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THE BOARD OF SELECTMEN SPECIAL BUDGET MEETING

AGENDA

Monday, February 5, 2024

4:00 PM

Waterford Town Hall

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 4:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its consideration of and action on the FY25 Budgets:

A. Call to Order & Roll Call:

B. Pledge of Allegiance

C. Public Comment:

D. Consider and act on the following budget requests:

- 1. Recreation & Parks** - To consider and act on the Recreation & Parks tentative FY25 budget request in the amount of \$1,485,080.
- 2. Public Works** - To consider and act on the Public Works tentative FY25 budget request in the amount of \$5,086,238.
- 3. Fire Services** - To consider and act on the Fire Services tentative FY25 budget request in the amount of \$3,632,425.
- 4. Building Maintenance** - To consider and act on the Building Maintenance tentative FY25 budget request in the amount of \$895,824.
- 5. Building Department** - To consider and act on the Building Department tentative FY25 budget request in the amount of \$326,532.
- 6. Finance Department** - To consider and act on the Building Department tentative FY25 to budget request in the amount of \$767,856.

E. Adjournment:

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY:

10137

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	DEPT \$ Increase	DEPT % Increase
PERSONNEL COSTS									
51110	ADMINISTRATION	231,215	108,605		52,600	189,263	189,263	80,658	74%
51210	CLERICAL/TECHNICAL	79,713	85,382		41,966	90,881	90,881	5,499	6%
51220	CUSTODIAL	18,545	21,232		8,846	19,960	19,960	-1,272	-6%
51610	PARKS MAINTENANCE	420,806	450,959		211,003	476,284	476,284	25,325	6%
51620	RECREATION PROGRAMS	379,728	339,883		254,406	313,172	313,172	-26,711	-8%
51810	OVERTIME	30,698	32,992		16,112	33,700	33,700	708	2%
51910	FRINGE BENEFITS	3,145	4,400		2,487	4,325	4,325	-75	-2%
51920	FICA	83,185	79,824		43,064	86,260	86,260	6,436	8%
	SUBTOTAL	1,247,035	1,123,277	0	630,484	1,213,845	1,213,845	90,568	8%
SERVICES									
52010	ADVERTISING	2,589	2,760		1,111	1,360	1,360	-1,400	-51%
52020	POSTAGE	5,897	6,100		2,400	6,700	6,700	600	10%
52040	SERVICE CONTRACTS & REPAIRS	5,156	3,027		1,447	2,976	2,976	-51	-2%
52050	DUES, CONF., & EDUCATION	1,595	3,090		914	3,030	3,030	-60	-2%
52070	REIMBURSABLE EXPENSE	0	150		0	650	650	500	333%
52080	TELEPHONE	2,562	2,740		815	2,740	2,740	0	0%
52206	COMMUNITY EVENTS TRANSFER	4,750	4,750		4,750	4,750	4,750	0	0%
52380	PROGRAMS	36,976	36,786		30,003	14,564	14,564	-22,222	-60%
52390	CO-SPONSORED PROGRAMS	39,321	41,549		26,195	41,549	41,549	0	0%
52420	MAINTENANCE OF PROPERTY	88,730	85,232		30,854	101,098	101,098	15,866	19%
52110	WATER	4,912	4,725	(4,725)	0	0	0	-4,725	-100%
52120	SEWER	4,294	2,640	(2,640)	0	0	0	-2,640	-100%
52100	ELECTRICITY	4,394	3,000	(3,000)	0	0	0	-3,000	-100%
52090	HEAT (PROPANE/OIL/GAS)	3,078	9,098	(9,098)	0	0	0	-9,098	-100%
	SUBTOTAL	204,254	205,647	(19,463)	98,489	179,417	179,417	-26,230	-13%
MATERIALS & SUPPLIES									
53010	OFFICE SUPPLIES	5,745	1,600		659	1,363	1,363	-237	-15%
53020	OTHER SUPPLIES	24,438	36,291		7,140	36,703	36,703	412	1%
53080	MAINTENANCE OF VEHICLES	44,693	24,500		9,681	24,500	24,500	0	0%
53090	FUELS & LUBRICANTS	20,200	32,208		9,116	21,772	21,772	-10,436	-32%
	SUBTOTAL	95,076	94,599	0	26,596	84,338	84,338	-10,261	-11%
EQUIPMENT									
54020	EQUIPMENT		0		0	7,480	7,480	7,480	0%
	SUBTOTAL	0	0	0	0	7,480	7,480	7,480	0%
DEPARTMENT TOTAL		1,546,365	1,423,523	(19,463)	755,569	1,485,080	1,485,080	61,557	4%

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



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GOVERNMENTAL FUNCTION OF THE RECREATION AND PARKS COMMISSION

2024-2025

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

The Recreation and Parks Commission is responsible to the Town of Waterford for the management, control, and development of the Town's recreational and park facilities and expenditures made in connection therewith as approved in 1969.

Through this ordinance 2.68.010, per actions of the Board of Finance and subsequent legislative actions of the RTM, policy decisions by the Board of Education, the Recreation and Parks Commission is responsible to the Town for the five (5) governmental functions as listed below:

1. Maintenance, operation, and development of all turf and garden areas on Town and Board of Education properties. Primary focuses on landscaping and improvements, building maintenance (the Community Center, garages, etc.), playgrounds, parks, youth sport complexes, tennis courts, beaches, and open space/greenways/trail systems, to name a few. Snow removal, tree work, carpentry (picnic tables, life guard stands, Guard Shack, press boxes, etc.), assistance to other departments for transport/delivery, as well as completing all tasks assigned in addition from the Town Building Manager. The Recreation and Parks Commission will continue to provide their unique wood delivery program, which supplies Senior Citizens meeting income requirements with alternative heating during the winter months.
2. Town sponsored recreational programming and leisure opportunities for all age groups. A variety of Town-wide special events are provided to the public as well including Easter Egg Hunts, Summer Concert Series, Road Races, Harvest Festival and Fireworks, to name a few. Programming ranges from high intensity athletic participation to passive and educational leisure activities.
3. The Recreation and Parks Commission acts as the primary liaison to various co-sponsored organizations, which include the Little League, Youth Football and Cheerleading, Youth Soccer, Lacrosse, Softball, Basketball, etc. The Commission also helps subsidize Town non-profit groups such as the Waterford Community Band, Southeastern Connecticut Orchestra, and the Waterford Farmer's Market.
4. Coordination of all athletic field and facility usage within the Town of Waterford. Additionally, the Commission is responsible for the scheduling of all Town buildings and facilities approved and acceptable for Community Use to include all Board of Education facilities as available.
5. The implementation of a limited youth service program, "Summer Jobs For Minors", which allows young adults to earn income and experiences while providing the Town with additional assistance in maintenance, clerical/record keeping, and assistance to other departments as appropriate. This item is being reviewed annually through the Recreation and Parks Commission.

DEPT/AGENCY: 10137

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2023/2024 RTM APPROP.	2024/2025 DEPT/ AGENCY REQUEST	Plus/Minus	Reason
PERSONNEL COSTS					
51110	ADMINISTRATION	108,605	189,263	\$80,658	74.27% GGA, NUMP Contractual Increases - Included Assistant Director - Added PC from 51620
51210	CLERICAL/TECHNICAL	85,382	90,881	\$5,499	6.44% 1303 Union Increases
51220	CUSTODIAL	21,232	19,960	-\$1,272	-5.99% New hire
51610	PARKS MAINTENANCE	450,959	476,284	\$25,325	5.62% 1303 Union Increases
51620	RECREATION PROGRAMS	339,883	313,172	-\$26,711	-7.86% Relocated PC to Admin, min wage increases
51630	SUMMER JOBS FOR MINORS	0	0	\$0	#DIV/0! Hoping to rekindle in future
51810	OVERTIME	32,992	33,700	\$708	2.15% Regular wage rate increases
51910	FRINGE BENEFITS	4,400	4,325	-\$75	-1.70%
51920	FICA	79,824	86,260	\$6,436	8.06%
SUBTOTAL		\$1,123,277	\$1,213,845	\$90,568	8.06%
SERVICES					
52010	ADVERTISING	2,760	1,360	-\$1,400	-50.72%
52020	POSTAGE	6,100	6,700	\$600	9.84%
52040	SERVICE CONTRACTS & REPAIRS	3,027	2,976	-\$51	-1.68%
52050	DUES, CONF., & EDUCATION	3,090	3,030	-\$60	-1.94%
52070	REIMBURSABLE EXPENSE	150	650	\$500	333.33% Seasonal Beach petty cash
52080	TELEPHONE	2,740	2,740	\$0	0.00%
52206	HARVEST FESTIVAL SUBSIDY	4,750	4,750	\$0	0.00%
52380	PROGRAMS	36,786	14,564	-\$22,222	-60.41% Moved programs and events to Special Revenues
52390	CO-SPONSORED PROGRAMS	41,549	41,549	\$0	0.00%
52420	MAINTENANCE OF PROPERTY	119,545	101,098	-\$18,447	-15.43% Utilities transferred to Building Maintenance/Public Works
SUBTOTAL		\$220,497	\$179,417	-\$41,080	-18.63%
MATERIALS & SUPPLIES					
53010	OFFICE SUPPLIES	1,600	1,363	-\$237	-14.81%
53020	OTHER SUPPLIES	36,291	36,703	\$412	1.14%
53080	MAINTENANCE OF VEHICLES	24,500	24,500	\$0	0.00% 3 year avg of
53090	FUELS & LUBRICANTS	31,705	21,772	-\$9,933	-31.33% Contracted rates
SUBTOTAL		94,096	84,338	-\$9,758	-10.37%
EQUIPMENT					
54020	EQUIPMENT	0	7,480	7,480	
SUBTOTAL		0	7,480	7,480	
DEPARTMENT TOTAL		1,437,870	1,485,080	47,210	3.28%

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



QUICK REFERENCE STATISTICS

	<u>FY2022</u>	<u>FY2023</u>
Revenues:	\$208,382	\$278,183.50
Registrations:		
Check	50%	\$83,010 or 30%
Cash	44%	\$91,893.50 or 33%
Credit	6%	\$103,280 or 37%
Special Revenue	N/A	approx. \$26,000
Enrollments:	1,137	1,608
Male	364 (32%)	558 (35%)
Female	773 (68%)	1,050 (65%)
Resident Participants	1,012 (89%)	1,456 (90%)
Non-Resident Participants	125 (11%)	152 (10%)
Community Center Attendance:	14,500	14,670
Program Efficiency		
	91 Offered	163 Offered
	85 Administered	143 Administered
	93% Run Rate	88% Run Rate
Athletic field permits issued	828	944
Wood Orders(deliveries/residences)	36/24	55/30
Concerts (#of concerts held)	10,700 (9)	12,874 (10)
<u>Beach Sticker Sales</u>		
Resident:	\$28,195	\$49,002
Non-Resident:	\$30,918	\$38,367
<u>Gatehouse Operations</u>	\$82,133	\$82,991
<u>Maintenance Hours</u>		
Town:	7,358	7,934 (no seasonals)
BOE:	3,573	3,874
Lost Manpower:	1,755	1,776 or 254 (7hr days)
Community Outreach:	N/A	4,073 unique email

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



LINE ITEM	DESCRIPTION	2023	2024	YTD Expended 12/8	2025 Request
51110	Administration	\$202,499	\$108,605	\$45,269	\$189,263
51210	Clerical/Technical	\$88,399	\$85,382	\$36,786	\$90,881
51220	Custodial	\$21,232	\$21,232	\$7,734	\$19,960
51610	Park Maintenance	\$393,147	\$450,959	\$186,043	\$476,284
51620	Recreation Programs	\$321,338	\$339,883	\$242,006	\$313,172
51630	Summer Jobs For Minors	\$0	\$0	\$0	\$0
51810	Overtime	\$27,264	\$32,992	\$15,168	\$33,700
51910	Fringe Benefits	\$7,073	\$4,400	\$2,300	\$4,325
51920	FICA	\$81,163	\$79,824	\$39,295	\$86,260
SUBTOTAL		\$1,142,115	\$1,123,277		\$1,213,845
52010	Advertising	\$2,760	\$2,760	\$1,111	\$1,360
52020	Postage	\$6,100	\$6,100	\$2,400	\$6,700
52040	Service Contracts & Repairs	\$37,436	\$3,027	\$1,076	\$2,976
52050	Dues/Conferences/Education	\$3,650	\$3,090	\$914	\$3,030
52070	Reimbursable Expense	\$150	\$150	\$150	\$650
52080	Telephone	\$2,848	\$2,740	\$815	\$2,740
52206	Harvest Festival- Special Events	\$4,750	\$4,750	\$4,750	\$4,750
52380	Program Materials	\$40,232	\$36,786	\$30,003	\$14,564
52390	Co-Sponsored Programs	\$41,549	\$41,799	\$26,195	\$41,549
52420	Maintenance of Property	\$98,776	\$119,545	\$30,625	\$101,098
SUBTOTAL		\$238,251	\$220,747		\$179,417
53010	Office Supplies	\$1,363	\$1,600	\$659	\$1,363
53020	Other Supplies	\$30,636	\$36,291	\$6,623	\$36,703
53080	Maintenance of Vehicles	\$20,750	\$24,500	\$8,609	\$24,500
53090	Fuels and Lubricants	\$19,316	\$32,208	\$9,116	\$21,772
SUBTOTAL		\$72,065	\$94,599		\$84,338
54020	Equipment	\$0	\$0	\$0	\$7,480
TOTAL		\$1,452,431	\$1,438,373		\$1,485,080
				+ \$47,210	%3.28

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



Requested Funds

1000 Series

PERSONNEL

- ❖ Funds requested under this section are used to pay personnel for the operational aspects of our department. Instrumental factors to arriving at these figures are union collective bargaining agreements (GGA and 1303), minimum wage laws, and the approved Seasonal/Occasional and Enrichment Instructor wage schedules.
- ❖ The positions and wages are broken down for clarification in the workbook.
- ❖ Overtime hours have a "known" quantity for trash and bathroom overtime responsibilities, however, numbers are approximate due to dynamic weather patterns. Snow storm work is estimated. There are times when work must be done on weekends to avoid conflicts with users of facilities (work to be performed around active parking lots, while school is in session, etc.)
- ❖ Fringe benefits and FICA are all correlated to contracts and state standards.

Line Detail Breakdown: Increase of %8 or \$90,568

- **Continued evaluation of staffing operations:** The movement to an Assistant Director allows for increased responsibilities to existing staff, while gauging the specific needs of the department going forward. Filling this position will help allocate duties and provide a clearer picture of the necessary workforce required to meet our goals and expectations.
- **Transferring a position from line item 51620 Programs to 51110 Administration:** The transfer of a position from line item 51620 Programs to 51110 Administration will help provide more clarity on staffing within the budget. The position is currently under review for future staffing needs.
- **Increases to minimum wage laws:** The increase in minimum wage laws has led to an increase in the wages of the department's employees. This increase is necessary to retain the current workforce and attract new talent. The total cost of this increase is approximately **\$28,000 or approx. 18% of the increase.**
- **Mandated increases to labor unions:** The increase in labor union wages is a legal requirement and is beyond the control of the department. Failure to comply with these requirements can lead to legal action against the department.

10137-51110 Administration	Class	DOH	Base Pay	Longevity	Total
Director		6/24/04	\$112,574	\$1,689	\$114,263
Assistant Director			\$75,000		\$75,000
Program Coordinator			\$		\$
TOTAL					\$189,263

The last time all three (3) positions were budgeted for was FY'23 and \$256,455 (Director and AD in 51110 & Program Coordinator in 51620)

10137-51210 Clerical/Technical	Class	DOH	Base Pay	Longevity	Total
Office Coordinator		12/22/14	\$58,517	\$250	\$58,767
Clerk Typist II	AS5/S7	4/10/00	\$27,314		\$27,314
Part Time Clerical					\$4,800
TOTAL					\$90,881

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



DEPARTMENT: RECREATION & PARKS					
10137-51220 Custodial	Class	DOH	Base Pay	Longevity	Total
Custodian I		3/6/23	\$19,960		\$19,960
				TOTAL	\$19,960
10137-51610 Park Maintenance	Class	DOH	Base Pay	Longevity	Total
Park Foreman		11/13/06	\$86,481	\$350	\$86,831
Maintainer IV		12/3/12	\$77,389	\$250	\$77,639
Maintainer III		11/13/06	\$70,194	\$350	\$70,544
Maintainer II		1/30/15	\$63,668		\$63,668
Maintainer II		8/5/19	\$56,590		\$56,590
Maintainer II		9/14/20	\$55,431		\$55,431
Maintainer II		6/14/21	\$52,380		\$52,380
Part/Time - Seasonal					\$13,200
				TOTAL	\$476,284
10137-51620 Programs	Rate	Hours	Total		
Program Coordinator - Removed			\$0		
BEACH - Gatehouse	\$16.00	768	\$12,288		
BEACH - Waterfront Super.	\$21.50	560	\$12,040		
BEACH - Captain of LG	\$18.50	560	\$10,360		
BEACH - Lifeguards	\$18.00	3,360	\$60,480		
Community Center Monitors	\$17.50	1,543	\$27,003		
PLYGRND - Directors	\$21.50	360	\$7,740		
PLYGRND - Assistants	\$16.00	1,560	\$18,720		
AQUATICS - AM Swim		1,470	\$27,600		
AQUATICS - PM Swim		2,352	\$42,042		
AQUATICS - Sat. Swim		158	\$3,754		
AQUATICS - Sun. Swim		372	\$8,866		
AQUATICS - Summer Swim Lessons		2,340	\$39,195		
AQUATICS - Winter Swim Lessons		864	\$14,472		
AQUATICS - Special Use/Rentals		330	\$6,105		
AQUATICS - Adaptive/Modified		113	\$2,081		
AQUATICS - Director		950	\$20,426		
		TOTAL	\$313,172		
10137-51810 Overtime	Rate	Hours	Total		
Summer/Fall	\$45.95	324 hrs	\$14,888		
Winter		66 hrs	\$3,033		
Spring/Summer		243	\$11,166		
Call-Outs/Misc		80	\$3,676		
Clerical Overtime	\$46.82	20	\$937		
		TOTAL	\$33,700		
10137-51910 Fringe Benefits					
1303 Union Maintainers					\$3,500
Clothing					\$150
Seasonal					

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



Meal Allowance		\$450
Administration		\$225
TOTAL		\$4,325
10137-51920 FICA		
Administration: 51110		\$214,153
Clerical: 51210		\$90,881
Custodial: 51220		\$19,960
Park Maintenance: 51610		\$476,283
Programs: 51620		\$313,172
Summer Job For Minors: 51630		\$0
Overtime: 51810		\$33,700
Fringe Benefits: 51910		\$4,325
		\$1,127,584
TOTAL		X .0765
		\$86,260

1000 Series Total: \$1,213,845

2000 Series

SERVICES

2000 Series Budget Request: Please refer to page ## for detail breakdown

Requested funds are for programming services and materials, as well as maintenance supplies.

Advertising and Postage require funding to promote programming and events. Bid announcements, radio coverage of the summer concert series, as well as the three seasonal brochures delivered to each household in Waterford are funded in this series.

Service Contracts for the cleaning of the Community Center, scheduled maintenance for office and fitness equipment, building fire extinguishers.

This series also covers background checks and drug testing for new employees.

Educational seminars are imperative in understanding new developments and opportunities to be able to provide to the public. Professional organization memberships provide access to collected data across the country and help keep the staff informed to provide answers and results to the community.

We are now roughly five (5) months into the new Special Revenue Account and adjusting to the abilities and limitations it provides. We continue to move programming from the 52380 line item to Special Revenues as costs level out expenditures - reflecting the new strategy for programming. Items remaining in the line account for special events, seasonal staff work uniforms, swim lesson certificates, and supplies for our drop in Community Center programs and playground.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



While we are in the process of approvals for the development of a sponsorship program, funding for Special Events is still subsidized through the taxpayers. Our events are spread out annually to capture ages and interests of all our community members. Summer Concerts, Easter Egg Hunt, Road Races and more to be established as we continue to explore opportunities and offerings for the public. When possible, we to work with state and federal P&R boards to easily run offerings/programs provided by their guidance and research. The Harvest Celebration has been funded through the Waterford Week Subsidy. The event now showcases the Farmers Market and town agencies providing products and information to the participants. We were able to secure a band, food trucks, and provide over 125+ bike helmets to the youth in Waterford. The event continues to grow and the funding justifies itself with the increasing visitors to the event each year.

We are happy to include the co-sponsored requests with the R&P budget to support their volunteer efforts and benefit to the youth through their activities. Costs have risen and the continued funding is necessary to continue providing these opportunities for health, wellness, and the social benefits of team sports.

The maintenance portion of this request was redesigned to better understand the materials, supplies, while getting a better understanding of the responsibilities performed.

The maintenance team has progressed from your typical park maintenance division. We continue to perform landscaping responsibilities to all Town and Board of Education facilities as well as winter storm clearing, however, so much more is getting accomplished. Waterford is an opportune place to reside and work in the Recreation and Parks field. There are only a handful of towns that can boast waterfronts, indoor pool use, a Community Center, as well as the collaboration with the Board of Education and co-sponsored groups.

Our maintenance team has risen to the challenge in making Waterford the premier landing point. Garden installations, special event set up and decorating, providing transportation of meals and supplies to those in need, planting new trees, making parks accessible, and handling as much work in-house as opposed to contracted vendors. I am proud of what the maintenance staff accomplishes on an annual basis and strongly urge the voting boards to support this operation's growth trajectory as it benefits the entire community.

- Port-o-John rental increase in use after water meters removed for Winter- Pickleball/Tennis at Waterford Beach Park and Leary Park.
- New adaptive and modified program initiatives
- Cooperative and State contracts used when possible
- Fertilization costs anticipated to increase \$1,500 -\$2,000 at BOE and Town properties
- Clay increased \$12/ton

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



10137-52010 Advertising	FY'24	FY'25 Request
Capital Improvement Bid Postings	\$2,760	\$1,360
TOTAL		\$1,360
10137-52020 Postage	FY'24	FY'25 Request
Program Booklets	\$5,100	\$5,700
Mailing and Specialty Mailing	\$1,000	\$1,000
TOTAL		\$6,700
10137-52040 Service Contracts	FY'24	FY'25 Request
Copier/Fax	\$920	\$920
Pre-Employment Drug Tests	\$110	\$55
Dedrick Field Irrigation Winterization	\$150	\$165
Fire Extinguisher Service	\$203	\$203
Fire Extinguisher Repair/Replacements	\$200	\$200
---- Shared w Senior Services ----		
Ricoh Network Printer/Scanner	\$564	\$564
Quarterly Fitness Room Inspections	\$400	\$400
Basic Cable Service – Breezeline	\$348	\$348
TOTAL		\$2,976
10137-52050 Association Education		FY'25 Request
National Recreation and Parks Association (NRPA)	\$450	\$450
Connecticut Recreation and Parks Association (CRPA)	\$275	\$275
New England Parks Association	\$105	\$105
Park Management Seminars	\$850	\$850
Connecticut Parks Association (CPA)	\$75	\$75
New England Sports Turf Managers Association	\$75	\$75
Supervisory Pesticide License Credits	\$1,200	\$1,200
TOTAL		\$3,030
10137-52070 Reimbursable	\$150	\$650
TOTAL		\$650
10137-52080 Telephone	FY'24	FY'25 Request
Cell Phone Service (3)	\$1,620	\$1,620
Beach Seasonal Phones	\$400	\$400
In-House Phone Service	\$720	\$720
TOTAL		\$2,740
10137-52380 Programs	FY'24	FY'25 Request
Youth Hockey Program (CT College Ice Time)	\$6,000	\$3,000
Adaptive/Modified Program Initiatives	NEW	\$2,500
Swimnastics	\$2,500	\$2,500
Pearl Harbor Masters Road Race	\$1,350	\$2,030
Easter Egg Hunt	\$250	\$250
Seasonal Staff Uniforms (T-shirts)	\$3,384	\$3,084
American Red Cross – Certificates & Supplies	\$750	\$1,200
TOTAL		\$14,564
10137-52206 Special Event Subsidy	FY'24	FY'25 Request
Harvest Festival	\$4,750	\$4,750
TOTAL		\$4,750

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



10137-52390 Co-Sponsored Programs	FY'24	FY'25 Request
American Legion		\$1,805
Babe Ruth		\$4,750
Community Band		\$3,850
Football & Cheerleading		\$4,750
Lacrosse		\$4,500
Little League		\$11,390
Waterford Basketball		\$4,061
Youth Soccer		\$5,187
Youth Softball		\$1,256
	TOTAL	\$41,549
10137-52420 Maintenance of Properties	FY' 24	FY'25 Request
Mason Sand	\$0	\$0
Loam	\$1,624	\$1,624
Clay	\$2,940	\$6,600
Stone Dust	\$1,079	\$1,079
Marking Lime	\$810	\$810
Grass Seed	\$6,333	\$6,333
Marking Paint	\$4,950	\$3,725
Fertilization	\$13,000	\$14,300
Soil Test	\$225	\$225
Playground Surfacing	\$2,231	\$2,231
Bark Mulch	\$2,000	\$2,750
Sod Repair	\$960	\$960
Gravel	\$3,263	\$3,263
Plantings	\$0	\$2,625
Chain Link Fence Repair	\$1,200	\$1,800
Beach Dune Fencing	\$0	\$900
Split Rail Fencing	\$1,200	\$1,000
Baseball & Softball Field Products	\$3,120	\$2,980
Basketball-Soccer-Tennis Maintenance	\$4,126	\$2,316
Port-O-John Rentals	\$1,810	\$4,163
BOE – Bark Mulch	\$4,450	\$4,450
BOE – Sod Repairs	\$360	\$480
BOE – Soil Tests	\$270	\$270
BOE - Fertilization	\$13,000	\$15,150
BOE Field Safety Hardware	\$760	\$555
BOE – Marking Paint	\$4,451	\$5,899
BOE – Grass Seed	\$7,068	\$7,068
BOE – Marking Lime	\$432	\$432
BOE - Clay	\$1,470	\$4,840
BOE – Stone Dust	\$0	\$720
BOE - Plantings	\$0	\$1,400
BOE – Loam	\$2,100	\$2,100
	TOTAL	\$101,098

2000 Series Total **\$179,417**

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



3000 Series

MATERIALS & SUPPLIES

3000 Series Budget Request: Please refer to page ## for detail breakdown

The 3000 series is defined by Materials and Supplies – Fuels –Maintenance of Vehicles. This line funds operations at the Community Center (shared with Senior Services) and Maintenance division.

Funding factors:

- Fuel usage decreased by approx \$10,000
- Purchase of electric equipment is being implemented into maintenance strategies as well as lowering our reliance on surging fuel costs. In addition, this initiative will lower our carbon footprint and help gain additional standing with our Sustainable CT credit requirements.

10137-53010 Office Supplies	FY'24	FY'25 Request
Beach Stickers	\$927	\$927
Calendars, Time Cards, Newspaper	\$436	\$436
TOTAL		\$1,363
10137-53020 Other Supplies	FY'24	FY'25 Request
Disposal Fees	\$500	\$500
Paint Supplies	\$2,500	\$2,500
Lock & Key Repairs/Replacement	\$600	\$600
MSHA Gas Cans	\$180	\$180
Garage Lightbulbs	\$650	\$650
Safety Gear – PPE - ANSI	\$1,500	\$1,500
Carpenter and Lumber Supplies	\$3,000	\$3,000
Designated Swim Buoys	\$353	\$353
Dog Park Waste Bags	\$756	\$756
First Aid Supplies	\$750	\$750
Replacement Hand Tools	\$2,000	\$2,000
Replacement Power Tools	\$2,500	\$2,500
Plumbing Supplies	\$2,350	\$2,350
Flag Replacements	\$600	\$600
Hardware-Cement-Roofing	\$8,500	\$8,500
Electrical Supplies	\$1,500	\$1,500
Custodial		
Toilet Tissue	\$896	\$896
40oz Deoderant Cakes	\$40	\$40
Urinal Screen Bocks	\$16	\$16
Gojo Hand Cleaner	\$330	\$330
Steel Sak Trash Liners	\$1,920	\$1,920
Large Steel Sak Trash Liners	\$800	\$800
Brown Paper Roll Towels	\$310	\$310
Micro Blast Hand Soap	\$190	\$190
Micro Fold Towels	\$120	\$120
Disinfectant Spray	\$44	\$44
Maxima Cleaner	\$350	\$350

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



Paper Towels	\$155	\$155
Water Cooler Service	\$110	\$110
Nitrile Gloves	\$440	\$440
	SUB TOTAL	\$34,776
Shared w/ Senior Services		
Commercial Dishwasher Detergent	\$21	\$51
Rinse All	\$21	\$51
Warewash Sanitizer	\$33	\$45
Warewash Detergent	\$26	\$16
Silverware Detergent		\$13
Broom-Dust Pan-etc		\$19
Disposable Gloves	\$88	\$65
Facial Tissues	\$39	\$43
M Fold Towels	\$495	\$486
Gojo Hand Cleaner	\$231	\$254
Toilet Tissue	\$280	\$385
Waste Paper Basket Liners	\$80	\$87
High Density Can Liners	\$144	\$147
Paper Towel Rolls	\$47	\$48
Wipe-All Wipes	\$70	\$92
Hand Sanitizer	\$39	\$60
Fitness Equipment Wipes	\$560	\$65
	SUB TOTAL	\$1,927
	TOTAL	\$36,703
10137-53080 Maintenance Of Vehicles	Last year Miles	Current Miles (12/2023)
R-8 – 2016 Chevrolet Silverado	32,221	39,228
R9 – 2020 GMC Sierra Dump Truck	20,734	28,291
R10 – 2014 Chevrolet 2500	71,129	76,420
R11 – 2015 Chevy Silverado 3500 Dump	33,273	41,007
R14 – 2022 Ford F-450 Dump Truck	920	7,526
R15 – 2020 Ford F-250 Pickup	16,328	21,732
R16 – 2020 Ford F-250 Pickup	20,450	26,787
	Sub Total	\$14,000
Tractors/Mowers	Last Year Hours	Current Hours (12/2023)
P51 – 2003 John Deere	502	587
P53 – 2016 Toro GroundMaster 4100	1,430	1,632
P54 – 2017 Ferris IS 5000	1,050	1,246
P55 – 2016 Toro GroundMaster 4100	989	1,120
P59 – 2019 Kubota L6060	1,550	1,871
P60 – 2015 Toro GroundMaster	1,985	2,159
P61 – 2014 Kabota L4760 GST	2,701	2,911
P62 – 2013 Toro GroundMaster 4000D	665	779
P63 – 2016 Toro GroundMaster 7200	1,502	1,760
P65 – 2021 Ventrac Utility	NEW	83
74 – 2016 Toro SandPro 3040	868	1,063

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Recreation & Parks



	<i>Sub Total</i>	\$7,000	
Other: Trailers (6), Snowblower, Sod Cutter, Top Dresser, Leaf Vacs, Trimmers, blowers, saws, plows	<i>Sub Total</i>	\$3,500	
	TOTAL	\$24,500	
10137-53090 Fuels and Lubricants	FY'23	FY'24	FY'25 Request
Unleaded	\$15,396	\$18,590	\$13,629
Diesel	\$7,195	\$12,615	\$7,613
Hydraulic Brake, Transmission, Oil, etc.	500	500	500
	TOTAL	\$21,742	

3000 Series Total: **\$84,250**

4000 Series

EQUIPMENT

This is the first maintenance equipment request since 2020 (a request for new trailers in FY'21 was declined and moved the trailers into Fleet Management). Attachments are sought after to establish savings replacing annual rental costs. The new Ventrac system allows for a variety of use and can perform just about any task with the right attachment. As we begin to replace our fleet of lawn mowers with multi-purpose equipment, we will also be able to improve efficiency and output. We currently rent stump grinders, rollers, and trenching equipment for major projects completed in-house.

We have been in talks with the IT Department to upgrade the Community Center audio/visual components that have not been updated/replaced since 2005. Planned for FY'26.

10137-54020 Equipment		FY'24	FY'25 Request
Ventrac Turbine (landscaping, leaves)			\$4,280
SandPro Box Blade (ballfield operations)			\$3,200
Color Copier/Scanner			
	TOTAL	\$7,480	

4000 Series Total: **\$7,480**

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*



TOTAL FY'25 Request:

\$1,485,080

1000 Series	\$1,213,845
2000 Series	\$179,417
3000 Series	\$84,338
4000 Series	\$7,480

Considerations:

Please review our annual report and data metrics for specific ways that Waterford R&P is defining our initiatives and planning for future generations.

Municipal recreation and parks are essential for the well-being of urban communities. They provide easy access to parks, green spaces, and recreation opportunities, which are critical to improving the health and wellness of residents and creating a healthier physical environment. City parks also encourage active lifestyles and reduce health costs .

Investing in parks and green infrastructure in cities improves resilience, drives private investment, and helps American cities remain competitive. Parks also provide dual infrastructure benefits in cities, addressing our greatest urban challenges from stormwater management and reducing public health costs to economic revitalization and job growth ¹. Funding for these public assets is not meeting the growing demand. Park advocates and nonprofits play an important role in ensuring consistent funding for parks year to year. In terms of staff, it is important to have approved funding to ensure that staff can continue to provide outstanding services and opportunities to the community. Staff members are responsible for maintaining the parks and facilities, organizing events and programs, and ensuring that visitors have a safe and enjoyable experience.

Supplies and materials are also essential to providing the means for successful park and facility visits. This includes everything from playground equipment and sports fields to benches and trash cans. Ensuring that parks and facilities are well-maintained and equipped with the necessary supplies and materials is crucial to providing a positive experience for visitors.

Respectfully Submitted,

Ed Murphy, Chairman of Recreation and Parks Commission
Ryan McNamara, Recreation and Park Director

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series

PERSONNEL

<u>10137 -51110 Administration</u>	Class	DOH	Base Pay	Longevity	Total
Director		24-Jun-04	\$112,574	\$1,689	\$114,263
Assistant Director			\$75,000		\$75,000
Program Coordinator (<i>FROM 51620</i>)			\$0		\$0
10137-51110 Administration Total					\$189,263

<u>10137-51210 Clerical/Technical</u>					
Office Coordinator		22-Dec-14			
261 Days @ \$32.1521			\$58,517	\$250	\$58,767
Clerk Typist II	AS5/S7	10-Apr-00			
Permanent Part-Time= 19hrs/week					
19hrs per week @ \$27.6459			\$27,314	\$0	\$27,314
Part-Time Clerical	PT1/S2	N/A			
300 annual hours @ \$16.00					\$4,800
10137-51210 Clerical/Technical Total					\$90,881

<u>10137-51220 Custodial</u>					
Custodian I	TC2/S3	6-Mar-23			21232
Permanent Part Time= 19 hrs/week					
19hrs/week @ \$20.2022			\$19,041	\$0	\$19,960
10137-51220 Custodial Total					\$19,960

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series

PERSONNEL

<u>10137-51610 Parks Maintenance</u>	DOH	Base Pay	Longevity	Total
<i>Park Foreman</i>	13-Nov-06	\$86,481	\$350	\$86,831 \$86,831
<i>Maintainer IV</i>	3-Dec-12	\$77,389	\$250	\$77,639 \$77,639
<i>Maintainer III</i>	13-Nov-06	\$70,194	\$350	\$70,544 \$70,544
<i>Maintainer II</i>	30-Jan-15	\$63,668		63668 \$63,668
<i>Maintainer II</i>	5-Aug-19	\$56,590		56590 \$56,590
<i>Maintainer II</i>	14-Sep-20	\$55,431		\$55,431 \$55,431
<i>Maintainer II</i>	14-Jun-21	\$52,380		\$52,380 \$52,380
Part-Time Maintainers				\$13,200
40hrs x 20 weeks x \$16.50/hr x 1 staff (April-August)				
10137-51610 Park Maintenance Total				\$476,283

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

1000 Series					PERSONNEL
<i>Program Coordinator</i>	MOVED TO ADMIN			\$0	\$0
BEACH OPERATIONS					
<i>Gatehouse Attendants</i>					
7/1/24 - 9/8/24					
18 weekend days x 12hrs x \$16.00					\$3,456
44 weekdays x 8hrs x \$16.00					\$5,632
5/27/25 - 6/30/2025					
10 weekdays x 8hrs x \$16.00					\$1,280
10 weekend days x 12hrs x \$16.00					\$1,920
				Sub-Total	\$12,288
<i>Waterfront Supervisor</i>			PT10/S1		
7/1/24 - 6/30/25: Total hours 560 x \$21.50				Sub-Total	\$12,040
<i>Captain of Lifeguards</i>			PT9/S2		
7/1/24 - 6/30/25: Total hours 560 x \$18.50				Sub-Total	\$10,360
<i>Beach Lifeguards</i>			PT8/S2		
7/1/24 - 6/30/25: Total hours 560 x \$18.00 x 6 guards				Sub-Total	\$60,480
PLAYGROUND PROGRAM					
<i>Directors (CPR, First Aid, Med Distribution)</i>			PT10/S1		
7/1/24 - 6/30/25: 30 days x 4hrs/day x \$21.50/hr x 3 staff				Sub-Total	\$7,740
<i>Playground Assistants</i>			PT1/S1		
7/1/24 - 6/30/25: 30 days x 3hrs/day x \$16.00 x 13 staff				Sub-Total	\$18,720
COMMUNITY CENTER					
<i>Monitor</i>			PT6/S4		
2024: 26 weeks x 24hrs/wk x \$17.50					\$10,920
2025: 26 weeks x 24hrs/wk x \$17.50					\$10,920
Community Activities: 45 hrs x \$17.50					\$788
Weekend Rentals: 50 events x 5hr avg x \$17.50/hr					\$4,375
46 in FY'23 - various hours					
Generated \$9,660 in FY'23				Sub-Total	\$27,003

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

WATERFORD HIGH SCHOOL POOL OPERATIONS

Morning Lap Swim

49 weeks x 3hrs/session x 5 days/wk = 735hrs

<i>Supervisor</i>	PT9/S2	
2024: 368hrs x \$19.50/hr x 1 supervisor		\$7,176
2025: 368hrs x \$19.50/hr x 1 supervisor		\$7,176
<i>Lifeguard</i>	PT8/S2	
2024: 368hrs x \$18.00/hr x 1 Lifeguard		\$6,624
2025: 368hrs x \$18.00/hr x 1 lifeguard		\$6,624
Sub-Total		<u>\$27,600</u>

Evening Lap Swim (Open and Lap Swim)

49 weeks x 12hrs/wk = 588hrs

<i>Lifeguards</i>	PT8/S2	
2024: 294hrs x \$18.00/hr x 2 guards		\$10,584
2025: 294hrs x \$18.00/hr x 2 guards		\$10,584

<i>Pool Attendant</i>	PT1/S1	
2024: 294hrs x \$16.00/hr		\$4,704
2025: 294hrs x \$16.00/hr		\$4,704

<i>Supervisor</i>	PT9/S2	
2024: 294hrs x \$19.50/hr		\$5,733
2025: 294hrs x \$19.50/hr		\$5,733
Sub-Total		<u>\$42,042</u>

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Saturday Open/Lap Swim

1/2025 - 5/2025 : 21 weeks x 2.5hrs/session = 52.5 hrs.

Supervisor

52.5hrs x \$19.50/hr

CLASS

PT9/S2

\$1,024

Pool Attendant

52.5hrs x \$16.00/hr

PT1/S1

\$840

Lifeguards

52.5hrs x \$18.00/hr x 2 guards

PT8/S2

\$1,890

Sub Total

\$3,754

Sunday Open/Lap Swim

11/2024 - 5/2025 : 31 weeks x 4hrs/session = 124hrs

Supervisor

2024: 36hrs x \$19.50/hr

2025: 88hrs x \$19.50/hr

PT9/S2

\$702

\$1,716

Pool Attendant

2024: 36hrs x \$16.00/hr

2025: 88hrs x \$16.00/hr

PT1/S1

\$576

\$1,408

Lifeguards

2024: 36hrs x \$18.00/hr x 2 guards

2025: 88hrs x \$18.00/hr x 2 guards

PT8/S2

\$1,296

\$3,168

Sub Total

\$8,866

Swim Lessons: Summer

2025: 26 days x 5hrs/day = 130 hrs

Supervisor/Coordinator (+10hrs for certs, hiring, etc.)

2025: 130hrs x \$21.50

PT10/S1

\$2,795

Water Safety Instructors - Mandated by Rec Cross

2025: 130hrs x 4WSI x \$18.00

PT8/S2

\$9,360

Assistant Swim Instructors

2025: 130hrs x 13 staff x \$16.00

PT1/S1

\$27,040

Sub Total

\$39,195

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

<u>Swim Lessons: Winter</u>	CLASS	
2025: 8days x 6hrs/day = 48hrs		
<i>Supervisor/Coordinator</i>	PT10/S1	\$1,032
48hrs x \$21.50		
 <i>Water Safety Instructors</i>	PT9/S2	\$3,456
48hrs x 4 staff x \$18.00		
 <i>Assistant Swim Instructors</i>	PT1/S1	\$9,984
48hrs x 13 staff x \$16.00		
	Sub Total	\$14,472

<u>Special Use of Pool - Rental Revenue</u>		
Private Pool Parties/ ARC Events/Special Olympics		
55 events @ 2hrs/event = 110hrs		
Generated \$3,000 in revenue from Pool Parties in FY'22		
<i>Supervisor</i>	PT9/S2	\$2,145
110hrs x \$19.50		
 <i>Lifeguards</i>	PT8/S2	\$3,960
110hrs x 2 staff x \$18.00		
	Sub Total	\$6,105

<u>Mentally and Physically Challenged Program</u>		
25 weeks (1 session/week) x 1.5 hrs/session = 37.5		
<i>Lifeguards</i>	PT8/S2	\$1,350
37.5 x 2 staff x \$18.00		
<i>Supervisor</i>	PT9/S2	\$731
37.5 x 1 staff x \$19.50		
	Sub Total	\$2,081

<u>Aquatics Director</u>	PT10/S1	
salary position - 50 weeks/yr, 19hrs /week		
2024: 25 weeks x 19hrs x \$21.50		\$10,213
2025: 25 weeks x 19hrs x \$21.50		\$10,213
	Sub Total	\$20,426

10137 - 51620 Rec Program Personnel TOTAL:	\$313,172
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WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 51810 Overtime

Summer/Fall 2023

**New bathrooms require additional afternoon cleaning throughout season- 1 shift =3hrs*

2 or 3 maintainers x 3hrs/each = 6 - 9hrs/day AND afternoon cleaning (3hrs) = 9-12hrs

July - 10 weekend days x 9hrs, <u>includes July 4th</u>	90
August - 8 weekend days x 9hrs	72
Waterford Day Parade - 3 hrs x 2 maintainers	6
September: 10 weekend days x 9hrs, <u>includes Labor Day</u>	90
October - 8 weekend days x 3hrs	24
October - Harvest Festival 2023 (3 maintainers x 5hrs)	15
November - 8 weekend days x 3hrs	24
November - Veterans Day Event	3

Sub Total 324

Winter 2023 - 2024

Snow Removal (Plowing, sidewalks, entrances, etc.)	50
Pearl Harbor Road Race: 4 hrs x 2 maintainers	8
JPH Tree Lighting - 4 hrs x 2 maintainers	8

Sub Total 66

Spring/Summer 2024

2 maintainers x 3hrs/each = 6hrs/day AND 1 maintainer afternoon shift (+3)=9hrs/day

April - 8 weekend days x 9hrs	72
May - 8 weekend days x 9hrs	72
May - Memorial Day - 2 maintainers x 3hrs + Afternoon cleaning shift	9
June - 10 weekend days x 9hrs	90

Sub Total 243

Additional Call-Out - After Hours

Vandalism and Damage, Restroom Malfunctions,	30
Special Projects: ballfield overhaul, etc.	50
Opening Day & Graduation at BOE, etc.	

