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10133 PUBLIC HEALTH NURSING SERVICE

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 BD OF SELECTMEN APPROVED (2/1/24)	BOS Approved $ Increase	BOS Approved % Increase
CONTRACTED OUTSIDE AGENCIES									
58010	PUBLIC HEALTH NURSING	8,279	25,911		4,841	26,297	26,297	386	1.49%
	SUBTOTAL	8,279	25,911	0	4,841	26,297	26,297	386	1.49%
DEPARTMENT TOTAL		8,279	25,911	0	4,841	26,297	26,297	386	1.49%

VISITING NURSE ASSOCIATION OF SOUTHEASTERN CONNECTICUT, INC.

BUDGET NARRATIVES—TOWN OF WATERFORD

July 1, 2024- June 30, 2025

We annually estimate the expenditure for services for those residents who are uninsured and cannot afford to pay for care with their own fund. Our near-term and far-term plans are the same. We will continue to offer the clinics and services to the residents at the same level. As always, we will to seek outside funds through a direct mail campaign and grant proposals to assist in providing visits to residents.

The budget for VNASC service is divided in two programs: clinic services and health promotion/indigent care. The hourly charge is $87.15. This is an increase of $4.15 per clinic hour (5%). The home health skilled visit charge is $175 per nursing visit. We had to increase our rates as we are bound to collective bargaining agreements for our RN staff. Salaries and benefits have increased and are projected to increase again in the coming year. Salary and benefit increases were necessary due to the serious nursing shortage healthcare is experiencing at this time.

The VNA of Southeastern Connecticut is committed to providing healthcare services to the town at an appropriate level. Any reduction of the budget below the current level will result in fewer services to the residents. A reduction in services would be a decision made by Waterford's governing body.

The agency is a state-licensed, Medicare-certified, home care organization. VNASC is governed by a community board of directors and is an affiliate of L+M Healthcare and Yale New Haven Health. Our Board Chairperson is Shanna Reels.

Indigent Care/Health Promotion

VNASC has been holding blood pressure clinics at the Waterford AHEPA and the Community Center to promote wellness in the Waterford Community. We have also been holding foot clinics.

Home visits to residents at risk for handicapping conditions or hospitalizations are made under consultation with the family physician. A plan is established to assist the resident to remain safely at home,

Home healthcare services including nursing, therapies, home health aide and social workers are provided under a plan of care when the resident is uninsured or underinsured and meets the financial criteria for free or subsidized care.

There is a continued need for assistance with care for those who are struggling to stay independent at home. The need for free care has reduced in the past few years due to the greater use of CT expanded Medicaid. At this time it is unknown whether the expansion will continue.

Visiting Nurse Association of Southeastern Connecticut

Proposed Service for the Town of Waterford

July 1, 2024 - June 30, 2025

Program	Estimated Units	Estimated Cost	Service	Program Cost
Screening Clinics/Health Ed	24 hours	$87.15 /hour	Nurse Managed Clinics	$2,091.60
Community Center Hours (Senior Center)	69 hours	$87.15 /hour	Nurse Managed Clinic	$6,013.35
Foot Clinics AHEPA	24 hours	$87.15/hour	Nurse Managed Clinic 4 hours every other month	$2,091.60
Homecare for the indigent	As needed not to exceed budget	$175/Visit	Skilled Home Health Visits	$16.100.00

Total Request $ 26,296.55

Town of Waterford
Proposed July 2024 - June 2025 Budget
and year over Year Actuals

Description	2021 - 2022 Actual	2022 - 2023 Budget	2022 - 2023 Projected Actual	2023 - 2024 Proposed Budget	2024 - 2025 Proposed Budget
Public Health Nursing	$ 22,655.00	$ 26,000.00	$ 22,922.00	$ 25,911.00	$ 26,296.55

LAWRENCE MEMORIAL CORPORATION AND SUBSIDIARIES

Consolidating Balance Sheet

September 30, 2023

(In thousands)

Assets	Lawrence Memorial Hospital	Lawrence Memorial Corporation	L&M Systems	VNA of Southeastern Connecticut, Inc.	Westerly Hospital	Westerly Foundation	L&M Homecare	Eliminations	Total
Current assets:									
Cash and cash equivalents	$ 12,570	—	—	148	1,162	3,177	6,704	—	23,761
Short-term investments	6,431	47,182	—	8,445	630	5,432	—	—	68,120
Patient receivables	68,605	—	—	1,177	15,679	—	—	—	85,461
Other assets	95,215	64	—	942	12,900	301	194	(64,917)	44,699
Total current assets	182,821	47,246	—	10,712	30,371	8,910	6,898	(64,917)	222,041
Assets limited as to use	8,367	19,281	—	17,531	5,352	—	—	(19,281)	31,250
Long-term investments	20,739	158	—	—	4,840	32	—	—	25,769
Other assets	13,455	—	—	—	—	132	—	(11,147)	2,440
Right of use assets	5,518	—	—	—	325	—	—	—	5,843
Property, plant, and equipment, net	197,173	5,323	—	2,588	47,590	—	—	—	252,674
Goodwill	—	12,162	—	—	—	—	—	—	12,162
Total assets	$ 428,073	84,170	—	30,831	88,478	9,074	6,898	(95,345)	552,179

LAWRENCE MEMORIAL CORPORATION AND SUBSIDIARIES

Consolidating Balance Sheet

September 30, 2023

(In thousands)

Liabilities and Net Assets	Lawrence Memorial Hospital	Lawrence Memorial Corporation	L&M Systems	VNA of Southeastern Connecticut, Inc.	Westerly Hospital	Westerly Foundation	L&M Homecare	Eliminations	Total
Current liabilities:									
Accounts payable and accrued expenses	$ 53,643	8	29	1,613	79,751	1,920	126	(64,917)	72,173
Current portion of long-term debt	23,605	—	—	—	—	—	—	—	23,605
Operating lease liability – short term	1,146	—	—	—	225	—	—	—	1,371
Other liabilities	7,065	—	—	—	34	—	—	—	7,099
Total current liabilities	85,459	8	29	1,613	80,010	1,920	126	(64,917)	104,248
Long-term debt, net of current portion and deferred financing costs	44,450	—	—	—	—	—	—	—	44,450
Accrued pension and postretirement benefit obligations	2,250	—	—	—	—	—	—	—	2,250
Operating lease liability – long term	4,371	—	—	—	100	—	—	—	4,471
Other liabilities	10,508	—	—	486	13,609	6	—	(11,147)	13,462
Total liabilities	147,038	8	29	2,099	93,719	1,926	126	(76,064)	168,881
Net assets (deficiency):									
Net assets without donor restrictions	245,114	84,162	(29)	28,596	(15,421)	6,225	6,772	(19,281)	336,138
Net assets with donor restrictions	35,921	—	—	136	10,180	923	—	—	47,160
Total Lawrence Memorial Corporation & Subsidiaries net assets (deficiency)	281,035	84,162	(29)	28,732	(5,241)	7,148	6,772	(19,281)	383,298
Total liabilities and net assets	$ 428,073	84,170	—	30,831	88,478	9,074	6,898	(95,345)	552,179

See accompanying notes to consolidated financial statements.

LAWRENCE MEMORIAL CORPORATION AND SUBSIDIARIES

Consolidating Statement of Operations and Changes in Net Assets

Year ended September 30, 2023

(In thousands)

	Lawrence Memorial Hospital	Lawrence Memorial Corporation	L&M Systems	VNA of Southeastern Connecticut, Inc.	Westerly Hospital	Westerly Foundation	L&M Homecare	Eliminations	Total
Net assets without donor restrictions:									
Patient service revenue	$ 451,562	—	—	8,096	124,259	—	—	—	583,917
Other revenue	20,538	3	—	4,203	1,449	—	—	(2,100)	24,093
Total operating revenue	472,100	3	—	12,299	125,708	—	—	(2,100)	608,010
Operating expenses:									
Salaries and benefits	212,298	—	—	13,701	63,166	155	—	—	289,320
Supplies and other	237,945	—	—	1,424	76,799	163	96	(2,100)	314,327
Depreciation and amortization	10,387	—	—	163	4,600	—	—	—	15,150
Insurance	5,900	—	—	213	1,436	—	—	—	7,549
Interest	2,434	—	—	—	—	—	—	—	2,434
Total operating expenses	468,964	—	—	15,501	146,001	318	96	(2,100)	628,780
Income (loss) from operations	3,136	3	—	(3,202)	(20,293)	(318)	(96)	—	(20,770)
Nonoperating gains (losses), net:									
Income from investments, donations and other, net	1,646	2,871	—	2,156	273	1,015	730	—	8,691
Pension cost other than service cost, net	223	—	—	—	—	—	—	—	223
Total nonoperating gains, net	1,869	2,871	—	2,156	273	1,015	730	—	8,914
Excess (deficiency) of revenue over expenses	5,005	2,874	—	(1,046)	(20,020)	697	634	—	(11,856)
Other changes in net assets without donor restrictions:									
Other	(3)	—	—	—	104	—	—	—	101
Net assets released from restrictions for purchases of property, plant and equipment	301	—	—	—	—	610	—	—	911
Pension and postretirement related changes other than net periodic benefit cost	1,738	—	—	—	—	—	—	—	1,738
Changes in net assets without donor restrictions	7,041	2,874	—	(1,046)	(19,916)	1,307	634	—	(9,106)

LAWRENCE MEMORIAL CORPORATION AND SUBSIDIARIES

Consolidating Statement of Operations and Changes in Net Assets

Year ended September 30, 2023

(In thousands)

	Lawrence Memorial Hospital	Lawrence Memorial Corporation	L&M Systems	VNA of Southeastern Connecticut, Inc.	Westerly Hospital	Westerly Foundation	L&M Homecare	Eliminations	Total
Net assets with donor restrictions:									
Income from investments	$ 479	—	—	1	71	—	—	—	551
Net realized and unrealized losses on investments	2,087	—	—	2	(4)	—	—	—	2,085
Bequests and contributions	3,405	—	—	25	203	200	—	—	3,833
Net assets released from restrictions for purchases property, plant and equipment	(301)	—	—	—	—	(610)	—	—	(911)
Net assets released from restrictions for operations	(1,492)	—	—	(2)	(92)	—	—	—	(1,586)
Net assets released from restrictions for clinical programs	(139)	—	—	—	(223)	—	—	—	(362)
Other	328	—	—	—	396	15	—	—	739
Change in net assets with donor restrictions:	4,367	—	—	26	351	(395)	—	—	4,349
Increase (decrease) in net assets	11,408	2,874	—	(1,020)	(19,565)	912	634	—	(4,757)
Net assets (deficiency) at beginning of year	269,627	81,288	(29)	29,752	14,324	6,236	6,138	(19,281)	388,055
Net assets (deficiency) at end of year	$ 281,035	84,162	(29)	28,732	(5,241)	7,148	6,772	(19,281)	383,298

See accompanying notes to consolidated financial statements.

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10120 SOCIAL SERVICE GRANTS/MISC

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 COMMITTEE APPROVED (1/18/24)	2024/2025 BD OF SELECTMEN APPROVED (2/1/24)	BOS Approved $ Increase	BOS Approved % Increase
SERVICES										
52590	WATERFORD SHELLFISH COMMISSION	1,721	4,134		4,134	1,290	1,290	1,290	-2,844	-68.80%
52633	WATERFORD/EAST LYME SHELLFISH	2,500	1		0	1	1	1	0	0.00%
52634	SECT CT COUNCIL OF GOVERNMENTS (SCCOG)	10,764	10,764		10,764	10,764	10,764	10,764	0	0.00%
52635	HISTORIC PROPERTIES COMMISSION	392	400		3	400	400	400	0	0.00%
52636	T.V.C.C.A.	5,500	6,050		6,050	6,244	6,244	6,244	194	3.21%
52638	DISABLED AMERICAN VETERANS	250	250		0	250	250	250	0	0.00%
52639	V.F.W. POST 6573, 9975 & AL 161	1,939	1,940		0	2,000	2,000	2,000	60	3.09%
52643	SAFE FUTURES	6,500	6,500		6,500	6,500	6,500	6,500	0	0.00%
52644	SEAT	36,965	39,477		39,479	41,451	42,695	41,451	1,974	5.00%
52645	EASTERN CT CONSERVATION DISTRICT INC	1,500	1,500		0	1,500	1,500	1,500	0	0.00%
52646	TOWN HISTORIAN	791	800		334	800	800	800	0	0.00%
	SUBTOTAL	68,822	71,816	0	67,264	71,200	72,444	71,200	-616	-0.86%
CONTRIBUTIONS TO OUTSIDE AGENCIES										
58340	WTFD HISTORICAL SOCIETY	2,000	2,200		2,200	3,000	3,000	3,000	800	36.36%
58440	UNITED COMMUNITY & FAMILY SERVICES	8,000	8,000		8,000	8,000	8,000	8,000	0	0.00%
58450	THE ARC OF EASTERN CONNECTICUT	1,800	1,800		0	1,800	1,800	1,800	0	0.00%
58595	NL HOMELESS HOSPITALITY CENTER	7,500	7,500		0	15,000	15,000	15,000	7,500	100.00%
58596	SACCEC	0	1,000		1,000	1,250	1,250	1,250	250	0.00%
	SUBTOTAL	19,300	20,500	0	11,200	29,050	29,050	29,050	8,550	41.71%
DEPARTMENT TOTAL		88,122	92,316	0	78,464	100,250	101,494	100,250	7,934	8.59%

DISABLED AMERICAN VETERANS

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Disabled American Veterans Chapter 21

REQUEST DATE (FISCAL YEAR): 2024

REQUESTED AMOUNT: $ 250.00

BENEFIT STATEMENT (Describe how these funds will be used)

Your donation is used to put American Flags, Grave Markers, and Purchasing Wreaths that are placed in the Town of Waterford at three locations, Jordon Village, Waterford Town Hall, and at the Cemetery located on the Boston Post Rd. It is also used to help Disabled American Veterans and their Families that are in Need.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

/Kenneth Cromwell - Treasurer
DAV Chapter 2
Signature

12/19/2023
Date

Annual Financial Report

Chapter DAV Noonan Cecchihi Chapter 21 (Name & Number) Department of Connecticut (Name of State)

Located at New London, Ct (City, State) Accounting Period from July 1, 2022 to June 30, 2023

Cash (Liquid Assets) Report

Beginning Balance $ 3,454.16
(Total Liquid Assets from line 27 of last year's report)

This Year's Gross Income/Receipts (net values are not permitted):

1.	All Funding from National Headquarters	$ 606.00
2.	Forget-Me-Not Drive Gross Receipts	0.00
3.	Bingo Gross Receipts	0.00
4.	Thrift Store Gross Receipts	0.00
5.	Bar/Lounge Gross Receipts	0.00
6.	Interest and Dividend Income, from Checking, Savings and C.D.s only	11.02
7.	In-kind Donations during Accounting Period *(Attach required schedule)*	0.00
8.	Increase in Market Value of Investments on Line 26 during Accounting Period	0.00
9.	Other Income *(Attach required schedule and legal gifting documents for bequests/trusts)*	2,591.00
10.	**Total Income** *(Sum of Lines 1 thru 9) (Do not include Beginning Balance amount)*	$ 3,208.02

*** The report must be reviewed by a certified public accountant if the amount shown on line 10 minus the amounts shown on lines 1 and 7 exceeds $300,000. ***

This Year's Expenses/Disbursements (net values are not permitted):

11.	Administrative Personnel Salaries, Benefits, Payroll Taxes and Payroll Processing Fees *(Attach required schedule)*	$ 0.00
12.	Conventions/Conferences/Seminars/Meetings *(Attach required schedule listing specific events and amounts)*	579.42
13.	Postage and Office Supplies *(Administrative and non-service related postage & office supplies)*	166.00
14.	Service Expenses *(Complete and attach required Service Expenses Schedule form)*	0.00
15.	Forget-Me-Not Expenses *(All costs associated with drive)*	0.00
16.	Bingo Expenses, including bingo salaries & payroll taxes *(Attach required schedule)*	0.00
17.	Thrift Store Expenses, including thrift store salaries & payroll taxes *(Attach required schedule)*	0.00
18.	Bar/Lounge Expenses, including bar/lounge salaries & payroll taxes *(Attach required schedule)*	0.00
19.	Chapter Home/Department HQ Operational Expenses *(Attach required schedule)*	1,070.00
20.	Decrease in Market Value of Investments on Line 26 during Accounting Period	0.00
21.	Other Expenses *(Attach required schedule)*	0.00
22.	**Total Expenses** *(Sum of Lines 11 thru 21)*	$ 1,815.42

Ending Balance $ 4,846.76
(Beginning Balance plus Line 10 minus Line 22)

Statement of Liquid Assets:
Liquid assets are those assets which are readily convertible to cash, and do not include real or physical property such as real estate or furniture and fixtures. If applicable, complete and attach Other Assets Schedule form (901332-Rev. 8/21) to this report.

23.	Checking Accounts *(Attach copy of bank statement)* $ 4,846.76 + Cash on Hand $ 0.00 =	$ 4,846.76
24.	Savings Accounts *(Attach copy of bank statement)*	
25.	Certificates of Deposit *(Attach copy of bank statement or letter from financial institution verifying value)*	3,499.20
26.	Market Value of Investments as of End of Accounting Period *(Attach copy of investment statement)*	
27.	**Total Liquid Assets** *(Sum of Lines 23 thru 26) (Must equal amount on Ending Balance Line)*	$ 8,345.96

Name of Bank(s) and Local Branch Location(s) Liberty Bank Waterford Ct. 06385

Names of Authorized Signers on Bank Account(s) Kenneth Greenwood and Thomas Serluca

SIGNED *by audit committee (three members)*
(Must not include commander, sr. vice commander, treasurer, adjutant or finance chairperson)

Audit Committee Member Signature & Membership Number

Audit Committee Member Signature & Membership Number

Audit Committee Member Signature & Membership Number

Date

SIGNED & SUBMITTED *by department/chapter treasurer*

Treasurer Signature

Treasurer
Title

09/07/2023
Date

This form is required to be submitted annually by the National Constitution and Bylaws Article 8, Section 8.4, Article 9, Section 9.3 and Article 10, Section 10.1. If gross receipts of chapter, excluding dues per capita, are less than $25,000, submit report to state department only.

Email to National Headquarters: AFRInfo@dav.org | Send a copy to your DAV state department (see instructions). 901308 (6/23)

Service Expenses Schedule (for Line 14)

Important Notice to all Departments and Chapters:

This form must be completed as an itemized schedule for **Line 14** under the "Expenses/Disbursements" section of the financial report and **attached as an addendum to the report.** Alterations and/or grouping of these lines are not acceptable. Please group supporting documentation by category, staple and clearly label with title of corresponding line.

	Amount
Donations to VA Medical Centers (attach schedule listing name of VAMC, reason for expense/donation, and amount and copy of recognition letter from VAMC):	$ 0.00
Donations to State Veterans Homes and Patients (attach schedule listing name of facility, reason for expense/donation, and amount and copy of recognition letter from facility):	0.00
Donations to the Columbia Trust (attach copy of recognition letter from Trust, which may be requested at NSF@dav.org, or copy of canceled check):	0.00
Donations to the National Service Foundation (attach copy of recognition letter from Trust, which may be requested at NSF@dav.org, or copy of canceled check):	0.00
DAV Transportation Network Vehicle Grant Program (payments made directly to DAV National Headquarters for Program):	0.00
VAVS Programs (attach schedule of each program by facility and total program expense for each. If service was in form of donation, attach a copy of recognition letter from facility):	0.00
Service Programs (attach schedule listing name of organization, name of program and total program expense for each and a copy of recognition letter from organization. If department/chapter-operated program, list program name and total program expense and attach copies of receipts substantiating total expense):	0.00
Service Office/Officer Expenses (attach schedule listing reasons for expenses with total amount stated for each category):	0.00
Service Officer Salaries and Benefits (attach schedule listing name and total salary and benefits for each):	0.00
Hospital Service Coordinators Salaries, Benefits & Expenses (attach schedule listing name and total salary and benefits of each, and all other related expenses):	0.00
Direct Assistance to Needy Veterans & Families (attach schedule listing veteran name, reason for grant/assistance, and amount and copy of Financial Assistance Form, if using):	0.00
Publication of Newsletters/Periodicals (devoted to providing service/VA benefits/ membership information):	0.00
In-kind Donations (attach schedule listing recipient's first and last name, item donated and estimated value of each):	0.00
Other Service Expenses (attach schedule listing the reasons for expenses/disbursements with the total amount stated for each category. If service was in form of donation, attach copy of recognition letter from recipient).	0.00
Total Amount of Line 14 Expenses (this figure must equal the amount reported on Line 14 of Annual Financial Report):	$ 0.00

Email to National Headquarters: AFRInfo@dav.org | Send a copy to your DAV state department (see instructions).

DAV

Other Assets Schedule

Important Notice to all Departments and Chapters:
This form is to be used to report all **fixed assets.** Do ***not*** include any cash/liquid assets on this form. Please be prepared to substantiate the reported assets with supporting documentation.

Real Estate: If more than two properties are owned, attach list showing the required information for **each** additional property. **Rented or leased property that is not titled in the department/chapter name or affiliated entity (e.g. thrift store) should not be listed.**

Address/location of property:
none

Date of acquisition/purchase of property:

Current market value as of June 30, including land, buildings and market improvements:
$

Address/location of property:

Date of acquisition/purchase of property:

Current market value as of June 30, including land, buildings and market improvements:
$

Loan Information: Current balance of ***any*** loan in the department/chapter name or affiliated entity name as of June 30, including name and address of lending institution:

$ 0.00
(Loan Balance)

(Lender's Name and Complete Address)

Furniture/Equipment:

none
(Provide brief descriptions, for example, desks, chairs, computers, stove)

$
Total Estimated Market Value as of June 30

Vehicles (Automobiles, Trucks, Vans, Trailers):

none
(Provide year, make and model)

$
Total Estimated Market Value as of June 30

Inventory/Miscellaneous:

none
(Provide brief descriptions, for example, flags, office supplies)

$
Total Estimated Market Value as of June 30

Email to National Headquarters: AFRInfo@dav.org | Send a copy to your DAV state department (see instructions).

NOONAN CECCHINI CHAPTER 21 ANNUAL REPORT 2022-2023

ITEMIZED INCOME JUSTIFICATION

Item No.	DESCRIPTON	AMOUNT	TOTAL
Item # 1	DUES (Per capita from National HQ)	$ 606.00	
	Total Dues (line item 1)		**$ 606.00**
Item # 6	Interest from CD (line item 6)	$ 11.02	$ 11.02
Item # 9	DONATIONS (OTHER INCOME (line item 9)		
	Stop and Shop Donation BAG Program	$ 196.00	
	Stop and Shop Donation - BAG Program	$ 145.00	
	Vincent Melesko -Private Donation	$ 2,000.00	
	Town of Waterford- Social Service grant	$ 250.00	
	Total Donations	**$ 2,591.00**	**$ 2,591.00**
Item # 10	TOTAL INCOME		$ 3,208.02

NOONAN CECCHINI CHAPTER 21 ANNUAL REPORT 2022-2023

ITEMIZED EXPENSE JUSTIFICATION

DATE	Check #	DESCRIPTION	AMOUNT	TOTAL
Item 13		**Postage and Office Expenses** (line 13)		
1/20/2022	898	US Postal Service PO Box Renewal	$ 166.00	
		Total Postal Expenses	$ 166.00	$ 166.00
Item 19		**MEETING EXPENSES (line item 12)**		
7/7/2022	863	Crown Pizza- monthly. Meeting	$ 30.58	
8/4/2022	864	Crown Pizza- monthly. Meeting	$ 47.75	
9/1/2022	865	COSCO - Food for cook out on monthly Meeting night	$ 51.18	
9/6/2022	891	Kenneth Grenwood (reimbursemen tor food for cook out on Meeting Night)	$ 102.80	
10/4/2022	892	Crown Pizza- monthly. Meeting	$ 30.58	
12/1/2022	894	Crown Pizza- monthly. meeting	$ 30.58	
1/5/2023	895	Crown Pizza- monthly. meeting	$ 35.95	
6/1/2023	900	Felix Santana reimbursement for food served at monthly meeting	$ 250.00	
		TOTAL MEETING EXPENSE	$ 579.42	$ 579.42
		Meeting Space/ Rental Expense Line 19		
10/14/2022	893	VFW Post 189 Donation for use of meeting room for 2022 monthly meetings	$ 500.00	
1/5/2023	897	VFW Post 189 Donation for use of meeting room for 2023 monthly meetings	$ 570.00	
		Total Meeting Space Expense	$ 1,070.00	$ 1,070.00
		TOTAL All EXPENSES		$ 1,815.42

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.

238 West Town Street
Norwich, CT 06360-2111
860-319-8806

www.ConserveCT.org/eastern

139 Wolf Den Road
Brooklyn, CT 06234
860-774-9600

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Lydia Pan
Mystic

ALTERNATES

Laura Hopkins
Stonington

December 7, 2023

First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385-2886

Dear Mr. Brule:

On behalf of the Eastern Connecticut Conservation District, Inc., I am writing to request Waterford's annual support in the amount of $1500 in your FY 25 budget. Attached are copies of our 2022-23 Annual Report and current-year operating budget.

As highlighted in our Annual Report, ECCD responded to inquiries from municipalities and residents within our 36-town District. These services are not covered by contracted services. To continue many of our technical assistance and educational outreach programs, we are required to seek additional sources of funding.

Support from Waterford would serve to directly support the continued efforts by ECCD to improve water quality and shellfish habitat in Niantic River. Specifically, the funding from Waterford will be applied to the Coordinator position of Niantic River Watershed Committee (NRWC). ECCD hired Dr. Jamie Vaudrey as the coordinator and is under contract with Dr. Vaudrey to provide services to NRWC.

We encourage you to read through our Annual Report and visit our website at www.ConcserveCT.org/eastern to learn more about our non-profit organization.

ECCD has not yet developed its budget for FY 25. ECCD employs 4 full-time and 1 part-time staff. ECCD served all the residents of Waterford by working diligently to improve the water quality and habitat of Niantic River, a natural resource available to all Waterford residents. ECCD does not receive any funding from United Way.

If you have any questions or require any additional documentation, please contact me at Dan.Mullins@comcast.net. Thank you for your consideration of our request.

Respectfully Submitted,

Daniel Mullins

Daniel Mullins
Executive Director
Eastern Connecticut Conservation District, Inc.
860-319-8808

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Eastern CT Conservation District

REQUEST DATE (FISCAL YEAR): FY 2024

REQUESTED AMOUNT: $1500

BENEFIT STATEMENT (Describe how these funds will be used)

The funding will be used to support the Niantic River Watershed's coordinator postion. ECCD hired Dr. Jamie Vaudrey to lead the NRWC so the funding will offset the District's contractual obligation to Dr. Vaudrey.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Daniel Mullins
Signature

12/5/23
Date

Create PDF files without this message by purchasing novaPDF printer (http://www.novapdf.com)

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.

FINANCIAL STATEMENTS

AS OF JUNE 30, 2023 AND 2022

TOGETHER WITH

INDEPENDENT AUDITORS' REPORT

HFM HOYT FILIPPETTI & MALAGHAN LLC

CERTIFIED PUBLIC ACCOUNTANTS

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

Richard M. Hoyt, Jr., CPA PFS
Paul R. Filippetti, CPA
Terence J. Malaghan, CPA
K. Elise vonHousen, CPA
Susan K. Jones, CPA

Jason E. Cote, CPA
Dipti J. Shah, CPA
Fiona J. LaFountain, CPA
Stephanie F. Brown, CPA

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Eastern Connecticut Conservation District, Inc.
Norwich, Connecticut

Opinion

We have audited the accompanying financial statements of Eastern Connecticut Conservation District, Inc. (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets – modified cash basis as of June 30, 2023 and 2022, and the related statements of support, revenue, and expenses – modified cash basis for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the assets, liabilities, and net assets of Eastern Connecticut Conservation District, Inc. as of June 30, 2023 and 2022, and its support, revenue, and expenses for the years then ended in accordance with the modified cash basis of accounting as described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Eastern Connecticut Conservation District, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Eastern Connecticut Conservation District, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Eastern Connecticut Conservation District, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
September 12, 2023

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.
STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS
MODIFIED CASH BASIS
JUNE 30, 2023 AND 2022

ASSETS

	2023	2022
CURRENT ASSETS		
Cash and cash equivalents	$ 275,629	$ 195,203
Prepaid expenses	7,955	-
Total current assets	283,584	195,203
PROPERTY AND EQUIPMENT, NET	1,121	1,490
Total assets	$ 284,705	$ 196,693

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Credit cards	$ 1,293	$ 90
Payroll tax withholdings	5,726	4,833
Total current liabilities	7,019	4,923
NET ASSETS		
Without donor restrictions	265,319	178,756
With donor restrictions	12,367	13,014
Total net assets	277,686	191,770
Total liabilities and net assets	$ 284,705	$ 196,693

The accompanying notes are an integral part of these financial statements.

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.
STATEMENT OF SUPPORT, REVENUE, AND EXPENSES
MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUE			
Contributions	$ 1,984	$ 2,049	$ 4,033
Grants and contracts	513,624	-	513,624
Programs and services	68,544	-	68,544
Municipal funding	13,450	-	13,450
Other income	75	-	75
Net assets released from restrictions			
Satisfaction of purpose restrictions	2,696	(2,696)	-
Total support and revenue	600,373	(647)	599,726
EXPENSES			
Program services			
Natural resource conservation	488,384	-	488,384
Supporting services			
Management and general	25,426	-	25,426
Total expenses	513,810	-	513,810
Change in net assets	86,563	(647)	85,916
NET ASSETS, beginning of period	178,756	13,014	191,770
NET ASSETS, end of period	$ 265,319	$ 12,367	$ 277,686

The accompanying notes are an integral part of these financial statements.

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.
STATEMENT OF SUPPORT, REVENUE, AND EXPENSES
MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUE			
Contributions	$ 7,345	$ 6,197	$ 13,542
Grants and contracts	917,094	-	917,094
Programs and services	30,894	-	30,894
Municipal funding	15,950	-	15,950
Other income	211	-	211
Net assets released from restrictions			
Satisfaction of purpose restrictions	5,198	(5,198)	-
Total support and revenue	976,692	999	977,691
EXPENSES			
Program services			
Natural resource conservation	931,833	-	931,833
Supporting services			
Management and general	51,200	-	51,200
Total expenses	983,033	-	983,033
Change in net assets	(6,341)	999	(5,342)
NET ASSETS, beginning of period	185,097	12,015	197,112
NET ASSETS, end of perioc	$ 178,756	$ 13,014	$ 191,770

The accompanying notes are an integral part of these financial statements.

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

PURPOSE OF ORGANIZATION

The Eastern Connecticut Conservation District, Inc. (the Organization) operates as a natural resources conservation district for eastern Connecticut. The Organization's mission is as follows:

a. Developing soil and water conservation, erosion, and sedimentary control programs, priorities and workplans;

b. Promoting soil and water conservation on land and in waterbodies in eastern Connecticut, by evaluating land, establishing proper land use, promoting educational programs, cooperating in, and assisting with, the resolution of local land use problems, obtaining services of heavy equipment and obtaining planting materials;

c. Presenting to landowners complete soil conservation programs based on proper land use, including offering to landowners technical services, material, and equipment to develop conservation practices upon their lands;

d. Participating in surveys, investigations and research concerning the problems of soil erosion and its control;

e. Assisting community conservation commissions;

f. Providing maps and other resources to local planning and zoning boards; and

g. Otherwise engaging in any lawful act and activity consistent with the forgoing for which corporations may be formed under the Connecticut Revised Nonstock Corporation Act (the "Act").

BASIS OF ACCOUNTING

The Organization prepares its financial statements on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Under the modified cash basis of accounting revenues are recognized when received and expenses are recognized when paid with the following exceptions:

a. Expenditures for property and equipment with useful lives exceeding one year are capitalized and depreciated.
b. Liabilities for credit cards are record in the period incurred.
c. Payroll tax deposits are recorded as expenditures in the related calendar quarter. Deposits made for future quarters are recorded as prepaid expenses, while those made in future quarters for the current fiscal year are accrued at year-end.

Under the modified cash basis of accounting, certain revenues and expenses are recognized in the determination of income in different reporting periods than they would be if they financial statements were prepared in conformity with accounting principles generally accepted in the United States of America.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

NET ASSET CATEGORIES

To ensure the observation of limitations and restrictions placed on the use of resources available to the Organization, net assets are maintained in the following categories:

Without donor restrictions

Net assets without donor restrictions consist of available resources other than donor restricted contributions.

With donor restrictions

Net assets with donor restrictions represent contributions that are restricted by the donor as to purpose or time of expenditure.

REVENUE AND REVENUE RECOGNITION

Contributions

Unrestricted and unconditional contributions are recognized as support when received. Contributions are reported as restricted support if they are received with donor stipulations that limit the use of such assets. When a restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of support, revenue, and expenses as net assets released from restrictions.

Grants and contracts

Grants and contracts are generally characterized as exchange transactions in which the grantor or contractor requires the performance of specific activities. Revenues from grants and contracts are recognized when received.

Programs and services

Programs and services represent income received by the Organization for the various resource conservation services it provides.

Municipal Funding

Municipal funding represents contributions of general support received from select towns in Eastern Connecticut.

CASH EQUIVALENTS

Cash equivalents include liquid investments with an original maturity of three months or less. As of December 31, 2023 and 2022, the Organization had cash equivalents totaling $186,872 and $141,979, respectively which consisted of a money market account.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

PROPERTY AND EQUIPMENT

Property and equipment acquisitions are recorded at cost, if purchased. Depreciation is recorded on a straight-line basis over the estimated useful lives of the related assets. Repairs and maintenance are expensed as incurred.

EXPENSES BY FUNCTION

The costs of providing various programs and activities have been summarized on a functional basis in the accompanying statements of activities and presented in detail in the accompanying statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The financial statements of the Organization report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include office expenses, insurance and occupancy, which are both allocated on a square footage basis, as well as salaries, payroll taxes, and benefits, which are allocated on the basis of time and effort studies.

INCOME TAXES

The Internal Revenue Service has determined that the Organization is exempt from federal income taxes on exempt function income as a public charity under Section 501(c)(3) of the Internal Revenue Code. Consequently, no provision for income taxes has been made in the accompanying financial statements.

The federal tax return of the Organization for the year ended June 30, 2023 and 2022 are subject to examination by the IRS, generally for three years after it has been filed.

SUBSEQUENT EVENTS

Management has performed an evaluation of subsequent events through September 12, 2023, which is the date the financial statements were available to be issued. There were no subsequent events requiring disclosure in the financial statements.

NOTE 2 - CONCENTRATIONS OF CREDIT RISK

The Organization's financial instruments that are exposed to concentrations of credit risk consist primarily of cash and cash equivalents. The Organization maintains bank accounts with high credit quality financial institutions. The bank deposits did not exceed federal depository insurance limits at June 30, 2023 or 2022.

NOTE 3 – LIQUIDITY

The following reflects Eastern Connecticut Conservation District, Inc.'s financial assets as of the statement of financial position date, reduced by amounts that are not available for general use due to contractual or donor-imposed restrictions within one year of the statement of financial position date.

	2023	2022
Financial assets, at year-end		
Cash and cash equivalents	$ 275,629	$ 195,291
	275,629	195,291
Less: those unavailable for general expenditures within one year, due to:		
Contract or Donor-imposed restrictions:	12,367	13,014
Financial assets available to meet cash needs for general expenditures within one year	$ 263,262	$ 182,277

NOTE 4 - PROPERTY AND EQUIPMENT

The Organization's property and equipment consisted of the following as of June 30, 2023 and 2022:

	2023	2022
Land, 85.15 acres, Brooklyn, Connecticut	$ 1	$ 1
Furniture and equipment	48,394	48,394
Total property and equipment	48,395	48,395
Less: accumulated depreciation	47,274	46,905
	$ 1,121	$ 1,490

Depreciation expense was $369 and $271 for the years ended June 30, 2023 and 2022, respectively.

NOTE 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following as of June 30, 2023 and 2022:

Nature of Restriction	2023	2022
Thames River Basin Partnership	$ 1,166	$ 1,560
Celebrating Agriculture	5,897	5,303
Niantic River Watershed Committee	556	556
Hallville Pond Fishway	4,748	5,595
	$ 12,367	$ 13,014

NOTE 5 - NET ASSETS WITH DONOR RESTRICTIONS *(Continued)*

Net assets with donor restrictions were released from donor restrictions during the year ended June 30, 2023 and 2022 by satisfying the following restrictions:

Purpose restrictions:	2023	2022
Thames River Basin Partnership	$ 1,693	$ 347
Celebrating Agriculture	156	4,480
Hallville Pond Fishway	847	371
	$ 2,696	$ 5,198

A brief description of these programs are as follows:

Thames River Basin Partnership

This is a voluntary, cooperative effort to share resources and to develop a regional approach to resource protection. Priority areas of concern for the basin are to: protect the region's agricultural and natural areas being threatened by land use changes; protect ground surface water quantity and quality being threatened and degraded by contamination; provide informational and educational opportunities; and improve the coastal zone resource conditions. The Organization provides coordinator services for this organization, serves as a member of the Steering Committee, manages the funding by depositing the organizations income into a designated line item pass-through account, issues checks for payment as requested by the coordinator, tracks grant income, and provides financial reports as requested.

Celebrating Agriculture

This is an annual, fun, free, educational day showcasing the benefits agriculture provides to the region, as well as the challenges farms face today. It is held at the Woodstock Fairgrounds on Route 169, Woodstock, CT. The Organization provides financial management of the funds for this event, serves on the Steering Committee, processes requests for payment, deposits earmarked funds into a pass-through line item account, and provides monthly financial statements.

Niantic River Watershed Committee ("NRWC")

This is an entity comprised of members within the Niantic River watershed, which spans the towns of East Lyme, Montville, Salem and Waterford. The Committee's purpose is to improve water quality and monitoring for the Niantic River and its tributaries. In addition to compiling water data, NRWC supports fish and wildlife habitat and provides natural resource management through technical, educational and outreach support. The organization provides financial management of the funds; organization leadership; processes requests for payment; deposits earmarked funds; and provides monthly financial statements.

NOTE 5 - NET ASSETS WITH DONOR RESTRICTIONS *(Continued)*

Hallville Pond Fishway

The Organization served as general contractor and provides management of a fishway at the Hallville Dam site in Preston, Connecticut. This project supported the restoration of anadromous fish from the Thames River upstream to Amos Lake in Preston through funding specifically earmarked for this project.

NOTE 6 - REVENUE CONCENTRATION

The majority of the Organization's support and revenue is received in the form of government grants, including those awarded by the State of Connecticut Department of Energy and Environmental Protection. As with all government grants, this funding is subject to reduction or termination in future years. Any significant reduction in this funding would have an adverse impact on the Organization's program services.

NOTE 7 - RETIREMENT PLAN

Employees of the Organization may participate in a SIMPLE IRA plan (a defined contribution plan), whereby the employees may elect to make contributions pursuant to a salary reduction agreement upon meeting age and length of service requirements. The plan covered three employees during the year ended June 30, 2023 and four employees during the year ended June 30, 2022. The Organization made 3% matching contributions in the amount of $3,747 and $5,607 for the years ended June 30, 2023 and 2022, respectively.

NOTE 8 - FUNCTIONAL EXPENSES

The functional allocation of expenses for the years ended June 30, 2023 and 2022 is as follows:

	2023		
	Natural Resource Conservation	Management and General	Total
Salaries and wages	$ 267,256	$ 19,168	$ 286,424
Payroll taxes and benefits	25,726	1,845	27,571
Direct program expenses	151,256	-	151,256
Occupancy	4,025	1,341	5,366
Office expenses	11,768	1,308	13,076
Insurance	5,490	394	5,884
Professional services	12,329	1,370	13,699
Travel	10,165	-	10,165
Depreciation	369	-	369
	$ 488,384	$ 25,426	$ 513,810

NOTE 8 - FUNCTIONAL EXPENSES*(Continued)*

	2022		
	Natural Resource Conservation	Management and General	Total
Salaries and wages	$ 262,691	$ 43,744	$ 306,435
Payroll taxes and benefits	26,794	4,462	31,256
Direct program expenses	608,875	-	608,875
Occupancy	2,626	875	3,501
Office expenses	15,139	1,682	16,821
Insurance	2,626	437	3,063
Advertising	752	-	752
Travel	12,059	-	12,059
Depreciation	271	-	271
	$ 931,833	$ 51,200	$ 983,033

Towns that Contributed to Eastern CT Conservation District

Town	Amount
Bozrah	$300
Ashford	$500
Brooklyn	$1,000
Canterbury	$500
Columbia	$500
Eastford	$300
Franklin	$300
Griswold	$250
Groton	$2,000
Hampton	$300
Killingly	$2,000
Lisbon	$500
Mansfield	$1,500
Montville	$1,000
Pomfret	$350
Putnam	$1,000
Scotland	$300
Sprague	$300
Sterling	$500
Thompson	$1,000
Voluntown	$300
Waterford	$1,500
Woodstock	$1,000

Eastern Connecticut Conservation District, Inc.
Monthly Income and Expenses
July through November 2023

	Jul - Nov 23
Income	
1100 · Contributary Income	
1105 · State Funding	50,000.00
1110 · Municipal Funding	4,750.00
1115 · Private Contributions	150.00
Total 1100 · Contributary Income	54,900.00
1200 · Programs and services	
1240-3 · SW PCP REVIEW for DEEP	45,236.57
Total 1200 · Programs and services	45,236.57
1300 · Grants & Projects	
1318-24 · Other Grants/Projects	400.00
1319-19 · EB Mitigation Fund Shewville	16,845.96
1319-32 · CSWC SWPP Little River WBP	10,710.00
1319-43 · TLGV Coordinator YR17 FY'22	8,638.29
1319-52 · Project O B-wet Grant	7,169.63
1319-54 · NFWF 73332, LISFF Rain Gardens	15,049.28
1319-55 · NFWF 73448 LISFF Quanaduck Cove	20,659.86
1322-04 · FY 22 CTA funding via CSWC	11,700.02
1323-11 · 65 Main St - Thompson	3,181.39
Total 1300 · Grants & Projects	94,354.43
1400 · Other income	
1405 · Bank Interest Earned	41.58
1407 · Meeting Income	80.00
1420 · Miscellaneous	8.00
Total 1400 · Other income	129.58
Total Income	194,620.58
Gross Profit	194,620.58
Expense	
66000 · Payroll Expenses	3.96
7000 · Administrative Expenses	
7015 · Dues, Membership, Contributions	300.00
7020 · Insurance Premiums	3,429.50
Total 7000 · Administrative Expenses	3,729.50

Eastern Connecticut Conservation District, Inc.
Monthly Income and Expenses
July through November 2023

	Jul - Nov 23
7100 · Personnel Expenses	
7105 · Wages	124,687.81
7110 · Employer's Payroll Taxes	9,589.08
7115 · Employer's SIMPLE Contribution	1,885.88
7120 · Unemployment Tax & Bond	69.82
7123 · Payroll Processing Support Serv	88.40
7125 · Mileage, Tolls, Park, Vehicles	5,428.33
7130 · Education, Conferences	265.00
Total 7100 · Personnel Expenses	142,014.32
7300 · Grant & Project Expenses	
7319-19 · EB Mitigation Fund Shewville	10,487.12
7319-52 · Project O B-wet Grant	3,072.17
7319-54 · NFWF 73332, LISFF Rain Gardens	4,655.61
7319-55 · NFWF 73448 LISFF Quanaduck Cove	1,398.44
7322-07 · LISFF Urban Waters and Underser	1,740.94
7322-09 · FY 21 - Block Grant - Site Plan	640.00
7322-10 · LICF - Wequetequock Cove	37.96
7323-08 · FY 22 - Block Grant - Site Plan	2,376.00
Total 7300 · Grant & Project Expenses	24,408.24
7400 · Office Expenses	
7405 · Auditing & Bookkeeping Expenses	18,016.95
7410 · Communication Services	1,128.38
7420 · Office Sup, Print Ink, Software	977.50
7430 · Postage	132.00
7440 · Other Services / Bank Fees	10.00
Total 7400 · Office Expenses	20,264.83
7900 · Miscellaneous Expenses	
7995 · Meeting Expenses	1,177.17
7998 · Miscellaneous	633.92
Total 7900 · Miscellaneous Expenses	1,811.09
Total Expense	192,231.94
Net Income	2,388.64

Eastern Connecticut Conservation District

238 West Town Street, Norwich, CT 06360 860-319-8806

139 Wolf Den Road, Brooklyn, CT 06234 860-774-9600

Board of Directors

Sherwood Raymond, Chair

William Jorsz, Vice-Chair

Paul Shaffer, Treasurer

Leonora Szruba, Secretary

Gwen Haaland

Susan Manning

Charlie Hobbs

Cindy Wright-Jones

Matt Peckham

Cathy Osten

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Michelle Maitland

Lydia Pan

Warren Swanson

Staff

Dan Mullins, Executive Director

Jean Pillo, Watershed Conservation Project Manager

Maura Robie, Natural Resource Specialist

Paul Burgess, Professional Engineer

Lindsay Beutler, Conservation Technician

Heather Palardy, Conservation Technician

2022-2023 ANNUAL REPORT

July 1, 2022 – June 30, 2023

In Connecticut, Eastern Connecticut Conservation District (ECCD) has been at the forefront of establishing watershed committees. Watershed committees are charged with implementing recommendations from CTDEEP- and EPA-approved watershed plans. Sustainable watershed stakeholder groups are critical to improving water quality for inland and coastal waterbodies. Of course, protecting and improving the water quality of inland waters also improves the water quality of Long Island Sound, a natural resource that provides recreational and economic opportunities for residents of Connecticut and regionally.

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Educate the public, conduct water quality testing, implement projects to reduce stormwater pollution, raise funding, improve water quality for drinking, protect wildlife habitat, and restore and protect waterbodies for recreation, tourism and economic sustainability – these are the activities and outcomes that watershed committees support with their time and energy. We encourage all of you to become involved, support a local watershed organization and get your hands dirty to help your neighbors clean our waters. Local waterbodies and Long Island Sound need you!

Sherwood Raymond,

Chair

Eastern Connecticut Conservation District

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Stephen LaPointe
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238 West Town Street
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238 West Town Street, Norwich, CT 06360 860-319-8806

139 Wolf Den Road, Brooklyn, CT 06234 860-774-9600

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Shaffer, Treasurer

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ean Pillo, Watershed Conservation Project Manager

Maura Robie, Natural Resource Specialist

Paul Burgess, Professional Engineer

Lindsay Beutler, Conservation Technician

Heather Palardy, ervation Technician

2022-2023 ANNUAL REPORT

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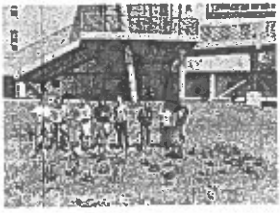
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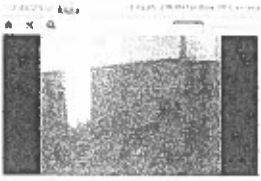
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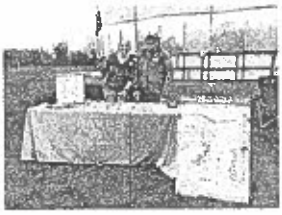
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HISTORICAL PROPERTIES

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: HISTORIC PROPERTIES COMMISSION

REQUEST DATE (FISCAL YEAR): FY '25

REQUESTED AMOUNT: $400.00

BENEFIT STATEMENT (Describe how these funds will be used)

P0stage, copies, cemetery-related expenses,
memberships, reimbursable expenses, etc

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature TREASURER

Date 12/15/23

Create PDF files without this message by purchasing novaPDF printer (http://www.novapdf.com)

TO: Board of Selectmen
FROM: John J. O'Neill, Jr.
Chairman, Historic Properties Commission
DATE: December 14, 2023

RE: Fiscal Year 2024-25 Operating Budget
LI 10120-52635

The Operating Budget for FY July 1, 2024 to June 30, 2025 for the Historic Properties Commission in the amount of $400.00 is herewith attached for your review.

Thank you for your consideration.

Respectfully submitted,

John J. O'Neill, Jr.

John J. O'Neill, Jr.
R.H.R.H.

HISTORIC PROPERTIES COMMISSION
Operating Budget FY 2023-24

Social Service Grants/Misc 10120

LI 52635 (Historic Properties Commission) $400.00

Postage
Membership, CT Trust
Preservation outreach/programs
Workshops/seminars
Grant application costs
Minor cemetery maintenance expenses
Misc.

FY'23 Budget	FY'23 Actual	FY'22 Budget	FY'22 Actual	FY'21 Budget	FY'21 Actual	FY'20 Budget	FY'20 Actual
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Historic Properties Commission Donations Fund Balance FY'23 $3,307.00

Expenses associated with the cost of speakers, programs, activities, projects, matches for grants, publishing costs, etc., expenses above and beyond and/or in addition to operating costs, cemetery maintenance/repairs, equipment, misc.

Nevins Cottage Donations Balance FY'23 $9,394.00

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24320 Donations
53020 Other Supplies

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(Inappropriately included in Fund 243)

Total $12,702.00

FY '23

12/11/2023 09:11 | Town of Waterford, CT | P 1
vbielucki | YEAR-TO-DATE BUDGET REPORT | glytdbud
06/30/23

FOR 2023 13 JOURNAL DETAIL 2023 1 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120 SOCIAL SERVICE GRANTS							
52635 HISTORIC PROPERTIES COMM.							
10120 52635 HISTORIC PROPERTIES COMM.	400.00	400.00	391.78	0.00	0.00	8.22	97.9%
2023/01/000382 07/31/2022 GEN		1.63 REF			JULY 2022 METERED MAIL		
2023/01/000386 07/01/2022 BUC		400.00 REF			ORIGINAL BUDGET 2023		
2023/02/000235 08/31/2022 GEN		0.57 REF			AUG 22 METERED MAIL		
2023/03/000208 09/30/2022 GEN		1.71 REF			SEPT22 METERED MAIL		
2023/03/000214 09/30/2022 GRV		-1.71 REF			correct entry		
2023/03/000216 09/30/2022 GEN		1.71 REF			SEPT22 METERED MAIL		
2023/04/000230 10/31/2022 GEN		1.62 REF			OCT 22 METERED MAIL		
2023/05/000247 11/30/2022 GEN		7.17 REF			NOV 22 METERED MAIL		
2023/06/000034 12/09/2022 API		50.00 VND 000731 IN RENEWAL R. NYE			SAVE-THE-RIVER-SAVE- MEMBERSHIP REN		311895
2023/06/000245 12/31/2022 GEN		12.27 REF			DEC 22 METERED MAIL		
2023/07/000260 01/31/2023 GEN		2.61 REF			JAN 23 METERED MAIL		
2023/08/000242 02/28/2023 GEN		4.26 REF			FEB 23 METERED MAIL		
2023/09/000169 03/31/2023 API		199.14 VND 001099 IN EST-18017			WHALING CITY GRAPHIC GORTON&HARRIS/		313354
2023/09/000169 03/31/2023 API		44.95 VND 002069 IN P. CROTTY 030223			PATRICK CROTTY REIMB FOR EXPO		313316
2023/09/000220 03/31/2023 GEN		13.08 REF			MAR 23 METERED MAIL		
2023/10/000176 04/30/2023 GEN		1.80 REF			APR 23 METERED MAIL		
2023/10/000181 04/30/2023 GEN		9.75 REF GB47			COLOR COPY CHARGES 033123		
2023/11/000267 05/31/2023 GEN		2.40 REF			MAY 23 METERED MAIL		
2023/12/000337 06/30/2023 GEN		3.24 REF			JUNE23 METERED MAIL		
2023/12/000370 06/30/2023 API		35.58 VND 000475 IN R. NYE 070623			ROBERT M NYE RINGS END REIM		314676
TOTAL EXPENSES	400.00	400.00	391.78	0.00	0.00	8.22	
GRAND TOTAL	400.00	400.00	391.78	0.00	0.00	8.22	97.9%

** END OF REPORT - Generated by Ginny Bielucki **

7/1/23 - 11/30/23

12/11/2023 09:10 | Town of Waterford, CT | P 1
vbielucki | YEAR-TO-DATE BUDGET REPORT | glytdbud

11/30/23

FOR 2024 05 JOURNAL DETAIL 2024 1 TO 2024 5

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120 SOCIAL SERVICE GRANTS							
52635 HISTORIC PROPERTIES COMM.							
10120 52635 HISTORIC PROPERTIES COMM.	400.00	400.00	2.66	0.00	0.00	397.34	.7%
2024/01/000332 07/01/2023 BUC		400.00 REF			ORIGINAL BUDGET 2024		
2024/01/000468 07/31/2023 GEN		1.83 REF			JULY23 METERED MAIL		
2024/02/000303 08/31/2023 GEN		0.20 REF GB70			COLOR CCOPY CHARGES 073123		
2024/04/000236 10/31/2023 GEN		0.63 REF			OCT23 METERED MAIL		
TOTAL EXPENSES	400.00	400.00	2.66	0.00	0.00	397.34	
GRAND TOTAL	400.00	400.00	2.66	0.00	0.00	397.34	.7%

** END OF REPORT - Generated by Ginny Bielucki **

FY 23

FOR 2023 13 JOURNAL DETAIL 2023 1 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
24320 DONATIONS HISTORIC PROPERTIES							
53020 OTHER SUPPLIES							
24320 53020 OTHER SUPPLIES HPC FUND	0.00	0.00	72.52	0.00	0.00	-72.52	100.0%*
2023/12/000303 06/30/2023 API		72.52 VND 002069 IN P. CROTTY 061523		PATRICK CROTTY	HOME DEPOT REI	314531	
TOTAL EXPENSES	0.00	0.00	72.52	0.00	0.00	-72.52	
GRAND TOTAL	0.00	0.00	72.52	0.00	0.00	-72.52	100.0%

** END OF REPORT - Generated by Ginny Bielucki **

FY'23

FUND: 243 HISTORIC PROPERTIES DONATIONS				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	243	14101	DF GENERAL FUND	.00	12,701.66
		TOTAL ASSETS		.00	12,701.66
LIABILITIES					
	243	21001	ACCOUNTS PAYABLE	.00	-72.52
		TOTAL LIABILITIES		.00	-72.52
FUND BALANCE					
	243	31510	FUND BALANCE	72.52	-12,629.14
	243	39002	EXPENDITURE CONTROL	-72.52	.00
		TOTAL FUND BALANCE		.00	-12,629.14
		TOTAL LIABILITIES + FUND BALANCE		.00	-12,701.66

** END OF REPORT - Generated by Ginny Bielucki **

FY '24

FUND: 243 HISTORIC PROPERTIES DONATIONS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
243	14101	DF GENERAL FUND	.00	12,701.66
	TOTAL ASSETS		.00	12,701.66
LIABILITIES				
243	24101	DT GENERAL FUND	.00	-72.52
	TOTAL LIABILITIES		.00	-72.52
FUND BALANCE				
243	31510	FUND BALANCE	.00	-12,629.14
	TOTAL FUND BALANCE		.00	-12,629.14
TOTAL LIABILITIES + FUND BALANCE			.00	-12,701.66

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MUNICIPAL HISTORIAN
HISTORIC PROPERTIES COMMISSION
FY 2022-2023

The MUNICIPAL HISTORIAN is an agent of the town, appointed by the board of selectmen for a term of three years. The current historian was appointed in 1993. There is no job description. The 1987 enabling legislation simply allowed for municipalities to "[p]rovide for the appointment of a municipal historian. . ." What municipal historians statewide do is determined mostly by personal inclinations and local situations.

The historian was instrumental in the establishment of the HISTORIC PROPERTIES COMMISSION (HPC) in 1999. The HPC qualified the town for designation as a Certified Local Government (CLG), a program designed to promote the preservation of historic and cultural resources in partnership with the National Park Service and the State Historic Preservation Office (SHPO). The town has subsequently benefited from technical assistance and grant funding, amounting to some $70,000 over the years, allowing Waterford to participate in federal and state historic preservation programs, including National Register nominations and historic structure assessments.

The HPC's challenge is summarized in its mission (Ch. 2.86, Code of Ordinances):

> In order to promote the educational, cultural, economic and general welfare of the Town of Waterford, the purpose of [the Historic Properties Commission] shall be the preservation and protection of buildings, archaeological sites, landscapes, and places of historic and cultural significance and their settings in Waterford, Connecticut, recognizing such as landmarks in the history of the town, state or nation.

In the twenty-plus years since its establishment, the HPC has worked closely with the historian. Listings in the National Register of Historic Places include the districts in Quaker Hill, Graniteville, the Oswegatchie Colony, and the Hartford Colony, as well as the individual listing of the Walnut Grove Farm (former Hammond Estate). After several delays the Oil Mill Historic District was named to the National Register in February. Additional National Register listings include the Jordan Village District, Eolia (Harkness Estate), and the Seaside Sanatorium. Listings in the State Register include the 1923 Cohanzie School and the ca. 1926 Secchiaroli Barn.

Though the HPC and the historian continue to advocate and/or support projects/issues consistent with their mission, there remains real concern regarding the condition of the several town-owned historic buildings. Time is running out for both the Cohanzie School and the Nevins Tenant Cottage. Even with both designated and ARP funds as well as the likelihood of a Historic Restoration Grant, plus private donations, funding comes up short for the planned structural stabilization and exterior rehabilitation of

the cottage. Meanwhile time continues to run out for the Secchiaroli barn. In fact, it has become - and has been for several years - a town liability.

The Jordan Park House (formerly the town's first purpose-built library, 1928) is in urgent need of repairs. Like the Nevins Cottage, the former library building is an established "historic property" and contributing property to the Jordan Village National Register Historic District. A long-term maintenance program must be set in place. Repairs have been delayed for far too long.

HPC Chair John O'Neill a member of the ad hoc committee charged with assessing the condition of the Hammond Mansion at the Eugene O'Neill Theater Center. The town has set aside $500,000, all of which could be spent on the roof and related issues alone.

In February, O'Neill and Historian Robert Nye attended a workshop focusing on "Cultural & Historic Resources", part of the proposed 10-year Plan of Preservation, Conservation and Development under the direction of Fitzgerald & Halliday, Inc. All agreed third-party assistance is necessary if the town truly cares about history/preservation/cultural issues.

Care of the town's cemeteries remains a concern. Vice-chair Patrick Crotty has taken the lead, in discussions with librarian Jill Adams, to organize volunteers toward that end. Out in the field, meanwhile, Crotty erected three partially buried stones at the Baker Cemetery. He and volunteer Kerry Holloway also discovered eight more stones at the Douglas (Sand Pit) Cemetery. HPC member Eileen Olynciw continues to expand her work on the town's cemeteries, focusing on the families themselves. The commission agreed to fund the cost of signs for Durfey Hill, Gorton and Harris Cemeteries. They were installed in the spring by Crotty and Nye.

On other matters, "Friends of Seaside" agreed at a Town Hall presentation in April that restoration of the Maher building and the Nurses' Quarters is out of the question. The "Friends", meanwhile, are soliciting ideas and suggestions on how best to include certain architectural elements in the park design. Another matter, the commission made it clear that unauthorized plans to remove the historic stone wall along Avery Lane are unacceptable. Also, Secretary Debra Walters has made goings-on at the Historical Society an important agenda item, mutually beneficial to both organizations. And in celebration of the Waterford Library's 100th anniversary, Nye presented "We've Come A Long Way, Ida May: The Waterford Public Library at 100", a power-point presentation in cooperation with the library's Jill Adams on May 18. (May is also National Preservation Month). Meanwhile, Nye continues to field historical inquiries directly from the public as well as through the Town Clerk's office, the Historical Society and the Library.

A number of ongoing projects and concerns remain on the table, action stalled in some cases due to the pandemic. Looking ahead to FY'24, the HPC could further collaborate with the Historical Society and establish a dialogue with the Land Trust to explore common heritage themes relate to history, conservation and preservation. There is also a need for a discussion regarding an historic cemetery association, separate from HPC and officially recognized by the town to assume responsibility for neglected burial sites, among them Gorton, Durfey Hill and Church & Williams. In addition, the HPC could benefit with an increased on-line presence. Worthy of HPC agenda consideration are the nomination of the Hall of Records to the State Register; updating the 1996-67 Historic/Architectural Survey; and monitoring Seaside Park and Friends of Seaside developments. HPC continues to support

Save the River - Save the Hills, Connecticut Preservation (formerly Connecticut Trust for Historic Preservation).

There remains a critical need to rally public support for the HPC mission. Fortunately the 2023-24 Plan of Preservation, Conservation and Development offers the HPC an opportunity to participate in discussions relative to the town's commitment to providing storage for historical archives, contracting a third-party historic architect to advise relative to maintenance of town-owned historic buildings, taking some responsibility for neglected/abandoned cemeteries, designating Jordan Village a "village district", and supporting the Town Center Project connecting public spaces among other issues.

At the 2022 Annual Meeting in November, HPC officers elected were John O'Neill, Chairman; Patrick Crotty, Vice-Chair; Secretary, Debra Walters; and Treasurer, Robert Nye (Municipal Historian). Rounding out the membership are Eileen Olynciw and Alternate Warren MacKenzie. There remain two Alternate vacancies. And a special thank-you to Assistant Historian Vivian Brooks who resigned citing health concerns.

The Historic Properties Commission and the Municipal Historian serve the entire Town of Waterford and are, in turn, supported by the town pursuant to state statute and town ordinance.

Respectfully submitted,

John J. O'Neill, Jr., Chairman, Historic Properties Commission

Robert M. Nye, Municipal Historian

G/L ACCOUNT DETAIL

Org: 10120 Object: 52635
HISTORIC PROPERTIES COMM. 101 -010-20-00-000-52635

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2023	12	370	06/30/2023	API	1		W 0721FY23	35.58	Y	3146760721FY23		ROBERT M NYE	RINGS END
2023	12	337	06/30/2023	GEN	1		JUNE23POST	3.24	Y	0			JUNE23 ME
2023	11	267	05/31/2023	GEN	1		MAY23POST	2.40	Y	0			MAY 23 ME
2023	10	181	04/30/2023	GEN	1		GB47	9.75	Y	0			COLOR COP
2023	10	176	04/30/2023	GEN	1		APR23POST	1.80	Y	0			APR 23 ME
2023	09	220	03/31/2023	GEN	1		MAR23POST	13.08	Y	0			MAR 23 ME
2023	09	169	03/31/2023	API	1		W 033123	199.14	Y	313354033123		WHALING CITY GRAP	GORTON&HA
2023	09	169	03/31/2023	API	1		W 033123	44.95	Y	313316033123		PATRICK CROTTY	REIMB FOR
2023	08	242	02/28/2023	GEN	1		FEB23POST	4.26	Y	0			FEB 23 ME
2023	07	260	01/31/2023	GEN	1		JAN23POST	2.61	Y	0			JAN 23 ME
2023	06	245	12/31/2022	GEN	1		DEC22POST	12.27	Y	0			DEC 22 ME
2023	06	34	12/09/2022	API	1		W 120922	50.00	Y	311895120922		SAVE-THE-RIVER-SA	MEMBERSHI
2023	05	247	11/30/2022	GEN	1		NOV22POST	7.17	Y	0			NOV 22 ME
2023	04	230	10/31/2022	GEN	1		OCT22POST	1.62	Y	0			OCT 22 ME
2023	03	216	09/30/2022	GEN	1		SEPT22POST	1.71	Y	0			SEPT22 ME
2023	03	214	09/30/2022	GRV	1		2303000208	-1.71	Y	0			correct e
2023	03	208	09/30/2022	GEN	1		SEPT22POST	1.71	Y	0			SEPT22 ME
2023	02	235	08/31/2022	GEN	1		AUG22POST	0.57	Y	0			AUG 22 ME
2023	01	382	07/31/2022	GEN	1		JULY22POST	1.63	Y	0			JULY 2022

Total Amount: 391.78

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

Org: 10120 Object: 52635
HISTORIC PROPERTIES COMM. 101 -010-20-00-000-52635

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2022	12	268	06/30/2022	GEN	1		JUNE22POST	3.02	Y		0		JUNE 22 M
2022	11	228	05/31/2022	GEN	1		MAY22POST	0.53	Y		0		MAY 22 ME
2022	10	315	04/30/2022	GEN	1		APR22POST	2.92	Y		0		APR22 MET
2022	09	303	03/31/2022	GEN	1		GB52	2.60	Y		0		COLOR COP
2022	09	294	03/31/2022	GEN	1		MAR22 POST	0.53	Y		0		MAR 22 ME
2022	08	234	02/28/2022	GEN	1		FEB22 POST	1.59	Y		0		FEB22 MET
2022	08	194	02/28/2022	GEN	1		GB43	0.10	Y		0		COLOR COP
2022	07	257	01/31/2022	GEN	1		JAN22 POST	1.59	Y		0		JAN22 MET
2022	06	280	12/31/2021	GEN	1		GB52	0.05	Y		0		COLOR COP
2022	06	279	12/31/2021	GEN	1		DEC21 POST	7.66	Y		0		DEC 21 ME
2022	05	249	11/30/2021	GEN	1		GB59	0.05	Y		0		COLOR COP
2022	05	247	11/30/2021	GEN	1		NOV21 POST	2.65	Y		0		NOV21 MET
2022	04	306	10/31/2021	GEN	1		GB60	0.25	Y		0		COLOR COP
2022	04	293	10/31/2021	GEN	1		OCT21 POST	0.53	Y		0		OCT21 MET
2022	03	284	09/30/2021	GEN	1		SEPT2021	3.38	Y		0		SEPT 2021
2022	03	56	09/17/2021	API	1		W 091721	75.00	Y	305860091721		CT TRUST FOR HIST	membershi
2022	02	294	08/31/2021	GEN	1		POSTATE	2.55	Y		0		METERED M
2022	01	485	07/31/2021	GEN	1		073121	9.57	Y		0		JULY 2021

Total Amount: 114.57

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 12	299	06/30/2021	GEN	1		GB72	3.30	Y	0			COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 12	272	06/30/2021	GEN	1		JUNE'21	3.57	Y	0			METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 12	47	06/11/2021	API	1		W 061121	50.00	Y	304400061121		SAVE-THE-RIVER-SA	ROBERT NY
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 11	191	05/31/2021	GEN	1		MAY 2021	0.51	Y	0			METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 10	214	04/30/2021	GEN	1		METERED	1.11	Y	0			APRIL 202
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 08	208	02/28/2021	GEN	1		FEB 2021	2.42	Y	0			FEB 2021
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 06	230	12/31/2020	GEN	1		GB38	0.60	Y	0			COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 06	218	12/31/2020	GEN	1		DEC 2020	4.90	Y	0			METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 05	197	11/30/2020	GEN	1		GB54	0.30	Y	0			COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 05	179	11/30/2020	GEN	1		POSTAGE	7.00	Y	0			NOV 2020
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 04	234	10/31/2020	GEN	1		OCT 2020	2.15	Y	0			OCTOBER 2
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 04	81	10/13/2020	API	1		W 101620	50.00	Y	301438101620		SAVE-THE-RIVER-SA	RENEWAL R
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 03	220	09/30/2020	GCR	1		POSTAGE	4.30	Y	0			METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 02	232	08/31/2020	GEN	1		POSTAGE	4.30	Y	0			METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 02	195	08/20/2020	API	1		W 082820	75.00	Y	300678082820		CT TRUST FOR HIST	NON PROFI
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2021 01	406	07/31/2020	GEN	1		METERED	1.70	Y	0			JULY 2020

G/L ACCOUNT DETAIL

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS

Total Amount: 211.16

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 12	27	06/05/2020	API	1		W 060520	100.00	Y			18550060520 CT PRESERVATION A	ROBERT M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 09	215	03/31/2020	GEN	1		POSTAGE	6.00	Y			0	METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 08	202	02/29/2020	GEN	1		POSTAGE	0.50	Y			0	METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 07	200	01/31/2020	GEN	1		JAN 2020	6.30	Y			0	JAN 2020
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 06	196	12/31/2019	GEN	1		METERED	2.00	Y			0	DEC 2019
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 06	175	12/31/2019	GEN	1		GB51	7.35	Y			0	COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 05	166	11/30/2019	GEN	1		NOV2019	15.30	Y			0	METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 04	180	10/31/2019	GEN	1		GB43	2.17	Y			0	COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 03	221	09/30/2019	GEN	1		GB53	0.84	Y			0	COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 03	212	09/30/2019	GEN	1		093019	7.90	Y			0	METERED M
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 02	222	08/31/2019	GEN	1		GB63	0.49	Y			0	COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 01	463	07/31/2019	GEN	1		GB69	0.21	Y			0	COLOR COP
10120	52635			101	-010-20-00-000-52635						HISTORIC PROPERTIES COMM.	
2020 01	443	07/31/2019	GEN	1		METERED	8.60	Y			0	JULY 2019

Total Amount: 157.66

** END OF REPORT - Generated by Kimberly Allen **

NEW LONDON HOMELESS HOSPITALITY CENTER

NEW LONDON Homeless Hospitality Center

Administrative Office
730 State Pier Road
Post Office Box 1651
New London, CT 06320

Program Office
325 Huntington Street
New London, CT 06320

www.NLHHC.org
(860) 439-1573

December 5, 2023

Mr. Robert J. Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

I am writing to ask the Town of Waterford to join its southeastern Connecticut neighboring towns in continuing to support the New London Homeless Hospitality Center. The work of the New London Homeless Hospitality Center (NLHHC) provides an essential service to the Waterford community, and as such we request funding in the amount of $15,000.

The New London Homeless Hospitality Center offers emergency shelter to the homeless and facilitates programs to help people get home quickly and avoid homelessness altogether. Despite the many programs we offer and the continued success we have getting people housed and staying housed, our shelter is filled with people who work hard with staff to find housing and simply cannot. This swells the waitlist to come into the shelter and for the first time in many years, we aren't confident that the no-freeze warming center will be able to accommodate everyone. It is very expensive to run the 40-bed shelter and very expensive to run the winter warming center, which is the ONLY overnight no-freeze shelter in the area.

Our emergency shelter is a place of safety and welcome; our respite center also provides care to individuals facing health crises, including pneumonia, broken bones, and cancer. We help guests find affordable housing and manage four houses locally that offer extremely low rents. We collaborate regionally with dozens of public and private programs and agencies to address, as fully as possible, the underlying causes of homelessness for every individual. Guests receive personalized support to connect to the help they need, whether it's a new driver's license, treatment for an addiction, or preparation for a job interview.

Our shelter beds were used over 10,000 nights by people who identified their last addresses as from 38 Connecticut towns, including Waterford as her or his last known address in 2023. A rational approach to helping the homeless is an efficient way to provide this service, but we rely on each town's support to provide these services. Currently, New London and Groton bear the brunt of providing financial support with donations and government program funding. And we believe that our entrepreneurial approach – based on best practices and the latest research – is the most effective.

Municipal budgets are extremely tight, but the commitment of our region to help our neighbors in crisis is so important. It is not a problem that affects only a single town or our urban areas. It is a problem for all of us.

If you have any questions or need more information, please don't hesitate to contact me. In fact, it would be my pleasure to host you for a tour of our facilities and to meet just some of the people will benefit from the Town of Waterford's support. Thank you for your time and consideration. I know that you have many difficult choices to make.

Sincerely,

Annah Perch

Annah Perch
Development Manager

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: New London Homeless Hospitality Center

REQUEST DATE (FISCAL YEAR): Dec 1, 2023

REQUESTED AMOUNT: $15,000

BENEFIT STATEMENT (Describe how these funds will be used)

Funds will support the general operations of the areas largest homeless shelter for adults. Last month we operated at 116% capacity.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

12/6/23
Date

NEW LONDON Homeless Hospitality Center

Dear Friends,

Due to the affordable and available housing crisis, our emergency shelter, winter warming, and housing resource centers are busier than ever. We are in the midst of an annual appeal to help meet the demand for shelter and for services, such as those highlighted below. If you have not already, please consider joining your community in support of the New London Homeless Hospitality Center. Together, we can help our neighbors overcome this crisis.

Give Today

A Brief Year in Review



Last year at the New London Homeless Hospitality Center (July 1, 2021-June 30, 2022) Emergency Shelter Beds were used 10,264 times.

With support from L+M Hospital, we provided a specialized respite section of the shelter where people have private rooms to facilitate the next steps in their recovery from serious medical challenges once they are discharged from the hospital.



Sixty-two individuals utilized the respite center to have some privacy and stability while recovering while homeless.

Helping the Homeless in the Day

NLHHC provided a daytime hospitality center where people can shower, use the bathroom, do laundry, get mail, have a place to be out of the cold/heat, get access to health services provided by the Community Health Center, and access to computers/phones. Our on-site Help Center staff was also available to answer questions, help link to resources, help get a phone, and provide some financial help toward a housing

Over 500 different individuals accessed the daytime hospitality center. Over $30,000 in flexible financial assistance was provided.





Left: A neighbor uses the help center. Right: Volunteers Douglas and Julie sort mail for guests and administration. With the life skills and the desire to work again even in retirement, Julie has recently become a staff member at the housing resource center.



Project Home

With help from the Veterans Administration, we have special shelter options for veterans experiencing homelessness. This includes "Project Home," a transitional housing program for homeless Veterans for access to short-term housing plus dedicated support services to help vets transition quickly back to housing. For Veterans who are struggling to live independently, there are two private rooms reserved for them in respite.

Twenty-five Veterans participated in the program. Twenty of these Veterans remained stably housed today.

The Answer is Housing

Many individuals find ways to resolve their homelessness with limited help from us. For others, however, the road back to housing is more challenging. We help people find available units, advocate for them with landlords, and offer short-term rental assistance so people can stabilize and begin to cover housing costs on their own.



One hundred forty-four people were offered over $394,000 in financial assistance to allow them to return to permanent housing.

Helping to Find Alternatives to Street Homelessness - Quickly

Our goal is to help our neighbors find any available alternative to literal homelessness. Our outreach worker is out in the community visiting encampments, the parking



places people experiencing literal homelessness can be found. Where people are interested in accessing support, our outreach worker links them to specialized staff who can help people make a plan to end their experience of homelessness. Each person's options are different--sometimes a ticket home works, for others help with a sober house helps solidify their road to recovery, some find immediate places to stay with family/friends and a few can find a place to rent quickly.

Last year, 251 people were provided $233,000 in financial assistance to escape homelessness quickly.

Helping People with Multiple Challenges Maintain Housing.



A place to live is the start of building a better life. For some individuals facing serious medical and/or mental health challenges, however, added supports make the difference in staying housed. Staff from NLHHC provide this support to designated individuals living in the community.

Approximately 50 individuals with challenges were provided support to maintain their housing.

Gaile, pictured, is a neighbor who went from homeless to hopeful this spring. She returned from an extended stay at the hospital to find an eviction notice on her door. With no idea of her rights or available resources, and nowhere safe to turn, went to the emergency shelter. During her stay, Gaile connected to people, resources, and funds to solve her housing crisis, and now she has an affordable home of her own and is reunited with her cat, Shadow. She receives support to remain stably housed.

HOUSING RESOURCE CENTER
NEW LONDON HOMELESS HOSPITALITY CENTER

Helping Neighbors Stay Home

A Housing Resource Center was opened to help any and all members of the southeastern Connecticut community with a special focus on the City of New London access resources to avoid homelessness. The New London Homeless Hospitality Center has now expanded to not just help the homelessness but to stop homelessness altogether. Helping renters impacted by the pandemic to access Recovery Act rental assistance support so they can stay in their homes.

Over 6,000 New London County households received over $25 million dollars in rental assistance through the UniteCT program which assisted renters who fell behind on their rent due to Covid.

The NLHHC Housing Resource Center had some role in about 2,000 of these households. Through the Diversion and Rapid Rehousing programs offered at the Center, 251 people were provided $233,000 in financial assistance to escape homelessness quickly.

The Housing Resource Center now offers foreclosure prevention through HUD's MyHomeCT program.

Michael's income came to a halt in March 2020. He got three months behind in his mortgage, and foreclosure actions took place. Overwhelmed with the fight to not lose his home, he turned to the Housing Resource Center for help. ***"I would have lost my house if it weren't for you guys,"*** said Michael. The team counseled him through

reinstated. He will not lose his home. (Michael is pictured here with Max, on the front steps of his New London home.)



Helping New Londoners stay in their homes, one neighbor at a time.



Helping People Work

Adequate income is the key to housing stability. NLHHC provided a dedicated employment specialist to help people find jobs, prepare resumes, and get ready for interviews. Once people (such as Earl (pictured) found work, NLHHC helped with clothing, application fees, initial transportation, and mentoring support so people could succeed on the job.

Seventy-two people were enrolled in our employment program, and 51% of those found and maintained employment for at least 90 days.

Our Appeal

Now in mid-December, 2022, there are approximately 40 people per night staying in the Winter Warming Center, as compared with approximately 40 people the entire last winter. The homeless crisis is growing. The programs NLHHC offers to help our neighbors are also growing in effectiveness as well as in cost. We need your support to provide as much, and more support to our neighbors experiencing homelessness in 2023. Please give generously.

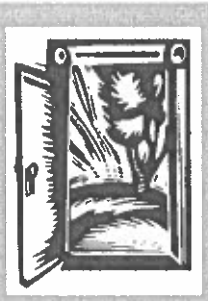
Give Today

Call Annah at 860-439-1573 ext 321 to make a pledge over the phone.

Mail your check made out to the New London Homeless Hospitality Center to 730 State Pier Road, New London, CT 06320, Attn: Annual Appeal. Or, stop by. It would be our pleasure to have you.

Offering our Neighbors

- Emergency Shelter
- Daytime Hospitality
- Health Services
- Respite
- Veterans Program
- Housing
- Housing Resource Center
- Employment
- Winter No Freeze Warming Center



www.nlhhc.org

STAY CONNECTED

New London Homeless Hospitality Center | 730 State Pier Road, P.O. Box 1651, New London, CT 06320

Unsubscribe info@nlhhc.org

Update Profile |Constant Contact Data Notice

Sent byinfo@nlhhc.orgpowered by

Constant Contact

Try email marketing for free today!

NLHH

Forms 990 / 990-EZ Return Summary

For calendar year 2021, or tax year beginning 07/01/21 , and ending 06/30/22

THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC. 20-5606908

Net Asset / Fund Balance at Beginning of Year			4,381,932
Revenue			
Contributions	3,644,751		
Program service revenue	297,935		
Investment income	647		
Capital gain / loss			
Fundraising / Gaming:			
Gross revenue			
Direct expenses			
Net income			
Other income	0		
Total revenue		3,943,333	
Expenses			
Program services	3,064,900		
Management and general	589,061		
Fundraising	56,821		
Total expenses		3,710,782	
Excess / (deficit)			232,551
Changes			
Net Asset / Fund Balance at End of Year			4,614,483

Reconciliation of Revenue

Total revenue per financial statements	3,943,333
Less:	
Unrealized gains	
Donated services	
Recoveries	
Other	
Plus:	
Investment expenses	
Other	
Total revenue per return	3,943,333

Reconciliation of Expenses

Total expenses per financial statements	3,710,782
Less:	
Donated services	
Prior year adjustments	
Losses	
Other	
Plus:	
Investment expenses	
Other	
Total expenses per return	3,710,782

Balance Sheet

	Beginning	Ending	Differences
Assets	5,523,611	5,428,928	
Liabilities	1,141,679	814,445	
Net assets	4,381,932	4,614,483	232,551

Miscellaneous Information

Amended return	
Return / extended due date	05/15/23
Failure to file penalty	

NLHH

Form **8879-TE**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for a Tax Exempt Entity

For calendar year 2021, or fiscal year beginning 7/01, 2021, and ending 6/30, 20 22

▶ Do not send to the IRS. Keep for your records.

▶ Go to *www.irs.gov/Form8879TE* for the latest information.

OMB No. 1545-0047

2021

Name of filer: THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

EIN or SSN: 20-5606908

Name and title of officer or person subject to tax: STEVEN CROOK
TREASURER

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a,** or **10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b,** or **10b,** whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a	**Form 990** check here ▶	[X]	b	**Total revenue,** if any (Form 990, Part VIII, column (A), line 12)	1b 3,943,333
2a	**Form 990-EZ** check here ▶	[ ]	b	**Total revenue,** if any (Form 990-EZ, line 9)	2b
3a	**Form 1120-POL** check here ▶	[ ]	b	**Total tax** (Form 1120-POL, line 22)	3b
4a	**Form 990-PF** check here ▶	[ ]	b	**Tax based on investment income** (Form 990-PF, Part VI, line 5)	4b
5a	**Form 8868** check here ▶	[ ]	b	**Balance due** (Form 8868, line 3c)	5b
6a	**Form 990-T** check here ▶	[ ]	b	**Total tax** (Form 990-T, Part III, line 4)	6b
7a	**Form 4720** check here ▶	[ ]	b	**Total tax** (Form 4720, Part III, line 1)	7b
8a	**Form 5227** check here ▶	[ ]	b	**FMV of assets at end of tax year** (Form 5227, Item D)	8b
9a	**Form 5330** check here ▶	[ ]	b	**Tax due** (Form 5330, Part II, line 19)	9b
10a	**Form 8038-CP** check here ▶	[ ]	b	**Amount of credit payment requested** (Form 8038-CP, Part III, line 22)	10b

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that [X] I am an officer of the above entity or [ ] I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2021 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS **(a)** an acknowledgement of receipt or reason for rejection of the transmission, **(b)** the reason for any delay in processing the return or refund, and **(c)** the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

[X] I authorize HOYT, FILIPPETTI & MALAGHAN, LLC to enter my PIN 56069 as my signature

ERO firm name

Enter five numbers, but do not enter all zeros

on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

[ ] As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶ Date ▶ 02/16/22

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. **********

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2021 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163,** Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ▶ SUSAN K. JONES Date ▶ 02/16/22

ERO Must Retain This Form — See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

NLHH

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

For the 2021 calendar year, or tax year beginning 07/01/21 , and ending 06/30/22

Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/ terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Doing business as:

Number and street (or P.O. box if mail is not delivered to street address): 730 STATE PIER ROAD

Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: NEW LONDON CT 06320

D Employer identification number: 20-5606908

E Telephone number: 860-439-1573

G Gross receipts $: 3,943,333

F Name and address of principal officer:
MATTHEW BARRETT
730 STATE PIER ROAD
NEW LONDON CT 06320

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. See instructions

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: ▶ WWW.NLHHC.ORG

H(c) Group exemption number ▶

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation: 2006

M State of legal domicile: CT

Part I Summary

1 Briefly describe the organization's mission or most significant activities:
SEE SCHEDULE O

2 Check this box ▶ ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	11
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	11
5 Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	110
6 Total number of volunteers (estimate if necessary)	6	50
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0

Client Copy

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	3,568,696	3,644,751
9 Program service revenue (Part VIII, line 2g)	295,366	297,935
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	802	647
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0
12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,864,864	3,943,333
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	1,928,849	2,523,627
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 56,821		
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	1,156,631	1,187,155
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	3,085,480	3,710,782
19 Revenue less expenses. Subtract line 18 from line 12	779,384	232,551

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	5,523,611	5,428,928
21 Total liabilities (Part X, line 26)	1,141,679	814,445
22 Net assets or fund balances. Subtract line 21 from line 20	4,381,932	4,614,483

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date

▶ STEVEN CROOK TREASURER
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
SUSAN K. JONES	SUSAN K. JONES	02/16/23		P01307594

Firm's name ▶ HOYT, FILIPPETTI & MALAGHAN, LLC — Firm's EIN ▶ 20-1696994

Firm's address ▶ 1041 POQUONNOCK RD GROTON, CT 06340-4211 — Phone no. 860-536-9685

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒

1 Briefly describe the organization's mission:

SEE SCHEDULE O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 1,201,116 including grants of $) (Revenue $)

TO PROVIDE A PLACE OF HOSPITALITY FOR THE HOMELESS. THE GOAL IS TO PROVIDE A PLACE OF REST AND SAFETY IN A SETTING THAT IS WELCOMING AND DIGNIFIED. DURING THE DAY, THE CENTER OFFERS A HOSPITALITY CENTER WHERE THE HOMELESS CAN FIND SANCTUARY AND PRACTICAL ASSISTANCE. THE HOSPITALITY CENTER ALSO WORKS TO LINK PEOPLE WITH THE RESOURCES THEY NEED TO RETURN TO PERMANENT HOUSING.

4b (Code:) (Expenses $ 1,863,784 including grants of $) (Revenue $ 297,935)

HOUSING IS TO PROVIDE RESIDENTIAL LIVING FOR THE HOMELESS.

4c (Code:) (Expenses $ including grants of $) (Revenue $)

N/A

4d Other program services (Describe on Schedule O.)

(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses ▶ 3,064,900

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors* (see instructions)?	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O.	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	13		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c			

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

				Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 110			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b	X	
	Note: If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file.* See instructions.				
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country ▶				
	See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?		9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note: See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*		14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year?		15		X
	If "Yes," see instructions and file Form 4720, Schedule N.				
	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?		16		X
	If "Yes," complete Form 4720, Schedule O.				
17	**Section 501(c)(21) organizations.** Did the trust, any disqualified person, or mine operator engage in activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?		17		
	If "Yes," complete Form 6069.				

Part VI Governance, Management, and Disclosure *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI X

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	11		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.				
b	Enter the number of voting members included on line 1a, above, who are independent	1b	11		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6			X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a		X
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a		X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done*	12c		
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ CT

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☒ Another's website ☒ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ▶

CATHY ZALL 730 STATE PIER ROAD

NEW LONDON CT 06320 860-439-1573

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

ction A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CATHY ZALL	40.00									
EXEC. DIRECT	0.00			X				23,920	0	0
(2) MATTHEW BARRETT	2.00									
SECRETARY	0.00	X		X				0	0	0
(3) STEVEN CROOK	2.00									
TREASURER	0.00	X		X				0	0	0
(4) FLORENCE CLARKE	2.00									
DIRECTOR	0.00	X						0	0	0
(5) RABBI MARC EKSTRAND	2.00									
DIRECTOR	0.00	X						0	0	0
(6) DR. SANDY GREENHOUSE	2.00									
DIRECTOR	0.00	X						0	0	0
(7) SUSAN HERMANSON	2.00									
DIRECTOR	0.00	X						0	0	0
(8) ROSS HIGGINS	2.00									
DIRECTOR	0.00	X						0	0	0
(9) MARY LENZINI	2.00									
CHAIR	0.00	X		X				0	0	0
(10) CLAUDIO MELENDEZ-COOPER	2.00									
IRECTOR	0.00	X						0	0	0
(11) DR. CRAIG MITTLEMAN	2.00									
DIRECTOR	0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) DONALD ROSE	2.00									
DIRECTOR	0.00	X						0	0	0
1b Subtotal ▶								23,920		
c Total from continuation sheets to Part VII, Section A ▶										
d Total (add lines 1b and 1c) ▶								23,920		

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	2,532,191			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,112,560			
	g Noncash contributions included in lines 1a-1f	1g	$			
	h **Total.** Add lines 1a–1f ▶		3,644,751			
Program Service Revenue		Business Code				
	2a HOUSING PROGRAM RENT		297,935	297,935		
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g **Total.** Add lines 2a–2f ▶		297,935			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶		647			647
	4 Income from investment of tax-exempt bond proceeds ▶					
	5 Royalties ▶					
		(i) Real	(ii) Personal			
	6a Gross rents 6a					
	b Less: rental expenses 6b					
	c Rental inc. or (loss) 6c					
	d Net rental income or (loss) ▶					
	7a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other			
	7a					
	b Less: cost or other basis and sales exps. 7b					
	c Gain or (loss) 7c					
	d Net gain or (loss) ▶					
	8a Gross income from fundraising events (not including $ ..... of contributions reported on line 1c). See Part IV, line 18 8a					
	b Less: direct expenses 8b					
	c Net income or (loss) from fundraising events ▶					
	9a Gross income from gaming activities. See Part IV, line 19 9a					
	b Less: direct expenses 9b					
	c Net income or (loss) from gaming activities ▶					
	10a Gross sales of inventory, less returns and allowances 10a					
	b Less: cost of goods sold 10b					
	c Net income or (loss) from sales of inventory ▶					
Miscellaneous Revenue		Business Code				
	11a					
	b					
	c					
	d All other revenue					
	e **Total.** Add lines 11a–11d ▶					
	12 **Total revenue.** See instructions ▶		3,943,333	297,935	0	647

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	23,920		23,920	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,205,317	2,012,274	142,175	50,868
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	82,596		82,596	
10 Payroll taxes	211,794	188,687	18,204	4,903
11 Fees for services (nonemployees):				
a Management				
b Legal	12,435	12,435		
c Accounting	48,267	4,827	43,440	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	96,240	46,474	49,766	
12 Advertising and promotion				
13 Office expenses	17,450	10,036	7,414	
14 Information technology				
15 Royalties				
16 Occupancy	158,577	143,469	15,108	
17 Travel	44,923	41,312	3,611	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	30,306	22,171	8,135	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	114,870	110,275	4,595	
23 Insurance	78,429	4,203	74,226	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a REPAIRS & MAINTENANCE	205,697	146,673	59,024	
b GUEST SUPPORT	147,495	147,495		
c RENT	61,380	61,380		
d SUPPLIES	59,660	47,956	11,704	
e All other expenses	111,426	65,233	45,143	1,050
25 Total functional expenses. Add lines 1 through 24e	3,710,782	3,064,900	589,061	56,821
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

				(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing		981,439	1	998,659
	2	Savings and temporary cash investments		462,580	2	317,746
	3	Pledges and grants receivable, net		402,434	3	418,225
	4	Accounts receivable, net			4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)			6	
	7	Notes and loans receivable, net			7	
	8	Inventories for sale or use			8	
	9	Prepaid expenses and deferred charges		51,368	9	50,635
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 4,392,135			
	b	Less: accumulated depreciation	10b 772,772	3,621,490	10c	3,619,363
	11	Investments—publicly traded securities			11	
	12	Investments—other securities. See Part IV, line 11			12	
	13	Investments—program-related. See Part IV, line 11			13	
	14	Intangible assets			14	
	15	Other assets. See Part IV, line 11		4,300	15	24,300
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)		5,523,611	16	5,428,928
Liabilities	17	Accounts payable and accrued expenses		219,375	17	229,410
	18	Grants payable			18	
	19	Deferred revenue		296,596	19	143,000
	20	Tax-exempt bond liabilities			20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D			21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			22	
	23	Secured mortgages and notes payable to unrelated third parties		625,708	23	442,035
	24	Unsecured notes and loans payable to unrelated third parties			24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D			25	
	26	**Total liabilities.** Add lines 17 through 25		1,141,679	26	814,445
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here ▶ ☒ and complete lines 27, 28, 32, and 33.**				
	27	Net assets without donor restrictions		4,268,060	27	4,606,670
	28	Net assets with donor restrictions		113,872	28	7,813
		Organizations that do not follow FASB ASC 958, check here ▶ ☐ and complete lines 29 through 33.				
	29	Capital stock or trust principal, or current funds			29	
	30	Paid-in or capital surplus, or land, building, or equipment fund			30	
	31	Retained earnings, endowment, accumulated income, or other funds			31	
	32	Total net assets or fund balances		4,381,932	32	4,614,483
	33	Total liabilities and net assets/fund balances		5,523,611	33	5,428,928

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	3,943,33?
2	Total expenses (must equal Part IX, column (A), line 25)	2	3,710,78
3	Revenue less expenses. Subtract line 2 from line 1	3	232,551
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	4,381,932
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	4,614,483

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2a		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2b	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a	X	
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b	X	

NLHH

SCHEDULE A (Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization	Employer identification number
THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.	20-5606908

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: .....

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: .....

10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 331/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations .....

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990) 2021

DAA

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,901,639	2,004,582	2,531,197	3,864,062	3,644,751	13,946,231
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	1,901,639	2,004,582	2,531,197	3,864,062	3,644,751	13,946,231
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						13,946,231

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
7 Amounts from line 4	1,901,639	2,004,582	2,531,197	3,864,062	3,644,751	13,946,231
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	87	4,505	2,573	802	647	8,614
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						13,954,845

12 Gross receipts from related activities, etc. (see instructions) 12 647,553

13 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2021 (line 6, column (f) divided by line 11, column (f)) 14 99.94 %

15 Public support percentage from 2020 Schedule A, Part II, line 14 15 99.94 %

16a **33 1/3% support test—2021.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☒

b **33 1/3% support test—2020.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

17a **10%-facts-and-circumstances test—2021.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ▶ ☐

b **10%-facts-and-circumstances test—2020.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2021 (line 8, column (f), divided by line 13, column (f))	15	%
16	Public support percentage from 2020 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2021** (line 10c, column (f), divided by line 13, column (f))	17	%
18	Investment income percentage from **2020** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2021.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

b **33 1/3% support tests—2020.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer lines 3b and 3c below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in Part VI when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in Part VI what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in Part VI.*	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? *If "Yes," complete Part I of Schedule L (Form 990).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in Part VI.*	9a		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in Part VI.*	9b		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in Part VI.*	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer line 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a		
b	A family member of a person described on line 11a above?	11b		
c	A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.*	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).*

a ☐ The organization satisfied the Activities Test. *Complete line 2 below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete line 3 below.*

c ☐ The organization supported a governmental entity. *Describe in Part VI how you supported a governmental entity (see instructions).*

			Yes	No
2	Activities Test. *Answer lines 2a and 2b below.*			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. *Answer lines 3a and 3b below.*			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No," provide details in Part VI.*	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in Part VI the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors *(explain in detail in Part VI)*:			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by 0.035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C – Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, column A)	1		
2 Enter 0.85 of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations *(continued)*

Section D – Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required—*provide details in Part VI*)	
6	Other distributions (*describe in Part VI*). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (*provide details in Part VI*). See instructions.	
9	Distributable amount for 2021 from Section C, line 6	
10	Line 8 amount divided by line 9 amount	

Section E – Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2021	(iii) Distributable Amount for 2021
1	Distributable amount for 2021 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2021 (reasonable cause required–*explain in Part VI*). See instructions.			
3	Excess distributions carryover, if any, to 2021			
a	From 2016			
b	From 2017			
c	From 2018			
d	From 2019			
e	From 2020			
f	**Total** of lines 3a through 3e			
g	Applied to underdistributions of prior years			
h	Applied to 2021 distributable amount			
i	Carryover from 2016 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2021 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2021 distributable amount			
c	Remainder. Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2021, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, *explain in Part VI*. See instructions.			
6	Remaining underdistributions for 2021 Subtract lines 3h and 4b from line 1. For result greater than zero, *explain in Part VI*. See instructions.			
7	**Excess distributions carryover to 2022.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2017			
b	Excess from 2018			
c	Excess from 2019			
d	Excess from 2020			
e	Excess from 2021			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

NLHH

Schedule B
(Form 990)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990 or Form 990-PF.
▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2021

Name of the organization
THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Employer identification number
20-5606908

Organization type (check one):

Filers of:	Section:
Form 990 or 990-EZ	[X] 501(c)(3) (enter number) organization
	[ ] 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	[ ] 527 political organization
Form 990-PF	[ ] 501(c)(3) exempt private foundation
	[ ] 4947(a)(1) nonexempt charitable trust treated as a private foundation
	[ ] 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

[ ] For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

[X] For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33$^{1}/_{3}$% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) $5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

[ ] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

[ ] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year ..... ▶ $ .....

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization
THE NEW LONDON HOMELESS HOSPITALITY

Employer identification number
20-5606908

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	COMMUNITY FOUNDATION OF EASTERN CT 68 FEDERAL STREET NEW LONDON CT 06320	$ 45,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
2	FRANK LOOMIS PALMER FUND 200 GLASTONBURY BLVD GLASTONBURY CT 06033	$ 230,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)

NLHH

SCHEDULE D (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization
THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Employer identification number
20-5606908

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (for example, recreation or education)
☐ Protection of natural habitat
☐ Preservation of open space
☐ Preservation of a historically important land area
☐ Preservation of a certified historic structure

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

		Held at the End of the Tax Year
a Total number of conservation easements	2a	
b Total acreage restricted by conservation easements	2b	
c Number of conservation easements on a certified historic structure included in (a)	2c	
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ $

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ $
(ii) Assets included in Form 990, Part X ▶ $

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ $
b Assets included in Form 990, Part X ▶ $

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange program
e ☐ Other .....

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ ..... %
b Permanent endowment ▶ ..... %
c Term endowment ▶ ..... %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) Unrelated organizations	3a(i)		
(ii) Related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		534,353		534,353
b Buildings		3,563,699	563,772	2,999,927
c Leasehold improvements				
d Equipment		294,083	209,000	85,083
e Other				
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)* ▶				3,619,363

Part VII Investments – Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 12.)* ▶		

Part VIII Investments – Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 13.)* ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)* ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)* ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII X

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	3,943,333
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines 2a through 2d			2e	
3	Subtract line 2e from line 1			3	3,943,333
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines 4a and 4b			4c	
5	Total revenue. Add lines 3 and 4c. *(This must equal Form 990, Part I, line 12.)*			5	3,943,333

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	3,710,782
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines 2a through 2d			2e	
3	Subtract line 2e from line 1			3	3,710,782
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines 4a and 4b			4c	
5	Total expenses. Add lines 3 and 4c. *(This must equal Form 990, Part I, line 18.)*			5	3,710,782

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X - FIN 48 FOOTNOTE

THE INTERNAL REVENUE SERVICE HAS DETERMINED THAT THE CENTER IS EXEMPT FROM FEDERAL INCOME TAXES ON EXEMPT FUNCTION INCOME AS A PUBLIC CHARITY UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE. CONSEQUENTLY, NO PROVISION FOR INCOME TAXES HAS BEEN MADE IN THE ACCOMPANYING FINANCIAL STATEMENTS.

THE CENTER DID NOT RECOGNIZE ANY LIABILITY FOR UNCERTAIN TAX POSITIONS AS DEFINED BY ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA.

Part XIII Supplemental Information *(continued)*

SCHEDULE O (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization: THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Employer identification number: 20-5606908

FORM 990 - ORGANIZATION'S MISSION

THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC. (CENTER) WAS ESTABLISHED TO PROVIDE A PLACE OF HOSPITALITY FOR THE HOMELESS. AT NIGHT, THE CENTER PROVIDES A SHELTER FOR SINGLE ADULTS. THE HOSPITALITY CENTER HELPS ADDRESS SOME OF THE PRACTICAL ASPECTS OF BEING HOMELESS SUCH AS GETTING MAIL, TAKING A SHOWER, AND FINDING A PLACE TO SIT IN COLD WEATHER. THE HOSPITALITY CENTER ALSO WORKS TO LINK PEOPLE WITH THE RESOURCES THEY NEED TO RETURN TO PERMANENT HOUSING.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990

THE EXECUTIVE DIRECTOR AND TREASURER ARE PROVIDED A DRAFT COPY OF THE RETURN FOR REVEIW PRIOR TO FILING.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

ALL GOVERNING DOCUMENTS OF THE ORGANIZATION ARE MADE AVAILABLE TO THE PUBLIC UPON REQUEST.

NLHH

Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Go to *www.irs.gov/Form4562* for instructions and the latest information.

OMB No. 1545-0172

2021

Attachment Sequence No. 179

Name(s) shown on return: THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Identifying number: 20-5606908

Business or activity to which this form relates

INDIRECT DEPRECIATION

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,050,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,620,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the **smaller** of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2020 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2022. Add lines 9 and 10, less line 12 ▶	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	114,667

Part III MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2021	17	202
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B—Assets Placed in Service During 2021 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property						
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C—Assets Placed in Service During 2021 Tax Year Using the Alternative Depreciation System

20a	Class life				S/L	
b	12-year		12 yrs.		S/L	
c	30-year		30 yrs.	MM	S/L	
d	40-year		40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	**Total.** Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	114,869
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Federal Asset Report
Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus %	Sec 179	Bonus	Basis for Depr	Per	Conv	Meth	Prior	Current
Prior MACRS:												
38	GENERATOR	9/15/14	9,044			X	4,522	7	HY	200DB	8,842	202
			9,044				4,522				8,842	202
Other Depreciation:												
1	DONATED FURNITURE & FIXTURES	12/31/07	8,069				8,069	5	MO	S/L	8,069	0
2	AIR CONDITIONER	6/25/08	1,492				1,492	5	MO	S/L	1,492	0
3	SECURITY LIGHTS	6/25/08	3,995				3,995	10	MO	S/L	3,995	0
5	51-53 MOUNTAIN AVE	6/30/10	24,979				24,979	0	--	Land	0	0
6	BUILDING 51-53 MOUNTAIN AVE	6/30/10	76,152				76,152	40	MO	S/L	20,942	1,904
7	BUILDING IMPROVEMENTS 51-53 MOI	6/30/10	118,558				118,558	40	MO	S/L	32,604	2,964
8	TRAILER	11/06/09	500				500	5	MO	S/L	500	0
9	APPLIANCES MOUNTAIN AVE	6/30/10	2,795				2,795	10	MO	S/L	2,795	0
10	19 Steward Street - Building	5/30/12	98,000				98,000	40	MO	S/L	22,254	2,450
11	19 Steward Street - Land	5/30/12	42,000				42,000	0	--	Land	0	0
13	2004 TOYOTA SIENNA	9/30/11	8,000				8,000	5	MO	S/L	8,000	0
14	LAND - STATE PIER	11/29/11	111,250				111,250	0	--	Land	0	0
15	BUILDING - STATE PIER RD	11/29/11	178,750				178,750	40	MO	S/L	42,826	4,468
16	STATE PIER RD- WIRING	1/27/12	5,620				5,620	40	MO	S/L	1,323	141
17	STATE PIER RD - SEWER & WATER HC	1/11/12	25,121				25,121	40	MO	S/L	5,966	628
18	STATE PIER RD- SECURITY SYSTEM	3/06/12	4,699				4,699	10	MO	S/L	4,386	313
19	PHONE SYSTEM	1/27/12	4,450				4,450	10	MO	S/L	4,190	260
20	VO/IP TELEPHONE LEASE	5/16/13	9,061				9,061	10	MO	S/L	7,324	906
21	LAND - 73 BROAD STREET	6/30/14	19,640				19,640	0	--	Land	0	0
22	BUILDING - BROAD ST	11/01/14	92,591				92,591	40	MO	S/L	15,432	2,315
23	BUILDING IMPR. - BROAD ST	11/01/14	20,985				20,985	40	MO	S/L	3,498	524
24	IMPROVEMENTS -STEWARD ST	8/02/12	3,795				3,795	40	MO	S/L	846	95
25	IMPROVEMENTS SHELTER - STATE PI	11/01/13	865,354				865,354	40	MO	S/L	165,943	21,634
26	TELEPHONE SYSTEM	8/29/13	2,946				2,946	10	MO	S/L	2,307	295
27	IKEA FURNITURE	11/20/13	1,733				1,733	10	MO	S/L	1,314	174
28	CUBICLE PANELS	11/27/13	1,287				1,287	10	MO	S/L	976	129
29	SECURITY CAMERAS - MTN AVE	6/25/14	1,675				1,675	10	MO	S/L	1,173	167
30	CLOSING COSTS	8/28/13	2,325				2,325	15	MO	S/L	1,214	155
31	SECURITY CAMERAS - STATE PIER	11/01/13	7,390				7,390	10	MO	S/L	5,666	739
32	BUILDING IMPROVEMENTS	11/01/14	333,352				333,352	40	MO	S/L	55,559	8,333
33	SECURITY CAMERAS - BROAD ST	6/30/14	1,675				1,675	10	MO	S/L	1,005	168
34	SECURITY CAMERAS - STEWARD	6/25/14	1,675				1,675	10	MO	S/L	1,173	167
35	70 MTN AVE - BUILDING	5/20/14	56,700				56,700	40	MO	S/L	10,041	1,417
36	70 MTN AVE - LAND	5/20/14	18,130				18,130	0	--	Land	0	0
37	BUILDING IMPROVEMENTS	6/30/14	7,637				7,637	40	MO	S/L	1,337	190
39	BUS	1/30/15	53,325				53,325	5	MO	S/L	53,325	0
40	TOYOTA PRIUS	6/12/15	8,800				8,800	5	MO	S/L	8,800	0
41	Attic Project- STATE PIER	10/28/15	59,512				59,512	40	MO	S/L	8,431	1,488
42	CLOSING COSTS- BROAD ST	11/12/15	5,528				5,528	20	MO	S/L	1,566	277
43	195 WILLIAMS ST - BUILDING	7/26/16	120,683				120,683	40	MO	S/L	14,834	3,017
44	195 WILLIAMS ST - IMPROV	7/26/16	247,383				247,383	40	MO	S/L	30,408	6,184
45	195 WILLIAMS ST - LAND	7/26/16	70,877				70,877	0	--	Land	0	0
46	STATE PIER RD - Jarrett Addition	7/02/17	119,156				119,156	40	MO	S/L	11,916	2,979
47	Furniture-Temporary Help Center	10/13/17	5,494				5,494	10	MO	S/L	2,060	550
48	Respite Addition	6/20/19	453,731				453,731	40	MO	S/L	22,687	11,343
49	2 2018 Chevy Volts	6/11/18	65,328				65,328	5	MO	S/L	40,286	13,065
50	11 Friendship Street	11/18/18	60,125				60,125	0	--	Land	0	0
51	13 Friendship Street	11/13/18	60,319				60,319	0	--	Land	0	0
52	227 Willetts Avenue	11/13/18	60,804				60,804	0	--	Land	0	0
53	2012 Kia Sedona	1/05/19	11,858				11,858	5	MO	S/L	5,929	2,372
54	Lockers	3/13/19	20,928				20,928	10	MO	S/L	4,883	2,093
55	Mail Sorter	4/08/19	2,338				2,338	10	MO	S/L	526	234
56	U-Haul Truck	7/20/18	7,100				7,100	5	MO	S/L	4,142	1,420
57	13 Friendship Street Imrprovements	1/08/21	409,711				409,711	40	MO	S/L	5,121	10,243
58	727 Bank Street Land	5/13/21	66,229				66,229	0	--	Land	0	0
59	727 Bank Street Building	5/13/21	251,056				251,056	40	MO	S/L	0	6,276
60	Modular Building	6/21/22	12,000				12,000	40	MO	S/L	0	0
61	Furniture 727 Bank	9/24/21	23,426				23,426	10	MO	S/L	0	1,757
62	Subaru Outback	5/01/22	25,000				25,000	5	MO	S/L	0	833
63	11 Friendship Street	6/30/22	20,000				20,000	0	--	Memo	0	0

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Federal Asset Report
Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus %	Sec 179	Bonus	Basis for Depr	Per	Conv	Meth	Prior	Current
	Total Other Depreciation		4,403,092				4,403,092				649,064	114,667
	Total ACRS and Other Depreciation		4,403,092				4,403,092				649,064	114,667
	Grand Totals		4,412,136				4,407,614				657,906	114,869
	Less: Dispositions and Transfers		0				0				0	0
	Less: Start-up/Org Expense		0				0				0	0
	Net Grand Totals		4,412,136				4,407,614				657,906	114,869

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Bonus Depreciation Report

Form 990, Page 1

Asset	Property Description	Date In Service	Tax Cost	Bus Pct	Tax Sec 179 Exp	Current Bonus	Prior Bonus	Tax - Basis for Depr
38	GENERATOR	9/15/14	9,044		0	0	4,522	4,522
	Grand Total		9,044		0	0	4,522	4,522

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Depreciation Adjustment Report
All Business Activities

Form	Unit	Asset	Description	Tax	AMT	AMT Adjustments/ Preferences

There are no assets that meet the criteria of this report

NLHH THE NEW LONDON HOMELESS HOSPITALITY

20-5606908 **Future Depreciation Report** **FYE: 6/30/23**

FYE: 6/30/2022 **Form 990, Page 1**

Asset	Description	Date In Service	Cost	Tax	AMT
Prior MACRS:					
38	GENERATOR	9/15/14	9,044	0	0
			9,044	0	0
Other Depreciation:					
1	DONATED FURNITURE & FIXTURES	12/31/07	8,069	0	0
2	AIR CONDITIONER	6/25/08	1,492	0	0
3	SECURITY LIGHTS	6/25/08	3,995	0	0
5	51-53 MOUNTAIN AVE	6/30/10	24,979	0	0
6	BUILDING 51-53 MOUNTAIN AVE	6/30/10	76,152	1,903	0
7	BUILDING IMPROVEMENTS 51-53 MOUNT.	6/30/10	118,558	2,963	0
8	TRAILER	11/06/09	500	0	0
9	APPLIANCES MOUNTAIN AVE	6/30/10	2,795	0	0
10	19 Steward Street - Building	5/30/12	98,000	2,450	0
11	19 Steward Street - Land	5/30/12	42,000	0	0
13	2004 TOYOTA SIENNA	9/30/11	8,000	0	0
14	LAND - STATE PIER	11/29/11	111,250	0	0
15	BUILDING - STATE PIER RD	11/29/11	178,750	4,469	0
16	STATE PIER RD- WIRING	1/27/12	5,620	140	0
17	STATE PIER RD - SEWER & WATER HOOKI	1/11/12	25,121	628	0
18	STATE PIER RD- SECURITY SYSTEM	3/06/12	4,699	0	0
19	PHONE SYSTEM	1/27/12	4,450	0	0
20	VO/IP TELEPHONE LEASE	5/16/13	9,061	831	0
21	LAND - 73 BROAD STREET	6/30/14	19,640	0	0
22	BUILDING - BROAD ST	11/01/14	92,591	2,314	0
23	BUILDING IMPR. - BROAD ST	11/01/14	20,985	525	0
24	IMPROVEMENTS -STEWARD ST	8/02/12	3,795	95	0
25	IMPROVEMENTS SHELTER - STATE PIER F	11/01/13	865,354	21,634	0
26	TELEPHONE SYSTEM	8/29/13	2,946	295	0
27	IKEA FURNITURE	11/20/13	1,733	173	0
28	CUBICLE PANELS	11/27/13	1,287	129	0
29	SECURITY CAMERAS - MTN AVE	6/25/14	1,675	168	0
30	CLOSING COSTS	8/28/13	2,325	155	0
31	SECURITY CAMERAS - STATE PIER	11/01/13	7,390	739	0
32	BUILDING IMPROVEMENTS	11/01/14	333,352	8,334	0
33	SECURITY CAMERAS - BROAD ST	6/30/14	1,675	167	0
34	SECURITY CAMERAS - STEWARD	6/25/14	1,675	168	0
35	70 MTN AVE - BUILDING	5/20/14	56,700	1,418	0
36	70 MTN AVE - LAND	5/20/14	18,130	0	0
37	BUILDING IMPROVEMENTS	6/30/14	7,637	191	0
39	BUS	1/30/15	53,325	0	0
40	TOYOTA PRIUS	6/12/15	8,800	0	0
41	Attic Project- STATE PIER	10/28/15	59,512	1,487	0
42	CLOSING COSTS- BROAD ST	11/12/15	5,528	276	0
43	195 WILLIAMS ST - BUILDING	7/26/16	120,683	3,017	0
44	195 WILLIAMS ST - IMPROV	7/26/16	247,383	6,185	0
45	195 WILLIAMS ST - LAND	7/26/16	70,877	0	0
46	STATE PIER RD - Jarrett Addition	7/02/17	119,156	2,978	0
47	Furniture-Temporary Help Center	10/13/17	5,494	549	0
48	Respite Addition	6/20/19	453,731	11,343	0
49	2 2018 Chevy Volts	6/11/18	65,328	11,977	0
50	11 Friendship Street	11/18/18	60,125	0	0
51	13 Friendship Street	11/13/18	60,319	0	0
52	227 Willetts Avenue	11/13/18	60,804	0	0
53	2012 Kia Sedona	1/05/19	11,858	2,371	0
54	Lockers	3/13/19	20,928	2,093	0
55	Mail Sorter	4/08/19	2,338	234	0
56	U-Haul Truck	7/20/18	7,100	1,420	0
57	13 Friendship Street Imrprovements	1/08/21	409,711	10,243	0
58	727 Bank Street Land	5/13/21	66,229	0	0
59	727 Bank Street Building	5/13/21	251,056	6,277	0
60	Modular Building	6/21/22	12,000	300	0
61	Furniture 727 Bank	9/24/21	23,426	2,343	0
62	Subaru Outback	5/01/22	25,000	5,000	0
63	11 Friendship Street	6/30/22	20,000	0	0

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908 **Future Depreciation Report FYE: 6/30/23**
FYE: 6/30/2022 **Form 990, Page 1**

Asset	Description	Date In Service	Cost	Tax	AMT
	Total Other Depreciation		4,403,092	117,982	0
	Total ACRS and Other Depreciation		4,403,092	117,982	0
	Grand Totals		4,412,136	117,982	0

NLHH

Form **990**

Two Year Comparison Report

For calendar year 2021, or tax year beginning 07/01/21 , ending 06/30/22

2020 & 2021

Name

THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Taxpayer Identification Number

20-5606908

			2020	2021	Differences
Revenue	1. Contributions, gifts, grants	1.	1,258,031	1,112,560	-145,471
	2. Membership dues and assessments	2.			
	3. Government contributions and grants	3.	2,310,665	2,532,191	221,526
	4. Program service revenue	4.	295,366	297,935	2,569
	5. Investment income	5.	802	647	-155
	6. Proceeds from tax exempt bonds	6.			
	7. Net gain or (loss) from sale of assets other than inventory	7.			
	8. Net income or (loss) from fundraising events	8.			
	9. Net income or (loss) from gaming	9.			
	10. Net gain or (loss) on sales of inventory	10.			
	11. Other revenue	11.			
	12. **Total revenue.** Add lines 1 through 11	12.	3,864,864	3,943,333	78,469
Expenses	13. Grants and similar amounts paid	13.			
	14. Benefits paid to or for members	14.			
	15. Compensation of officers, directors, trustees, etc.	15.	23,920	23,920	
	16. Salaries, other compensation, and employee benefits	16.	1,904,929	2,499,707	594,778
	17. Professional fundraising fees	17.			
	18. Other professional fees	18.	164,885	156,942	-7,943
	19. Occupancy, rent, utilities, and maintenance	19.	122,593	158,577	35,984
	20. Depreciation and Depletion	20.	101,426	114,870	13,444
	21. Other expenses	21.	767,727	756,766	-10,961
	22. **Total expenses.** Add lines 13 through 21	22.	3,085,480	3,710,782	625,302
	23. **Excess or (Deficit).** Subtract line 22 from line 12	23.	779,384	232,551	-546,83
Other Information	24. Total exempt revenue	24.	3,864,864	3,943,333	78,46
	25. Total unrelated revenue	25.			
	26. Total excludable revenue	26.	296,168	298,582	2,414
	27. Total assets	27.	5,523,611	5,428,928	-94,683
	28. Total liabilities	28.	1,141,679	814,445	-327,234
	29. Retained earnings	29.	4,381,932	4,614,483	232,551
	30. Number of voting members of governing body	30.	9	11	
	31. Number of independent voting members of governing body	31.	9	11	
	32. Number of employees	32.	104	110	
	33. Number of volunteers	33.	50	50	

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Form **990** | **Tax Return History** | **2021**

Name: THE NEW LONDON HOMELESS HOSPITALITY CENTER, INC.

Employer Identification Number: 20-5606908

	2017	2018	2019	2020	2021	2022
Contributions, gifts, grants	1,901,639	2,004,582	2,531,197	3,568,696	3,644,751	
Membership dues						
Program service revenue	125,303	139,958	84,357	295,366	297,935	
Capital gain or loss						
Investment income	87	4,505	2,573	802	647	
Fundraising revenue (income/loss)						
Gaming revenue (income/loss)						
Other revenue						
Total revenue	2,027,029	2,149,045	2,618,127	3,864,864	3,943,333	
Grants and similar amounts paid						
Benefits paid to or for members						
Compensation of officers, etc.	23,920	23,920	23,920	23,920	23,920	
Other compensation	1,039,367	1,194,385	1,484,000	1,904,929	2,499,707	
Professional fees	18,280	24,542	36,634	164,885	156,942	
Occupancy costs	89,862	115,369	135,451	122,593	158,577	
Depreciation and depletion	79,942	94,791	104,420	101,426	114,870	
Other expenses	464,671	500,401	618,995	767,727	756,766	
Total expenses	1,716,042	1,953,408	2,403,420	3,085,480	3,710,782	
Excess or (Deficit)	310,987	195,637	214,707	779,384	232,551	
Total exempt revenue	2,027,029	2,149,045	2,618,127	3,864,864	3,943,333	
Total unrelated revenue						
Total excludable revenue	125,390	144,463	86,930	296,168	298,582	
Total Assets	3,559,642	3,804,193	4,550,971	5,523,611	5,428,928	
Total Liabilities	609,138	658,052	1,190,123	1,141,679	814,445	
Net Fund Balances	2,950,504	3,146,141	3,360,848	4,381,932	4,614,483	

Federal Statements

Taxable Interest on Investments

Description	Amount	Unrelated Business	Exclusion Code	Postal Code	Acquired after 6/30/75	US Obs ($ or %)
	$ 647		14			
TOTAL	$ 647					

NLHH TH NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Federal Statements

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
OTHER FEES	$ 96,240	$ 46,474	$ 49,766	$
TOTAL	$ 96,240	$ 46,474	$ 49,766	$ 0

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
TELEPHONE	$ 51,432	$ 28,834	$ 22,598	$
MISCELLANEOUS	26,345	14,284	11,911	150
CASUAL LABOR	18,011	17,951	60	
STAFF DEVELOPMENT	14,931	4,155	9,876	900
BANK AND CREDIT CARD FEES	707	9	698	
TOTAL	$ 111,426	$ 65,233	$ 45,143	$ 1,050

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Federal Statements

Schedule A, Part II, Line 1(e)

Description	Amount
GOVERNMENT GRANTS OR CONTRIBUTIONS	$ 2,532,191
OTHER	1,112,560
TOTAL	$ 3,644,751

Federal Statements

Schedule A, Part II, Line 5 - Excess Gifts

Donor Name	Total	Excess
CHELSEA GROTON FOUNDATION	$ 10,000	$
COMMUNITY FOUNDATION OF EASTERN CT	45,000	
SUSAN A AYERS	31,000	
NETWORK FOR GOOD	61,657	
FRANK LOOMIS PALMER FUND	230,000	
CHARTER OAK FEDERAL CREDIT UNION	8,204	
DAVID & JEAN EVANS CHARITABLE GIFT	10,000	
TOTAL	$ 395,861	$ 0

NLHH THE NEW LONDON HOMELESS HOSPITALITY
20-5606908
FYE: 6/30/2022

Federal Statements

Schedule A, Part II, Line 8(e)

Description	Amount
	$ 647
TOTAL	$ 647

Schedule A, Part II, Line 12 - Current year

Description	Amount
HOUSING PROGRAM RENT	$ 297,935
TOTAL	$ 297,935

Town of Bozrah	100.00	10/12/2023
Town of East Lyme	3,000.00	6/15/2023
Town of Franklin	1,000.00	1/31/2023
Town of Griswold	250.00	12/21/2022
Town of Groton	25,000.00	7/27/2023
Town of Lisbon	2,500.00	6/30/2023
Town of Montville	3,000.00	3/1/2023
City of New London	¤ 290,799.70	12/1/2022-12/5/2023
Town of North Stonington	39,538.67	1/25/2023
Town of North Stonington	1,000.00	1/27/2023
Town of Old Lyme	2,500.00	8/9/2023
Town of Salem	1,000.00	7/13/2023
Town of Stonington	5,000.00	7/10/2023
Town of Waterford	7,500.00	12/23/2022
Town of Ledyard	2,500.00	1/25/2023
Town of Lyme	1,000.00	12/20/2022
Town of North Stonington	2,000.00	12/20/2022
Town of Preston	1,500.00	12/20/2022
Town of Sprague	500.00	12/20/2022
Town of Stonington	1,000.00	1/27/2023
Total	390,688.37	

there is no budget draft for next year, yet

New London Homeless Hospitality Center				
Budget vs. Acutal Q1 (July-September 2023)				
(Excludes costs to be capitalized)				
Income	**Full Year Budget**	**Actual Q1**		**Notes**
Medicaid Billing	393,881	73,170	19%	
CHESS	226,344	32,842	15%	
Respite Income	93,075	26,160	28%	
Rent Activity	338,695	95,412	28%	
Faith Community Contributions	24,000	8,050	34%	
Other Government Grants	2,672,000	436,530	16%	
Foundations/Grants	206,911	158,178	76%	carry over of grants awarded last year (DMHAS, DM-3)
Individual/Business (excluding restricted gifts)	463,750	83,135	18%	annual appeal in Nov/Dec is major source of gifts
Service Contracts	31,000	11,300	36%	
Local government grants	49,100	34,750	71%	$25k Town of Groton for FY'24 received up front
Other Income	12,000	2,000	17%	
Special Event Donations	35,000	-	0%	0% No events yet
Transfer from reserves	-	-	0%	
Total Income	**4,545,756**	**961,527**	**21%**	

Expense	**Full Year Budget**	**Actual Q1**		
Payroll	3,299,060	665,997	20%	
Employee health reimbursement	20,000	5,475	27%	
Simple IRA match	15,000	3,134	21%	
Equipment	49,250	3,202	7%	Most budgeted items for replacment, rental property still to be funded
Guest Support	193,500	64,891	34%	
HUD Rent Payments	27,960	8,834	32%	
Insurance	84,220	17,721	21%	
Loan Amortization	82,048	20,500	25%	
Misc. expenses	29,000	3,182	11%	
Printing copying and postage	12,600	4,092	32%	
Professional fees	272,100	28,378	10%	
Property Taxes	36,303	17,198	47%	Half of year paid in July
Rent Payments (State Pier Parking)	3,000	750	25%	
Repairs Maintenance	94,500	55,654	59%	See note 2 below
Staff Development	15,000	333	2%	
Supplies	50,424	21,056	42%	More cleaning supplies/papergoods required at Shelter
Telephone/Internet	54,800	14,099	26%	
Travel Expense	46,300	8,428	18%	
Utilities	108,078	20,336	19%	
Total Expeses (not including costs to be capitalized)	**4,493,143**	**963,260**	**21%**	

SAFE FUTURES

Safe Futures
Stopping Abuse. Restoring Hope. Saving Lives.

November 29, 2023

Robert J. Brule
First Selectman
15 Rope Ferry Road
Waterford, CT 06385

RE: Fiscal Year 2025 Budget Request

Dear First Selectman Brule,

Safe Futures, Inc., formerly the Women's Center of Southeastern Connecticut, Inc., respectfully **requests $6,500** for the Fiscal Year 2025 (July 1, 2024 - June 30, 2025) from the Town of Waterford. Safe Futures values our ongoing partnership with the Town of Waterford in stopping abuse, restoring hope, and saving lives for those impacted by domestic violence, sexual assault, stalking and trafficking in southeastern Connecticut.

Safe Futures provides services for victims of domestic violence, sexual assault, stalking, and trafficking in southeastern Connecticut, all 21 towns in New London County. This means that residents of your town have access to all of the confidential services that Safe Futures provides when needed. Whether they need to flee their home to our emergency domestic violence shelter; speak to a counselor on the phone (available 24/7, 365 days/year) or in-person at our counseling offices in New London or Norwich; require assistance at the New London or Norwich court houses; have a follow-up with law enforcement and Safe Futures Law Enforcement Advocate in their home; reside in our transitional, permanent supportive, short-term living, or Rapid Re-housing housing programs; or wish to attend a weekly support group, the services they receive from Safe Futures are always free of charge; confidential; provided with equality, equity, liberation and inclusion; person-centered; trauma-informed; voluntary and provided by certified domestic violence counselors.

During the 2022-2023 year, **346 residents from the Town of Waterford** received crisis intervention services or prevention education services from Safe Futures. Of these, **3 residents** stayed in our emergency shelter to escape from their abuser. These 2 residents and an additional **343 (346 total) residents** received a multitude of crisis intervention services. This

Safe Futures, Inc.
Jay Street, New London, CT 06320
117 Cliff Street, Norwich, CT 06360
Phone: (860) 447-0366
Fax: (860) 440-3327
safefuturesct.org

included crisis counseling and advocacy at our New London and Norwich offices, as well as, advocates in the New London and Norwich courts assisting victims to help them navigate the court process and ensure that their abusers were held accountable.

- **Our emergency shelter operated at 131% capacity**, with victims, and their children and pets, in safe and confidential hotels throughout the county when further beds were needed. This was the thirteenth year in a row that we operated at over 100% capacity.

- **37% of the Criminal Docket** in the New London and Norwich Courts are domestic violence cases with Safe Futures court advocates assisting approximately 5,000 victims in criminal and civil court.

- Through the **Lethality Assessment Program (LAP)**, Waterford police officers assess intimate partner domestic violence victims at the scene of the incident to determine if they are at **risk of being murdered**. If the victim is at high risk of being murdered, Waterford police call a dedicated phone line at Safe Futures, 24/7-365 days/year. Last year, of the Lethality Screens administered by Waterford police, **71%** were deemed **High Risk of Being Murdered**, with officers calling in **93% of the screens** and **69%** immediately being connected to services at Safe Futures and all being followed up by Safe Futures Law Enforcement Advocate Coordinator.

