



**Waterford Recreation and Parks Commission
Special Meeting Minutes
October 2nd, 2024 @ 4:30 pm
Waterford Community Center**

The Recreation and Parks Commission held a special meeting on October 2nd, 2024 at the Waterford Community Center. Meeting was called to order at 4:30 p.m. by Chairman, E. Murphy and a quorum was established.

Members in attendance: J. Gregg, E. Murphy, N. Scheiber, T. Stino, M. Chiappone, M. Gwudz

Members Absent: T. Santos, L. Beaney

Staff: R. McNamara (Director), T. Cieplik (Program Coordinator), E. Sullivan (Office Coordinator)

Guests: Bob Tuneski (Finance Liason)

Approval of new job description for Assistant Director

R. McNamara identified the difference between the new and the old job description showing the changes that were discussed with the Personnel subcommittee. **(Motion #1):** J. Gregg made a motion and M. Gwudz seconded to approve the new job description for the Assistant Director position. So voted 6/0

Approval of the Arnie E. Holmes Memorial Park Rules

E. Murphy explained the rules of the new Arnie E. Holmes Memorial Park and a copy was attached for the commission to review. **(Motion #2)** N. Scheiber made a motion and J. Gregg seconded to approve the Arnie E. Holmes Memorial Park Rules that will be posted. So voted 6/0

Approval of the American Legion Baseball and Babe Ruth

Discussion of the merger between American Legion Baseball and Babe Ruth co-sponsored organizations. The charters will stay the same and both parties are in agreement. There is a big savings of approximately \$130 per individual. **(Motion #3)** T. Stino made a motion and J. Gregg seconded to approve the merge of American Legion Baseball and Babe Ruth. So voted 6/0

Community Center Media Room – ARPA Funds

R. McNamara and E. Murphy had discussions with Senior Services and they presented the Community Center Media room planning and development stages. The new room would allow anyone to use as a meeting space, movies and presentations, as well as ability to incorporate a green screen, big screen, media chairs and ESports media upgrade. Also discussed was the IT security into the building and the main entrance changes.

Adjournment:

(Motion #4): Made by J. Gregg and seconded by M. Chippone to adjourn the meeting. So voted 6-0.
Meeting adjourned at 4:00 pm

Respectfully submitted,
Eileen Sullivan
Recreation and Parks Commission