Sub Total 80

Total Maintenance Hours 713

Average Overtime Rate = \$45.95 x 713 hours TOTAL \$32,762

Clerical Overtime

12 Commission Meetings avg	12
Clerical Overtime Rate = \$46.82 x 12hrs	\$562
Saturday beach sticker sales: 8hrs x \$46.82	\$375

Sub Total \$937

10137 - 51810 Overtime Total \$33,699

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 51910 Fringe Benefits

1303 Union Maintainers

Clothing: 7 maintainers x \$500	\$3,500
Seasonal Maintainers: 1 x \$150	\$150
Meal Allowance	\$450
Administration: 3 x \$75	\$225
10537 - 51910 Fringe Benefits Total	\$4,325

10137 - 51920 FICA

51110: Administration	\$189,263
51210: Clerical	\$90,881
51220: Custodial	\$19,960
51610: Maintenance	\$476,283
51620: Programs	\$313,172
51630: Summer Jobs For Minors	\$0
51810: Overtime	\$33,700
51910: Fringe Benefits	\$4,325
Total	\$1,127,584
10137 - 51920 FICA Total: Total x .0765	\$86,260

1000 SERIES TOTAL:	\$1,213,844
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**TOWN OF WATERFORD
PERSONNEL WORKSHEET - RECREATION & PARKS COMMISSION
2024-2025 FISCAL YEAR**

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A.)
51110 - ADMINISTRATION								
06/24/2004	Director	40	N/A	109,407.48	112,574.00	\$ 1,688.61	114,262.61	8,741.09
	Assistant Director	40	N/A	0.00	75,000.00	\$ -	75,000.00	5,737.50
	Program Coordinator	40	N/A	0.00	0.00		0.00	0.00
	TOTALS			109,407.48	187,574.00	1,688.61	189,262.61	14,478.59
51210 - CLERICAL/TECHNICAL								
12/22/2014	Office Coordinator I	35	\$ 32.1521	55,504.96	58,516.75	\$ 250.00	58,766.75	4,495.66
04/10/2000	Clerk/Typist II	19	\$ 27.6459	26,547.56	27,314.17	N/A	27,314.17	2,089.53
	Part-Time Clerical		\$ 16.0000		4,800.00		4,800.00	367.20
	TOTALS			82,052.52	90,630.92	250.00	90,880.92	6,952.39
51220 - CUSTODIAL								
3/6/2023	Custodian I	19	\$ 20.2022	18,917.16	19,959.73	N/A	19,959.73	1,526.92
	TOTALS			18,917.16	19,959.73	0.00	19,959.73	1,526.92
51610 - PARKS MAINTENANCE								
11/13/2006	Parks Foreman	40	\$ 41.5776	81,022.67	86,481.44	\$ 350.00	86,831.44	6,642.60
11/13/2006	Maintainer III	40	\$ 33.7470	68,219.42	70,193.76	\$ 350.00	70,543.76	5,396.60
	VACANT	40	\$ -	0.00	0.00	\$ -	0.00	0.00
12/03/2012	Maintainer IV	40	\$ 37.2061	72,456.88	77,388.59	\$ 250.00	77,638.59	5,939.35
08/05/2019	Maintainer II	40	\$ 27.2066	53,451.63	56,589.69	\$ -	56,589.69	4,329.11
01/30/2015	Maintainer I	40	\$ 30.6096	60,176.96	63,667.92	\$ -	63,667.92	4,870.60
09/14/2020	Maintainer II	40	\$ 26.6494	52,374.78	55,430.73	\$ -	55,430.73	4,240.45
06/14/2021	Maintainer II	40	\$ 25.1826	48,995.08	52,379.78	\$ -	52,379.78	4,007.05
1-seasonal combined	Seasonal Maintainer	40	\$ 6.3462		13,200.00	N/A	13,200.00	1,009.80
	TOTALS			436,697.42	475,331.90	950.00	476,281.90	36,435.57
51620 - RECREATION PROGRAMS								
	Program Coordinator(MOVED)	40.00		58,053.00	0.00		0.00	0.00
	Community Center Monitor	30	\$ 17.5000	24,921.00	27,003.00	\$ -	27,003.00	2,065.73
	Playground Director		\$ 21.5000	6,570.00	7,740.00	N/A	7,740.00	592.11
	Playground Assistants		\$ 16.0000	17,550.00	18,720.00	N/A	18,720.00	1,432.08
	Aquatics Director		\$ 21.5000	17,338.00	20,426.00	N/A	20,426.00	1,562.59
	Gatehouse Staff		\$ 16.0000	11,520.00	12,288.00	N/A	12,288.00	940.03
	Waterfront Director		\$ 21.5000	10,220.00	12,040.00	N/A	12,040.00	921.06
	Captain of Lifeguards		\$ 18.5000	9,453.00	10,360.00	N/A	10,360.00	792.54
	Beach Guards		\$ 18.0000	56,717.00	60,480.00	N/A	60,480.00	4,626.72
	WHS Pool Guards		\$ 18.0000	41,233.00	46,080.00	N/A	46,080.00	3,525.12
	Pool Supervisors		\$ 19.5000	28,436.00	35,963.00	N/A	35,963.00	2,751.17
	Pool Attendants		\$ 16.0000	12,818.00	12,232.00	N/A	12,232.00	935.75
	Aqua Fitness Instructor					N/A	0.00	0.00
	Swim Lesson Assistants		\$ 16.0000	34,710.00	37,024.00	N/A	37,024.00	2,832.34
	Water Safety Instructors		\$ 18.0000	11,441.00	12,816.00	N/A	12,816.00	980.42
	TOTALS			340,980.00	313,172.00	0.00	313,172.00	23,957.66
51810 - OVERTIME								
				38,618.00	33,700.00	0.00	33,700.00	2,578.05
51910 - FRINGE/F.I.C.A.								
							4,325.00	284.96
TOTALS				1,026,672.59	1,120,368.55	2,888.61	1,127,582.16	86,214.13
BUDGET TOTAL W/F.I.C.A							1,213,796.30	

WORKDAYS 2024/2025

261

WEEKS TO BUDGET

52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - RECREATION & PARKS COMMISSION
2024-2025 FISCAL YEAR

POSITION	CLOTHING/SHOE ALLOWANCE	LINE 51910		LINE 51920
		MEAL ALLOWANCE	TOTAL FRINGE BENEFITS	PAYROLL TAXES (F.I.C.A.)
DIRECTOR	\$ 75.0000		75.00	5.7375
ASSISTANT DIRECTOR	\$ 75.0000		75.00	5.7375
PROGRAM COORDINATOR	\$ 75.0000		75.00	5.735
Parks Foreman	\$ 500.0000		500.00	38.25
Maintainer III	\$ 500.0000		500.00	38.25
Maintainer III	\$ 500.0000		500.00	38.25
Maintainer II	\$ 500.0000		500.00	38.25
Maintainer II	\$ 500.0000		500.00	38.25
Maintainer II	\$ 500.0000		500.00	38.25
Maintainer II	\$ 500.0000		500.00	38.25
8 - Maintainers B\$10, L\$12, D\$12		450.00	450.00	
Seasonal Maintainer Boots	\$ 150.0000		150.00	
TOTALS - FRINGE BENEFITS			4,325.00	284.96

***ADDED TO FICA ON PERSONNEL WORKSHEET

Review of changes to Minimum Wage Schedule and subsequent positions

Position	Hours	2023 Rate	2024 Rate	Diff	Total
Gatehouse	768	\$15.00	\$16.00	\$1.00	\$768
Beach Supervisor	560	\$18.25	\$21.50	\$3.25	\$1,820
Beach LG Captain	560	\$16.88	\$18.50	\$1.62	\$907
Beach LG	3,360	\$16.07	\$18.00	\$1.93	\$6,485
CC Monitor	1,248	\$16.15	\$17.50	\$1.35	\$1,685
Pool Supervisor	1,492	\$16.88	\$19.50	\$2.62	\$3,909
Pool LG	2,404	\$16.07	\$18.00	\$1.93	\$4,640
Pool Attendants	854.5	\$15.00	\$16.00	\$1	\$855
Swim Lesson Supervisor	178	\$18.25	\$21.50	\$3.25	\$579
Water Safety Instructor	568	\$18.00	\$18.00	\$0	\$0
Assistant Swim Instructors	1,738	\$15.00	\$16.00	\$1.00	\$1,738
Aquatics Director	950	\$18.25	\$21.50	\$3.25	\$3,088
Playground Director	360	\$18.25	\$21.50	\$3.25	\$1,170
Playground Assistants	1,170	\$15.00	\$16.00	\$1.00	\$1,170
				TOTAL	\$28,814

WHS POOL PARTIES
FY 2023

#	DATE	DAY	TIME	EVENT	NAME	AMOUNT
1	11/5/2022	Saturday	2:00 PM - 4:00 PM	Waterford Girl Scouts - Girl Scouts	Michele Sisson	\$ 125.00
2	1/8/2023	Sunday	12:30 PM - 2:30 PM	Champion - Birthday Party	Amanda Champion	\$ 125.00
3	1/22/2023	Sunday	12:30 PM - 2:30 PM	Desmond - Birthday Party - Desmond	OLIVIA DESMOND	\$ 250.00
4	1/29/2023	Sunday	12:30 PM - 2:30 PM	Froehlich - Pool Party - party	Brian Froehlich	\$ 125.00
5	2/5/2023	Sunday	12:30 PM - 2:30 PM	Pool Party - Riebschlager	Jamie Riebschlager	\$ 125.00
6	2/12/2023	Sunday	12:30 PM - 2:30 PM	Rivera pool party	Alyssa Rivera	\$ 125.00
7	2/19/2023	Sunday	12:30 PM - 2:30 PM	McNamara - Childrens Birthday Party	Erin McNamara	\$ 125.00
8	3/5/2023	Sunday	12:30 PM - 2:30 PM	Justice - GS members	Christine Justice	\$ 125.00
9	3/19/2023	Sunday	12:30 PM - 2:30 PM	Caperilla - Birthday Party	Nicole Caperilla	\$ 125.00
10	4/1/2023	Saturday	12:30 PM - 2:30 PM	Furman - Birthday Party	Nicole Furman	\$ 125.00
11	4/2/2023	Sunday	12:00 PM - 2:30 PM	Powers Pool Party - birthday party	Kirstin Powers	\$ 250.00
12	4/15/2023	Saturday	11:30 AM - 3:30 PM	Kennedy - Birthday pool party	Nicole Kennedy	\$ 125.00
13	4/16/2023	Sunday	12:30 PM - 2:30 PM	Birthday Party - Aracelis Vazquez	Aracelis Haye	\$ 125.00
14	4/22/2023	Saturday	12:30 PM - 2:30 PM	Keltner pool party	Robert Keltner	\$ 125.00
15	4/23/2023	Sunday	12:30 PM - 2:30 PM	Birthday - Hume	Nicole Hume	\$ 125.00
16	4/29/2023	Saturday	12:30 PM - 2:30 PM	Birthday Party - Baez Pool Party	Melissa Baez	\$ 125.00
17	5/7/2023	Sunday	12:30 PM - 2:30 PM	Marianne Thielbar	Marianne Thielbar	\$ 125.00
18	5/13/2023	Saturday	12:30 PM - 2:30 PM	Melanie Hoult	Melanie Hoult	\$ 125.00
19	5/14/2023	Sunday	12:30 PM - 2:30 PM	Birthday Party - Aimee Suchomel	Aimee Suchomel	\$ 250.00
20	5/20/2023	Saturday	1:00 PM - 3:00 PM	Pool Party - Amanda Marchese	Amanda Marchese	\$ 125.00
21	5/21/2023	Sunday	1:00 PM - 3:00 PM	Pool Party - Michael Krodel	Timothy Krodel	\$ 125.00
						\$ 3,000.00

Revenue By Period - GL Account Detail

Start Date: 7/1/2022 12:00 AM End Date: 6/30/2023 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

Regular Revenue

						DEBITS					CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
10137-43101 - Waterford Community Center Reservations												
9,660.00	9,660.00	3,110.00	3,905.00	3,505.00	3,505.00	0.00	0.00	0.00	0.00	0.00	-860.00	0.00
<u>9,660.00</u>	<u>9,660.00</u>	<u>3,110.00</u>	<u>3,905.00</u>	<u>3,505.00</u>	<u>3,505.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-860.00</u>	<u>0.00</u>

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

						DEBITS					CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
		0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00		0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Credit Card Convenience Fees

Convenience Fees Assessed	\$61.50	CONVENIENCE FEES REFUNDED	\$0.00	NET CONVENIENCE FEES	\$61.50
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Details

46 Community Center Rentals
 42 Dining Room
 3 Art Room
 1 Gym

Revenue By Period - GL Account Detail

Start Date: 7/1/2022 12:00 AM

End Date: 6/30/2023 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

10137-43101 - Waterford Community Center Reservations

[illegible]

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

2000 SERIES: SERVICES

10137 - 52010 Advertising

Bid postings for Capital Improvement Projects Planned: 4 x \$340 \$1,360

10137 - 52010 Advertising	TOTAL	\$1,360
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10137 - 52020 Postage Backup p.23

Program Booklets: Distributed 3x/yr, approx. 9,600 copies ea. mailing, avg. \$1,900 ea. \$5,700

Ad fees pay for production. All Town Depts. Can place info in booklets.

Mail: 2yr/24 month avg = \$82/month = \$984 w/ \$16 additional for specialty mailing \$1,000

10137 - 52020 Postage	TOTAL	\$6,700
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10137 - 52040 Service Contracts

Copier/Fax Machine \$920

Pre-Employment Drug Tests: \$55 (2 Seasonal maintainers) \$110

New Program Instructor Background Checks: 2 @ \$33 \$66

Dedrick Field Irrigation winterization: Maxum backup p.22 \$165

Fire Extinguisher Service: 27 extinguishers (buildings, vehicles) x \$7.50 (Shipmans) \$203

Fire Extinguisher Repair/Replacement backup p24-25 \$200

Sub Total \$1,664

Community Center Shared Costs w Senior Services

Lease of Ricoh MP4002sp networked printer/scanner/copier \$564

Quarterly Fitness Room Inspections/Equipment - CIRMA \$400

Basic Cable Service- Atlantic Broadband \$348

Sub Total \$1,312

10137-52040 Service Contracts Total	\$2,976
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WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 52050 Association Education

Memberships: Discounted programs, quarterly journal updates, data collection

National Recreation and Parks Association (NRPA)	\$450
Connecticut Recreation and Parks Association (CRPA)	\$275
New England Parks Association	\$105
Park Management Seminars	\$850
Connecticut Parks Association (CPA)	\$75
New England Sports Turf Managers Association	\$75
NRPA/CRPA/CPA Training Sessions - Maintenance	\$1,200
(Continuing Education credits required to maintain licenses)	

10137 - 52050 Association Education Total	\$3,030
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10137 - 52070 Reimbursable

Petty Cash	\$150
Beach Operations	\$500

10137 - 52070 Reimbursable Total	\$650
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10137 - 52080 Telephone

Cell Phone Service (3)	\$135 avg x 12 months	\$1,620
Beach Operation Phones	\$100 avg x 4 months	\$400
In-House Phone Service	\$60 avg x 12 months	\$720

10137 - 52080 Telephone Total	\$2,740
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10137 - 52380 Programs

Youth Hockey Program (Ice time at CT College)	\$3,000
Adaptive/Modified Programs and Special Olympics Initiatives	\$2,500
Swimnastics: 50 sessions x \$50/session (evening)	\$2,500

Sub Total	\$8,000
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Pearl Harbor Masters Road Race	\$2,030
Easter Egg Hunt	\$250

Program Clothing

Waterfront and Pool Lifeguards

Male swim suits: 30 x \$32/suit	\$960
Female suits: 30 x \$42/suit	\$1,260

Summer Personnel Staff Shirts: 6 dozen x \$12/shirt

(Gatehouse, Playgrounds, etc.)	Sub Total	\$5,364
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Safety Training: American Red Cross - Certificates - Swim Lessons, etc.	\$1,200
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Sub Total	\$1,200
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10137 - 52380 Program Total	\$14,564
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WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 52206 Special Event Subsidy

Fireworks

\$4,750

Sub Total

\$4,750

10137 - 52390 Co-Sponsored Programs

American Legion

\$1,805

Babe Ruth

\$4,750

Community Band

\$3,850

Football/Cheerleading

\$4,750

Lacrosse

\$4,500

Little League

\$11,390

Pre-Teen Basketball

\$4,061

Soccer

\$5,187

Softball

\$1,256

10137 - 52390 Co-Sponsored Programs Total

\$41,549

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 52420 Maintenance of Properties

Materials:

Beach/Mason Sand- Lombardi Quote attached

Pricing:	\$25/ton	
Veterans War Park	0 tons	\$0
Waterford Beach Park - Volleyball and Horseshoes	0 tons	\$0
SUB TOTAL		\$0

Loam - Daniels quote

Pricing:	\$28/ton	
Stump grinding repair	avg. 58 tons/year	\$1,624
Repairs around Gazebo		
Athletic Fields: top dressing		
Park area repair - re-seeding/ruts/etc.		
Trenching		
SUB TOTAL		\$1,624

Clay: Dura-Edge Quote

Pricing:	\$110/ton	
Leary Baseball - renovate	40 tons	\$4,400
Vets Memorial Field	20 ton	\$2,200
SUB TOTAL		\$6,600

Stone Dust: Kobyluck quote

Pricing:	\$23.98/Ton	
Leary Softball	avg 45 tons/year	\$1,079
Lisa Dedrick Field (Cohanzie)		
Ridgewood Park walkways		
SUB TOTAL		\$1,079

Marking Lime: Site One -state contract

Pricing:	\$10.81/Bag	
Civic Triangle/Vets Memorial Field	30 Bags	\$324
Leary Baseball, Softball	40 Bags	\$432
Lisa Dedrick Field (Cohanzie)	5 Bags	\$54
SUB TOTAL		\$810

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Grass Seed: Tom Irwin - CCROG #714 in backup

Pricing:	\$5.89/lb	
Civic Triangle (JPH, Gazebo, Library, etc.)	200 lbs.	\$1,178
Vets Memorial Field	150 lbs	\$884
Leary Baseball, Softball, Soccer	350 lbs	\$2,062
Lisa Dedrick Field (Cohanzie)	125 lbs	\$736
Veteran's Memorial Park	100 lbs	\$589
Waterford Beach Park	150 lbs	\$884
SUB TOTAL		\$6,333

Marking Paint: Pioneer (State Contract #18PSX0319)

Bright Stripe WHITE	25	72.1	\$1,803
Bright Stripe RED (multi-purpose fields)	15	98.1	\$1,472
Airless Throat Seal Oil	1	25.24	\$25
Airless Pump Conditioner	1 qt	26.39	\$27
Shipping & Handling		398.15	\$398

(5 gallons/pail)

SUB TOTAL \$3,725

Fertilization - Tom Irwin, Site One, etc. - CCROG Contract in backup

\$13,000

Synthetic and Various Blends

Leary Baseball, Softball, Soccer
 Lisa Dedrick Field (Cohanzie)
 Stenger Park
 Veteran's Memorial Field
 ADDED 3 ballfields in QH.

SUB TOTAL \$13,000

Soil Tests Tom Irwin administers

Pricing:	\$45/Test	
Vets Memorial Field		\$45
Leary Baseball, Softball, Soccer		\$135
Lisa Dedrick Field (Cohanzie)		\$45
SUB TOTAL		\$225

Playground Surfacing:

Pricing:	CT Mulch Quote	\$23.00/yard	
Leary Park (+ Playground Safety Mat Replacment)	32 yards		\$736
Lisa Dedrick Field (Cohanzie)	25 yards		\$575
Veterans Playground	15 yards		\$345
Waterford Beach Park	25 yards		\$575
SUB TOTAL			\$2,231

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Bark Mulch CT Mulch Quote

Pricing: Gardens	\$25/yard	
Civic Triangle - Town Hall, PD, YSB, JPH, etc.	45 yards	\$1,125
Leary Flag bed	5 yards	\$125
JPH Wetland and Rose gardens	25 yards	\$625
Veterans Memorial Park	10 yards	\$250
Waterford Beach Park	25 yards	\$625
	SUB TOTAL	\$2,750

Sod (Field Repair for infield)	\$0.30/sf	
Vets Memorial Field	1000 sf	\$300
Leary Baseball, Softball	2200 sf	\$660
	SUB TOTAL	\$960

Gravel: Kobyluck quote attached	\$22.50/ton	
Leary Park Access Road (rain storm washouts)	20 ton	\$450
Library Back walk into Historic District	5 ton	\$113
Stenger Farm Park parking lot + access road	60 ton	\$1,350
Veteran's Maintenance Garage (driveway)	20 ton	\$450
Waterford Beach Park (pavilion roadway, drop off, etc.)	40 ton	\$900
	SUB TOTAL	\$3,263

Plantings		
Establish Leary Park Flag bed		\$1,500
Continue JPH wetland garden		\$350
JPH Rose maint compost-fertilizer		\$175
WBP gardens		\$100
Town Hall		\$400
Vets Memorial		\$100
	SUB TOTAL	\$2,625

Fence Repair

Chain Link	\$1,800
Leary Park Softball Gates (2)	
Veterans Softball Field - gate opening Boston Post Road	
Safety Rail Covers: QH Field replacement	
Dune Fencing	\$900
WBP and PB	
Split Rail	\$1,000
Ridgewood Park	
Jordan Park House	
Stenger Park	
Waterford Beach Park	

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Baseball and Softball Field Products

New Batters Box Template	1	480	\$480
Ballfield Bases - full set	2	380	\$720
Home Plate	3	\$175/ea	\$525
Leary Home Plate tarp & pitchers tarp			\$1,255
SUB TOTAL			\$2,980

Basketball/Soccer/Tennis Court Maintenance - BSN Sports

Leary Park

Soccer Net	1	\$230/ea	\$230
Basketball Goal/Rim	1	\$300/ea	\$300
Basketball Nets	6	\$12.99/ea	\$78
Pickleball Nets	1	\$200/ea	\$200
Tennis Nets:	1	\$200/ea	\$200

Quaker Hill

Tennis Courts (2)	1	\$200/ea	\$200
Basketball Nets	4	\$12.99/ea	\$52

Town Hall

Basketball Nets (4 Hoops)	12	\$12.99/ea	\$156
Basketball Goal/Rim	1	\$300/ea	\$300
Portable Pickleball Nets	1	\$200/ea	\$200

Waterford Beach Park

Tennis Courts (2)	1	\$200/ea	\$200
Pickleball Nets	1	\$200/ea	\$200
SUB TOTAL			\$2,316

Port-A-John Rental

Pricing: Suburban Sanitation Quote

ADA Handicapped Accessible (H) \$181/month

Standard (S) \$110/month

Grimsey Beach: Save The River Save The Hills Regatta: weekend

H \$181

Leary Park

Tennis and Pickleball - Nov - Mar

H \$905

Pleasure Beach

2023: 2 mo. / 2024: 3 mo.

H \$905

Waterford Beach Park

Tennis and Pickleball - Upper WBP - 12 mo

H \$2,172

SUB TOTAL \$4,163

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Board of Education

Bark Mulch - Dark Cedar	CT Mulch	Pricing \$25/yard	\$4,450
<i>Waterford High School</i>		avg. 178 yards/annually	
<i>Clark Lane</i>			
<i>Great Neck</i>			
<i>Oswegatchie</i>			
<i>Quaker Hill</i>			

SUB TOTAL \$4,450

Sod (Field Repair for infield)	\$0.30/sf
<i>Waterford High School Baseball</i>	1600 sf

SUB TOTAL \$480

Soil Tests Tom Irwin	\$45/Test
<i>Waterford High School</i>	2 tests
<i>Clark Lane Middle School</i>	1 tests
<i>Great Neck</i>	1 tests
<i>Oswegatchie</i>	1 tests
<i>Quaker Hill</i>	1 tests

\$90

\$45

\$45

\$45

\$45

SUB TOTAL \$270

Field Plates, Bases, Safety Hardware (Pioneer Quote - State Contract)

<i>Ballfield bases</i>	1	\$380/ea	\$380
<i>Home Plate</i>	1	\$175/ea	\$175

SUB TOTAL \$555

Fertilization avg. \$10k-\$14k annually

<i>Waterford High School</i>	Tom Irwin	Various
<i>Clark Lane Middle School</i>		Organic
<i>Great Neck</i>		Organic
<i>Oswegatchie</i>		Organic
<i>Quaker Hill</i>		Organic

SUB TOTAL \$13,000

Marking Paint: Pioneer

Bright Strip White	75	72.10/ea	\$5,408.00
Bright Stripe Red	5	98.10/ea	\$491.00

Clark Lane - Soccer - Lacrosse - Softball - Lap Lines

Elementary School fields (flag football, lap lines, etc.)

WHS - Field Hockey - Lacrosse - Football - Soccer - T&F

SUB TOTAL \$5,899

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Board of Education

Grass Seed:

Fall and Dormant Seeding \$5.89/Pound 1,200 lbs/annually \$1,225

Athletic Fields and Open Space play

CLMS - GN - OSW - QH - WHS

SUB TOTAL \$7,068

Marking Lime:

Waterford High School Baseball Field \$10.81/Bag 40 bags \$432

SUB TOTAL \$432

Clay:

Waterford High School Baseball Field - renovate \$110/ton 44 ton \$4,840

QH School Fields (3)- renovated in Fall '23 30 ton \$3,300

SUB TOTAL \$4,840

Stone Dust

WHS Warning track \$23.98/ton 15 \$360

QH School Warning Track (3) 15 \$360

SUB TOTAL \$720

Plantings

Tree wells at GN and OSW 10 x 250 \$2,500

QH Back landing garden \$200

WHS circle entrance and main entrance gardens \$200

SUB TOTAL \$2,900

Loam

Rut Repair \$28/ton 75 Tons/annually \$2,100

Top Dressing

Infield/Outfield athletic field repairs

Open space play areas at elemenary schools

CLMS-GN-OSW-QH-WHS

SUB TOTAL \$2,100

10137 - 52420 Total

\$101,098

Tree Lighting 12/8/23 Jordan Green AND 12/9/23 QH Green

Jordan Park	
Garland 990 ft @ \$9.00 per yard	\$2,970.00
15' Tree	\$180.00
DJ PIX Bryon Picazio	\$350.00
bows for split rail fence AMAZON	\$221.97
HOME DEPOT lamp holder wreath and lights	\$142.30
CASH TRUE VALUE timer hooks and nails	\$83.74
HOME DEPOT Lights and supplies	\$74.43
HOME DEPOT lights	\$190.73
LOWES wreaths and ribbon and red lamps for tables	\$372.58
ACE lights	\$29.59
ACE cords and spray paint	\$55.88
ACE outlet plug	\$13.65
ACE supplies	\$34.86
ACE Cable ties and batteries	\$55.88
ACE timers and supplies and cord	\$208.93
HOME DEPOT extension cords and wreath	\$225.73
WALMART decorations	\$384.32
WALMART Candy Canes and extension cords	\$92.11
AMAZON hot chocolate cups	\$55.98
Total	\$5,742.68

Eileen Sullivan

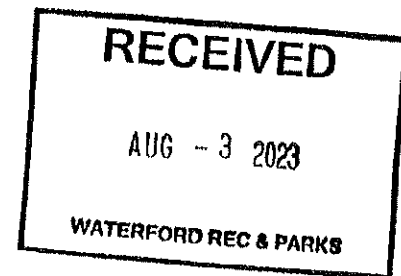
From: Ryan McNamara
Sent: Thursday, August 3, 2023 3:53 PM
To: Eileen Sullivan
Cc: Timothy Cleplik
Subject: FW: Check to post office

We need to do a PO for "Postmaster" in the amount below for the ~~summer~~ ^{FALL} seasonal booklet.

Thank you,

Ryan McNamara

Director Waterford Recreation and Parks Commission
15 Rope Ferry Road, Waterford, CT 06385
P: 860-444-5881
F: 860-440-5717



From: Blanco, Paul [mailto:p.blanco@theday.com]
Sent: Thursday, August 3, 2023 1:30 PM
To: Ryan McNamara <rmcnamara@waterfordct.org>
Subject: Check to post office

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Ryan

Can you bring a check for \$1970.39 to post office for WPR payment.

Thanks

Paul

Get [Outlook for iOS](#)

Soil Report

Job Name: TOW200-Town of Waterford

Date: 10/9/2023

Company: Tom Irwin Inc

Submitted By: Chris Kneale

Sample Location		Leary	Vets	WHS		
Sample ID				BB		
Lab Number		77	78	79		
Sample Depth in inches		4	4	4		
Total Exchange Capacity (M. E.)		7.09	10.81	6.18		
pH of Soil Sample		6.6	7.2	6.2		
Organic Matter, Percent		6.6	6.87	6.18		
ANIONS	SULFUR: p.p.m.	19	24	19		
	Mehlich III Phosphorous: as (P ₂ O ₅) lbs / acre	159	330	164		
EXCHANGEABLE CATIONS	CALCIUM: lbs / acre Desired Value Value Found Deficit	1285 1381	1959 2343	1120 1096 -24		
	MAGNESIUM: lbs / acre Desired Value Value Found Deficit	136 143	207 192 -15	134 115 -19		
	POTASSIUM: lbs / acre Desired Value Value Found Deficit	147 91 -56	224 156 -68	134 121 -13		
	SODIUM: lbs / acre	22	21	18		
	Calcium (60 to 70%)	73.05	81.30	66.49		
	Magnesium (10 to 20%)	12.61	11.10	11.63		
	Potassium (2 to 5%)	2.47	2.78	3.76		
	Sodium (.5 to 3%)	1.02	0.64	0.97		
BASE SATURATION %	Other Bases (Variable)	4.80	4.20	5.20		
	Exchangable Hydrogen (10 to 15%)	6.00	0.00	12.00		
TRACE ELEMENTS	Boron (p.p.m.)	0.4	0.71	0.39		
	Iron (p.p.m.)	218	203	144		
	Manganese (p.p.m.)	18	19	7		
	Copper (p.p.m.)	1.01	1.63	0.69		
	Zinc (p.p.m.)	2.09	3.12	1.61		
	Aluminum (p.p.m.)	870	1006	1157		
OTHER	Silicon ppm	11.1	22.1	16		

Logan Labs, LLC

Saturated Paste Report

Job Name

TOW200-Town of Waterford

Date 10/9/2023

Company

Tom Irwin Inc

Submitted By

Chris Kneale

Sample Location			Leary	Vets	WHS		
Sample ID					BB		
Lab Number			204981	204982	204983		
Water Used			DI	DI	DI		
pH			6.6	7.2	6.2		
Soluble Salts ppm			92	117	48		
Chloride (Cl) ppm			10	11	12		
Bicarbonate (HCO ₃) ppm			71	95	26		
ANIONS	SULFUR	ppm	1.76	2.51	1.09		
	PHOSPHORUS	ppm	0.05	0.1	0.06		
SOLUBLE CATIONS	CALCIUM	ppm	16.52	21.49	7.56		
		meq/l	0.83	1.07	0.38		
	MAGNESIUM	ppm	5.18	5.72	2.45		
		meq/l	0.43	0.48	0.20		
	POTASSIUM:	ppm	3.29	6.32	3.86		
		meq/l	0.09	0.16	0.10		
	SODIUM	ppm	2.09	2.83	1.60		
		meq/l	0.09	0.12	0.07		
PERCENT	Calcium		57.61	58.45	50.25		
	Magnesium		30.09	25.92	27.19		
	Potassium		5.96	8.93	13.33		
	Sodium		6.34	6.70	9.23		
TRACE ELEMENTS	Boron (p.p.m.)		0.02	0.03	0.02		
	Iron (p.p.m.)		1.04	1.48	0.87		
	Manganese (p.p.m.)		0.04	0.03	0.02		
	Copper (p.p.m.)		0.02	0.02	0.02		
	Zinc (p.p.m.)		0.02	0.02	0.02		
	Aluminum (p.p.m.)		1.35	1.96	1.17		
OTHER							

Logan Labs, LLC

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Quote



172 Cross Rd
Waterford, CT 06385
860-442-0678

Quote # QT1644045
Date 12/05/2022
Expires 12/20/2022
Sales Rep Perry, Josh
PO # 2023 Annual Inspections: Parks & Rec
Shipping Method MES Delivery
Customer Waterford, Town of (CT)
Customer # C253440

Bill To
Waterford, Town of (CT)
15 Rope Ferry Road
Waterford CT 06385
United States

Ship To
Waterford Public Works Dept
Waterford, Town of (CT)
1000 Hartford Rd
Waterford CT 06385
United States

Item	Alt/Desc	Units	Description	Qty	Unit Price	Amount
Annual Certification			Annual Certification	1	\$0.00	\$0.00
Pick Up/ Delivery			Pick Up/ Delivery Charge	1	\$9.00	\$9.00
Inspection- Fire Extinguisher			Fire Extinguisher Inspection	4	\$0.00	\$0.00
Minimum Billing Fee			Minimum Billing Fee	1	\$72.50	\$72.50
FUELCHARGE- Fuel Surcharge			Fuel Surcharge	1	\$5.50	\$5.50

2023 Annual Inspections. Pricing does not include any parts or additional services that may be required.

Subtotal \$87.00
Shipping Cost \$0.00
Tax Total \$0.00
Total \$87.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1644045



Client: Town of Waterford

Order Date: 10/24/2022

Order #: 42641

PO #:

2023 EARLY ORDER PROGRAM INVESTMENT SUMMARY

EARLY ORDER PROGRAM

Tom Irwin, Inc.	\$ 20,276.23
-----------------	--------------

Gross Total	\$ 22,530.70
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Less Product Discount	(\$ 2,254.47)
-----------------------	---------------

Estimated Sales Tax	\$ 0.00
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Total Invoices Due	\$ 20,276.23
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DISCOUNTS, REBATES* AND CREDITS

Early Order Product Discount	\$ 2,254.47
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Granular Early Delivery Credit Rebate Potential	\$ 1,013.81
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BASF	\$ 0.00
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Bayer	\$ 0.00
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Corteva	\$ 0.00
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FMC	\$ 0.00
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NuFarm	\$ 0.00
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PBI/Gordon	\$ 0.00
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Quali-Pro	\$ 0.00
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SePro	\$ 0.00
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Total Estimated Savings	\$ 3,268.28
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5% Early payment discount if paid by January 17, 2023	\$ 1,013.81
---	-------------

or

3% Early payment discount if paid by February 17, 2023	\$ 608.29
--	-----------

Net Due May 5, 2023

*Credit rebates will be issued after June 2023 and may be used towards future purchase of agronomic inputs.



Early Order Overview

	Order	Discount	Total
Tom Irwin Granular	\$ 22,530.70	\$ 2,254.47	\$ 20,276.23
Tom Irwin Sprayable	\$ 0.00	\$ 0.00	\$ 0.00
Total Tom Irwin Order	\$ 22,530.70	\$ 2,254.47	\$ 20,276.23

Estimated Sales Tax

\$ 0.00

Early Order Program Terms

Order Period: October 01, 2022 - December 09, 2022

Granular Early Order Discount: Up to 10% Discount based on Total Granular and Grass Seed Purchases

Sprayable Early Order Discount: Up to 15% Discount based on Total Sprayable Purchases

*Granular Early Delivery Credit Rebate may be used on future orders

Discount Levels

	<u>Sprayable</u>	<u>Granular</u>
5%	\$0.00 - \$12,499.99	5% \$0.00 - \$7,499.99
7%	\$12,500.00 - \$24,999.99	7% \$7,500.00 - \$14,999.99
9%	\$25,000.00 - \$37,499.99	10% \$15,000.00 - and up
11%	\$37,500.00 - \$49,999.99	
13%	\$50,000.00 - \$62,499.99	
15%	\$62,500.00 - and up	

Agency sales are final.

Early order materials not delivered by May 5th will incur a freight charge which will be billed separately at the time of shipment.

Credit Rebates may be used only towards future product purchases.



Client: Town of Waterford

Order Date: 10/24/2022

Shipping Instructions:

Order #: 42641

Billing Instructions:

PO #:

	UOM	Quantity	Unit Price	Total	Ship Date	Manufacturer
Nutrition - Granular						
Country Club 30-0-10 .067% Acelepryn .253% Dim 150 SGN	50 Lb	53.00	\$106.65	\$5,652.45	11/01/2022	Lebanon
Nutrite 16-24-10 SGN 200	50 Lb	13.00	\$62.82	\$816.66	11/01/2022	Ferti Technologies
Nutrite 28-0-10 SGN 200	50 Lb	31.00	\$71.82	\$2,226.42	11/01/2022	Ferti Technologies
Replenish 16-0-5 SG	50 Lb	70.00	\$62.82	\$4,397.40	11/01/2022	Earthworks
Seed						
Elite Tall Fescue Mix	1 Lb	500.00	\$3.82	\$1,910.00	11/01/2022	Pickseed
Green Space Grounds Mix	1 Lb	600.00	\$4.20	\$2,520.00	11/01/2022	Vista Seed Partners
Hash Mark Sports Turf Mix	1 Lb	400.00	\$4.28	\$1,712.00	11/01/2022	Vista Seed Partners
Water Management - Wetting Agents						
Precip G	50 Lb	13.00	\$80.10	\$1,041.30	11/01/2022	Precision Labs
				Total Order: \$20,276.23		



QUOTATION AND ACCEPTANCE ORDER

Customer Acct No / Name

57811 Waterford, Town of (CT)

Date

2/20/2023

Quote

QUO6003

Project

Town of Waterford, CT Parks Dept - Rec

Attention

Joshua Therrien

Customer PO

I am pleased to quote you the following price(s):

Products/Services	Quantity	Unit	FOB	Unit Price	Total
10-171 DuraEdge Recreational Premium Infield Mix	22	Tons	04-CT	\$105.00	\$2,310.00
99-100 Delivery Services - Infield Mix	1	Per Truck	04-CT	\$390.00	\$390.00

Subtotal \$2,700.00**Est. Tax Total** \$0.00**Grand Total** \$2,700.00

Delivery quoted using National Average Diesel Fuel (NADF) Rate of \$4.44 per gallon.

TERMS AND CONDITIONS OF SALE:

The sale of products and services by DuraEdge Products, Inc., Natural Sand Company, Inc., Homefield, and its divisions, subsidiaries, and affiliates ("DuraEdge") are subject to these terms and conditions ("Agreement") regardless of other additional terms or conditions that conflict with or contradict this Agreement in any purchase order, document, or other communication. Preprinted terms and conditions on any document of customer ("Customer") (for example: Orders or confirmations) and/or DuraEdge's failure to object to conflicting or additional terms will not change or add to the terms of this Agreement. All orders subject to acceptance by DuraEdge.

PRICES AND TAXES:

- Quantity of product quoted provided by the Customer.
- Prices quoted for materials and/or services are subject to change if signed quote is not returned within 30 days.
- Prices quoted for delivered bulk materials are based on usual and customary full-truckload quantities in the Project area, and upon safe and easy access for delivery; additional charges may apply for lesser quantities.
- Prices quoted are subject to change based on any unforeseen costs in transportation, strikes, transportation facilities or other causes of delay beyond our control.
- Prices quoted exclude applicable sales/use taxes, bond fees, or any other related taxes and fees unless otherwise indicated above.

CLAY



QUO6003

DuraEdge Products DBA Homefield
149 South Broad Street, Grove City, PA 16127
Phone: (866) 867-0052 Fax: (724) 264-4174

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QUOTATION AND ACCEPTANCE ORDER

DELIVERY, TITLE, AND RISK OF LOSS:

- Freight Cost Surcharges may apply and noted above. Delivery estimates above are based on the current National Average Diesel Fuel (NADF) rate at the time of quoting at \$4.44 per gallon. Any surcharge is calculated on the difference between the National rate at the time of quoting and the National rate at the time of delivery.
- DuraEdge shall be entitled to charge waiting time where the appointed delivery vehicle has been held on the Project site or from being unable to enter the Project Site for longer than one (1) hour when delivering Products to Customer under this Agreement.
- All orders are F.O.B. Freight Prepaid and Add, per the indicated location(s) above, unless otherwise noted (ex. Pickup for product(s) specifically indicated as picked up locally by the Customer, delivery services listed separately, etc.)

PAYMENT:

- Payment terms are Payment With Order (PWO) and 100% down, or Net 30 with a Purchase Order and approved credit. For orders over \$25,000, additional payment terms are minimum 30% down payment and remaining balance due Net 30 days. Applicable Tax Exempt and Credit Application forms must be provided for invoicing.
- We accept Visa, MasterCard, Discover, and American Express; an additional fee of 3.0% applies.
- Beware phishing schemes; we will never initiate requests for ACH or Wire Transfers nor demand payment via this method. We will only provide our info upon Customer request if that is the preferred payment method.

ADDITIONAL TERMS:

- Customer agrees not to modify, reverse engineer, or perform any similar operation on Products acquired under this Agreement.
- This quote is governed by the law of the State of Pennsylvania, USA, including its provisions of the Uniform Commercial Code.
- This Agreement shall be binding upon and inure to the benefit of the parties hereto; customer shall not transfer, assign or subcontract its right and obligations under this Agreement.

I AGREE TO THE PRICING, FEES AND TERMS OF THIS QUOTE:

57811 Waterford, Town of (CT):

Signature: _____

Print Name: _____

Title: _____

DuraEdge Products, Inc.:

Greg Frederick, Account Manager

Email: gfrederick@duraedge.com

Phone: (724) 870-4480



DuraEdge Products DBA Homefield
149 South Broad Street, Grove City, PA 16127
Phone: (866) 867-0052 Fax: (724) 264-4174

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WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137 - 53010 Office Supplies

Beach Stickers	2,500 x \$0.371	\$927
Wrist Bands (still in stock)		\$0
Misc: Calendars, Signage, Time Cards, Newspaper, etc.		\$436

10137-53010 Office Supplies Total:	\$1,363
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10137 - 53020 Other Supplies

Disposal fees for removal of debris not accepted by Transfer Station/Miner Lane Dump	\$500
Facility Repairs and Maintenance	
Paint and Paint Supplies for Indoor/Outdoor use	\$2,500
tables, walls, posts, covers, graffiti removal	
Replacement & Repair of Locks and Keys	\$600
Gas Can Replacements: OSHA, 2 x \$90	\$180
Light Bulbs & Fluorescents: Shops(2), Restrooms, JPH, Parks	\$650
Safety Gear Replacement (ANSI)-Hearing/Eye/Work Gloves/PPE	\$1,500
Carpenter Supplies/Lumber:: picnic tables, event projects, foot bridges, planters	\$3,000
Designate Swimming Areas (Buoys, Lines, Etc.)-DEP	\$353
Dog Park bags: Bow Wow Waste: 27 cases at @ \$27.99/ea	\$756
Leary, WBP, Vets, Dog Park,	
First Aid Supplies:: Re-stock Vets & WBP Garages, Comm. Center, and all 8 fleet vehicles	\$750
Replacement Hand Tools rakes, shovels, tampers, snips	\$2,000
Replacement Power Tools drills, weedwhackers, blowers, chainsaws	\$2,500
Plumbing Supplies: Water meters, repairs to 3 facilities and 2 portable units	\$2,350
Flag Replacements 7 locations- avg. 12 American, 6 state annually	\$600
Supplies (Hardware, Cement, Roofing, etc.) Home Depot, Cash True Value, ACE	\$8,500
Electrical Supplies/Repairs	\$1,500
SUB TOTAL	\$27,739

Custodial	Per Case/ Unit	Quantity	Total
Toilet Tissue	\$56	16	\$896
40 oz Deoderant Cakes	\$20	2	\$40
Urinal Screen Blocks	\$8	2	\$16
Go-Jo Hand Cleaner	\$66	5	\$330
Steel Saks, Trash Can Liners (Large)	\$48	40	\$1,920
Trash Can Liners (Small)	\$40	20	\$800
Brown Roll Paper Towels	\$31	10	\$310
Citro Blast Hand Soap for garages	\$95	2	\$190
M Fold Towels	\$30	4	\$120
Disinfectant Spray	\$44	1	\$44
Maxima Cleaner	\$175	2	\$350
Paper Towels	\$31	5	\$155
Water Cooler	\$55	2	\$110
Nitrile Gloves	\$44	10	\$440
SUB TOTAL			\$5,721

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

	<i>Per Case/ Unit</i>	<i>Quantity</i>	<i>Total Cost</i>	<i>Rec & Park Share</i>
Commercial Dishwasher Detergent	\$ 100.97	1	\$ 100.97	\$51
Rinse All	\$ 100.97	1	\$ 100.97	\$51
Sanitizing Solution for Warewashing	\$ 90.00	1	\$ 90.00	\$45
Warewashing Detergent	\$ 32.00	1	\$ 32.00	\$16
Silverware Detergent	\$26.00	1	\$ 26.00	\$13
Broom-Dust Pan, etc.	\$38.00	1	\$ 38.00	\$19
Disposable Gloves	\$130.00	1	\$ 130.00	\$65
Facial Tissues	\$86.00	1	\$ 86.00	\$43
M Fold Towels	\$972.00	1	\$ 972.00	\$486
GoJo Hand Cleaner	\$508.83	1	\$ 508.83	\$254
Toilet Tissue	\$770.00	1	\$ 770.00	\$385
Waste Paper Basket Liners	\$174.00	1	\$ 174.00	\$87
High Density Can Liners	\$294.00	1	\$ 294.00	\$147
Paper Towel Rolls	\$96.00	1	\$ 96.00	\$48
Wipe-All 60 Wipes	\$184.00	1	\$ 184.00	\$92
Hand Sanitizer Case of 4oz bags	\$120.00	1	\$ 120.00	\$60
Fitness Equipment Wipes	\$140.00	4	\$ 560.00	\$65
			SUB TOTAL	\$1,927

10137-53020 Other Supplies Total:	\$36,703
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WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

10137-53080 Maintenance Of Vehicles

Maintenance Vehicles

	Miles	
R2- 2009 Ford Escape	Surplused	
R6- 1999 Dodge Van	Surplused	
R-8 2016 Chevrolet Silverado Pick Up	39,220	
R-9 2020 GMC Sierra Dump Truck	28,291	
R-10 2014 Chevrolet 2500 Pick Up	76,420	
R-11 2015 Chevy Silverado 3500 Dump	41,007	
R-14 2022 Ford F-450 Dump Truck	7,526	
R-15 2020 Ford F-250 Pick Up	21,732	
R-16 2020 Ford F-250 Pick Up	26,787	
SUB TOTAL		\$14,000

Tractors/Mowers

	Hours	
P51- 2003 John deere 4710 Tractor /Loader	587	
P53-2016 Toro Groundmaster 4100	1,632	
P54- 2017 Ferris IS 5000 Mower	1,246	
P55- 2016 Toro Groundmaster 4100	1,120	
P59- 2019 Kubota L6060 Tractor w/Loader	1,871	
P60- 2015 Toro Groundmaster	2,159	
P61- 2014 Kabota L4760 GST Tractor w/Loader	2,911	
P62- 2013 Toro Groundmaster 4000D 5' Mower	779	
P63- 2016 Toro Groundmaster 7200 6' Mower	1,760	
P65- 2021 Ventrac Utility Mower	83	
P74- 2016 Toro Sand Pro 3040	1,063	
SUB TOTAL		\$7,000

Other

Trailers(6), Snow Blower(1), Sod Cutter, Top Dresser,
Infield Machine, Leaf Vacs(2) Push Mower (1), Grass Trimmers (7),
Back-Pack Blowers (5), Chain Saws (6), Snow Plows(5), Salt Spreader (2)

SUB TOTAL \$3,500

10137-53080 Maintenance of Vehicles Total:	\$24,500
---	-----------------

10137-53090 Fuels and Lubricants

	FY'23	FY'24	FY'25
Unleaded: 5,500 gallons @ \$2.4776	6,469 (2.38)	6,500 (\$2.86)	\$13,629
Diesel: 1,750 gallons @ \$4.35	2,913 (2.47)	2,900 (\$4.35)	7613
Hydraulic Brake, Transmission, Oil, etc.	500	500	\$500
10137-53090 Fuels and Lubricants Total:			\$21,742

10137 - 5300 Series Total	\$84,308
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Attachment C- Cleaning supplies background: quotes were gathered from venders
U-Line and WB Mason

Product	Quote- If above \$1,500 need 2 additional quotes	Background
Commercial Dish Washer Detergent	\$100.97 Split \$50.49	1 pack comes with 4 128 fl oz jugs.
Rise All	\$100.97 split \$50.49	1 pack comes with 4 128 fl oz jugs
Ware Washing Detergent	\$32.24 Split \$16.12	1 case contains 4 1 gallon jugs
Sanitizing solution for Ware Wash	\$89.99 Split \$44.99	1 case has 4 1 gallon jugs
Silverware Detergent	24.99 Split \$12.49	Case of 4 with 4 1 gallon jugs in each
Broom & Dust Pan	\$37.00 Split 18.50	Lobby Broom and Dust pan
Disposable gloves	\$130.00 Split \$65.00	10 boxes with each box containing
Facial Tissues	86.00 Spilt \$43.00	2 Cases- Each case has 36 boxes with 100 tissues per box
M-Fold Towels	\$486.00	\$36 per case- each package comes with 4000 sheets 28x36=972 spilt
Go Jo Foam hand cleaner	508.83 Spilt 254.42	\$72.69 per case- each case has 3 cartons. 72.69x7= 508.83
Toilet Tissue	770.00 Spilt 385.00	\$77.00per case each case has 96 rolls of toilet paper 77x100=77.00

Waste paper basket liners	\$174 Split \$87.00	6 cartons at \$29.00 with 1000 bags per carton
High Density Can Liners	\$294.00 Split \$147	6 Cartons at \$49.00 with 250 bags per carton
Wipe All 60 Wipes	\$184 Split \$92	1 case at \$46.00 with ordering 4 cases. 252 wipe alls per case
Count Roll Paper Towels	\$96.00 split \$48.00	At \$32.00 per case each case has 30 rolls of paper towels
Hand Sanitizer Case of 8 Ct 4 oz bags	\$119.89 Split 59.96	1 package at 119.89 contains 8 Purell refills
Wipes for Fitness Equipment	\$129.95 Split \$64.99	1 package at \$129.95 has 800 wipes and comes in a pack of 4

**WATERFORD BEACH PARK 2023
BEACH STICKER PURCHASES**

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Month	Membership	Count	Cost	Month	Membership	Count	Cost
Apr	Non-Resident	78	\$ 9,750.00	Apr, 2023	Resident *Adjusted by 2 (26.88)	26	\$ 672.00
May	Non-Resident	161	\$ 20,125.00	May, 2023	Resident	384	\$ 9,600.00
Jun	Non-Resident	106.72	\$ 13,340.00	Jun, 2023	Resident	499	\$ 12,475.00
Jul	Non-Resident	27	\$ 3,375.00	Jul, 2023	Resident	168	\$ 4,200.00
Aug	Non-Resident	4	\$ 500.00	Aug, 2023	Resident	21	\$ 525.00
	377 x \$125 (-\$35 GH Fee/Jun)	376.72	\$ 47,090.00		1140 X \$25.00 + 2@\$11	1098	\$ 27,472.00
Apr	Non-Resident Additional	1	\$ 125.00	Apr, 2023	Resident Additional *13/4 (65+)	19	\$ 187.00
May	Non-Resident Additional	11	\$ 1,375.00	May, 2023	Resident Additional 198/194(65+)	392	\$ 4,312.00
Jun	Non-Resident Additional	1	\$ 125.00	Jun, 2023	Resident Additional 237/172(65+)	409	\$ 4,499.00
Jul	Non-Resident Additional	1	\$ 125.00	Jul, 2023	Resident Additional 57/68(65+)	125	\$ 1,375.00
Aug	Non-Resident Additional	0	\$ -	Aug, 2023	Resident Additional 7/12(65+)	19	\$ 209.00
	14 x \$125	14	\$ 1,750.00		512/450(65+) X \$11.00	964	\$ 10,582.00
Apr	Non-Resident - Replace	0	\$ -	Apr, 2023	Resident Sticker - Replacement	0	\$ -
May	Non-Resident Sticker - Replacement	0	\$ -	May, 2023	Resident Sticker - Replacement	0	\$ -
Jun	Non-Resident Sticker - Replacement	1	\$ 10.00	Jun, 2023	Resident Sticker - Replacement	1	\$ 5.00
Jul	Non-Resident Sticker - Replacement	0	\$ -	Jul, 2023	Resident Sticker - Replacement	7	\$ 35.00
Aug	Non-Resident Sticker - Replacement	1	\$ 10.00	Aug, 2023	Resident Sticker - Replacement	1	\$ 5.00
	2 x \$10.00	2	\$ 20.00		9 X \$5.00	9	\$ 45.00
Apr	Non-Resident Wristbands	1	\$ 2.00	Apr, 2023	Resident Wristbands	2	\$ 4.00
May	Non-Resident Wristbands	1	\$ 10.00	May, 2023	Resident Wristbands	46	\$ 92.00
Jun	Non-Resident Wristbands	11	\$ 110.00	Jun, 2023	Resident Wristbands	51	\$ 102.00
Jul	Non-Resident Wristbands	2	\$ 20.00	Jul, 2023	Resident Wristbands	35	\$ 70.00
Aug	Non-Resident Wristbands	0	\$ -	Aug, 2023	Resident Wristbands	0	\$ -
Sep	Non-Resident Wristbands	0	\$ -	Sep, 2023	Resident Wristbands	0	\$ -
	15 X \$10.00 (1@\$2)	15	\$ 142.00		134 x \$2.00	134	\$ 268.00
	TOTAL NON-RES STICKERS	393	\$ 48,860.00		TOTAL RESIDENT STICKERS	2071	\$ 38,099.00
	TOTAL NON-RES WRISTBANDS	15	\$ 142.00		TOTAL RESIDENT WRISTBANDS =	134	\$ 268.00
					TOTAL STICKER SALES 2023		\$ 86,959.00
					TOTAL WRISTBAND SALES 2023		\$ 410.00
							\$ 87,369.00
	No beach stickers or wristbands sold in the month of September.						