Please do not hesitate to contact Margaret Soussloff, our Chief Operating Officer, at (860) 447-0366 ext. 214 or msoussloff@safefuturesct.org, if you have any questions regarding this request or the programs and services provided by Safe Futures.

Sincerely,

Katherine Verano
Chief Executive Officer

Attachments

1. Social Services Funding Request Form
2. Annual Report (None-information within Audit)
3. Audit Report (Fiscal Year ending 6/30/22, Fiscal Year ending 6/30/23 Audit will be available by 12/31/23 and will be sent.)
4. Municipalities Funding
5. FY 2024 Budget (Current Year and Year-to-Date Expenditures)
6. FY 2025 Budget (Proposed Budget)
7. Safe Futures Budget Request Information

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Safe Futures, Inc.

REQUEST DATE (FISCAL YEAR): FY 2025

REQUESTED AMOUNT: $6,500

BENEFIT STATEMENT (Describe how these funds will be used)

Funding from this request to the Town of Waterford will be used to continue to provide crisis intervention services, including: access to 24/7 hotline answered by certified domestic violence counselor; 24/7 Lethality Assessment Program hotline for law enforcement answered by domestic violence counselor, immediately connecting victim to services; emergency domestic violence shelter; and court support services for Waterford residents who are victims of domestic violence, sexual assault, stalking, and trafficking and seek services from Safe Futures in Fiscal Year 2025 (July 1, 2024-June 30, 2025).

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature: Katherine Verano, Chief Executive Officer

Date 11/28/2023

Safe Futures
Saving Lives. Restoring Hope. Stopping Abuse.

December 20, 2022

Attached is the audit of our financial statements completed by Doherty, Beals and Banks, P.C.

Changes in net assets for the fiscal year-ended 6-30-22 equal $4,592. Of this surplus:

- The entire amount represents in-kind donations of goods and services.

Changes in net assets for the fiscal year-ended 6-30-21 equal $50,935. Of this surplus:

- The entire amount represents in-kind donations of goods and services.

None of the surpluses are available for current operations.

Sincerely,

Katherine Verano

Katherine Verano,
Chief Executive Officer

SafeFuturesCT.org

P 860-447-0366
F 860-440-3327
16 Jay Street, New London, CT 06320
241 Main Street #102 Norwich, CT 06360

SAFE FUTURES, INC.

FINANCIAL STATEMENTS

JUNE 30, 2022

DOHERTY BEALS & BANKS, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

SAFE FUTURES, INC.

FINANCIAL STATEMENTS

JUNE 30, 2022

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Safe Futures, Inc.
16 Jay Street
New London, CT 06320

Opinion

We have audited the accompanying financial statements of the Safe Futures, Inc., (a non-profit organization) which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Safe Futures, Inc., as of June 30, 2022, and the related statements of activities and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of the report. We are required to be independent of Safe Futures, Inc. and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Safe Futures, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

Stacey L. Gualtieri, CPA
Audrey A. Leone, CPA

187 Williams St. | New London, CT 06320 | (v) 860.443.2033 | (f) 860.444.7086 | dbbcpa.com
60 Willow St. Unit 102A | Mystic, CT 06355 | (v) 860.572.7373

In performing an audit in accordance with GAAS and *Government auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Safe Futures, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Safe Futures, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audits.

Report on Summarized Comparative Information

We have previously audited the Safe Futures, Inc.'s 2021 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated September 29, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2022, on our consideration of Safe Futures, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Safe Futures, Inc.'s internal control over financial reporting and compliance

Doherty, Beals & Banks, P.C

DOHERTY, BEALS & BANKS, P.C.
New London, Connecticut

September 20, 2022
Reissued: December 27, 2022
Reissued to include the updated report language required by GAAP.

SAFE FUTURES, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2022
WITH COMPARATIVE TOTALS FOR 2021

ASSETS

	2022	2021
CURRENT ASSETS		
Cash and cash equivalents	$ 438,470	$ 1,199,341
Pledges receivable, net of allowance (note 4)	166,802	161,389
Grants receivable	242,289	290,887
Prepaid expenses	125,326	83,237
TOTAL CURRENT ASSETS	972,887	1,734,854
PROPERTY AND EQUIPMENT		
Land	881,514	406,514
Building and improvements	3,962,117	3,567,717
Furniture and equipment	147,751	142,056
	4,991,382	4,116,287
Less: accumulated depreciation	(1,867,018)	(1,749,405)
TOTAL PROPERTY AND EQUIPMENT	3,124,364	2,366,882
OTHER ASSETS		
Cash and cash equivalents - restricted	591,714	32,217
Unemployment reserve funds	44,187	60,550
Pledges receivable (net of current portion) (note 4)	32,165	85,045
Beneficial interest in assets held by Community Foundation (note 7)	178,561	212,425
TOTAL OTHER ASSETS	846,627	390,237
TOTAL ASSETS	$ 4,943,878	$ 4,491,973

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2022
WITH COMPARATIVE TOTALS FOR 2021

LIABILITIES AND NET ASSETS	2022	2021
CURRENT LIABILITIES		
Accounts payable	$ 28,463	$ 67,395
Accrued expenses	302,868	255,260
TOTAL CURRENT LIABILITIES	331,331	322,655
LONG-TERM LIABILITIES		
Note payable	455,000	-
Unemployment reserve funds (note 8)	44,187	60,550
TOTAL LIABILITIES	830,518	383,205
NET ASSETS		
Without donor restrictions	3,497,791	3,467,379
With donor restrictions	615,569	641,389
TOTAL NET ASSETS	4,113,360	4,108,768
TOTAL LIABILITIES AND NET ASSETS	$ 4,943,878	$ 4,491,973

See notes to financial statements

SAFE FUTURES, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE TOTALS FOR 2021

SUPPORT AND REVENUE	Without Donor Retrictions	With Donor Restrictions	Totals 2022	Totals 2021
Government grants	$ 1,800,706	$ -	$ 1,800,706	$ 1,705,649
Contributions - United Way	10,209	149,732	159,941	162,162
Contributions and private grants	1,114,859	153,400	1,268,259	1,007,831
Bequest	-	-	-	169,193
Program service fees	43,638	-	43,638	35,235
Special events	7,167	-	7,167	1,425
Miscellaneous	20,995	-	20,995	3,909
Interest and dividends	3,603	(33,864)	(30,261)	52,903
Net assets released from restriction:				
Purpose restrictions met	295,088	(295,088)	-	-
TOTAL SUPPORT AND REVENUE	3,296,265	(25,820)	3,270,445	3,138,307
FUNCTIONAL EXPENSES				
Program services:				
Housing other	808,597	-	808,597	724,799
Emergency assistance and support	1,103,993	-	1,103,993	939,760
Emergency shelter	866,026	-	866,026	927,008
Prevention and outreach	162,519	-	162,519	215,054
Total program services	2,941,135	-	2,941,135	2,806,621
Management and general	241,791	-	241,791	219,334
Fund-raising	82,927	-	82,927	61,417
TOTAL FUNCTIONAL EXPENSES	3,265,853	-	3,265,853	3,087,372
CHANGE IN NET ASSETS	30,412	(25,820)	4,592	50,935
NET ASSETS - BEGINNING	3,467,379	641,389	4,108,768	4,057,833
NET ASSETS - ENDING	$ 3,497,791	$ 615,569	$ 4,113,360	$ 4,108,768

See notes to financial statements

SAFE FUTURES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE TOTALS FOR 2021

FUNCTIONAL EXPENSES	Housing Other	Emergency Assitance and Support	Emergency Shelter	Prevention and Outreach	Total Program Services	Management and General	Fund-raising	Totals 2022	Totals 2021
Salaries	$ 399,477	$ 784,968	$ 450,693	$ 104,093	$ 1,739,231	$ 138,715	$ 52,583	$ 1,930,529	$ 1,762,338
Employee benefits	37,396	84,904	42,838	13,508	178,646	13,696	2,710	195,052	185,985
Payroll taxes	29,264	58,636	34,203	7,371	129,474	9,630	4,675	143,779	145,737
Total Salaries and Benefits	466,137	928,508	527,734	124,972	2,047,351	162,041	59,968	2,269,360	2,094,060
Supplies and materials	16,447	8,593	91,591	7,218	123,849	5,765	714	130,328	89,213
Specific aid to individuals	78,276	16,282	50,047	850	145,455	-	-	145,455	109,914
Occupancy and security	58,559	14,442	20,426	2,086	95,513	1,716	309	97,538	88,215
Repairs and maintenance	47,192	5,973	35,137	2,233	90,535	2,045	520	93,100	80,673
Conferences and conventions	18,827	26,633	1,860	2,315	49,635	6,610	739	56,984	12,883
Professional fees	17,026	27,602	30,005	4,841	79,474	16,655	51	96,180	77,107
Travel and transportation	797	539	667	1,801	3,804	455	57	4,316	3,230
Telephone	5,557	14,730	6,206	2,957	29,450	2,425	380	32,255	29,103
Computer and IT services	7,388	11,355	5,609	3,982	28,334	4,915	5	33,254	47,671
Advertising	-	-	-	-	-	105	-	105	30
Insurance	17,014	4,503	4,692	2,310	28,519	1,691	-	30,210	28,432
Printing and publication	251	939	141	103	1,434	283	4,463	6,180	9,283
Bad debts	-	-	-	-	-	8,170	-	8,170	-
Occupancy - office rent/hotels	-	6,900	60,566	-	67,466	605	-	68,071	231,862
Interest	26	7,934	-	-	7,960	888	-	8,848	555
Other expenses	858	134	18	-	1,010	11,548	4,129	16,687	15,153
Fund-raising	-	-	-	-	-	-	8,343	8,343	16,039
Equipment rental and maintenance	4,424	8,353	1,012	594	14,383	1,218	517	16,118	14,344
Postage	181	2,357	597	156	3,291	1,116	2,732	7,139	4,790
Membership dues	581	831	627	659	2,698	860	-	3,558	5,743
Property taxes	8,247	4,363	1,390	765	14,765	1,276	-	16,041	13,552
Total expenses before depreciation	747,788	1,090,971	838,325	157,842	2,834,926	230,387	82,927	3,148,240	2,971,852
Depreciation	60,809	13,022	27,701	4,677	106,209	11,404	-	117,613	115,520
Total functional expenses	$ 808,597	$ 1,103,993	$ 866,026	$ 162,519	$ 2,941,135	$ 241,791	$ 82,927	$ 3,265,853	$ 3,087,372

The organization maintains multiple allocation schedules based on a number of formulas, including square footage and estimates of time and effort. In most cases, expenses are allocated directly.

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE TOTALS FOR 2021

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 4,592	$ 50,935
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Depreciation	117,613	115,520
Donation of land and building	(300,000)	-
(Increase) decrease in:		
Pledges receivable	47,467	108,682
Grants receivable	48,598	(88,209)
Prepaid expenses	(42,089)	(58,072)
Increase (decrease) in:		
Accounts payable	(38,932)	31,062
Accrued expenses	47,608	34,499
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(115,143)	194,417
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(120,113)	(37,300)
Transferred to funds held by others	33,864	(43,528)
NET CASH PROVIDED (USED) FROM INVESTING ACTIVITIES	(86,249)	(80,828)
CASH FLOWS FROM FINANCING ACTIVITIES		
Restricted cash	(559,479)	-
Forgiveness of PPP loan	-	(73,963)
NET CASH PROVIDED (USED) FROM FINANCING ACTIVITIES	(559,479)	(73,963)
CHANGE IN CASH	(760,871)	39,626
CASH - BEGINNING	1,199,341	1,159,715
CASH - ENDING	$ 438,470	$ 1,199,341

Noncash activities:	
Land purchased with note payable	$ 455,000
Donated building	300,000
Cash paid for interest	8,848

See notes to financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Purpose

Safe Futures, Inc. is organized as a non-profit corporation in the State of Connecticut. Safe Futures, Inc. provides emergency shelter, counseling, traditional housing, community education, including Violence is Preventable and Restorative Practices curriculum in local school systems, and support services to victims of domestic violence and sexual assault and their families in the southeastern Connecticut area.

Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and therefore, has no provision for federal or state income taxes. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation.

The Organization recognizes the tax benefit from uncertain tax positions when it is more-likely-than-not the position will be sustained upon examination by taxing authorities. As of June 30, 2022, the Organization had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. In the normal course of business, the Organization's tax filings are subject to examination by federal and state taxing authorities. The Organization's tax returns for the last three years remain open for examination.

Method of Accounting

The accompanying financial statements were prepared using the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenditures are recorded when incurred.

Financial Statement Presentation

The Organization follows the reporting requirements of GAAP, which requires that resources be classified for reporting purposes based on the existence or absence of donor-imposed restrictions. This is accomplished by classification of fund balances into two classes of net assets: without donor restrictions and with donor restrictions. Descriptions of the two net asset categories and the types of transactions affecting each category follow:

- Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions. Items that affect this net asset category principally consist of fees for service and related expenses associated with the core activities of the Organization.

- With Donor Restrictions – Net assets subject to donor-imposed restrictions that will be met either by actions of the Organization or the passage of time. Items that affect this net asset category are for contributions for which donor-imposed restrictions have not been met in the year of receipt. Also included in this category are net assets subject to donor-imposed restrictions to be maintained permanently by the Organization.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities and the disclosure of contingent assets and liabilities as of the date of the financial statements, and support, revenue and expenses during the reporting period. Actual results could differ from those estimates.

Prior Year Comparative Totals

The financial information shown for 2021 in the accompanying financial statements is included to provide a basis for comparison with 2022 and presents summarized totals only. Such total amounts do not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such amounts should be read in conjunction with the Organization's financial statements for the year ended June 30, 2021, from which the comparative total amounts were derived.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, Safe Futures, Inc., considers all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

Investments

The Organization carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

Fair Values of Financial Instruments

The fair values of financial instruments have been determined through quoted market prices or present value techniques to approximate the amounts recorded in the statement of financial position.

Generally accepted accounting principles establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure the fair value. The three levels of the fair value hierarchy are described as follows:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities where the organization has the ability to access at the measurement date;

Level 2 – Significant other observable inputs other than quoted prices included in level 1, which are observable for the asset or liability, either directly or indirectly (i.e., quoted prices in inactive markets, broker or dealer quotations, or alternative pricing sources with reasonable levels of price transparency);

Level 3 – Unobservable inputs are used to the extent that observable inputs are unavailable due to little, if any, market activity for the asset or liability. Unobservable inputs are developed based on the best information available, which might include the organization's own data that reflects assumptions that market participants would use in pricing the asset or liability.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation of the Organization's assets is calculated using the straight-line method over the estimated useful lives of the assets ranging from five to forty years.

Safe Futures, Inc. capitalizes purchases over $5,000 to property and equipment. Repairs and maintenance of property and equipment are charged to expenses as incurred.

Contributions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Donated Materials and Services

Donated materials and equipment, if of a material amount, are reflected as contributions in the accompanying statements at their estimated values at date of receipt. The Organization pays for most services requiring specific expertise.

Approximately $15,828 of donated services and corresponding expenses have been reflected in the financial statements. Many volunteers have donated significant amounts of their time in Safe Future's program services and in its fundraising campaigns that are not recognized as contributions in the financial statements since the criteria for recognition is not met.

Endowment Spending Policy

In accordance with the endowment fund agreement between Safe Futures and the Community Foundation of Eastern Connecticut, capital contributions to the endowment are retained and invested. There is no withdrawal of capital or earnings except upon request by the Board of Safe Futures and approval by the Community Foundation.

Grants Receivable

Government grant revenue is recognized to the extent of grant expenditures incurred. Grants receivable consists of the portion of grant expenditures incurred for which payment has yet to be received from the government or pass-through agencies.

Functional Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Subsequent Events

Management has evaluated subsequent events through September 20, 2022, the date, which the financial statements were available for issue.

2. CONCENTRATION OF CREDIT RISK

The Organization maintains cash balances at financial institutions located in New London County. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to $250,000. Safe Futures has not experienced any losses in such accounts and believes it is not exposed to significant credit risk on cash or cash equivalents. At June 30, 2022, the Organization's uninsured cash balances total $731,903.

3. STATEMENT OF CASH FLOWS

The Organization considers all short-term investments with a maturity of three months or less to be cash equivalents.

Cash paid for interest in 2022	$	7,934

4. PLEDGES RECEIVABLE

Safe Futures, Inc. had unconditional pledges receivables representing the following at June 30:

Due In:	
2023	$ 196,323
2024	19,519
2025	7,119
2026	4,178
2027	1,026
Thereafter	322
Total Pledges	228,487
Less:	
Allowance for bad debt and	27,385
4% discounted cash flow	2,135
Net pledges receivable	$ 198,967

5. NOTES PAYABLE

a.	$100,000 line of credit payable in monthly installments of interest at 3.25% with principal payable on demand. The note is secured by substantially all the assets of the organization. As of June 30, 2022, there was no outstanding balance.	$ - 0 -
b.	Note payable in monthly installments of interest only at 2.25%. Principal is due in one installment on October 14, 2024. The note is secured by savings and certificate of deposit.	455,000
		$ 455,000

6. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purpose or periods.

United Way	$	149,732
Eligible Distributions from Community Foundation Fund		29,785
Program services		255,971
		435,488

Permanently restricted net assets are as follows:

Beneficial interest in assets held by Community Foundation	$	148,776
Natalie Anderson Children's Fund		31,305
		180,081
Total Net Assets With Donor Restriction	$	615,569

Net assets were released from restriction during the year to satisfy their purpose or time restriction as follows:

United Way	$	150,900
Program Services		144,188
	$	295,088

7. BENEFICIAL INTEREST IN ASSETS HELD BY COMMUNITY FOUNDATION

The Community Foundation of Eastern Connecticut and Safe Futures, Inc. entered into an agreement dated December 17, 2013, which created the Safe Futures, Inc. Endowment Fund. The Fund is co-mingled and invested with the Community Foundation's pool of assets. The Fund is subject to the Community Foundation's investment guidelines and spending rule and is restricted to benefit Safe Futures, Inc.

The funds were deposited into the Community Foundation's pool of assets. Safe Future's contributions through 2022 were $125,427. The market value of the Fund at June 30, 2022, was $178,561 (this is a Level 3 investment per note 1).

There were no distributions from the endowment during the 2021-2022 fiscal year.

8. UNEMPLOYMENT RESERVE FUND

Safe Futures, Inc. maintains an unemployment fund to self-fund unemployment claims with Unemployment Services Trust, who is also the administrator of the funds. The purpose of the fund is to provide benefits to eligible employees for future unemployment claims. As of June 30, 2022, the fund held $44,187.

9. EMPLOYEE BENEFIT PLAN

Safe Futures, Inc. has also established a Section 403(b) defined contribution pension plan. It is available to substantially all full-time employees. Employees are 100% vested in employee salary deferrals. The employer contribution to the plan was $43,374.

10. OPERATING LEASES

Safe Futures, Inc. has lease agreements for copier machines and office space. Minimum future rental payments under the non-cancelable operating leases in excess of one year as of June 30, 2022, are as follows:

2023	$ 6,490
2024	244

Rent expense was $100,642 for the year ended June 30, 2022, and includes rent incurred to temporarily house clients when space was unavailable, as well as rents paid for clients in scattered site transitional living program.

11. CONTINGENT LIABILITIES

Safe Futures Inc., from time to time is involved in litigation arising from its normal operating practices. After reviewing all significant matters with counsel, management believes that the resolution of these matters will not materially affect Safe Futures Inc.'s financial position.

12. AVAILABILITY OF FINANCIAL ASSETS

The following reflects Safe Futures Inc.'s financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

Cash and cash equivalents	$	438,470
Grants receivables		242,289
	$	680,759

As part of the Safe Future's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

13. ECONOMIC INJURY DISASTER LOAN

Safe Futures, Inc. obtained a COVID EIDL from the Small Business Administration (SBA). The loan was funded in the amount of $2,000,000 on July 1, 2022, with an interest rate of 2.75%. Installment payments of $8,975 monthly will begin 24 months from the date of the promissory note. The balance of principal and interest will be payable 30 years from the date of the promissory note (January 18, 2022). The property at 16 Jay Street in New London serves as collateral.

Safe Futures Other Municipal Funding Sources/Amounts

Municipal Funding for 2023-2024

Town of East Lyme	$1,000	Town of Lisbon	$500	Town of N. Stonington	$2,250
Town of Griswold	$1,500	Town of Old Lyme	$500	Town of Salem	$700
Town of Groton	$9,600	Town of Montville	$2,500	Town of Stonington	$5,000
Town of Bozrah	$500	Town of Sprague	$250	Town of Waterford	$6,500
Town of Ledyard	$500	Town of Preston	$300	Town of Franklin	$250
Town of Lyme	$1,000				

Total Municipal Funding for 2023-2024 ***$32,850.00***

Public Schools Funding for 2023-2024

New London Public Schools McKinney Vento grant	$34,000
Stonington Public Schools Programming 2023-2024	TBD
Norwich Free Academy Programming 2023-2024	TBD
New London High School Education Programming 2023-2024	TBD
Total Public School Funding for 2023-2024	***$34,000***

Community Development Block Grant Funding for 2023-2024

New London CDBG Funding	*$6,219*
Norwich CDBG Funding	*$15,000*
Total CDBG Funding for 2023-2024	***$21,219***

Grand Total Municipal (Town + School + CDBG) Funding for 2023-2024 ***$88,069.00***

Safe Futures, Inc.
APPROVED Agency Budget 2023-2024
Approved 7-11-2023

	BUDGET 2023-2024
REVENUE	
Contributed Support	
Individuals/Businesses/Civic	$ 765,000
Corp/Comm/Private Foundations	351,219
United Way & Corporate campaigns	157,271
Local Government Grants	32,400
Sponsorships - fundraising	0
Total Contributed Support	1,305,890
Earned Revenues	
Agency Contracts (CCADV)	1,229,973
Gov't Grants (EFSP)	2,740
Federal Contracts (HUD & OVW)	213,397
State Contracts (DSS & DMHAS)	260,199
Other Gov't Contracts/Fees	109,027
Program Service Fees	29,775
Dividends & Interest/Misc	12,000
Total Earned Revenues	1,857,110
Special Events	-
TOTAL REVENUE	$ 3,163,000
EXPENSES	
Salaries & Related Expenses	
Salaries & Related Expenses	2,298,610
Client Assistance Expense	
Client Assistance - individual	86,118
Rent - hotels for clients	50,000
Other Personnel Expenses	
Computer Services	38,856
Other Personnel Expenses	126,250
Non-Personnel Expenses	
Office Supplies	28,000
Program Supplies	67,450
Telephone	23,156
Postage	6,000
Equipment Rental	9,600
Printing	10,300
Books & Subscriptions	12,500
Development - Other	25,000
Total Non-Personnel	182,006
Facilities & Equipment Expenses	
Rent	628
Maintenance	55,300
Utilities	81,965
Mortgage Interest	16,975
Security	4,700
Total Facilities & Equip	159,568
Travel & Meetings	
Travel & Meetings	17,500
Depreciation & Amortization	
Depreciation & Amortization	84,450
Miscellaneous Expenses	
Interest & Other	57,002
Insurance - Non-employee	36,769
Membership Dues	4,146
Staff Development	15,000
Bank Charges	6,400
Advertising	325
Bad Debt Expenses	0
Other Expenses	0
TOTAL EXPENSES	$ 3,163,000
Total Operating Income	($0)

SAFE FUTURES, INC
Profit & Loss
July through October 2023

	Accrual Basis Jul - Oct 23
Expense	
6100 · Salaries & related expenses	
6000 · Salaries	
6020 · Salaries & wages - other	
Total 6000 · Salaries	697,325.58
6200 · Payroll taxes & benefits	
6250 · Payroll taxes	
6251 · ER Social Security tax	42,201.57
6252 · ER Medicare tax	9,576.16
Total 6250 · Payroll taxes	51,777.73
6255 · Employee benefits	
6254 · 403(b) Match	14,313.37
6257 · Medical,dental & life insurance	29,169.50
6258 · Worker's compensation ins.	12,463.67
Total 6255 · Employee benefits	55,946.54
Total 6200 · Payroll taxes & benefits	107,724.27
Total 6100 · Salaries & related expenses	805,049.85
7050 · Client assistance	
7051 · Transportation - client	
7051.1 · Out of State Transport - client	1,235.87
7051.2 · Transportation - cab	5,393.33
7051.3 · Transport - local bus tickets	266.50
7051.4 · Transport in state move clients	590.34
7051.6 · Trans. - client gas,pkg fix car	935.50
Total 7051 · Transportation - client	8,421.54
7052 · Food - client	
7052.1 · Food - Gift Cards	1,430.00
7052 · Food - client - Other	2,922.87
Total 7052 · Food - client	4,352.87
7053 · Tuition assist&test fees client	152.75
7055 · Other client assistance	
7050.1 · Spec Assist- Gift Cards ind	3,834.99
7057 · Prescriptions - client	135.27
7058 · Birth certificate - client	177.11
7061 · Phone cards - client	183.30
7063 · Laundry - client	150.00
7065 · Medicine - client	152.00
7055 · Other client assistance - Other	1,475.30
Total 7055 · Other client assistance	6,107.97
7056 · Utilities - client	850.37
7066 · Client rents - hotels	38,123.11
7067 · Housing fees	

	Jul - Oct 23
7068 · Client rent - apartment	105.00
7067 · Housing fees - Other	255.00
Total 7067 · Housing fees	360.00
Total 7050 · Client assistance	58,368.61
7500 · Professional fees	
7520 · Audit fees	11,536.00
7521 · Payroll services	1,909.92
7530 · Legal fees	2,308.50
7540 · Professional fees - other	24,259.18
7545 · Consulting fees	600.00
7595 · Outside computer services	
7596 · Computer services - consulting	16,448.42
Total 7595 · Outside computer services	16,448.42
7599 · Veterinary expense	2,813.30
Total 7500 · Professional fees	59,875.32
8100 · Non-personnel expenses	
8110 · Office supplies	8,219.36
8120 · Program supplies	65,155.15
8130 · Telephone & telecommunications	9,466.67
8140 · Postage, shipping, delivery	
8142 · Postage - fundraising	126.81
8140 · Postage, shipping, delivery - Other	1,992.41
Total 8140 · Postage, shipping, delivery	2,119.22
8160 · Equip rental & maintenance	4,036.21
8170 · Printing & copying	
8172 · Printing - fundraising	2,148.81
8170 · Printing & copying - Other	487.26
Total 8170 · Printing & copying	2,636.07
8180 · Books, subscriptions, reference	5,117.67
8190 · Development - other	15,871.64
Total 8100 · Non-personnel expenses	112,621.99
8200 · Facilities & equipment expenses	
8211 · Maintenance	
8212 · Maintenance - supplies	6,431.02
8213 · Maintenance - waste management	780.30
8214 · Maintenance - snow removal	3,266.67
8215 · Maintenance - other services	8,528.26
Total 8211 · Maintenance	19,006.25
8220 · Utilities	
8221 · Utilities - electric	13,671.87
8223 · Utilities - water	5,478.68
8224 · Utilities - gas	1,680.00
8225 · Utilities - internet	5,261.23
Total 8220 · Utilities	26,091.78
8230 · Property taxes	7,972.80

	Jul - Oct 23
8260 · Security expense	4,619.00
Total 8200 · Facilities & equipment expenses	57,689.83
8300 · Travel & meetings expenses	
8310 · Travel - staff	5,123.12
8320 · Conference, conventions, & mtgs	2,503.93
Total 8300 · Travel & meetings expenses	7,627.05
8400 · Depreciation & amortization exp	28,459.46
8500 · Other expenses	
8510 · Interest expense - general	25,426.10
8515 · Late fees	205.15
8520 · Insurance - non-employee	
8521 · Directors & officers insurance	959.68
8522 · Liability, prop. & umbr. insur.	10,508.68
8523 · Cyber insurance	788.00
Total 8520 · Insurance - non-employee	12,256.36
8530 · Membership dues - organization	624.81
8540 · Staff development	683.01
8550 · Bank charges	
8553 · Service charges	249.59
8554 · Donation processing fees	3,519.03
8550 · Bank charges - Other	117.78
Total 8550 · Bank charges	3,886.40
Total 8500 · Other expenses	43,081.83
8600 · Business expenses	
8610 · Bad debt expense	519.00
Total 8600 · Business expenses	519.00
8700 · Admin charge	0.00
Total Expense	1,173,292.94

Safe Futures, Inc.
Agency Budget 2024-2025

	BUDGET 2024-2025
REVENUE	
Contributed Support	
Individuals/Businesses/Civic	$ 787,950
Corp/Comm/Private Foundations	361,756
United Way & Corporate campaigns	161,989
Local Government Grants	32,472
Sponsorships - fundraising	0
Total Contributed Support	1,344,167
Earned Revenues	
Agency Contracts (CCADV)	1,266,872
Gov't Grants (EFSP)	2,822
Federal Contracts (HUD & OVW)	219,799
State Contracts (DSS & DMHAS)	268,005
Other Gov't Contracts/Fees	112,298
Program Service Fees	30,668
Dividends & Interest/Misc	12,360
Total Earned Revenues	1,912,823
Special Events	-
TOTAL REVENUE	$ 3,256,990
EXPENSES	
Salaries & Related Expenses	
Salaries & Related Expenses	2,367,569
Client Assistance Expense	
Client Assistance - individual	88,702
Rent - hotels for clients	51,500
Other Personnel Expenses	
Computer Services	40,022
Other Personnel Expenses	130,038
Non-Personnel Expenses	
Office Supplies	28,840
Program Supplies	69,474
Telephone	23,851
Postage	6,180
Equipment Rental	9,888
Printing	10,609
Books & Subscriptions	12,875
Development - Other	25,750
Total Non-Personnel	187,466
Facilities & Equipment Expenses	
Rent	647
Maintenance	56,959
Utilities	84,424
Mortgage Interest	17,484
Security	4,841
Total Facilities & Equip	164,355
Travel & Meetings	
Travel & Meetings	17,126
Depreciation & Amortization	
Depreciation & Amortization	86,984
Miscellaneous Expenses	
Interest & Other	58,712
Insurance - Non-employee	37,872
Membership Dues	4,270
Staff Development	15,450
Bank Charges	6,591
Advertising	335
Bad Debt Expenses	0
Other Expenses	0
TOTAL EXPENSES	$ 3,256,990
Total Operating Income	($0)
NET INCOME	$ (0)

Safe Futures, Inc.
16 Jay Street, New London, CT 06320

SAFE FUTURES, INC. FISCAL YEAR 2025 BUDGET REQUEST INFORMATION

- **Number of Staff Employed:**
  As of 11/28/23: 42 staff = 28 Full-time; 4 Part-time; 10 Per Diem

- **Personnel Costs:**
  For Fiscal Year 2024-$2,298,610

- **United Way Funding & % to total budget:**
  For Fiscal Year 2024-$131,171/4% of total budget

- **2022-2023 Fiscal Year (7/1/2022-6/30/2023) Town of Waterford residents served:**
  343 (3 residents stayed in our emergency domestic violence shelter)

SAFE FUTURES, INC.

FINANCIAL STATEMENTS AND GOVERNMENT REPORTS

JUNE 30, 2023

DOHERTY BEALS & BANKS, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

SAFE FUTURES, INC.

FINANCIAL STATEMENTS AND GOVERNMENT REPORTS

JUNE 30, 2023

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Safe Futures, Inc.
16 Jay Street
New London, CT 06320

Opinion

We have audited the accompanying financial statements of the Safe Futures, Inc., (a non-profit organization) which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Safe Futures, Inc., as of June 30, 2023, and the related statements of activities and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of the report. We are required to be independent of Safe Futures, Inc. and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Safe Futures, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgement made by a reasonable user based on the financial statements.
In performing an audit in accordance with GAAS and *Government auditing Standards*, we:

Stacey L. Gualtieri, CPA
Audrey A. Leone, CPA

187 Williams St. | New London, CT 06320 | (v) 860.443.2033 | (f) 860.444.7086 | dbbcpa.com
60 Willow St. Unit 102A | Mystic, CT 06355 | (v) 860.572.7373

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Safe Futures, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Safe Futures, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audits.

Report on Summarized Comparative Information

We have previously audited the Safe Futures, Inc.'s 2022 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated September 29, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2022, on our consideration of Safe Futures, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Safe Futures, Inc.'s internal control over financial reporting and compliance.

Doherty, Beals & Banks, P.C.

DOHERTY, BEALS & BANKS, P.C.
New London, Connecticut

September 26, 2023

SAFE FUTURES, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2023
WITH COMPARATIVE TOTALS FOR 2022

ASSETS

	2023	2022
CURRENT ASSETS		
Cash and cash equivalents	$ 1,848,413	$ 438,470
Pledges receivable, net of allowance (note 4)	12,051	166,802
Grants receivable	582,346	242,289
Right of use asset (note 13)	7,428	-
Prepaid expenses	41,455	125,326
TOTAL CURRENT ASSETS	2,491,693	972,887
PROPERTY AND EQUIPMENT		
Land	724,514	881,514
Building and improvements	3,966,945	3,962,117
Furniture and equipment	147,751	147,751
	4,839,210	4,991,382
Less: accumulated depreciation	(1,945,702)	(1,867,018)
TOTAL PROPERTY AND EQUIPMENT	2,893,508	3,124,364
OTHER ASSETS		
Cash and cash equivalents - restricted	594,947	591,714
Unemployment reserve funds	31,384	44,187
Pledges receivable (net of current portion) (note 4)	78,627	32,165
Right of use asset, net of current portion (note 13)	11,395	-
Beneficial interest in assets held by Community Foundation (note 7)	195,340	178,561
TOTAL OTHER ASSETS	911,693	846,627
TOTAL ASSETS	$ 6,296,894	$ 4,943,878

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2023
WITH COMPARATIVE TOTALS FOR 2022

LIABILITIES AND NET ASSETS

	2023	2022
CURRENT LIABILITIES		
Accounts payable	$ 58,860	$ 28,463
Accrued expenses	276,765	302,868
Lease liabilities (note 13)	7,428	-
TOTAL CURRENT LIABILITIES	343,053	331,331
LONG-TERM LIABILITIES		
Note payable	2,455,000	455,000
Lease liabilities, net of current portion (note 13)	11,395	-
Unemployment reserve funds (note 8)	31,384	44,187
TOTAL LIABILITIES	2,497,779	830,518
NET ASSETS		
Without donor restrictions	2,871,018	3,497,791
With donor restrictions (note 6)	585,044	615,569
TOTAL NET ASSETS	3,456,062	4,113,360
TOTAL LIABILITIES AND NET ASSETS	$ 6,296,894	$ 4,943,878

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023
WITH COMPARATIVE TOTALS FOR 2022

SUPPORT AND REVENUE	Without Donor Retrictions	With Donor Restrictions	Totals 2023	Totals 2022
Government grants	$ 1,785,736	$ -	$ 1,785,736	$ 1,800,706
Contributions - United Way	19,087	121,246	140,333	159,941
Contributions and private grants	914,731	84,817	999,548	1,268,259
Loss on sale of asset	(105,836)	-	(105,836)	-
Program service fees	38,123	-	38,123	43,638
Special events	22,267	-	22,267	7,167
Miscellaneous	15,000	-	15,000	20,995
Interest and dividends	27,899	9,042	36,941	(30,261)
Net assets released from restriction:				
Purpose restrictions met	245,630	(245,630)	-	-
TOTAL SUPPORT AND REVENUE	2,962,637	(30,525)	2,932,112	3,270,445
FUNCTIONAL EXPENSES				
Program services:				
Housing other	729,900	-	729,900	808,597
Emergency assistance and support	1,172,766	-	1,172,766	1,103,993
Emergency shelter	949,874	-	949,874	866,026
Prevention and outreach	251,439	-	251,439	162,519
Total program services	3,103,979	-	3,103,979	2,941,135
Management and general	369,833	-	369,833	241,791
Fund-raising	115,598	-	115,598	82,927
TOTAL FUNCTIONAL EXPENSES	3,589,410	-	3,589,410	3,265,853
CHANGE IN NET ASSETS	(626,773)	(30,525)	(657,298)	4,592
NET ASSETS - BEGINNING	3,497,791	615,569	4,113,360	4,108,768
NET ASSETS - ENDING	$ 2,871,018	$ 585,044	$ 3,456,062	$ 4,113,360

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023
WITH COMPARATIVE TOTALS FOR 2022

FUNCTIONAL EXPENSES	Housing Other	Emergency Assitance and Support	Emergency Shelter	Prevention and Outreach	Total Program Services	Management and General	Fund-raising	Totals 2023	Totals 2022
Salaries	$ 385,426	$ 790,759	$ 548,413	$ 173,397	$ 1,897,994	$ 174,697	$ 50,243	$ 2,122,935	$ 1,930,529
Employee benefits	28,470	57,969	40,957	12,667	140,063	12,130	3,795	155,988	195,052
Payroll taxes	42,160	96,453	53,406	21,534	213,553	17,743	6,040	237,336	143,779
Total Salaries and Benefits	456,055	945,181	642,776	207,599	2,251,610	204,570	60,078	2,516,258	2,269,360
Supplies and materials	23,034	15,632	58,273	4,943	101,882	7,764	555	110,201	130,328
Specific aid to individuals	47,185	33,224	34,318	412	115,139	-	-	115,139	145,455
Occupancy and security	53,783	23,051	23,437	2,110	102,381	1,336	354	104,071	97,538
Repairs and maintenance	39,176	8,193	21,378	4,321	73,068	8,596	484	82,148	93,100
Conferences and conventions	3,503	16,275	5,567	4,792	30,137	4,740	439	35,316	56,984
Professional fees	16,145	34,873	42,628	5,907	99,553	16,482	62	116,097	96,180
Travel and transportation	2,171	3,468	3,458	2,582	11,679	1,141	224	13,044	4,316
Telephone	11,559	16,315	7,658	3,461	38,993	3,824	234	43,051	32,255
Computer and IT services	10,713	13,386	10,959	5,729	40,787	7,127	650	48,564	33,254
Advertising	-	-	-	325	325	-	-	325	105
Insurance	20,130	5,638	5,733	2,821	34,322	2,014	-	36,336	30,210
Printing and publication	113	172	314	294	893	862	8,112	9,867	6,180
Bad debts	-	-	-	-	-	12,972	-	12,972	8,170
Occupancy - office rent/hotels	-	6,900	63,528	-	70,428	628	-	71,056	68,071
Interest	-	9,566	-	-	9,566	55,622	-	65,188	8,848
Other expenses	20	704	159	136	1,019	17,155	3,584	21,758	16,687
Fund-raising	-	-	-	185	185	1,623	39,317	41,125	8,343
Equipment rental and maintenance	3,115	7,343	818	481	11,757	2,008	462	14,227	16,118
Postage	143	2,665	159	27	2,994	2,143	1,043	6,180	7,139
Membership dues	1,588	1,939	1,555	807	5,889	7,707	-	13,596	3,558
Property taxes	820	24,311	683	376	26,191	746	-	26,937	16,041
Total expenses before depreciation	689,253	1,168,836	923,401	247,307	3,028,798	359,059	115,598	3,503,455	3,148,240
Depreciation	40,647	3,930	26,473	4,131	75,181	10,774	-	85,955	117,613
Total functional expenses	$ 729,900	$ 1,172,766	$ 949,874	$ 251,439	$ 3,103,979	$ 369,833	$ 115,598	$ 3,589,410	$ 3,265,853

The organization maintains multiple allocation schedules based on a number of formulas, including square footage and estimates of time and effort. In most cases, expenses are allocated directly.

See notes to financial statements.

SAFE FUTURES, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023
WITH COMPARATIVE TOTALS FOR 2022

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ (657,298)	$ 4,592
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Depreciation	85,955	117,613
Donation of land and building	-	(300,000)
Loss on sale of assets	105,836	-
(Increase) decrease in:		
Pledges receivable	108,289	47,467
Grants receivable	(315,002)	48,598
Prepaid expenses	50,212	(42,089)
Increase (decrease) in:		
Accounts payable	30,397	(38,932)
Accrued expenses	(38,906)	47,608
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(630,517)	(115,143)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of building	170,000	-
Purchase of property and equipment	(109,528)	(120,113)
Transferred to funds held by others	(16,779)	33,864
NET CASH PROVIDED (USED) FROM INVESTING ACTIVITIES	43,693	(86,249)
CASH FLOWS FROM FINANCING ACTIVITIES		
Advances on notes payable	2,000,000	-
Restricted cash	(3,233)	(559,479)
NET CASH PROVIDED (USED) FROM FINANCING ACTIVITIES	1,996,767	(559,479)
CHANGE IN CASH	1,409,943	(760,871)
CASH - BEGINNING	438,470	1,199,341
CASH - ENDING	$ 1,848,413	$ 438,470

See notes to financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Purpose

Safe Futures, Inc. is organized as a non-profit corporation in the State of Connecticut. Safe Futures, Inc. provides emergency shelter, counseling, traditional housing, community education, including Violence is Preventable and Restorative Practices curriculum in local school systems, and support services to victims of domestic violence and sexual assault and their families in the southeastern Connecticut area.

Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and therefore, has no provision for federal or state income taxes. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation.

The Organization recognizes the tax benefit from uncertain tax positions when it is more-likely-than-not the position will be sustained upon examination by taxing authorities. As of June 30, 2023, the Organization had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. In the normal course of business, the Organization's tax filings are subject to examination by federal and state taxing authorities. The Organization's tax returns for the last three years remain open for examination.

Method of Accounting

The accompanying financial statements were prepared using the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenditures are recorded when incurred.

Financial Statement Presentation

The Organization follows the reporting requirements of GAAP, which requires that resources be classified for reporting purposes based on the existence or absence of donor-imposed restrictions. This is accomplished by classification of fund balances into two classes of net assets: without donor restrictions and with donor restrictions. Descriptions of the two net asset categories and the types of transactions affecting each category follow:

- Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions. Items that affect this net asset category principally consist of fees for service and related expenses associated with the core activities of the Organization.

- With Donor Restrictions – Net assets subject to donor-imposed restrictions that will be met either by actions of the Organization or the passage of time. Items that affect this net asset category are for contributions for which donor-imposed restrictions have not been met in the year of receipt. Also included in this category are net assets subject to donor-imposed restrictions to be maintained permanently by the Organization.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities and the disclosure of contingent assets and liabilities as of the date of the financial statements, and support, revenue and expenses during the reporting period. Actual results could differ from those estimates.

Prior Year Comparative Totals

The financial information shown for 2022 in the accompanying financial statements is included to provide a basis for comparison with 2023 and presents summarized totals only. Such total amounts do not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such amounts should be read in conjunction with the Organization's financial statements for the year ended June 30, 2022, from which the comparative total amounts were derived.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, Safe Futures, Inc., considers all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

Investments

The Organization carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

Fair Values of Financial Instruments

The fair values of financial instruments have been determined through quoted market prices or present value techniques to approximate the amounts recorded in the statement of financial position.

Generally accepted accounting principles establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure the fair value. The three levels of the fair value hierarchy are described as follows:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities where the organization has the ability to access at the measurement date;

Level 2 – Significant other observable inputs other than quoted prices included in level 1, which are observable for the asset or liability, either directly or indirectly (i.e., quoted prices in inactive markets, broker or dealer quotations, or alternative pricing sources with reasonable levels of price transparency);

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Level 3 – Unobservable inputs are used to the extent that observable inputs are unavailable due to little, if any, market activity for the asset or liability. Unobservable inputs are developed based on the best information available, which might include the organization's own data that reflects assumptions that market participants would use in pricing the asset or liability.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation of the Organization's assets is calculated using the straight-line method over the estimated useful lives of the assets ranging from five to forty years.

Safe Futures, Inc. capitalizes purchases over $5,000 to property and equipment. Repairs and maintenance of property and equipment are charged to expenses as incurred.

Contributions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Donated Materials and Services

Donated materials and equipment, if of a material amount, are reflected as contributions in the accompanying statements at their estimated values at date of receipt. The Organization pays for most services requiring specific expertise.

Approximately $20,085 of donated services and corresponding expenses have been reflected in the financial statements. Many volunteers have donated significant amounts of their time in Safe Future's program services and in its fundraising campaigns that are not recognized as contributions in the financial statements since the criteria for recognition is not met.

Endowment Spending Policy

In accordance with the endowment fund agreement between Safe Futures and the Community Foundation of Eastern Connecticut, capital contributions to the endowment are retained and invested. There is no withdrawal of capital or earnings except upon request by the Board of Safe Futures and approval by the Community Foundation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Grants Receivable

Government grant revenue is recognized to the extent of grant expenditures incurred. Grants receivable consists of the portion of grant expenditures incurred for which payment has yet to be received from the government or pass-through agencies.

Functional Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Leases

The organization adopted Accounting Standard Codification (ASC) 842, Lease standard effective July 1, 2022 and recognized and measured leases existing at July 1, 2022. Lease disclosures for the year ended June 30, 2022 are made under prior lease guidance in FASB ASC 840. As a result of the adoption of the new lease accounting guidance, the organization recognized on July 1 2022, a lease liability of $18,823 which represents the present value of the remaining operating lease payments of $22,284, discounted using an incremental borrowing rate of 4%. The standard had a material impact on the balance sheet but did not have an impact on the statement of activities or statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Subsequent Events

Management has evaluated subsequent events through September 26, 2023, the date which the financial statements were available for issue.

2. CONCENTRATION OF CREDIT RISK

The Organization maintains cash balances at financial institutions located in New London County. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to $250,000. Safe Futures has not experienced any losses in such accounts and believes it is not exposed to significant credit risk on cash or cash equivalents. At June 30, 2023, the Organization's uninsured cash balances total $1,892,030.

3. STATEMENT OF CASH FLOWS

The Organization considers all short-term investments with a maturity of three months or less to be cash equivalents.

Cash paid for interest in 2023	$	9,566

4. PLEDGES RECEIVABLE

Safe Futures, Inc. had unconditional pledges receivables representing the following at June 30:

Due In:		
2024	$	34,643
2025		35,151
2026		22,981
2027		21,635
20278		17,691
Thereafter		16,320
Total Pledges		148,421
Less:		
Allowance for bad debt and		35,368
4% discounted cash flow		22,375
Net pledges receivable	$	90,678

5. NOTES PAYABLE

Note payable in monthly installments of interest only at 2.25%. Principal is due in one installment on October 14, 2024. The note is secured by savings and certificate of deposit.	$	455,000
COVID EIDL loan payable in monthly installments, including principal and interest of $8,975, with an interest rate of 2.75%. Installment payments will begin 24 months from the date of the promissory note. The balance of principal and interest will be payable 30 years from the date of the promissory note (January 18, 2022). The property at 16 Jay Street in New London serves as collateral.		2,000,000
	$	2,455,000

6. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purpose or periods.

United Way	$	121,246
Eligible Distributions from Community Foundation Fund		37,522
Program services		237,153
	$	395,921

6. NET ASSETS WITH DONOR RESTRICTIONS (Continued)

Permanently restricted net assets are as follows:

Beneficial interest in assets held by Community Foundation	$	157,818
Natalie Anderson Children's Fund		31,305
		189,123
Total Net Assets With Donor Restriction	$	585,044

Net assets were released from restriction during the year to satisfy their purpose or time restriction as follows:

United Way	$	149,732
Program Services		95,898
	$	245,630

7. BENEFICIAL INTEREST IN ASSETS HELD BY COMMUNITY FOUNDATION

The Community Foundation of Eastern Connecticut and Safe Futures, Inc. entered into an agreement dated December 17, 2013, which created the Safe Futures, Inc. Endowment Fund. The Fund is co-mingled and invested with the Community Foundation's pool of assets. The Fund is subject to the Community Foundation's investment guidelines and spending rule and is restricted to benefit Safe Futures, Inc.

The funds were deposited into the Community Foundation's pool of assets. Safe Future's contributions through 2023 were $125,727. The market value of the Fund at June 30, 2023, was $195,340 (this is a Level 3 investment per note 1).

There were no distributions from the endowment during the 2022-2023 fiscal year.

8. UNEMPLOYMENT RESERVE FUND

Safe Futures, Inc. maintains an unemployment fund to self-fund unemployment claims with Unemployment Services Trust, who is also the administrator of the funds. The purpose of the fund is to provide benefits to eligible employees for future unemployment claims. As of June 30, 2023, the fund held $31,384.

9. EMPLOYEE BENEFIT PLAN

Safe Futures, Inc. has also established a Section 403(b) defined contribution pension plan. It is available to substantially all full-time employees. Employees are 100% vested in employee salary deferrals. The employer contribution to the plan was $52,142.

10. CONTINGENT LIABILITIES

Safe Futures Inc., from time to time is involved in litigation arising from its normal operating practices. After reviewing all significant matters with counsel, management believes that the resolution of these matters will not materially affect Safe Futures Inc.'s financial position.

11. AVAILABILITY OF FINANCIAL ASSETS

The following reflects Safe Futures Inc.'s financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

Cash and cash equivalents	$	200,028
Grants receivables		582,346
	$	782,374

As part of the Safe Future's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

12. LEASES

The organization leases office equipment. Operating leases are included in operating lease right-of-use (ROU) assets and operating lease liabilities on the balance sheet. Current lease agreements do not contain any material residual value guarantees or material restrictive covenants.

For the year ended June 30, 2023, the operating lease costs were $7,428.

Future minimum lease payments under non-cancellable leases as of June 30, 2023, were as follows:

Year ended June 30,		
2024	$	7,428
2025		7,142
2026		4,253

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

Board of Directors
Safe Futures, Inc.
16 Jay Street
New London, CT 06320

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited Safe Futures, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of Safe Futures, Inc.'s major state programs for the year ended June 30, 2023. Safe Futures, Inc.'s major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Safe Futures, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Safe Futures, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of Safe Futures, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Safe Futures, Inc.'s state programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Safe Futures, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Safe Futures, Inc.'s compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Safe Futures, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of Safe Futures, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of Safe Futures, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. The purpose of this report on internal control over

compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of Safe Futures, Inc. as of and for the year ended June 30, 2023, and have issued our report thereon dated September 26, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

Doherty, Beals & Banks, P.C.

DOHERTY BEALS & BANKS P.C.
New London, CT 06320

September 26, 2023

SAFE FUTURES, INC.
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023

State Grantor / Pass-Through Grantor / Program Title	State Grant Program Core-CT Number	Passed Through to Subrecipients	Expenditures
Judicial Branch			
Youth Services Prevention Grant	11000-JUD96114-12559-087		$ 10,000
Pass Through Connecticut Coalition Against Domestic Violence, Inc.			
Victims of Crime Act Victim Assistance Project	12014-JUD95810-12047-013	-	26,845
Victims of Crime Act Victim Assistance Project	11000-JUD95810-10020-013	-	10,341
Shelter for Victims of Human Trafficking	332060 - 12376	-	14,781
Department of Mental Health and Addiction Services			
Housing Support and Services-SHNSP	11000-MHA53000, 21MHA2096-12035	-	66,703
Housing Support and Services-SHNSP	11000-MHA53000, 21MHA2096-29797		2,526
Housing Support and Services-Katie Blair House	11000-MHA53000, 21 MHA1050 -12600	-	15,970
Housing Support and Services-Katie Blair House	21MHA79ARPAR3 - 29797		4,594
Office of Policy and Management			
Pass Through Connecticut Coalition Against Domestic Violence, Inc.			
Law Enforcement Advocacy	18VWCCADVLEVA, SID#12251	-	2,550
Department of Social Services			
Pass Through Connecticut Coalition Against Domestic Violence, Inc.			
Shelter Services Program	11000-19DSS401FJ - 16271	-	377,613
Shelter Services Program	11000-19DSS401FJ - 35132		22,305
TLP Program	11000-19DSS5411FJ - 16271	-	67,496
TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE		-	$ 621,723

The accompanying notes are an integral part of this schedule.

SAFE FUTURES, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2023

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Safe Futures, Inc. under programs of the State of Connecticut for the fiscal year ended June 30, 2023. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including emergency shelter and transitional living programs.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Safe Futures, Inc. conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit agencies.

The information in the Schedule of Expenditures of State Financial Assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

2. SUBRECIPIENTS

The Schedule of Expenditures of State Financial Assistance is to include an identification of the total amount provided to subrecipients from each state program. This identification should be presented on the face of the Schedule. There were no payments to subrecipients during the reporting period.

SAFE FUTURES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

I. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's opinion issued: Unmodified

Internal control over financial reporting:
- Material weakness(es) identified? _____ yes __X__ no
- Significant deficiency(ies) identified? _____ yes __X__ none reported

Noncompliance material to financial statements noted? _____ yes __X__ no

State Financial Assistance

Internal control over major programs:
- Material weakness(es) identified? _____ yes __X__ no
- Significant deficiency(ies) identified? _____ yes __X__ none reported

Type of auditor's opinion issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ yes __X__ no

- The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core-CT Number	Expenditures
Department of Social Services		
Shelter Services Program	11000-19DSS401FJ-16271	$ 377,613

- Dollar threshold used to distinguish between type A and type B programs. $ 100,000

II. FINANCIAL STATEMENT FINDINGS

- We issued reports, dated September 26, 2023, on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicated no significant deficiencies.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No findings or questioned costs are reported relating to State Financial Assistance programs.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*



Board of Directors
Safe Futures, Inc.
16 Jay Street
New London, CT 06320

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Safe Futures, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended June 30, 2023, and the related notes to the financial statements, and have issued our report thereon dated September 26, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Safe Futures, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Safe Futures, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Safe Futures, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Safe Futures, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Safe Futures, Inc.'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Safe Futures, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Doherty, Beals & Banks, P.C.

DOHERTY, BEALS & BANKS, P.C.
New London, Connecticut

September 26, 2023

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEUDLE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Safe Futures, Inc.
16 Jay Street
New London, CT 06320

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Safe Futures, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Safe Futures, Inc.'s major federal programs for the year ended June 30, 2023. Safe Futures, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Safe Futures, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; *Government Auditing Standards*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Safe Futures, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Safe Futures, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Safe Futures, Inc.'s federal programs.

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Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Safe Futures, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Safe Futures, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Safe Futures, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Safe Futures, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Safe Futures, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Safe Futures, Inc. as of and for the year ended June 30, 2023, and have issued our report thereon dated September 26, 2023, which contained an unmodified opinion on these financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financials statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of the federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Doherty, Beals & Banks, P.C.

Doherty, Beals & Banks, P.C.
New London, Connecticut

September 26, 2023

SAFE FUTURES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023

Federal Grantor / Pass-Through Grantor / Program Title	Passthrough Entity Identifying Number	Assistance Listing Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF JUSTICE				
Passed Through Connecticut Coalition Against Domestic Violence, Inc.				
Violence Against Women Formula Grants	2018-WF-AX-0040	16.588	-	7,650
Victims of Crime Act	15 OVC-21-GG-00615	16.575	-	227,479
Victims of Crime Act	2020-V2-GX 0023	16.575	-	6,199
American Rescue Plan Act Funds	SLFRP0128	21.027	-	227,366
Office of Justice Programs				
Crime Victim Assistance/Discretionary Grants				
Emergency & Transitional Pet Shelter Housing Assistance	OVC-22-171309	16.582	-	15,101
Transitional Housing Assistance for Victims of Domestic Violence, Dating Violence, Stalking or Sexual Assault.	2016-WH-AX-0077	16.736	-	42,637
TOTAL U.S. DEPARTMENT OF JUSTICE			-	526,432
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed Through Connecticut Department of Housing				
Domestic Violence and Human Trafficking	19DOH0901FJ	14.267	-	83,534
Domestic Violence and Human Trafficking	CT0092L1E051912	14.267	-	51,596
Domestic Violence and Human Trafficking	CT0092L1E051912	14.267	-	12,215
Domestic Violence and Human Trafficking	CT0092L1E051912	14.267	-	64,287
Emergency Services for Domestic Violence	2G417304/58250	14.218	-	9,410
Emergency Services for Domestic Violence	2944114H/58250	21.027		15,923
Emergency Services for Domestic Violence	06-6001888	21.027		27,878
Emergency Services for Domestic Violence	B-19 MC 09-0012	14.218	-	2,500
Emergency Services for Domestic Violence	B-20 MC 09-0012	14.218	-	12,500
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				279,843
FEDERAL EMERGENCY MANAGEMENT AGENCY				
Passed Through United Way of Southeastern Connecticut				
Emergency Food and Shelter Program - Phase ARPA	147200-004	97.024	-	8,247
Emergency Food and Shelter Program - Phase 39	147200-004	97.024	-	3,632
TOTAL FEDERAL EMERGENCY MANAGEMENT AGENCY			-	11,879
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed Through Connecticut Department of Social Services and then passed through Connecticut Coalition Against Domestic Violence, Inc.				
Medical Advocacy Program - Health Prof. Outreach	15DSS541FJ	93.671		2,000
Shelter Services Program	159-1FJ-SSP-01	93.671	-	72,987
Emergency Services for Domestic Violence		21.027	-	65,078
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			-	140,065

The accompanying notes are an integral part of this schedule.

SAFE FUTURES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023

Federal Grantor / Pass-Through Grantor / Program Title	Passthrough Entity Identifying Number	Assistance Listing Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF EDUCATION				
Passed Through New London Public School System				
New London Public Schools				
McKinney Vento Homeless Grant	12060-20770-22-82079	84.196	-	34,000
TOTAL U.S. DEPARTMENT OF EDUCATION			-	34,000
SUBSTANCE ABUSE MENTAL HEALTH SERVICES ADMINISTRATION				
NASMHPD/SAMHSA pass through Connecticut Department of Mental Health and Addiction Services	22 MHA6004	93.243		20,610
				20,610
Passed Through Connecticut Department of Health and Human Services to Connecticut Coalition Against Domestic Violence				
Coordination Statewide Triage	22MHA6049; Fed ID 180871083932-01	93.959	-	8,333
TOTAL SUBSTANCE ABUSE MENTAL HEALTH SERVICES ADMINISTRATION			-	8,333
TOTAL EXPENDITURES OF FEDERAL AWARDS			-	$ 1,021,163

The accompanying notes are an integral part of this schedule.

SAFE FUTURES, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023

1. ACCOUNTING BASIS

BASIC FINANCIAL STATEMENTS

The accounting policies of Safe Futures, Inc. conform to accounting principles generally accepted in the United States of America as applicable to nonprofit organizations.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis consistent with the preparation of the financial statements. Information included in the schedule of expenditures of federal awards is presented in accordance with the requirements of the Uniform Guidance.

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the grant period.

COST ALLOCATION PRINCIPLES

Safe Futures, Inc. has elected not to use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance.

2. OTHER FEDERAL ASSISTANCE

Safe Futures, Inc. did not receive other federal assistance in the form of insurance, loans, or loan guarantees.

SAFE FUTURES, INC.
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

SECTION I – SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified		
Internal control over financial reporting:			
• Material weakness(es) identified?	_____ yes	X no	
• Significant deficiency (s) identified that are not considered to be material weaknesses?	_____ yes	X	none reported
Noncompliance material to financial statements noted?	_____ yes	X no	

Federal Awards

Internal control over major programs:			
• Material weakness(es) identified?	_____ yes	X no	
• Significant deficiency(s) identified that are not considered to be material weaknesses?	_____ yes	X	none reported
Type of auditor's report issued on compliance for major programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance, Section 200.516	_____ yes	X no	

Identification of Major Programs

Name of Federal Program or Cluster	CFDA Number
Victims of Crime Act	16.575

Dollar threshold used to distinguish between Type A and Type B program:	$ 750,000
Auditee qualified as a low risk auditee?	Yes

SECTION II - FINANCIAL STATEMENT FINDINGS

No findings are reported.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No findings are reported.

SUMMARY SCHEDULE OF THE STATUS OF PRIOR YEAR AUDIT FINDINGS

No prior year audit findings were reported.

SACCEC

SACCEC 90 South Park Street, P.O. Box 24, Willimantic, CT 06226 Telephone: 860-456-3595 Fax: 860-423-4461 www.saccec.org

December 1, 2023

Mr. Robert J. Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

Attached please find our application requesting inclusion in your Town's 2024-2025 Budget. Please consider the essential services that SACCEC has provided to children, families, and individuals in your community without fees or costs for services, including in-person services at our Child Advocacy Centers. We have provided accompaniment to children and adults to the hospitals for medical assistance and evidence collection and provided in-office individual counseling.

Contributions to SACCEC enable our organization to provide 24-hour direct services to residents of your town following sexual assault or abuse. Unfortunately, rates of sexual victimization continue to rise, particularly among children. Families, children, and individuals are profoundly impacted by traumas of this nature, experiencing distress and anxiety which can interfere with performance at work and school, and negatively impact family functioning in significant ways.

In FY 2022-2023, SACCEC provided crisis response and trauma recovery services to 16 residents of the town of Waterford. At an approximate cost of $1,332 per client, this represented an expense of approximately $21,312 to provide services to residents of the town of Waterford.

Municipal funding is a critical source of financial support for SACCEC, enabling the continued availability of crisis response and trauma recovery services at no cost to community residents. Further, municipal funding provides "matching funds" to the Federal Government grants which we receive.

We thank you for your consideration of our request, and thank you for your ongoing support which we greatly appreciate.

Very Truly Yours,

Georgette J. Katin

Georgette J. Katin,
Executive Director
gkatin@snet.net

Kristina Caissie

Kristina Caissie,
Executive Assistant
kristinacaissie@saccec.org

United Way

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Sexual Assault Crisis Center of Eastern CT, Inc.

REQUEST DATE (FISCAL YEAR): 2024-2025

REQUESTED AMOUNT: $1,250

BENEFIT STATEMENT (Describe how these funds will be used)

To provide direct services to children and adults who have been victims of sexual violence.

Please see our attached brochures for detailed explanations of services.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Georgette J. Katin
Signature

12-4-2023
Date

Town of Waterford
Application for Funds
Fiscal Year 2024 - 2025

Agency: Sexual Assault Crisis Center of Eastern Connecticut, Inc.
90 South Park Street, P.O. Box 24, Willimantic, CT 06226

Name of Program: Sexual Assault Crisis Intervention Services

Fiscal Contact Person: Kristina Caissie, Executive Assistant

Statement of Need: The Sexual Assault Crisis Center of Eastern Connecticut, Inc. provided services to 683 victims of sexual assault/abuse in Eastern Connecticut during fiscal year 2022-2023. The Crisis Center provides unduplicated, free & confidential services to victims, and works toward the prevention of sexual violence through educational programs. The majority of the agency's funding comes from federal and state grants, the United Way and private donors. The support of municipalities helps us to cover our required "match" for federal grants.

Services Provided: The Crisis Center offers 24-hour crisis intervention services through its hotline and offices in Willimantic and New London. There are no fees for services. The agency provides immediate response to victims, including crisis intervention and accompaniment to hospital exams and procedures, police investigations, and court procedures. All staff persons are certified sexual assault crisis counselors. Our staff assists victims with the filing of victim compensation forms, provides crisis intervention, counseling, and support groups. We provide prevention and educational programs for children, parents, human service personnel, educators, health care providers and the public. The Crisis Center is an active participant of the Windham Multidisciplinary Team (MDT), the New London MDT, and the Tolland MDT. The teams are a collaboration of the various agencies involved in the investigation of serious child abuse and child sexual assault cases, and are comprised of members from law enforcement and child protection agencies, hospital personnel, youth services, the State's Attorney's office, and mental health agencies. The Crisis Center, in partnership with the Windham MDT, provides advocacy and support services to families and children at Wendy's Place, Windham County's child advocacy center. In partnership with the New London County MDT, the Crisis Center provides the advocacy and support services offered to families and children at the New London County Child Advocacy Center located adjacent to our office in New London. The Crisis Center is also a member of the Community Response Team at UConn, Connecticut College, the College Consortium, the RAINN National Hotline and On-Line Hotline and the Welcome Center.

Number of Waterford residents provided victim services in fiscal year 07/01/22 – 06/30/23: 16

Clients to be served: The Sexual Assault Crisis Center provides free services to men, women and children of all ages, including services to those with physical or mental health disabilities. Services are provided regardless of income status. All services are available in both English and Spanish. Translation services for languages other than English and Spanish are available upon request, as are services for the hearing impaired.

Amount requested from the Town of Waterford for fiscal year 2024-2025: $1250

How Services can be accessed: Town residents can call our 24-hour, toll-free hotline at (888) 999-5545, locally at 860-456-2789 or 860-437-7766, or the toll-free RAINN national hotline at (800) 656-HOPE. Counseling services are available at our Willimantic and New London offices; we also attempt to make accommodations for clients who do not have access to transportation, whenever possible.

2023-2024 Budget

Sexual Assault Crisis Center of Eastern Connecticut, Inc.

Revenue	SACS	MDT/CAC	TOTAL AGENCY
Federal & State Grants (CAESV)	$820,370		$820,370
Foundations	$11,000		$11,000
DCF MDT/CAC Grant		$158,211	$158,211
Interest Income	$67		$67
Municipal Funding	$25,000		$25,000
Private Donations	$3,600		$3,600
State Employees Campaign	$0		$0
United Way of Central & NE CT	$11,000		$11,000
United Way donor designations	$80		$80
Total Program Revenues	**$871,117**	**$158,211**	
Total Agency Revenues			**$1,029,328**

Operating Expenses	SACS	MDT/CAC	TOTAL AGENCY
Accounting Fees	$3,700	$688	$4,388
Answering Service	$3,500		$3,500
Bank Fees	$50		$50
Computers and Software	$1,500	$0	$1,500
Employee Disability Insurance	$3,500	$221	$3,721
Employee Health & Life Insurance	$64,000	$9,035	$73,035
Employer Medicare	$9,186	$1,350	$10,536
Employer State Unemployment	$5,100	$950	$6,050
Employer Social Security	$39,280	$5,700	$44,980
Employer Workers Comp	$4,922	$560	$5,482
Emplymt Advertising&Background Checks	$1,500		$1,500
Equipment and repair	$2,037		$2,037
Fees	$400		$400
Insurance	$9,800	$1,200	$11,000
Member Dues	$1,400	$1,200	$2,600
Mileage & Parking	$17,000	$4,000	$21,000
Meetings and Refreshments	$850	$2,224	$3,074
Office Supplies	$9,000	$1,635	$10,635
Payroll Service	$4,030	$704	$4,734
Postage	$425		$425
Rent (Facilities)	$41,000		$41,000
Rent CACs (N.L. & Wendy's Place		$30,025	$30,025
Telephone & Internet	$7,985	$780	$8,765
Training	$2,000	$1,000	$3,000
Utilities	$1,200	$4,700	$5,900
Website	$300		$300
Wages and Salaries	$633,552	$91,239	$724,791
Subcontractors - Forensic Interviews		$1,000	
401-K Admin Fees	$3,900		3,900
Total Program Expenses	**$871,117**	**$158,211**	
Total Agency Expenses			**$1,029,328**
Surplus/(deficit)	$0	$0	$0
fringe total: $125,988			
fringe rate 20%			

TOWN	$ Received for FY 22-23
Ashford	$ 600.00
B[illegible]ah	$ -
B[illegible]klyn	$ 1,500.00
Canterbury	$ 500.00
Chaplin	$ 825.00
Colchester	$ -
Columbia	$ 500.00
Coventry	$ 500.00
East Lyme	$ 650.00
Eastford	$ 500.00
Franklin	$ -
Griswold	$ 500.00
Groton	$ 2,000.00
Hampton	$ 500.00
Killingly	$ 5,700.00
Lebanon	$ -
Ledyard	$ -
Lisbon	$ 300.00
Lyme	$ -
Mansfield	$ 5,000.00
Montville	$ 300.00
New London	$ -
No. Stonington	$ -
N[illegible]wich	$ 2,000.00
O[illegible]yme	$ 300.00
Plainfield	$ -
Pomfret	$ 300.00
Preston	$ -
Putnam	$ 1,500.00
Salem	$ -
Scotland	$ 500.00
Sprague	$ 300.00
Sterling	
Stonington	$ 1,000.00
Thompson	$ 100.00
Union	$ 300.00
Voluntown	$ -
Waterford	$ -
Willington	$ -
Windham	$ -
Woodstock	$ 500.00
Other/Unknown	
TOTALS	$ 26,675.00

TOWN	$ Requested for FY 23-24
Ashford	$ 500.00
Bozrah	$ -
Brooklyn	$ 1,500.00
Canterbury	$ 500.00
Chaplin	$ 825.00
Colchester	$ 500.00
Columbia	$ 500.00
Coventry	$ 500.00
East Lyme	$ 650.00
Eastford	$ 500.00
Franklin	$ 100.00
Griswold	$ 750.00
Groton	$ 2,500.00
Hampton	$ 500.00
Killingly	$ 5,700.00
Lebanon	$ 500.00
Ledyard	$ 500.00
Lisbon	$ 300.00
Lyme	$ -
Mansfield	$ 5,000.00
Montville	$ 500.00
New London	$ 1,000.00
No. Stonington	$ -
Norwich	$ 2,000.00
Old Lyme	$ 300.00
Plainfield	$ 2,000.00
Pomfret	$ 300.00
Preston	$ 500.00
Putnam	$ 1,500.00
Salem	$ -
Scotland	$ 500.00
Sprague	$ 300.00
Sterling	$ 1,000.00
Stonington	$ 1,000.00
Thompson	$ 100.00
Union	$ 300.00
Voluntown	$ 200.00
Waterford	$ 1,000.00
Willington	$ 100.00
Windham	$ -
Woodstock	$ 500.00
Other/Unknown	
TOTALS	$ 34,925.00

SEXUAL ASSAULT CRISIS CENTER
OF EASTERN CONNECTICUT, INC.
Independent Auditor's Report
JUNE 30, 2023 and 2022

SEXUAL ASSAULT CRISIS CENTER
OF EASTERN CONNECTICUT, INC.
JUNE 30, 2023

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Shane, Navratil & Co.

CERTIFIED PUBLIC ACCOUNTANTS

WILLIAM K. NAVRATIL, CPA
MICHAEL A. RUBIN, CPA

INDEPENDENT AUDITOR'S REPORT

TWENTY WALNUT STREET
WILLIMANTIC, CONNECTICUT 06226
TEL.: (860) 456-2297
FAX: (860) 456-3954
email: shanen@snet.net

To the Board of Trustees of
Sexual Assault Crisis Center of Eastern CT, Inc

Opinion

We have audited the accompanying financial statements of Sexual Assault Crisis Center of Eastern CT, Inc (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, statement of functional expenses, statement of cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Sexual Assault Crisis Center of Eastern CT, Inc as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Sexual Assault Crisis Center of Eastern CT, Inc and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Sexual Assault Crisis Center of Eastern CT, Inc 's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Sexual Assault Crisis Center of Eastern CT, Inc's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Sexual Assault Crisis Center of Eastern CT, Inc's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Sexual Assault Crisis Center of Eastern Ct, Inc's 2022 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 17, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Shane, Navratil & Co

SHANE, NAVRATIL & CO
Certified Public Accountants
October 16, 2023

SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT, INC.
Statements of Financial Position
As of June 30, 2023
(with comparative totals for 2022)

ASSETS

	2023	2022
CURRENT ASSETS:		
Cash and cash equivalents	$ 163,899	$ 142,567
Grants receivable	125,248	140,373
Accounts receivable	4,000	-
Investments, market value	137,675	135,163
Prepaid expenses	8,023	10,263
Security deposit	6,022	3,222
Total Current Assets	444,867	431,588
PROPERTY AND EQUIPMENT:		
Equipment	37,542	37,542
Less: Accumulated depreciation	(20,721)	(11,885)
Net Property and Equipment	16,821	25,657
OTHER ASSETS:		
Right of Use Asset	139,807	-
TOTAL ASSETS	$ 601,495	$ 457,245

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:		
Accounts payable	$ 2,800	$ 2,750
Accrued expenses	20,631	11,357
Refundable advances	5,171	-
Total Current Liabilities	28,602	14,107
OTHER LIABILITIES:		
Lease Liability	141,192	-
TOTAL LIABILITIES	169,794	14,107
NET ASSETS:		
Net assets with donor restrictions	300	-
Net assets without donor restrictions	431,401	443,138
Total Net Assets	431,701	443,138
TOTAL LIABILITIES AND NET ASSETS	$ 601,495	$ 457,245

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT, INC.
Statements of Activities and Changes in Net Assets
For the year ended June 30, 2023
(with comparative totals for 2022)

	2023	2022
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS:		
REVENUES AND OTHER SUPPORT:		
United Way	$ 11,107	$ 10,449
Contributions	17,539	37,179
Contributions - InKind Services	35,170	65,150
Grants-Towns	26,675	25,675
Grants-CAESV	705,777	702,709
Grants-DCF	153,039	152,401
Services and miscellaneous income	51,500	40,000
Investment income, net	2,585	-
Releasal of Restrictions	-	725
Total Revenues and Other Support	$ 1,003,392	$ 1,034,288
EXPENDITURES AND OTHER LOSSES:		
Program services	1,001,636	988,732
Management and general	13,493	10,320
Investment loss, net	-	15,594
Total Expenditures and Other Losses	$ 1,015,129	$ 1,014,646
INCREASE/(DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	(11,737)	19,642
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS:		
Donations	300	-
Net Assets Released from Restrictions	-	(725)
INCREASE/(DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	$ 300	$ (725)
CHANGE IN NET ASSETS	(11,437)	18,917
NET ASSETS - Beginning of Year	443,138	424,221
NET ASSETS - End of Year	$ 431,701	$ 443,138

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT, INC.

Statements of Functional Expenses

For the year ended June 30, 2023

(with comparative totals for 2022)

	Program: Counseling/ Advocacy	Management and General	2023 Total	2022 Total
Salary and related expenses:				
Salary	$ 634,365	$ 5,000	$ 639,365	$ 621,909
Payroll taxes and benefits	126,645	500	127,145	113,590
Total salary and related expenses	761,010	5,500	766,510	735,499
Other expenses:				
Advertising	3,236	-	3,236	1,523
Professional fees	7,276	7,767	15,043	12,754
Office/Supplies	10,419	-	10,419	15,240
Dues	2,400	-	2,400	2,424
Postage	-	226	226	341
Telephone	8,763	-	8,763	6,384
Occupancy	81,866	-	81,866	77,274
Equipment & Maintenance	3,407	-	3,407	1,163
Travel	18,117	-	18,117	14,446
Conference/Meetings	43,117	-	43,117	46,778
Insurance	15,041	-	15,041	15,550
Training	2,081	-	2,081	929
In-Kind Service	4,245	-	4,245	-
Volunteer Services	30,925	-	30,925	65,150
Miscellaneous	897	-	897	321
Depreciation	8,836	-	8,836	3,276
Total other expenses	240,626	7,993	248,619	263,553
Total expenses	$ 1,001,636	$ 13,493	$ 1,015,129	$ 999,052

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT, INC.
Statements of Cash Flows
For the year ended June 30, 2023
(with comparative totals for 2022)

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in Net Assets	(11,437)	$ 18,917
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	8,836	3,276
Realized and Unrealized (gain)/loss on Investments	4,037	28,990
Lease Right to Use Expense	1,385	-
Changes in Operating Assets and Liabilities:		
Grants Receivable	15,125	(58,086)
Accounts Receivable	(4,000)	-
Prepaid Expenses	2,240	(1,738)
Security Deposits	(2,800)	-
Accounts Payable	50	1,743
Accrued Expenses	9,274	(2,106)
Refundable Advances	5,171	(540)
Total Adjustments	39,318	(28,461)
Net Cash Provided/(Used) by Operating Activities	27,881	(9,544)
CASH FLOWS FROM INVESTING ACTIVITIES:		
(Purchase) of Investments	(165,856)	(13,314)
Sale of Investments	159,307	-
(Purchase) of Property Equipment	-	(25,513)
Net Cash (Used) in Investing Activities	(6,549)	(38,827)
NET INCREASE/(DECREASE) IN CASH	21,332	(48,371)
CASH - Beginning of Year	142,567	190,938
CASH - End of Year	$ 163,899	$ 142,567
Supplemental Disclosures:		
Interest Paid	-	-
Taxes Paid	-	-

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

(1) NATURE OF OPERATIONS:

Sexual Assault Crisis Center of Eastern Connecticut, Inc., ("SACC") was formed to provide counseling and education to sexual assault victims, their families and the community in the eastern section of the State of Connecticut. SACC is funded by grants from the Department of Public Health, the Office of Victim Services and the Department of Children and Families.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Basis of Presentation

The financial statements of SACC have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require SACC to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets without donor restrictions that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of the organization. These net assets may be used at the discretion of the SACC's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of SACC or by passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities. Donor restricted contributions where the restriction is met within the same fiscal year are recorded as without donor restrictions.

Property and Equipment

Property and equipment with a useful life in excess of 1 year and a per item cost of $1,000 or more are capitalized at cost and depreciated on a straight-line basis over their estimated service lives. Maintenance and repairs are charged to expense as incurred.

Revenue Recognition

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Revenue Recognition (continued)

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances or due to grantor, if required to be returned, in the statement of financial position. The Organization received federal cost-reimbursable grants of $667,210 and state cost-reimbursable grants of $191,606.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash equivalents consist of highly liquid investments with an original maturity of three months or less at date of purchase. SACC maintains its cash and cash equivalents in bank deposit or brokerage accounts which, at times, may exceed federally insured limits. In addition, cash equivalents may, at times, be invested in instruments not covered by federal insurance. SACC's management believes it is not exposed to any significant credit risk on cash and cash equivalents.

Investment Policy

The primary investment objective is to invest in liquid securities, defined as securities that can be transacted quickly and efficiently from the Investment Account, with minimal impact on market price. The portfolio has directed the investment manager to have a target asset mix of approximately 90% mutual funds and 10% stocks. The carrying value of investments is reported using fair value.

Fair Value Measurements

"Fair Value Measurements" defines fair value and establishes a framework for measuring fair value in generally accepted accounting principles. "Fair Value Measurements" defines fair value as the exchange price that would be received for an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date and in the principal or most advantageous market participants would use in pricing the asset or liability, not on assumptions specific to the entity. In addition, the fair value of liabilities should include consideration of non-performance risk including the Organization's own risk.

Allowance for Doubtful Accounts

SACC uses the reserve method of accounts for uncollectible accounts. As of June 30, 2023 and 2022, management believes all grants receivable are collectible, thus no reserve has been recorded.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Concluded)

Donated Services

Accounting for Contributions Received and Contributions Made requires recognition of donated services if they create or enhance nonfinancial assets or require specialized skills and would typically be purchased if not provided by donation. General volunteer services do not meet these criteria for recognition in the financial statements.

In 2023, SACC received donated professional services in the amount of $35,170. These services are recorded at their estimated fair value determined on the date of contribution and are reported as contributions and volunteer services on the accompanying statement of activities and statement of functional expenses.

Leases

In February 2016, the Financial Accounting Standards Board (FASB) issued guidance, *Accounting Standards Codification (ASC) 842, Leases* to increase transparency and comparability among organizations by requiring the recognition of right-of-use (ROU) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases. Under the standard, disclosures are required to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from leases. We adopted the standard effective July 1, 2022 and recognized and measured leases existing at, or entered into after, July 1, 2021 using a modified retrospective approach, with certain practical expedients available.

(3) INCOME TAX STATUS:

The Organization is exempt from income taxes as a non-profit corporation under Internal Revenue Code Section 501(c)(3). Accordingly, the financial statements do not reflect a provision for income taxes.

The Organization regularly reviews and evaluates its tax positions taken in previously filed information returns and as reflected in its financial statements, with regard to issues affecting its tax-exempt status, unrelated business income, and related matters. It believes that in the event of an examination by taxing authorities, its positions would prevail based upon the technical merits of such positions. Therefore, the Organization has concluded that no tax benefits or liabilities are required to be recognized.

(4) LEASES:

In September of 2019, the Organization signed a lease for new office space for Wendy's Place located in Danielson, CT. The lease expires on September 1, 2023 with a monthly payment of $1,083. The Organization is on a 5 year lease regarding their office space located in Willimantic and a month to month lease for New London, CT. The Rent expense for the years ended June 30, 2023 and 2022 were $74,520 and $73,135 respectively. As of June 30, 2023, the operating leases right-of-use assets and operating lease liabilities related to these agreements were $139,807 and $141,192, respectively, using a 4.5% discount rate.

(4) LEASES: (Concluded)

Future minimum lease payments (without discount rates) are as follows for the years ended June 30, 2023:

2024	34,272
2025	35,300
2026	36,359
2027	37,450
2028	12,606
Total	$ 155,987

(5) CONCENTRATION OF REVENUES:

SACC received approximately $885,491 and $880,785 in funding from towns or government agencies, which is approximately 85% and 87% of its total support and revenue for the years ended June 30, 2023 and 2022, respectively.

(6) INVESTMENTS:

Investments consist of the following as of June 30:

	2023 Level 1 - Market Value	2022 Level 1 - Market Value
Cash Equivalents	$ 1,805	$ -0-
Money Market Funds	26,344	-0-
Mutual Funds	83,624	126,900
Stocks	25,902	8,263
	$ 137,675	$ 135,163

In addition to defining fair value, "Fair Value Measurements" expands the disclosure requirements around fair value and establishes a fair value hierarchy for valuation inputs. The hierarchy prioritizes the inputs into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

These levels are: Level 1 – inputs are based upon unadjusted quoted prices for identical instruments traded in active markets. Level 2 – inputs are based upon prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable in the market or can be corroborated by observable market data for substantially the full term of these assets or liabilities. Level 3 – inputs are generally unobservable and typically reflect management's estimates of assumptions that market participants would use in pricing the assets or liability. The fair values are therefore determined using model-based techniques that include option pricing models, discounted cash flow models, and similar techniques.

(6) INVESTMENTS: (Concluded)

Valuation techniques based on unobservable inputs are highly subjective and require judgments regarding significant matters, such as the amount and timing of future cash flows and the selection of discount rates that may appropriately reflect market and credit risks. Changes in these judgments often have a material impact on the fair value estimates. In addition, since these estimates are as of a specific point in time, they are susceptible to material near-term changes. All investments were valued as Level 1 investments for the years ended June 30, 2023 and 2022.

(7) EMPLOYEE BENEFIT PLAN:

In April of 2023, SACC adopted a 401(k) plan that is available to substantially all employees. The contributions to the plan are made by employee deferral of compensation. The company has the option to contribute additional amounts but is not required. All plan contributions vest immediately.

(8) FUNCTIONAL EXPENSES:

Directly identifiable expenses are charged to programs and supporting services. Management and general expenses include those expenses that are not directly identifiable with any specific function, but provide for the overall support and direction of SACC. A portion of salaries and payroll taxes and benefits are management and general. Postage and the audit fee are also management and general expenditures with the remaining expenditures being program expenses.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries and benefits	Time and effort
Occupancy	Square footage/Location
Depreciation	Square footage/Location
Insurance	Square footage
Telephone	Time and effort

(9) AVAILABILITY AND LIQUIDITY:

The following represents SACC's financial assets at June 30, 2023:

	2023
Financial assets at year-end:	
Cash and cash equivalents	$ 163,899
Grants receivable	125,248
Accounts receivable	4,000
Investments	137,675
Total financial assets	430,822
Less unavailable for general expenditures within one year, due to set aside for investments	(137,675)
Financial assets available to meet cash needs for general expenditures within one year	$ 293,147

See Accompanying Independent Auditor's Report.

(9) AVAILABILITY AND LIQUIDITY: (Concluded)

SACC's goal is generally to maintain financial assets to meet 45 days of operating expenses. SACC is dependent on state funding. If there are deficiencies in the liquidity SACC has available investments that could be used.

(10) SUBSEQUENT EVENTS:

Beginning around March 2020, the COVID-19 virus has been declared global pandemic as it continues to spread rapidly. Business continuity, including supply chains and consumer demand across a broad range of industries and countries have been and continue to be severely impacted. The members of the board have been carefully monitoring and evaluating its options during this time. No adjustments have been made to these financial statements as a result of this uncertainty.

Subsequent events were evaluated through October 16, 2023, which is the date the financial statements were available to be issued.

SACCEC

Providing compassionate care & support to victims

The Sexual Assault Crisis Center of Eastern Connecticut, Inc.



Windham Office:
90 South Park Street
P.O. Box 24
Willimantic, CT 06226
Office: (860) 456-3595
24-hour hotline: (860) 456-2789

New London Office:
78 Howard Street, Suite C1
New London, CT 06320
24-hour hotline: (860) 437-7766

En español: (888) 568-8332

Website: www.saccec.org

What is the Crisis Center?

The Sexual Assault Crisis Center of Eastern Connecticut is a private, non-profit agency. We provide crisis intervention, advocacy and trauma-focused counseling to survivors of sexual violence and the friends and/or family members of survivors. All services, which are provided by certified sexual assault crisis counselors, are free and confidential.

Our services include:

- 24-hour hotline, both in Spanish and English
- Crisis intervention for victims, friends and family members. Individual counseling is available for child victims, adult victims, and adults who were abused as children. Counseling and support are also offered to parents, spouses, and other family members and friends of a victim.
- Certified crisis counselors are available 24 hours/day for immediate accompaniment to emergency rooms at all four hospitals in Windham and New London Counties, to provide information and support.
- Legal and judicial advocacy - Crisis counselors can accompany victims and their family members to the police department and provide preparation, accompaniment and advocacy through the court process.
- Referrals for therapy, medical support, general assistance, and victim's compensation
- Support groups
- Community prevention/education programs



The Crisis Center provides services to all towns in Windham County and New London County, as well as part of Tolland County.

If you have been assaulted:

If the assault took place recently, and you are in need of immediate assistance, we can accompany you to the hospital for a medical exam, and support you through the process of reporting the crime to the appropriate law enforcement agency, if you choose to do so. We will explain your rights to you and discuss your options with you, so that you may make informed choices. We will support you in making your own decisions as to what, if any, action you wish to take; we are here to provide you with information, understanding and support. If you are an adult, we will not disclose information to a third party without your consent or your specific request. You may also choose to remain anonymous. Any information you share with our certified sexual assault counselors will be held in the strictest confidence; your privacy is protected by law.



- You have the right to medical care and the right to pursue criminal and civil litigation. It is your choice as to whether or not you report the assault to the police.
- You may call any of our hotline numbers for immediate assistance.
- We can assist you in applying for victim compensation.
- If you are undecided as to what course of action you wish to take, you may call the hotline anonymously to request more information, to seek support, or to be informed about your options.

If someone you love has been assaulted:

- Tell them that you are glad they confided in you.
- Tell them that you believe them.
- Don't blame them for what has happened.
- Listen to them when they express their fears, emotions and concerns.

Child Advocacy Centers:

SACCEC operates two Child Advocacy Centers (CACs) in Eastern CT, which are multidisciplinary partnerships of professionals established for the investigation of allegations of child abuse, and to insure the coordination of services for children and their families. CACs strive to reduce the trauma of the investigation process by offering a safe, child-friendly environment where videotaped interviews of children are conducted. The interviews are conducted by specially trained certified clinicians, using culturally sensitive models. Crisis counselors/advocates from the Crisis Center provide crisis intervention, information and support to the non-offending parents or guardians of child abuse victims at both the Windham County CAC (Wendy's Place) and at the New London County MDT CAC.



Anyone can be a victim of sexual assault. If you or someone you care about have been assaulted, we are here to offer you information and support. Whether the assault happened recently or a long time ago, we are here to help.



Volunteer Opportunities at the Crisis Center

All volunteers are required to complete a certification training program, which is provided by the Crisis Center.

Volunteers can:

- Provide assistance to victims through our 24-hour hotline
- Assist with community education programs and presentations
- Assist with community outreach events

SACCEC

24-HOUR HOT LINE:
888-999-5545

SACCEC is a non-profit, 501(c)(3) agency, funded by private donors, private foundations, local Municipalities, the Office of Victim Services, Superior Court Operations Division, State of Connecticut Judicial Branch, Victims of Crime Act Victim Assistance Act Grant Program, the Department of Public Health and the United Way.

United Way

United Way of Central
and Northeastern Connecticut

Services for Children & Parents



SACCEC

Providing compassionate care & support to victims



SEXUAL ABUSE TRAUMA

Children can and do recover from traumatic events. As parents, you play an important role in helping your children and your family cope with the stress reactions caused by sexual abuse. Try to maintain a balanced perspective. On one hand, *do* take your child's reactions seriously. Don't minimize the abuse by saying that "It wasn't so bad" or thinking "If we don't talk about it, she/he will forget all about it." On the other hand, try to avoid thinking that the trauma was so bad that your child will never recover. Instead, try to maintain a hopeful belief that your child will heal and that your family will recover from the event as well.

SACCEC SERVICES

SACCEC provides comprehensive assistance to victims of sexual violence through a range of free and confidential services. All information shared with our counselors remains confidential. ***There are no fees for our services.*** Counseling is provided at both our New London and Willimantic offices, by appointment.
(860-456-3595)

Goals of Treatment

The goal of treatment is to help your child to address feelings of helplessness and worries over safety and to identify helpful thoughts and actions. Because trauma can interrupt a child's normal development, counseling helps in reducing the symptoms of child traumatic stress, as well as offering your child support and guidance to return to age-appropriate activities. We will ask for your participation and cooperation, because these are extremely important to the recovery of your children and the well-being of your family. The more you learn about how traumatic events affect children, the more you will understand the reasons for your kids' behaviors, and emotions, and the better prepared you will be to help them cope.



Evidence-based practices (EBP) are treatments proven to help all members of the family deal with trauma. The counseling we offer to you and your child will include:

- Education about the impact of trauma
- Helping children and their parents establish or reestablish a sense of safety
- Techniques for dealing with overwhelming emotional reactions
- An opportunity to talk about the traumatic experience in a safe, accepting environment



Comprehensive Services

- We will answer any questions you have related to the investigative process and provide feedback to the assigned Child Protective Service worker and/or law enforcement officer;
- We will coordinate with other advocates that may be working with you and your child, i.e. Guardian ad Litem or Court Victim Advocate, and with other counselors or therapists
- We will assist your family in accessing services you need or that were recommended by the team
- We will accompany you and your child to the Medical Evaluation if requested by you or the DCF worker assigned to your family
- We will assist you in obtaining a Restraining Order or a Civil Protection Order, if needed
- We will accompany you to Court proceedings



To Request Counseling Services

Call our main office at:

860-456-3595

If You Are Experiencing a Crisis

Call our 24-hour Hotline at:

860-456-2789

www.saccec.org





Sexual Assault Crisis Center of Eastern CT

90 South Park Street
Willimantic, CT 06226

78 Howard Street, 2nd floor
New London, CT 06320

Phone: 860-456-3595
Hotline: 860-456-2789

SEAT

SEAT

SOUTHEAST AREA TRANSIT DISTRICT

January 19, 2024

Mr. Robert J. Brule
First Selectman
Town of Waterford
Fifteen Rope Ferry Road
Waterford, CT 06385-2886

Dear Mr. Brule:

Per your correspondence of September 13, 2023, Southeast Area Transit District is submitting a revised FY25 Operating Budget request:

Amount Requested: $41,451. **This represents a 5% increase over last year's request.** This figure is based upon the following factors:

- The Local Match Allocation Model (based upon an equal weighting of Service Hours, Service Miles, Population Density and Ridership on its core services.
- It assumes a modest increase in State funding for the core services which if not forthcoming, will require SEAT to reduce service to all its member towns or request increases in the local funding.
- SEAT will increase services in the third and fourth quarters of FY24 which will continue in FY25. The expansions include: Sunday service, additional service hours and Saturdays on Route 3, and a new MicroTransit service in the Quaker Hill area of Waterford. *The costs of the service expansion are projected to be covered by the CT Department of Transportation and are not factored in the local match requirement of the District's member towns, including Waterford.*
- It incorporates estimated increased labor costs; contract talks with the Union representing most of its employees will commence in spring 2024.
- This request also reflects increased input costs, primarily in employee fringe, fuel, and materials.

SEAT currently employs 79 people, 77 full-time and 2 part-time. Additional bus operators and maintenance staff will be added to support the service expansions. In addition, SEAT's General Manager is a contract employee with TransDev, and its ADA paratransit schedulers and operators are also contract employees with Eastern CT Transportation Consortium. SEAT's budgeted labor expense for FY25 is $5,216,364.

Services Provided:

- SEAT provides both fixed-route transit services (Routes 1, 3, 12, 14 and 15) and Federally mandated Americans with Disabilities Act (ADA) paratransit services in the Town and the region. In FY 23, SEAT provided 44,437 fixed route passenger boardings and alightings in Waterford, the majority accessing the retail shopping centers. Like all public transit systems, SEAT ridership declined during the pandemic, but is recovering after the return of fare collection in April 2023 (SEAT did not collect fares from April 2022- March 2023) and overall ridership has returned to pre-COVID levels.

- Services will be provided throughout the fiscal year, seven days per week, between the hours of 06:00 AM and 11:00 PM Monday – Saturday and 8:00 AM and 5:00 PM on Sundays. The Waterford "HOP" or Quaker Hill MicroTransit service will operate weekdays between 6:30 AM and 6:30 PM. SEAT does not operate on major holidays.
- The estimated total cost of the transit services in Waterford in FY25 is: $985,650. The Town's contribution represents 4% of the cost of these services. Please note SEAT does not require any capital contribution from its member towns.

The balance of SEAT's operating funds comes from passenger fares (about 11%) and the State of CT (about 63%) and Federal Transit Administration CRSSA and Capital Funds (about 21%). SEAT's capital costs are borne by the Federal Transit Administration at 80% and the State of CT at 20%. SEAT does NOT receive any contributions from the United Way or other charitable institutions.

Per your supplemental information requests:

- Social Services Funding Request Form
- A copy of the FY22 audit is attached; the FY23 audit will be completed in January, and a copy will be provided at that time if necessary.
- A breakdown of local contributions by each of the nine member towns of the District.
- A copy of our FY24 and FY25 Operating Budgets is attached.

SEAT's mission is to provide safe, effective, and outstanding regional public transportation linked to intermodal resources, thereby enhancing the quality of life for residents and visitors to the region. We will further support regional growth for present and future transportation needs. As an organization, we are focused on customer service, system development, fiscal responsibility, community benefits with an orientation to the future.

SEAT's primary goals for FY25 are to maintain service levels and ridership; continue to explore innovate service options such as "MicroTransit"; Implement a bus stop and shelter program working with its member towns; Continue to implement its capital program, including the facility evaluation and improvements, focusing on electrification of SEAT's fleet over the next five to ten years.

Please do not hesitate to contact me if additional information is required.

Sincerely,

Michael J. Carroll
General Manager
860-886-2631x116
mcarroll@seatransit.org

c: Thailisa Clark, Finance Manager

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST - REVISED 1/19/24

ORGANIZATION NAME: Southeast Area Transit District

REQUEST DATE (FISCAL YEAR): FY24-25

REQUESTED AMOUNT: $41,451

BENEFIT STATEMENT (Describe how these funds will be used)

Funds represent the local match requirement to fund public transit services (fixed route, ADA paratransit and MicroTransit services in the town of Waterford. The projected total annual operating costs of the Waterford services is $985,650; the balance ofthese costs are borne by State and Federal grants, and passenger fares. SEAT requires no capital contributions from its member towons which are fully funded by Federal and State grants.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

Date 1/19/24

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Southeast Area Transit District

Independent Auditors' Reports and Management's Financial Statements

June 30, 2022

Ron L. Beaulieu & Company
CERTIFIED PUBLIC ACCOUNTANTS

SOUTHEAST AREA TRANSIT DISTRICT

JUNE 30, 2022

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Ron L. Beaulieu & Company

CERTIFIED PUBLIC ACCOUNTANTS

www.rlbco.com
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41 Bates Street
Portland, Maine 04103

Tel: (207) 775-1717
Fax: (207) 775-7103

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of Southeast Area Transit District, as of and for the year ended June 30, 2022, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southeast Area Transit District, as of June 30, 2022, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Southeast Area Transit District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Southeast Area Transit District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards, we:*

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Southeast Area Transit District's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Southeast Area Transit District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4.1 through 4.10 be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial

statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2023 on our consideration of Southeast Area Transit District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Southeast Area Transit District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southeast Area Transit District's internal control over financial reporting and compliance.

Ron L. Beaulieu & Co.

Portland, Maine
March 31, 2023

Management's Discussion and Analysis
Introduction

Annual reports provide information about the proprietary fund of the Southeast Area Transit District. This fund shows restrictions on the planned use of resources or measured, in the short term, the revenues and expenditures arising from certain activities. GASB Statement 34 requires that the managers of the Southeast Area Transit District focus on this fund.

The proprietary fund financial statements will continue to measure and report the "operating results" by measuring cash on hand and other assets that can easily be converted to cash. These statements show the short-term performance of funds using the same measures governments use when financing current operations. On the other hand, if we charge a fee to users for services, fund information will continue to be based on accrual accounting. Showing budgetary compliance has always been an important part of governmental accountability.

We hope to provide an objective and readable analysis of our financial performance for the year. Taken together, the following statements should enable one to assess whether the Southeast Area Transit District's financial position has improved or deteriorated as a result of the year's operations. The annual report includes proprietary fund financial statements prepared on the accrual basis for all Southeast Area Transit District's activities. Accrual accounting measures not just current assets and current liabilities, but long-term assets and liabilities as well. It also reports all revenues and all costs of providing services each year, not just those received or paid in the current fiscal year (or shortly thereafter).

In sum, the proprietary fund financial statements help to:

- Assess the finances of the Southeast Area Transit District in its entirety, including the year's operating results;
- Determine whether our overall financial position improved or deteriorated;
- Evaluate whether our current-year revenues were enough to pay for current-year services;
- Show the costs of providing the services requested of us;
- See how we finance the programs requested – through user fees, state and federal grants, community assessments, and other program revenues;
- Make better comparisons between governments. The Annual Financial Report includes the following information and financial statements as defined by GASB Statement 34.

* ***Management's Discussion and Analysis (MD & A)*** – An introduction to the basic financial statements and an analytical overview of the District's financial activities. The MD & A provides an objective and easily readable analysis of the Southeast Area Transit District's financial activities based on currently known facts, decisions, or conditions. The MD & A

- Includes comparisons of the current year to the prior year based on government-wide information;
- Provides an analysis of our overall financial position and the results of operations to assist in assessing whether our financial position has improved or deteriorated as a result of the year's activities;
- Analyzes significant changes in fund and major budget variances;
- Concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on our financial position or the results of our operations.

- ***Proprietary Fund Financial Statements*** are designed to provide a broad overview of the Southeast Area Transit District's finances, in a manner similar to private-sector business.

- They include a *statement of net position* which presents information on the District's assets and liabilities, with the difference between the two reported as *net position.* Unlike Operations reports, GAAP requires all capital revenues, capital expenses and depreciation, as well as operations expense and revenues, be included in Net Position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. The *statement of revenues, expenses and changes in net position* presents information showing how the government's *net position* changed during the most recent fiscal year. All changes in *net position* are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods. The statement of revenues, expenses and changes in net position is prepared using the economic resources measurement focus and the accrual basis of accounting. These statements report all assets, liabilities, revenues, expenses, and gains and losses of the District. These statements also include the Statement of Cash Flows.. The proprietary fund financial statements reflect that Southeast Area Transit District recovers a significant portion of its costs through user fees and charges. The proprietary activities of the District consist primarily of providing public transportation to the citizens of its member towns.

- Program expense includes all direct expenses. General revenues such as fares, grants, special and extraordinary items are reported separately, ultimately arriving at the change in *net position* for the period. Special items are significant transactions or other events that are either unusual or infrequent and are within the control of management.

- Notes to the Financial Statements
  - Provide information essential to understanding of the data in the proprietary fund financial statements.

  - Supplementary Information

    - Combining Schedule of Revenues, Expenses and Changes in Net Position and Schedule of Revenues, Functional Expenses and Changes in Net Position.

We hope the financial reporting model will serve as a more comprehensive way to demonstrate our stewardship in the long term in addition to the way we currently demonstrate our management in the short term and through the budgetary process.

As management of the Southeast Area Transit District, we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the Southeast Area Transit District for the fiscal year ended June 30, 2022.

SEAT Structural Change

As a reminder of last year's report, identifying the transfer of capital purchases and depreciation to SEAT, puchased (5) cutaway vans used for the ADA program. After this, we will replace two heavy duty buses in 2025/6 which will be the first of SEAT owned buses to be replaced.

Our Fixed Assets have grown from 'zero' investment in Fixed Assets in FY 2012 to $9,859,574 in FY 2022. Correspondingly, SEAT has gone from reporting 'zero' depreciation in FY 2012 to $1,360,189 in FY 2022. This has affected our Statements in this audit.

Statement B of our Financial Statements shows a loss (before capital contributions) of $-1,360,189. This is due to reporting $1,360,189 in depreciation expense. At the same time our capital contributions were $530,547, and our net position decreased in FY 2022 by $(829,642) to $10,304,318. Depreciation increased to $1,360,189 in FY 2022. While Net Position is now dominated by the impact of capital assets, you will read, in the analyses below, that SEAT reported no surplus in FY 2022 as we are mandated to do by FTA and State regulation.

Last, perhaps the most significant highlight was the impact of the pandemic affected ridership advent of CARES grant support to Transportation. In addition; SEAT has been

running farefree services as of April 2022 and continued through end of March 2023. In FY 2022, SEAT continued the use of $1,416,194 in CARES funding covering the lost fare revenues and the extraordinary costs of bus and building sanitization including fogging, wipes, and disinfectants. Operators, and staff were provided PPE equipment including masks, gloves, goggles, and shields. Buses and the SEAT Offices were fogged every week and wiped down every night. The list of different purchases demanded extensive purchasing outreach as the most wanted masks and sanitizers became unavailable early on. SEAT continues to obtain CARES Grant funding allowing us to maintain a zero surplus/deficit.

Non-Financial Highlights

For overview SEAT provides the following key events occurring in FY 2022, some of which have contributed to the Financial Highlights that follow:

- In addition, (5) new microtransit 30' cutaway buses were successfully received in August and put in use for our ADA program; the original 5 ADA vehicles are now being used for the pilot program of DR DO (Directly Operated) NL Micro Transit Service that only provides service in New London since January of FY 2022.
- Ridership and Passenger Fare Revenues will be reviewed in detail in the Proprietary Fund Analysis section. SEAT ridership remains at a depressed rate due to the pandemic effect on employment as well as the riders, noting that we do have relatively strong ridership in some areas of service.

Financial Highlights

As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of $10,304,318 in FY 2022. This fund balance represents $9,859,574 investment in capital assets, with the balance of $444,744 considered an *unrestricted fund* balance (see Table 1). This included depreciation decreasing capital assets by $1,360,189 The depreciable Fixed Asset purchases in FY 2022 included (5) 35' Shepard Brothers' Micro Transit 20' vehicles

As stated above, SEAT looks primarily at operations expense, as those from which the deficit or surplus is determined. For reference readers should understand that operations expense is defined for our purpose as labor, fringe benefits, materials, building and vehicle maintenance, and administrative expense, and *does not include capital grant funded purchases, depreciation, or in-kind revenue and expense.*

- *SEAT FY 2022 is reporting a year-end Bus operations deficit (excluding capital, In-Kind, and depreciation)* of $(829,642). This is due increase in staff to support the the New London Micro Transit for (Directly Operated) service

exclusively for New London, also as previously mentioned the purchase of 5 new ADA vehicles. In addition, vehicle maintenance has increased our vehicle maintence costs for the old ADA vehicles that we are using to operate the New London Micro Service. The operations net income reflects a of $(734,563) for Fixed Route with a deficit in ADA Service of $(95,079). These numbers include operating revenue from the CARES Grant of $1,416,194.

- *SEAT Capital highlights for FY 2022* were again significant. The major projects mentioned under non-financial highlights resulted in increasing our Fixed Assets an additional $521,299 . Capital expenditures were strong again in FY 2022 with the delivery of (5) mini-buses in August FY 2022 to be used in a ADA service.

- The Southeast Area Transit District did renew the M & T Bank (formerly Peoples Bank) $1,000,000 Commercial Line of Credit loan for future borrowing requirements. This was completed in April of FY 2022. The District's short-term debt was $685,219 as of June 30, 2022, compared to $125,219 in FY 2021. The significant increase reflected the borrowing needs before the first CARES grant funds were received.

Proprietary Fund Analysis:

As noted earlier, *net position* may serve over time as a useful indicator of a government's financial position. In FY 2022 Southeast Area Transit District's *net position* exceeded liabilities by $11,016,713 at the close of the year. Of these assets $444,744 is defined as *unrestricted* and is available to meet short-term liabilities such as payments for vehicle operations and maintenance, non-vehicle maintenance, and general administration expenses.

Also noted is that the land & buildings, some equipment, and as of the end of FY 2022, we no longer have any State owned vehicles, all vehicles and titles are SEAT property. The Capital Assets shown below reflect only those assets procured under Grants in the name of Southeast Area Transit District. SEAT procurement of these capital assets began in FY 2010, and now includes most rolling stock and equipment. As a result, and as discussed earlier, SEAT had been and will continue to show steady increases in capital assets that will also be accompanied by a steadily increasing depreciation expense.

Table 1: *Net Position*			
	Proprietary Activities 2022		Proprietary Activities 2021
Current and Other Assets	$ 1,869,442		$ 935,939
Capital Assets	$ 9,859,574		$ 10,698,464
Total Assets	$ 11,729,016		$ 11,634,403
Long-Term Debt Outstanding	$ -		-
Other Current Liabilities	$ 1,056,015		$ 500,442
Total Liabilities	$ 1,056,015		$ 500,442
Net Position:			
Net Invested in Capital Assets	$ 9,859,574		$ 10,698,464
Unrestricted (deficit)	$ 444,744		$ 435,497
Total Net Position	$ 10,304,318		$ 11,133,961

Total operations expense in FY 2022, *excluding capital purchases, in-kind expenses, and depreciation*, was $6,337,428, and was offset by $6,304,429 in operations revenue, with an operations deficit of -$33,127. Most of the District's operations revenue of $6,304,429 was from operations subsidies from the State of Connecticut ($4,469,915), local subsidy received from the District's nine-member towns ($548,107), and charges for services such as passenger fares and receipts from advertising ($924,501). The passenger fare revenue was substantially reduced by the pandemic.

The Southeast Area Transit District also received revenues for capital ($3,248,951) and the in-kind rental value of our leased facility $376,309. These capital and in-kind revenues were provided by the State of Connecticut ($1,024,651) and the Federal Transit Administration of ($2,764,442).

Proprietary Operations Activities: Below is a summary of the Southeast Area Transit District consolidated operations revenue and expense. This chart includes both Fixed Route and ADA services:

	Proprietary Activities 2022	Proprietary Activities 2021
Program Revenues:		
Revenue from Services	$ 499,503	$ 474,746
Operations Grants and Local Government Contributions	$ 4,824,804	$ 4,770,595
Local Government Contracts	$ 561,810	$ 561,808
Federal Government Contracts	$ 1,815,793	$ 1,738,488
Advertising	$ 38,000	$ 31,529
In-Kind Revenue	$ 376,309	$ 360,112
Miscelleaneous Revenue	$ 572	$ 3,472
General Revenues Total:	$ 8,116,791	$ 7,940,750
Program Expenses:		
Payroll	$ 3,403,909	$ 3,163,251
Payroll Taxes	$ 334,808	$ 315,262
Fringe Benefits	$ 1,854,147	$ 1,857,053
Services	$ 694,018	$ 670,416
Materials & Supplies	$ 857,309	$ 776,917
Utilities	$ 113,417	$ 107,967
Insurance	$ 55,913	$ 56,459
Interest	$ 17,764	$ 13,294
Maintenance	$ 375,844	$ 599,747
Capital Depreciation	$ 1,360,189	$ 1,252,943
Rent (In-Kind)	$ 376,309	$ 360,112
Other	$ 33,353	$ 20,272
Total Operating Expense:	$ 9,476,980	$ 9,193,693
Less Non Opeating Revenues	$ -	$ 4
Income (Loss) before Capital Contributions	$ (1,360,189)	$ (1,252,939)
Capital Contributions	$ 530,547	$ 1,216,237
Change in Net Position	$ (829,642)	$ (36,702)
Ending Net Position	$ 10,304,318	$ 11,133,961

Revenue from Services provided were up 4.4% from FY 2021

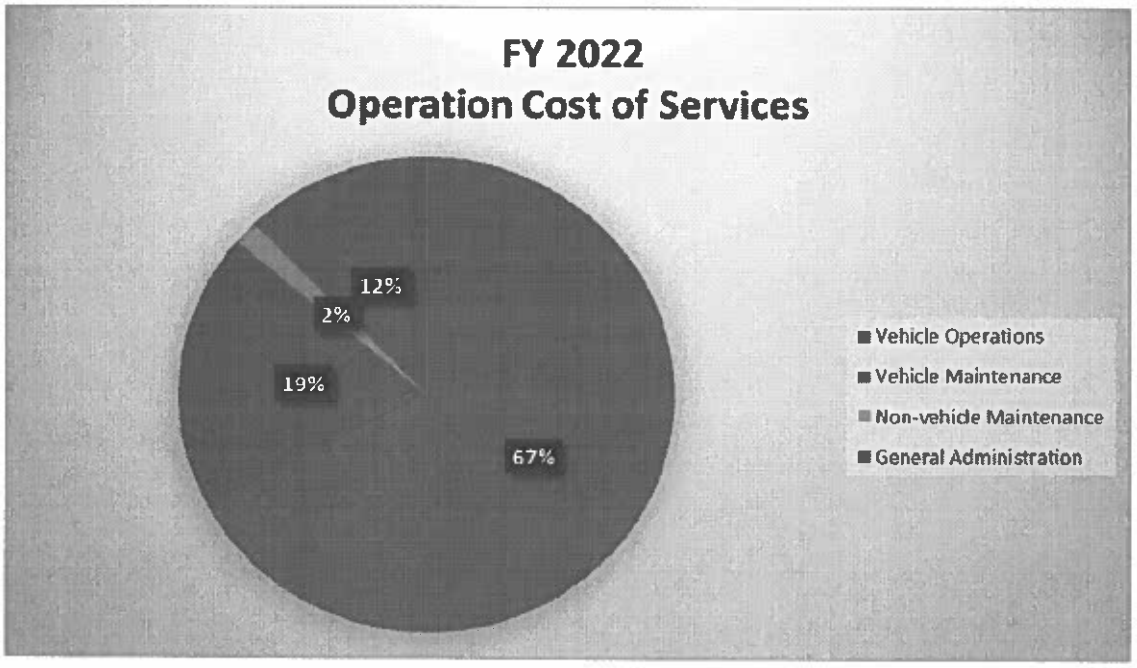
Analysis YOY - Revenue from Passenger Fares	2022	2021	Over/(Under)	% change
Fixed Route Farebox (GFI)	$ 467,588.90	$ 447,816.90	$ 19,772.00	4.4%
Stop & Shop Ticket Sales	$ 11,295.00	$ 9,855.00	$ 1,440.00	14.6%
Advertizing and other Revenue	$ 38,572.51	$ 35,004.50	$ 3,568.01	10.2%
ECWB Ticket Purchases	$ 8,798.37	$ 6,732.10	$ 2,066.27	30.7%
ADA Farebox	$ 9,107.50	$ 10,342.39	$ (1,234.89)	-11.9%
Total Farebox & Ticket Sales	$ 535,362.28	$ 509,750.89	$ 25,611.39	5.0%
Offset Special Transit Revenues				
Gold Star Bridge Shuttle	$ -	$ -	$ -	0.0%
	$ -	$ -	$ -	
Total Special Transit	$ -	$ -	$ -	#DIV/0!
Net Revenue	$ 535,362.28	$ 509,750.89	$ 25,611.39	5.0%

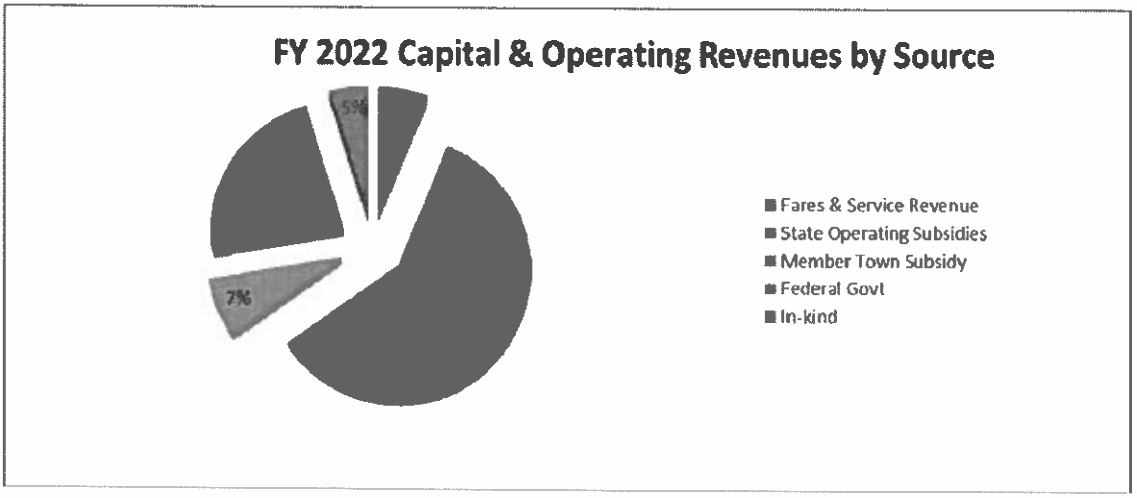
Ridership was down 11.0% from FY 2019 and down 10.3% from FY 2018. This again was due to the effect of the COVID pandemic on employment and the restrictions on travel in a public environment. These effects are strongly impacting ridership that is currently still down 30-40% every month.

SEAT YOY Fixed Route Ridership Analysis	2022 Ridership	2021 Ridership	2020 Ridership	2019 Rideship	2022 to 2021 % Change	2020 to 2019 % Change
Jul	55,187	60,739	81,553	78,266	-9.1%	4.2%
Aug	57,648	60,841	85,749	86,355	-5.2%	-0.7%
Sep	49,882	63,918	74,754	75,377	-22.0%	-0.8%
Oct	57,220	54,325	82,225	87,183	5.3%	-5.7%
Nov	55,338	46,298	76,202	79,252	19.5%	-3.8%
Dec	55,245	47,215	73,659	78,068	17.0%	-5.6%
Jan	44,176	44,748	77,903	77,612	-1.3%	0.4%
Feb	48,818	40,704	77,086	73,636	19.9%	4.7%
Mar	58,311	53,887	53,998	78,124	8.2%	-30.9%
Apr	75,201	52,526	31,983	80,950	43.2%	-60.5%
May	78,584	49,305	35,133	82,838	59.4%	-57.6%
Jun	96,495	52,696	50,634	81,783	83.1%	-38.1%
Total Year	732,105	627,202	800,879	959,444	16.7%	-23.7%

Proprietary Fund Revenue Sources and Distribution: The below charts present a snapshot of the source and use of District operating funds in FY 2022. Again, we have included capital revenues and expense in these charts which makes visually clear the significant capital investments made as a result of the scheduled and actual replacement of our heavy-duty buses. A reduced but still high level of capital expenditure will

continue with (5) new replacement 20' micro transit buses (already delivered) arriving FY 2022 for ADA service.





Capital Asset and Debt Administration:

Capital assets: In FY 2022 and prior years, expenditures for items purchased under FTA grants under the administrative responsibility of Southeast Area Transit, and have a value of $5,000 or greater, are, for accounting reasons, recorded under Fixed Asset accounts. SEAT regularly reports the status of those assets to the FTA. This includes any new items for which expenditures were made in FY 2022 under five SEAT/FTA grants. SEAT's FTA grant (2020) remains active and has provided the funds for the now completed purchase of (5) ADA vehicles SEAT is still pursing the installation of a new

bus wash system and a fueling system upgrade. In addition, SEAT has the following active grants:

CT-2017, CT- 2018, CT-2019, CT-2020, CT-2021 with budgeted funds to support preventative maintenance, administration office purchase to support the fleet and maintenance of facilities.

Long-term debt: At the end of the current fiscal year, Southeast Area Transit District had no long-term bonded debt outstanding. The District regularly borrows on a short-term basis in anticipation of state operating grant revenues to supplement its cash flow during the year. On April 12, 2022, the District obtained the renewal of its existing Line of Credit ($1,000,000 max) to cover any short-term borrowing requirements. The current interest rate is 4.0% which is a significant decrease from last year (5.5%).

Economic Factors and Next Year's Budget:

The unemployment rate for the New London Labor Market, obtained from the Connecticut Department of Labor, was 6.6% as of June 30, 2022, which is down from 11.5% in June of FY 2021. This data reflects the effect of the return of the community going back to work post the Covid Virus epidemic. The State's current unemployment rate (March 2023) is 3.9%. Again this is likely due to the mass return to, the ability for remote work for many individuals sincer the Covid Virus epidemic. Please note, SEAT procurements are driven by national factors as much as regional.

With the growth and decrease of unemployment, SEAT is optimistic operations will continue to build and resume ridership and revenue for the coming fiscal year FY 2023 and forward.

Requests for Information: This financial report is designed to provide a general overview of the Southeast Area Transit District's finances for all those with an interest in the District's operations. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Southeast Area Transit District, 21 Route 12, Preston, CT 06365.

STATEMENT A

SOUTHEAST AREA TRANSIT DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2022

ASSETS	
Current assets:	
Cash	$ 44,626
Accounts receivable (net)	(9,584)
Due from other governments (net)	1,300,310
Inventories	254,511
Prepaid expenses	279,579
Total current assets	1,869,442
Noncurrent assets:	
Capital assets:	
Construction in progress	-
Other capital assets	15,379,807
Less accumulated depreciation	(5,520,233)
Total capital assets	9,859,574
Total noncurrent assets	9,859,574
TOTAL ASSETS	11,729,016
DEFERRED OUTFLOWS OF RESOURCES	
Deferred charge	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	-
LIABILITIES	
Current liabilities:	
Accounts payable	200,558
Accrued payroll	68,088
Accrued liabilities	20,528
Line of credit	685,219
Accrued compensated absences	81,622
Total current liabilities	1,056,015
TOTAL LIABILITIES	1,056,015
DEFERRED INFLOWS OF RESOURCES	
Deferred revenue	368,683
TOTAL DEFERRED INFLOWS OF RESOURCES	368,683
NET POSITION	
Net investment in capital assets	9,859,574
Restricted	-
Unrestricted	444,744
TOTAL NET POSITION	$10,304,318

See accompanying independent auditors' report and management's notes to financial statements.

STATEMENT B

SOUTHEAST AREA TRANSIT DISTRICT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2022

OPERATING REVENUES	
Passenger fares	$ 499,503
State government contracts	4,824,804
Local government contracts	561,810
Federal government contracts	1,815,793
Advertising revenue	38,000
In-kind revenue	376,309
Miscellaneous revenue	572
Total operating revenues	8,116,791
OPERATING EXPENSES	
Payroll	3,403,909
Payroll taxes	334,808
Fringe benefits	1,854,147
Services	694,018
Materials and supplies	857,309
Utilities	113,417
Insurance	55,913
Interest	17,764
Rent	376,309
Maintenance	375,844
Depreciation	1,360,189
Other	33,353
Total operating expenses	9,476,980
OPERATING INCOME (LOSS)	(1,360,189)
NON-OPERATING REVENUES (EXPENSES)	
Gain on disposal of capital asset	-
Interest	-
Total non-operating revenues (expenses)	-
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(1,360,189)
CAPITAL CONTRIBUTIONS	530,547
CHANGE IN NET POSITION	(829,642)
TOTAL NET POSITION - BEGINNING	11,133,960
TOTAL NET POSITION - ENDING	$ 10,304,318

See accompanying independent auditors' report and management's notes to financial statements.

STATEMENT C

SOUTHEAST AREA TRANSIT DISTRICT
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2022

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	$ 878,788
Receipts from governments	6,329,484
Other receipts	38,572
Payments to employees	(5,636,113)
Payments to suppliers	(1,613,798)
Other payments	(73,677)
Net cash provided (used) by operating activities	(76,744)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Net cash provided (used) by noncapital financing activities	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital contributions	530,547
Purchase of capital assets	(521,299)
Net cash provided (used) by capital and related financing activites	9,248
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest	-
Net cash provided (used) by investing activities	-
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(67,496)
BALANCES - BEGINNING OF YEAR	112,122
BALANCES - END OF YEAR	$ 44,626
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	
Operating income (loss)	$ (1,360,189)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Cash flows reported in other categories	
Depreciation expense	1,360,189
Changes in assets and liabilities:	
Accounts receivable (net)	10,602
Due from other governments (net)	(1,193,861)
Unbilled receivables	320,938
Inventories	4,605
Prepaid expenses	(143,283)
Accounts payable	38,821
Accrued payroll	(16,538)
Accrued liabilities	(14,998)
Line of credit	560,000
Accrued compensated absences	(11,713)
Deferred revenue	368,683
Net cash provided (used) by operating activities	$ (76,744)

See accompanying independent auditors' report and management's notes to financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Southeast Area Transit District (the District) was formed in January 1976, under Chapter 103A of the Connecticut General Statutes for the purpose of providing government sponsored bus service to the people who reside within the urbanized area of Southeastern Connecticut. Any town, city or borough may, by vote of its legislative body, join the District. As of June 30, 2022 nine (9) municipalities had joined the District.

Since 1993, the District has been providing services to the disabled, as required by The Americans with Disabilities Act (ADA). The District provides and coordinates ADA services throughout Southeastern Connecticut.

In accordance with governmental generally accepted accounting principles, the District is considered a quasi-governmental entity. Southeast Area Transit District maintains its books and records in accordance with Urban Mass Transportation Administration Uniform System of Accounts and Records and Reporting System.

The value of any services provided by State personnel on behalf of operations of the District and insurance premiums provided by the State on State owned buses has not been recognized in the accompanying financial statements.

Principles Determining Scope of Reporting Entity

The financial statements of the District consist only of the funds of the District. The District has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by, or dependent on, the District. Control or dependence is determined on the basis of budget adoption, taxing district, funding, and appointment of the respective governing board.

Fund Accounting

The District's operations are accounted for solely in one fund - the Enterprise Fund. This is the appropriate fund as the District had decided that the periodic determination of revenues earned, expenses incurred and increase (decrease) in net position is desired for the purpose of facilitating management control and accountability.

In-kind

In-kind revenues represent fair market value of facilities rent provided by the State of Connecticut at no cost.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The District's operations are primarily funded by passenger fares and subsidies from the State of Connecticut and the member Towns.

Capitalization of Assets

Capital assets are valued at historical cost or estimated historical cost. Donated capital assets are valued at their estimated fair value on the date of donation. Purchased capital assets over $5,000 are capitalized.

Depreciation

Capital assets are depreciated over the assets useful lives using the straight-line method. The estimated useful lives are as follows:

Buses	12 years
Service vehicles	5 years
Equipment	5-12 years

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with an original maturity of three months or less from the date of acquisition.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year-end. The allowance for doubtful accounts is based upon an analysis of the credit history with its customers.

Inventories

Inventories of parts and fuel are stated at the lower of cost or market on a first-in, first-out basis (FIFO), and are accounted for under the consumption method.

Net Position

If expenses can be applied to either restricted or unrestricted balances, the government's policy is to apply them to restricted balances.

NOTE 2 - RISKS AND UNCERTAINTIES

Nature of Operations

The District is operated in a heavily regulated environment. The operations of the District are subject to the administrative directives, rules and regulations of federal and state agencies. Such administrative directives, rules, and regulations are subject to change by an act of Congress or the Legislature. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

Current Vulnerabilities Due to Certain Concentrations

A large percentage of the District's funding revenues are from the Connecticut State Government. It is always considered to be reasonably possible that the State Government revenue could be lost or adjusted significantly in the near term.

NOTE 2 - RISKS AND UNCERTAINTIES (CONTINUED)

The total amount of the District's cash, stated at fair value, at June 30, 2022, is $44,626. The total amount of District deposits in financial institutions, per the bank statements, were $197,892 of which the total was covered by federal depository insurance. There were no remaining deposits that were uninsured or uncollateralized. The district has no policy regarding credit risk, custodial credit risk, or concentrations of credit risk. The district has not formally adopted deposit and investment policies.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Accordingly, actual results could differ from those estimates.

Significant Estimates

None of the estimates contained in the financial statements are considered significant.

NOTE 3 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees; and natural disasters. The District purchases commercial insurance for certain risks of loss, including blanket umbrella policies. Settled claims have not exceeded commercial coverage in any of the past three years. There were no significant reductions in insurance coverage from amounts held in the prior year.

NOTE 4 - ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

As of June 30, 2022 the allowance for uncollectible accounts was estimated at $0.