49

Ryan McNamara

From: Kimberly Allen
Sent: Wednesday, November 29, 2023 9:38 AM
To: Department Heads
Cc: Shea Davy
Subject: FY25 Gas/Diesel/Fuel

All,

Bids to lock in FY25 pricing for Gasoline will be opened on 12/13/23. Please use FY24 pricing in your FY25 operating submissions. If necessary, I will revised budgets once prices for gasoline are locked in for the next fiscal year.

Also, bids for fuel oil and diesel are not set to be opened unto 2/20/24. Again, please use FY24 pricing in your FY25 submissions.

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
360.444.5842
860.440.0579 (fax)

FUEL + LUBRICANTS



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FUEL SUMMARY			
JULY 1, 2022- JUNE 30, 2023			
			TOTAL
			GALLONS USED
	1 PUBLIC WORKS	DIESEL	57240.31
	1 PUBLIC WORKS	GASOLINE	5034.49
	2 POLICE	GASOLINE	42737.8
	2 POLICE	DIESEL	39
	3 BUS LOT	DIESEL	55903.90
	3 BUS LOT	GASOLINE	2852.48
	4 SCHOOLS	DIESEL	36.65
	4 SCHOOLS	GASOLINE	9555.62
	5 REC/PARKS	DIESEL	1677.12
	5 REC/PARKS	GASOLINE	5453.15
	6 WUC	GASOLINE	664.43
	7 PLANNING/ZONING	GASOLINE	260.57
	8 BUILDING	GASOLINE	352.59
	9 FIRST SELECTMAN	GASOLINE	629.51
	10 NURSES	GASOLINE	0.00
	11 SENIOR SERVICES	GASOLINE	3149.93
	17 AMBULANCE	DIESEL	0.00
	17 AMBULANCE	GASOLINE	7351.05
	18 WW MAINT.	DIESEL	4735.41
	18 WW MAINT.	GASOLINE	4366.60
23-12	FIRE MARSHAL	GASOLINE	1985.35
		TOTAL	204025.57
			TOTAL CHARGED
			(Gals)
23-13	JORDAN FIRE	DIESEL	3249.08
23-13	JORDAN FIRE	GASOLINE	189.57
23-14	OSWEGATCHIE FIRE	DIESEL	2096.63
23-14	OSWEGATCHIE FIRE	GASOLINE	301.49
23-15	GOSHEN FIRE	DIESEL	389.90
23-15	GOSHEN FIRE	GASOLINE	95.65
23-16	COHANZIE FIRE	DIESEL	2973.02
23-16	COHANZIE FIRE	GASOLINE	79.57
23-21	QUAKER HILL FIRE	DIESEL	932.90
23-21	QUAKER HILL FIRE	GASOLINE	153.09
	L&M Paramedics	DIESEL	0
	L&M Paramedics	GASOLINE	8502.89
			10460.90

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2025 BUDGET

Ventrac Turbine	4280
SandPro boxblade Turf Products - State Contract pricing	\$3,200
FY'26 Plans	
Color Copier/Scanner	
Community Center tech package - update visual boards/projectors, sound system, cameras, etc.	

<u>10137-54020 Equipment Total:</u>	<u>\$7,480</u>
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1000 Series	\$1,213,845
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2000 Series	\$179,417
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3000 Series	\$84,338
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4000 Series	\$7,480
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Recreation and Parks FY 2023 Budget Total:	<u>\$1,485,080</u>
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turf products

157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (800) 245-4355 • FAX: (860) 763-5550

QUOTE

Prepared For: Ryan McNamara
Waterford Parks and Recreation
24 Rope Ferry Road Waterford, Connecticut
06385 United States

Sourcewell Pricing

Ship To: Waterford PR accessory 9.25.23
Quote Number: Q142212
Quoted Date: **09/25/2023**
Prepared By: Brian Pope
bpope@turfproductscorp.com

Qty	Model #	Description	MSRP	% Disc	Award	Extended
1	08743_ACCY	Sand Pro 3040 Accessories	\$0.00	22 %	\$0.00	\$0.00
1	08754	QAS Finish Grader (Box Blade)	\$3,961.00	22 %	\$3,089.58	\$3,089.58

Toro Total:	\$3,089.58
Non - Toro Total:	\$0.00
Freight & Set Up:	\$92.69
Freight:	\$0.00
Trade Ins:	(\$0.00)
State Sales Tax:	\$0.00
Total Price:	\$3,182.27

Teller / cultinator

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.

Final pricing will be determined 60 days prior to delivery.



turf products

157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (800) 245-4355 • FAX: (860) 763-5550

COMMERCIAL SALES AGREEMENT

Contact Name: _____

Account Name: _____

Billing Address: _____

Phone number: _____

Account Number: _____

Shipping address: _____

Financing / Leasing
Terms: _____

Setup Instructions: _____

Quote Number: _____

Quoted Date: _____

Prepared By: _____

Salesman Number: _____

Buyer's PO No: _____

Agreement Signing Date: _____

Requested Delivery Date: _____

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.

Final pricing will be determined 60 days prior to delivery.

BY SIGNING BELOW, THE BUYER AGREES TO PURCHASE THE PRODUCTS AS DESCRIBED IN THE ACCOMPANYING QUOTES AND ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

Buyer's Signature _____

Duly Authorized

Salesperson's Signature: _____

Duly Authorized

Buyer's Printed Name _____

Duly Authorized

Salesperson's Printed Name _____

Duly Authorized

VENTRAC



Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881
rmcnamara@waterfordctct.org

Sold & Serviced by:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936



January 5, 2022

Ryan McNamara, Assisant Director
Phone: 860 444 5881
rmcnamara@waterfordctct.org
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, Connecticut 06385

Dear Ryan McNamara,

Turf Products LLC would like to thank you for this opportunity to provide a quote for the Ventrac equipment package designed to fit your needs. We are confident that Ventrac products will be an excellent solution for your unique application.

When you purchase your Ventrac from Turf Products LLC, you can be assured that our dedicated staff is available to help any way we can - your satisfaction is our priority.

Your customized quote is detailed on the following pages. We hope this will assist you in making the best decision possible. We appreciate the time you took in providing us with the information needed to customize the Ventrac package best suited for you.

As you review our proposal, please feel free to contact us if you have any questions. We would be happy to assist you any way we can.

It has been a privilege to provide this quote to you and we believe Ventrac is an excellent product that will exceed your expectations for years to come.

Thank you,

Brian Pope
Account Manager
Turf Products LLC
Phone: 860-395-6936
bpope@turfproductscorp.com

www.ventrac.com

ET200

TURBINE BLOWER



VENTRAC

- Out Front Visibility
- 360° Hydraulic Nozzle Rotation
- Average of 40% More CFM Than Competitor
- Fastest Way To Clear Leaves
- Operates On Soft Turf

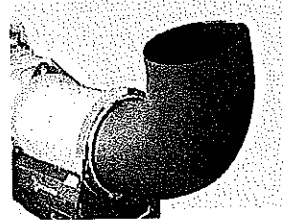
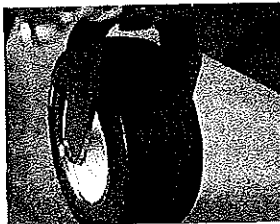
TURBINE BLOWER

Model	ET200
Stock Code	39.55340
Hydraulic Nozzle Control	360 degrees
Nozzle Size	12 inches (31 cm)
Speed out of Nozzle*	175 MPH (282 KPH)
* Based on 3650 engine RPM	

Dimensions

Length	76 inches (193 cm)
Width	27 inches (69 cm)
Height (nozzle turned down)	34 inches (86 cm)
Height (nozzle turned up)	47 inches (119 cm)
Weight	256 lbs (116 kg)

All specifications subject to change without notice or obligation

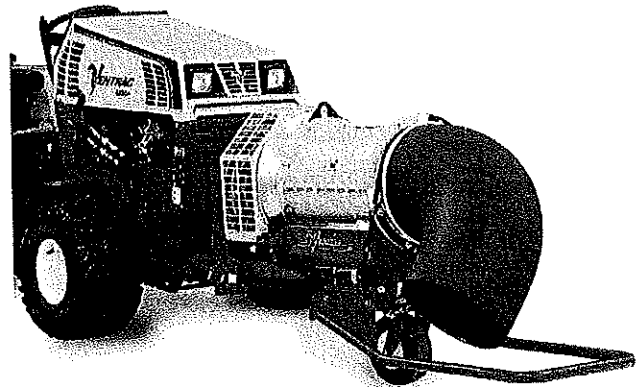


Flat Free Tires

The tire cushions and gives a ride similar to an air tire, but without the worry of tires going flat.

One-Piece Aerospace Polymer Discharge Nozzle

The discharge nozzle is made of a one-piece polymer design. Its smooth, molded shape is less likely to dent or bend if accidentally hit. It provides excellent air flow and can be rotated 360 degrees for maximum efficiency.



The Ventrac ET200 makes quick work of any clean up job. The Turbine Blower is designed to blow large volumes of air, and is much quieter than a conventional leaf blower. The ET200 can be used to blow leaves, light snow, and remove debris from sidewalks, parking lots and other areas.

The ET200 Turbine Blower's powerful front discharge nozzle can be hydraulically rotated 360 degrees from the comfort of the operator's seat. When the nozzle is pointed downward, it's a perfect position for cart paths and areas where a wider path needs cleared. The nozzle can also be pointed upwards to remove leaves from trees, or out to either side. The front bumper protects the nozzle from damage.

Power and control allow you to move through your clean up work simply and efficiently. The Ventrac Mount System allows you to get attached quickly, and move on to the next job.

STANDARD FEATURES

- One-Piece Aerospace Polymer discharge nozzle
- Flat Free Tires
- High Volume Air Flow
- Reduced Noise Level
- Nozzle Rotation controlled hydraulically from the tractor seat
- 360 degree nozzle rotation
- Built-In Bumper
- Ventrac Mount System

TRACTOR COMPATIBILITY KEY:





Pricing Quote

Quote #: 62765-1006
Contract #: 031121-TTC

Date Quoted: August 18, 2022
Quote Expires: September 17, 2022

Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881
rmcnamara@waterfordctct.org

Prepared By:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936

Customer's Sourcewell Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Sourcewell	Total
1	ET200 (39.55340)	Attachment: TURBINE STYLE BLOWER ET, ET200 Turbine Blower	6,530.16	6,530.16

Subtotal 6,530.16

DISCOUNTS

Other Discount: Power Bucket & teeth trade -2,336.40

CHARGES

Other Charge: FREIGHT & SETUP (5%) +326.51

TOTAL USD \$ 4,520.27

Notes:

Removed Power Bucket and accessories
Added Turbine Blower



Revenue By Program

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

<u>Registrants</u>	<u>Gross</u>	<u>Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Refunds</u>	<u>Expenses</u>
All Programs												
635	\$21,231.86	\$21,231.86	\$1,150.00	\$12,144.00	\$11,140.00	\$11,140.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,882.14)	(\$1,320.00)
Adult Hoop Basics and Beyond												
16	\$30.00	\$30.00	\$0.00	\$420.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$90.00)	(\$600.00)
Adult Tennis Lessons												
14	\$420.00	\$420.00	\$30.00	\$150.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$60.00)	\$0.00
Adult Tennis Lessons												
5	\$150.00	\$150.00	\$30.00	\$60.00	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adult Tennis Lessons												
10	\$300.00	\$300.00	\$90.00	\$180.00	\$30.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARC Lifeguarding												
3	\$396.00	\$396.00	\$0.00	\$396.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Baby and I (Infant to 3 yrs)												
10	\$345.00	\$345.00	\$0.00	\$70.00	\$310.00	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$35.00)	\$0.00
Baby and I (Infant to 3 yrs)												
10	\$355.00	\$355.00	\$0.00	\$35.00	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cactus Jack Basketball												
21	\$860.00	\$860.00	\$190.00	\$210.00	\$460.00	\$460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Children's Yoga - K-3 Grades												
10	\$0.00	\$0.00	\$0.00	\$120.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$300.00)	\$0.00
Creative Kids 3-5 years												
10	\$270.00	\$270.00	\$0.00	\$30.00	\$270.00	\$270.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$30.00)	\$0.00

Revenue By Program

Creative Movement

10	\$380.00	\$380.00	\$35.00	\$105.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Creative Movement

2	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$80.00)	\$0.00
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Early Morning Cardio Sculpt Interval

19	\$240.00	\$240.00	\$25.00	\$450.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.00)	(\$360.00)
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Early Morning Pilates

20	\$290.00	\$290.00	\$50.00	\$425.00	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$360.00)
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Everybody Yoga

23	\$675.00	\$675.00	\$0.00	\$625.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Men's Softball

5	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Nature Play 3-5 year olds

9	\$270.00	\$270.00	\$0.00	\$90.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Saturday Yoga

18	\$680.00	\$680.00	\$50.00	\$365.00	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Stretching and Flexibility

9	\$225.00	\$225.00	\$0.00	\$100.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.00)	\$0.00
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Summer Art Drawing Camp 8-14 years

2	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$150.00)	\$0.00
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Summer Art Drawing Camp 8-14 years

11	\$825.00	\$825.00	\$0.00	\$750.00	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L1

10	\$370.00	\$370.00	\$0.00	\$210.00	\$160.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L1

10	\$380.00	\$380.00	\$0.00	\$70.00	\$310.00	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Revenue By Program

Swim Lessons L2

10	\$300.00	\$300.00	\$0.00	\$115.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$115.00)	\$0.00
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Swim Lessons L2

10	\$360.00	\$360.00	\$70.00	\$105.00	\$185.00	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L2

10	\$350.00	\$350.00	\$0.00	\$210.00	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L2

10	\$400.86	\$400.86	\$0.00	\$135.00	\$285.00	\$285.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$19.14)	\$0.00
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Swim Lessons L2

10	\$380.00	\$380.00	\$35.00	\$70.00	\$275.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L2

10	\$390.00	\$390.00	\$0.00	\$45.00	\$345.00	\$345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L2

10	\$370.00	\$370.00	\$0.00	\$150.00	\$220.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L2

10	\$390.00	\$390.00	\$0.00	\$70.00	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L3

10	\$380.00	\$380.00	\$0.00	\$140.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L3

9	\$335.00	\$335.00	\$45.00	\$185.00	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L3

7	\$255.00	\$255.00	\$35.00	\$70.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L3

7	\$275.00	\$275.00	\$35.00	\$0.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L3

10	\$360.00	\$360.00	\$35.00	\$150.00	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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62

[illegible]

Revenue By Program

Swim Lessons L5

4	\$140.00	\$140.00	\$0.00	\$0.00	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L6

7	\$275.00	\$275.00	\$0.00	\$70.00	\$205.00	\$205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L6

5	\$205.00	\$205.00	\$0.00	\$0.00	\$205.00	\$205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L6

3	\$115.00	\$115.00	\$35.00	\$35.00	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Lessons L6

1	\$35.00	\$35.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Tai Chi/Chi Kung

8	\$205.00	\$205.00	\$60.00	\$75.00	\$70.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Total Body Conditioning - High Intensity

4	\$0.00	\$0.00	\$0.00	\$145.00	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$220.00)	\$0.00
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Yoga on the Beach

25	\$1,050.00	\$1,050.00	\$50.00	\$700.00	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$50.00)	\$0.00
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Youth Tennis Lessons

15	\$780.00	\$780.00	\$0.00	\$450.00	\$330.00	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Youth Tennis Lessons

2	\$0.00	\$0.00	\$0.00	\$0.00	\$115.00	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$115.00)	\$0.00
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Youth Tennis Lessons

9	\$350.00	\$350.00	\$0.00	\$150.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$100.00)	\$0.00
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Zumba

8	\$0.00	\$0.00	\$55.00	\$218.00	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$328.00)	\$0.00
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Revenue By Program

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

<u>Registrants</u>	<u>Gross</u>	<u>Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Refunds</u>	<u>Expenses</u>
All Programs												
378	\$11,658.25	\$11,658.25	\$1,103.50	\$8,151.25	\$5,818.75	\$5,818.75	\$0.00	\$0.00	\$0.00	\$0.00	(\$775.25)	(\$2,640.00)
Adult Hoop Basics and Beyond												
8	(\$695.00)	(\$695.00)	\$0.00	\$360.00	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,100.00)
Cactus Jack Basketball												
43	\$2,125.00	\$2,125.00	\$825.00	\$200.00	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cardio Cycle												
10	\$712.50	\$712.50	\$0.00	\$656.25	\$56.25	\$56.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Everybody Yoga												
30	\$1,380.00	\$1,380.00	\$45.00	\$1,215.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Wreath Painting on Canvas												
5	\$0.00	\$0.00	\$0.00	\$148.75	\$35.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$183.75)	\$0.00
Indoor Volleyball												
20	\$1,025.00	\$1,025.00	\$50.00	\$50.00	\$925.00	\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parent and Tot Swim 19-36 mos												
10	\$400.00	\$400.00	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parent and Tot Swim 19-36 mos (Nov-Dec)												
9	\$370.00	\$370.00	\$0.00	\$40.00	\$330.00	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parent and Tot Swim 6-18 mos												
10	\$410.00	\$410.00	\$0.00	\$120.00	\$290.00	\$290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Qigong (Chi Kung) and Meditation												
5	\$224.00	\$224.00	\$0.00	\$174.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue By Program

Saturday Yoga

30	\$1,605.00	\$1,605.00	\$0.00	\$870.00	\$735.00	\$735.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Small Engine Repair

10	\$0.00	\$0.00	\$0.00	\$465.00	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$510.00)	\$0.00
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Stretching and Flexibility

21	\$370.00	\$370.00	\$135.00	\$660.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$605.00)
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Swimnastics

44	\$1,694.75	\$1,694.75	\$48.50	\$1,451.25	\$227.75	\$227.75	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.75)	\$0.00
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Taijiquan (Tai Chi Chuan)

7	\$272.00	\$272.00	\$0.00	\$161.00	\$111.00	\$111.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Total Body Conditioning - High Intensity

21	\$1,518.75	\$1,518.75	\$0.00	\$1,012.50	\$506.25	\$506.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Winter Printmaking

1	\$0.00	\$0.00	\$0.00	\$48.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$48.75)	\$0.00
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Zumba

15	\$246.25	\$246.25	\$0.00	\$318.75	\$862.50	\$862.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$935.00)
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Revenue By Program

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

<u>Registrants</u>	<u>Gross</u>	<u>Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Refunds</u>	<u>Expenses</u>
All Programs												
721	\$28,289.31	\$28,289.31	\$1,154.00	\$9,869.00	\$23,259.00	\$23,259.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,881.56)	(\$4,111.13)
After School Extra Fun Part - Oswegatchie												
3	\$0.00	\$0.00	\$0.00	\$50.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)	\$0.00
After School Extra Fun Part - Quaker Hill												
1	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$50.00)	\$0.00
ARC Lifeguarding												
3	\$396.00	\$396.00	\$0.00	\$0.00	\$396.00	\$396.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Barre Fitness												
12	(\$370.00)	(\$370.00)	\$112.00	\$206.00	\$588.00	\$588.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$230.56)	(\$1,045.44)
Cactus Jack Basketball												
25	\$1,165.00	\$1,165.00	\$165.00	\$50.00	\$960.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$10.00)	\$0.00
Cardio Cycle												
9	\$637.00	\$637.00	\$0.00	\$431.00	\$206.00	\$206.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cardio-Sculpt Interval												
11	\$460.00	\$460.00	\$0.00	\$200.00	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cardio-Sculpt Interval												
17	\$465.00	\$465.00	\$60.00	\$330.00	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$90.00)	(\$360.00)
CT Goju Kan Jr. Dragon Beginner Karate, 6-11 yrs												
10	\$998.00	\$998.00	\$0.00	\$53.00	\$945.00	\$945.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CT Goju Kan Lil' Beginner Karate, 3-5 yr												
12	\$767.00	\$767.00	\$0.00	\$0.00	\$767.00	\$767.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue By Program

Dog Obedience - Beginners

0	\$0.00	\$0.00	\$46.00	\$74.00	\$37.00	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$157.00)	\$0.00
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Esport Tournament - Rocket League

18	\$180.00	\$180.00	\$10.00	\$0.00	\$170.00	\$170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Esport Tournaments - Mariokart

19	\$190.00	\$190.00	\$10.00	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Every Body Yoga

21	\$891.00	\$891.00	\$0.00	\$854.00	\$37.00	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Every Body Yoga

4	\$0.00	\$0.00	\$0.00	\$37.00	\$224.00	\$224.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$261.00)	\$0.00
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Every Body Yoga

31	\$1,090.80	\$1,090.80	\$74.00	\$550.00	\$782.00	\$782.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$37.00)	(\$278.20)
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Kids Cricut Club

12	\$1,068.00	\$1,068.00	\$0.00	\$89.00	\$1,068.00	\$1,068.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$89.00)	\$0.00
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Mrs. Alaina's Art Experience

11	\$80.25	\$80.25	\$0.00	\$45.00	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$414.75)
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Parent and Toddler Playgroup

9	\$405.00	\$405.00	\$0.00	\$45.00	\$405.00	\$405.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$45.00)	\$0.00
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Parent Tot (19-36 mos) Swim

10	\$420.00	\$420.00	\$35.00	\$55.00	\$370.00	\$370.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$40.00)	\$0.00
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Parent Tot (6-18mos) Swim

10	\$410.00	\$410.00	\$0.00	\$40.00	\$370.00	\$370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Pilates

10	\$480.00	\$480.00	\$0.00	\$210.00	\$270.00	\$270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Pilates

15	\$720.00	\$720.00	\$0.00	\$420.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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2

Revenue By Program

Swim Level 2 - 11:00AM

10	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 2 - 12:00PM

10	\$410.00	\$410.00	\$40.00	\$0.00	\$370.00	\$370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 2 - 2:00PM

10	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 2 - 2:00PM

10	\$410.00	\$410.00	\$0.00	\$120.00	\$290.00	\$290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 3 - 10:00AM

9	\$360.00	\$360.00	\$0.00	\$40.00	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 3 - 11:00AM

10	\$450.00	\$450.00	\$0.00	\$40.00	\$410.00	\$410.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 3 - 12:00PM

10	\$410.00	\$410.00	\$0.00	\$0.00	\$410.00	\$410.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 4 - 10:00AM

10	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 4 - 11:00AM

10	\$440.00	\$440.00	\$0.00	\$80.00	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 5 - 10:00AM

5	\$180.00	\$180.00	\$0.00	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swim Level 5 - 11:00AM

10	\$410.00	\$410.00	\$50.00	\$120.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Swimnastics

40	\$1,615.00	\$1,615.00	\$50.00	\$300.00	\$1,290.00	\$1,290.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.00)	\$0.00
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Tai Chi

11	\$287.00	\$287.00	\$15.00	\$152.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Revenue By Program

Tai Chi													
	12	\$307.00	\$307.00	\$25.00	\$225.00	\$57.00	\$57.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Body Conditioning													
	20	\$1,405.00	\$1,405.00	\$0.00	\$150.00	\$1,255.00	\$1,255.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Body Conditioning - High Intensity													
	16	\$740.00	\$740.00	\$0.00	\$0.00	\$740.00	\$740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Body Conditioning - Saturdays													
	14	\$936.00	\$936.00	\$0.00	\$225.00	\$786.00	\$786.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$75.00)	\$0.00
Water Sports													
	10	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Sports													
	10	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumba													
	16	\$1,425.00	\$1,425.00	\$0.00	\$1,375.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$50.00)	\$0.00
Zumba - Beginners/Intermediate													
	0	(\$935.00)	(\$935.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$935.00)
Zumba - Beginners/Intermediate - January													
	14	\$770.00	\$770.00	\$50.00	\$200.00	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$330.00)
Zumba - Beginners/Intermediate - March													
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)	\$0.00

Town of Waterford, CT



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YEAR-TO-DATE BUDGET REPORT

FOR 2024 13 JOURNAL DETAIL 2024 1 TO 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL FUND							

10137 RECREATION AND PARKS

10137 51110 ADMINISTRATION	108,605	0	108,605	45,269.18	.00	63,335.82	41.7%
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2024/01/000013 07/07/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/01/000016 07/07/2023 GRV	-2,057.69	REF	ADPIMP			PR ACCRUAL PAYDATE 070723
2024/01/000166 07/14/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/01/000234 07/21/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/01/000289 07/28/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/01/000332 07/01/2023 BUC	108,605.00	REF				ORIGINAL BUDGET 2024
2024/02/000008 08/04/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/02/000065 08/11/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/02/000108 08/18/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/02/000141 08/25/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/03/000002 09/01/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/03/000017 09/08/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/03/000057 09/15/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/03/000098 09/22/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/03/000152 09/29/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/04/000013 10/06/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/04/000075 10/13/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/04/000101 10/20/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/04/000153 10/27/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/05/000004 11/30/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/05/000042 11/10/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/05/000086 11/17/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/05/000117 11/24/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/06/000003 12/01/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT
2024/06/000021 12/08/2023 GNI	2,057.69	REF	ADPIMP			ADP IMPORT

10137 51210 CLERICAL AND TECHNI	85,382	0	85,382	36,786.35	.00	48,595.65	43.1%
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2024/01/000013 07/07/2023 GNI	1,779.36	REF	ADPIMP			ADP IMPORT
2024/01/000016 07/07/2023 GRV	-1,779.36	REF	ADPIMP			PR ACCRUAL PAYDATE 070723
2024/01/000166 07/14/2023 GNI	1,811.13	REF	ADPIMP			ADP IMPORT
2024/01/000234 07/21/2023 GNI	1,660.56	REF	ADPIMP			ADP IMPORT
2024/01/000289 07/28/2023 GNI	1,706.01	REF	ADPIMP			ADP IMPORT
2024/01/000332 07/01/2023 BUC	85,382.00	REF				ORIGINAL BUDGET 2024
2024/02/000008 08/04/2023 GNI	1,845.16	REF	ADPIMP			ADP IMPORT
2024/02/000065 08/11/2023 GNI	1,610.58	REF	ADPIMP			ADP IMPORT
2024/02/000108 08/18/2023 GNI	1,646.56	REF	ADPIMP			ADP IMPORT
2024/02/000141 08/25/2023 GNI	1,741.49	REF	ADPIMP			ADP IMPORT
2024/03/000002 09/01/2023 GNI	1,707.24	REF	ADPIMP			ADP IMPORT
2024/03/000017 09/08/2023 GNI	1,498.03	REF	ADPIMP			ADP IMPORT
2024/03/000057 09/15/2023 GNI	1,645.16	REF	ADPIMP			ADP IMPORT
2024/03/000098 09/22/2023 GNI	1,747.69	REF	ADPIMP			ADP IMPORT
2024/03/000152 09/29/2023 GNI	1,602.29	REF	ADPIMP			ADP IMPORT

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YEAR-TO-DATE BUDGET REPORT

FOR 2024 13				JOURNAL DETAIL 2024 1 TO 2024 12				
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
101 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
10137 51210 CLERICAL AND TECHNI								
2024/04/000013 10/06/2023 GNI	1,547.14	REF ADPIMP						ADP IMPORT
2024/04/000075 10/13/2023 GNI	2,032.46	REF ADPIMP						ADP IMPORT
2024/04/000101 10/20/2023 GNI	1,664.55	REF ADPIMP						ADP IMPORT
2024/04/000153 10/27/2023 GNI	1,552.85	REF ADPIMP						ADP IMPORT
2024/05/000004 11/30/2023 GNI	1,573.43	REF ADPIMP						ADP IMPORT
2024/05/000042 11/10/2023 GNI	1,619.41	REF ADPIMP						ADP IMPORT
2024/05/000086 11/17/2023 GNI	1,566.86	REF ADPIMP						ADP IMPORT
2024/05/000117 11/24/2023 GNI	1,594.00	REF ADPIMP						ADP IMPORT
2024/06/000003 12/01/2023 GNI	1,618.56	REF ADPIMP						ADP IMPORT
2024/06/000021 12/08/2023 GNI	1,795.19	REF ADPIMP						ADP IMPORT
10137 51220 CUSTODIAL	21,232	0	21,232	7,733.98	.00	13,498.02	36.4%	
2024/01/000013 07/07/2023 GNI	357.67	REF ADPIMP						ADP IMPORT
2024/01/000016 07/07/2023 GRV	-357.67	REF ADPIMP						PR ACCRUAL PAYDATE 070723
2024/01/000166 07/14/2023 GNI	371.60	REF ADPIMP						ADP IMPORT
2024/01/000234 07/21/2023 GNI	362.31	REF ADPIMP						ADP IMPORT
2024/01/000289 07/28/2023 GNI	353.02	REF ADPIMP						ADP IMPORT
2024/01/000332 07/01/2023 BUC	21,232.00	REF						ORIGINAL BUDGET 2024
2024/02/000008 08/04/2023 GNI	385.54	REF ADPIMP						ADP IMPORT
2024/02/000065 08/11/2023 GNI	357.67	REF ADPIMP						ADP IMPORT
2024/02/000108 08/18/2023 GNI	297.28	REF ADPIMP						ADP IMPORT
2024/02/000141 08/25/2023 GNI	292.64	REF ADPIMP						ADP IMPORT
2024/03/000002 09/01/2023 GNI	357.67	REF ADPIMP						ADP IMPORT
2024/03/000017 09/08/2023 GNI	334.44	REF ADPIMP						ADP IMPORT
2024/03/000057 09/15/2023 GNI	357.67	REF ADPIMP						ADP IMPORT
2024/03/000098 09/22/2023 GNI	353.02	REF ADPIMP						ADP IMPORT
2024/03/000152 09/29/2023 GNI	353.02	REF ADPIMP						ADP IMPORT
2024/04/000013 10/06/2023 GNI	362.31	REF ADPIMP						ADP IMPORT
2024/04/000075 10/13/2023 GNI	422.70	REF ADPIMP						ADP IMPORT
2024/04/000101 10/20/2023 GNI	441.28	REF ADPIMP						ADP IMPORT
2024/04/000153 10/27/2023 GNI	236.90	REF ADPIMP						ADP IMPORT
2024/05/000004 11/30/2023 GNI	418.05	REF ADPIMP						ADP IMPORT
2024/05/000042 11/10/2023 GNI	362.31	REF ADPIMP						ADP IMPORT
2024/05/000086 11/17/2023 GNI	357.67	REF ADPIMP						ADP IMPORT
2024/05/000117 11/24/2023 GNI	292.64	REF ADPIMP						ADP IMPORT
2024/06/000003 12/01/2023 GNI	380.89	REF ADPIMP						ADP IMPORT
2024/06/000021 12/08/2023 GNI	283.35	REF ADPIMP						ADP IMPORT
10137 51610 PARKS MAINTENANCE	450,959	0	450,959	186,043.22	.00	264,915.78	41.3%	
2024/01/000013 07/07/2023 GNI	8,203.22	REF ADPIMP						ADP IMPORT
2024/01/000016 07/07/2023 GRV	-8,203.22	REF ADPIMP						PR ACCRUAL PAYDATE 070723
2024/01/000166 07/14/2023 GNI	8,572.00	REF ADPIMP						ADP IMPORT
2024/01/000234 07/21/2023 GNI	8,627.14	REF ADPIMP						ADP IMPORT
2024/01/000289 07/28/2023 GNI	8,705.61	REF ADPIMP						ADP IMPORT
2024/01/000332 07/01/2023 BUC	450,959.00	REF						ORIGINAL BUDGET 2024

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FOR 2024 13			JOURNAL DETAIL 2024 1 TO 2024 12					
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
101 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	

10137 51610 PARKS MAINTENANCE								
2024/02/000008 08/04/2023 GNI	8,580.27	REF ADPIMP						
2024/02/000065 08/11/2023 GNI	8,649.62	REF ADPIMP						ADP IMPORT
2024/02/000108 08/18/2023 GNI	8,631.63	REF ADPIMP						ADP IMPORT
2024/02/000141 08/25/2023 GNI	8,292.63	REF ADPIMP						ADP IMPORT
2024/03/000002 09/01/2023 GNI	8,280.62	REF ADPIMP						ADP IMPORT
2024/03/000017 09/08/2023 GNI	8,280.62	REF ADPIMP						ADP IMPORT
2024/03/000057 09/15/2023 GNI	8,415.19	REF ADPIMP						ADP IMPORT
2024/03/000098 09/22/2023 GNI	8,292.64	REF ADPIMP						ADP IMPORT
2024/03/000152 09/29/2023 GNI	8,294.12	REF ADPIMP						ADP IMPORT
2024/04/000013 10/06/2023 GNI	8,280.62	REF ADPIMP						ADP IMPORT
2024/04/000075 10/13/2023 GNI	8,297.88	REF ADPIMP						ADP IMPORT
2024/04/000101 10/20/2023 GNI	8,483.60	REF ADPIMP						ADP IMPORT
2024/04/000153 10/27/2023 GNI	8,292.64	REF ADPIMP						ADP IMPORT
2024/05/000004 11/30/2023 GNI	8,992.63	REF ADPIMP						ADP IMPORT
2024/05/000042 11/10/2023 GNI	8,291.13	REF ADPIMP						ADP IMPORT
2024/05/000086 11/17/2023 GNI	8,398.62	REF ADPIMP						ADP IMPORT
2024/05/000117 11/24/2023 GNI	8,306.14	REF ADPIMP						ADP IMPORT
2024/06/000003 12/01/2023 GNI	8,779.25	REF ADPIMP						ADP IMPORT
2024/06/000021 12/08/2023 GNI	8,298.62	REF ADPIMP						ADP IMPORT
10137 51620 RECREATION PROGRAMS	339,883		0	339,883	242,005.63	.00	97,877.37	71.2%
2024/01/000013 07/07/2023 GNI	17,193.20	REF ADPIMP						ADP IMPORT
2024/01/000016 07/07/2023 GRV	-17,193.20	REF ADPIMP						PR ACCRUAL PAYDATE 070723
2024/01/000166 07/14/2023 GNI	24,497.04	REF ADPIMP						ADP IMPORT
2024/01/000189 07/14/2023 GRV	-1,678.76	REF GB218						PR ACCRUAL CHGS/CORRECTIONS
2024/01/000234 07/21/2023 GNI	23,744.10	REF ADPIMP						ADP IMPORT
2024/01/000289 07/28/2023 GNI	24,366.35	REF ADPIMP						ADP IMPORT
2024/01/000332 07/01/2023 BUC	339,883.00	REF						ORIGINAL BUDGET 2024
2024/02/000008 08/04/2023 GNI	29,457.39	REF ADPIMP						ADP IMPORT
2024/02/000065 08/11/2023 GNI	25,398.62	REF ADPIMP						ADP IMPORT
2024/02/000108 08/18/2023 GNI	23,742.26	REF ADPIMP						ADP IMPORT
2024/02/000141 08/25/2023 GNI	14,517.71	REF ADPIMP						ADP IMPORT
2024/03/000002 09/01/2023 GNI	14,751.28	REF ADPIMP						ADP IMPORT
2024/03/000017 09/08/2023 GNI	9,563.39	REF ADPIMP						ADP IMPORT
2024/03/000057 09/15/2023 GNI	6,742.44	REF ADPIMP						ADP IMPORT
2024/03/000098 09/22/2023 GNI	4,330.94	REF ADPIMP						ADP IMPORT
2024/03/000152 09/29/2023 GNI	4,585.69	REF ADPIMP						ADP IMPORT
2024/04/000013 10/06/2023 GNI	4,089.94	REF ADPIMP						ADP IMPORT
2024/04/000075 10/13/2023 GNI	4,271.32	REF ADPIMP						ADP IMPORT
2024/04/000101 10/20/2023 GNI	4,471.19	REF ADPIMP						ADP IMPORT
2024/04/000153 10/27/2023 GNI	3,958.69	REF ADPIMP						ADP IMPORT
2024/05/000004 11/30/2023 GNI	4,569.07	REF ADPIMP						ADP IMPORT
2024/05/000042 11/10/2023 GNI	4,230.44	REF ADPIMP						ADP IMPORT
2024/05/000086 11/17/2023 GNI	2,868.57	REF ADPIMP						ADP IMPORT
2024/05/000114 11/22/2023 API	700.00	VND 001870 VCH						ADP IMPORT
2024/05/000117 11/24/2023 GNI	3,079.57	REF ADPIMP						ADP IMPORT
				ROSEMARY O'BRIEN	SWIMNASTICS		316550	

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YEAR-TO-DATE BUDGET REPORT

FOR 2024 13				JOURNAL DETAIL 2024 1 TO 2024 12				
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
101 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED	
10137 51620 RECREATION PROGRAMS								
2024/06/000003 12/01/2023 GNI	2,156.94	REF ADPIMP				ADP IMPORT		
2024/06/000021 12/08/2023 GNI	3,591.45	REF ADPIMP				ADP IMPORT		
10137 51810 OVERTIME	32,992	0	32,992	15,167.92	.00	17,824.08	46.0%	
2024/01/000013 07/07/2023 GNI	316.34	REF ADPIMP				ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-316.34	REF ADPIMP				PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	830.89	REF ADPIMP				ADP IMPORT		
2024/01/000234 07/21/2023 GNI	906.31	REF ADPIMP				ADP IMPORT		
2024/01/000289 07/28/2023 GNI	792.03	REF ADPIMP				ADP IMPORT		
2024/01/000332 07/01/2023 BUC	32,992.00	REF				ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI	838.04	REF ADPIMP				ADP IMPORT		
2024/02/000065 08/11/2023 GNI	2,149.80	REF ADPIMP				ADP IMPORT		
2024/02/000108 08/18/2023 GNI	1,142.19	REF ADPIMP				ADP IMPORT		
2024/02/000141 08/25/2023 GNI	684.94	REF ADPIMP				ADP IMPORT		
2024/03/000002 09/01/2023 GNI	1,327.41	REF ADPIMP				ADP IMPORT		
2024/03/000017 09/08/2023 GNI	1,306.01	REF ADPIMP				ADP IMPORT		
2024/03/000057 09/15/2023 GNI	125.60	REF ADPIMP				ADP IMPORT		
2024/03/000098 09/22/2023 GNI	971.38	REF ADPIMP				ADP IMPORT		
2024/03/000152 09/29/2023 GNI	519.83	REF ADPIMP				ADP IMPORT		
2024/04/000013 10/06/2023 GNI	984.54	REF ADPIMP				ADP IMPORT		
2024/04/000075 10/13/2023 GNI	567.66	REF ADPIMP				ADP IMPORT		
2024/04/000101 10/20/2023 GNI	672.74	REF ADPIMP				ADP IMPORT		
2024/04/000153 10/27/2023 GNI	456.57	REF ADPIMP				ADP IMPORT		
2024/05/000004 11/30/2023 GNI	431.69	REF ADPIMP				ADP IMPORT		
2024/05/000042 11/10/2023 GNI	261.22	REF ADPIMP				ADP IMPORT		
2024/05/000086 11/17/2023 GNI	91.78	REF ADPIMP				ADP IMPORT		
2024/06/000003 12/01/2023 GNI	85.00	REF ADPIMP				ADP IMPORT		
2024/06/000021 12/08/2023 GNI	22.29	REF ADPIMP				ADP IMPORT		
10137 51910 FRINGE BENEFITS	4,400	0	4,400	2,300.00	.00	2,100.00	52.3%	
2024/01/000166 07/14/2023 GNI	2,100.00	REF ADPIMP				ADP IMPORT		
2024/01/000332 07/01/2023 BUC	4,400.00	REF				ORIGINAL BUDGET 2024		
2024/05/000009 11/03/2023 API	200.00	VND 991303 VCH		1303 SHOE REIMBURSEM SAFETY SHOE REIMBURSEMENT				316143
10137 51920 F.I.C.A.	79,824	0	79,824	39,294.49	.00	40,529.51	49.2%	
2024/01/000013 07/07/2023 GNI	2,213.24	REF ADPIMP				ADP IMPORT		
2024/01/000016 07/07/2023 GRV	-2,213.24	REF ADPIMP				PR ACCRUAL PAYDATE 070723		
2024/01/000166 07/14/2023 GNI	3,003.71	REF ADPIMP				ADP IMPORT		
2024/01/000189 07/14/2023 GRV	-128.43	REF GB218				PR ACCRUAL CHGS/CORRECTIONS		
2024/01/000234 07/21/2023 GNI	2,783.22	REF ADPIMP				ADP IMPORT		
2024/01/000289 07/28/2023 GNI	2,830.85	REF ADPIMP				ADP IMPORT		
2024/01/000332 07/01/2023 BUC	79,824.00	REF				ORIGINAL BUDGET 2024		
2024/02/000008 08/04/2023 GNI	3,227.37	REF ADPIMP				ADP IMPORT		
2024/02/000065 08/11/2023 GNI	3,002.46	REF ADPIMP				ADP IMPORT		

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YEAR-TO-DATE BUDGET REPORT

FOR 2024 13				JOURNAL DETAIL 2024 1 TO 2024 12				
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
10137 51920 F.I.C.A.								
2024/02/000108	08/18/2023	GNI	2,795.42	REF ADPIMP		ADP IMPORT		
2024/02/000141	08/25/2023	GNI	2,035.73	REF ADPIMP		ADP IMPORT		
2024/03/000002	09/01/2023	GNI	2,104.19	REF ADPIMP		ADP IMPORT		
2024/03/000017	09/08/2023	GNI	1,687.89	REF ADPIMP		ADP IMPORT		
2024/03/000057	09/15/2023	GNI	1,405.12	REF ADPIMP		ADP IMPORT		
2024/03/000098	09/22/2023	GNI	1,283.45	REF ADPIMP		ADP IMPORT		
2024/03/000152	09/29/2023	GNI	1,312.71	REF ADPIMP		ADP IMPORT		
2024/04/000013	10/06/2023	GNI	1,250.47	REF ADPIMP		ADP IMPORT		
2024/04/000075	10/13/2023	GNI	1,275.53	REF ADPIMP		ADP IMPORT		
2024/04/000101	10/20/2023	GNI	1,286.34	REF ADPIMP		ADP IMPORT		
2024/04/000153	10/27/2023	GNI	1,191.81	REF ADPIMP		ADP IMPORT		
2024/05/000004	11/30/2023	GNI	1,305.58	REF ADPIMP		ADP IMPORT		
2024/05/000042	11/10/2023	GNI	1,212.22	REF ADPIMP		ADP IMPORT		
2024/05/000086	11/17/2023	GNI	1,098.92	REF ADPIMP		ADP IMPORT		
2024/05/000117	11/24/2023	GNI	1,098.07	REF ADPIMP		ADP IMPORT		
2024/06/000003	12/01/2023	GNI	1,078.82	REF ADPIMP		ADP IMPORT		
2024/06/000021	12/08/2023	GNI	1,153.04	REF ADPIMP		ADP IMPORT		
10137 52010 ADVERTISING			2,760	0	2,760	1,110.82	.00	1,649.18 40.2%
2024/01/000332	07/01/2023	BUC	2,760.00	REF		ORIGINAL BUDGET 2024		
2024/02/000111	08/18/2023	API	241.84	VND 000157 VCH	THE DAY PUBLISHING C D92963			315179
2024/05/000009	11/03/2023	API	868.98	VND 001099 VCH	WHALING CITY GRAPHIC WALL SIGN			316257
10137 52020 POSTAGE			6,100	0	6,100	2,399.73	.00	3,700.27 39.3%
2024/01/000332	07/01/2023	BUC	6,100.00	REF		ORIGINAL BUDGET 2024		
2024/01/000468	07/31/2023	GEN	.74	REF		JULY23 POSTAGE DUE		
2024/01/000468	07/31/2023	GEN	11.13	REF		JULY23 METERED MAIL		
2024/02/000026	08/04/2023	POE	1,970.39	VND 000159 PO 240220	POSTMASTER	Mailing service NL Post Office		
2024/02/000084	08/11/2023	API	1,970.39	VND 000159 VCH	POSTMASTER	Mailing service - WATERFORD R&		315012
2024/02/000084	08/11/2023	POL	-1,970.39	VND 000159 PO 240220	POSTMASTER	Mailing service - WATERFOR2024		
2024/02/000285	08/31/2023	GEN	68.04	REF		AUG 23 METERED MAIL		
2024/03/000066	09/15/2023	API	320.00	VND 000157 VCH	THE DAY PUBLISHING C D92963			315516
2024/03/000205	09/30/2023	GEN	2.34	REF		SEPT 23 POSTAGE DUE		
2024/03/000205	09/30/2023	GEN	3.78	REF		SEPT 23 METERED MAIL		
2024/05/000214	11/30/2023	GEN	23.31	REF		NOV23 METERED MAIL		
10137 52040 SERVICE CONT. AND R			3,027	0	3,027	1,076.03	223.97	1,727.00 42.9%
2024/01/000055	07/05/2023	POE	463.44	VND 000678 PO 240033	RICOH USA INC	Copier Charges per Dept		
2024/01/000111	07/07/2023	API	46.42	VND 000678 VCH	RICOH USA INC	Copier Charges per Dept		314584
2024/01/000111	07/07/2023	POL	-46.42	VND 000678 PO 240033	RICOH USA INC	Copier Charges per Dept 2024		
2024/01/000111	07/07/2023	API	62.84	VND 002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		314570
2024/01/000172	07/10/2023	GRV	-110.00	REF GB213		ACCURUE I/C FEE JUNE		
2024/01/000235	07/10/2023	GCR	-110.00	REF		RECDESK I/C FEE 063023 JUNE		
2024/01/000237	07/10/2023	GCR	110.00	REF		RECDESK I/C FEE 063023 *CORRE		

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FOR 2024 13			JOURNAL DETAIL 2024 1 TO 2024 12						
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	GENERAL FUND		APPROP	ADJSTMNTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
10137 52040 SERVICE CONT. AND R									
2024/01/000237	07/10/2023	GCR	110.00	REF					
2024/01/000332	07/01/2023	BUC	3,027.00	REF					
2024/02/000110	08/08/2023	GCR	110.00	REF					
2024/02/000111	08/18/2023	API	38.61	VND	000678 VCH	RICOH USA INC	Copier Charges per Dept		315156
2024/02/000111	08/18/2023	POL	-38.61	VND	000678 PO 240033	RICOH USA INC	Copier Charges per Dept	2024	
2024/02/000111	08/18/2023	API	1.09	VND	002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		315042
2024/02/000302	08/31/2023	GCR	110.00	REF					
2024/03/000066	09/15/2023	API	38.61	VND	000678 VCH	RICOH USA INC	Copier Charges per Dept		315491
2024/03/000066	09/15/2023	POL	-38.61	VND	000678 PO 240033	RICOH USA INC	Copier Charges per Dept	2024	
2024/03/000066	09/15/2023	API	32.51	VND	002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		315394
2024/03/000169	09/29/2023	API	35.09	VND	001388 VCH	FOLEY CARRIER SERVIC	BACKGROUND CHECKS		315693
2024/04/000049	10/13/2023	API	38.61	VND	000678 VCH	RICOH USA INC	Copier Charges per Dept		315965
2024/04/000049	10/13/2023	POL	-38.61	VND	000678 PO 240033	RICOH USA INC	Copier Charges per Dept	2024	
2024/04/000049	10/13/2023	API	32.51	VND	002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		315832
2024/04/000071	10/20/2023	API	167.50	VND	000138 VCH	RYAN BUSINESS SYSTEM	SW7553		316093
2024/04/000071	10/20/2023	API	32.51	VND	002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		316022
2024/04/000131	10/10/2023	GCR	110.00	REF					
2024/04/000241	10/31/2023	GCR	110.00	REF					
2024/05/000039	11/09/2023	API	38.61	VND	000678 VCH	RICOH USA INC	Copier Charges per Dept		316375
2024/05/000039	11/09/2023	POL	-38.61	VND	000678 PO 240033	RICOH USA INC	Copier Charges per Dept	2024	
2024/05/000039	11/09/2023	API	32.51	VND	002578 VCH	BREEZELINE	ACC # 8282 30 020 0067490		316285
2024/06/000028	12/08/2023	API	38.61	VND	000678 VCH	RICOH USA INC	Copier Charges per Dept		316732
2024/06/000028	12/08/2023	POL	-38.61	VND	000678 PO 240033	RICOH USA INC	Copier Charges per Dept	2024	
10137 52050 DUES, CONFERENCES &			3,090	0	3,090	914.00	.00	2,176.00	29.6%
2024/01/000332	07/01/2023	BUC	3,090.00	REF					
2024/04/000071	10/20/2023	API	315.00	VND	000076 VCH	CT REC & PARKS ASSOC	MCNAMARA/CIEPLIK/SULLIVAN		316038
2024/05/000009	11/03/2023	API	129.00	VND	001344 VCH	CT ENVIRONMENTAL COU	CTEC ANNUAL MEETING		316174
2024/05/000114	11/22/2023	API	470.00	VND	000435 VCH	NATIONAL REC & PARK	GROUP PACKAGE		316533
10137 52070 REIMBURSABLE EXPENS			150	0	150	.00	.00	150.00	.0%
2024/01/000332	07/01/2023	BUC	150.00	REF					
10137 52080 TELEPHONE			2,740	0	2,740	815.12	1,099.84	825.04	69.9%
2024/01/000332	07/01/2023	BUC	2,740.00	REF					
2024/01/000405	07/31/2023	POE	1,914.96	VND	000331 PO 240206	VERIZON WIRELESS	Annual Cell phone Charges		
2024/02/000017	08/04/2023	API	159.58	VND	000331 VCH	VERIZON WIRELESS	ACC # 685450205-00001		314985
2024/02/000017	08/04/2023	POL	-159.58	VND	000331 PO 240206	VERIZON WIRELESS	ACC # 685450205-00001	2024	
2024/03/000066	09/15/2023	API	162.56	VND	000331 VCH	VERIZON WIRELESS	ACC # 685450205-00001		315531
2024/03/000066	09/15/2023	POL	-162.56	VND	000331 PO 240206	VERIZON WIRELESS	ACC # 685450205-00001	2024	
2024/04/000049	10/13/2023	API	163.38	VND	000331 VCH	VERIZON WIRELESS	ACC # 685450205-00001		315994
2024/04/000049	10/13/2023	POL	-163.38	VND	000331 PO 240206	VERIZON WIRELESS	ACC # 685450205-00001	2024	
2024/05/000039	11/09/2023	API	163.88	VND	000331 VCH	VERIZON WIRELESS	ACC # 685450205-00001		316393
2024/05/000039	11/09/2023	POL	-163.88	VND	000331 PO 240206	VERIZON WIRELESS	ACC # 685450205-00001	2024	

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ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
10137 52080 TELEPHONE									
2024/06/000028 12/08/2023 API			165.72 VND 000331 VCH		VERIZON WIRELESS		ACC # 685450205-00001		316772
2024/06/000028 12/08/2023 POL			-165.72 VND 000331 PO 240206		VERIZON WIRELESS		ACC # 685450205-00001	2024	
10137 52090 HEATING FUEL									
			9,098	0	9,098	.00	.00	9,098.00	.0%
2024/01/000332 07/01/2023 BUC			9,098.00 REF						
2024/03/000004 09/01/2023 API			217.81 VND 000428 VCH		AMERIGAS		ORIGINAL BUDGET 2024		
2024/04/000049 10/13/2023 API			164.64 VND 000428 VCH		AMERIGAS		ACC # 200439175		315218
2024/05/000026 11/06/2023 GEN			-382.45 REF				HEAT		315817
MOVE UTILS REC TO BUILD DEPT									
10137 52100 ELECTRICITY									
			3,000	0	3,000	.00	.00	3,000.00	.0%
2024/01/000332 07/01/2023 BUC			3,000.00 REF						
ORIGINAL BUDGET 2024									
10137 52110 WATER									
			4,725	0	4,725	.00	.00	4,725.00	.0%
2024/01/000332 07/01/2023 BUC			4,725.00 REF						
2024/02/000111 08/18/2023 API			498.72 VND 000522 VCH		CITY OF NEW LONDON,		ORIGINAL BUDGET 2024		
2024/02/000111 08/18/2023 API			193.71 VND 000522 VCH		CITY OF NEW LONDON,		0 WATERFORD TOWN		315062
2024/02/000111 08/18/2023 API			16.86 VND 000522 VCH		CITY OF NEW LONDON,		313 A GREAT NECK RD		315062
2024/03/000004 09/01/2023 API			45.03 VND 000522 VCH		CITY OF NEW LONDON,		30 SHORE RD		315062
2024/03/000004 09/01/2023 API			15.76 VND 000522 VCH		CITY OF NEW LONDON,		0 ROPE FERRY RD		315243
2024/03/000004 09/01/2023 API			15.76 VND 000522 VCH		CITY OF NEW LONDON,		55 ROPE FERRY RD		315243
2024/03/000004 09/01/2023 API			69.74 VND 000522 VCH		CITY OF NEW LONDON,		0 AVERY LN		315243
2024/03/000004 09/01/2023 API			75.14 VND 000522 VCH		CITY OF NEW LONDON,		15 REAR ROPE FERRY RD		315243
2024/03/000169 09/29/2023 API			48.50 VND 000522 VCH		CITY OF NEW LONDON,		176 BOSTON POST RD		315243
2024/04/000049 10/13/2023 API			218.57 VND 000522 VCH		CITY OF NEW LONDON,		47 REAR COLONIAL DR		315660
2024/04/000049 10/13/2023 API			56.94 VND 000522 VCH		CITY OF NEW LONDON,		51 DAYTON RD		315852
2024/04/000071 10/20/2023 API			18.32 VND 000522 VCH		CITY OF NEW LONDON,		739 VAUXHALL EXT		315853
2024/05/000026 11/06/2023 GEN			-1,273.05 REF		CITY OF NEW LONDON,		126 OLD NORWICH RD QH GREEN		316030
MOVE UTILS REC TO BUILD DEPT									
10137 52120 SEWER									
			2,640	0	2,640	.00	.00	2,640.00	.0%
2024/01/000332 07/01/2023 BUC			2,640.00 REF						
2024/03/000066 09/15/2023 API			311.75 VND 000729 VCH		WATERFORD UTILITY CO 15		ORIGINAL BUDGET 2024		
2024/03/000066 09/15/2023 API			45.00 VND 000729 VCH		WATERFORD UTILITY CO 65		ROPE FERRY RD		315534
2024/05/000026 11/06/2023 GEN			-356.75 REF				ROPE FERRY RD JORDAN PARK H		315534
MOVE UTILS REC TO BUILD DEPT									
10137 52206 XFER TO COMMUNITY E									
			4,750	0	4,750	4,750.00	.00	.00	100.0%
2024/01/000003 07/01/2023 GEN			4,750.00 REF GB01						
2024/01/000332 07/01/2023 BUC			4,750.00 REF				XFER APPROPRIATION TO SRF'S		
ORIGINAL BUDGET 2024									

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FOR 2024 13				JOURNAL DETAIL 2024 1 TO 2024 12				
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10137 52380	PROGRAMS	36,786	0	36,786	30,003.48	2,472.79	4,309.73	88.3%
2024/01/000111	07/07/2023 API	1,100.00 VND 002800	VCH	CARL E FRANKLIN	SUMMER MUSIC FRANKLIN BROTHERS		314572	
2024/01/000200	07/14/2023 POE	1,000.00 VND 000015	PO 240139	AMERICAN RED CROSS	American Red Cross			
2024/01/000207	07/14/2023 POE	1,500.00 VND 002809	PO 240145	MARTY MORONEY	Mystic Dead Summer Concert			
2024/01/000208	07/14/2023 API	800.00 VND 001890	VCH	KYM A. APICELLI	WTFD BEACH CONCERT SERIES 7/12		314594	
2024/01/000208	07/14/2023 API	1,500.00 VND 002797	VCH	NICHOLAS E MINEAU	WTFD BEACH CONCERT SERIES - AU		314597	
2024/01/000208	07/14/2023 API	1,500.00 VND 002809	VCH	MARTY MORONEY	Mystic Dead Summer Concert WTF		314596	
2024/01/000208	07/14/2023 POL	-1,500.00 VND 002809	PO 240145	MARTY MORONEY	Mystic Dead Summer Concert2024			
2024/01/000231	07/21/2023 API	874.50 VND 000670	VCH	SPORTEE'S LLC	PARKS AND REC		314773	
2024/01/000231	07/21/2023 API	1,200.00 VND 002229	VCH	ANTHONY WALSTRA	SUMMER CONCERT 081623		314697	
2024/01/000231	07/21/2023 API	1,200.00 VND 002620	VCH	BRANDED COUNTRY	SUMMER CONCERT 080923		314701	
2024/01/000231	07/21/2023 API	1,000.00 VND 002649	VCH	TIMOTHY FIORAVANTI	SUMMER CONCERT 082323		314780	
2024/01/000231	07/21/2023 API	500.00 VND 002797	VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 072623		314738	
2024/01/000231	07/21/2023 API	500.00 VND 002797	VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 080223		314739	
2024/01/000231	07/21/2023 API	500.00 VND 002797	VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 080923		314740	
2024/01/000231	07/21/2023 API	500.00 VND 002797	VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 081623		314741	
2024/01/000231	07/21/2023 API	500.00 VND 002797	VCH	NICHOLAS E MINEAU	WATERFORD BEACH CONCERT 082323		314742	
2024/01/000284	07/25/2023 POE	2,700.00 VND 001463	PO 240175	MARK VARLESE	Soul Sound Review - 7/26/2023			
2024/01/000285	07/25/2023 POE	2,500.00 VND 002073	PO 240176	KARMA PRODUCTIONS	Sugar - Summer Concert 8/2/23			
2024/01/000332	07/01/2023 BUC	36,786.00 REF			ORIGINAL BUDGET 2024			
2024/02/000015	08/02/2023 API	2,500.00 VND 002073	VCH	KARMA PRODUCTIONS	Sugar - Summer Concert 8/2/23		314824	
2024/02/000015	08/02/2023 POL	-2,500.00 VND 002073	PO 240176	KARMA PRODUCTIONS	Sugar - Summer Concert 8/22024			
2024/02/000017	08/04/2023 API	426.00 VND 000015	VCH	AMERICAN RED CROSS	American Red Cross		314834	
2024/02/000017	08/04/2023 POL	-426.00 VND 000015	PO 240139	AMERICAN RED CROSS	American Red Cross	2024		
2024/02/000017	08/04/2023 API	132.00 VND 000015	VCH	AMERICAN RED CROSS	American Red Cross		314834	
2024/02/000017	08/04/2023 POL	-132.00 VND 000015	PO 240139	AMERICAN RED CROSS	American Red Cross	2024		
2024/02/000017	08/04/2023 API	57.96 VND 000211	VCH	PETTY CASH	SUMMER ACTIVITIES, PROGRAM SUP		314932	
2024/02/000017	08/04/2023 API	2,700.00 VND 001463	VCH	MARK VARLESE	Soul Sound Review - 7/26/2023		314915	
2024/02/000017	08/04/2023 POL	-2,700.00 VND 001463	PO 240175	MARK VARLESE	Soul Sound Review - 7/26/2024			
2024/02/000067	08/10/2023 APM	53.13 VND 000211	VCH	PETTY CASH	MISC EXP PLAYGROUND COOLERS, S		314931	
2024/02/000111	08/18/2023 API	1,296.00 VND 000173	VCH	ESTRN CT BRD OF APP	WATERFORD WOODEN BAT SOTBALL L		315084	
2024/02/000111	08/18/2023 API	534.50 VND 000670	VCH	SPORTEE'S LLC	BADGER 5100		315162	
2024/02/000111	08/18/2023 API	315.00 VND 000670	VCH	SPORTEE'S LLC	WATERFORD REC AND PARKS		315162	
2024/02/000193	08/30/2023 POE	3,235.25 VND 001613	PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Rodeo			
2024/02/000271	08/04/2023 API	105.34 VND 001651	VCH	JP MORGAN CHASE BANK	AUGUST 2023 STATEMENT		*****	
2024/02/000271	08/04/2023 API	574.21 VND 001651	VCH	JP MORGAN CHASE BANK	AUGUST 2023 STATEMENT		*****	
2024/02/000303	08/31/2023 GEN	1.90 REF GB70			COLOR CCOPY CHARGES 073123			
2024/02/000304	08/31/2023 GEN	5.50 REF GB71			COLOR COPY CHARGES 083123			
2024/03/000004	09/01/2023 API	39.76 VND 099999	VCH	EMPLOYEE REIMBURSEME	PROGRAM SUPPLIES		315261	
2024/03/000004	09/01/2023 API	104.34 VND 099999	VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES		315271	
2024/03/000004	09/01/2023 API	68.13 VND 099999	VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES		315262	
2024/03/000004	09/01/2023 API	31.98 VND 099999	VCH	EMPLOYEE REIMBURSEME	PLAYGROUND SUPPLIES		315269	
2024/03/000066	09/15/2023 API	1,680.00 VND 000173	VCH	ESTRN CT BRD OF APP	SCORER 14 GAMES/STIPEND		315437	
2024/03/000066	09/15/2023 API	3,235.25 VND 001613	VCH	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Rodeo		315520	
2024/03/000066	09/15/2023 POL	-328.50 VND 001613	PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-262.50 VND 001613	PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-805.50 VND 001613	PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			
2024/03/000066	09/15/2023 POL	-248.75 VND 001613	PO 240297	TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024			

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
101 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
10137 52380 PROGRAMS								
2024/03/000066 09/15/2023 POL	-447.50 VND 001613 PO 240297		TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024				
2024/03/000066 09/15/2023 POL	-497.50 VND 001613 PO 240297		TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024				
2024/03/000066 09/15/2023 POL	-5.00 VND 001613 PO 240297		TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024				
2024/03/000066 09/15/2023 POL	-640.00 VND 001613 PO 240297		TOP GEAR INC, DBA HE	Bike Helmets - for Bike Ro2024				
2024/03/000066 09/15/2023 API	630.00 VND 002051 VCH		COWLICK'S CREAMERY	STAFF APPRECIATION ICE CREAM		315418		
2024/03/000169 09/29/2023 API	201.64 VND 000134 VCH		HOME DEPOT INC.	ACC # 6035 3225 4096 2804		315705		
2024/03/000209 09/04/2023 API	322.98 VND 001651 VCH		JP MORGAN CHASE BANK	SEPTEMBER 2023 STATEMENT		*****		
2024/04/000069 10/16/2023 POE	4,000.00 VND 000159 PO 240380		POSTMASTER	Seasonal Booklet Distribution				
2024/04/000237 10/31/2023 GEN	7.00 REF GB51			COLOR COPY CHARGES 093023				
2024/04/000238 10/31/2023 GEN	8.15 REF GB52			COLOR COPY CHARGES 103123				
2024/05/000133 11/24/2023 API	1,969.21 VND 000159 VCH		POSTMASTER	Booklet Distribution - WATERFO		316594		
2024/05/000133 11/24/2023 POL	-1,969.21 VND 000159 PO 240380		POSTMASTER	Booklet Distribution - WAT2024				
2024/05/000206 11/04/2023 API	29.00 VND 001651 VCH		JP MORGAN CHASE BANK	NOVEMBER 2023 STATEMENT		*****		
2024/06/000028 12/08/2023 API	1,300.00 VND 002864 VCH		SPORTEES	PH ROAD RACE		316746		
10137 52390 CO-SPONSORED PROGRA	41,549	0	41,549	26,195.00	.00	15,354.00	63.0%	
2024/01/000231 07/21/2023 API	4,750.00 VND 000169 VCH		WATERFORD BABE RUTH	BABE RUTH CO-SPONSORSHIP		314788		
2024/01/000332 07/01/2023 BUC	41,549.00 REF			ORIGINAL BUDGET 2024				
2024/02/000017 08/04/2023 API	3,500.00 VND 001448 VCH		THE ORIGINAL WATERFO	CO-SPONSORSHIP FY24		314970		
2024/03/000004 09/01/2023 API	1,805.00 VND 000777 VCH		WATERFORD AMERICAN L	YEARLY CO-SPONSORED SUPPORT PR		315356		
2024/05/000009 11/03/2023 API	11,390.00 VND 000257 VCH		WATERFORD LITTLE LEA	YEARLY CO SPONSORED FUNDS		316254		
2024/05/000009 11/03/2023 API	4,750.00 VND 000837 VCH		WATERFORD YOUTH FOOT	2024 CO-SPONSOR FOOTBALL & CHE		316255		
10137 52420 MAINTENANCE OF PROP	85,232	0	85,232	30,625.39	31,374.41	23,232.20	72.7%	
2024/01/000111 07/07/2023 API	175.00 VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		314586		
2024/01/000111 07/07/2023 API	175.00 VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT		314586		
2024/01/000159 07/11/2023 POE	7,000.00 VND 000567 PO 240122		PIONEER MFG CO./PION	Bright Stripe White and variou				
2024/01/000160 07/11/2023 POE	4,800.00 VND 000868 PO 240123		SUPREME FOREST PRODU	Mulch Orders				
2024/01/000161 07/11/2023 POE	3,000.00 VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies and mat				
2024/01/000198 07/14/2023 POE	3,500.00 VND 000134 PO 240137		HOME DEPOT INC.	Miscellaneous Supplies and mat				
2024/01/000199 07/14/2023 POE	2,500.00 VND 000460 PO 240138		RING'S END LUMBER DB	Miscellaneous Supplies and mat				
2024/01/000231 07/21/2023 API	62.50 VND 000147 VCH		RAPID LOCK & DOOR SE	KEY/KEY RING		314750		
2024/01/000231 07/21/2023 API	317.83 VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		314710		
2024/01/000231 07/21/2023 POL	-317.83 VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies 2024				
2024/01/000231 07/21/2023 API	120.40 VND 000304 VCH		GRAINGER	TURF SAVER TIRE		314728		
2024/01/000231 07/21/2023 API	1,115.00 VND 002065 VCH		LUTHER FENCE, INC	REPAIR OF CHAIN LINK FENCE		314733		
2024/01/000332 07/01/2023 BUC	85,232.00 REF			ORIGINAL BUDGET 2024				
2024/02/000017 08/04/2023 API	175.00 VND 000109 VCH		SUBURBAN SANITATION	HANDICAP UNIT 28 DAYS		314963		
2024/02/000017 08/04/2023 API	49.98 VND 000184 VCH		CASH TRUE VALUE HM C	miscellaneous supplies		314850		
2024/02/000017 08/04/2023 POL	-49.98 VND 000184 PO 240124		CASH TRUE VALUE HM C	miscellaneous supplies 2024				
2024/02/000017 08/04/2023 API	340.79 VND 001693 VCH		SITEONE LANDSCAPE SU	GUIDE LINE ATHLETIC FIELD MARK		314957		
2024/02/000017 08/04/2023 API	195.00 VND 002442 VCH		STAHL HOLDINGS LLC	AIRMAX AERATION SYSTEM		314960		
2024/02/000017 08/04/2023 API	895.00 VND 002442 VCH		STAHL HOLDINGS LLC	PARKS AND REC		314960		
2024/02/000036 08/07/2023 POE	1,529.98 VND 001354 PO 240228		WEST MARINE PRODUCTS	West Marine Deck Boxes				
2024/02/000052 08/08/2023 POM	384.30 VND 001354 PO 240228		WEST MARINE PRODUCTS	change order #1 dated 8/8/2024				



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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	AVAILABLE	PCT			
101 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
10137 52420 MAINTENANCE OF PROP								
2024/02/000111 08/18/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			315171	
2024/02/000111 08/18/2023 API	3,240.23 VND	000567 VCH	PIONEER MFG CO./PION	Bright Stripe White			315143	
2024/02/000111 08/18/2023 POL	-3,240.23 VND	000567 PO 240122	PIONEER MFG CO./PION	Bright Stripe White	2024			
2024/02/000111 08/18/2023 API	112.96 VND	002432 VCH	HOLDRIDGE FARM NURSE	RHODODENDRON/HIBISCUS			315104	
2024/02/000111 08/18/2023 API	362.92 VND	002432 VCH	HOLDRIDGE FARM NURSE	FLOWERS			315104	
2024/02/000111 08/18/2023 API	895.00 VND	002442 VCH	STAHL HOLDINGS LLC	POND AND LAKE TREATMENT			315164	
2024/02/000218 08/31/2023 POE	2,572.48 VND	002836 PO 240305	KIRBY BUILT PRODUCTS	Two (2) benches for Mago Point				
2024/03/000004 09/01/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			315336	
2024/03/000004 09/01/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	R6259 OSWEGATCHIE RD, GRIMSEY			315336	
2024/03/000004 09/01/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			315336	
2024/03/000066 09/15/2023 API	659.24 VND	000460 VCH	RING'S END LUMBER DB	848573/849724/850405/854126			315492	
2024/03/000066 09/15/2023 POL	-659.24 VND	000460 PO 240138	RING'S END LUMBER DB	848573/849724/850405/854126	2024			
2024/03/000163 09/27/2023 POE	9,587.20 VND	001069 PO 240345	TOM IRWIN INC	Fall Property Fertilization fo				
2024/03/000169 09/29/2023 API	237.74 VND	000134 VCH	HOME DEPOT INC.	ACC # 6035 3225 4096 2804			315705	
2024/03/000169 09/29/2023 API	96.97 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-96.97 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	73.48 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-73.48 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	21.99 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-21.99 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	36.98 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-36.98 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	85.22 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-85.22 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	178.93 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315657	
2024/03/000169 09/29/2023 POL	-178.93 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/03/000169 09/29/2023 API	26.00 VND	000522 VCH	CITY OF NEW LONDON,	3 RIVR ST			315660	
2024/03/000169 09/29/2023 API	1,914.28 VND	001354 VCH	WEST MARINE PRODUCTS	West Marine Deck Boxes			315786	
2024/03/000169 09/29/2023 POL	-1,914.28 VND	001354 PO 240228	WEST MARINE PRODUCTS	West Marine Deck Boxes	2024			
2024/03/000169 09/29/2023 API	1,175.00 VND	002442 VCH	STAHL HOLDINGS LLC	REMOVAL OF AIRMAX AERATION SYS			315759	
2024/03/000209 09/04/2023 API	1,914.28 VND	001651 VCH	JP MORGAN CHASE BANK	SEPTEMBER 2023 STATEMENT	*****			
2024/04/000049 10/13/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			315974	
2024/04/000049 10/13/2023 API	175.00 VND	000109 VCH	SUBURBAN SANITATION	HANDICAP UNIT			315974	
2024/04/000049 10/13/2023 API	450.02 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315844	
2024/04/000049 10/13/2023 POL	-450.02 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	33.86 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315843	
2024/04/000049 10/13/2023 POL	-33.86 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	173.13 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315844	
2024/04/000049 10/13/2023 POL	-173.13 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	64.54 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315843	
2024/04/000049 10/13/2023 POL	-64.54 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	29.96 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315843	
2024/04/000049 10/13/2023 POL	-29.96 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	103.74 VND	000184 VCH	CASH TRUE VALUE HM C	miscellaneous supplies			315844	
2024/04/000049 10/13/2023 POL	-103.74 VND	000184 PO 240124	CASH TRUE VALUE HM C	miscellaneous supplies	2024			
2024/04/000049 10/13/2023 API	62.50 VND	000460 VCH	RING'S END LUMBER DB	Miscellaneous Supplies			315966	
2024/04/000049 10/13/2023 POL	-62.50 VND	000460 PO 240138	RING'S END LUMBER DB	Miscellaneous Supplies	2024			

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101 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	BUDGET	USED
10137 52420 MAINTENANCE OF PROP					
2024/04/000064 10/13/2023 POM	1,500.00 VND 000567 PO 240122		PIONEER MFG CO./PION change order #1 dated 10/12/2024		
2024/04/000071 10/20/2023 API	152.20 VND 000184 VCH		CASH TRUE VALUE HM C miscellaneous supplies and mat	316027	
2024/04/000071 10/20/2023 POL	-152.20 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies and2024		
2024/04/000071 10/20/2023 API	290.09 VND 000460 VCH		RING'S END LUMBER DB Miscellaneous Supplies	316090	
2024/04/000071 10/20/2023 POL	-290.09 VND 000460 PO 240138		RING'S END LUMBER DB Miscellaneous Supplies 2024		
2024/04/000071 10/20/2023 API	12.00 VND 000460 VCH		RING'S END LUMBER DB Miscellaneous Supplies	316090	
2024/04/000071 10/20/2023 POL	-12.00 VND 000460 PO 240138		RING'S END LUMBER DB Miscellaneous Supplies 2024		
2024/04/000071 10/20/2023 API	17.99 VND 000460 VCH		RING'S END LUMBER DB Miscellaneous Supplies and mat	316090	
2024/04/000071 10/20/2023 POL	-17.99 VND 000460 PO 240138		RING'S END LUMBER DB Miscellaneous Supplies and2024		
2024/04/000071 10/20/2023 API	4,386.69 VND 000567 VCH		PIONEER MFG CO./PION Bright Stripe White and variou	316078	
2024/04/000071 10/20/2023 POL	-4,386.69 VND 000567 PO 240122		PIONEER MFG CO./PION Bright Stripe white and va2024		
2024/04/000071 10/20/2023 API	840.00 VND 001069 VCH		TOM IRWIN INC Fall Property Fertilization	316109	
2024/04/000071 10/20/2023 POL	-840.00 VND 001069 PO 240345		TOM IRWIN INC Fall Property Fertilizatio2024		
2024/04/000071 10/20/2023 API	579.40 VND 001693 VCH		SITEONE LANDSCAPE SU PARKS AND REC	316099	
2024/04/000071 10/20/2023 POL	24.40 VND 001693 VCH		SITEONE LANDSCAPE SU WATERFORD PARK & REC	316099	
2024/04/000071 10/20/2023 API	320.65 VND 002126 VCH		H. BARBER & SONS, I SUPPLIES	316062	
2024/04/000071 10/20/2023 POL	2,256.24 VND 002836 VCH		KIRBY BUILT PRODUCTS Two (2) benches for Mago Point	316066	
2024/04/000071 10/20/2023 API	-1,734.58 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/04/000071 10/20/2023 POL	-261.10 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/04/000071 10/20/2023 API	-260.56 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/04/000092 10/20/2023 POL	9.45 VND 000184 VCH		CASH TRUE VALUE HM C miscellaneous supplies and mat	316118	
2024/04/000092 10/20/2023 API	-9.45 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies and2024		
2024/04/000092 10/20/2023 POL	93.95 VND 000184 VCH		CASH TRUE VALUE HM C miscellaneous supplies and mat	316118	
2024/04/000092 10/20/2023 API	-93.95 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies and2024		
2024/05/000009 11/03/2023 POL	175.00 VND 000109 VCH		SUBURBAN SANITATION WBP TENNIS	316236	
2024/05/000009 11/03/2023 API	53.94 VND 000184 VCH		CASH TRUE VALUE HM C miscellaneous supplies and mat	316167	
2024/05/000009 11/03/2023 POL	-53.94 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies and2024		
2024/05/000009 11/03/2023 API	43.44 VND 000184 VCH		CASH TRUE VALUE HM C miscellaneous supplies and mat	316167	
2024/05/000009 11/03/2023 POL	-43.44 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies and2024		
2024/05/000009 11/03/2023 API	84.34 VND 000460 VCH		RING'S END LUMBER DB Miscellaneous Supplies	316226	
2024/05/000009 11/03/2023 POL	-84.34 VND 000460 PO 240138		RING'S END LUMBER DB Miscellaneous Supplies 2024		
2024/05/000009 11/03/2023 API	579.40 VND 001693 VCH		SITEONE LANDSCAPE SU DURAEDGE FAIRBALL	316231	
2024/05/000009 11/03/2023 POL	160.00 VND 002833 VCH		ANNE L OGDEN FELT FOR POOL TABLE	316152	
2024/05/000039 11/09/2023 API	16.77 VND 000304 VCH		GRAINGER SUPPLIES	316321	
2024/05/000039 11/09/2023 POL	799.34 VND 000834 VCH		KOBYLUCK CONSTRUCTIO STONE DUST	316330	
2024/05/000039 11/09/2023 API	316.24 VND 002836 VCH		KIRBY BUILT PRODUCTS Two (2) benches for Mago Point	316329	
2024/05/000039 11/09/2023 POL	-243.12 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/05/000039 11/09/2023 API	-36.60 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/05/000039 11/09/2023 POL	-36.52 VND 002836 PO 240305		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/05/000099 11/08/2023 GCR	-1,914.28 REF		KIRBY BUILT PRODUCTS Two (2) benches for Mago P2024		
2024/05/000114 11/22/2023 API	767.91 VND 000134 VCH		RECDESK 110123 WEST MARINE		
2024/05/000114 11/22/2023 POL	15.48 VND 000184 VCH		HOME DEPOT INC. ACC # 6035 3225 4096 2804	316514	
2024/05/000114 11/22/2023 API	-15.48 VND 000184 PO 240124		CASH TRUE VALUE HM C miscellaneous supplies	316465	
2024/05/000114 11/22/2023 POL	350.00 VND 002853 VCH		CASH TRUE VALUE HM C miscellaneous supplies 2024		
2024/05/000148 11/27/2023 POM	11,677.00 VND 001069 PO 240345		JASON HILLE MOVING/PAINTING, COVERING POOL	316521	
2024/06/000028 12/08/2023 API	175.00 VND 000109 VCH		TOM IRWIN INC change order #1 dated 11/22/2024		
2024/06/000028 12/08/2023 POL	175.00 VND 000109 VCH		SUBURBAN SANITATION HANDICAP UNIT	316749	
			SUBURBAN SANITATION HANDICAP UNIT	316749	

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101 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED	
10137 52420 MAINTENANCE OF PROP								
2024/06/000028 12/08/2023 API	175.00 VND 000109	VCH	SUBURBAN SANITATION	HANDICAP UNIT			316749	
2024/06/000028 12/08/2023 API	14.52 VND 000134	VCH	HOME DEPOT INC.	ACC # 6035 3225 4096 2804			316686	
2024/06/000028 12/08/2023 API	70.85 VND 000184	VCH	CASH TRUE VALUE HM C	Miscellaneous supplies			316633	
2024/06/000028 12/08/2023 POL	-70.85 VND 000184	PO 240124	CASH TRUE VALUE HM C	Miscellaneous supplies	2024			
2024/06/000028 12/08/2023 API	235.51 VND 000184	VCH	CASH TRUE VALUE HM C	Miscellaneous supplies and mat			316633	
2024/06/000028 12/08/2023 POL	-235.51 VND 000184	PO 240124	CASH TRUE VALUE HM C	Miscellaneous supplies and2024				
2024/06/000028 12/08/2023 API	30.79 VND 000460	VCH	RING'S END LUMBER DB	Miscellaneous Supplies			316733	
2024/06/000028 12/08/2023 POL	-30.79 VND 000460	PO 240138	RING'S END LUMBER DB	Miscellaneous Supplies	2024			
2024/06/000028 12/08/2023 API	149.10 VND 000460	VCH	RING'S END LUMBER DB	Miscellaneous Supplies			316733	
2024/06/000028 12/08/2023 POL	-149.10 VND 000460	PO 240138	RING'S END LUMBER DB	Miscellaneous Supplies	2024			
2024/06/000028 12/08/2023 API	25.37 VND 000460	VCH	RING'S END LUMBER DB	Miscellaneous Supplies			316733	
2024/06/000028 12/08/2023 POL	-25.37 VND 000460	PO 240138	RING'S END LUMBER DB	Miscellaneous Supplies	2024			
2024/06/000028 12/08/2023 API	836.40 VND 000834	VCH	KOBYLUCK CONSTRUCTIO	LEARY SOFTBALL			316694	
2024/06/000028 12/08/2023 API	838.44 VND 000834	VCH	KOBYLUCK CONSTRUCTIO	STONE DUST			316694	
2024/06/000028 12/08/2023 API	848.30 VND 000834	VCH	KOBYLUCK CONSTRUCTIO	STONE DUST			316694	
10137 53010 OFFICE SUPPLIES	1,600	0	1,600	659.07	.00	940.93	41.2%	
2024/01/000111 07/07/2023 API	493.48 VND 000157	VCH	THE DAY PUBLISHING C	ACC # 43537			314589	
2024/01/000332 07/01/2023 BUC	1,600.00 REF			ORIGINAL BUDGET 2024				
2024/02/000017 08/04/2023 API	4.22 VND 001794	VCH	W.B. MASON CO., INC	Office Supplies Year 2024-Town			314986	
2024/02/000111 08/18/2023 API	37.77 VND 000137	VCH	STAPLES, INC	NYC 70112090			315165	
2024/02/000111 08/18/2023 API	41.15 VND 000137	VCH	STAPLES, INC	Office Supplies Year 2024-Town			315165	
2024/03/000066 09/15/2023 API	82.45 VND 000137	VCH	STAPLES, INC	Office Supplies Year 2024-Town			315508	
10137 53020 OTHER SUPPLIES	36,291	0	36,291	6,622.90	3,137.54	26,530.56	26.9%	
2024/01/000196 07/14/2023 POE	5,000.00 VND 002584	PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies				
2024/01/000197 07/14/2023 POE	2,000.00 VND 002603	PO 240136	ACE HARDWARE	ACE Hardware supplies for main				
2024/01/000332 07/01/2023 BUC	36,291.00 REF			ORIGINAL BUDGET 2024				
2024/02/000017 08/04/2023 API	43.34 VND 000576	VCH	CRYSTAL ROCK BOTTLED	ACC # 773599317750973			314864	
2024/02/000017 08/04/2023 API	607.58 VND 002584	VCH	IMPERIAL BAG & PAPER	Custodial Supplies for Communi			314900	
2024/02/000017 08/04/2023 API	81.12 VND 002584	VCH	IMPERIAL BAG & PAPER	Custodial Supplies			314900	
2024/02/000017 08/04/2023 POL	-81.12 VND 002584	PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024			
2024/02/000017 08/04/2023 API	1,076.95 VND 002584	VCH	IMPERIAL BAG & PAPER	Custodial Supplies			314900	
2024/02/000017 08/04/2023 POL	-1,076.95 VND 002584	PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024			
2024/02/000017 08/04/2023 API	33.67 VND 002603	VCH	ACE HARDWARE	ACE Hardware supplies			314830	
2024/02/000017 08/04/2023 POL	-33.67 VND 002603	PO 240136	ACE HARDWARE	ACE Hardware supplies	2024			
2024/02/000017 08/04/2023 API	108.31 VND 002603	VCH	ACE HARDWARE	ACE Hardware supplies			314830	
2024/02/000017 08/04/2023 POL	-108.31 VND 002603	PO 240136	ACE HARDWARE	ACE Hardware supplies	2024			
2024/02/000017 08/04/2023 API	44.96 VND 002603	VCH	ACE HARDWARE	ACE Hardware supplies			314830	
2024/02/000017 08/04/2023 POL	-44.96 VND 002603	PO 240136	ACE HARDWARE	ACE Hardware supplies	2024			
2024/02/000111 08/18/2023 API	23.61 VND 000565	VCH	PIELA ELECTRIC INC	SOD MACHINE			315142	
2024/02/000111 08/18/2023 API	163.25 VND 002584	VCH	IMPERIAL BAG & PAPER	Custodial Supplies			315107	
2024/02/000111 08/18/2023 POL	-163.25 VND 002584	PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024			
2024/02/000111 08/18/2023 API	396.97 VND 002584	VCH	IMPERIAL BAG & PAPER	Custodial Supplies			315107	
2024/02/000111 08/18/2023 POL	-396.97 VND 002584	PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024			

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101 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	BUDGET	USED
10137 53020 OTHER SUPPLIES					
2024/02/000111 08/18/2023 API	56.07 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies	315018
2024/02/000111 08/18/2023 POL	-56.07 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies	2024
2024/03/000004 09/01/2023 API	55.68 VND 000496 VCH		ADVANCED POWER EQUIP	WATERFORD PARKS AND REC	315213
2024/03/000004 09/01/2023 API	88.21 VND 000496 VCH		ADVANCED POWER EQUIP	P63	315213
2024/03/000004 09/01/2023 API	43.34 VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	315249
2024/03/000004 09/01/2023 API	383.85 VND 000895 VCH		WIESE CONSTRUCTION I	ANTIBACTERIAL DISINFECTING WIP	
2024/03/000063 09/13/2023 APM	-383.85 VND 000895 VCH		WIESE CONSTRUCTION I	ANTIBACTERIAL DISINFECTING	
2024/03/000066 09/15/2023 API	383.85 VND 000859 VCH		ZOGICS, LLC	ANTIBACTERIAL DISINFECTING WIP	315540
2024/03/000169 09/29/2023 API	43.34 VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	315667
2024/03/000169 09/29/2023 API	207.90 VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	315706
2024/03/000169 09/29/2023 POL	-207.90 VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies	2024
2024/03/000169 09/29/2023 API	568.30 VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	315706
2024/03/000169 09/29/2023 POL	-568.30 VND 002584 PO 240135		IMPERIAL BAG & PAPER	Custodial Supplies	2024
2024/03/000169 09/29/2023 API	40.46 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	315633
2024/03/000169 09/29/2023 POL	-40.46 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000049 10/13/2023 API	153.23 VND 000496 VCH		ADVANCED POWER EQUIP	PARKS AND REC	315815
2024/04/000071 10/20/2023 API	141.76 VND 000496 VCH		ADVANCED POWER EQUIP	LEAF VAC AND BACK PACK MAINTEN	316008
2024/04/000071 10/20/2023 API	511.99 VND 000496 VCH		ADVANCED POWER EQUIP	EQUIPMENT	316008
2024/04/000071 10/20/2023 API	149.86 VND 000496 VCH		ADVANCED POWER EQUIP	EQUIPMENT MAINTENANCE	316008
2024/04/000071 10/20/2023 API	26.99 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-26.99 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	17.99 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-17.99 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	15.20 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-15.20 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	37.05 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-37.05 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	9.45 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-9.45 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	189.98 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-189.98 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	93.95 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316117
2024/04/000071 10/20/2023 POL	-93.95 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000071 10/20/2023 API	39.56 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for 2024	316117
2024/04/000071 10/20/2023 POL	-39.56 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies	2024
2024/04/000084 10/17/2023 APM	-9.45 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000084 10/17/2023 POL	9.45 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000085 10/17/2023 APM	-93.95 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/04/000085 10/17/2023 POL	93.95 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/05/000009 11/03/2023 API	52.33 VND 000576 VCH		CRYSTAL ROCK BOTTLED	ACC # 773599317750973	316173
2024/05/000009 11/03/2023 API	104.98 VND 000629 VCH		THE SHERWIN-WILLIAMS	PICKBALL LEARY	316241
2024/05/000009 11/03/2023 API	17.98 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316148
2024/05/000009 11/03/2023 POL	-17.98 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/05/000009 11/03/2023 API	136.44 VND 002603 VCH		ACE HARDWARE	ACE Hardware supplies for main	316148
2024/05/000009 11/03/2023 POL	-136.44 VND 002603 PO 240136		ACE HARDWARE	ACE Hardware supplies for 2024	
2024/05/000039 11/09/2023 API	11.99 VND 000496 VCH		ADVANCED POWER EQUIP	FILTER FUEL	316268
2024/05/000039 11/09/2023 API	121.20 VND 002584 VCH		IMPERIAL BAG & PAPER	Custodial Supplies	316326