NOTE 5 - CAPITAL ASSETS

The following is a summary of changes in capital assets:

	Balance 7/1/2021	Additions	Deletions	Balance 6/30/2022
Capital assets (non-depreciable)				
Construction in progress	$ -	$ -	$ -	$ -
Total capital assets (non-depreciable)	-	-	-	-
Other capital assets				
Buses	12,944,775	441,355	-	13,386,130
Equipment	1,555,830	79,944	-	1,635,774
Service vehicles	357,903	-	-	357,903
Total other capital assets at historical cost	14,858,508	521,299	-	15,379,807
Less accumulated depreciation for:				
Buses	(3,140,618)	(1,160,838)	-	(4,301,456)
Equipment	(808,902)	(141,732)	-	(950,634)
Service vehicles	(210,524)	(57,619)	-	(268,143)
Total accumulated depreciation	(4,160,044)	(1,360,189)	-	(5,520,233)
Other capital assets, net	10,698,464	(838,890)	-	9,859,574
Capital assets, net	$10,698,464	$ (838,890)	$ -	$ 9,859,574

NOTE 6 – SHORT-TERM LIABILITIES

The following is a summary of outstanding short-term liabilities at June 30, 2022:

	2021
$1,000,000 Line of Credit - Issued for general cash flow demands during the year. Interest rate of People's United Bank prime rate plus 2.000%. Interest rate shall not be less than 3.200% nor more than 25.000%. All revenues, income, and profits, and any bank accounts, certificates of deposit, and other investments of the District have been pledged as collateral on the line of credit. In the event of a default, the lender may access the collateral, the lender may declare the entire unpaid principal balance and accrued interest under the note immediately due, and the interest rate on the note shall be increased by 5.000%. Per the note, an event of default is: "The failure of Borrower to provide financial statements as required hereunder or under the Loan Agreement, the Commitment Letter, or any other document related to the Note".	$ 685,219

The following is a summary of changes in short-term liabilities:

	Balance 7/1/2021	Additions	Deletions	Balance 6/30/2022
Line of Credit	$ 125,219	$ 4,085,450	$(3,525,450)	$ 685,219
	$ 125,219	$ 4,085,450	$(3,525,450)	$ 685,219

NOTE 7 - DEFERRED COMPENSATION PLAN

There is a deferred compensation 457(b) plan administered in the District's name, but as it is administered by nongovernmental third parties and the plan administrators invest plan assets at the direction of the plan's participants, the plan is not reported in the financial statements of the District. The District does match an Employee's weekly contribution up to a maximum of $40 depending on the date of hire and position. The total amount of pension expense incurred by the District was $101,705 for year ending June 30, 2022.

NOTE 8 - CONTINGENCIES

There are various unrecorded suits and claims pending against the District, none of which individually or in the aggregate is believed by legal counsel to be likely to result in a judgment or judgments which would materially affect the District's financial position.

The District has received Federal and State contracts for specific purposes that are subject to review and audit by the contracting agencies. Such audits could lead to requests for reimbursement to the contracting agency for any expenditure disallowed under terms of the contract. Based upon prior experience, the District management believes such disallowance, if any, will not be material.

NOTE 9 – SUBSEQUENT EVENTS

Adoption of New Accounting Pronouncements –

The GASB has issued the following statements, which may require adoption subsequent to June 30, 2022. The District has not yet adopted these statements, and the implication on the District's fiscal practices and financial reports is being evaluated.

Statement No.	Title	Effective Date (FY begins after)
91	*Conduit Debt Obligations*	12/15/21
94	*Public-Private and Public-Public Partnerships and Availability Payment Arrangements*	06/15/22
96	*Subscription-Based Information Technology Arrangements*	06/15/22
99	*Omnibus 2022*	06/15/22
100	*Accounting Changes and Error Corrections - An Amendment of GASB Statement No. 62*	06/15/23
101	*Compensated Absences*	12/15/23

NOTE 10 - MANAGEMENT REVIEW

Management has reviewed subsequent events as of March 31, 2023, the date the financial statements were available to be issued. At that time there were no material subsequent events.

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INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

We have audited the financial statements of Southeast Area Transit District as of and for the year ended June 30, 2022, and have issued our report thereon dated March 31, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole.

The accompanying Schedules A through B are presented for the purposes of additional analysis and are not a required part of the financial statements. Schedules A through B are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules A through B are fairly stated, in all material respects, in relation to the financial statements as a whole.

Ron L. Beaulieu & Co.

Portland, Maine
March 31, 2023

SCHEDULE A

SOUTHEAST AREA TRANSIT DISTRICT
COMBINING SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
BY DIVISION
YEAR ENDED JUNE 30, 2022

	General	ADA	Total
OPERATING REVENUES			
Passenger fares	$ 490,395	$ 9,108	$ 499,503
State government contracts	4,643,276	181,528	4,824,804
Local government contracts	561,810	-	561,810
Federal government contracts	1,815,793	-	1,815,793
Advertising revenue	38,000	-	38,000
In-kind revenue	376,309	-	376,309
Miscellaneous revenue	572	-	572
Total operating revenues	7,926,155	190,636	8,116,791
OPERATING EXPENSES			
Payroll	3,392,932	10,979	3,403,911
Payroll taxes	334,134	673	334,807
Fringe benefits	1,849,876	4,271	1,854,147
Services	447,009	247,008	694,017
Materials and supplies	834,525	22,784	857,309
Utilities	113,417	-	113,417
Insurance	55,913	-	55,913
Interest	17,764	-	17,764
Rent	376,309	-	376,309
Maintenance	375,844	-	375,844
Depreciation	1,360,189	-	1,360,189
Other	33,353	-	33,353
Total operating expenses	9,191,265	285,715	9,476,980
OPERATING INCOME (LOSS)	(1,265,110)	(95,079)	(1,360,189)
NON-OPERATING REVENUES (EXPENSES)			
Gain on disposal of capital asset	-	-	-
Interest	-	-	-
Total non-operating revenues (expenses)	-	-	-
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(1,265,110)	(95,079)	(1,360,189)
CAPITAL CONTRIBUTIONS	530,547	-	530,547
CHANGE IN NET POSITION	(734,563)	(95,079)	(829,642)
TOTAL NET POSITION - BEGINNING	11,751,276	(617,315)	11,133,960
TOTAL NET POSITION - ENDING	$ 11,016,713	$ (712,394)	$ 10,304,318

See accompanying independent auditors' report on supplementary information.

SCHEDULE B

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF REVENUES, FUNCTIONAL EXPENSES, AND CHANGES IN NET POSITION – GENERAL DIVISION
YEAR ENDED JUNE 30, 2022

REVENUES	
Intergovernmental revenue	
State government contracts	$ 4,643,276
Federal government contracts	1,815,793
Local government contracts	561,810
Total intergovernmental revenue	7,020,879
Transportation revenue	
Passenger fares	490,395
Total transportation revenue	490,395
Other revenue	
In-kind revenue	376,309
Advertising	38,000
Gain on disposal of capital asset	-
Miscellaneous	572
Total other revenue	414,881
Capital contributions	530,547
Total capital contributions	530,547
Interest income	-
Total interest income	-
Total revenues	8,456,702
EXPENSES	
Vehicle operations	
Payroll	2,527,921
Payroll taxes	252,101
Fringe benefits	1,460,763
Purchased services	14,767
Materials and supplies consumed	551,345
Depreciation	1,360,189
Miscellaneous	-
Total vehicle operations	6,167,086
Vehicle maintenance	
Payroll	678,555
Payroll taxes	65,003
Fringe benefits	319,155
Purchased services	75,905
Materials and supplies consumed	236,632
Maintenance	375,844
Miscellaneous	-
Total vehicle maintenance	$ 1,751,094

See accompanying independent auditors' report on supplementary information.

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF REVENUES, FUNCTIONAL EXPENSES, AND CHANGES IN NET POSITION - GENERAL DIVISION
YEAR ENDED JUNE 30, 2022

Non-vehicle Maintenance	
Purchased services	$ 72,602
Insurance	55,913
Materials and supplies consumed	16,792
Total non-vehicle maintenance	145,307
General administration	
Payroll	186,455
Payroll taxes	17,030
Fringe benefits	69,957
Purchased services	283,736
Materials and supplies consumed	29,757
Utilities	113,417
Casualty and liability insurance	-
Interest	17,764
Rent	376,309
Miscellaneous	33,353
Total general administration	1,127,778
Total expenditures	9,191,265
Revenues over expenditures	(734,563)
TOTAL NET POSITION - BEGINNING	11,751,276
TOTAL NET POSITION - ENDING	$ 11,016,713

See accompanying independent auditors' report on supplementary information.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States the financial statements of Southeast Area Transit District, which comprise the statement of net position as of June 30, 2022, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year ended, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Southeast Area Transit District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Southeast Area Transit District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Southeast Area Transit District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Southeast Area Transit District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of Southeast Area Transit District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southeast Area Transit District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ron L. Beaulieu & Co.

Portland, Maine
March 31, 2023

Southeast Area Transit District

State Single Audit Reports

June 30, 2022

Ron L. Beaulieu & Company

CERTIFIED PUBLIC ACCOUNTANTS

SOUTHEAST AREA TRANSIT DISTRICT

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORTS ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM, INTERNAL CONTROL OVER COMPLIANCE, AND SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited Southeast Area Transit District's compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of Southeast Area Transit District's major state programs for the year ended June 30, 2022. Southeast Area Transit District's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Southeast Area Transit District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2022.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Southeast Area Transit District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained in sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of Southeast Area Transit District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the

requirements of laws, statutes, regulations, rules, and provision of contracts or grant agreements applicable to Southeast Area Transit District's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objective are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Southeast Area Transit District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually, or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Southeast Area Transit District's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards,* and the State Single Audit Act, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Southeast Area Transit District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Southeast Area Transit District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act but not for the purpose of expressing an opinion on the effectiveness of Southeast Area Transit District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected,

on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of Southeast Area Transit District, as of and for the year ended June 30, 2022 and have issued our report thereon dated March 31, 2023. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

Ron A. Beaulieu & Co.

Portland, Maine
March 31, 2023

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2022

STATE GRANTOR PASS-THROUGH GRANTOR PROGRAM TITLE	STATE GRANT PROGRAM CORE-CT NUMBER	EXPENDITURES
Department of Transportation		
Bus Operations	12001-DOT57000-12175	$ 4,749,385
ADA	12001-DOT57000-12378	181,528
TOTAL STATE FINANCIAL ASSISTANCE		$ 4,930,913

See accompanying independent auditors' report and management's notes to schedule of expenditures of state financial assistance.

SOUTHEAST AREA TRANSIT DISTRICT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2022

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Southeast Area Transit District under programs of the State of Connecticut for the fiscal year ended June 30, 2022. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including fixed route services, ADA specialized transit services, and capital asset purchases.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Southeast Area Transit District conform to accounting principles generally accepted in the United States of America as applicable to governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2022

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' opinion issued: Unmodified

Internal control over financial reporting:
- Material weakness(es) identified? _____ yes ____X____ no
- Significant deficiency(ies) identified? _____ yes ____X____ none reported

Noncompliance material to financial statements noted? _____ yes ____X____ no

State Financial Assistance

Internal control over major programs:
- Material weakness(es) identified? _____ yes ____X____ no
- Significant deficiency(ies) identified? _____ yes ____X____ none reported

Type of auditors' opinion issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ yes ____X____ no

- The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core-CT Number	Expenditures
Department of Transportation		
Bus Operations	12001-DOT57000-12175	$ 4,749,385

- Dollar threshold used to distinguish between type A and type B programs $ 200,000

II. FINANCIAL STATEMENT FINDINGS

- We have issued reports, dated March 31, 2023 on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards.*
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicated no significant deficiencies.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

- No findings or questioned costs are reported related to State Financial Assistance programs.

Southeast Area Transit District

Federal Single Audit Reports

June 30, 2022

Ron L. Beaulieu & Company

CERTIFIED PUBLIC ACCOUNTANTS

SOUTHEAST AREA TRANSIT DISTRICT

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

We have audited the financial statements of Southeast Area Transit District, as of and for the year ended June 30, 2022, and the related notes to the financial statements. We issued our report thereon dated March 31, 2023. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Ron L. Beaulieu & Co.

Portland, Maine
March 31, 2023

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2022

Federal Grantor Pass-through Grantor Program or Cluster Title	Federal CFDA Number	Pass - through Entity Identifying Number	Total Federal Expenditures
U.S Department of Transportation			
Federal Transit Cluster:			
Federal Transit Formula Grants	20.507	N/A	$ 824,183
COVID-19 - Federal Transit Formula Grants	20.507	N/A	1,416,194
Subtotal: Federal Transit Formula Grants			2,240,377
Total Expenditures of Federal Awards			$ 2,240,377

See accompanying independent auditors' report and management's notes to schedule of expenditures of federal awards.

SOUTHEAST AREA TRANSIT DISTRICT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2022

NOTE 1- BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Southeast Area Transit District under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Southeast Area Transit District, it is not intended to and does not present the financial position, changes in net position, or cash flows of Southeast Area Transit District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – INDIRECT COST RATE

Southeast Area Transit District has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Southeast Area Transit District
Preston, Connecticut

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Southeast Area Transit District's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Southeast Area Transit District's major federal programs for the year ended June 30, 2022. Southeast Area Transit District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Southeast Area Transit District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Southeast Area Transit District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained in sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Southeast Area Transit District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provision of contracts or grant agreements applicable to Southeast Area Transit District's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objective are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Southeast Area Transit District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually, or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Southeast Area Transit District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards,* and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Southeast Area Transit District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Southeast Area Transit District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Southeast Area Transit District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Ron L. Beaulieu & Co.

Portland, Maine
March 31, 2023

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2022

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	unmodified
Internal control over financial reporting:	
Significant deficiency disclosed	___ yes ___x___ no
Material weakness disclosed	___ yes ___x___ no
Material noncompliance disclosed	___ yes ___x___ no

Federal Awards

Internal control over major programs:	
Significant deficiency disclosed	___ yes ___x___ no
Material weakness disclosed	___ yes ___x___ no
Type of auditors' report issued on compliance for major programs:	unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	___ yes ___x___ no

Identification of Major Programs

Name of Federal Program or Cluster	CFDA Number
Federal Transit - Formula Grants	20.507

Dollar threshold to distinguish between Type A and Type B programs:	$ 750,000
Auditee qualified as low-risk auditee?	___ yes ___x___ no

SOUTHEAST AREA TRANSIT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2022

SECTION II FINDINGS – FINANCIAL STATEMENT AUDIT

No Findings

SECTION III FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS

No Findings

STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT
OFFICE OF FINANCE

FY 2021-2022 MUNICIPAL AUDIT QUESTIONNAIRE

❖This Questionnaire is required to be submitted to OPM with the audit reports of municipalities and audited agencies (as defined under Section 7-391 of the Connecticut General Statutes).

Name of Auditee Southeast Area Transit District

Fiscal Period under Audit July 1, 2021 - June 30, 2022

Ron L. Beaulieu & Company, CPAs
(Audit Firm Name)

Ron L. Beaulieu & Co.
(Signature)

March 31, 2023
(Date)

This Questionnaire was reviewed with and a copy given to:

Thailisa Clark
Name of Municipal Official

on March 31, 2023
Date

Finance Director
Title of Municipal Official

860-886-2631 ext 100
Telephone

		YES	NO	NA
1.	Did you inform the town, city or Borough clerk of that part of Section 7-394 of the General Statutes which provides that within one week after receiving the audit report he/she shall cause to be published a legal notice in a newspaper having a substantial circulation in the municipality that the report is on file in said clerk's office?	X		
2.	Did you obtain a letter from municipal counsel with respect to unpaid or pending judgments and as to any other legal proceeding affecting the municipality's finances?		X	
3.	Were financial statements and/or books and records of the entity made available within a reasonable time after the close of the fiscal year?	X		
4.	Did the entity issue tax anticipation notes (TANs) during the fiscal year? (If yes, the notes to the financial statements should provide details regarding such TANs, including the purpose for which the TANs were issued.)		X	
5.	Was a separate management letter issued in addition to the Internal Control Report? If so, it must be submitted to the Office of Policy and Management with the audit report.		X	
6.	Were municipal officials (including the chief elected or executive official and governing body of the municipal entity) made aware of findings and recommendations resulting from the audit?			X
7.	Federal Single Audit Act as Amended, 1996; Uniform Guidance for Federal Awards (Title 2 of CFR, 12/26/13)			
	(a) Did you conduct a Single Audit of Federal Financial Assistance expended by the entity for FY 2021-22?	X		
	(b) Is a copy of the Single Audit included in the reporting package submitted?	X		
8.	State Single Audit (SSA) Act as amended by P.A. 09-7; Regulations to the SSA Act as amended by P.A. 09-7			
	(a) Did you conduct a Single Audit of state financial assistance expended by the entity for FY 2021-22 or a program-specific audit of the entity's sole state program?	X		
	(b) Is a copy of the State Single Audit or program-specific audit included in the reporting package submitted?	X		

		YES	NO	NA
(c)	If applicable, did officials prepare a Corrective Action Plan (CAP) in sufficient time for inclusion in the audit report package [C.G.S. Sec.4-233(d)] to be filed with OPM as the cognizant state agency (hardcopy and electronic)?	____	____	X
(d)	Did you upload the corrective action plan with the audit report package on OPM's Electronic Audit Reporting System?	____	____	X

Summary of Invoice (Budget) For FY 2019 - 2025

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	% Increase FY2023	FY 2024	% Increase FY 2025	FY 2025
East Lyme	$ 8,976	$ 9,200	$ 9,430	$ 9,430	$ 9,713	103.0%	$ 10,684	105.0%	$ 11,218.52
Griswold	$ 10,397	$ 10,657	$ 10,923	$ 10,923	$ 11,251	103.0%	$ 12,376	105.0%	$ 12,994.91
Lisbon	$ 22,841	$ 23,412	$ 23,997	$ 23,997	$ 24,717	103.0%	$ 27,189	105.0%	$ 28,548.14
Groton	$ 88,211	$ 90,416	$ 92,676	$ 92,676	$ 95,456	103.0%	$ 105,002	105.0%	$ 110,251.68
Montville	$ 18,970	$ 19,444	$ 19,930	$ 19,930	$ 20,528	103.0%	$ 22,581	105.0%	$ 23,709.84
New London	$ 148,312	$ 152,020	$ 155,821	$ 155,821	$ 160,496	103.0%	$ 176,546	105.0%	$ 185,372.88
Norwich	$ 178,198	$ 182,653	$ 187,219	$ 187,219	$ 192,836	103.0%	$ 212,120	105.0%	$ 222,725.58
Stonington	$ 24,675	$ 25,292	$ 25,924	$ 25,924	$ 26,702	103.0%	$ 29,372	105.0%	$ 30,840.81
Waterford	$ 34,159	$ 35,013	$ 35,888	$ 35,888	$ 36,965	103.0%	$ 40,662	105.0%	$ 42,694.58
	$ 534,739	$ 548,107	$ 561,808	$ 561,808	$ 578,664	103.0%	$ 636,530	105%	$ 668,356.92

FY25 SEAT Revenue

	FY23 Actual	FY24 Projected	FY25 Plan	Percent of Total Revenue	FY24/FY25 Variance	FY24/FY25 % Change
Revenue						
Passenger Fares - Bus	$ 490,395	$ 1,215,372	$ 1,336,909	11%	$ 121,537	10%
Passenger Fares - Stop & Shop	$ -	$ 2,616	$ 2,747	0.0%	$ 131	5%
Passenger Fares - ADA	$ 9,108	$ 60,265	$ 63,278	0.5%	$ 3,013	5%
Passenger Fares - HOP	$ -	$ 1,473	$ 1,546	0.0%	$ 74	5%
Passenger Fares - Smart Ride	$ -	$ 11,453	$ 12,026	0.1%	$ 573	5%
WTW - ECWIB/DSS	$ -	$ 2,562	$ 2,690	0.0%	$ 128	5%
Total	**$ 499,503**	**$ 1,293,741**	**$ 1,419,196**	**11%**	**$ 125,456**	**10%**
Subsidies						
Local Government Grants*	$ 561,810	$ 578,664	$ 607,597	5%	$ 28,933	5%
State Grants - Bus	$ 4,659,432	$ 4,794,807	$ 4,938,998	39%	$ 144,191	3%
State Grants - ADA	$ 176,528	$ 199,830	$ 187,120	1%	$ (12,710)	-6%
State Grants - HOP	$ -	$ -	$ -	0%	$ -	#DIV/0!
State Grants - Smart Ride	$ -	$ -	$ -	0%	$ -	#DIV/0!
State Free Fare Reimbursement	$ -	$ 540,000	$ -	0%	$ (540,000)	-100%
State Grant FR Expansion	$ -	$ -	$ 1,291,680	10%	$ 1,291,680	#DIV/0!
State Grant MicroTransit Pilot	$ -	$ -	$ 953,558	8%	$ 953,558	#DIV/0!
FTA ARP/CRSSA Grant	$ 1,248,166	$ 1,730,145	$ 1,707,971	14%	$ (22,174)	-1%
FTA PM Capital	$ -	$ -	$ 272,969	2%	$ 272,969	#DIV/0!
State PM Capital	$ -	$ -	$ 68,242	1%	$ 68,242	#DIV/0!
FTA Admin Capital	$ -	$ -	$ 386,400	3%	$ 386,400	#DIV/0!
State Admin Capital	$ -	$ -	$ 96,600	1%	$ 96,600	#DIV/0!
FTA Software Capital	$ -	$ -	$ 416,000	3%	$ 416,000	#DIV/0!
State Software Capital	$ -	$ -	$ 104,000	1%	$ 104,000	#DIV/0!
Total	**$ 6,645,936**	**$ 7,843,446**	**$ 11,031,135**	**88%**	**$ 2,184,689**	**41%**
Miscellaneous	$ -					
Advertising	$ 38,573	$ 66,015	$ 62,487	0%	$ (3,528)	-5%
Interest	$ -	$ -	$ -	0%	$ -	#DIV/0!
SIR	$ 75,854	$ -	$ -	0%	$ -	#DIV/0!
Miscellaneous	$ -	$ -	$ -	0%	$ -	#DIV/0!
Total	**$ 114,427**	**$ 66,015**	**$ 62,487**	**0%**	**$ (3,528)**	**-5%**
Total Revenue	**$ 7,259,866**	**$ 9,203,202**	**$ 12,512,818**		**$ 2,306,617**	**36%**

FY 25 SEAT Expenses - Consolidated (All Modes/Services)

Operations

	FY23 Actual	FY24 Projected	FY25 Plan	FY24/FY25 Variance	FY24/FY25 % Change
Operator Wages	$ 1,680,989	$ 2,107,467	$ 3,174,141	$ 1,066,674.33	50.6%
Operator Overtime	$ 346,848	$ 469,450	$ 606,745	$ 137,295.24	29%
Other Wages/Overtime	$ 243,444	$ 295,719	$ 393,623	$ 97,904.26	33%
Fringe Benefits	$ 1,629,240	$ 1,955,708	$ 2,609,748	$ 654,039.66	33%
Contracted Services	$ 11,543	$ 11,299	$ 455,178	$ 443,878.72	3928%
Contracted Service Transportation	$ 245,647	$ 314,530	$ 364,030	$ 17,334.75	5%
Tires & Tubes	$ 61,099	$ 68,011	$ 101,375	$ 33,363.65	49%
Fuel	$ 350,970	$ 690,045	$ 994,863	$ 304,817.74	44%
Other Materials/Supplies	$ 72,863	$ 114,112	$ 155,139	$ 41,027.17	36%
Miscellaneous	$ -	$ 256	$ 39,830	$ 39,573.56	15458%
Total	**$ 4,642,643**	**$ 6,026,597**	**$ 8,894,671**	**$ 2,868,074.08**	**48%**

Maintenance

Salaries/Wages	$ 570,421	$ 646,060	$ 826,884	$ 180,823.62	28%
Maintenance Overtime	$ 98,074	$ 83,509	$ 152,228	$ 68,718.59	82%
Fringe Benefits	$ 386,399	$ 383,153	$ 600,318	$ 217,164.51	57%
Contracted Services	$ 137,080	$ 123,423	$ 136,747	$ 13,324.33	11%
Fuel/Lubricants	$ 63,940	$ 66,991	$ 110,016	$ 43,024.58	64%
Other Materials/Supplies	$ 189,485	$ 362,986	$ 402,813	$ 39,827.13	11%
Miscellaneous	$ -	$ -	$ 23,520	$ 23,520.00	#DIV/0!
Total	**$ 1,445,399**	**$ 1,666,122**	**$ 2,252,525**	**$ 586,402.75**	**35%**

Administration

Salaries/Wages	$ 208,658	$ 194,936	$ 402,575	$ 207,638.77	107%
Overtime	$ -	$ -	$ 18,026	$ 18,025.67	#DIV/0!
Fringe Benefits	$ 98,854	$ 84,695	$ 292,269	$ 207,574.28	245%
Management Services	$ 207,736	$ 205,805	$ 254,904	$ 49,098.96	24%
Contracted Services	$ 85,571	$ 95,997	$ 51,835	$ (44,161.65)	-46%
Other Materials/Supplies	$ 29,683	$ 20,799	$ 42,213	$ 21,413.59	103%
Liability Insurance	$ 55,913	$ 22,820	$ 67,121	$ 44,301.05	194%
Utilities	$ 47,497	$ 46,250	$ 53,203	$ 6,953.22	15%
Telephone/Internet	$ 31,960	$ 42,912	$ 40,332	$ (2,579.89)	-6%
Interest Expense	$ 17,764	$ 41,972	$ 51,740	$ 9,767.69	23%
Miscellaneous	$ 20,014	$ 8,556	$ 888	$ (7,668.24)	-90%
Contingency	$ 92,591	$ -	$ -	$ -	#DIV/0!
Total	**$ 896,241**	**$ 764,742**	**$ 1,275,105**	**$ 510,363.45**	**67%**

Bulding Maintenance

Contracted Services	$ -	$ -	$ 51,322	$ 51,321.79	#DIV/0!
Other Materials/Supplies	$ -	$ 1,496	$ -	$ (1,496.00)	-100%
Heating Oil	$ 34,034	$ -	$ 39,195	$ 39,195.39	#DIV/0!
Property Insurance	$ -	$ -	$ -	$ -	#DIV/0!
Total	**$ 34,034**	**$ 1,496**	**$ 90,517**	**$ 89,021.18**	**5951%**

Grand Total	**$ 7,018,317**	**$ 8,458,957**	**$ 12,512,818**	**$ 4,053,861.47**	**48%**

Southeast Area Transit
SEAT
October 31, 2023

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	CONSOLIDATED SEAT	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
				OPERATING AND OTHER REVENUES						
				PASSENGER REVENUES						
$ 101,999	$ 80,000	$ 21,999	27.50%	Fixed Route Transit Passenger	$ 406,850	$ 320,000	$ 86,850	27.14%	33.33%	42.38%
$ 7,821	$ 833	$ 6,987	838.50%	Demand Response Passenger	$ 24,397	$ 4,000	$ 20,397	509.93%	33.33%	203.31%
$ 109,819	$ 80,833	$ 28,986	35.86%	Total Passenger Revenue	$ 431,247	$ 324,000	$ 107,247	33.10%	33.33%	44.37%
				GOVERNMENT GRANTS						
$ 52,945	$ 52,946	$ (0)	0.00%	Local Government Grants	$ 211,781	$ 211,782	$ (1)	0.00%	33.33%	33.33%
$ 411,583	$ 411,583	$ 0	0.00%	State Government Grants	$ 1,646,333	$ 1,646,333	$ 0	0.00%	33.33%	33.33%
$ 225,547	$ -	$ 225,547	#DIV/0!	Federal CARES/ARP Grant	$ 667,355	$ -	$ 667,355	#DIV/0!	0.00%	356.65%
$ 15,593	$ 15,593	$ (0)	0.00%	State Government Grants - ADA	$ 62,373	$ 62,373	$ (0)	0.00%	33.33%	33.33%
$ 705,669	$ 480,122	$ 225,547	46.98%	Total Grant Revenue	$ 2,587,842	$ 1,920,488	$ 667,354	34.75%	33.33%	44.92%
				OTHER REVENUES						
$ 19	$ 5,207	$ (5,188)	-100%	Advertising/Misc Revenue	$ 7,888	$ 20,829	$ (12,941)	-62.13%	33.33%	12.62%
$ 19	$ 5,207	$ (5,188)	-100%	Total Other Income	$ 7,888	$ 20,829	$ (12,941)	-62.13%	33.33%	12.62%
$ -	$ -	$ -	#DIV/0!	ST of CT- Insurance Reimbursement (SIR)	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ 815,526	$ 566,163	$ 244,156	44.04%	**TOTAL REVENUES**	$ 3,026,978	$ 2,265,317	$ 761,661	33.62%	32.57%	43.52%

Southeast Area Transit
SEAT
October 31, 2023

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	CONSOLIDATED SEAT	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
				OPERATING EXPENSES						
$ 193,224	$ 225,547	$ 32,323	-14.33%	Operators' Salaries & Wages	$ 748,191	$ 902,187	$ 153,996	-17.07%	38.53%	31.95%
$ 36,221	$ 40,842	$ 4,621	-11.32%	Operators Overtime	185,352	163,368	(21,984)	13.46%	39.38%	44.68%
$ 126,117	$ 122,580	$ (3,537)	2.89%	Other Salaries & Wages	$ 509,411	$ 505,374	$ (4,037)	0.80%	34.41%	34.69%
$ 355,562	$ 388,969	$ 33,407	-8.59%	Total Salaries & Wages	1,442,954	1,570,929	127,975	-8.15%	37.18%	34.81%
$ 203,994	$ 234,213	$ 30,219	-12.90%	Fringe Benefits	$ 859,091	$ 936,851	$ 77,760	-8.30%	35.69%	32.72%
$ 38,705	$ 38,045	$ (660)	1.74%	Services	$ 166,009	$ 152,178	$ (13,831)	9.09%	35.27%	38.48%
				Materials & Supplies						
$ 83,672	$ 74,336	$ (9,336)	12.56%	Fuel & Lubricants	$ 304,408	$ 297,344	$ (7,063)	2.38%	36.59%	37.46%
$ 6,896	$ 14,189	$ 7,292	-51.40%	Tires & Tubes	$ 27,080	$ 31,727	$ 4,646	-14.65%	47.20%	40.29%
$ 26,871	$ 24,595	$ (2,276)	9.26%	Other Materials	$ 118,170	$ 98,380	$ (19,790)	20.12%	37.47%	45.01%
$ 117,440	$ 113,120	$ (4,320)	3.82%	Total Materials & Supplies	449,658	427,451	(22,207)	5.20%	37.42%	39.36%
$ 28,335	$ 25,335	$ (2,999)	11.84%	Purchased Transportation	$ 115,565	$ 101,342	$ (14,223)	14.03%	33.33%	38.01%
$ 6,509	$ 4,875	$ 1,128	-23.14%	Casualty & Liability	$ 33,709	$ 19,500	$ (14,209)	72.87%	33.33%	57.62%
$ 3,747	$ 3,864	$ (2,230)	57.72%	Utilities	$ 16,309	$ 15,457	$ (852)	5.51%	33.33%	35.17%
$ 6,094	$ 2,929	$ 2,929	-100.00%	Telephone Expense	$ 16,078	$ 11,717	$ (4,361)	37.22%	33.33%	45.74%
$ -	$ 3,758	$ 3,758	-100.00%	Interest Expense	$ 9,056	$ 15,031	$ 5,976	-39.75%	33.33%	20.08%
$ -	$ -	$ -	0.00%	Leases & Rentals	$ -	$ -	$ -	0.00%	0.00%	0.00%
$ 311	$ 151	$ (159)	105.23%	Other - Shipping, Bldg, Veh Mntce Exp	$ 16,657	$ 606	$ (16,051)	2650.11%	100.00%	1596.98%
$ -	$ -	$ -	#DIV/0!	Cont Maint Svc:	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ -	$ -	$ -	#DIV/0!	**Insurance Reimb Expense**	$ -	$ -	$ -	#DIV/0!	100.00%	0.00%
$ 760,696	$ 815,259	$ 54,563	-6.69%	**TOTAL SEAT EXPENSES**	$ 3,125,086	$ 3,251,062	$ 125,976			
$ 193,627				**Capital/Depreciation**	$ 753,050.26					
$ 54,830	$ (249,097)	$ 303,927	0.00%	**Net Income/Loss from Operations**	$ (98,108)	$ (985,745)	$ 887,637	0.00%		

Revenue MTD	Expense MTD	Surplus/Deficit	Operations Net by Program	Revenue YTD	Expense YTD	Surplus/Deficit
$ 568,805	$ 866,405	$ 297,600	**Fixed Route - MB DO**	$ 2,855,880	$ 3,523,235	$ (667,355)
$ 15,593	$ 33,959	$ (18,365)	**ADA - DO**	$ 62,373	$ 136,577	$ (74,203)
$ 5,581	$ 53,960	$ (48,379)	**NL Micro/HOP - DR**	$ 17,241	$ 218,324	$ (201,083)
$ 225,547	$ -	$ 225,547	**ARPA/CRSAA Supplement**	$ 667,355	$ -	$ (667,355)
$ 815,526	$ 954,323	$ 456,403	**Combined**	$ 3,602,849	$ 3,878,136	$ 275,287

Southeast Area Transit
SEAT
October 31, 2023

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	CAPITAL PROGRAM	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
				Capital Equipment Funding						
$ (49,072)	$ -	$ (49,072)	0.00%	Federal Capital Grants	$ 44,016	$ -	$ 44,016	0.00%	-	-
$ -	$ 189,948	$ (189,948)	0.00%	State Capital Grants	$ -	$ 759,792.67	$ (759,793)	0.00%	-	-
$ (49,072)	$ 189,948	$ (239,020)	0.00%	Total Capital Equipment Funding	$ 44,016	$ 759,792.67	$ (715,776)	0.00%	-	-
				Capital Equipment Expenditures						
$ 54,021	$ -	$ 54,021	0.00%	Federal Capital Grants	$ 174,814	$ -	$ 174,814	0.00%	-	-
$ 2,788	$ -	$ 2,788	0.00%	State Capital Grants	$ 23,913	$ -	$ 23,913	0.00%	-	-
$ 56,809	$ -	$ 56,809	0.00%	Total Capital Equipment Expenditures	$ 198,727	$ -	$ 198,727	0.00%	-	-
				Capital Grant Operations Support						
$ 225,547	$ -	$ -	0.00%	Capital Grant OPS Revenue Funding	$ 667,355	$ -	$ 667,355	0.00%		
$ -	$ -	$ -	0.00%	Capital Grant OPS Expense Transfer	$ -	$ -	$ -	0.00%		
$ 225,547	$ -	$ -	0.00%	Total Capital Operations Activity	$ 667,355	$ -	$ 667,355	0.00%		
$ 119,667	$ 189,948	$ (295,829)	0.00%	**Net Income/Loss from Capital Programs**	$ 512,644	$ 759,793	$ (247,149)	0.00%	-	-
$ 174,497	$ (59,149)	$ 8,098	0.00%	**Net Income/Loss from Operations & Capital Programs**	$ 414,536	$ (225,952)	$ 640,488	100.00%		

Southeast Area Transit
SEAT
October 31, 2023

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	FIXED ROUTE OPERATING EXPENSE	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
$ 167,076	$ 195,144	$ 28,068	-14.38%	Operators' Salaries & Wages	$ 652,711	$ 780,575	$ 127,864	-16.38%	33.33%	27.87%
$ 25,041	$ 34,570	$ 9,529	-27.57%	'Operator Overtime	$ 135,150	$ 138,280	$ 3,131	-2.26%	33.33%	32.58%
$ 29,953	$ 17,601	$ (12,352)	70.18%	'Ops. Supv & Dispatch Wages	$ 119,718	$ 70,403	$ (49,315)	70.05%	33.33%	56.68%
$ 222,069	$ 247,315	$ 25,245	-10.21%	Total Salaries & Wages	$ 907,579	$ 989,258	$ 81,679	-8.26%	33.33%	30.58%
$ 137,209	$ 161,690	$ (24,481)	-15.14%	Fringe Benefits	$ 587,644	$ 646,760	$ 59,116	-9.14%	33.33%	30.29%
$ 110	$ 960	$ 850	0.00%	HR & Other Services	$ 2,379	$ 3,839	$ 1,460	0.00%	0.00%	0.00%
				Materials & Supplies						
$ 64,870	$ 56,554	$ 8,315	14.70%	Fuel & Lubricants	$ 237,163	$ 226,216	$ (10,947)	4.84%	33.33%	34.95%
$ 5,358	$ 5,435	$ (77)	-1.42%	Tires & Tubes	$ 21,782	$ 21,740	$ (42)	0.19%	33.33%	33.40%
$ 5,165	$ 2,791	$ 2,375	85.10%	Other Materials	$ 36,059	$ 11,162	$ (24,897)	223.05%	33.33%	107.68%
$ 75,393	$ 64,780	$ 10,613	16.38%	Total Materials & Supplies	$ 295,004	$ 259,118	$ (35,886)	13.85%	33.33%	37.95%
$ 30	$ 22	$ 8	0.00%	Other - Shipping, Bldg, Veh Mntce Exp	$ 30	$ 90	$ 90	0.00%	0.00%	0.00%
$ 434,811	$ 474,766	$ (39,955)	-8.42%	**Total FR Operations Expense**	$ 1,792,636	$ 1,899,065	$ 106,429	-5.60%	33.33%	31.47%

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	FIXED ROUTE MAINTENANCE EXPENSE	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
$ 56,619	$ 68,907	$ (12,288)	-17.83%	Maint Supv., Mech, & Svc Lane Wages	$ 220,084	$ 275,628	$ 55,544	-20.15%	33.33%	26.62%
$ 5,830	$ 6,634	$ (803)	-12.11%	Maintenance Overtime	$ 36,040	$ 26,534	$ (9,506)	35.82%	33.33%	45.27%
$ 34,429	$ 35,403	$ (974)	-2.75%	Fringe Benefits	$ 141,500	$ 141,612	$ 112	-0.08%	33.33%	33.31%
$ 12,823	$ 11,680	$ 1,143	9.78%	Vehicle and Bldg MNTC Services	$ 42,052	$ 46,721	$ 4,669	-9.99%	33.33%	30.00%
				Materials & Supplies						
$ 8,038	$ 6,257	$ 1,781	28.46%	Fuel & Lubricants	$ 26,187	$ 25,028	$ (1,159)	4.63%	33.33%	34.88%
$ -	$ 6,257	$ (6,257)	-100.00%	Tires and Tubes/Parts/Inventory	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ -	$ -	$ -	0.00%	Travel/Training	$ -	$ -	$ -	0.00%	0.00%	0.00%
$ 16,701	$ 17,778	$ (1,077)	-6.06%	Other Materials/Parts Inventory	$ 66,631	$ 71,114	$ 4,482	-6.30%	33.33%	31.23%
$ 24,739	$ 30,293	$ (5,553)	-18.33%	Total Materials & Supplies	$ 92,818	$ 96,142	$ 3,324	-3.46%	33.33%	32.18%
$ 134,441	$ 152,917	$ (18,476)	-12.08%	**Total FR Maintenance Expenses**	$ 532,495	$ 586,638	$ 54,143	-9.23%	33.33%	30.26%

Southeast Area Transit
SEAT
October 31, 2023

Current Month Actual	Current Month Plan	Current Month Variance $	Current Month Variance %	FIXED ROUTE ADMINISTRATION EXPENSE	Year to Date Actual	Year to Date Plan	Year to Date Variance $	Year to Date Variance %	Budget Analysis Earned % 2024 Budget	Budget Analysis Actual % 2024 Budget
$ 25,883	$ 29,239	$ 3,356	-11.48%	Salaries & Wages	$ 103,299	$ 116,956	$ 13,657	-11.68%	33.33%	29.44%
$ 14,384	$ 21,228	$ 6,844	-32.24%	Fringe Benefits	$ 51,166	$ 84,910	$ 33,744	-39.74%	33.33%	20.09%
$ 18,783	$ 18,514	$ (270)	1.46%	Management Services	$ 75,133	$ 74,055	$ (1,078)	1.46%	33.33%	33.82%
$ 5,545	$ 3,765	$ (1,780)	47.27%	Professional/Technical Services	$ 37,253	$ 15,059	$ (22,193)	147.37%	33.33%	82.46%
$ 379	$ -	$ (379)	#DIV/0!	Other Admin Services	$ 3,160	$ -	$ (3,160)	#DIV/0!	#DIV/0!	#DIV/0!
$ 24,707	$ 22,279	$ (2,429)	10.90%	Total Services	$ 115,546	$ 89,114	$ (26,432)	29.66%		
$ 1,375	$ 2,847	$ 1,472	0.00%	Fuel & Lubricants (Htg Oil)	$ 1,375	$ 11,387	$ 10,012	0.00%	33.33%	4.02%
$ 1,706	$ 451	$ (1,255)	278.12%	Other Materials	$ 8,092	$ 1,805	$ (6,287)	348.33%	33.33%	149.44%
$ 3,081	$ 3,298	$ 217	-6.58%	Total Materials & Supplies	$ 9,467	$ 13,192	$ 3,725	-28.24%	33.33%	23.92%
$ 6,509	$ 4,875	$ (1,634)	33.51%	Casualty & Liability	$ 33,709	$ 19,500	$ (14,209)	72.87%	33.33%	57.62%
$ 3,747	$ 3,864	$ 117	-3.04%	Utilities	$ 16,309	$ 15,457	$ (852)	5.51%	33.33%	35.17%
$ 6,094	$ 2,929	$ (3,165)	108.05%	Telephone Expense	$ 16,078	$ 11,717	$ (4,361)	37.22%	33.33%	45.74%
$ -	$ 3,758	$ 3,758	-100.00%	Interest Expense	$ 9,056	$ 15,031	$ 5,976	-39.75%	33.33%	20.08%
$ -	$ -	$ -	0.00%	Leases & Rentals	$ -	$ -	$ -	0.00%	0.00%	0.00%
$ -	$ -	$ -	0.00%	**Insurance Reimb Expense**	$ -	$ -	$ -	0.00%	0.00%	0.00%
$ 64	$ 65	$ 1	-0.78%	Other - Shipping, Bldg, Veh, Admin Exp	$ 14,910	$ 258	$ (14,652)	5679.12%	33.33%	1926.37%
$ 216	$ 65	$ (152)	235.35%	Employee Appreciation/Awards - ADMIN	$ 1,716	$ 258.00	$ (1,458)	565.09%	33.33%	221.70%
$ 84,685	$ 91,598	$ 6,913	-7.55%	**Total FR Admin Expenses**	$ 371,255	$ 366,393	$ (4,861)	1.33%	33.36%	33.80%
$ 653,937	**$ 719,281**	**$ (51,517)**	**-9.08%**	**TOTAL FIXED ROUTE EXPENSE**	**$ 2,696,386**	**$ 2,852,096**	**$ 155,710**	**-5.46%**	**46.41%**	**43.88%**

Southeast Area Transit
SEAT
October 31, 2023

Current Month						Year to Date				Budget Analysis	
Actual	Plan	Variance $	Variance %	**ADA TRANSIT EXPENSE**	Actual	Plan	Variance $	Variance %	Earned % 2024 Budget	Actual % 2024 Budget
$ -	$ 805	$ (805)	-100.00%	Operators' Salaries & Wages	$ -	3,218.67	$ 3,219	-100.00%	#DIV/0!	#DIV/0!
$ 891	$ -	$ (891)	#DIV/0!	'Maint & Admin Wages	$ 3,295	$ -	$ (3,295)	#DIV/0!	#DIV/0!	#DIV/0!
$ 891	$ -	$ (891)	#DIV/0!	Total Salaries & Wages	$ 3,295	$ -	$ (3,295)	#DIV/0!	#DIV/0!	#DIV/0!
							$ -			
$ 461	$ 450	$ (11)	2.55%	Fringe Benefits	$ 1,716	$ 1,799	$ 83	-4.59%	33.33%	31.80%
							$ -			
$ -	$ 1,033	$ 1,033	-100.00%	Vehicle Maint Contracted Service	$ -	$ 4,133	$ 4,133	0.00%	76.60%	0.00%
				Materials & Supplies						
$ 2,954	$ 2,067	$ (887)	42.91%	Fuel & Lubricants	$ 12,690	$ 8,268	$ (4,421)	53.47%	33.33%	51.16%
$ 373	$ 166	$ (207)	0.00%	Tires & Tubes	$ 1,618	$ 665	$ (953)	143.34%	33.33%	81.11%
$ 945	$ 857	$ (88)	10.28%	Other Materials	$ 1,692	$ 3,427	$ 1,734	-50.61%	33.33%	16.46%
$ 4,272	$ 3,090	$ (1,182)	38.26%	Total Materials & Supplies	$ 16,000	$ 12,360	$ (3,640)	29.45%	33.33%	43.15%
							$ -			
$ 28,335	$ 25,335	$ (2,999)	11.84%	Purchased Transportation	$ 115,565	$ 101,342	$ (14,223)	14.03%	33.33%	38.01%
$ 33,959	**$ 30,713**	**$ (4,050)**	**10.57%**	**Total ADA Expense**	**$ 136,577**	**$ 122,852**	**$ (16,943)**	**11.17%**	**33.33%**	**37.06%**

Southeast Area Transit
SEAT
October 31, 2023

Actual	Plan	Variance $	Variance %	HOP TRANSIT EXPENSE	Actual	Plan	Variance $	Variance %	Earned % 2024 Budget	Actual % 2024 Budget
$ 9,041	$ 9,721	$ 679	-6.99%	Operators' Salaries & Wages	$ 35,254	$ 38,882	$ 3,628	-9.33%	#DIV/0!	#DIV/0!
$ -	$ 2,632	$ 2,632	-100.00%	'Operator Overtime	$ 2,356	$ 10,528	$ 8,172	-77.62%	#DIV/0!	#DIV/0!
$ 2,243	$ 200	$ (2,043)	1021.74%	'Maint & Admin Wages	$ 8,557	$ 800	$ (7,757)	969.63%	#DIV/0!	#DIV/0!
$ 9,041	$ 9,721	$ 679	-6.99%	Total Salaries & Wages	$ 35,254	$ 38,882	$ 3,628	-9.33%	#DIV/0!	#DIV/0!
$ 4,969	$ 7,001	$ 2,033	-29.03%	Fringe Benefits	$ 19,224	$ 28,006	$ 8,781	-31.36%	519.01%	356.27%
$ -	$ -	$ -	#DIV/0!	Vehicle Maint Contracted Service	$ -	$ -	$ -	0.00%	0.00%	0.00%
$ -	$ 618	$ (618)		'Services	$ 937		$ 937			
				Materials & Supplies	$ -		$ -			
$ 1,392	$ 1,279	$ (113)	8.85%	Fuel & Lubricants	$ 5,461	$ 5,114	$ (347)	6.79%	20.62%	22.02%
$ 543	$ 96	$ 447	0.00%	Tires & Tubes	$ 796	$ 385	$ 411	106.86%	19.28%	39.89%
$ 653	$ 378	$ (275)	72.88%	Other Materials	$ 1,214	$ 1,510	$ 296	-19.59%	14.69%	11.81%
$ 2,587	$ 1,752	$ 58	47.65%	Total Materials & Supplies	$ 7,471	$ 7,009	$ 360	6.60%	18.90%	20.15%
$ -	$ -	$ -	#DIV/0!	Purchased Transportation	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ 18,841	**$ 21,924**	**$ 2,741**	**-14.06%**	**Total HOP TRANSIT Expense**	**$ 73,799**	**$ 85,225**	**$ 14,121**	**-13.41%**	**23.12%**	**20.02%**

Actual	Plan	Variance $	Variance %	NL MICRO TRANSIT EXPENSE	Actual	Plan	Variance $	Variance %	Earned % 2024 Budget	Actual % 2024 Budget
$ 17,107	$ 19,878	$ 2,770	-13.94%	Operators' Salaries & Wages	$ 60,226	$ 79,511	$ 19,285	-24.25%	#DIV/0!	#DIV/0!
$ 11,180	$ 3,640	$ (7,540)		Operator's Overtime	$ 47,847	$ 14,560	$ (33,287)	228.62%	#DIV/0!	#DIV/0!
$ 4,698	$ -	$ (4,698)		'Maint & Admin Wages	$ 18,418	$ 15,053	$ (3,365)	22.36%	#DIV/0!	#DIV/0!
$ 17,107	$ 19,878	$ 2,770	-13.94%	Total Salaries & Wages	$ 60,226	$ 79,511	$ 19,285	-24.25%	#DIV/0!	#DIV/0!
$ 12,542	$ 8,441	$ (4,101)	48.58%	Fringe Benefits	$ 57,841	$ 33,765	$ (24,077)	71.31%	625.74%	1071.93%
$ -		$ -	#DIV/0!	Vehicle Maint Contracted Service		$ -	$ -	0.00%	0.00%	0.00%
$ 1,065	$ 2,093	$ 1,028		'Services	$ 5,096	$ 8,371	$ 3,275			
				Materials & Supplies	$ -		$ -			
$ 5,044	$ 5,333	$ 288	-5.40%	Fuel & Lubricants	$ 21,532	$ 21,330	$ (202)	0.94%	85.99%	86.80%
$ 622	$ 2,234	$ (1,612)	0.00%	Tires & Tubes	$ 2,885	$ 8,937	$ 6,053	-67.72%	447.99%	144.59%
$ 1,701	$ 2,341	$ 640	-27.33%	Other Materials	$ 4,481	$ 9,363	$ 4,882	-52.14%	91.08%	43.59%
$ -	$ -	$ -		Cont Maint Svc:	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ 7,368	$ 9,908	$ (684)	-25.64%	Total Materials & Supplies	$ 28,897	$ 39,630	$ 10,733	-27.08%	106.88%	77.93%
$ -	$ -	$ -	#DIV/0!	Purchased Transportation	$ -	$ -	$ -	#DIV/0!	0.00%	0.00%
$ 53,960	**$ 43,959**	**$ (13,225)**	**22.75%**	**Total NL MICRO TRANSIT Expense**	**$ 218,324**	**$ 190,889**	**$ (27,435)**	**14.37%**	**51.79%**	**59.24%**

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS
5 Connecticut Avenue, Norwich, Connecticut 06360
(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

November 22, 2023

Mr. Rob Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule:

SUBJECT: SCCOG Municipal Dues

The Southeastern Connecticut Council of Governments has yet to adopt its FY 2025 budget, but it is likely that the schedule of municipal dues will remain $0.55 per capita. Assuming this rate, the membership dues for the Council for FY 2025 from Waterford will be $10,764, as they have been for FY 24. An invoice for FY 25 dues will be sent to you in July.

As requested, we are providing the following information to Waterford's Finance Department:

- Cover letter requesting funding
- Social Services Funding Request Form
- Most recent annual report
- Most recent audit report: FY 2023 audit is available at seccog.org/audits-annual-reports
- List of municipalities providing funding to SCCOG
- Current year budget showing YTD Expenditures
- Proposed FY 25 budget *not yet available, will be adopted in January*
- Number of Staff: 9 full time plus 1 p/t and consultants. Personnel costs $1.42 million FY 24.
- Number of Waterfront residents served: 19,571.
- United Way Funding: $0.

Thank you for your support. I look forward to working with you on important regional matters during the year ahead.

Sincerely,

Amanda E. Kennedy, AICP
Executive Director

cc: Kimberly Allen, Director of Finance (w/attachments)

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Southeastern CT Council of Governments

REQUEST DATE (FISCAL YEAR): FY 2025

REQUESTED AMOUNT: 10764

BENEFIT STATEMENT (Describe how these funds will be used)

Funds will be used to support SCCOG's provision of regional and inter-municipal coordination as well as direct techical assistance to the Town of Waterford as needed, which often includes technical assistace to the Office of the First Selectman, Planning and Development, and Grants.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Amanda S Kennedy
Signature

11/22/23
Date

SCCOG

Southeastern Connecticut Council of Governments

FY 2022 Annual Report

February 2023

The Southeastern Connecticut Council of Governments (SCCOG) is one of nine regional councils of governments in Connecticut. The Council's mission is to provide a structure for intergovernmental cooperation on a wide range of issues facing southeastern Connecticut. Its predecessor agency, the Southeastern Connecticut Regional Planning Agency, was formed in in 1961.

SCCOG's policy board is comprised of chief elected officials representing the region's 22 member municipalities, with participation from the Mashantucket Pequot and Mohegan Tribes, the U.S. Coast Guard Academy, the Naval Submarine Base New London, Southeast Area Transit, and the CT Department of Transportation. This annual report covers activities between July 1, 2021 and June 30, 2022.



Transportation

The transportation planning program is funded with municipal dues, a CTDOT grant, and funds from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

Metropolitan Transportation Plan and air quality conformity analysis: SCCOG conducted outreach in advance of these documents' 2023 updates.

Transportation Improvement Program: SCCOG reviews and approves changes to the State and Regional TIP on a monthly basis to allocate funding to projects as they progress.

Regional Transportation Safety Plan: SCCOG amended the Plan to conform to federal requirements necessary for SCCOG to apply for federal Safe Streets and Roads for All (SS4A) grant funding in the first quarter of FY2023.

Transit Planning: SCCOG provides technical planning assistance to Southeast Area Transit (SEAT) and the Eastern Connecticut Transportation Consortium (ECTC) and coordinates with Windham Regional

Transportation District (WRTD), Estuary Transit District (9Town Transit) and Arrowline (CT Transit express bus service). SCCOG also reviews and endorses transit performance measures and asset management plans. SCCOG continues to support SEAT's implementation of the 2014 Comprehensive Operational Analysis (COA), and provided support for the microtransit (demand response) service pilot in New London.

Commuter Park & Ride Facilities: SCCOG staff conducted quarterly counts at park & ride facilities in the region and submitted this information to CT DOT.

Local Transportation Capital Improvement Program (LOTCIP): Since 2014, SCCOG has received funding from CTDOT to administer and manage LOTCIP funds in the region. As of July 1, 2022, five LOTCIP projects had been completed, three were close to completing construction, three were in design, and three applications were in development. SCCOG staff provided assistance to municipalities in refining applications for seven projects submitted as concepts in 2021 and 2022.

Transportation Alternatives Program (TAP): The City of Norwich's Norwich-New London Turnpike project proceeded with design work. Additional TAP funding was allocated through the Bipartisan Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), authorized in November of 2021. In May 2022, SCCOG reconfirmed its 2019 project priorities for TAP funding, which included projects in New London, Groton, and Bozrah.

Regional Bike and Pedestrian Plan: SCCOG continued to implement its 2019 plan with projects including the Bicycle Facility Planning Study for Route 2 in North Stonington. SCCOG continues to aid municipal and advocacy groups, including the Connecticut Bike and Pedestrian Advisory Board, Bike Groton and the City of Groton/Groton Utilities. SCCOG continues to catalog local bicycle plans, facilities, and data.

Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310): SCCOG solicited applications for Section 5310 grants, and seven grants were awarded including two non-traditional grants. Staff assisted the CTDOT in collecting Municipal Grant Program applications for operational grants to municipalities for senior and disabled transportation.

Corridor Studies: During the year, the SCCOG initiated two major Corridor Studies, one of Route 161 in East Lyme and one of Route 32 in New London. Both of these studies are scheduled to be completed in FY 2023. In addition, in FY 2022 the SCCOG was awarded an STP-funded corridor study of Norwich's downtown area, which is currently being scoped.

Other Grant Opportunities: SCCOG staff ensured that member municipalities were aware of funding opportunities, reviewed applications, and provided letters of support where appropriate (Community Connectivity, BUILD, Corridor Studies).

Special Projects: SCCOG continued coordination with CTDOT to advance potential improvements to the Gold Star Bridge, including enhancements to bicycle/pedestrian accommodations. SCCOG staff and Norwich consulted on Routes 82 and the downtown area. SCCOG coordinated with CTDOT on improvements to Route 85 necessitated by abandonment of the Route 11 expressway extension. SCCOG consulted CTDOT on several congested corridors identified within our Congestion Management Process. SCCOG staff participated in the Interstate 95 Planning & Environmental Linkage (PEL) Study and Eastern CT Corridor Rail and Transit Feasibility Study, providing information and local insight and assisting with public outreach.

Comprehensive Planning:

This program is supported by municipal dues and a Regional Services Grant from Connecticut's Office of Policy and Management. Major tasks within the program include development of regional development and conservation plans, support and coordination of regional economic development efforts, administrative and technical support of the Council of Governments, and the provision of information to the public and other agencies and organizations. Of note are the following initiatives:

Regional Plan of Conservation and Development (RPOCD): SCCOG continues to work on projects implementing the recommendations of its 2017 Regional Plan. The RPOCD recommends a number of strategies and specific activities that are being implemented via hazard mitigation planning, shared services coordination, housing planning, planner and commissioner training, transportation planning and regional economic development activities discussed in this report. In addition, SCCOG's statutorily-required review of municipal Plans of Conservation and Development includes documentation of how the contents of each municipal plan specifically relate to regional goals and strategies. SCCOG encourages municipal requests for state or federal funding to include statements of how proposed municipal activities relate to regional goals established in the RPOCD and has assisted municipal staff in preparing this information.

Regional Economic Development Activities: In FY 2022, SCCOG was a coalition member in the Southeastern Connecticut Enterprise Region's (seCTer) Offshore Wind Industry Cluster (OWIC) application to the United States Economic Development Administration (EDA) for a $39 Million Build Back Better Regional Challenge grant. SCCOG's portion of the application would provide predevelopment assistance and create a digital dashboard for use by OWIC supply chain businesses looking to locate in the region. seCTer's coalition grant application advanced to Phase 2 of the competition and competed for American Rescue Plan funding. Although seCTer was named a Phase 2 finalist, one of only 60 nationwide, it was informed on September 1, 2022 that the region's application had not been one of the 21 selected for funding. The SCCOG and its Executive Director also supported and participated in the work of the Southeastern Connecticut Enterprise Region (seCTer), Thames River Heritage Park, and the Eastern Connecticut Workforce Investment Board (EWIB).

Housing: SCCOG and its staff continue to support the work of the Southeastern Connecticut Housing Alliance (SECHA) and to provide technical assistance in housing planning and implementation to its member municipalities. During this past year, SCCOG staff, SECHA, and the Community Foundation of Eastern CT discussed the potential for the establishment of a stand-alone housing resource/advocacy organization affiliated with the Centers for Housing Opportunity which exists elsewhere in the state; it is expected that a decision on this will be made in FY 2023. SCCOG encouraged its member municipalities to apply for CT Department of Housing Affordable Housing Plan Technical Assistance Grants; seven SCCOG municipalities received grants and SCCOG staff assisted six towns with developing draft plans that are being considered for adoption. As part of this work, SCCOG staff also developed region-wide resources including an analysis of Census data and a stand-alone strategy resource guide for affordable housing implementation strategies.

Drinking Water: The SCCOG has a Regional Water Committee, which serves as the region's

water planning body, with representation on that committee by the major municipal water purveyors in the region. The Eastern Connecticut Water Utility Coordinating Committee (Eastern WUCC) met twice, in February 2021 and May 2022. SCCOG staff play an important role in the Eastern WUCC, continuing to serve in the Secretary role. The State's three WUCCs met convened on four occasions for Statewide WUCC Implementation meetings. SCCOG staff led an Interconnections/ Regionalization Workgroup of the Statewide WUCC Implementation effort, which resulted in draft changes to CT DEEP and CT DPH permitting processes, making it easier for water utilities to permit emergency interconnections.

Wastewater Management: SCCOG continued to engage with local wastewater staff to advance projects identified in SCCOG's 2019 Regional Wastewater Management Plan. SCCOG submitted a number of the plan's recommendations as candidate projects under the State of Connecticut and FEMA's Long-term Recovery Task Force effort.

Stormwater Planning: SCCOG continues to assist the Eastern Connecticut Conservation District (ECCD) in administering a regional stormwater collaborative. SCCOG applied for and received a $65,000 grant from CIRCA to define the steps needed to create municipal stormwater authorities in four SCCOG member municipalities. This project got underway in June 2022.

Hazard Mitigation Planning: Municipalities must have a current FEMA-approved hazard mitigation plan in order to receive certain federal funding for disaster planning and hazard mitigation projects. SCCOG satisfies this requirement for its member municipalities through its development of regional hazard mitigation plans, which have been adopted in 2005, 2012, 2015 (to add former WINCOG towns), and 2017. In FY 2021 SCCOG applied for a FEMA Building Resilient Infrastructure and Communities (BRIC) grant to update its hazard mitigation plan; SCCOG received notice in FY 2022 that it has received this $149,963 grant and has engaged a consultant to update its hazard mitigation plan. SCCOG and its project consultant began work on the update to its hazard mitigation plan in spring 2022. The effort will leverage "Resilient CT 2.0," a concurrent initiative of the Connecticut Institute for Resilience and Climate Adaptation (CIRCA), to bring additional data into the plan, and make it a "Hazard Mitigation and Climate Adaptation Plan."

Brownfields: In fall 2021, SCCOG staff submitted candidate projects under the State of Connecticut and FEMA's Long-term Recovery Task Force effort; one such project was for supplemental phase I, II, and III environmental site assessments at the former Fusion Paperboard property in the Towns of Lisbon and Sprague. SCCOG staff participated in an information-gathering meeting with FEMA staff in February, 2022. SCCOG staff continues to assess ways in which it may assist its member municipalities with brownfield remediation.

Military/Community Planning: SCCOG staff continues to work with SUBASE New London and its neighboring municipalities to identify and resolve potential use conflicts. In 2020, SCCOG received a grant from DOD Office of Local Defense Community Cooperation to address parking issues in the vicinity of Electric Boat in the City of Groton. That project commenced in late 2020 and was completed in the summer of 2022. In summer 2022, SCCOG staff began working with staff from SUBASE New London and the Groton Utilities to develop a grant application for resilience improvements to utility systems serving SUBASE New London and the surrounding area in Groton.

Human Services Coordination: SCCOG continues to staff a Regional Human Services

Coordinating Council (RHSCC) to support the capacity of the region's human service providers and encourage coordination and efficiencies. SCCOG formed the first COG-sponsored RHSCC in the State in 2011, prior to RHSCCs being required by state statute. SCCOG has continued to work with RHSCC members to develop shared resources addressing agency and community needs, most recently working with the United Way of Southeastern CT, Chamber of Commerce of Eastern CT, and Community Foundation of Southeastern CT to develop a volunteer/board recruitment and training program. During FY 2022, SCCOG staff supported and helped coordinate the region's human service agencies' efforts to respond to the pandemic.

Regional Geographic Information Systems: SCCOG continues to maintain and update a regional web-based Geographic Information System (GIS) viewer, which includes an online property survey index. SCCOG's SCCOG also complies with PA 18-175, which requires municipalities with digital parcel data to transmit that data to their Council of Governments, and for COGs to then deliver that data to OPM annually. SCCOG gathers the data annually and provides the required material to OPM.

Legislative Coordination: SCCOG meets annually with the southeastern Connecticut legislative delegation to discuss issues important to SCCOG member municipalities that might be the subject of proposed legislation before the start of the legislative session. SCCOG's 2022 legislative agenda included requests to address education funding, solid waste management, and zoning enforcement requirements. Federal and state legislators and their staff regularly attend SCCOG meetings.

Municipal Services:

This program is supported by municipal dues, a Regional Services Grant from Connecticut's Office of Policy and Management, and individual contracts with municipalities receiving direct assistance. The program includes direct technical assistance to member municipalities, training programs for members of local commissions, information-sharing and other support for municipal Chief Elected Officials, and the provision of statutorily required land use permitting reviews.

Municipal Shared Services: SCCOG staff and contractors provide planning and inland wetland assistance under contract to five municipalities and also assist with special projects and interim coverage as needed. SCCOG staff also provided assistance to six municipalities developing Affordable Housing Plans. In Fiscal Year 2021, SCCOG worked with its member municipalities to explore developing additional resources to address continued and emerging needs for qualified Building Official Services, Zoning Enforcement, and Inland Wetlands personnel. As a result, SCCOG has hired a part-time Building Inspector to serve two towns and a part-time Zoning Enforcement Official to serve two towns.

Municipal Planner and Commissioner Training: In FY 2022, SCCOG continued to work towards the goal of educating regional commissioners and planners. The training videos created by SCCOG staff continue to be available on the SCCOG website and YouTube. As State Statutes require that land use commissioners attend educational sessions beginning in 2023, the SCCOG will continue to assist towns in meeting this requirement.

Municipal Chief Elected Official Support: In FY 2022, the SCCOG initiated a new program to support Chief Elected Officials. The program consists of an Orientation Manual provided to all SCCOG CEOs, a "SCCOG 101" series of programs,

a mentor program, a Speakers Bureau, and CEO Roundtables.

Regional Planning Commission (RPC): SCCOG holds quarterly meetings of the RPC to engage municipal commissions in regional initiatives, share best practices, provide training on specific topics, and identify issues of concern that the SCCOG might assist in addressing. In FY 2022, SCCOG staff facilitated three virtual meetings with the RPC to discuss legislative updates, commissioner training requirements, and updates on municipal activities.

Regional COVID-19 Response and Recovery Activities: SCCOG staff continued to assist member municipalities in responding to the COVID-19 public health crisis throughout FY 2022. Activities included convening special Zoom meetings with the region's municipal CEOs and health district directors to transmit current information and public health guidance, and regularly compiling information from member municipalities to enable consistency in COVID protocols. SCCOG continued to support Connecticut's Executive Branch agencies, particularly DEMHS, in coordinating a Regional Recovery steering committee and associated working groups, at the request of the Office of the Governor. This work required a substantial investment of time in conducting outreach to regional stakeholders and preparing materials in preparation and response to COVID recovery meetings. SCCOG staff also attended COVID response calls convened by the Departments of Agriculture and Department of Aging and Disability Services. Toward the end of the fiscal year, the SCCOG retained a Regional Recovery Coordinator, who assisted SCCOG member municipalities in their efforts to recover from the pandemic and to advise municipal staff on ARPA expenditure and reporting requirements.

Statutory Planning and Zoning Referrals: Connecticut General Statutes require that municipalities advise Councils of Governments of certain changes to zoning or subdivision regulations to allow COGs to assess potential intermunicipal impacts. During FY22, SCCOG staff reviewed and responded to 47 statutorily required referrals from municipalities in or adjacent to the SCCOG region.

Sustainable CT: Eight of SCCOG's 19 eligible municipalities are currently certified through this program, with one certified Silver and seven certified Bronze. SCCOG hosted a Sustainable CT fellow in the summer of 2021 who worked with 11 towns seeking certification, re-certification, or advancement from bronze to silver certification. Four towns submitted applications for recertification.

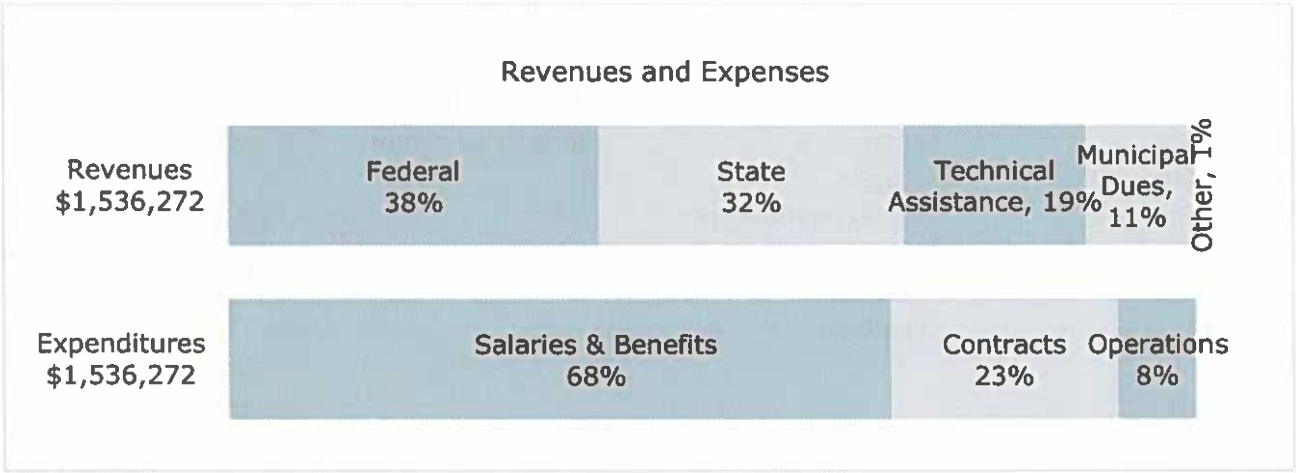
2020 Census Participation: Following the completion of the 2020 Decennial Census, staff has tracked the release of Census results from the Census and American Community Surveys. SCCOG continues to be an Anchor Partner of the Census Bureau by promoting data summits to municipalities. SCCOG staff also stayed informed of Census-related news to be able to provide answers to any municipalities with questions.

Emergency Management Planning:

SCCOG is the fiduciary agent for the Department of Emergency Management and Homeland Security (DEMHS) Region 4 Regional Emergency Planning Team (REPT). In FY 2022, the REPT and its REPT Steering Committee approved a $385,306.80 budget for the purchase of equipment and services and for the provision of training to the region's emergency responders. In addition to these grant funds, SCCOG administered five other ongoing emergency management grants during the past fiscal year.

Financial Summary:

An audited financial statement is available for review at www.seccog.org.



Staff:

Amanda Kennedy	Executive Director
Wendy Leclair	Office Manager
Kate Rattan	Planner III/Transportation Program Manager
Sam Alexander	Planner III
Nicole Haggerty	Planner II
Kyle Casiglio	Planner I
Jessica Cobb	GIS Coordinator
Jennifer Lindo	Land Use Specialist
James Butler	Senior Advisor

Southeastern Connecticut Council of Governments:

5 Connecticut Avenue
Norwich, Connecticut 06360
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www.seccog.org
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office@seccog.org

Members:

Bozrah
Colchester
East Lyme
Franklin
Griswold
Jewett City
City of Groton
Town of Groton
Lebanon
Ledyard
Lisbon
Montville
New London
North Stonington
Norwich
Preston
Salem
Sprague
Stonington Borough
Town of Stonington
Waterford
Windham

Military Liaisons:
U.S. Coast Guard Academy
Naval Submarine Base New London

Tribal Affiliates:
Mohegan Tribe
Mashantucket-Pequot Tribal Nation

MPO Membership:
Southeast Area Transit (SEAT)
CT Department of Transportation (non-voting)

Executive Leadership:

2021
Chair: Fred B. Allyn, III, Ledyard
Vice-Chair: Michael Urgo, North Stonington
Treasurer: Keith Hedrick, City of Groton
Secretary: Danielle Chesebrough, Stonington

2022
Chair: Fred B. Allyn, III, Ledyard
Vice-Chair: Danielle Chesebrough, Stonington
Treasurer: Rob Brule, Waterford
Secretary: Cheryl Blanchard, Sprague

If language assistance is needed, please contact SCCOG at 860-889-2324, office@seccog.org.
Si necesita asistencia lingüística, por favor comuníquese a 860-889-2324, office@seccog.org.
如果您需要语言帮助，请致电 860-889-2324 或发送电子邮件至 office@seccog.org.

TABLE 4

SCHEDULE OF MUNICIPAL CONTRIBUTIONS

1 JULY 2023 - 30 JUNE 2024

Southeastern Connecticut Council of Governments

Adopted: December 21, 2022

Municipality	Contribution Amount	Date Received
Bozrah	$1,336	
Colchester	$8,555	
East Lyme	$10,281	
Franklin	$1,025	
Griswold	$4,441	
Groton City	$5,163	
Groton Town	$15,963	
Jewett City	$1,830	
Lebanon	$3,928	
Ledyard	$8,477	
Lisbon	$2,307	
Montville	$10,113	
New London	$15,052	
North Stonington	$2,832	
Norwich	$22,069	
Preston	$2,633	
Salem	$2,317	
Sprague	$1,632	
Stonington Borough	$537	
Stonington Town	$9,547	
Waterford	$10,764	
Windham	$13,434	
TOTAL	**$154,236**	

Note: Based on a per capita contribution of $0.55, using preliminary population figures from the 2020 Census.

The proposed per capita contribution was increased by 5 ¢ in FY 2013. The rate of $.50 had remained the same for the prior six fiscal years. FY 24 figures include a correction to Griswold's dues increasing them by $401.

Southeastern CT Council of Governments
Profit & Loss YTD Comparison
July 1 through November 22, 2023

		Jul 1 - Nov 22, 23
Ordinary Income/Expense		
Income		
DEMHS Eq/Training		
DEMHS FY 19 RCG		19,638.60
DEMHS FY 20 RCG		106,256.31
DEMHS FY 21 RCG		8,519.00
DEMHS FY 22 RCG		107,099.50
Total DEMHS Eq/Training		241,513.41
Interest Income		6,139.90
Municipal Contribution		153,978.50
Other Income		1.33
Revenues-Federal		
DEMHS ADMIN		
DEMHS FY 19 RCG	15,000.00	
DEMHS FY 20 RCG	2,000.00	
DEMHS FY 21 RCG	2,250.00	
DEMHS FY 22 RCG	17,250.00	
Total DEMHS ADMIN	36,500.00	
Total Revenues-Federal		36,500.00
Revenues-Other		
Capitol Region Purchasing Cncl		6,500.00
CIRCA/Resilient CT		2,500.00
Norwich Mobility Study		49,322.93
RPIP Regl Code Enforcement		107,196.20
Rte 161 Corridor Study		77,940.65
Rte 32 Corridor Study		5,393.25
Total Revenues-Other		248,853.03
Revenues-SECHA		2,124.49
Revenues-State		
CT Dept of Transportation		137,100.76
DOT FY 19 Carryover		4,730.89
OPM RSG		656,911.96
Total Revenues-State		798,743.61
Revenues-Tech Assist Agreement		84,098.41
Uncategorized Income		2,772,309.96
Total Income		4,344,262.64
Gross Profit		4,344,262.64
Expense		
Accounting/Audit/Legal		8,731.03
Advertising		
CT DOT		88.62
Advertising - Other		595.00
Total Advertising		683.62
Books/Subscriptions/Dues		
Capital Region Purchasing Cncl		7,500.00
SECHA		50.00
Books/Subscriptions/Dues - Other		1,117.21
Total Books/Subscriptions/Dues		8,667.21
Capital Fund		6,100.00
Computer Services		8,425.00
Conference Expenses		3,195.49

Southeastern CT Council of Governments
Profit & Loss YTD Comparison
July 1 through November 22, 2023

	Jul 1 - Nov 22, 23
Consultant Services	
Bozrah Planning & Zoning	4,343.63
DEMHS FY 20 RCG	6,150.00
DEMHS FY 21 EMPG HazMat	4,995.00
DEMHS FY 21 RCG	5,900.00
FEMA BRIC Haz Mitigation Plan	19,234.00
Lisbon Planning & Zoning	20,326.61
Norwich Downtown Mobility Study	89,600.83
Property Survey/Online Hosting	7,000.00
Route 161 Corridor Study	24,576.66
Route 32 Corridor Study	5,992.50
Sprague Planning & Zoning	3,277.50
Transportation Engineering Serv	
LOTCIP	7,370.32
Total Transportation Engineering Serv	7,370.32
Total Consultant Services	198,767.05
DEMHS Region 4 REPT	
DEMHS FY 19 RCG	3,500.00
DEMHS FY 20 RCG	100,044.94
DEMHS FY 21 EMPG HazMat	41,381.87
DEMHS FY 21 RCG	6,730.00
DEMHS FY 22 RCG	52,602.00
Total DEMHS Region 4 REPT	204,258.81
Equipment Rental/Maintenance	3,368.26
Equipment, Capital	118.76
Insurance/Bond	21,936.28
Office Maintenance/Utilities	8,867.14
Payroll	
Fringe	117,457.18
Payroll - Other	258,649.20
Total Payroll	376,106.38
Payroll - Other	23,483.90
Phones/Mail/Internet	2,680.32
Printing	86.11
Staff/Miscellaneous Expense	57.40
Supplies	2,522.51
Travel Expense	
Bozrah Bldg Official	198.87
Bozrah IWWC	26.86
Bozrah P/Z	53.72
Bozrah ZEO	60.27
CTDOT	423.15
Franklin Bldg Official	318.99
Franklin P/Z	41.21
Griswold ZEO	214.25
Indirect Travel	44.00
Ledyard Bldg Official	134.54
Montville Bldg Official	260.10
No. Stonington P&Z	102.76
No. Stonington ZEO	248.84
OPM	1,671.63
Preston Bldg Official	461.19
Preston ZEO	244.00

Southeastern CT Council of Governments
Profit & Loss YTD Comparison
July 1 through November 22, 2023

	Jul 1 - Nov 22, 23
RPIP Regional Code Enforcement	
Bozrah Bldg Official	202.92
Bozrah ZEO	50.18
Franklin Bldg Official	194.20
Griswold ZEO/Blight	46.51
Montville Bldg Official	304.18
No Stonington ZEO	244.98
Preston Bldg Official	439.70
Preston ZEO	225.33
Total RPIP Regional Code Enforcement	1,708.00
Salem P/Z	407.02
Total Travel Expense	6,619.40
Total Expense	884,674.67
Net Ordinary Income	3,459,587.97
Other Income/Expense	
Other Expense	
Miscellaneous Expense	134.09
Total Other Expense	134.09
Net Other Income	-134.09
Net Income	**3,459,453.88**

THE ARC OF EASTERN CONNECTICUT

The Arc
Eastern Connecticut

The Arc Eastern Connecticut
125 Sachem Street
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T: 860.889 4435
TheArcECT.org

Achieve with us.

November 17, 2023

Rebecca Hall, Finance Administrative Assistant
Town of Waterford
15 Rope Ferry Rd.
Waterford, CT 06385

Dear Ms. Hall, Mr. Brule, and Members of the Social Services Review Committee:

Enclosed please find our Social Services Agency Funding Request for $1,800 for Fiscal Year 2025.

Our Community Life & Advocacy program continued to support 139 people with intellectual and developmental disabilities this year. Although all our programs have returned to in-person services, CL&A decided to keep some programs, such as specific self-advocacy and support groups, hybrid, which many participants find extremely useful and convenient sue to the large geographic area we now cover. **CL&A continues to be the only program of its kind in the region; it receives no federal or state funds** and depends entirely on the generosity of area municipalities, private foundations, and contributions from area families. CL&A's programming is **offered to anyone with IDD in the entire eastern region.**

Attached materials include a description of our services and who they benefit, our current budget for both the agency and CL&A, our CL&A brochure, and our latest Annual Report and Audit.

Number of people from Waterford served by The Arc Eastern Connecticut (in day or residential programs): 33
Number of staff employed **by the entire agency:** Full Time:206; Part Time:194; Seasonal:30

For **Community Life & Advocacy only:**

Annual Cost of Wages for 2023:	$ 64,066
Benefits and Payroll Taxes:	$ 9,516
Total Personnel Costs:	$ 73,582

Municipalities supporting our agency: the Town of Waterford ($1,800), the Town of Old Lyme ($850), the Town of North Stonington ($1,500), The Town of Groton ($1,000), and the Town of Killingly ($1,500). Additionally, we operate supported group residences in Norwich, Groton, Colchester, Brooklyn, Danielson, Dayville, Willimantic, Lebanon, Killingly, Putnam, Niantic, Ledyard, East Lyme, Gales Ferry, and 3 homes in Waterford.

United Way of SE CT Funding (FY21/22): $50,627 (44% of this year's CL&A program total)

In reviewing the attached materials, please consider not only the financial impact your funding has on the Community Life & Advocacy program, but also how The Arc Eastern Connecticut utilizes your support to provide opportunities for people with IDD in Waterford and beyond to give back to the community in meaningful and valuable ways. On behalf of The Arc Eastern Connecticut and our participant families, thank you once again for your consideration.

Sincerely,

Kathleen Stauffer
Chief Executive Officer

Town of Waterford CONNECTICUT

15 Rope Ferry Road
Waterford, CT 06385
860-442-0553
Organization Name: The Arc Eastern Connecticut

SOCIAL SERVICES GRANT FUNDING REQUEST

Request Date (Fiscal Year): 2024/25
Requested Amount: $1,800
Benefit Statement (Describe how these funds will be used)

Overview
Many services exist for people with intellectual and developmental disabilities (IDD) that attend to their medical, housing and safety needs. State and Medicare-funded services, however, do not include supports that are arguably equally important, therefore agencies serving people with IDD do not offer them. **The Community Life & Advocacy (CL&A) program at The Arc Eastern Connecticut fills in all the gaps and needs that people without IDD take for granted**—the need for peer interaction, freedom of movement, being understood, exposure to art and culture, participation in sports, participation in community events, opportunities to advocate on behalf of oneself and one's peers, varied employment opportunities, etc. **No program in the region apart from CL&A addresses these basic needs.** A primary objective of the CL&A to provide people with IDD in eastern Connecticut with access to a wide variety of opportunities that promote and encourage community inclusion and participation. We strive to give people the tools to interact socially and in professional settings in healthy, positive ways. Our programming helps each participant to understand their own challenges and be able to use tools learned in workshops to mitigate potential instances that might cause stress, anxiety, anger, or depression. **Through CL&A, people with IDD are afforded equal participation and equal opportunity in all aspects of their communities**; they become the most effective advocates for themselves and the disability community as a whole.

The Town of Waterford has been one of CL&A's longtime partners; some of our most enthusiastic participants live in the Waterford area.

The Arc ECT charges a minimal fee for program and door-to-door transportation services, which represent a very small portion of their actual costs. **The Town's contribution to this valuable program helps The Arc ECT maintain CL&A's staffing and program budget, and covers those minimal fees for participants who cannot afford them.**

This past year's highlights

The Community Life & Advocacy programs focus on providing people with IDD opportunities to participate fully in all activities in their communities. By doing so, members are made aware of the myriad ways that people without IDD can also be excluded or marginalized. The activities they choose as part of their program, then, often revolve around providing support and inclusion for others. This past year the group set up informational booths at QVCC, Backus Hospital, and Windham Hospital to inform people with disabilities, and the public, about their rights. Members of the Self-Advocacy group appeared before the legislature at the state capitol this budget season, testifying in favor of increased supports (accessibility, funding, etc.) to people with IDD and the caregivers who support them. CL&A members attended a seminar on Assistive Technology, and also invited a guest speaker to speak further about it.

CL&A has hosted several events this year for people living in subsidized housing and Senior housing; activities included craft nights, Saturday afternoon movies, bingo, rock painting, cookie decorating, etc.

The group also volunteers regularly at the Church of the City in New London, sorting clothes and preparing the weekly meals at their soup kitchen. They participated in the annual Children's Mental Health Event at the Mashantucket Community Center, and the National Night Out, which educates the community about crime prevention awareness.

CL&A helps each year with the Tommy Toy Fund Drive which gives out toys to Children in the community.

The group also attended many fundraisers and events that support organizations dedicated to assisting vulnerable and marginalized community members. It's an important reminder to everyone that people with IDD are aware of inequities in their communities that relate not only to themselves, and just like everyone else they can help in many ways, including voting, and spending money in the right places!

Successes

This year the Self-Advocates really took off. They developed a creative way to increase membership for their group by "infiltrating" The Arc ECT's "Clubhouse" Day programs, and speaking with their peers about a variety of topics including how to prepare for weather emergencies, the upcoming elections and how to vote, human rights, and how to stay safe in a relationship. IN this way, Day program participants who may not have been interested in this "other group" that was happening on nights and weekends were suddenly leaping over each other to sign up and take part in this cool bunch of people.

CL&A programming in general increased its focus on overall health, with programs on self-esteem, how to get comfortable when you are uncomfortable, goal setting, and life choices. Members attended the Healthy Living Festival at Dodd Stadium in August 2022

The now two-year-old Men's group also solidified through a repetition of important topics, which members eventually became comfortable and familiar with, and developed a strong and active interest: the importance of good personal hygiene, how to go about finding a companion, good sportsmanship, sexuality differences, grief, hobbies, and how to treat someone you are in a relationship with.

Our Volunteer Corps has always been one of CL&A's most popular programs, but it does not rest on its laurels; it increased its number of volunteer activities this year to include assisting with the Greater Norwich Chamber's duck race, assisting at the Winterfest race for Hartford Marathon in Norwich, selling tickets for Putnam Business Association events at area farmers' markets, and volunteering to conduct an attendee survey at the Friends of Ocean Beach's Mile-long Boardwalk craft fair. The group is still trying to coordinate with another service agency in the area to do collaborative volunteer events; scheduling coordination, however, remains a challenge.

Although CL&A's participant numbers remain consistent, several members are unable to attend many of the in-person activities and programs due to lack of transportation. CL&A is suffering from the same issue as other programs in the agency and all social services agencies across the state: the inability to recruit sufficient staff members. CL&A operates in the evenings and on weekends and the work schedule is not suitable for many employees. In 2022/23, however, CL&A did recruit four additional staff members (at different times throughout the year), and participants were finally able to enjoy in-person programming with the rest of their peers . . . for those moments before the employee decided that the schedule was too difficult or inconvenient. It remains an issue that we continue to work on; CL&A is now investigating whether transferring some programming from weekends to weekday evenings is better for potential staff.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

Our latest agency audit is attached. Also attached is the CL&A budget. We do not audit this program separately.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford.
I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of this request.



Kathleen Stauffer, Chief Executive Officer

November 15, 2023

Date

The Arc
Eastern Connecticut

Annual Budget
Comm Life & Advocacy

Line Item		FY2025 Budget	FY2024 Budget	Variance $	Variance %
Revenues:					
Contract Revenue		0	0	0	0%
Service Fees		7,500	2,596	4,904	189%
Microbusiness Revenue		0	0	0	0%
Grants		54,502	53,557	945	2%
Room & Board		0	0	0	0%
Donations & Public Support		45,900	44,880	1,020	2%
Fundraising Events		60,500	48,450	12,050	25%
Rental Income		0	0	0	0%
Interest & Investment Income		700	1,351	-651	-48%
Other Income		0	0	0	0%
ARPA Funding		0	0	0	0%
Total Revenue:		169,102	150,834	18,268	1%
Wages:					
Administrative Salaries		884	750	134	18%
Program Director		0	0	0	0%
Program Supervisor		45,516	43,365	2,151	5%
Direct Service Workers		25,686	24,333	1,352	6%
Nursing/Clinical		0	0	0	0%
Participant Work Crews		0	0	0	0%
Maintenance and Other		1,542	1,469	73	5%
Total Wages:		73,628	69,917	3,711	0%
Benefits:					
Social Security		5,512	5,255	258	5%
Unemployment		338	284	54	19%
Group Health/Dental Benefits		12,544	9,800	2,744	28%
Retirement		7	2,242	-2,235	-100%
Workers Comp Insurance		1,838	1,036	802	77%
Total Benefits:	17.4%	20,239	18,616	1,623	1%
Program Expenses:					
Supplies & Activities		16,740	4,618	12,122	263%
Cost of Goods Sold		0	0	0	0%
Contracted Services		0	0	0	0%
Hiring Training & Staff Dev		0	0	0	0%
Data Processing		0	0	0	0%
Software Subscriptions		0	0	0	0%
Marketing & Fundraising Expenses		27,710	27,038	672	2%
Membership to Affiliated Orgs		0	0	0	0%
Other Program Expenses		0	0	0	0%
Total Program Expenses:		44,450	31,656	12,794	7%
Transportation:					
Fuel		3,331	3,172	159	5%
Repairs/Registration		3,007	2,864	143	5%
Vehicle Lease		2,124	2,023	101	5%
Vehicle Rental		4,132	3,935	197	5%
Vehicle Insurance		1,574	1,500	75	5%
Employee Travel		381	363	18	5%
Vehicle Depreciation		1,296	1,235	62	5%
Vehicle Interest		0	0	0	0%
Total Transportation Expenses:		15,847	15,092	755	1%
Building & Equipment Expenses:					
Equipment Costs		209	199	10	5%
Utilities		194	185	9	5%
Communications		769	733	37	5%
Building Repairs & Maintenance		261	248	12	5%
Property & Liability Insurance		72	68	3	5%
Depreciation		171	163	8	5%
Interest Expense		0	0	0	0%
Rent		9	8	0	5%
Other Building Expenses		0	0	0	5%
Total Bldg & Equip Exp:		1,685	1,604	80	0%
Subtotal All Expenses:		155,848	136,885	18,963	1%
Admin & General Alloc		13,254	13,949	-695	8%
Total All Expenses:		169,102	150,834	18,268	1%
Revenue Over/(Under) Expenses:		0	0	0	-3%

The Arc
Eastern Connecticut

Annual Budget
All Programs

Line Item		FY2025 Budget	FY2024 Budget	Variance $	Variance %
Revenues:					
Contract Revenue		22,035,446	21,050,654	984,792	5%
Service Fees		472,647	528,205	-55,558	-11%
Microbusiness Revenue		358,911	336,077	22,834	7%
Grants		102,502	102,764	-262	0%
Room & Board		915,819	896,793	19,026	2%
Donations & Public Support		67,531	64,315	3,216	5%
Fundraising Events		125,500	118,980	6,520	5%
Rental Income		40,128	57,289	-17,161	-30%
Interest & Investment Income		7,900	3,017	4,883	162%
Other Income		24,801	25,601	-800	-3%
ARPA Funding		753,024	710,895	42,129	6%
Total Revenue:		24,904,208	23,894,589	1,009,619	48%
Wages:					
Administrative Salaries		1,961,522	1,803,629	157,893	9%
Program Director		859,520	1,103,460	-243,940	-22%
Program Supervisor		1,620,998	1,900,173	-279,175	-15%
Direct Service Workers		10,312,217	9,755,925	556,292	6%
Nursing/Clinical		603,499	566,902	36,597	6%
Participant Work Crews		249,600	253,013	-3,413	-1%
Maintenance and Other		164,190	156,371	7,819	5%
Total Wages:		15,771,546	15,539,474	232,072	17%
Benefits:					
Social Security		1,218,072	1,113,979	104,093	9%
Unemployment		75,000	62,475	12,525	20%
Group Health/Dental Benefits		1,636,923	1,188,162	448,761	38%
Retirement		609,142	452,038	157,105	35%
Workers Comp Insurance		603,208	552,000	51,208	9%
Total Benefits:	17.4%	4,142,345	3,368,654	773,691	269%
Program Expenses:					
Supplies & Activities		535,655	609,929	-74,274	-12%
Cost of Goods Sold		93,684	93,427	257	0%
Contracted Services		343,416	422,927	-79,511	-19%
Hiring Training & Staff Dev		66,972	186,281	-119,309	-64%
Data Processing		137,055	119,468	17,587	15%
Software Subscriptions		244,385	184,621	59,764	32%
Marketing & Fundraising Expenses		52,210	27,038	25,172	93%
Membership to Affiliated Orgs		41,795	42,722	-927	-2%
Other Program Expenses		10,094	0	10,094	
Total Program Expenses:		1,525,265	1,686,413	-161,148	-82%
Transportation:					
Fuel		272,676	259,692	12,985	5%
Repairs/Registration		242,856	231,291	11,565	5%
Vehicle Lease		116,293	110,756	5,538	5%
Vehicle Rental		347,309	330,770	16,539	5%
Vehicle Insurance		141,682	134,935	6,747	5%
Employee Travel		107,324	102,213	5,111	5%
Vehicle Depreciation		84,998	80,950	4,048	5%
Vehicle Interest		0	0	0	0%
Total Transportation Expenses:		1,313,138	1,250,608	62,530	86%
Building & Equipment Expenses:					
Equipment Costs		305,613	291,060	14,553	5%
Utilities		304,342	289,849	14,492	5%
Communications		231,578	220,550	11,028	5%
Building Repairs & Maintenance		418,876	398,930	19,946	5%
Property & Liability Insurance		185,577	176,740	8,837	5%
Depreciation		440,625	419,643	20,982	5%
Interest Expense		137,403	130,860	6,543	5%
Rent		114,233	108,793	5,440	5%
Other Building Expenses		13,666	13,016	651	5%
Total Bldg & Equip Exp:		2,151,913	2,049,441	102,472	72%
Subtotal All Expenses:		24,904,208	23,894,590	1,009,618	49%
				0	0%
Total All Expenses:		24,904,208	23,894,590	1,009,618	49%
Revenue Over/(Under) Expenses:		0	0	0	0%

The Arc Eastern Connecticut, Inc.

Financial Statements
and Independent Auditor's Report

June 30, 2022 and 2021

CohnReznick
ADVISORY • ASSURANCE • TAX

The Arc Eastern Connecticut, Inc.

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Independent Auditor's Report

To the Board of Directors
The Arc Eastern Connecticut, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of The Arc Eastern Connecticut, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Arc Eastern Connecticut, Inc. as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Arc Eastern Connecticut, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Arc Eastern Connecticut, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Arc Eastern Connecticut, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Arc Eastern Connecticut, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2022 on our consideration of The Arc Eastern Connecticut, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Arc Eastern Connecticut, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Arc Eastern Connecticut, Inc.'s internal control over financial reporting and compliance.

CohnReznick LLP

Hartford, Connecticut
December 30, 2022

The Arc Eastern Connecticut, Inc.

Statements of Financial Position
June 30, 2022 and 2021

Assets

	2022	2021
Current assets		
Cash	$ 3,273,821	$ 3,489,160
Grants receivable	95,346	1,122,762
Accounts receivable, net	175,150	199,708
Prepaid expenses	386,351	348,010
Investments	57,268	51,542
Total current assets	3,987,936	5,211,182
Property, equipment and improvements, net	5,957,656	5,929,393
Other assets		
Restricted cash	40,560	40,548
Investment held by third party	18,106	21,542
Other assets	23,043	23,040
Total other assets	81,709	85,130
Total assets	$ 10,027,301	$ 11,225,705

The Arc Eastern Connecticut, Inc.

Statements of Financial Position
June 30, 2022 and 2021

Liabilities and Net Assets

	2022	2021
Current liabilities		
Accounts payable	$ 128,557	$ 266,354
Accrued expenses	810,609	1,402,988
Deferred revenue	254,423	16,300
Mortgage notes payable, current portion	128,002	162,144
Deferred capital improvements, current portion	24,801	24,801
Capital lease obligations, current portion	18,980	18,363
Total current liabilities	1,365,372	1,890,950
Long-term liabilities		
DDS cash advances	219,712	219,712
Mortgage notes payable, less current portion	2,265,281	2,378,429
Deferred capital improvements, less current portion	71,441	96,242
Capital lease obligations, less current portion	488,829	507,809
Total long-term liabilities	3,045,263	3,202,192
Total liabilities	4,410,635	5,093,142
Net assets		
Without donor restrictions	5,551,945	5,999,381
With donor restrictions	64,721	133,182
Total net assets	5,616,666	6,132,563
Total liabilities and net assets	$ 10,027,301	$ 11,225,705

See Notes to Financial Statements.

The Arc Eastern Connecticut, Inc.

Statements of Activities
Years Ended June 30, 2021 and 2020

	2022	2021
Changes in net assets without donor restrictions		
Revenues		
Residential and day programs	$ 18,846,617	$ 18,105,142
Fee for service	349,994	374,767
Grants and contributions	769,530	323,670
Contribution- PPP loan	-	2,759,700
Other	321,969	233,972
Rental and interest income	73,851	103,283
Net assets released from restrictions	123,240	78,536
Total revenues	20,485,201	21,979,070
Expenses		
Program expenses	18,452,627	17,889,595
Fundraising expenses	30,115	40,744
Administrative expenses	2,449,895	2,627,823
Total expenses	20,932,637	20,558,162
Change in net assets without donor restrictions	(447,436)	1,420,908
Changes in net assets with donor restrictions		
Grants and contributions	54,779	101,296
Net assets released from restrictions	(123,240)	(78,536)
Change in net assets with donor restrictions	(68,461)	22,760
Change in net assets	(515,897)	1,443,668
Net assets, beginning	6,132,563	4,688,895
Net assets, end	$ 5,616,666	$ 6,132,563

See Notes to Financial Statements.

The Arc Eastern Connecticut, Inc.

Statement of Functional Expenses
Year Ended June 30, 2022
(with Comparative Totals for 2021)

	Program expenses	Administrative expenses	Fundraising expenses	Total 2022	Total 2021
Salaries and wages	$ 12,539,929	$ 1,602,484	$ -	$ 14,142,413	$ 13,691,735
Benefits and payroll tax	2,170,703	260,889	-	2,431,592	2,722,145
Transportation	1,062,178	16,244	-	1,078,422	729,274
Program supplies and activities	555,789	30,271	-	586,060	635,207
Utilities	448,203	19,410	-	467,613	418,016
Repairs and maintenance	351,467	4,760	-	356,227	402,291
Depreciation and amortization	436,787	36,066	-	472,853	479,015
Equipment costs	181,316	50,221	-	231,537	240,917
Consulting	170,155	6,228	-	176,383	237,566
Data processing and software subscriptions	65,793	192,181	-	257,974	273,225
Professional services	-	63,725	-	63,725	74,910
Interest	131,427	4,607	-	136,034	142,870
Rent	110,753	-	-	110,753	107,780
Insurance	172,366	15,414	-	187,780	165,984
Temporary help	3,158	-	-	3,158	-
Association membership	603	41,387	-	41,990	43,808
Recruitment, hiring and training	8,769	103,513	-	112,282	88,568
Miscellaneous	30,760	2,097	-	32,857	49,046
Event expenses	-	-	30,115	30,115	40,744
Taxes	12,471	398	-	12,869	15,061
	$ 18,452,627	$ 2,449,895	$ 30,115	$ 20,932,637	$ 20,558,162

See Notes to Financial Statements.

The Arc Eastern Connecticut, Inc.

Statement of Functional Expenses
Year Ended June 30, 2021

	Program expenses	Administrative expenses	Fundraising expenses	Total 2021
Salaries and wages	$ 12,088,246	$ 1,603,489	$ -	$ 13,691,735
Benefits and payroll tax	2,455,869	266,276	-	2,722,145
Transportation	707,245	22,029	-	729,274
Program supplies and activities	586,637	48,570	-	635,207
Utilities	371,454	46,562	-	418,016
Repairs and maintenance	372,713	29,578	-	402,291
Depreciation and amortization	442,479	36,536	-	479,015
Equipment costs	140,358	100,559	-	240,917
Consulting	205,349	32,217	-	237,566
Data processing and software subscriptions	63,220	210,005	-	273,225
Professional services	-	74,910	-	74,910
Interest	138,032	4,838	-	142,870
Rent	107,317	463	-	107,780
Insurance	142,836	23,148	-	165,984
Association membership	725	43,083	-	43,808
Recruitment, hiring and training	5,192	83,376	-	88,568
Miscellaneous	48,192	854	-	49,046
Event expenses	-	-	40,744	40,744
Taxes	13,731	1,330	-	15,061
	$ 17,889,595	$ 2,627,823	$ 40,744	$ 20,558,162

See Notes to Financial Statements.

The Arc Eastern Connecticut, Inc.

Statements of Cash Flows
Years Ended June 30, 2022 and 2021

	2022	2021
Cash flows from operating activities		
Change in net assets	$ (515,897)	$ 1,443,668
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities		
Net unrealized (gain) loss on investments	(5,726)	(22,636)
Net unrealized (gain) loss on investment held by third party	3,436	(4,395)
Depreciation and amortization	472,853	479,015
Deferred capital improvements amortization	(24,801)	(24,801)
Contribution - PPP loan	-	(2,759,700)
Loss on disposal of improvements and equipment	-	24,039
Changes in operating assets and liabilities		
Grants receivable	1,027,416	377,634
Accounts receivable	24,558	(116,214)
Prepaid expenses	(38,341)	(36,068)
Other assets	(3)	(144)
Accounts payable	(137,797)	126,536
Accrued expenses	(592,379)	(156,424)
Deferred revenue	238,123	(66,433)
Net cash provided by (used in) operating activities	451,442	(735,923)
Cash flows from investing activities		
Purchase of property, equipment and improvements	(501,116)	(451,330)
Net cash used in investing activities	(501,116)	(451,330)
Cash flows from financing activities		
Repayments of long-term debt	(147,290)	(169,199)
Repayments of capital lease obligations	(18,363)	(17,294)
Net cash used in financing activities	(165,653)	(186,493)
Net decrease in cash and restricted cash	(215,327)	(1,373,746)
Cash and restricted cash, beginning	3,529,708	4,903,454
Cash and restricted cash, end	$ 3,314,381	$ 3,529,708
Supplemental disclosures of cash flow data		
Interest paid	$ 136,034	$ 142,870

See Notes to Financial Statements.

Note 1 - Organization and summary of significant accounting policies

Organization
The Arc Eastern Connecticut, Inc. (the "Arc") is a nonprofit organization which provides placement opportunities and services for people in eastern Connecticut with developmental disabilities.

Basis of presentation
The accompanying financial statements of the Arc have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP"). Arc reports information regarding its financial position and activities according to the following net asset categories:

Net assets without donor restrictions - Net assets without donor restrictions represent available resources other than donor-restricted contributions. Included in net assets without donor restrictions are funds that may be earmarked for specific purposes.

Net assets with donor restrictions - Net assets subject to donor- (or certain grantor-) imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Tax-exempt status
The Arc is organized as a nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code and, as such, is not subject to federal or state corporate income taxes.

Arc has no unrecognized tax benefits at June 30, 2022 and 2021. Arc's federal information returns prior to fiscal year 2019 are closed and management continually evaluates expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings.

If Arc has unrelated business income taxes, it would recognize interest and penalties associated with any tax matters as part of the income tax provision and include accrued interest and penalties with the related tax liability in the statements of financial position.

Cash
Cash includes all cash balances and highly liquid short-term investments with an original maturity of three months or less when acquired. There were no cash equivalents as of June 30, 2022 and 2021.

Restricted cash
Restricted cash is held as collateral for debt with Berkshire Bank (see Note 8). The following provides a reconciliation of cash and restricted cash reported within the statements of financial position that summarized the total of such amounts shown in the statements of cash flows:

	2022	2021
Cash	$ 3,273,821	$ 3,489,160
Restricted cash	40,560	40,548
Total	$ 3,314,381	$ 3,529,708

Grants and accounts receivable
Grants receivable principally represent monies due from Department of Developmental Services ("DDS") and Department of Social Services ("DSS"). Accounts receivable represent monies due from individuals for services provided. Receivables arising from regular operations are stated net of an allowance for doubtful accounts when applicable. Allowances for accounts receivable are determined by management based on an assessment of their collectability. Management considers past history, current economic conditions and overall viability of the third party when considering the need for an allowance. Receivables are written off when management determines amounts will not be collected. Receivables are considered past due based on invoice date. There is an allowance for accounts receivable of $3,716 for both June 30, 2022 and 2021.

Investments
Arc reports investments at their current fair value and reflects any gain or loss in the statements of activities. Gains and losses are considered unrestricted unless restricted by donor stipulation or law. Nonmonetary investments received as gifts are immediately sold and recorded at the realized value.

Property, equipment and improvements
Arc capitalizes all expenditures for property and equipment exceeding $2,500, with a useful life greater than three years. Purchased property and equipment are carried at cost less accumulated depreciation. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation and amortization are computed using the straight-line method over their estimated useful lives or life of lease where applicable. Estimated lives for financial reporting purposes are as follows:

Asset	Estimated lives
Buildings and improvements	5 - 40 years
Vehicles	3 - 5 years
Furniture and equipment	5 - 10 years
Leasehold improvements	Shorter of lease life or useful life

Expenditures for repairs and maintenance are charged to expense as incurred. For assets sold or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is reflected in change in net assets for the period.

Investment held by third party
Arc has an investment held by the Community Foundation of Southeastern Connecticut (the "Foundation"). Arc established the fund in 2003. With each $10,000 contributed, the Foundation matches $1,000. The $1,000 match is a contribution of net assets with donor restrictions.

Revenue recognition

Residential and day programs

Arc manages residential facilities, in home support and day programs for individuals with special needs. Revenue is recognized at a point in time when the services are performed. The residential facilities are reimbursed according to regulations governing Community Living Arrangements. Food and lodging costs are reimbursed by DSS and other covered expenses are reimbursed by DDS. Services provided by Arc related to day programs and in home and community residential programs are reimbursed through a direct contract with DDS and/or billed through a fiscal intermediary. Reimbursement of certain expenses is subject to maximum per diem rate limitations and annual cost settlement regulations.

The Arc receives grant funds from various agencies of the State of Connecticut. Grants may be considered an exchange transaction or a conditional/unconditional promise to give. The Arc recognizes grants deemed to be an exchange transaction when earned. Grants considered to be conditional promises to give are recognized when the condition is met. Grants require the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of funds to the grantor. The Arc has not been informed by any agencies of any funds which are required to be returned.

Fee for service

Fee for service revenue is recognized at a point in time when the service is performed.

Fundraising and contributions

Arc conducts various fundraising activities during the year including special events and appeals for donations. Revenues generated by these activities were $231,147 and $177,537 and the total costs of fundraising activities were $30,115 and $40,744 for the years ended June 30, 2022 and 2021, respectively.

Transactions where the resource provider often receives value indirectly by providing a societal benefit, although the societal benefit is not considered to be of commensurate value, are deemed to be contributions. Contributions are classified as either conditional or unconditional. A conditional contribution is a transaction where Arc has to overcome a barrier or hurdle to be entitled to the resource and the resource provider is released from the obligation to fund or has the right of return of any advanced funding if Arc fails to overcome the barrier. Arc recognizes the contribution revenue upon overcoming the barrier or hurdle. Any funding received prior to overcoming the barrier is recognized as a refundable advance.

The Arc reports unconditional promises to give as revenue when the promise is received. Grants and contributions received are recorded as with or without donor restrictions depending on the existence and/or nature of any donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Donor-restricted contributions whose conditions and restrictions are met in the same reporting period have been reported as support increasing net assets without donor restrictions in the statements of activities.

Deferred revenue

Program and contract revenue received in advance is recorded as deferred revenue and recorded in the period to which it relates.

Functional expense allocation
The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include occupancy, depreciation, and amortization, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, interest, insurance, and other, which are allocated on the basis of estimates of time and effort.

Use of estimates
The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Subsequent events
Arc has evaluated subsequent events through December 30, 2022 which is the date the financial statements were available to be issued.

Note 2 - Concentrations

Funding source
Arc's program revenue is primarily derived from contracts with DDS. Total revenue received from DDS in 2022 and 2021 was $17,983,429 and $17,264,599, respectively. Amounts due from DDS at June 30, 2022 and 2021 were $95,346 and $1,122,762, respectively.

Concentrations of credit risk
Financial instruments which potentially subject Arc to concentrations of credit risk consist primarily of cash and accounts receivable. Arc maintains its cash with high-credit quality financial institutions. At times, such amounts may exceed federally insured limits. At June 30, 2022, the cash balance exceeded the federally insured limit by approximately $2,918,000.

Note 3 - Liquidity and availability

Arc regularly monitors liquidity required to meet its annual operating needs and other contractual commitments while also striving to maximize the return on investment of its funds not required for annual operations. As of June 30, 2022 and 2021, financial assets available for general expenditures within one year are as follows:

	2022	2021
Cash	$ 3,273,821	$ 3,489,160
Accounts receivable	175,150	199,708
Grants receivable	95,346	1,122,762
Investments available for subsequent year	57,268	51,542
Total financial assets	3,601,585	4,863,172
Less net assets with donor restrictions	(64,721)	(133,182)
Total financial assets available	$ 3,536,864	$ 4,729,990

These financial assets are not subject to any donor or contractual restrictions.

Arc supports its general operations primarily from contracts with state agencies, contributions without donor restriction and donor-restricted funds whose time or purpose restriction has been met.

Arc maintains an investment portfolio consisting of liquid instruments to ensure assets are available to meet general expenditures, liabilities and other obligations as they come due.

In addition to financial assets available to meet general expenditures within one year, Arc has a line of credit for up to $750,000 with Chelsea Groton Bank that they can draw upon (see Note 9).

Note 4 - Accounts receivable/DDS bridge funding advances

Arc retains bridge funding advances from DDS to fund the cash flow requirements of Arc associated with certain DDS programs. DDS provided Arc a cash advance equal to one month of claims of $1,375,014 as shown below, these advances are offset against DDS accounts receivable on the accompanying statements of financial position.

	2022	2021
DDS accounts receivable	$ 1,470,362	$ 2,497,776
Less DDS bridge funding advance	(1,375,016)	(1,375,014)
Grants receivable, net	$ 95,346	$ 1,122,762

Note 5 - Investments

The following summarizes Arc's investments at June 30, 2022 and 2021:

	2022	2021
Money funds	$ 7,611	$ 956
Domestic common stock	49,657	50,586
Community Foundation of Southeastern Connecticut	18,106	21,542
Total	$ 75,374	$ 73,084

All investments are financial instruments whose fair value can be readily determined. Investments are reported at fair value, which includes adjustments for unrealized gains and losses. Unrealized gains and losses arise from changes in the fair value of investments exclusive of dividend and interest income recognized but not yet received and exclusive of any write-down of the carrying amount of investments because of impairment. Unrealized gains and losses are reported as increases or decreases in net assets without donor restrictions. Arc's investments are not encumbered by any restrictions from donors or creditors. The fair value is subject to the risks of market and economic conditions.

Arc values its financial assets and liabilities based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, a fair value hierarchy prioritizes observable and unobservable inputs used to measure fair value into three broad levels, which are described below:

Level 1: Quoted prices (unadjusted) in active markets that are accessible at the measurement date for identical assets or liabilities. The fair value hierarchy gives the highest priority to level 1 inputs.

Level 2: Observable inputs other than level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in inactive markets; or model-derived valuations in which all significant inputs are observable or can be derived principally from or corroborated with observable market data.

Level 3: Unobservable inputs are used when little or no market data is available. The fair value hierarchy gives the lowest priority to level 3 inputs.

In determining fair value, Arc utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs to the extent possible as well as considers counterparty credit risk in its assessment of fair value.

Money funds and domestic common stock are valued at level 1. Common stocks that are listed on a national securities exchange or reported on the NASDAQ national market are valued at their last sales price or valuation date.

Investments held by the Foundation are classified as level 3 using allocations provided by the third party. Details regarding investments held for long-term purposes measured at fair value on a recurring basis using significant unobservable inputs (level 3) are as follows:

June 30, 2020	$	17,147
Change in value		4,395
June 30, 2021		21,542
Change in value		(3,436)
June 30, 2022	$	18,106

There have been no changes in valuation techniques and related inputs used at June 30, 2022 and 2021. Arc's policy is to recognize transfers in and out of various levels as of the actual date of the event. There were no transfers during the years ended June 30, 2022 and 2021.

The preceding methods may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although Arc believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Note 6 - Property and equipment

Components of property and equipment are as follows:

	2022	2021
Buildings	$ 5,303,376	$ 5,303,376
Capital and leasehold improvements	2,907,227	2,613,682
Furniture, fixtures and equipment	709,782	588,333
Vehicles	1,477,359	1,391,237
	10,397,744	9,896,628
Less accumulated depreciation	(5,979,285)	(5,506,432)
Land	1,539,197	1,539,197
	$ 5,957,656	$ 5,929,393

Depreciation expense including capital leased assets was $472,853 and $479,015 for the years ended June 30, 2021 and 2020, respectively.

Note 7 - Refundable advance - PPP loan

In May 2020, Arc received a loan in the amount of $2,759,700 through their bank to cover eligible costs during a 24 week period. The loan was obtained through the Paycheck Protection Program (the "PPP") and is guaranteed by the Small Business Administration. Subject to certain guidelines, some or all of the loan may be forgiven. If a portion of the loan is not forgiven, interest will be charged at 1% and will be repaid in monthly installments of principal and interest beginning ten months after the end of the 24 week period. Interest payments are deferred for the first ten months. The proceeds of the loan are recognized as a refundable advance, based on Accounting Standards Codification 958-605, and are included in current liabilities on the Arc's statement of financial position. The Arc submitted its application for PPP loan forgiveness and received notice from its lender on June 15, 2021 that the SBA approved forgiveness in the amount of $2,759,700 for the PPP refundable advance and the related interest thereon. There is a six-year period during which the SBA can review the Arc's forgiveness calculation. As of June 30, 2021, the loan was recognized as a contribution without donor restrictions based on Accounting Standards Codification 958-605.

Note 8 - Long-term debt

Long-term debt consists of the following at June 30, 2022 and 2021:

	2022	2021
6.00% six mortgage loans payable to DDS, collateralized by real estate. Monthly principal and interest payments ranging from $84 - $2,153 are payable through April 2039.	$ 555,931	$ 602,877
3.40% three mortgage loans payable to Connecticut Housing and Financing Authority ("CHFA"), collateralized by real estate. Monthly principal and interest payments ranging from $1,547 - $2,353 are payable through December 2047.	1,156,345	1,193,683

	2022	2021
3.875% - 4.75% two mortgage loans payable to Centreville Bank collateralized by real estate. Monthly principal and interest payments ranging from $1,393 - $1,717 are payable through May 2037.	396,040	415,828
4.5% two notes payable to Jewitt City Bank, collateralized by real estate. Monthly principal and interest payments ranging from $866 - $1,315 are payable through June 2038.	258,436	272,632
4.875% note payable to Chelsea Groton Bank, collateralized by real estate. Monthly principal and interest payments of $2,224 was payable through April 2022, the note was paid in full during 2022.	-	24,027
2.55% note payable to Berkshire Bank, collateralized by cash which is restricted on the statements of financial position. Monthly principal and interest payments of $479 are payable through May 2027.	26,531	31,526
	2,393,283	2,540,573
Less current portion	(128,002)	(162,144)
Total	$ 2,265,281	$ 2,378,429

Future maturities of long-term debt for each of the five years subsequent to 2022 and thereafter are as follows:

2023	$ 128,002
2024	135,389
2025	141,770
2026	148,457
2027	148,684
Thereafter	1,690,981
Total	$ 2,393,283

Related interest expense for the years ended June 30, 2022 and 2021 was $103,062 and $108,854, respectively.

Note 9 - Line of credit

During August 2019, Arc entered into a $750,000 line of credit agreement with Chelsea Groton Bank which expires on December 1, 2022. The line of credit is limited to 75% of eligible accounts receivable balances. The line of credit has a stated interest rate at one percentage point above Chelsea Groton Bank's Base Rate with a 5% floor. There was no outstanding balance as of June 30, 2022 and 2021.

Note 10 - Capital lease obligations

Arc leased two properties with CIL Realty, Inc. ("CIL") through November 2039. The property will transfer ownership at the end of the lease term. The assets and related liability under the capital leases are recorded at the fair values of the assets. The assets are amortized over the shorter of their related lease terms or their estimated productive lives. Amortization of the assets under the capital leases is included in depreciation and amortization expense.

Accordingly, the assets were capitalized and have the following book values at June 30, 2022 and 2021:

	2022	2021
Buildings	$ 532,069	$ 532,069
Less accumulated depreciation	(257,649)	(239,913)
Land	160,174	160,174
Total	$ 434,594	$ 452,330

Related interest expense for the years ended June 30, 2022 and 2021 was $32,972 and $34,016, respectively. Amortization expense relating to the capital lease obligations for both years ended June 30, 2022, and 2021 was $17,736.

At June 30, 2022, future minimum lease payments due under capital leases are as follows:

2023	$ 50,841
2024	50,841
2025	50,841
2026	50,841
2027	50,841
Thereafter	542,393
Total future minimum lease payments	796,598
Less amount representing interest	(288,789)
Present value of net minimum lease payments	507,809
Less current portion	(18,980)
Long-term portion	$ 488,829

Note 11 - Commitments

Real estate

Arc leases three facilities and is responsible for utilities, maintenance and insurance. Related rent expense for the years ended June 30, 2022 and 2021 was $110,753 and $107,780, respectively. Monthly rental payments range between $1,450 - $5,500 expiring at various times through May 2023.

Vehicles and equipment
Arc also leases vehicles and copiers for amounts ranging from $182 - $1,865 per month through February 2027. Related rent expense for the years ended June 30, 2022 and 2021 was $200,011 and $208,731, respectively. Future minimum lease payments due under all noncancelable operating leases are as follows:

2023	$	176,496
2024		91,838
2025		45,335
2026		8,422
2027		1,420
Total	$	323,511

Note 12 - DDS cash advances

When a facility commences operations, Arc may receive an operational advance from DDS equal to one month service revenue based on full capacity. These operational advances are applied against the final reimbursement when a facility ceases its agency relationship with DDS. Total operational advances received by Arc amounted to $219,712 as of June 30, 2022 and 2021, respectively.

Note 13 - Deferred capital improvements

During the fiscal year ended June 30, 2016, Arc received bond funds of $248,008 from Office of Policy Management for building improvements. The improvements were placed in service during that fiscal year; the grants are being amortized and recognized over the life of the improvements. The deferred balance for these grants as of June 30, 2022 and 2021 was $96,242 and $121,043, respectively.

Note 14 - Retirement plan

Arc maintains a 403(b) retirement plan covering all eligible employees. The matching percentage is governed by the plan document. Arc contributed $77,387 and $77,245 to the plan for the years ended June 30, 2022 and 2021, respectively.

Note 15 - Net assets with time or purpose donor restrictions

Net assets with time or purpose donor restrictions are available for the following purposes as of June 30, 2022 and 2021:

	2022	2021
Program restrictions	$ 41,770	$ 45,947
Capital restrictions	17,651	81,935
Total net assets with time and purpose restrictions	59,421	127,882
Net assets restricted in perpetuity	5,300	5,300
Total net assets with donor restrictions	$ 64,721	$ 133,182

Net assets with time or purpose donor restrictions released from restrictions for the years ended June 30, 2022 and 2021 were as follows:

	2022	2021
Program restrictions	$ 4,177	$ 14,215
Capital restrictions	119,063	64,321
Total net assets released from restrictions	$ 123,240	$ 78,536

Note 16 - National and state affiliations

The Arc Eastern Connecticut, Inc. is affiliated with The Arc Connecticut and The Arc United States. In exchange for dues to these two organizations, Arc gets assistance in promoting the joint causes of the organizations with state and federal governments.

Note 17 - Contingency

In early 2020, an outbreak of a novel strain of coronavirus ("COVID-19") emerged globally. As a result, events have occurred including mandates from federal, state and local authorities leading to an overall decline in economic activity which could result in a loss of revenues and other material adverse effects to the Arc's financial position, results of activities, and cash flows. The Arc is not able to estimate the length or severity of this outbreak and the related financial impact. Management plans to adjust its operations accordingly and will continue to assess and monitor the situation as it evolves. If the length of the outbreak and related effects on the Arc's operations continue for an extended period of time, the Arc may have to seek alternative measures to finance its operations.

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Community Life & gram offers over 250 activities throughout Connecticut each year.

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The Arc
Eastern Connecticut

COMMUNITY LIFE & ADVOCACY

Health & Fitness
Community Involvement
Social and Personal Enrichment



Achieve with us.

Northeast Offices:
687 Cook Hill Rd.
Danielson, CT 06285
860.774.2827

Discover The Arc Eastern Connecticut . . .
In Partnership for Full Equality

Discover the Empowerment/Enrichment Component

Part of CL&A's activities include six Empowerment/Enrichment groups, which introduce participants to the concept of viewing themselves as part of a broader community in which they have a voice, an interest, and a right of inclusion.

VOICES is a group for women at-risk of sexual, physical and/or emotional abuse and exploitation. Participants focus on their own healing in order to move forward, realize their goals, and lead independent lives.

ELEMENTS OF ELLEN is a series of workshops designed to advance self-presentation skills and enhance self-esteem.

SELF-ADVOCACY GROUPS in both Norwich and Danielson are chapters of the statewide organization People First. Members identify challenges, organize activities, and advocate for themselves at the local and state level.

SPARCS (Student Peer Advocates Raising Community Support), a youth advocacy project for those age 16-23, addresses the often difficult transition to life away from a school setting. It focuses on employment, housing, social engagement and civic responsibility.

In the **VOLUNTEER CORPS,** participants are exposed to the importance of civic responsibility and increased social interaction Last year the Corps completed 16 projects, totaling 528 hours of service to the community.

CULTURE QUEST broadens participants' awareness of history, art and culture in the region and beyond.





Discover Community Life & Advocacy

The Community Life & Advocacy (CL&A) program is unique in eastern Connecticut. We offer a wide range of activities that include outings, dances, leisure activities, and our own Special Olympics contingent!

Choose from our many **social, fitness, or support/enrichment activities,** held at The Arc-CT's Norwich location or offsite at various locations.

- Computer classes
- Training for a 5k race
- Films at local libraries
- Bingo
- Bowling
- Concerts
- Holiday parties
- Snow tubing
- Parades and musters
- Picnics at Camp Harkness
- Outdoor festivals and fairs
- Scrapbooking
- Museum trips
- Dining out
- Volunteer activities

Transportation: CL&A is one of the only programs that provides door to door transportation for a small fee to its participants. Transportation fees are just $4.00 each way.

All activities are supported by our caring and well-trained staff and drivers.

Signing up is easy!

Contact CL&A at **(860) 889-4435, x 108.** All participants fill out an Intake form so we can find out the activities that interest you and determine how best to support you during our activities.

Participants receive a monthly calendar of events and a signup sheet and can sign up for as many activities as they wish.

The goal of CL&A is to provide **fun and safe activities for everyone who attends;** we always maintain an appropriate participant-to-staff ratio.

Program Costs: Program fees are $2.00 per program hour for each activity. These fees are reduced to $1 per program hour for anyone who attends with their own staff supports. Participants also pay the cost of admission to events and activities, as well as the cost of their meals.



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The Arc Eastern Connecticut's mission is to partner with people living with intellectual and developmental disability for **EQUAL participation and inclusion** in the communities of Southeastern Connecticut. We offer a variety of residential, employment training, personal enrichment, and health/fitness programs, and **serve over 800 people and their families yearly.**

IN
PARTNERSHIP FOR FULL EQUALITY



@thearcect.org
eArcECT.org

The Arc Eastern Connecticut

FALL 2023

NEWS

IN PARTNERSHIP FOR FULL EQUALITY

TheArcECT.org

A Message From the President of the Board of Directors

Thank You for the Advocacy

Those emails and phone calls worked!



Diane Aubin

Our human rights movement for people with IDD and their families, The Arc Eastern Connecticut, has been going strong for 70+ years. **The fight for inclusion is far from over, but this year we finally saw a positive shift.**

For decades, even as other social service sectors received funding increases, service dollars for people with IDD fell behind – mirroring our greater fight for equality and inclusion. **The oversight shortchanged people with IDD and their families, and it shortchanged our hard-working, excellent team members too.**

But this year, the Connecticut Legislature listened. **For the first time in 20 years, The Arc ECT was able to implement pay raises that out-paced inflation. Thank you for embracing economic empowerment in service delivery and for wages.** *Your voice made a difference!*

For the first time in 20 years, The Arc ECT was able to implement pay raises that out-paced inflation.

Thanks, also, to everyone participating in The Arc ECT's ongoing facilities study. **With your input, we will make informed decisions about the ways our agency will optimally serve Eastern Connecticut in the coming years.**

SCAN ME

Our Annual Appeal mails soon. *Please be generous!*

A Message From the Chief Executive Officer of The Arc

Wages and Benefits Improve!

You made it happen . . .

News of 6% wage increases, up to a 5% retirement match, and an $18 minimum-wage met with great excitement last Summer.

In 14 years as your CEO, **the only things I ever lost sleep over were flat service rates and flat wages.** Thanks to your emails and phone calls, we've finally made strides toward equity.

News of 6% wage increases, up to a 5% retirement match, and an $18 minimum-wage met with great excitement last Summer.

Thank you also for responding to our Community Satisfaction Survey, which will inform our ongoing facilities study. **Your opinion will ensure our programs and infrastructure continue to provide top-quality supports** to as many people with IDD and their families in Eastern Connecticut as possible.

11 Secrets of Nonprofit Excellence **is now available on Amazon.** Please email ABellenoit@TheArcECT.org if you'd like a signed copy.

Excellence matters all day, every day at The Arc ECT. After all, we wrote the book on it. *Thanks for being on our team!*

Don't miss our 46TH Strides Walk, Run and Roll on October 1, 2023. Register: TheArcECT.org/strides.



Kathleen Stauffer

The Arc NEWS

Spring Legislative Events Keep Disability Funding Front and Center

Groups from The Arc ECT's Day programs in both northeast and southeast CT joined a packed Legislative Office Building on **May 4th for Family Hearing Day.** Hosted by the IDD Caucus, the event drew friends, family members, caregivers and people with IDD from all over the state presenting testimony to the Department of Developmental Services (DDS) and legislators regarding the need for increased funding for disability services. Director of Community Outreach Director Denise Tift was part of the CL&A crowd. **"This Family Hearing Day was held as the budget was being worked on, so our group also delivered letters directly to their legislators, making sure they didn't forget about funding for IDD supports."**



The Arc ECT's Self Advocates made sure their voices were heard at this year's Family Hearing Day at the Capitol.

The push for increased funding didn't stop there: **The Arc CT's Legislative Reception at the Capitol** on May 11th gave legislators the opportunity to meet representatives from all the different Arc chapters. The Arc ECT also attended the **May 15th Nonprofit Day** at the Capitol, organized by the CT Nonprofit Alliance and followed by their **May 26th Rally.** The pressure did not go unnoticed. **"We've finally been heard,"** said The Arc ECT's CEO Kathleen Stauffer. "Thanks to the emails and phone calls from all our team members, their families, the people we support, and the families we serve, the **Connecticut State Legislature at long last acknowledged the funding disparity that has long existed among nonprofit providers who serve people with IDD and other social service providers.** We appreciate our hard-working legislators' efforts. We still have a way to go, but this is a constructive step forward."

Real Work for Real Pay: *The Arc ECT MicroEnterprise update*

A Truly Grand Opening at The Cookie Factory



CEO Kathleen Stauffer received the CT General Assembly's Citation on behalf of the agency and The Cookie Factory. Shown with her are from L to R: Scott Soares and Tricia Anderson of USDA, one of our grant partners, NE Chamber President Shawn Johnson, and Woodstock First Selectman Jay Swan.