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101 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
10137 53020 OTHER SUPPLIES							
2024/05/000039 11/09/2023 POL	-121.20 VND	002584 PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024		
2024/05/000039 11/09/2023 API	341.33 VND	002584 VCH	IMPERIAL BAG & PAPER	Custodial Supplies			316326
2024/05/000039 11/09/2023 POL	-341.33 VND	002584 PO 240135	IMPERIAL BAG & PAPER	Custodial Supplies	2024		
2024/05/000114 11/22/2023 API	43.34 VND	000576 VCH	CRYSTAL ROCK BOTTLED	ACC # 773599317750973			316475
2024/05/000206 11/04/2023 API	212.88 VND	001651 VCH	JP MORGAN CHASE BANK	NOVEMBER 2023 STATEMENT			*****
2024/06/000028 12/08/2023 API	12.73 VND	000629 VCH	THE SHERWIN-WILLIAMS	ACC # 6569-3103-7			316761
2024/06/000028 12/08/2023 API	38.20 VND	000629 VCH	THE SHERWIN-WILLIAMS	PAINT			316761
2024/06/000028 12/08/2023 API	38.20 VND	000629 VCH	THE SHERWIN-WILLIAMS	PAINT			316761
2024/06/000028 12/08/2023 API	48.57 VND	002603 VCH	ACE HARDWARE	ACE Hardware supplies			316608
2024/06/000028 12/08/2023 POL	-48.57 VND	002603 PO 240136	ACE HARDWARE	ACE Hardware supplies	2024		
2024/06/000028 12/08/2023 API	1.36 VND	002603 VCH	ACE HARDWARE	ACE Hardware supplies			316608
2024/06/000028 12/08/2023 POL	-1.36 VND	002603 PO 240136	ACE HARDWARE	ACE Hardware supplies	2024		
2024/06/000028 12/08/2023 API	90.85 VND	002603 VCH	ACE HARDWARE	ACE Hardware supplies for main			316608
2024/06/000028 12/08/2023 POL	-90.85 VND	002603 PO 240136	ACE HARDWARE	ACE Hardware supplies for 2024			
10137 53080 MAINTENANCE VEHICLE	24,500	0	24,500	8,608.62	5,550.39	10,340.99	57.8%
2024/01/000231 07/21/2023 API	19.07 VND	000514 VCH	NATIONAL AUTO PARTS	BOXED MINIATURES			314735
2024/01/000332 07/01/2023 BUC	24,500.00 REF			ORIGINAL BUDGET 2024			
2024/02/000017 08/04/2023 API	400.24 VND	000231 VCH	KAHN TRACTOR & EQUIP	TOWN OF WATERFORD			314904
2024/02/000017 08/04/2023 API	1,388.33 VND	000231 VCH	KAHN TRACTOR & EQUIP	TOWN OF WATERFORD			314904
2024/02/000111 08/18/2023 API	5.64 VND	000514 VCH	NATIONAL AUTO PARTS	SPARK PLUG			315130
2024/02/000111 08/18/2023 API	220.57 VND	001091 VCH	COLUMBIA FORD INC.	R9			315064
2024/02/000167 08/28/2023 POE	2,235.74 VND	000692 PO 240281	TURF PRODUCTS CORP	SandPro Repair			
2024/03/000004 09/01/2023 API	107.35 VND	000097 VCH	FLEETPRIDE INC.	P59			315285
2024/03/000169 09/29/2023 API	13.72 VND	000514 VCH	NATIONAL AUTO PARTS	REC AND PARKS			315723
2024/03/000169 09/29/2023 API	848.21 VND	000692 VCH	TURF PRODUCTS CORP	WATERFORD PARK & REC			315774
2024/03/000169 09/29/2023 API	6.41 VND	001091 VCH	COLUMBIA FORD INC.	R 15			315662
2024/03/000169 09/29/2023 API	219.99 VND	001188 VCH	INTERSTATE BATTERY S	R10			315708
2024/03/000169 09/29/2023 API	7.53 VND	001850 VCH	GATES GMC BUICK NISS	R 10			315699
2024/03/000169 09/29/2023 API	136.92 VND	001850 VCH	GATES GMC BUICK NISS	R8			315699
2024/03/000169 09/29/2023 API	433.42 VND	001850 VCH	GATES GMC BUICK NISS	R 8			315699
2024/04/000049 10/13/2023 API	187.05 VND	000139 VCH	COURVILLE'S GARAGE I	PARKS AND REC			315861
2024/04/000049 10/13/2023 API	25.98 VND	000462 VCH	DARLING AUTO PARTS,	R 8			315874
2024/04/000049 10/13/2023 API	71.30 VND	000514 VCH	NATIONAL AUTO PARTS	TIRE REPAIR KIT			315940
2024/04/000049 10/13/2023 API	62.57 VND	000514 VCH	NATIONAL AUTO PARTS	shop supplies			315940
2024/04/000049 10/13/2023 API	250.60 VND	000692 VCH	TURF PRODUCTS CORP	SUPPLIES			315984
2024/04/000049 10/13/2023 API	138.95 VND	001850 VCH	GATES GMC BUICK NISS	R 10			315910
2024/04/000049 10/13/2023 API	26.35 VND	001850 VCH	GATES GMC BUICK NISS	PARKS & REC			315910
2024/04/000049 10/13/2023 API	342.62 VND	001850 VCH	GATES GMC BUICK NISS	R 11			315910
2024/04/000049 10/13/2023 API	388.72 VND	002532 VCH	PARTS AUTHORITY, LLC	R 10			315950
2024/04/000049 10/13/2023 API	14.00 VND	002532 VCH	PARTS AUTHORITY, LLC	R 11			315950
2024/04/000049 10/13/2023 API	56.57 VND	002532 VCH	PARTS AUTHORITY, LLC	R 11			315950
2024/04/000071 10/20/2023 API	16.77 VND	000304 VCH	GRAINGER	R11			316060
2024/04/000071 10/20/2023 API	26.29 VND	000462 VCH	DARLING AUTO PARTS,	R 11			316040
2024/04/000071 10/20/2023 API	36.58 VND	000462 VCH	DARLING AUTO PARTS,	R 11			316040
2024/04/000071 10/20/2023 API	28.65 VND	000514 VCH	NATIONAL AUTO PARTS	FUEL PUMP TANK SEAL			316072

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

JOURNAL DETAIL 2024 1 TO 2024 12

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
10137 53080 MAINTENANCE VEHICLE								
2024/04/000071	10/20/2023 API	2.09 VND 000514 VCH			NATIONAL AUTO PARTS	BOXED MINIATURES		316072
2024/04/000071	10/20/2023 API	12.86 VND 000514 VCH			NATIONAL AUTO PARTS	R 11		316072
2024/04/000071	10/20/2023 API	227.22 VND 001850 VCH			GATES GMC BUICK NISS	R11		316058
2024/04/000071	10/20/2023 API	7.03 VND 001850 VCH			GATES GMC BUICK NISS	R 11		316058
2024/05/000009	11/03/2023 API	109.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	BLADE SET		316216
2024/05/000039	11/09/2023 API	47.86 VND 000097 VCH			FLEETPRIDE INC.	PARK AND REC STOCK		316316
2024/05/000039	11/09/2023 API	143.64 VND 000514 VCH			NATIONAL AUTO PARTS	RV ANTIFREEZE		316339
2024/05/000039	11/09/2023 API	7.32 VND 000514 VCH			NATIONAL AUTO PARTS	PARK AND REC		316339
2024/05/000039	11/09/2023 API	38.03 VND 000514 VCH			NATIONAL AUTO PARTS	MAINTENANCE		316339
2024/05/000039	11/09/2023 API	142.83 VND 000991 VCH			PAT'S POWER EQUIPMEN	P 54		316344
2024/05/000039	11/09/2023 API	159.95 VND 000991 VCH			PAT'S POWER EQUIPMEN	CHUTE RUBBER DISCHARGE		316344
2024/05/000039	11/09/2023 API	355.19 VND 001850 VCH			GATES GMC BUICK NISS	R10		316320
2024/05/000072	11/13/2023 POE	3,314.65 VND 000692 PO 240416			TURF PRODUCTS CORP	P62 Repairs - Sole Provider		
2024/05/000114	11/22/2023 API	792.30 VND 000991 VCH			PAT'S POWER EQUIPMEN	P 54		316542
2024/05/000114	11/22/2023 API	37.01 VND 002532 VCH			PARTS AUTHORITY, LLC	ACC 01000 337357		316541
2024/06/000028	12/08/2023 API	102.04 VND 000514 VCH			NATIONAL AUTO PARTS	SPARK PLUG		316706
2024/06/000028	12/08/2023 API	109.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	BLADE SET		316716
2024/06/000028	12/08/2023 API	404.99 VND 000991 VCH			PAT'S POWER EQUIPMEN	MOTOR		316716
2024/06/000028	12/08/2023 API	369.98 VND 000991 VCH			PAT'S POWER EQUIPMEN	GASKET SET		316716
2024/06/000028	12/08/2023 API	57.90 VND 000991 VCH			PAT'S POWER EQUIPMEN	OIL FILTER KIT		316716
10137 53090 FUELS AND LUBRICANT								
		32,208	0	32,208	9,116.23	.00	23,091.77	28.3%
2024/01/000332	07/01/2023 BUC	32,208.00 REF						
2024/01/000429	07/31/2023 GEN	972.38 REF						
2024/01/000429	07/31/2023 GEN	1,236.67 REF						
2024/02/000286	08/31/2023 GEN	599.66 REF						
2024/02/000286	08/31/2023 GEN	1,403.28 REF						
2024/03/000202	09/30/2023 GEN	766.86 REF						
2024/03/000202	09/30/2023 GEN	1,407.13 REF						
2024/04/000233	10/31/2023 GEN	459.52 REF						
2024/04/000233	10/31/2023 GEN	1,188.18 REF						
2024/05/000212	11/30/2023 GEN	121.90 REF						
2024/05/000212	11/30/2023 GEN	960.65 REF						
TOTAL RECREATION AND PARKS								
		1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%
TOTAL GENERAL FUND								
		1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%
TOTAL EXPENSES								
		1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	



YEAR-TO-DATE BUDGET REPORT

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FOR 2024 13				JOURNAL DETAIL 2024 1 TO 2024 12			
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,423,523	0	1,423,523	697,497.16	43,858.94	682,166.90	52.1%
** END OF REPORT - Generated by Ryan McNamara **							



Town of Waterford, CT



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YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: Y

From Yr/Per: 2024/1

To Yr/Per: 2024/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
Org	10137
Object	
Rollup code	
Account type	Expense
Account status	

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Recreation & Parks

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees	150,301	158,730	133,316	160,000	26,684
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees	38,853	29,155	21,377	22,000	623
Recording Fees					0
Regional Communications Fees					0
Rentals	19,229	19,807	8,143	20,000	11,858
Sale of Recyclables					0
State Operational Grants					0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
					0
					0
					0
					0
					0
TOTALS	208,383	207,692	162,836	202,000	39,165



Waterford Recreation and Parks Commission

Rental Fees

Athletic Fields	Resident	Non-Resident
-----------------	----------	--------------

Clark Lane Middle School

Multi-Purpose Field	\$50/HR	\$100/HR
Softball Diamond	\$25/HR	\$50/HR

Dedrick

Softball Field	\$25/HR	\$50/HR
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Great Neck Elementary School

Multi-Purpose Field	\$50/HR	\$100/HR
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Jordan Park

Green	\$50/HR	\$100/HR
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Leary Park

Baseball Field	\$25/HR	\$50/HR
Multi-Purpose Field	\$50/HR	\$100/HR
Softball Field	\$25/HR	\$50/HR

Oswegatchie Elementary School

Multi-Purpose Field	\$50/HR	\$100/HR
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Quaker Hill Elementary School

Multi-Purpose Field	\$50/HR	\$100/HR
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Stenger Farm

Upper Field	\$50/HR	\$100/HR
Lower Field	\$50/HR	\$100/HR

Veterans Park

Softball Field	\$25/HR	\$50/HR
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Waterford Beach Park

Upper Field	\$50/HR	\$100/HR
Lower Field	\$50/HR	\$100/HR

Waterford High School

Artificial Turf Field/Track	\$125/HR	\$250/HR
Miner Lane Field #1	\$50/HR	\$100/HR
Miner Lane Field #2	\$50/HR	\$100/HR

*includes mandatory Stadium Supervisor

Field Dressing

Scoreboard

Facilities

Community Center

Arts & Crafts Room	\$40/HR	\$80/HR
Dining Room (kitchen included)	\$65/HR	\$130/HR
Gymnasium	\$65/HR	\$130/HR

Waterford Beach Park

Pavilion #1	\$60/Day	\$120/Day
Pavilion #2	\$60/Day	\$120/Day
Pavilion #3	\$60/Day	\$120/Day

Waterford High School

Auditorium	\$225/HR	\$450/HR
Cafeteria		
Classroom	\$25/HR	\$50/HR
Field House	\$100/HR	\$200/HR
Gymnasium	\$65/HR	\$130/HR
Kitchen	Specialty	Specialty
Pool	\$50/HR	\$100/HR
Pool Parties	\$125	\$250

- Weekends Only - 12:30pm-2:30pm -



RECREATION & PARKS COMMISSION

FY'23 ANNUAL REPORT

❖ ESSENTIAL
❖ VALUE
❖ EQUITY
❖ OPPORTUNITY
❖ SUSTAINABILITY

It is important to remember and consider the value and impact recreation and park services have on their communities. This annual report identifies the need and importance of providing opportunities for activity and connections.

The benefits are endless in terms of health and wellness, safe social spaces, and education of our community.



Commission Members

Chairman: Ed Murphy
Vice Chair: Melissa Chiappone
Lucas Beaney
Rich Ericson
Jim Gregg
Megan Gwudz
Traci Santos
Nan Schrieber
Taylor Stino

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Message from Director:

As we reflect on the accomplishments and challenges of the past year within our Recreation and Parks Department, I want to extend my heartfelt gratitude towards each of you. Your support and commitment to our community is tremendously appreciated.

Our department's achievements in 2023 would not have been possible without the dedication of our staff, who consistently go above and beyond to create vibrant recreational opportunities for our residents. From organizing engaging community events to maintaining our beautiful parks and properties, your hard work and passion have made a positive impact on countless lives.

We have witnessed a surge in community participation, with record attendance at our events and programs. This is a testament to our collective efforts in fostering a sense of belonging and well-being among our residents.

However, it's crucial that we address the pressing need for additional staff.

The challenges stemming from our current staff levels have become increasingly evident. As we continue to expand our programs and maintain our facilities, the workload has grown significantly. This, in turn, places strain on our dedicated team.

The demand for our services is on the rise and while we have made strides in optimizing our resources, it's clear we need more hands on deck to meet these growing expectations. Filling the vacant roles and adding additional maintainers would not only alleviate the burden on our current team but also allow us to offer even more diverse and enriching programs to our community.

I believe that by continuing to work closely with the Commission, First Selectman, and Town boards, we can find innovative solutions to address these staffing challenges. It is our collective responsibility to ensure that our Recreation and Parks Department continues to thrive and provide the high-quality services that our community deserves.

Together, we can overcome the staffing challenges and continue to make a positive impact on the lives of our residents. Your unwavering support is invaluable, and I look forward to the opportunities and growth that the future holds for our department.

With gratitude and determination,

Ryan McNamara

Department Overview:

Organizational Structure

Staff:

Director:	Ryan McNamara
Asst. Director:	OPEN
Program Coordinator:	Tim Cieplik
Office Coordinator:	Eileen Sullivan
Receptionist/Clerk:	Hilary Willard
Foreman:	Scott Olson
Maintainers:	
	Chad Adams
	Nick Cancelmo
	Corey Gladue
	Gabriel Madrid
	Jordan Silvestri
	Josh Therrien

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

	<u>FY2022</u>	<u>FY2023</u>
Revenues:	\$208,382	\$278,183.50
Registrations:	50%	\$83,010 or 30%
Check	44%	\$91,893.50 or 33%
Cash	6%	\$108,164.85 - \$4,884.85 (conv fees)
Credit		\$103,280 or 37%
Special Revenue	N/A	approx. \$26,000
Enrollments:	1,137	1,608
Male	364 (32%)	558 (35%)
Female	773 (68%)	1,050 (65%)
Resident Participants	1,012 (89%)	1,456 (90%)
Non-Resident Participants	125 (11%)	152 (10%)
Community Center Attendance:	14,500	14,670
Program Efficiency	91 Offered	163 Offered
	85 Administered	143 Administered
	93% Run Rate	88% Run Rate
Athletic field permits issued	828	944
Wood Orders(deliveries/residences)	36/24	55/30
Concerts (#of concerts held)	10,700 (9)	12,874 (10)
<u>Beach Sticker Sales</u>		
Resident:	\$28,195	\$49,002
Non-Resident:	\$30,918	\$38,367
<u>Gatehouse Operations</u>	\$82,133	\$82,991
<u>Maintenance Hours</u>		
Town:	7,358	7,934 (no seasonals)
BOE:	3,573	3,874
Lost Manpower:	1,755	1,776 or 254 (7hr days)
Community Outreach:	N/A	4,073 unique email

Operations:

Programs and Activities

- A. Staple Fitness Classes: Continue offering regular fitness classes such as group swim lessons, yoga, pilates, and aerobics to cater to a broad range of fitness levels and interests.
- B. Sports Leagues: Maintain popular sports leagues like 35+ Wooden Bat Softball, Cactus Jack basketball, and volleyball, promoting physical activity and team engagement. We also provide guidance and oversight to our youth co-sponsored programs- Lacrosse, Football, Softball, Baseball, Soccer, Cheerleading, Wrestling, Basketball, Community Band, etc.
- C. Outdoor Exercise: Arrange outdoor yoga sessions at WBP and new programming at Civic Triangle boardwalk, providing participants with fresh air and motivating workout environments.
- D. Aquatic Fitness: The Waterford High School pool hosts water aerobics and swim programs for those who prefer low-impact exercises. Time constraints with Board of Education operations and play equipment are the two biggest challenges.
- E. Special Events: A listing of our community offerings in FY'23 that we supported or hosted:
 - Summer Concert Series.
 - Harvest Fest.
 - Winter Tree Lightings.
 - Farmers Market growth
 - Other special events we participate in as they are important to us:
 - Food and gift deliveries during the Winter Holidays
 - Alternative Heating Wood Program
 - Pearl Harbor Day Road Race
 - Addy's Run
 - Bio-Blitz
 - Veterans and Memorial Day Events at Town War Park
 - Waterford Annual Parade – Unity In Community
 - Trunk or Treat
 - Safe Futures

New Opportunities for Civic Triangle Park:

- i. Green Fitness Zones: Designate areas for fitness activities, such as yoga and group exercises, amidst the park's lush greenery.
- ii. Outdoor Exercise Platform: Develop a dedicated platform for classes like yoga and meditation sessions in a tranquil, nature-inspired environment.

iii. Recreational Trails: Construct walking and jogging trails within the park, encouraging residents to enjoy nature while staying active.

iv. Special Event Space: Design a versatile space within the park for hosting small programming hubs, entertainment venue, and additional opportunities for T-ball, flag football, and Frisbee, for example.

v. Community Gardens: Integrate community and pollinator gardens where residents can engage in physical work, learn about gardening, and enjoy the fruits of their labor.

By introducing new programs and opportunities and focusing on the development of Civic Triangle Park, the community can foster a culture of fitness, well-being, and togetherness. These initiatives not only promote physical health but also strengthen community bonds and improve the quality of life for residents.

Facility & Park Updates

Civic Triangle:

- A. Plans received for WBP Maintenance garage – looking to change the footprint to house the majority of the R&P maintenance operations from Vets garage to WBP garage.
- B. Basketball and Pickleball improvements, park dimensions to change and allow for more activities and opportunities in the turf area with fence changes and scoreboard relocation.
- C. Offer additional entertainment and community events throughout the year. The current design primarily allows for softball use, we plan to continue softball as well as introducing T-ball and some minor baseball/softball offerings with modifications (temporary fencing, wooden bat and low fly softballs, etc.). Outside of these seasons as well as within, we will be able to incorporate flag football, ultimate Frisbee, yard games, and more without the limitations of the current fencing.
- D. Install new, dedicated pickleball courts and improve the basketball court to post-tension concrete – to add in additional physical fitness activities to a more passive and inviting park setting.
- E. Future plans to include a water element, security, improved signage and educational kiosks around the pond, and lighting where required.

Nevins Cottage: A new 501c3 has been formed to preserve and repurpose the use of the building for the community. Discussions are in the early stages but progress has been exciting.

Jordan Park House: electrical upgrade has allowed for special event improvements, will need to work with Building Maintenance on repairs and accessibility. The parking lot should be reviewed for any improvements to allow for additional parking spaces (accessible and standard) while also considering emergency access for special events and gatherings.

Community Center – welcomed in Youth and Senior Services. Class space and storage issues currently provide the biggest obstacles. The potential ownership of current LEARN space next door may become available in 2025/2026 when the transfer to the Southwest Property is

scheduled. Center staff have completed a review of repairs and needs with Building Manager and First Selectman.

WBP Bathrooms – New transportable units were introduced to delight of the park users. As work and operations continue to progress, “wrapping” or a protective film on the bathrooms will be considered and installed to preserve the investment. Benches and improving the rinse areas are in discussion. Bathrooms are winterized and relocated up to the maintenance garage.

WHS Pool – As with many parts of the state, lifeguard shortages continue to provide a barrier for increased offerings. The popularity of the swim programs at the middle school and high school level are fantastic participation numbers, but also present time constraints for public programming.

Financial Overview:

Financial fiscal restraint involves prudent financial management practices to achieve budgetary savings and prioritize essential results. Here's an explanation of how implementing special revenue operations, a robotic paint lining system, and altering the seasonal schedule can contribute to this restraint:

A. Special Revenue Operations:

- By establishing special revenue operations, the municipality can generate income from specific activities or services. This revenue can be used to offset program expenses only.
- Examples of special revenue sources include fees, or partnerships with local businesses to sponsor public events. These initiatives help diversify income streams and reduce the reliance on taxpayer funds.

B. Robotic Paint Lining System:

Using a robotic field line painter offers significant savings in both time and manpower for various applications, such as sports fields, parking lots, and more. How?

- i. Efficiency: robotic line painters work quickly and accurately, covering large areas with precision. They operate continuously without fatigue, reducing the time needed to complete line marking projects.
- ii. Reduced labor: Human-operated line painting requires skilled personnel, which can be costly in terms of labor expenses. Robotic line painters eliminate the need for a dedicated workforce, saving on labor costs.
- iii. Consistency: Robots maintain consistent line quality, ensuring uniform and professional markings across the field or surface. This consistency eliminates the need for frequent touch-ups or corrections.
- iv. Time Savings: Robotic line painters can complete tasks in a fraction of the time it would take a human crew. This quick turnaround is especially valuable when looking to minimize disruptions to the operations.
- v. Precise Measurements: Robotic line painters use GPS and advanced technology to measure and mark lines accurately. This eliminates the potential for human error and ensures that lines meet specific regulations and standards.

- vi. Multi-Tasking: Some robotic painters can perform multiple tasks simultaneously, such as marking lines and painting logos or graphics. This versatility can further reduce project timelines. An operator in the area can supervise the machine while performing debris removal, trimming, mowing, etc.
- vii. Cost-Effectiveness: While there is an initial investment in purchasing or renting a robotic line painter, the long-term cost savings in labor and materials can be substantial, allowing for an early return on investment.

Challenges:

- Initial Investment: Transitioning to electric maintenance equipment and vehicles may require significant upfront investments in infrastructure and new equipment. This can be challenging when budgets are tight.
- Infrastructure Readiness: Ensuring the availability of electric charging infrastructure in parks and recreation facilities is crucial, and retrofitting existing structures can be expensive.

In summary, robotic field line painters offer substantial savings in time and manpower by streamlining the line marking process, enhancing accuracy, and reducing the need for manual labor. These benefits make them a valuable asset for organizations looking to optimize efficiency and cost-effectiveness in line marking projects.

C. Altering Seasonal Schedule:

- Adjusting the seasonal schedule for municipal services based on priority can optimize resource allocation and budget usage.
- For example, if field maintenance is a high priority during certain seasons, the budget can be allocated more generously during that period, while other services might receive reduced funding during off-peak seasons.
- This approach ensures that resources are directed where they are most needed, improving the overall effectiveness of municipal services.

In summary, financial fiscal restraint involves a strategic approach to manage resources wisely. Special revenue operations, the adoption of efficient technologies like a robotic paint lining system, and flexible scheduling based on priority allow the ability to optimize budgets, reduce waste, and prioritize areas that yield the most significant results, all while maintaining financial discipline and sustainability.

Approved Operating Budget (last 11 years)

❖ 2013	\$1,304,714
❖ 2014	\$1,305,073
❖ 2015	\$1,342,839
❖ 2016	\$1,380,554
❖ 2017	\$1,375,909
❖ 2018	\$1,461,426
❖ 2019	\$1,412,921
❖ 2020	\$1,519,608
❖ 2021	\$1,511,615
❖ 2022	\$1,450,159
❖ 2023	\$1,452,431
❖ 2024	\$1,423,523

Special Revenue balance in our first year (FY23) was approximately \$26,000

Sustainability Initiatives:

- We have explored several programming ideas to get involved with conservation and education by providing an annual BioBlitz at our parks. In FY'23 we chose Stenger Farm park and identified plants and insects that co-habitat within the park system.
- Civic Triangle Pond re-design to improve the water quality and accessibility to the park.
- Water Safety awareness event is held by our Aquatics staff to help make learning about the dangers of water less threatening when prepared and educated.
- We continue to provide signage regarding No tobacco/Smoking at our parks. An update to newer uses and devices will be reviewed.
- Continued exploration of equipment electrification. Weed trimmers and blowers have shown to be quieter and efficient, however, the battery life and charging situations provide drawbacks. Technology is ever changing and we are keeping up with any opportunities. There are some great practical uses for the residential industry, however, the commercial aspect has lingering questions regarding battery life, etc.

Achievements and Challenges:

- A new logo has been created (shown on the cover) to reflect our commitment and services to the community. The elements covered through icons represent the wide range of opportunities the R&P department provides.
- Increased programming – new youth karate classes, creative arts, Cricket design, private swim lessons, water sports at WHS Pool, etc. The December 2022 hire of a new Program Coordinator will play a large role in building out our programs and identifying new opportunities.
- First full year of Special Revenue collected roughly \$30,000 to help run and maintain our fee-based programs.
- Increased attendance at all major special events including Summer Concert Series, Harvest Festival, Tree Lightings as well as introducing new Bio-Blitz discovery hikes and extending the Farmers Market through the Winter months indoor at the Community Center.

- WBP Access Walk and Bathroom Updates: A municipal success story unfolded with the installation of an accessibility walk at Waterford Beach Park. This transformational project aimed to make the beach more inclusive for everyone, including individuals with mobility challenges. The installation involved creating a smooth, accessible pathway that extended from the parking area to the shoreline. It incorporated the concrete walk with traversable Mobi-Mat product allowing seamless transition from both walkway applications. The accessibility walk not only improved the beach experience for residents and visitors with disabilities but also enhanced the overall accessibility and appeal of the beach, fostering a more inclusive and vibrant community space. This project stands as a testament to the Town's commitment to equity with dedication to making public spaces accessible to all.
- Garden enhancements – One aspect of development we felt important to introduce were perennial, native plantings to our parks. The Jordan Park House wetland garden, rose bed, and sign garden were all updated/installed and maintained this year. Thank you to Nick Matsas and the Thames River Garden Club/Historical Society for their support and assistance.

Board Of Education properties were also enhanced with plantings and garden bed maintenance. Each school received some sort of update to a garden area on site.

Challenges

Annual challenges in recreation and parks can be multifaceted, often requiring creative solutions and resource management. Here's an overview of our four key challenges in FY '23:

Difficulty Training New Staff and Filling Important Roles:

- ❖ **High Staff Turnover:** Frequent staff turnover in recreation and parks departments can make it challenging to maintain a consistent and experienced workforce.
- ❖ **Recruitment Challenges:** Finding qualified candidates for specialized roles, such as program coordinators or maintenance personnel, can be time-consuming and competitive.
- ❖ **Training and Onboarding:** Training new staff and bringing them up to speed on department procedures and safety standards can be resource-intensive.

Sustainable Budget Growth:

- ❖ **Limited Funding:** A 0% budget growth over the past three years can strain the ability to maintain and improve park facilities, offer new programs, and provide competitive salaries to retain talent.
- ❖ **Inflation and Cost Increases:** Inflation and rising costs for utilities, maintenance, and equipment can erode the purchasing power of the budget, making it difficult to maintain services.
- ❖ **Learning the ins and outs of a new Special Revenue account and the responsibilities and line item accounting.**

Maintaining vs. Growth: Adjusting policy and focus

- ❖ A lot of adjustments are being made operationally within the maintenance and administrative functions. How we complete projects and collecting data to managing community outreach are continually being updated to reflect our current standards and expectations.

- ❖ A history of zero increases and budget cuts provide numerous challenges when implementing growth factors and increasing standards.

Inconsistent Social Media Presence:

- ❖ **Communication Gaps:** An inconsistent social media presence can result in a lack of timely and effective communication with the community, impacting program participation and awareness.
- ❖ **Resource Allocation:** Maintaining an active social media presence requires personnel and time. Finding the right balance between traditional and digital marketing efforts is a challenge.

To address these challenges, we will be considering innovative solutions, such as public-private partnerships for funding, offering remote or flexible work options to attract and retain talent, pursuing grant opportunities for electrification projects, and implementing a structured and engaging social media strategy to improve community engagement and program participation. Adapting to these challenges while maintaining high-quality services is essential for the long-term success of the Recreation and Parks department.

Future Plans and Goals:

Properties

We are working with the Economic Development Commission on using the Beautification funds, from the alcohol nip sales, to update and replace garbage receptacles and benches within the Civic Triangle. The fund also allows for improvements at other high traffic locations in Town that we will continue to explore to offset project expense requests.

- A. Pleasure Beach Walk – although the new design and layout provide a larger price tag, the amount is justified to ensure equitable use and full access to beach settings by:
- Accessibility and Inclusivity: a walkway is needed that ensures individuals, and especially those with mobility challenges, can access the park; promoting inclusivity and equal opportunities for enjoyment.
 - Legal Compliance: Connecticut has many laws and regulations, such as the Americans with Disabilities Act (ADA), that require public facilities to be accessible. Failing to comply with these laws can lead to legal issues.
 - Ethical and Moral Considerations: Providing equitable access is a matter of social justice and ethics, as it ensures that no one is unfairly disadvantaged due to physical limitations.
 - Tourism and Economic Benefits: Accessible facilities can attract a wider range of visitors, including tourists with disabilities, potentially boosting local tourism and economic activity.
 - Environmental Preservation: a designated walkway can help protect sensitive ecosystems and dunes by directing foot traffic away from the fragile areas, promoting environmental conservation.
 - Reputation and Image: Providing full access and equitable use of Pleasure Beach can enhance the Town's reputation as a welcoming and inclusive community.

While the cost of the walkway may be a significant consideration, it is important to weigh these benefits against the expense. In the long run, ensuring equitable access to Pleasure Beach can have wide-ranging social, economic, and environmental benefits.

- B. WBP Garage and gatehouse – relocating the maintenance operations from the Civic Triangle Veterans Garage to the Waterford Beach Park garage is an approach to solve the following:
1. Space efficiency: A smaller footprint garage would make more efficient use of limited space within the town park, freeing up areas for recreational and green locations, benefitting the community as a whole.
 2. Environmental Impact: Reduced space requirements can lead to less disruption to the park's natural environment. This is especially important as the park provides sensitive ecosystems and wildlife habitats.
 3. Aesthetic Improvement: A smaller garage can be designed to blend more harmoniously with the park's surroundings, improving the overall aesthetic appeal of the area.
 4. Noise Reduction: Main operations will transfer to WBP, allowing reduced noise pollution in the Civic Triangle for enhancing the tranquility and enjoyment of the park visitors.
 5. Community Engagement: The relocation of the operations will allow for the freed up space to be repurposed for community events, outdoor activities, or other amenities fostering a stronger sense of community.
 6. Safety: Fewer vehicles will be moving in and out of the park, reducing the risk of accidents and enhancing the safety for park visitors.
- C. Town wide post tension surfacing for courts – tennis and BB – When considering renovations for tennis and basketball court surfacing, the choice between post tension concrete and asphalt is a critical decision. Opting for post tension concrete offers numerous advantages. This method provides exceptional durability, reducing the risks of cracks and surface irregularities that can impact play. It also enables better control of court dimensions, enhancing accuracy and longevity. Post-tension concrete's smooth, consistent surface enhances ball bounce and player comfort, making it an ideal choice for court enthusiasts. Additionally, its low maintenance requirements and long lifespan contribute to long-term cost savings. In summary, selecting post-tension concrete over asphalt is a wise choice for court renovations, ensuring a high-quality, resilient, and enjoyable playing surface.
- D. Town wide playground improvements: In an effort to enhance the recreational opportunities for residents and visitors, we are embarking on an ambitious town-wide playground update at two (2) distinct locations: Leary Park, Waterford Beach Park. This comprehensive initiative aims to revamp existing playgrounds, creating vibrant, safe, and engaging spaces for children and family to enjoy. The project will focus on improving play equipment, safety features, landscaping, and accessibility to ensure that everyone in the community can benefit from these upgraded facilities. The two locations chosen for the upgrade are strategically distributed throughout the town, guaranteeing easy access and widespread enjoyment for all. Through these enhancements, our town is committed to fostering a healthier, more active, and connected community for years to come.
- E. Leary Park and Civic Triangle Updates: The need to update parks with playground improvements, athletic field irrigation, and new tennis and basketball court surfaces can be justified for several reasons:

1. **Safety and Quality of Life:** Upgrading the playground ensures that children have a safe and enjoyable place to play, enhancing the quality of life for families in the community.
2. **Physical Activity and Health:** New athletic field irrigation allows for better maintenance, ensuring that the fields are playable year-round and encouraging physical activity among residents, which is vital for public health.
3. **Sports Facilities:** New tennis and basketball court surfaces provide opportunities for residents of all ages to engage in recreational and competitive sports, fostering physical fitness and community engagement.
4. **Inclusivity:** Modernizing the park can include features designed for people with disabilities, ensuring that everyone in the community has equal access to recreational opportunities.
5. **Community Building:** A well-maintained park serves as a focal point for the community, where residents can socialize, participate in events, and build a stronger sense of unity.
6. **Economic Benefits:** Improved parks can attract visitors, potentially boosting local businesses through increased tourism and event hosting.
7. **Environmental Sustainability:** Updated irrigation systems can use water more efficiently, reducing waste and contributing to environmental sustainability.
8. **Property Values:** Upgraded parks and sports facilities can have a positive impact on nearby property values, benefiting homeowners in the area.
9. **Education and Skill Development:** Playgrounds and sports facilities provide opportunities for children to develop essential skills, including physical, social, and cognitive abilities.
10. **Increased Usage:** High-quality facilities are more likely to be used by residents, resulting in a better return on the community's investment.
11. **Competitive Advantage:** Attractive parks and sports amenities can give the community a competitive advantage in attracting new residents, businesses, and investment.
12. **Aging Infrastructure:** If the existing park infrastructure is outdated or deteriorating, an update becomes necessary to ensure continued safe and functional use.

In justifying these updates, it's important to consider the specific needs and preferences of the local community, conduct cost-benefit analyses, and engage with residents to ensure the proposed changes align with their desires and priorities. Investing in the improvement of a local park can have a far-reaching positive impact on the community's overall well-being and vitality.

Additional project reviews being completed:

- F. WBP Concert Staging
- G. Dog Park access walk – design plan to cost \$6,000 from Haley Ward.
- H. Jordan Park House parking lot – accessible and emergency access for events – design cost by Haley Ward
- I. Stenger Bathrooms and water access
- J. Vets fountain replacement/improvements
- K. Establish and improve Barry Farm and Sportsmen Club biking and hiking trails
- L. Replace Lifeguard Shack at Waterford Beach Park

Special Events and Programs

Recreation and Parks is excited to outline our future plans for special events and programming. We are committed to enhancing accessibility by increasing adaptive offerings to better serve a diverse audience. Additionally, we aim to expand our cultural impact by adding more concerts and community gatherings in the newly developed Civic Triangle Park that will help in our goal to bring our community closer together. Lastly, we are staying attuned to emerging activities by

incorporating more pickleball into our programming to meet the growing interest. It will be a dynamic year ahead as we explore ways to educate on gluten free cooking for those dealing with celiac disease, sign language and other adaptive skating and biking programs on the horizon!

Acknowledgments:

There are multiple details involved throughout our services and offerings that could not be performed without the help of other Town of Waterford Departments and volunteers. This past year there was a lot of involvement with Planning, Utilities, Public Works, Human & Youth services, Finance Department, Fire Services (Fire Police, Fire Marshall) and Police Department, Library, and others to help make our events and opportunities that much more attractive. Many thanks to our Historical Society, Eagle Scout Projects, Girl Scouts, special event participants and volunteers (concerts, Easter Egg Hunt, Harvest Fest, Tree Lightings, Pearl Harbor Race, Town parade, Veterans and Memorial Day events, etc.) We could not forget the support and assistance for the Board of Education for use of portable staging and providing trade support when needed, Thank you to ALL!!

Supporting Data:

WHY DOES WATERFORD R&P MATTER???!!!!

The impact that Waterford Recreation and Parks has on its residents goes even further to meet the standard of benefits. Waterford is blessed with beach waterfront, acres of open space and developed parks/trails, athletic facilities (including pool opportunities), and a Community Center. These are ideal amenities for many individuals and families looking to find permanent residency.

Our department is committed to establishing best practices to provide acceptance, accessibility, and a "belonging" to our Town and activities. In doing so, we review national trends and what opportunities should be provided to residents.

Parks and recreation and the professionals who make it happen are essential. Here are five statements with supporting research that showcase the fundamental role of parks and recreation:

- **Parks and recreation promotes health and wellness.**
- **Parks and recreation's programming and education activities are critical to childhood development.**
- **Parks and recreation drives economic opportunity.**
- **Parks and recreation is everywhere, uniting people and strengthening communities.**
- **Parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change.**

People who live near parks are both physically and mentally healthier than those who do not.

- More than 200 million people across the United States live within a 10-minute walk of at least one park or trail.¹
- Seventy-four percent of U.S. residents live within a walkable distance of a local park or other recreation opportunity (including playgrounds, open space, recreation centers).²

- Access to indoor and/or outdoor recreation facilities and frequency of park visitation correlate with greater physical activity^{3,4}; people who use parks and open spaces are three times more likely to achieve recommended levels of physical activity than non-users.⁵
- Greenspace exposure corresponds with improved physical health, including decreases in stress, blood pressure, heart rate, and risk of chronic disease (cancer, diabetes, cardiovascular heart disease).^{6,7}
- Children with access to parks and facilities have shown decreased prevalence of obesity compared to children without access.⁸
- Time spent in nature positively impacts mental health by increasing cognitive performance and well-being and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's.⁹
- Children lacking parks are more likely to be physically inactive, have excessive screen-time (greater than or equal to 4 hours daily), obtain inadequate sleep, and be obese, overweight, or diagnosed with attention deficit hyperactivity disorder (ADHD).¹⁰
- Inadequate/Insufficient physical activity leads to greater aggregate health care expenditures. Annual healthcare costs are significantly lower for adults who maintain moderate or high physical activity levels and adults who increase physical activity levels in early adulthood (in comparison to adults who were consistently inactive from adolescence into middle age).^{11,12}

Parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles.

- The community recreation, fitness and parks sector is a leader in offering access to active recreation such as playgrounds, hiking and biking trails, senior centers, sports fields and swimming pools.¹³
- Park and recreation professionals manage a wide variety of facilities and features at their agencies:¹⁴
 - Ninety-five percent of park and recreation agencies provide playground facilities in their communities; the typical agency has 13 playgrounds as a part of its infrastructure.
 - At least 50 percent of agencies have basketball courts, tennis courts, diamond fields for baseball and/or softball, multipurpose rectangular fields, dog parks and outdoor swimming pools.
 - Eighty-six percent of park and recreation agencies offer team sports opportunities.
 - Seventy-six percent of park and recreation agencies offer individual sports opportunities.

Access to parks and other public open space promotes greater mental well-being

- Access to parks and green space exposure correlates to reductions in stress and symptoms of depression as well as improved attention and mood.¹⁵
- Mental health is significantly related to residential distance from parks. People living more than 1 kilometer away from a green space have nearly 50 percent higher odds of experiencing stress than those living fewer than 300 meters from a green space.¹⁷
- Physician-diagnosed depression was 33 percent higher in the residential areas with the fewest green spaces compared to the neighborhoods with the most.¹⁸
- Parks promote positive mental health by providing access to nature and encouraging recreational and sporting activity.¹⁹
- Park quantity, quality and accessibility are predictors of overall well-being.²⁰

Parks and recreation is a leader in youth sports, providing opportunities for children of all skills and abilities to play and introducing kids to a wide variety of sports activities.

- Ninety-two percent of agencies include team sports leagues as a part of their youth sports offerings.²³
- Fifty-eight percent of agencies have individual leagues for youth to engage in such sports as tennis, track and field, and wrestling.²⁴
- Eighty-three percent of all park and recreation agencies' OST programs include organization fitness opportunities and sport recreation leagues.²²
- A third of park and recreation agencies offer adaptive/inclusive sports activities.²⁴
- A third of agencies have travel leagues as part of their youth sports portfolios.²⁴
- Seventy-one percent of park and recreation agencies offer aquatics programs.²⁴
- Availability of nearby parks correlates with higher participation in active sports.²⁴
- Ninety-eight percent of U.S. adults agree that it is important to provide youth with equitable access to sports opportunities.
- 78% of U.S. adults believe that it is important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay.⁵⁷

Parks and recreation teaches kids about environmental responsibility, provides better cognitive and emotional stimulation, and promotes creativity and imagination. Children who spend a significant amount of time in nature also experience better emotional stability and improved mental health.

- Nearly three in five park and recreation agencies provide science, technology, engineering and mathematics (STEM)-specific programs to community members.²³
- Top STEM program offerings include:²⁴
 - Environmental/Outdoor activities
 - Technology-based STEM (e.g., coding, robotics, 3D modeling)
 - Project-based learning
 - Making and tinkering
 - Citizen science
- Youth who spending more time in nature tend to place a higher value on nature and have greater pro-environmental attitudes and behaviors (PEAB).^{25,26}
- Ninety-four percent of U.S. adults agree that it is important for children and young adults to learn about the environment and ways they can help be a good environmental steward.
- Four in five urban park and recreation agencies partner with local schools to coordinate efforts that connect youth to nature, including coordinated afterschool programs, nature-based field trips, and formal and informal shared usage agreements that transform schoolyards into publicly accessible spaces where children can play outside of school hours.²⁷
- Self-reported time in nature correlates with overall positive youth development and each of the individual "Cs" of positive youth development: competence, connection, confidence, character and caring.²⁸
- The positive effects of nature exposure for children include improved cognitive functioning (including increased concentration, greater attention capacities and higher academic performance), better motor coordination, reduced stress levels, increased social interaction with adults and other children, and improved social skills.²⁹

- Nature play is an important component of the development of resilience in early childhood.^{30,31}
- Participating in outdoor recreation bolsters adolescent resilience to stressors such as the COVID-19 pandemic and improves overall adolescent mental health.

Economic activity - Job creation - Housing

- Local parks and recreation agencies in the United States generated \$218 billion in economic activity and supported more than 1.3 million jobs in 2019.³²
 - Preliminary data suggest that parks and recreation's economic impact held resilient during the early days of the COVID-19 pandemic, as local parks' operations and capital spending generated \$225 billion in economic activity and supported 1.25 million jobs in 2020.
- The outdoor recreation economy, which includes local parks and recreation, accounted for \$373.3 billion of 2020 U.S. Gross Domestic Product (GDP), or 1.8 percent of the U.S. economy.³³
- The more than 10,000 local park and recreation agencies across the United States employ more than 160,000 full-time and hundreds of thousands of part-time and seasonal park and recreation professionals.³⁴

Systematic review shows economic benefits exceed the cost for park, trail, and greenway infrastructure interventions to increase physical activity and use.⁵⁸

- Eighty-seven percent of corporate executives indicate that quality-of-life is an important factor when they consider making new facility, expansion or relocation plans.³⁵
- Investments in improving a community's quality of life can create a virtuous cycle: high-quality places attract workers and employers, which in turn attract more investments and jobs.³⁶
- Research and development (R&D) facilities, technology companies and corporate headquarters are more likely to prioritize quality-of-life and cultural amenities when making site-location decisions.³⁷
- Nearly three in four U.S. adults say that access to a nearby park, playground, open space or recreation center is an important factor in deciding where they want to live.²
- A review of 33 studies suggests a home value premium of 8 percent to 10 percent for properties adjacent to a passive park.³⁷
- Three in 10 park and recreation agencies — including 56 percent of agencies located in urban locales — offer a workforce development and/or career exploration program targeted to youth and young adults entering the labor force for the first time.³⁸
- Ninety-six percent of U.S. adults agree there are important benefits that teenagers and young adults gain from their first jobs and volunteer opportunities
- Ninety percent of U.S. adults want their local park and recreation agency to provide job and volunteer opportunities for youth and young adults.

Park and recreation counters social isolation by connecting people with nature and each other.

- Park and recreation programming touches on the NRPA Three Pillars of Health and Wellness, Equity, and Conservation.¹⁴

- Festivals, parades and other themed special events (89 percent)
 - Social recreation events (88 percent)
 - Performing arts (62 percent)
 - Nature walks, community gardening, historic site visits, and other natural and cultural history activities (63 percent)
- Eighty-eight percent of U.S. adults agree that parks and recreation provide good opportunities to interact with nature and the outdoors.³⁹
- Ninety-one percent of U.S. adults seek park-centered entertainment and social events that allow them to mix and mingle with others.⁴⁰
- Walking, park prescriptions, community gardening and farmers' market vouchers may promote nature contact, strengthen social structures, and improve longer term mental and physical health by activating intrapersonal, interpersonal and environmental processes.⁴¹
- High-quality parks and built environment features help to foster positive social interactions and increase social capital within historically marginalized communities.⁵⁹

Funding and Support

- In the United States, 275 million people visited a local park or recreation facility at least once during the past year.²
- Ninety percent of U.S. adults say that parks and recreation is an important local government service. People of all ages, income levels and all racial, ethnic and political backgrounds agree that parks and recreation is essential.⁴²
- Eighty-one percent of U.S. adults want parks and recreation to ensure inclusivity through policies and practices. Inclusive practices and policies are those that take into account people of all mental and physical abilities, as well as ethnic, religious, racial, cultural or socio-economic backgrounds or orientations.
- Sixty-two percent of U.S. adults — crossing ages, income levels and political affiliation — are more likely to vote for politicians (e.g., mayor, county executive or council member) who make park and recreation funding a priority.
- Nearly nine in 10 people agree that it is important for local, state and federal governments to fund local park and recreation agencies sufficiently in order to ensure every member of the community has equitable access to amenities, infrastructure and programming.²
- Sixty-six percent of U.S. adults say that they support their local government dedicating revenues, taxes and levies that specifically target park and recreation operations or expansion projects.⁴³
- Ninety-three percent of U.S. adults agree that it is critical that their local government develops local parks, trails and green spaces near bodies of water for the purpose of protecting natural resources in their community.⁴⁰
- Six in seven U.S. adults support their local park and recreation agency's environmental initiatives, including wildlife conservation, educating the public on environmental issues, natural resource management, mitigating the impacts from climate change, nurturing pollinator habitats and managing land for flood mitigation.²
- Eighty-nine percent of U.S. adults want their local park and recreation agency to reduce the impact of extreme temperatures through the planting of trees and other vegetation. ⁵⁹

NRPA PARK PULSE

Parks and Recreation Fosters Belonging

Nearly **9 in 10** U.S. adults want their local park and recreation agency to take steps to ensure all their community members feel welcome. Park and recreation departments foster belonging through:

Providing all-abilities activities



Engaging with community leaders to identify needs and desires



Offering low- or no-cost programming



Training park and recreation professionals on public health



Parents and individuals who identify as Black are most likely to feel that cultivating a welcoming environment is very or extremely important.

NRPA's 2022 Park Pulse survey is a national survey of park and recreation professionals and the public. The survey was conducted from June 1 to June 30, 2022. The survey was conducted by the National Recreation and Park Association (NRPA) and the National Recreation and Park Association's Research Center.

Visit nrpa.org/ParkPulse for more information.



NATIONAL RECREATION AND PARK ASSOCIATION

- Eighty-eight percent of U.S. adults indicate it is important that their local park and recreation agency take steps to ensure all their community members feel welcome

- Seventy-four percent of parents note it is *extremely* or *very* important that their local park and recreation agency take steps to ensure all their community members feel welcome

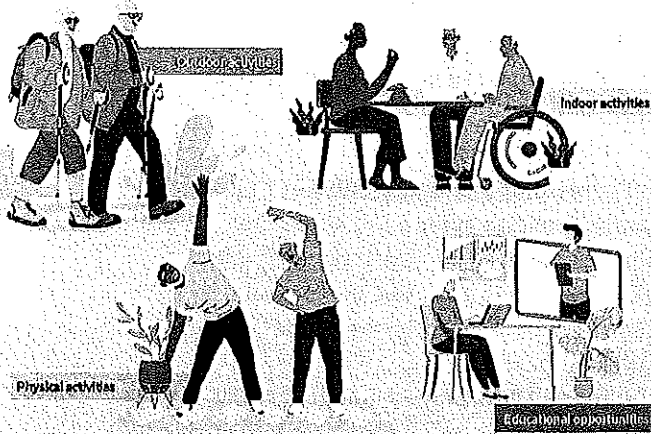
What is Waterford doing to address?

- Attempts to connect the Quaker Hill residents with the Waterford Residents offering multiple events at different locations in town.
- Events are inclusive and open to the public – town wide advertisement – schools- booklets
- Wide variety of offerings to match different interests and abilities.
- Electronic Scroll sign with info being installed
- Connect with schools, PTO groups to ensure similar programs taking place at ALL schools

NRPA PARK PULSE

Parks and Recreation Provides Opportunities for Older Adults

More than **9 in 10** U.S. adults want their local park and recreation agency to provide activities for older adults. Top activities include:



According to the 2023 NRPA Agency Performance Review (nrpa.org/APR), **77%** of park and recreation agencies provide programs specifically for older adults.

Endemic to the 1990s, the NRPA logo was replaced by the current logo in 2019. The logo is a stylized 'N' and 'P' with a tree in the center. The logo is a stylized 'N' and 'P' with a tree in the center. The logo is a stylized 'N' and 'P' with a tree in the center.



NATIONAL RECREATION
AND PARK ASSOCIATION

Visit nrpa.org/ParkPulse for more information.

- Ninety-two percent of U.S. adults look to their parks and recreation to provide activities and opportunities to older adults in their community
- Top activities cited by baby boomers include: outdoor activities (e.g., visiting a park, gardening), physical activities (e.g., working out, dancing), indoor activities (e.g., games, art classes, concerts) and educational opportunities (e.g., classes, workshops)
- Seventy-seven percent of park and recreation agencies provide programs specifically for older adults

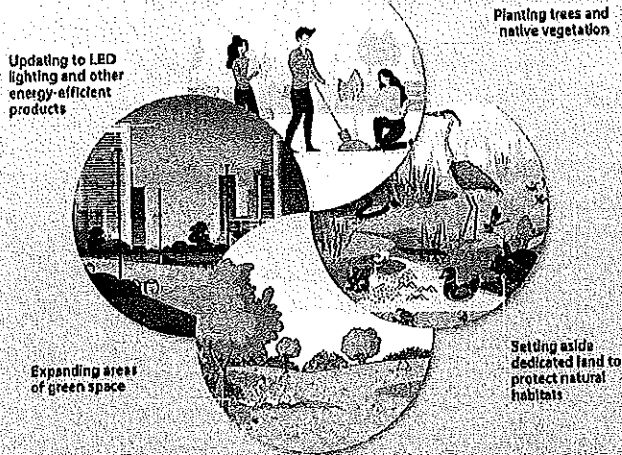
What is Waterford doing to address?

- Supporting SS in their mission to reach and serve the senior residents in Waterford. Fortunate to have a wide range of services for our aging population offered through Senior Services. We continue to provide for the very active Seniors as well as the passive recreaters that enjoy walks and social gathering events.
- Events on the waterfront, meeting spot for summer concerts
- Community Center events
- provide senior swim and exercise classes
- Introducing walking clubs and continued development of pickle ball programs and locations

NRPA PARK PULSE

Parks and Recreation Makes Communities Sustainable

88% of U.S. adults support their local park and recreation agency implementing sustainability initiatives. Top actions include:



Endorsed by a poll of 2,000 U.S. adults in 2014. For more information, visit nrpa.org/ParkPulse. The survey was conducted by Waterflood, LLC on behalf of NRPA.

Visit nrpa.org/ParkPulse for more information.



NATIONAL RECREATION
AND PARK ASSOCIATION

Park and recreation professionals are keenly attuned to their surroundings and the preserving of nature and the environment. Nearly 9 in 10 adults support their local parks and recreation in their sustainability actions. From planting trees and native vegetation to transitioning gas and diesel equipment (e.g., mowers, leaf blowers, vehicle fleets) to electric and/or hydrogen, the publics' continued support of their local parks and recreation sustainability measures will make a lasting impact.

- 88 percent of U.S. adults support their local park and recreation agency implementing sustainability initiatives. Top actions include:
 - Planting trees and native vegetation
 - Updating to LED lighting and other energy-efficient products
 - Setting aside dedicated land to protect natural habitats
 - Expanding areas of greenspace

What is Waterford doing to address?

- Green Building designs – will make every effort to have green infrastructure with a goal towards zero carbon footprint. Our current relatable projects would be the new maintenance building at Waterford Beach Park. Energy efficient and renewable energy sources will be used when practical.
- Maintenance division uses native plants and landscaping to help reduce water usage and support local biodiversity.
- Water conservation is practiced by using smart technology with irrigation systems. Dedrick Park and WHS currently have irrigation systems to minimize water waste and monitor water use in parks.
- Waste reduction – We have established recycling and composting programs as well as providing receptacles for proper sorting.
- Organic Pest Management when possible
- Arnold Holmes Pond Dredge and filtration swale
- Pollinator gardens
- Maintain water quality swales at elementary schools and town locations

The ability to pay should not be a barrier for participation in youth sports. The same is true for a child or young adult with differing abilities. Nearly four in five U.S. adults agree on the importance of youth having affordable access to play sports, regardless of skill. Park and recreation professionals are leading providers in adaptive and inclusive programming. One-third of park and recreation agencies offer adaptive or inclusive sports activities so people of all abilities may participate. Two in three agencies offer reduced or discounted fees for lower-income residents.

NRPA PARK PULSE
Parks and Recreation Provides Youth Sports Opportunities for All

Nearly **four in five** U.S. adults agree it's important that youth sports providers offer all children and young adults opportunities to learn about and play sports, regardless of their skill or ability to pay.



Park and recreation agencies are leading providers of sports opportunities for all. According to NRPA's Youth Sports at Park and Recreation Agencies report (nupa.org/YouthSportsReport), one-third of agencies offer adaptive or inclusive sports activities. Additionally, two in three park and recreation agencies offer reduced or discounted fees for lower-income residents.

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Visit nupa.org/ParkPulse for more information.

NRPA NATIONAL RECREATION AND PARK ASSOCIATION

- 78% of U.S. adults believe that it is important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay
- Nearly 3 in 5 U.S. adults believe it is very or extremely important that youth sports providers offer all children and young adults opportunities to learn about and play sports regardless of their skill or ability to pay
- Parents (64%) are much more likely to think it is very or extremely important for kids to be offered these opportunities regardless of their skill or ability to pay than those without children in the household (56%).

What is Waterford doing to address?

The formation of Waterford's Youth Sport Council continues and constantly reviewing the youth sports landscapes regarding equity and new developments. Meetings allow for discussion on equal playing time, National Youth Sport Standards in regards to number of practices and length of time each week dedicated to activity, field use, and education on the policy and procedures for field use.

Introduced a new volleyball program to meet the demand highlighted by the Clark Lane Middle School tryouts. It was understood that over 70 participants signed up for roughly 20-25 spots. We quickly put together a recreational program that we hope builds into a co-sponsored organization to help grow and meet the needs of Waterford's youth.

Showcased a new 3v2 basketball program out on Town Hall basketball courts that is fast paced with little to no downtime. All participants must stay involved and alert throughout the game as they rotate into different positions and responsibilities, allowing for an in-depth look at the different aspects of basketball. Chairman Murphy was an integral part of getting the program running and making sure the participants had a great time.

Co-sponsored initiatives – online resource to share information on used sports gear, fundraising, local business collaborations, financial support from the Town will need to be reviewed as needs develop. FY'24 will bring discussions to the boards regarding funding, rental fees going into a line item for facility repairs and needs. These efforts will aid in attaining low cost : high value programs.

NRPA PARK PULSE
Access Affordable Activities
With Parks and Recreation

Given uncertain economic conditions, a majority of U.S. adults (87%) seek access to low- or no-cost recreation opportunities. Nearly 3 in 5 people are very or extremely interested in these opportunities.



Many park and recreation agencies provide affordable or free programming. Increasing access to recreation opportunities for their community members.

Published March 2024. NRPA Park Pulse is a survey of 1,000 U.S. adults. The survey was conducted by the National Recreation and Park Association (NRPA) in partnership with the University of North Carolina at Chapel Hill. The survey was conducted from March 15 to March 22, 2024. The survey was conducted by the National Recreation and Park Association (NRPA) in partnership with the University of North Carolina at Chapel Hill. The survey was conducted from March 15 to March 22, 2024.

Visit nrpa.org/ParkPulse for more information.

NRPA NATIONAL RECREATION AND PARK ASSOCIATION

Park and recreation agencies are leaders in providing affordable recreation opportunities in their communities. As families face rising costs on everyday items and necessities, having access to low- or no-cost recreation for oneself and the members of their family is vital. Nearly nine in 10 U.S. adults are interested in having access to low or no cost recreation opportunities, with close to 60 percent being very or extremely interested in these opportunities. Parents, Millennials and Gen Xers are particularly interested in affordable recreation activities that may be found at their local parks and recreation.

- A majority of U.S. adults (87 percent) are interested in having access to low or no cost recreation opportunities, with nearly three in five very or extremely interested in these opportunities (59 percent)
- Nearly all Millennials (96 percent) and Gen Xers (93 percent) are interested in these affordable recreational opportunities, with more than three in four Millennials (78 percent) very or extremely interested
- Almost all parents (95 percent) are interested in

low or no cost recreation opportunities, and many of them are very or extremely interested to do so (74 percent)

Waterford's No Cost Offerings:

- Community Center Fitness Room, gym, dance room, billiards, arts and crafts
- Hiking trails in Civic Triangle, Leary Park, Stenger Farm Park, Barry Farm,
- Beaches in off season – state mandated parking fee
- Dog Park
- Basketball Courts – Tennis courts/PickleBall – baseball and softball diamonds, open multi-purpose fields (when not scheduled/reserved or rented)
- WHS pool access for lap or open swim
- Several kayak launches – WBP, Kiddies, Pleasure Beach

Respectfully Submitted,

Ed Murphy, Recreation and Park Commission Chairman

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY:

10130

PUBLIC WORKS

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	DEPT \$ Increase	DEPT % Increase
PERSONNEL COSTS								
51110	ADMINISTRATION	339,575	338,287		168,853	360,257	21,970	6.49%
51130	ENGINEERING	0	5,558		0	5,558	0	0.00%
51210	CLERICAL/TECHNICAL	162,276	164,347		72,763	143,429	(20,918)	-12.73%
51510	EQUIPMENT MAINTENANCE	355,119	403,804		140,724	390,229	(13,575)	-3.36%
51520	HIGHWAY MAINTENANCE	814,093	927,036		397,976	920,994	(6,042)	-0.65%
51530	REFUSE COLLECTION & MAINT.	428,208	471,730		205,646	475,665	3,935	0.83%
51540	SNOW REMOVAL	26,578	56,000		0	56,000	0	0.00%
51810	OVERTIME	62,646	55,000		40,271	55,000	0	0.00%
51910	FRINGE BENEFITS	14,376	16,225		8,187	16,225	0	0.00%
51920	FICA	156,047	187,021		73,350	186,271	(750)	-0.40%
	SUBTOTAL	2,358,918	2,625,008	0	1,107,770	2,609,628	(15,380)	-0.59%
SERVICES								
52020	POSTAGE	606	400		509	800	400	100.00%
52030	PROFESSIONAL FEES	112,370	120,000		52,920	120,000	0	0.00%
52040	SERVICE CONT & REPAIRS	70,315	60,000		37,200	62,000	2,000	3.33%
52050	DUES, CONF. & EDUCATION	2,005	3,000		879	4,000	1,000	33.33%
52060	PRINTING	103	50		0	50	0	0.00%
52070	REIMBURSABLE EXPENSE	50	50			50	0	0.00%
52400	MEAL ALLOWANCE	808	2,300		72	2,000	(300)	-13.04%
52410	STREET TREE MAINTENANCE	0	500		500	5,000	4,500	900.00%
52450	SITE WORK	0	1,000		0	1,000	0	0.00%
52460	STREET LIGHTING	78,086	90,000		30,814	85,000	(5,000)	-5.56%
52470	SOLID WASTE DISPOSAL	874,192	940,000	(21,150)	330,874	1,019,932	79,932	8.50%
52475	RECYCLING PROGRAM	0	200		0	500	300	150.00%
52510	RENTAL OF EQUIPMENT	9,453	5,000	20,000	12,115	20,000	15,000	300.00%
52531	LANDFILL CAP MAINTENANCE	28,200	23,000	1,150	6,748	25,000	2,000	8.70%
	SUBTOTAL	1,176,188	1,245,500	0	472,631	1,345,332	99,832	8.02%

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY:

10130

PUBLIC WORKS

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	DEPT \$ Increase	DEPT % Increase
MATERIALS & SUPPLIES								
53010	OFFICE SUPPLIES	307	325		137	350	25	7.69%
53030	OPERATIONAL SUPPLIES	18,681	18,000		9,695	18,000	0	0.00%
53050	ENGINEER EQUIP & SUPPLIES	261	300		0	300	0	0.00%
53070	AUTOMOTIVE REPAIRS	236,498	205,000		88,781	230,000	25,000	12.20%
53090	FUELS & LUBRICANTS	413,807	327,790		118,603	324,713	(3,077)	-0.94%
53100	TIRES	40,868	35,000		22,421	40,000	5,000	14.29%
53250	TRAFFIC CONTROL MATERIALS	15,519	20,000		10,636	25,000	5,000	25.00%
53300	HIGHWAY MATERIALS	67,018	170,000		81,359	160,000	(10,000)	-5.88%
	SUBTOTAL	792,959	776,415	0	331,632	798,363	21,948	2.83%
EQUIPMENT								
54050	AUTOMOTIVE EQUIPMENT	47,584	26,755		18,502	11,795	(14,960)	-55.91%
54060	OFFICE FURNITURE	2,205	0		0	0	0	0.00%
	SUBTOTAL	49,789	26,755	0	18,502	11,795	(14,960)	-55.91%
IMPROVEMENTS								
55010	TOWN AID ROADS-IMPROVED	218,517	321,120		53,836	321,120	0	0.00%
	SUBTOTAL	218,517	321,120	0	53,836	321,120	0	0.00%
DEPARTMENT TOTAL		4,596,371	4,994,798	0	1,984,371	5,086,238	91,440	1.83%

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
Public Works**



**ENGINEERING
RECYCLING
STREETS
TRASH**

**SIDEWALKS
TRANSFER
STATION
ROADWAY
TRAFFIC**



**SNOW REMOVAL
DRAINAGE
SERVICE REQUESTS
FLEET
MAINTENANCE**

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



The focus for Public Works is to maintain our roads, our Fleet and Mobile Equipment, manage the collection and disposal of solid waste and equally important to;

- Achieve a high level of customer service
- Comply with environmental operating permits
- Respond to emergency management incidents

Public Works is about community. Every day, the Department touches thousands of residents and businesses, through solid waste collections, recycling programs, stormwater management, resurfacing roads, sidewalks, snow removal and storm response, just to name a few.

Public Works also plays a vital role in advancing the quality of life by seizing the opportunity to build for the future. Focusing each project on the new methods of service delivery, we address our needs staying focused are what makes this community a great place to live and work.

One of our abilities is to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters with a common goal, to get the community back functioning. What is readily not known is that the role of Public Works as a first responder was codified in when President George W. Bush issued Homeland Security Presidential Directive 5 (HSPD-5), Management of Domestic Incidents in 2003 stating that all agency types must work to operate under the same National Incident Management System (NIMS). Thus, Public Works departments are considered part of the official ranks of first responders by the General Emergency Management Agency's guidelines for disasters.

The costs of sanitation will provide us challenges in the raising costs of disposal. The Town, as members of the regional authority continue to enjoy cost effective disposal and recycling at the lowest tipping fees in the state, but tipping fees are increasing.

I believe the budget should be very clear what the funds are being requested for. I have put together a pie chart that shows the functional areas of the Public Works expenditures. I believe by grouping all the costs into these functional areas, it provides a clear snapshot of our responsibilities and the costs associated with them.

Budget Function

The budget is what is required to maintain the infrastructure. It is an operations budget with little flexibility. The Department is obliged to pay bills for waste disposal, environmental permitting and repairs. The roads must get plowed, diseased trees removed and our drainage systems kept clear.

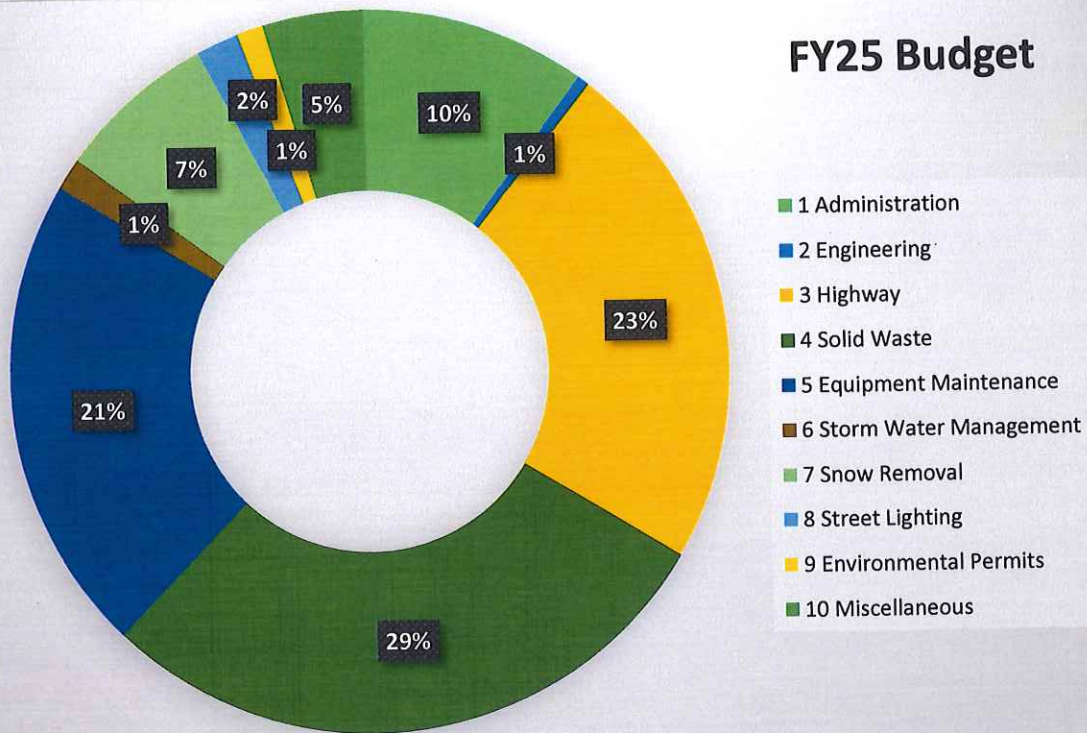
TOWN OF WATERFORD

FY2025 BUDGET REQUEST

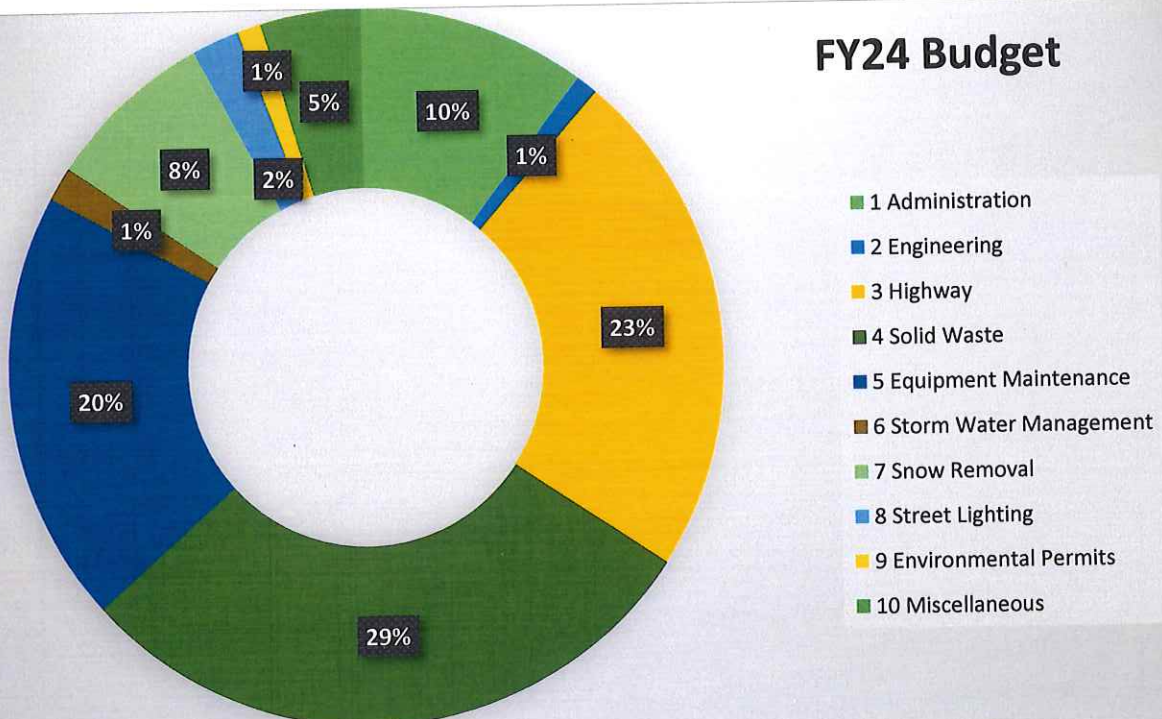
Public Works



FY25 Budget



FY24 Budget



TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



The four Divisions of Public Works are:

Administration

Briefly, the division manages and accounts for our assets, manages personnel, prepares the Capital Improvement Plan, plans for emergency management and disaster mitigation and incorporates sustainable practices into public works practices.

Highway Operations (...it is not just the asphalt...)

It is important for the residents to have well-maintained roads to ensure that traffic flows as smoothly and safely as possible. This includes curbing, sidewalks tree care, drainage and mowing. In order to accomplish this, the Department mixes in-house with contracted work to provide a cost effective delivery of services.

Solid Waste

The collection and transportation of waste and recyclables to disposal sites and the operation of the Transfer Station and the closed landfill all fall under this division.

Equipment Maintenance

This division's skilled mechanics perform services and repairs from the simple \$125 weed wacker to the \$390,000 automated collection truck.

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
Public Works**



FY2025 BUDGET

PERSONNEL COSTS

The personnel costs are based on actual costs, from current contracts, see attached Personnel Worksheet, pages 5-6

51110 Administration	\$ 360,257
51130 Engineering	\$ 5,558
51210 Clerical/Technical	\$ 143,429
51510 Equipment Maintenance	\$ 390,229
51520 Highway Maintenance	\$ 920,994
51530 Refuse Collection & Maintenance	\$ 475,665
51540 Snow Removal (Overtime)	\$ 56,000
51810 Overtime	\$ 55,000
51910 Fringe Benefits	\$ 16,225
51920 FICA This is calculated on the attached Personnel Worksheet	\$ 186,271
DEPARTMENT PERSONNEL TOTAL	\$2,609,628

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



TOWN OF WATERFORD								
PERSONNEL WORKSHEET - 30 PUBLIC WORKS								
2024-2025 FISCAL YEAR								
								LINE 51920
DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A.)
51110 - ADMINISTRATION								
11/04/2019	Director	40	N/A	122,425.68	125,969.04	N/A	125,969.04	9,636.63
04/22/2013	Assistant Director	40	N/A	115,625.12	118,971.63	\$ 1,189.72	120,161.35	9,192.34
08/01/1983	General Foreman	40	N/A	108,476.16	111,615.61	\$ 2,511.35	114,126.96	8,730.71
	TOTALS			346,526.96	356,556.28	3,701.07	360,257.34	27,559.69
51130 - ENGINEERING								
	AS NEEDED		N/A	5,558.00	5,558.00	N/A	5,558.00	425.19
	TOTALS			5,558.00	5,558.00	0.00	5,558.00	425.19
51210 - CLERICAL/TECHNICAL								
08/27/2001	Office Coordinator II	35	\$ 37.0348	65,759.33	67,662.58	\$ 500.00	68,162.58	5,214.44
07/31/2023	Clerk Typist III	35	\$ 22.1140	38,448.23	40,402.20		40,402.20	3,090.77
06/11/2018	Clerk Typist III	35	\$ 26.5267	45,963.60	48,464.33	\$ -	48,464.33	3,707.52
	TOTALS			150,171.15	156,529.11	500.00	157,029.11	12,012.73
51510 - EQUIPMENT MAINTENANCE								
09/12/2011	Floor Leader - Mechanics	40	\$ 47.4854	95,991.58	98,769.71	\$ 250.00	99,019.71	7,575.01
03/15/2021	Mechanic	40	\$ 33.7470	65,408.18	70,193.76	\$ -	70,193.76	5,369.82
10/24/2011	Mechanic	40	\$ 41.0197	82,921.07	85,320.90	\$ 250.00	85,570.90	6,546.17
06/26/2023	Mechanic	40	\$ 32.9774	64,970.88	68,592.96	\$ -	68,592.96	5,247.36
	VACANT	40	\$ 32.1400	64,970.88	66,851.29	\$ -	66,851.29	5,114.12
	TOTALS			374,262.60	389,728.61	500.00	390,228.61	29,852.49
51520 - HIGHWAY MAINTENANCE								
11/13/23	MAIN 2-Maintainer II	40	\$ 24.1488	48,482.30	50,229.50	\$ -	50,229.50	3,842.56
11/27/23	MAIN 2-Maintainer II	40	\$ 24.1029	48,482.30	50,133.93	\$ -	50,133.93	3,835.25
08/01/2023	MAIN 2-Maintainer II	40	\$ 24.4704	48,482.30	50,898.47	\$ -	50,898.47	3,893.73
06/17/2019	MAIN 2-Maintainer II	40	\$ 27.8223	54,890.72	57,870.34	\$ -	57,870.34	4,427.08
4/10/2023	MAIN 2-Maintainer II	40	\$ 24.8610	48,482.30	51,710.80	\$ -	51,710.80	3,955.88
02/01/2016	MAIN 3-Maintainer III	40	\$ 29.9673	58,930.35	62,331.99	\$ -	62,331.99	4,768.40
10/31/2022	MAIN 3-Maintainer III	40	\$ 26.7254	52,018.17	55,588.77	\$ -	55,588.77	4,252.54
06/03/2019	MAIN 3-Maintainer III	40	\$ 27.7638	54,171.18	57,748.65	\$ -	57,748.65	4,417.77
11/13/2006	MAIN 3-Maintainer III	40	\$ 33.7470	68,219.42	70,193.76	\$ 350.00	70,543.76	5,396.60
12/14/1998	MAIN 3-Maintainer III	40	\$ 33.7470	68,219.42	70,193.76	\$ 600.00	70,793.76	5,415.72
02/03/2014	MAIN 3-Maintainer III	40	\$ 33.7470	68,219.42	70,193.76	\$ 250.00	70,443.76	5,388.95
06/11/2007	MAIN 3-Maintainer III	40	\$ 33.7470	68,219.42	70,193.76	\$ 350.00	70,543.76	5,396.60
07/01/1998	MAIN 4-Maintainer IV	40	\$ 37.2061	75,211.76	77,388.59	\$ 600.00	77,988.59	5,966.13
03/20/2006	MAIN 4-Maintainer IV	40	\$ 37.2061	75,211.76	77,388.59	\$ 350.00	77,738.59	5,947.00
03/20/2006	MAIN 4-Maintainer IV	40	\$ 37.2061	75,211.76	77,388.59	\$ 350.00	77,738.59	5,947.00
06/08/2015	TDC TECH-Traffic Device Control	40	\$ 29.0987	56,124.22	60,525.31	\$ 250.00	60,775.31	4,649.31
01/30/2012	TOOL KPR-Toolkeeper	40	\$ 33.7470	68,219.42	70,193.76	\$ 250.00	70,443.76	5,388.95
	S MAINT-Seasonal Maintainer	LUMP 400	\$ -					
	S MAINT-Seasonal Maintainer	LUMP 400	\$ -					
	subTOTAL			1,036,796.26	1,080,172.32	3,350.00	1,083,522.32	82,889.46
	15% of Maintenance line moved to Refuse to cover time off						162,528.35	12,433.42
	TOTAL						920,993.97	70,456.04

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



51530 REFUSE COLLECTION & MAINT.								
08/11/2014	Recycle Route Operator	40	\$ 33,7470	59,020.32	70,193.76	\$ 250.00	70,443.76	5,388.95
02/24/2014	Recycle Route Operator	40	\$ 32,1400	62,650.38	66,851.29	\$ 250.00	67,101.29	5,133.25
04/04/2022	Refuse Truck Driver	40	\$ 27,7638	54,171.18	57,748.65	\$ -	57,748.65	4,417.77
07/17/2023	Refuse Truck Driver	40	\$ 27,0546	53,451.63	56,273.61	\$ -	56,273.61	4,304.93
10/21/2019	Refuse Truck Driver	40	\$ 28,6200	56,124.22	59,529.70	\$ -	59,529.70	4,554.02
	subTOTAL			285,417.73	310,597.00	500.00	311,097.00	23,798.92
	15% of Maintenance line moved to Refuse to cover time off						162,528.35	12,433.42
	TOTAL						473,625.35	36,232.34
51540 - SNOW REMOVAL								
	Previous years actual/estimate		approved FY24	56,000.00	56,000.00	\$ -	56,000.00	4,284.00
	TOTALS			56,000.00	56,000.00	0.00	56,000.00	4,284.00
	calculated based on actuals as of 11/04/23			95,000.00	75,000.00	0.00	55,000.00	4,207.50
51810 - OVERTIME								
51910 - FRINGE/F.I.C.A.								
	TOTALS			2,349,732.71	2,430,141.32	8,551.07	2,434,917.39	186,271.18
BUDGET TOTAL W/F.I.C.A								
							2,621,188.57	
WORKDAYS 2024/2025								
WEEKS TO BUDGET								
261								
52.2								

TOWN OF WATERFORD					
FRINGE BENEFITS WORKSHEET - 30 PUBLIC WORKS					
2024-2025 FISCAL YEAR					
			LINE 51910	LINE 51920	
POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS	PAYROLL TAXES (F.I.C.A)	
Director	\$ 75.0000	\$ -	\$ 75.00	\$ 5.74	
Assistant Director	\$ 75.0000	\$ -	\$ 75.00	\$ 5.74	
General Foreman	\$ 75.0000	\$ -	\$ 75.00	\$ 5.74	
17 employees - 51520	\$ 5,100.00	\$ -	\$ 5,100.00	\$ 390.15	
5 employees - 51530	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 114.75	
27 - 1303 CONTRACT SAFETY SHOES	\$ 5,400.00	\$ -	\$ 5,400.00	\$ 413.10	
mechanic uniforms & cleaning - 51510	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 306.00	
			\$ -	\$ -	
TOTALS - FRINGE BENEFITS			16,225.00	1,241.21	***ADDED TO FICA ON PERSONNEL WORKSHEET

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works

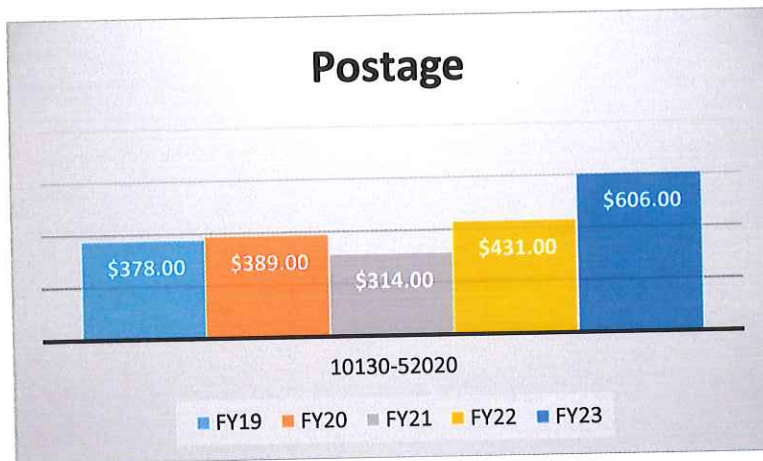


5200 Services

52020 Postage:

The postage requirements of Public Works have typically been for daily correspondence, mailing of equipment bid packages and bid correspondence and confirmation of Bulky Waste appointments. We also mail notices of projects to all residents adjacent to a construction site. This allows for greater awareness of project schedules and potential impacts to residents. Stamps will be going up to .68 cents for First Class mail as of January 1, 2024.

		Stamp Price
FY19	\$378	(.50)
FY20	\$389	(.55)
FY21	\$314	(.55)
FY22	\$431	(.58)
FY23	\$606	(.60)



FY24 Budget
\$400.00
(.63)

5 year average

\$424

FY 25 Request

\$800

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



52030 Professional Fees:

This appropriation as requested is to provide professional support to the Public Works function. In all projects, certain specific technical review is required to be provided from this appropriation as follows:

Employment Physicals & Random Drug/Alcohol testing- New employees and seasonal employees are provided a physical prior to starting work with the Town. Random drug and alcohol testing is performed on a quarterly basis for employees that hold a Commercial Driver's License (CDL). (Federal Requirement) **\$5,800**

OSHA required audiology yearly tests. **\$1,120**

Engineering/Architectural Fees and general on-call services - The Town has in place several on-call consultants that departments use for multiple services. **\$12,500**

Catch Basin Cleaning: There are approximately 3200 catch basins, of which, 3,000 are under the MS4 mandate. The program contracts out the cleaning of approximately 1,000 catch basins each year. In FY24 the cost per basin was \$25.35/each. **\$25,350**

MS4 Permit Compliance: – Since 2004, the Town has been in compliance with general permit for Municipal Separate Storm Sewer Systems (MS4). The Town now falls under the new general permit (effective July 2017) with expanded requirements. DEEP has re-issued the permit and it will expire on September 30, 2025.

The Town will continue with the services of a consultant, to assist the Town in remaining compliant with the MS4 General Permit plan. Although Town staff will perform tasks whenever possible, many of the activities are technical or time sensitive.

Activities associated with mandated requirements in general are:

- Water Quality Sampling
 - Review of Waterford's Stormwater Management Plan for compliance
 - Ongoing inspections of catch basins and stormwater facilities
 - Complete mapping of 15" diameter piping or less of the storm drainage system
- MS4 Total** **\$50,000**

Environmental Compliance:

In addition to the MS4 permit, the Department is responsible for numerous environmental permits and regulatory obligations.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



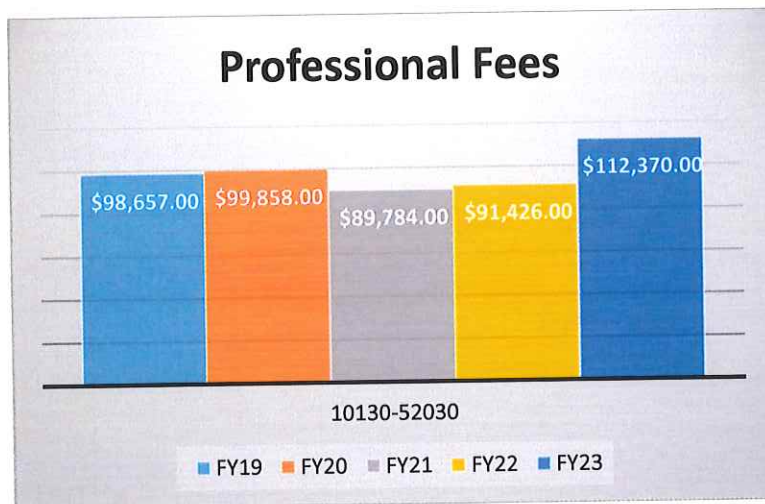
General Permits for the Discharge of Stormwater Associated with the Industrial Activity Permits (2), one at the Municipal Complex and another at the closed Miner Lane Landfill. In order for the Town to be in compliance with the regulations put forth by the DEEP, the Department requests funds for required environmental projects.

Environmental Total **\$ 25,250**

Summary of Professional Fees:

Employment Physicals & Random Drug Testing	5,800
Hearing tests	1,120
Engineering/Architectural Fees	12,500
Catch Basin Cleaning	25,350
DEEP MS4 Compliance	50,000
Environmental Compliance	<u>25,250</u>
	\$ 120,020

FY19	\$ 98,657
FY20	\$ 99,858
FY21	\$ 89,784
FY22	\$ 91,426
FY23	\$112,370



FY24 Budget
\$120,000

5 year average **\$98,419**

FY 25 Request \$ 120,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



52040 Service Contracts and Repairs:

Service contracts are for specific services which are either specialized, infrequent and cannot be performed by staff. These contracts or services are listed below.

- Traffic Signal Service – The Town has the responsibility to maintain the signals at the intersections of Cross Road with Parkway North and South, as well as the light at the Millstone Nuclear Power Station. Periodically the signals malfunction and a service call has to be made to the repair company by the Police Department Dispatch Center.
\$10,000
- The streetlights need maintenance for when they fail, or are knocked down.
\$15,000
- Office and Maintenance Equipment (leased and maintenance agreements) Public Works leases our photo copier, through a contract set up by the Purchasing Agent. The cost is approximately \$163 a month, plus a charge for extra copies.
- The time clock also has yearly charges.
- The Vehicle Maintenance tank leases are for bottled industrial gases.
\$3,025
- Annual Services – There are 3 oil/water separators that need to be cleaned out annually. The scale also must be inspected yearly to meet requirements set forth by the State.
\$12,000
- Life Safety / Safety – Each truck has a fire extinguisher and inspections, maintenance and repairs are needed yearly. Mandated inspection of mobile and stationary lift equipment, harnesses, lifting slings & shop cranes are required by OSHA.
\$5,000
- Monthly Service – The department pays for phones for 5 staff members. This charge includes the charges for 3 I-Pads that the departments uses in the field. This also covers the cost of the cable connection at the municipal complex.
\$5,000
- On-Call Service Fixed Equipment - This is for equipment not permanently affixed to the building. (i.e. hot water heater in the wash bay)
\$10,000

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works

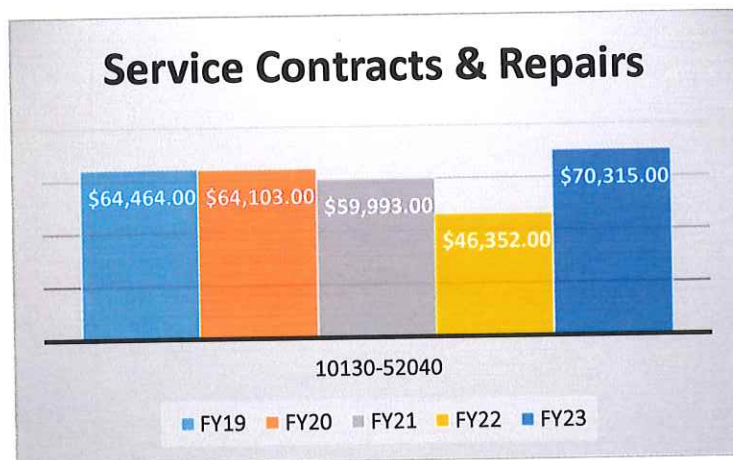


Our requests for Service Contracts & Repairs are as follows:

	<u>Cost/year</u>
Traffic Signals	\$ 10,000
Street Light Repairs	\$ 15,000
Leased Office and Maintenance Equipment	\$ 3,025
Annual Services	\$ 12,000
Life Safety / Safety	\$ 5,000
Monthly Service	\$ 5,000
On-Call Service Fixed Equipment	\$ 10,000
	\$ 60,025

The five year average for this line item is as follows:

FY19	\$64,464
FY20	\$64,103
FY21	\$59,993
FY22	\$46,352
FY23	\$70,315



FY24 Budget
\$60,000

5 year average \$61,045

FY 25 Request \$ 62,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



52050 Association Dues & Conferences:

Dues and Professional Fees:

NICET Cert. Ass't. Director	\$ 185
Training/Certs.for Ass't. Director (ACI, NETTCP)	1,800
American Public Works Assoc.(APWA) Director	205
CT.Assoc.Street & Hwy.Officials (CASHO) Director	50
Tree Warden Assoc. Director	60
	\$ 2,300

Conferences / Training Seminars:

All workshops and training selected for office and operational personnel are related to job functions and are intended to introduce new concepts in equipment, procedures and policies that Public Works operations can provide more effectively. Workshops for the staff are provided through the Connecticut Transportation Institute Technology Transfer Center (T2), American Public Works Association (APWA). Also, we receive training through the Human Resources Department.

The Department would like to begin to send staff to an extensive training course through UCONN T2 center for the Public Works Academy. The cost for that program is \$400/per person and includes multiple subjects to become a Road Scholar. I have included information on this training on page 38.