Over 75 community members, legislators and donors who made the Woodstock micro-enterprise possible were on hand for its **official opening on April 26.** The Northeast CT Chamber of Commerce helped attendees tour the commercial kitchen, where they met the bakers, sampled cookies, and praised the new venture.

And as of July we've had **5 winners who found the Golden Chip sticker** in a bag of our cookies and received a platter of 150 cookies!



Our bakers were super excited to meet everyone at the Grand Opening

Donation Station Recycling Bin Update!

We now have 29 bins throughout eastern CT. They're at parks, playgrounds, and local businesses from Thompson to Chesterfield to Groton Long Point.

View our **handy bin location map at**

TheArcECT.org/donation-station-locations.

Keep CT clean and green

—and support jobs for people with IDD while you're doing it!



*The Arc **NEWS*** is a publication of The Arc Eastern Connecticut

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The Arc ECT Wins Contract for Transformational Services

The "Movin' On Transformation Program" is a joint venture between the Centers for Medicare & Medicaid Services and the Connecticut Department of Developmental Services (DDS) through the American Rescue Plan Act (ARPA). The Arc ECT was one of its first awardees, and **will receive funds to increase and customize supports for people with IDD** in more independent and community-based settings.

The program will work in conjunction with The Arc's cluster housing transition initiative, in which 7 people with IDD will move from residential supports to supervised apartments at a new mixed-unit apartment building in New London, opening in late summer.

"This is a wonderful opportunity for us to help the people we support move towards more integrated and community-based settings that promote independence and freedom of choice," said Yvette Hobson, Deputy QA Officer — Individualized Services, the department overseeing the project. **"We'll also be moving another 8 participants when Phase 2 of construction is completed,** so the funding for these services is crucial to helping us promote meaningful opportunities for people to fully participate in their communities."

The Arc's Community Satisfaction Survey: Part of a 3-Year Initiative

You may have received a link to a survey this summer asking for feedback on The Arc ECT's programs and services. The survey, conducted by GreatBlue Research of Glastonbury, is part of an **extensive study commissioned by the Board of Directors to insure that we are geographically and programmatically positioned to best serve the needs of people with IDD and their families.** We're responding to our constituents' needs in the best and most effective way possible. The facilities assessment, conducted by Northeast Collaborative Architects of Middletown, involved a **deep dive into the placement and condition of all our buildings as well as an analysis of transportation routes to insure maximum efficiency.** Results and recommendations will be available from both consultants in October. Then the real planning begins!



Founders Day 2023: Fun, Celebration . . . and No Rain!

June 26 was about as iffy as you could get weather-wise, but the sun came out just in time for over 120 team members, legislators, and community partners to enjoy an evening of camaraderie, lawn games, and wood-fired pizza at Mohegan Park in Norwich. The Arc ECT's yearly celebration honors the families who formed The Arc in 1952. CEO Kathleen Stauffer and Board President Diane



Aubin presented the **Community Service Award to Mario Lorcas and his family from Lisbon Tire** *(in photo above)* for keeping our enormous vehicle fleet on the road. **Woodstock First Selectman Jay Swan received the Legislative Award** for his support of our Redemption Center and Cookie Factory micro-enterprises. **And Steven Crowell received the Volunteer Award** for his dedication and leadership in CL&A's Volunteer Corps. Kathleen thanked **outgoing Board member Mary Ellen Snyder** and welcomed **new members Don Trella and Kelly Allard.** Several team members also received length of service awards for up to 30 years with the agency.



Team members enjoyed our Summer theme and The Arc beach balls!

Receive *The Arc News* Online!

Help us switch to a digital mailing format and cut down on paper products by emailing dtift@thearcect.org, and **get your bi-annual *The Arc News* online!**

The Transitional Employment Services (TES) Program

—career exploration, continued learning, and community involvement

At the mention of "Math Day," most people would be groaning in despair, but not Karlee. "I love Money Class!" she exclaims, and she's not alone. Karlee and her fellow participants in The Arc ECT's Transitional Employment Services program (TES) in Danielson look forward to Monday and Wednesday afternoons, where they learn money management skills—from making the right change to keeping a checking account balance—but it all starts with math skills. "I want to be a cashier," says Karlee, so I know my math skills have got to be really good."

> "What's great about the program is that we can meet people where they are and give them the tools they need to get closer to their goals."

Money Class is just one of the many programs and activities offered through TES, which provides three years of hands-on community-based vocational training and experience to people aging out of the school system, and helps them prepare for employment or volunteer work in the field of their choice. "It's a pretty busy schedule," says Danielson TES Coordinator Mindy Barton. **"All our activities are geared towards career exploration and building new skills.** And we offer a lot of volunteer opportunities in the community." When Mindy says "a lot," she isn't exaggerating. The group usually does a different volunteer activity each weekday morning—at local food banks, horse rescue farms, and local nonprofits like TEEG (Thompson Ecumenical Empowerment Group). Then it's back to Danielson for an afternoon of Life Skills classes including nutrition, personal grooming, resume building, interview practice—"Everywhere we go, there's something to learn," says Mindy.



Mindy (L) and Karlee explore the ins and outs of working in a greenhouse

James Hymon, Director of Employment Services, agrees. **"We also offer TES at The Employment Transition Center in Groton.** We're slowly re-establishing the internships with local organizations and businesses that we had pre-pandemic. They're key in giving people real-world experience. **TES is all about choice, and giving people with IDD as many career options as possible.** In our educational field trips, participants learn not only about the history behind where we're going but also get the **opportunity to do some career exploration—we ask, 'What type of jobs do people do here? Is there a position you would be interested in?'** TES Team members recently secured Dylan a spot as a baker trainee at The Arc's Cookie Factory in Woodstock. "It's what I've always wanted to do; I'm really excited to start!"



Josh loves volunteering at Shag Bark Lumber in East Haddam

Some people in TES, like Karlee, are already employed part-time but need some extra training to advance in their current position or transition to one with more responsibility. "Everyone comes in with very different needs, desires, and skills," says Paula Kowalski, Director of Education and TES. **"What's great about the program is that we can meet people where they are and give them the tools they need to get closer to their goals.** Our goal is for people to be fully employed after three years, or able to successfully volunteer with an organization that can give them the supervision and support they need. So this combination of volunteer opportunities and life skills assistance is really important—without these things, it's hard to succeed and gain independence in your community."

The TES group has a favorite fall recipe they make for area Seniors—look for it on p. 7!

Our Community Partners Make Dreams Come True

Our heartfelt thanks to these great organizations, who provided grants and operating funds to support a variety of vital programs between April and August 2023.

- The Towns of Waterford, Stonington, Groton, and Killingly, and the City of Groton generously included us in their 23/24 budgets to support Community Life & Advocacy.
- The Town of Groton provided a grant through its ARPA funds for upgrading our financial and micro-enterprise tracking software.
- We'll be starting our new Social Equity/DEI program thanks to a grant from the Community Foundation of Eastern Connecticut, and a partnership with Berkshire Bank.
- Pfizer Connecticut Labs provided funds to purchase rain gear for our Volunteer Corps members who help at community events regardless of the weather.
- The United Way of Southeastern Connecticut awarded FY24 operating funds to our Community Life & Advocacy program.
- A grant from The Eastern CT Savings Bank Foundation covered the cost of meeting space for CL&A's Self-Advocacy group, as well as a voice amplifier for its peer coordinator.
- The Arc ECT's Redemption Center/Donation Station was awarded one of the CT Department of Energy and Environmental Protection's 2023 Beverage Container Recycling Grants to augment its Center in Woodstock.
- The Edward and Mary Lord Foundation awarded our supported residence in Danielson funds to replace its kitchen cabinets.
- And many thanks to the AHEPA Foundation for its generous yearly contribution to help us continue to provide programming and supports.

We're also deeply grateful to the **friends, family members, employees and their companies' matching gifts programs, and community partners** who have contributed to our Annual Appeal since March 2023. Your generosity has helped further our mission of walking "in partnership for full equality" for people with IDD.

The Arc Eastern Connecticut in the Spotlight

CONGRATULATIONS!

Lewis Beasley has been promoted from House Manager to Director of Residential Services, Southeast.

Rachel Gallogly, who will be the new Assisted Living Coordinator at the Bayonet Street, New London development, is now a Certified Assistive Technology Assessor.

Michelle Torres has been promoted to Director of In-Home Supports.

Former IHS Director **Yvette Hobson** is now Deputy Chief, Quality Assurance for In-Home Supports.

Devon Pugh has been promoted to Coordinator of the Individualized Supports program.

WELCOME!

Emily Utz joined us in May as the new HR Assistant.

We welcome **Colin LaSaracina,** our new Operational Support Specialist, who will be assisting the COO.

Self Advocacy Corner

-by Jamie Lazaroff
Self-Advocacy Coordinator



The Self Advocacy United Group is finally meeting in person after almost two and a half years on Zoom! We received **a generous grant from the Eastern Connecticut Savings Bank Foundation to rent a space for our meetings.** The grant also includes money for a microphone that I will be utilizing to help me to project my voice to the group, which is getting larger all the time.

March was National **Disability Awareness Month.** Community Life & Advocacy members visited two hospitals in the area to spread awareness about what people with disabilities can do when given the chance to succeed.

If you would like to learn more about the Self-Advocacy group and membership, contact Jamie at — selfadvocate@thearcect.org.



The Arc Through My Eyes

by Kristina Emerson

In this issue of **The Arc News,** *Reporter Kristina Emerson interviews residential program team member Louisena Jean, whom everyone calls Jean.*

Kristina: How long have you worked at The Arc?

Jean: Just 5 months—I started in May.

Kristina: Wow! I thought it was longer.

Jean: Yes, when I first came here, I didn't know whether I would stay. But I fell in love with you guys, so I quit my other job.



Kristina: You even like taking us to sports practice?

Jean: Oh yes, I love that—it's the only time I do sports myself! I do like to watch basketball on TV though.

Kristina: Did you also like it when we went fishing?

Jean: That was the best! I even caught two baby porgies. Which we put back.

Kristina: Yeah, that was a bummer. What do you do for fun?

Jean: I play with my two girls—that's my fun. I also have twin boys but they're much older.

Kristina: Is your family here in the area?

Jean: Some are here and some are in Queens. I've been in CT for 19 years; my husband joined us from Haiti 9 years ago.



Kristina: What do you like best about working for The Arc?

Jean: Every day is a good day here. I'm so grateful to be working with you guys; you're so nice to be with.

Kristina: We treat each other with respect.

Jean: Yes you do, and that's so good to see.

What's THE Best Fall Road Race in Eastern Connecticut?

It's Strides of course! Our **46TH Annual Jack O'Keefe Memorial Strides Road Race** blasts off from the starting line at beautiful Camp Harkness in Waterford on Sunday, October 1, for a blissful 5k or a slightly more challenging 10k . The course is scenic and well-marked, the prizes for top finishers are great, and the food is fantastic! We also have **raffle prizes, a Family Fun Run/Walk/Roll around the Camp grounds, and great swag,** including collectible race T-shirts (some runners have kept theirs for over 40 years!)

This year's event is sponsored by Gerardi Insurance, Berkshire Bank, The O'Keefe Foundation, and our Hero Sponsors (find them on our website *TheArc*ECT.org/sponsors.)

We are proud to announce that **this year's timer is SNERRO** and **our food sponsor is US Foods.**

100% of proceeds from our fundraisers goes toward providing programs and supports for people with intellectual and developmental disabilities in our CL&A and camp programming.

If you or your business can't attend but would like to help out, **we'd love it if you'd consider sponsoring this great event—or volunteering on Race Day!**

For more information, and to register:

Visit *TheArc*ECT.org/strides
or contact Denise at
T: 860.889.4435 x116 **E:** dtift@thearcect.org



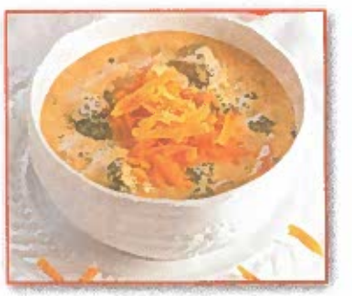
An Early Fall Treat: Broccoli & Cheese Soup

—The Transitional Employment Program's Cooking Class made this delicious soup for the Retired Seniors Program in Danielson. "I'm so glad we got to take some home!" said Dylan.

INGREDIENTS

- 1 Tbsp + 4 Tbsp unsalted butter, divided
- 1 small or medium sweet yellow onion, diced
- 1 clove garlic, peeled and minced
- 1/4 cup all-purpose flour
- 2 cups vegetable or chicken stock
- 2 cups half-and-half (can substitute milk but will be less creamy)
- 2 to 3 cups broccoli florets diced into bite-size pieces + 1 cup stems, optional
- 2 large carrots trimmed, peeled, and sliced into thin rounds
- 3/4 tsp salt or to taste
- 3/4 tsp freshly ground black pepper or to taste
- 1/2 tsp paprika, optional and to taste
- 1/2 tsp dry mustard powder, optional and to taste
- 1 pinch cayenne pepper optional and to taste
- 8 oz grated extra-sharp cheddar cheese (do NOT use pre-grated cheese —it won't melt)

DIRECTIONS



1. Sauté 1 Tbsp butter & the onion, over medium heat for 4 minutes. Stir intermittently.
2. Add garlic. Cook for 30 seconds, stirring constantly. Remove from heat and set pan aside.
3. In a large pot add remaining butter, flour. Cook over medium heat for 3 -5 min, whisking constantly, until flour is thickened.
4. Slowly add the vegetable stock, then the half-and-half, whisking constantly.
5. Allow to simmer over low heat for 15-20 min, whisking intermittently until thickened. Add broccoli & carrots.
6. Add the salt, pepper, paprika, mustard powder, and cayenne. Simmer over low heat for 20-25 mins, or until thickened. Whisk intermittently.
7. Add most of the cheese, reserving a small amount for garnishing bowls. Stir in cheese until melted and incorporated fully.
8. Transfer soup to bowls, garnish with reserved cheese, and serve immediately.

Mechanic Street's New Patio: A Gift from the Eastern CT Chamber's Leadership Class

On June 29, members of the Eastern Connecticut Chamber of Commerce's Leadership Class of 2024 held a ribbon-cutting at our **Day Support facility on Mechanic Street in Danielson to celebrate the completion of a wheelchair accessible concrete patio in back of the building.** "This is a wonderful addition to our programming," noted Director Susan James. "Our participants will now be able to use the back yard safely, and do all kinds of activities outside in the nice weather." Invited guests included Sen. Cathy Osten, who praised the work of the Leadership Class, who chose The Arc's project from several submissions. **Class members, representing businesses and organizations from around the region, were in charge of completing the entire project** from fundraising to marketing to construction as part of their year-long coursework. Class member Dan Desrochers explained that the project's focus on accessibility and its straightforward design criteria made it the ideal project choice.



Crystal G, center in gray skirt and Nikki, in red top, cut the ribbon to officially open the new patio, joined by (L to R): Kathleen Stauffer, Chamber President Tony Sheridan, Sen. Cathy Osten, and Warren R.



Members of the Chamber's 2024 Leadership Class present a $5,000 check to The Arc ECT as a result of their fundraising, which will go towards the cost of outdoor furniture for the Day program. L to R: Karen Walters, Dan Desrochers, Craig Koenigsknecht, Miria Gray and Warren R. Receiving the check are Nikki (L) and CEO Kathleen Stauffer.

The Arc
Eastern Connecticut
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Norwich, CT 06360
T: 860.889.4435

TheArcECT.org

ADVOCACY · INCLUSION · 71 YEARS · ACHIEVEMENT

IN PARTNERSHIP FOR FULL EQUALITY

The Arc NEWS

Thanks to Everyone Who Made our 35th Annual Gardner Johnson Memorial Golf Tournament a Success!



From our 2023 Gardner Johnson awardees Brandy Hapgood and Lynn Bourque (pictured here with Brian Carillon from Centreville Bank) to the extremely good sports who helped us celebrate our "Welcome Summer" theme, the yearly fundraiser exceeded expectations, drawing 29 teams and raising over $43,000 to help support programming and services for people with IDD. Thanks also to Tournament Sponsors Berkshire Bank and Gerardi Insurance. (For a complete list of sponsors, please visit our website.) It was a fantastic day!



SAVE THE DATE!

M is for March 2024... & Murder!

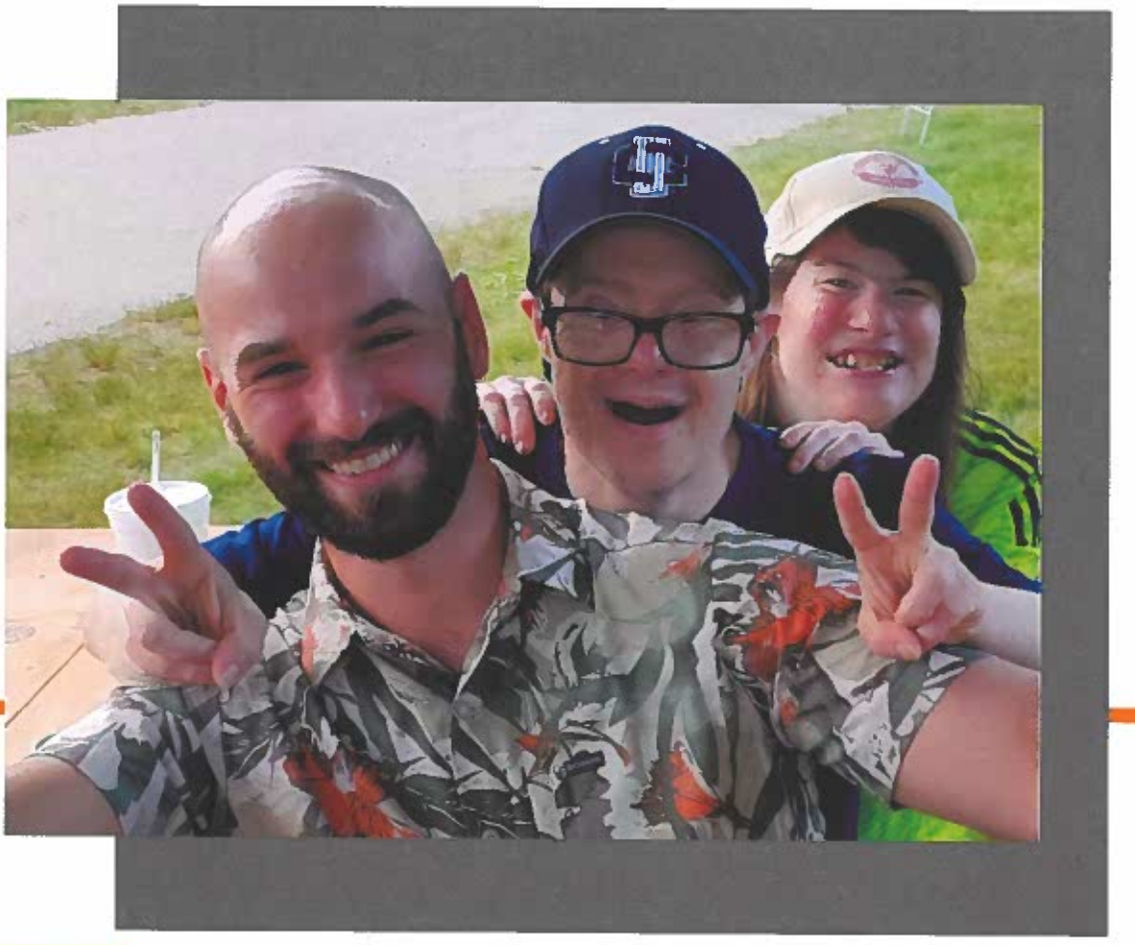
Mark your calendars for **Saturday, March 30, 2024,** and join us for our spring fundraiser, "Murder at the Museum!"

Watch our website for details.

Saturday
March 30, 2024

A Year of Transformation

The Arc®
Eastern Connecticut



2023 Annual Report

July 1, 2022 - June 30, 2023

Our Mission

To partner with people living with intellectual and developmental disability for EQUAL participation and inclusion in the communities of eastern Connecticut.

IN PARTNERSHIP FOR FULL EQUALITY

Our Vision

The Arc Eastern Connecticut will be eastern Connecticut's leader in partnering and advocating for equality of opportunity and equality of choice.

Thank you for the transformation . . .

Still Walking in Partnership for Full Equality!

Thanks to strong advocacy from the people we serve, our talented team, our visionary Board of Directors, and our legislators, **The Arc Eastern Connecticut had a wonderful year.**

As we head toward 2024 for discernment and strategic planning, **our Board, leaders, and team plan to embrace the challenging questions that agencies committed to large-scale social change face.** *How can we grow our mission?* What do the people whom we serve and the team who serves them need today . . . and tomorrow? How can we enhance our community partnerships?

- A successful year of firsts, 2022-23 brought good news and more. **Business Expert Press, the fifth largest business book publisher, released *11 Secrets of Nonprofit Excellence* – Merger, Transformation, and Growth.** We hope you'll enjoy reading The Arc Eastern Connecticut's 71-year story of walking In Partnership for Full Equality as much as we enjoyed telling it.
- **MORE FUNDING SUCCESS!** After a decade of fighting, **Direct Support Professionals finally were rewarded with an $18 minimum wage.** *For the first time, funding disparities longstanding for people with IDD, their families, and private providers were acknowledged.* **As always, your vote matters!**
- Leadership training, so well received, will be ongoing. In June, **four new team members stepped up to lead the Council for Leadership Excellence,** an initiative that sustains quality services at The Arc ECT and empowers leaders for tomorrow.



A Gallup survey yielded a 4.4 team satisfaction rating out of a possible 5 stars from our team. The Arc Eastern Connecticut thrives because its mission today is as strong as when parents seeking a fair shake for their kids founded it 71 years ago.

We remain America's largest human rights movement for people with IDD.

In partnership for full equality,

Kathleen Stauffer
Chief Executive Officer

IN PARTNERSHIP FOR FULL EQUALITY

Our Impact in 2023

A Snapshot of The Arc Eastern Connecticut

$23.9 Million
Total Agency Budget

$168,600 raised through fundraisers
$59,000 raised through the Annual Appeal
$99,000 raised through grants
$81,268 raised through general donations

Over 800 People served throughout eastern Connecticut

84 People and **336 family members** supported in their own homes
86 People living in **22 residential homes**
65 People supported in employment programs
62 People supported in day programs
19 Seniors receiving special supports
28 People supported in pre-vocational, school, and transitional employment programs
139 People participating with Community Life & Advocacy and the Volunteer Corps
102 Campers enjoyed week-long overnight programming at Camp Harkness

This year, our generous team members contributed $12,516 to the 2023 United Way Employee Campaign



394 Team Members
219 Full-Time
160 Part-Time
15 Seasonal

Advocacy and the Fight for Fair Funding

Family Hearing Day on May 4, 2023 at the State Capitol, hosted by the IDD Caucus, began a month-long on-site campaign to educate legislators on the **importance of including increased supports and services for people with IDD in the 2024 budget.** A host of advocacy events culminating in the CT Nonprofit Alliance's May 26th Rally represented **a year of hard work by friends, family members and self-advocates pushing for the need for increased supports for people with IDD and improved wages for direct support professionals.** CEO Kathleen Stauffer praised legislators' efforts, and commended those who kept IDD supports front and center as the budget moved forward. "Our advocates and our team really made their voices heard and they deserve all the credit for the success we achieved."



Technology and Design

The department supported participants and staff in 2023 with a variety of **innovations, upgrades, and proactive accommodations ensuring the safety and security of everyone.**

Wifi-enabled Assistive Technology (AT) systems successfully debuted at several program locations this year; all customized AT will be wifi-enabled by the end of next year, including the AT at our new 7-apartment assisted living program in New London.

Technology staff have also been **key players in the ongoing agency optimization study,** and completed an **evaluation and acquisition of accessibility equipment for team members** as well as implementing an **agency-wide Cyber Security awareness webinar.**

July 2022: CEO Kathleen Stauffer gives a presentation on nonprofit mergers at the ATECH conference in Groton, a talk leading up to the publication of the Book *11 Secrets of Nonprofit Excellence: Merger, Transformation and Growth.*

LEADERSHIP

The Arc ECT's Council on Excellence

Beginning in July 2022, four team members representing different departments hold regular meetings with WorkChoice Solutions with the **goal of improving the quality of services for people with IDD through effective leadership.** "We want to act as a resource," said Alex Cabezas, Director of Residential Services for the Northeast. "Leaders who show compassion, consistency, and fairness let their own staff, and by extension the people we support, know that their opinions count. **The object of good leadership is, after all, improving the lives of the people we support."** The group developed a "Leadership Conversation Series" for all team members, and discussions have been richly informative. **The first four-member Council was honored at the agency's annual Founder's Day celebration in June 2023** for the high standards they set and solidifying the mission and activities of the group. Michelle Torres is the newly-promoted Director of In-Home Supports. "Being a part of this council and 'passing the baton' to new members means **there will always be new ideas that can lead to change."**

Planning for the Future

Our facilities survey partner, Northeast Collaborative Architects, completed Phase I of a comprehensive analysis of all The Arc ECT's buildings, programs, and transportation patterns this year. **The group evaluated all aspects of each facility as well as its current utilization;** this information will aid in plans that optimize agency locations in relation to transport and access.

An audience-specific community survey complemented this evaluation, and is measuring public awareness, the quality and effectiveness of our supports and services, potential barriers to employment for people with IDD, and gaps in service delivery. Findings and recommendations will be available in Fall 2023 and will become an important part of the agency's 2023-2026 Strategic Plan.



August 2002: Joe Courtney meets with CL&A's Self-Advocates and talks about the Americans with Disabilities Act and transportation issues throughout the state.

Day Supports

Our Day programs in Norwich, Groton, and Danielson continue to partner with each other through the extremely popular "Clubhouse" model, established last year, to provide a wide array of choice-driven activities that are exciting and day-enhancing. This year the programs worked with additional community organizations to offer a wider range of volunteer opportunities to participants, allowing them to participate more fully in their communities.



Our Day Program Community Partners

Buttonwood Park Zoo
Danielson Veterans Coffee house
Daily Bread
Hay Burr Farm
Get Fired Up
Groton Senior Center
Horizon Wings
Killingly Library
Lucky Strike
Mohegan Bowl (MA)
NECOG Animal Shelter Danielson
New London Senior Center
Norwich Senior Center
Our Lady of Lakes Catholic Church
Pomfret Audubon Center
Preston Library
Quinebaug Valley Senior Center
Roger Williams: Zoo, Park, Museum & Planetarium
Southwick Animal Farm
Sterling Library
TEEG (Thompson Ecumenical Empowerment Group)
Thompson Library

"I'm so happy that The Arc gives Janet the opportunity to have her Day program at home. The young woman who's with her is very good with her."
—Rita Sirio, Janet's Mom

September 2022: The Arc ECT participates in Cultural Diversity Events in Norwich, and Disabilities Voting Rights week (part of the REV-UP initiative with a social media campaign.)
- The Arc ECT introduces a Social Equity & Financial Wellness program free to all team members.

INDEPENDENCE & CHOICE

Residential Supports

—promoting choice and personal growth

Three residents at our supported homes were transitioned into independent supported housing this year. They will be assisted by technology tailored to meet their specific needs, which will help them become more self-sufficient, while remaining connected to support staff as needed.

Partnering with the In-Home Supports program, the Residential program worked this year to close one of our congregate homes and transfer residents to homes that were in a less isolated area, allowing people to be much more active within their community.

In-Home and Individualized Supports

This unique program was restructured this year to offer an even more extensive variety of customized supports to people with IDD and their families in their own homes. While preparing for the **exciting opening of the new mixed-income housing development in New London,** where seven participants will be moving in late 2023 and an additional eight in 2024, The Arc ECT was **one of two agencies chosen to participate in the CT DDS-sponsored Remote Supports pilot program.** The IHS and Individualized Supports teams are now certified to provide the technical assistance and individual living needs of people with IDD transitioning into more independent living arrangements.

"This has been a very good choice for Josh's 'forever home.' Staff spent time to get to know him and now have settled him into routines, providing a secure and predictable living environment in his daily life. Josh is happy and more confident. Who could ask for anything more? I am most grateful to The Arc and the people who work every day at his home."

—Mariann Rossi-Ondusky (parent)

Community Life & Advocacy

— a plan for a full life

The return to in-person activities rejuvenated many of CL&A's Empowerment and Enrichment programs, including its new Men's Group and its Voices group for women. **The Self Advocates enjoyed a surge in popularity as they solidified their mission and accomplished great things at the State Capitol.** Members enjoyed in-person activities including health and fitness, Special Olympics training programs, adaptive dance, art classes, cultural excursions, and **Volunteer Corps activities including road races, community fairs, and municipal cleanups.** As one volunteer said **"I love these events!** I love helping The Arc, and my community. I wouldn't miss this for the world."

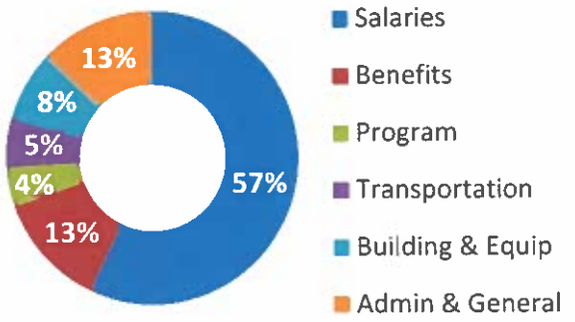




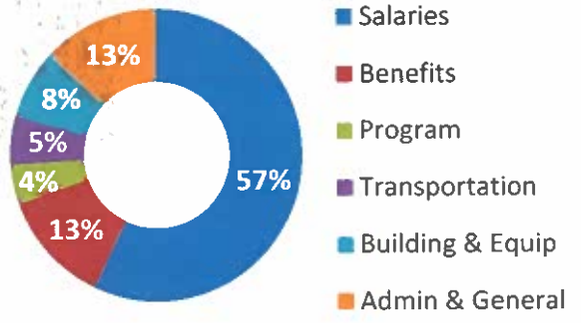
October 2022: The Redemption Center/Donation Station in Woodstock, one of The Arc's Micro-Enterprises, processes its one millionth (1,000,000th) can of the year.

The Year in Numbers

FY2023 Expenses



FY2023 Expenses



Revenue	FY2022	FY2023
Contract Revenue	$18,081,218	$21,050,654
Room & Board	$863,188	$870,314
Service Fees	$349,994	$528,205
Supported Employment	$293,573	$334,332
Grants	$153,284	$98,969
Public Support	$69,739	$59,032
Fundraising	$120,611	$168,600
Rental Income	$69,354	$57,289
Investment Income	$4,497	$3,017
Other Income	$691,569	$736,496
Total Revenue	**$20,697,027**	**$23,906,908**
Expenses	**FY2022**	**FY2023**
Salaries	$12,539,929	$13,219,168
Benefits	$2,170,703	$2,895,389
Program	$853,504	$1,023,221
Transportation	$1,195,901	$1,226,087
Building & Equip	$1,653,052	$1,802,058
Admin & General	$2,518,673	$2,981,603
Total Expenses	**$20,931,453**	**$23,147,526**

A Year of Fabulous Fundraisers

- Our 45th Annual Strides Road Race in October 2022 at Camp Harkness in Waterford drew close to 200 runners; our generous sponsors helped us raise over $29,000.
- April's Film Festival didn't leave a dry eye in the house. The popular fundraiser, now in its 7th year, was held at the Norwich Inn and Spa, and together with generous sponsors and a great silent auction raised over $28,800.
- The 35th Annual Gardner Johnson Memorial Golf Tournament was held in June 2023 at the CT National Golf Cub in Putnam. The event continues to grow; our 20 sponsors teamed up with 115 golfers to help raise over $45,260.

100% of Proceeds from all our fundraisers benefit supports for people with IDD in eastern Connecticut.

COMMUNITY SUPPORT

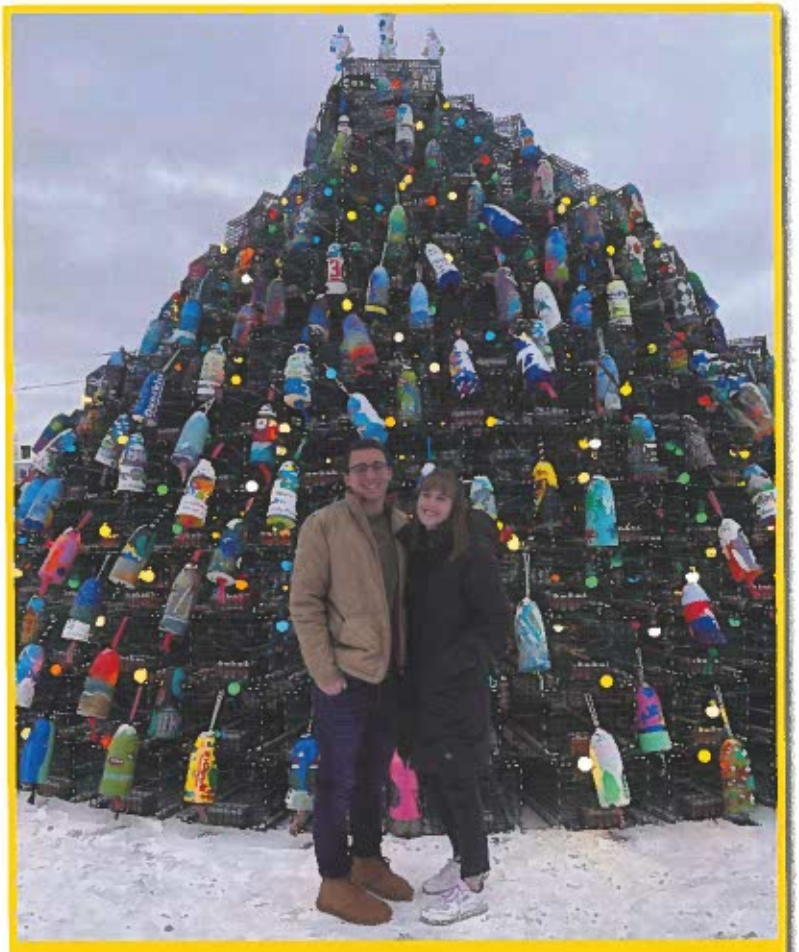
Grants & Supports

Many organizations, foundations, and state/federal funders contributed to our employment, community involvement, and enrichment programs through grant funds and regular cash gifts in 2023. Grant funding is a vital component of our programming and allows us to provide unique and person-centered experiences for everyone we support.

Berkshire Bank Foundation
Community Foundation of Eastern Connecticut
ConnectiCare, Inc. & Affiliates
CT Commission on Disabilities
CT Department of Developmental Disabilities
CT Department of Energy and Environmental Protection
Town of East Lyme
Electric Boat Employees Community Service Association
Knights of Columbus Council #7054
Eversource
City of Groton
Town of Groton
Jewett City Savings Bank
Town of Killingly
Ledyard Garden Club
The Edward & Mary Lord Foundation
Town of Old Lyme
Pfizer Connecticut Labs
United Way of Southeastern Connecticut
Town of Waterford

Holiday Generosity

The Day's Make a Difference campaign allowed us to provide a great holiday full of much-needed items to one of our participant families in need. The "Befriend A Family" group, comprised of employees from Pfizer and Electric Boat and coordinated by Royce Hoffman, donated personalized gifts of clothing, games, and specialty items to our residents. We also received many generous donations from our Giving Tuesday campaign. These gifts demonstrate the caring and generous spirit of our neighbors and community partners; we're so grateful for their kindness and compassion.



John and Mallorie Moody are longtime partners of The Arc Eastern Connecticut. Recently we asked them what prompted them to become recurring donors.

"We give to ensure that opportunities are provided to every person in the community. The Arc is near and dear to our hearts because of the support and friendship they give to my sister Patty. Giving monthly ensures we will never forget to be partners in The Arc's important work."

HERO Sponsors

Our Hero Sponsors

—making our fundraisers a great success through their support of each of our annual fundraisers

Archambault Insurance Associates
Martin & Arlean Bednar
Berkshire Bank Foundation
Boston Document Systems
Chace Building Supply of CT, Inc.
Charter Oak Federal Credit Union
Chelsea Groton Bank
Collins & Jewell Company
Comcast
Dime Bank
Eastern CT Savings Bank
Gerardi Insurance Services, Inc.
Hometown Bank Community Foundation, Inc.
Kevin Wickless Law, LLC
Linemaster Switch Corporation
Lisbon Tire, LLC
Mashantucket Pequot Tribal Nation
Mohegan Sun
Muenzner Payroll Solutions
Mutual of America
Norwich Public Utilities
Putnam Lodge #46 A.F & A.M
Rawson Materials
Rose City Financial Services
Rx Health, A Tarrytown Expocare Pharmacy
Barry & Brenda Shead
Spirol International Corp.
Kathleen Stauffer
The Rotary Club of Norwich
Workers' Compensation Trust



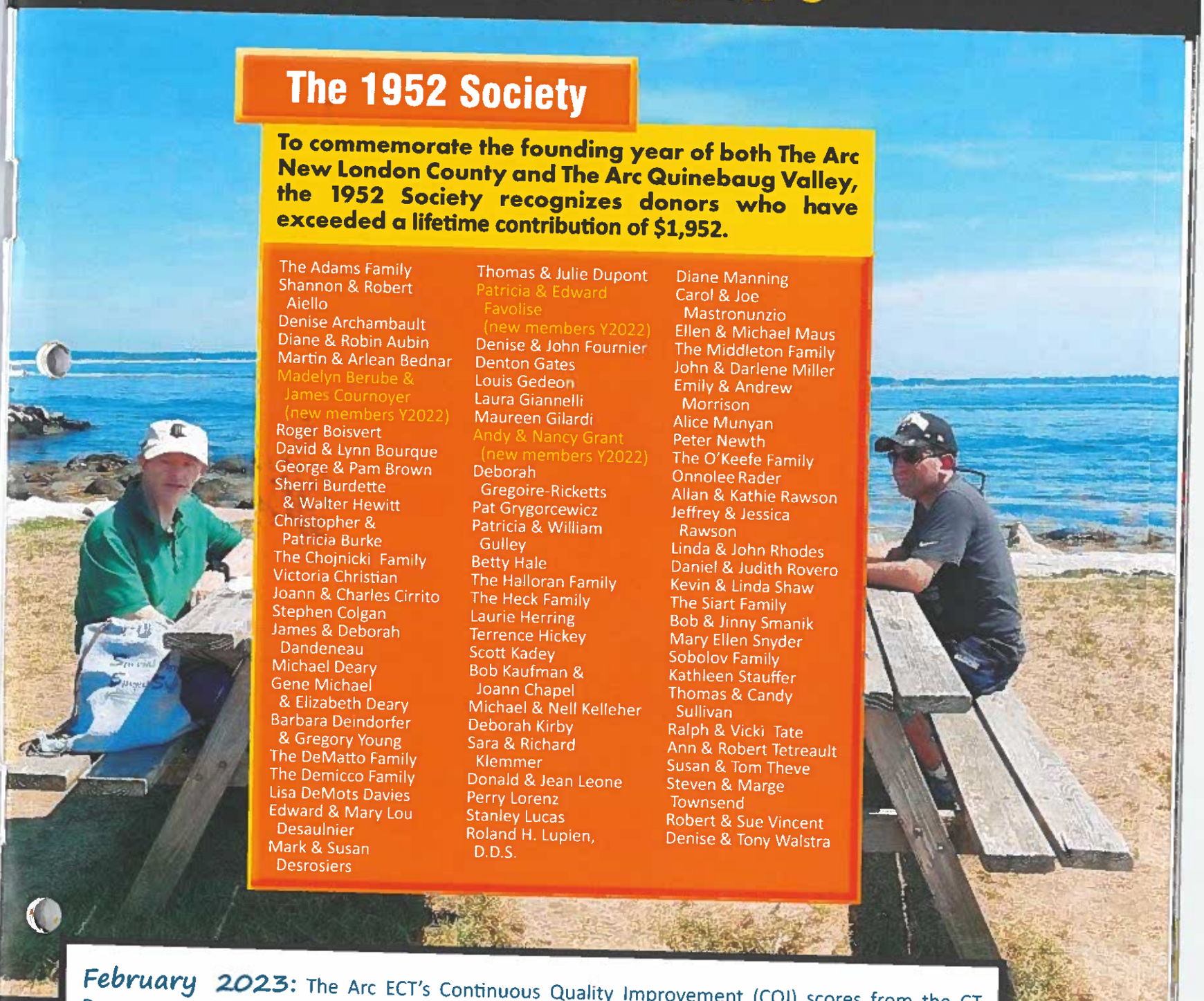
Event Sponsors

We're indebted to the continuous support of our event-specific sponsors

21st Century Tolland Fund
Alarm Security Protection Co, Inc (ASP)
All Souls Unitarian Universalist Congregation
Diane & Robin Aubin
Bonner Electric, Inc.
Byrnes Agency Insurance, Inc.
Glenn & Kim Carberry
Centreville Bank Foundation
Charity Painting
Clarity Output Solutions - Premier Printing
CohnReznick
Gene Michael & Elizabeth Deary
Electric Boat Discretionary Fund
ERW, Inc
Flanders Fish Market
Gilman & Valade Funeral Homes and Crematory
Jewett City Savings Bank Foundation
Killingly Asphalt Products, LLC
Lupien, D.D.S. Household
Mattern Construction, Inc.
Miyoshi America
MJ Sullivan Automotive Group
Emily & Andrew Morrison
Mystic River Building Company
New London Telephone Employees Community Service Association
Northern Light Gems
Northwestern Mutual
O&G Industries, Inc
Paquette Electric Co., Inc.
Putnam Bank - a Division of Centreville Bank
Thomas & Candy Sullivan
Sure Bright Inc.
TCORS
The Day Publishing Company
The Mitchell D. Phaiah Foundation, Inc.
The Nutmeg Companies Inc
The Rideshare Company
The Robert F & Maureen T O'Keefe Family Foundation
TOMRA Collection Solutions
US Foods
Wheelabrator Putnam Inc.
Yankee Remodeler

January 2023: The "Connecting our Community" initiative, developed in 2022 to optimize service delivery across the agency, expands its mandate and elects to include participant, caregiver, business, and pubic input in the comprehensive facilities study.

COMMUNITY PARTNERSHIPS



The 1952 Society

To commemorate the founding year of both The Arc New London County and The Arc Quinebaug Valley, the 1952 Society recognizes donors who have exceeded a lifetime contribution of $1,952.

The Adams Family
Shannon & Robert Aiello
Denise Archambault
Diane & Robin Aubin
Martin & Arlean Bednar
Madelyn Berube & James Cournoyer (new members Y2022)
Roger Boisvert
David & Lynn Bourque
George & Pam Brown
Sherri Burdette & Walter Hewitt
Christopher & Patricia Burke
The Chojnicki Family
Victoria Christian
Joann & Charles Cirrito
Stephen Colgan
James & Deborah Dandeneau
Michael Deary
Gene Michael & Elizabeth Deary
Barbara Deindorfer & Gregory Young
The DeMatto Family
The Demicco Family
Lisa DeMots Davies
Edward & Mary Lou Desaulnier
Mark & Susan Desrosiers
Thomas & Julie Dupont
Patricia & Edward Favolise (new members Y2022)
Denise & John Fournier
Denton Gates
Louis Gedeon
Laura Giannelli
Maureen Gilardi
Andy & Nancy Grant (new members Y2022)
Deborah Gregoire-Ricketts
Pat Grygorcewicz
Patricia & William Gulley
Betty Hale
The Halloran Family
The Heck Family
Laurie Herring
Terrence Hickey
Scott Kadey
Bob Kaufman & Joann Chapel
Michael & Nell Kelleher
Deborah Kirby
Sara & Richard Klemmer
Donald & Jean Leone
Perry Lorenz
Stanley Lucas
Roland H. Lupien, D.D.S.
Diane Manning
Carol & Joe Mastronunzio
Ellen & Michael Maus
The Middleton Family
John & Darlene Miller
Emily & Andrew Morrison
Alice Munyan
Peter Newth
The O'Keefe Family
Onnolee Rader
Allan & Kathie Rawson
Jeffrey & Jessica Rawson
Linda & John Rhodes
Daniel & Judith Rovero
Kevin & Linda Shaw
The Siart Family
Bob & Jinny Smanik
Mary Ellen Snyder
Sobolov Family
Kathleen Stauffer
Thomas & Candy Sullivan
Ralph & Vicki Tate
Ann & Robert Tetreault
Susan & Tom Theve
Steven & Marge Townsend
Robert & Sue Vincent
Denise & Tony Walstra

February 2023: The Arc ECT's Continuous Quality Improvement (CQI) scores from the CT Department of Developmental Services continue to be the highest in the state, with an agency average of 99.5% and the majority of scores reaching 100%.

Our Donors

Since 1952, the friends and family members of the people we support have furthered The Arc Eastern Connecticut's mission through their generous contributions. We're proud to honor our 2023 donors.

Anonymous (7)
Roberto & Ellen Abutin
Margaret Adams
Robert & Nancy Ager
Shannon & Robert Aiello
Robert Alling
Amazon Smile
American Legion Post 104
American Truck Historical Society
Bill Andrzeicik
Richard Andrzeicik
Denise Archambault
Archambault Insurance Associates
Claire & David Armstrong
Colleen Armstrong
Andy Asensio
Thomas Assmar
Mary & Daniel Atwood
Carol Auger
Raymond & Lorraine Balick
Ronald Bates
Martin and Arlean Bednar Charitable Fund
Alan & Judith Bennett
Louise Bennett
Carol Benson
Berkshire Bank Foundation
Susan Berlam
Myrtle Berube & James Cournoyer
Big Y World Class Market
Clare & Natalie Billing Jr.
Gregory & Karen Boluch
Jeff Bond
Gertrude & George Bordua
Lynn & David
Kay Bousquet
Catherine Bouthillier
Gary & Theresa Bowne
Francis Breton Jr.
Philip Brigham
Elsie A. Brown Fund, Inc.
Mary Duke Brown Family Fund
Brownington Foundation
Sarah Buehler
Sherri Burdette & Walter Hewitt
Christopher & Patricia Burke
Kim & Susan Bushey
Brian Butremovic
Susan Calaman
Camp Harkness Fund, Inc.
Glenn & Kim Carberry
Richard & Dolores Carnahan
Maribel Carrion
Charter Oak Federal Credit Union
Chelsea Groton Bank Foundation
Pamela Choquette
Christ Church of Pomfret
Clam Shell Quilt Guild
Reuven Clein
Paul Colangelo
George & Joy Collelo
Jay Conolly
Patrice Correira
Anthony Cosentino
Caroline Couig
Gerald Daigle
Marge Daly
Rita Dancosse & Barbara Alice Gifford
Curt & Betsie Danforth
Patricia Daviau
John & Monica Dean
Gary & Lynn Decker
Barbara Deindorfer & Gregory Young
Louis & Janice Demicco
William Dennis
Matthew & Julie Desaulnier
Charlene Dexter
Marc DiSilvestro & Wendy Daly
Bill & Abby Dolliver
John & Mary Driscoll
Michael Driscoll
Nhu Duong
Thomas & Julie Ann Dupont
Rebecca Durham
Lee Elci
ERW, Inc
Antonia Erwin
Jerome & Diane Ethier
Edward & Patricia Favolise
Fiberoptics Technology Inc.
Patricia Fitzgerald
Joseph & Mary Ann Fodor Jr.
John Folsom
Mark Fontaine
Bill Foreman
Sen. Paul Formica
Mary Gardner
Corey Gaudette
Louis Gedeon
Gerardi Insurance Services, Inc.
Frances Gesualdi
Thomas & Mary Ellen Giard Jr.
Bernard & Mary Gilbert
John & Kathleen Gilgenbach
Arthur Girard
Louise Gisleson
Raymond & Carol Glaude
Paul & Eleanor Grant
Rodman & Karin Greene
Susan Greenleaf
Paul Grenier
Robert & Rebecca Grillo
Theresa Gromko
Ronald & Margaret Guarneri
Perryn Gull
Timothy & Margaret Haire
Betty Hale
Ronald & Wanda Halinski
Mary-Beth Hall
Colleen Halloran
Matt Hargus
Paul & Janet Harrington
Frederick & Patricia Hedenberg
Peter & Beverly Herstein
Brian & Bridgette Hickey
Diane Hitchcock
Daniel Hoffner
Robert & Leslie Holland
Allen & Susan Horn
Richard & Nancy Horsfield
Marge Hoskin
Debra Huber & Thomas Fern
Robert & Lorraine Hurd
Paul & Kimberly Hurlock
Charles Jaskiewicz III
Jan Jens
Jewett City Savings Bank
Doris Johnson
Melissa Junkins
Henry & Christine Kaiser
Robert Kaufman & Joann Chapel
Maureen Kelley
John & Constance Kent
Deborah Kershaw & Jonathan Rifkin
Killingly Brooklyn Rotary Club
Killingly High School
Janice Kimball
Richard & Sara Klemmer
Knights of Columbus - Ponemah Council #34
Anthony & Giselle Komorowski
Leonel & Marie Konicki Sr.
Bruce & Donna Kosa Fund
Therese Kovach
Tamara Kruzel
John & Judi Lachance

March 2023: The Arc ECT, along with friends and family members, solicits and submits testimony regarding HB 6612, regarding compensation for providers supporting people with IDD.

IS TRANSFORMATIVE!

Ladies Auxiliary
VFW No. 1523
John & Mary Lafontaine
Jean Lafreniere
Lorraine LaGarde &
Kimberly Briere
Susan Laidley
John & Joan Lambert
Lorraine Lanyon
Jane Lassen Bobruff
Paul & Leslie Lavallee
Randall & Janet Law
Kevin & Michelle Lengyel
Lisbon Tire, LLC
Jay & Emma Long
John Lopes
Peter Lopriore
eborah Loser
ori Loughlin
Lucas Law P.C.
Gary & Anna Lussier
Edward & Barbara Luther
M. Provost Trucking &
Landscape Products
William MacLaren
Matthew & Barbara
Makowski
Mark & Ellen Maloney
Carla Mamolo
Diane Manning
Elaine Marcheterre
Daniel & Darlene Marriott
Shelley Martell-Bilton
Americo & Dawn
Mastronunzio
Carol Mastronunzio
Mattern Construction, Inc.
Mike & Ellen Maus
Paul Maxfield
Russell & Nancy Mayhew Jr.
Donna McDonough
Francis & Barbara McGarry
John & Melissa McGuire
Melwood Horticultural
Training Center
Gregory & Renee Messier
Microsoft Rewards
/ Give with Bing
Ricky & Donna Milnarik
MJ Sullivan
Automotive Group
Mohegan Sun
Montville Police Union
Local 2504
John & Mallorie Moody
Virginia Moore
Andrew & Emily Morrison
Ginger Morse
Deborah Moshier-Dunn
Charolette Mosley
Gary Motin
Edward & Karen Munroe
Alice Munyan
Michael & Debra Murphy
Andy & Margo Myers
Jennifer Nadeau
Nancy Nardone
National Charity Services, Inc
New London Telephone
Employees Community
Service Association
Norwich Public Utilities
Laurie Noyes
Marianne O'Neil
Ronald & Gail Obach
Eamon Oconnell
Julie O'Conner
Odd Fellows Faith Hope &
Charity Fund, Inc
Jack & Robin O'Keefe
Mary Anne O'Keefe
Lawrence & Christine
Parquette
Lindsay Paul
Michael & Rosemarie Payne
Peter & Lynda Petrides
Allan & Emily Petterson
Pfizer Matching Gifts
Program
Anne Pierson
Eric & Debra Porter
Mary Porter Price
James & Irene Profetto
Putnam Lions Club
Foundation, Inc.
Putnam Rotary Club No. 6507
David & Deborah Rabon
Madelyn Rathbun-Morgan
Jeffrey & Jessica Rawson
Ronald Reges
Laura Rhault
Linda & John Rhodes
Frank & Jacqueline Ricci
Donald & Eileen Richmond
Lawrence Ring &
Patricia Levesque
Grant & Elizabeth Ritter
Diane Ritucci
Bryan Rock
Rose City Financial Services
Irene Roy
Mark & Mary Jane Ruffo
David & Judith Rzucidlo
S & S Worldwide
John Sacrey
Barry & Marie Saluk
Roger & Cheryl Salvas
Carmen Sands
Kenneth & Patricia Sarasin
Walter & Rosemary
Sawicki Jr.
Elizabeth Schafer
Patrick Schafter
Carol Schneider
Rita Serio
Jeremy Serwer
Sandra Sharr
Kevin & Linda Shaw
Guy & Darlene Simonian
Krishan Singh
John & Lisa Smigel
Holly Smith
Phyllis Smith
Robert & Susan Sorokolit
Gary & Debra Spinelli
State Of CT Department Of
Correction - Brooklyn Cares
Kathleen Stauffer
Peter & Gail Stempien
Donald & Muriel Surprenant
Paul Swantek
Takeda Millennium
Lisa Tate Fund
The Rotary Club of Norwich
Tom & Susan Theve
Mary Thomas
Thompson Lions Club
Steve & Mary Tomeo
Sofia Torres
Town of Thompson
Michael & Penela Turano
David & Pat Varholy
David & Mary Vitale
Hany Wahba MD &
Noheir Wahba
Thomas Wall
Richard & Janet Watson
Dawn Weiss
Grace Werling
Mary White
Carrie Whitney-Pickett
Karen Whittemore
Pierre Wicker
Robert & Ann Wicks
Linda Wierz Ferraro
Scott Wolfe
Robert Wood
Workchoice Solutions LLC
Paul & Lynn Yellen
Nancy Zamagni
Martin Zeldis
Zlotnick Construction, Inc.

If you made a gift to The Arc Eastern Connecticut in 2023 and do not see your name on our list of Community Partners or Donors, please accept our apologies.

You may contact Denise Tift at T: 860.889.4435 x116 to be added to next year's report.

April 2023: The Cookie Factory in Woodstock celebrates its official Grand Opening!

In Memoriam

The Arc Eastern Connecticut is honored to receive donations from friends and family members in memory of the following loved ones:

Michael Andrzeicik
Aunt Baker
Anne Bean
Doris Briere
Tom Brigham
Norma Cassetteri
Patricia Cassidy
Mary Costello
Cecilia Daly
George Daly
Rick DeMatto
Linda Gedeon
Antonio Gesualdi
Mary Gesualdi
Philip Godin
Yvette Gordon
Amy Grant
Kara Grillo
Keith Harnois
Alfred Jonasch
Mary "Courtney" Kelleher
Steven Kennedy
Ed Konicki
Jack LaGarde
Susan Rojecki Lohrey
Louisa Lopes
Janice Luppert
Melvin Mason
Americo Mastronunzio
Lily Mastronunzio
Christine Maxfield
Joseph Honore Messier
Karen Nazareth
Marjorie Lorenz Paul
Earl Peters
Gerard Roy
Peter Rzucidlo
Gilbert Sheffield
Janine Theve
Butch Tillery
Norman "Bobby" Topping
PatrickWood

Honorees

Gifts were made this year in honor of the following friends and family members:

The Arc ECT's Senior Program
Kaliel Ayau
Martin Bednar
Doris Briere
Andy Caldwell
Gary Cote
John Deindorfer
John Gromko
St. Jude - for favors granted
Patricia Moody
Patricia Parker
Robert Ponton
Janet Serio
Abby Snyder
Nicole Walstra

May 2023: The Arc ECT contracts with GreatBlue of Glastonbury to implement a comprehensive satisfaction survey of businesses, caregivers, people with IDD, and the general public.

Gifts in Kind

These organizations, businesses, and families provided generous and thoughtful donations of goods and services to our fundraising events and to our day, residential, advocacy and employment programs.

Anonymous (2)
Robert & Shannon Aiello
Alan & Judith Bennett
Big Gary's Discount Liquors
Big Y World Class Market -Norwich
Bob's Discount Furniture Charitable Foundation,Inc.
Chef Trish
Clarus Studios Inc.
Coca Cola Bottling Company
Connecticut National Golf Club
Costco Wholesale
Gates Buick GMC Nissan
Goshen Fire Department
Hart's Greenhouse
Terrence & Jeannette Hickey
Holdridge Home & Garden Showplace
Kelley's Pace
LoPresti Farm
Mitchell College Athletics
Charolette Mosley
Zoe Oemke
Art Paradis
Quinebaug River Church
Ron's Roses
The Rose Family
Sheffield Pharmaceuticals
Dorothy Smith
Mary Ellen Snyder
Southwick Zoo
Stop & Shop - Norwich
Bruce Stevens
Terry Brodeur Breast Cancer Foundation
Town of Woodstock
United Way of South-eastern Connecticut
Vocatura's Pizza
Wireless Zone



IN PARTNERSHIP FOR FULL EQUALITY

June 2023: *11 Secrets of Nonprofit Excellence* by CEO Kathleen Stauffer becomes available on Amazon.

Board of Directors

Executive Committee

Linda Rhodes, *President*
Diane Aubin, *Vice President*
Ray Baribeault, *Secretary*
Gene Michael Deary, *Treasurer*

Directors

Shannon Aiello
Rebecca Durham
Paul Formica
Erin Haggan
Emily Morrison
Abby Snyder
Mary Ellen Snyder

Committee Chairs

Executive
Linda Rhodes
Finance
Gene Michael Deary
Board Development
Emily Morrison

Looking ahead to FY 2024

- Beginning in January 2024, The Arc ECT's Board of Directors will lead **a process of discernment in anticipation of creating a new strategic plan** that will include re-envisioning our facilities based on the needs of our families and our team members. This is a critical part of our Board-driven, **ongoing commitment to our community and our mission.**
- Phase II of our Supported Living project will see an additional 8 people with IDD transition from group support to independent living in their own apartments in a mixed-income complex in New London.
- Grants to our bottle and can Redemption Center/Donation station micro-enterprise in Woodstock, CT will allow for increased services throughout the region.
- *11 Secrets of Non-Profit Excellence* will hold its official launch and book-signing events.

Leadership Team

Senior Management

Kathleen Stauffer
Chief Executive Officer

Laurie Herring
Chief Operations & Quality Officer

Terrence Hickey
Chief Financial Officer

Scott Kadey
Chief Information Officer

William Furgueson
Chief Marketing & Development Officer

Denisse Mateo
Chief Talent Officer

Annemarie Bellenoit
Chief Administrator

Deputies

Betty-Jo Davis
Deputy Chief Quality Assurance Officer —Residential Services

Yvette Horton
Deputy Chief Quality Assurance Officer —Individualized Services

Valerie Malone
Deputy Chief Quality Assurance Officer —Support Services and Community Life & Advocacy

Jennell Ricard
Deputy Chief Quality Assurance Officer —Day Services

Directors

Lewis Beasley
Director of Residential Services Southeast

Alex Cabezas
Director of Residential Services Northeast

Joann Cirrito
Director of Day Services Southeast

Debbie Densmore
Community Life & Advocacy Coordinator

James Hobson
Directors of Employment Services

Susan James
Director of Day Services Northeast

Paula Kowalski
Director of Senior Retirement & Transitional Employment

Sarah Kutz
Camp Administrator

Rachel Merrill
Director of Finance

Penny Newbury
Director of Grants & Communications

Jennifer Ricci
Director of Community Enterprise

Denise Tift
Director of Community Outreach

Michelle Torres
Director of In-Home Supports

The Arc
Eastern Connecticut

ADVOCACY · INCLUSION · 71 YEARS · ACHIEVEMENT

TheArcECT.org



Central Offices
125 Sachem St., Norwich, CT 06360
T: 860.889.4435

Northeast Administrative Offices
687 Cook Hill Rd., Danielson, CT 06239
T: 860.774.2827

Northeast Day Services
193 Mechanic St., Danielson, CT 06239
T: 860.779.2362

Employment Transition Center
52 Sacred Heart Dr., Groton, CT 06340
T: 860.449.1529

Community Enterprise Center
22 Rt. 171, Woodstock, CT 06281
T: 860.928.4727

IN PARTNERSHIP FOR FULL EQUALITY

TOWN HISTORIAN

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Municipal Historian

REQUEST DATE (FISCAL YEAR): FY '25

REQUESTED AMOUNT: $800.00

BENEFIT STATEMENT (Describe how these funds will be used)

Conferences, workshops, reimbursable expenses, printing, copies, books, supplies, membershps, etc.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

12/15/23
Date

Create PDF files without this message by purchasing novaPDF printer (http://www.novapdf.com)

TO: Board of Selectmen
FROM: Robert M. Nye
Municipal Historian
DATE: December 14, 2023

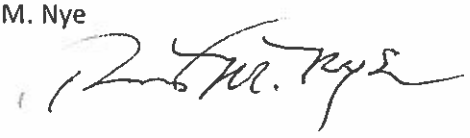
RE: Fiscal Year 2024-25 Operating Budget

The Operating Budget for FY July 1, 2024 to June 30, 2025 for the Municipal Historian in the amount of $800.00 is herewith attached.

Thank you for consideration.

Respectfully submitted,

Robert M. Nye



MUNICIPAL HISTORIAN
Operating Budget FY 2024-25

Social Service Grants/Misc 10120

LI 52646 (Municipal Historian) $800.00

Conferences, workshops
Reimbursable expenses (mileage, out-of-pocket exp., etc.)
Printing, copies
Books, supplies
Memberships

FY'23 Budget	FY'23 Actual	FY'22 Budget	FY'22 Actual	FY'21 Budget	FY'21 Actual	FY'20 Budget	FY'20 Actual
$800	$792	$800	$610	$800	$730	$800	$776

FY 23

12/11/2023 09:11 | Town of Waterford, CT | P 1
vbielucki | YEAR-TO-DATE BUDGET REPORT | glytdbud
06/30/23

FOR 2023 13 JOURNAL DETAIL 2023 1 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120 SOCIAL SERVICE GRANTS							
52646 TOWN HISTORIAN							
10120 52646 TOWN HISTORIAN	800.00	800.00	791.42	0.00	0.00	8.58	98.9%
2023/01/000187 07/15/2022 API		50.00	VND 000475 IN NLCHS FY23		ROBERT M NYE	$35 INDIVIDUAL	309856
2023/01/000386 07/01/2022 BUC		800.00	REF		ORIGINAL BUDGET 2023		
2023/03/000165 09/30/2022 API		50.00	VND 000475 IN 091722		ROBERT M NYE	ROBERT M NYE	310928
2023/04/000049 10/14/2022 API		35.00	VND 000475 IN R. NYE 092822		ROBERT M NYE	REIMB FOR WATE	311115
2023/04/000049 10/14/2022 API		20.00	VND 000475 IN R. NYE 100322		ROBERT M NYE	MEMBERSHIP REN	311115
2023/05/000048 11/10/2022 API		50.00	VND 000475 IN R. NYE 110422		ROBERT M NYE	NLCHS	311486
2023/06/000034 12/09/2022 API		18.07	VND 000475 IN R. NYE 120122		ROBERT M NYE	WREATH FOR NEV	311892
2023/06/000034 12/09/2022 API		74.00	VND 000475 IN R. NYE 12012022		ROBERT M NYE	EXPLORER MEMBE	311892
2023/06/000034 12/09/2022 API		25.00	VND 000475 IN R. NYE 120122		ROBERT M NYE	WATERFORD PUBL	311892
2023/06/000034 12/09/2022 API		75.00	VND 000475 IN R.NYE 120122		ROBERT M NYE	WATERFORD HIST	311892
2023/06/000034 12/09/2022 API		60.00	VND 000475 IN R.NYE 12012022		ROBERT M NYE	FLORENCE GRISW	311892
2023/06/000246 12/31/2022 GEN		0.55	REF GB51		COLOR COPY CHARGES 113022		
2023/08/000012 02/03/2023 API		35.00	VND 000475 IN R. NYE 012323		ROBERT M NYE	REIMB FOR UNIV	312603
2023/09/000005 03/03/2023 API		50.00	VND 000475 IN R. NYE 022723		ROBERT M NYE	THE CT HISTORI	312964
2023/10/000042 04/14/2023 API		75.00	VND 002008 IN R. NYE BASIC MEMB		CT TRUST FOR HISTORI	R. NYE TOWN OF	313428
2023/11/000180 05/26/2023 API		28.00	VND 000475 IN OLD HOUSE 051223		ROBERT M NYE	OLD HOUSE JOUR	314013
2023/11/000180 05/26/2023 API		30.00	VND 000475 IN NATIONAL TRUST 51223		ROBERT M NYE	MEMBERSHIP REN	314013
2023/11/000180 05/26/2023 API		35.00	VND 000475 IN LAND TRUST 051223		ROBERT M NYE	WATERFORD LAND	314013
2023/11/000180 05/26/2023 API		25.00	VND 000475 IN WPL 051023		ROBERT M NYE	WATERFORD PUBL	314013
2023/12/000287 06/30/2023 GEN		0.80	REF GB52		COLOR COPY CHARGES JUNE		
2023/12/000303 06/30/2023 API		55.00	VND 000475 IN R. NYE 063023		ROBERT M NYE	NL HISTORICAL	314548
TOTAL EXPENSES	800.00	800.00	791.42	0.00	0.00	8.58	
GRAND TOTAL	800.00	800.00	791.42	0.00	0.00	8.58	98.9%

** END OF REPORT - Generated by Ginny Bielucki **

7/1/23 - 11/30/23

FOR 2024 05

JOURNAL DETAIL 2024 1 TO 2024 5

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120 SOCIAL SERVICE GRANTS							
52646 TOWN HISTORIAN							
10120 52646 TOWN HISTORIAN	800.00	800.00	239.00	179.00	0.00	561.00	29.9%
2024/01/000332 07/01/2023 BUC		800.00 REF			ORIGINAL BUDGET 2024		
2024/04/000071 10/20/2023 API		40.00 VND 000475 IN R. NYE 101323			ROBERT M NYE	CT LANDMARKS M	316091
2024/04/000071 10/20/2023 API		20.00 VND 000475 IN R. NYE 10132023			ROBERT M NYE	OLD MYSTIC HIS	316091
2024/05/000114 11/22/2023 API		50.00 VND 000475 IN R. NYE 111423			ROBERT M NYE	HISTORIC WINSO	316549
2024/05/000114 11/22/2023 API		74.00 VND 000475 IN R. NYE 111623			ROBERT M NYE	INDIV MEMBERSH	316549
2024/05/000114 11/22/2023 API		55.00 VND 000475 IN R. NYE 11162023			ROBERT M NYE	NL COUNTY HIST	316549
TOTAL EXPENSES	800.00	800.00	239.00	179.00	0.00	561.00	
GRAND TOTAL	800.00	800.00	239.00	179.00	0.00	561.00	29.9%

** END OF REPORT - Generated by Ginny Bielucki **

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

MUNICIPAL HISTORIAN
HISTORIC PROPERTIES COMMISSION
FY 2022-2023

The MUNICIPAL HISTORIAN is an agent of the town, appointed by the board of selectmen for a term of three years. The current historian was appointed in 1993. There is no job description. The 1987 enabling legislation simply allowed for municipalities to "[p]rovide for the appointment of a municipal historian. . ." What municipal historians statewide do is determined mostly by personal inclinations and local situations.

The historian was instrumental in the establishment of the HISTORIC PROPERTIES COMMISSION (HPC) in 1999. The HPC qualified the town for designation as a Certified Local Government (CLG), a program designed to promote the preservation of historic and cultural resources in partnership with the National Park Service and the State Historic Preservation Office (SHPO). The town has subsequently benefited from technical assistance and grant funding, amounting to some $70,000 over the years, allowing Waterford to participate in federal and state historic preservation programs, including National Register nominations and historic structure assessments.

The HPC's challenge is summarized in its mission (Ch. 2.86, Code of Ordinances):

> In order to promote the educational, cultural, economic and general welfare of the Town of Waterford, the purpose of [the Historic Properties Commission] shall be the preservation and protection of buildings, archaeological sites, landscapes, and places of historic and cultural significance and their settings in Waterford, Connecticut, recognizing such as landmarks in the history of the town, state or nation.

In the twenty-plus years since its establishment, the HPC has worked closely with the historian. Listings in the National Register of Historic Places include the districts in Quaker Hill, Graniteville, the Oswegatchie Colony, and the Hartford Colony, as well as the individual listing of the Walnut Grove Farm (former Hammond Estate). After several delays the Oil Mill Historic District was named to the National Register in February. Additional National Register listings include the Jordan Village District, Eolia (Harkness Estate), and the Seaside Sanatorium. Listings in the State Register include the 1923 Cohanzie School and the ca. 1926 Secchiaroli Barn.

Though the HPC and the historian continue to advocate and/or support projects/issues consistent with their mission, there remains real concern regarding the condition of the several town-owned historic buildings. Time is running out for both the Cohanzie School and the Nevins Tenant Cottage. Even with both designated and ARP funds as well as the likelihood of a Historic Restoration Grant, plus private donations, funding comes up short for the planned structural stabilization and exterior rehabilitation of

the cottage. Meanwhile time continues to run out for the Secchiaroli barn. In fact, it has become - and has been for several years - a town liability.

The Jordan Park House (formerly the town's first purpose-built library, 1928) is in urgent need of repairs. Like the Nevins Cottage, the former library building is an established "historic property" and contributing property to the Jordan Village National Register Historic District. A long-term maintenance program must be set in place. Repairs have been delayed for far too long.

HPC Chair John O'Neill a member of the ad hoc committee charged with assessing the condition of the Hammond Mansion at the Eugene O'Neill Theater Center. The town has set aside $500,000, all of which could be spent on the roof and related issues alone.

In February, O'Neill and Historian Robert Nye attended a workshop focusing on "Cultural & Historic Resources", part of the proposed 10-year Plan of Preservation, Conservation and Development under the direction of Fitzgerald & Halliday, Inc. All agreed third-party assistance is necessary if the town truly cares about history/preservation/cultural issues.

Care of the town's cemeteries remains a concern. Vice-chair Patrick Crotty has taken the lead, in discussions with librarian Jill Adams, to organize volunteers toward that end. Out in the field, meanwhile, Crotty erected three partially buried stones at the Baker Cemetery. He and volunteer Kerry Holloway also discovered eight more stones at the Douglas (Sand Pit) Cemetery. HPC member Eileen Olynciw continues to expand her work on the town's cemeteries, focusing on the families themselves. The commission agreed to fund the cost of signs for Durfey Hill, Gorton and Harris Cemeteries. They were installed in the spring by Crotty and Nye.

On other matters, "Friends of Seaside" agreed at a Town Hall presentation in April that restoration of the Maher building and the Nurses' Quarters is out of the question. The "Friends", meanwhile, are soliciting ideas and suggestions on how best to include certain architectural elements in the park design. Another matter, the commission made it clear that unauthorized plans to remove the historic stone wall along Avery Lane are unacceptable. Also, Secretary Debra Walters has made goings-on at the Historical Society an important agenda item, mutually beneficial to both organizations. And in celebration of the Waterford Library's 100th anniversary, Nye presented "We've Come A Long Way, Ida May: The Waterford Public Library at 100", a power-point presentation in cooperation with the library's Jill Adams on May 18. (May is also National Preservation Month). Meanwhile, Nye continues to field historical inquiries directly from the public as well as through the Town Clerk's office, the Historical Society and the Library.

A number of ongoing projects and concerns remain on the table, action stalled in some cases due to the pandemic. Looking ahead to FY'24, the HPC could further collaborate with the Historical Society and establish a dialogue with the Land Trust to explore common heritage themes relate to history, conservation and preservation. There is also a need for a discussion regarding an historic cemetery association, separate from HPC and officially recognized by the town to assume responsibility for neglected burial sites, among them Gorton, Durfey Hill and Church & Williams. In addition, the HPC could benefit with an increased on-line presence. Worthy of HPC agenda consideration are the nomination of the Hall of Records to the State Register; updating the 1996-67 Historic/Architectural Survey; and monitoring Seaside Park and Friends of Seaside developments. HPC continues to support

Save the River - Save the Hills, Connecticut Preservation (formerly Connecticut Trust for Historic Preservation).

There remains a critical need to rally public support for the HPC mission. Fortunately the 2023-24 Plan of Preservation, Conservation and Development offers the HPC an opportunity to participate in discussions relative to the town's commitment to providing storage for historical archives, contracting a third-party historic architect to advise relative to maintenance of town-owned historic buildings, taking some responsibility for neglected/abandoned cemeteries, designating Jordan Village a "village district", and supporting the Town Center Project connecting public spaces among other issues.

At the 2022 Annual Meeting in November, HPC officers elected were John O'Neill, Chairman; Patrick Crotty, Vice-Chair; Secretary, Debra Walters; and Treasurer, Robert Nye (Municipal Historian). Rounding out the membership are Eileen Olynciw and Alternate Warren MacKenzie. There remain two Alternate vacancies. And a special thank-you to Assistant Historian Vivian Brooks who resigned citing health concerns.

The Historic Properties Commission and the Municipal Historian serve the entire Town of Waterford and are, in turn, supported by the town pursuant to state statute and town ordinance.

Respectfully submitted,

John J. O'Neill, Jr., Chairman, Historic Properties Commission

Robert M. Nye, Municipal Historian

Town of Waterford, CT

G/L ACCOUNT DETAIL

Org: 10120 Object: 52646
TOWN HISTORIAN 101 -010-20-00-000-52646

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2024	06	28	12/08/2023	API	1		W 120823	35.00	Y	316734120823		ROBERT M NYE	UNIVERSIT
2024	06	28	12/08/2023	API	1		W 120823	60.00	Y	316734120823		ROBERT M NYE	FLORENCE
2024	05	114	11/22/2023	API	1		W 112223	50.00	Y	316549112223		ROBERT M NYE	HISTORIC
2024	05	114	11/22/2023	API	1		W 112223	74.00	Y	316549112223		ROBERT M NYE	INDIV MEM
2024	05	114	11/22/2023	API	1		W 112223	55.00	Y	316549112223		ROBERT M NYE	NL COUNTY
2024	04	71	10/20/2023	API	1		W 102023	40.00	Y	316091102023		ROBERT M NYE	CT LANDMA
2024	04	71	10/20/2023	API	1		W 102023	20.00	Y	316091102023		ROBERT M NYE	OLD MYSTI

Total Amount: 334.00

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

Org: 10120 Object: 52646
TOWN HISTORIAN 101 -010-20-00-000-52646

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
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2023	12	287	06/30/2023	GEN	1		GB52	0.80	Y	0			COLOR COP
2023	11	180	05/26/2023	API	1		W 052623	28.00	Y	314013052623		ROBERT M NYE	OLD HOUSE
2023	11	180	05/26/2023	API	1		W 052623	30.00	Y	314013052623		ROBERT M NYE	MEMBERSHI
2023	11	180	05/26/2023	API	1		W 052623	35.00	Y	314013052623		ROBERT M NYE	WATERFORD
2023	11	180	05/26/2023	API	1		W 052623	25.00	Y	314013052623		ROBERT M NYE	WATERFORD
2023	10	42	04/14/2023	API	1		W 041423	75.00	Y	313428041423		CT TRUST FOR HIST	R. NYE TO
2023	09	5	03/03/2023	API	1		W 030323	50.00	Y	312964030323		ROBERT M NYE	THE CT HI
2023	08	12	02/03/2023	API	1		W 020323	35.00	Y	312603020323		ROBERT M NYE	REIMB FOR
2023	06	246	12/31/2022	GEN	1		GB51	0.55	Y	0			COLOR COP
2023	06	34	12/09/2022	API	1		W 120922	18.07	Y	311892120922		ROBERT M NYE	WREATH FO
2023	06	34	12/09/2022	API	1		W 120922	74.00	Y	311892120922		ROBERT M NYE	EXPLORER
2023	06	34	12/09/2022	API	1		W 120922	25.00	Y	311892120922		ROBERT M NYE	WATERFORD
2023	06	34	12/09/2022	API	1		W 120922	75.00	Y	311892120922		ROBERT M NYE	WATERFORD
2023	06	34	12/09/2022	API	1		W 120922	60.00	Y	311892120922		ROBERT M NYE	FLORENCE
2023	05	48	11/10/2022	API	1		W 111022	50.00	Y	311486111022		ROBERT M NYE	NLCHS
2023	04	49	10/14/2022	API	1		W 101422	35.00	Y	311115101422		ROBERT M NYE	REIMB FOR
2023	04	49	10/14/2022	API	1		W 101422	20.00	Y	311115101422		ROBERT M NYE	MEMBERSHI
2023	03	165	09/30/2022	API	1		W 093022	50.00	Y	310928093022		ROBERT M NYE	ROBERT M
2023	01	187	07/15/2022	API	1		W 071522-3	50.00	Y	309856071522-3		ROBERT M NYE	$35 INDIV

Total Amount: 791.42

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

Org: 10120 Object: 52646
TOWN HISTORIAN 101 -010-20-00-000-52646

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
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2022	11	90	05/13/2022	API	1		W 051322	30.00	Y	308960051322		NATIONAL TRUST FO	ANNUAL ME
2022	11	90	05/13/2022	API	1		W 051322	30.00	Y	308982051322		ROBERT M NYE	REIMBURSE
2022	11	54	05/09/2022	GEN	1		GB11	1.10	Y	0			COLOR COP
2022	10	7	04/01/2022	API	1		W 040122	35.00	Y	308477040122		ROBERT M NYE	RENEW IND
2022	09	134	03/18/2022	API	1		W 031822	35.00	Y	308333031822		ROBERT M NYE	022822 ME
2022	09	134	03/18/2022	API	1		W 031822	35.00	Y	308333031822		ROBERT M NYE	030222 ME
2022	09	12	03/04/2022	API	1		W 030422	50.00	Y	308146030422		ROBERT M NYE	CT HISTOR
2022	06	180	12/23/2021	API	1		W 122321	34.03	Y	307317122321		ROBERT M NYE	wreath fo
2022	06	179	12/23/2021	API	1		W 122321	40.00	Y	307231122321		CONNECTICUT LANDM	ROBERT NY
2022	06	109	12/10/2021	API	1		W 121021	74.00	Y	307157121021		ROBERT M NYE	REIMB ANN
2022	06	109	12/10/2021	API	1		W 121021	60.00	Y	307157121021		ROBERT M NYE	ANNUAL ME
2022	04	239	10/29/2021	API	1		W 102921	20.00	Y	306546102921		THE INDIAN & COLO	ROBERT NY
2022	03	56	09/17/2021	API	1		W 091721	25.00	Y	305905091721		NEW LONDON LANDMA	ROBERT M
2022	02	218	08/27/2021	API	1		W 082721	25.00	Y	305674082721		FRIENDS OF THE OF	ROBERT M
2022	01	377	07/30/2021	API	1		W 073021	25.00	Y	305366073021		WATERFORD HISTORI	ROBERT NY
2022	01	310	07/23/2021	API	1		W 072321	35.00	Y	305252072321		NEW LONDON CTY HI	ROBERT NY
2022	01	310	07/23/2021	API	1		W 072321	31.00	Y	305286072321		OLD HOUSE JOURNAL	ROBERT NY

Total Amount: 610.13

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
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2021 12	157	06/25/2021	API	1		W 062521	20.00	Y	304505062521		CT EXPLORED INC	CT HISTOR
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 12	47	06/11/2021	API	1		W 061121	50.00	Y	304368061121		HISTORIC WINDSOR	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 11	207	05/31/2021	GEN	1		GB50	6.30	Y		0		COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 10	62	04/16/2021	API	1		W 041621	25.00	Y	303606041621		CASS GILBERT SOCI	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 10	62	04/16/2021	API	1		W 041621	30.00	Y	303668041621		NATIONAL TRUST FO	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 09	271	03/31/2021	GEN	1		GB52	1.45	Y		0		COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	183	02/25/2021	API	1		W 030521	50.00	Y	303157030521		LYMAN ALLYN ART M	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	183	02/25/2021	API	1		W 030521	35.00	Y	303178030521		WATERFORD LAND TR	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	147	02/18/2021	API	1		W 030521	10.00	Y	303016030521		THIS OLD HOUSE	OHS/00002
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	72	02/08/2021	API	1		W 021921	50.00	Y	302858021921		CT HISTORICAL SOC	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	72	02/08/2021	API	1		W 021921	20.00	Y	302957021921		WATERFORD HISTORI	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 08	72	02/08/2021	API	1		W 021921	35.00	Y	302924021921		ROBERT M NYE	FRIENDS O
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 07	125	01/25/2021	API	1		W 012921	12.00	Y	302649012921		ROBERT M NYE	REIMB COS
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 07	27	01/07/2021	API	1		W 01082021	35.00	Y	30239601082021		UNIV OF ILLINOIS	3646475 R
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 06	20	12/11/2020	API	1		W 121120	35.00	Y	312492012723PR		NEW LONDON MARITI	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 05	162	11/30/2020	API	1		CK 30200	8.98	Y	302008113020		JP MORGAN CHASE B	credit ca

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
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10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 05	90	11/17/2020	API	1		W 112020	74.00	Y	301852112020		ROBERT M NYE	MYSTIC SE
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 05	25	11/05/2020	API	1		W 111320	30.00	Y	301801111320		NEW LONDON CTY HI	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 05	18	11/06/2020	APM	1		vdck301698	-30.00	Y	0		NEW LONDON LANDMA	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 04	247	10/31/2020	GEN	1		GB45	0.05	Y	0			COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 04	204	10/28/2020	API	1		W 110620	30.00	Y	0		NEW LONDON LANDMA	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 04	81	10/13/2020	API	1		W 101620	35.00	Y	301421101620		NEW LONDON LANDMA	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 04	81	10/13/2020	API	1		W 101620	20.00	Y	301455101620		THE INDIAN & COLO	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 04	81	10/13/2020	API	1		W 101620	6.57	Y	301467101620		W.B. MASON CO., I	RULED PAD
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 03	250	09/30/2020	GEN	1		GB49	0.20	Y	0			COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 03	92	09/15/2020	API	1		W 091820	40.00	Y	301018091820		CONNECTICUT LANDM	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2021 03	92	09/15/2020	API	1		W 091820	40.00	Y	301024091820		HISTORIC WINDSOR	ROBERT M

Total Amount: 729.70

** END OF REPORT - Generated by Kimberly Allen **

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
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10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 12	209	06/22/2020	API	1		W 062620	35.00	Y	19191062620		NEW LONDON CTY HI	RENEWAL R
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 12	68	06/09/2020	API	1		W 061220	20.00	Y	18977061220		CT EXPLORED INC	CT EXPLOR
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 12	68	06/09/2020	API	1		W 061220	50.00	Y	18978061220		CT HISTORICAL SOC	AQNNUAL -
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 12	27	06/05/2020	API	1		W 060520	20.00	Y	18567060520		NATIONAL TRUST FO	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 10	223	04/30/2020	GEN	1		GB45	0.05	Y	0			COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 09	89	03/20/2020	API	1		W 032020	25.00	Y	17374032020		NEW LONDON LANDMA	MEMBERSHI
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 09	40	03/09/2020	API	1		W 031320	31.00	Y	17279031320		OLD HOUSE JOURNAL	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 09	40	03/09/2020	API	1		W 031320	20.00	Y	17300031320		ROBERT M NYE	REIMB OF
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 08	40	02/07/2020	API	1		W 021420	45.00	Y	16910021420		CT HISTORICAL SOC	MUNICIPAL
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 08	40	02/07/2020	API	1		W 021420	35.00	Y	16915021420		FRIENDS OF THE OF	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 08	40	02/07/2020	API	1		W 021420	35.00	Y	16946021420		WATERFORD LAND TR	ROBERT NY
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 07	214	01/31/2020	GEN	1		GB66	3.08	Y	0			COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 07	25	01/10/2020	API	1		W 011020	50.00	Y	16452011020		LYMAN ALLYN ART M	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 06	107	12/20/2019	API	1		W 122019	35.00	Y	16168122019		ASCH TREASURER	3646475 R
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 06	20	12/03/2019	API	1		W 120619	60.00	Y	16072120619		ROBERT M NYE	membershi
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 05	173	11/30/2019	GEN	1		GB52	0.07	Y	0			COLOR COP

G/L ACCOUNT DETAIL

YEAR PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 04	180	10/31/2019	GEN	1		GB43	0.77	Y		0		COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 04	129	10/23/2019	API	1		W 102519	69.00	Y	15493102519		ROBERT M NYE	2019-2020
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 04	78	10/18/2019	API	1		W 101819	20.00	Y	15389101819		THE INDIAN & COLO	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 03	221	09/30/2019	GEN	1		GB53	0.35	Y		0		COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 03	42	09/09/2019	API	1		W 091319	92.72	Y	14867091319		ROBERT M NYE	CT 169 CL
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 02	233	08/29/2019	API	1		W 090619	40.00	Y	14744090619		CONNECTICUT LANDM	ROBERT M
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 01	463	07/31/2019	GEN	1		GB69	0.07	Y		0		COLOR COP
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 01	57	07/03/2019	API	1		W 070519#2	20.00	Y	13937070519#2		CONNECTICUT EXPLO	2019-2020
10120	52646			101	-010-20-00-000-52646					TOWN HISTORIAN		
2020 01	57	07/03/2019	API	1		W 070519#2	35.00	Y	13958070519#2		NEW LONDON CTY HI	2019-2020

Total Amount: 776.12

** END OF REPORT - Generated by Kimberly Allen **

T.V.C.C.A.

Thames Valley Council for Community Action, Inc.

Partnering for Prosperous Communities Since 1965

December 5, 2023

Mr. Robert J. Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Rob,

Thames Valley Council for Community Action (TVCCA) respectfully submits the following request for public funding from the Town of Waterford.

Amount of Funding Request: $6,244.00

On average, TVCCA provides services valued at more than $1.7 million to Waterford residents. Most of this Waterford allocation is passed on to local businesses in the form of payments to home heating vendors, landlords, and food markets, creating a major impact on the well-being of low-income residents and the community at large. This FY 2025 request represents a 3.2% increase over our FY 2024 request; the increase mirrors the consumer price index change between October 2022 and October 2023 (the most recent available data on-hand from the Department of Labor at the time that this letter was drafted). While we have seen an increasing number of residents in need of our services since the COVID-19 pandemic hit, each dollar is worth less due to inflation, and therefore we are humbly requesting a small increase over the allocation we requested in your FY 2024 municipal budget.

Benefits Statement / Description of Services

As we moved from the pandemic protocols, employment (especially increased wages) is the key to long-term sustainability. As we move further from the pandemic, we are seeing signs of increased need for mental health services; housing, and basic needs.

With a recession looming and inflation and rising interests stretching every dollar, more people are slipping into poverty. This continues to be the greatest challenge in TVCCA's 58-year history; and while we cannot foresee the details of its resolution, our staff and our partners continue to provide services and support for the most vulnerable community members. We continue to offer our services in-person or remotely – based on client preference.

As the region's Community Action Agency, TVCCA is currently administering multiple state and federal contracts to meet many of the basic needs of area residents experiencing rising costs. We continue implementing programs that will provide equitable resources for community members.

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Thames Valley Council for Community Action, Inc.

REQUEST DATE (FISCAL YEAR): 2024-2025

REQUESTED AMOUNT: $6,244

BENEFIT STATEMENT (Describe how these funds will be used)

See attached benefit statement

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

12/5/2023
Date

Highlighted Information Requested:

- **Number and cost of personnel**: TVCCA employs 221 full-time and 90 part-time employees. Personnel costs for salaries and benefits are $16,300,000
- **Number of Waterford residents served:** 1,170 – Please see attached Services Rendered Report for breakdown of all services provided to Waterford.
- **United Way Funding:** $65,800; approximately 0.0015% of our annual operating budget.

On behalf of our Board and the residents we serve, thank you for this opportunity and I look forward to working with you in the coming year.

Best regards,

Josh Kelly
Chief Executive Officer

Enclosures: Original plus 5 copies of the following – Social Services Grant Funding Request form; statement of services rendered to the Town of Waterford for the twelve-month period ending September 2023; TVCCA annual report; TVCCA's most recent audit; TVCCA municipal funding information

cc: The Honorable Kathleen McCarty
Brian Vanasse, TVCCA CFO

THAMES VALLEY COUNCIL FOR COMMUNITY ACTION, INC.
SERVICES TO THE TOWN OF WATERFORD
10/1/22 - 9/30/23

	CLIENTS SERVED	VALUE OF SERVICES
EMPLOYMENT AND TRAINING PROGRAMS		
Jobs First Employment Services	4	$10,853.00
Manufacturing Pipeline Initiative	42	$16,853.00
Workforce Innovation & Opportunity Act (WIOA)	7	$25,074.00
EARLY CHILDHOOD EDUCATION		
Head Start	13	$143,169.00
Little Learners	30	$347,400.00
HOUSING SERVICES		
Permanent Supportive Housing	2	$11,732.00
Home Again Project	1	$1,379.00
Housing Choice Voucher Rental Assistance (Section 8)	38	$417,126.00
SELF-SUFFICIENCY & EMERGENCY SERVICES		
ARPA Client Support Fund	6	$18,334.00
Alliance for Family Support	7	$11,704.00
SSBG Case Management	10	$6,030.00
Connecticut Energy Assistance Program	721	$579,231.00
NUTRITION PROGRAMS		
Senior Nutrition Program - Home Delivered	73	$73,168.00
Senior Nutrition Program - Congregate	40	$7,722.00
Women, Infants & Children (WIC)	176	$23,584.00
TOTAL CLIENTS SERVED	**1,170**	
SENIOR CITIZEN PROGRAMS	*HOURS SERVED*	*VALUE OF SERVICES*
Retired and Senior Volunteer Program - Service Hours to Town	*275*	*$8,745.00*
TOTAL VALUE OF SERVICES		**$1,702,104.00**

MUNICIPAL DONATIONS TO TVCCA 2023-2024 New London County		
TOWN	DONATION AMOUNT	Column1
Bozrah	$1,331	
East Lyme	$1,815	
Franklin	$3,025	
Griswold	$3,300	
Groton	$32,938	
Lisbon	$1,210	
Montville	$4,000	
New London	$20,000	
North Stonington	$1,812	
Norwich	$19,000	$19000 pending
Old Lyme	$660	
Salem	$1,000	
Sprague	$1,210	
Stonington	$11,000	
Voluntown	$605	
Waterford	$6,050	
Total	$108,956	

THAMES VALLEY COUNCIL FOR COMMUNITY ACTION, INC. **EXHIBIT 6.3**

AND SUBSIDIARY

PRO FORMA OPERATING BUDGET

FOR THE YEARS APRIL 1, 2023 THROUGH MARCH 31, 2024

	FY 2024	FY 2023
SUPPORT AND REVENUE		
Grants and Contracts:		
Federal and State	40,943,531	31,446,188
Local and Other	715,068	547,092
Contributions:		
Noncash	285,906	265,902
Program and Other Income	2,334,127	2,599,846
Debt Service Paid on Behalf of TVCCA by the State of Connecticut	$314,991	$353,804
Total Support and Revenue	**$44,593,623**	**$35,212,832**
EXPENSES		
Salaries and Benefits	$15,643,241	$14,747,556
Client Assistance	20,279,816	13,622,438
Materials and Supplies	973,282	808,876
Administrative and General	932,612	691,573
Contributed good and services	285,906	265,902
Contractual Services	3,998,280	2,523,246
Repairs and maintenance	716,873	886,134
Rent and Leasing	289,537	267,379
Other Expenses	161,119	137,409
Depreciation and Amortization	572,370	569,381
Utilities	207,474	204,958
Insurance	195,137	175,365
Travel and Transportation	223,076	124,980
Interest	114,900	187,635
Total Expenses	**$44,593,623**	**$35,212,832**

NOTES:

TVCCA has reported and filed consolidated financial reports on this post results schedule. Timing of revenue streams vary program to program because funding source levels and project periods vary. We are 91% dependent on governmental funding. Although we anticipate at least level funding, historically it has proven unreliable to forecast budgets for future years.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Financial Statements, Federal Awards in Accordance with the Uniform Guidance, State Financial Assistance in Accordance with the State Single Audit Act (With Supplementary Information) and Independent Auditor's Reports

March 31, 2023 and 2022

CohnReznick

ADVISORY • ASSURANCE • TAX

Thames Valley Council for Community Action, Inc. and Subsidiary

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Independent Auditor's Report

To the Board of Trustees
Thames Valley Council for Community Action, Inc. and Subsidiary

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Thames Valley Council for Community Action, Inc. and Subsidiary, which comprise the consolidated statements of financial position as of March 31, 2023 and 2022, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Thames Valley Council for Community Action, Inc. and Subsidiary as of March 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Thames Valley Council for Community Action, Inc. and Subsidiary and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion. The financial statements of TVCCA Information Systems, LLC were not audited in accordance with *Governmental Auditing Standards.*

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Thames Valley Council for Community Action, Inc. and Subsidiary's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Thames Valley Council for Community Action, Inc. and Subsidiary's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audits.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the Connecticut State Single Audit Act, and Schedules 1 through 3 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 24, 2023, on our consideration of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over financial reporting and compliance.

CohnReznick LLP

Hartford, Connecticut
August 24, 2023

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statements of Financial Position
March 31, 2023 and 2022

Assets

	2023	2022
Current assets		
Cash and cash equivalents	$ 5,412,771	$ 5,501,488
Receivables		
Grants and contracts	2,759,633	2,479,140
Other current assets	320,627	267,842
Total current assets	8,493,031	8,248,470
Property, plant and equipment	4,645,492	5,143,880
Other assets		
Restricted cash equivalents	124,997	122,335
Total assets	$ 13,263,520	$ 13,514,685

Liabilities and Net Assets

Current liabilities		
Accounts payable and accrued expenses	$ 2,469,539	$ 2,519,809
Current portion of long-term debt	265,576	282,988
Refundable advances	1,863,606	1,474,792
Total current liabilities	4,598,721	4,277,589
Long-term liabilities		
Long-term debt, less current portion	3,232,564	3,503,906
Total liabilities	7,831,285	7,781,495
Commitments and contingencies		
Net assets		
Without donor restrictions	4,053,030	4,165,016
With donor restrictions	1,379,205	1,568,174
Total net assets	5,432,235	5,733,190
Total liabilities and net assets	$ 13,263,520	$ 13,514,685

See Notes to Consolidated Financial Statements.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statement of Activities and Changes in Net Assets
Year Ended March 31, 2023

	Net assets without donor restrictions	Net assets with donor restrictions	Total
Support and revenue			
Federal and state grants and contracts	$ 41,193,165	$ -	$ 41,193,165
Local and other grants and contributions	808,656	12,672	821,328
Program and other income	2,164,522	-	2,164,522
Contributed goods and services	233,763	-	233,763
Debt service paid on behalf of TVCCA by the State of Connecticut	349,265	-	349,265
Net assets released from restrictions	201,641	(201,641)	-
Total support and revenue	44,951,012	(188,969)	44,762,043
Expenses			
Program services			
Children services	15,481,455	-	15,481,455
Energy related services	18,198,548	-	18,198,548
Elderly services	3,953,720	-	3,953,720
Employment and training services	1,703,686	-	1,703,686
Housing and shelter services	2,726,346	-	2,726,346
Other community services	1,126,604	-	1,126,604
Total program	43,190,359	-	43,190,359
Management and general	1,872,639	-	1,872,639
Total expenses	45,062,998	-	45,062,998
Change in net assets	(111,986)	(188,969)	(300,955)
Net assets, beginning	4,165,016	1,568,174	5,733,190
Net assets, end	$ 4,053,030	$ 1,379,205	$ 5,432,235

See Notes to Consolidated Financial Statements.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statement of Activities and Changes in Net Assets
Year Ended March 31, 2022

	Net assets without donor restrictions	Net assets with donor restrictions	Total
Revenues and support			
Federal and state grants and contracts	$ 38,859,377	$ -	$ 38,859,377
Local and other grants and contributions	1,019,742	12,576	1,032,318
Program and other income	1,897,346	-	1,897,346
Contributed goods and services	200,850	-	200,850
Debt service paid on behalf of TVCCA by the State of Connecticut	378,788	-	378,788
Net assets released from restrictions	10,238	(10,238)	-
Total revenues	42,366,341	2,338	42,368,679
Expenses			
Program services			
Children services	13,076,223	-	13,076,223
Energy related services	17,974,776	-	17,974,776
Elderly services	3,742,054	-	3,742,054
Employment and training services	1,676,128	-	1,676,128
Housing and shelter services	2,498,243	-	2,498,243
Other community services	966,713	-	966,713
Total program	39,934,137	-	39,934,137
Management and general	1,707,564	-	1,707,564
Total expenses	41,641,701	-	41,641,701
Change in net assets	724,640	2,338	726,978
Net assets, beginning	3,440,376	1,565,836	5,006,212
Net assets, end	$ 4,165,016	$ 1,568,174	$ 5,733,190

See Notes to Consolidated Financial Statements.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statement of Functional Expenses
Year Ended March 31, 2023

	Program services						
	Children services	Energy-related services	Elderly Services	Employment and training services	Housing and shelter services	Other community services	To
Salaries and benefits	$ 8,108,052	$ 743,200	$ 1,617,297	$ 1,379,135	$ 939,959	$ 789,727	$ 13
Client assistance	15,004	17,017,669	1,316,247	13,695	941,668	111,544	19
Contractual services	3,553,539	-	-	-	420,627	25,000	3
Materials and supplies	427,673	40,505	220,846	39,021	28,445	18,207	
Depreciation	430,740	14,010	52,156	26,000	17,720	14,890	
Administrative and general	334,115	74,507	92,956	14,373	39,284	8,217	
Repairs and maintenance	231,571	7,311	67,803	-	11,454	2,034	
Contributed goods and services	224,257	-	12,675	-	-	-	
Other expenses	210,030	143,382	87,511	3,093	80,484	13,459	
Interest	168,695	-	-	-	-	-	
Travel and transportation	45,910	2,916	100,437	2,490	21,741	14,360	
Utilities	131,451	1,849	47,551	-	-	-	
Insurance	45,410	2,076	40,278	913	2,444	1,776	
Allocation of management and general to program services	1,555,008	151,123	297,963	224,966	222,520	127,390	2
	$ 15,481,455	$ 18,198,548	$ 3,953,720	$ 1,703,688	$ 2,726,348	$ 1,126,604	$ 43

See Notes to Consolidated Financial Statements.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statement of Functional Expenses
Year Ended March 31, 2022

	Program services						
	Children services	Energy-related services	Elderly Services	Employment and training services	Housing and shelter services	Other community services	Total
Salaries and benefits	$ 7,515,456	$ 727,066	$ 1,524,037	$ 1,374,475	$ 887,074	$ 680,840	$ 12,70
Client assistance	2,138	16,887,165	1,349,941	-	934,393	113,078	19,28
Contractual services	2,446,819	-	-	-	345,117	12,769	2,80
Materials and supplies	395,270	61,868	146,183	41,634	38,203	20,687	70
Depreciation and amortization	435,381	11,400	39,810	21,850	13,910	10,670	53
Administrative and general	282,009	49,669	93,265	10,170	24,984	22,955	46
Repairs and maintenance	162,486	11,262	74,484	-	12,810	1,702	26
Contributed goods and services	197,689	-	30,773	-	-	-	22
Other expenses	43,615	85,671	33,474	7,747	70,226	28,119	26
Interest	134,943	-	-	-	-	-	13
Travel and transportation	40,675	1,592	78,226	766	23,730	3,319	14
Utilities	127,092	1,113	52,106	-	-	-	18
Insurance	43,020	1,488	33,000	1,288	2,728	1,861	8
Allocation of management and general to program services	1,269,630	136,260	286,755	218,518	145,068	70,723	2,12
	$ 13,076,223	$ 17,974,776	$ 3,742,054	$ 1,676,128	$ 2,498,243	$ 966,713	$ 39,93

See Notes to Consolidated Financial Statements.

Thames Valley Council for Community Action, Inc. and Subsidiary

Consolidated Statements of Cash Flows
Years Ended March 31, 2023 and 2022

	2023	2022
Cash flows from operating activities		
Changes in net assets	$ (300,955)	$ 726,978
Adjustments to reconcile changes in net assets to net cash provided by operating activities		
Depreciation	606,811	572,370
Loss on disposal of asset	-	1,747
Principal reduction on long-term debt	(209,544)	(185,089)
Income from refinancing of debt	-	(327,540)
Changes in operating assets and liabilities		
Grants and contracts receivable	(280,493)	1,426,191
Other current assets	(52,785)	167,307
Accounts payable and accrued expenses	(50,270)	(1,000,493)
Refundable advances	388,814	1,160,365
Net cash provided by operating activities	101,578	2,541,836
Cash flows from investing activities		
Purchases of property plant and equipment	(108,423)	(769,991)
Cash flows from financing activities		
Principal repayments on long-term debt	(79,210)	(288,491)
Net (decrease) increase in cash, cash equivalents and restricted cash	(86,055)	1,483,354
Cash, cash equivalents and restricted cash, beginning	5,623,823	4,140,469
Cash, cash equivalents and restricted cash, end	$ 5,537,768	$ 5,623,823
Supplemental disclosure of cash flow information:		
Interest paid	$ 27,295	$ 93,311
Non cash financing transactions		
Proceeds from refunding bonds	$ -	$ 1,887,460
Payment to refunded bonds escrow agent	-	(2,215,000)
On-behalf payments for interest	139,721	108,114

See Notes to Consolidated Financial Statements.

Note 1 - Principles of consolidation

Reporting entity

Thames Valley Council for Community Action, Inc. (the "Council") was established in 1965 as Southeastern Connecticut's community action agency. The Council provides a wide range of services to disadvantaged and at-risk clients, including Head Start, daycare, energy assistance, senior nutrition, housing and shelter services and various others. Support and revenue consists of federal, state and local government grants, individual, corporate and foundation contributions, and participant fees received in the operation of certain programs.

The Council's subsidiary, TVCCA Information Systems, LLC (the "LLC"), is a limited liability company organized in October 2007 for the purpose of developing energy and case management software to other nonprofit organizations. The Council is the sole member of the LLC.

The accompanying consolidated financial statements include the accounts of the Council and the LLC (collectively referred to as "TVCCA"). All significant intercompany balances and transactions have been eliminated.

Note 2 - Significant accounting policies

Basis of accounting

The consolidated financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP").

Use of estimates

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts and disclosures in the consolidated financial statements. Actual results could differ from those estimates.

Cash equivalents

For purposes of the consolidated statements of cash flows, TVCCA considers all highly-liquid investments with an original maturity of three months or less to be cash equivalents.

Restricted cash

Certain amounts have been deposited into escrow accounts under terms of the CHEFA mortgage financing. Such funds are restricted for allowable purposes related to repairs and renovations of CHEFA financed child daycare facilities. The following table provides a reconciliation of cash, cash equivalents, and restricted cash reported within the consolidated statements of financial position that summarized the total of such amounts shown in the consolidated statements of cash flows:

	2023	2022
Cash and cash equivalents	$ 5,412,771	$ 5,501,488
Restricted cash	124,997	122,335
	$ 5,537,768	$ 5,623,823

Property, plant and equipment

Property, plant and equipment acquisitions and improvements thereon individually exceeding $5,000 are capitalized at cost and depreciated on a straight-line basis over estimated service lives ranging from 5 to 30 years. Maintenance and repairs are charged to expense as incurred.

Funding sources retain a reversionary right to certain property acquired with grant funds. No significant grant programs ended during the years ended March 31, 2023 or 2022 that would require disposition of such property in accordance with applicable grant requirements.

Net asset categories
To ensure observance of limitations and restrictions placed on the use of resources available to TVCCA, the accounts of TVCCA are maintained in the following net asset categories:

Net assets without donor restrictions - Net assets without donor restrictions are available for use at the discretion of the Board of Trustees and/or management for general operating purposes. From time to time, the Board of Trustees may designate a portion of these net assets for specific purposes, which makes them unavailable for use at management's discretion. No amounts have been designated by the Board of Trustees as of March 31, 2023 and 2022.

Net assets with donor restrictions - Net assets subject to donor- (or certain grantor-) imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Revenue recognition
Grants and contracts - TVCCA receives a substantial portion of its revenue from grants and contracts executed with federal and state agencies. Revenue from grants and contracts with resource providers such as the government and its agencies, other organizations and private foundations is accounted for either as exchange transactions or as contributions. When the resource provider receives commensurate value in return for the resources transferred to TVCCA, the revenue from the grant or contract is accounted for as an exchange transaction. For purposes of determining whether a transfer of asset is a contribution or an exchange transaction, TVCCA deems that the resource provider is not synonymous with the general public, i.e., indirect benefit received by the public as a result of the assets transferred is not deemed equivalent to commensurate value received by the resource provider. Moreover, the execution of a resource provider's mission or the positive sentiment from acting as a donor is not deemed to constitute commensurate value received by a resource provider. Revenue from grants and contracts that are accounted for as exchange transactions is based on the expenditure of funds in accordance with grant and contract restrictions and, therefore, revenue is recognized to the extent of the attainment of specific performance goals and, as a result, revenue is recognized to the extent of performance achieved. Cash received in excess of revenue recognized is recorded as deferred revenue for exchange transactions and refundable advances for contributions.

Contributions - Transactions where the resource provider often receives value indirectly by providing a societal benefit, although the societal benefit is not considered to be of commensurate value, are deemed to be contributions. Contributions are classified as either conditional or unconditional. A conditional contribution is a transaction where TVCCA has to overcome a barrier or hurdle to be entitled to the resource and the resource provider is released from the obligation to fund or has the right of return of any advanced funding if TVCCA fails to overcome the barrier. TVCCA recognizes the contribution revenue upon overcoming the barrier or hurdle. Any funding received prior to overcoming the barrier is recognized as a refundable advance.

Unconditional contributions are recognized as revenue and receivable when the commitment of a contribution is received. Conditional and unconditional contributions are recorded as either with donor restriction or without donor restriction. Contributions are recognized as contributions with donor restrictions if they are received with donor stipulations that limit the use of the donated asset.

Contributions received with no donor stipulations are recorded as contributions without donor restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets without donor restrictions and are reported in the consolidated statement of activities and changes in net assets as net assets released from restriction. Donor-restricted contributions whose conditions and restrictions expire during the same fiscal year are recognized as contributions without donor restrictions.

Contributed services - TVCCA recognizes contributed services if they create or enhance nonfinancial assets or require specialized skills and would typically be purchased if not provided by donation. General volunteer services do not meet the criteria for recognition in the consolidated financial statements. However, a substantial number of volunteers have donated significant amounts of time to TVCCA's programs.

Program fees - Program service fees consist primarily of daycare and school readiness fees from program participants in southeast Connecticut. The fees are recognized at a point in time as revenue when the services are performed. Program service fees received in advance of the applicable program period are presented as deferred revenue. Payments are due weekly.

The opening and ending balances of customer contract related amounts were as follows as of March 31, 2023, 2022, and 2021:

	2023	2022	2021
Accounts receivable	$ 279,820	$ 220,597	$ 106,869

Debt paid on-behalf of TVCCA by the State of Connecticut - As described more fully in Note 7, the State of Connecticut Office of Early Childhood ("OEC") has agreed to pay a percentage of the qualifying debt service required by TVCCA's mortgage loan agreements executed with the State of Connecticut Health and Educational Facilities Authority ("CHEFA"). TVCCA recognizes revenue for debt service paid on-behalf of TVCCA when the amounts are actually paid by the State of Connecticut.

Income taxes
TVCCA is incorporated as a not-for-profit entity and is exempt from federal income tax under the provisions of the Internal Revenue Code Section 501(c)(3).

The LLC reports all of its activities, including any unrelated business income, on TVCCA's federal and state information returns. Management has analyzed the tax positions taken by TVCCA and has concluded that, as of March 31, 2023, there are no uncertain tax positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. TVCCA's federal and state information returns prior to fiscal year 2020 are closed and management continually evaluates expiring statues of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings.

If applicable, TVCCA will recognize interest and penalties associated with uncertain tax provisions as part of the income tax provision and includes accrued interest and penalties with the related tax liability in the in the consolidated statements of financial position. No provisions for unrelated business income taxes was recorded for the years ended March 31, 2023 and 2022.

Expenses by function
The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, depreciation and amortization, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, interest, insurance, and other which are allocated on the basis of estimates of time and effort. Expenses incurred for various education programs are allocated based on classroom size.

Subsequent events
Subsequent events were evaluated through August 24, 2023, which is the date the consolidated financial statements were available to be issued.

Reclassifications
Certain items from the prior year financial statements have been reclassified to conform to the current year presentation.

Note 3 - New accounting pronouncement

For the year ended March 31, 2023, TVCCA adopted Accounting Standards Update ("ASU") 2020-07, *Presentation and Disclosure by Not-For-Profit Entities for Contributed Nonfinancial Assets.* This standard provides guidance on the presentation of contributed nonfinancial assets in the consolidated statements of activities and changes in net assets and additional disclosure requirements for each type of contributed nonfinancial asset. The ASU provides transparency on the measurement of the contributed nonfinancial assets of TVCCA and will not change existing recognition and measurement requirements. TVCCA has implemented the provisions of ASU 2020-07 applicable to all nonfinancial assets, which has been applied retrospectively to all periods presented.

Note 4 - Liquidity and availability of resources

The following table reflects TVCCA's financial assets as of March 31, 2023 and 2022, reduced by amounts not available for general expenditure within one year or have a restricted purpose:

	2023	2022
Current assets, excluding nonfinancial assets at year-end		
Cash and cash equivalents	$ 5,412,771	$ 5,501,488
Grants and contracts receivable	2,759,633	2,479,140
Total financial assets	8,172,404	7,980,628
Adjustments		
Less amounts not available to be used within one year		
Net assets with program restrictions not expected to be released within one year	(1,379,205)	(1,568,174)
Financial assets available to meet cash needs for general expenditures within one year	$ 6,793,199	$ 6,412,454

TVCCA's revenues are primarily derived by federal and state grants. TVCCA has a policy to structure grant drawdowns as its general expenditures, liabilities, and other obligations come due. In addition, TVCCA maintains a line of credit of $400,000 with a bank that could be drawn upon as needed during the year to further manage cash flows. Financial assets are considered unavailable when illiquid or not convertible to cash within one year or because the governing board has set aside the funds for a specific contingency reserve.

Note 5 - Concentrations

Concentrations of credit risk

TVCCA's financial instruments that are exposed to concentrations of credit risk consist primarily of cash and cash equivalents and receivables.

Cash and cash equivalents - TVCCA places its cash and cash equivalents with highly rated financial institutions, which are continually reviewed by management for financial stability. Generally, TVCCA's cash and cash equivalents in interest-bearing accounts exceeds financial depository insurance limits. At March 31, 2023, balances in excess of FDIC insurance were approximately $6.8 million. However, TVCCA has not experienced any losses in such accounts and believes that its cash and cash equivalents are not exposed to significant credit risk.

Receivables - Receivables primarily consist of grants and contracts due from a variety of federal, state and local governments. Based on historical experience, management believes these receivables represent negligible credit risk. Accordingly, management has not established an allowance for potential credit losses.

Support and revenue concentrations

TVCCA receives a significant portion of its grants and contracts from the U.S. Department of Health and Human Services, the State of Connecticut, and certain nonprofit pass-through agencies. As with all governmental funding, these grants and contracts are subject to reduction

or termination in future years. Any significant reduction in these grants and contracts could have a negative impact on TVCCA's program services.

Note 6 - Property, plant and equipment

A summary of property, plant and equipment is as follows:

	2023	2022
Land	$ 212,500	$ 212,500
Buildings and improvements	11,161,593	11,118,497
Leasehold improvements	374,483	374,483
Vehicles	597,652	678,363
Appliances	444,466	451,404
Computer equipment	506,979	475,731
Telephone equipment	329,511	329,511
Furniture and fixtures	384,884	384,884
Office equipment	29,404	29,404
	14,041,472	14,054,777
Less accumulated depreciation	9,395,980	8,910,897
Net property and equipment	$ 4,645,492	$ 5,143,880

Depreciation and amortization expense for property, plant and equipment totaled $606,811 and $572,370 for the years ended March 31, 2023 and 2022, respectively.

Note 7 - Debt

A summary of debt is as follows:

	2023	2022
CHEFA mortgage notes payable		
Taftville facility	$ 1,066,603	$ 1,157,412
Windham facility	321,164	364,980
Vernon facility	194,648	226,070
New London facility	1,900,000	1,975,000
Other mortgage notes payable	15,725	63,432
	3,498,140	3,786,894
Less current portion	265,576	282,988
Long-term portion	$ 3,232,564	$ 3,503,906

CHEFA mortgage notes payable

Taftville facility

In April 2001, TVCCA entered into a Loan Agreement and Open-End Mortgage (collectively, the "Taftville Agreements") with CHEFA to finance the construction of a qualifying child care facility through CHEFA's sale of $3,865,000 Child Care Facilities Series E Revenue Bonds (the "Series E Bonds"). TVCCA's share of the Series E Bond proceeds totaled $2,745,000 or 72.3% of total Series E Bond proceeds. Payments by TVCCA are based on interest costs and principal payments on 72.3% of the Series E Bonds, amounts required to establish and maintain trust funds required under the Taftville Agreements, annual fees and certain expenses of CHEFA. TVCCA also pays the cost of insuring the property and of operation and maintenance. Interest is payable semi-annually 5.0% with principal payable in various installments through July 2031.

Windham facility

In January 2003, TVCCA entered into a Loan Agreement and Open-End Mortgage (collectively, the "Windham Agreements") with CHEFA in connection with the assumption of CHEFA mortgage financing and acquisition of related real property, consisting of a qualifying child care facility, previously held by an unrelated entity. The qualifying child care facility acquired was constructed through CHEFA's sale of Child Care Facilities Series A Revenue Bonds (the "Series A Bonds"). Payments by TVCCA are based on interest costs and principal payments on the Series A Bonds, amounts required to establish and maintain trust funds required under the Windham Agreements, annual fees and certain expenses of CHEFA. TVCCA also pays the cost of insuring the property and of operation and maintenance. Interest is payable semi-annually at 5.0% with principal payable in various installments through July 2028.

Vernon facility

In January 2003, TVCCA entered into a Loan Agreement and Open-End Mortgage (collectively, the "Vernon Agreements") with CHEFA in connection with the assumption of CHEFA mortgage financing and acquisition of related real property, consisting of a qualifying child care facility, previously held by an unrelated entity. The qualifying child care facility acquired was constructed through CHEFA's sale of Child Care Facilities Series A and B Revenue Bonds (the "Series A and B Bonds"). Payments by TVCCA are based on interest costs and principal payments on the Series A and B Bonds, amounts required to establish and maintain trust funds required under the Vernon Agreements, annual fees and certain expenses of CHEFA. TVCCA also pays the cost of insuring the property and of operation and maintenance. Interest is payable semi-annually at 5.0% with principal payable in various installments through July 2028.

New London facility

In October 2008, TVCCA entered into a Loan Agreement and Open-End Mortgage (collectively, the "New London Agreements") with CHEFA to finance the construction of a qualifying child care facility through CHEFA's sale of $16,875,000 Child Care Facilities Series G Revenue Bonds (the "Series G Bonds"). TVCCA's share of the Series G Bonds proceeds totaled $2,465,000 or 14.6% of total Series G Bonds proceeds. Payments by TVCCA are based on interest costs and principal payments on 14.6% of the Series G Bonds, amounts required to establish and maintain trust funds required under the New London Agreements, annual fees and certain expenses of CHEFA. TVCCA also pays the cost of insuring the property and of operation and maintenance. Interest is payable semi-annually at rates ranging from 1.5% to 5.0% with principal payable in various installments through July 2038.

CHEFA refinancing

During April 2015, CHEFA refinanced approximately $2.3 million of Child Care Facilities Series G bonds relating to the New London facility through the issuance of State Supported Child Care Revenue Bonds, Series 2015 (the "Series 2015 Bonds"). TVCCA's share of the Series 2015 Bonds totaled $2,465,000 or 7.4% of total Series 2015 Bonds proceeds, resulting in an overall increase in principal owed by TVCCA of $195,000. Payments by TVCCA are based on interest costs and principal payments on 7.4% of the Series 2015 Bonds, amounts required to establish and maintain trust funds required under the New London Agreements, annual fees and certain expenses of CHEFA. TVCCA is also responsible for the cost of insuring the properties and of operation and maintenance. The refinanced loan requires interest payable in semi-annual payments at rates ranging from 1.5% to 5.0%, with principal payable in various installments through July 2038.

During June 2021, CHEFA refinanced approximately $2.2 million of Child Care Facilities bonds including the Taftville Series E bonds, Windham Series A bonds and Vernon Series A&B bonds through the issuance of State Supported Childcare Revenue Series 2021 bonds. TVCCA's share of the Series 2021 bonds is approximately $1.9 million or 14% of the total Series 2021 bond proceeds, resulting in an overall decrease in principal owed by TVCCA of approximately $300,000. Payments by TVCCA are based on interest costs and principal payments on 14% of the Series 2021 bonds, amounts required to establish and maintain trust funds required under the Taftville, Windham, and Vernon agreements, annual fees and certain expenses of CHEFA. TVCCA is also responsible for the cost of insuring the properties and of operation and maintenance. The refinanced loans require interest payable in semi-annual payments at 5%, with principal payable in various installments for the debt maturing throughout the original life of the bonds.

Each of the CHEFA mortgages provide, among other things, that principal and interest on the mortgage loans are payable by TVCCA, which is obligated to make such payments so long as the applicable bonds are outstanding. The underlying collateral of the mortgage loans is the buildings constructed with bond proceeds. As additional collateral, TVCCA has pledged the gross receipts of each qualifying child care facility to CHEFA. Additionally, TVCCA is subject to certain financial and nonfinancial covenants, noncompliance with which may be considered to be an event of default and could provide CHEFA with the right to demand repayment currently. For the years ended March 31, 2023 and 2022, TVCCA was in compliance with these covenants.

In connection with the State of Connecticut's school readiness initiative, the State of Connecticut Office of Early Childhood ("OEC") has agreed to pay a portion of qualifying debt service payments. The OEC has agreed to pay 91.5% of the qualifying debt service of the Taftville facility mortgage loan, 94.9% of the qualifying debt service of the Windham facility mortgage loan (90.0% prior to the June 2021 refunding), 85.6% of the qualifying debt service of the Vernon facility mortgage loan (81.9% prior to the June 2021 refunding), and 77.3% of the qualifying debt service of the New London facility mortgage loan. Principal and interest payments made by the OEC on behalf of TVCCA totaled $209,544 and $139,721 for the year ended March 31, 2023, respectively, and $185,089 and $193,699 for the year ended March 31, 2022, respectively.

Other mortgage notes payable

TVCCA was party to a mortgage note payable agreement with a bank in connection with the acquisition of real property in New London, Connecticut, which was used for several TVCCA programs. The mortgage note required monthly payments of principal and interest of $1,906 through April 2022. The interest rate was subject to adjustment every three years during the term of

the mortgage note. The interest rate was adjusted to a percentage equal to the weekly average yield on U.S. Treasury securities, adjusted to a constant maturity of three years plus 3.5%. The balance of this note totaled $0 and $1,861 as of March 31, 2023 and 2022, respectively.

TVCCA is party to a mortgage note payable agreement with a bank in connection with renovation of real property in Bozrah, Connecticut on March 18, 2021. The mortgage note presently requires monthly payments of principal and interest of $4,004 through April 2028. The rate of interest on the note was fixed a 3.25% for the term of the note. In addition to the real property acquired, the mortgage note is also secured by an assignment of rents and leases. Additionally, TVCCA is subject to certain financial and nonfinancial covenants, noncompliance with which may be considered to be an event of default and could provide the bank with the right to demand repayment currently. For the year ended March 31, 2023, TVCCA was in compliance with these covenants. The balance of this note totaled $15,725 and $61,571 as of March 31, 2023 and 2022, respectively.

Aggregate principal maturities of all mortgage notes payable in subsequent years are as follows:

Year ending March 31,	
2024	$ 265,576
2025	274,093
2026	283,797
2027	298,987
2028	309,687
Thereafter	2,066,000
	$ 3,498,140

Line of credit

As of March 31, 2023 and 2022, TVCCA has available a $400,000 line of credit that is due on demand with an adjustable interest rate (3.25% at March 31, 2023). The line expires December 1, 2023 and is renewable annually. No borrowings were outstanding against the line as of March 31, 2023 and 2022.

Note 8 - Net assets with donor restrictions

Net assets with donor restrictions are restricted for the following purposes at March 31, 2023 and 2022:

	2023	2022
Housing and shelter services	$ 683,727	$ 857,487
Elderly services	277,779	274,762
Other community services	221,089	221,089
Children services	170,261	168,598
Employment and training services	26,349	26,349
Facilities improvement (capital campaign)	-	19,889
	$ 1,379,205	$ 1,568,174

Net assets with donor restrictions in the amount of $201,641 and $10,238 were released from restriction during the years ended March 31, 2023 and 2022, respectively, by satisfying purpose and time restrictions.

Note 9 - Conditional grants and contributions

TVCCA receives conditional grants from federal and state agencies. These grants are conditional and require TVCCA to meet the Uniform Guidance and Connecticut Single Audit Act requirements. TVCCA must return any funds received for which the conditions are not met. These funds are recorded as refundable advances on the consolidated statements of financial position.

At March 31, 2023, TVCCA had remaining available award balances on federal and state grants in the amount of received conditional grants in the amount of approximately $51,500,000. In addition, TVCCA had conditional promises to give of approximately $340,600 for COVID-19 expenses. The award balances will be recognized as revenue as the conditions are met.

Note 10 - Noncash contributions

For the years ended March 31, 2023 and 2022, contributed nonfinancial assets recognized within the consolidated statements of activities and changes in net assets included:

	Revenue Recognized	Utilization in programs/activities	2023 Donor Restrictions	Valuation Techniques and Inputs
Donated Rent	$ 208,373	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Donated Materials	23,568	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Donated Food	1,821	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Total	$ 233,762			

	Revenue Recognized	Utilization in programs/activities	2022 Donor Restrictions	Valuation Techniques and Inputs
Donated Rent	$ 185,374	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Donated Materials	12,555	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Donated Food	2,921	Children Services & Elderly Services	None	Fair market value of the asset at the date of the donation as provided by funding source.
Total	$ 200,850			

Note 11 - Employee benefit plans

TVCCA maintains two defined contribution employee benefit plans: a Section 403(b) employee contribution plan and a money purchase pension plan. All permanent employees are eligible to participate in both plans after a three-month waiting period.

Employee contributions under the Section 403(b) plan are determined by the participating employees and must be at least 5.0% of wages. Employer contributions to the money purchase pension plan are based on a percentage match of Section 403(b) participating employee wages.

Employees are always 100% vested in employee salary deferrals and become fully vested in employer contributions after one year. Employees hired after April 1, 2004 become fully vested in employer contributions after three years. Employer contributions totaled $665,295 and $661,714 for the years ended March 31, 2023 and 2022, respectively.

Note 12 - Related party transactions

TVCCA operates as a sub grantee agency for certain programs administered by the Connecticut Association for Community Action, Inc. ("CAFCA"). TVCCA's Chief Executive Officer currently serves on CAFCA's Board of Directors. Grant and contract revenues recognized by TVCCA from CAFCA totaled $330,339 and $155,803 for the years ended March 31, 2023 and 2022, respectively. The amount due from CAFCA at March 31, 2023 and 2022 was $80,361 and $705, respectively.

The Chief Executive Officer also serves on the Eastern Connecticut Workforce Investment Board ("EWIB") which also provides grants to TVCCA. For the years ended March 31, 2023 and 2022, TVCCA recognized revenue of $1,021,806 and $1,081,802, respectively. The amounts due from EWIB at March 31, 2023 and 2022 were $191,591 and $168,766, respectively.

TVCCA holds several of their bank accounts at a bank for which a member of the Board of Trustees is a member of management. Cash and cash equivalents held at March 31, 2023 and 2022 were $6,144,833 and $4,286,714, respectively. There was one loan with the bank at March 31, 2023 totaling $15,725 and two loans as of March 31, 2022 totaling $63,432, respectively. During the year ended March 31, 2022, TVCCA also has a $400,000 line of credit with the bank. No funds were drawn on the line at March 31, 2023.

Note 13 - Contingencies

TVCCA has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for any expenditure disallowed under terms of the grant. Management believes that such disallowances, if any, will not be material to the financial position of TVCCA.

Supplementary Information

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule 1 - Statement of Financial Position Information
March 31, 2023

	CHEFA Finance Day Care Facility-Taftville	CHEFA Finance Day Care Facility-Windham	CHEFA Finance Day Care Facility-Vernon	CHEFA Fina Day Care Fa New Lond
ASSETS				
CURRENT ASSETS				
Cash and cash equivalents	$ -	$ -	$ -	$
Grants and contracts receivables	92,185	-	-	105,
Other current assets	-	-	-	
Total current assets	92,185	-	-	105,
PROPERTY, PLANT AND EQUIPMENT, NET	1,376,870	416,441	328,085	1,592,
OTHER ASSETS				
Restricted cash equivalents	58,905	5,380	5,380	55,
Due (to) from	(175,204)	65,469	(117,459)	(1,137,
Total other assets	(116,299)	70,849	(112,079)	(1,081,
Total assets	$ 1,352,756	$ 487,290	$ 216,006	$ 616,
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable and accrued expenses	$ 13,333	$ 4,015	$ 2,433	$ 20,
Current portion of long-term debt	95,099	43,508	31,244	80,
Deferred grant and contract revenue	5,887	-	-	
Total current liabilities	114,319	47,523	33,677	108,
LONG-TERM LIABILITIES				
Long-term debt, less current portion	971,504	277,656	163,404	1,820,
Total liabilities	1,085,823	325,179	197,081	1,928,
NET ASSETS (DEFICIT)				
Net assets without donor restrictions	266,933	162,111	18,925	(1,312,
Net assets with donor restrictions	-	-	-	
Total net assets (deficit)	266,933	162,111	18,925	(1,312,
Total liabilities and net assets	$ 1,352,756	$ 487,290	$ 216,006	$ 616,

See Independent Auditor's Report.