Annual OSHA Requirements for DPW Personnel:

Confined Space
Lockout/Tag out
Blood borne Pathogens
Hazmat
Protective Personnel Equipment
Bucket Truck / Forklift Certification – Every 3 years
Flagger Certifications – Every 4 years
DEEP - Class A & Class B certifications for Fuel Storage – Every 2 years (4 employees)

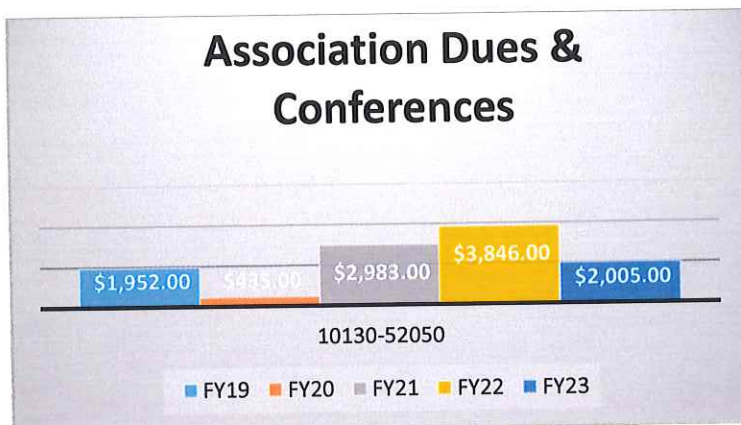
Other Technical Classes taken by DPW Staff:

ATSSA Traffic Safety Signs
Principals of Drainage
Managing Effective Teams
Mechanics Seminars for changing automotive techniques – 2 classes a year / 5
Mechanics
Transfer Station Volume Operator – DEEP required
Commercial Brake System
Air System Brake
ABS Brake Training

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



FY19	\$1,952
FY20	\$ 435
FY21	\$2,983
FY22	\$3,846
FY23	\$2,005



FY24 Budget
\$3,000

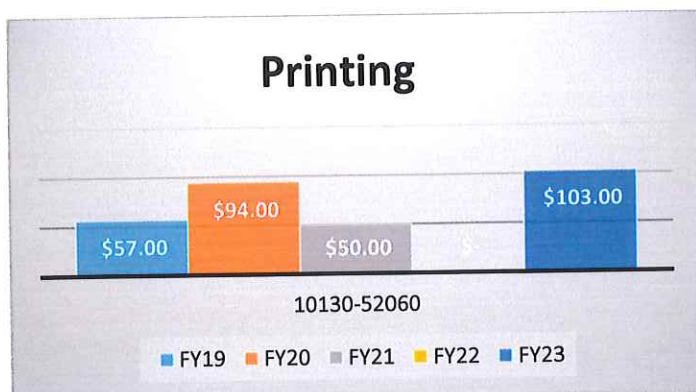
5 yr. average \$2,244

FY 25 Request \$ 4,000

52060 Printing

The Town printing staff has been able to accommodate most of the Public Works printing requirements, at a reduced rate. The cost for the printing of the recycling calendars is .07 cents per color copy.

FY19	\$57
FY20	\$94
FY21	\$50
FY22	\$0
FY23	\$103



FY24 Budget
\$50.00

5 yr. average \$61

FY 25 Request \$ 50.00

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



52070 Reimbursable Town Expenses:

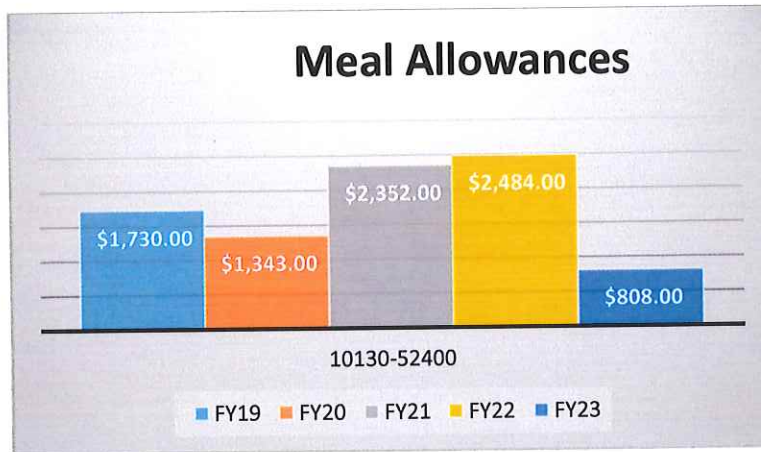
Includes unexpected out-of-pocket expenses

FY 25 Request \$ 50

52400 Meal Allowances:

Meals are provided for all Local #1303 members required to work for emergencies such as snow removal. Expenditures are dependent upon the severity of the winter and the number of emergency responses each year.

FY19	\$1,730
FY20	\$1,343
FY21	\$2,352
FY22	\$2,484
FY23	\$ 808



FY24 Budget
\$2,300

5 Year average \$1,743

FY 25 Request \$ 2,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works

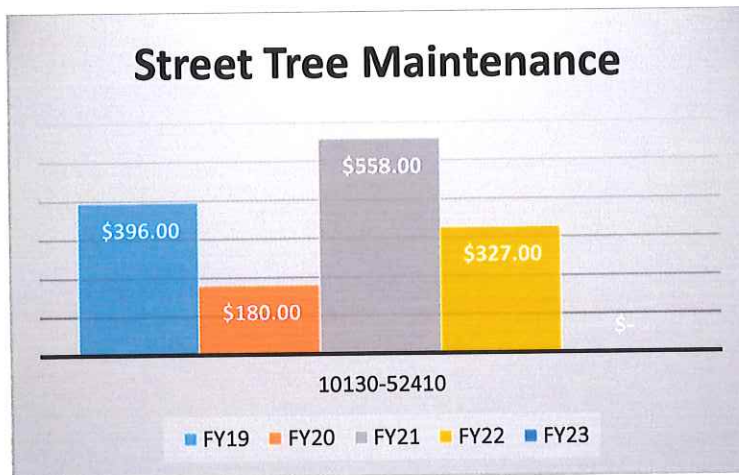


52410 Street Tree Maintenance:

The Town of Waterford has approximately 8,200 street trees along its 122 miles of roadways. At times there is a need to hire a Contractor to perform some of the trimming or tree removals. This is mostly due to excessive tree size, trees too close to structures or electrical lines. Eversource has assisted in the past with many removals, particularly around the power lines.

The average of the last three years is:

FY19	\$ 396
FY20	\$ 180
FY21	\$ 558
FY22	\$ 327
FY23	\$ 0



FY24 Budget
\$500

5 year average \$292

FY25 Request \$ 5,000

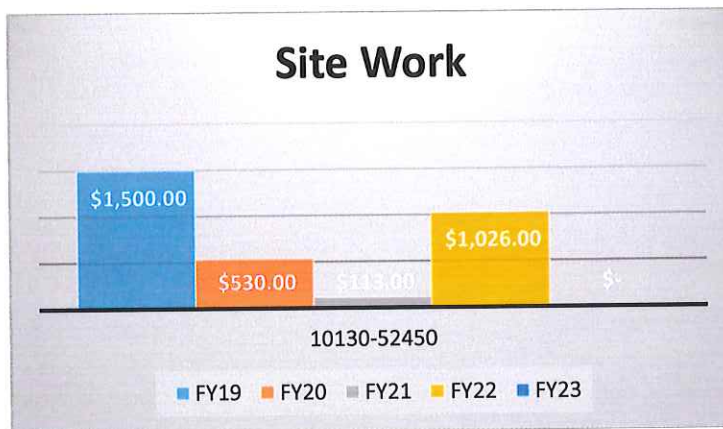
TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



52450 Site Work:

This appropriation is requested for site repairs at the Municipal Complex such as miscellaneous landscape replacement, fence repairs, washouts and other site related improvements.

FY19	\$1,500
FY20	\$ 530
FY21	\$ 113
FY22	\$1,026
FY23	\$ 0



FY24 Budget
\$1,000

5 year average \$ 634

FY 25 Request \$1,000

52460 Street Lighting: Electricity Only

All non-metered street lighting is charged by Eversource based on the size of the street light. The Town is also responsible for the power to traffic signals at an intersection with Town and State roads.

There are 29 traffic signals. In most cases, the Town pays only the electrical usage and the State of Connecticut performs maintenance on them. Any signals at State road intersections are paid by the State and any private entrances to State or Town roads such as Stop & Shop at the Regal Cinemas are paid by the abutting property owner. There are 2,072 streetlights in Town.

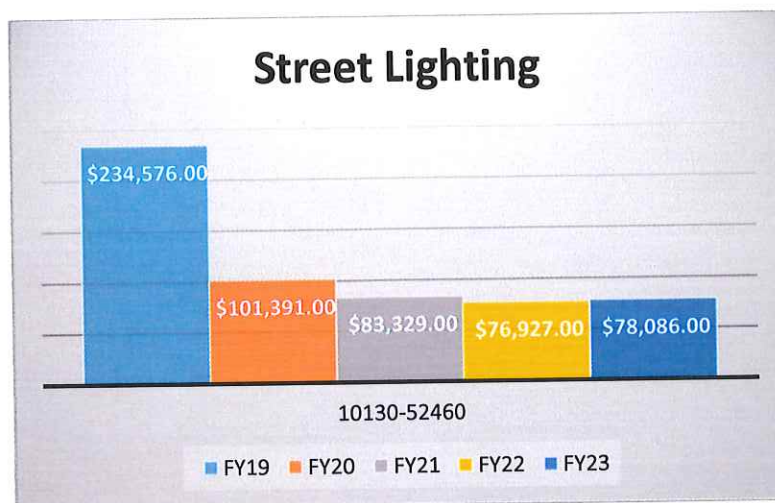
TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



FY19	\$ 234,576
FY20	\$ 101,391
FY21	\$ 83,329
FY22	\$ 76,927
FY23	\$ 78,086



FY24 Budget
\$90,000

5 year average \$ 114,736*
 *includes years prior to LED lights
 Expecting increase in electricity for streetlights & traffic signals

FY 25 Request \$85,000

52470 Solid Waste Disposal:

This Line Item is divided into two primary categories, services supported through a Municipal Services Agreement with the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA or the Authority) which the Town is a member of, and Town supported services. Both have costs and in some cases revenues associated with them. Waste generation tonnages may fluctuate significantly, making expenditures and revenues difficult to project.

The Schedule of Fees for the Transfer Station were last revised in November 2011. The Department is using this fee schedule for the estimate of revenues and charges for FY25.

A. Municipal Solid Waste

The Town brings all municipal solid waste to the Waste to Energy Facility located in Lisbon, CT in accordance with the Municipal Services Agreement with the Authority signed in October of 2019. The tipping fee or cost per ton has been established by the Authority at \$67.81/Ton for FY25. Currently the Town is paying \$63.00/Ton.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



Listed below are the tonnages of record for the last five fiscal years.

<u>FY</u>	<u>Curbside Collection Tons</u>	<u>Commercial Tons</u>	<u>Total Tons</u>
19	7,326	5,267	12,593
20	7,510	4,745	12,255
21	7,776	4,834	12,610
22	7,529	4,602	12,131
23	7,477	4,296	11,773

We are using FY23 tonnage for this year

The proposed budget is 11,773 tons @ \$67.81

\$ 798,327

B. Single Stream Recycling

During FY23 we collected 1,959 tons of recyclables curbside. The Authority has taken on the cost for disposal of recyclable materials.

Recycling Collected Curbside

FY19	2,202 Tons
FY20	2,022 Tons
FY21	1,658 Tons
FY22	2,031 Tons
FY23	1,959 Tons

What we collect from the curbside is taken to our compactor at the Transfer Station for disposal at Casella Waste in Willimantic for processing. Currently the compactor is rented from Casella Waste for \$500/month. The contract is renewed each July and it is unknown if an increase will be proposed by Casella at this time.

\$ 6,000

C. Bulky Waste (Transfer Station and Curbside Collection)

- **Transfer Station:** The Bulky Waste Transfer Station is located at the Municipal Complex. This facility serves only the Town of Waterford residents and businesses. A fee of \$110/ton is charged for the disposal of the bulky waste.

This resulted in a revenue of \$106,161 for FY 23.

We have a three year contract, starting in FY22, with a vendor to remove 1,000 tons of bulky waste a year at \$105/ton. This contract also includes a price per pull (estimated at 67 pulls in one fiscal year) @ \$450/each. **\$135,000**

- **Curbside Collection:** We provide curbside bulky waste pickup and charge per the approved Fee Schedule. In FY23 we had 268 bulky stops.

This resulted in a revenue of \$5,360 in FY23.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



D. Bulky Steel & Freon Removal

- Bulky Steel such as appliances, bicycles, siding, etc. are accepted at the Transfer Station. The value of scrap steel fluctuates greatly. Prior to processing appliances, all Freon refrigerants must be removed from the refrigerators, dehumidifiers, air conditioners, and be certified clean. SCRRRA includes Freon removal as part of services provided by the Authority to the member Towns at no cost.
- We received approximately \$64,172 in revenues from scrap steel in FY23.
- Our 3 year contract starting in FY22 is in place with the Town receiving 71% of the auto bodies export price published in the New York American Metal market (1st issue of the month) but not less than \$150/ton.

E. Yard Waste (Brush and Leaves)

- Leaves in biodegradable paper bags or loose may be deposited at the Transfer Station for free. Brush is also accepted. The Authority grinds the brush, at no cost to the Town. This allows the Town to provide the wood mulch for free to our residents. As the Authority provides this service to its 11 member town, at times, when a large quantity of debris accumulates, it is removed from the site to reduce the risk of fire. Leaves are transported by the Department to an out of town location.
- Revenues: We collected \$16,164 for brush at the Transfer Station during FY23 and another \$680 for curbside collection of brush totaling \$16,844.

The appropriation requested for disposal is **\$2,500**

F. Roll-Out Trash & Recycling Containers (Carts)

- These 96 gallon units are the roll out containers that the residents put their trash and recyclables in for their curbside pickup. We stock approximately 350 roll out containers as replacements and for new residents. Each household is able to have up to 3 blue & 3 green containers. The cost to the residents are \$50 each and the Town delivers to the homeowner, if needed. We also stock parts to repair the carts, when possible. The original carts are beginning to break and the Town is having to replace these more often than ever before.
- The revenue from FY23 for these containers was \$7,910.

The appropriation requested is **\$ 50,000**

G. Street Sweepings / Catch Basin Cleaning

- The MS4 Stormwater permit requires monitoring and cleaning all catch basins and sweeping all streets once per year. We are responsible for 3200 catch basins and 240 lane miles of roads. This results in the disposal of approximately 375 tons of waste from the sweeping of roads and cleaning of catch basins.

- The estimated cost of disposal is \$50/load x 500 loads = **\$25,000**

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



H. Other costs associated with the operation of the Transfer Station

- These are related to the scale used for weighing vehicles in and out of the facility and the DEEP Permit to operate a Transfer Station. Those are:

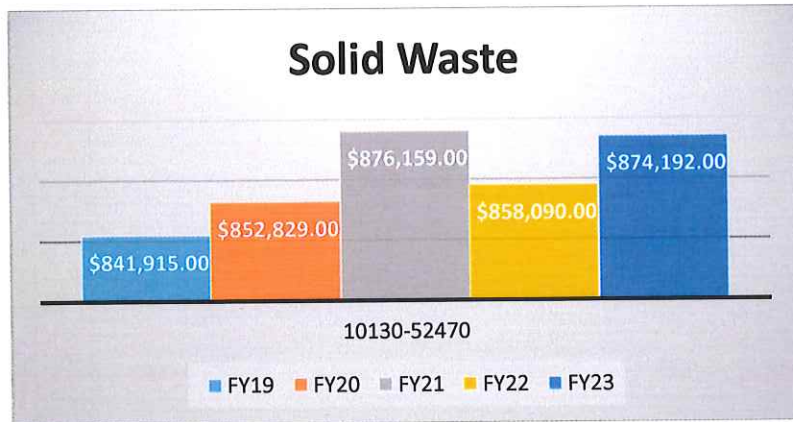
DEEP Permit Annual Fee	\$ 800
Annual Scale Calibration	\$1,375
State scale registration fee	\$ 250
Weigh Master Licenses for staff	\$ 680
	<u>\$ 3,105</u>

In summary, the appropriation requested for Solid Waste Disposal is as follows:

ITEM	FY23 REVENUE	COSTS
MSW (Tipping Fees)	\$264,872	\$ 798,327
Single Stream Recycling		\$ 6,000
Bulky Waste (Transfer Station)	\$106,161	\$ 135,000
Bulky Waste (Curbside Pickup)	\$5,360	
Bulky Steel (Scrap Metal)	\$64,172	
Yard Waste/Brush	\$16,844	\$ 2,500
Roll Out Containers & replacement parts	\$7,910	\$ 50,000
Street Sweeping & Catch Basin Cleaning		\$ 25,000
Scale Expenses/DEEP operating Permit		\$ 3,105
TOTAL		\$1,019,932

FY19 \$841,915
 FY20 \$852,829
 FY21 \$876,159
 FY22 \$858,090
 FY23 \$874,192

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



FY24 Budget
\$940,000

5 year average

\$860,637

FY 25 Request

\$ 1,019,932

52475 Recycling Program

The Town purchases promotional items to inform and motivate residents to use less and recycle.

FY19	\$250
FY20	\$300
FY21	\$0
FY22	\$0
FY23	\$0

5 year average

\$110

FY 25 Request \$ 500

TOWN OF WATERFORD

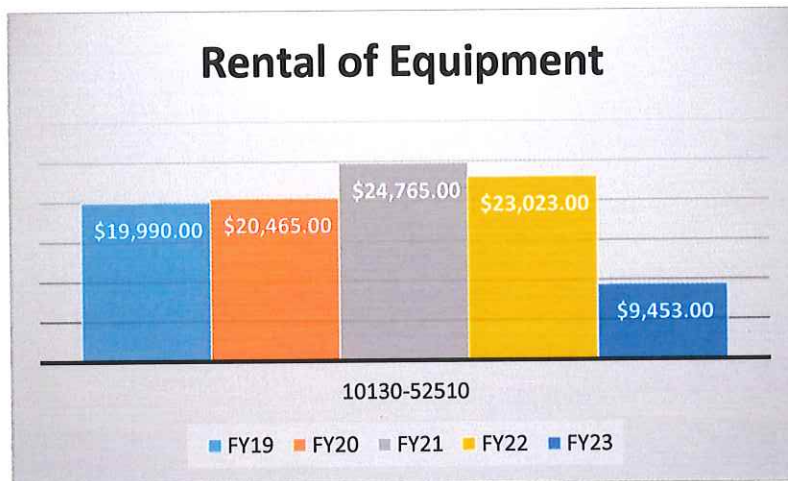
FY2025 BUDGET REQUEST

Public Works



52510 Rental of Equipment:

There is, at times, the need to rent Public Works equipment to replace a large piece of equipment if it is down for an extended period of time for repairs. We have also been renting a skid steer to use for sidewalk snowplowing operations, as the machine we have is unsafe for employees. The paving project has been very aggressive and in an effort to keep the schedule with the water connections, we have rented a mini excavator for the Public Works portion of that project.



FY24 Budget
\$5,000

FY19 \$19,990
FY20 \$20,465
FY21 \$24,765
FY22 \$23,023
FY23 \$ 9,453

5 year Average \$19,539

FY 25 Request \$ 20,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



52531 Landfill Cap Maintenance

This line item includes all costs involving the closed, capped Waterford Landfill. The landfill (18 acres) has been officially closed since December 31, 2001. The DEEP permit requires the landfill to be maintained and monitored for 30 years after closure.

Landfill Well Monitoring – involves a monitoring program for testing, monitoring wells, domestic wells and surface water sites.

Currently, monitoring is performed twice a year, in November and May. The monitoring program consists of groundwater and surface water monitoring, plus the collection and sampling of the water supply well at the nearby pig farm. Decomposition gas monitoring is also required, at the two on-site gas ports. VOC testing is required during the May monitoring event. DEEP requires that a semi-annual report for each monitoring event be submitted, and also the submittal of an annual report in February.

\$12,500

Landfill Mowing – The closure Permit requires the landfill be mowed twice a year to prevent large vegetation growth and trees. The current bid for this work is \$ 5,268 per mowing, and this mowing is done twice a year.

\$ 10,536

Landfill Maintenance There is a need for calcium chloride for dust control and bank run gravel for the approved processing pad and roadway access maintenance to a portion of the top of the closed landfill where we will continue to process brush and general yard waste. An allocation of \$2,000 is requested for these items.

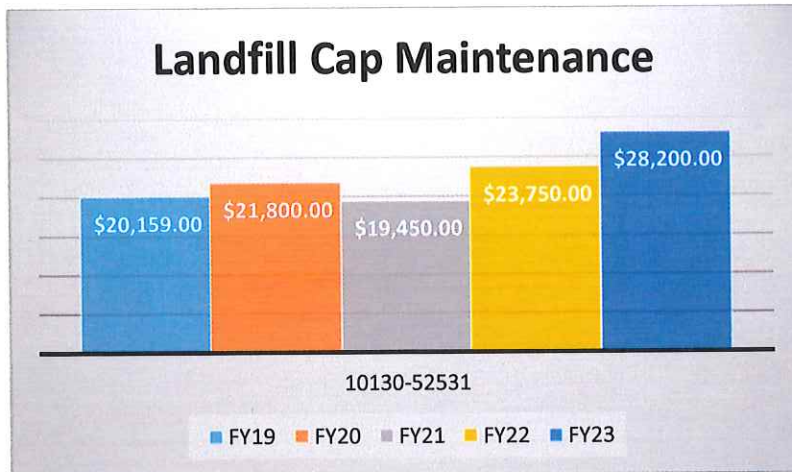
\$2,000

Summary	Landfill Monitoring	\$ 12,500
	Landfill Mowing	10,536
	Landfill Maintenance	<u>2,000</u>
		\$ 25,036

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



FY24, Budget
\$23,000

FY19	\$20,159
FY20	\$21,800
FY21	\$19,450
FY22	\$23,750
FY23	\$28,200

5 year Average

\$22,672

FY 25 Request

\$ 25,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

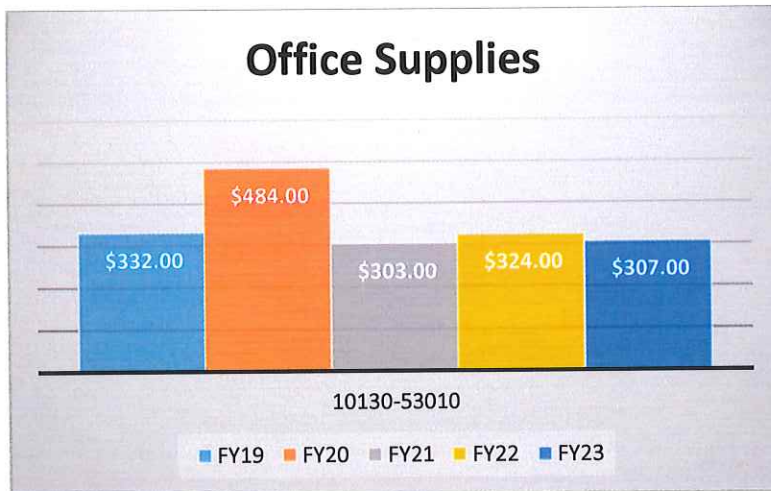
Public Works



MATERIALS & SUPPLIES

53010 Office Supplies:

This includes all office supplies not purchased by the Purchasing Agent, which are particular to departmental operations. These items include printing cartridges, diaries and other supplies.



FY24 Budget
\$325

FY19 \$332
FY20 \$484
FY21 \$303
FY22 \$324
FY23 \$307

5 year average \$350

FY 25 Request \$ 350

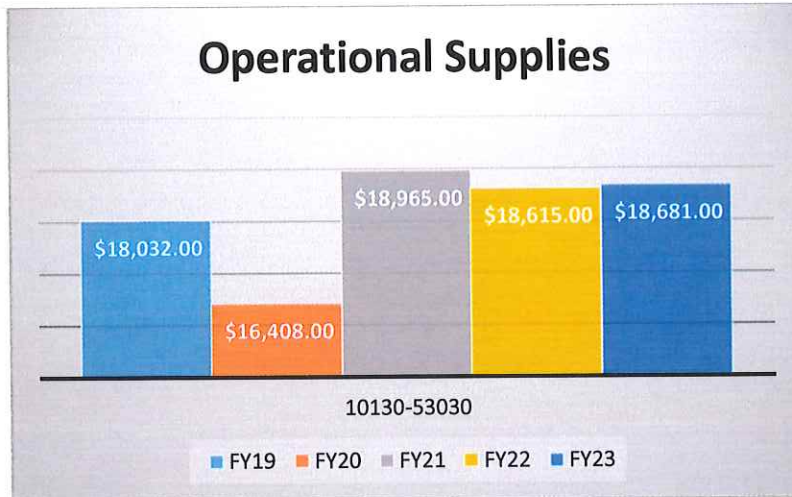
53030 Operational Supplies:

This line includes operational and various supplies. Operational supplies are hand tools, rain gear, safety equipment, chains, tarpaulins, paint, wiping rags, gloves, etc. used by highway maintenance personnel. Supplies include paper goods, trash bags, etc. and materials required for maintaining the Public Works Complex in an orderly manner. Equipment Maintenance supplies include specialized tools, safety gear, cleaners, oxygen, acetylene and welding accessories. Refuse Collection & Disposal supplies include gloves, wiping rags and other personal protective equipment.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



FY24 Budget
\$18,000

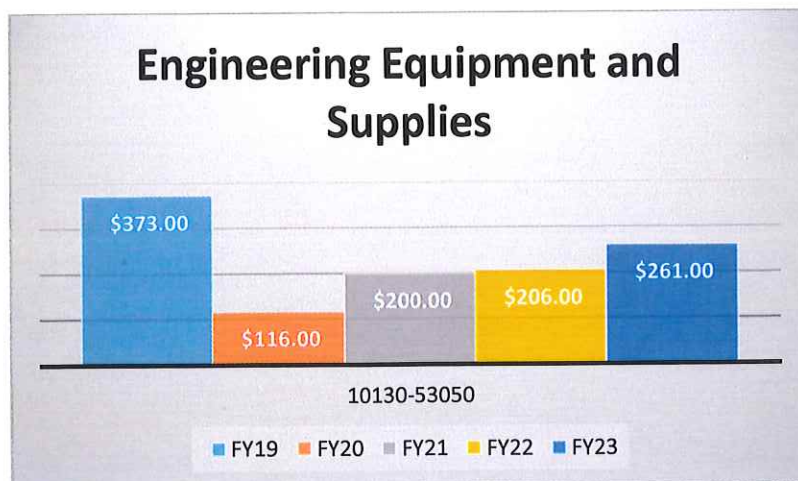
FY19	\$ 18,032
FY20	\$ 16,408
FY21	\$ 18,965
FY22	\$ 18,615
FY23	\$ 18,681

5 year average \$18,140

FY 25 Request \$18,000

53050 Engineering Equipment and Supplies:

This line item is for all expendable supplies used in the field by the staff, such as wooden stakes, paint, survey tape, etc. Also engineering equipment, engineering references, supplies such as plotting cartridges, paper and other appurtenances for software programs specific to engineering applications are purchased from this line item.



FY24 Budget
\$300

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



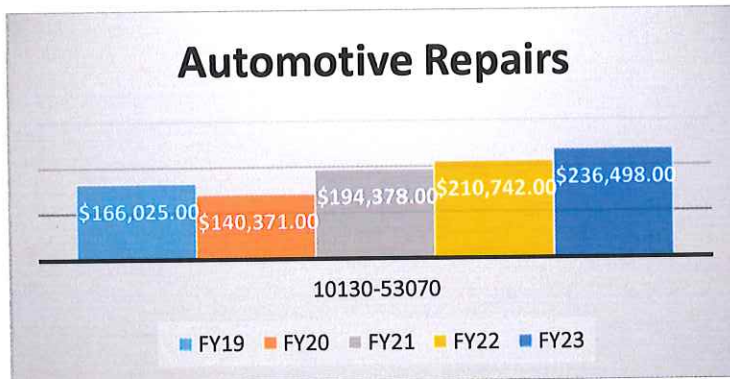
FY19 \$373
FY20 \$116
FY21 \$200
FY22 \$206
FY23 \$261

5 year average \$231

FY 25 Request \$ 300

53070 Automotive Repairs:

Includes all parts and sublet services required to maintain our pieces of equipment and vehicles. The repairs that are done for other departments have DPW perform the repairs, but the invoices for those parts are sent to the respective department for payment, except all administrative vehicles are paid for by DPW.



FY24 Budget
205,000

FY19	\$ 166,025
FY20	\$ 140,371
FY21	\$ 194,378
FY22	\$ 210,742
FY23	\$ 236,498
5 year average	\$ 189,603

The 5 year average doesn't take into account the pricing increases

FY 25 Request \$ 230,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



53090 Fuels and Lubricants:

This includes gasoline, diesel fuel, oils, grease and anti-freeze. Quantities shown below are the average usage for calendar years FY19 through FY23.

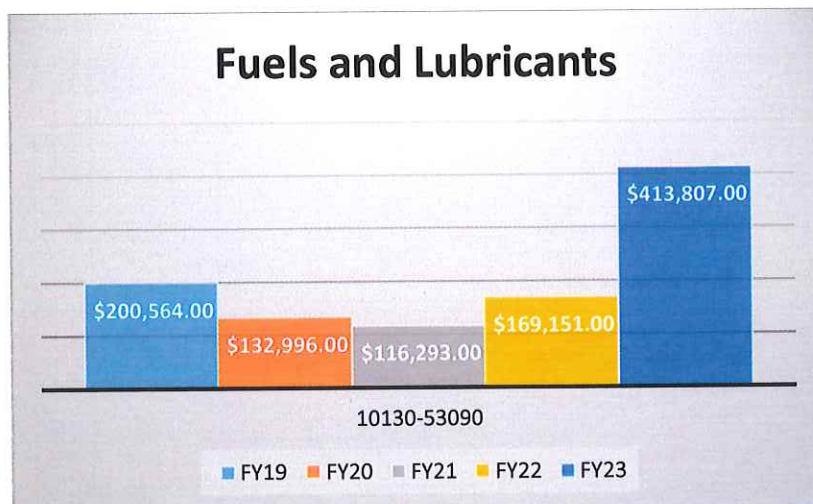
	FY19	FY 20	FY21	FY22	FY23
Unleaded (gal)	4,701	5,077	6,064	5,537	5,034
Diesel (gal)	64,462	59,995	62,516	60,414	57,240

5 year gallon averages

Unleaded – 5,283

Diesel – 60,925

Unleaded Fuel	5,283	@2.4776/gallon	=	\$ 13,089
Diesel	60,925	@4.35/gallon	=	\$265,024
Lubricants, DEF & Antifreeze			=	\$ 46,600
Total				\$324,713



FY24 Budget
\$327,790

FY19	\$ 200,564
FY20	\$ 132,996
FY21	\$ 116,293
FY22	\$ 169,151
FY23	\$ 413,807

5 year average \$206,562

Due to pricing fluctuations, we are using 5 year averages for product consumed instead of costs.

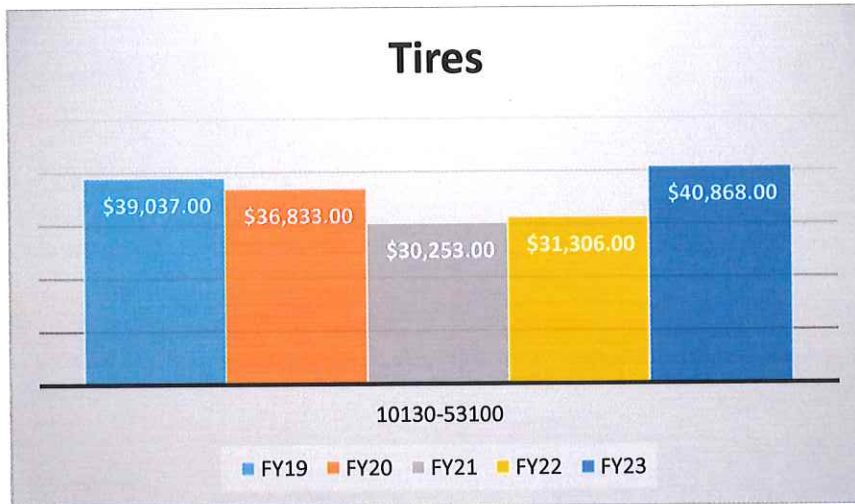
FY 25 Request \$ 324,713

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



53100 Tires:

This appropriation is for purchases of new tires, recaps and tubes.



FY24 Budget
\$35,000

FY19	\$ 39,037
FY20	\$ 36,833
FY21	\$ 30,253
FY22	\$ 31,306
FY23	\$ 40,868

5 year average \$35,659

FY 25 Request \$40,000

53250 Traffic Control Materials:

All traffic control and street name signs are purchased, installed and inventoried by Public Works staff, in consultation with the Police Department. Currently we maintain 1,944 Regulatory signs, 642 Warning signs, 12 Directional signs and 715 Street Name signs. Street sign sizes, lettering and symbols and reflectivity have been upgraded per the Federal Highway Administration (FHWA), as described in the Manual of Uniform Control Devices (MUTCD).

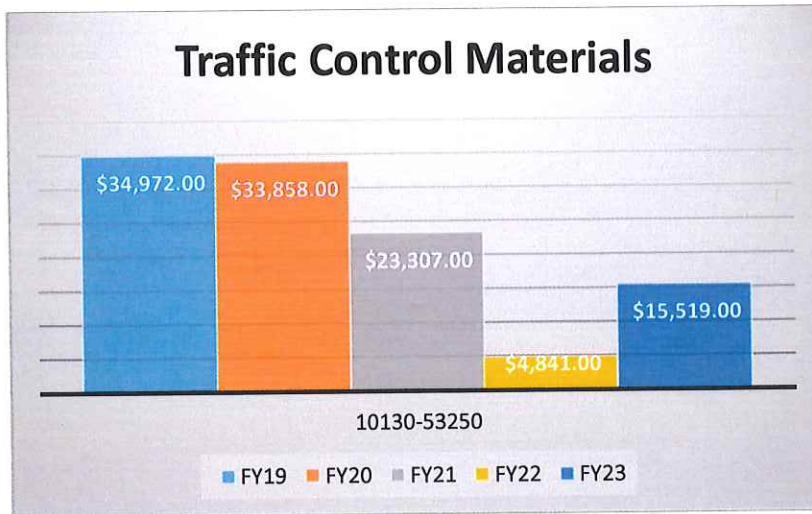
We maintain 521 Stop Bars, 44 Crosswalks, 4 Rail Road Crossing, 66 Turn Lane Arrows, and 30 Lane Dividers throughout the Town, using material purchased from this account.

All lane markings (center and edge markings) are contracted out. Water based centerlines are being replaced with epoxy paint on newly rehabilitated roads. Epoxy lasts approximately 5 years, while water based paint is repainted annually.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



FY24 Budget
\$20,000

FY19	\$ 34,972
FY20	\$ 33,858
FY21	\$ 23,307
FY22	\$ 4,841
FY23	\$ 15,519

5 year average \$ 22,499

FY 25 Request \$25,000

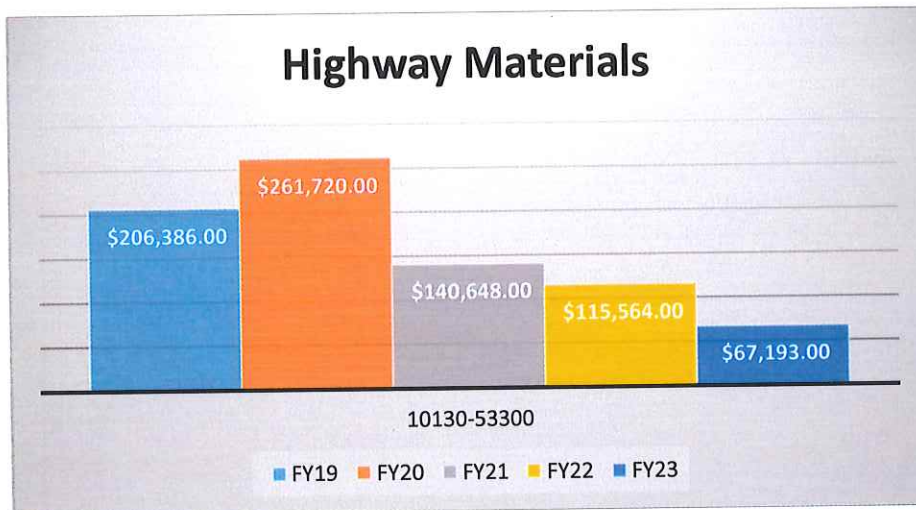
TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



53300 Highway Materials:

All materials utilized for highway maintenance, snow & ice control and small drainage projects are purchased from this line item as required to supplement State Town Aid appropriations presented in line item 10130-55010. Highway Maintenance includes:

- Guide rail repairs
- Repairs to the storm drainage system consisting of outfalls, pipe and catch basins.
- Crack seal, patching and surface treatments of asphalt surfaces



**FY24 Budget
\$170,000**

FY19	\$ 206,386
FY20	\$ 261,720
FY21	\$ 140,648
FY22	\$ 115,564
FY23	\$ 67,193

5 year average \$158,302

FY 25 Request \$160,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



EQUIPMENT

54050 Automotive Equipment:

The fleet is replaced through the Fleet Management Program funded individually outside the Public Works budget. Funds are necessary, however, for non-rolling stock items.

Non Rolling Stock: Many smaller or specialized pieces of motorized equipment not registered to be on the road also must be considered, such as chain saws, pumps, tampers and attachments which are essential to this department's operation. It also includes equipment for the Equipment Maintenance Division. The requests for non-rolling stock are broken down by divisions below.

Highway Division

Misc. Small Tools for Highway	\$ 4,000
Salsco Bucket	<u>\$ 7,000</u>
	\$ 1,100

Equipment Maintenance Division

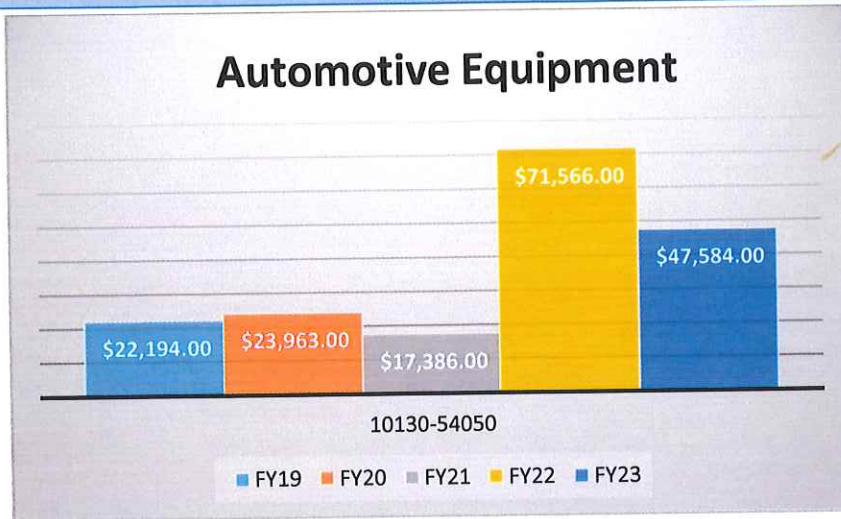
5 Mechanics @ \$500/each	\$ 2,500
Small Tool repair/replacement	\$ 5,000
1.5 ton pneumatic transmission/differential	
high lift jack	<u>\$ 3,195</u>
	\$10,695

Total Highway Division =	\$ 1,100
Total Equipment Maintenance Division =	<u>\$ 10,695</u>
	\$ 11,795

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



Automotive Equipment



FY24 Budget
\$26,755

FY19	\$ 22,194
FY20	\$ 23,963
FY21	\$ 17,386
FY22	\$ 71,566
FY23	\$ 47,584

5 year average \$36,539

FY25 Request: \$ 62,085

54020 Office Equipment:

FY25 Request: \$ 0

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



TOWN AID

55010 Town Aid - Improved Roads:

Town Aid funds are provided through a State of Connecticut allocation system to all municipalities for maintenance of Town roads. The 2024/2025 allocation to Waterford is estimated to be \$321,120. We typically use these funds to purchase road salt and for roadway maintenance.

The total allocation requested is

\$ 321,120

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



The Board of Selectmen voted on 11/15/11 to make the following adjustment to the Transfer Station Fees effective July 1, 2012. Fees will be in effect all of FY 24.

IV. FEE SCHEDULE

- A. The Board of Selectmen shall adopt a fee schedule, which will be effective for a minimum of one year from date of adoption unless circumstances warrant interim review.

B. SCHEDULE OF FEES

1. The Transfer Station **DOES NOT** Accept:

1. Regular household trash, bottles & cans. These items are collected curbside during our normal weekly curbside collection.
2. Household Hazardous Waste – Collection sites are provided Spring through Fall. Check newspapers or call Public Works for details.
3. Grass Clippings: Compost or mulch on lawn.
4. Rubble, stone, concrete, asphalt, dirt, stumps, rocks.

2. **COLLECTOR LICENSE FEE** – Annual \$25 per truck

3. **TIRES**

Passenger Tires	\$ 2/ea
Truck Tires 7:50 x 16 & up	\$ 5/ea
Earth Moving Equipment Tires	\$50/ea

4. **STUMPS**

Tree Stump (small) < 8"	No Longer Accepted
Tree Stump (large) > 8"	No Longer Accepted

5. **LOGS**

\$110/Ton

6. **BRUSH**

Pickup Truck	\$ 5/load
Small Dump Truck/Small Dump Trailer(1-2 axle)	\$10/load
Large Dump Truck	\$15/load
Automobiles – Covered by passenger	

Load sizes for fee purposes are:

Pickup Truck	1 CY
Small Dump Truck/Small Dump Trailer (1-2 axle)	3 CY
Large Dump Truck	6 CY

Attendant will use judgment in setting fees for odd-size loads.

7. **DEMOLITION/CONSTRUCTION DEBRIS**

Demolition Debris/Shingles	\$110/Ton
\$5.00 minimum Charge	

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



- | | | |
|-----|--|----------------------------|
| 8. | <u>APPLIANCES</u>
Refrigerators, Freezers, Air Conditioners,
Dehumidifiers | \$15/ea |
| 9. | <u>OVERSIZED MSW (Curbside Pick Up Only)</u>
Sofas, Stuffed Chairs, Mattresses
Box springs, Carpets | \$10/ea |
| 10. | <u>ROLL OUT REFUSE CONTAINERS</u>
96 Gallon
Rental
Additional Containers 96 gallon | \$50
\$10/month
\$50 |

Refuse Tipping Fee \$62/Ton for Municipal Solid Waste
Delivered to SCRRRA in Preston by Contractors

Bulky Waste Curbside Collection

Call 860-444-5864 for information on how to get an appointment
\$20/appt. for regular residential units. Plus applicable fees as shown above.

Brush Curbside Collection

Call 860-444-5864 for information on how to get an appointment
\$20/appt. for regular residential units

Accounts over 30 days past due will accrue interest at 1.5% per month.

Accounts with a balance over 90 days will be suspended and access to the Facility will be denied until the balance is paid in full.

- C. All fees shall be due and payable upon invoicing or may be paid immediately upon usage.
Anyone with a balance due over sixty (60) days will be denied access to the disposal facility.

- D. No charge will be made for:

1. Demolition material from a structure burned as Fire Department training
2. Used Motor Oil
3. Anti-freeze
4. Leaves (no plastic bags or grass clippings)
5. Batteries
6. Propane Tanks
7. Metal
8. Fluorescent Bulbs
9. Electronics Recycling

Computers; monitors, TV, Fax Machines, adding machines, printers, scanners, Stereos, speakers

- E. Mixed loads of metal and oversized MSW shall be charged at the rate of \$110/Ton

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
Public Works**



This is information for 10130-52050 – Education / Training

Public Works Academy

The Connecticut Public Works Academy is an introductory level training program for those public works staff that are new to public works and road maintenance. It is also an excellent opportunity to provide updated information on the latest in best practice and technologies to those employees new to professional development.

The program is comprised of a series of six (6) weekly sessions aimed at providing education on those core competencies necessary to be a successful public works professional. These sessions cover the following topics:

- Professionalism & Communication Skills
- Operational Safety
- Road Fundamentals
- Chainsaw Safety and Storm Clean Up
- Work Zone Safety and Flagger Certification
- Winter Operations and Safe Snow Plowing

Participants are required to complete all six (6) sessions in order to complete the Academy.

*The Academy is \$400 per participant, for the series.

**The following pages are backup for
10130-54050**

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



United Ag & Turf NE
1376 Norwich Road
Plainfield, CT 06374
Phone: (860) 230-0130
Fax: (860) 230-0135
info@uatne.com



www.unitedagandturf.com



JOHN DEERE

PARTS QUOTATION

Invoice To Account No: 875273



Deliver To:

TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 95386
US

TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 95386

Quotation No: 1332957
Date: 10/27/2023
Page: 1 of 1

Home Ph: Mob Ph:
Work Ph (860)444-5865

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price
1.00	0	4283 011 1610 US	BR 800 X BACKPACK BLOWER	STIHL	649.99	649.99	\$649.99
2.00	0	4180 200 0504 US	KM 111 R KOMBISYSTEM LOOP HANDL	STIHL	419.99	419.99	\$839.98
2.00	0	4243 740 5007 US	FH KM POWER SCYTHE ATTACH 145 DI	STIHL	269.99	269.99	\$539.98
2.00	0	1145 200 0308	MS 201 TCM 16 63PS3 4813 TOPHANDL		819.99	819.99	\$1,639.98
1.00	0	4180 200 0506 US	FS 91 R TRIMMER LOOP HANDLE	STIHL	359.99	359.99	\$359.99
1.00	0	5910 850 1100	Tachometer EDT 9		44.49	44.49	\$44.49
1.00	0	5203 750 7010	GRINDING WHEEL		8.49	8.49	\$8.49
1.00	0	5202 750 7010	GRINDING WHEEL		8.99	8.99	\$8.99
1.00	0	5203 750 7013	GRINDING WHEEL		8.49	8.49	\$8.49
1.00	0	5203 750 7017	SHAPED GRINDING WHEEL		8.99	8.99	\$8.99
1.00	0	PTSDISCOUNT	PARTS DISCOUNT ALLOWED		-410.93	-410.93	(\$410.93)

FY25

Customer PO No:	STIHL QUOTE	Delivery Note:	Sub Total:	\$3,698.44
Tax Exempt No:	GOVT		Sales Tax:	\$0.00
Salesperson:	DYLAN DESJARDINS		Total:	\$3,698.44
			Deposit Received:	\$0.00
			Balance Due:	\$3,698.44
			EXCLUDES TAX	

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



Alta Equipment Company
1897 Berlin Turnpike
Berlin, CT 06037

Proposal	Date	Expiration Date
QUO-05210-J4Z0K8	11/10/2023	12/10/2023

To: Town of Waterford

Attention: Ken

Sales Rep: BRIAN MURRAY

Quantity	Product	Serial Number	Price
1	Salsco Side Dump Bucket- SSL Coupler		\$7,000

Equipment Specification

OUTSIDE BUCKET DIMENSIONS:

84-1/2" Long x 30-1/4" Wide x 17" High

Just over 3/4 Cu. Yd. Capacity

Pricing Summary

Total Proposal (Before Tax)	\$7,000
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Sales Tax	n/a
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Total	\$7,000
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TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

INTER-OFFICE CORRESPONDENCE

DATE: November 7, 2023

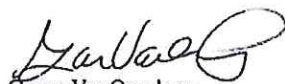
TO: Gary Schneider, Director of Public Works

FROM: Garon VanOverloop, Lead Fleet Mechanic

RE: FY25 Budget Request

For the FY25 budget year I am proposing the following maintenance shop continuations & improvements.