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule 2 - Statement of Activities Information
Year Ended March 31, 2023

	CHEFA Finance Day Care Facility-Taftville	CHEFA Finance Day Care Facility-Windham	CHEFA Finance Day Care Facility-Vernon	CHEFA Financ Day Care Facili New London
SUPPORT AND REVENUE				
Federal and state grants and contracts	$ 2,036,830	$ 3,110	$ 6,039	$ 2,068,73
Local and other grants and contribution	-	-	-	-
Program and other income	426,488	407,517	30,048	380,17
Contributed goods and services	-	-	-	-
Debt service paid on-behalf of TVCCA by the State of Connecticut	100,959	52,878	33,132	104,56
Total support and revenue	2,564,277	463,505	69,219	2,553,47
EXPENSES				
Salaries and benefits	1,842,488	1,329	-	2,060,80
Client assistance	233	-	-	51
Contractual services	9,151	-	-	31,99
Materials and supplies	103,375	-	-	130,52
Depreciation and amortization	103,729	56,182	35,823	82,12
Administrative and general	385,663	22,294	28,872	487,95
Repairs and maintenance	71,154	15,087	20,596	7,60
Contributed goods and services	-	-	-	-
Other expenses	18,464	301	59,137	26,86
Interest expense	55,600	17,154	10,518	82,23
Travel and transportation	3,303	-	-	7,74
Utilities	64,658	-	1,635	50,08
Insurance	13,070	6,411	6,463	13,84
Total expenses	2,670,888	118,758	163,044	2,982,29
Change in net assets	(106,611)	344,747	(93,825)	(428,81
NET ASSETS, beginning of year	373,544	(182,636)	112,750	(883,33
NET ASSETS, end of year	$ 266,933	$ 162,111	$ 18,925	$ (1,312,14

See Independent Auditor's Report.

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule 3 - Statement of Cash Flows Information
Year Ended March 31, 2023

	CHEFA Finance Day Care Facility-Taftville	CHEFA Finance Day Care Facility-Windham	CHEFA Finance Day Care Facility-Vernon	CHEFA Financ Day Care Facili New London
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	$ (106,611)	$ 344,747	$ (93,825)	$ (428,81
Adjustments to reconcile the change in net assets to net cash provided by operating activities:				
Depreciation and amortization	103,729	56,182	35,823	82,12
Loss on disposal of asset	-	-	-	-
On-behalf principal repayments on long-term debt	(83,090)	(41,582)	(26,897)	(57,97
Change in due (to) from	56,666	(356,450)	96,182	381,60
Changes in operating assets and liabilities				
Grants and contracts receivables	33,526	-	-	34,14
Other current assets	-	-	-	-
Accounts payable and accrued expenses	(1,135)	(547)	(393)	(93
Deferred revenue	5,888	-	-	8,05
Net cash provided by operating activities	8,973	2,350	10,890	18,20
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property, plant and equipment	-	-	(6,250)	-
CASH FLOWS FROM FINANCING ACTIVITIES				
Principal repayments on long-term debt	(7,719)	(2,235)	(4,525)	(17,02
Net cash used in financing activities	(7,719)	(2,235)	(4,525)	(17,02
Net increase (decrease) in cash, cash equivalents and restricted cash	1,254	115	115	1,17
Cash, cash equivalents and restricted cash, beginning of year	57,651	5,265	5,265	54,15
Cash, cash equivalents and restricted cash, end of year	$ 58,905	$ 5,380	$ 5,380	$ 55,33

See Independent Auditor's Report.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees
Thames Valley Council for Community Action, Inc. and Subsidiary

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Thames Valley Council for Community Action, Inc. and Subsidiary, which comprise the consolidated statement of financial position as of March 31, 2023, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated August 24, 2023. The financial statements of the subsidiary, TVCCA Information Systems, LLC was not audited in accordance with *Government Auditing Standards* and, accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with TVCCA Information Systems, LLC.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over financial reporting ("internal control") as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control. Accordingly, we do not express an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

CohnReznick

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Thames Valley Council for Community Action, Inc. and Subsidiary's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CohnReznick LLP

Hartford, Connecticut
August 24, 2023

Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the Board of Trustees
Thames Valley Council for Community Action, Inc.

Report on Compliance for Each Major Federal Program

We have audited Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Thames Valley Council for Community Action, Inc. and Subsidiary's major federal programs for the year ended March 31, 2023. Thames Valley Council for Community Action, Inc. and Subsidiary's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Thames Valley Council for Community Action, Inc. and Subsidiary's complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended March 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Thames Valley Council for Community Action, Inc. and Subsidiary's and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Thames Valley Council for Community Action, Inc. and Subsidiary's with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Thames Valley Council for Community Action, Inc. and Subsidiary's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Thames Valley Council for Community Action, Inc. and Subsidiary's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the consolidated financial statements of Thames Valley Council for Community Action, Inc. and Subsidiary as of and for the year ended March 31, 2023, and have issued our report thereon dated August 24, 2023, which contained an unmodified opinion on those consolidated financial statements. Our audit was performed for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

CohnReznick LLP

Hartford, Connecticut
August 24, 2023

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Expenditures of Federal Awards
Year Ended March 31, 2023

Federal Grantor/Program or Cluster Title	Direct/Pass-through Grantor	Federal Assistance Listing Number	Pass-through Entity Identifying N
U.S. Department of Health and Human Services:			
Head Start	Direct	93.600	N/A
COVID 19 - Head Start	Direct	93.600	N/A
Total Head Start Cluster			
Aging Cluster:			
Special Programs for the Aging, TITLE III, Part C Nutrition Services	Senior Resources Agency on Aging	93.045	N-23-1/4/5-ED/C/CO/H-W/SE
Special Programs for the Aging, TITLE III, Part C Nutrition Services	Senior Resources Agency on Aging	93.045	N-23-1/4/5-ED/C/CO/H-W/SE
Nutrition Services Incentive Program - Elderly Nutrition	Senior Resources Agency on Aging	93.053	N-23-1/4/5-ED/C/CO/H-W/SE
Total Aging Cluster			
Low-Income Home Energy Assistance	State of Connecticut Department of Social Services	93.568	18DSS4301ZK
COVID 19 - Low-Income Home Energy Assistance	State of Connecticut Department of Social Services	93.568	21DSS4301ZK
Low-Income Home Energy Assistance	State of Connecticut Department of Social Services	93.568	21DSS4301ZK
COVID 19 - Low-Income Home Energy Assistance	State of Connecticut Department of Social Services	93.568	19DSS5001ZK
Total Low-Income Home Energy Assistance			
Community Services Block Grant	State of Connecticut Department of Social Services	93.569	20DSS1601ZK
Community Services Block Grant	Connecticut Association for Community Action	93.569	20DSS1601FB
COVID-19 Community Services Block Grant	State of Connecticut Department of Social Services	93.569	19DSS1601ZK
Total Community Services Block Grant			
Social Services Block Grant	State of Connecticut Department of Social Services	93.667	19DSS1501ZK
Social Services Block Grant	State of Connecticut Department of Social Services	93.667	16DSS5001ZK
Social Services Block Grant - Elderly Nutrition	Senior Resources Agency on Aging	93.667	N/A
Social Services Block Grant - Case Management Program	Connecticut Association for Community Action	93.667	16DSS5001ZK
Total Social Service Block Grant			
Strengthening Public Health Systems and Services through National Partnerships to Improve and Protect the Nation's Health	National Association of County and City Health Officials	93.421	5NU38OT00306-04-00
CCDF Cluster:			
COVID-19 - Child Care and Development Block Grant	Connecticut Office of Early Childhood	93.575	N/A
COVID-19 - Child Care and Development Block Grant	Connecticut Office of Early Childhood	93.575	CCDF1BC0
Total CCDF Cluster			
Maternal, Infant and Early Childhood Home Visiting Grant	Connecticut Office of Early Childhood	93.870	21OECHVS01TVC
Community Based-Child Abuse Prevention Grants	Connecticut Office of Early Childhood	93.590	21OECHVS01TVC
Activities to Support State, Tribal, Local, and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises	United Way of Southeastern Connecticut	93.391	N/A
Total U.S. Department of Health and Human Services			

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Expenditures of Federal Awards
Year Ended March 31, 2023

Federal Grantor/Program or Cluster Title	Direct/Pass-through Grantor	Federal	Pass-through Entity Identifying
U.S. Department of Housing and Urban Development:			
Continuum of Care Program	Direct	14.267	N/A
Emergency Solutions Grants Program	Department of Housing	14.231	N/A
COVID-19 Emergency Solutions Grants Program	State of Connecticut Department of Housing	14.231	20DOH0901CX
Emergency Solutions Grants Program	State of Connecticut Department of Housing	14.231	20DOH1011CX
COVID-19 Emergency Solutions Grants Program	State of Connecticut Department of Housing	14.231	21DOH1011CX
Community Development Block Grants/ Entitlement Grants Cluster			
Entitlement Grants - Homeless Prevention Services	City of Norwich	14.218	N/A
Entitlement Grants - Homeless Prevention Services	City of New London	14.218	2G417308/55011
Total CDBG - Entitlement Grants Cluster			
Multifamily Housing Service Coordinators	Senior Resources Agency on Aging	14.191	N/A
Section 8 Housing Choice Voucher - Total Housing Voucher Cluster	State of Connecticut Department of Housing	14.871	N/A
Total U.S. Department of Housing and Urban Development			
U.S. Department of Agriculture:			
Special Supplemental Nutrition Program (WIC)			
Program for Women, Infants, and Children	Connecticut State Department of Public Health	10.557	2017-0054-6
Program for Women, Infants, and Children	Connecticut State Department of Public Health	10.557	2023-0060-3
Program for Women, Infants, and Children - noncash	Connecticut State Department of Public Health	10.557	N/A
Total Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)			
Child and Adult Care Food Program (CACFP)	Connecticut State Department of Education	10.558	12060-20518-82079-170
Child and Adult Care Food Program (CACFP)	Connecticut State Department of Education	10.558	12060-20518-82079-170
Child and Adult Care Food Program (CACFP) - Cash in Lieu	Connecticut State Department of Education	10.558	12060-20544-82079-170
Total Child and Adult Care Food Program			
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program - Total SNAP Cluster	Connecticut Association for Community Action	10.561	19DSS1301ZK
Farm to School Grant Program	Connecticut Department of Public Health	10.575	N/A
Total U.S. Department of Agriculture			
U.S. Department of Labor:			
WIOA National Dislocated Work Grants/WIA National Emergency Grants	Eastern Connecticut Workforce Investment Board, Inc.	17.277	11000-DOL-4000-1221
WIA/WIOA Youth Activities	Eastern Connecticut Regional Education Services Center	17.259	21-22-106
WIOA Dislocated Worker Formula Grants	Eastern Connecticut Regional Education Services Center	17.278	1100-DOL-4000-11259
WIOA Dislocated Worker Formula Grants	Eastern Connecticut Workforce Investment Board, Inc.	17.278	11000-DOL-4000-1221
Total WIOA Cluster			
Total U.S. Department of Labor			

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Expenditures of Federal Awards
Year Ended March 31, 2023

	Direct/Pass-through Grantor	Federal	Pass-through Entity Identifying Number	Passed through	Total Federal
m (RSVP)	Direct	94.002	N/A	-	178,147
n	United Way of Southeastern Connecticut	97.024	N/A	-	3,759
oard Program	United Way of Southeastern Connecticut	97.024	N/A	-	16,000
m	United Way of Southeastern Connecticut	21.019	20DOH1001DA	-	15,622
	Connecticut Department of Housing	21.023	21DOH0501CX	-	66,131
ery Funds	Office of Early Childhood Education	21.027	OEC00010	-	36,200
ery Funds	Connecticut Association for Community Action	21.027	N/A	-	166,182
ery Funds	Norwich Public Schools	21.027	OEC00010	-	17,888
ery Funds	Town of Ledyard	21.027	N/A	-	15,000
ery Funds	City of Norwich	21.027	B-21-MC-09-0012	-	20,000
ery Funds	Town of Bozrah	21.027	N/A	-	3,000
ery Funds	Town of Lyme	21.027	N/A	-	2,000
ery Funds	Town of East Lyme	21.027	N/A	-	20,000
ery Funds	Connecticut Department of Mental Health and Addiction Services	21.027	20MHA2101/23MHA2101POS01	-	5,530
covery Funds				-	285,800
	Connecticut Housing Finance Authority	21.028	N/A	-	4,884
				-	372,437
				$ 1,891,212	$ 34,637,663

tures of Federal Awards.

Thames Valley Council for Community Action, Inc. and Subsidiary

Notes to Schedule of Expenditures of Federal Awards
March 31, 2023

Note 1 - Basis of presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Thames Valley Council for Community Action, Inc. and Subsidiary's (the "Council") under programs of the federal government for the year ended March 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the Council, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Council.

Note 2 - Summary of significant accounting policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through identifying numbers are presented when available.

Note 3 - Indirect cost rate

The Council has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 4 - Other federal assistance

In connection with the Women, Infants and Children program, TVCCA determines program eligibility and issues vouchers for food benefits to eligible participants. The vouchers are redeemed by the participants at certain vendors approved by the State of Connecticut. TVCCA does not make payments to the participants or the vendors redeeming the vouchers. Although the value of the vouchers is considered federal assistance and is included in the accompanying schedule of expenditures of federal awards under federal assistance listing number 10.557, no revenue or expense has been recognized in TVCCA's consolidated financial statements for the year ended March 31, 2023. The total value of vouchers redeemed as reported by the State of Connecticut totaled $2,844,513 for the year ended March 31, 2023.

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Findings and Questioned Costs
March 31, 2023

I. Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	____ yes __X__ no
Significant deficiency(ies) identified?	____ yes __X__ none reported
Noncompliance material to financial statements noted?	____ yes __X__ no

Federal Awards:

Internal control over major programs:	
Material weakness(es) identified?	____ yes __X__ no
Significant deficiency(ies) identified?	____ yes __X__ none reported
Type of auditor's report issued on compliance for major federal programs:	Unmodified
^ ny audit findings disclosed that are required to be reported in accordance 2 CFR section 200.516(a)?	____ yes __X__ no

Major programs:

Federal Assistance Listing Number	Name of Federal Program or Cluster
10.557	WIC Special Supplemental Nutrition Program for Women, Infants, and Children
93.568	Low-Income Home Energy Assistance
93.045/93.053	Aging Cluster
93.569	Community Services Block Grant

Dollar threshold used to distinguish between Type A and Type B programs: $1,036,127

/uditee qualified as low-risk auditee? __X__ yes ____no

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Findings and Questioned Costs
March 31, 2023

II. Financial Statement Findings

None

III. Federal Awards Findings and Questioned Costs

None

Independent Auditor's Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

To the Board of Trustees
Thames Valley Council for Community Action, Inc.

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of Thames Valley Council for Community Action, Inc. and Subsidiary's major state programs for the year ended March 31, 2023. Thames Valley Council for Community Action, Inc. and Subsidiary's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Thames Valley Council for Community Action, Inc. and Subsidiary's complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended March 31, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Section 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Thames Valley Council for Community Action, Inc. and Subsidiary's and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Thames Valley Council for Community Action, Inc. and Subsidiary's state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Thames Valley Council for Community Action, Inc. compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Thames Valley Council for Community Action, Inc. and Subsidiary's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of Thames Valley Council for Community Action, Inc. and Subsidiary's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of State Financial Assistance Required by the Uniform Guidance

We have audited the consolidated financial statements of Thames Valley Council for Community Action, Inc. and Subsidiary as of and for the year ended March 31, 2023, and have issued our report thereon dated August 24, 2023, which contained an unmodified opinion on those consolidated financial statements. Our audit was performed for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

CohnReznick LLP

Hartford, Connecticut
August 24, 2023

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Expenditures of State Financial Assistance
Year Ended March 31, 2023

State Grantor/Pass-Through Grantor/Program Title	State Grant Program CORE-CT Number	Expenditures Passed Through to Subrecipients	Expenditures
Office of Early Childhood:			
Head Start Services Grant Program and Head Start Innovative Enhancement	11000-OEC64845-16101	$ -	$ 95,808
Head Start Services Grant Program and Head Start Innovative Enhancement	11000-OEC64845-16101	-	296,434
Total Head Start Services Grant Program and Head Start Innovative Enhancement		-	392,242
Nurturing Families Network	11000-OEC64880-12603-83007	432,485	847,867
Child Daycare (CDC)	11000-OEC64840-16274-83012	1,032,285	3,532,875
Child Daycare - Intercept	11000-OEC64840-16274-83012	-	57,284
Total Child Daycare (CDC)		1,032,285	3,590,159
Passed through Norwich Public Schools:			
School Readiness in Priority School Districts	11000-OEC64840-16274-83014	-	663,175
Passed through LEARN Regional Education Services			
School Readiness in Priority School Districts	11000-OEC64840-16274-83014	-	453,048
Total School Readiness in Priority School Districts		-	1,116,223
Passed through Griswold Public Schools			
School Readiness in Competitive Grant Municipalities	11000-OEC64840-16274-83013	-	162,717
Passed through Norwich Public Schools			
School Readiness Quality Enhancement	11000-OEC64845-16158	-	5,757
Passed through LEARN Regional Education Services			
School Readiness Quality Enhancement	11000-OEC64845-16158	-	3,143
Total School Readiness Quality Enhancement		-	8,900
Department of Social Services:			
Community services	11000-DSS60000-16160	-	35,609
Human Services Infrastructure (HSI)	11000-DSS60000-16174	-	354,213
Department of Labor:			
Passed through Eastern Connecticut Workforce Investment Board, Inc.			
Manufacturing Pipeline Initiative	11000-DOL-40000-12587	-	160,958
Jobs First Employment Services	11000-DOL40000-12212	254,841	785,379
Department of Mental Health and Addiction Services:			
Housing Supports and Services	11000-MHA53000-12035	-	148,547
Department of Housing:			
Shelter Diversion/Rapid Rehousing	11000-DOH46920-16149-1200904	211,034	231,100
Shelter Diversion/Rapid Rehousing	11000-DOH46920-16149-1200904	-	471,112
Total Shelter Diversion/Rapid Rehousing		211,034	702,212
Department of Aging and Disability Services:			
Passed through Senior Resources Agency on Aging			
Areas Agencies on Aging - Elderly Nutrition & Discretionary	11000-SDR63901-16278-10105	-	531,203
Areas Agencies on Aging - Federal Title II Match	11000-SDR63901-16280-10804	-	4,336
Areas Agencies on Aging - Federal Title II Match	11000-SDR63901-16280-10725	-	34,838
Areas Agencies on Aging - Federal Title II Match	11000-SDR63901-16280-10803	-	2,701
Total Area Agencies on Aging		-	573,078
Total Schedule of State Awards		$ 1,930,645	$ 8,668,298

See Note to Schedule of Expenditures of State Financial Assistance.

Thames Valley Council for Community Action, Inc. and Subsidiary

Note to Schedule of Expenditures of State Financial Assistance
March 31, 2023

Note 1 - Summary of significant accounting policies

The accounting policies of Thames Valley Council for Community Action, Inc. and Subsidiary (the "Council") conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit organizations.

The information in the schedule of expenditures of state financial assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of presentation

The accompanying schedule of expenditures of state financial assistance includes state grant activity of Thames Valley Council for Community Action, Inc. and Subsidiary under programs of the State of Connecticut for the fiscal year ended March 31, 2023. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the schedule presents only a selected portion of the operations of Thames Valley Council for Community Action, Inc. and Subsidiary, it is not intended and does not present the financial position, changes of net assets or cash flows. These financial assistance programs fund several programs including education, elderly, energy, employment training, housing and shelter, and other services.

Basis of accounting

The expenditures reported on the schedule of expenditures of state financial assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the schedule of expenditures of state financial assistance.

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Findings and Questioned Costs
March 31, 2023

I. Summary of Auditor's Results

Financial Statements:

Type of auditor's opinion issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	____ yes __X__ no
Significant deficiency(ies) identified?	____ yes __X__ none reported
Noncompliance material to financial statements noted?	____ yes __X__ no

State Financial Assistance:

Internal control over major programs:	
Material weakness(es) identified?	____ yes __X__ no
Significant deficiency(ies) identified?	____ yes __X__ none reported
Type of auditor's opinion issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?	____ yes __X__ no

The following schedule reflects the major programs included in the audit:

State Grant or Program	State CORE - CT Number	Expenditures
Office of Early Childhood:		
Child Day Care (CDC)	11000-OEC64845-16274-83012	$ 3,532,875
Department of Labor:		
Job First Employment Services	11000-DOL40000-12212	765,379
Area Agencies on Aging:		
Elderly Nutrition Discretionary	11000-SDR63901-16278-10105	531,203
Federal Title III Match	11000-SDR63901-16260-10604	4,336
Federal Title III Match	11000-SDR63901-16260-10725	34,838
Federal Title III Match	11000-SDR63901-16260-10603	2,701
Dollar threshold used to distinguish between type A and type B programs		$ 200,000

Thames Valley Council for Community Action, Inc. and Subsidiary

Schedule of Findings and Questioned Costs
March 31, 2023

II. Financial Statement Findings

None

III. State Financial Assistance Findings and Questioned Costs

None

197

HONORING DEB MONA

Board of Tru

2022-2023 Officers

Tammie Hullivan
Chairman

Michael Lampasona
First Vice Chairman

Daniel Falkenstein
Second Vice Chairman

Crystal Sides
Secretary

Bill Eyberse
Treasurer

GROUP I: Public Officials and Their Representatives

Bill Eyberse
City of Norwich

Kathleen D. McCarty
Town of Waterford

Pamela Munro
Town of Salem

Juliette Parker
Town of Groton

Kathleen Peck
Town of Montville

Eleanor Phillips
Town of Colchester

Thomas Sparkman
Town of Lisbon

COMMUNITY ACTION

Thames Valley C

COMMUNITY ACTION TVCCA

Visit tvcca.org or c

stees

GROUP II: Representatives of the Groups to be Served

Cindy Beauregard
Norwich Bully Busters

Daniel Falkenstein
Head Start Program

Tammie Hullivan
Little Learners Program

Debbie Kievits
UCFS Healthcare

Michael Lampasona
Head Start Program

Cassie Rice
Sound Community Services

Tricia Volpe
Permanent Supportive Housing

GROUP III: Other Groups and Interests

Tracey Holland
Norwich NAACP

Teresa Jackman
Eversource

Audrey Leone
Doherty, Beals & Banks, P.C.

Anthony G. Madeira
Center for Financial Training

Clarence Neal
Veterans' Representative

Franca Parra-Polimeni
New London NAACP

Crystal Sides
Dime Bank

860.889.1365 for
ut our services.

Child development data is collected through teachers' observations, portfolios and parent input. Skill levels are selected based on this information.

Head Start & Early Head Start Outcomes

387
total number of children served.

99.5%
percentage of enrolled children who received medical exams.

87.8%
percentage of enrolled children who received dental exams.

100%
of our preschoolers met School Readiness goals.

2,931
hours of staff training for our Head Start/Early Head Start programs.

ıildcare centers are all NAEYC accredited. Please for additional information about family engagement agency's efforts to prepare children for kindergarten, y of our most recent community assessment.

Message fro



Deb Monahan

"I am forever grateful, deeply humbled, & will treasure all the memories.

September 1973 Deb starts TVCCA career as a Case Worker

April 1975 Women Children (WIC) Pro

gue's tive

worked in every ency...from orker to Program outy Director - ctor and CEO. erstands grants, ograms. She at leader - and strong."



gency stats

Employme

92%
of unemployed youth who participated in our programs obtaine employment.

70%
of unemployed adults who obtained employment remaine

Head Start

Child development data is collected through teachers' observations, portfolios and parent input. Skill levels are selected based on this information.

Head Start & Early Head Start Outcomes

387
total number of children served.

99.5%
percentage of enrolled children who received medical exams.

87.8%
percentage of enrolled children who received dental exams.



100%
of our preschoolers met School Readiness goals.

2,931
hours of staff training for our Head Start/Early Head Start programs.

TVCCA's childcare centers are all NAEYC accredited. Please visit **tvcca.org** for additional information about family engagement activities, the agency's efforts to prepare children for kindergarten, and a summary of our most recent community assessment.

A Colleague's Perspective



"Deb really has worked in every facet of the agency...from direct client worker to Program Director to Deputy Director - Associate Director and CEO. She really understands grants, budgets and programs. She

Message from Leadership



Deb Monahan

"I am forever grateful, deeply humbled, & will treasure all the memories.

TVCCA has spent this past year bringing resources, partnerships, and services **to our community** that address the social determinants of our community's health and well-being. We secured key funding toward the construction of a new early childhood education center in Groton. We are also working with partners to secure a Family Executive Center on the same site to provide employment training and support for families.

TVCCA is completing its Community Needs Assessment, Strategic Plan, and Community Action Plan to help guide the agency for the next three years. We are hopeful for what the future holds and remain committed to helping families and individuals in Eastern Connecticut work through barriers to achieve success.

Yours in Service,
Deborah Monahan, CEO
Tammie Hullivan, Chairman of the Board

As I prepare to retire, I'm reflecting on the wonderful memories I've made within my 50 years at TVCCA. If leadership is about making the right decisions, then success is about being surrounded by good people. I have been fortunate to work with some very special people who have taught, mentored, counseled, and trusted me. Many have moved on from the agency or, sadly, passed away, but they continue to hold a special place in my heart.

We have faced many highs and lows during the last 50 years, including a pandemic that shut down the world as we continued to serve those with limited access to resources in our community. I am so grateful to have gone through it all with such a dedicated team of people. TVCCA's Board members have demonstrated commitment, care, and passion for the organization's mission. They have helped guide TVCCA and make it the agency it is today. I am deeply grateful to each person who has served on the TVCCA Board.

Thank you to the partner organizations that work with us to provide community services and to advocate for funding for various projects and programs. And to the community members who volunteer their time and talents, or contribute financially to TVCCA and the people we serve, thank you. My transition from the leadership role at TVCCA presents a new chapter for TVCCA as it continues to respond to the needs of our community.

With love,
Deborah Monahan

September 1973 Deb starts TVCCA career as a Case Worker

April 1975 Women, Infants, and Children (WIC) Program Director

February 1977 Deputy Director

July 1981 Associate Executive Director

November 1997 Interim Executive Director

October 1998 Executive Director

June 2020 Chief Executive Officer

October 2023 Retirement

ency stats

Employment

92%
of unemployed youth who participated in our programs obtained employment.

70%
of unemployed

Education

100%
of children improved their emergent literacy skills.

Volunteer Hours

Asset Building

100%
of individuals who participated in TVCCA's Individual Development Account Program increased their savings.

Housing

96%
of individuals who participated in our programs maintained safe and affordable housing for at least 6 months.

Health

96%
of seniors (60+) who participated in our programs maintained an independent living situation.

3,772

UCFS HEALTHCARE

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UCFS Healthcare
Well-Being Redefined.

34 East Town Street
Norwich, Connecticut 06360-3509

telephone (860) 889-2375
fax (860) 889-3450
UCFShealthcare.org

December 4, 2023

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Board of Selectmen:

On behalf of Waterford residents in need, United Community and Family Services, Inc. (UCFS) is requesting that the Town of Waterford include $8,000 in its FY 2024-2025 budget to help subsidize the services we will provide to Waterford residents.

During the fiscal year FY 24 ending June 30, 2023, UCFS provided dental, medical, and behavioral health to **392 unduplicated Waterford residents at a total cost of $707,468**. This is an increase of 157 unduplicated residents since 2022. UCFS provided:

- 70 dental visits to 47 Waterford residents at a cost of $18,808
- 685 primary care medical visits to 264 Waterford residents at a cost of $164,646
- 14 Women's Health visits to 11 Waterford residents at a cost of $2,591
- 2,957 behavioral health visits to 156 Waterford residents at a cost of $484,101
- 343 adult day center visits to 3 Waterford residents at a cost of $37,322

Based on conservative growth projections, we anticipate the cost to provide services to Waterford residents to be approximately $728,692 for the fiscal year ending June 30, 2025.

On average, the amount of uncompensated care provided to our clients is 10% of our total costs to provide these services. Annually we request the cities and towns we serve to assist us in paying for uncompensated care provided to their residents. For the fiscal year ending June 30, 2025, Waterford residents' amount is projected to be $72,869. At this time, **we are limiting our request to $8,000**. This amount will be used to subsidize the cost of providing services to the uninsured/underinsured from Waterford.

:

- ☐ $1,000 for Dental Services
- ☐ $1,000 for Primary Care Medical Services
- ☐ $2,000 for Women's Health Services
- ☐ $1,000 for Behavioral Health Services
- ☐ $3,000 for Adult Day Center Services

Many of the people that UCFS serves have nowhere else to turn for the essential professional care they need and deserve. UCFS provides services regardless of ability to pay, accepts all insurance types, including Medicaid and Medicare, and provides an income-based sliding fee scale for low-income uninsured and underinsured clients. UCFS was **awarded $229,097 from the United Way** for FY 2023, which represents **<1%** of the total agency budget.

PCMH

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'CFS employees **360 staff** for a total preliminary FY2025 budget amount of **$31,055,468** inclusive of benefits.

To support our request, you will find the following:

- List of municipalities who support UCFS and the amount of funding they provide
- FY25 (preliminary)
- FY24 Year to date Actual as compared to budget
- FY22 Audit Report
- FY23 Annual Report

Please note that our proposed FY25 budget is only a rough estimate at this stage since the budget will not be completed until June 2024.

Waterford's continued support is critical to ensuring that care is available to Waterford residents who would otherwise be unable to afford its full cost. With Waterford as an ongoing partner, UCFS will continue to make a positive impact on the lives of your residents in need.

If you require any additional information, please feel free to contact me at (860) 822-4143. Thank you for your past support and your consideration of this request.

Sincerely,

William E. Rush

Villiam Rush
Chief Financial Officer

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Services Provided to Waterford Residents During FY 2023
Detail of FY25 Funding Request

Dental Program:

70 patient visits
Subsidy Requested: $1,000

Medical Program:

685 patient visits
Subsidy Requested: $1,000

Women's Health Program:

17 patient visits
Subsidy Requested: $2,000

Behavioral Health Services:

2,957 sessions of direct professional care
Subsidy Requested: $1,000

Ross Adult Day Center

343 client visits
Subsidy Requested: $3,000

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TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: United Community & Family Services

REQUEST DATE (FISCAL YEAR): FY2025

REQUESTED AMOUNT: $8,000

BENEFIT STATEMENT (Describe how these funds will be used)

Many of the people that UCFS serves have nowhere else to turn for the essential professional healthcare and services they need and deserve. UCFS provides services regardless of ability to pay, accepts all insurance types, including Medicaid and Medicare, and provides an income-based sliding feescale for low income uninsured and underinsured clients. This amount will be used to offset the costs of our healtcare programs in the following ways: $1,000 for Dental Services, $1,000 for Primary Care Medical Services, $2,000 for Women's Health Services, $1,000 for Behavioral Health Services, and $3,000 for Adult Day Center Services.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

William E. Rush — Signature

12/5/2023 — Date

United Community & Family Services, Inc.

Financial Statements
and Independent Auditor's Report

June 30, 2022 and 2021

CohnReznick
ADVISORY • ASSURANCE • TAX

United Community & Family Services, Inc.

Statements of Financial Position
June 30, 2022 and 2021

Assets

	2022	2021
Current assets		
Cash and cash equivalents	$ 2,097,522	$ 4,044,435
Patient services receivable, net	1,730,194	1,848,231
United Way contribution receivable	269,677	333,910
Investments - Board designated for capital	490,844	493,326
Grants receivable	526,949	588,318
Prepaid expenses	337,926	289,432
Total current assets	5,453,112	7,597,652
Property and equipment, at cost		
Buildings and improvements	21,591,276	21,591,276
Furniture and fixtures	8,332,228	8,274,358
Motor vehicles	526,647	526,647
Land improvements	301,663	70,976
Total	30,751,814	30,463,257
Less accumulated depreciation	(17,577,085)	(16,085,505)
Total	13,174,729	14,377,752
Land	1,112,499	1,112,499
Construction in progress	74,841	137,040
Total property and equipment, net	14,362,069	15,627,291
Other assets		
Beneficial interest in perpetual trust	2,921,175	3,683,057
Investments - in perpetuity	1,213,263	1,213,263
Investments - restricted for time/purpose	944,566	1,056,530
Investments - functioning as an endowment	6,829,900	7,361,177
Total other assets	11,908,904	13,314,027
Total assets	$ 31,724,085	$ 36,538,970

United Community & Family Services, Inc.

Statements of Financial Position
June 30, 2022 and 2021

Liabilities and Net Assets

	2022	2021
Current liabilities		
Accounts payable and other	$ 1,024,663	$ 626,444
Accrued expenses	2,835,945	2,905,856
Refundable advances - grants	656,757	148,597
Current portion of notes payable	348,502	329,016
Current portion of capital lease obligations	24,503	39,427
Total current liabilities	4,890,370	4,049,340
Long-term liabilities		
Notes payable, net of current portion	3,121,207	3,528,454
Capital lease obligations, net of current portion	-	24,502
Total long-term liabilities	3,121,207	3,552,956
Total liabilities	8,011,577	7,602,296
Commitments and contingencies		
Net assets		
Net assets without donor restrictions	18,119,043	22,409,730
Net assets with donor restrictions		
Time/purpose	1,280,292	1,451,889
In perpetuity	4,313,173	5,075,055
Total net assets with donor restrictions	5,593,465	6,526,944
Total net assets	23,712,508	28,936,674
Total liabilities and net assets	$ 31,724,085	$ 36,538,970

See Notes to Financial Statements.

United Community & Family Services, Inc.

Statements of Activities
Years Ended June 30, 2022 and 2021

	2022	2021
Changes in net assets without donor restrictions		
Operating revenue and support		
Patient service revenue, net of contractual allowances and discounts	$ 18,348,874	$ 19,635,659
Grants from government and other agencies	12,570,262	13,536,280
Contributed nonfinancial assets	302,402	325,921
Pharmacy revenue	1,497,939	1,401,814
Investment income, net	157,074	221,527
Rental income	236,919	231,919
Other revenue	499,050	697,550
Realized gain (loss) on investments	180,798	(3,661)
Special events	38,116	42,759
Contribution - PPP	-	6,339,100
Contributions	199,548	232,337
	34,030,982	42,661,205
Net assets released from restrictions	335,985	336,368
Total operating revenue and support	34,366,967	42,997,573
Expenses		
Program services	31,973,005	32,311,825
Support services	6,061,139	5,162,127
Total expenses	38,034,144	37,473,952
Change in net assets without donor restrictions before other income	(3,667,177)	5,523,621
Other income		
Gain on disposal of property and equipment	-	11,500
Unrealized (loss) gain on investments	(879,109)	1,368,263
Grant revenue for capital additions	255,599	-
Total other income	(623,510)	1,379,763
Change in net assets without donor restrictions	(4,290,687)	6,903,384
Changes in net assets with donor restrictions - time/purpose		
United Way funding	268,518	335,725
Investment (expense) income, net	25,653	24,788
Realized loss on investments	-	(509)
Unrealized (loss) gain on investments	(129,783)	237,823
Net assets released from restrictions	(335,985)	(336,368)
Change in net assets with donor restrictions - time/purpose	(171,597)	261,459
Changes in net assets with donor restrictions - in perpetuity		
Change in value of beneficial interest in perpetual trust	(761,882)	775,559
Change in net assets with donor restrictions - in perpetuity	(761,882)	775,559
Change in net assets	(5,224,166)	7,940,402
Net assets, beginning	28,936,674	20,996,272
Net assets, end	$ 23,712,508	$ 28,936,674

See Notes to Financial Statements.

United Community & Family Services, Inc.

Statements of Functional Expenses
Year Ended June 30, 2022 (With Comparative Totals for 2021)

	Program services				Support services			2022	2021
	Behavioral health	Medical services	ElderCare services	Total program services	Management and general	Fundraising	Total support services	Total	Total
Salaries and wages	$ 13,117,092	$ 6,782,198	$ 1,051,820	$ 20,951,110	$ 2,799,560	$ -	$ 2,799,560	$ 23,750,670	$ 23,390,679
Fringe benefits	3,235,087	1,526,349	241,964	5,003,400	460,305	-	460,305	5,463,705	5,312,815
Total personnel expenses	16,352,179	8,308,547	1,293,784	25,954,510	3,259,865	-	3,259,865	29,214,375	28,703,494
Contracted services	546,638	884,869	117,814	1,549,321	1,730,042	-	1,730,042	3,279,363	4,303,710
Office and medical supplies	200,261	734,218	123,337	1,057,816	287,542	-	287,542	1,345,358	610,418
In-kind contributed nonfinancial assets	-	302,402	-	302,402	-	-	-	302,402	325,921
Rent and occupancy	-	-	-	-	257,475	-	257,475	257,475	258,642
Insurance	1,248	132	12,911	14,291	397,914	-	397,914	412,205	397,775
Utilities	-	-	80,407	80,407	244,622	-	244,622	325,029	284,036
Transportation	168,793	7,390	40,546	216,729	31,403	-	31,403	248,132	138,899
Repairs and maintenance	455	11	7,156	7,622	36,926	-	36,926	44,548	56,122
Telephone	67,160	9,024	12,511	88,695	226,510	502	227,012	315,707	322,724
Rental and maintenance of equipment	4,990	3,902	-	8,892	136,823	-	136,823	145,715	111,416
Conferences and training	53,419	16,274	953	70,646	16,749	2	16,751	87,397	86,063
Advertising	67,317	28,878	12,596	108,791	158,053	-	158,053	266,844	179,749
Interest expense	-	-	9,678	9,678	117,524	-	117,524	127,202	138,729
Membership dues	2,175	-	1,900	4,075	10,334	-	10,334	14,409	57,731
Awards and grants	-	-	-	-	34,705	-	34,705	34,705	31,214
Special assistance to individuals	25,776	19,957	-	45,733	1,097	-	1,097	46,830	54,325
Printing and publications	1,235	760	133	2,128	1,697	-	1,697	3,825	3,629
Program expenses	-	4,159	-	4,159	757	-	757	4,916	6,648
License fees	3,695	3,991	830	8,516	600	-	600	9,116	41,010
Allocated occupancy	622,169	427,438	-	1,049,606	(1,053,947)	4,341	(1,049,606)	-	-
Miscellaneous	100	157	35	292	36,631	20,089	56,720	57,012	(7,987)
Total other expenses	1,765,430	2,443,562	420,807	4,629,799	2,673,457	24,934	2,698,391	7,328,190	7,400,774
Total expenses before depreciation	18,117,609	10,752,109	1,714,591	30,584,309	5,933,322	24,934	5,958,256	36,542,565	36,104,268
Depreciation	579,675	634,606	174,415	1,388,696	102,883	-	102,883	1,491,579	1,369,684
Total expenses	$ 18,697,284	$ 11,386,715	$ 1,889,006	$ 31,973,005	$ 6,036,205	$ 24,934	$ 6,061,139	$ 38,034,144	$ 37,473,952

See Notes to Financial Statements.

United Community & Family Services, Inc.

Statement of Functional Expenses
Year Ended June 30, 2021

	Program services				Support services			2021
	Behavioral health	Medical services	ElderCare services	Total program services	Management and general	Fundraising	Total support services	Total
Salaries and wages	$ 13,352,400	$ 6,401,712	$ 916,806	$ 20,670,918	$ 2,719,761	$ -	$ 2,719,761	$ 23,390,679
Fringe benefits	3,381,712	1,533,268	236,478	5,151,458	161,357	-	161,357	5,312,815
Total personnel expenses	16,734,112	7,934,980	1,153,284	25,822,376	2,881,118	-	2,881,118	28,703,494
Contracted services	365,223	2,140,229	98,066	2,603,518	1,700,192	-	1,700,192	4,303,710
Office and medical supplies	118,753	292,528	112,894	524,175	86,243	-	86,243	610,418
In-kind contributed nonfinancial assets	-	325,921	-	325,921	-	-	-	325,921
Rent and occupancy	-	-	-	-	258,642	-	258,642	258,642
Insurance	3,676	424	46,737	50,837	346,938	-	346,938	397,775
Utilities	-	-	73,770	73,770	210,266	-	210,266	284,036
Transportation	67,331	7,688	33,497	108,516	30,383	-	30,383	138,899
Repairs and maintenance	30	106	5,085	5,221	50,901	-	50,901	56,122
Telephone	67,406	10,776	12,044	90,226	231,995	503	232,498	322,724
Rental and maintenance of equipment	5,267	2,753	-	8,020	103,396	-	103,396	111,416
Conferences and training	52,765	4,335	49	57,149	28,912	2	28,914	86,063
Advertising	36,030	50,645	9,961	96,636	83,113	-	83,113	179,749
Interest expense	-	-	10,960	10,960	127,769	-	127,769	138,729
Membership dues	14,777	7,988	1,764	24,529	33,202	-	33,202	57,731
Awards and grants	1,508	-	-	1,508	29,706	-	29,706	31,214
Special assistance to individuals	23,381	30,913	-	54,294	31	-	31	54,325
Printing and publications	751	542	-	1,293	2,336	-	2,336	3,629
Program expenses	220	3,775	-	3,995	2,653	-	2,653	6,648
License fees	36,569	1,900	700	39,169	1,841	-	1,841	41,010
Allocated occupancy	710,200	422,589	-	1,132,789	(1,137,756)	4,967	(1,132,789)	-
Miscellaneous	3,331	8,404	(1,060)	10,675	(34,202)	15,540	(18,662)	(7,987)
Total other expenses	1,507,218	3,311,516	404,467	5,223,201	2,156,561	21,012	2,177,573	7,400,774
Total expenses before depreciation	18,241,330	11,246,496	1,557,751	31,045,577	5,037,679	21,012	5,058,691	36,104,268
Depreciation	503,028	586,337	176,883	1,266,248	103,436	-	103,436	1,369,684
Total expenses	$ 18,744,358	$ 11,832,833	$ 1,734,634	$ 32,311,825	$ 5,141,115	$ 21,012	$ 5,162,127	$ 37,473,952

See Notes to Financial Statements.

United Community & Family Services, Inc.

Statements of Cash Flows
Years Ended June 30, 2022 and 2021

	2022	2021
Cash flows from operating activities		
Change in net assets	$ (5,224,166)	$ 7,940,402
Adjustments to reconcile change in net assets to net cash used in operating activities		
Depreciation	1,491,579	1,369,684
Realized loss on investments	(180,798)	4,170
Unrealized loss (gain) on investments	1,008,892	(1,606,086)
Contribution - PPP	-	(6,339,100)
Funds received for capital additions	255,599	-
Amortization of deferred financing costs	1,155	1,155
Gain on disposal of property and equipment	-	(11,500)
Change in value of beneficial interest in perpetual trust	761,882	(775,559)
Changes in operating assets and liabilities		
Patient services receivable	118,037	(484,677)
United Way contribution receivable	64,233	148
Grants receivable	61,369	109,580
Prepaid expenses	(48,494)	211,814
Accounts payable and other	398,219	(570,609)
Accrued expenses	(69,911)	637,471
Refundable advances - grants	508,160	(1,024,901)
Net cash used in operating activities	(854,244)	(538,008)
Cash flows from investing activities		
Proceeds from sales of investments	1,529,885	716,887
Purchases of investments	(1,712,256)	(904,330)
Purchases of property and equipment	(226,357)	(523,495)
Net cash used in investing activities	(408,728)	(710,938)
Cash flows from financing activities		
Funds received for capital additions	(255,599)	-
Repayment on capital lease obligations	(39,426)	(41,011)
Payments on notes payable	(388,916)	(322,891)
Net cash used in financing activities	(683,941)	(363,902)
Net decrease in cash and cash equivalents	(1,946,913)	(1,612,848)
Cash and cash equivalents, beginning	4,044,435	5,657,283
Cash and cash equivalents, end	$ 2,097,522	$ 4,044,435
Supplemental disclosures of cash flow information		
Cash paid for interest	$ 127,202	$ 138,729

See Notes to Financial Statements.

2024 UCFS Municipal Funding

Town	FY 2024 Request	FY 2024 Award
E. Lyme (incl. Niantic)	$25,561	$6,301.00
Franklin (incl. N. Franklin)	$11,725.00	$3,500.00
Griswold (incl. Jewett City)	$283,978.00	$5,000.00
Groton (incl. Groton Long Pt., Noank)	$92,794.00	$4,000.00
Lisbon	$42,433.00	$22,500.00
Montville (incl. Uncasville, Oakdale)	$117,480.00	$1,500.00
North Stonington	$8,060.00	$4,000.00
Norwich (incl. Taftville, Yiantic, Occum)	$150,000.00	$53,000.00
Preston	$38,703.00	$38,703.00
Waterford (incl. Quaker Hill)	$40,926.00	$8,000.00
TOTAL	**$811,660**	**$146,504.00**

UCFS Healthcare
Well-Being Redefined.

34 East Town Street
Norwich, Connecticut 06360-3509

telephone (860) 889-2375
fax (860) 889-3450
UCFShealthcare.org

To: Members of the Budget and Finance Committee

From: Anna B. Anderson, Controller

Date: October 19, 2023

RE: September 30, 2023 unaudited financials (FY2024 budget year)

Agency Surplus/(Deficit)

The financial statement budget is primarily presented as 1/12th of the annual budget for most accounts. The Outpatient Revenue is prorated based upon monthly budget visit count as a percentage of the annual revenue for each area.

After three months of the fiscal year, we show an operating deficit of $556,273 down from $575,452. This reflects an unfavorable variance of $110,317 against the anticipated budget deficit of $445,956.

YTD Revenue Comparison plus YTD Surplus/(Deficit) Offsets for Grant Funded Surplus and Depreciation						
Year	YTD Revenue	YTD Surplus/(Deficit)	One Time Revenue	Subtotal	Depreciation	Net Surplus/(Deficit)
FY2024	$8,384,346	($556,273)	$1,882,353	$1,326,080	$360,594	$965,486
FY2023	$8,442,638	($854,672)	$0	($854,672)	$351,661	($1,206,333)

Agency-wide Revenue

A. **Outpatient Revenue** has an unfavorable YTD variance of $376,145 primarily due to unanticipated staffing vacancies.
   a. FY24 YTD outpatient revenue is $4,130,874 as compared to FY23 of $4,213,379 or a $82K decrease primarily due to staffing vacancies.

Segment	Visit Variance		$ Variance			$ Variance Prior Month		
	Current	YTD	Favorable	Unfavorable	Budget %	Change	Favorable	Unfavorable
Behavioral Health	-844	-2,364		$413,343	-3.33%	($85,895)		$327,448
Dental	-76	-291		$28,567	-2.86%	($7,026)		$21,541
Medical	84	-386	$46,297		1.03%	$37,425	$8,872	
School Based	14	248	$40,658		3.27%	$8,141	$32,517	
Community Based				$21,554	-7.51%	$3,403		$24,957

B. **Government Grant Revenue** has a YTD unfavorable variance of $10,658 down from $25,641 primarily due to vacancies in some programs. The Government Grant Revenue annual budget was reduced in August by $572,667 and transferred to Contract Revenue due to the recharacterization of the School Based Health Association funding.

C. **340B Pharmacy Contract Revenue** is budgeted net on this line. Expenses are reclassified to a contra account in the revenue section for a more accurate Agency total revenue and total expense variance against budget.
   a. YTD 340B revenue of $897,747 less expenses of $470,765 shows a net YTD revenue of $426,982. Comparing the net to the YTD budget of $302,502 results in a net favorable variance of $124,480.

D. **Contract Revenue** has an unfavorable variance of $29,212 up from $6,093 which is primarily due to the timing of new program startups.

Agency-wide Expenses

E. **Salary Related Expenses** show a favorable variance of $301,499 due to unanticipated vacancies and delays in program starts.
   a. Personnel expense represents a favorable variance of $239,958 up from $116,054 due to unanticipated vacancies.
   b. Fringe Benefits show a favorable variance of $61,541 up from $37,989. Benefits actual are 25.42% and budget was at 25.43%.

F. **Contracted Labor/Services** shows an unfavorable variance of $95,652 up from $53,416 primarily due to the use of Dental Locums to provide services in Norwich.

G. **340B Contract Expenses** 340B pharmacy program expenses are classified as a contra account in the 340B revenue section. See **note C** above.

H. **Equipment & Supplies** shows an unfavorable balance of $33,177 primarily due to the timing of grant or contract purchases which are offset by grant or contract revenue.

One Time Revenue

I. We received $1,882,353 from DSS covering prior periods. This amount is shown below the line to isolate current operations as they relate to the budget.

Total

As of September 30, 2023

	PTD	Budget	Variance	YTD	Budget	Variance	Notes	YR Budget
Revenue								
Patient Revenue	1,497,796	1,538,759	-40,963	4,130,874	4,507,019	-376,145	A	19,421,346
Government Grant Revenue	832,639	817,655	14,984	2,442,307	2,452,965	-10,658	B	9,811,860
HRSA 330 Grant Revenue	149,586	118,610	30,976	353,915	355,830	-1,915		1,423,311
Non-Gov't Grant Revenue	0	0	0	0	0	0		0
Eldercare Fees	153,889	159,636	-5,747	477,699	478,908	-1,209		1,915,634
340B Pharmacy	125,055	100,834	24,221	426,982	302,502	124,480	C	1,210,000
Contract Revenue	69,368	92,487	-23,119	248,249	277,461	-29,212	D	1,109,854
United Way	18,959	22,473	-3,514	57,434	67,419	-9,985		269,677
Foundation Revenue	22,312	12,500	9,812	38,320	37,500	820		150,000
Contributions	1,350	8,456	-7,106	40,423	25,368	15,055		101,462
Cities & Towns Revenue	11,609	11,474	135	35,466	34,422	1,044		137,681
Special Events	0	3,792	-3,792	0	11,376	-11,376		45,500
Rental Income	17,576	22,736	-5,160	57,604	68,208	-10,604		272,830
COVID Income	33,440	27,784	5,656	75,496	83,352	-7,856		333,418
Miscellaneous Income	201	315	-114	-424	945	-1,369		3,750
Total Revenue	2,933,780	2,937,511	-3,730	8,384,346	8,703,275	-318,929		38,206,824
Expenses								
Personnel Expense								
Personnel Expense	1,897,189	2,021,093	123,904	5,823,321	6,063,279	239,958		24,253,113
Fringe Benefits	490,415	513,966	23,551	1,480,357	1,541,898	61,541		6,167,632
Total Salary Related Expenses	2,387,603	2,535,059	147,456	7,303,678	7,605,177	301,499	E	30,420,745
Other Expenses								
Contracted Labor/Services	273,276	231,040	-42,236	845,908	750,256	-95,652	F	2,829,664
340B Contract Expenses	0	0	0	0	0	0	G	0
Equipment & Supplies	74,429	43,777	-30,652	227,131	193,954	-33,177	H	587,846
Occupancy	49,899	51,967	2,068	151,868	155,901	4,034		623,662
Interest & Debt Service	8,447	8,013	-434	26,809	24,039	-2,770		96,155
Insurance	40,201	40,214	13	120,603	120,642	39		482,560
Telephone/Communications	24,749	24,323	-426	73,425	72,969	-456		291,890
Transportation - Client/Staff	28,042	27,536	-506	76,078	82,608	6,530		330,402
Staff Training & Meetings	-117	11,099	11,216	32,201	57,297	25,096		157,156
Marketing & Fundraising	7,146	10,986	3,840	25,153	32,958	7,805		161,820
Advertising-Employment	16,491	3,123	-13,368	33,430	9,369	-24,061		37,480
Staff & Volunteer Recognition	806	42	-764	3,441	126	-3,315		25,500
Client Support	3,447	3,183	-264	5,318	9,549	4,231		38,200
Miscellaneous Expenses	180	11,460	11,280	15,577	34,380	18,803		137,536
Total Other Expense	526,998	466,763	-60,235	1,636,941	1,544,048	-92,893		5,799,871
Total Labor and Other Expenses	2,914,601	3,001,822	87,221	8,940,619	9,149,225	208,606		36,220,616
Operations Surplus/Deficit	19,180	-64,311	83,491	-556,273	-445,950	-110,323		-14,291
Allocated Administration	0	2	2	0	6	6		0
Surplus/Deficit after GA	19,180	-64,313	83,493	-556,273	-445,956	-110,317		-14,291
Non-Allow Allocation	0	0	0	0	0	0		0
Total Surplus/Deficit	19,180	-64,313	83,493	-556,273	-445,956	-110,317		-14,291
One Time Revenue	1,882,353	0	1,882,353	1,882,353	0	1,882,353	I	0 Net
Surplus/Deficit w/One Time	1,901,532	-64,313	1,965,846	1,326,080	-445,956	1,772,036		-14,291

Less: Depreciation	-360,594
Ending Surplus/(Deficit)	965,486

United Community and Family Services, Inc
Preliminary FY 2025 Operating Budget

Revenue	
OutPatient Revenue	19,421,346
Government Grant Revenue	10,036,860
HRSA 330 Grant Revenue	1,423,311
Non-Gov't Grant Revenue	0
Eldercare Fees	2,015,634
340B Phamacy	1,385,000
Contract Revenue	1,069,854
United Way	269,677
Foundation Revenue	150,000
Contributions	101,462
Cities & Towns Revenue	137,681
Special Events	45,500
Rental Income	275,330
COVID Income	0
Miscellaneous Income	3,750
Total Revenue	**36,335,405**
Expenses	
Personnel Expense	24,463,175
Fringe Benefits	6,592,293
Total Salary Related Expenses	**31,055,468**
Contracted Labor/Services/Equipment	2,586,257
Equipment & Supplies	266,185
Occupancy	636,135
Interest & Debt Service	88,078
Insurance	492,211
Telephone/Communications Exps	297,728
Transportation - Client/Staff	337,010
Staff Training & Meetings	160,239
Marketing & Fundraising	165,056
Advertising-Employment	38,230
Staff & Volunteer Recognition	26,010
Client Support	38,964
Miscellaneous Expenses	140,287
Total Other Expenses	**5,272,450**
Total Labor and Other Expenses	**36,327,918**
Operating Surplus/Deficit	**7,487**

Thank You to the 2023 UCFS Golf Tournament Sponsors that was held at the Stonington Country Club

Dinner Sponsors
Genoa Healthcare
NFP

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Alera Group

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Lathrop Vending
Performance Environmental Services, LLC
Robinson + Cole

SAVE THE DATE FOR NEXT YEAR'S TOURNAMENT – June 24, 2024

Funding Sources

FEDERAL, STATE, LOCAL AND FOUNDATION GRANTS

4-CT Card Program
4Imprint
Berkeley & Lousie CueClat - Annual Annuity Distribution
CVS Foundation
Chamber of Commerce of Eastern CT Foundation
Charter Oak Federal Credit Union
Chelsea Groton Bank Foundation
Colchester Lions Charities Inc.
Community Foundation of Eastern CT – Women and Girls Fund
Community Foundation of Eastern CT – Norwich Area Physicians' Fund
Community Health Center Association of CT (CHCACT)
CT Health and Education Facilities Authority
State of CT Department of:
-Department of Children and Families
-Department of Mental Health and Addiction Services
-Department of Public Health
-Department of Social Services
-Office of Early Childhood
-Office of health Strategy
Dominion Energy Charitable Foundation
Eastern CT Association of Realtors, Inc. – Charitable & Education Fund
Edward & Mary Lord Foundation
Emergency Food and Shelter National Board Program – United Way
Frank Johnson Trust
The Fortin Family Foundation
Norwich Rotary Foundation
Petit Foundation
Pfizer
Pfizer Community Foundation
Senior Resources Agency on Aging
U.S. Department of Agriculture - Food Nutrition Service - Child and Adult Care Food Program
U.S. Department of Health and Human Services - Health Resources and Service Administration (HRSA)

UNITED WAY CONTRIBUTIONS

United Way of Southeastern Connecticut

CITY AND TOWN CONTRIBUTIONS

City of Norwich
Town of East Lyme
Town of Franklin
Town of Griswold
Town of Groton
Town of Lisbon
Town of Montville
Town of North Stonington
Town of Preston
Town of Waterford

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Allen Carpets
Geri Allen
Capt. and Mrs. Joseph Anderson
Anonymous
Carl and Bonnie Banks
Nancy Barnhart
James Bernardo Land Surveying LLC
Big Y Community Bag Program
Robert Burnside
CT Project Inc.
Ms. Jocelyn Chandler
Charter Oak Federal Credit Union
Charter Oak Federal Credit Union's Community Giving Committee
Charter Oak Federal Credit Union's Matching Gifts Program
Leo and Christina Chupaska
CorePlus Credit Union
Jane and Brooks Darling
Abby and William Dolliver
Melissa L. Floyd
Caroline Fortin
Giving Tag Program - Stop and Shop
Jennifer Granger
Greater Norwich Area Chamber of Commerce
Frank and Connie Hilbert
The Hillery Company
Deberey Hinchey
Jewett City Savings Bank
Mark and Jill Johnson
Michael and Charlene Jones
Pamela and Chris Kinder
Tom and Sharon Laliberte
Kathryn F. Lord
Phil and Dawn McDermott
Marissa A. Miller
Lawrence Millhofer
Theodore N. Phillips, II
Kenneth Przybysz
R & W Heating Energy Solutions, LLC
Shear Timing Hair Salon
St. Luke Lutheran Church
Stop & Shop Bloomin' 4 Good Program
Dr. & Mrs. Robert Strick
Andrea M. Sullivan
Swaran LLC – Shell Food Mart
Taftville Congregational Church
Denise Weinschenker
Mr. & Mrs. Mickey Weiss
Cara and Jeff Westcott
WR Allen Companies

Unaudited Fiscal Year Ended June 30, 2023

OPERATIONAL REVENUE

Fees	$19,409,136
Grants	$10,066,053
Contracts	$2,201,177
COVID-19 Grants & Contracts	$2,490,713
United Way	$229,064
Special Events & Contributions	$574,945
Other	$309,057
Total Operational Revenue	**$35,280,145**

OPERATIONAL EXPENSES

Behavioral Health Services	$11,866,026
Medical Services	$6,589,932
Dental Health Services	$1,914,802
Eldercare Services	$1,839,938
Community Outreach Services	$7,259,130
School Based Services	$1,386,128
Administration	$5,187,126
Total Operational Expenses	**$36,043,082**
Annual Operating Deficit	-762,937

SENIOR MANAGEMENT

Jennifer Granger, *President/CEO*
Cara Westcott, *Chief Operating Officer*
William Rush, *Chief Financial Officer*
Dr. Ramindra Walia, *Chief Medical Officer*
Carolyn Trantalis, *Vice President Eldercare Services*
Jennifer Bevacqua, *Vice President of People*
Wangdu (Will) Dorjee, *Vice President Information Technology*
Deberey Hinchey, *Vice President Behavioral Health*
Pamela Allen Kinder, *Vice President Business Development*
Sharon Laliberte, *Compliance Officer*

BOARD OF DIRECTORS

Chair **Deborah Kievits**
First Vice Chair **Connie Hilbert**
Second Vice Chair **Nick Caplanson**
Immediate Past Chair **Lee-Ann Gomes**
Secretary **Kathi Robbins**
Treasurer **Cari Fortin**

Irene Bessette
Brian Clinton
Meg Martellotta
Dr. Robert Strick
Adam Sulik
Irma Wilhelm
Jocelyn Williams



IMPACT REPORT 2023

UCFS Healthcare
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GROWING FAMILY THERAPY

There is a growing need for programs to support adolescents experiencing substance abuse issues. To help meet this need, we are expanding our reach by enhancing existing programs. The Multidimensional Family Therapy (MDFT) program is an innovative drug use recovery service for adolescents and their families. With therapists available to meet 24/7 at any location, the MDFT program follows an intensive treatment schedule over a period of 4-6 months. HYPE, a sub-program of MDFT, connects with youth aged 16-21 and is now expanding to offer support to transition-age youth (16-24) and to caregivers managing their recovery while parenting children ages 5 and under. UCFS Director of Substance Use Services, Michelle Melendez, says what makes MDFT stand apart is its holistic approach that seeks to enrich family functionality and communication. "MDFT directly works to help the health and well-being of not only the adolescent, young adult, or adult that is directly in need of substance use treatment, but looks to impact how the family interacts and functions as a whole."



24/7/365 MOBILE CRISIS INTERVENTION SERVICES

When a child experiences a mental or behavioral health crisis, it is not always during standard business hours. This is why, in 2023, we were excited to transition our Mobile Crisis Intervention Services (MCIS) to offer 24/7/365 support. While around-the-clock phone support had always been available, additional services, such as access to clinicians, could only happen during set hours. UCFS Program Manager Emily Morse said that additional access to MCIS resources was greatly needed, and the expansion has already proven to be a great benefit because, in her words, "crises don't happen on schedule." In the first six months of the expanded 24/7/365 access, MCIS received 50 crisis calls during what had previously been considered "off hours." The expanded access is also routinely being utilized by local police departments in the late evenings and early mornings, better connecting youth in crises to a trained behavioral health clinician who will be there in person in less than 45 minutes.



COORDINATED CHRONIC CARE MANAGEMENT

It has only been two years since we launched our Chronic Care Coordination Program, and it is already growing. To support this expansion, UCFS partnered with TimeDoc Health, which offers tech enabled services for virtual care management. UCFS COO, Cara Westcott, said that this partnership has really helped UCFS build the Chronic Care Coordination Program's capacity and increase its reach to about 200 chronic care patients to date. The Chronic Care Coordination Program addresses the needs of patients with chronic conditions that require specialized care coordination between visits such as developing plans for diet, exercise, and medication. However, this program offers much more than support for patients' medical needs. It also fulfills critical needs in the lives of our patients by connecting them to essential resources. One amazing example of coordination of resources occurred when UCFS arranged transportation for a patient with severe asthma and COPD who was affected by poor air quality created by the Canadian wildfires. Our efforts allowed them to get to and from the pharmacy without being exposed to the smoke.



GREATER COMMUNITY OUTREACH

This year, UCFS expanded our community outreach presence by placing Madonna Place, a model that proved successful with Otis Library, Norwich Adult Education, and New London Adult Education. We



We tell the story of UCFS Healthcare one person and one family at a time.



YOUR **HEALTH.** OUR **MISSION.**

This year, for our annual message we have created a unique, story-telling video that follows one young family from first selfie, to first generation going to college.

became an anchor site for the Eastern Connecticut Health Collaborative Mobile Health Hubs by providing community outreach staff at locations that include Norwich, Preston, and Colchester. These partnerships support our Community Outreach Services team to connect people in the communities we serve to our services and assist them with health insurance applications, health literacy, medical care coordination for children with complex needs, housing, transportation, and food. For example, UCFS arranged for farmers' market vouchers for the family of a 13-year-old patient with iron deficiency to improve their access to fresh fruits and vegetables, and provided them a gas card to help them attend hematology appointments. Supervisor of Community Outreach, Norma Glover, said that outreach efforts are essential to people who need support but are unable or unwilling to reach out to UCFS themselves, adding, "We want to make sure we meet community members where they're most comfortable."



MEETING ELDERCARE NEEDS

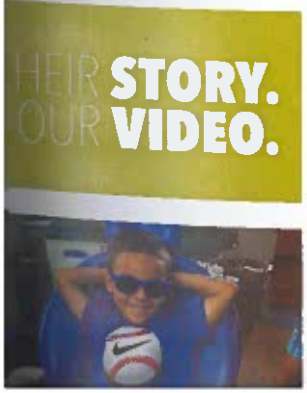
More than ever, there is room for our at risk seniors at Sheltering Arms, a residential care home for seniors aged 60 and older. We support the state and national goals of transitioning clients from nursing homes to more independent living. When asked to describe the UCFS philosophy around this initiative, VP of Eldercare Services Cary Trantalis succinctly shares, "We're here to support clients and their families as they navigate each challenge to ensure independence. One resident who left a nursing home now manages her own finances, doctor's appointments, and social visits with loved ones. It's possible for short-term skilled nursing care to be just that, short-term when there are options like Sheltering Arms."



"UCFS constantly looks for new ways to bring healthcare and social support to the communities we serve, giving life to our mission to eliminate health disparities. This year, we've made behavioral health more accessible, improved chronic care coordination, expanded community outreach, and welcomed more senior citizens into our residential care home. Over 20,000 people are leading healthier lives as a result."

JENNIFER GRANGER
President/CEO
UCFS Healthcare







From pediatrics to geriatrics, UCFS Healthcare offers programs and services which improve the health and well-being of the community.



Scan this code to watch and share the story of UCFS Healthcare.

UCFS HEALTHCARE 2022/2023 BY THE NUMBERS.

DENTAL VISITS: 8,051
4,512 UNIQUE CLIENTS

ALL OUTPATIENT SITES VISITS: 125,282
16,408 UNIQUE CLIENTS

COMMUNITY-BASED BEHAVIORAL HEALTH: 2,042
CHILDREN AND FAMILIES SERVED

CASE MANAGEMENT:
572 REFERRALS
502 UNDUPLICATED CLIENTS

ELDERCARE SERVICES:

ROSS ADULT DAY CENTER
59 CLIENTS
5,543 DAYS

SHELTERING ARMS
36 RESIDENTS
6,366 DAYS

OUTPATIENT BEHAVIORAL HEALTH VISITS: 81,812
4,158 UNIQUE CLIENTS

CHILDREN WITH SPECIAL HEALTH NEEDS: 1,202
PEDIATRIC PATIENTS SCREENED
192
PEDIATRIC PATIENTS SERVED

PRIMARY CARE VISITS: 32,557
11,181 UNIQUE CLIENTS

GYNECOLOGY VISITS: 2,862
1,836 UNIQUE CLIENTS

ACCESS TO CARE: 2,238
INDIVIDUALS SCREENED
788 UNDUPLICATED CLIENTS
1,657 APPLICATIONS
948 UNDUPLICATED CLIENTS

Locations

NORWICH

General Administration
34 East Town Street
Norwich
860-889-2375

Rock Nook
77 East Town Street
Norwich

The Edward & Mary Lord Family Health Center
47 Town Street
Norwich
860-892-7042

School-Based Health Center at Kelly STEAM Magnet Middle School
25 Mahan Drive
Norwich
860-822-2803

School-Based Health Center at Stanton Elementary School
386 New London Turnpike
Norwich
860-822-2803

School-Based Health Center at Teacher's Memorial Global Studies Magnet Middle School
15 Teachers Drive
Norwich
860-822-2803

School-Based Health Center at Norwich Technical High School
7 Mahan Drive
Norwich
860-822-2803

School-Based Health Center at Norwich Free Academy (NFA)
305 Broadway
Norwich
860-822-2803

Eldercare Services Sheltering Arms Residential Care
165 McKinley Avenue
Norwich
860-887-5005

Ross Adult Day Center
165 McKinley Avenue
Norwich
860-889-1252

MONTVILLE

School-Based Health Center at Montville High School
800 Old Colchester Road
Oakdale
860-822-2803

School-Based Health Center at Tyl Middle School
166 Chesterfield Road
Oakdale
860-822-2803

GRISWOLD

Griswold Health Center
226 East Main Street
Griswold
860-376-7040

COLCHESTER

Colchester Behavioral Health Center
212 Upton Road, Suite C
Colchester
860-537-7676

NEW LONDON

New London Health Center
351 North Frontage Road, Suite 24
New London
860-442-4319

PLAINFIELD

Plainfield Health Center
120-122 Plainfield Road
Moosup
860-822-4938

WATERFORD

School-Based Health Center at Waterford High School
20 Rope Ferry Road
Waterford
860-822-2803

School-Based Health Center at Clark Lane Middle School
105 Clark Lane
Waterford
860-822-2803

WATERFORD HISTORICAL SOCIETY

Waterford Historical Society, Inc.

BOX 117
WATERFORD
CONNECTICUT
06385

December 1, 2023

First Selectman Robert J. Brule
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: Request for $3000 Funding for Fiscal Year 2024-2025

Dear Mr. Brule:

The Waterford Historical Society, a not-for-profit 501 (c)3 organization, has served the interests of Waterford residents and the greater community since 1967. Our legal statement of purpose remains: to collect, protect, preserve and serve as caretakers of our past, present and future.

We thank the Town for granting us funding during the fiscal year 2023-2024.

Our organization struggles financially to keep up with the maintenance of our buildings and to fund the Society's public events. Our current year budget shows expenses of $27,350 for insurance, security, utilities and maintenance alone. Our buildings are a critical, but high expenditure for our Society.

We increased our programming costs in FY23, offering programs that allow the community to learn about Waterford's history on many levels and in a variety of ways. Our presence was made apparent in May, with eight classes of third-grade and eight classes of fifth-grade students making field trips to our historic buildings to hear living historians in period costume, the Dirty Blue Shirts, portray local historical figures. The Society held three "Second Saturday" events on Jordan Green featuring this troupe, opening the doors to our historic buildings and engaging the public with educational activities for families and people of all ages. The annual "Art in Waterford" event allows Waterford middle and high school students to create artwork to be selected by their art teachers for public exhibit and draws local artists' attention to the Town. A wildlife rehabilitator and local animal rescue group's petting zoo on Jordan Green delighted and informed visitors.

These programs have exposed several thousand area residents to Waterford's history. The Society has no paid staff: we are all volunteers. We hope the Town of Waterford will again grant us funding in the amount of $3000 for FY 24/25 to support these efforts. We thank you in advance for considering our request.

Respectfully,

Jeffry Shrallow

Jeffry Shrallow
Treasurer, Waterford Historical Society, Inc.

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Waterford Historical Society, Inc.

REQUEST DATE (FISCAL YEAR): FY24/25 (July 1, 2024-June 30,2025)

REQUESTED AMOUNT: $3,000.00

BENEFIT STATEMENT (Describe how these funds will be used)

Town funds will be allocated for continuing to offer programs at the Society's monthly events and special events offered to the community at large, to be held on Jordan Green and in our historic buildings and other local venues. Funds may also be directed toward docent training and school-related programs for all three Waterford elementary schools. Funds may be used to meet fixed building expenses related to these events, such as utilities, security, maintenance and insurance.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Jeffry Shallow
Signature

1-Dec-23
Date

Waterford Historical Society: Annual Budget

Fiscal Year July 1,2023-June 30,2024

Approved by Board September 28.2023

	Actual 2022-2023 Income	Per Cent	Budget 2023-2024 Income	Per Cent
Donations	$3,730	7.2	$4,000	10.75
Membership	$3,522	6.8	$3,500	9.41
Town of Waterford Grant	$2,000	3.8	$2,000	5.38
Waterford Public Schools	$1,902	3.7	$1,902	5.11
Community Foundation	$22,000	42.3	$16,000	43.01
Other Grants	$6,450	12.4	$5,000	13.44
Trust Income	$256	0.5	$300	0.81
"Art in Waterford" Event	$8,966	17.2	$2,000	5.38
Other Events	$182	0.3	$1,000	2.69
Forge	$1,881	3.6	$1,000	2.69
Sale of Books and Art Prints	$1,179	2.3	$500	1.34
Total Income	**$52,068**	100.00	**$37,202**	100.00
	Expenses	Per Cent	Expenses	Per Cent
Bank Fees	$36	0.1	$36	0.1
"Art in Waterford" Event	$6,625	15.3	$1,500	3.6
Other Events	$6,363	14.7	$10,000	23.8
Legal Fees	$500	1.2	$0	0.0
Insurance	$5,583	12.9	$6,200	14.7
Maintanence, Repairs, Exterm	$18,444	42.5	$18,000	42.8
Office Supplies	$706	1.6	$650	1.5
PO Fee	$194	0.4	$200	0.5
Publicity- Website, Banner	$948	2.2	$1,000	2.4
Printing Book copies	$297	0.7	$500	1.2
Security	$1,260	2.9	$1,200	2.9
Shipman Fire	$0	0.0	$250	0.6
Forge	$320	0.7	$500	1.2
Telephone	$145	0.3	$100	0.2
Electricity	$1,701	3.9	$1,700	4.0
Water	$232	0.5	$250	0.6
Total Expenses	**$43,354**	100.0	**$42,086**	100.0
Net Income	**$8,714**		**-$4,884**	

Waterford Historical Society: Annual Budget

Fiscal Year July 1,2024-June 30,2025

Provisional November 30,2023

Budget

2024-2025

	Income	Per Cent
Donations	$4,000	19.14
Membership	$3,500	16.75
Town of Waterford Grant	$3,000	14.35
Waterford Public Schools	$1,900	9.09
Community Foundation	$5,000	23.92
Other Grants	$0	0.00
Trust Income	$300	1.44
"Art in Waterford" Event	$2,000	9.57
Other Events	$500	2.39
Forge	$500	2.39
Sale of Books and Art Prints	$200	0.96
Total Income	**$20,900**	100.00

	Expenses	Per Cent
Bank Fees	$36	0.1
"Art in Waterford" Event	$1,500	5.7
Other Events	$10,000	37.7
Legal Fees	$0	0.0
Insurance	$6,750	25.4
Maintanence, Repairs, Exterm	$2,000	7.5
Office Supplies	$700	2.6
PO Fee	$200	0.8
Publicity- Website, Banner	$1,000	3.8
Printing Book copies	$200	0.8
Security	$1,300	4.9
Shipman Fire	$250	0.9
Forge	$500	1.9
Telephone	$100	0.4
Electricity	$1,750	6.6
Water	$250	0.9
Total Expenses	**$26,536**	100.0

Net Income **-$5,636**

WATERFORD SHELLFISH COMMISSION

December 6, 2023

Waterford Finance Office
15 Rope Ferry Road
Waterford, CT. 06385

RE: FY2025 Budget Request for the Waterford Shellfish Commission

To Whom It May Concern:

The Waterford Shellfish Commission is respectfully requesting $1,290.00 (One thousand two hundred ninety dollars) for FY2025.

The Waterford Shellfish Commission is requesting funding for Clerical Support and for mandated State testing and for patrolling of the recreational shell fishing areas. The estimated total for mandated operating costs is $3,500.00 (thirty-five hundred dollars). This year the Commission was able to generate $2,210.00 (two thousand two hundred and ten dollars) in permit and lease fees to offset the overall operating costs. Subtracting the $2,210.00 from money generated by the Commission from the $3,500.00 for the estimated total operating costs leaves the Commission requesting $1,290.00 for FY2025. The Waterford Shellfish Commission is one of a very few Commissions who are fortunate enough to generate money toward their overall operating costs allowing the Commission to ask for less than half of what is required to keep the Commission operational.

We thank you for your attention to this matter and should you have any questions or require additional information regarding our request please contact us.

Thank you.

Thomas Francolino
Chairman of the Waterford Shellfish Commission

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Waterford Shellfish Comm.

REQUEST DATE (FISCAL YEAR): FY 2025

REQUESTED AMOUNT: $1,290.00

BENEFIT STATEMENT (Describe how these funds will be used)

Clerical Support
Mandated State water testing
Warden Patrol of the recreational areas

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

12/5/2023
Date

Create PDF files without this message by purchasing novaPDF printer (http://www.novapdf.com)

Town of Waterford Shellfish Commission
Annual Report for the 2023 Recreational Shell Fishing Season

During the 2023 recreational shell fishing season the Waterford Shellfish Commission maintained Areas A and G in Jordan Cove and Area C also known as Bay Point on the East side of Waterford Island. Recreational shell fishing permits are available to purchase on a daily, monthly and seasonal rate to anyone who wishes to purchase one for the purpose of utilizing the permitted recreational shell fishing areas to harvest hard shell clams and oysters. Permits are available at several locations including the Town Hall at the Town Clerk's office, Riverside Grocery and Hillyer's Tackle Shop. Permits are available for purchase between April 1st and December 31st while the recreational shell fishing areas are open and are valid for the season in which the permit is purchased. The Waterford Shellfish Commission administratively closes the recreational shell fishing areas during the months of January, February and March and re-opens on April 1st pending State mandated satisfactory sample testing. Funds generated from the sale of recreational shell fishing permits are used to offset operating costs of the Waterford Shellfish Commission. This Commission is one of the few Commissions that contributes to its own budget resulting in the need to ask the Town for less than half of its operating costs each year.

The Waterford Shellfish Commission maintains a lease of bottom land that generates one thousand four hundred and sixty dollars each year from a commercial grower. The income from the yearly lease goes directly to offsetting the costs of the overall operating costs of the Waterford Shellfish Commission.

This season the Commission was unable to secure certified little neck clams for restock due to a statewide shortage. The lack of product has been frustrating to the Commission and it has significantly impacted the permit sales over the course of this season. The 2023 season yielded the sale of only thirty-six permits totaling seven hundred and fifty dollars. This is a significant decrease over previous years when the Commission was able to secure restock.

The Commission continues to patrol Jordan Cove utilizing the Wardens of the Waterford East Lyme Shellfish Commission and with the help of the members of the Waterford Shellfish Commission. State of Connecticut regulations dictate that after one- and one-half inches of rainfall the recreational shell fishing areas are to be closed until water samples are harvested and taken on the fifth day following rainfall and delivered to the lab for testing. Immediately following a significant rainfall, the recreational shell fishing areas must close for five days for meat and water sample testing. This process takes on average between eight and ten days before the areas can be re-opened. This process is conducted for the safety of those that consume hard shell clams in the recreational shell fishing areas. High bacteria count after a

rainfall often results in hard shell clam contamination and it is the goal to reduce anyone getting sick from consuming product harvested from the recreational areas after a heavy rainfall. Openings and closings of the recreational shell fishing areas are posted on the Town's website.

This year the Commission has spent a considerable amount of time discussing and updating the Shellfish Resource Management Plan and the Commission is waiting on comment and approval from the State of Connecticut and the Town Attorney to implement the Plan. It is the goal to have the new Plan in place early in 2024.

The future goals of the Waterford Shellfish Commission are to replenish the recreational shell fishing areas with certified little neck clams and oysters in the upcoming 2024 season as they become available for purchase and to continue to monitor the opening and closing of the recreational shell fishing areas in the upcoming year per State of Connecticut mandates. The Commission plans to continue to sell recreational shell fishing permits to anyone who wishes to utilize the areas for harvesting hard shell clams and to continue to lease the bottom land to its commercial harvester and grower to generate operating costs for the Commission. The Commission members will continue to remain active in local and State shell fishing activities to maintain and enhance the effectiveness of all shell fishing activity throughout the State of Connecticut.

The Waterford Shellfish Commission continues its goal to increase permit sales through restock of certified little neck and top neck clams and oysters in the recreational shell fishing areas as weather conditions allow and as there is availability of product.

The Waterford Shellfish Commission staff consists of one individual who provides clerical support. The Commission meets on the first Tuesday of each month with an occasional special meeting as needed. The State of Connecticut requires that towns with recreational shell fishing and commercial leases maintain a Shellfish Commission to oversee regulations and mandated testing.

The recreational shell fishing program is available to anyone who wishes to purchase a permit to do so.

There are no municipalities that support this agency and we do not receive any funding from the United Way.

The recreational shell fishing areas are open from April 1st through December 31st of each fiscal year. The areas are administratively closed during the months of January, February and March due to difficulty accessing areas for State mandated water testing during the colder months of the year.

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13 JOURNAL DETAIL 2023 1 TO 2023 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10120 SOCIAL SERVICE GRANTS						
52590 WATERFORD SHELLFISH COMM						
10120 52590 WATERFORD SHELLFISH COMM						
1,721.00	0.00	1,721.00	1,721.00	0.00	0.00	100.0%

2023/01/000005	07/01/2022	GEN	1,721.00	REF	GB01	MOVE APPROPRIATIONS TO SRF'S
2023/01/000040	07/05/2022	POE	1,721.00	VND	000759	PO 230029 WATERFORD-EAST Annual RTM approved allocation
2023/01/000065	07/05/2022	POM	-1,721.00	VND	000759	PO 230029 WATERFORD-EAST CO#1 per kim 2023
2023/01/000386	07/01/2022	BUC	1,721.00	REF		ORIGINAL BUDGET 2023

TOTAL SOCIAL SERVICE GRANTS						
1,721.00	0.00	1,721.00	1,721.00	0.00	0.00	100.0%
TOTAL GENERAL FUND						
1,721.00	0.00	1,721.00	1,721.00	0.00	0.00	100.0%
TOTAL EXPENSES						
1,721.00	0.00	1,721.00	1,721.00	0.00	0.00	
GRAND TOTAL						
1,721.00	0.00	1,721.00	1,721.00	0.00	0.00	100.0%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13 JOURNAL DETAIL 2024 1 TO 2024 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10120 SOCIAL SERVICE GRANTS							
52590 WATERFORD SHELLFISH COMM							
10120 52590 WATERFORD SHELLFISH COMM	4,134.00	0.00	4,134.00	4,134.00	0.00	0.00	100.0%
2024/01/000003 07/01/2023 GEN		4,134.00 REF GB01	XFER APPROPRIATION TO SRF'S				
2024/01/000332 07/01/2023 BUC		4,134.00 REF	ORIGINAL BUDGET 2024				
TOTAL SOCIAL SERVICE GRANTS	4,134.00	0.00	4,134.00	4,134.00	0.00	0.00	100.0%
TOTAL GENERAL FUND	4,134.00	0.00	4,134.00	4,134.00	0.00	0.00	100.0%
TOTAL EXPENSES	4,134.00	0.00	4,134.00	4,134.00	0.00	0.00	
GRAND TOTAL	4,134.00	0.00	4,134.00	4,134.00	0.00	0.00	100.0%

** END OF REPORT - Generated by Kimberly Allen **

WATERFORD VFW POSTS



Waterford VFW Post 6573
382 Boston Post Road
Waterford, CT. 06385

To: Board of Selectmen15 Rope Ferry Road
Waterford, CT 06385
From: Philip J. Minichino
Quartermaster, Waterford VFW Post 6573
Date: December 1, 2023

Attn. Robert J. Brule
Subject: FY 2025 Budget Request

Dear Sir;
The membership of the Waterford VFW Post 6573 do hereby request for FY 24 funds in the amount of $2,000.00 for the purchase of flags and grave markers for the cemeteries and monuments in the town of Waterford as budgeted. Please make the check payable to the Waterford VFW Post 6573.
Thank you for your consideration for your gift given to the Waterford VFW.

Respectfully,

Philip J. Minichino
Quartermaster
VFW Post 6573

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Waterford VFW Post 6573

REQUEST DATE (FISCAL YEAR): 2025

REQUESTED AMOUNT: 2000.00

BENEFIT STATEMENT (Describe how these funds will be used)

Respectfully funding to Purchase American Flags to be displayed on All Veteran's graves for Memorial Day May 2024

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

PSPT Machin
QM Post 6573

11/30/23
Date

VFW 6573 P&L

FY 2024 Budget

Revenue

	$$	%
Bar	40,000.00	76.9%
Rentals	0.00	0.0%
Donations	12,000.00	23.1%
Other	0.00	0.0%
Total	52,000.00	100.00%

Expenses

Payroll Expenses	6,500.00	12.9%
Payroll Taxes	919.75	1.8%
COGS	18,000.00	35.6%
Utilities	10,800.00	21.4%
Fuels	4,600.00	9.1%
Operating Expenses	2,600.00	5.1%
Social Services	2,500.00	4.9%
Misc Expenses	2,000.00	4.0%
Sales Tax	2,600.00	5.1%
Total Expenses	50,519.75	100%
Net Income:	1,480.25	

VFW 6573 P&L

FY 2023 Actual as of 9/30/23

Revenue

	$$	%
Bar	32,800.00	77.7%
Rentals	0.00	0.0%
Donations	9,400.00	22.3%
Other	0.00	0.0%
Total	42,200.00	100.00%

Expenses

Payroll Expenses	4,875.00	12.8%
Payroll Taxes	609.38	1.6%
COGS	14,760.00	38.8%
Utilities	6,831.00	18.0%
Fuels	3,450.00	9.1%
Operating Expenses	2,150.00	5.7%
Social Services	1,900.00	5.0%
Misc Expenses	1,291.00	3.4%
Sales Tax	2,132.00	5.6%
Total Expenses	37,998.38	100%
Net Income:	4,201.63	

Employee: 1 Gail Gagnier Bar Manager

FORM 990-N

Department of Treasury
Internal Revenue Service

Electronic Notice (e-Postcard)

For Tax Exempt Organizations not Required to File Form 990 or 990 EZ

OMB No. 1545-NNNN

2022

Open To Public Inspection

A For the 2022 calendar year, or tax year beginning 01/01/2022 , and ending 12/31/2022

B Check if applicable
☐ Termination
☑ Gross Receipts are $50,000 or less

E Website Address

C Name of Organization
WATERFORD POST 6573 VETERANS OF FOREIGN WARS OF THE US INC

Number and Street (or P.O. box, if mail is not delivered to street address)
382 BOSTON POST RD

City or town, state or country, and Zip + 4
WATERFORD, CT 06385-1901

D Employer ID number
06-0725850

F Name of Principal Officer
Philip Minichino

Number of street (or P.O. box, if mail is not delivered to street address) of Principal Officer
128 Spithead Road

City or town, state or country, and ZIP + 4
Waterford, CT 06385

VETERANS OF FOREIGN WARS OF THE UNITED STATES
POST INSPECTION FORM

POST NO.	CHARTERED LOCATION (CITY & STATE)	DISTRICT NO.	DEPARTMENT	INSPECTION DATE
6573	NEW London	4	CT	4/26/2023

1) Has the Post adopted Bylaws in accordance with Section 202 of the National Bylaws? YES NO
   a) Date reviewed by the Commander-in-Chief: 1/21/23
2) Is the Post incorporated in accordance with Section 708 of the National Bylaws? YES NO
   a) Date reviewed by the Commander-in-Chief: _____
   b) Date filed with appropriate state officials: 2-24-23
   c) Name of incorporated unit: Waterford Post No 6573 Veterans of Foreign War
   d) Registered Agent of Record: Phillip Mirichino Last updated: 2-24-2023
3) Are all officer positions filled as prescribed in Section 216 of the National Bylaws? YES NO
4) Are Post delegates elected in accordance with Section 222 of the National Bylaws? YES NO
5) Does the Post Adjutant...
   a) Maintain books and records in a legible and uniform format? YES NO
   b) Maintain a file containing a copy of the original application of every member admitted into the Post? YES NO
   c) Maintain a file of meeting minutes after correction and approval? YES NO
   d) Maintain a file of current orders or circulars issued from higher authority? YES NO
   e) Maintain a correspondence file? YES NO
   f) Maintain a file containing proof of eligibility submitted by officers? YES NO
   g) Maintain a current copy of Post, District (if applicable), Department and National Bylaws? YES NO
6) Are applicants for membership reviewed, read and voted on at a Post meeting for approval? YES NO
7) Does the Post hold at least one meeting per month with a quorum present? YES NO
8) Are all committees reporting to the membership at Post meetings? YES NO
9) Are Community Service/Program (Activity) reports submitted in accordance with Department Bylaws and guidelines? YES NO
   a) Date of last submission: 4-24-2023
10) Does the Post observe commemorative dates as mandated in Section 223 of the National Bylaws? YES NO
11) Does the Post have an Auxiliary? YES NO
   a) Is there proper cooperation between the Post and its Auxiliary unit? YES NO
12) Does the Post distribute Buddy Poppies? YES NO
   a) Date of last distribution: 3-30-2023
13) Does the Post have a membership committee? YES NO
   a) Does the Post have a viable recruiting and retention plan? YES NO
14) Do the elected Trustees review the monthly report of receipts and expenditures? YES NO
15) Do the elected Trustees audit quarterly all books and records of the Post Quartermaster, Post Adjutant and any activity, clubroom, holding company or unit sponsored, conducted or operated by, for or on behalf of the Post? YES NO
   a) Date of last quarterly audit: MARCH 2023
16) Post funds:
   a) Balance of all checking accounts $ 1966.20
   b) Balance of all savings accounts $ —
   c) Balance of all CD and bond accounts $ —
   d) All other account types Bar Fund $ 2537.46
   e) Total of all accounts $ 4503.66
   f) Amount of Quartermaster Bond $ 31000.00
   g) Do all account ledger balances match the balance of reconciled bank statements? YES NO
   h) Is the Quartermaster Bond (f) greater than the total of all accounts (e)? YES NO
17) Name of bonding company: VFW Expiration date of bond: 9-31-2023
18) Are additional officers accountable for funds bonded in accordance with Section 703 of the National Bylaws? YES NO
19) Does the Post Quartermaster...
   a) Maintain books and records in a legible and uniform format? YES NO
   b) Receive and properly transmit membership dues as required? YES NO
   c) Maintain a relief fund in accordance with Section 219 of the National Bylaws? YES NO
   d) Have care and custody of all committee funds? YES NO
   e) Report on transactions concerning receipts and expenditures at Post meetings? YES NO
   f) File appropriate forms as required by federal, state and local statues? YES NO
   g) Date of last 990 filing: 1-1-2022 h) Is the 990 filing available for public inspection? YES NO
20) Post Federal Employee Identification Number (EIN): 06-0725450
21) Are all expenditures voted on by the Post membership and approved by the Post Commander? YES NO
22) Are expenditures from the relief fund in accordance with Section 219 of the National Bylaws? YES NO
23) Are signature(s) authorizing the disbursement of funds done in accordance with Post Bylaws? YES NO
24) Are checks pre-signed by any authorized officer? YES NO
25) Does the Post own real property? YES NO
   a) Appraised Value: $ 250000.00 Monthly Payment: $ 0 Amount Owed: $ 0
   b) Title Holder: Waterford VFW

WELSCO (WATERFORD/ EAST LYME SHELLFISH COMMISSION

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Waterford-East Lyme Shellfish Commission (WELSCO)

REQUEST DATE (FISCAL YEAR): 2024-2025

REQUESTED AMOUNT: $1.00

BENEFIT STATEMENT (Describe how these funds will be used)

Funds will be used for WELSCO operating costs.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature

12 Dec 2023
Date

Create PDF files without this message by purchasing novaPDF printer (http://www.novapdf.com)

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10119 YOUTH & FAMILY SERVICES

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	2024/2025 BD OF SELECTMEN APPROVED (2/1/24)	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51110	ADMINISTRATION	121,620	139,897		217,793	217,793	217,793	217,793	77,896	55.68%
51210	CLERICAL/TECHNICAL	57,339	42,053		46,716	46,716	46,716	46,716	4,663	11.09%
51810	OVERTIME	334	0		0	0	0	0	0	
51920	FICA	13,812	13,919		20,235	20,235	20,235	20,235	6,316	45.38%
	SUBTOTAL	**193,105**	**195,869**	**0**	**284,744**	**284,744**	**284,744**	**284,744**	**88,875**	**45.37%**
SERVICES										
52020	POSTAGE	207	200		200	200	200	200	0	0.00%
52030	PROFESSIONAL FEES	22,682	32,000		5,000	5,000	5,000	5,000	-27,000	-84.38%
52040	SERVICE CONT.& REPAIRS	988	1,060		1,060	1,060	1,060	1,060	0	0.00%
52050	DUES, CONF, & EDUCATION	575	550		575	575	575	575	25	4.55%
52080	TELEPHONE	2,150	2,200		2,500	2,500	2,500	2,500	300	13.64%
52380	PROGRAMS	7,174	7,948		500	500	500	500	-7,448	-93.71%
	SUBTOTAL	**33,776**	**43,958**	**0**	**9,835**	**9,835**	**9,835**	**9,835**	**-34,123**	**-77.63%**
DEPARTMENT TOTAL		**226,881**	**239,827**	**0**	**294,579**	**294,579**	**294,579**	**294,579**	**54,752**	**22.83%**

Town of Waterford Youth & Family Services

FY 25 Budget ~ 10119
Youth & Family Services

Prepared by Dani Gorman, MS, Director
Presented on behalf of the Youth & Family Services Advisory Board
Mike Buscetto, Chairman

FY25: $294,579

FY 24: $239,827

Waterford Youth & Family Services

2024-2025

FY 25 Annual Budget

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To: Board of Selectmen, Board of Finance, Representative Town Meeting
From: Dani Gorman, Human Services Administrator
Re: Duties and Responsibilities of Youth & Family Services
Date: December 5, 2023

Since assuming the leadership role at Youth and Family Services in 2008, there have been countless instances that have propelled the department forward and in new directions as it responded to the needs of the Town's youngest residents, their families, and loved ones. We were also inspired to feed the hungry, help young adults, and the middle-age group, who too, had needs for well-being services.

Defined by ordinance and state statute, the youth service bureau's fundamental mission is to positively influence the lives of young people so they may reach their fullest potential. While this always remains at the heart of our functions, the department has evolved to be a growing source of intervention, prevention, comfort and hope for many. In FY2024, there were several occasions that the department led the region in how it engaged with large numbers of children, from elementary to high school, who once found themselves battling feelings of isolation post-pandemic. The department's skillful program coordinator relaunched a program idea from decades ago that resonated with students and empowered them to form new connections, revisit old friendships, and socialize again. Like all of our programs, the participants were surveyed and data was collected to measure specific outcomes. We learned from surveys (and the data) that young people were getting out more to spend time with friends and seeking more opportunities to be involved with the program – a program that their parents once played years and years ago. The program, Dungeons and Dragons, became a regional topic of discussion and admiration by our counterparts in other cities and towns. Many of them seeking the formula on how to duplicate it and inspire their own young people to venture out to be with others.

Dungeons and Dragons is only one of many Youth and Family Services programs that has a pinpoint accuracy of delivering positive outcomes, strong participation levels, and defining measures. From Camp DASH to our Veterans Coffeehouse, the department's presence continues to grow in significance and value because of its attention to the needs of its consumers and responsive approaches. The Waterford Community Food Bank, Waterford Cares, mental health services, and human services have all touched the lives of thousands of residents in a variety of ways and through a team of staff members and volunteers who are committed to be positive influences who are always willing to engage, especially during difficult times.

The Fiscal Year 2025 budget presentation reflects an increase of 23 percent from last year. In preparing the budget, we were able to project our needs (especially in staffing) through the data we have collected and in the areas that we know (with certainty) require more staff involvement. For decades, Youth and Family Services has committed itself to fiscal restraint whenever possible and this remains, but because of the high demand for our services, the budget request is truly the best / only sustainable solution we can propose to address the needs of our consumers effectively. Research shows us and our data indicates, well-being services are crucial and that emotional well-being has a profound impact on every aspect of one's life. The FY25 budget presentation is truly a reflection of our commitment to the residents we serve: in good times and when life is challenging.

To: Board of Selectmen, Board of Finance, Representative Town Meeting
From: Dani Gorman, Human Services Administrator
Re: Duties to Restrain Fiscal Spending
Date: December 4, 2023

The Youth and Family Services department budget represents fiscal responsibility as well as, a commitment to our consumers to meet their needs.

In preparing the FY25 presentation, we:

- Reviewed the data gathered from our online platforms that track calls for service, registrations, numbers of participants, waiting lists, satisfaction, and, whenever possible, outcomes measured;

- Discussions with staff, program participants, advisory board members, and volunteers regarding needs, workloads, and identifying goals and objectives for the future.

Based on these discussions, the following highlights are provided:

51000

- The Human Services Administrator (HSA) and Coordinator (HSC) have salaries that are shared. For the HSA it is a 50 / 50 shared cost with the Senior Services Department. For the HSC it is a 40 / 60 shared cost with Senior Services with the Youth and Family Services department assuming 60 percent of the salary due to the Waterford Community Food Bank falling within the (YFS) department's oversight.

- Included in the administration line is the addition of a program coordinator. This is a position that existed from 2008-2015, but was phased out as the department made some organizational changes. At the time of these changes, the clerical position was increased to full time hours and, in an effort to offset costs, the second program coordinator went unfilled. Post the height of the pandemic, we have experienced an unprecedented demand for our services, especially with offering young people more opportunities to engage with their peers, reduce isolation, and feel better about themselves. At no other time have we seen a critical and vital need for engagement, well-being services, and intervention programs. Because of this, the additional program coordinator position will return the department to an operational level critical to meeting needs.

- In the clerical line, the Administrative & Intake specialist (formerly recognized as the full time "Secretary") is returned to full time hours. While the department piloted this position with reduced hours, it was very challenging to maintain a consistent level of service efficiently. In returning this position to full time, the "Receptionist / Clerk"

position is eliminated from the department's operational budget, placed in the seasonal / part time classification, and funded through grants. This is the most appropriate placement for this position and the functions it provides.

52000

- A significant reduction has been made in the professional fees line due to the department obtaining opioid settlement funds through the office of the Attorney General recognized as the Janssen Settlement (see attachment A in the backup materials). The functions of our mental health contractors fit within the guidelines of the settlement and will focus on prevention and intervention of substance use.
- A reduction is also made with programs. This line, too, is offset by grant funds with a focus on prevention programs.

Additionally, it is important to note that salary increases reflected in the budget are defined by collective bargaining agreements with the Town.

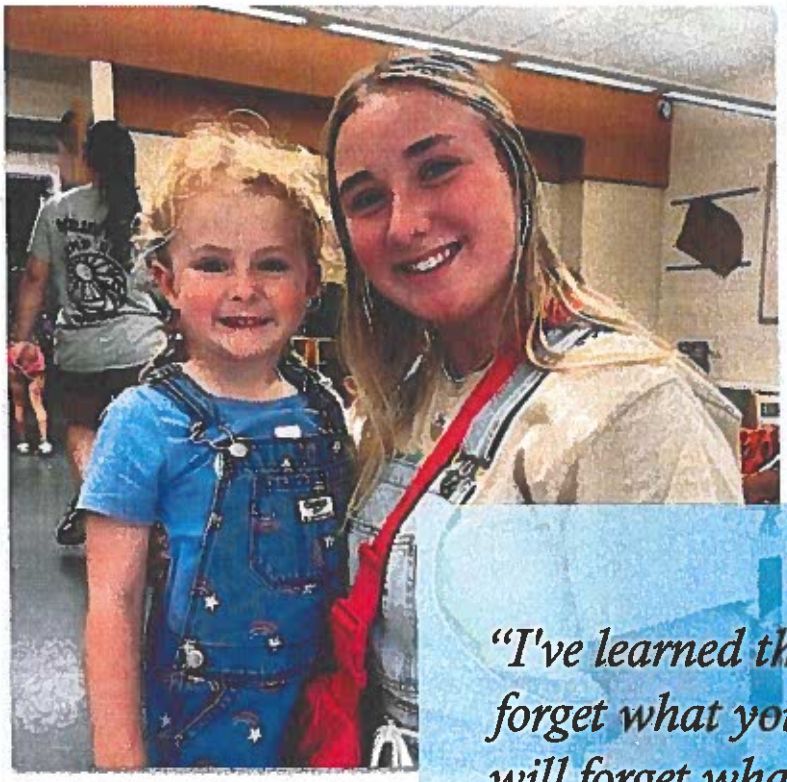
Further explanations are provided in the body of the budget with backup information included as attachments at the end of the budget.

2023



WATERFORD
YOUTH & FAMILY SERVICES
ANNUAL REPORT

Waterford Youth & Family Services
200 Boston Post Rd.
Waterford, CT
860.444.5848
WaterfordCT.org/160/Youth-Family-Services



"I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel."

— Maya Angelou



WATERFORD
YOUTH & FAMILY
SERVICES

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Mike Buscetto

Chairman, Waterford Youth and Family Services

Dear Friends

On behalf of the Youth and Family Services Advisory Board, I am delighted to once again have the distinct privilege of presenting the department's 2023 Annual Report. A comprehensive reflection of the remarkable accomplishments over the past year, the board and I take immense pride in acknowledging the dedicated efforts of our exceptional staff and volunteers.

Within the upcoming pages, you will discover more about the outstanding achievements of our programs and services. We are particularly excited to share the innovative approaches that have propelled our department to a position of high regard, known for its effectiveness, efficiency, and performance levels.

Furthermore, our department's remarkable commitment to data collection and analysis stands out. We have not only focused on measuring consumer satisfaction but have also been able to gauge the tangible impact of our programs and services on our residents' lives. It's worth noting that no other town department conducts data analysis at this level, enabling us to gain valuable insights into how our initiatives have positively influenced our community.

It is a great privilege to serve as chairman and witness firsthand the meaningful impact that the work of our department has on the lives of the individuals and families we serve. With great pride, I present to you the 2023 Youth and Family Services Annual Report, a testament to our ongoing commitment to making a difference in the lives of those we are honored to serve.

WATERFORD Youth & Family Services



Dani Gorman

Human Services Administrator
Waterford Youth and Family Services

Dear Friends

Our 2023 Annual Report reflects a time of development, innovation, and strengthened connections. As the needs of our community evolved, we did too; focused on providing a reassuring presence in the lives of the residents who turned to us for help, enrichment, and support. Over eighty percent of our consumers completed satisfaction surveys and, whenever possible, we also measured our outcomes. In 99 percent of the surveys returned to us, consumers rated us with providing exceptional services. This included our mental health services that were rendered to residents needing comprehensive care. I am very proud of the staff and volunteers who worked hard to be life-changing resources for residents with many types of critical needs.

From providing meals to those at risk for food insecurities to helping youth struggling with feelings of isolation, the staff and volunteers dedicated themselves to being responsive, reliable and compassionate. At all service levels, we committed ourselves to strengthening families, helping young adults struggling to find their way, and offering youth various opportunities to grow in positive directions. The department's mental health services, Camp DASH and the Community Food Bank further advanced their presence within the Town and are considered to be 3 of the region's most valued programs. Since the height of the pandemic and the years that have followed, we have been a source of reassurance for thousands of residents; restoring confidence and providing comfort at a moment's notice. 100 percent of all calls received for mental health services were acted upon by our clinical team within less than 3 hours. 100 percent of all crisis calls were handled immediately. Not one parent or caregiver was left waiting in their time of need.

This is a remarkable statistic during a time when mental health services are inundated with requests and waiting lists are long. This is a real reflection of the department's efforts to remain at the frontlines, prepared and ready to provide comfort and restore hope. It is an honor for me to present our 2023 Annual Report on behalf of the Youth & Family Services Advisory Board, staff and volunteers. The pages ahead provide a detailed snapshot of the department, our work, and the data that has measured our successes.

Meet Our Team

At Waterford Youth and Family Services, our dedicated team is the heart and soul of our mission. Committed to making a positive impact in the lives of our community, each member brings their unique skills, passion, and expertise to the table. We are proud to introduce you to the compassionate, skilled and inspiring member of our team.



Dani Gorman
Human Services Administrator



Heidi McSwain
Human Services Coordinator



Brandon Smith
Lead Program Staff & Director of Camp DASH



Linda Geer
Secertary



Anne Ogden
Volunteer Coordinator Waterford Community Food Bank



Joseph Trelli
Program Coordinator



Isabella Dazzi
Administrative & Intake Specialist



Andrew Staunton
Lead Clinician



Afterschool Program Staff
Megan Herrera
Cooper Bellos
Aries Dupont

WYFS Advisory Board

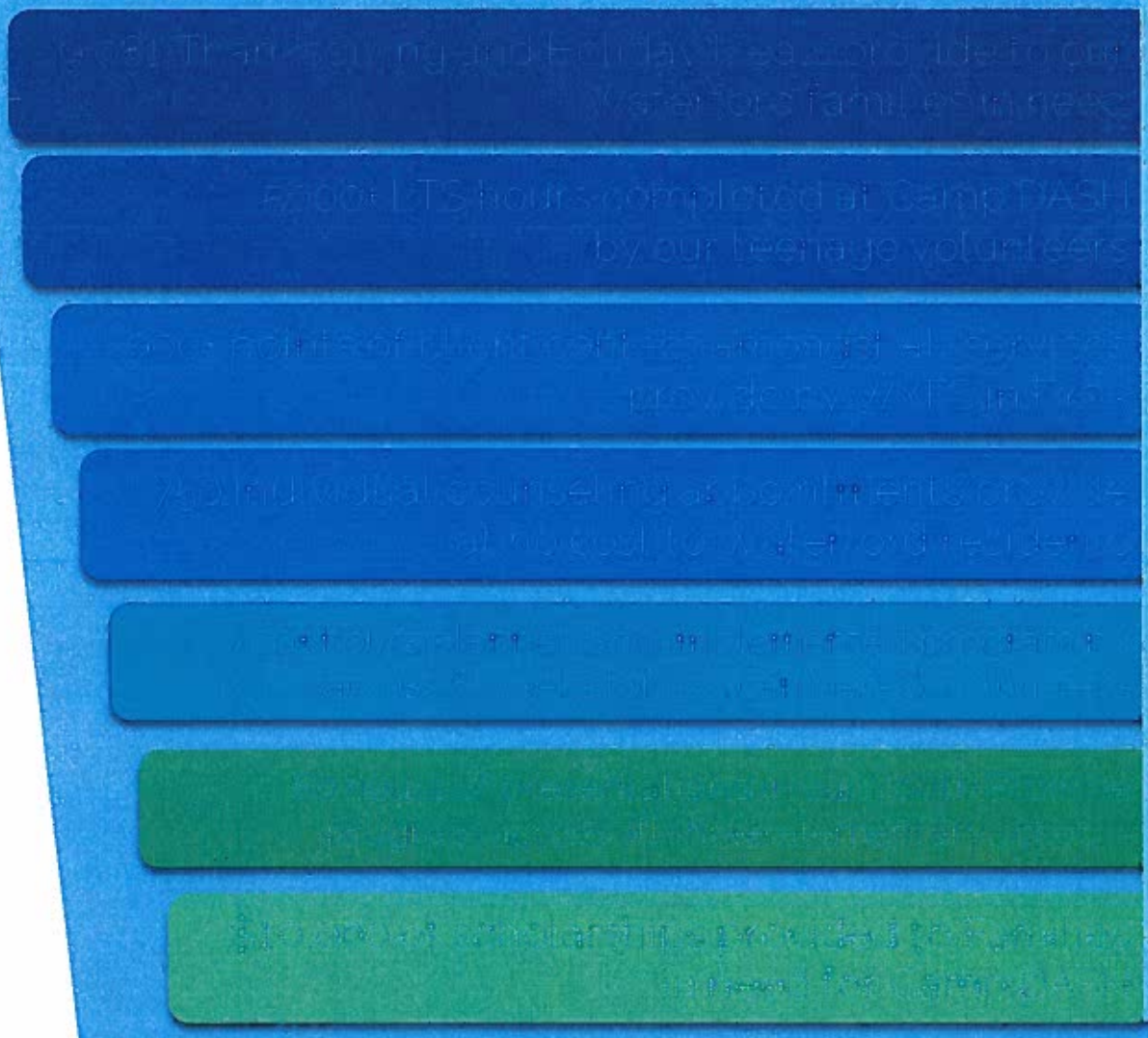
Member Name	Title	Member Name	Title
Michael Buscetto III	Chairman	Chris Muckle	Community Representative
Robert J. Brule	First Selectman	Dani Gorman	Director of Youth Services
Marc Balestracci	Chief of Police	Clara Mahoney	Student Representative
JoAnna Bennett	Parent Representative	Brandon Smith	Community Representative
Michael Cristofero	Parent Representative	Brady Sutman	Student Representative
Kathleen Elbaum	Superintendent BOE Representative	Joseph Trelli	Program Coordinator WYFS
Erin McNamara	Parent Representative		

Program Highlights

In the past year, our commitment to meeting our client's needs, measuring outcomes and data collection has been the linchpin of our program development and implementation. This robust approach not only empowered us to surmount challenges but also allowed us to adopt a holistic family-centric strategy, providing both adults and children with the indispensable tools to actualize their goals.

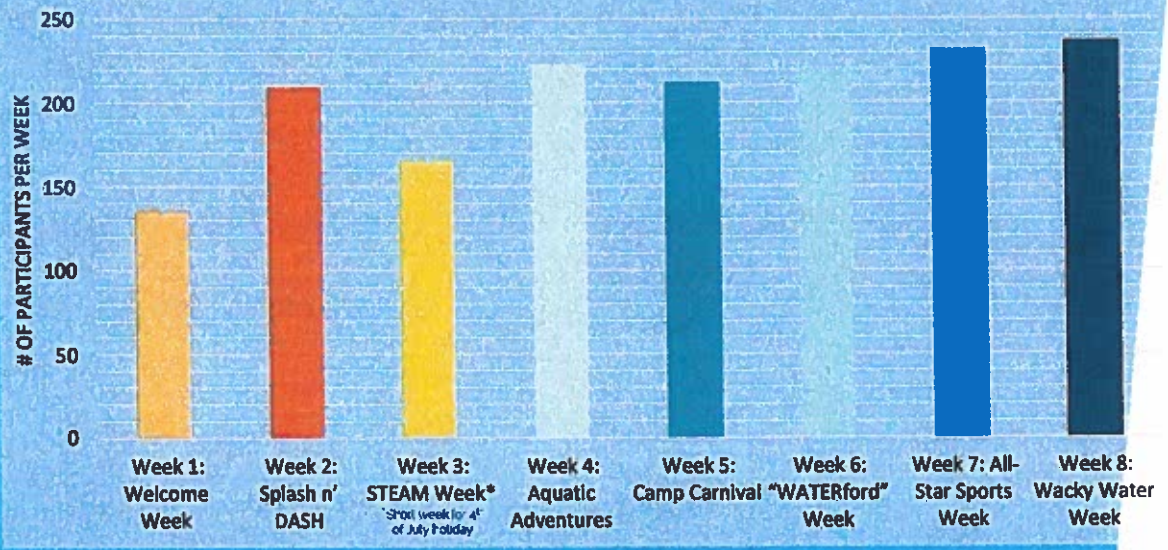
Although the Waterford Community excels in numerous aspects of social and emotional wellness, be it team sports, or music programs, there are still gaps that persist for all youth. With our ever expanding offering of programs, we remain committed to addressing and bridging said gaps while simultaneously reaffirming our dedication to diversity, equity, and inclusion across all program levels, while fostering an environment that reflects our core values.

In tandem with these efforts, we've diligently refined our reporting and analytical workflow over the past year, collaborating with our partners at DCF and DillingerRAD. We take pride in achieving one of the highest reporting ratings in the state, distinguishing ourselves within the Youth Service department landscape. This accomplishment underscores our unwavering commitment to excellence in every facet of our collaborative endeavors.



Camp DASH

In our commitment to supporting working families, providing volunteer opportunities for teens, offering enriching experiences for our campers, and fostering workforce development for our staff, Camp DASH stands out as our flagship program. Making a significant impact, the 2023 season of Camp DASH marked a historic milestone, reaching its widest scope ever. The program provided affordable childcare to 525 Waterford children, while also engaging 81 teen volunteers. A notable 90% of parents lauded the program for delivering an exceptional experience for their children, with an impressive 76% expressing that Camp DASH surpassed similar offerings in the area. Additionally, the program boasted an outstanding 87% return rate among our leadership team, and we sustained a commendable staff retention rate of over 65% from 2022 to 2023.



Parent Testimonials:

"My kids always look forward to the summer and going to camp. This was their third year going all summer. The staff are great, attentive, and really help my kids succeed and have a great day. So many fun activities that are offered and to keep the kids engaged."

"This was a really great experience for my son, who is entering K in the Fall. The staff enthusiastically welcomed him each morning, and provided plenty of different options throughout the day. The schedule was always jam packed with fun activities throughout the weeks, and it didn't feel overly repetitive for the kids signed up for the entire summer. Overall really great experience."

"Our children did summer camp at Oswegatchie last year and this year we decided to try the one at QH and the kids just could not get enough of camp this year! Absolutely their favorite camp compared thus far, and there have been to a few others. Thank you so much for running an excellent program where our kids can be active and social and come home happy every day from such a fun day!"

Human Services

Though COVID-19 may feel distant now, its impact on our outlook and mission can still be felt. Waterford has remained steadfast in its commitment to prioritizing the human needs of its residents.

Embracing an interdisciplinary approach, the town is dedicated to enhancing the overall quality of life for its community members. At the forefront of these endeavors is a designated Human Services Coordinator. This key figure actively addresses problems, administers social service programs, improves accessibility, and collaborates with the contracted clinical director to oversee mental health services.

This commitment extends into our Youth and Family Services and Senior Services, where the impact is substantial. The data highlights our dedication, revealing that hundreds of residents have benefited from tailored programs and services. This personalized approach ensures that individuals, families, and seniors receive the support they need, reflecting our unwavering commitment to their well-being.

Energy Assistance
204 Households Grants ranging from $150 (heat included in rent) to $1,890.00 towards main heating costs



Renters' Rebate
175 applications
Total grants $86,649
Average grant amount $495.00



Emergency Food & Shelter Grant
7 Households assisted with utilities
$2,500 in total grants



Farmer's Market Coupons
98 Residents received total of $2,352



Client Emergency Fund
10 Households assisted
$6,958 in total grants



Points of Contact
900 points of contact for Human Services

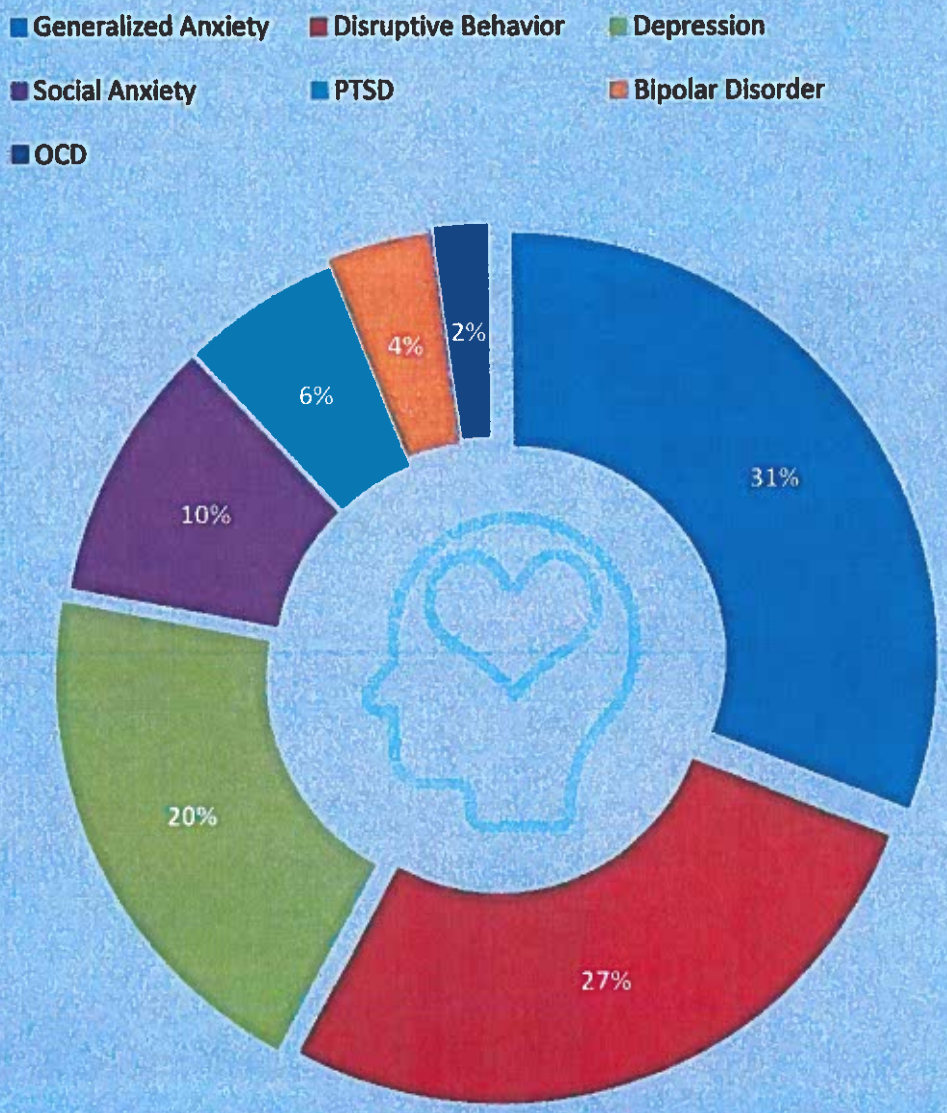


Other Services provided:
Housing Assistance/Relocation, SNAP benefits, DSS Benefits, Handicap Resources, Home Repairs, Phone/Internet assistance

Mental Health

The department's clinical services were thoroughly utilized during 2023. On behalf of the children, adults and families they serve, nearly 750 individual counseling appointments were completed by clinical staff, as well as social-emotional support groups for middle school boys and girls. By having a well-trained and passionate mental health team, Waterford Youth and Family Services was able to support the emotional, psychological and social needs of many residents. From addressing concerns at early onset to providing all-encompassing counseling for in-depth mental health concerns, the department's clinical team ensured high-quality care to help residents recognize their full potential, cope with the challenges of life, and make meaningful contributions at home, school, and within their community.

PRESENTING MENTAL HEALTH CONCERNS



Veterans Services

In our community, an enduring commitment to meeting the needs of Veterans remains a top priority. Over the past year, we've amplified our efforts to support this vital demographic, with a particular emphasis on expanding our Veterans Coffeehouse initiatives. These gatherings not only feature informative speakers and valuable resources but also include support groups and comprehensive case management services.

The centerpiece of our efforts is the monthly coffeehouse hosted at Filomena's Restaurant, standing as the largest gathering of its kind in the region. More than seventy Veterans attend, enjoying a complimentary full breakfast and coffee service. Additionally, two other coffeehouses take place in residential complexes, strategically to ensure easy accessibility.

At these gatherings, a licensed clinical social worker (LCSW), also a Vietnam War Veteran, provides invaluable assistance in navigating the intricacies of the Veterans Affairs system and addressing emotional well-being. Beyond emotional support, Veterans benefit from a range of services, including case management, re-housing assistance, access to food and meals, enrichment programs, and transportation. This multifaceted approach underscores our commitment to providing comprehensive support for Veterans in our community.



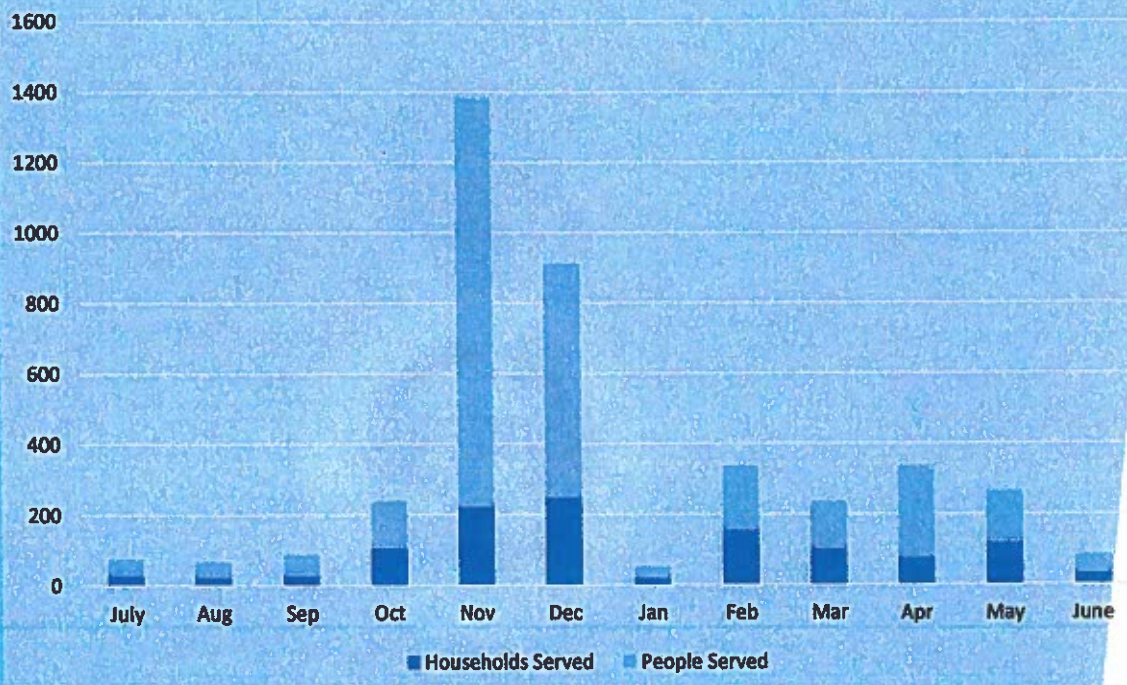






Waterford Community Food Bank

Since its inception within Waterford Youth and Family Services, the Waterford Community Food Bank has supported thousands facing food insecurities. With a committed team of volunteers, the food bank expanded to offer not only essential food items but also paper goods, toiletries, kid-friendly snacks, diapers, and a "client choice" option, which they can shop the food bank in person, providing both control over their food choices and a sense of dignity.



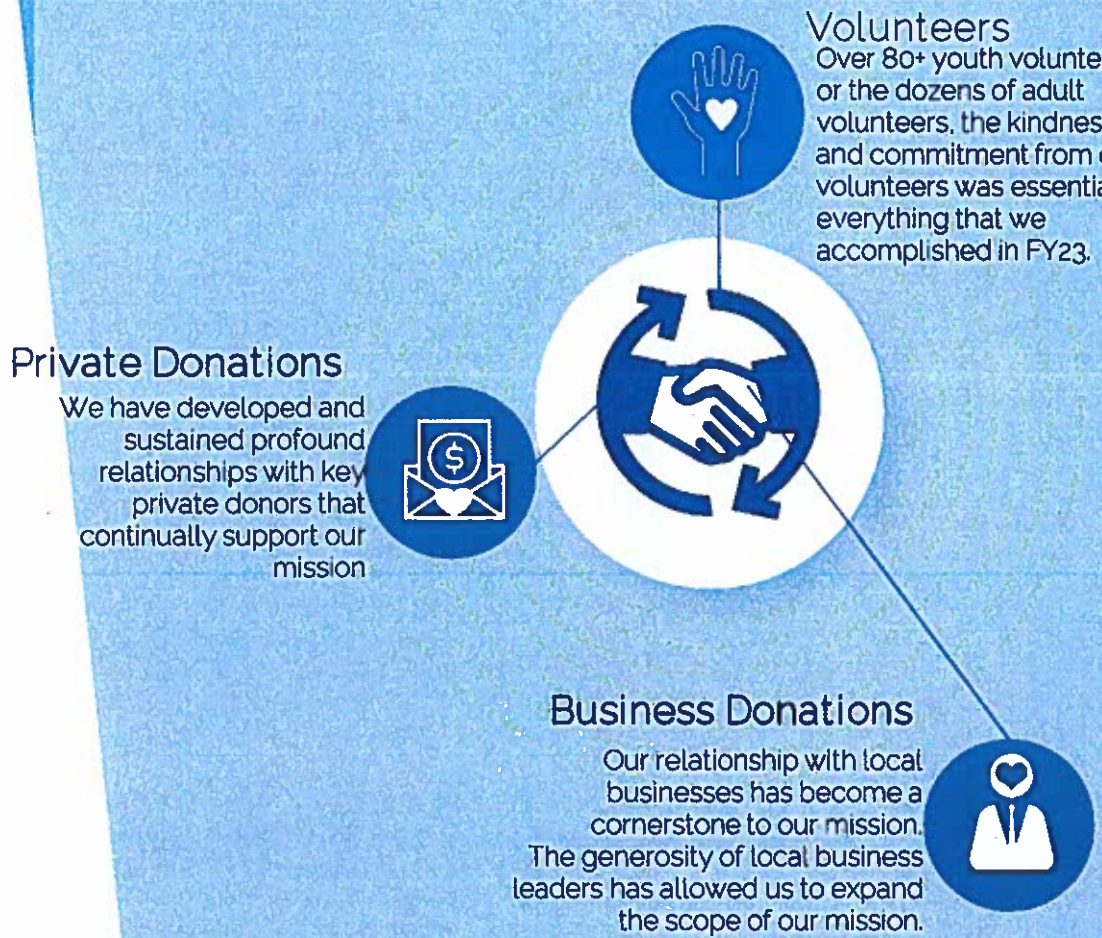
Waterford Community Food Bank has grown this year to match the needs of our neighbors. Our clients come in monthly to shop the shelf. The fact that they can come in and choose items that meet their needs and dietary concerns are welcome options for them. We have expanded our offerings to include sections of Organic, sugar free and low sodium products. We held a Community Diaper Drive this year that now lets us offer more items to families with young children. Twice this year we offered "Snack Packs" for school vacation week and for the start of the school year in conjunction with our Back Pack giveaway. A themed distribution bag is becoming our specialty such as a Chili bag that includes the ingredients and recipe for an easy chili. We often include a food bag to our veterans that gets distributed at the Veterans Coffee House. The Waterford Community Food Bank has a dedicated group of 10-12 volunteers that spend hours embpdying #neighborshelpingneighbors mindset. We are passionate about what we do for our Waterford neighbors.

~ Anne Ogden, Wtfd Community Food Bank Volunteer Coordinator

Partnerships & Volunteers

Youth and Family Services celebrates the meaningful collaborations forged with citizens, schools, businesses, civic organizations, and faith-based groups. These partnerships have not only allowed us to amplify our positive impact on the community but have also woven a fabric of support around us, ensuring that we never stand alone in delivering our services. The invaluable contributions of our donors, whether through financial support or volunteer efforts, form the foundation of our endeavors.

A special acknowledgment goes to our dedicated youth volunteers who play a vital role in our summer camp and afterschool programs, as well as our youth mentors who contribute their time and guidance. Additionally, we extend our gratitude to our adult volunteers whose commitment strengthens Youth and Family Services, making our mission even more effective. We sincerely thank all our partners for their collaborative efforts, which continue to fortify and enhance the work of Youth and Family Services.



Volunteers

Over 80+ youth volunteers, or the dozens of adult volunteers, the kindness and commitment from our volunteers was essential to everything that we accomplished in FY23.

Private Donations

We have developed and sustained profound relationships with key private donors that continually support our mission

Business Donations

Our relationship with local businesses has become a cornerstone to our mission. The generosity of local business leaders has allowed us to expand the scope of our mission.

We dedicate this annual report to the woman who inspired us

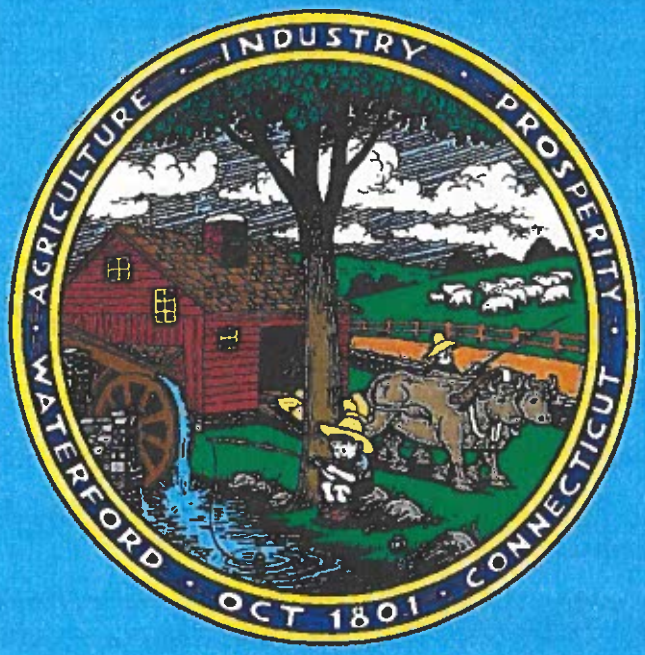


Jody Marie Nazarchyk
1952-2023



"Alone we can do so little; together we can do so much."

— Helen Keller



Town of Waterford, CT.

SERIES 51000: Personnel / Salaries

Administration: 10119-51110

Director GGA Class F 261 Days (@50%) Shared with Senior Services Longevity 1%	$58,898 $883 **$59,781**
Program Coordinator GGA Class A 261 Days	**$64,092**
Program Coordinator * GGA Class A 261 Days	**$53,956**
Human Services Coordinator GGA Class B 261 Days (@ 60%) Shared with Senior Services	**$39,964**

Clerical: 10119-51210

Administrative & Intake Specialist Full Time 35 hour per week position	**$46,716**

**A $5,000 stipend received from BOE (see projected FY24 revenue) will be used to offset the Program Coordinator position.*
** A $14,000 stipend received from State Dept. of Education (see projected FY24 revenue) will be used to offset the Program Coordinator position.*

Total Salaries (Administrative + Clerical)	**$264,509**

FICA: 10119-51920

Salaries: $264,509 **FICA Rate: x .0765** **Total FICA**	**$20,235**

TOTAL SERIES 51000:	**$284,744**

SERIES 52000: Services

Postage: 10119-52020

Background: Postage expenses have remained low due to the department's efforts to use electronic mail whenever possible. No changes are proposed.

Budget Year	Amount Requested	Amount Spent
21-22	$200	$241
22-23	$200	$207
23-24	$200	YTD $9

YTDs as of 12/7

Postage Request FY 25	**$200**

Professional Fees: 10119-52030

Background: Contracted services are provided by licensed/self-insured clinicians and are consumer-driven. Funds that will be received by the Janssen Settlement (see Attachment A) will be used to offset these costs in FY25.

Budget Year	Amount Requested	Amount Spent
21-22	$22,000	$26,987
22-23	$22,000	$22,682
23-24	$32,000	YTD $13,865

Professional Fees Request FY 25	**$5,000**

Service Contracts and Repairs: 10119-52040

Background: The only amount requested in this line is for the department's leased copier. Cost per month = $77.23

Budget Year	Amount Requested	Amount Spent
21-22	$1,060	$1,334
22-23	$1,060	$988
22-23	$1,060	YTD $479

Service Contracts Request FY 25	**$1,060**

Dues, Conferences and Education: 10119-52050

Background: The annual dues is for Waterford to maintain its membership with the Connecticut Youth Services Association (CYSA). Consisting of 99 member towns, CYSA advocates to sustain or increase state funding. The annual dues went up by $25.

Budget Year	Amount Requested	Amount Spent
21-22	$550	$550
22-23	$550	$575
23-24	$550	YTD $550

Dues, Conferences FY 25	**$575**

Phone: 10119-52080

Background: The costs for this line applies to cell phones, which are carried off-site and after-hours. An additional phone was added.

Budget Year	Amount Requested	Amount Spent
21-22	$2,200	$2,393
22-23	$2,200	$2,150
23-24	$2,200	YTD $1036

Phone Request FY 25	**$2,500**

Programs: 10119-52380

Background: Costs, which are not covered by grants.

Budget Year	Amount Requested	Amount Spent
21-22	$4,000	$4,347
22-23	$4,000	$7,174
23-24	$7,948	YTD $2,984

Program Request FY 25	**$500**

TOTAL SERIES 52000	**$9,835**

Total Budget Calculation

TOTAL SERIES 51000	**$284,744**
TOTAL SERIES 52000	**$9,835**
TOTAL BUDGET 2024 – 2025 (FY 25)	**$294,579**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 19 YOUTH & FAMILY SERVICES
2024-2025 FISCAL YEAR

								LINE 51920
DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION								
12/01/2008	Human Services Admin/Director	40	N/A	57,241.08	58,897.78	$ 883.00	59,780.78	4,573.23
10/04/2021	Human Services Coordinator	40	N/A	34,261.95	39,963.69	$ -	39,963.69	3,057.22
1/14/2019	Program Coordinator	40	N/A	62,289.24	64,092.20	$ -	64,092.20	4,903.05
	Program Coordinator-Proposed	40	N/A	-	53,956.00	$ -	53,956.00	4,127.63
	TOTALS			153,792.27	216,909.68	883.00	217,792.68	16,661.14
51210 - CLERICAL TECHNICAL								
12/12/2022	Administrative & Intake Specialist	35	$ 25.6683	24,163.82	46,716.39	N/A	46,716.39	3,573.80
	TOTALS			24,163.82	46,716.39	0.00	46,716.39	3,573.80
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.							0.00	0.00
TOTALS				177,956.09	263,626.07	883.00	264,509.07	20,234.94
BUDGET TOTAL W/F.I.C.A							284,744.01	

WORKDAYS 2024/2025	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 19 YOUTH & FAMILY SERVICES
2024-2025 FISCAL YEAR

			LINE 51910	LINE 51920	
POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS	PAYROLL TAXES (F.IC.A)	
	$ -		0.00	0	
			0.00		
			0.00		
			0.00		
			0.00		
			0.00		
TOTALS - FRINGE BENEFITS			0.00	0.00	***ADDED TO FICA ON PERSONNEL WORKSHEET

INVENTORY UPDATE

EQUIPMENT AND VEHICLES in EXCESS OF $1,000

Department/Agency:

Equipment/Vehicles purchased or disposed

DESCRIPTION OF ITEM	DATE OF PURCHASE	COST	LOCATION
N/A			

Budgeted acquisition –

DESCRIPTION OF ITEM	DATE OF ESTIMATED PURCHASE	ESTIMATED COST
N/A		

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
2024-2025 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Youth and Family Services

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees					0
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees					0
Recording Fees					0
Regional Communications Fees					0
Rentals					0
Sale of Recyclables					0
State Operational Grants	$14,102	$ 14,103	$3,525.75	$14,000	0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
*BOE Stipend	$5,000	$5,000	$5,000	$5,000	0
					0
					0
					0
					0
TOTALS	**$19,102**	**$19,103**	**$18,525.75**	**$19,000**	**0**

WATERFORD YOUTH SERIVES

FEE SCHEDULE

Program	Fee	Estimated Yearly Income	YTD
Afterschool Programs	$45	$7,875	$5,546

Waterford Youth Services Bureau Grant Funding*

Grant	22-23	23-24	24-25
DHMAS Local Prevention Council	$4,153	$4,153	$4,153
Gardiner Family Foundation (Donation)	$15,000	$15,000	$15,000
State Dept. of Education	$14,102	$14,103	$14,000
State Dept. of Education Youth Enhancement	$18,053	$16,657	$16,657
Summer Enrichment Grant	$6,750	$20,000	$20,000
United Way Grant	$5,000	$2,000	$2,000
Janssen Settlement	-	-	$48,529
Total Grant Funding	**$63,058**	**$71,913**	**$120,339**

*We continue to seek out alternative sources of funding and innovative opportunities, which permit us to sustain and / or "grow" programs and services.

Town of Waterford Youth & Family Services
Special Revenues Program* Staff

Seasonal / Occasional Position	Grade	**Average # Employees**	**Youth Services Program**
Seasonal Assistants	01	3-8	• Camp D.A.S.H. • Afterschool Camp • Parent / Caregiver Programs • Recess Programs
Camp Assistant	04	85	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs
Youth Services Assistant	10	5-10	• Camp D.A.S.H. • Afterschool Camp Activities • Weekend Programs • Recess Programs
Camp Director	11	5	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs

*All positions listed have been vetted through the Personnel Review Board and Human Resources. None of the positions is contractual in nature and / or defined as "independent contractors."

Camp D.A.S.H. is an 8 week summer camp program, offered M-F from 7:30am-5:30pm. The camp (seasonally) employs approximately 85 people with each staff person engaging in 15-35 hours per week. Camp tuition payments subsidize all salaries, supplies, activities, and fringe benefits.

Camp D.A.S.H. inspired afterschool programs offered during the school year in 6-8 week cycles per program. Each afterschool program (seasonally) employs three staff. Program fees and grants subsidize salaries, supplies, activities, and fringe benefits.

Recess / special programs are often Camp D.A.S.H. inspired mini workshops and take place during the holidays or weekends. Based on need, each program (seasonally) employs 3-5 staff. Salaries are paid through grant funds. None of these positions exceeds 988 hours per year.

Mental Health Independent Contractor Backup **$5,000**

Background:

The Town of Waterford enters into contractual agreements with Master-level clinicians. The agreements are between the Town and the clinicians and detail the standards that exist for independent contractors and their roles as mental health providers. The contractors also provide the Town with their liability insurance at a level coverage that is set by the Town.

The number of clinicians contracted is based on the needs of the department/ Town. Contractors enter into 1-year agreements. The agreements are signed by the first selectmen based on recommendation from the Town attorney and Finance Director. The Human Services Administrator oversees the vetting of the clinician.

The **rate per hour** is negotiated between the contractor and Town and based on the clinician's licensing and years of experience.

Mental health services provided are identified as below:

- Individual Counseling
- Family Therapy
- Support Groups
- Crisis Interventions
- Risk Assessments
- Substance Use Assessments
- Mental Health Check-Ups

- The Licensed Clinical Social Worker (LCSW / the most senior clinician) is also contracted to provide supervision to the other clinicians, to ensure professional standards are met, and to review treatment plans. The LCSW also assigns cases and reviews files.
- The Licensed Professional Counselor (LPC) is also a contractor for the Youth and Family Services Department exclusively.

Mental Health Services at Senior Services

Clinician assigned to Youth and Family Services is Andrew Staunton, LCSW – Rate is $60 per hour individual counseling (45-minute sessions / 15 minutes for notetaking)

- 50 sessions x $60 per session = $3,000

Clinician assigned to Youth and Family Services is Dianne Brower, LPC – Rate is $50 per hour

- 40 sessions x $50 per session = $2,000

$5,000

Program Backup **$500**

Juvenile Review Board (JRB) – This prevention program is designed for first time juvenile offenders to divert them from court to a more community-based approach. The Waterford Juvenile Review Board is made up of members appointed by the chief of Police, Superintendent of Schools, and Human Services Administrator. Each appointee serves one year terms. The Waterford Board's outcomes are measured by the Department of Children and Families.

After school Tutoring Program to assist with academic progress

1 Contractor @ $25 per hour (average) x 20 hours

$

National Opioid Settlements

JANSSEN SETTLEMENT AGREEMENT - ALLOCATION NOTICE

Payment Year: 1-4
Date of Notice: 10/13/2022
Deadline to Dispute Allocation: 11/3/2022
Expiration of 50 Days: 12/2/2022

Settling State	Connecticut

I. PAYMENT ALLOCATION DETERMINATION

This Notice is an official communication from the Directing Administrator of the National Opioid Settlements. A copy of this Notice has been sent to the Enforcement Committee and Janssen pursuant to Section V.B of the Janssen Settlement Agreement, dated as of July 21, 2021, as amended, between and among the Settling States, Janssen, and Participating Subdivisions (the "Janssen Settlement Agreement"). Ali capitalized terms used in this letter have the meanings ascribed to them in the Janssen Settlement Agreement.

Pursuant to Section V.B and Exhibit M of the Janssen Settlement Agreement, Connecticut's Total 2022 Janssen Payment amount is **$42,786,144.11,** which is broken down in Table **1** In Attachment 1 to this Allocation Notice.

As provided under Section VI.C of the Janssen Settlement Agreement, Connecticut has Instructed the Directing Administrator to calculate the Intrastate allocatio,ns pursuant to the national default. Using the default provisions, the Directing Administrator has allocated the Annual Payment as follows: (i) 15% to the State Fund, (ii) 70'1/o to the Abatement Accounts Fund, and (iii) 15% to the Subdivision Fund, to be paid directly to the Subdivisions per the allocation percentages provided In Exhibit G of the Janssen Settlement Agreement. Connecticut has further Instructed the Directing Administrato.r to allocate the Additional Restitution Amount in full to the State Fund. The intrastate allocations are Included as Attachment 1 to this Allocation Notice.

Undisputed amounts allocated to the State Fund, the Abatement Accounts Fund, and Subdivision Fund for Participating Subdivisions will be paid no later than the date that is 50 days after the date of this Allocation Notice.

II. YOUR RIGHT TO DISPUTE

Section V.B.5 of the Janssen Settlement Agreement provides that within twenty-one (21) calendar days of receiving notice any party may dispute the calculation of the amount to be received by a Settling State or Its Participating Subdivisions listed on Exhibit G as inconsistent with the terms of the Agreement. Written notice must be provided to the Settlement Fund Administrator, the Enforcement Committee, any affected Settling State, and Janssen identifying the nature of the dispute, the amount of money that is disputed, and the Settling State(s) affected.

A party. has until the Deadline to Dispute Allocation listed at the top of this Allocation Notice to deliver a written notification of dispute. The amounts listed in this Allocation Notice will be deemed accepted if the Directing Administrator has not received a party's dispute before midnight Eastern Time.on the deadline date. Submit your written request by email to DirectingAdministrator@NationalOploldOfficlaL Settlement.com.

Any party affected by the dispute may object to the notification of dispute. Depending on the nature of the dispute, contested disputes must be resolved in either the court that entered a state's Consent Judgment or the National Arbitration Panel. The Directing Administrator will not di burse any funds potentially affected.by a contested dispute until the dispute is resolved by the court or the National Arbitration Panel.

III. To accept payment

If you do not dispute the payment and you have previously created a Portal Account and completed your Payment Election Forms and W-9 Forms for purposes of the Distributor Settlement Agreement, no further action is needed. The Directing Administrator will begin issuing payments after the applicable deadlines have passed using the existing payment instructions. If you have not previously created a Portal Account, please do so and complete the Payment Election forms and W-9 Forms to create payment Instructions for any Settlement Payments. If you wish to use different Payment Election Form or W-9 Form data for the Janssen Settlement Agreement, you may log In to the Portal and complete. new forms. **Keep your payment Instructions current in the Portal as the Directing Administrator will use these forms to issue settlement payments.**

IV. To reallocate payment

If you wish to reallocate your portion of the allocation to another Participating Subdivision or the Abatement Accounts Fund, you may do so by completing the Direct Payment and Allocation Election screen on the Portal or by emailing DirectingAdministrator@NationalOpioidOffcialSettlement.com before the Deadline to Dispute Allocation included on the Allocation Notice, The Directing Administrator will not treat a reallocation request as a dispute.

Sincerely,

BrownGreer PLC
Directing Administrator
250 Rocketts Way
Richmond, VA 23231

National Opioid Settlements

BROWN GREER

ATTACHMENT 1 - JANSSEN 2022 PAYMENT ALLOCATIONS TO CONNECTICUT
(As of 10/13/2022)

TABLE 1: PAYMENT YEAR SUMMARY

		Payment 1 Base Amount	Payment 1 Additional Restitution	Payment 2 Base Amount	Accelerated Payment 3 Incentive Amount	Accelerated Payment 4 Base Amount	Accelerated Payment 4 Incentive Amount	Accelerated Payment 5 Base Amount	Accelerated Payment 5 Incentive Amount	TOTAL 2022 JANSSEN PAYMENT[1]
1.	**Total Allocation**	$3,781,125.52	$265,775.68	$8,821,442.32	$7,060,486.00	$3,474,249.98	$7,366,854.17	$3,516,985.64	$8,499,224.80	$42,786,144.11
2.	Allocation Method	National Default								
3.	15% to State Fund	$567,168.83	$265,775.68	$1,323,21635	$1,059,072.90	$521,137.50	$1,105,028.13	$527,547.85	$1,274,883.72	$6,643,830.95
4.	70% to Abatement Accounts Fund	$2,646,787.86	$0.00	$6,175,009.63	$4,942,340.20	$2,431,974.98	$5,156,797.92	$2,461,889.95	$5,949,45736	$29,764,257.90
5.	o,r.,to Subdivision Fund	$567,168.83	$0.00	$1,323,216.35	$1,059,072.90	$521,137.50	$1,105,028.13	$527,547.85	$1,274,883.72	$6,378,055.26

TABLE 2: ALLOCATION TO SUBDIVISIONS

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
1.	Andover Town	0.0513214640%	$291.08-	$679.09	$543.53	$834.57	$925.03	$3,273.30
2.	Ansonia City	0.5316052437%	$3,015.10	$7,034.29	$5,630.09	$8,644.78	$9,581.82	$33,906.08
3.	Ashford Town	0.1096965130%	$622.16	$1,451.52	$1,161.77	$1,783.85	$1,977.20	$6,996.50
4.	Avon Town	0.5494886534%	$3,II6.53	$7,270.92	$5,819.49	$8,935.60	$9,904.16	$35,046.70
5.	Barkhamsted Town	0.0620629520%	$352.00	$821.23	$657.29	$1,009.25	$1,II8.64	$3,958.41
6.	Beacon Falls Town	0.1953947308%	$1,108.22	$2,585.50	$2,069.37	$3,177.44	$3,521.86	$12,46'.Z.39
7.	Berlin Town	0.5215629385%	$2,958.14	$6,901.41	$5,523.73	$8,481.48	$9,400.82	$33,265.58
8.	Befuany Town	0.1039156068%	$589.38	$1,375.03	$1,100.54	$1,689.84	$1,873.01	$6,627.80
9.	Bethel Town	0.3522422145%	$1,997.81	$4,660.93	$3,730.50	$5,728.04	$6,348.92	$22,466.20

1 Final payments to the individual Funds may vary by a total of+/"$0.01-$0.15 to account for adjustments due to rounding to the nearest cent in each of the Subdivision Payment 1-Payment 5 calculations.

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
10.	Bethlehem Town	0.0078647202%	$44.61	$104.07	$83.29	$127.89	$141.76	$501.62
11.	Bloomfield Town	0.4888368136%	$2,772.53	$6,46837	$5,177.14	$7,949.30	$8,810.95	$31,178.29
12.	Bolton Town	0.1520831395%	$862.57	$2,01239	$1,610.67	$2,473.12	$2,741.19	$9,699.94
13.	Bozrah Town	0.0582057867%	$330.13	$770.19	$616.44	$946.52	$1,049.12	$3,712.40
14.	Branford Town	0.8903816954%	$5,049.97	$11,781.68	$9,429.79	$14,479.08	$16,048.52	$56,789.04
15.	Bridgeport City	3.2580743095%	$18,478.78	$43,111.37	$34,505.38	$52,981.68	$58,724.56	$207,801.77
16.	**Bridgewater Town**	0.0118125935%	$67.00	$156.31	$125.10	$192.09	$212.91	$753.41
17.	Bristol City	1.3355768908%	$7,574.98	$17,672.57	$14,144.73	$21,718.69	$24,072.86	$85,183.83
18.	Brookfield Town	0.3087903124%	$1,751.36	$4,085.96	$3,270.31	$5,021.44	$5,565.73	$19,694.80
19.	Brooklyn Town	0.1880661562%	$1,066.65	$2,488.52	$1,991.76	$3,058.27	$3,389.76	$11,994.96
20.	**Burlington Town**	0.2348761319%	$1,332.14	$3,107.92	$2,487.51	$3,819.47	$4,233.48	$14,980.52
21.	Canaan Town	0.0343343640%	$194.73	$454.32	$363.63	$55833	$618.85	$2,189.86
22.	Canterbury Town	0.1354310071%	$768.12	$1,792.05	$1,434.31	$2,202.33	$2,441.05	$8,637.86
23.	Canton Town	0.2669011966%	$1,513.78	$3,531.68	$2,826.68	$4,340.26	$4,810.71	$17,023.11
24.	Chaplin Town	0.0523959290%	$297.17	$693.31	$554.91	$852.04	$944.40	$3,341.83
25.	Cheshire Town	0.9783113499%	$5,548.68	$12,945.18	$10,361.03	$15,908.96	$17,633.39	$62,397.24
26.	Chester Town	0.0772387574%	$438.07	$1,022.04	$818.01	$1,256.03	$1,392.18	$4,926.3 3
27.	**Clinton To\VD.**	0.5348726093%	$3,033.63	$7,077.52	*$5,664.69*	$8,697.91	$9,640.71	$34,114.46
28.	Colchester Town	0.6134395770%	$3,479.24	$8,117.13	$6,496.77	$9,975.54	$11,056.83	$39,125.51
29.	Colebrook Town	0.0296870114%	$16838	$392.82	$314.41	$482.76	$535.09	$1,893.46
30.	**Columbia Town**	0.1005666237%	$57038	$1,330.71	$1,065.07	$1,635.38	$1,812.64	$6,414.18
31.	Cornwall Town	0.0486027928%	$275.66	$643.12	$514.74	$790.36	$876.03	$3,099.91
32.	Coventry Town	0.3460011479%	$1,962.41	$4,578.34	$3,664.40	$5,626.55	*$6,236.43*	$22,068.13
33.	Cromwell Town	0.4750451453%	$2,694.31	$6,285.88	$5,031.07	$7,725.02	$8,562.36	$30,298.64

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
34.	Danbury City	1.1556465907%	$6,554.47	$15,291.70	$12,239.14	$18,792.73	$20,829.74	$73,707.78
35.	Darien Town	0.6429649345%	$3,646.70	$8,507.82	$6,809.47	$10,455.67	$11,589.00	$41,008.66
36.	Deep River Town	0.0924563595%	$524.38	$1,223.40	$979.18	$1,503.49	$1,666.46	.$5,896.91
37.	Derby City	0.3503125449%	$1,986.86	$4,635.39	$3,710.07	$5,696.66	$6,314.14	$22,343.12
38.	Durham Town •	0.0079309232%	$44.98	$104.94	$83.99	$128.97	$142.95	$505.83
39.	East Granby Town	0.1455975170%	$825.78	$1,926.57	$1,541.98	$2,367.66	$2,624.30	$9,286.29
40.	East Haddam Town	0.3145696377"/o	$1,784.14	$4,162.44	$3,331.52	$5,115.42	$5,669.90	$20,063.42
41.	East Hampton Town	0.4637546663%	$2,630.27	$6,136.48	$4,911.50	$7,541.42	$8,358.86	$29,578.53
42.	East Hartford Town	1.2645454069%	$7,172.11	$16,732.67	$13,392.46	$20,563.60	$22,792.57	$80,653.41
43.	East Haven Town	0.8590923735%	$4,872.50	$11,367.65	$9,098.41	$13,970.26	$15,484.55	$54,793.37
44.•	EastL)'l)leTown	0.6375826296%	$3,616.17	$8,436.60	$6,752.46	$10,368.15	$11,491.99	$40,665.37
45.	East Windsor Town	0.2419743793%	$1,372.40	$3,201.84	$2,562.69	$3,934.90	$4,361.42	$15,433.25
46.	Eastford Town	0.0446651958%	**$25333**	$591.02	$473.04	$726.33	$805.06	$2,848.78
47.	Easton Town	. 0.1354961231%	$768.49	$1,792.91	$1,435.00	$2,203.39	$2,442.22	$8,642.01
48.	**Ellington Town**	0.4010047839%	$2,274.37	$5,306.16	$4,246.93	$6,521.00	$7,227.84	$25,576.30
49.	Enfield Town	0.9173431190%	$5,202.88	$12,138.43	$9,715.33	$14,917.52	$16,534.48	.$58,508.64
50.	Essex Town	0.1431870357%	$812.11	$1,894.67	$1,516.46	$2,328.46	-$2,580.85	$9,132.55
51.	Fakfield Town	1.4212308415%	$8,060.78	$18,805.96	$15,051.87	$23,111.57	$25,616.71	$90,646.89
52.	**Farmington Town**	0.6572091547%	$3,727.49	$8,696.30	$6,96032	$10,687.31	$11,845.75	$41,917.17
53_	Franklin Town	0.0446032416%	$252.98	$590.20	$472.38	$725.32	$803.94	$2,844.82
54.	Glastonbury Town	!.0420644550%	$5,910.26	$13,788.77.	$11,036.22	$16,945.69	$18,782.50	$66,463.44
55.	Goshen Town	0.0030464255%	$17.28	$40.31	$32.26	$49.54	$54.91	$194.30
56.	Granby Town	0.2928405247%	$1,660.90	$3,874.91	$3,101..39	$4,762.07	$5,278.25	$18,677.52
57.	**Greenwich Town**	1.5644702467%	$8,873.19	$20,701.33	$16,568.88	$25,440.88	$28,198.51	$99,782.79

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
58.	Griswold Town-	0.3865570141%	$2,192.43	$5,114.99	$4,093.92	*$6,286.06*	$6,967.43 -	**$24,654.83**
59.	Groton Town	1.4033874500%	$7,959.58	$18,569.85	$14,862.90	$22,821.40	$25,295.10	**$89,508.83**
60.	Guilford Town	0.8399392493%	$4,763.87	$11,114.21	$8,895.57	'$13,658.80	$15,139.33	**$53,571.78**
61.	Haddam Town	0.0151716553%	**$86.05**	$200.75	$160.68	$246.72	$273.46	***$967.66***
62.	Hamden Town	1.7724359413%	$10,052.70	$23,453.16	$18,771.39	$28,822.74	$31,946.94	**$113,046.93**
63.	Hampton Town	0.0429454985%	$243.57	*$56826*	$454.82	$698.36	$774.06	**$2,739.07**
64.	Hartford City	5.3268549899%	$30,21226	$70,485.82	*$56,41528*	$86,623.48	$96,012.92	**$339,749.76**
65.	Hartland Town	0.0359782738%	$204.06	$476.07	$381.04	$585.07	$648.48	**$2,294.72**
66.	**Harwin.ton Town**	0.0126363764%	$71.67	*$16721*	**$133.83**	$205.49	$227.76	**$805.96**
67.	**Hebron Town**	0.1593443254%	$903.75	$2,108.47	$1,687.57	$2,59120	. $2,872.07	**$10,163.06**
68.	**Kent Town**	0.0835899976%	$474.10	$1,106.08	$885.28	$1,359.31	$1,506.65	**$5,331.42**
69.	Killingly Town	0.6116898413%	$3,469.31	$8,093.98	$6,47824	$9,947.09	$11,025?9	**$39,013.91**
70.	K.illin,,aworth Town	02652963170%	$1,504.68	$3,510.44	$2,809.68	$4,314.16	$4,781.78	**$16,920.74**
71.	Lebanon Town	02746607824%	$1,557.79	$3,634.36	$2,908.86	$4,466.44	$4,950.57	**$17,518.02**
72.	Ledyard Town	0.5514380850%	$3,127.58	$7,296.72	$5,840.13	$8,967.30	*$9,93929*	**$35,171.02**
73.	**Lisbon Town**	0.1156355161%	$655.85	$1,530.11	$1,224.66	$1,880.43	$2,08425	**$7,375.30**
74.	Litchfield Town	0.3481982974%	$1,974.87	$4,607.42	$3,687.67	*$5,6622&*	$6,276.04	**$22,208.28**
75.	Lyme Town	0.0023141411%	$13.13	$30.62	$24.51	$37.63	$41.71	**$147.60**
76.	Madison Town	0.7594223560%	$4,30721	$10,048.80	$8,042.84	$12,349.47	$13,688.07	**$48,436.39**
77.	Manchester Town	1.3929765818%	. $7,900.53	$18,432.09	$14,752.64	$22,652.11	$25,107.45	**$88,844.82**
78.	Mansfield Town	0.3058754037%	$1,734.83	$4,047.39	$3,239.44	$4,974.04	$5,513.19	**$19,508.89**
79.	Marlborough Town	0.0766010346%	$434.46	$1,013.60	$811.26	$1,245.66·	$1,380.68	**$4,885.66**
80.	Meriden City	1.8508778149%	$10,497.60,	$24,491.l:2	$19;602.15	$30,098.34	$33,360.81	**$118,050.02**
81.	Middlebtiry Town	0.0276033951%	$156.56	*$36525*	$292.34	**$,448.88**	$497.53	$1,760.56•

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
82.	M:iddlefield Town	0.00756275554%	$42.89	$100.07	$80.10	$122.98	$136.31	$482.35
83.	M:iddletown City	1.5343128975%	$8,702.14	$20,30228	$16,249.49	$24,950.47	$27,654.94	$97,859.32
84.	Milford City	1.82156796 30%	$10,331.37	$24,103.29	$19,291.73	$29,621.71	$32,832.52	$116,180.62
85.	**Monroe Town**	0.4307375445%	$2,443.01	$5,699.59	$4,561.82	$7,004.51	$7,763.75	$27,472.68
86.	Montville Town	0.5806185940%	$3,293.09	$7,682.84	$6,149.17	$9,441.82	$10,46525	$37,032.17
87.	Moms Town	0.0099785725%	$56.60	$132.04	$105.68	$16227	$179.86	$636.45
88.	Naugatuck Borough	1.0644527326%	$6,037.24	$14,085.01	$11,273.33	$17,309.76	$19,186.03	$67,891.37
89.	New Britain City	1.5740557511%	$8,927.55	$20,828.16	$16,670.40	$25,596.75	$28,37128	$100,394.14
90.	**New Canaan Town**	0.6136187204%	$3,48025	$8,119.50	$6,498.67	$9,978.46	$11,060.06	$39,136.94
91.	NewFamie]d Town	0.296203"0448%	$1,679.97	$3,919.41	$3,137.01	$4,816,75	$5,338.86	$18,892.00
92.	New Hartford Town	0.1323482193%	$750.64	$1,75125	$1,401.66	$2,15220	$2,385.49	$8,44124
93.	New Haven City	5.8061427601%	$32,930.63	$76,827.83	$61,491.28	$94,417.50	$104,651.75	$370j18.99
94.	New London City	1.0536729060%	$5,976.10	$13,942.37	$11,159.16	$17,134.47	$18,991.73	$67,203.83
95.	New M:ilfurd Town	1.0565475001%	$5,992.41	$13,980.41	$11,189.61	$17,181.21	$19,043.55	$67,387.19
96.	**Newington Town**	0.7132456565%	$4,045.31_	$9,437.78	$7,553.79	$11,598.56	$12,855.76	$45,491.20
97.	Newtowo Town	0.5964476353%	$3,382.87	$7,89229	$6,316.82	*$9,69923*	$10,750.56	$38,041.77
98.	Norfolk Town	0.0442819100%	$251.15	$585.95	$468.98	$720.10	$798.15	$2,824.33
99.	North Branford Town	0.4795791623%	$2,720.02	$6,345.87	$5,079.09	$7,798.75	$8,644.09	$30,587.82
100.	North Canaan Town	0.0913148022%	$517.91	$1,20829	$967.09	$1,484.93	$1,645.89	$5,824.11
101.	North Haven Towo	0.7922543069%	$4,493.42	$10,483.24	$8,390.55	$12,883.37	$14,279.84	$50,530.42
102.	North Stonin,,oton Town	0.1803885830%	$1,023.11	$2,386.93	$1,910.45	$2,933.42	$3,251.38	$11,505.29
103.	Norwalk City	!.5918210823%	$9,02831	$21,063.24	$16,858.55	$25,885.65	$28,691.49	$101,527.24
104.	Norwich City	!.1639182124%	$6,601.38	$15,401.16	$12,326_74	$18,927.24	$20,978.83	$74,235.35
105.	Old Lyme Town	0.0247921386%	$140.61	$328.05	$26257	$403.16	$446.86	$1,581.25

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
106.	Old Saybrook Town	0.4181170767%	$2,371.43	$5,532.59	$4,428.16	$6,799.28	$7,536.27	$26,667.73
107.	Orange Town	03683598812%	$2,089.22	$4,874.20	$3,901.20	$5,990.14	$6,639.43	$23,494.19
108.	Oxford Town	03955127994%	$2,243.23	$5,233.49	$4,188.77	$6,431.69	$7,128.85	$25,226.03
109.	Plainfield Town	0.5352043161%	$3,035.51	$7,081.91	$5,668.20	$8,70331	$9,646.69	$34,135.62
110.	Plainville Town	0.3937549612%	$2,233.26	$5,210.23	$4,170.15	$6,403.11	$7,097.16	$25,113.91
111.	Plymouth Town	0.4213382978%	$2,389-.70	$5,575.22	$4,462.28	$6,851.66	$7,59433	$26,873.19
112.	Pomfret Town	O.ll74722050%	$666.27	$1,554.41	$1,244.12	$1,910.29	$2,11736	$7,492.45
113.	Portland Town	0.3205523149%	$1,818.07	$4,241.60	$3,394.88	$5,212.71	$5,777.74	$20,445.00
114.	Preston Town	0.1319895374%	$748.60	$1,746.51	$1,397.87	$2,146.37	$2,379.02·	$8,418.37
115.	Prospect Town	0.3056173107%	$1,733.37	$4,043.98	$3,236.71	$4,969.84	$5,508.54	$19,492.44
116.	Putnam Town	0.2953254103%	$1,674.99	$3,907.79	$3,127.71	$4,802.48	$5,323.04	$18,836.01
117.	Redding To-wn	0.1726435223%	$979.18	$2,284.45	$1,828.42	$2,807.47	$3,111.78	$11,011.30
118.	Ridgefield Town	0.6645173744%	$3,768.94	$8,793.00	$7,037.72	$10,806.15	$11,977.47	$42,383.28
119.	Rocky Hill Town	0.3929175425%	$2,228.51	$5,199.15	$4,161.28	$6,389.49	$7,082.07	$25,060.50
120.	Roxbury Town	0.0037924445%	$21.51	$50.1&	$40.16	$61.67	$68.36	$241.88
121.	Salem Town	0.1075219911%	$609.83	$1,422.75	$1,138.74	$1,748.49	$1,938.01 ·	$6,857.82
122.	Salisbury Town	0.1052257347%	$596.81	$1,392.36	$1,114.42	$1,711.14	$1,896.62	$6,711.35
123.	Scotland Town•	0.0395212218%	$224.15	$522.95	$418.56	$642.68	$712.34	$2,520.68
124.	Seymour Town	0.5301171581%	$3,006.66	$7,014.60	$5,614.33	$8,620.58	$9,555.00	$33,811.17
125.	Sharon Town	0.0761294123%.	$431.78	$1,007.36	$806.27	$1,237.99	$1,372.18	$4,855.58
126.	Shelton Cify	0.5601099879%	$3,176.77	$7,411.47	$5,931.97	$9,108.32	$10,095.60	$35,724.13
127.	Sherman Town	0.0494382353%	$280.40	$654.17	$523.59	$803.95	$891.09	$3,153.20
128.	Simsbury Town	0.6988446241%	$3,963.63	$9,247.23	$7,401.27	$11,364.37	$12,596.20	$44,572.70
129.	Somers Town	0.2491740063%	$1,413.24	$3,297.11	$2,638.93	$4,051.98	$4,491.19	$15,892.45

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
130.	South Wmdsor Town	0.7310935932%	$4,146.53	$9,673.95	$7,742.81	$11,888.79	$13,177.46	$46,629.54
131.	Southbury Town	0.0581965974%	$330.07	$770.07	$616.34	$946.37	$1,048.95	$3,711.80
132.	Southington Town	0.9683065927%	$5,491.93	$12,812.79	$10,255.07	$15,74627	$17,453.06	$61,759.U
133.	Sprague Tov.rn	0.0874709763%	$496.11	$1,157.43	$926.38	$1,422.42	$1,576.60	$5,578.94
134.	Stafford Town	0.3388202949%	$1,921.68	$4,48333	$3,58835	$5,509.78	$6,107.00	$21,610.14
135.	Stamford City	2.9070395589%	$16;487.82	$38,466.42	$30,787.67	$47,273.28	$52,397.40	Sl85,4U.59
136.	Sterling Town	0.0949826467%	$538.71	$1,256.83	$1,005.94	$1,544.58	$1,712.00	$6,058.06
137.	Stonington Town	0.5576891315%	$3,163.04	$7,379.43	$5,90633	$9,068.95	$10,051.96	$35,569.71
138.	Stratford Town	0.9155695700%	$5,192.83	$12,114.97	$9,696.55	$14,888.68	$16,502.51	$58,395.54
139.	Suffield Town	03402792315%	$1,929.96	$4,502.63	$3,603.81	$5,533.50	$6,133.30	$21,703.20
140.	Thomaston Town	02664061562%	$1,510.97	$3,525.13	$2,821.44	$4,33221	$4,801.79	$16,991.54
141.	Thompson Town	02673479187%	$1,516.31	$3,537.59	$2,831.41	$4,347.52	$4,818.76	$17,051.59
14?	Tolland Town	0.4342020371%	$2,462.66	$5,745.43	$4,598.52	$7,060.84	$7,826.19	$27,693.64
143.	Torrington City	1.3652460176%	$7,743.25	$-18,065.16	$14,458.95	$22,201.16	$24,607.63	$87,076.15
144.	Trumbull Town	0.7617744403%	$4,320.55	$10,079.92	$8,067.75	$12,387.71	$13,730.46	$48,586.39
145.	Union Town	0.0153941764%	$87.31	$203.70	$163.04	$250.33	$277.47	$981.85
146.	Vernon Town	0.7027162157%	$3,985.59	$9,298.46	$7,442 ?8	$11,427.33	$12,665.98	$44,819.64
147.	Voluntown Town	0.0733181557%	$415.84	$970.16	$776.49	$1,19227	$1,321.51	$4,676.27
148.	Wallingford Town	1.5350353996%	$8,70624	$20,311.84	$16,257.14	$24,96222	$27,667.96	$97,905.40
149.	Warren Town	0.0489758024%	$277.78	$648.06	$518.69	$796.43	$882.76	$3,U3.72
150.	Washington Town	0.1553517897%	$881.11	$2,055.64	$1,64529	$2,52628	- $2,800.11	$9,908.43
151.	Waterbury City	4.6192219654%	$26,198.79	$61,122.30	$48,920.93	$75,116.20	$83,25831	$294,616.53
152.	Waterford Town	0.7608802056%	$4,315.48	$10,068.09	$8,058.28	$12,373.17	$13,714.34	$48,529.36
153.	Watertown Town	0.6868118808%	$3,895.38	$9,088.01	$7,273.84	$11,168.70	$12,379.31	$43,805.24

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
154.	West Hartford Town	1.6216697477%	$9,197.61	$21,458.20	$17,174.66	·s26,311.04.	$29,229.49	$103,431.00
155.	West Haven City	1.4026972589%	$7,955.66	$18,560.72	$14,855.59	$22,810.18	$25,282.66	$89,464.81
156.	Westbrook Town	0.2586999280%	$1,46727	$3,423.16-	$2,739.82	$4,206.89	$4,662.89	$16,500.03
157.	**Weston Town**	0.3664201329%	$2,07822	$4,848.53	$3,880.66	$5,958.60	$6,604.47	$23,370.48
158.	Westport Town	0.8921084083%	$5,059.76	$11,804.52	$9,448.08	$14,507.16	$16,079.64	$56,899.16
159.	Wethersfield Town	.0.6208707168%	$3,521.39	$8,215.46	$6,575.47	$10,096.39	$11,190.77	$39,599.48
160.	**Willington Town**	0.0975268185%	$553.14	$1,290.49	$1,032.88	$1,585.95	$1,757.85	$6,220.31
161.	Wilton Town	0.6378099925%	$3,617.46	$8,439.61	$6,754.87	$10,371.85	·sll,496.09	$40,679.88
162.	**Winchester Town**	0.3760305376%	$2,132.73	$4,975.70	$3,982.44	$6,114.88	$6,777.6?	$23,983.44
163.	Windham Town	J,0108949901%	$5,733.48	$13,376.33	$10,706.11	$16,438.83	$18,220.69	$64,475.44
164.	Windsor Locks Town	0.3174167624%	$1,800.29	$4,200.11	$3,361.67	- $5,161.72	$5,721.22	$20,245.01
165.	Windsor Town	0.7548324123%	$4,281.17	$9,988.07	$7,99423	$12,274.83	$13,605.34	$48,143.64
166.	Wolcott Town	0.5443693820%	$3,087.49	$7,203.18	$5,76527	$8,852.35	$9,811.89	$34,720.18
167.	**Woodbridge Town**	02435300513%	$1,38123	$3,222.43	$2,579.16	*$3,96020*	$4,389.46	$15,532.48
168.	Woodbmy Town	0.3411988605%	$1,935.17	$4,514.80	$3,61304	$5,548.46	$6,149.88	$21,761.85
169.	Woodmont Borough	0.0173159412%	.$9821	$229.13	$18339	$281.59	$312.11	$1,104.43
170.	Woodstock Town	0.1817110623%	.$1,030.61	$2,404.43	$1,924.45	$2,954.92	$3,275.22	$11,589.63
171.	TOTALS	100.0000%	$567,168.83	$1,323,216.38	$1,059,072.84	$1,626,165.60	$1;802,431.48	$6,378,055.13

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10135 SENIOR CITIZEN COMMISSION

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	2024/2025 BD OF SELECTMEN APPROVED (2/1/24)	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51110	ADMINISTRATION	125,168	147,169		68,426	161,515	161,515	161,515	14,346	9.75%
51210	CLERICAL/TECHNICAL	225,701	234,870	(900)	137,465	216,499	216,499	216,499	(18,371)	-7.82%
51635	INSTRUCTORS	23,852	31,236		12,698	35,495	35,495	35,495	4,259	13.63%
51810	OVERTIME	5,003	983		1,582	983	983	983	0	0.00%
51920	FICA	28,344	31,691	900	16,881	31,709	31,709	31,709	18	0.06%
	SUBTOTAL	**408,068**	**445,949**	**0**	**237,052**	**446,201**	**446,201**	**446,201**	**252**	**0.06%**
SERVICES										
52010	ADVERTISING	0	200		0	0	0	0	(200)	-100.00%
52020	POSTAGE	1,329	1,575		594	1,000	1,000	1,000	(575)	-36.51%
52030	PROFESSIONAL SERVICES	1,560	0		0	6,360	6,360	6,360	6,360	#DIV/0!
52039	ADA SERVICES	0	450		0	450	450	450	0	0.00%
52040	SVC. CONTRACTS & REPAIRS	16,119	12,448		5,773	2,236	2,236	2,236	(10,212)	-82.04%
52050	DUES, CONF & EDUCATION	869	690		110	280	280	280	(410)	-59.42%
52130	PHYSICAL EXAMINATIONS	1,157	2,216		561	1,188	1,188	1,188	(1,028)	-46.39%
52380	PROGRAMS	1,765	2,650		1,166	1,642	1,642	1,642	(1,008)	-38.04%
	SUBTOTAL	**22,799**	**20,229**	**0**	**8,204**	**13,156**	**13,156**	**13,156**	**(7,073)**	**-34.96%**
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	507	400		172	44	44	44	(356)	-89.00%
53020	OTHER SUPPLIES	2,848	2,959		1,510	1,925	1,925	1,925	(1,034)	-34.94%
53070	AUTO REPAIRS	1,658	1,729		1,728	1,562	1,562	1,562	(167)	-9.66%
53080	AUTO MAINTENANCE	0	1,395		0	1,562	1,562	1,562		
53090	FUELS & LUBRICANTS	6,905	10,713		3,505	10,388	10,388	10,388	(325)	-3.03%
	SUBTOTAL	**11,918**	**17,196**	**0**	**6,915**	**15,481**	**15,481**	**15,481**	**(1,715)**	**-9.97%**
EQUIPMENT										
54020	FITNESS EQUIPMENT	0	0		0	1,292	1,292	1,292	1,292	
54030	KITCHEN EQUIPMENT	101	120		28	3,806	3,806	3,806	3,686	3071.67%
54050	AUTOMOTIVE EQUIPMENT	1,967	1,137		1,078	1,312	1,312	1,312	175	15.39%
	SUBTOTAL	**2,068**	**1,257**	**0**	**1,106**	**6,410**	**6,410**	**6,410**	**5,153**	**409.94%**
DEPARTMENT TOTAL		**444,853**	**484,631**	**0**	**253,277**	**481,248**	**481,248**	**481,248**	**(3,383)**	**-0.70%**

Town of Waterford Senior Services

FY 25 Budget ~ 10135
Senior Citizen Commission

Prepared by Dani Gorman, MS, Director
Presented on behalf of the Senior Citizen Commission
Carol Sanders, Chairperson

FY25: $**481, 248.00**

FY 24: $481,908.00

Senior Citizens Commission
Proposed Fiscal Year 2025 Budget

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To: Board of Selectmen, Board of Finance, Representative Town Meeting
From: Dani Gorman, Human Services Administrator
Re: Duties and Responsibilities of the Senior Services Department
Date: December 4, 2023

For over 3 decades, the Senior Services Department has committed itself to enhancing the lives of its older residents and maximizing opportunities that promote their well-being and independence. In the department's history, there has been no other year of expansion like 2022-2023. As we pushed past the years the pandemic nearly silenced the department, we entered a new era of reawakening; a time in which seniors returned to programs to re-engage with others and, for so many, enjoy life again.

Since its inception, Senior Services has sought to be the central place for gathering with friends, fitness, enrichment and connectivity on many levels. While the mission has remained the same, the department has steadily matured to meet the ever-growing needs of its consumers. From offering mental health services to assisting older residents and their loved ones navigate through life's important decisions, Senior Services has become a source of reassurance and support for many residents. Additionally the department trended forward with the implementation of online payments, online registrations, surveying consumers, and measuring its successes through a variety of data collection platforms. By collecting surveys and using data, we have had the capacity to, with pinpoint accuracy, know what our consumers enjoy as well as what needs to be revised. These practices reaffirm our commitment to being consumer-driven, fiscally responsible and responsive.

For Fiscal Year 2025, our request remains conservative with a focus on the growing needs of our consumers and the increasing number of older residents who have made Waterford their home for decades. On behalf of the Senior Citizens Commission, I respectfully submit the department's Fiscal Year 2025 budget presentation which reflects a 1 percent budget increase.

To: Board of Selectmen, Board of Finance, Representative Town Meeting

From: Dani Gorman, Human Services Administrator

Re: Duties to Restrain Fiscal Spending

Date: December 4, 2023

The Senior Services budget represents a small budget decrease of 1 percent.

In preparing the FY25 presentation, we prepared as follows:

- Reviewed the data gathered from our online platforms that track registrations, numbers of participants, waiting lists, satisfaction, and, whenever possible, measuring outcomes;

- A budget discussion with the Senior Citizens Commission that permitted the department staff to gather feedback, perspective, and guidance;

- Discussions with staff and instructors about consumer needs, trends, and workloads.

Based on these meetings and discussions, the following highlights are provided:

51000

- The Human Services Administrator (HSA) and Coordinator (HSC) have salaries that are shared. For the HSA it is a 50 / 50 shared cost with the Youth and Family Services Department. For the HSC it is a 40 / 60 shared cost with the Youth and Family Services (YFS) department assuming 60 percent of the salary due to the Waterford Community Food Bank falling within the (YFS) department's oversight.

- In the clerical line, hours were added for enrollment clerk due to the high demand for social / human services. This position will directly assist the HSA and HSC with the high volume of data entry and paperwork required for the administration of state and federal programs like; energy assistance and renter's rebate.

- Also in the clerical line is an increase in the number of hours for drivers due to the high

demand for transportation. Waterford has an aging population that is surrendering their driver licenses. By utilizing the transportation services, our older residents are able to safely maintain their independence without significant disruptions to them or their loved ones.

- We also propose an increase in the number of hours for program instructors and assistants who can manage multiple roles such as helping in the cafe. While this is an increase in this line, a decrease should be noted in the elimination of the substitute café manager which has historically been a challenging position to fill.

52000

- Decreases are proposed in Advertising (eliminated), Postage, Shared / Non-Shared Contracts and Repairs. It should be noted that the cost for mental health services is now placed in the Professional Fees lines (a new line appearing in the Senior Services' budget). Additionally reductions were also made in Dues, Conferences and Education as well as, Physicals and Background Checks.

53000

- Decreases are proposed in Office Supplies and Other Supplies due to the use of newer vendors who had lower pricing.

Additionally, it is important to note that salary increases reflected in the budget are defined by collective bargaining agreements with the Town.

For increases, explanations are provided in the body of the budget with backup information included as attachments at the end of the budget.

WATERFORD SENIOR SERVICES

Annual Report

2023



Waterford Senior Services
24 Rope Ferry Rd, Waterford, CT 06385
860.444.5839

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A MESSAGE FROM DANI GORMAN

Human Services Administrator

Dear Friends;
Our 2023 Annual Report represents a year of immense growth. As we moved beyond the years impacted by the pandemic shutdowns, we found 2023 to be a year of renewal, comeback, and reassurance. The steady leadership of the Senior Citizens Commission not only led the department through a period of transition, but inspired the staff to reinvest in the principles the department was founded on three decades ago. While some of the staff changed, the commitment to older adults that has defined the Senior Services department since its inception remained determined to provide exceptional programs and services.

In fiscal year 2023, a blend of longtime popular programs and new ones set the stage for a surge in participation levels throughout the year. Waterford's older residents returned to the center for fitness, enrichment, morning coffees, lunches with friends, pop-up socials, and a wide variety of other programs. A movie and popcorn matinee was one of our fastest growing programs while support groups that focused on caregiving and bereavement had meaningful impacts on those seeking comfort. We launched online registrations, credit card payments, and data collection tools to measure consumer satisfaction and outcomes. Participation with our trips, near and far, returned to pre-pandemic levels and seniors enjoyed lunchtime visits to local eateries, walks at Harkness Park and our annual Senior Picnic at Waterford Beach. While programs flourished, we also ushered in services that helped seniors and their loved ones navigate through some of life's important decisions. The department's leadership team assisted over two hundred seniors with a variety of programs like; Medicare, renter's rebate, energy assistance, and nutrition to list a few. Finally, our outstanding transportation services and drivers traveled hundreds of miles in 2023 to make sure residents got to their desired destinations safely and free of worries. They should be applauded for their commitment to seniors and making sure that our vans remained on the roads without any disruptions in service.

It is truly an honor for me to present our 2023 Annual Report for your review and reflection. It not only highlights our programs and services, but casts a spotlight on the exceptional work of the staff, commission and volunteers. On behalf of everyone at Waterford Senior Services, I respectfully submit our 2023 Annual Report.



A MESSAGE FROM TERRY WHEELER

Assistant Director

"Aging is not 'lost youth' but a new stage of opportunity and strength." – Betty Friedan

Waterford Senior Services connects older adults to vital community events, programs, meals and information that can help them stay healthy and independent. Senior Services is a designated focal point for delivery of Older Americans Act services—allowing older adults in Waterford to access multiple services in one place. The Older Americans Act (OAA) was passed in 1965 as part of President Johnson's "Great Society" initiative with the goal of supporting older Americans to live at home and in the community with dignity and independence for as long as possible.

Our programs prove to be a place where seniors can make connections to combat the effects of isolation. Having a social community has been associated with better health outcomes, higher levels of activity, and more positive moods for older adults. On top of that, having a social network can also provide seniors with a sense of purpose and a support system in the event of loss or health issues.

Research has shown that older adults with an active lifestyle are less likely to develop certain diseases. Participating in hobbies and other social activities may lower risk for developing some health problems, including dementia, heart disease, stroke, and some types of cancer. Our programming utilizes a fun approach to positive aging by focusing on key aspects of health, finances, relationships, personal growth, and community involvement.

MEET OUR TEAM



DANI GORMAN
Human Services Administrator



TERRY WHEELER
Assistant Director



HEIDI MCSWAIN
Human Services Coordinator



MEAGHAN LINEBURGH
Senior Services Assistant



JENNIFER BRACCIALE
Program Instructor



MICHAEL BUSCETTO IV
Support Technician



BARRY NESITAT
Café Manager



JAMIE REAGAN
Custodial Staff



VAN DRIVERS
Jay Wheeler, Tricia Duford, Ruth Menghi
Not Pictured: Colleen Lineburgh, John Fascarelli and Lou Montalvo,

MEET OUR COMMISSION

Name	Position Held
Carol Sanders	Chair
Kathleen A. McNamara	Co-Vice Chair
Joyce M. Vlaun	Co-Vice Chair
Richard Beaney	Member
Anita M. Collins	Member
Anne Darling	Member
Dina Lopes	Member
Daniel Rissi, MD	Member

PROGRAM IMPACT

Healthy Aging Fitness Classes: Older adults are at higher risk for chronic health problems like diabetes, osteoporosis, and Alzheimer's disease. In addition, 1 in 3 older adults fall each year and falls are a leading cause of injury for this age group (Centers for Disease Control and Prevention, 2017.) Physical activity can help older adults prevent both chronic disease and fall-related injuries. While the risk of falling or developing disease can't be completely avoided our exercise programs address the health issues most concerning to older adults.

Mindful Meditation: in FY2023 we introduced a Mindful Meditation class to improve senior's cognitive function and general mood and reduce difficult emotional states like loneliness, depression, anxiety and stress.
33 participants in the full inaugural class.

Programs	Participation Numbers
Pickleball	217
Movies*	196
Socials	206
Out to Lunch	41
Luncheons	548
Arts and Crafts	92
Trips	106
Senior Picnic	101
Lunch and Learns	95
BINGO	1,049
BINGO Lunch	121
Games	73
Bunco	24
Fitness Programs †	560
Dance Programs ‡	128
Mindful Meditation	33
Total	3590

* 11 movies shown..
† 8 Fitness classes per quarter totaling 32 programs for the year.
‡ 3 Dance programs per quarter totaling 12 programs for the year.

Dance-Exercise Programs: Our dance classes offer an enjoyable way to increase energy levels, prevent disease, improve cognitive function, and increase social engagement opportunities. We had three classes and 128 participants

Our Bingo program had 1,049 guests in FY2023.
Our Bunco program had 24 guests every Friday.

Arts and Crafts Class: Along with being fun our arts and crafts classes also increase coordination, boost mental and brain health, foster relationship-building, and facilitate personal growth. We had 92 participants in our art classes, each class was full.

Program Highlights:
Pickleball: 217 participants
Active older adults are especially drawn to the fun sport: The SFIA report notes that among the 1.4 million "core" participants — defined as those who play at least eight times a year — 60 percent are 55 or older and more than 33.7 percent are 65 or older.
Pickleball Benefit #1: You'll Lower Your Risk of Heart Disease
Pickleball Benefit #2: You'll Cut Your Risk of Depression
Pickleball Benefit #3: You'll Get Hooked on Exercise
Pickleball Benefit #4: You'll Socialize More—and Feel Less Lonely
Pickleball Benefit #5: You May Stay Independent Longer

HUMAN SERVICES

Renters' Rebate
175 applications
Total grants $86,649
Average grant amount $495.00

Energy Assistance
204 Households
Grants ranging from $150 (heat included in rent) to $1,890.00 towards main heating source

Farmer's Market Coupons
98 Residents received total of $2,352

Endowment Fund
12 Households assisted
$6,730 in total grants

Emergency Food & Shelter Grant
7 Households assisted with utilities
$2,500 in total grants

Client Emergency Fund
10 Households assisted
$6,958 in total grants

Mental Health Services:
In the past year, Senior Services introduced mental health support for seniors, including individual counseling and support groups. Seniors, especially since the pandemic, sought help for issues like depression, grief, serious illness, and OCD. The demand for individual counseling surpassed expectations, and our support groups for "Loss of a Loved One" and "Caregiver Support" filled up quickly.

Veterans:
Our commitment to serving Veterans remains strong. We've expanded our support with more coffeehouses featuring speakers and resources. The town's monthly coffeehouse at Filomena's Restaurant, the largest in the region, provides over seventy Veterans with a free breakfast and coffee. Additionally, one other coffeehouses is hosted in living complex, where a licensed clinical social worker, also a Korean War Veteran, assists with navigating the Veterans Affairs system and emotional well-being. Veterans also receive case management services, re-housing, food, enrichment programs, and transportation support.

Other Services provided:
Housing Assistance/Relocation, SNAP benefits, Home Care for Elderly, DSS Benefits, Handicap Resources, Home Repairs, Phone/Internet assistance,

MEDICARE & AARP

Medicare

Our partnership with Senior Resources is a valuable resource for Waterford's senior residents. We provide certified CHOICES Medicare counselors who offer free, unbiased one-on-one Medicare benefits counseling with a CT CHOICES certified counselor every week. We also assist with Medicare Savings Program applications.

To ensure our seniors are well-informed, we conduct an Introduction to Medicare workshop four times a year, particularly for those who are new to Medicare. As we approach the busy fall Open Enrollment period, during which seniors can change or update their Medicare health and drug coverage, we offer one-on-one appointments and Open Enrollment workshops. These sessions help seniors review their coverage and compare their options.

In the spring, we hosted an all-day Boost Your Budget Workshop. This workshop was designed to help seniors assess their eligibility for additional benefits, such as prescription, food, or housing assistance, which can help them enhance their financial well-being. At Waterford Senior Services, we are dedicated to ensuring that our seniors receive the support and information they need to make the most informed decisions regarding their Medicare coverage.

AARP

Twice a year Waterford seniors can join our AARP Smart Driver Course to refresh driving skills for today's roads and become eligible for savings on their auto insurance.

This year 320 seniors had their taxes prepared by trained AARP Tax-Aide volunteers. A free tax counseling and preparation service

MEALS ON WHEELS AND CAFÉ PROGRAMS

Meals on Wheels

Meal Type	Units
Cold	995
Emergency	147
Frozen	3241
Holiday	96
Hot	4713
Total Meals Served	**9192**

Café Programs

Our Café was the center of many of our most popular events. They gave our older adults the chance to meet new people, nurture lasting friendships, and build a solid support network. Bringing the older community together to prevent isolation was a primary goal in FY2023. New café programs were introduced. Pizza and a Movie grew to over 30 participants for each month we held the program, Lunch and Learns were held featuring topics of particular importance to seniors. Special Event luncheons brought the senior community together to celebrate holidays, Older Americans Month, Senior Center Month, and to honor local heroes in our community for Veterans Day.
Total Meals Served in FY2023: 1,267

COMMUNITY INVOLVEMENT

Waterford Senior Services and our seniors out and about in the Waterford Community

- Veterans Coffeehouse at Filomena's
- Veterans Coffeehouse at Victoria Gardens
- Alzheimer's Association Walk
- Susan G. Komen Walk for the Cure
- Waterford Day Parade
- Waterford Summer Concert Series
- Waterford Harvest Festival
- Waterford Rotary Club
- Waterford Community Food Bank
- Waterford High School
- Great Neck Elementary School
- Oswegatchie Elementary School
- Quaker Hill Elementary School
- Loss of a Loved One Support Group
- Caregiver's Support Group
- Waterford Community Center Health Fair
- Open Doors Memory Loss Group
- CHOICES Medicare Counseling
- AARP Smart Drivers Course
- AARP Tax-Aide Assistance
- Senior Medicare Patrol (SMP) Fraud Reporting
- Americans with Disabilities Act (ADA) Day
- Coffee with a Cop
- Waterford Fire and Safety Education
- WYFS Stuff the Bus
- WYFS Light the Night

Partnerships and Collaborations FY2023

- ADA
- National Council on Aging
- 'National Institute on Aging
- United Cerebral Palsy
- Alzheimer's Association
- Senior Resources
- AARP
- TVCCA
- ECTC
- Meals on wheels
- Visiting Nurse Association of Southeastern CT
- US Coast Guard Academy
- Dr. Walter, DPM
- Friendship Tours
- Colette Travel
- East Lyme Senior Center
- Lymes Senior Center
- Ukleja's Tree Farm
- BJ's of Waterford
- Costco of East Lyme
- Shop Rite of NL
- Stop & Shop of Waterford
- Crescent Point
- SE Pickleball Association
- Broadway Kids and Company
- Stop & Shop Pharmacy
- Great Neck Elementary
- OSW Elementary
- Quaker Hill Elementary
- United Way
- Waterford High School
- Filomena's Restaurant
- Neon Chicken
- SIFT Bakery
- Mr. G's Restaurant
- Flanders Fish Market and Restaurant
- Crown Pizza
- Supreme Pizza
- Ivy's Simply Homemade
- Nana's Byrek
- Captain Scott's
- Starbuck's of East Lyme and Waterford
- Dunkin Donuts
- Flanders Donuts
- BF Clyde's Cider Mill
- Ocean House RI
- Waterford Police Dept.
- Waterford Fire Depts
- Waterford Fire and Safety
- Waterford First Selectman's Office/Waterford Cares
- Waterford Youth and Family Services
- Waterford Recreation and Parks
- Waterford Community Food Bank
- Waterford Rotary
- Waterford Public Library
- Waterford Lion's Club
- Dil Se Volunteer Group
- SERAC
- Waterford Women's Club
- Joe Grieco
- Patty Carver
- Those Guys
- Thrive 55 Groton
- Greentree Manor
- Bayview Health Care
- Atria Crossroads
- NL Rehabilitation and Care
- Veterans Group

WATERFORD SENIOR SERVICES VOLUNTEERS

Chuck Ambulos
Kari-Ann Antonelli
Esther Ayrton
Joann Ballassi
Erica Baumgartner
Smitty Beals
Rick Beaney
Sue Beeman
Bonnie Biddle
Edith Bonzer
Maureen Broderick
Mary Chartier
Anita Collins
Mary Colonis
Pam Crawford
Marion Cutler
Lucille Delmonte
Irma Diaz-Saaveda
Sonai English
Patricia Feeney
Nora Ferriell
Bob Glider
Val Graley
Gaile Greenwood
Tom Hickey
Alberta Houlihan
Myrtle Johnson
Deb Jutkiewicz
Ann Kopycinski
Jean Linard
Mary Marquardt
Rick McSwain
Val Michalski
Carol Morth
Audrey Mozley
Rich Muckle
Jody Nazarchyk
Barry Neistat
Catherine Patterson
Marcia Pierce
Gavin Polcaro
Theresa Rahr
Sandy Rathbun
Rob Rossi
Zainab Saimed
Carol Sanders
Theresa Schact
Kathy Steward
Suzanne Sturm
Patricia Weiss
Brenda Weston
Hayley Wheeler
Braeden Wheeler
Deb Wiseman

TRANSPORTATION

At Waterford Senior Services, we are proud to offer free, reliable transportation services tailored to the unique needs of our senior community. Our dedicated team ensures that local seniors have the freedom to access essential services, from shopping trips to attending senior events and getting to important medical appointments. We believe that independence is a key aspect of a fulfilling senior lifestyle, and our commitment to providing convenient and complimentary transportation helps seniors maintain their quality of life while staying engaged in the community. We are devoted to our clients and are proud that our seniors can count on us to keep them connected and on the move, enriching their lives one ride at a time.

Month	Clients	Fares	Miles
July	174	341	1932
August	196	383	2106
September	174	368	1956
1st Quarter Totals	**544**	**1092**	**5994**
October	228	440	2199
November	224	446	2184
December	184	358	2079
2nd Quarter Totals	**636**	**1244**	**6462**
January	172	330	2007
February	183	355	2120
March	245	473	2350
3rd Quarter Totals	**600**	**1158**	**6477**
April	194	368	1927
May	227	435	2533
June	202	396	2216
4th Quarter Totals	**623**	**1199**	**2216**
Yearly Totals	**2403**	**4693**	**25609**

VOICE OF OUR SENIORS

The Senior Center has changed my life. The programs have opened new vistas for me, and I have a whole new circle of friends. ~ Ronda Feldman

Senior Services is lovely. The people that work there are very helpful and very nice. It is a therapy for me. My doctor likes that I come, it makes me less moody. Dance class is great. I made some nice friends. They always answer my questions and if they don't have the answer they will get it for me. I like that they have meetings on site for Energy Assistance and Renter's Rebate. ~Carmen Perez

The Senior Center of the Waterford Community Center is very inviting and a comfortable space to get together, catch up and meet new people. ~ Joanna Brooks

I appreciate having a location to play pickleball. The camaraderie of the group has been enjoyable. ~Dave Staruch

The opportunity to knit has been a transformative experience. Meeting so many inspiring and supportive needle workers has expanded my horizons, encouraged me and challenged me. Thank you for hosting our group. ~ Dee Dee

I am new to Senior Services. You make everything easy to do. I started with pickleball but plan to come to the Café too, maybe more. It's a great place. ~John Whalen

Senior Services is a good place to be. It's the place for socializing, it gets me out. Exercise classes, Line Dance, Zumba and Bunco. There is lot happening for us to enjoy. (The staff) are always smiling. ~Mary Murallo

Senior Services is important to my health and socialization. The staff is friendly and caring and take the time to listen. It is a good time. I love Bingo, Bridge, Movies, the Lunch programs, Chair Yoga and Bunco. I get out of the house and enjoy other people's company. ~ Ruth Williams

The people here are wonderful. The programs are not only excellent but essential. It's important to stay active, stay healthy- pickleball and table tennis and the friends you meet are why I love to come here. ~Tom Lee

I look forward to coming to the Senior Center. Where else would you go to meet new people? There is a nice variety of programs now. You offer so much more than before you all came. The group now is friendly and helpful. I enjoy everything, lunches, card games, trips with you. ~ Winnie Stephens

The people who work here are wonderful. They're supportive. There are lots of activities to fill up our time which makes for a full life. My doctor is thrilled. We participate in cards, lunches, puzzles and pickleball. It means a lot to us. We laugh and exercise and socialize. We made friends- not just friends, close friends. We appreciate all the information on senior issues, taxes and Medicare- all of it. ~Jeffrey and Yvonne Sims.

Series 51000: Personnel Costs

Administration: 10135-51110

Background: The salaries for the Human Services Administrator and Coordinator are shared salaries with the Youth and Family Services Department. The Human Services Administrator's salary is evenly shared between the two departments. The salary for the Coordinator is as follows; 40% Senior Services and 60% Youth and Family Services. More than half of the salary is assigned to YFS to include the Waterford Community Food Bank which falls under the YFS department.

Human Services Administrator GGA Class D 261 Days (50%) Shared with WYFS $55,171 Longevity 1% $828	$59,778
Assistant Director GGA Class B 261 Days	$75,095
Human Services Coordinator GGA Class B 261 Days	$26,642

Clerical/Technical: 10135-51210

Background: This line includes clerical staff, transportation staff, café positions, and Meals on Wheels drivers. The demand for transportation services is at its highest level. A detailed description of our transportation services is available in the department's annual report. We have 3 vans with 2 of the 3 vans providing rides from approximately 8 am - 4pm weekly.

Senior Services Assistant AS-H/S-2 261 Days	$46,727
Office Support Technician AS-G/S-2 261 Days	$44,251
Enrollment Clerk PT-07/S-1 Total of 10 hours per week	$12,376

Driver 130 Days (910 Hours- delayed start)	$19,875
Driver 156 days (988 hours)	$25,965
Driver 156 Days (988 hours)	$25,304
Sub Driver 50 Days (400 hours)	$7,400
Community Café Manager (12 hours per week)	$13,859

MOW Driver PT Delivering (multiple drivers)* Driver 1: $17.50 per hour x an average of 6 hours per week Driver 2: $16.50 per hour x an average of 6 hours per week Driver 3: $16.50 per hour x an average of 6 hours per week Driver 4: $16.00 per hour x an average of 6 hours per week	$20,742

*Deliveries are made 4 days per week / 2 drivers per day to cover 2 routes

Instructors: 10135-51635

Background: Not included in this calculation are instructor(s) who are independent contractors and are placed in the special revenues fund which is overseen by the Finance Director and reports are provided to her on a monthly basis.

Chair Yoga 48 days (1.5 hours) (rate of pay $30.91)	$2,226
Pilot & Trend Program Instructors / Assistant 98 days (14 hours per week) ($20.31)	$27,866
Line Dance 72 days (1.5 hours) (rate of pay $29.42)	$3,177
Yoga 48 days (1.5 hours) (rate of pay $30.91)	$2,226

Overtime 10135-51810- OVERTIME

Commission/Clerical 10 Days (2 hours)	$983

	Total Salaries	$414,492

51920 FICA 10135-51920

Salaries: $411,911 FICA rate: x .0765 FICA Total	$31,709

SERIES 51000 TOTAL	**$446,201**

SERIES 52000: Services

Advertising: 10135-52010

Background: We no longer have a need for advertising with our 5310 transportation grant which was the intended reason for this expense.

Budget Year	Amount Requested	Amount Spent
21-22	$344.00	$120.00
22-23	$344.00	$0.00
23-24	$200.00	YTD $0.00

Advertising Request FY 25	$0

Postage: 10135-52020

Background: Postage required for the quarterly newsletter which also includes the annual permit fee. 750 newsletters are mailed quarterly at a bulk mail rate. The newsletter is printed in house. This line is reduced because more residents request this via electronic deliver (email).

Budget Year	Amount Requested	Amount Spent
21-22	$1,808.00	$1,837.56
22-23	$1,920.00	$1,329.12
23-24	$1,575.00	YTD $311.05

Postage Request FY 25	$1,000

Professional Fees: 10135-52030

Background: This line covers the cost for the mental health contractor. A detailed calculation is provided at the back of this budget presentation. Please see Attachment A

Budget Year	Amount Requested	Amount Spent
21-22	$0.00	$0.00
22-23	$0.00	$1,560.00
23-24	$0.00	YTD $4,200.00

Professional Fees Request FY 25	$6,360

ADA/Title VI Interpretation: 10135-52039

Background: The Senior Services department provides this services for all town departments. While the service has not been utilized, it should remain available in the event it is needed and so that we remain accessible.

Budget Year	Amount Requested	Amount Spent
21-22	$450.00	$0.00
22-23	$450.00	$0.00
23-24	$450.00	$0.00

ADA requested FY 25	$450.00

Shared Service Contracts & Repairs: 10135-52040

Shared cost with Recreation and Parks for this section which covers the lease of RICOH copier / fax machine, and Breezeline cable service available on televisions in designated areas of the community center.

Breezeline $64 x 12 months = $768/2 = $384

Ricoh $50 x 12 months = $600 / 2 = $300

Quarterly inspections of fitness equipment as required by CIRMA = $414

Budget Year	Amount Requested	Amount Spent
21-22	$35,378.00	$35,153.18
22-23	$36,330.00	$16,119.00
23-24	$12,448.00	YTD $4,679.71

Service Contracts Request FY 25 Shared Costs	$1,098

Non-shared Service Contracts & Repairs: 10135-52040

Background: Assistant Director's wireless phone. Required for on-call / off site purposes. The cost for the cell phone is provided by the town purchasing agent. Infoshred and color copy charges (per the Town cost provided by the in-house printer).

Verizon $84 x 12 months = $1,008

Infoshred $25 x 4 visits per year = $100

Color copy charges .05 per copy x $600 copies = $30

Budget Year	Amount Requested* Amount requested is the combination of the shared and non-shared	Amount Spent
21-22	$35,378.00	$35,153.18
22-23	$36,330.00	$16,119.00
23-24	$12,448.00	YTD $4,679.71

Service Contracts Request FY 25 Non-shared services	$1,138

Dues, Conferences, & Education: 10135-52050

Background: Trainings and memberships that have fees associated with them. It is expected that this year we will renew our membership with CT Association of Senior Center Personnel Membership (2@$50), training for the Municipal Agent of Elderly, and the certifications required for the cafe staff (1@$180 anticipated

Budget Year	Amount Requested	Amount Spent
21-22	$530.00	$338.53
22-23	$776.00	$869.42
23-24	$690.00	YTD $110.00

Dues, Conferences, & Education FY 25	$280

Physical Examinations/ Background Checks: 10135-52130

Background: for all new driver hires and current drivers, the State of CT Dept. of Transportation (DOT) requires physicals. The Town also requires physicals and background checks for all new employees as a part of the hiring process.

3 physicals for drivers (per the DOT requirement with a DOT approved examiner)

$172 x 3 = $516

Average of 12 new hires per year x $56 per Physical / Background check = $672

Budget Year	Amount Requested	Amount Spent
21-22	$1,520.00	$1,090.00
22-23	$1,216.00	$1,157.42
23-24	$2,216.00	YTD $561.25

DOT/Public service Physical Examinations Request FY 25	$1,188

Programs: 10135-52380

All program costs are reflected in the department's special revenue fund. The cost for residents to participate in programs is "at cost" with a growing number of programs offered at no cost. The costs reflected in this line are what is needed to replace items like cards, game boards, items for music programs, etc. also, please see attachment B "Art and Craft Room"

Budget Year	Amount Requested	Amount Spent
21-22	$26,370.00	$19,572.07
22-23	$150.00	$1,764.71
23-24	$2,650.00	YTD $783.32

Programs Request FY 25	$1,642

SERIES 52000 TOTAL FY 25	**$13,156**

Series 53000: Materials and Supplies

Office Supplies:10135-53010

Background: this line is reduced because the Town printer provides us with the paper and seals for the newsletter. The only cost that remains is the cost for ink cartridges (for our DeskJet Printer).

$11 per cartridge and we anticipate needing 4 per year.

Budget Year	Amount Requested	Amount Spent
21-22	$639.00	$326.21
22-23	$507.00	$507.00
23-24	$400.00	YTD $145.44

Office Supplies FY 25	$44

Other Supplies: 10135-53020

The department shares the costs for custodial supplies with the Recreation and Parks department. Costs for the following items are from a list of vendors provided by the State of

CT contract list that guarantees the lowest/best cost. Please see the list of supplies in Attachment C (shared with Recreation and parks.)

Budget Year	Amount Requested	Amount Spent
21-22	$2,658.00	$1,796.24
22-23	$2,715.00	$2,848.23
23-24	$2,959.00	YTD $1,509.64

Other Supplies Request FY 25	$1,925

Auto Repairs: 10135-53070

Background: 3 vans that accommodate wheelchairs transport older residents and disabled residents to medical appointments, programs, and social outings.

The 3 vehicles are as follows:

2017 Ford 14 Passenger W/C Minibus (YTD Mileage 77,152) (Identified as R30)

2018 Ford 11 Passenger W/C Minibus (YTD Mileage 34,091) (Identified as R4)

2022 Ford 12 Passenger W/C Minibus (YTD Mileage 8,680) (Identified as R5)

Fleetio report attached regarding preventative maintenance. Please see attachment D

Budget Year	Amount Requested	Amount Spent
21-22	$3,088.00	$1,547.10
22-23	$3,128.00	$1,658.04
23-24	$1,729.00	YTD $1,728.14

Programs Request FY 25	$3,124

Fuels and Lubricants: 10135-53090

Based on a 3 year history of the average gallons per year.
For FY 25 we anticipate the need for 5,000 gallons x $2.4776 per gallon = $12, 388 and this is offset by $2,000 from an annual transportation giving campaign. For further information regarding the demand for transportation services, please see our annual report page on transportation.
2022: 3,153 gallons consumed
2023: 3,114 gallons consumed
2024: YTD 1,169 gallons consumed

Budget Year	Amount Requested	Amount Spent
21-22	$6,318.00	$2,843.19
22-23	$7,270.00	$6,904.78
23-24	$10,713.00	YTD $2,878.13

Fuels and Lubricants Request FY 25	$10,388
SERIES 53000 TOTAL	**$15, 481**

SERIES 54000: Equipment

Fitness Equipment: 10135-54020

Due to increased programming and usage, some replacements are required. Please see Attachment B "Fitness/Health"

Budget Year	Amount Requested	Amount Spent
21-22	$0.00	$0.00
22-23	$0.00	$0.00
23-24	$0.00	YTD $0.00

	Fitness Equipment Request FY 25	$1,292

Kitchen Equipment: 10135-54030

Due to increased usage and the popularity of café activities at breakfast, lunch, and social hours, the need to replace aging equipment is necessary. The equipment being replaced is over a decade old. Please see Attachment C "Kitchen"

Budget Year	Amount Requested	Amount Spent
21-22	$120.00	$80.99
22-23	$120.00	$101.12
23-24	$120.00	YTD $8.28

Kitchen Equipment Request FY 25	$3,806

Automotive Equipment: 10135-54050

The cost to replace the tires on the transportation mini-buses. The cost per tire is $164 provided by the Town DPW mechanic. It is expected that 8 tires will be replaced.

Budget Year	Amount Requested	Amount Spent
21-22	$897.00	$295.77
22-23	$897.00	$1,966.95
23-24	$1,137.00	YTD $1077.91

Kitchen Equipment Request FY 25	$1,312

SERIES 54000 TOTAL	**$6,410**

TOTAL BUDGET CALCULATION

TOTAL SERIES: 51000	**$446,201**
TOTAL SERIES: 52000	**$13,156**
TOTAL SERIES: 53000	**$15, 481**
TOTAL SERIES: 54000	**$6,410**

TOTAL BUDGET	**$481,248**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 35 SENIOR CITIZEN COMMISSION
2024-2025 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	51920 PAYROLL TAXES (F.I.C.A)
51110 - ADMINISTRATION								
12/01/2008	HUMAN SERVICES ADMIN/DIRECTOR	40	N/A	57,241.08	58,895.17	$ 883.00	59,778.17	4,573.03
10/04/2021	HUMAN SERVICES COORDINATOR	40	N/A	29,186.11	26,642.46	$ -	26,642.46	2,038.15
6/13/2022	ASSISTANT DIRECTOR SS	40	N/A	72,983.04	75,095.44	$ -	75,095.44	5,744.80
	TOTALS			**159,410.23**	**160,633.08**	**883.00**	**161,516.08**	**12,355.98**
51210 - CLERICAL TECHNICAL								
5/9/2022	Senior Services Assistant	35	$ 25.6740	44,304.68	46,726.70	$ -	46,726.70	3,574.59
9/18/2023	Office Support Technician	35	$ 24.3137	40,159.65	44,250.97	N/A	44,250.97	3,385.20
05/15/2023	Community Cafe Manager	12	$ 22.2100	20,807.28	13,859.04	N/A	13,859.04	1,060.22
VACANT	Driver-Sr Services	40	$ 19.1100	18,762.12	19,875.00	N/A	19,875.00	1,520.44
06/25/1998	Driver-Sr Services	19	$ 26.2807	25,243.40	25,965.32	N/A	25,965.32	1,986.35
07/22/2013	Driver-Sr Services	19	$ 25.6119	23,993.96	25,304.58	N/A	25,304.58	1,935.80
10/13/23	SUB-Driver Substitute	6.5	$ 18.5000		7,400.00	N/A	7,400.00	566.10
VACANT	Enrollment Clerk *for FY25	10	$ 23.8000	0.00	12,376.00	N/A	12,376.00	946.76
	Meals-On-Wheels	6	$ 16.6200		20,741.76	N/A	20,741.76	1,586.74
	There are 4 Meals on Wheels drivers							
	TOTALS			**173,271.09**	**216,499.37**	**0.00**	**216,499.37**	**16,562.20**
51635 - INSTRUCTORS								
06/16/2021	Enrichment Instructor	14	$ 20.3100		27,865.32	N/A	27,865.32	2,131.70
11/3/2016	Fitness Instructor 2	1.5	$ 30.9100		2,226.00	N/A	2,226.00	170.29
11/03/2016	Fitness Instructor 2	1.5	$ 30.9100		2,226.00	N/A	2,226.00	170.29
01/03/2017	Fitness Instructor I	1.5	$ 29.4200		3,177.00	N/A	3,177.00	243.04
	TOTALS			**0.00**	**35,494.32**	**0.00**	**35,494.32**	**2,715.32**
51810 - OVERTIME				**4,600.00**	**4,500.00**	**0.00**	**983.00**	**75.20**
51910 - FRINGE /F.I.C.A.							**0.00**	**0.00**
TOTALS				**337,281.32**	**417,126.77**	**883.00**	**414,492.77**	**31,708.70**
BUDGET TOTAL W/F.I.C.A							**446,201.48**	

WORKDAYS 2024/2025	BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 35 SENIOR CITIZEN COMMISSION
2024-2025 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.I.C.A)	
	$ -		0.00	0	GGA HIRED AFTER 7/1/2006 - NO HRA
			0.00		
			0.00		
			0.00		
			0.00		
			0.00		
TOTALS - FRINGE BENEFITS			**0.00**	**0.00**	***ADDED TO FICA ON PERSONNEL WORKSHEET

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Senior Services

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Alarm Monitoring						$ -
Alarm Penalties						$ -
Ambulance Subsidy						$ -
Beach Admission Fees						$ -
Benefit Assessments						$ -
Bulky Waste Fees						$ -
Conveyance Tax						$ -
Copy Fees	1	3	2	2	2	$ -
East Lyme Animal Control Fee						$ -
Enhanced E 9-1-1						$ -
Fines/Penalties						$ -
Hazardous Household Waste						$ -
Inspection Fees						$ -
Interest/Lien Fees						$ -
Inter-Municipal Revenues						$ -
Miscellaneous	0	0	0	0	0	$ -
Permitting/Licensing Fees						$ -
Program/Registration Fees	31,463	12,336	10,198	7,554	10,198	$ -
Recording Fees						$ -
Regional Communications Fees						$ -
Rentals						$ -
Sale of Recyclables						$ -
State Operational Grants						$ -
Tipping Fees						$ -
Versa Kart/Blue Box Purchases						$ -
TOTALS	**$ 31,464.00**	**$ 12,339.05**	**$ 10,200.00**	**$ 7,555.52**	**$ 10,200.00**	**$ -**

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
SPECIAL REVENUE
2024-2025 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Senior Services

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
GRANTS (list anticipated individual grants below)						
State of CT Eldery & Disabled	289,893	289,893				$ -
CT DOT 5310 Grant		52,000	0	0	0	$ -
Title III Federal Funds	0	34,091	53,025	0	53,025	$ -
						$ -
						$ -
						$ -
DONATIONS (list indivual donations below)						
Transportation	1,785	2,110	2,000	80	2,000	$ -
						$ -
						$ -
						$ -
						$ -
						$ -
PROGRAM FEES (list anticipated revenue by program)						
Fitness	0	0	23,816	7,554	24,000	$ 184.00
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
MISC						
						$ -
						$ -
						$ -
						$ -
TOTALS	$ 291,678.00	$ 378,094.00	$ 78,841.00	$ 7,633.52	$ 79,025.00	$ 184.00

Mental Health Independent Contractor Backup Attachment A

Background:

The Town of Waterford enters into contractual agreements with Master-level clinicians. The agreements are between the Town and the clinicians and detail the standards that exist for independent contractors and their roles as mental health providers. The contractors also provide the Town with their liability insurance at a level coverage that is set by the Town.

The number of clinicians contracted is based on the needs of the department/ Town. Contractors enter into 1 year agreements. The agreements are signed by the first selectmen based on recommendation from the Town attorney and Finance Director. The Human Services Administrator oversees the vetting of the clinician.

The **rate per hour** is negotiated between the contractor and Town and based on the clinician's licensing and years of experience.

Mental health services provided are identified as below:

- Individual Counseling
- Family Therapy
- Support Groups
- Crisis Interventions
- Risk Assessments
- Substance Use Assessments
- Mental Health Check-Ups

➢ The Licensed Clinical Social Worker (LCSW / the most senior clinician) is also contracted to provide supervision to the other clinicians and to ensure professional standards are met and to review treatment plans. The LCSW also assigns cases and reviews files.

Mental Health Services at Senior Services

Clinician assigned to Senior Services is Andrew Staunton, LCSW – Rate is $60 per hour

- Support Groups (Loss of a Loved One & Caregiver Support)
  2 Hours (1 hour per group) x 28 weeks = 56 hours x $60 per hour = $3,360

- Individual counseling
  50 sessions / hours (45 minute sessions / 15 minutes for notetaking) x 60 per session = $3,000

  Total = $9,960 – with allowance for extended time after groups = $9,996 total request (The requested amount presented in the budget is based on the trending expenses in FY23 per month).

Attachment B-Programs

ITEM/LOCATION	$ PER UNIT	QTY	TOTAL
ART/ CRAFT ROOM			
Art Class Table Easel by Testrite Visual Products	43.99	12	527.88
BLACK+DECKER 12-Volt MAX Lithium Drill And 59-Piece Project Kit Tool Set	103.99	1	103.99
RYOBI ONE+ 18V Cordless Flexible LED Clamp Light (Tool Only)	29.97	12	359.63
FITNESS/HEALTH			
Rainbow Low-Bounce Uncoated-Foam Balls 8.25" dia (21 cm) 6/Count	99.95	4	399.8
Omron 7 Series Wireless Wrist Blood Pressure Monitor	109.99	1	109.99
Lancaster Table & Seating Blue Fabric Folding Chair with 2" Padded Seat	33.99	23	781.77
KITCHEN			
Vollrath 3506 Optio 27 Qt. Stainless Steel Stock Pot with Cover	138.49	1	138.49
Vollrath 3513 Optio 53 Qt. Stainless Steel Stock Pot with Cover	242.99	1	242.99
Cambro LDT10152 Lido 10 oz. Clear SAN Plastic Tumbler - 36/Case	44.99	4	179.96
GET C-107-W Diamond White 8 oz. Cup - 24/Case	69.31	5	346.55
Acopa Foundations 7 1/4" White Narrow Rim Melamine Plate - 12/Case	18.43	10	184.3
Acopa Foundations 15 oz. White Narrow Rim Melamine Bowl - 12/Case	16.2	10	162.2
Acopa Foundations 10" White Narrow Rim Melamine Plate - 12/Case	31.54	10	315.4
Keurig® K155 OfficePRO® Premier Brewing System	221.21	1	221.21
Choice 42 oz. *White* Swirl Thermal Coffee Carafe / Server	8.49	12	101.88
Non-iron Round Panama Tablecloth 90"	48.66	15	729.9
Choice 42 oz. *Black* Swirl Thermal Coffee Carafe / Server	8.49	11	93.39

Attachment C- Cleaning supplies background: quotes were gathered from venders U-Line and WB Mason

Product	Quote- If above $1,500 need 2 additional quotes	Background
Commercial Dish Washer Detergent	$100.97 Split $50.49	1 pack comes with 4 128 fl oz jugs.
Rise All	$100.97 split $50.49	1 pack comes with 4 128 fl oz jugs
Ware Washing Detergent	$32.24 Split $16.12	1 case contains 4 1 gallon jugs
Sanitizing solution for Ware Wash	$89.99 Split $44.99	1 case has 4 1 gallon jugs
Silverware Detergent	24.99 Split $12.49	Case of 4 with 4 1 gallon jugs in each
Broom & Dust Pan	$37.00 Split 18.50	Lobby Broom and Dust pan
Disposable gloves	$130.00 Split $65.00	10 boxes with each box containing
Facial Tissues	86.00 Spilt $43.00	2 Cases- Each case has 36 boxes with 100 tissues per box
M-Fold Towels	$486.00	$36 per case- each package comes with 4000 sheets 28x36=972 spilt

Go Jo Foam hand cleaner	508.83 Spilt 254.42	$72.69 per case- each case has 3 cartons. 72.69x7= 508.83
Toilet Tissue	770.00 Spilt 385.00	$77.00per case each case has 96 rolls of toilet paper 77x100=77.00
Waste paper basket liners	$174 Split $87.00	6 cartons at $29.00 with 1000 bags per carton
High Density Can Liners	$294.00 Split $147	6 Cartons at $49.00 with 250 bags per carton
Wipe All 60 Wipes	$184 Split $92	1 case at $46.00 with ordering 4 cases. 252 wipe alls per case
Count Roll Paper Towels	$96.00 split $48.00	At $32.00 per case each case has 30 rolls of paper towels
Hand Sanitizer Case of 8 Ct 4 oz bags	$119.89 Split 59.96	1 package at 119.89 contains 8 Purell refills
Wipes for Fitness Equipment	$129.95 Split$64.99	1 package at $129.95 has 800 wipes and comes in a pack of 4

Service History by Vehicle

6 records

Town of Waterford - Public Works

Report generated on 12/01/2023 10:06 AM by Maryellen McConnell

Filters

Vehicle: R30

Labor Cost	Parts Cost	Total Cost
$754.01	$3,205.52	$3,959.53

Vehicle

R30

Service Entry	Start Date	Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issue Summary	Total Labor	Total Parts	Total Cost
19530129	08/18/2023 2:30 PM	08/30/2023 5:00 PM	12 days 2 hrs 30 mins		74,138 mi	Electrical System (Miscellaneous)	B/U camera, Lift inop	$124.92	$408.11	$533.03
19214552	08/10/2023 1:30 PM	08/14/2023 1:30 PM	4 days 0 hrs 0 mins		73,996 mi	Engine Oil & Filter Replacement • Tire Rotation • Rear Brakes & Drums		$156.15	$818.99	$975.14
18426205	07/05/2023	07/05/2023			73,280 mi	Tire Replacement	REAR TIRE	$46.14	$164.00	$210.14
17062047	03/31/2023 2:30 PM	04/04/2023 3:30 PM	4 days 1 hr 0 mins		70,330 mi	Engine Oil & Filter Replacement • Vehicle Multi-Point Inspection • Automatic Transmission (Miscellaneous) • Drive Belt Tensioner Inspect	PM	$232.80	$174.34	$407.14
15226600	11/09/2022 9:57 AM	11/23/2022 1:42 PM	14 days 3 hrs 45 mins		66,901 mi	Engine Oil & Filter Replacement • Tire Replacement • Vehicle Multi-Point Inspection	Tires & oil change	$0.00	$1,135.78	$1,135.78
15203231	11/22/2022 8:13 AM	11/23/2022 2:00 AM	17 hrs 47 mins		66,900 mi	Front Brakes & Drums	Brake [illegible]ization	$194.00	$504.30	$698.30
							Total Amount	$754.01	$3,205.52	$3,959.53

Attachment D- Fleetio Report

Service History by Vehicle

6 records

Town of

Report generate

Filters

Vehicle: R5

Labor Cost	Parts Cost	Total Cost
$438.64	$307.25	$745.89

Vehicle

R5

Service Entry	Start Date	Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved I Summary
20528490	10/25/2023 1:00 PM	10/25/2023 1:30 PM	30 mins		8,646 mi	Tire Replacement	Gash back
19039526	08/08/2023 1:00 PM	08/08/2023 2:00 PM	1 hr 0 mins		7,916 mi	Engine Oil & Filter Replacement	
17735543	05/19/2023 9:00 AM	05/19/2023 10:00 AM	1 hr 0 mins		7,125 mi	WHEEL CHAIR LIFT	Flap o going
16934252	03/24/2023 8:00 AM	03/30/2023 2:00 PM	6 days 6 hrs 0 mins		6,656 mi	Exhaust System Inspect - Diagnostics (Unspecified)	
15777727	01/12/2023 1:00 PM	01/12/2023 2:30 PM	1 hr 30 mins		5,189 mi	Towing/Roadside Assistance	
15308158	12/05/2022 8:00 AM	12/05/2022 3:30 PM	7 hrs 30 mins		4,633 mi	Tire Rotation - Engine Oil & Filter Replacement - Vehicle Multi-Point Inspection	oil cha

Powered by Fleetio

Service History by Vehicle

4 records

Town of Waterford - Public Works

Report generated on 12/01/2023 10:08 AM by Maryellen McConnell

Filters

Vehicle: R4

Labor Cost	Parts Cost	Total Cost
$432.69	$1,546.54	$1,979.23

Vehicle

R4

Service Entry	Start Date	Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issue Summary	Total Labor	Total Parts	Total Cost
19039491	08/07/2023 1:00 PM	08/08/2023 12:00 PM	23 hrs 0 mins		29,884 mi	Engine Oil & Filter Replacement • Tire Rotation • Vehicle Multi-Point Inspection • Brake Rotor Replacement		$163.96	$602.57	$766.53
17959436	06/06/2023 9:30 AM	06/06/2023 10:30 AM	1 hr 0 mins		27,795 mi	Tire Replacement		$38.80	$130.00	$168.80
15565303	12/09/2022 1:00 PM	01/03/2023 8:01 AM	24 days 19 hrs 1 min		22,361 mi	Tire Replacement		$80.20	$520.00	$600.20
15269585	12/01/2022 1:19 PM	12/01/2022 1:19 PM			21,994 mi	Vehicle Multi-Point Inspection • Engine Oil & Filter Replacement • Tire Rotation • Body (Miscellaneous)	Oil change - etc	$149.73	$293.97	$443.70
							Total Amount	$432.69	$1,546.54	$1,979.23

National Opioid Settlements

JANSSEN SETTLEMENT AGREEMENT - ALLOCATION NOTICE

Payment Year: 1-4
Date of Notice: 10/13/2022
Deadline to Dispute Allocation: 11/3/2022
Expiration of 50 Days: 12/2/2022

Settling State	Connecticut

I. PAYMENT ALLOCATION DETERMINATION

This Notice is an official communication from the Directing Administrator of the National Opioid Settlements. A copy Participating Subdivisions (the "Janssen Settlement Agreement"). Ali capitalized terms used in this letter have the mea

Pursuant to Section V.B and Exhibit M of the Janssen Settlement Agreement, Connecticut's Total 2022 Janssen Paym

As provided under Section VI.C of the Janssen Settlement Agreement, Connecticut has Instructed the Directing Admir Accounts Fund, and (iii) 15% to the Subdivision Fund, to be paid directly to the Subdivisions per the allocation percenta as Attachment 1 to this Allocation Notice.

Undisputed amounts allocated to the State Fund, the Abatement Accounts Fund, and Subdivision Fund for Participatin

II. YOUR RIGHT TO DISPUTE

Section V.B.5 of the Janssen Settlement Agreement provides that within twenty-one (21) calendar days of receiving no . to the Settlement Fund Administrator, the Enforcement Committee, any affected Settling State, and Janssen ider

A party. has until the Deadline to Dispute Allocation listed at the top of this Allocation Notice to deliver a written notific email to DirectingAdministrator@NationalOpioidOfficialSettlement.com.

Any party affected by the dispute may object to the notification of dispute. Depending on the nature of the dispute, co dispute is resolved by the court or the National Arbitration Panel.

III. To Accept Payment

If you do not dispute the payment and you have previously created a Portal Account and completed your Payment Election Forms and W-9 Forms for purposes of the Distributor Settlement Agreement, no further action is needed. The Directing Administrator will begin issuing payments after the applicable deadlines have passed using the existing payment instructions. If you have not previously created a Portal Account, please do so and complete the Payment Election forms and W-9 Forms to create payment Instructions for any Settlement Payments. If you wish to use different Payment Election Form or W-9 Form data for the Janssen Settlement Agreement, you may log In to the Portal and complete. new forms. **Keep your payment Instructions current in the Portal as the Directing Administrator will use these forms-to_Issue settlement payments.**

IV. To Reallocate Payment

If you wish to reallocate your portion of the allocation to another Participating Subdivision or the Abatement Accounts Fund, you may do so by completing the Direct Payment and Allocation Election screen on the Portal or by emailing DirectingAdministrator@NationalOpioidOffcialSettlement.com before the Deadline to Dispute Allocation included on the Allocation Notice, The Directing Administrator will not treat a reallocation request as a dispute.

Sincerely,

BrownGreer PLC
Directing Administrator
250 Rocketts Way
Richmond, VA 23231

National Opioid Settlements

BROWN GREER

ATTACHMENT 1 - JANSSEN 2022 PAYMENT ALLOCATIONS TO CONNECTICUT

(As of 10/13/2022)

TABLE 1: PAYMENT YEAR SUMMARY

		Payment 1 Base Amount	Payment 1 Additional Restitution	Payment 2 Base Amount	Accelerated Payment 3 Incentive Amount	Accelerated Payment 4 Base Amount	Accelerated Payment 4 Incentive Amount	Accelerated Payment 5 Base Amount	Accelerated Payment 5 Incentive Amount	TOTAL 2022 JANSSEN PAYMENT[1]
1.	**Total Allocation**	$3,781,125.52	$265,775.68	$8,821,442.32	$7,060,486.00	$3,474,249.98	$7,366,854.17	$3,516,985.64	$8,499,224.80	$42,786,144.11
2.	Allocation Method	National Default								
3.	15% to State Fund	$567,168.83	$265,775.68	$1,323,21635	$1,059,072.90	$521,137.50	$1,105,028.13	$527,547.85	$1,274,883.72	$6,643,830.95
4.	70% **to Abatement** Accounts Fund	$2,646,787.86	$0.00	$6,175,009.63	$4,942,340.20	$2,431,974.98	$5,156,797.92	$2,461,889.95	$5,949,45736	$29,764,257.90
5.	o,r.,to Subdivision Fund	$567,168.83	$0.00	$1,323,216.35	$1,059,072.90	$521,137.50	$1,105,028.13	$527,547.85	$1,274,883.72	$6,378,055.26

TABLE 2: ALLOCATION TO SUBDIVISIONS

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
1.	Andover Town	0.0513214640%	$291.08-	$679.09	$543.53	$834.57	$925.03	$3,273.30
2.	Ansonia City	0.5316052437%	$3,015.10	$7,034.29	$5,630.09	$8,644.78	$9,581.82	$33,906.08
3.	Ashford Town	0.1096965130%	$622.16	$1,451.52	$1,161.77	$1,783.85	$1,977.20	$6,996.50
4.	Avon Town	0.5494886534%	$3,II6.53	$7,270.92	$5,819.49	$8,935.60	$9,904.16	$35,046.70
5.	Barkhamsted Town	0.0620629520%	$352.00	$821.23	$657.29	$1,009.25	$1,II8.64	$3,958.41
6.	Beacon Falls Town	0.1953947308%	$1,108.22	$2,585.50	$2,069.37	$3,177.44	$3,521.86	$12,46'.Z.39
7.	Berlin Town	0.5215629385%	$2,958.14	$6,901.41	$5,523.73	$8,481.48	$9,400.82	$33,265.58
8.	Befuany Town	0.1039156068%	$589.38	$1,375.03	$1,100.54	$1,689.84	$1,873.01	$6,627.80
9.	Bethel Town	0.3522422145%	$1,997.81	$4,660.93	$3,730.50	$5,728.04	$6,348.92	$22,466.20

1 Final payments to the individual Funds may vary by a total of+/'$0.01-$0.15 to account for adjustments due to rounding to the nearest cent in each of the Subdivision Payment 1-Payment 5 calculations.

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
10.	Bethlehem Town	0.0078647202%	$44.61	$104.07	$83.29	$127.89	$141.76	**$501.62**
11.	Bloomfield Town	0.4888368136%	$2,772.53	$6,46837	$5,177.14	$7,949.30	$8,810.95	**$31,178.29**
12.	Bolton Town	0.1520831395%	$862.57	$2,01239	$1,610.67	$2,473.12	$2,741.19	**$9,699.94**
13.	Bozrah Town	0.0582057867%	$330.13	$770.19	$616.44	$946.52	$1,049.12	**$3,712.40**
14.	Branford Town	0.8903816954%	$5,049.97	$11,781.68	$9,429.79	$14,479.08	$16,048.52	**$56,789.04**
15.	Bridgeport City	3.2580743095%	$18,478.78	$43,111.37	$34,505.38	$52,981.68	$58,724.56	**$207,801.77**
16.	**Bridgewater Town**	0.0118125935%	$67.00	$156.31	$125.10	$192.09	$212.91	**$753.41**
17.	Bristol City	1.3355768908%	$7,574.98	$17,672.57	$14,144.73	$21,718.69	$24,072.86	**$85,183.83**
18.	Brookfield Town	0.3087903124%	$1,751.36	$4,085.96	$3,270.31	$5,021.44	$5,565.73	**$19,694.80**
19.	Brooklyn Town	0.1880661562%	$1,066.65	$2,488.52	$1,991.76	$3,058.27	$3,389.76	**$11,994.96**
20.	**Burlington Town**	0.2348761319%	$1,332.14	$3,107.92	$2,487.51	$3,819.47	$4,233.48	**$14,980.52**
21.	Canaan Town	0.0343343640%	$194.73	$454.32	$363.63	$55833	$618.85	**$2,189.86**
22.	Canterbury Town	0.1354310071%	$768.12	$1,792.05	$1,434.31	$2,202.33	$2,441.05	$8,637.86
23.	Canton Town	0.2669011966%	$1,513.78	$3,531.68	$2,826.68	$4,340.26	$4,810.71	$17,023.11
24.	Chaplin Town	0.0523959290%	$297.17	$693.31	$554.91	$852.04	$944.40	**$3,341.83**
25.	Cheshire Town	0.9783113499%	$5,548.68	$12,945.18	$10,361.03	$15,908.96	$17,633.39	$62,397.24
26.	Chester Town	0.0772387574%	$438.07	$1,022.04	$818.01	$1,256.03	$1,392.18	**$4,926.3 3**
27.	**Clinton To\VD.**	0.5348726093%	$3,033.63	$7,077.52	*$5,664.69*	$8,697.91	$9,640.71	**$34,114.46**
28.	Colchester Town	0.6134395770%	$3,479.24	$8,117.13	$6,496.77	$9,975.54	$11,056.83	**$39,125.51**
29'.	Colebrook Town	0.0296870114%	$16838	$392.82	$314.41	$482.76	$535.09	**$1,893.46**
30.	**Columbia Town**	0.1005666237%	$57038	$1,330.71	$1,065.07	$1,635.38	$1,812.64	**$6,414.18**
31.	Cornwall Town	0.0486027928%	$275.66	$643.12	$514.74	$790.36	$876.03	**$3,099.91**
32.	Coventry Town	0.3460011479%	$1,962.41	$4,578.34	$3,664.40	$5,626.55	*$6,236.43*	**$22,068.13**
33.	Cromwell Town	0.4750451453%	$2,694.31	$6,285.88	$5,031.07	$7,725.02	$8,562.36	**$30,298.64**

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
34.	Danbury City	1.1556465907%	$6,554.47	$15,291.70	$12,239.14	$18,792.73	$20,829.74	$73,707.78
35.	Darien Town	0.6429649345%	$3,646.70	$8,507.82	$6,809.47	$10,455.67	$11,589.00	$41,008.66
36.	Deep River Town	0.0924563595%	$524.38	$1,223.40	$979.18	$1,503.49	$1,666.46	.$5,896.91
37.	Derby City	0.3503125449%	$1,986.86	$4,635.39	$3,710.07	$5,696.66	$6,314.14	$22,343.12
38.	Durham Town •	0.0079309232%	$44.98	$104.94	$83.99	$128.97	$142.95	$505.83
39.	East Granby Town	0.1455975170%	$825.78	$1,926.57	$1,541.98	$2,367.66	$2,624.30	$9,286.29
40.	East Haddam Town	0.3145696377"/o	$1,784.14	$4,162.44	$3,331.52	$5,115.42	$5,669.90	$20,063.42
41.	East Hampton Town	0.4637546663%	$2,630.27	$6,136.48	$4,911.50	$7,541.42	$8,358.86	$29,578.53
42.	East Hartford Town	1.2645454069%	$7,172.11	$16,732.67	$13,392.46	$20,563.60	$22,792.57	$80,653.41
43.	East Haven Town	0.8590923735%	$4,872.50	$11,367.65	$9,098.41	$13,970.26	$15,484.55	$54,793.37
44.•	EastL)'l)leTown	0.6375826296%	$3,616.17	$8,436.60	$6,752.46	$10,368.15	$11,491.99	$40,665.37
45.	East Windsor Town	0.2419743793%	$1,372.40	$3,201.84	$2,562.69	$3,934.90	$4,361.42	$15,433.25
46.	Eastford Town	0.0446651958%	**$25333**	$591.02	$473.04	$726.33	$805.06	$2,848.78
47.	Easton Town	. 0.1354961231%	$768.49	$1,792.91	$1,435.00	$2,203.39	$2,442.22	$8,642.01
48.	**Ellington Town**	0.4010047839%	$2,274.37	$5,306.16	$4,246.93	$6,521.00	$7,227.84	$25,576.30
49.	Enfield Town	0.9173431190%	$5,202.88	$12,138.43	$9,715.33	$14,917.52	$16,534.48	.$58,508.64
50.	Essex Town	0.1431870357%	$812.11	$1,894.67	$1,516.46	$2,328.46	-$2,580.85	$9,132.55
51.	Fakfield Town	1.4212308415%	$8,060.78	$18,805.96	$15,051.87	$23,111.57	$25,616.71	$90,646.89
52.	**Farmington Town**	0.6572091547%	$3,727.49	$8,696.30	$6,96032	$10,687.31	$11,845.75	$41,917.17
53_	Franklin Town	0.0446032416%	$252.98	$590.20	$472.38	$725.32	$803.94	$2,844.82
54.	Glastonbury Town	!.0420644550%	$5,910.26	$13,788.77.	$11,036.22	$16,945.69	$18,782.50	$66,463.44
55.	Goshen Town	0.0030464255%	$17.28	$40.31	$32.26	$49.54	$54.91	$194.30
56.	Granby Town	0.2928405247%	$1,660.90	$3,874.91	$3,101..39	$4,762.07	$5,278.25	$18,677.52
57.	**Greenwich Town**	1.5644702467%	$8,873.19	$20,701.33	$16,568.88	$25,440.88	$28,198.51	$99,782.79

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
58.	Griswold Town-	0.3865570141%	$2,192.43	$5,114.99	$4,093.92	*$6,286.06*	$6,967.43 -	**$24,654.83**
59.	Groton Town	1.4033874500%	$7,959.58	$18,569.85	$14,862.90	$22,821.40	$25,295.10	**$89,508.83**
60.	Guilford Town	0.8399392493%	$4,763.87	$11,114.21	$8,895.57	'$13,658.80	$15,139.33	**$53,571.78**
61.	Haddam Town	0.0151716553%	**$86.05**	$200.75	$160.68	$246.72	$273.46	***$967.66***
62.	Hamden Town	1.7724359413%	$10,052.70	$23,453.16	$18,771.39	$28,822.74	$31,946.94	**$113,046.93**
63.	Hampton Town	0.0429454985%	$243.57	*$56826*	$454.82	$698.36	$774.06	**$2,739.07**
64.	Hartford City	5.3268549899%	$30,21226	$70,485.82	*$56,41528*	$86,623.48	$96,012.92	**$339,749.76**
65.	Hartland Town	0.0359782738%	$204.06	$476.07	$381.04	$585.07	$648.48	**$2,294.72**
66.	**Harwin.ton Town**	0.0126363764%	$71.67	*$16721*	**$133.83**	$205.49	$227.76	**$805.96**
67.	**Hebron Town**	0.1593443254%	$903.75	$2,108.47	$1,687.57	$2,59120	$2,872.07	**$10,163.06**
68.	**Kent Town**	0.0835899976%	$474.10	$1,106.08	$885.28	$1,359.31	$1,506.65	**$5,331.42**
69.	Killingly Town	0.6116898413%	$3,469.31	$8,093.98	$6,47824	$9,947.09	$11,025?9	**$39,013.91**
70.	K.illin,,aworth Town	02652963170%	$1,504.68	$3,510.44	$2,809.68	$4,314.16	$4,781.78	**$16,920.74**
71.	Lebanon Town	02746607824%	$1,557.79	$3,634.36	$2,908.86	$4,466.44	$4,950.57	**$17,518.02**
72.	Ledyard Town	0.5514380850%	$3,127.58	$7,296.72	$5,840.13	$8,967.30	*$9,93929*	**$35,171.02**
73.	**Lisbon Town**	0.1156355161%	$655.85	$1,530.11	$1,224.66	$1,880.43	$2,08425	**$7,375.30**
74.	Litchfield Town	0.3481982974%	$1,974.87	$4,607.42	$3,687.67	*$5,6622&*	$6,276.04	**$22,208.28**
75.	Lyme Town	0.0023141411%	$13.13	$30.62	$24.51	$37.63	$41.71	**$147.60**
76.	Madison Town	0.7594223560%	$4,30721	$10,048.80	$8,042.84	$12,349.47	$13,688.07	**$48,436.39**
77.	Manchester Town	1.3929765818%	$7,900.53	$18,432.09	$14,752.64	$22,652.11	$25,107.45	**$88,844.82**
78.	Mansfield Town	0.3058754037%	$1,734.83	$4,047.39	$3,239.44	$4,974.04	$5,513.19	**$19,508.89**
79.	Marlborough Town	0.0766010346%	$434.46	$1,013.60	$811.26	$1,245.66·	$1,380.68	**$4,885.66**
80.	Meriden City	1.8508778149%	$10,497.60,	$24,491.1:2	$19;602.15	$30,098.34	$33,360.81	**$118,050.02**
81.	Middlebtiry Town	0.0276033951%	$156.56	*$36525*	$292.34	**$,448.88**	$497.53	$1,760.56•

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
82.	M:iddlefield Town				.0.0075627554%			
83.	M:iddletown City				1.5343128975%			
84.	Milford City				1.8215679630%			
85.	**Monroe Town**				0.4307375445%			

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
106.	Old Saybrook Town	0.4181170767%	$2,371.43	$5,532.59	$4,428.16	$6,799.28	$7,536.27	**$26,667.73**
107.	**Orange Town**	03683598812%	$2,089.22	$4,874.20	$3,901.20	$5,990.14	$6,639.43	**$23,494.19**
108.	Oxford Town	03955127994%	$2,243.23	$5,233.49	$4,188.77	$6,431.69	$7,128.85	**$25,226.03**
109.	Plainfield Town	0.5352043161%	$3,035.51	$7,081.91	$5,668.20	**$8,70331**	$9,646.69	**$34,135.62**
110.	Plainville Town	0.3937549612%	$2,233.26	$5,210.23	$4,170.15	$6,403.11	$7,097.16	**$25,113.91**
111.	Plymouth Town	0.4213382978%	$2,389-.70	$5,575.22	$4,462.28	$6,851.66	$7,59433	**$26,873.19**
112.	Pomfret Town	O.ll74722050%	$666.27	$1,554.41	$1,244.12	$1,910.29	$2,11736	**$7,492.45**
113.	Portland Town	0.3205523149%	$1,818.07	$4,241.60	$3,394.88	$5,212.71	$5,777.74	**$20,445.00**
114.	Preston Town	0.1319895374%	$748.60	$1,746.51	$1,397.87	$2,146.37	$2,379.02	**$8,418.37**
115.	Prospect Town	0.3056173107%	$1,733.37	$4,043.98	$3,236.71	$4,969.84	$5,508.54	**$19,492.44**
116.	Putnam Town	0.2953254103%	$1,674.99	$3,907.79	$3,127.71	$4,802.48	$5,323.04	**$18,836.01**
117.	**Redding To-wn**	0.1726435223%	$979.18	$2,284.45	$1,828.42	$2,807.47	$3,111.78	**$11,011.30**
118.	Ridgefield Town	0.6645173744%	$3,768.94	$8,793.00	$7,037.72	$10,806.15	$11,977.47	**$42,383.28**
119.	Rocky Hill Town	0.3929175425%	$2,228.51	$5,199.15	$4,161.28	$6,389.49	$7,082.07	**$25,060.50**
120.	Roxbury Town	0.0037924445%	$21.51	$50.1&	$40.16	$61.67	**$68.36**	**$241.88**
121.	Salem Town	0.1075219911%	$609.83	$1,422.75	$1,138.74	$1,748.49	$1,938.01	**$6,857.82**
122.	Salisbury Town	0.1052257347%	$596.81	$1,392.36	$1,114.42	$1,711.14	$1,896.62	**$6,711.35**
123.	Scotland Town•	0.0395212218%	$224.15	$522.95	$418.56	$642.68	$712.34	**$2,520.68**
124.	Seymour Town	0.5301171581%	$3,006.66	$7,014.60	$5,614.33	$8,620.58	$9,555.00	**$33,811.17**
125.	Sharon Town	0.0761294123%.	$431.78	$1,007.36	$806.27	$1,237.99	$1,372.18	**$4,855.58**
126.	Shelton Cify	0.5601099879%	$3,176.77	$7,411.47	$5,931.97	$9,108.32	$10,095.60	**$35,724.13**
127.	Sherman Town	0.0494382353%	$280.40	$654.17	$523.59	$803.95	$891.09	**$3,153.20**
128.	Simsbury Town	0.6988446241%	$3,963.63	$9,247.23	$7,401.27	$11,364.37	$12,596.20	**$44,572.70**
129.	**Somers Town**	0.2491740063%	$1,413.24	$3,297.11	$2,638.93	$4,051.98	$4,491.19	**$15,892.45**

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
130.	South Wmdsor Town	0.7310935932%	$4,146.53	$9,673.95	$7,742.81	**$11,888.79**	$13,177.46	**$46,629.54**
131.	Southbury Town	0.0581965974%	$330.07	$770.07	$616.34	$946.37	$1,048.95	**$3,711.80**
132.	Southington Town	0.9683065927%	$5,491.93	$12,812.79	$10,255.07	$15,74627	$17,453.06	**$61,759.U**
133.	**Sprague Tov.rn**	0.0874709763%	$496.11	$1,157.43	$926.38	$1,422.42	$1,576.60	**$5,578.94**
134.	Stafford Town	0.3388202949%	$1,921.68	$4,48333	**$3,58835**	$5,509.78	$6,107.00	**$21,610.14**
135.	Stamford City	2.9070395589%	$16;487.82	$38,466.42	$30,787.67	$47,273.28	$52,397.40	**Sl85,4U.59**
136.	**Sterling Town**	0.0949826467%	$538.71	$1,256.83	$1,005.94	$1,544.58	$1,712.00	**$6,058.06**
137.	Stonington Town	0.5576891315%	$3,163.04	$7,379.43	$5,90633	$9,068.95	$10,051.96	**$35,569.71**
138.	Stratford Town	0.9155695700%	$5,192.83	$12,114.97	$9,696.55	$14,888.68	$16,502.51	**$58,395.54**
139.	Suffield Town	03402792315%	$1,929.96	$4,502.63	$3,603.81	$5,533.50	**$6,133.30**	**$21,703.20**
140.	Thomaston Town	02664061562%	$1,510.97	$3,525.13	$2,821.44	$4,33221	$4,801.79	**$16,991.54**
141.	Thompson Town	02673479187%	$1,516.31	$3,537.59	$2,831.41	$4,347.52	$4,818.76	$17,051.59
14?	Tolland Town	0.4342020371%	$2,462.66	$5,745.43	$4,598.52	$7,060.84	$7,826.19	**$27,693.64**
143.	**Torrington City**	1.3652460176%	$7,743.25	$-18,065.16	$14,458.95	$22,201.16	$24,607.63	**$87,076.15**
144.	Trumbull Town	0.7617744403%	$4,320.55	$10,079.92	$8,067.75	$12,387.71	$13,730.46	**$48,586.39**
145.	**Union Town**	0.0153941764%	$87.31	$203.70	$163.04	$250.33	$277.47	**$981.85**
146.	**Vernon Town**	0.7027162157%	$3,985.59	$9,298.46	$7,442 ?8	$11,427.33	$12,665.98	**$44,819.64**
147.	Voluntown Town	0.0733181557%	$415.84	$970.16	$776.49	$1,19227	$1,321.51	$4,676.27
148.	Wallingford Town	1.5350353996%	$8,70624	$20,311.84	$16,257.14	$24,96222	$27,667.96	$97,905.40
149.	**Warren Town**	0.0489758024%	$277.78	$648.06	$518.69	$796.43	$882.76	$3,U3.72
150.	Washington Town	0.1553517897%	$881.11	$2,055.64	$1,64529	$2,52628	- $2,800.11	**$9,908.43**
151.	Waterbury City	4.6192219654%	$26,198.79	$61,122.30	$48,920.93	$75,116.20	$83,25831	**$294,616.53**
152.	Waterford Town	0.7608802056%	$4,315.48	$10,068.09	**$8,058.28**	$12,373.17	$13,714.34	**$48,529.36**
153.	**Watertown Town**	0.6868118808%	$3,895.38	$9,088.01	$7,273.84	$11,168.70	$12,379.31	**$43,805.24**

National Opioid Settlements

	Subdivision	Exhibit G State Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
154.	West Hartford Town	1.6216697477%	$9,197.61	$21,458.20	$17,174.66	·s26,311.04.	$29,229.49	$103,431.00
155.	West Haven City	1.4026972589%	$7,955.66	$18,560.72	$14,855.59	$22,810.18	$25,282.66	$89,464.81
156.	Westbrook Town	0.2586999280%	$1,46727	$3,423.16-	$2,739.82	$4,206.89	$4,662.89	$16,500.03
157.	**Weston Town**	0.3664201329%	$2,07822	$4,848.53	$3,880.66	$5,958.60	$6,604.47	$23,370.48
158.	Westport Town	0.8921084083%	$5,059.76	$11,804.52	$9,448.08	$14,507.16	$16,079.64	$56,899.16
159.	Wethersfield Town	.0.6208707168%	$3,521.39	$8,215.46	$6,575.47	$10,096.39	$11,190.77	$39,599.48
160.	**Willington Town**	0.0975268185%	$553.14	$1,290.49	$1,032.88	$1,585.95	$1,757.85	$6,220.31
161.	Wilton Town	0.6378099925%	$3,617.46	$8,439.61	$6,754.87	$10,371.85	·sll,496.09	$40,679.88
162.	**Winchester Town**	0.3760305376%	$2,132.73	$4,975.70	$3,982.44	$6,114.88	$6,777.6?	$23,983.44
163.	Windham Town	J,0108949901%	$5,733.48	$13,376.33	$10,706.11	$16,438.83	$18,220.69	$64,475.44
164.	Windsor Locks Town	0.3174167624%	$1,800.29	$4,200.11	$3,361.67	- $5,161.72	$5,721.22	$20,245.01
165.	Windsor Town	0.7548324123%	$4,281.17	$9,988.07	$7,99423	$12,274.83	$13,605.34	$48,143.64
166.	Wolcott Town	0.5443693820%	$3,087.49	$7,203.18	$5,76527	$8,852.35	$9,811.89	$34,720.18
167.	**Woodbridge Town**	02435300513%	$1,38123	$3,222.43	$2,579.16	*$3,96020*	$4,389.46	$15,532.48
168.	Woodbmy Town	0.3411988605%	$1,935.17	$4,514.80	$3,61304	$5,548.46	$6,149.88	$21,761.85
169.	Woodmont Borough	0.0173159412%	.$9821	$229.13	$18339	$281.59	$312.11	$1,104.43
170.	Woodstock Town	0.1817110623%	.$1,030.61	$2,404.43	$1,924.45	$2,954.92	$3,275.22	$11,589.63
171.	TOTALS	100.0000%	$567,168.83	$1,323,216.38	$1,059,072.84	$1,626,165.60	$1;802,431.48	$6,378,055.13

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10137 RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	2024/2025 BD OF SELECTMEN APPROVED (2/5/24)	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51110	ADMINISTRATION	231,215	108,605		52,600	189,263	189,263	189,263	80,658	74.27%
51210	CLERICAL/TECHNICAL	79,713	85,382		41,966	90,881	90,881	90,881	5,499	6.44%
51220	CUSTODIAL	18,545	21,232		8,846	19,960	19,960	19,960	(1,272)	-5.99%
51610	PARKS MAINTENANCE	420,806	450,959		211,003	476,284	476,284	476,284	25,325	5.62%
51620	RECREATION PROGRAMS	379,728	339,883		254,406	313,172	313,172	313,172	(26,711)	-7.86%
51810	OVERTIME	30,698	32,992		16,112	33,700	33,700	33,700	708	2.15%
51910	FRINGE BENEFITS	3,145	4,400		2,487	4,325	4,325	4,325	(75)	-1.70%
51920	FICA	83,185	79,824		43,064	86,260	86,260	86,260	6,436	8.06%
	SUBTOTAL	**1,247,035**	**1,123,277**	**0**	**630,484**	**1,213,845**	**1,213,845**	**1,213,845**	**90,568**	**8.06%**
SERVICES										
52010	ADVERTISING	2,589	2,760		1,111	1,360	1,360	1,360	(1,400)	-50.72%
52020	POSTAGE	5,897	6,100		2,400	6,700	6,700	6,700	600	9.84%
52040	SERVICE CONTRACTS & REPAIRS	5,156	3,027		1,447	2,976	2,976	2,976	(51)	-1.68%
52050	DUES, CONF., & EDUCATION	1,595	3,090		914	3,030	3,030	3,030	(60)	-1.94%
52070	REIMBURSABLE EXPENSE	0	150		0	650	650	650	500	333.33%
52080	TELEPHONE	2,562	2,740		815	2,740	2,740	2,740	-	0.00%
52206	COMMUNITY EVENTS TRANSFER	4,750	4,750		4,750	4,750	4,750	4,750	-	0.00%
52380	PROGRAMS	36,976	36,786		30,003	14,564	14,564	14,564	(22,222)	-60.41%
52390	CO-SPONSORED PROGRAMS	39,321	41,549		26,195	41,549	41,549	41,549	-	0.00%
52420	MAINTENANCE OF PROPERTY	88,730	85,232		30,854	101,098	101,098	101,098	15,866	18.62%
52110	WATER	4,912	4,725	(4,725)	0	0	0	0	(4,725)	-100.00%
52120	SEWER	4,294	2,640	(2,640)	0	0	0	0	(2,640)	-100.00%
52100	ELECTRICITY	4,394	3,000	(3,000)	0	0	0	0	(3,000)	-100.00%
52090	HEAT (PROPANE/OIL/GAS)	3,078	9,098	(9,098)	0	0	0	0	(9,098)	-100.00%
	SUBTOTAL	**204,254**	**205,647**	**(19,463)**	**98,489**	**179,417**	**179,417**	**179,417**	**(26,230)**	**-12.75%**
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	5,745	1,600		659	1,363	1,363	1,363	(237)	-14.81%
53020	OTHER SUPPLIES	24,438	36,291		7,140	36,703	36,703	36,703	412	1.14%
53080	MAINTENANCE OF VEHICLES	44,693	24,500		9,681	24,500	24,500	24,500	-	0.00%
53090	FUELS & LUBRICANTS	20,200	32,208		9,116	21,772	21,772	21,772	(10,436)	-32.40%
SUBTOTAL		**95,076**	**94,599**	**0**	**26,596**	**84,338**	**84,338**	**84,338**	**(10,261)**	**-10.85%**
EQUIPMENT										
54020	EQUIPMENT		0		0	7,480	7,480	7,480	7,480	0.00%
	SUBTOTAL	**0**	**0**	**0**	**0**	**7,480**	**7,480**	**7,480**	**7,480**	**0.00%**
DEPARTMENT TOTAL		**1,546,365**	**1,423,523**	**(19,463)**	**755,569**	**1,485,080**	**1,485,080**	**1,485,080**	**61,557**	**4.32%**

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

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GOVERNMENTAL FUNCTION OF THE RECREATION AND PARKS COMMISSION 2024-2025

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

The Recreation and Parks Commission is responsible to the Town of Waterford for the management, control, and development of the Town's recreational and park facilities and expenditures made in connection therewith as approved in 1969.

Through this ordinance 2.68.010, per actions of the Board of Finance and subsequent legislative actions of the RTM, policy decisions by the Board of Education, the Recreation and Parks Commission is responsible to the Town for the five (5) governmental functions as listed below:

1. Maintenance, operation, and development of all turf and garden areas on Town and Board of Education properties. Primary focuses on landscaping and improvements, building maintenance (the Community Center, garages, etc.), playgrounds, parks, youth sport complexes, tennis courts, beaches, and open space/greenways/ trail systems, to name a few. Snow removal, tree work, carpentry (picnic tables, life guard stands, Guard Shack, press boxes, etc.), assistance to other departments for transport/delivery, as well as completing all tasks assigned in addition from the Town Building Manager. The Recreation and Parks Commission will continue to provide their unique wood delivery program, which supplies Senior Citizens meeting income requirements with alternative heating during the winter months.

2. Town sponsored recreational programming and leisure opportunities for all age groups. A variety of Town-wide special events are provided to the public as well including Easter Egg Hunts, Summer Concert Series, Road Races, Harvest Festival and Fireworks, to name a few. Programming ranges from high intensity athletic participation to passive and educational leisure activities.

3. The Recreation and Parks Commission acts as the primary liaison to various co-sponsored organizations, which include the Little League, Youth Football and Cheerleading, Youth Soccer, Lacrosse, Softball, Basketball, etc. The Commission also helps subsidize Town non-profit groups such as the Waterford Community Band, Southeastern Connecticut Orchestra, and the Waterford Farmer's Market.

4. Coordination of all athletic field and facility usage within the Town of Waterford. Additionally, the Commission is responsible for the scheduling of all Town buildings and facilities approved and acceptable for Community Use to include all Board of Education facilities as available.

5. The implementation of a limited youth service program, "Summer Jobs For Minors", which allows young adults to earn income and experiences while providing the Town with additional assistance in maintenance, clerical/record keeping, and assistance to other departments as appropriate. This item is being reviewed annually through the Recreation and Parks Commission.

DEPT/AGENCY: 10137

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2023/2024 RTM APPROP.	2024/2025 DEPT/ AGENCY REQUEST	Plus/Minus		Reason
PERSONNEL COSTS						
51110	ADMINISTRATION	108,605	189,263	$80,658	74.27%	GGA, NUMP Contractual Increases - Included Assistant Director - Added PC from 51620
51210	CLERICAL/TECHNICAL	85,382	90,881	$5,499	6.44%	1303 Union Increases
51220	CUSTODIAL	21,232	19,960	-$1,272	-5.99%	New hire
51610	PARKS MAINTENANCE	450,959	476,284	$25,325	5.62%	1303 Union Increases
51620	RECREATION PROGRAMS	339,883	313,172	-$26,711	-7.86%	Relocated PC to Admin, min wage increases
51630	SUMMER JOBS FOR MINORS	0	0	$0	#DIV/0!	Hoping to rekindle in future
51810	OVERTIME	32,992	33,700	$708	2.15%	Regular wage rate increases
51910	FRINGE BENEFITS	4,400	4,325	-$75	-1.70%	
51920	FICA	79,824	86,260	$6,436	8.06%	
SUBTOTAL		$1,123,277	$1,213,845	$90,568	8.06%	
SERVICES						
52010	ADVERTISING	2,760	1,360	-$1,400	-50.72%	
52020	POSTAGE	6,100	6,700	$600	9.84%	
52040	SERVICE CONTRACTS & REPAIRS	3,027	2,976	-$51	-1.68%	
52050	DUES, CONF., & EDUCATION	3,090	3,030	-$60	-1.94%	
52070	REIMBURSABLE EXPENSE	150	650	$500	333.33%	Seasonal Beach petty cash
52080	TELEPHONE	2,740	2,740	$0	0.00%	
52206	HARVEST FESTIVAL SUBSIDY	4,750	4,750	$0	0.00%	
52380	PROGRAMS	36,786	14,564	-$22,222	-60.41%	Moved programs and events to Special Revenues
52390	CO-SPONSORED PROGRAMS	41,549	41,549	$0	0.00%	
52420	MAINTENANCE OF PROPERTY	119,545	101,098	-$18,447	-15.43%	Utilities transferred to Building Maintenance/Public Works
SUBTOTAL		$220,497	$179,417	-$41,080	-18.63%	
MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	1,600	1,363	-$237	-14.81%	
53020	OTHER SUPPLIES	36,291	36,703	$412	1.14%	
53080	MAINTENANCE OF VEHICLES	24,500	24,500	$0	0.00%	3 year avg of
53090	FUELS & LUBRICANTS	31,705	21,772	-$9,933	-31.33%	Contracted rates
SUBTOTAL		94,096	84,338	-$9,758	-10.37%	
EQUIPMENT						
54020	EQUIPMENT	0	7,480	7,480		
SUBTOTAL		0	7,480	7,480		
DEPARTMENT TOTAL		1,437,870	1,485,080	47,210	3.28%	

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

QUICK REFERENCE STATISTICS

		FY2022	*FY2023*
Revenues:		**$208,382**	**$278,183.50**
Registrations:	**Check**	**50%**	**$83,010 or 30%**
	Cash	**44%**	**$91,893.50 or 33%**
	Credit	**6%** $108,164.85 - $4,884.85 (conv fees)	**$103,280 or 37%**
Special Revenue		**N/A**	**approx. $26,000**
Enrollments:		**1,137**	**1,608**
Male		**364 (32%)**	**558 (35%)**
Female		**773 (68%)**	**1,050 (65%)**
Resident Participants		**1,012 (89%)**	**1,456 (90%)**
Non-Resident Participants		**125 (11%)**	**152 (10%)**
Community Center Attendance:		**14,500**	**14,670**
Program Efficiency		**91Offered** **85 Administered** **93% Run Rate**	**163 Offered** **143 Administered** **88% Run Rate**
Athletic field permits issued		**828**	**944**
Wood Orders(deliveries/residences)		**36/24**	**55/30**
Concerts (#of concerts held)		**10,700 (9)**	**12,874 (10)**
Beach Sticker Sales			
Resident:		**$28,195**	**$49,002**
Non-Resident:		**$30,918**	**$38,367**
Gatehouse Operations		**$82,133**	**$82,991**
Maintenance Hours			
Town:		**7,358**	**7,934 (no seasonals)**
BOE:		**3,573**	**3,874**
Lost Manpower:		**1,755**	**1,776 or 254 (7hr days)**
Community Outreach:		**N/A**	**4,073 unique email**

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

LINE ITEM	DESCRIPTION	2023	2024	*YTD Expended 12/8*	2025 Request
51110	Administration	$202,499	$108,605	$45,269	$189,263
51210	Clerical/Technical	$88,399	$85,382	$36,786	$90,881
51220	Custodial	$21,232	$21,232	$7,734	$19,960
51610	Park Maintenance	$393,147	$450,959	$186,043	$476,284
51620	Recreation Programs	$321,338	$339,883	$242,006	$313,172
51630	Summer Jobs For Minors	$0	$0	$0	$0
51810	Overtime	$27,264	$32,992	$15,168	$33,700
51910	Fringe Benefits	$7,073	$4,400	$2,300	$4,325
51920	FICA	$81,163	$79,824	$39,295	$86,260
SUBTOTAL		**$1,142,115**	**$1,123,277**		**$1,213,845**
52010	Advertising	$2,760	$2,760	$1,111	$1,360
52020	Postage	$6,100	$6,100	$2,400	$6,700
52040	Service Contracts & Repairs	$37,436	$3,027	$1,076	$2,976
52050	Dues/Conferences/Education	$3,650	$3,090	$914	$3,030
52070	Reimbursable Expense	$150	$150	$150	$650
52080	Telephone	$2,848	$2,740	$815	$2,740
52206	Harvest Festival- Special Events	$4,750	$4,750	$4,750	$4,750
52380	Program Materials	$40,232	$36,786	$30,003	$14,564
52390	Co-Sponsored Programs	$41,549	$41,799	$26,195	$41,549
52420	Maintenance of Property	$98,776	$119,545	$30,625	$101,098
SUBTOTAL		**$238,251**	**$220,747**		**$179,417**
53010	Office Supplies	$1,363	$1,600	$659	$1,363
53020	Other Supplies	$30,636	$36,291	$6,623	$36,703
53080	Maintenance of Vehicles	$20,750	$24,500	$8,609	$24,500
53090	Fuels and Lubricants	$19,316	$32,208	$9,116	$21,772
SUBTOTAL		**$72,065**	**$94,599**		**$84,338**
54020	Equipment	**$0**	**$0**	$0	**$7,480**
TOTAL		**$1,452,431**	**$1,438,373**		**$1,485,080**
				+ $47,210	**%3.28**

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

Requested Funds

1000 Series PERSONNEL

- Funds requested under this section are used to pay personnel for the operational aspects of our department. Instrumental factors to arriving at these figures are union collective bargaining agreements (GGA and 1303), minimum wage laws, and the approved Seasonal/Occasional and Enrichment Instructor wage schedules.
- The positions and wages are broken down for clarification in the workbook.
- Overtime hours have a "known" quantity for trash and bathroom overtime responsibilities, however, numbers are approximate due to dynamic weather patterns. Snow storm work is estimated. There are times when work must be done on weekends to avoid conflicts with users of facilities (work to be performed around active parking lots, while school is in session, etc.)
- Fringe benefits and FICA are all correlated to contracts and state standards.

Line Detail Breakdown: Increase of %8 or $90,568

- **Continued evaluation of staffing operations**: The movement to an Assistant Director allows for increased responsibilities to existing staff, while gauging the specific needs of the department going forward. Filling this position will help allocate duties and provide a clearer picture of the necessary workforce required to meet our goals and expectations.
- **Transferring a position from line item 51620 Programs to 51110 Administration**: The transfer of a position from line item 51620 Programs to 51110 Administration will help provide more clarity on staffing within the budget. The position is currently under review for future staffing needs.
- **Increases to minimum wage laws**: The increase in minimum wage laws has led to an increase in the wages of the department's employees. This increase is necessary to retain the current workforce and attract new talent. The total cost of this increase is approximately **$28,000 or approx. 18% of the increase.**
- **Mandated increases to labor unions**: The increase in labor union wages is a legal requirement and is beyond the control of the department. Failure to comply with these requirements can lead to legal action against the department.

10137-51110 Administration	*Class*	*DOH*	*Base Pay*	*Longevity*	*Total*
Director		*6/24/04*	*$112,574*	*$1,689*	*$114,263*
Assistant Director			*$75,000*		*$75,000*
Program Coordinator			*$*		*$*
				TOTAL	$189,263

The last time all three (3) positions were budgeted for was FY'23 and $256,455 (Director and AD in 51110 &Program Coordinator in 51620)

*0137-51210 Clerical/Technical	Class	DOH	Base Pay	Longevity	Total
ffice Coordinator		12/22/14	$58,517	$250	$58767
Clerk Typist II	AS5/S7	4/10/00	$27,314		$27,314
Part Time Clerical					$4,800
				TOTAL	$90,881

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

10137-51220 Custodial	Class	DOH	Base Pay	Longevity	Total
Custodian I		3/6/23	$19,960		$19,960
				TOTAL	$19,960

10137-51610 Park Maintenance	Class	DOH	Base Pay	Longevity	Total
Park Foreman		11/13/06	$86,481	$350	$86,831
Maintainer IV		12/3/12	$77,389	$250	$77,639
Maintainer III		11/13/06	$70,194	$350	$70,544
Maintainer II		1/30/15	$63,668		$63,668
Maintainer II		8/5/19	$56,590		$56,590
Maintainer II		9/14/20	$55,431		$55,431
Maintainer II		6/14/21	$52,380		$52,380
Part/Time - Seasonal					$13,200
				TOTAL	$476,284

10137-51620 Programs	Rate	Hours	Total
Program Coordinator - Removed			$0
BEACH – Gatehouse	$16.00	768	$12,288
BEACH – Waterfront Super.	$21.50	560	$12,040
BEACH – Captain of LG	$18.50	560	$10,360
BEACH - Lifeguards	$18.00	3,360	$60,480
Community Center Monitors	$17.50	1,543	$27,003
PLYGRND - Directors	$21.50	360	$7,740
PLYGRND - Assistants	$16.00	1,560	$18,720
AQUATICS - AM Swim		1,470	$27,600
AQUATICS – PM Swim		2,352	$42,042
AQUATICS – Sat. Swim		158	$3,754
AQUATICS – Sun. Swim		372	$8,866
AQUATICS – Summer Swim Lessons		2,340	$39,195
AQUATICS – Winter Swim Lessons		864	$14,472
AQUATICS – Special Use/Rentals		330	$6,105
AQUATICS – Adaptive/Modified		113	$2,081
AQUATICS - Director		950	$20,426
		TOTAL	$313,172

10137-51810 Overtime	Rate	Hours	Total
Summer/Fall	$45.95	324 hrs	$14,888
Winter		66 hrs	$3,033
Spring/Summer		243	$11,166
Call-Outs/Misc		80	$3,676
Clerical Overtime	$46.82	20	$937
		TOTAL	$33,700

10137-51910 Fringe Benefits	
1303 Union Maintainers	
Clothing	$3,500
Seasonal	$150

Meal Allowance			$450
Administration			$225
	TOTAL		$4,325
10137-51920 FICA			
Administration: 51110			*$214,153*
Clerical: 51210			*$90,881*
Custodial: 51220			*$19,960*
Park Maintenance: 51610			*$476,283*
Programs: 51620			*$313,172*
Summer Job For Minors: 51630			*$0*
Overtime: 51810			*$33,700*
Fringe Benefits: 51910			*$4,325*
			$1,127,584
	TOTAL	X .0765	$86,260

1000 Series Total: **$1,213,845**

2000 Series SERVICES

2000 Series Budget Request: Please refer to page ## for detail breakdown
Requested funds are for programming services and materials, as well as maintenance supplies.

Advertising and Postage require funding to promote programming and events. Bid announcements, radio coverage of the summer concert series, as well as the three seasonal brochures delivered to each household in Waterford are funded in this series.

Service Contracts for the cleaning of the Community Center, scheduled maintenance for office and fitness equipment, building fire extinguishers.

This series also covers background checks and drug testing for new employees.

Educational seminars are imperative in understanding new developments and opportunities to be able to provide to the public. Professional organization memberships provide access to collected data across the country and help keep the staff informed to provide answers and results to the community.

We are now roughly five (5) months into the new Special Revenue Account and adjusting to the abilities and limitations it provides. We continue to move programming from the 52380 line item to Special Revenues as costs level out expenditures - reflecting the new strategy for programming. Items remaining in the line account for special events, seasonal staff work uniforms, swim lesson certificates, and supplies for our drop in Community Center programs and playground.

While we are in the process of approvals for the development of a sponsorship program, funding for Special Events is still subsidized through the taxpayers. Our events are spread out annually to capture ages and interests of all our community members. Summer Concerts, Easter Egg Hunt, Road Races and more to be established as we continue to explore opportunities and offerings for the public. When possible, we to work with state and federal P&R boards to easily run offerings/programs provided by their guidance and research.The Harvest Celebration has been funded through the Waterford Week Subsidy. The event now showcases the Farmers Market and town agencies providing products and information to the participants. We were able to secure a band, food trucks, and provide over 125+ bike helmets to the youth in Waterford. The event continues to grow and the funding justifies itself with the increasing visitors to the event each year.

We are happy to include the co-sponsored requests with the R&P budget to support their volunteer efforts and benefit to the youth through their activities. Costs have risen and the continued funding is necessary to continue providing these opportunities for health, wellness, and the social benefits of team sports.

The maintenance portion of this request was redesigned to better understand the materials, supplies, while getting a better understanding of the responsibilities performed.

The maintenance team has progressed from your typical park maintenance division. We continue to perform landscaping responsibilities to all Town and Board of Education facilities as well as winter storm clearing, however, so much more is getting accomplished. Waterford is an opportune place to reside and work in the Recreation and Parks field. There are only a handful of towns that can boast waterfronts, indoor pool use, a Community Center, as well as the collaboration with the Board of Education and co-sponsored groups.

Our maintenance team has risen to the challenge in making Waterford the premier landing point. Garden installations, special event set up and decorating, providing transportation of meals and supplies to those in need, planting new trees, making parks accessible, and handling as much work in-house as opposed to contracted vendors. I am proud of what the maintenance staff accomplishes on an annual basis and strongly urge the voting boards to support this operation's growth trajectory as it benefits the entire community.

- Port-o-John rental increase in use after water meters removed for Winter- Pickleball/Tennis at Waterford Beach Park and Leary Park.
- New adaptive and modified program initiatives
- Cooperative and State contracts used when possible
- Fertilization costs anticipated to increase $1,500 -$2,000 at BOE and Town properties
- Clay increased $12/ton

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

10137-52010 Advertising	FY'24	FY'25 Request
Capital Improvement Bid Postings	$2,760	$1,360
	TOTAL	$1,360
10137-52020 Postage	FY'24	FY'25 Request
Program Booklets	$5,100	$5,700
Mailing and Specialty Mailing	$1,000	$1,000
	TOTAL	$6,700
10137-52040 Service Contracts	FY'24	FY'25 Request
Copier/Fax	$920	$920
Pre-Employment Drug Tests	$110	$55
Dedrick Field Irrigation Winterization	$150	$165
Fire Extinguisher Service	$203	$203
Fire Extinguisher Repair/Replacements	$200	$200
---- Shared w Senior Services ----		
Ricoh Network Printer/Scanner	$564	$564
Quarterly Fitness Room Inspections	$400	$400
Basic Cable Service – Breezeline	$348	$348
	TOTAL	$2,976
10137-52050 Association Education		FY'25 Request
National Recreation and Parks Association (NRPA)	$450	$450
onnecticut Recreation and Parks Association (CRPA)	$275	$275
New England Parks Association	$105	$105
Park Management Seminars	$850	$850
Connecticut Parks Association (CPA)	$75	$75
New England Sports Turf Managers Association	$75	$75
Supervisory Pesticide License Credits	$1,200	$1,200
	TOTAL	$3,030
10137-52070 Reimbursable	$150	$650
	TOTAL	$650
10137-52080 Telephone	FY'24	FY'25 Request
Cell Phone Service (3)	$1,620	$1,620
Beach Seasonal Phones	$400	$400
In-House Phone Service	$720	$720
	TOTAL	$2,740
10137-52380 Programs	FY'24	FY'25 Request
Youth Hockey Program (CT College Ice Time)	$6,000	$3,000
Adaptive/Modified Program Initiatives	**NEW**	$2,500
Swimnastics	$2,500	$2,500
Pearl Harbor Masters Road Race	$1,350	$2,030
Easter Egg Hunt	$250	$250
Seasonal Staff Uniforms (T-shirts)	$3,384	$3,084
American Red Cross – Certificates & Supplies	$750	$1,200
	TOTAL	$14,564
0137-52206 Special Event Subsidy	FY'24	FY'25 Request
Harvest Festival	$4,750	$4,750
	TOTAL	$4,750

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

10137-52390 Co-Sponsored Programs	FY'24	FY'25 Request
American Legion		$1,805
Babe Ruth		$4,750
Community Band		$3,850
Football & Cheerleading		$4,750
Lacrosse		$4,500
Little League		$11,390
Waterford Basketball		$4,061
Youth Soccer		$5,187
Youth Softball		$1,256
	TOTAL	$41,549
10137-52420 Maintenance of Properties	FY' 24	FY'25 Request
Mason Sand	$0	$0
Loam	$1,624	$1,624
Clay	$2,940	$6,600
Stone Dust	$1,079	$1,079
Marking Lime	$810	$810
Grass Seed	$6,333	$6,333
Marking Paint	$4,950	$3,725
Fertilization	$13,000	$14,300
Soil Test	$225	$225
Playground Surfacing	$2,231	$2,231
Bark Mulch	$2,000	$2,750
Sod Repair	$960	$960
Gravel	$3,263	$3,263
Plantings	$0	$2,625
Chain Link Fence Repair	$1,200	$1,800
Beach Dune Fencing	$0	$900
Split Rail Fencing	$1,200	$1,000
Baseball & Softball Field Products	$3,120	$2,980
Basketball-Soccer-Tennis Maintenance	$4,126	$2,316
Port-O-John Rentals	$1,810	$4,163
BOE – Bark Mulch	$4,450	$4,450
BOE – Sod Repairs	$360	$480
BOE – Soil Tests	$270	$270
BOE - Fertilization	$13,000	$15,150
BOE Field Safety Hardware	$760	$555
BOE – Marking Paint	$4,451	$5,899
BOE – Grass Seed	$7,068	$7,068
BOE – Marking Lime	$432	$432
BOE - Clay	$1,470	$4,840
BOE – Stone Dust	$0	$720
BOE - Plantings	$0	$1,400
BOE – Loam	$2,100	$2,100
	TOTAL	$101,098
2000 Series Total		$179,417

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

3000 Series MATERIALS & SUPPLIES

3000 Series Budget Request: Please refer to page ## for detail breakdown

The 3000 series is defined by Materials and Supplies – Fuels –Maintenance of Vehicles. This line funds operations at the Community Center (shared with Senior Services) and Maintenance division.

Funding factors:

- Fuel usage decreased by approx $10,000
- Purchase of electric equipment is being implemented into maintenance strategies as well as lowering our reliance on surging fuel costs. In addition, this initiative will lower our carbon footprint and help gain additional standing with our Sustainable CT credit requirements.

10137-53010 Office Supplies	*FY'24*	*FY'25 Request*
Beach Stickers	*$927*	*$927*
Calendars, Time Cards, Newspaper	*$436*	*$436*
	TOTAL	*$1,363*
10137-53020 Other Supplies	*FY'24*	*FY'25 Request*
Disposal Fees	*$500*	*$500*
?aint Supplies	*$2,500*	*$2,500*
ock & Key Repairs/Replacement	*$600*	*$600*
OSHA Gas Cans	*$180*	*$180*
Garage Lightbulbs	*$650*	*$650*
Safety Gear – PPE - ANSI	*$1,500*	*$1,500*
Carpenter and Lumber Supplies	*$3,000*	*$3,000*
Designated Swim Buoys	*$353*	*$353*
Dog Park Waste Bags	*$756*	*$756*
First Aid Supplies	*$750*	*$750*
Replacement Hand Tools	*$2,000*	*$2,000*
Replacement Power Tools	*$2,500*	*$2,500*
Plumbing Supplies	*$2,350*	*$2,350*
Flag Replacements	*$600*	*$600*
Hardware-Cement-Roofing	*$8,500*	*$8,500*
Electrical Supplies	*$1,500*	*$1,500*
Custodial		
Toilet Tissue	*$896*	*$896*
40oz Deoderant Cakes	*$40*	*$40*
Urinal Screen Bocks	*$16*	*$16*
Gojo Hand Cleaner	*$330*	*$330*
Steel Sak Trash Liners	*$1,920*	*$1,920*
Large Steel Sak Trash Liners	*$800*	*$800*
Brown Paper Roll Towels	*$310*	*$310*
:tro Blast Hand Soap	*$190*	*$190*
M Fold Towels	*$120*	*$120*
Disinfectant Spray	*$44*	*$44*
Maxima Cleaner	*$350*	*$350*

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

Paper Towels	$155	$155
Water Cooler Service	$110	$110
Nitrile Gloves	$440	$440
	SUB TOTAL	$34,776
Shared w/Senior Services		
Commercial Dishwasher Detergent	$21	$51
Rinse All	$21	$51
Warewash Sanitizer	$33	$45
Warewash Detergent	$26	$16
Silverware Detergent		$13
Broom-Dust Pan-etc		$19
Disposable Gloves	$88	$65
Facial Tissues	$39	$43
M Fold Towels	$495	$486
Gojo Hand Cleaner	$231	$254
Toilet Tissue	$280	$385
Waste Paper Basket Liners	$80	$87
High Density Can Liners	$144	$147
Paper Towel Rolls	$47	$48
Wipe-All Wipes	$70	$92
land Sanitizer	$39	$60
Fitness Equipment Wipes	$560	$65
	SUB TOTAL	$1,927
	TOTAL	$36,703
10137-53080 Maintenance Of Vehicles	**Last year Miles**	**Current Miles (12/2023)**
R-8 – 2016 Chevrolet Silverado	32,221	39,228
R9 – 2020 GMC Sierra Dump Truck	20,734	28,291
R10 – 2014 Chevrolet 2500	71,129	76,420
R11 – 2015 Chevy Silverado 3500 Dump	33,273	41,007
R14 – 2022 Ford F-450 Dump Truck	920	7,526
R15 – 2020 Ford F-250 Pickup	16,328	21,732
R16 – 2020 Ford F-250 Pickup	20,450	26,787
	Sub Total	**$14,000**
Tractors/Mowers	**Last Year Hours**	**Current Hours (12/2023)**
P51 – 2003 John Deere	502	587
P53 – 2016 Toro GroundMaster 4100	1,430	1,632
P54 – 2017 Ferris IS 5000	1,050	1,246
P55 – 2016 Toro GroundMaster 4100	989	1,120
P59 – 2019 Kubota L6060	1,550	1,871
P60 – 2015 Toro GroundMaster	1,985	2,159
P61 – 2014 Kabota L4760 GST	2,701	2,911
P62 – 2013 Toro GroundMaster 4000D	665	779
P63 – 2016 Toro GroundMaster 7200	1,502	1,760
P65 – 2021 Ventrac Utility	NEW	83
P74 – 2016 Toro SandPro 3040	868	1,063

	Sub Total	***$7,000***	
Other: Trailers (6), Snowblower, Sod Cutter,Top Dresser, Leaf Vacs, Trimmers, blowers, saws, plows	***Sub Total***	***$3,500***	
	TOTAL	*$24,500*	
10137-53090 Fuels and Lubricants	***FY'23***	***FY'24***	***FY'25 Request***
Unleaded	*$15,396*	*$18,590*	*$13,629*
Diesel	*$7,195*	*$12,615*	*$7,613*
Hydraulic Brake, Transmission, Oil, etc.	*500*	*500*	*500*
		TOTAL	*$21,742*

3000 Series Total: $84,250

4000 Series EQUIPMENT

This is the first maintenance equipment request since 2020 (a request for new trailers in FY'21 was declined and moved the trailers into Fleet Management). Attachments are sought after to establish savings replacing annual rental costs. The new Ventrac system allows for a variety of use and can perform just about any task with the right attachment. As we begin to replace our fleet of lawn mowers with multi-purpose equipment, we will also be able to improve efficiency and output. We currently rent stump grinders, rollers, and trenching equipment for major projects completed in-house.

We have been in talks with the IT Department to upgrade the Community Center audio/visual components that have not been updated/replaced since 2005. Planned for FY'26.

10137-54020 Equipment		*FY'24*	*FY'25 Request*
Ventrac Turbine (landscaping, leaves)			*$4,280*
SandPro Box Blade (ballfield operations)			*$3,200*
Color Copier/Scanner			
		TOTAL	*$7,480*

4000 Series Total: $7,480

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

TOTAL FY'25 Request:	***$1,485,080***
1000 Series	$1,213,845
2000 Series	$179,417
3000 Series	$84,338
4000 Series	$7,480

Considerations:

Please review our annual report and data metrics for specific ways that Waterford R&P is defining our initiatives and planning for future generations.

Municipal recreation and parks are essential for the well-being of urban communities. They provide easy access to parks, green spaces, and recreation opportunities, which are critical to improving the health and wellness of residents and creating a healthier physical environment. City parks also encourage active lifestyles and reduce health costs .
Investing in parks and green infrastructure in cities improves resilience, drives private investment, and helps American cities remain competitive. Parks also provide dual infrastructure benefits in cities, addressing our greatest urban challenges from stormwater management and reducing public health costs to economic revitalization and job growth [1].
Funding for these public assets is not meeting the growing demand. Park advocates and nonprofits play an important role in ensuring consistent funding for parks year to year.
In terms of staff, it is important to have approved funding to ensure that staff can continue to provide outstanding services and opportunities to the community. Staff members are responsible for maintaining the parks and facilities, organizing events and programs, and ensuring that visitors have a safe and enjoyable experience.
Supplies and materials are also essential to providing the means for successful park and facility visits. This includes everything from playground equipment and sports fields to benches and trash cans. Ensuring that parks and facilities are well-maintained and equipped with the necessary supplies and materials is crucial to providing a positive experience for visitors.

Respectfully Submitted,

Ed Murphy, Chairman of Recreation and Parks Commission
Ryan McNamara, Recreation and Park Director

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series **PERSONNEL**

	Class	DOH	Base Pay	Longevity	Total
10137 -51110 Administration					
Director		24-Jun-04	$112,574	$1,689	$114,263
Assistant Director			$75,000		$75,000
Program Coordinator ***(FROM 51620)***			$0		$0
10137-51110 Administration Total					**$189,263**
10137-51210 Clerical/Technical					
Office Coordinator		22-Dec-14			
261 Days @ $32.1521			$58,517	$250	$58,767
Clerk Typist II	AS5/S7	10-Apr-00			
Permanent Part-Time= 19hrs/week					
19hrs per week @ $27.6459			$27,314	$0	$27,314
Part-Time Clerical	PT1/S2	N/A			
300 annual hours @ $16.00					$4,800
10137-51210 Clerical/Technical Total					**$90,881**
10137-51220 Custodial					
Custodian I	TC2/S3	6-Mar-23			21232
Permanent Part Time= 19 hrs/week					
19hrs/week @ $20.2022			$19,041	$0	$19,960
10137-51220 Custodial Total					**$19,960**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series	**PERSONNEL**			
10137-51610 Parks Maintenance	DOH	Base Pay	Longevity	Total
Park Foreman	13-Nov-06	$86,481	$350	$86,831
				$86,831
Maintainer IV	3-Dec-12	$77,389	$250	$77,639
				$77,639
Maintainer III	13-Nov-06	$70,194	$350	$70,544
				$70,544
Maintainer II	30-Jan-15	$63,668		63668
				$63,668
Maintainer II	5-Aug-19	$56,590		56590
				$56,590
Maintainer II	14-Sep-20	$55,431		$55,431
				$55,431
Maintainer II	14-Jun-21	$52,380		$52,380
				$52,380
Part-Time Maintainers				**$13,200**
40hrs x 20 weeks x $16.50/hr x 1 staff (April-August)				
10137-51610 Park Maintenance Total				**$476,283**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series			**PERSONNEL**
Program Coordinator	**MOVED TO ADMIN**	$0	**$0**
BEACH OPERATIONS			
Gatehouse Attendants			
7/1/24 - 9/8/24			
18 weekend days x 12hrs x $16.00			$3,456
44 weekdays x 8hrs x $16.00			$5,632
5/27/25 - 6/30/2025			
10 weekdays x 8hrs x $16.00			$1,280
10 weekend days x 12hrs x $16.00			$1,920
		Sub-Total	**$12,288**
Waterfront Supervisor	PT10/S1		
7/1/24 - 6/30/25: Total hours 560 x $21.50		**Sub-Total**	**$12,040**
Captain of Lifeguards	PT9/S2		
7/1/24 - 6/30/25: Total hours 560 x $18.50		**Sub-Total**	**$10,360**
Beach Lifeguards	PT8/S2		
7/1/24 - 6/30/25: Total hours 560 x $18.00 x 6 guards		**Sub-Total**	**$60,480**
PLAYGROUND PROGRAM			
Directors (CPR, First Aid, Med Distribution)	PT10/S1		
7/1/24 - 6/30/25: 30 days x 4hrs/day x $21.50/hr x 3 staff		**Sub-Total**	**$7,740**
Playground Assistants	PT1/S1		
7/1/24 - 6/30/25: 30 days x 3hrs/day x $16.00 x 13 staff		**Sub-Total**	**$18,720**
COMMUNITY CENTER			
Monitor	PT6/S4		
2024: 26 weeks x 24hrs/wk x $17.50			$10,920
2025: 26 weeks x 24hrs/wk x $17.50			$10,920
Community Activities: 45 hrs x $17.50			$788
Weekend Rentals: 50 events x 5hr avg x $17.50/hr			$4,375
46 in FY'23 - various hours			
Generated $9,660 in FY'23			
		Sub-Total	**$27,003**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

WATERFORD HIGH SCHOOL POOL OPERATIONS

Morning Lap Swim			
49 weeks x 3hrs/session x 5 days/wk = 735hrs			
Supervisor	PT9/S2		
2024: 368hrs x $19.50/hr x 1 supervisor			$7,176
2025: 368hrs x $19.50/hr x 1 supervisor			$7,176
Lifeguard	PT8/S2		
2024: 368hrs x $18.00/hr x 1 Lifeguard			$6,624
2025: 368hrs x $18.00/hr x 1 lifeguard			$6,624
		Sub-Total	**$27,600**
Evening Lap Swim (Open and Lap Swim)			
49 weeks x 12hrs/wk = 588hrs			
Lifeguards	PT8/S2		
2024: 294hrs x $18.00/hr x 2 guards			$10,584
2025: 294hrs x $18.00/hr x 2 guards			$10,584
Pool Attendant	PT1/S1		
2024: 294hrs x $16.00/hr			$4,704
2025: 294hrs x $16.00/hr			$4,704
Supervisor	PT9/S2		
2024: 294hrs x $19.50/hr			$5,733
2025: 294hrs x $19.50/hr			$5,733
		Sub-Total	**$42,042**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

	CLASS	
<u>Saturday Open/Lap Swim</u>		
1/2025 - 5/2025 : 21 weeks x 2.5hrs/session = 52.5 hrs.		
Supervisor	PT9/S2	
52.5hrs x $19.50/hr		$1,024
Pool Attendant	PT1/S1	
52.5hrs x $16.00/hr		$840
Lifeguards	PT8/S2	
52.5hrs x $18.00/hr x 2 guards		$1,890
	Sub Total	**$3,754**
<u>Sunday Open/Lap Swim</u>		
11/2024 - 5/2025 : 31 weeks x 4hrs/session = 124hrs		
Supervisor	PT9/S2	
2024: 36hrs x $19.50/hr		$702
2025: 88hrs x $19.50/hr		$1,716
Pool Attendant	PT1/S1	
2024: 36hrs x $16.00/hr		$576
2025: 88hrs x $16.00/hr		$1,408
Lifeguards	PT8/S2	
2024: 36hrs x $18.00/hr x 2 guards		$1,296
2025: 88hrs x $18.00/hr x 2 guards		$3,168
	Sub Total	**$8,866**
<u>Swim Lessons: Summer</u>		
2025: 26 days x 5hrs/day = 130 hrs		
Supervisor/Coordinator (+10hrs for certs, hiring, etc.)	PT10/S1	
2025: 130hrs x $21.50		$2,795
Water Safety Instructors - Mandated by Rec Cross	PT8/S2	
2025: 130hrs x 4WSI x $18.00		$9,360
Assistant Swim Instructors	PT1/S1	
2025: 130hrs x 13 staff x $16.00		$27,040
	Sub Total	**$39,195**

	CLASS	
Swim Lessons: Winter		
2025: 8days x 6hrs/day = 48hrs		
Supervisor/Coordinator	PT10/S1	
48hrs x $21.50		$1,032
Water Safety Instructors	PT9/S2	
48hrs x 4 staff x $18.00		$3,456
Assistant Swim Instructors	PT1/S1	
48hrs x 13 staff x $16.00		$9,984
	Sub Total	**$14,472**
Special Use of Pool - Rental Revenue		
Private Pool Parties/ ARC Events/Special Olympics		
55 events @ 2hrs/event = 110hrs		
Generated $3,000 in revenue from Pool Parties in FY'22		
Supervisor	PT9/S2	
110hrs x $19.50		$2,145
Lifeguards	PT8/S2	
110hrs x 2 staff x $18.00		$3,960
	Sub Total	**$6,105**
Mentally and Physically Challenged Program		
25 weeks (1 session/week) x 1.5 hrs/session = 37.5		
Lifeguards	PT8/S2	
37.5 x 2 staff x $18.00		$1,350
Supervisor		
37.5 x 1 staff x $19.50	PT9/S2	$731
	Sub Total	**$2,081**
Aquatics Director	PT10/S1	
salary position - 50 weeks/yr, 19hrs /week		
2024: 25 weeks x 19hrs x $21.50		$10,213
2025: 25 weeks x 19hrs x $21.50		$10,213
	Sub Total	**$20,426**
10137 - 51620 Rec Program Personnel TOTAL:		**$313,172**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 51810 Overtime

Summer/Fall 2023

New bathrooms require additional afternoon cleaning throughout season- 1 shift =3hrs

2 or 3 maintainers x 3hrs/each = 6 - 9hrs/day AND afternoon cleaning (3hrs) = 3-12hrs

July - 10 weekend days x 9hrs, **includes July 4th**		90
August - 8 weekend days x 9hrs		72
Waterford Day Parade - 3 hrs x 2 maintainers		6
September: 10 weekend days x 9hrs, **includes Labor Day**		90
October - 8 weekend days x 3hrs		24
October - Harvest Festival 2023 (3 maintainers x 5hrs)		15
November - 8 weekend days x 3hrs		24
November - Veterans Day Event		3
	Sub Total	**324**

Winter 2023 - 2024

Snow Removal (Plowing, sidewalks, entrances, etc.)		50
Pearl Harbor Road Race: 4 hrs x 2 maintainers		8
JPH Tree Lighting - 4 hrs x 2 maintainers		8
	Sub Total	**66**

Spring/Summer 2024

2 maintainers x 3hrs/each = 6hrs/day AND 1 maintainer afternoon shift (+3)=9hrs/day

April - 8 weekend days x 9hrs		72
May - 8 weekend days x 9hrs		72
May - Memorial Day - 2 maintainers x 3hrs + Afternoon cleaning shif		9
June - 10 weekend days x 9hrs		90
	Sub Total	**243**

Additional Call-Out - After Hours

Vandalism and Damage, Restroom Malfunctions,		30
Special Projects: ballfield overhaul, etc.		50
Opening Day & Graduation at BOE, etc.	**Sub Total**	**80**
Total Maintenance Hours		**713**
Average Overtime Rate = $45.95 x 713 hours	**TOTAL**	**$32,762**

Clerical Overtime

12 Commission Meetings avg		12
Clerical Overtime Rate = $46.82 x 12hrs		$562
Saturday beach sticker sales: 8hrs x $46.82		$375
Sub Total		**$937**
10137 - 51810 Overtime Total		**$33,699**

10137 - 51910 Fringe Benefits		
1303 Union Maintainers		
Clothing: 7 maintainers x $500		$3,500
Seasonal Maintainers: 1 x $150		$150
Meal Allowance		$450
Administration: 3 x $75		$225
10537 - 51910 Fringe Benefits Total		**$4,325**

10137 - 51920 FICA			
51110: Administration			$189,263
51210: Clerical			$90,881
51220: Custodial			$19,960
51610: Maintenance			$476,283
51620: Programs			$313,172
51630: Summer Jobs For Minors			$0
51810: Overtime			$33,700
51910: Fringe Benefits			$4,325
		Total	$1,127,584
10137 - 51920 FICA Total:	**Total x .0765**		**$86,260**

1000 SERIES TOTAL:	**$1,213,844**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - RECREATION & PARKS COMMISSION
2024-2025 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION								
06/24/2004	Director	40	N/A	109,407.48	112,574.00	$ 1,688.61	114,262.61	8,741.09
	Assistant Director	40	N/A	0.00	75,000.00	$ -	75,000.00	5,737.50
	Program Coordinator	40	N/A	0.00	0.00		0.00	0.00
	TOTALS			109,407.48	187,574.00	1,688.61	189,262.61	14,478.59
51210 - CLERICAL/TECHNICAL								
12/22/2014	Office Coordinator I	35	$ 32.1521	55,504.96	58,516.75	$ 250.00	58,766.75	4,495.66
04/10/2000	Clerk/Typist II	19	$ 27.6459	26,547.56	27,314.17	N/A	27,314.17	2,089.53
	Part-Time Clerical		$ 16.0000		4,800.00		4,800.00	367.20
	TOTALS			82,052.52	90,630.92	250.00	90,880.92	6,952.39
51220 - CUSTODIAL								
3/6/2023	Custodian I	19	$ 20.2022	18,917.16	19,959.73	N/A	19,959.73	1,526.92
	TOTALS			18,917.16	19,959.73	0.00	19,959.73	1,526.92
51610 - PARKS MAINTENANCE								
11/13/2006	Parks Foreman	40	$ 41.5776	81,022.67	86,481.44	$ 350.00	86,831.44	6,642.60
11/13/2006	Maintainer III	40	$ 33.7470	68,219.42	70,193.76	$ 350.00	70,543.76	5,396.60
VACANT	Maintainer III	40	$ -	0.00	0.00	$ -	0.00	0.00
12/03/2012	Maintainer IV	40	$ 37.2061	72,456.88	77,388.59	$ 250.00	77,638.59	5,939.35
08/05/2019	Maintainer II	40	$ 27.2066	53,451.63	56,589.69	$ -	56,589.69	4,329.11
01/30/2015	Maintainer II	40	$ 30.6096	60,176.96	63,667.92	$ -	63,667.92	4,870.60
09/14/2020	Maintainer II	40	$ 26.6494	52,374.78	55,430.73	$ -	55,430.73	4,240.45
06/14/2021	Maintainer II	40	$ 25.1826	48,995.08	52,379.78	$ -	52,379.78	4,007.05
1-seasonal combined	Seasonal Maintainer	40	$ 6.3462		13,200.00	N/A	13,200.00	1,009.80
	TOTALS			436,697.42	475,331.90	950.00	476,281.90	36,435.57
51620 - RECREATION PROGRAMS								
	Program Coordinator(MOVED)	40.00		58,053.00	0.00		0.00	0.00
	Community Center Monitor	30	$ 17.5000	24,921.00	27,003.00	$ -	27,003.00	2,065.73
	Playground Director		$ 21.5000	6,570.00	7,740.00	N/A	7,740.00	592.11
	Playground Assistants		$ 16.0000	17,550.00	18,720.00	N/A	18,720.00	1,432.08
	Aquatics Director		$ 21.5000	17,338.00	20,426.00	N/A	20,426.00	1,562.59
	Gatehouse Staff		$ 16.0000	11,520.00	12,288.00	N/A	12,288.00	940.03
	Waterfront Director		$ 21.5000	10,220.00	12,040.00	N/A	12,040.00	921.06
	Captain of Lifeguards		$ 18.5000	9,453.00	10,360.00	N/A	10,360.00	792.54
	Beach Guards		$ 18.0000	56,717.00	60,480.00	N/A	60,480.00	4,626.72
	WHS Pool Guards		$ 18.0000	41,233.00	46,080.00	N/A	46,080.00	3,525.12
	Pool Supervisors		$ 19.5000	28,436.00	35,963.00	N/A	35,963.00	2,751.17
	Pool Attendants		$ 16.0000	12,818.00	12,232.00	N/A	12,232.00	935.75
	Aqua Fitness Instructor					N/A	0.00	0.00
	Swim Lesson Assistants		$ 16.0000	34,710.00	37,024.00	N/A	37,024.00	2,832.34
	Water Safety Instructors		$ 18.0000	11,441.00	12,816.00	N/A	12,816.00	980.42
	TOTALS			340,980.00	313,172.00	0.00	313,172.00	23,957.66
51810 - OVERTIME				38,618.00	33,700.00	0.00	33,700.00	2,578.05
51910 - FRINGE/F.I.C.A.							4,325.00	284.96
TOTALS				1,026,672.59	1,120,368.55	2,888.61	1,127,582.16	86,214.13
BUDGET TOTAL W/F.I.C.A							1,213,796.30	

WORKDAYS 2024/2025	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - RECREATION & PARKS COMMISSION
2024-2025 FISCAL YEAR

			LINE 51910	LINE 51920	
POSITION	CLOTHING/SHOE ALLOWANCE	MEAL ALLOWANCE	TOTAL FRINGE BENEFITS	PAYROLL TAXES (F.IC.A)	
DIRECTOR	$ 75.0000		75.00	5.7375	
ASSISTANT DIRECTOR	$ 75.0000		75.00	5.7375	
PROGRAM COORDINATOR	$ 75.0000		75.00	5.735	
Parks Foreman	$ 500.0000		500.00	38.25	
Maintainer III	$ 500.0000		500.00	38.25	
Maintainer III	$ 500.0000		500.00	38.25	
Maintainer II	$ 500.0000		500.00	38.25	
Maintainer II	$ 500.0000		500.00	38.25	
Maintainer II	$ 500.0000		500.00	38.25	
Maintainer II	$ 500.0000		500.00	38.25	
- Maintainers B$10, L$12, D$12		450.00	450.00		
Seasonal Maintainer Boots	$ 150.0000		150.00		
TOTALS - FRINGE BENEFITS			4,325.00	284.96	***ADDED TO FICA ON PERSONNEL WORKSHEET

Review of changes to Minimum Wage Schedule and subsequent positions

Position	Hours	2023 Rate	2024 Rate	Diff	Total
Gatehouse	768	$15.00	$16.00	$1.00	$768
Beach Supervisor	560	$18.25	$21.50	$3.25	$1,820
Beach LG Captain	560	$16.88	$18.50	$1.62	$907
Beach LG	3,360	$16.07	$18.00	$1.93	$6,485
CC Monitor	1,248	$16.15	$17.50	$1.35	$1,685
Pool Supervisor	1,492	$16.88	$19.50	$2.62	$3,909
Pool LG	2,404	$16.07	$18.00	$1.93	$4,640
Pool Attendants	854.5	$15.00	$16.00	$1	$855
Swim Lesson Supervisor	178	$18.25	$21.50	$3.25	$579
Water Safety Instructor	568	$18.00	$18.00	$0	$0
Assistant Swim Instructors	1,738	$15.00	$16.00	$1.00	$1,738
Aquatics Director	950	$18.25	$21.50	$3.25	$3,088
Playground Director	360	$18.25	$21.50	$3.25	$1,170
Playground Assistants	1,170	$15.00	$16.00	$1.00	$1,170
				TOTAL	**$28,814**

WHS POOL PARTIES

FY 2023

#	DATE	DAY	TIME	EVENT	NAME	AMOUNT
1	11/5/2022	Saturday	2:00 PM - 4:00 PM	Waterford Girl Scouts - Girl Scouts	Michele Sisson	$ 125.00
2	1/8/2023	Sunday	12:30 PM - 2:30 PM	Champion - Birthday Party	Amanda Champion	$ 125.00
3	1/22/2023	Sunday	12:30 PM - 2:30 PM	Desmond - Birthday Party - Desmond	OLIVIA DESMOND	$ 250.00
4	1/29/2023	Sunday	12:30 PM - 2:30 PM	Froehlich - Pool Party - party	Brian Froehlich	$ 125.00
5	2/5/2023	Sunday	12:30 PM - 2:30 PM	Pool Party - Riebschlager	Jamie Riebschlager	$ 125.00
6	2/12/2023	Sunday	12:30 PM - 2:30 PM	Rivera pool party	Alyssa Rivera	$ 125.00
7	2/19/2023	Sunday	12:30 PM - 2:30 PM	McNamara - Childrens Birthday Party	Erin McNamara	$ 125.00
8	3/5/2023	Sunday	12:30 PM - 2:30 PM	Justice - GS members	Christine Justice	$ 125.00
9	3/19/2023	Sunday	12:30 PM - 2:30 PM	Caperilla - Birthday Party	Nicole Caperilla	$ 125.00
10	4/1/2023	Saturday	12:30 PM - 2:30 PM	Furman - Birthday Party	Nicole Furman	$ 125.00
11	4/2/2023	Sunday	12:00 PM - 2:30 PM	Powers Pool Party - birthday party	Kirstin Powers	$ 250.00
12	4/15/2023	Saturday	11:30 AM - 3:30 PM	Kennedy - Birthday pool party	Nicole Kennedy	$ 125.00
13	4/16/2023	Sunday	12:30 PM - 2:30 PM	Birthday Party - Aracelis Vazquez	Aracelis Haye	$ 125.00
14	4/22/2023	Saturday	12:30 PM - 2:30 PM	Keltner pool party	Robert Keltner	$ 125.00
15	4/23/2023	Sunday	12:30 PM - 2:30 PM	Birthday - Hume	Nicole Hume	$ 125.00
16	4/29/2023	Saturday	12:30 PM - 2:30 PM	Birthday Party - Baez Pool Party	Melissa Baez	$ 125.00
17	5/7/2023	Sunday	12:30 PM - 2:30 PM	Marianne Thielbar	Marianne Thielbar	$ 125.00
18	5/13/2023	Saturday	12:30 PM - 2:30 PM	Melanie Hoult	Melanie Hoult	$ 125.00
19	5/14/2023	Sunday	12:30 PM - 2:30 PM	Birthday Party - Aimee Suchomel	Aimee Suchomel	$ 250.00
20	5/20/2023	Saturday	1:00 PM - 3:00 PM	Pool Party - Amanda Marchese	Amanda Marchese	$ 125.00
21	5/21/2023	Sunday	1:00 PM - 3:00 PM	Pool Party - Michael Krodel	Timothy Krodel	$ 125.00
						$ 3,000.00

Revenue By Period - GL Account Detail

Start Date: **7/1/2022 12:00 AM** End Date: **6/30/2023 11:59 PM**

Payment Methods: **CA, CK, CC, IC, EC, CR**

User(s)/Cashier(s): **- All -**

Regular Revenue

		DEBITS									CREDITS	
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
10137-43101 - Waterford Community Center Reservations												
9,660.00	**9,660.00**	3,110.00	3,905.00	3,505.00	3,505.00	0.00	0.00	0.00	0.00	0.00	-860.00	0.00
9,660.00	**9,660.00**	3,110.00	3,905.00	3,505.00	3,505.00	0.00	0.00	$0.00	0.00	0.00	-860.00	0.00

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Sales Tax

		DEBITS									CREDITS	
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
		0.00	0.00	0.00	0.00	0.00	0.00	$0.00	0.00	0.00		0.00

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Credit Card Convenience Fees

Convenience Fees Assessed	**$61.50**	CONVENIENCE FEES REFUNDED	**$0.00**	NET CONVENIENCE FEES	**$61.50**

Details

46 Community Center Rentals
42 Dining Room
3 Art Room
1 Gym

Revenue By Period - GL Account Detail

Start Date: **7/1/2022 12:00 AM** End Date: **6/30/2023 11:59 PM**

Payment Methods: **CA, CK, CC, IC, EC, CR**

User(s)/Cashier(s): **- All -**

10137-43101 - Waterford Community Center Reservations

			DEBITS								CREDITS	
Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
9,660.00	**9,660.00**	3,110.00	3,905.00	3,505.00	3,505.00	0.00	0.00	0.00	0.00	0.00	($860.00)	0.00
Reservation												
9,660.00	**9,660.00**	3,110.00	3,905.00	3,505.00	3,505.00	0.00	0.00	0.00	0.00	0.00	($860.00)	0.00
Community Center Dance Room												
65.00	65.00	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00	0.00
Community Center Dining Room - Large												
9,200.00	9,200.00	3,045.00	3,785.00	3,230.00	3,230.00	0.00	0.00	0.00	0.00	0.00	($860.00)	0.00
Community Center Gymnasium												
195.00	195.00	0.00	0.00	195.00	195.00	0.00	0.00	0.00	0.00	0.00	$0.00	0.00
Arts and Crafts Room 105- RP												
200.00	200.00	0.00	120.00	80.00	80.00	0.00	0.00	0.00	0.00	0.00	$0.00	0.00

2000 SERIES: SERVICES

10137 - 52010 Advertising

Bid postings for Capital Improvement Projects Planned: 4 x $340	$1,360
10137 - 52010 Advertising TOTAL	**$1,360**

10137 - 52020 Postage **Backup p.23**

Program Booklets: Distributed 3x/yr, approx. 9,600 copies ea. mailing, avg. $1,900 ea.	$5,700
Ad fees pay for production. All Town Depts. Can place info in booklets.	
Mail: 2yr/24 month avg = $82/month = $984 w/ $16 additional for specialty mailing	$1,000
10137 - 52020 Postage TOTAL	**$6,700**

10137 - 52040 Service Contracts

Copier/Fax Machine	$920
Pre-Employment Drug Tests: $55 (2 Seasonal maintainers)	$110
New Program Instructor Background Checks: 2 @ $33	$66
Dedrick Field Irrigation winterization: Maxum backup p.22	$165
Fire Extinguisher Service: 27 extinguishers (buildings, vehicles) x $7.50 (Shipmans)	$203
Fire Extinguisher Repair/Replacement backup p24-25	$200
Sub Total	**$1,664**

Community Center Shared Costs w Senior Services

Lease of Ricoh MP4002sp networked printer/scanner/copier	$564
Quarterly Fitness Room Inspections/Equipment - CIRMA	$400
Basic Cable Service- Atlantic Broadband	$348
Sub Total	**$1,312**
10137-52040 Service Contracts Total	**$2,976**

10137 - 52050 Association Education

Memberships: Discounted programs, quarterly journal updates, data collection

National Recreation and Parks Association (NRPA)	$450
Connecticut Recreation and Parks Association (CRPA)	$275
New England Parks Association	$105
Park Management Seminars	$850
Connecticut Parks Association (CPA)	$75
New England Sports Turf Managers Association	$75
NRPA/CRPA/CPA Training Sessions - Maintenance	$1,200
(Continuing Education credits required to maintain licenses)	
10137 - 52050 Association Education Total	**$3,030**

10137 - 52070 Reimbursable

Petty Cash	$150
Beach Operations	$500
10137 - 52070 Reimbursable Total	**$650**

10137 - 52080 Telephone

Cell Phone Service (3)	$135 avg x 12 months	$1,620
Beach Operation Phones	$100 avg x 4 months	$400
In-House Phone Service	$60 avg x 12 months	$720
10137 - 52080 Telephone Total		**$2,740**

10137 - 52380 Programs

Youth Hockey Program (Ice time at CT College)		$3,000
Adaptive/Modified Programs and Speical Olympics Initiatives		$2,500
Swimnastics: 50 sessions x $50/session (evening)		$2,500
	Sub Total	**$8,000**
Pearl Harbor Masters Road Race		$2,030
Easter Egg Hunt		$250

Program Clothing

Waterfront and Pool Lifeguards		
Male swim suits: 30 x $32/suit		$960
Female suits: 30 x $42/suit		$1,260
Summer Personnel Staff Shirts: 6 dozen x $12/shirt		$864
(Gatehouse, Playgrounds, etc.)	**Sub Total**	**$5,364**
Safety Training: American Red Cross - Certificates - Swim Lessons, etc.		$1,200
	Sub Total	**$1,200**
10137 - 52380 Program Total		**$14,564**

10137 - 52206 Special Event Subsidy		
Fireworks		**$4,750**
	Sub Total	**$4,750**

10137 - 52390 Co-Sponsored Programs	
American Legion	$1,805
Babe Ruth	$4,750
Community Band	$3,850
Football/Cheerleading	$4,750
Lacrosse	$4,500
Little League	$11,390
Pre-Teen Basketball	$4,061
Soccer	$5,187
Softball	$1,256
10137 - 52390 Co-Sponsored Programs Total	**$41,549**

10137 - 52420 Maintenance of Properties

Materials:

Beach/Mason Sand- Lombardi Quote attached

Pricing:	$25/ton		
Veterans War Park	0 tons		$0
Waterford Beach Park - Volleyball and Horseshoes	0 tons		$0
		SUB TOTAL	**$0**

Loam - Daniels quote

Pricing:	$28/ton		
Stump grinding repair	avg. 58 tons/year		$1,624
Repairs around Gazebo			
Athletic Fields: top dressing			
Park area repair - re-seeding/ruts/etc.			
Trenching			
		SUB TOTAL	**$1,624**

Clay: Dura-Edge Quote

Pricing:	$110/ton		
Leary Baseball - renovate	40 tons		$4,400
Vets Memorial Field	20 ton		$2,200
Typical Annual maintenance is 15-20 ton per location		**SUB TOTAL**	**$6,600**

Stone Dust: Kobyluck quote

Pricing:	$23.98/Ton		
Leary Softball	avg 45 tons/year		$1,079
Lisa Dedrick Field (Cohanzie)			
Ridgewood Park walkways			
		SUB TOTAL	**$1,079**

Marking Lime: Site One -state contract

Pricing:	$10.81/Bag		
Civic Triangle/Vets Memorial Field	30 Bags		$324
Leary Baseball, Softball	40 Bags		$432
Lisa Dedrick Field (Cohanzie)	5 Bags		$54
		SUB TOTAL	**$810**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Grass Seed:	**Tom Irwin - CCROG #714 in backup**			
Pricing:		$5.89/lb		
Civic Triangle (JPH, Gazebo, Library, etc.)		200 lbs.		$1,178
Vets Memorial Field		150 lbs		$884
Leary Baseball, Softball, Soccer		350 lbs		$2,062
Lisa Dedrick Field (Cohanzie)		125 lbs		$736
Veteran's Memorial Park		100 lbs		$589
Waterford Beach Park		150 lbs		$884
			SUB TOTAL	**$6,333**

Marking Paint:	**Pioneer (State Contract #18PSX0319)**			
Bright Stripe WHITE	25	72.1		$1,803
Bright Stripe RED (multi-purpose fields)	15	98.1		$1,472
Airless Throat Seal Oil	1	25.24		$25
Airless Pump Conditioner	1 qt	26.39		$27
Shipping & Handling		398.15		$398
(5 gallons/pail)				
			SUB TOTAL	**$3,725**

Fertilization - Tom Irwin, Site One, etc. - CCROG Contract in backup				$13,000
Synthetic and Various Blends				
Leary Baseball, Softball, Soccer				
Lisa Dedrick Field (Cohanzie)				
Stenger Park				
Veteran's Memorial Field				
ADDED 3 ballfields in QH.			**SUB TOTAL**	**$13,000**

Soil Tests	**Tom Irwin administers**			
Pricing:		$45/Test		
Vets Memorial Field				$45
Leary Baseball, Softball, Soccer				$135
Lisa Dedrick Field (Cohanzie)				$45
			SUB TOTAL	**$225**

Playground Surfacing:				
Pricing:	CT Mulch Quote	$23.00/yard		
Leary Park (+ Playground Safety Mat Replacment)		32 yards		$736
Lisa Dedrick Field (Cohanzie)		25 yards		$575
Veterans Playground		15 yards		$345
Waterford Beach Park		25 yards		$575
			SUB TOTAL	**$2,231**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Bark Mulch	CT Mulch Quote		
Pricing:	***Gardens***	$25/yard	
Civic Triangle - Town Hall,PD, YSB, JPH, etc.		45 yards	$1,125
Leary Flag bed		5 yards	$125
JPH Wetland and Rose gardens		25 yards	$625
Veterans Memorial Park		10 yards	$250
Waterford Beach Park		25 yards	$625
		SUB TOTAL	**$2,750**
Sod (Field Repair for infield)		$0.30/sf	
Vets Memorial Field		1000 sf	$300
Leary Baseball, Softball		2200 sf	$660
		SUB TOTAL	**$960**
Gravel: Kobyluck quote attached		**$22.50/ton**	
Leary Park Access Road (rain storm washouts)		20 ton	$450
Library Back walk into Historic District		5 ton	$113
Stenger Farm Park parking lot + access road		60 ton	$1,350
Veteran's Maintenance Garage (driveway)		20 ton	$450
Waterford Beach Park (pavilion roadway,drop off, etc.)		40 ton	$900
		SUB TOTAL	**$3,263**
Plantings			
Establish Leary Park Flag bed			$1,500
Continue JPH wetland garden			$350
JPH Rose maint	compost-fertilizer		$175
WBP gardens			$100
Town Hall			$400
Vets Memorial			$100
		SUB TOTAL	**$2,625**
Fence Repair			
Chain Link			$1,800
Leary Park Softball Gates (2)			
Veterans Softball Field - gate opening Boston Post Road			
Safety Rail Covers: QH Field replacement			
Dune Fencing			$900
WBP and PB			
Split Rail			$1,000
Ridgewood Park			
Jordan Park House			
Stenger Park			
Waterford Beach Park			
		SUB TOTAL	**$3,700**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Baseball and Softball Field Products			
New Batters Box Template	1	480	$480
Ballfield Bases - full set	2	380	$720
Home Plate	3	$175/ea	$525
Leary Home Plate tarp & pitchers tarp			$1,255
		SUB TOTAL	**$2,980**
Basketball/Soccer/Tennis Court Maintenance - BSN Sports			
Leary Park			
Soccer Net	1	$230/ea	$230
Basketball Goal/Rim	1	$300/ea	$300
Basketball Nets	6	$12.99/ea	$78
Pickleball Nets	1	$200/ea	$200
Tennis Nets:	1	$200/ea	$200
Quaker Hill			
Tennis Courts (2)	1	$200/ea	$200
Basketball Nets	4	$12.99/ea	$52
Town Hall			
Basketball Nets (4 Hoops)	12	$12.99/ea	$156
Basketball Goal/Rim	1	$300/ea	$300
Portable Pickleball Nets	1	$200/ea	$200
Waterford Beach Park			
Tennis Courts (2)	1	$200/ea	$200
Pickleball Nets	1	$200/ea	$200
		SUB TOTAL	**$2,316**
Port-A-John Rental			
Pricing: Suburban Sanitation Quote			
ADA Handicapped Accessible (H) $181/month			
Standard (S) $110/month			
Grimsey Beach: Save The River Save The Hills Regatta: weekend		H	$181
Leary Park	***Tennis and Pickleball - Nov - Mar***	H	$905
Pleasure Beach	2023: 2 mo. / 2024: 3 mo.	H	$905
Waterford Beach Park	***Tennis and Pickleball - Upper WBP - 12 mo***	H	$2,172
		SUB TOTAL	**$4,163**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Board of Education

		Pricing		
Bark Mulch - Dark Cedar	CT Mulch	$25/yard		$4,450
Waterford High School		avg. 178 yards/annually		
Clark Lane				
Great Neck				
Oswegatchie				
Quaker Hill				
			SUB TOTAL	**$4,450**
Sod (Field Repair for infield)		$0.30/sf		
Waterford High School Baseball		1600 sf	**SUB TOTAL**	**$480**
Soil Tests ***Tom Irwin***		$45/Test		
Waterford High School		2 tests		$90
Clark Lane Middle School		1 tests		$45
Great Neck		1 tests		$45
Oswegatchie		1 tests		$45
Quaker Hill		1 tests		$45
			SUB TOTAL	**$270**
Field Plates, Bases, Safety Hardware (Pioneer Quote - State Contract)				
Ballfield bases	1	$380/ea		$380
Home Plate	1	$175/ea		$175
			SUB TOTAL	**$555**
Fertilization		avg. $10k-$14k annually		
Waterford High School		Tom Irwin	Various	
Clark Lane Middle School			Organic	
Great Neck			Organic	
Oswegatchie			Organic	
Quaker Hill			Organic	**SUB TOTAL** **$13,000**
Marking Paint:	Pioneer			
Bright Strip White	75	72.10/ea		$5,408.00
Bright Stripe Red	5	98.10/ea		$491.00
Clark Lane - Soccer - Lacrosse - Softball - Lap Lines				
Elementary School fields (flag football, lap lines, etc.)				
WHS - Field Hockey - Lacrosse - Football - Soccer - T&F				
			SUB TOTAL	**$5,899**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Board of Education			
Grass Seed:	$5.89/Pound		
Fall and Dormant Seeding	1,200 lbs/annually		$1,225
Athletic Fields and Open Space play			
CLMS - GN - OSW - QH - WHS			
		SUB TOTAL	**$7,068**
Marking Lime:	$10.81/Bag		
Waterford High School Baseball Field	40 bags		$432
		SUB TOTAL	**$432**
Clay:	$110/ton		
Waterford High School Baseball Field - renovate	44 ton		$4,840
QH School Fields (3)- renovated in Fall '23	30 ton		$3,300
		SUB TOTAL	**$4,840**
Stone Dust	**$23.98/ton**		
WHS Warning track	**15**		**$360**
QH School Warning Track (3)	**15**		**$360**
		SUB TOTAL	**$720**
Plantings			
Tree wells at GN and OSW	**10 x 250**		**$2,500**
QH Back landing garden			**$200**
WHS circle entrance and main entrance gardens			**$200**
		SUB TOTAL	**$2,900**
Loam	$28/ton		
Rut Repair	75 Tons/annually		$2,100
Top Dressing			
Infield/Outfield athletic field repairs			
Open space play areas at elemenatry schools			
CLMS-GN-OSW-QH-WHS			
		SUB TOTAL	**$2,100**
10137 - 52420 Total			**$101,098**

Tree Lighting 12/8/23 Jordan Green AND 12/9/23 QH Green	
Jordan Park	
Garland 990 ft @ $9.00 per yard	$2,970.00
15' Tree	$180.00
DJ PIX Bryon Picazio	$350.00
bows for split rail fence AMAZON	$221.97
HOME DEPOT lamp holder wreath and lights	$142.30
CASH TRUE VALUE timer hooks and nails	$83.74
HOME DEPOT Lights and supplies	$74.43
HOME DEPOT lights	$190.73
LOWES wreaths and ribbon and red lamps for tables	$372.58
ACE lights	$29.59
ACE cords and spray paint	$55.88
ACE outlet plug	$13.65
ACE supplies	$34.86
ACE Cable ties and batteries	$55.88
ACE timers and supplies and cord	$208.93
HOME DEPOT extension cords and wreath	$225.73
WALMART decorations	$384.32
WALMART Candy Canes and extension cords	$92.11
AMAZON hot chocolate cups	$55.98
Total	**$5,742.68**

Eileen Sullivan

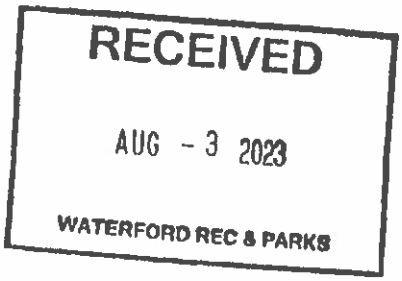
From: Ryan McNamara
Sent: Thursday, August 3, 2023 3:53 PM
To: Eileen Sullivan
Cc: Timothy Cieplik
Subject: FW: Check to post office

We need to do a PO for "Postmaster" in the amount below for the ~~summer~~ FALL seasonal booklet.

Thank you,

Ryan McNamara
Director Waterford Recreation and Parks Commission
15 Rope Ferry Road, Waterford, CT 06385
P: 860-444-5881
F: 860-440-5717

Town of Waterford COMMUNITY CENTER



From: Blanco, Paul [mailto:p.blanco@theday.com]
Sent: Thursday, August 3, 2023 1:30 PM
To: Ryan McNamara <rmcnamara@waterfordct.org>
Subject: Check to post office

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Ryan

Can you bring a check for $1970.39 to post office for WPR payment.

Thanks

Paul

Get Outlook for iOS

Soil Report

Job Name: **TOW200-Town of Waterford** Date: 10/9/2023

Company: Tom Irwin Inc Submitted By: Chris Kneale

Sample Location			Leary	Vets	WHS		
Sample ID					BB		
Lab Number			77	78	79		
Sample Depth in inches			4	4	4		
Total Exchange Capacity (M. E.)			7.09	10.81	6.18		
pH of Soil Sample			6.6	7.2	6.2		
Organic Matter, Percent			6.6	6.87	6.18		
ANIONS	SULFUR:	p.p.m.	19	24	19		
	Mehlich III Phosphorous:	as (P_2O_5) lbs / acre	159	330	164		
EXCHANGEABLE CATIONS	CALCIUM: lbs / acre	Desired Value	1285	1959	1120		
		Value Found	1381	2343	1096		
		Deficit			-24		
	MAGNESIUM: lbs / acre	Desired Value	136	207	134		
		Value Found	143	192	115		
		Deficit		-15	-19		
	POTASSIUM: lbs / acre	Desired Value	147	224	134		
		Value Found	91	156	121		
		Deficit	-56	-68	-13		
	SODIUM:	lbs / acre	22	21	18		
BASE SATURATION %	Calcium (60 to 70%)		73.05	81.30	66.49		
	Magnesium (10 to 20%)		12.61	11.10	11.63		
	Potassium (2 to 5%)		2.47	2.78	3.76		
	Sodium (.5 to 3%)		1.02	0.64	0.97		
	Other Bases (Variable)		4.80	4.20	5.20		
	Exchangable Hydrogen (10 to 15%)		6.00	0.00	12.00		
TRACE ELEMENTS	Boron (p.p.m.)		0.4	0.71	0.39		
	Iron (p.p.m.)		218	203	144		
	Manganese (p.p.m.)		18	19	7		
	Copper (p.p.m.)		1.01	1.63	0.69		
	Zinc (p.p.m.)		2.09	3.12	1.61		
	Aluminum (p.p.m.)		870	1006	1157		
OTHER	Silicon ppm		11.1	22.1	16		

Logan Labs, LLC

Saturated Paste Report

Job Name: **TOW200-Town of Waterford** Date: 10/9/2023

Company: Tom Irwin Inc Submitted By: Chris Kneale

			Leary	Vets	WHS		
Sample Location							
Sample ID					BB		
Lab Number			204981	204982	204983		
Water Used			DI	DI	DI		
pH			6.6	7.2	6.2		
Soluble Salts		ppm	92	117	48		
Chloride (Cl)		ppm	10	11	12		
Bicarbonate (HCO3)		ppm	71	95	26		
ANIONS	SULFUR	ppm	1.76	2.51	1.09		
	PHOSPHORUS	ppm	0.05	0.1	0.06		
SOLUBLE CATIONS	CALCIUM	ppm	16.52	21.49	7.56		
		meq/l	0.83	1.07	0.38		
	MAGNESIUM	ppm	5.18	5.72	2.45		
		meq/l	0.43	0.48	0.20		
	POTASSIUM:	ppm	3.29	6.32	3.86		
		meq/l	0.09	0.16	0.10		
	SODIUM	ppm	2.09	2.83	1.60		
		meq/l	0.09	0.12	0.07		
PERCENT	Calcium		57.61	58.45	50.25		
	Magnesium		30.09	25.92	27.19		
	Potassium		5.96	8.93	13.33		
	Sodium		6.34	6.70	9.23		
TRACE ELEMENTS	Boron (p.p.m.)		0.02	0.03	0.02		
	Iron (p.p.m.)		1.04	1.48	0.87		
	Manganese (p.p.m.)		0.04	0.03	0.02		
	Copper (p.p.m.)		0.02	0.02	0.02		
	Zinc (p.p.m.)		0.02	0.02	0.02		
	Aluminum (p.p.m.)		1.35	1.96	1.17		
OTHER							

Logan Labs, LLC

Quote

MES SHIPMAN'S FIRE EQUIPMENT CO.

172 Cross Rd
Waterford, CT 06385
860-442-0678

Quote #	QT1644045
Date	12/05/2022
Expires	12/20/2022
Sales Rep	Perry, Josh
PO #	2023 Annual Inspections: Parks & Rec
Shipping Method	MES Delivery
Customer	Waterford, Town of (CT)
Customer #	C253440

Bill To
Waterford, Town of (CT)
15 Rope Ferry Road
Waterford CT 06385
United States

Ship To
Waterford Public Works Dept
Waterford, Town of (CT)
1000 Hartford Rd
Waterford CT 06385
United States

Item	Alt Item #	Units	Description	Qty	Unit Price	Amount
Annual Certification			Annual Certification	1	$0.00	$0.00
Pick Up/ Delivery			Pick Up/ Delivery Charge	1	$9.00	$9.00
Inspection- Fire Extinguisher			Fire Extinguisher Inspection	4	$0.00	$0.00
Minimum Billing Fee			Minimum Billing Fee	1	$72.50	$72.50
FUELCHARGE-Fuel Surcharge			Fuel Surcharge	1	$5.50	$5.50

2023 Annual Inspections. Pricing does not include any parts or additional services that may be required.

Subtotal	$87.00
Shipping Cost	$0.00
Tax Total	$0.00
Total	$87.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT1644045

Client: Town of Waterford

Order Date: 10/24/2022

Order #: 42641

PO #:

2023 EARLY ORDER PROGRAM INVESTMENT SUMMARY

EARLY ORDER PROGRAM	
Tom Irwin, Inc.	$ 20,276.23
Gross Total	**$ 22,530.70**
Less Product Discount	($ 2,254.47)
Estimated Sales Tax	$ 0.00
Total Invoices Due	**$ 20,276.23**
DISCOUNTS, REBATES* AND CREDITS	
Early Order Product Discount	$ 2,254.47
Granular Early Delivery Credit Rebate Potential	$ 1,013.81
BASF	$ 0.00
Bayer	$ 0.00
Corteva	$ 0.00
FMC	$ 0.00
NuFarm	$ 0.00
PBI/Gordon	$ 0.00
Quali-Pro	$ 0.00
SePro	$ 0.00
Total Estimated Savings	**$ 3,268.28**
5% Early payment discount if paid by January 17, 2023	$ 1,013.81
or	
3% Early payment discount if paid by February 17, 2023	$ 608.29

Net Due May 5, 2023

*Credit rebates will be issued after June 2023 and may be used towards future purchase of agronomic inputs.

Early Order Overview

	Order	Discount	Total
Tom Irwin Granular	$ 22,530.70	$ 2,254.47	$ 20,276.23
Tom Irwin Sprayable	$ 0.00	$ 0.00	$ 0.00
Total Tom Irwin Order	**$ 22,530.70**	**$ 2,254.47**	$ 20,276.23
Estimated Sales Tax			**$ 0.00**

Early Order Program Terms

Order Period: October 01, 2022 - December 09, 2022

Granular Early Order Discount: Up to 10% Discount based on Total Granular and Grass Seed Purchases

Sprayable Early Order Discount: Up to 15% Discount based on Total Sprayable Purchases

*Granular Early Delivery Credit Rebate may be used on future orders

Discount Levels

	Sprayable	Granular
5%	$0.00 - $12,499.99	$0.00 - $7,499.99
7%	$12,500.00 - $24,999.99	$7,500.00 - $14,999.99
9%	$25,000.00 - $37,499.99	
11%	$37,500.00 - $49,999.99	
13%	$50,000.00 - $62,499.99	
15%	$62,500.00 - and up	
10%		$15,000.00 - and up

Agency sales are final.
Early order materials not delivered by May 5th will incur a freight charge which will be billed separately at the time of shipment.
Credit Rebates may be used only towards future product purchases.

Client: Town of Waterford

Order Date: 10/24/2022

Shipping Instructions:

Order #: 42641

Billing Instructions:

PO #:

	UOM	Quantity	Unit Price	Total	Ship Date	Manufacturer
Nutrition - Granular						
Country Club 30-0-10 .067% Acelepryn .253% Dim 150 SGN	50 Lb	53.00	$106.65	$5,652.45	11/01/2022	Lebanon
Nutrite 16-24-10 SGN 200	50 Lb	13.00	$62.82	$816.66	11/01/2022	Ferti Technologies
Nutrite 28-0-10 SGN 200	50 Lb	31.00	$71.82	$2,226.42	11/01/2022	Ferti Technologies
Replenish 16-0-5 SG	50 Lb	70.00	$62.82	$4,397.40	11/01/2022	Earthworks
Seed						
Elite Tall Fescue Mix	1 Lb	500.00	$3.82	$1,910.00	11/01/2022	Pickseed
Green Space Grounds Mix	1 Lb	600.00	$4.20	$2,520.00	11/01/2022	Vista Seed Partners
Hash Mark Sports Turf Mix	1 Lb	400.00	$4.28	$1,712.00	11/01/2022	Vista Seed Partners
Water Management - Wetting Agents						
Precip G	50 Lb	13.00	$80.10	$1,041.30	11/01/2022	Precision Labs

Total Order: $20,276.23

QUOTATION AND ACCEPTANCE ORDER

Customer Acct No / Name
57811 Waterford, Town of (CT)

Date
2/20/2023

Quote
QUO6003

Project
Town of Waterford, CT Parks Dept - Rec

Attention
Joshua Therrien

Customer PO

I am pleased to quote you the following price(s):

Products/Services	Quantity	Unit	FOB	Unit Price	Total
10-171 DuraEdge Recreational Premium Infield Mix	22	Tons	04-CT	$105.00	$2,310.00
99-100 Delivery Services - Infield Mix	1	Per Truck	04-CT	$390.00	$390.00

Subtotal	$2,700.00
Est. Tax Total	$0.00
Grand Total	$2,700.00

Delivery quoted using National Average Diesel Fuel (NADF) Rate of $4.44 per gallon.

TERMS AND CONDITIONS OF SALE:

The sale of products and services by DuraEdge Products, Inc., Natural Sand Company, Inc., Homefield, and its divisions, subsidiaries, and affiliates ("DuraEdge") are subject to these terms and conditions ("Agreement") regardless of other additional terms or conditions that conflict with or contradict this Agreement in any purchase order, document, or other communication. Preprinted terms and conditions on any document of customer ("Customer") (for example: Orders or confirmations) and/or DuraEdge's failure to object to conflicting or additional terms will not change or add to the terms of this Agreement. All orders subject to acceptance by DuraEdge.

PRICES AND TAXES:

- Quantity of product quoted provided by the Customer.
- Prices quoted for materials and/or services are subject to change if signed quote is not returned within 30 days.
- Prices quoted for delivered bulk materials are based on usual and customary full-truckload quantities in the Project area, and upon safe and easy access for delivery; additional charges may apply for lesser quantities.
- Prices quoted are subject to change based on any unforeseen costs in transportation, strikes, transportation facilities or other causes of delay beyond our control.
- Prices quoted exclude applicable sales/use taxes, bond fees, or any other related taxes and fees unless otherwise indicated above.

CLAY

QUO6003

DuraEdge Products DBA Homefield
149 South Broad Street, Grove City, PA 16127
Phone: (866) 867-0052 Fax: (724) 264-4174

QUOTATION AND ACCEPTANCE ORDER

DELIVERY, TITLE, AND RISK OF LOSS:

- Freight Cost Surcharges may apply and noted above. Delivery estimates above are based on the current National Average Diesel Fuel (NADF) rate at the time of quoting at $4.44 per gallon. Any surcharge is calculated on the difference between the National rate at the time of quoting and the National rate at the time of delivery.
- DuraEdge shall be entitled to charge waiting time where the appointed delivery vehicle has been held on the Project site or from being unable to enter the Project Site for longer than one (1) hour when delivering Products to Customer under this Agreement.
- All orders are F.O.B. Freight Prepaid and Add, per the indicated location(s) above, unless otherwise noted (ex. Pickup for product(s) specifically indicated as picked up locally by the Customer, delivery services listed separately, etc.)

PAYMENT:

- Payment terms are Payment With Order (PWO) and 100% down, or Net 30 with a Purchase Order and approved credit. For orders over $25,000, additional payment terms are minimum 30% down payment and remaining balance due Net 30 days. Applicable Tax Exempt and Credit Application forms must be provided for invoicing.
- We accept Visa, MasterCard, Discover, and American Express; an additional fee of 3.0% applies.
- Beware phishing schemes; we will never initiate requests for ACH or Wire Transfers nor demand payment via this method. We will only provide our info upon Customer request if that is the preferred payment method.

ADDITIONAL TERMS:

- Customer agrees not to modify, reverse engineer, or perform any similar operation on Products acquired under this Agreement.
- This quote is governed by the law of the State of Pennsylvania, USA, Including its provisions of the Uniform Commercial Code.
- This Agreement shall be binding upon and inure to the benefit of the parties hereto; customer shall not transfer, assign or subcontract its right and obligations under this Agreement.

I AGREE TO THE PRICING, FEES AND TERMS OF THIS QUOTE:

57811 Waterford, Town of (CT):

Signature: _____

Print Name: _____

Title: _____

DuraEdge Products, Inc.:

Greg Frederick, Account Manager

Email: gfrederick@duraedge.com

Phone: (724) 870-4480

QUO6003

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 53010 Office Supplies

Beach Stickers	2,500 x $0.371	$927
Wrist Bands (still in stock)		$0
Misc: Calendars, Signage,Time Cards, Newspaper, etc.		$436
10137-53010 Office Supplies Total:		**$1,363**

10137 - 53020 Other Supplies

Disposal fees for removal of debris not accepted by Transfer Station/Miner Lane Dump		$500
Facility Repairs and Maintenance		
Paint and Paint Supplies for Indoor/Outdoor use		$2,500
tables, walls, posts, covers, grafitti removal		
Replacement & Repair of Locks and Keys		$600
Gas Can Replacements: OSHA, 2 x $90		$180
Light Bulbs & Flouresents: Shops(2),Restrooms, JPH, Parks		$650
Safety Gear Replacement (ANSI)-Hearing/Eye/Work Gloves/PPE		$1,500
Carpenter Supplies/Lumber::	picnic tables, event projects, foot bridges, planters	$3,000
Designate Swimming Areas (Buoys, Lines, Etc.)-DEP		$353
Dog Park bags: Bow Wow Waste:	27 cases at @ $27.99/ea	$756
Leary, WBP, Vets, Dog Park,		
First Aid Supplies::	Re-stock Vets & WBP Garages, Comm. Center, and all 8 fleet vehicles	$750
Replacement Hand Tools	rakes, shovels, tampers, snips	$2,000
Replacement Power Tools	drills, weedwhackers, blowers, chainsaws	$2,500
Plumbing Supplies: Water meters, repairs to 3 facilities and 2 portable units		$2,350
Flag Replacements	7 locations- avg. 12 American, 6 state annually	$600
Supplies (Hardware, Cement, Roofing, etc.)	Home Depot, Cash True Value, ACE	$8,500
Electrical Supplies/Repairs		$1,500
	SUB TOTAL	**$27,739**

Custodial	*Per Case/ Unit*	*Quantity*	*Total*
Toilet Tissue	$56	16	$896
40 oz Deoderant Cakes	$20	2	$40
Urinal Screen Blocks	$8	2	$16
Go-Jo Hand Cleaner	$66	5	$330
Steel Saks, Trash Can Liners (Large)	$48	40	$1,920
Trash Can Liners (Small)	$40	20	$800
Brown Roll Paper Towels	$31	10	$310
Citro Blast Hand Soap for garages	$95	2	$190
M Fold Towels	$30	4	$120
Disinfectant Spray	$44	1	$44
Maxima Cleaner	$175	2	$350
Paper Towels	$31	5	$155
Water Cooler	$55	2	$110
Nitrile Gloves	$44	10	$440
		SUB TOTAL	**$5,721**

	Per Case/ Unit	*Quantity*	*Total Cost*	*Rec & Park Share*
Commercial Dishwasher Detergent	$ 100.97	1	$ 100.97	$51
Rinse All	$ 100.97	1	$ 100.97	$51
Sanitizing Solution for Warewashing	$ 90.00	1	$ 90.00	$45
Warewashing Detergent	$ 32.00	1	$ 32.00	$16
Silverware Detergent	$26.00	1	$ 26.00	$13
Broom-Dust Pan, etc.	$38.00	1	$ 38.00	$19
Disposable Gloves	$130.00	1	$ 130.00	$65
Facial Tissues	$86.00	1	$ 86.00	$43
M Fold Towels	$972.00	1	$ 972.00	$486
GoJo Hand Cleaner	$508.83	1	$ 508.83	$254
Toilet Tissue	$770.00	1	$ 770.00	$385
Waste Paper Basket Liners	$174.00	1	$ 174.00	$87
High Density Can Liners	$294.00	1	$ 294.00	$147
Paper Towel Rolls	$96.00	1	$ 96.00	$48
Wipe-All 60 Wipes	$184.00	1	$ 184.00	$92
Hand Sanitizer Case of 4oz bags	$120.00	1	$ 120.00	$60
Fitness Equipment Wipes	$140.00	4	$ 560.00	$65
			SUB TOTAL	**$1,927**
10137-53020 Other Supplies Total:				**$36,703**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137-53080 Maintenance Of Vehicles

Maintenance Vehicles	*Miles*	
R2- 2009 Ford Escape	**Surplused**	
R6- 1999 Dodge Van	**Surplused**	
R-8 2016 Chevrolet Silverado Pick Up	39,220	
R-9 2020 GMC Sierra Dump Truck	28,291	
R-10 2014 Chevrolet 2500 Pick Up	76,420	
R-11 2015 Chevy Silverado 3500 Dump	41,007	
R-14 2022 Ford F-450 Dump Truck	7,526	
R-15 2020 Ford F-250 Pick Up	21,732	
R-16 2020 Ford F-250 Pick Up	26,787	
	SUB TOTAL	**$14,000**

Tractors/Mowers	*Hours*	
P51- 2003 John deere 4710 Tractor /Loader	587	
P53-2016 Toro Groundmaster 4100	1,632	
P54- 2017 Ferris IS 5000 Mower	1,246	
P55- 2016 Toro Groundmaster 4100	1,120	
P59- 2019 Kubota L6060 Tractor w/Loader	1,871	
P60- 2015 Toro Groundmaster	2,159	
P61- 2014 Kabota L4760 GST Tractor w/Loader	2,911	
P62- 2013 Toro Groundmaster 4000D 5' Mower	779	
P63- 2016 Toro Groundmaster 7200 6' Mower	1,760	
P65- 2021 Ventrac Utility Mower	83	
P74- 2016 Toro Sand Pro 3040	1,063	
	SUB TOTAL	**$7,000**

Other

Trailers(6), Snow Blower(1), Sod Cutter, Top Dresser,
Infield Machine, Leaf Vacs(2) Push Mower (1), Grass Trimmers (7),
Back-Pack Blowers (5), Chain Saws (6), Snow Plows(5), Salt Spreader (2)

	SUB TOTAL	**$3,500**
10137-53080 Maintenance of Vehicles Total:		**$24,500**

10137-53090 Fuels and Lubricants

	FY'23	FY'24	FY'25
Unleaded: 5,500 gallons @ **$2.4776**	6,469 (2.38)	6,500 ($2.86)	$13,629
Diesel: 1,750 gallons @ **$4.35**	2,913 (2.47)	2,900 ($4.35)	7613
Hydraulic Brake, Transmission, Oil, etc.	500	500	$500
10137-53090 Fuels and Lubricants Total:			**$21,742**

10137 - 5300 Series Total	**$84,308**

Attachment C- Cleaning supplies background: quotes were gathered from venders U-Line and WB Mason

Product	Quote- If above $1,500 need 2 additional quotes	Background
Commercial Dish Washer Detergent	$100.97 Split $50.49	1 pack comes with 4 128 fl oz jugs.
Rise All	$100.97 split $50.49	1 pack comes with 4 128 fl oz jugs
Ware Washing Detergent	$32.24 Split $16.12	1 case contains 4 1 gallon jugs
Sanitizing solution for Ware Wash	$89.99 Split $44.99	1 case has 4 1 gallon jugs
Silverware Detergent	24.99 Split $12.49	Case of 4 with 4 1 gallon jugs in each
Broom & Dust Pan	$37.00 Split 18.50	Lobby Broom and Dust pan
Disposable gloves	$130.00 Split $65.00	10 boxes with each box containing
Facial Tissues	86.00 Spilt $43.00	2 Cases- Each case has 36 boxes with 100 tissues per box
M-Fold Towels	$486.00	$36 per case- each package comes with 4000 sheets 28x36=972 spilt
Go Jo Foam hand cleaner	508.83 Spilt 254.42	$72.69 per case- each case has 3 cartons. 72.69x7= 508.83
Toilet Tissue	770.00 Spilt 385.00	$77.00per case each case has 96 rolls of toilet paper 77x100=77.00

Waste paper basket liners	$174 Split $87.00	6 cartons at $29.00 with 1000 bags per carton
High Density Can Liners	$294.00 Split $147	6 Cartons at $49.00 with 250 bags per carton
Wipe All 60 Wipes	$184 Split $92	1 case at $46.00 with ordering 4 cases. 252 wipe alls per case
Count Roll Paper Towels	$96.00 split $48.00	At $32.00 per case each case has 30 rolls of paper towels
Hand Sanitizer Case of 8 Ct 4 oz bags	$119.89 Split 59.96	1 package at 119.89 contains 8 Purell refills
Wipes for Fitness Equipment	$129.95 Split$64.99	1 package at $129.95 has 800 wipes and comes in a pack of 4

WATERFORD BEACH PARK 2023
BEACH STICKER PURCHASES

Month	Membership	Count	Cost	Month	Membership	Count	Cost
Apr	Non-Resident	78	$ 9,750.00	Apr, 2023	Resident *Adjusted by 2 (26.88)	26	$ 672.00
May	Non-Resident	161	$ 20,125.00	May, 2023	Resident	384	$ 9,600.00
Jun	Non-Resident	106.72	$ 13,340.00	Jun, 2023	Resident	499	$ 12,475.00
Jul	Non-Resident	27	$ 3,375.00	Jul, 2023	Resident	168	$ 4,200.00
Aug	Non-Resident	4	$ 500.00	Aug, 2023	Resident	21	$ 525.00
	377 x $125 (-$35 GH Fee/Jun)	**376.72**	**$ 47,090.00**		1140 X $25.00 + 2@$11	**1098**	**$ 27,472.00**
Apr	Non-Resident Additional	1	$ 125.00	Apr, 2023	Resident Additional *13/4 (65+)	19	$ 187.00
May	Non-Resident Additional	11	$ 1,375.00	May, 2023	Resident Additional 198/194(65+)	392	$ 4,312.00
Jun	Non-Resident Additional	1	$ 125.00	Jun, 2023	Resident Additional 237/172(65+)	409	$ 4,499.00
Jul	Non-Resident Additional	1	$ 125.00	Jul, 2023	Resident Additional 57/68(65+)	125	$ 1,375.00
Aug	Non-Resident Additional	0	$ -	Aug, 2023	Resident Additional 7/12(65+)	19	$ 209.00
	14 x $125	**14**	**$ 1,750.00**		512/450(65+) X $11.00	**964**	**$ 10,582.00**
Apr	Non-Resident - Replace	0	$ -	Apr, 2023	Resident Sticker - Replacement	0	$ -
May	Non-Resident Sticker - Replacement	0	$ -	May, 2023	Resident Sticker - Replacement	0	$ -
Jun	Non-Resident Sticker - Replacement	1	$ 10.00	Jun, 2023	Resident Sticker - Replacement	1	$ 5.00
Jul	Non-Resident Sticker - Replacement	0	$ -	Jul, 2023	Resident Sticker - Replacement	7	$ 35.00
Aug	Non-Resident Sticker - Replacement	1	$ 10.00	Aug, 2023	Resident Sticker - Replacement	1	$ 5.00
	2 x $10.00	**2**	**$ 20.00**		9 X $5.00	**9**	**$ 45.00**
Apr	Non-Resident Wristbands	1	$ 2.00	Apr, 2023	Resident Wristbands	2	$ 4.00
May	Non-Resident Wristbands	1	$ 10.00	May, 2023	Resident Wristbands	46	$ 92.00
Jun	Non-Resident Wristbands	11	$ 110.00	Jun, 2023	Resident Wristbands	51	$ 102.00
Jul	Non-Resident Wristbands	2	$ 20.00	Jul, 2023	Resident Wristbands	35	$ 70.00
Aug	Non-Resident Wristbands	0	$ -	Aug, 2023	Resident Wristbands	0	$ -
Sep	Non-Resident Wristbands	0	$ -	Sep, 2023	Resident Wristbands	0	$ -
	15 X $10.00 (1@$2)	**15**	**$ 142.00**		134 x $2.00	**134**	**$ 268.00**
	TOTAL NON-RES STICKERS	393	$ 48,860.00		TOTAL RESIDENT STICKERS	2071	$ 38,099.00
	TOTAL NON-RES WRISTBANDS	15	$ 142.00		TOTAL RESIDENT WRISTBANDS =	134	$ 268.00
					TOTAL STICKER SALES 2023		**$ 86,959.00**
					TOTAL WRISTBAND SALES 2023		**$ 410.00**
							$ 87,369.00
	No beach stickers or wristbands sold in the month of September.						

Ryan McNamara

From: Kimberly Allen
Sent: Wednesday, November 29, 2023 9:38 AM
To: Department Heads
Cc: Shea Davy
Subject: FY25 Gas/Diesel/Fuel

All,

Bids to lock in FY25 pricing for Gasoline will be opened on 12/13/23. Please use FY24 pricing in your FY25 operating submissions. If necessary, I will revised budgets once prices for gasoline are locked in for the next fiscal year.

Also, bids for fuel oil and diesel are not set to be opened unto 2/20/24. Again, please use FY24 pricing in your FY25 submissions.

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5842
860.440.0579 (fax)

FUEL + LUBRICANTS

Town of Waterford CONNECTICUT

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	FUEL SUMMARY		
	JULY 1, 2022- JUNE 30, 2023		
			TOTAL
			GALLONS USED
1	PUBLIC WORKS	DIESEL	57240.31
1	PUBLIC WORKS	GASOLINE	5034.49
2	POLICE	GASOLINE	42737.8
2	POLICE	DIESEL	39
3	BUS LOT	DIESEL	55903.90
3	BUS LOT	GASOLINE	2852.48
4	SCHOOLS	DIESEL	36.65
4	SCHOOLS	GASOLINE	9555.62
5	REC/PARKS	DIESEL	1677.12
5	REC/PARKS	GASOLINE	5453.15
6	WUC	GASOLINE	664.43
7	PLANNING/ZONING	GASOLINE	260.57
8	BUILDING	GASOLINE	352.59
9	FIRST SELECTMAN	GASOLINE	629.51
10	NURSES	GASOLINE	0.00
11	SENIOR SERVICES	GASOLINE	3149.93
17	AMBULANCE	DIESEL	0.00
17	AMBULANCE	GASOLINE	7351.05
18	WW MAINT.	DIESEL	4735.41
18	WW MAINT.	GASOLINE	4366.60
23-12	FIRE MARSHAL	GASOLINE	1985.35
		TOTAL	204025.57
			TOTAL CHARGED (Gals)
23-13	JORDAN FIRE	DIESEL	3249.08
23-13	JORDAN FIRE	GASOLINE	189.57
23-14	OSWEGATCHIE FIRE	DIESEL	2096.63
23-14	OSWEGATCHIE FIRE	GASOLINE	301.49
23-15	GOSHEN FIRE	DIESEL	389.90
23-15	GOSHEN FIRE	GASOLINE	95.65
23-16	COHANZIE FIRE	DIESEL	2973.02
23-16	COHANZIE FIRE	GASOLINE	79.57
23-21	QUAKER HILL FIRE	DIESEL	932.90
23-21	QUAKER HILL FIRE	GASOLINE	153.09
	L&M Paramedics	DIESEL	0
	L&M Paramedics	GASOLINE	8502.89
			10460.90

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Ventrac Turbine		4280
SandPro boxblade	Turf Products - State Contract pricing	$3,200
FY'26 Plans		
Color Copier/Scanner		
Community Center tech package - update visual boards/projectors, sound system, cameras, etc.		

10137-54020 Equipment Total: **$7,480**

1000 Series	**$1,213,845**
2000 Series	**$179,417**
3000 Series	**$84,338**
4000 Series	**$7,480**
Recreation and Parks FY 2023 Budget Total:	**$1,485,080**

tpc turf products

QUOTE

157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (800) 245-4355 • FAX: (860) 763-5550

Prepared For: Ryan McNamara
Waterford Parks and Recreation
24 Rope Ferry Road Waterford, Connecticut
06385 United States

Sourcewell Pricing

Ship To: Waterford PR accessory 9.25.23
Quote Number: Q142212
Quoted Date: **09/25/2023**
Prepared By: Brian Pope
bpope@turfproductscorp.com

Qty	Model #	Description	MSRP	% Disc	Award	Extended
1	**08743_ACCY**	**Sand Pro 3040 Accessories**	**$0.00**	**22 %**	**$0.00**	**$0.00**
1	08754	QAS Finish Grader (Box Blade)	$3,961.00	22 %	$3,089.58	$3,089.58

Toro Total:	**$3,089.58**
Non – Toro Total:	*$0.00*
Freight & Set Up:	*$92.69*
Freight:	*$0.00*
Trade Ins:	*($0.00)*
State Sales Tax:	*$0.00*
Total Price:	**$3,182.27**

Taller / estimator

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.

Final pricing will be determined 60 days prior to delivery.

tpc turf products
157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (800) 245-4355 • FAX: (860) 763-5550

COMMERCIAL SALES AGREEMENT

Contact Name: _____
Account Name: _____
Billing Address: _____

Quote Number: _____
Quoted Date: _____
Prepared By: _____

Phone number: _____
Account Number: _____

Salesman Number: _____

Shipping address: _____

Buyer's PO No: _____
Agreement Signing Date: _____
Requested Delivery Date: _____

Financing / Leasing Terms: _____
Setup Instructions: _____

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.
Final pricing will be determined 60 days prior to delivery.

BY SIGNING BELOW, THE BUYER AGREES TO PURCHASE THE PRODUCTS AS DESCRIBED IN THE ACCOMPANYING QUOTES AND ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

Buyer's Signature _____
Duly Authorized

Salesperson's Signature: _____
Duly Authorized

Buyer's Printed Name _____
Duly Authorized

Salesperson's Printed Name _____
Duly Authorized

EXA

VENTRAC



Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881
rmcnamara@waterfordctct.org

Sold & Serviced by:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936

tpc turf products TORO SINCE 1970

VENTRAC Your ONE Tractor Solution

January 5, 2022

Ryan McNamara, Assisant Director
Phone: 860 444 5881
rmcnamara@waterfordctct.org
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, Connecticut 06385

Dear Ryan McNamara,

Turf Products LLC would like to thank you for this opportunity to provide a quote for the Ventrac equipment package designed to fit your needs. We are confident that Ventrac products will be an excellent solution for your unique application.

When you purchase your Ventrac from Turf Products LLC, you can be assured that our dedicated staff is available to help any way we can - your satisfaction is our priority.

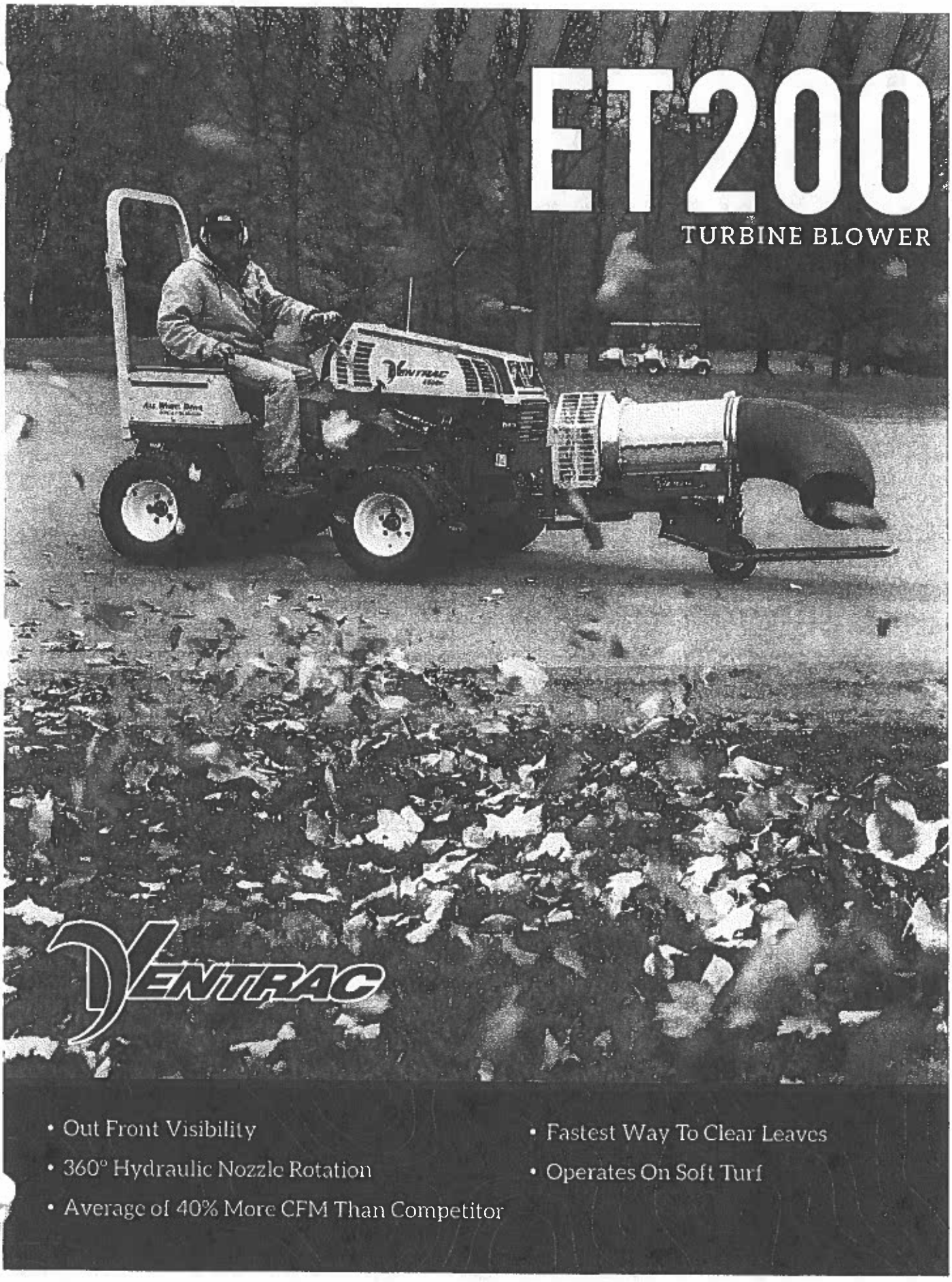
Your customized quote is detailed on the following pages. We hope this will assist you in making the best decision possible. We appreciate the time you took in providing us with the information needed to customize the Ventrac package best suited for you.

As you review our proposal, please feel free to contact us if you have any questions. We would be happy to assist you any way we can.

It has been a privilege to provide this quote to you and we believe Ventrac is an excellent product that will exceed your expectations for years to come.

Thank you,

Brian Pope
Account Manager
Turf Products LLC
Phone: 860-395-6936
bpope@turfproductscorp.com



- Out Front Visibility
- 360° Hydraulic Nozzle Rotation
- Average of 40% More CFM Than Competitor
- Fastest Way To Clear Leaves
- Operates On Soft Turf

TURBINE BLOWER

Model	ET200
Stock Code	39.55340
Hydraulic Nozzle Control	360 degrees
Nozzle Size	12 inches (31 cm)
Speed out of Nozzle*	175 MPH (282 KPH)

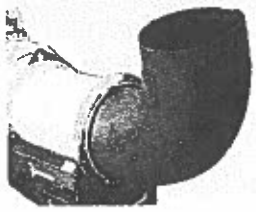
* Based on 3650 engine RPM

Dimensions

Length	76 inches (193 cm)
Width	27 inches (69 cm)
Height (nozzle turned down)	34 inches (86 cm)
Height (nozzle turned up)	47 inches (119 cm)
Weight	256 lbs (116 kg)

All specifications subject to change without notice or obligation



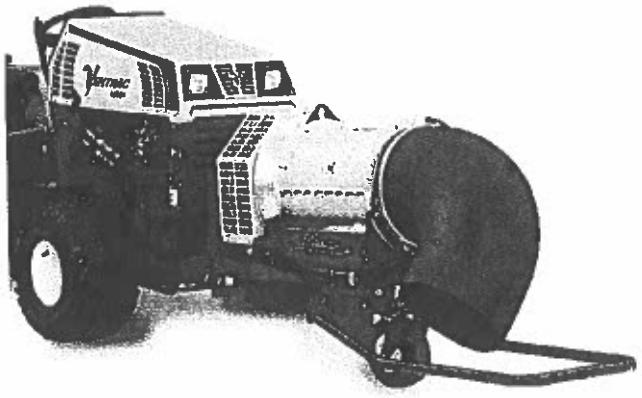


Flat Free Tires

The tire cushions and gives a ride similar to an air tire, but without the worry of tires going flat.

One-Piece Aerospace Polymer Discharge Nozzle

The discharge nozzle is made of a one-piece polymer design. Its smooth, molded shape is less likely to dent or bend if accidentally hit. It provides excellent air flow and can be rotated 360 degrees for maximum efficiency.



The Ventrac ET200 makes quick work of any clean up job. The Turbine Blower is designed to blow large volumes of air, and is much quieter than a conventional leaf blower. The ET200 can be used to blow leaves, light snow, and remove debris from sidewalks, parking lots and other areas.

The ET200 Turbine Blower's powerful front discharge nozzle can be hydraulically rotated 360 degrees from the comfort of the operator's seat. When the nozzle is pointed downward, it's a perfect position for cart paths and areas where a wider path needs cleared. The nozzle can also be pointed upwards to remove leaves from trees, or out to either side. The front bumper protects the nozzle from damage.

Power and control allow you to move through your clean up work simply and efficiently. The Ventrac Mount System allows you to get attached quickly, and move on to the next job.

STANDARD FEATURES

- One-Piece Aerospace Polymer discharge nozzle
- Flat Free Tires
- High Volume Air Flow
- Reduced Noise Level
- Nozzle Rotation controlled hydraulically from the tractor seat
- 360 degree nozzle rotation
- Built-In Bumper
- Ventrac Mount System

TRACTOR COMPATIBILITY KEY: 3400 4500

Pricing Quote

Quote #: 62765-1006
Contract #: 031121-TTC

Date Quoted: August 18, 2022
Quote Expires: September 17, 2022

Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881
rmcnamara@waterfordclct.org

Prepared By:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936

Customer's Sourcewell Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Sourcewell	Total
1	ET200 (39.55340)	Attachment: TURBINE STYLE BLOWER ET, ET200 Turbine Blower	6,530.16	6,530.16

Subtotal	6,530.16
DISCOUNTS	
Other Discount: Power Bucket & teeth trade	-2,336.40
CHARGES	
Other Charge: FREIGHT & SETUP (5%)	+326.51
TOTAL USD $	4,520.27

Notes:

Removed Power Bucket and accessories
Added Turbine Blower

tpc turf products SINCE 1970 TORO

Revenue By Program

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs												
635	**$21,231.86**	**$21,231.86**	$1,150.00	$12,144.00	$11,140.00	$11,140.00	$0.00	$0.00	$0.00	$0.00	($1,882.14)	($1,320.00)
Adult Hoop Basics and Beyond												
16	**$30.00**	**$30.00**	$0.00	$420.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	($90.00)	($600.00)
Adult Tennis Lessons												
14	**$420.00**	**$420.00**	$30.00	$150.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	($60.00)	$0.00
Adult Tennis Lessons												
5	**$150.00**	**$150.00**	$30.00	$60.00	$60.00	$60.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Adult Tennis Lessons												
10	**$300.00**	**$300.00**	$90.00	$180.00	$30.00	$30.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ARC Lifeguarding												
3	**$396.00**	**$396.00**	$0.00	$396.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Baby and I (Infant to 3 yrs)												
10	**$345.00**	**$345.00**	$0.00	$70.00	$310.00	$310.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Baby and I (Infant to 3 yrs)												
10	**$355.00**	**$355.00**	$0.00	$35.00	$320.00	$320.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cactus Jack Basketball												
21	**$860.00**	**$860.00**	$190.00	$210.00	$460.00	$460.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Children's Yoga - K-3 Grades												
10	**$0.00**	**$0.00**	$0.00	$120.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	($300.00)	$0.00
Creative Kids 3-5 years												
10	**$270.00**	**$270.00**	$0.00	$30.00	$270.00	$270.00	$0.00	$0.00	$0.00	$0.00	($30.00)	$0.00

Revenue By Program

Creative Movement												
10	**$380.00**	**$380.00**	$35.00	$105.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Creative Movement												
2	**$0.00**	**$0.00**	$0.00	$80.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	($80.00)	$0.00
Early Morning Cardio Sculpt Interval												
19	**$240.00**	**$240.00**	$25.00	$450.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	($25.00)	($360.00)
Early Morning Pilates												
20	**$290.00**	**$290.00**	$50.00	$425.00	$175.00	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	($360.00)
Everybody Yoga												
23	**$675.00**	**$675.00**	$0.00	$625.00	$50.00	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Men's Softball												
5	**$3,000.00**	**$3,000.00**	$0.00	$3,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Nature Play 3-5 year olds												
9	**$270.00**	**$270.00**	$0.00	$90.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Saturday Yoga												
18	**$680.00**	**$680.00**	$50.00	$365.00	$265.00	$265.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stretching and Flexibility												
9	**$225.00**	**$225.00**	$0.00	$100.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	($25.00)	$0.00
Summer Art Drawing Camp 8-14 years												
2	**$0.00**	**$0.00**	$0.00	$0.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	($150.00)	$0.00
Summer Art Drawing Camp 8-14 years												
11	**$825.00**	**$825.00**	$0.00	$750.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L1												
10	**$370.00**	**$370.00**	$0.00	$210.00	$160.00	$160.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L1												
10	**$380.00**	**$380.00**	$0.00	$70.00	$310.00	$310.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L2												
10	**$300.00**	**$300.00**	$0.00	$115.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	($115.00)	$0.00
Swim Lessons L2												
10	**$360.00**	**$360.00**	$70.00	$105.00	$185.00	$185.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	**$350.00**	**$350.00**	$0.00	$210.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	**$400.86**	**$400.86**	$0.00	$135.00	$285.00	$285.00	$0.00	$0.00	$0.00	$0.00	($19.14)	$0.00
Swim Lessons L2												
10	**$380.00**	**$380.00**	$35.00	$70.00	$275.00	$275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	**$390.00**	**$390.00**	$0.00	$45.00	$345.00	$345.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	**$370.00**	**$370.00**	$0.00	$150.00	$220.00	$220.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	**$390.00**	**$390.00**	$0.00	$70.00	$320.00	$320.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	**$380.00**	**$380.00**	$0.00	$140.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
9	**$335.00**	**$335.00**	$45.00	$185.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
7	**$255.00**	**$255.00**	$35.00	$70.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
7	**$275.00**	**$275.00**	$35.00	$0.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	**$360.00**	**$360.00**	$35.00	$150.00	$175.00	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L3 9	$365.00	$365.00	$0.00	$80.00	$285.00	$285.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3 7	$275.00	$275.00	$0.00	$45.00	$230.00	$230.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3 9	$285.00	$285.00	$0.00	$45.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 10	$350.00	$350.00	$0.00	$105.00	$245.00	$245.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 8	$245.00	$245.00	$0.00	$140.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L4 8	$285.00	$285.00	$35.00	$35.00	$215.00	$215.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 6	$210.00	$210.00	$0.00	$105.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 4	$170.00	$170.00	$0.00	$105.00	$135.00	$135.00	$0.00	$0.00	$0.00	$0.00	($70.00)	$0.00
Swim Lessons L4 10	$390.00	$390.00	$160.00	$70.00	$160.00	$160.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 6	$220.00	$220.00	$0.00	$80.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4 3	$125.00	$125.00	$0.00	$0.00	$125.00	$125.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L5 3	$80.00	$80.00	$0.00	$0.00	$115.00	$115.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L5 2	$70.00	$70.00	$0.00	$70.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L5												
4	**$140.00**	**$140.00**	$0.00	$0.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6												
7	**$275.00**	**$275.00**	$0.00	$70.00	$205.00	$205.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6												
5	**$205.00**	**$205.00**	$0.00	$0.00	$205.00	$205.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6												
3	**$115.00**	**$115.00**	$35.00	$35.00	$45.00	$45.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6												
1	**$35.00**	**$35.00**	$0.00	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Tai Chi/Chi Kung												
8	**$205.00**	**$205.00**	$60.00	$75.00	$70.00	$70.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - High Intensity												
4	**$0.00**	**$0.00**	$0.00	$145.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	($220.00)	$0.00
Yoga on the Beach												
25	**$1,050.00**	**$1,050.00**	$50.00	$700.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	($50.00)	$0.00
Youth Tennis Lessons												
15	**$780.00**	**$780.00**	$0.00	$450.00	$330.00	$330.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth Tennis Lessons												
2	**$0.00**	**$0.00**	$0.00	$0.00	$115.00	$115.00	$0.00	$0.00	$0.00	$0.00	($115.00)	$0.00
Youth Tennis Lessons												
9	**$350.00**	**$350.00**	$0.00	$150.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	($100.00)	$0.00
Zumba												
8	**$0.00**	**$0.00**	$55.00	$218.00	$55.00	$55.00	$0.00	$0.00	$0.00	$0.00	($328.00)	$0.00

Revenue By Program

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs												
378	**$11,658.25**	**$11,658.25**	$1,103.50	$8,151.25	$5,818.75	$5,818.75	$0.00	$0.00	$0.00	$0.00	($775.25)	($2,640.00)
Adult Hoop Basics and Beyond												
8	**($695.00)**	**($695.00)**	$0.00	$360.00	$45.00	$45.00	$0.00	$0.00	$0.00	$0.00	$0.00	($1,100.00)
Cactus Jack Basketball												
43	**$2,125.00**	**$2,125.00**	$825.00	$200.00	$1,100.00	$1,100.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cardio Cycle												
10	**$712.50**	**$712.50**	$0.00	$656.25	$56.25	$56.25	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Everybody Yoga												
30	**$1,380.00**	**$1,380.00**	$45.00	$1,215.00	$120.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Fall Wreath Painting on Canvas												
5	**$0.00**	**$0.00**	$0.00	$148.75	$35.00	$35.00	$0.00	$0.00	$0.00	$0.00	($183.75)	$0.00
Indoor Volleyball												
20	**$1,025.00**	**$1,025.00**	$50.00	$50.00	$925.00	$925.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Parent and Tot Swim 19-36 mos												
10	**$400.00**	**$400.00**	$0.00	$200.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Parent and Tot Swim 19-36 mos (Nov-Dec)												
9	**$370.00**	**$370.00**	$0.00	$40.00	$330.00	$330.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Parent and Tot Swim 6-18 mos												
10	**$410.00**	**$410.00**	$0.00	$120.00	$290.00	$290.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Qigong (Chi Kung) and Meditation												
5	**$224.00**	**$224.00**	$0.00	$174.00	$50.00	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Saturday Yoga												
30	**$1,605.00**	**$1,605.00**	$0.00	$870.00	$735.00	$735.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Small Engine Repair												
10	**$0.00**	**$0.00**	$0.00	$465.00	$45.00	$45.00	$0.00	$0.00	$0.00	$0.00	($510.00)	$0.00
Stretching and Flexibility												
21	**$370.00**	**$370.00**	$135.00	$660.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00	($605.00)
Swimnastics												
44	**$1,694.75**	**$1,694.75**	$48.50	$1,451.25	$227.75	$227.75	$0.00	$0.00	$0.00	$0.00	($32.75)	$0.00
Taijiquan (Tai Chi Chuan)												
7	**$272.00**	**$272.00**	$0.00	$161.00	$111.00	$111.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - High Intensity												
21	**$1,518.75**	**$1,518.75**	$0.00	$1,012.50	$506.25	$506.25	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Winter Printmaking												
1	**$0.00**	**$0.00**	$0.00	$48.75	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	($48.75)	$0.00
Zumba												
15	**$246.25**	**$246.25**	$0.00	$318.75	$862.50	$862.50	$0.00	$0.00	$0.00	$0.00	$0.00	($935.00)

Revenue By Program

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs												
721	**$28,289.31**	**$28,289.31**	$1,154.00	$9,869.00	$23,259.00	$23,259.00	$0.00	$0.00	$0.00	$0.00	($1,881.56)	($4,111.13)
After School Extra Fun Part - Oswegatchie												
3	**$0.00**	**$0.00**	$0.00	$50.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	($200.00)	$0.00
After School Extra Fun Part - Quaker Hill												
1	**$0.00**	**$0.00**	$0.00	$0.00	$50.00	$50.00	$0.00	$0.00	$0.00	$0.00	($50.00)	$0.00
ARC Lifeguarding												
3	**$396.00**	**$396.00**	$0.00	$0.00	$396.00	$396.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Barre Fitness												
12	**($370.00)**	**($370.00)**	$112.00	$206.00	$588.00	$588.00	$0.00	$0.00	$0.00	$0.00	($230.56)	($1,045.44)
Cactus Jack Basketball												
25	**$1,165.00**	**$1,165.00**	$165.00	$50.00	$960.00	$960.00	$0.00	$0.00	$0.00	$0.00	($10.00)	$0.00
Cardio Cycle												
9	**$637.00**	**$637.00**	$0.00	$431.00	$206.00	$206.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cardio-Sculpt Interval												
11	**$460.00**	**$460.00**	$0.00	$200.00	$260.00	$260.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cardio-Sculpt Interval												
17	**$465.00**	**$465.00**	$60.00	$330.00	$525.00	$525.00	$0.00	$0.00	$0.00	$0.00	($90.00)	($360.00)
CT Goju Kan Jr. Dragon Beginner Karate, 6-11 yrs												
10	**$998.00**	**$998.00**	$0.00	$53.00	$945.00	$945.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
CT Goju Kan Lil' Beginner Karate, 3 -5 yr												
12	**$767.00**	**$767.00**	$0.00	$0.00	$767.00	$767.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Dog Obedience - Beginners												
0	**$0.00**	**$0.00**	$46.00	$74.00	$37.00	$37.00	$0.00	$0.00	$0.00	$0.00	($157.00)	$0.00
Esport Tournament - Rocket League												
18	**$180.00**	**$180.00**	$10.00	$0.00	$170.00	$170.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Esport Tournaments - Mariokart												
19	**$190.00**	**$190.00**	$10.00	$0.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Every Body Yoga												
21	**$891.00**	**$891.00**	$0.00	$854.00	$37.00	$37.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Every Body Yoga												
4	**$0.00**	**$0.00**	$0.00	$37.00	$224.00	$224.00	$0.00	$0.00	$0.00	$0.00	($261.00)	$0.00
Every Body Yoga												
31	**$1,090.80**	**$1,090.80**	$74.00	$550.00	$782.00	$782.00	$0.00	$0.00	$0.00	$0.00	($37.00)	($278.20)
Kids Cricut Club												
12	**$1,068.00**	**$1,068.00**	$0.00	$89.00	$1,068.00	$1,068.00	$0.00	$0.00	$0.00	$0.00	($89.00)	$0.00
Mrs. Alaina's Art Experience												
11	**$80.25**	**$80.25**	$0.00	$45.00	$450.00	$450.00	$0.00	$0.00	$0.00	$0.00	$0.00	($414.75)
Parent and Toddler Playgroup												
9	**$405.00**	**$405.00**	$0.00	$45.00	$405.00	$405.00	$0.00	$0.00	$0.00	$0.00	($45.00)	$0.00
Parent Tot (19-36 mos) Swim												
10	**$420.00**	**$420.00**	$35.00	$55.00	$370.00	$370.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
Parent Tot (6-18mos) Swim												
10	**$410.00**	**$410.00**	$0.00	$40.00	$370.00	$370.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Pilates												
10	**$480.00**	**$480.00**	$0.00	$210.00	$270.00	$270.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Pilates												
15	**$720.00**	**$720.00**	$0.00	$420.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Saturday Morning Yoga												
30	**$1,072.26**	**$1,072.26**	$90.00	$420.00	$825.00	$825.00	$0.00	$0.00	$0.00	$0.00	$0.00	($262.74)
Saturday Morning Yoga												
2	**$0.00**	**$0.00**	$0.00	$60.00	$60.00	$60.00	$0.00	$0.00	$0.00	$0.00	($120.00)	$0.00
Senior Citizen Swim												
24	**$665.00**	**$665.00**	$25.00	$510.00	$130.00	$130.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Senior Citizen Swim												
22	**$689.00**	**$689.00**	$50.00	$539.00	$100.00	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Senior Citizen Swim - Summer Session												
2	**$55.00**	**$55.00**	$35.00	$0.00	$20.00	$20.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Senior Citizen Water Workout												
25	**$815.00**	**$815.00**	$50.00	$520.00	$255.00	$255.00	$0.00	$0.00	$0.00	$0.00	($10.00)	$0.00
Stretching an Flexability - Tuesday												
9	**$347.00**	**$347.00**	$36.00	$144.00	$258.00	$258.00	$0.00	$0.00	$0.00	$0.00	($36.00)	($55.00)
Stretching an Flexability - Tuesday												
12	**$439.00**	**$439.00**	$75.00	$216.00	$258.00	$258.00	$0.00	$0.00	$0.00	$0.00	$0.00	($110.00)
Stretching and Flexibility - Friday												
14	**$456.00**	**$456.00**	$45.00	$288.00	$288.00	$288.00	$0.00	$0.00	$0.00	$0.00	$0.00	($165.00)
Stretching and Flexibility - Friday												
11	**$358.00**	**$358.00**	$6.00	$246.00	$297.00	$297.00	$0.00	$0.00	$0.00	$0.00	($36.00)	($155.00)
Swim Level 1 - 1:00PM												
10	**$330.00**	**$330.00**	$0.00	$80.00	$330.00	$330.00	$0.00	$0.00	$0.00	$0.00	($80.00)	$0.00
Swim Level 1 - 1:30PM												
10	**$390.00**	**$390.00**	$0.00	$80.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
Swim Level 2 - 10:00AM												
10	**$400.00**	**$400.00**	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Level 2 - 11:00AM												
10	**$400.00**	**$400.00**	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 12:00PM												
10	**$410.00**	**$410.00**	$40.00	$0.00	$370.00	$370.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 2:00PM												
10	**$400.00**	**$400.00**	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 2:00PM												
10	**$410.00**	**$410.00**	$0.00	$120.00	$290.00	$290.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 10:00AM												
9	**$360.00**	**$360.00**	$0.00	$40.00	$320.00	$320.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 11:00AM												
10	**$450.00**	**$450.00**	$0.00	$40.00	$410.00	$410.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 12:00PM												
10	**$410.00**	**$410.00**	$0.00	$0.00	$410.00	$410.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 4 - 10:00AM												
10	**$400.00**	**$400.00**	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 4 - 11:00AM												
10	**$440.00**	**$440.00**	$0.00	$80.00	$360.00	$360.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 5 - 10:00AM												
5	**$180.00**	**$180.00**	$0.00	$0.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 5 - 11:00AM												
10	**$410.00**	**$410.00**	$50.00	$120.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swimnastics												
40	**$1,615.00**	**$1,615.00**	$50.00	$300.00	$1,290.00	$1,290.00	$0.00	$0.00	$0.00	$0.00	($25.00)	$0.00
Tai Chi												
11	**$287.00**	**$287.00**	$15.00	$152.00	$120.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Tai Chi	12	**$307.00**	**$307.00**	$25.00	$225.00	$57.00	$57.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning	20	**$1,405.00**	**$1,405.00**	$0.00	$150.00	$1,255.00	$1,255.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - High Intensity	16	**$740.00**	**$740.00**	$0.00	$0.00	$740.00	$740.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - Saturdays	14	**$936.00**	**$936.00**	$0.00	$225.00	$786.00	$786.00	$0.00	$0.00	$0.00	$0.00	($75.00)	$0.00
Water Sports	10	**$500.00**	**$500.00**	$0.00	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Water Sports	10	**$500.00**	**$500.00**	$0.00	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Zumba	16	**$1,425.00**	**$1,425.00**	$0.00	$1,375.00	$100.00	$100.00	$0.00	$0.00	$0.00	$0.00	($50.00)	$0.00
Zumba - Beginners/Intermediate	0	**($935.00)**	**($935.00)**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	($935.00)
Zumba - Beginners/Intermediate - January	14	**$770.00**	**$770.00**	$50.00	$200.00	$850.00	$850.00	$0.00	$0.00	$0.00	$0.00	$0.00	($330.00)
Zumba - Beginners/Intermediate - March	0	**$0.00**	**$0.00**	$0.00	$0.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	($200.00)	$0.00

	1ST SELECTMAN 20600-48004 DONATIONS	20600-49000 TRANSFERS IN	20600-44008 DONATIONS	20600-44800 AQUA PROGRAMS	20600-44400 EDUCATIONAL PROGRAMS	20600-44500 FITNESS PROGRAMS	20600-44600 TOT PROGRAMS	20600-44700 PLAYGROUND	20600-44900 SPORTS PROGRAMS	20600-44800 SPECIAL EVENTS	Total	
Revenues												
July	$ 3,000.00	$ 4,750.00		$ 300.00	$ 1,350.00	$ 7,140.00	$ 700.00	$ -	$ 9,127.90		$ 26,367.90	
August	$ 2,500.00			$ 450.00	$ 355.00	$ 6,751.33	$ (120.00)		$ 2,821.00		$ 12,757.33	
September					$ 395.00	$ 2,241.00			$ 3,487.01		$ 6,123.01	
October				$ 1,880.00	$ 30.00	$ 525.00	$ -		$ 225.00		$ 2,660.00	
November				$ 1,344.00	$ (172.74)	$ 313.50			$ 22.99		$ 1,507.75	
Total	$ 5,500.00	$ 4,750.00	$ -	$ 3,974.00	$ 1,957.26	$ 16,970.83	$ 580.00	$ -	$ 15,683.90	$ -	$ 49,416.01	$ 216,731.65

	1ST SELECTMAN 20601-48026 DONATIONS	TRANSFERS IN	DONATIONS	20637-51621/51913 AQUA PROGRAMS	20637-51622/20637-51914 EDUCATIONAL PROGRAMS	20637-51623/20637-51915 FITNESS PROGRAMS	TOT PROGRAMS	PLAYGROUND	20637-51626/20637-51918 SPORTS PROGRAMS	SPECIAL EVENTS	Total	
Expenses							$ 109.32				$ 482.53	
July	$ 218.73			$ 154.48		$ 551.37	$ 245.00		$ 508.35		$ 7,267.23	$ 7,267.23
August	$ 5,540.39			$ 163.90	$ 258.22	$ 7,037.90			$ 1,578.30		$ 5,021.90	
September	$ 1,084.90			$ 150.71	$ 170.09	$ 1,833.18			$ 1,281.21	$ 1,208.00	$ 5,512.21	
October				$ 238.98	$ 980.84	$ 1,701.15			$ 2,732.07	$ 2,028.01	$ 7,795.73	
November				$ 1,143.38	$ 187.17				$ 3,236.01	$ 3,236.01	$ 26,089.60	
Total	$ 6,844.02	$ -	$ -	$ 1,858.45	$ 1,576.82	$ 6,125.60	$ 354.32	$ -	$ 9,099.88	$ 3,236.01		
YTD Balance	$ (1,344.02)	$ 4,750.00	$ -	$ 2,120.55	$ 380.44	$ 10,845.25	$ 225.68	$ -	$ 9,584.02	$ (3,236.01)	$ 23,926.41	
Beginning balance	$ 9,744.28	$ 52,500.00	$ 16,865.64	$ 2,424.81	$ 497.59	$ 12,473.12	$ 900.00	$ -	$ 10,055.42	$ (53,700.38)	$ 51,760.48	
Ending Balance	$ 8,400.26	$ 57,250.00	$ 16,865.64	$ 4,545.36	$ 878.53	$ 23,318.37	$ 1,125.68	$ -	$ 19,639.44	$ (56,936.39)	$ 75,086.89	
	XFERS IN/DONATION BELONG WITH SPECIAL EVENTS BALANCE									$ 17,179.25	ALL YEARS	

		Restricted	Committed	Assigned	Total		
	Recreation	$ 66,886.63	$ 16,865.64	$ 49,507.38	$ 313.61	$ 66,686.63	$ -
	Gen gov	$ 8,400.26	$ 8,400.26		$ -	$ 8,400.26	$ -
		$ 75,086.89	$ 25,265.90	$ 49,507.88	$ 313.61	$ 75,086.89	$ -
			34%	66%	0%	100%	
		$ -					

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	Percent of Total	Funding
Transfer In	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 5,000.00	$ 57,250.00	40.83%
Donations R&P	$ -	$ -	$ 925.00	$ -	$ -	$ -	$ 2,500.00	$ -	$ -	$ 2,555.00	$ 510.00	$ 10,375.64	$ 16,865.64	12.03%
Program fees	$ 39,166.01	$ 49,389.56	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 88,555.57	63.16%
Donations 1St Sel	$ 5,500.00	$ 18,750.00	$ 2,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 26,950.00	19.22%
													$ -	0.00%
	$ 49,416.01	$ 72,889.56	$ 8,375.00	$ 4,750.00	$ 4,750.00	$ 4,750.00	$ 7,250.00	$ 4,750.00	$ 4,750.00	$ 7,305.00	$ 5,260.00	$ 15,375.64	$ 140,205.20	100.00%

Town of Waterford, CT

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ACCOUNTS FOR: 101 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 RECREATION AND PARKS								
10137 51110 ADMINISTRATION		108,605	0	108,605	45,269.18	.00	63,335.82	41.7%
2024/01/000013	07/07/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/01/000016	07/07/2023 GRV	-2,057.69	REF ADPIMP			PR ACCRUAL PAYDATE 070723		
2024/01/000166	07/14/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/01/000234	07/21/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/01/000289	07/28/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/01/000332	07/01/2023 BUC	108,605.00	REF			ORIGINAL BUDGET 2024		
2024/02/000008	08/04/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/02/000065	08/11/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/02/000108	08/18/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/02/000141	08/25/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/03/000002	09/01/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/03/000017	09/08/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/03/000057	09/15/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/03/000098	09/22/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/03/000152	09/29/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/04/000013	10/06/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/04/000075	10/13/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/04/000101	10/20/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/04/000153	10/27/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/05/000004	11/30/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/05/000042	11/10/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/05/000086	11/17/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/05/000117	11/24/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/06/000003	12/01/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
2024/06/000021	12/08/2023 GNI	2,057.69	REF ADPIMP			ADP IMPORT		
10137 51210 CLERICAL AND TECHNI		85,382	0	85,382	36,786.35	.00	48,595.65	43.1%
2024/01/000013	07/07/2023 GNI	1,779.36	REF ADPIMP			ADP IMPORT		
2024/01/000016	07/07/2023 GRV	-1,779.36	REF ADPIMP			PR ACCRUAL PAYDATE 070723		
2024/01/000166	07/14/2023 GNI	1,811.13	REF ADPIMP			ADP IMPORT		
2024/01/000234	07/21/2023 GNI	1,660.56	REF ADPIMP			ADP IMPORT		
2024/01/000289	07/28/2023 GNI	1,706.01	REF ADPIMP			ADP IMPORT		
2024/01/000332	07/01/2023 BUC	85,382.00	REF			ORIGINAL BUDGET 2024		
2024/02/000008	08/04/2023 GNI	1,845.16	REF ADPIMP			ADP IMPORT		
2024/02/000065	08/11/2023 GNI	1,610.58	REF ADPIMP			ADP IMPORT		
2024/02/000108	08/18/2023 GNI	1,646.56	REF ADPIMP			ADP IMPORT		
2024/02/000141	08/25/2023 GNI	1,741.49	REF ADPIMP			ADP IMPORT		
2024/03/000002	09/01/2023 GNI	1,707.24	REF ADPIMP			ADP IMPORT		
2024/03/000017	09/08/2023 GNI	1,498.03	REF ADPIMP			ADP IMPORT		
2024/03/000057	09/15/2023 GNI	1,645.16	REF ADPIMP			ADP IMPORT		
2024/03/000098	09/22/2023 GNI	1,747.69	REF ADPIMP			ADP IMPORT		
2024/03/000152	09/29/2023 GNI	1,602.29	REF ADPIMP			ADP IMPORT		

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ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 51210 CLERICAL AND TECHNI							
2024/04/000013 10/06/2023 GNI	1,547.14 REF ADPIMP				ADP IMPORT		
2024/04/000075 10/13/2023 GNI	2,032.46 REF ADPIMP				ADP IMPORT		
2024/04/000101 10/20/2023 GNI	1,664.55 REF ADPIMP				ADP IMPORT		
2024/04/000153 10/27/2023 GNI	1,552.85 REF ADPIMP				ADP IMPORT		
2024/05/000004 11/30/2023 GNI	1,573.43 REF ADPIMP				ADP IMPORT		
2024/05/000042 11/10/2023 GNI	1,619.41 REF ADPIMP				ADP IMPORT		
2024/05/000086 11/17/2023 GNI	1,566.86 REF ADPIMP				ADP IMPORT		
2024/05/000117 11/24/2023 GNI	1,594.00 REF ADPIMP				ADP IMPORT		
2024/06/000003 12/01/2023 GNI	1,618.56 REF ADPIMP				ADP IMPORT		
2024/06/000021 12/08/2023 GNI	1,795.19 REF ADPIMP						
	21,232	0	21,232	7,733.98	.00	13,498.02	36.4%
10137 51220 CUSTODIAL							
2024/01/000013 07/07/2023 GNI	357.67 REF ADPIMP				ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-357.67 REF ADPIMP				PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	371.60 REF ADPIMP				ADP IMPORT		
2024/01/000234 07/21/2023 GNI	362.31 REF ADPIMP				ADP IMPORT		
2024/01/000289 07/28/2023 GNI	353.02 REF ADPIMP				ADP IMPORT		
2024/01/000332 07/01/2023 BUC	21,232.00 REF				ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI	385.54 REF ADPIMP				ADP IMPORT		
2024/02/000065 08/11/2023 GNI	357.67 REF ADPIMP				ADP IMPORT		
2024/02/000108 08/18/2023 GNI	297.28 REF ADPIMP				ADP IMPORT		
2024/02/000141 08/25/2023 GNI	292.64 REF ADPIMP				ADP IMPORT		
2024/03/000002 09/01/2023 GNI	357.67 REF ADPIMP				ADP IMPORT		
2024/03/000017 09/08/2023 GNI	334.44 REF ADPIMP				ADP IMPORT		
2024/03/000057 09/15/2023 GNI	357.67 REF ADPIMP				ADP IMPORT		
2024/03/000098 09/22/2023 GNI	353.02 REF ADPIMP				ADP IMPORT		
2024/03/000152 09/29/2023 GNI	353.02 REF ADPIMP				ADP IMPORT		
2024/04/000013 10/06/2023 GNI	362.31 REF ADPIMP				ADP IMPORT		
2024/04/000075 10/13/2023 GNI	422.70 REF ADPIMP				ADP IMPORT		
2024/04/000101 10/20/2023 GNI	441.28 REF ADPIMP				ADP IMPORT		
2024/04/000153 10/27/2023 GNI	236.90 REF ADPIMP				ADP IMPORT		
2024/05/000004 11/30/2023 GNI	418.05 REF ADPIMP				ADP IMPORT		
2024/05/000042 11/10/2023 GNI	362.31 REF ADPIMP				ADP IMPORT		
2024/05/000086 11/17/2023 GNI	357.67 REF ADPIMP				ADP IMPORT		
2024/05/000117 11/24/2023 GNI	292.64 REF ADPIMP				ADP IMPORT		
2024/06/000003 12/01/2023 GNI	380.89 REF ADPIMP				ADP IMPORT		
2024/06/000021 12/08/2023 GNI	283.35 REF ADPIMP						
	450,959	0	450,959	186,043.22	.00	264,915.78	41.3%
10137 51610 PARKS MAINTENANCE							
2024/01/000013 07/07/2023 GNI	8,203.22 REF ADPIMP				ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-8,203.22 REF ADPIMP				PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	8,572.00 REF ADPIMP				ADP IMPORT		
2024/01/000234 07/21/2023 GNI	8,627.14 REF ADPIMP				ADP IMPORT		
2024/01/000289 07/28/2023 GNI	8,705.61 REF ADPIMP				ADP IMPORT		
2024/01/000332 07/01/2023 BUC	450,959.00 REF				ORIGINAL BUDGET 2024		

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User: rmcnamara
Program ID: glytdbud

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ACCOUNTS FOR: 101 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 51610 PARKS MAINTENANCE								
2024/02/000008 08/04/2023 GNI		8,580.27	REF ADPIMP			ADP IMPORT		
2024/02/000065 08/11/2023 GNI		8,649.62	REF ADPIMP			ADP IMPORT		
2024/02/000108 08/18/2023 GNI		8,631.63	REF ADPIMP			ADP IMPORT		
2024/02/000141 08/25/2023 GNI		8,292.63	REF ADPIMP			ADP IMPORT		
2024/03/000002 09/01/2023 GNI		8,280.62	REF ADPIMP			ADP IMPORT		
2024/03/000017 09/08/2023 GNI		8,280.62	REF ADPIMP			ADP IMPORT		
2024/03/000057 09/15/2023 GNI		8,415.19	REF ADPIMP			ADP IMPORT		
2024/03/000098 09/22/2023 GNI		8,292.64	REF ADPIMP			ADP IMPORT		
2024/03/000152 09/29/2023 GNI		8,294.12	REF ADPIMP			ADP IMPORT		
2024/04/000013 10/06/2023 GNI		8,280.62	REF ADPIMP			ADP IMPORT		
2024/04/000075 10/13/2023 GNI		8,297.88	REF ADPIMP			ADP IMPORT		
2024/04/000101 10/20/2023 GNI		8,483.60	REF ADPIMP			ADP IMPORT		
2024/04/000153 10/27/2023 GNI		8,292.64	REF ADPIMP			ADP IMPORT		
2024/05/000004 11/30/2023 GNI		8,992.63	REF ADPIMP			ADP IMPORT		
2024/05/000042 11/10/2023 GNI		8,291.13	REF ADPIMP			ADP IMPORT		
2024/05/000086 11/17/2023 GNI		8,398.62	REF ADPIMP			ADP IMPORT		
2024/05/000117 11/24/2023 GNI		8,306.14	REF ADPIMP			ADP IMPORT		
2024/06/000003 12/01/2023 GNI		8,779.25	REF ADPIMP			ADP IMPORT		
2024/06/000021 12/08/2023 GNI		8,298.62	REF ADPIMP			ADP IMPORT		
10137 51620 RECREATION PROGRAMS		339,883	0	339,883	242,005.63	.00	97,877.37	71.2%
2024/01/000013 07/07/2023 GNI		17,193.20	REF ADPIMP			ADP IMPORT		
2024/01/000016 07/07/2023 GRV		-17,193.20	REF ADPIMP			PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI		24,497.04	REF ADPIMP			ADP IMPORT		
2024/01/000189 07/14/2023 GRV		-1,678.76	REF GB218			PR ACCRUAL CHGS/CORRECTIONS		
2024/01/000234 07/21/2023 GNI		23,744.10	REF ADPIMP			ADP IMPORT		
2024/01/000289 07/28/2023 GNI		24,366.35	REF ADPIMP			ADP IMPORT		
2024/01/000332 07/01/2023 BUC		339,883.00	REF			ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI		29,457.39	REF ADPIMP			ADP IMPORT		
2024/02/000065 08/11/2023 GNI		25,398.62	REF ADPIMP			ADP IMPORT		
2024/02/000108 08/18/2023 GNI		23,742.26	REF ADPIMP			ADP IMPORT		
2024/02/000141 08/25/2023 GNI		14,517.71	REF ADPIMP			ADP IMPORT		
2024/03/000002 09/01/2023 GNI		14,751.28	REF ADPIMP			ADP IMPORT		
2024/03/000017 09/08/2023 GNI		9,563.39	REF ADPIMP			ADP IMPORT		
2024/03/000057 09/15/2023 GNI		6,742.44	REF ADPIMP			ADP IMPORT		
2024/03/000098 09/22/2023 GNI		4,330.94	REF ADPIMP			ADP IMPORT		
2024/03/000152 09/29/2023 GNI		4,585.69	REF ADPIMP			ADP IMPORT		
2024/04/000013 10/06/2023 GNI		4,089.94	REF ADPIMP			ADP IMPORT		
2024/04/000075 10/13/2023 GNI		4,271.32	REF ADPIMP			ADP IMPORT		
2024/04/000101 10/20/2023 GNI		4,471.19	REF ADPIMP			ADP IMPORT		
2024/04/000153 10/27/2023 GNI		3,958.69	REF ADPIMP			ADP IMPORT		
2024/05/000004 11/30/2023 GNI		4,569.07	REF ADPIMP			ADP IMPORT		
2024/05/000042 11/10/2023 GNI		4,230.44	REF ADPIMP			ADP IMPORT		
2024/05/000086 11/17/2023 GNI		2,868.57	REF ADPIMP			ADP IMPORT		
2024/05/000114 11/22/2023 API		700.00	VND 001870 VCH		ROSEMARY O'BRIEN	SWIMNASTICS		316550
2024/05/000117 11/24/2023 GNI		3,079.57	REF ADPIMP			ADP IMPORT		

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10137 51620 RECREATION PROGRAMS							
2024/06/000003 12/01/2023 GNI	2,156.94	REF ADPIMP			ADP IMPORT		
2024/06/000021 12/08/2023 GNI	3,591.45	REF ADPIMP			ADP IMPORT		
	32,992	0	32,992	15,167.92	.00	17,824.08	46.0%
10137 51810 OVERTIME							
2024/01/000013 07/07/2023 GNI	316.34	REF ADPIMP			ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-316.34	REF ADPIMP			PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	830.89	REF ADPIMP			ADP IMPORT		
2024/01/000234 07/21/2023 GNI	906.31	REF ADPIMP			ADP IMPORT		
2024/01/000289 07/28/2023 GNI	792.03	REF ADPIMP			ADP IMPORT		
2024/01/000332 07/01/2023 BUC	32,992.00	REF			ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI	838.04	REF ADPIMP			ADP IMPORT		
2024/02/000065 08/11/2023 GNI	2,149.80	REF ADPIMP			ADP IMPORT		
2024/02/000108 08/18/2023 GNI	1,142.19	REF ADPIMP			ADP IMPORT		
2024/02/000141 08/25/2023 GNI	684.94	REF ADPIMP			ADP IMPORT		
2024/03/000002 09/01/2023 GNI	1,327.41	REF ADPIMP			ADP IMPORT		
2024/03/000017 09/08/2023 GNI	1,306.01	REF ADPIMP			ADP IMPORT		
2024/03/000057 09/15/2023 GNI	125.60	REF ADPIMP			ADP IMPORT		
2024/03/000098 09/22/2023 GNI	971.38	REF ADPIMP			ADP IMPORT		
2024/03/000152 09/29/2023 GNI	519.83	REF ADPIMP			ADP IMPORT		
2024/04/000013 10/06/2023 GNI	984.54	REF ADPIMP			ADP IMPORT		
2024/04/000075 10/13/2023 GNI	567.66	REF ADPIMP			ADP IMPORT		
2024/04/000101 10/20/2023 GNI	672.74	REF ADPIMP			ADP IMPORT		
2024/04/000153 10/27/2023 GNI	456.57	REF ADPIMP			ADP IMPORT		
2024/05/000004 11/30/2023 GNI	431.69	REF ADPIMP			ADP IMPORT		
2024/05/000042 11/10/2023 GNI	261.22	REF ADPIMP			ADP IMPORT		
2024/05/000086 11/17/2023 GNI	91.78	REF ADPIMP			ADP IMPORT		
2024/06/000003 12/01/2023 GNI	85.00	REF ADPIMP			ADP IMPORT		
2024/06/000021 12/08/2023 GNI	22.29	REF ADPIMP			ADP IMPORT		
	4,400	0	4,400	2,300.00	.00	2,100.00	52.3%
10137 51910 FRINGE BENEFITS							
2024/01/000166 07/14/2023 GNI	2,100.00	REF ADPIMP			ADP IMPORT		
2024/01/000332 07/01/2023 BUC	4,400.00	REF			ORIGINAL BUDGET 2024		
2024/05/000009 11/03/2023 API	200.00	VND 991303 VCH			1303 SHOE REIMBURSEM SAFETY SHOE REIMBURSEMENT		316143
	79,824	0	79,824	39,294.49	.00	40,529.51	49.2%
10137 51920 F.I.C.A.							
2024/01/000013 07/07/2023 GNI	2,213.24	REF ADPIMP			ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-2,213.24	REF ADPIMP			PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	3,003.71	REF ADPIMP			ADP IMPORT		
2024/01/000189 07/14/2023 GRV	-128.43	REF GB218			PR ACCRUAL CHGS/CORRECTIONS		
2024/01/000234 07/21/2023 GNI	2,783.22	REF ADPIMP			ADP IMPORT		
2024/01/000289 07/28/2023 GNI	2,830.85	REF ADPIMP			ADP IMPORT		
2024/01/000332 07/01/2023 BUC	79,824.00	REF			ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI	3,227.37	REF ADPIMP			ADP IMPORT		
2024/02/000065 08/11/2023 GNI	3,002.46	REF ADPIMP			ADP IMPORT		

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ACCOUNTS FOR: 101 GENERAL FUND			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 51920 F.I.C.A.									
2024/02/000108	08/18/2023	GNI	2,795.42	REF ADPIMP			ADP IMPORT		
2024/02/000141	08/25/2023	GNI	2,035.73	REF ADPIMP			ADP IMPORT		
2024/03/000002	09/01/2023	GNI	2,104.19	REF ADPIMP			ADP IMPORT		
2024/03/000017	09/08/2023	GNI	1,687.89	REF ADPIMP			ADP IMPORT		
2024/03/000057	09/15/2023	GNI	1,405.12	REF ADPIMP			ADP IMPORT		
2024/03/000098	09/22/2023	GNI	1,283.45	REF ADPIMP			ADP IMPORT		
2024/03/000152	09/29/2023	GNI	1,312.71	REF ADPIMP			ADP IMPORT		
2024/04/000013	10/06/2023	GNI	1,250.47	REF ADPIMP			ADP IMPORT		
2024/04/000075	10/13/2023	GNI	1,275.53	REF ADPIMP			ADP IMPORT		
2024/04/000101	10/20/2023	GNI	1,286.34	REF ADPIMP			ADP IMPORT		
2024/04/000153	10/27/2023	GNI	1,191.81	REF ADPIMP			ADP IMPORT		
2024/05/000004	11/30/2023	GNI	1,305.58	REF ADPIMP			ADP IMPORT		
2024/05/000042	11/10/2023	GNI	1,212.22	REF ADPIMP			ADP IMPORT		
2024/05/000086	11/17/2023	GNI	1,098.92	REF ADPIMP			ADP IMPORT		
2024/05/000117	11/24/2023	GNI	1,098.07	REF ADPIMP			ADP IMPORT		
2024/06/000003	12/01/2023	GNI	1,078.82	REF ADPIMP			ADP IMPORT		
2024/06/000021	12/08/2023	GNI	1,153.04	REF ADPIMP			ADP IMPORT		
10137 52010 ADVERTISING			2,760	0	2,760	1,110.82	.00	1,649.18	40.2%
2024/01/000332	07/01/2023	BUC	2,760.00	REF			ORIGINAL BUDGET 2024		
2024/02/000111	08/18/2023	API	241.84	VND 000157 VCH	THE DAY PUBLISHING C	D92963			315179
2024/05/000009	11/03/2023	API	868.98	VND 001099 VCH	WHALING CITY GRAPHIC	WALL SIGN			316257
10137 52020 POSTAGE			6,100	0	6,100	2,399.73	.00	3,700.27	39.3%
2024/01/000332	07/01/2023	BUC	6,100.00	REF			ORIGINAL BUDGET 2024		
2024/01/000468	07/31/2023	GEN	.74	REF			JULY23 POSTAGE DUE		
2024/01/000468	07/31/2023	GEN	11.13	REF			JULY23 METERED MAIL		
2024/02/000026	08/04/2023	POE	1,970.39	VND 000159 PO 240220	POSTMASTER		Mailing service NL Post Office		
2024/02/000084	08/11/2023	API	1,970.39	VND 000159 VCH	POSTMASTER		Mailing service - WATERFORD R&		315012
2024/02/000084	08/11/2023	POL	-1,970.39	VND 000159 PO 240220	POSTMASTER		Mailing service - WATERFOR2024		
2024/02/000285	08/31/2023	GEN	68.04	REF			AUG 23 METERED MAIL		
2024/03/000066	09/15/2023	API	320.00	VND 000157 VCH	THE DAY PUBLISHING C	D92963			315516
2024/03/000205	09/30/2023	GEN	2.34	REF			SEPT 23 POSTAGE DUE		
2024/03/000205	09/30/2023	GEN	3.78	REF			SEPT 23 METERED MAIL		
2024/05/000214	11/30/2023	GEN	23.31	REF			NOV23 METERED MAIL		
10137 52040 SERVICE CONT. AND R			3,027	0	3,027	1,076.03	223.97	1,727.00	42.9%
2024/01/000055	07/05/2023	POE	463.44	VND 000678 PO 240033	RICOH USA INC		Copier Charges per Dept		
2024/01/000111	07/07/2023	API	46.42	VND 000678 VCH	RICOH USA INC		Copier Charges per Dept		314584
2024/01/000111	07/07/2023	POL	-46.42	VND 000678 PO 240033	RICOH USA INC		Copier Charges per Dept 2024		
2024/01/000111	07/07/2023	API	62.84	VND 002578 VCH	BREEZELINE		ACC # 8282 30 020 0067490		314570
2024/01/000172	07/10/2023	GRV	-110.00	REF GB213			ACCRUE I/C FEE JUNE		
2024/01/000235	07/10/2023	GCR	-110.00	REF			RECDESK I/C FEE 063023 JUNE		
2024/01/000237	07/10/2023	GCR	110.00	REF			RECDESK I/C FEE 063023 *CORRE		

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10137 52040 SERVICE CONT. AND R									
2024/01/000237 07/10/2023 GCR	110.00	REF					RECDESK I/C FEE 063023 *ERROR		
2024/01/000332 07/01/2023 BUC	3,027.00	REF					ORIGINAL BUDGET 2024		
2024/02/000110 08/08/2023 GCR	110.00	REF					RECDESK I/C FEE JULY		
2024/02/000111 08/18/2023 API	38.61	VND 000678 VCH	RICOH USA INC				Copier Charges per Dept		315156
2024/02/000111 08/18/2023 POL	-38.61	VND 000678 PO 240033	RICOH USA INC				Copier Charges per Dept 2024		
2024/02/000111 08/18/2023 API	1.09	VND 002578 VCH	BREEZELINE				ACC # 8282 30 020 0067490		315042
2024/02/000302 08/31/2023 GCR	110.00	REF					RECDESK I/C FEE AUG DIT 09082		
2024/03/000066 09/15/2023 API	38.61	VND 000678 VCH	RICOH USA INC				Copier Charges per Dept		315491
2024/03/000066 09/15/2023 POL	-38.61	VND 000678 PO 240033	RICOH USA INC				Copier Charges per Dept 2024		
2024/03/000066 09/15/2023 API	32.51	VND 002578 VCH	BREEZELINE				ACC # 8282 30 020 0067490		315394
2024/03/000169 09/29/2023 API	35.09	VND 001388 VCH	FOLEY CARRIER SERVIC				BACKGROUND CHECKS		315693
2024/04/000049 10/13/2023 API	38.61	VND 000678 VCH	RICOH USA INC				Copier Charges per Dept		315965
2024/04/000049 10/13/2023 POL	-38.61	VND 000678 PO 240033	RICOH USA INC				Copier Charges per Dept 2024		
2024/04/000049 10/13/2023 API	32.51	VND 002578 VCH	BREEZELINE				ACC # 8282 30 020 0067490		315832
2024/04/000071 10/20/2023 API	167.50	VND 000138 VCH	RYAN BUSINESS SYSTEM				SW7553		316093
2024/04/000071 10/20/2023 API	32.51	VND 002578 VCH	BREEZELINE				ACC # 8282 30 020 0067490		316022
2024/04/000131 10/10/2023 GCR	110.00	REF					RECDESK I/C FEE SEPT		
2024/04/000241 10/31/2023 GCR	110.00	REF					RECDESK I/C FEE OCT DIT 110823		
2024/05/000039 11/09/2023 API	38.61	VND 000678 VCH	RICOH USA INC				Copier Charges per Dept		316375
2024/05/000039 11/09/2023 POL	-38.61	VND 000678 PO 240033	RICOH USA INC				Copier Charges per Dept 2024		
2024/05/000039 11/09/2023 API	32.51	VND 002578 VCH	BREEZELINE				ACC # 8282 30 020 0067490		316285
2024/06/000028 12/08/2023 API	38.61	VND 000678 VCH	RICOH USA INC				Copier Charges per Dept		316732
2024/06/000028 12/08/2023 POL	-38.61	VND 000678 PO 240033	RICOH USA INC				Copier Charges per Dept 2024		
	3,090		3,090	0	3,090	914.00	.00	2,176.00	29.6%
10137 52050 DUES,CONFERENCES &									
2024/01/000332 07/01/2023 BUC	3,090.00	REF					ORIGINAL BUDGET 2024		
2024/04/000071 10/20/2023 API	315.00	VND 000076 VCH	CT REC & PARKS ASSOC				MCNAMARA/CIEPLIK/SULLIVAN		316038
2024/05/000009 11/03/2023 API	129.00	VND 001344 VCH	CT ENVIRONMENTAL COU				CTEC ANNUAL MEETING		316174
2024/05/000114 11/22/2023 API	470.00	VND 000435 VCH	NATIONAL REC & PARK				GROUP PACKAGE		316533
	150		150	0	150	.00	.00	150.00	.0%
10137 52070 REIMBURSABLE EXPENS									
2024/01/000332 07/01/2023 BUC	150.00	REF					ORIGINAL BUDGET 2024		
	2,740		2,740	0	2,740	815.12	1,099.84	825.04	69.9%
10137 52080 TELEPHONE									
2024/01/000332 07/01/2023 BUC	2,740.00	REF					ORIGINAL BUDGET 2024		
2024/01/000405 07/31/2023 POE	1,914.96	VND 000331 PO 240206	VERIZON WIRELESS				Annual Cell Phone Charges		
2024/02/000017 08/04/2023 API	159.58	VND 000331 VCH	VERIZON WIRELESS				ACC # 685450205-00001		314985
2024/02/000017 08/04/2023 POL	-159.58	VND 000331 PO 240206	VERIZON WIRELESS				ACC # 685450205-00001 2024		
2024/03/000066 09/15/2023 API	162.56	VND 000331 VCH	VERIZON WIRELESS				ACC # 685450205-00001		315531
2024/03/000066 09/15/2023 POL	-162.56	VND 000331 PO 240206	VERIZON WIRELESS				ACC # 685450205-00001 2024		
2024/04/000049 10/13/2023 API	163.38	VND 000331 VCH	VERIZON WIRELESS				ACC # 685450205-00001		315994
2024/04/000049 10/13/2023 POL	-163.38	VND 000331 PO 240206	VERIZON WIRELESS				ACC # 685450205-00001 2024		
2024/05/000039 11/09/2023 API	163.88	VND 000331 VCH	VERIZON WIRELESS				ACC # 685450205-00001		316393
2024/05/000039 11/09/2023 POL	-163.88	VND 000331 PO 240206	VERIZON WIRELESS				ACC # 685450205-00001 2024		

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10137 52080 TELEPHONE								
2024/06/000028 12/08/2023 API		165.72	VND 000331 VCH	VERIZON WIRELESS		ACC # 685450205-00001		316772
2024/06/000028 12/08/2023 POL		-165.72	VND 000331 PO 240206	VERIZON WIRELESS		ACC # 685450205-00001	2024	
10137 52090 HEATING FUEL		9,098	0	9,098	.00	.00	9,098.00	.0%
2024/01/000332 07/01/2023 BUC		9,098.00	REF			ORIGINAL BUDGET 2024		
2024/03/000004 09/01/2023 API		217.81	VND 000428 VCH	AMERIGAS		ACC # 200439175		315218
2024/04/000049 10/13/2023 API		164.64	VND 000428 VCH	AMERIGAS		HEAT		315817
2024/05/000026 11/06/2023 GEN		-382.45	REF			MOVE UTILS REC TO BUILD DEPT		
10137 52100 ELECTRICITY		3,000	0	3,000	.00	.00	3,000.00	.0%
2024/01/000332 07/01/2023 BUC		3,000.00	REF			ORIGINAL BUDGET 2024		
10137 52110 WATER		4,725	0	4,725	.00	.00	4,725.00	.0%
2024/01/000332 07/01/2023 BUC		4,725.00	REF			ORIGINAL BUDGET 2024		
2024/02/000111 08/18/2023 API		498.72	VND 000522 VCH	CITY OF NEW LONDON,		0 WATERFORD TOWN		315062
2024/02/000111 08/18/2023 API		193.71	VND 000522 VCH	CITY OF NEW LONDON,		313 A GREAT NECK RD		315062
2024/02/000111 08/18/2023 API		16.86	VND 000522 VCH	CITY OF NEW LONDON,		30 SHORE RD		315062
2024/03/000004 09/01/2023 API		45.03	VND 000522 VCH	CITY OF NEW LONDON,		0 ROPE FERRY RD		315243
2024/03/000004 09/01/2023 API		15.76	VND 000522 VCH	CITY OF NEW LONDON,		55 ROPE FERRY RD		315243
2024/03/000004 09/01/2023 API		15.76	VND 000522 VCH	CITY OF NEW LONDON,		0 AVERY LN		315243
2024/03/000004 09/01/2023 API		69.74	VND 000522 VCH	CITY OF NEW LONDON,		15 REAR ROPE FERRY RD		315243
2024/03/000004 09/01/2023 API		75.14	VND 000522 VCH	CITY OF NEW LONDON,		176 BOSTON POST RD		315243
2024/03/000169 09/29/2023 API		48.50	VND 000522 VCH	CITY OF NEW LONDON,		47 REAR COLONIAL DR		315660
2024/04/000049 10/13/2023 API		218.57	VND 000522 VCH	CITY OF NEW LONDON,		51 DAYTON RD		315852
2024/04/000049 10/13/2023 API		56.94	VND 000522 VCH	CITY OF NEW LONDON,		739 VAUXHALL EXT		315853
2024/04/000071 10/20/2023 API		18.32	VND 000522 VCH	CITY OF NEW LONDON,		126 OLD NORWICH RD QH GREEN		316030
2024/05/000026 11/06/2023 GEN		-1,273.05	REF			MOVE UTILS REC TO BUILD DEPT		
10137 52120 SEWER		2,640	0	2,640	.00	.00	2,640.00	.0%
2024/01/000332 07/01/2023 BUC		2,640.00	REF			ORIGINAL BUDGET 2024		
2024/03/000066 09/15/2023 API		311.75	VND 000729 VCH	WATERFORD UTILITY CO		15 ROPE FERRY RD		315534
2024/03/000066 09/15/2023 API		45.00	VND 000729 VCH	WATERFORD UTILITY CO		65 ROPE FERRY RD JORDAN PARK H		315534
2024/05/000026 11/06/2023 GEN		-356.75	REF			MOVE UTILS REC TO BUILD DEPT		
10137 52206 XFER TO COMMUNITY E		4,750	0	4,750	4,750.00	.00	.00	100.0%
2024/01/000003 07/01/2023 GEN		4,750.00	REF GB01			XFER APPROPRIATION TO SRF'S		
2024/01/000332 07/01/2023 BUC		4,750.00	REF			ORIGINAL BUDGET 2024		

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10137 52380 PROGRAMS		36,786	0	36,786	30,003.48	2,472.79	4,309.73	88.3%
2024/01/000111	07/07/2023 API	1,100.00	VND 002800 VCH	CARL E FRANKLIN	SUMMER MUSIC FRANKLIN BROTHERS			314572
2024/01/000200	07/14/2023 POE	1,000.00	VND 000015 PO 240139	AMERICAN RED CROSS	American Red Cross			
2024/01/000207	07/14/2023 POE	1,500.00	VND 002809 PO 240145	MARTY MORONEY	Mystic Dead Summer Concert			
2024/01/000208	07/14/2023 API	800.00	VND 001890 VCH	KYM A. APICELLI	WTFD BEACH CONCERT SERIES 7/12			314594
2024/01/000208	07/14/2023 API	1,500.00	VND 002797 VCH	NICHOLAS E MINEAU	WTFD BEACH CONCERT SERIES - AU			314597
2024/01/000208	07/14/2023 API	1,500.00	VND 002809 VCH	MARTY MORONEY	Mystic Dead Summer Concert WTF			314596
2024/01/000208	07/14/2023 POL	-1,500.00	VND 002809 PO 240145	MARTY MORONEY	Mystic Dead Summer Concert2024			
2024/01/000231	07/21/2023 API	874.50	VND 000670 VCH	SPORTEE'S LLC	PARKS AND REC			314773
2024/01/000231	07/21/2023 API	1,200.00	VND 002229 VCH	ANTHONY WALSTRA	SUMMER CONCERT 081623			314697
2024/01/000231	07/21/2023 API	1,200.00	VND 002620 VCH	BRANDED COUNTRY	SUMMER CONCERT 080923			314701
2024/01/000231	07/21/2023 API	1,000.00	VND 002649 VCH	TIMOTHY FIORAVANTI	SUMMER CONCERT 082323			314780
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 072623			314738
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 080223			314739
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 080923			314740
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 081623			314741
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 082323			314742
2024/01/000231	07/21/2023 API	500.00	VND 002797 VCH	MARK VARLESE	Soul Sound Review - 7/26/2023			
2024/01/000284	07/25/2023 POE	2,700.00	VND 001463 PO 240175	KARMA PRODUCTIONS	Sugar - Summer Concert 8/2/23			
2024/01/000285	07/25/2023 POE	2,500.00	VND 002073 PO 240176		ORIGINAL BUDGET 2024			
2024/01/000332	07/01/2023 BUC	36,786.00	REF		Sugar - Summer Concert 8/2/23			314824
2024/02/000015	08/02/2023 API	2,500.00	VND 002073 VCH	KARMA PRODUCTIONS	Sugar - Summer Concert 8/22024			
2024/02/000015	08/02/2023 POL	-2,500.00	VND 002073 PO 240176	KARMA PRODUCTIONS	American Red Cross			314834
2024/02/000017	08/04/2023 API	426.00	VND 000015 VCH	AMERICAN RED CROSS	American Red Cross 2024			
2024/02/000017	08/04/2023 POL	-426.00	VND 000015 PO 240139	AMERICAN RED CROSS	American Red Cross			314834
2024/02/000017	08/04/2023 API	132.00	VND 000015 VCH	AMERICAN RED CROSS	American Red Cross 2024			
2024/02/000017	08/04/2023 POL	-132.00	VND 000015 PO 240139	AMERICAN RED CROSS	SUMMER ACTIVITIES, PROGRAM SUP			314932
2024/02/000017	08/04/2023 API	57.96	VND 000211 VCH	PETTY CASH	Soul Sound Review - 7/26/2023			314915
2024/02/000017	08/04/2023 API	2,700.00	VND 001463 VCH	MARK VARLESE	Soul Sound Review - 7/26/22024			
2024/02/000017	08/04/2023 POL	-2,700.00	VND 001463 PO 240175	MARK VARLESE	MISC EXP PLAYGROUND COOLERS, S			314931
2024/02/000067	08/10/2023 APM	53.13	VND 000211 VCH	PETTY CASH	WATERFORD WOODEN BAT SOTBALL L			315084
2024/02/000111	08/18/2023 API	1,296.00	VND 000173 VCH	ESTRN CT BRD OF APP	BADGER 5100			315162
2024/02/000111	08/18/2023 API	534.50	VND 000670 VCH	SPORTEE'S LLC	WATERFORD REC AND PARKS			315162
2024/02/000111	08/18/2023 API	315.00	VND 000670 VCH	SPORTEE'S LLC	Bike Helmets - for Bike Rodeo			
2024/02/000193	08/30/2023 POE	3,235.25	VND 001613 PO 240297	TOP GEAR INC, DBA HE	AUGUST 2023 STATEMENT			********
2024/02/000271	08/04/2023 API	105.34	VND 001651 VCH	JP MORGAN CHASE BANK	AUGUST 2023 STATEMENT			********
2024/02/000271	08/04/2023 API	574.21	VND 001651 VCH	JP MORGAN CHASE BANK	COLOR CCOPY CHARGES 073123			
2024/02/000303	08/31/2023 GEN	1.90	REF GB70		COLOR COPY CHARGES 083123			
2024/02/000304	08/31/2023 GEN	5.50	REF GB71		PROGRAM SUPPLIES			315261
2024/03/000004	09/01/2023 API	39.76	VND 099999 VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES			315271
2024/03/000004	09/01/2023 API	104.34	VND 099999 VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES			315262
2024/03/000004	09/01/2023 API	68.13	VND 099999 VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES			315269
2024/03/000004	09/01/2023 API	31.98	VND 099999 VCH	EMPLOYEE REIMBURSEME	SCORER 14 GAMES/STIPEND			315437
2024/03/000066	09/15/2023 API	1,680.00	VND 000173 VCH	ESTRN CT BRD OF APP	Bike Helmets - for Bike Rodeo			315520
2024/03/000066	09/15/2023 API	3,235.25	VND 001613 VCH	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-328.50	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-262.50	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-805.50	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-248.75	VND 001613 PO 240297					

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Program ID: glytdbud

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ACCOUNTS FOR: 101 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 52380 PROGRAMS								
2024/03/000066 09/15/2023 POL		-447.50	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066 09/15/2023 POL		-497.50	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066 09/15/2023 POL		-5.00	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066 09/15/2023 POL		-640.00	VND 001613 PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066 09/15/2023 API		630.00	VND 002051 VCH	COWLICK'S CREAMERY	STAFF APPRECIATION ICE CREAM			315418
2024/03/000169 09/29/2023 API		201.64	VND 000134 VCH	HOME DEPOT INC.	ACC # 6035 3225 4096 2804			315705
2024/03/000209 09/04/2023 API		322.98	VND 001651 VCH	JP MORGAN CHASE BANK	SEPTEMBER 2023 STATEMENT			********
2024/04/000069 10/16/2023 POE		4,000.00	VND 000159 PO 240380	POSTMASTER	Seasonal Booklet Distribution			
2024/04/000237 10/31/2023 GEN		7.00	REF GB51		COLOR COPY CHARGES 093023			
2024/04/000238 10/31/2023 GEN		8.15	REF GB52		COLOR COPY CHARGES 103123			
2024/05/000133 11/24/2023 API		1,969.21	VND 000159 VCH	POSTMASTER	Booklet Distribution - WATERFO			316594
2024/05/000133 11/24/2023 POL		-1,969.21	VND 000159 PO 240380	POSTMASTER	Booklet Distribution - WAT2024			
2024/05/000206 11/04/2023 API		29.00	VND 001651 VCH	JP MORGAN CHASE BANK	NOVEMBER 2023 STATEMENT			********
2024/06/000028 12/08/2023 API		1,300.00	VND 002864 VCH	SPORTEES	PH ROAD RACE			316746
10137 52390 CO-SPONSORED PROGRA		41,549	0	41,549	26,195.00	.00	15,354.00	63.0%
2024/01/000231 07/21/2023 API		4,750.00	VND 000169 VCH	WATERFORD BABE RUTH	BABE RUTH CO-SPONSORSHIP			314788
2024/01/000332 07/01/2023 BUC		41,549.00	REF		ORIGINAL BUDGET 2024			
2024/02/000017 08/04/2023 API		3,500.00	VND 001448 VCH	THE ORIGINAL WATERFO	CO-SPOMSORSHIP FY24			314970
2024/03/000004 09/01/2023 API		1,805.00	VND 000777 VCH	WATERFORD AMERICAN L	YEARLY CO-SPONSORED SUPPORT PR			315356
2024/05/000009 11/03/2023 API		11,390.00	VND 000257 VCH	WATERFORD LITTLE LEA	YEARLY CO SPONSORED FUNDS			316254
2024/05/000009 11/03/2023 API		4,750.00	VND 000837 VCH	WATERFORD YOUTH FOOT	2024 CO-SPOMSOR FOOTBALL & CHE			316255
10137 52420 MAINTENANCE OF PROP		85,232	0	85,232	30,625.39	31,374.41	23,232.20	72.7%
2024/01/000111 07/07/2023 API		175.00	VND 000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			314586
2024/01/000111 07/07/2023 API		175.00	VND 000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			314586
2024/01/000159 07/11/2023 POE		7,000.00	VND 000567 PO 240122	PIONEER MFG CO./PION	Bright Stripe White and variou			
2024/01/000160 07/11/2023 POE		4,800.00	VND 000868 PO 240123	SUPREME FOREST PRODU	Mulch Orders			
2024/01/000161 07/11/2023 POE		3,000.00	VND 000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies and mat			
2024/01/000198 07/14/2023 POE		3,500.00	VND 000134 PO 240137	HOME DEPOT INC.	Miscellaneous Supplies and mat			
2024/01/000199 07/14/2023 POE		2,500.00	VND 000460 PO 240138	RING'S END LUMBER DB	Miscellaneous Supplies and mat			
2024/01/000231 07/21/2023 API		62.50	VND 000147 VCH	RAPID LOCK & DOOR SE	KEY/KEY RING			314750
2024/01/000231 07/21/2023 API		317.83	VND 000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			314710
2024/01/000231 07/21/2023 POL		-317.83	VND 000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024		
2024/01/000231 07/21/2023 API		120.40	VND 000304 VCH	GRAINGER	TURF SAVER TIRE			314728
2024/01/000231 07/21/2023 API		1,115.00	VND 002065 VCH	LUTHER FENCE, INC	REPAIR OF CHAIN LINK FENCE			314733
2024/01/000332 07/01/2023 BUC		85,232.00	REF		ORIGINAL BUDGET 2024			
2024/02/000017 08/04/2023 API		175.00	VND 000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT 28 DAYS			314963
2024/02/000017 08/04/2023 API		49.98	VND 000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			314850
2024/02/000017 08/04/2023 POL		-49.98	VND 000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024		
2024/02/000017 08/04/2023 API		340.79	VND 001693 VCH	SITEONE LANDSCAPE SU	GUIDE LINE ATHLETIC FIELD MARK			314957
2024/02/000017 08/04/2023 API		195.00	VND 002442 VCH	STAHL HOLDINGS LLC	AIRMAX AERATION SYSTEM			314960
2024/02/000017 08/04/2023 API		895.00	VND 002442 VCH	STAHL HOLDINGS LLC	PARKS AND REC			314960
2024/02/000036 08/07/2023 POE		1,529.98	VND 001354 PO 240228	WEST MARINE PRODUCTS	West Marine Deck Boxes			
2024/02/000052 08/08/2023 POM		384.30	VND 001354 PO 240228	WEST MARINE PRODUCTS	change order #1 dated 8/8/2024			

ACCOUNTS FOR: 101 GENERAL FUND				ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 52420 MAINTENANCE OF PROP										
2024/02/000111	08/18/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		315171
2024/02/000111	08/18/2023	API		3,240.23	VND 000567 VCH		PIONEER MFG CO./PION	Bright Stripe White		315143
2024/02/000111	08/18/2023	POL		-3,240.23	VND 000567 PO 240122		PIONEER MFG CO./PION	Bright Stripe White	2024	
2024/02/000111	08/18/2023	API		112.96	VND 002432 VCH		HOLDRIDGE FARM NURSE	RHODODENDRON/HIBISCUS		315104
2024/02/000111	08/18/2023	API		362.92	VND 002432 VCH		HOLDRIDGE FARM NURSE	FLOWERS		315104
2024/02/000111	08/18/2023	API		895.00	VND 002442 VCH		STAHL HOLDINGS LLC	POND AND LAKE TREATMENT		315164
2024/02/000218	08/31/2023	POE		2,572.48	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago Point		315336
2024/03/000004	09/01/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		315336
2024/03/000004	09/01/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	R6259 OSWEGATCHIE RD, GRIMSEY		315336
2024/03/000004	09/01/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		315336
2024/03/000066	09/15/2023	API		659.24	VND 000460 VCH		RING'S END LUMBER DB	848573/849724/850405/854126		315492
2024/03/000066	09/15/2023	POL		-659.24	VND 000460 PO 240138		RING'S END LUMBER DB	848573/849724/850405/854122024		
2024/03/000163	09/27/2023	POE		9,587.20	VND 001069 PO 240345		TOM IRWIN INC	Fall Property Fertilization fo		
2024/03/000169	09/29/2023	API		237.74	VND 000134 VCH		HOME DEPOT INC.	ACC # 6035 3225 4096 2804		315705
2024/03/000169	09/29/2023	API		96.97	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-96.97	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		73.48	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-73.48	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		21.99	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-21.99	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		36.98	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-36.98	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		85.22	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-85.22	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		178.93	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315657
2024/03/000169	09/29/2023	POL		-178.93	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/03/000169	09/29/2023	API		26.00	VND 000522 VCH		CITY OF NEW LONDON,	3 RIVR ST		315660
2024/03/000169	09/29/2023	API		1,914.28	VND 001354 VCH		WEST MARINE PRODUCTS	West Marine Deck Boxes		315786
2024/03/000169	09/29/2023	POL		-1,914.28	VND 001354 PO 240228		WEST MARINE PRODUCTS	West Marine Deck Boxes	2024	
2024/03/000169	09/29/2023	API		1,175.00	VND 002442 VCH		STAHL HOLDINGS LLC	REMOVAL OF AIRMAX AERATION SYS		315759
2024/03/000209	09/04/2023	API		1,914.28	VND 001651 VCH		JP MORGAN CHASE BANK	SEPTEMBER 2023 STATEMENT		********
2024/04/000049	10/13/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		315974
2024/04/000049	10/13/2023	API		175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		315974
2024/04/000049	10/13/2023	API		450.02	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315844
2024/04/000049	10/13/2023	POL		-450.02	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		33.86	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315843
2024/04/000049	10/13/2023	POL		-33.86	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		173.13	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315844
2024/04/000049	10/13/2023	POL		-173.13	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		64.54	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315843
2024/04/000049	10/13/2023	POL		-64.54	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		29.96	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315843
2024/04/000049	10/13/2023	POL		-29.96	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		103.74	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		315844
2024/04/000049	10/13/2023	POL		-103.74	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies	2024	
2024/04/000049	10/13/2023	API		62.50	VND 000460 VCH		RING'S END LUMBER DB	Miscellaneous Supplies		315966
2024/04/000049	10/13/2023	POL		-62.50	VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies	2024	

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ACCOUNTS FOR: 101 GENERAL FUND			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 52420 MAINTENANCE OF PROP									
2024/04/000064	10/13/2023	POM	1,500.00	VND 000567 PO 240122		PIONEER MFG CO./PION	change order #1 dated 10/12024		
2024/04/000071	10/20/2023	API	152.20	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies and mat		316027
2024/04/000071	10/20/2023	POL	-152.20	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and2024		
2024/04/000071	10/20/2023	API	290.09	VND 000460 VCH		RING'S END LUMBER DB	Miscellaneous Supplies		316090
2024/04/000071	10/20/2023	POL	-290.09	VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies 2024		
2024/04/000071	10/20/2023	API	12.00	VND 000460 VCH		RING'S END LUMBER DB	Miscellaneous Supplies		316090
2024/04/000071	10/20/2023	POL	-12.00	VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies 2024		
2024/04/000071	10/20/2023	API	17.99	VND 000460 VCH		RING'S END LUMBER DB	Miscellaneous Supplies and mat		316090
2024/04/000071	10/20/2023	POL	-17.99	VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies and2024		
2024/04/000071	10/20/2023	API	4,386.69	VND 000567 VCH		PIONEER MFG CO./PION	Bright Stripe White and variou		316078
2024/04/000071	10/20/2023	POL	-4,386.69	VND 000567 PO 240122		PIONEER MFG CO./PION	Bright Stripe White and va2024		
2024/04/000071	10/20/2023	API	840.00	VND 001069 VCH		TOM IRWIN INC	Fall Property Fertilization		316109
2024/04/000071	10/20/2023	POL	-840.00	VND 001069 PO 240345		TOM IRWIN INC	Fall Property Fertilizatio2024		
2024/04/000071	10/20/2023	API	579.40	VND 001693 VCH		SITEONE LANDSCAPE SU	PARKS AND REC		316099
2024/04/000071	10/20/2023	API	24.40	VND 001693 VCH		SITEONE LANDSCAPE SU	WATERFORD PARK & REC		316099
2024/04/000071	10/20/2023	API	320.65	VND 002126 VCH		H. BARBER & SONS, I	SUPPLIES		316062
2024/04/000071	10/20/2023	API	2,256.24	VND 002836 VCH		KIRBY BUILT PRODUCTS	Two (2) benches for Mago Point		316066
2024/04/000071	10/20/2023	POL	-1,734.58	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/04/000071	10/20/2023	POL	-261.10	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/04/000071	10/20/2023	POL	-260.56	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/04/000092	10/20/2023	API	9.45	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies and mat		316118
2024/04/000092	10/20/2023	POL	-9.45	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and2024		
2024/04/000092	10/20/2023	API	93.95	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies and mat		316118
2024/04/000092	10/20/2023	POL	-93.95	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and2024		
2024/05/000009	11/03/2023	API	175.00	VND 000109 VCH		SUBURBAN SANITATION	WBP TENNIS		316236
2024/05/000009	11/03/2023	API	53.94	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies and mat		316167
2024/05/000009	11/03/2023	POL	-53.94	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and2024		
2024/05/000009	11/03/2023	API	43.44	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies and mat		316167
2024/05/000009	11/03/2023	POL	-43.44	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and2024		
2024/05/000009	11/03/2023	API	84.34	VND 000460 VCH		RING'S END LUMBER DB	Miscellaneous Supplies		316226
2024/05/000009	11/03/2023	POL	-84.34	VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies 2024		
2024/05/000009	11/03/2023	API	579.40	VND 001693 VCH		SITEONE LANDSCAPE SU	DURAEDGE FAIRBALL		316231
2024/05/000009	11/03/2023	API	160.00	VND 002833 VCH		ANNE L OGDEN	FELT FOR POOL TABLE		316152
2024/05/000039	11/09/2023	API	16.77	VND 000304 VCH		GRAINGER	SUPPLIES		316321
2024/05/000039	11/09/2023	API	799.34	VND 000834 VCH		KOBYLUCK CONSTRUCTIO	STONE DUST		316330
2024/05/000039	11/09/2023	API	316.24	VND 002836 VCH		KIRBY BUILT PRODUCTS	Two (2) benches for Mago Point		316329
2024/05/000039	11/09/2023	POL	-243.12	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/05/000039	11/09/2023	POL	-36.60	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/05/000039	11/09/2023	POL	-36.52	VND 002836 PO 240305		KIRBY BUILT PRODUCTS	Two (2) benches for Mago P2024		
2024/05/000099	11/08/2023	GCR	-1,914.28	REF			RECDESK 110123 WEST MARINE		
2024/05/000114	11/22/2023	API	767.91	VND 000134 VCH		HOME DEPOT INC.	ACC # 6035 3225 4096 2804		316514
2024/05/000114	11/22/2023	API	15.48	VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		316465
2024/05/000114	11/22/2023	POL	-15.48	VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies 2024		
2024/05/000114	11/22/2023	API	350.00	VND 002853 VCH		JASON HILLE	MOVING/PAINTING, COVERING POOL		316521
2024/05/000148	11/27/2023	POM	11,677.00	VND 001069 PO 240345		TOM IRWIN INC	change order #1 dated 11/22024		
2024/06/000028	12/08/2023	API	175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		316749
2024/06/000028	12/08/2023	API	175.00	VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		316749

ACCOUNTS FOR: 101 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 52420 MAINTENANCE OF PROP								
2024/06/000028 12/08/2023 API		175.00	VND 000109 VCH					
2024/06/000028 12/08/2023 API		14.52	VND 000134 VCH					
2024/06/000028 12/08/2023 API		70.85	VND 000184 VCH					
2024/06/000028 12/08/2023 POL		-70.85	VND 000184 PO 240124					
2024/06/000028 12/08/2023 API		235.51	VND 000184 VCH					
2024/06/000028 12/08/2023 POL		-235.51	VND 000184 PO 240124					
2024/06/000028 12/08/2023 API		30.79	VND 000460 VCH					
2024/06/000028 12/08/2023 POL		-30.79	VND 000460 PO 240138					
2024/06/000028 12/08/2023 API		149.10	VND 000460 VCH					
2024/06/000028 12/08/2023 POL		-149.10	VND 000460 PO 240138					
2024/06/000028 12/08/2023 API		25.37	VND 000460 VCH					
2024/06/000028 12/08/2023 POL		-25.37	VND 000460 PO 240138					
2024/06/000028 12/08/2023 API		836.40	VND 000834 VCH					
2024/06/000028 12/08/2023 API		838.44	VND 000834 VCH					
2024/06/000028 12/08/2023 API		848.30	VND 000834 VCH					
		1,600	0	1,600	659.07	.00	940.93	41.2%
10137 53010 OFFICE SUPPLIES								
2024/01/000111 07/07/2023 API		493.48	VND 000157 VCH					
2024/01/000332 07/01/2023 BUC		1,600.00	REF					
2024/02/000017 08/04/2023 API		4.22	VND 001794 VCH					
2024/02/000111 08/18/2023 API		37.77	VND 000137 VCH					
2024/02/000111 08/18/2023 API		41.15	VND 000137 VCH					
2024/03/000066 09/15/2023 API		82.45	VND 000137 VCH					
		36,291	0	36,291	6,622.90	3,137.54	26,530.56	26.9%
10137 53020 OTHER SUPPLIES								
2024/01/000196 07/14/2023 POE		5,000.00	VND 002584 PO 240135					
2024/01/000197 07/14/2023 POE		2,000.00	VND 002603 PO 240136					
2024/01/000332 07/01/2023 BUC		36,291.00	REF					
2024/02/000017 08/04/2023 API		43.34	VND 000576 VCH					
2024/02/000017 08/04/2023 API		607.58	VND 002584 VCH					
2024/02/000017 08/04/2023 API		81.12	VND 002584 VCH					
2024/02/000017 08/04/2023 POL		-81.12	VND 002584 PO 240135					
2024/02/000017 08/04/2023 API		1,076.95	VND 002584 VCH					
2024/02/000017 08/04/2023 POL		-1,076.95	VND 002584 PO 240135					
2024/02/000017 08/04/2023 API		33.67	VND 002603 VCH					
2024/02/000017 08/04/2023 POL		-33.67	VND 002603 PO 240136					
2024/02/000017 08/04/2023 API		108.31	VND 002603 VCH					
2024/02/000017 08/04/2023 POL		-108.31	VND 002603 PO 240136					
2024/02/000017 08/04/2023 API		44.96	VND 002603 VCH					
2024/02/000017 08/04/2023 POL		-44.96	VND 002603 PO 240136					
2024/02/000111 08/18/2023 API		23.61	VND 000565 VCH					
2024/02/000111 08/18/2023 API		163.25	VND 002584 VCH					
2024/02/000111 08/18/2023 POL		-163.25	VND 002584 PO 240135					
2024/02/000111 08/18/2023 API		396.97	VND 002584 VCH					
2024/02/000111 08/18/2023 POL		-396.97	VND 002584 PO 240135					
SUBURBAN SANITATION	HANDICAP UNIT							316749
HOME DEPOT INC.	ACC # 6035 3225 4096 2804							316686
CASH TRUE VALUE HM C	miscellaneous supplies							316633
CASH TRUE VALUE HM C	miscellaneous supplies 2024							
CASH TRUE VALUE HM C	miscellaneous supplies and mat							316633
CASH TRUE VALUE HM C	miscellaneous supplies and2024							
RING'S END LUMBER DB	Miscellaneous Supplies							316733
RING'S END LUMBER DB	Miscellaneous Supplies 2024							
RING'S END LUMBER DB	Miscellaneous Supplies							316733
RING'S END LUMBER DB	Miscellaneous Supplies 2024							
RING'S END LUMBER DB	Miscellaneous Supplies							316733
RING'S END LUMBER DB	Miscellaneous Supplies 2024							
KOBYLUCK CONSTRUCTIO	LEARY SOFTBALL							316694
KOBYLUCK CONSTRUCTIO	STONE DUST							316694
KOBYLUCK CONSTRUCTIO	STONE DUST							316694
THE DAY PUBLISHING C	ACC # 43537							314589
	ORIGINAL BUDGET 2024							
W.B. MASON CO., INC	Office Supplies Year 2024-Town							314986
STAPLES, INC	NYC 70112090							315165
STAPLES, INC	Office Supplies Year 2024-Town							315165
STAPLES, INC	Office Supplies Year 2024-Town							315508
IMPERIAL BAG & PAPER	Custodial Supplies							
ACE HARDWARE	ACE Hardware supplies for main							
	ORIGINAL BUDGET 2024							
CRYSTAL ROCK BOTTLED	ACC # 773599317750973							314864
IMPERIAL BAG & PAPER	Custodial Supplies for Communi							314900
IMPERIAL BAG & PAPER	Custodial Supplies							314900
IMPERIAL BAG & PAPER	Custodial Supplies 2024							
IMPERIAL BAG & PAPER	Custodial Supplies							314900
IMPERIAL BAG & PAPER	Custodial Supplies 2024							
ACE HARDWARE	ACE Hardware supplies							314830
ACE HARDWARE	ACE Hardware supplies 2024							
ACE HARDWARE	ACE Hardware supplies							314830
ACE HARDWARE	ACE Hardware supplies 2024							
ACE HARDWARE	ACE Hardware supplies							314830
ACE HARDWARE	ACE Hardware supplies 2024							
PIELA ELECTRIC INC	SOD MACHINE							315142
IMPERIAL BAG & PAPER	Custodial Supplies							315107
IMPERIAL BAG & PAPER	Custodial Supplies 2024							
IMPERIAL BAG & PAPER	Custodial Supplies							315107
IMPERIAL BAG & PAPER	Custodial Supplies 2024							

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Program ID: glytdbud

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ACCOUNTS FOR: 101 GENERAL FUND			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 53020 OTHER SUPPLIES									
2024/02/000111	08/18/2023	API	56.07	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies	315018	
2024/02/000111	08/18/2023	POL	-56.07	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies 2024		
2024/03/000004	09/01/2023	API	55.68	VND 000496 VCH		ADVANCED POWER EQUIP	WATERFORD PARKS AND REC	315213	
2024/03/000004	09/01/2023	API	88.21	VND 000496 VCH		ADVANCED POWER EQUIP	P63	315213	
2024/03/000004	09/01/2023	API	43.34	VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	315249	
2024/03/000004	09/01/2023	API	383.85	VND 000895 VCH		WIESE CONSTRUCTION I	ANTIBACTERIAL DISINFECTING WIP		
2024/03/000063	09/13/2023	APM	-383.85	VND 000895 VCH		WIESE CONSTRUCTION I	ANTIBACTERIAL DISINFECTING		
2024/03/000066	09/15/2023	API	383.85	VND 000859 VCH		ZOGICS, LLC	ANTIBACTERIAL DISINFECTING WIP	315540	
2024/03/000169	09/29/2023	API	43.34	VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	315667	
2024/03/000169	09/29/2023	API	207.90	VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	315706	
2024/03/000169	09/29/2023	POL	-207.90	VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies 2024		
2024/03/000169	09/29/2023	API	568.30	VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	315706	
2024/03/000169	09/29/2023	POL	-568.30	VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies 2024		
2024/03/000169	09/29/2023	API	40.46	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	315633	
2024/03/000169	09/29/2023	POL	-40.46	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000049	10/13/2023	API	153.23	VND 000496 VCH		ADVANCED POWER EQUIP	PARKS AND REC	315815	
2024/04/000071	10/20/2023	API	141.76	VND 000496 VCH		ADVANCED POWER EQUIP	LEAF VAC AND BACK PACK MAINTEN	316008	
2024/04/000071	10/20/2023	API	511.99	VND 000496 VCH		ADVANCED POWER EQUIP	EQUIPMENT	316008	
2024/04/000071	10/20/2023	API	149.86	VND 000496 VCH		ADVANCED POWER EQUIP	EQUIPMENT MAINTENANCE	316008	
2024/04/000071	10/20/2023	API	26.99	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117	
2024/04/000071	10/20/2023	POL	-26.99	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	17.99	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117	
2024/04/000071	10/20/2023	POL	-17.99	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	15.20	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117	
2024/04/000071	10/20/2023	POL	-15.20	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	37.05	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117	
2024/04/000071	10/20/2023	POL	-37.05	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	9.45	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main		
2024/04/000071	10/20/2023	POL	-9.45	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	189.98	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117	
2024/04/000071	10/20/2023	POL	-189.98	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	93.95	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main		
2024/04/000071	10/20/2023	POL	-93.95	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000071	10/20/2023	API	39.56	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies	316117	
2024/04/000071	10/20/2023	POL	-39.56	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies 2024		
2024/04/000084	10/17/2023	APM	-9.45	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000084	10/17/2023	POL	9.45	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000085	10/17/2023	APM	-93.95	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/04/000085	10/17/2023	POL	93.95	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/05/000009	11/03/2023	API	52.33	VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	316173	
2024/05/000009	11/03/2023	API	104.98	VND 000629 VCH		THE SHERWIN-WILLIAMS	PICKEBALL LEARY	316241	
2024/05/000009	11/03/2023	API	17.98	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316148	
2024/05/000009	11/03/2023	POL	-17.98	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/05/000009	11/03/2023	API	136.44	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316148	
2024/05/000009	11/03/2023	POL	-136.44	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024		
2024/05/000039	11/09/2023	API	11.99	VND 000496 VCH		ADVANCED POWER EQUIP	FILTER FUEL	316268	
2024/05/000039	11/09/2023	API	121.20	VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	316326	

YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 53020 OTHER SUPPLIES							
2024/05/000039 11/09/2023 POL		-121.20	VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies	2024 316326
2024/05/000039 11/09/2023 API		341.33	VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	2024
2024/05/000039 11/09/2023 POL		-341.33	VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies	316475
2024/05/000114 11/22/2023 API		43.34	VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	********
2024/05/000206 11/04/2023 API		212.88	VND 001651 VCH		JP MORGAN CHASE BANK	NOVEMBER 2023 STATEMENT	316761
2024/06/000028 12/08/2023 API		12.73	VND 000629 VCH		THE SHERWIN-WILLIAMS	ACC # 6569-3103-7	316761
2024/06/000028 12/08/2023 API		38.20	VND 000629 VCH		THE SHERWIN-WILLIAMS	PAINT	316761
2024/06/000028 12/08/2023 API		38.20	VND 000629 VCH		THE SHERWIN-WILLIAMS	PAINT	316608
2024/06/000028 12/08/2023 API		48.57	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies	
2024/06/000028 12/08/2023 POL		-48.57	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies	2024 316608
2024/06/000028 12/08/2023 API		1.36	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies	
2024/06/000028 12/08/2023 POL		-1.36	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies	2024
2024/06/000028 12/08/2023 API		90.85	VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316608
2024/06/000028 12/08/2023 POL		-90.85	VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
	24,500	0	24,500	8,608.62	5,550.39	10,340.99	57.8%
10137 53080 MAINTENANCE VEHICLE							
2024/01/000231 07/21/2023 API		19.07	VND 000514 VCH		NATIONAL AUTO PARTS	BOXED MINIATURES	314735
2024/01/000332 07/01/2023 BUC		24,500.00	REF			ORIGINAL BUDGET 2024	
2024/02/000017 08/04/2023 API		400.24	VND 000231 VCH		KAHN TRACTOR & EQUIP	TOWN OF WATERFORD	314904
2024/02/000017 08/04/2023 API		1,388.33	VND 000231 VCH		KAHN TRACTOR & EQUIP	TOWN OF WATERFORD	314904
2024/02/000111 08/18/2023 API		5.64	VND 000514 VCH		NATIONAL AUTO PARTS	SPARK PLUG	315130
2024/02/000111 08/18/2023 API		220.57	VND 001091 VCH		COLUMBIA FORD INC.	R9	315064
2024/02/000167 08/28/2023 POE		2,235.74	VND 000692 PO 240281		TURF PRODUCTS CORP	SandPro Repair	
2024/03/000004 09/01/2023 API		107.35	VND 000097 VCH		FLEETPRIDE INC.	P59	315285
2024/03/000169 09/29/2023 API		13.72	VND 000514 VCH		NATIONAL AUTO PARTS	REC AND PARKS	315723
2024/03/000169 09/29/2023 API		848.21	VND 000692 VCH		TURF PRODUCTS CORP	WATERFORD PARK & REC	315774
2024/03/000169 09/29/2023 API		6.41	VND 001091 VCH		COLUMBIA FORD INC.	R 15	315662
2024/03/000169 09/29/2023 API		219.99	VND 001188 VCH		INTERSTATE BATTERY S	R10	315708
2024/03/000169 09/29/2023 API		7.53	VND 001850 VCH		GATES GMC BUICK NISS	R 10	315699
2024/03/000169 09/29/2023 API		136.92	VND 001850 VCH		GATES GMC BUICK NISS	R8	315699
2024/03/000169 09/29/2023 API		433.42	VND 001850 VCH		GATES GMC BUICK NISS	R 8	315699
2024/03/000169 09/29/2023 API		187.05	VND 000139 VCH		COURVILLE'S GARAGE I	PARKS AND REC	315861
2024/04/000049 10/13/2023 API		25.98	VND 000462 VCH		DARLING AUTO PARTS,	R 8	315874
2024/04/000049 10/13/2023 API		71.30	VND 000514 VCH		NATIONAL AUTO PARTS	TIRE REPAIR KIT	315940
2024/04/000049 10/13/2023 API		62.57	VND 000514 VCH		NATIONAL AUTO PARTS	shop supplies	315940
2024/04/000049 10/13/2023 API		250.60	VND 000692 VCH		TURF PRODUCTS CORP	SUPPLIES	315984
2024/04/000049 10/13/2023 API		138.95	VND 001850 VCH		GATES GMC BUICK NISS	R 10	315910
2024/04/000049 10/13/2023 API		26.35	VND 001850 VCH		GATES GMC BUICK NISS	PARKS & REC	315910
2024/04/000049 10/13/2023 API		342.62	VND 001850 VCH		GATES GMC BUICK NISS	R 11	315910
2024/04/000049 10/13/2023 API		388.72	VND 002532 VCH		PARTS AUTHORITY, LLC	R 10	315950
2024/04/000049 10/13/2023 API		14.00	VND 002532 VCH		PARTS AUTHORITY, LLC	R 11	315950
2024/04/000049 10/13/2023 API		56.57	VND 002532 VCH		PARTS AUTHORITY, LLC	R 11	315950
2024/04/000049 10/13/2023 API		16.77	VND 000304 VCH		GRAINGER	R11	316060
2024/04/000071 10/20/2023 API		26.29	VND 000462 VCH		DARLING AUTO PARTS,	R 11	316040
2024/04/000071 10/20/2023 API		36.58	VND 000462 VCH		DARLING AUTO PARTS,	R 11	316040
2024/04/000071 10/20/2023 API		28.65	VND 000514 VCH		NATIONAL AUTO PARTS	FUEL PUMP TANK SEAL	316072
2024/04/000071 10/20/2023 API							

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ACCOUNTS FOR: 101 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 53080 MAINTENANCE VEHICLE								
2024/04/000071 10/20/2023 API	2.09 VND 000514 VCH			NATIONAL AUTO PARTS	BOXED MINIATURES			316072
2024/04/000071 10/20/2023 API	12.86 VND 000514 VCH			NATIONAL AUTO PARTS	R 11			316072
2024/04/000071 10/20/2023 API	227.22 VND 001850 VCH			GATES GMC BUICK NISS	R11			316058
2024/04/000071 10/20/2023 API	7.03 VND 001850 VCH			GATES GMC BUICK NISS	R 11			316058
2024/05/000009 11/03/2023 API	109.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	BLADE SET			316216
2024/05/000039 11/09/2023 API	47.86 VND 000097 VCH			FLEETPRIDE INC.	PARK AND REC STOCK			316316
2024/05/000039 11/09/2023 API	143.64 VND 000514 VCH			NATIONAL AUTO PARTS	RV ANTIFREEZE			316339
2024/05/000039 11/09/2023 API	7.32 VND 000514 VCH			NATIONAL AUTO PARTS	PARK AND REC			316339
2024/05/000039 11/09/2023 API	38.03 VND 000514 VCH			NATIONAL AUTO PARTS	MAINTENANCE			316339
2024/05/000039 11/09/2023 API	142.83 VND 000991 VCH			PAT'S POWER EQUIPMEN	P 54			316344
2024/05/000039 11/09/2023 API	159.95 VND 000991 VCH			PAT'S POWER EQUIPMEN	CHUTE RUBBER DISCHARGE			316344
2024/05/000039 11/09/2023 API	355.19 VND 001850 VCH			GATES GMC BUICK NISS	R10			316320
2024/05/000072 11/13/2023 POE	3,314.65 VND 000692 PO 240416			TURF PRODUCTS CORP	P62 Repairs - Sole Provider			
2024/05/000114 11/22/2023 API	792.30 VND 000991 VCH			PAT'S POWER EQUIPMEN	P 54			316542
2024/05/000114 11/22/2023 API	37.01 VND 002532 VCH			PARTS AUTHORITY, LLC	ACC 01000 337357			316541
2024/06/000028 12/08/2023 API	102.04 VND 000514 VCH			NATIONAL AUTO PARTS	SPARK PLUG			316706
2024/06/000028 12/08/2023 API	109.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	BLADE SET			316716
2024/06/000028 12/08/2023 API	404.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	MOTOR			316716
2024/06/000028 12/08/2023 API	369.98 VND 000991 VCH			PAT'S POWER EQUIPMEN	GASKET SET			316716
2024/06/000028 12/08/2023 API	57.90 VND 000991 VCH			PAT'S POWER EQUIPMEN	OIL FILTER KIT			316716
10137 53090 FUELS AND LUBRICANT	32,208	0	32,208	9,116.23	.00	23,091.77	28.3%	
2024/01/000332 07/01/2023 BUC	32,208.00 REF					ORIGINAL BUDGET 2024		
2024/01/000429 07/31/2023 GEN	972.38 REF					JUL23 FUEL USAGE REPORT		
2024/01/000429 07/31/2023 GEN	1,236.67 REF					JUL23 FUEL USAGE REPORT		
2024/02/000286 08/31/2023 GEN	599.66 REF					AUG 23 FUEL USAGE REPORT		
2024/02/000286 08/31/2023 GEN	1,403.28 REF					AUG 23 FUEL USAGE REPORT		
2024/03/000202 09/30/2023 GEN	766.86 REF					SEPT23 FUEL USAGE REPORT		
2024/03/000202 09/30/2023 GEN	1,407.13 REF					SEPT23 FUEL USAGE REPORT		
2024/04/000233 10/31/2023 GEN	459.52 REF					OCT23 FUEL USAGE REPORT		
2024/04/000233 10/31/2023 GEN	1,188.18 REF					OCT23 FUEL USAGE REPORT		
2024/05/000212 11/30/2023 GEN	121.90 REF					NOV23 FUEL USAGE REPORT		
2024/05/000212 11/30/2023 GEN	960.65 REF					NOV23 FUEL USAGE REPORT		
TOTAL RECREATION AND PARKS	1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%	
TOTAL GENERAL FUND	1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%	
TOTAL EXPENSES	1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

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FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%

** END OF REPORT - Generated by Ryan McNamara **

Report generated: 12/11/2023 11:34
User: rmcnamara
Program ID: glytdbud

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
Print totals only: N
Print Full or Short description: F
Print full GL account: N
Format type: 1
Double space: N
Suppress zero bal accts: Y
Include requisition amount: N
Print Revenues-Version headings: N
Print revenue as credit: Y
Print revenue budgets as zero: N
Include Fund Balance: N
Print journal detail: Y
From Yr/Per: 2024/ 1
To Yr/Per: 2024/12
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Include additional JE comments: N
Multiyear view: F
Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/13
Print MTD Version: N

Roll projects to object: N
Carry forward code: 1

Find Criteria

Field Name	Field Value
Org	10137
Object	
Rollup code	
Account type	Expense
Account status	

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: *Recreation & Parks*

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees	150,301	158,730	133,316	160,000	26,684
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees	38,853	29,155	21,377	22,000	623
Recording Fees					0
Regional Communications Fees					0
Rentals	19,229	19,807	8,143	20,000	11,858
Sale of Recyclables					0
State Operational Grants					0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
					0
					0
					0
					0
					0
TOTALS	**208,383**	**207,692**	**162,836**	**202,000**	**39,165**

Town of Waterford CONNECTICUT

Waterford Recreation and Parks Commission

Rental Fees

Athletic Fields		Resident	Non-Resident
Clark Lane Middle School			
Multi-Purpose Field		$50/HR	$100/HR
Softball Diamond		$25/HR	$50/HR
Dedrick			
Softball Field		$25/HR	$50/HR
Great Neck Elementary School			
Multi-Purpose Field		$50/HR	$100/HR
Jordan Park			
Green		$50/HR	$100/HR
Leary Park			
eball Field		$25/HR	$50/HR
lti-Purpose Field		$50/HR	$100/HR
ftball Field		$25/HR	$50/HR
Oswegatchie Elementary School			
Multi-Purpose Field		$50/HR	$100/HR
Quaker Hill Elementary School			
Multi-Purpose Field		$50/HR	$100/HR
Stenger Farm			
Upper Field		$50/HR	$100/HR
Lower Field		$50/HR	$100/HR
Veterans Park			
Softball Field		$25/HR	$50/HR
Waterford Beach Park			
Upper Field		$50/HR	$100/HR
Lower Field		$50/HR	$100/HR
Waterford High School			
Artifical Turf Field/Track	*includes mandatory Stadium Supervisor	$125/HR	$250/HR
Miner Lane Field #1		$50/HR	$100/HR
Miner Lane Field #2		$50/HR	$100/HR
d Dressing			
ghts			
Scoreboard			

Facilities

Community Center		
Arts & Crafts Room	$40/HR	$80/HR
Dining Room (kitchen included)	$65/HR	$130/HR
Gymnasium	$65/HR	$130/HR
Waterford Beach Park		
Pavilion #1	$60/Day	$120/Day
Pavilion #2	$60/Day	$120/Day
Pavilion #3	$60/Day	$120/Day
Waterford High School		
Auditorium	$225/HR	$450/HR
Cafeteria		
Classroom	$25/HR	$50/HR
Field House	$100/HR	$200/HR
Gymnasium	$65/HR	$130/HR
Kitchen	Specialty	Specialty
Pool	$50/HR	$100/HR
Pool Parties	$125	$250
- Weekends Only - 12:30pm-2:30pm -		

FIFTEEN ROPE FERRY ROAD

WATERFORD, CT 06385-2886

RECREATION & PARKS COMMISSION

FY'23 ANNUAL REPORT

- ESSENTIAL
- VALUE
- EQUITY
- OPPORTUNITY
- SUSTAINABILITY

It is important to remember and consider the value and impact recreation and park services have on their communities. This annual report identifies the need and importance of providing opportunities for activity and connections.

The benefits are endless in terms of health and wellness, safe social spaces, and education of our community.

PLAY • EXPLORE • RELAX

Town of Waterford Recreation and Parks

Commission Members

Chairman: Ed Murphy
Vice Chair: Melissa Chiappone
Lucas Beaney
Rich Ericson
Jim Gregg
Megan Gwudz
Traci Santos
Nan Schrieber
Taylor Stino

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Message from Director:

As we reflect on the accomplishments and challenges of the past year within our Recreation and Parks Department, I want to extend my heartfelt gratitude towards each of you. Your support and commitment to our community is tremendously appreciated.

Our department's achievements in 2023 would not have been possible without the dedication of our staff, who consistently go above and beyond to create vibrant recreational opportunities for our residents. From organizing engaging community events to maintaining our beautiful parks and properties, your hard work and passion have made a positive impact on countless lives.

We have witnessed a surge in community participation, with record attendance at our events and programs. This is a testament to our collective efforts in fostering a sense of belonging and well-being among our residents.

However, it's crucial that we address the pressing need for additional staff.
The challenges stemming from our current staff levels have become increasingly evident. As we continue to expand our programs and maintain our facilities, the workload has grown significantly. This, in turn, places strain on our dedicated team.

The demand for our services is on the rise and while we have made strides in optimizing our resources, it's clear we need more hands on deck to meet these growing expectations. Filling the vacant roles and adding additional maintainers would not only alleviate the burden on our current team but also allow us to offer even more diverse and enriching programs to our community.

I believe that by continuing to work closely with the Commission, First Selectman, and Town boards, we can find innovative solutions to address these staffing challenges. It is our collective responsibility to ensure that our Recreation and Parks Department continues to thrive and provide the high-quality services that our community deserves.
Together, we can overcome the staffing challenges and continue to make a positive impact on the lives of our residents. Your unwavering support is invaluable, and I look forward to the opportunities and growth that the future holds for our department.

With gratitude and determination,

Ryan McNamara

Department Overview:

Organizational Structure

Staff:

Director:	Ryan McNamara
Asst. Director:	OPEN
Program Coordinator:	Tim Cieplik
Office Coordinator:	Eileen Sullivan
Receptionist/Clerk:	Hilary Willard
Foreman:	Scott Olson
Maintainers:	
	Chad Adams
	Nick Cancelmo
	Corey Gladue
	Gabriel Madrid
	Jordan Silvestri
	Josh Therrien

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

		FY2022	FY2023
Revenues:		$208,382	$278,183.50
Registrations:	Check	50%	$83,010 or 30%
	Cash	44%	$91,893.50 or 33%
	Credit	6% $108,164.85 - $4,884.85 (conv fees)	$103,280 or 37%
Special Revenue		N/A	approx. $26,000
Enrollments:		1,137	1,608
Male		364 (32%)	558 (35%)
Female		773 (68%)	1,050 (65%)
Resident Participants		1,012 (89%)	1,456 (90%)
Non-Resident Participants		125 (11%)	152 (10%)
Community Center Attendance:		14,500	14,670
Program Efficiency		91Offered 85 Administered 93% Run Rate	163 Offered 143 Administered 88% Run Rate
Athletic field permits issued		828	944
Wood Orders(deliveries/residences)		36/24	55/30
Concerts (#of concerts held)		10,700 (9)	12,874 (10)
Beach Sticker Sales			
Resident:		$28,195	$49,002
Non-Resident:		$30,918	$38,367
Gatehouse Operations		$82,133	$82,991
Maintenance Hours			
Town:		7,358	7,934 (no seasonals)
BOE:		3,573	3,874
Lost Manpower:		1,755	1,776 or 254 (7hr days)
Community Outreach:		N/A	4,073 unique email

Operations:

Programs and Activities

A. Staple Fitness Classes: Continue offering regular fitness classes such as group swim lessons, yoga, pilates, and aerobics to cater to a broad range of fitness levels and interests.

B. Sports Leagues: Maintain popular sports leagues like 35+ Wooden Bat Softball, Cactus Jack basketball, and volleyball, promoting physical activity and team engagement. We also provide guidance and oversight to our youth co-sponsored programs- Lacrosse, Football, Softball, Baseball, Soccer, Cheerleading, Wrestling, Basketball, Community Band, etc.

C. Outdoor Exercise: Arrange outdoor yoga sessions at WBP and new programming at Civic Triangle boardwalk, providing participants with fresh air and motivating workout environments.

D. Aquatic Fitness: The Waterford High School pool hosts water aerobics and swim programs for those who prefer low-impact exercises. Time constraints with Board of Education operations and play equipment are the two biggest challenges.

E. Special Events: A listing of our community offerings in FY'23 that we supported or hosted:
Summer Concert Series.
Harvest Fest.
Winter Tree Lightings.
Farmers Market growth
Other special events we participate in as they are important to us:
Food and gift deliveries during the Winter Holidays
Alternative Heating Wood Program
Pearl Harbor Day Road Race
Addy's Run
Bio-Blitz
Veterans and Memorial Day Events at Town War Park
Waterford Annual Parade – Unity In Community
Trunk or Treat
Safe Futures

New Opportunities for Civic Triangle Park:

i. Green Fitness Zones: Designate areas for fitness activities, such as yoga and group exercises, amidst the park's lush greenery.

ii. Outdoor Exercise Platform: Develop a dedicated platform for classes like yoga and meditation sessions in a tranquil, nature-inspired environment.

iii. Recreational Trails: Construct walking and jogging trails within the park, encouraging residents to enjoy nature while staying active.

iv. Special Event Space: Design a versatile space within the park for hosting small programming hubs, entertainment venue, and additional opportunities for T-ball, flag football, and Frisbee, for example.

v. Community Gardens: Integrate community and pollinator gardens where residents can engage in physical work, learn about gardening, and enjoy the fruits of their labor.

By introducing new programs and opportunities and focusing on the development of Civic Triangle Park, the community can foster a culture of fitness, well-being, and togetherness. These initiatives not only promote physical health but also strengthen community bonds and improve the quality of life for residents.

Facility & Park Updates

Civic Triangle:

A. Plans received for WBP Maintenance garage – looking to change the footprint to house the majority of the R&P maintenance operations from Vets garage to WBP garage.
B. Basketball and Pickleball improvements, park dimensions to change and allow for more activities and opportunities in the turf area with fence changes and scoreboard relocation.
C. Offer additional entertainment and community events throughout the year. The current design primarily allows for softball use, we plan to continue softball as well as introducing T-ball and some minor baseball/softball offerings with modifications (temporary fencing, wooden bat and low fly softballs, etc.). Outside of these seasons as well as within, we will be able to incorporate flag football, ultimate Frisbee, yard games, and more without the limitations of the current fencing.
D. Install new, dedicated pickleball courts and improve the basketball court to post-tension concrete – to add in additional physical fitness activities to a more passive and inviting park setting.
E. Future plans to include a water element, security, improved signage and educational kiosks around the pond, and lighting where required.

Nevins Cottage: A new 501c3 has been formed to preserve and repurpose the use of the building for the community. Discussions are in the early stages but progress has been exciting.

Jordan Park House: electrical upgrade has allowed for special event improvements, will need to work with Building Maintenance on repairs and accessibility. The parking lot should be reviewed for any improvements to allow for additional parking spaces (accessible and standard) while also considering emergency access for special events and gatherings.

Community Center – welcomed in Youth and Senior Services. Class space and storage issues currently provide the biggest obstacles. The potential ownership of current LEARN space next door may become available in 2025/2026 when the transfer to the Southwest Property is

scheduled. Center staff have completed a review of repairs and needs with Building Manager and First Selectman.

WBP Bathrooms – New transportable units were introduced to delight of the park users. As work and operations continue to progress, "wrapping" or a protective film on the bathrooms will be considered and installed to preserve the investment. Benches and improving the rinse areas are in discussion. Bathrooms are winterized and relocated up to the maintenance garage.

WHS Pool – As with many parts of the state, lifeguard shortages continue to provide a barrier for increased offerings. The popularity of the swim programs at the middle school and high school level are fantastic participation numbers, but also present time constraints for public programming.

Financial Overview:

Financial fiscal restraint involves prudent financial management practices to achieve budgetary savings and prioritize essential results. Here's an explanation of how implementing special revenue operations, a robotic paint lining system, and altering the seasonal schedule can contribute to this restraint:

A. Special Revenue Operations:

- By establishing special revenue operations, the municipality can generate income from specific activities or services. This revenue can be used to offset program expenses only.
- Examples of special revenue sources include fees, or partnerships with local businesses to sponsor public events. These initiatives help diversify income streams and reduce the reliance on taxpayer funds.

B. Robotic Paint Lining System:

Using a robotic field line painter offers significant savings in both time and manpower for various applications, such as sports fields, parking lots, and more. How?

i. Efficiency: robotic line painters work quickly and accurately, covering large areas with precision. They operate continuously without fatigue, reducing the time needed to complete line marking projects.
ii. Reduced labor: Human-operated line painting requires skilled personnel, which can be costly in terms of labor expenses. Robotic line painters eliminate the need for a dedicated workforce, saving on labor costs.
iii. Consistency: Robots maintain consistent line quality, ensuring uniform and professional markings across the field or surface. This consistency eliminates the need for frequent touch-ups or corrections.
iv. Time Savings: Robotic line painters can complete tasks in a fraction of the time it would take a human crew. This quick turnaround is especially valuable when looking to minimize disruptions to the operations.
v. Precise Measurements: Robotic line painters use GPS and advanced technology to measure and mark lines accurately. This eliminates the potential for human error and ensures that lines meet specific regulations and standards.

vi. Multi-Tasking: Some robotic painters can perform multiple tasks simultaneously, such as marking lines and painting logos or graphics. This versatility can further reduce project timelines. An operator in the area can supervise the machine while performing debris removal, trimming, mowing, etc.
vii. Cost-Effectiveness: While there is an initial investment in purchasing or renting a robotic line painter, the long-term cost savings in labor and materials can be substantial, allowing for an early return on investment.

Challenges:

- Initial Investment: Transitioning to electric maintenance equipment and vehicles may require significant upfront investments in infrastructure and new equipment. This can be challenging when budgets are tight.
- Infrastructure Readiness: Ensuring the availability of electric charging infrastructure in parks and recreation facilities is crucial, and retrofitting existing structures can be expensive.

In summary, robotic field line painters offer substantial savings in time and manpower by streamlining the line marking process, enhancing accuracy, and reducing the need for manual labor. These benefits make them a valuable asset for organizations looking to optimize efficiency and cost-effectiveness in line marking projects.

C. Altering Seasonal Schedule:

- Adjusting the seasonal schedule for municipal services based on priority can optimize resource allocation and budget usage.
- For example, if field maintenance is a high priority during certain seasons, the budget can be allocated more generously during that period, while other services might receive reduced funding during off-peak seasons.
- This approach ensures that resources are directed where they are most needed, improving the overall effectiveness of municipal services.

In summary, financial fiscal restraint involves a strategic approach to manage resources wisely. Special revenue operations, the adoption of efficient technologies like a robotic paint lining system, and flexible scheduling based on priority allow the ability to optimize budgets, reduce waste, and prioritize areas that yield the most significant results, all while maintaining financial discipline and sustainability.

Approved Operating Budget (last 11 years)

- **2013** **$1,304,714**
- **2014** **$1,305,073**
- **2015** **$1,342,839**
- **2016** **$1,380,554**
- **2017** **$1,375,909**
- **2018** **$1,461,426**
- **2019** **$1,412,921**
- **2020** **$1,519,608**
- **2021** **$1,511,615**
- **2022** **$1,450,159**
- **2023** **$1,452,431**
- ***2024*** ***$1,423,523***

Special Revenue balance in our first year (FY23) was approximately $26,000

Sustainability Initiatives:

- We have explored several programming ideas to get involved with conservation and education by providing an annual BioBlitz at our parks. In FY'23 we chose Stenger Farm park and identified plants and insects that co-habitat within the park system.
- Civic Triangle Pond re-design to improve the water quality and accessibility to the park.
- Water Safety awareness event is held by our Aquatics staff to help make learning about the dangers of water less threatening when prepared and educated.
- We continue to provide signage regarding No tobacco/Smoking at our parks. Un update to newer uses and devices will be reviewed.
- Continued exploration of equipment electrification. Weed trimmers and blowers have shown to be quieter and efficient, however, the battery life and charging situations provide drawbacks. Technology is ever changing and we are keeping up with any opportunities. There are some great practical uses for the residential industry, however, the commercial aspect has lingering questions regarding battery life, etc.

Achievements and Challenges:

- A new logo has been created (shown on the cover) to reflect our commitment and services to the community. The elements covered through icons represent the wide range of opportunities the R&P department provides.
- Increased programming – new youth karate classes, creative arts, Cricket design, private swim lessons, water sports at WHS Pool, etc. The December 2022 hire of a new Program Coordinator will play a large role in building out our programs and identifying new opportunities.
- First full year of Special Revenue collected roughly $30,000 to help run and maintain our fee-based programs.
- Increased attendance at all major special events including Summer Concert Series, Harvest Festival, Tree Lightings as well as introducing new Bio-Blitz discovery hikes and extending the Farmers Market through the Winter months indoor at the Community Center.

- WBP Access Walk and Bathroom Updates: A municipal success story unfolded with the installation of an accessibility walk at Waterford Beach Park. This transformational project aimed to make the beach more inclusive for everyone, including individuals with mobility challenges. The installation involved creating a smooth, accessible pathway that extended from the parking area to the shoreline. It incorporated the concrete walk with traversable Mobi-Mat product allowing seamless transition from both walkway applications. The accessibility walk not only improved the beach experience for residents and visitors with disabilities but also enhanced the overall accessibility and appeal of the beach, fostering a more inclusive and vibrant community space. This project stands as a testament to the Town's commitment to equity with dedication to making public spaces accessible to all.
- Garden enhancements – One aspect of development we felt important to introduce were perennial, native plantings to our parks. The Jordan Park House wetland garden, rose bed, and sign garden were all updated/installed and maintained this year. Thank you to Nick Matsas and the Thames River Garden Club/Historical Society for their support and assistance.

  Board Of Education properties were also enhanced with plantings and garden bed maintenance. Each school received some sort of update to a garden area on site.

Challenges

Annual challenges in recreation and parks can be multifaceted, often requiring creative solutions and resource management. Here's an overview of our four key challenges in FY '23:

Difficulty Training New Staff and Filling Important Roles:

- High Staff Turnover: Frequent staff turnover in recreation and parks departments can make it challenging to maintain a consistent and experienced workforce.
- Recruitment Challenges: Finding qualified candidates for specialized roles, such as program coordinators or maintenance personnel, can be time-consuming and competitive.
- Training and Onboarding: Training new staff and bringing them up to speed on department procedures and safety standards can be resource-intensive.

Sustainable Budget Growth:

- Limited Funding: A 0% budget growth over the past three years can strain the ability to maintain and improve park facilities, offer new programs, and provide competitive salaries to retain talent.
- Inflation and Cost Increases: Inflation and rising costs for utilities, maintenance, and equipment can erode the purchasing power of the budget, making it difficult to maintain services.
- Learning the ins and outs of a new Special Revenue account and the responsibilities and line item accounting.

Maintaining vs. Growth: Adjusting policy and focus

- A lot of adjustments are being made operationally within the maintenance and administrative functions. How we complete projects and collecting data to managing community outreach are continually being updated to reflect our current standards and expectations.

- A history of zero increases and budget cuts provide numerous challenges when implementing growth factors and increasing standards.

Inconsistent Social Media Presence:

- Communication Gaps: An inconsistent social media presence can result in a lack of timely and effective communication with the community, impacting program participation and awareness.
- Resource Allocation: Maintaining an active social media presence requires personnel and time. Finding the right balance between traditional and digital marketing efforts is a challenge.

To address these challenges, we will be considering innovative solutions, such as public-private partnerships for funding, offering remote or flexible work options to attract and retain talent, pursuing grant opportunities for electrification projects, and implementing a structured and engaging social media strategy to improve community engagement and program participation. Adapting to these challenges while maintaining high-quality services is essential for the long-term success of the Recreation and Parks department.

Future Plans and Goals:

Properties

We are working with the Economic Development Commission on using the Beautification funds, from the alcohol nip sales, to update and replace garbage receptacles and benches within the Civic Triangle. The fund also allows for improvements at other high traffic locations in Town that we will continue to explore to offset project expense requests.

A. Pleasure Beach Walk – although the new design and layout provide a larger price tag, the amount is justified to ensure equitable use and full access to beach settings by:
    i. Accessibility and inclusivity: a walkway is needed that ensures individuals, and especially those with mobility challenges, can access the park; promoting inclusivity and equal opportunities for enjoyment.
    ii. Legal Compliance: Connecticut has many laws and regulations, such as the Americans with Disabilities Act (ADA), that require public facilities to be accessible. Failing to comply with these laws can lead to legal issues.
    iii. Ethical and Moral Considerations: Providing equitable access is a matter of social justice and ethics, as it ensures that no one is unfairly disadvantaged due to physical limitations.
    iv. Tourism and Economic Benefits: Accessible facilities can attract a wider range of visitors, including tourists with disabilities, potentially boosting local tourism and economic activity.
    v. Environmental Preservation: a designated walkway can help protect sensitive ecosystems and dunes by directing foot traffic away from the fragile areas, promoting environmental conservation.
    vi. Reputation and Image: Providing full access and equitable use of Pleasure Beach can enhance the Town's reputation as a welcoming and inclusive community.

While the cost of the walkway may be a significant consideration, it is important to weigh these benefits against the expense. In the long run, ensuring equitable access to Pleasure Beach can have wide-ranging social, economic, and environmental benefits.

B. WBP Garage and gatehouse – relocating the maintenance operations from the Civic Triangle Veterans Garage to the Waterford Beach Park garage is an approach to solve the following:
    1. Space efficiency: A smaller footprint garage would make more efficient use of limited space within the town park, freeing up areas for recreational and green locations, benefitting the community as a whole.
    2. Environmental Impact: Reduced space requirements can lead to less disruption to the park's natural environment. This is especially important as the park provides sensitive ecosystems and wildlife habitats.
    3. Aesthetic Improvement: A smaller garage can be designed to blend more harmoniously with the park's surroundings, improving the overall aesthetic appeal of the area.
    4. Noise Reduction: Main operations will transfer to WBP, allowing reduced noise pollution in the Civic Triangle for enhancing the tranquility and enjoyment of the park visitors.
    5. Community Engagement: The relocation of the operations will allow for the freed up space to be repurposed for community events, outdoor activities, or other amenities fostering a stronger sense of community.
    6. Safety: Fewer vehicles will be moving in and out of the park, reducing the risk of accidents and enhancing the safety for park visitors.

C. Town wide post tension surfacing for courts – tennis and BB – When considering renovations for tennis and basketball court surfacing, the choice between post tension concrete and asphalt is a critical decision. Opting for post tension concrete offers numerous advantages. This method provides exceptional durability, reducing the risks of cracks and surface irregularities that can impact play. It also enables better control of court dimensions, enhancing accuracy and longevity. Post-tension concrete's smooth, consistent surface enhances ball bounce and player comfort, making it an ideal choice for court enthusiasts. Additionally, it's low maintenance requirements and long lifespan contribute to long-term cost savings. In summary, selecting post-tension concrete over asphalt is a wise choice for court renovations, ensuring a high-quality, resilient, and enjoyable playing surface.

D. Town wide playground improvements: In an effort to enhance the recreational opportunities for residents and visitors, we are embarking on an ambitious town-wide playground update at two (2) distinct locations: Leary Park, Waterford Beach Park. This comprehensive initiative aims to revamp existing playgrounds, creating vibrant, safe, and engaging spaces for children and family to enjoy. The project will focus on improving play equipment, safety features, landscaping, and accessibility to ensure that everyone in the community can benefit from these upgraded facilities. The two locations chosen for the upgrade are strategically distributed throughout the town, guaranteeing easy access and widespread enjoyment for all. Through these enhancements, our town is committed to fostering a healthier, more active, and connected community for years to come.

E. Leary Park and Civic Triangle Updates: The need to update parks with playground improvements, athletic field irrigation, and new tennis and basketball court surfaces can be justified for several reasons:

1. Safety and Quality of Life: Upgrading the playground ensures that children have a safe and enjoyable place to play, enhancing the quality of life for families in the community.
2. Physical Activity and Health: New athletic field irrigation allows for better maintenance, ensuring that the fields are playable year-round and encouraging physical activity among residents, which is vital for public health.
3. Sports Facilities: New tennis and basketball court surfaces provide opportunities for residents of all ages to engage in recreational and competitive sports, fostering physical fitness and community engagement.
4. Inclusivity: Modernizing the park can include features designed for people with disabilities, ensuring that everyone in the community has equal access to recreational opportunities.
5. Community Building: A well-maintained park serves as a focal point for the community, where residents can socialize, participate in events, and build a stronger sense of unity.
6. Economic Benefits: Improved parks can attract visitors, potentially boosting local businesses through increased tourism and event hosting.
7. Environmental Sustainability: Updated irrigation systems can use water more efficiently, reducing waste and contributing to environmental sustainability.
8. Property Values: Upgraded parks and sports facilities can have a positive impact on nearby property values, benefiting homeowners in the area.
9. Education and Skill Development: Playgrounds and sports facilities provide opportunities for children to develop essential skills, including physical, social, and cognitive abilities.
10. Increased Usage: High-quality facilities are more likely to be used by residents, resulting in a better return on the community's investment.
11. Competitive Advantage: Attractive parks and sports amenities can give the community a competitive advantage in attracting new residents, businesses, and investment.
12. Aging Infrastructure: If the existing park infrastructure is outdated or deteriorating, an update becomes necessary to ensure continued safe and functional use.

In justifying these updates, it's important to consider the specific needs and preferences of the local community, conduct cost-benefit analyses, and engage with residents to ensure the proposed changes align with their desires and priorities. Investing in the improvement of a local park can have a far-reaching positive impact on the community's overall well-being and vitality.

<u>Additional project reviews being completed:</u>

F. WBP Concert Staging
G. Dog Park access walk – design plan to cost $6,000 from Haley Ward.
H. Jordan Park House parking lot – accessible and emergency access for events – design cost by Haley Ward
I. Stenger Bathrooms and water access
J. Vets fountain replacement/improvements
K. Establish and improve Barry Farm and Sportsmen Club biking and hiking trails
L. Replace Lifeguard Shack at Waterford Beach Park

Special Events and Programs

Recreation and Parks is excited to outline our future plans for special events and programming. We are committed to enhancing accessibility by increasing adaptive offerings to better serve a diverse audience. Additionally, we aim to expand our cultural impact by adding more concerts and community gatherings in the newly developed Civic Triangle Park that will help in our goal to bring our community closer together. Lastly, we are staying attuned to emerging activities by

incorporating more pickleball into our programming to meet the growing interest. It will be a dynamic year ahead as we explore ways to educate on gluten free cooking for those dealing with celiac disease, sign language and other adaptive skating and biking programs on the horizon!

Acknowledgments:

There are multiple details involved throughout our services and offerings that could not be performed without the help of other Town of Waterford Departments and volunteers. This past year there was a lot of involvement with Planning, Utilities, Public Works, Human & Youth services, Finance Department, Fire Services (Fire Police, Fire Marshall) and Police Department, Library, and others to help make our events and opportunities that much more attractive. Many thanks to our Historical Society, Eagle Scout Projects, Girl Scouts, special event participants and volunteers (concerts, Eater Egg Hunt, Harvest Fest, Tree Lightings, Pearl Harbor Race, Town parade, Veterans and Memorial Day events, etc.) We could not forget the support and assistance for the Board of Education for use of portable staging and providing trade support when needed, Thank you to ALL!!

Supporting Data:

WHY DOES WATERFORD R&P MATTER???!!!!

The impact that Waterford Recreation and Parks has on its residents goes even further to meet the standard of benefits. Waterford is blessed with beach waterfront, acres of open space and developed parks/trails, athletic facilities (including pool opportunities), and a Community Center. These are ideal amenities for many individuals and families looking to find permanent residency.

Our department is committed to establishing best practices to provide acceptance, accessibility, and a "belonging" to our Town and activities. In doing so, we review national trends and what opportunities should be provided to residents.

Parks and recreation and the professionals who make it happen are essential. Here are five statements with supporting research that showcase the fundamental role of parks and recreation:

- **Parks and recreation promotes health and wellness.**
- **Parks and recreation's programming and education activities are critical to childhood development.**
- **Parks and recreation drives economic opportunity.**
- **Parks and recreation is everywhere, uniting people and strengthening communities.**
- **Parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change.**

People who live near parks are both physically and mentally healthier than those who do not.

- More than 200 million people across the United States live within a 10-minute walk of at least one park or trail.[1]
- Seventy-four percent of U.S. residents live within a walkable distance of a local park or other recreation opportunity (including playgrounds, open space, recreation centers).[2]

- Access to indoor and/or outdoor recreation facilities and frequency of park visitation correlate with greater physical activity[3,4]; people who use parks and open spaces are three times more likely to achieve recommended levels of physical activity than non-users.[5]
- Greenspace exposure corresponds with improved physical health, including decreases in stress, blood pressure, heart rate, and risk of chronic disease (cancer, diabetes, cardiovascular heart disease).[6,7]
- Children with access to parks and facilities have shown decreased prevalence of obesity compared to children without access.[8]
- Time spent in nature positively impacts mental health by increasing cognitive performance and well-being and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's.[9]
- Children lacking parks are more likely to be physically inactive, have excessive screen-time (greater than or equal to 4 hours daily), obtain inadequate sleep, and be obese, overweight, or diagnosed with attention deficit hyperactivity disorder (ADHD).[10]
- Inadequate/Insufficient physical activity leads to greater aggregate health care expenditures. Annual healthcare costs are significantly lower for adults who maintain moderate or high physical activity levels and adults who increase physical activity levels in early adulthood (in comparison to adults who were consistently inactive from adolescence into middle age).[11,12]

Parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles.

- The community recreation, fitness and parks sector is a leader in offering access to active recreation such as playgrounds, hiking and biking trails, senior centers, sports fields and swimming pools.[13]
- Park and recreation professionals manage a wide variety of facilities and features at their agencies:[14]
    - Ninety-five percent of park and recreation agencies provide playground facilities in their communities; the typical agency has 13 playgrounds as a part of its infrastructure.
    - At least 50 percent of agencies have basketball courts, tennis courts, diamond fields for baseball and/or softball, multipurpose rectangular fields, dog parks and outdoor swimming pools.
    - Eighty-six percent of park and recreation agencies offer team sports opportunities.
    - Seventy-six percent of park and recreation agencies offer individual sports opportunities.

Access to parks and other public open space promotes greater mental well-being

- Access to parks and green space exposure correlates to reductions in stress and symptoms of depression as well as improved attention and mood.[16]
- Mental health is significantly related to residential distance from parks. People living more than 1 kilometer away from a green space have nearly 50 percent higher odds of experiencing stress than those living fewer than 300 meters from a green space.[17]
- Physician-diagnosed depression was 33 percent higher in the residential areas with the fewest green spaces compared to the neighborhoods with the most.[18]
- Parks promote positive mental health by providing access to nature and encouraging recreational and sporting activity.[19]
- Park quantity, quality and accessibility are predictors of overall well-being.[20]

Parks and recreation is a leader in youth sports, providing opportunities for children of all skills and abilities to play and introducing kids to a wide variety of sports activities.

- Ninety-two percent of agencies include team sports leagues as a part of their youth sports offerings.[23]
- Fifty-eight percent of agencies have individual leagues for youth to engage in such sports as tennis, track and field, and wrestling.[24]
- Eighty-three percent of all park and recreation agencies' OST programs include organization fitness opportunities and sport recreation leagues.[22]
- A third of park and recreation agencies offer adaptive/inclusive sports activities.[24]
- A third of agencies have travel leagues as part of their youth sports portfolios.[24]
- Seventy-one percent of park and recreation agencies offer aquatics programs.[24]
- Availability of nearby parks correlates with higher participation in active sports.[24]
- Ninety-eight percent of U.S. adults agree that it is important to provide youth with equitable access to sports opportunities.
- 78% of U.S. adults believe that it is important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay.[57]

Parks and recreation teaches kids about environmental responsibility, provides better cognitive and emotional stimulation, and promotes creativity and imagination. Children who spend a significant amount of time in nature also experience better emotional stability and improved mental health.

- Nearly three in five park and recreation agencies provide science, technology, engineering and mathematics (STEM)-specific programs to community members.[23]
- Top STEM program offerings include:[24]
    - Environmental/Outdoor activities
    - Technology-based STEM (e.g., coding, robotics, 3D modeling)
    - Project-based learning
    - Making and tinkering
    - Citizen science
- Youth who spending more time in nature tend to place a higher value on nature and have greater pro-environmental attitudes and behaviors (PEAB).[25,26]
- Ninety-four percent of U.S. adults agree that it is important for children and young adults to learn about the environment and ways they can help be a good environmental steward.

- Four in five urban park and recreation agencies partner with local schools to coordinate efforts that connect youth to nature, including coordinated afterschool programs, nature-based field trips, and formal and informal shared usage agreements that transform schoolyards into publicly accessible spaces where children can play outside of school hours.[27]
- Self-reported time in nature correlates with overall positive youth development and each of the individual "Cs" of positive youth development: competence, connection, confidence, character and caring.[28]
- The positive effects of nature exposure for children include improved cognitive functioning (including increased concentration, greater attention capacities and higher academic performance), better motor coordination, reduced stress levels, increased social interaction with adults and other children, and improved social skills.[29]

- Nature play is an important component of the development of resilience in early childhood.[30,31]
- Participating in outdoor recreation bolsters adolescent resilience to stressors such as the COVID-19 pandemic and improves overall adolescent mental health.

Economic activity - Job creation - Housing

- Local parks and recreation agencies in the United States generated $218 billion in economic activity and supported more than 1.3 million jobs in 2019.[32]
    - Preliminary data suggest that parks and recreation's economic impact held resilient during the early days of the COVID-19 pandemic, as local parks' operations and capital spending generated $225 billion in economic activity and supported 1.25 million jobs in 2020.
- The outdoor recreation economy, which includes local parks and recreation, accounted for $373.3 billion of 2020 U.S. Gross Domestic Product (GDP), or 1.8 percent of the U.S. economy.[33]
- The more than 10,000 local park and recreation agencies across the United States employ more than 160,000 full-time and hundreds of thousands of part-time and seasonal park and recreation professionals.[34]

Systematic review shows economic benefits exceed the cost for park, trail, and greenway infrastructure interventions to increase physical activity and use. [58]

- Eighty-seven percent of corporate executives indicate that quality-of-life is an important factor when they consider making new facility, expansion or relocation plans.[35]
- Investments in improving a community's quality of life can create a virtuous cycle: high-quality places attract workers and employers, which in turn attract more investments and jobs.[36]
- Research and development (R&D) facilities, technology companies and corporate headquarters are more likely to prioritize quality-of-life and cultural amenities when making site-location decisions.[37]

- Nearly three in four U.S. adults say that access to a nearby park, playground, open space or recreation center is an important factor in deciding where they want to live.[2]
- A review of 33 studies suggests a home value premium of 8 percent to 10 percent for properties adjacent to a passive park.[37]

- Three in 10 park and recreation agencies — including 56 percent of agencies located in urban locales — offer a workforce development and/or career exploration program targeted to youth and young adults entering the labor force for the first time.[38]
- Ninety-six percent of U.S. adults agree there are important benefits that teenagers and young adults gain from their first jobs and volunteer opportunities
- Ninety percent of U.S. adults want their local park and recreation agency to provide job and volunteer opportunities for youth and young adults.

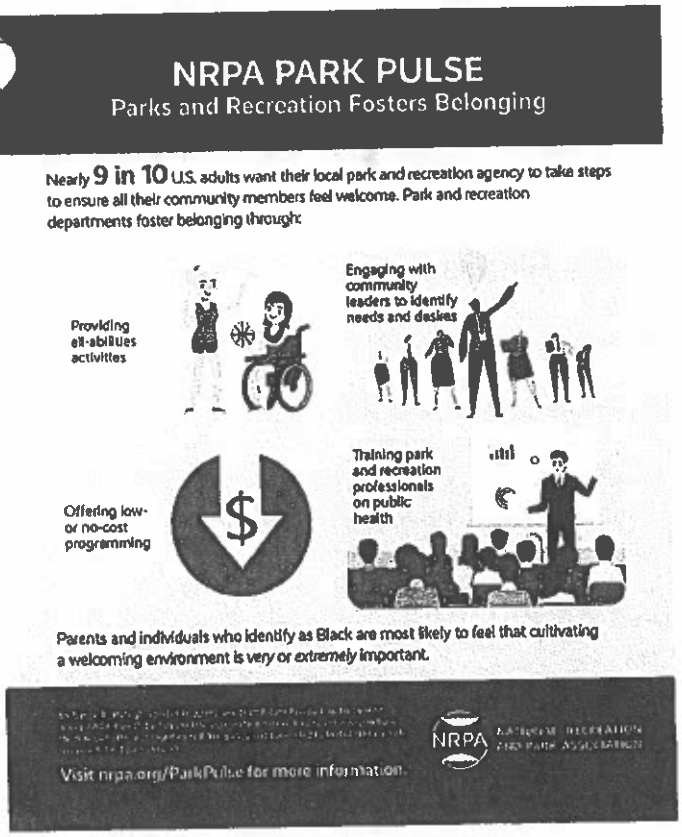
Park and recreation counters social isolation by connecting people with nature and each other.

- Park and recreation programming touches on the NRPA Three Pillars of Health and Wellness, Equity, and Conservation:[14]

    - Festivals, parades and other themed special events (89 percent)
    - Social recreation events (88 percent)
    - Performing arts (62 percent)
    - Nature walks, community gardening, historic site visits, and other natural and cultural history activities (63 percent)
- Eighty-eight percent of U.S. adults agree that parks and recreation provide good opportunities to interact with nature and the outdoors.[39]
- Ninety-one percent of U.S. adults seek park-centered entertainment and social events that allow them to mix and mingle with others.[40]
- Walking, park prescriptions, community gardening and farmers' market vouchers may promote nature contact, strengthen social structures, and improve longer term mental and physical health by activating intrapersonal, interpersonal and environmental processes.[41]
- High-quality parks and built environment features help to foster positive social interactions and increase social capital within historically marginalized communities.[59]

Funding and Support

- In the United States, 275 million people visited a local park or recreation facility at least once during the past year.[2]
- Ninety percent of U.S. adults say that parks and recreation is an important local government service. People of all ages, income levels and all racial, ethnic and political backgrounds agree that parks and recreation is essential.[42]
- Eighty-one percent of U.S. adults want parks and recreation to ensure inclusivity through policies and practices. Inclusive practices and policies are those that take into account people of all mental and physical abilities, as well as ethnic, religious, racial, cultural or socio-economic backgrounds or orientations.
- Sixty-two percent of U.S. adults — crossing ages, income levels and political affiliation — are more likely to vote for politicians (e.g., mayor, county executive or council member) who make park and recreation funding a priority.
- Nearly nine in 10 people agree that it is important for local, state and federal governments to fund local park and recreation agencies sufficiently in order to ensure every member of the community has equitable access to amenities, infrastructure and programming.[2]
- Sixty-six percent of U.S. adults say that they support their local government dedicating revenues, taxes and levies that specifically target park and recreation operations or expansion projects.[43]
- Ninety-three percent of U.S. adults agree that it is critical that their local government develops local parks, trails and green spaces near bodies of water for the purpose of protecting natural resources in their community.[40]
- Six in seven U.S. adults support their local park and recreation agency's environmental initiatives, including wildlife conservation, educating the public on environmental issues, natural resource management, mitigating the impacts from climate change, nurturing pollinator habitats and managing land for flood mitigation.[2]
- Eighty-nine percent of U.S. adults want their local park and recreation agency to reduce the impact of extreme temperatures through the planting of trees and other vegetation. [59]

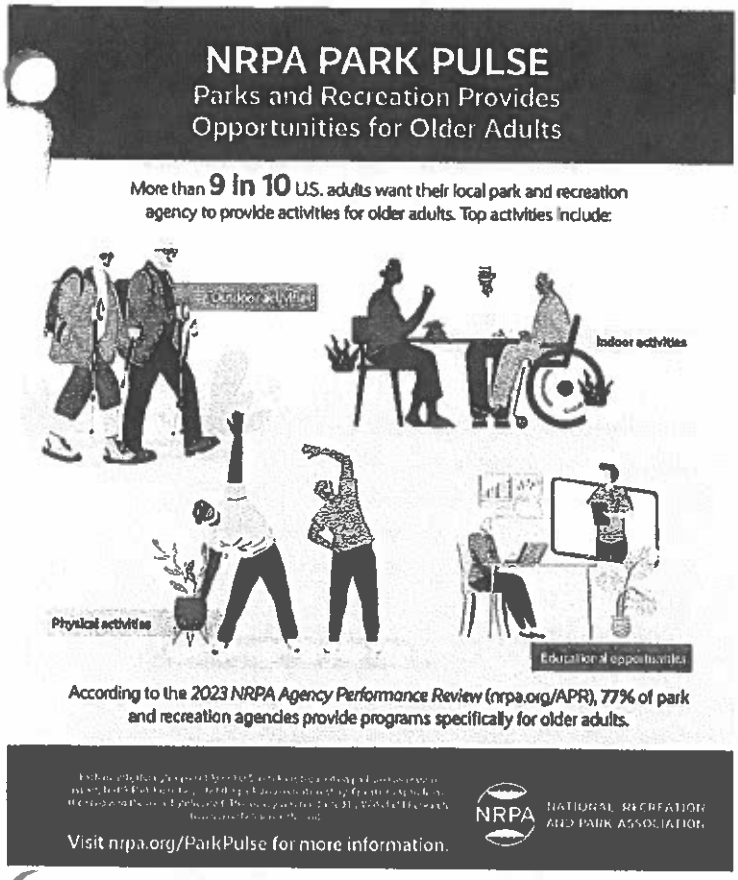


- Eighty-eight percent of U.S. adults indicate it is important that their local park and recreation agency take steps to ensure all their community members feel welcome

- Seventy-four percent of parents note it is *extremely* or *very* important that their local park and recreation agency take steps to ensure all their community members feel welcome

What is Waterford doing to address?

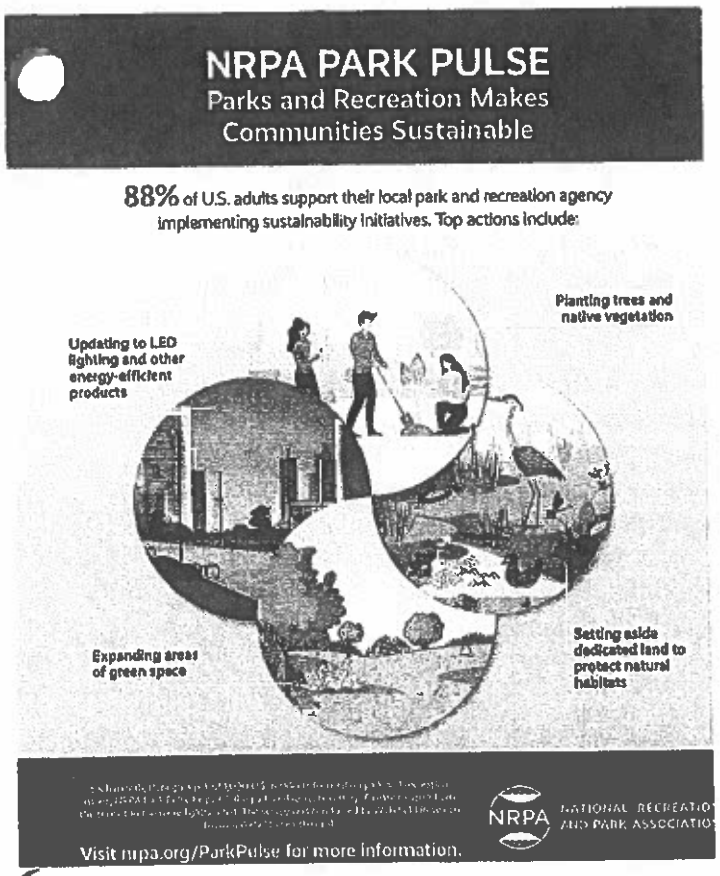
- Attempts to connect the Quaker Hill residents with the Waterford Residents offering multiple events at different locations in town.
- Events are inclusive and open to the public – town wide advertisement – schools- booklets
- Wide variety of offerings to match different interests and abilities.
- Electronic Scroll sign with info being installed
- Connect with schools, PTO groups to ensure similar programs taking place at ALL schools



- Ninety-two percent of U.S. adults look to their parks and recreation to provide activities and opportunities to older adults in their community
- Top activities cited by baby boomers include: outdoor activities (e.g., visiting a park, gardening), physical activities (e.g., working out, dancing), indoor activities (e.g., games, art classes, concerts) and educational opportunities (e.g., classes, workshops)
- Seventy-seven percent of park and recreation agencies provide programs specifically for older adults

What is Waterford doing to address?

- Supporting SS in their mission to reach and serve the senior residents in Waterford. Fortunate to have a wide range of services for our aging population offered through Senior Services. We continue to provide for the very active Seniors as well as the passive recreaters that enjoy walks and social gathering events.
- Events on the waterfront, meeting spot for summer concerts
- Community Center events
- provide senior swim and exercise classes
- Introducing walking clubs and continued development of pickle ball programs and locations



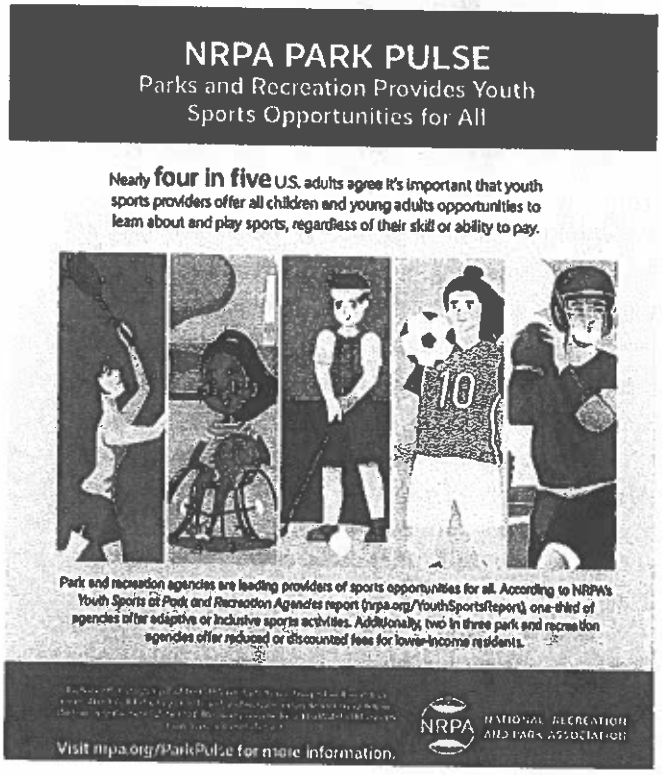
Park and recreation professionals are keenly attuned to their surroundings and the preserving of nature and the environment. Nearly 9 in 10 adults support their local parks and recreation in their sustainability actions. From planting trees and native vegetation to transitioning gas and diesel equipment (e.g., mowers, leaf blowers, vehicle fleets) to electric and/or hydrogen, the publics' continued support of their local parks and recreation sustainability measures will make a lasting impact.

- 88 percent of U.S. adults support their local park and recreation agency implementing sustainability initiatives. Top actions include:
  - Planting trees and native vegetation
  - Updating to LED lighting and other energy-efficient products
  - Setting aside dedicated land to protect natural habitats
  - Expanding areas of greenspace

What is Waterford doing to address?

- Green Building designs – will make every effort to have green infrastructure with a goal towards zero carbon footprint. Our current relatable projects would be the new maintenance building at Waterford Beach Park. Energy efficient and renewable energy sources will be used when practical.
- Maintenance division uses native plants and landscaping to help reduce water usage and support local biodiversity.
- Water conservation is practiced by using smart technology with irrigation systems. Dedrick Park and WHS currently have irrigation systems to minimize water waste and monitor water use in parks.
- Waste reduction – We have established recycling and composting programs as well as providing receptacles for proper sorting.
- Organic Pest Management when possible
- Arnold Holmes Pond Dredge and filtration swale
- Pollinator gardens
- Maintain water quality swales at elementary schools and town locations

The ability to pay should not be a barrier for participation in youth sports. The same is true for a child or young adult with differing abilities. Nearly four in five U.S. adults agree on the importance of youth having affordable access to play sports, regardless of skill. Park and recreation professionals are leading providers in adaptive and inclusive programming. One-third of park and recreation agencies offer adaptive or inclusive sports activities so people of all abilities may participate. Two in three agencies offer reduced or discounted fees for lower-income residents.



- 78% of U.S. adults believe that it is important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay
- Nearly 3 in 5 U.S. adults believe it is very or extremely important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay
- Parents (64%) are much more likely to think it is very or extremely important for kids to be offered these opportunities regardless of their skill or ability to pay than those without children in the household (56%).

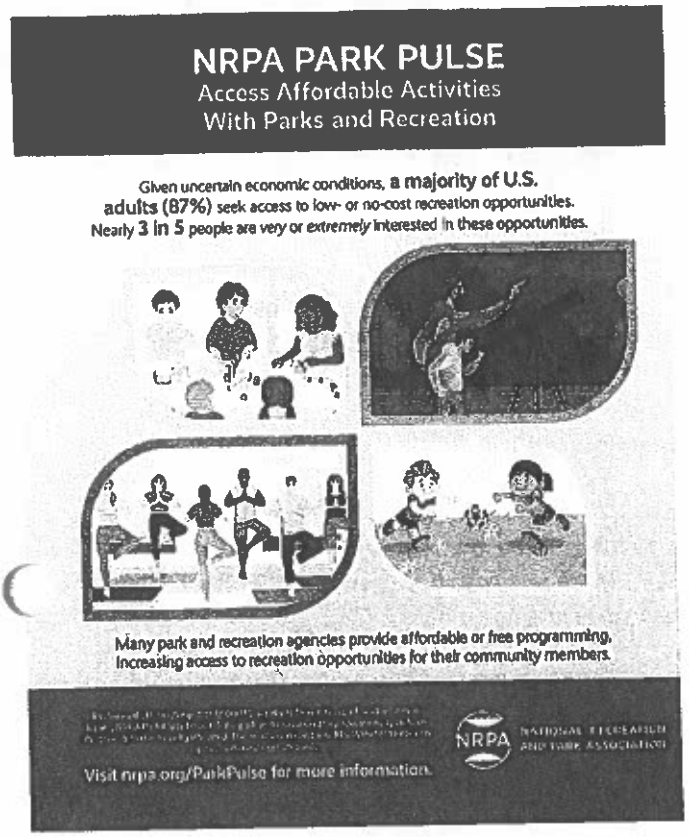
What is Waterford doing to address?

The formation of Waterford's Youth Sport Council continues and constantly reviewing the youth sports landscapes regarding equity and new developments. Meetings allow for discussion on equal playing time, National Youth Sport Standards in regards to number of practices and length of time each week dedicated to activity, field use, and education on the policy and procedures for field use.

Introduced a new volleyball program to meet the demand highlighted by the Clark Lane Middle School tryouts. It was understood that over 70 participants signed up for roughly 20-25 spots. We quickly put together a recreational program that we hope builds into a co-sponsored organization to help grow and meet the needs of Waterford's youth.

Showcased a new3v2 basketball program out on Town Hall basketball courts that is fast paced with little to no downtime. All participants must stay involved and alert throughout the game as they rotate into different positions and responsibilities, allowing for an in-depth look at the different aspects of basketball. Chairman Murphy was an integral part of getting the program running and making sure the participants had a great time.

Co-sponsored initiatives – online resource to share information on used sports gear, fundraising, local business collaborations, financial support from the Town will need to be reviewed as needs develop. FY'24 will bring discussions to the boards regarding funding, rental fees going into a line item for facility repairs and needs. These efforts will aid in attaining low cost : high value programs.



Park and recreation agencies are leaders in providing affordable recreation opportunities in their communities. As families face rising costs on everyday items and necessities, having access to low- or no-cost recreation for oneself and the members of their family is vital. Nearly nine in 10 U.S. adults are interested in having access to low or no cost recreation opportunities, with close to 60 percent being very or extremely interested in these opportunities. Parents, Millennials and Gen Xers are particularly interested in affordable recreation activities that may be found at their local parks and recreation.

- A majority of U.S. adults (87 percent) are interested in having access to low or no cost recreation opportunities, with nearly three in five very or extremely interested in these opportunities (59 percent)
- Nearly all Millennials (96 percent) and Gen Xers (93 percent) are interested in these affordable recreational opportunities, with more than three in four Millennials (78 percent) very or extremely interested
- Almost all parents (95 percent) are interested in low or no cost recreation opportunities, and many of them are very or extremely interested to do so (74 percent)

Waterford's No Cost Offerings:

-Community Center Fitness Room, gym, dance room, billiards, arts and crafts
- Hiking trails in Civic Triangle, Leary Park, stenger Farm Park, Barry Farm,
- Beaches in off season – state mandated parking fee
-Dog Park
-Basketball Courts – Tennis courts/PickleBall – baseball and softball diamonds, open multi-purpose fields (when not scheduled/reserved or rented)
-WHS pool access for lap or open swim
-Several kayak launches – WBP, Kiddies, Pleasure Beach

Respectfully Submitted,

Ed Murphy, Recreation and Park Commission Chairman