1. 1 ½ ton, pneumatic transmission/differential high lift jack. \$3,195
2. Fore & aft lift kits with storage carts for our mobile vehicle lifts. This will allow one medium duty sized truck to be picked up with two lifts instead on four lifts. This will allow the shop to utilize the 6 mobile lifts on three different units simultaneously. \$9,790
3. \$5,000 small tool, repair and replacement line.
4. \$40,500 to replace up to three all season body conveyor troughs that are found on the 5 ton dump/plow trucks. I will designate which units that need the trough replacement following their annual inspections.


Garon VanOverloop
Lead Fleet Mechanic

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Public Works



Snap-on Tools Quote

Stephen Besade & Sons, LLC
 Sold By: Steve Besade
 Address: 126 Fog Plain Rd P.O. BOX
 771
 WATERFORD, CT 06385-
 Phone: 860-884-6007

Sold To: TOWN OF WATERFORD DPW
 Address: 1000 HARTFORD ROAD
 WATERFORD, CT 06385-
 Phone: 860-444-5867

Quote Date - 8/22/2023 10:24:14

Account Type: RA
 Invoice #: 082223110015Q

Tax Exempt #: EXEMPT

PO #: 220038

Part #	Qty	Description	Line Type	Price	Discount	Total	Tax
TJA100	1	1/2T AIR TRANS JACK	Sale	3,755.00	560.00	3,195.00	0.00
						SubTotal	3,195.00
						0.00 % Tax	0.00
						Freight	0.00
						Grand Total	3,195.00

- Wear safety goggles
- Use the right tool
- Use the tool properly
- Maintain the tool regularly

REMIT TO: STEPHEN BESADE & SONS, LLC
 P.O. BOX 771 WATERFORD, CT 06385-0771

AccountType	Previous Balance	Balance as of	Purchases	Total	Payment	New Balance
RA	584.45		3,195.00	3,779.45	0.00	3,779.45

Your Next RA Payment Will Include: 0.00
 Your Agreed Upon Weekly Payment Is: 13.80
 Your Next RA Payment Will Be: 13.80

For value received, the Purchaser, as continuing security for the repayment of all obligations now or hereafter owing to the Franchisee, including, without limitation, the prompt payment, as and when due, of the purchase price of the PMSI Collateral (as hereinafter defined), and the performance of all of the obligations, covenants and warranties of the Purchaser to the Franchisee hereunder, hereby grants to the Franchisee a continuing specific and fixed purchase money security interest in all products supplied, sold or provided to the Purchaser by the Franchisee, including the tools listed above, and including all accretions, substitutions, replacements, additions and accessions thereto and all Proceeds thereof (the "PMSI Collateral"). I agree that the Franchisee named above or its assigns shall retain a Purchase Money Security Interest in the PMSI Collateral until I have made all the promised payments, at which time Franchisee's security interest shall be released. If I fail to make any of the payments specified, I agree to return the PMSI Collateral to the Franchisee or its assigns on demand. Until all payments are made, I agree to retain the PMSI Collateral in my possession in good condition and to notify the Franchisee of any changes in employment or home address. In the event that I fail to make the promised payments and the Franchisee must resort to civil litigation to obtain return of or payment for the PMSI Collateral, I shall be held responsible for the costs of such litigation including reasonable attorneys' fees.

X

X

TOWN OF WATERFORD FY2025 BUDGET REQUEST Public Works



115 Cross Street, Bristol CT 06011 Tel: (877) 480-LIFT (5438)

PROPOSAL

Proposal No. AAAQ4682

Prepared On 10/10/2023

Valid Through 12/9/2023

Sold To
Waterford Department of Public Works

Ship To
Waterford Department of Public Works

1000 Hartford Road
Waterford, CT 06385

1000 Hartford Road
Waterford, CT 06385

Phone
Fax

Phone
Fax

Terms **Ship Via** **Your Sales Contact**

Net 30 Jason Marneau
Thank you for the opportunity to propose new equipment for your shop.

Qty	Description	Unit Price	Extended Price
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2	ROTARY FRAME ENGAGING / FORE and AFT END LIFT KIT / 18,000 LBS. CAPACITIES / Comes standard with 3.5", 5", and 10" adapter extensions.	\$3,725.00	\$7,450.00
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2	ROTARY STORAGE CART FOR LIFTING KIT	\$1,095.00	\$2,190.00
---	-------------------------------------	------------	------------

1	LABOR Delivery of Kits and Cart to the DPW Garage	\$150.00	\$150.00
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This equipment would have to be ordered. Lead time is determined at the time of order and can change without notice.

SubTotal \$9,790.00

Tax \$0.00

Shipping \$0.00

Total **\$9,790.00**

Please complete the following information and return this form to our office.

Accepted by: _____

Date: _____

Position: _____

PO Number: _____

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
Public Works**



Freightliner of Hartford, Inc.
222 Roberts St.
East Hartford, CT 06108
www.freightlinerofhartford.com

Town of Waterford
Public Works
Waterford, CT.
ATTN: Garon

November 8, 2023

TENCO BODY SS CONVEYOR REPLACEMENT

We are pleased to quote the following VIA CT State Contract # 15PSX0017

TRUCK :
YEAR :
MAKE :
MODEL :
VIN :
MILEAGE:

We are pleased to quote the following:

- Remove existing Conveyor trough
- Remove Z-Bracket
- Remove Rear Bearing Slides
- Sandblast Area
- INSTALL 3/16" Stainless Steel Trough with Hardox 400 Replaceable Wear Plate
- 3/16" Stainless Steel Bearing Slides
- Stainless Steel Brackets connecting to I-Beam
- FOUR (4) SIDE DUMP CYLINDER PINS ONLY
- ABOVE INSTALLED & OPERATIONAL

FOB: Hartford, CT..... \$ 13,500.00 *

*ABOVE IS AN ESTIMATE.

DELIVERY: 10-12 WEEKS FOR SS CONVEYOR TOUGH + 2 TO 4 WEEKS INSTALL

Respectfully Submitted,

Glenn Slade - Sales Consultant
Equipment Specialists

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted.

SIGNED: _____ DATE: _____

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Public Works

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Bulky Waste Fees	116,521	111,521	110,000	7,241	112,000	\$ 2,000.00
Interest/Lien Fees	81	88	50	46	90	\$ 40.00
Rentals	62,531	730,404	50,000	0	0	\$ (50,000.00)
Sale of Recyclables	45,844	64,172	45,000	4,839	50,000	\$ 5,000.00
Tipping Fees	288,193	264,872	275,000	43,792	275,000	\$ -
Versa Kart/Blue Box Purchases	11,135	7,910	10,000	4,000	8,000	\$ (2,000.00)
Curbside Brush Pickup	640	680	600	260	600	\$ -
Town Aid	316,431	321,120	321,120	160,680	321,120	\$ -
Excavation Permits	5,855	1,975	3,000	450	2,000	\$ (1,000.00)
						\$ -
						\$ -
TOTALS	\$ 847,231.00	\$ 1,502,742.00	\$ 814,770.00	\$ 221,308.00	\$ 768,810.00	\$ (45,960.00)

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	Department Request \$ Increase	Department Request % Increase
PERSONNEL COSTS								
51110	ADMINISTRATION	234,206	204,179		93,524	200,611	(3,568)	-1.75%
51120	INSPECTION	79,721	83,068		40,294	83,385	317	0.38%
51210	CLERICAL/TECHNICAL	151,918	147,637		78,517	167,150	19,513	13.22%
51240	EDUCATION INCENTIVE	12,400	16,750		8,240	13,240	(3,510)	-20.96%
51410	FULL TIME FIRE FIGHTING	1,129,655	1,202,923		566,443	1,287,338	84,415	7.02%
51411	INCENTIVE PROGRAM STIPENDS	34,873	50,000		7,254	50,000	0	0.00%
51412	PART TIME FIRE FIGHTING	223,082	210,000		83,356	175,000	(35,000)	-16.67%
51810	OVERTIME	263,815	245,000		153,589	8,000	(237,000)	-96.73%
NEW	FIRE INSPECTORS OVERTIME					5,000	5,000	100.00%
NEW	REPLACEMENT OVERTIME					165,000	165,000	100.00%
NEW	TRAINING OVERTIME					10,000	10,000	100.00%
51920	FICA	150,110	165,206		73,913	165,601	395	0.24%
SUBTOTAL		2,279,780	2,324,763	0	1,105,130	2,330,325	5,562	0.24%
SERVICES								
52010	ADVERTISING	0	400		0	400	0	0.00%
52020	POSTAGE	324	250		45	250	0	0.00%
52030	PROFESSIONAL FEES	2,556	2,500		714	2,500	0	0.00%
52040	SERV. CONT & REPAIRS	34,607	13,530	2,625	14,307	21,000	7,470	55.21%
52050	DUES, CONFERENCES & EDUC.	47,958	36,800		13,964	38,000	1,200	3.26%
52060	PRINTING	60	100		17	100	0	0.00%
52070	REIMBURSABLE EXPENSE	99	1,500		91	1,000	(500)	-33.33%
52080	TELEPHONE	18,338	18,500	9,175	11,310	29,500	11,000	59.46%
52290	PUBLIC SAFETY AWARENESS	3,479	4,000		1,847	4,000	0	0.00%
52305 (NEW)	OSHA COMPLIANCE	0	0			1,800	1,800	100.00%
52310	EXAMINATIONS	8,207	10,000		6,423	10,000	0	0.00%
52320	RENTAL OF HYDRANTS	540,950	541,000		135,237	579,000	38,000	7.02%
52370	CLOTHING ALLOWANCE	20,756	19,500		9,270	23,000	3,500	17.95%
52371	FIRE POLICE	575	1,250		0	1,250	0	0.00%
52372	INSURANCE	139,269	140,000		139,203	142,000	2,000	1.43%
52373	LP GAS	1,940	5,600	(3,800)	950	5,600	0	0.00%

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	Department Request \$ Increase	Department Request % Increase
52374	CABLE TELEVISION	7,511	7,500		4,204	7,500	0	0.00%
52375	LADDER TESTING & REPAIRS	3,534	7,800		5,573	7,800	0	0.00%
52376	HYDRAULIC TESTING & REPAIRS	0	2,000	3,400	5,014	3,200	1,200	60.00%
52377	BREATHING APPARATUS TESTING & REPAIRS	18,938	9,500		2,575	9,800	300	3.16%
52378	BUILDING MAINTENANCE	81,796	84,000	(11,400)	34,099	84,000	0	0.00%
52379	HOSE TESTING AND REPAIRS	8,402	9,825		9,062	9,950	125	1.27%
52387	PUMP TESTING SERVICES	1,200	4,000		1,800	4,500	500	12.50%
52392	GENERATOR MAINT. & REPAIRS	11,569	9,500		2,497	9,500	0	0.00%
SUBTOTAL		952,068	929,055	0	398,202	995,650	66,595	7.17%

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

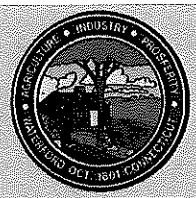
DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	Department Request \$ Increase	Department Request % Increase
	MATERIALS & SUPPLIES							
53010	OFFICE SUPPLIES	1,062	1,000		92	1,000	0	0.00%
53020	OTHER SUPPLIES	10,135	12,000		4,870	10,000	(2,000)	-16.67%
53021	CONSUMABLE SUPPLIES	5,481	3,800		1,797	4,500	700	18.42%
53070	AUTOMOTIVE REPAIRS	190,637	110,000	(30,000)	75,520	110,000	0	0.00%
53080	AUTOMATIVE MAINTENANCE	0		30,000	18,043	20,000		
NEW	MARINE REPAIRS					5,000		
53090	FUELS & LUBRICANTS	41,537	45,000		20,005	42,000	(3,000)	-6.67%
53100 (NEW)	TIRES	0	0			7,000	7,000	0.00%
53110	COMPUTER SUPPLIES	610	1,000		108	1,000	0	0.00%
53111	FF - PROTECTIVE CLOTHING	42,728	35,000		10,221	35,000	0	0.00%
53112	FIREFIGHTING SUPPLIES & REPAIRS	15,907	9,000		4,808	9,500	500	5.56%
53113	VOLUNTEER RESPONDER AWARDS	2,892	5,000		992	5,000	0	0.00%
53114	MEDICAL SUPPLIES	6,706	6,500		2,821	6,500	0	0.00%
53115	VOLUNTEER FIREFIGHTER SUPPLIES	0	3,000		1,648	3,000	0	
	SUBTOTAL	317,695	231,300	0	140,925	259,500	28,200	12.19%
	EQUIPMENT							
54060	OFFICE EQUIPMENT	1,029	1,500		459	1,200	(300)	-20.00%
54202	EQUIPMENT - FIRE INVESTIGATIONS	505	500		-408	750	250	50.00%
54218	FIREFIGHTER EQUIPMENT	16,053	24,000		6,482	24,000	0	0.00%
54220	RADIO/EMERGENCY LIGHTS	10,199	9,000		1,837	9,500	500	5.56%
54222	RESCUE TRUCK EQUIPMENT	87	5,500		68	5,500	0	0.00%
54226	EQUIPMENT	1,421	6,000		0	6,000	0	0.00%
	SUBTOTAL	29,294	46,500	0	8,438	46,950	450	0.97%
	DEPARTMENT TOTAL	3,578,837	3,531,618	0	1,652,695	3,632,425	100,807	2.85%

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



BUDGET FUNCTION

The bedrock of our organization can be found in the Mission Statement of the Waterford Fire Department. The goal is to safely achieve our mission while remaining fiscally responsible, professionally effective and proficient in the use of all appropriate resources. It is the responsibility of each member to support the mission. The Waterford Fire Department provides services to protect the lives and property of Waterford's residents, businesses, and visitors. This encompasses fire protection, technical rescues, medical emergencies or exposure to dangerous conditions caused by nature or humans 24 hours a day, 7 days a week, 365 days a year.

The Fire Department has 15 Career Firefighters, 8 Part-Time Firefighters, 1 Fire Marshal, 1 Fire Inspector, Director/Chief of Fire Services, 1 Community Safety Educator and 2 office support staff. In addition to our paid staff are our Volunteer Firefighters consisting of 20-25 active members between the 5 fire companies. We also have 15 Fire Police that are very active during emergencies, supporting Fire, Police, and Emergency Management activities.

Waterford is a changing community. With the vision to transform today's fire/rescue service into a developing, proactive and professional service, we will be working toward exceeding current demands and future needs. Our service delivery will continue to be enhanced through training, education, planning, and teamwork.

An essential function of the Department is to provide a positive presence in the community. This can be achieved with increased interaction within our community and our schools with our firefighters, fire marshals and community safety educator, all being involved in the community and public safety.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



BUDGET SUMMARY

The FY24-25 budget total for the department has an increase of \$100,807 or 2.85%. Contributing factors to this increase are line item expenses for full-time firefighting, hydrants, apparatus maintenance, and repairs. Total Personnel Costs (51000) increased by .24 %. The net of this increase is due to full-time firefighting increase of 7.02%. Total Services (52000) increased by 7.02%. The net of this increase is due to hydrants increase of 7.02% and increase in phone line due to charges for tablets in fire apparatus. Total Materials & Supplies (53000) increased by 12.19%. The net of this increase is due to apparatus repairs, apparatus maintenance, and marine unit's repairs.

There are many building projects started and/or coming shortly in Waterford, consisting of residential apartments, commercial projects in different areas of Town in addition to single family homes, affordable housing, and senior housing. The large growth will require additional services from Police, Fire and EMS. As this budget is being prepared, the Fire Department continues to provide emergency operations with a core of 15 full-time and 9 part-time paid staff, augmented by the continued use of volunteer fire protection services. The need to add additional firefighters continues to increase each year as the volunteer pool continues to decrease in Waterford, across the State, and the Country. Time commitments, training requirements, working and balancing family life has changed the volunteer firefighter. This is a balancing act of available firefighters needed to protect Waterford's residents, businesses, and visitors. Taking this into consideration I have made the decision to focus our budget on staffing resources. In order to adhere to budget constraints, in lieu of the position of an Assistant Chief I have elected, only for this upcoming FY, to forgo this position in order to support the hiring of an additional full-time firefighter. With the emphasis on staffing we have reallocated funds that were previously dedicated to other expenditures. To meet the demands of Waterford Fire Department we need to increase paid staffing and increase efforts for volunteers in recruiting, retention, and education to keep their interest here in Waterford.

Fire Services brought forward to the Public Protection and Safety committee the changes and recommendations for the Incentive Program. The RTM passed the recommended changes to the Incentive Program in April of FY23. These changes make a better benchmark/incentive program based on fire education for the volunteers. This gives the Town better trained personnel and gives the volunteer achievable benchmarks. Recruitment and Retention remains the number one priority in the fire service across America and the challenges we face with declining volunteers. Waterford Fire Services has been committed to attracting new volunteers with public education, local events, banners, flyers, and social media.

Firefighter safety and the effectiveness of fire suppression service are closely linked. Firefighters cannot maintain the same level of aggressive fire suppression services while receiving fewer and fewer resources of training and personnel. Those personnel resources were our volunteers for many years. Waterford, along with many communities, are struggling to maintain volunteers. Over the last 20 years, deviations from the industry's standard regarding recommended acceptable levels of staffing per unit of response have seriously compromised firefighter safety. Firefighters are needed to complete the tasks faced to mitigate the hazards whether it is volunteer or paid staff. We will continue to collect data that shows the trends affecting Waterford and make necessary changes as needed to keep our personnel and community safe.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



The remainder of this budget has various increases and decreases that are driven by collective bargaining agreements, approved non-union pay scales, and/or historical expense data. We truly appreciate the support extended from the town in our continuing efforts to provide an exemplary level of service to our citizens, businesses, visitors, and industrial partners.

Respectfully Submitted:

Michael J. Howley

Director/Chief of Fire Services

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY: 10123 FIRE SERVICES

LINE ITEM	DESCRIPTION	COLUMN 1 2022/2023 ACTUAL EXPENDED	COLUMN 2 2023/2024 RTM APPROP.	COLUMN 3 2023/2024 ADDITIONAL/ TRANSFERS	COLUMN 4 ACTUAL EXPENDITURE AS OF 1/1/24	COLUMN 5 2024/2025 DEPT/ AGENCY REQUEST
PERSONNEL COSTS						
51110	ADMINISTRATION	234,206	204,179		93,524	200,611
51120	INSPECTION	79,721	83,068		40,294	83,385
51210	CLERICAL/TECHNICAL	151,918	147,637		78,517	167,150
51240	EDUCATION INCENTIVE	12,400	16,750		8,240	13,240
51410	FULL TIME FIRE FIGHTING	1,129,655	1,202,923		566,443	1,287,338
51412	PART TIME FIRE FIGHTING	223,082	210,000		83,356	175,000
51411	INCENTIVE PROGRAM STIPENDS	34,873	50,000		7,254	50,000
51810	OVERTIME CALLBACKS	263,815	245,000		153,589	8,000
XXXXX	FIRE INSPECTOR(S) OVERTIME					5,000
XXXXX	REPLACEMENT OVERTIME					165,000
XXXXX	TRAINING OVERTIME					10,000
51920	FICA	150,110	165,206		73,913	165,601
	SUBTOTAL	2,279,780	2,324,763	0	1,105,130	2,330,325
SERVICES						
52010	ADVERTISING	0	400		0	400
52020	POSTAGE	324	250		45	250
52030	PROFESSIONAL FEES	2,556	2,500		714	2,500
52040	SERV. CONT & REPAIRS	34,607	13,530	2,625	14,307	21,000
52050	DUES, CONFERENCES & EDUC.	47,958	36,800		13,964	38,000
52060	PRINTING	60	100		17	100
52070	REIMBURSABLE EXPENSE	99	1,500		91	1,000
52080	TELEPHONE	18,338	18,500	9,175	11,310	29,500
52290	PUBLIC SAFETY AWARENESS	3,479	4,000		1,847	4,000
52310	EXAMINATIONS	8,207	10,000		6,423	10,000
52320	RENTAL OF HYDRANTS	540,950	541,000		135,237	579,000
52370	CLOTHING ALLOWANCE	20,756	19,500		9,270	23,000
52371	FIRE POLICE	575	1,250		0	1,250
52372	INSURANCE	139,269	140,000		139,203	142,000
52373	LP GAS	1,940	5,600	(3,800)	950	5,600
52374	CABLE TELEVISION	7,511	7,500		4,204	7,500
52375	LADDER TESTING & REPAIRS	3,534	7,800		5,573	7,800
52376	HYDRAULIC TESTING & REPAIRS	0	2,000	3,400	5,014	3,200

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



52377	BREATHING APPARATUS REPAIRS	18,938	9,500		2,575	9,800
52378	BUILDING MAINTENANCE	81,796	84,000	(11,400)	34,099	84,000
52379	HOSE TESTING AND REPAIRS	8,402	9,825		9,062	9,950
52387	PUMP TESTING SERVICES	1,200	4,000		1,800	4,500
52392	GENERATOR MAINT. & REPAIRS	11,569	9,500		2,497	9,500
XXXXX	OSHA COMPLIANCE					1,800
SUBTOTAL		952,068	929,055	0	398,201	995,650
MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	1,062	1,000		92	1,000
53020	OTHER SUPPLIES	10,135	12,000		4,870	10,000
53021	CONSUMABLE SUPPLIES	5,481	3,800		1,797	4,500
53070	AUTOMOTIVE REPAIRS	190,637	110,000	(30,000)	75,520	110,000
XXXXX	MARINE REPAIRS					5,000
XXXXX	TIRES					7,000
53080	AUTOMOTIVE MAINTENANCE		0	30,000	18,043	20,000
53090	FUELS & LUBRICANTS	41,537	45,000		20,005	42,000
53110	COMPUTER SUPPLIES	610	1,000		108	1,000
53111	FF - PROTECTIVE CLOTHING	42,728	35,000		10,221	35,000
53112	FIREFIGHTING SUPPLIES & REPAIRS	15,907	9,000		4,808	9,500
53113	VOLUNTEER RESPONDER AWARDS	2,892	5,000		992	5,000
53114	MEDICAL SUPPLIES	6,706	6,500		2,821	6,500
NEW	VOLUNTEER FIREFIGHTERS SUPPLIES	0	3000		1,648	3,000
SUBTOTAL		317,695	231,300	0	140,924	259,500
EQUIPMENT						
54060	OFFICE EQUIPMENT	1,029	1,500		459	1,200
54202	EQUIPMENT - FIRE INVESTIGATIONS	505	500		-408	750
54218	FIREFIGHTER EQUIPMENT	16,053	24,000		6,482	24,000
54220	RADIO/EMERGENCY LIGHTS	10,199	9,000		1,837	9,500
54222	RESCUE TRUCK EQUIPMENT	87	5,500		68	5,500
54226	EQUIPMENT	1,421	6,000		0	6,000
SUBTOTAL		29,294	46,500	0	8,437	46,950
DEPARTMENT TOTAL		3,578,837	3,531,618	0	1,652,692	3,632,618

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



Town of Waterford - FY2023 Statistics

By District Demographics

FIRE INCIDENTS

July 2022 - June 2023

Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
355	75	111	137	365	50	1093

EMS INCIDENTS

July 2022 - June 2023

Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
708	111	138	272	405	0	1634

TOTAL FIRE & EMS COMBINED

July 2022 - June 2023

Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
1,063	186	249	409	770	50	2,727

WATERFORD FIRE DEPARTMENT

Incident Type Report (Summary)

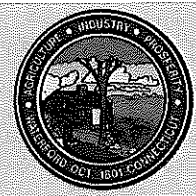
Alarm Date Between (07/01/2022) and (06/30/2023)

Incident Type	Count	% of Incidents
1 Fire		
111 Building fire	28	1.03%
113 Cooking fire, confined to container	9	0.33%
116 Fuel burner/boiler malfunction, fire confined	4	0.15%
118 Trash or rubbish fire, contained	1	0.04%
130 Mobile property (vehicle) fire, Other	1	0.04%
131 Passenger vehicle fire	6	0.22%
132 Road freight or transport vehicle fire	3	0.11%
138 Off-road vehicle or heavy equipment fire	1	0.04%
141 Forest, woods or wildland fire	2	0.07%
142 Brush or brush-and-grass mixture fire	25	0.92%
150 Outside rubbish fire, other	1	0.04%
151 Outside rubbish, trash or waste fire	4	0.15%

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES

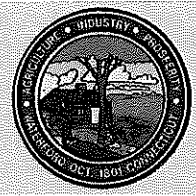


Incident Type		Count	% of Incidents
154	Dumpster or other outside trash receptacle	1	0.04%
162	Outside equipment fire	1	0.04%
		87	3.19%
2 Overpressure Rupture, Explosion, Overheat (no fire)			
251	Excessive heat, scorch burns with no	5	0.18%
		5	0.18%
3 Rescue & Emergency Medical Service Incident			
311	Medical assist, assist EMS crew	15	0.55%
321	EMS Call, excluding vehicle accident with	1,593	58.42%
322	Motor vehicle accident with injuries	155	5.68%
323	Motor vehicle/pedestrian accident (MV Ped)	7	0.26%
324	Motor vehicle accident with no injuries	51	1.87%
342	Search for person in water	1	0.04%
350	Extrication, rescue, other	1	0.04%
351	Extrication of victim(s) from building/structure	1	0.04%
352	Extrication of victim(s) from vehicle	1	0.04%
353	Removal of victim(s) from stalled elevator	1	0.04%
356	High angle rescue	1	0.04%
360	Water & ice-related rescue, other	1	0.04%
364	Surf rescue	1	0.04%
365	Watercraft rescue	2	0.07%
		1,831	67.14%
4 Hazardous Condition (No Fire)			
400	Hazardous condition, Other	2	0.07%
410	Combustible/flammable gas/liquid condition, other	3	0.11%
411	Gasoline or other flammable liquid spill	6	0.22%
412	Gas leak (natural gas or LPG)	11	0.40%
413	Oil or other combustible liquid spill	8	0.29%
421	Chemical hazard (no spill or leak)	1	0.04%
422	Chemical spill or leak	1	0.04%
424	Carbon monoxide incident	5	0.18%
440	Electrical wiring/equipment problem, Other	13	0.48%
441	Heat from short circuit (wiring)	1	0.04%
444	Power line down	12	0.44%

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



Incident Type		Count	% of Incidents
445	Arcing, shorted electrical equipment	11	0.40%
461	Building or structure weakened or collapsed	1	0.04%
		75	2.75%

5 Service Call

500	Service call, other	4	0.15%
510	Person in distress, other	1	0.04%
511	Lock-out	6	0.22%
520	Water problem, Other	3	0.11%
521	Water evacuation	5	0.18%
522	Water or steam leak	14	0.51%
531	Smoke or odor removal	1	0.04%
542	Animal rescue	1	0.04%
550	Public service assistance, Other	6	0.22%
551	Assist police or other governmental agency	5	0.18%
552	Police matter	1	0.04%
553	Public service	29	1.06%
554	Assist invalid	41	1.50%
561	Unauthorized burning	19	0.70%
571	Cover assignment, standby, move-up	3	0.11%
		139	5.10%

6 Good Intent Call

600	Good intent call, Other	44	1.61%
611	Dispatched & canceled enroute	98	3.59%
621	Wrong Location	3	0.11%
622	No incident found on arrival at dispatch	89	3.26%
631	Authorized controlled burning	4	0.15%
641	Vicinity alarm (incident in other location)	8	0.29%
650	Steam, other gas mistaken for smoke, other	2	0.07%
651	Smoke scare, odor of smoke	32	1.17%
652	Steam, vapor, fog or dust thought to be	4	0.15%
671	HazMat release investigation w/no HazMat	27	0.99%
		311	11.40%

7 False Alarm & False Call

700	False alarm or false call, other	2	0.07%
710	Malicious, mischievous false call, other	1	0.04%

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



Incident Type	Count	% of Incidents
714 Central station, malicious false alarm	1	0.04%
715 Local alarm system, malicious false alarm	6	0.22%
730 System malfunction, no fire	3	0.11%
731 Sprinkler activation due to malfunction	4	0.15%
732 Extinguishing system activation due to malfunction	1	0.04%
733 Smoke detector activation due to malfunction	22	0.81%
735 Alarm system sounded due to malfunction	5	0.18%
736 CO detector activation due to malfunction	8	0.29%
740 Unintentional Transmission of alarm, Other	21	0.77%
741 Sprinkler activation, no fire	15	0.55%
743 Smoke detector activation, no fire	112	4.11%
744 Detector activation, no fire	27	0.99%
745 Alarm system activation, no fire	29	1.06%
746 Carbon monoxide detector activation, no CO	9	0.33%
	266	9.75%
8 Severe Weather & Natural Disaster		
812 Flood assessment	3	0.11%
813 Wind storm, tornado/hurricane assessment	8	0.29%
815 Severe weather or natural disaster standby	1	0.04%
	12	0.44%
9 Special Type of Incident, other		
901 Special Type of Incident	1	0.04%
	1	0.04%
Total Incident Count:	2,727	100.00%

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



Waterford Fire Department Mutual Aid Given Report (Summary)

Alarm Date Between (07/01/2022) and (06/30/2023)

Incident Type	Count	% of Incidents
East Lyme		
Fire Incidents	2	4.00%
Motor Vehicle Accidents	2	4.00%
Service Call	1	2.00%
Good Intent	4	8.00%
Watercraft Rescue	1	2.00%
False Alarm	1	2.00%
	11	22.00%
Montville		
Fire Incidents	2	4.00%
Motor Vehicle Accidents	2	4.00%
Cover Assignment, Standby, Moveup	1	2.00%
Service Call	2	4.00%
Good Intent	3	6.00%
	10	20.00%
New London		
Fire Incidents	15	30.00%
Motor Vehicle Accidents	1	2.00%
Rescue	1	2.00%
Good Intent	7	14.00%
False Alarm	2	4.00%
	26	30.00%
Stonington		
Rescue	1	2.00%
	1	2.00%
Groton		
Fire Incidents	1	2.00%
	1	2.00%
Noank		
Good Intent	1	2.00%
	1	2.00%
Total Incident Count:	50	

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



Waterford Fire Department Mutual Aid Received Report (Summary)

Alarm Date Between (07/01/2022) and (06/30/2023)

Incident Type	Count	% of Incidents
East Lyme		
Emergency Medical Calls	4	11.76%
Fire Incidents	2	5.88%
Motor Vehicle Accidents	2	5.88%
	8	23.53%
Montville		
Fire Incidents	1	2.94%
	1	2.94%
New London		
Emergency Medical Calls	10	29.41%
Fire Incidents	7	20.59%
Motor Vehicle Accidents	3	8.82%
Service Call	1	2.94%
	21	29.41%
Chesterfield		
Motor Vehicle Accidents	1	2.94%
	1	2.94%
Poquonnock Bridge		
Fire Incidents	2	5.88%
Service Call	1	2.94%
	3	8.82%

Total Incident Count: 34 ***

***The total count is 28 calls, as there were 4 incidents where M/A was received from multiple towns simultaneously.

1 call - 3 companies
4 calls - 2 companies

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



FIRE DEPARTMENT
Program and Service Fee Assessment

The following is a breakdown of the fees for the Fire Service:

EXPLOSIVE PERMITS: \$60.00 per permit. Fee is established by the State of Connecticut.

CHARGES FOR SERVICES:

This category (court actions, arson fire reimbursement & FOI) is established by the State of Connecticut and charged accordingly. F.O.I. fees are \$.50 cents per page.

The following charges are found in Ordinance 2.36.075 Fire Marshal fee schedule and enforcement. This ordinance went into effect 1/1/2024.

BURN PERMITS: \$25.00

INSPECTIONS:

Initial Fee: \$25.00 - \$250.00

Renewal Fee: \$ 0.00 - \$200.00

PLAN REVIEWS:

Building:

Up to 2,000 sq. ft. = \$100.00

≥ 250,001 sq. ft. = \$6,000.00

Fire Alarm System:

Up to 2,000 sq. ft. = \$100.00

≥ 250,001 sq. ft. = \$3,000.00

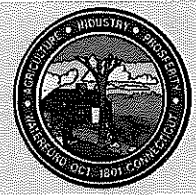
Sprinkler System:

Up to 2,000 sq. ft. = \$100.00

≥ 250,001 sq. ft. = \$2,800.00

Backup information, Ordinance 2.36.075, can be found at the end of 52000 section.

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: FIRE SERVICES

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Alarm Penalties	750					\$ -
Inspection Fees	0	0	0	0	1,500	\$ 1,500.00
Plan Review Fees	0	0	0	0	4,500	\$ 4,500.00
Burning Permit	0	0	0	0	700	\$ 700.00
Explosives Permit	300	480	0	0	600	\$ 600.00
Freedom of Information	10	25	15	5	20	\$ 5.00
TOTALS	\$ 1,060.00	\$ 505.00	\$ 15.00	\$ 5.00	\$ 7,320.00	\$ 7,305.00

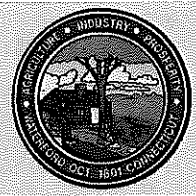
**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
SPECIAL REVENUE
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Fire Services

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
GRANTS (list anticipated individual grants below)					
AFG	0	0	91,392		(91,392)
SAFER	0	0	0		0
FP&S	0	0	22,571		(22,571)
					0
MISC					0
					0
					0
TOTALS	0	0	113,963	0	(113,963)

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



INVENTORY UPDATE
EQUIPMENT AND VEHICLES IN EXCESS OF \$1,000

Department/Agency: **Fire Department**

Budgeted acquisition - January 1, 2023 through January 1, 2024:

<u>DESCRIPTION OF ITEM</u>	<u>DATE OF ESTIMATED PURCHASE</u>	<u>ESTIMATED COST</u>	<u>LOCATION</u>
Firefighter Protective Clothing	10/2023	\$3,480	F/T Firefighter
Firefighter Protective Clothing	10/2023	\$3,480	F/T Firefighter
Firefighter Protective Clothing	10/2023	\$3,480	F/T Firefighter
Firefighter Protective Pants	09/2023	\$1,212	F/T Firefighter
Firefighter Protective Clothing	10/2023	\$3,480	P/T Firefighter
Firefighter Protective Clothing	07/2023	\$3,480	Volunteer FF
Firefighter Protective Clothing	07/2023	\$3,480	Volunteer FF
Firefighter Protective Clothing	07/2023	\$3,480	Volunteer FF
Clean Space Mask	08/2023	\$1,253	Fire Inspector
Hazard House (FEMA Grant)	10/2023	\$6,990	Fire Prevention
Hazard Kitchen (FEMA Grant)	10/2023	\$3,590	Fire Prevention
4-Room Fire House (FEMA Grant)	11/2023	\$11,020	Fire Prevention

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



BUDGET EXPLANATIONS BY CATEGORY

1000 Series: PERSONNEL

10123-51110 Administration:

The salaries in this line item contain those of the Director of Fire Services and Fire Marshal. These salaries were in conformance with the Non-Union Management Wage Schedule approval effective December 4, 2023 and expires on June 30, 2024. The salary, longevity and sick incentive for each position is shown on the FY2025 Fire Department - Personnel Worksheet. The increase presented is based on the NUMP Wage Schedule.

Expended FY23 - \$234,206 Expended FY22 - \$196,014 Expended FY21 - \$285,451

FY 24-25 Total Administration = \$200,611

10123-51120 Inspection/Prevention:

The salary in this line item contains that of the Fire Inspector. The salary is in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 6, 2021 and expires on June 30, 2024. The salary and longevity for the position is shown on the FY24-25 Fire Department - Personnel Worksheet.

Expended FY23 - \$79,721 Expended FY22 - \$78,986 Expended FY21 - \$77,144

FY 24-25 Total Inspection/Prevention = \$83,385

10123-51210 Clerical/Technical:

The salaries in this line item contain those of the Office Coordinator and full-time Clerk. These salaries are in conformance with the Local 1303-037 of Council #4's Collective Bargaining Agreement approval effective July 1, 2022 and expires on June 30, 2026.

The other salary in this line item contains that of the Community Safety Educator. This salary is in conformance with the Non-Union Management Professional salary schedule approval effective December 4, 2023 and expires on June 30, 2024.

The salary for each position is shown on the FY24-25 Fire Department – Personnel Worksheet. The increase presented is based on the current NUMP Wage Schedule.

Expended FY23 - \$151,918 FY22 - \$147,019 Expended FY21 - \$127,394

FY 24-25 Total Clerical/Technical = \$167,150

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



10123-51240 Educational Incentive:

This line item is to provide for the Professional Education Support and College Education Incentive in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 6, 2021 and expires on June 30, 2024. The Fire Marshal is also contained in this line item.

Expended FY23 - \$12,400

Expended FY22 - \$16,750

Expended FY21 - \$17,620

FY 24-25 Total Education Support and Incentive = \$13,240

10123-51410 Firefighting – Full Time:

The salaries in this line item contain those of sixteen full time firefighters. These salaries are in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 6, 2021 and expires on June 30, 2024. The increase presented is based on a fifty-six hour work week during the fiscal year. Five career firefighters on twenty four hours seven days a week, covering Jordan and Cohanzie Fire Stations, our two busiest companies.

FY 24-25 Total Full Time Firefighters = \$1,287,338

10123-51412 Firefighting – Part Time:

The salaries in this line item contain that of twelve part time firefighters. The schedule of hours for the part time positions can be found on the FY24-25 Firefighter Schedule. These salaries are in conformance with the Season/Occasional Wage Schedule approval effective May 2022 allowing Part time firefighters to work up to twenty five hours a week. Part time firefighters cover Quaker Hill, Goshen, and Oswegatchie Fire Stations.

FY 24-25 Total Part Time Firefighters = \$175,000

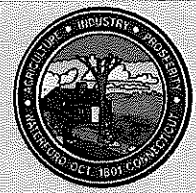
Expended FY23 - \$1,352,737

Expended FY22 - \$1,289,556

Expended FY21 - \$1,276,714

FY 24-25 Total Combined Firefighting = \$1,462,338

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



10123-51411 Volunteer Incentive Program:

This line item is to provide for the Volunteer Incentive Program approved by the Representative Town Meeting on October 5, 2020. This program is currently based on \$7.00 per call for active volunteer firefighters and fire police. This incentive was reviewed each quarter to determine if this new program is working. This program was recommended to the Public Safety Committee for review and modifications by the Director. These recommendations were approved and brought forward to RTM for approval in April 2023. This current program can be referenced in detail in ordinance number 2.36.080 giving our volunteers better benchmarks in responding and training. This program also gives a better program for our Fire Police that are very active in Waterford.

Expended FY23 - \$34,873

Expended FY22 - \$21,805

Expended FY21 - \$23,878

FY 24-25 Total Education Support and Volunteer Incentive = \$50,000

10123-51810 Overtime Callbacks:

This line item has been broken down this year to reflect areas and track overtime better. The use of overtime is avoided if and whenever possible, however as is the case in most departments, at times it is unavoidable due to contractual agreements.

These calculations have been increased from the previous year(s) due to historical data based on overtime hours for the full time Firefighters, part time Firefighters and the Fire Inspector.

Expended FY23 - \$263,815

Expended FY22 - \$256,665

Expended FY21 - \$273,755

FY 24-25 Total Overtime = \$8,000

10123-XXXXX Inspector(s) Overtime:

This line item is created to track the overtime of fire investigations, inspections outside of normal hours, firework inspections, etc.

Expended FY23 -

Expended FY22 - \$0

Expended FY21 - \$0

FY 24-25 Total Inspector Overtime = \$5,000

10123-XXXXX Replacement Overtime:

This line is created to track the overtime for shift coverage when firefighters are on vacation, sick, or personal leave. This would include jury duty and bereavement.

Expended FY23 -

Expended FY22 - \$0

Expended FY21 - \$0

FY24-25 Total Replacement Overtime = \$165,000

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
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0123-XXXXX Training Overtime:

This line is created to track the overtime associated with attending classes when the training occurs during non-shift hours. Added training cost does reflect in a positive way on our ISO rating.

Expended FY23 -

Expended FY22 - \$0

Expended FY21 - \$0

FY24-25 Total Training Overtime = \$10,000

10123-51920 FICA:

This calculation is based on the accumulation of projected salaries and wages from the 51000 series line items for which FICA is required. This figure is calculated at a rate of 7.65%.

Expended FY23 - \$150,110

FY22 - \$145,772

Expended FY21 - \$151,651

FY 24-25 Total FICA = \$165,601

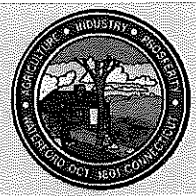
PERSONNEL SUMMARY- 5 Year History

<u>Category</u>	<u>Class</u>	<u>Number of Employees</u>				
		<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
Director of Fire Services	NUMP	1	1	1	1	1
Assistant Chief	NUMP	0	0	0	0	0
Fire Marshal	NUMP	1	1	1	1	1
Fire Inspector	FF-CBA	1	1	1	1	1
Office Coordinator I	AS-10	1	1	1	1	1
Clerk/Typist III	AS-6	1	1	1	1	1
Community Safety Educator	MP-3	1	1	1	1	1
Firefighter	FF-CBA	8	8	10	12	15
Part-time Firefighter	PT					9
TOTAL NUMBER OF CATEGORIES:		7	7	7	7	8
TOTAL NUMBER OF EMPLOYEES:		14	14	16	18	30

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



TOWN OF WATERFORD
PERSONNEL WORKSHEET - Fire Services
2024-2025 FISCAL YEAR

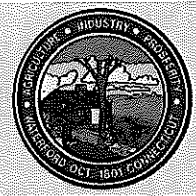
LINE 51920

DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	HOURLY RATE	BUDGET SALARY 2023/2024	SALARY 2024/2025	LONGEVITY	SICK INCENTIVE	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A)
51110 - ADMINISTRATION									
06/07/21	Director of Fire Services	Salary	N/A	104,551	107,577			107,577	8,230
	Assistant Fire Chief	Salary	N/A	0				0	0
06/19/08	Fire Marshal	Salary	N/A	89,980	92,584	450		93,034	7,117
	TOTALS			194,531	200,161	450	0	200,611	15,347
51120 - INSPECTION									
09/19/05	Fire Inspector	40	39.7200	82,618	82,935	450	0	83,385	6,379
	Fire Inspector	40	36.0000	0				0	0
	TOTALS			82,618	82,935	450	0	83,385	6,379
51210 - CLERICAL/TECHNICAL									
04/11/05	Office Coordinator I	35	34.4110	62,628	64,441	350	0	64,791	4,957
07/11/16	Clerk Typist III	35	28.3100	51,524	53,015	0	0	53,015	4,056
11/18/13	Community Safety Educator	25	35.7200	47,481	48,855	489	0	49,344	3,775
	TOTALS			161,633	166,311	839	0	167,150	12,787
51240 - EDUCATIONAL INCENTIVE									
	Administration			1,220	0	0		0	0
	Fire Inspection			1,310	360	0		360	28
	Firefighters			3,220	1,880	0		1,880	144
	Professional Education			6,000	6,000	0		6,000	459
	Tuition Reimbursement			5,000	5,000	0		5,000	383
	TOTALS			16,750	13,240	0	0	13,240	1,013
51410 - FIREFIGHTING									
08/02/93	Captain	56	39.3800	114,675	115,116	600		115,716	8,852
09/10/01	Captain	56	39.3800	114,675	115,116	600		115,716	8,852
09/19/05	Firefighter(Promoted to Insp.)	56	37.8325	110,168		0		0	0
07/17/06	Captain	56	39.3800	114,675	115,116	450		115,566	8,841
01/03/11	Firefighter	56	30.4100	88,554	88,895	300		89,195	6,823
08/13/18	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
07/15/19	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
07/15/19	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
08/02/21	Firefighter	56	26.5700	77,372	77,669			77,669	5,942
02/15/22	Firefighter	56	24.1100	70,208	72,526			72,526	5,548
02/15/22	Firefighter	56	24.1100	70,208	72,526			72,526	5,548
10/05/22	Firefighter (Resigned)	56	21.0000		0			0	0
07/17/23	Firefighter	56	21.0000	61,152	65,829			65,829	5,036
07/24/23	Firefighter	56	21.0000	61,152	65,740			65,740	5,029
07/31/23	Firefighter	56	21.0000	61,152	65,652			65,652	5,022
08/14/23	Firefighter	56	21.0000	61,152	65,475			65,475	5,009
10/23/23	Firefighter	56	21.0000	61,152	64,590			64,590	4,941
NEW	Firefighter	56	21.0000		61,378			61,378	4,695
	TOTALS			1,305,137	1,285,388	1,950		1,287,338	98,481

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



TOWN OF WATERFORD
PERSONNEL WORKSHEET - Fire Services
2024-2025 FISCAL YEAR
(cont.)

51412 - PART TIME FIREFIGHTING									
Part Time Firefighters	9000hrs	27	220,000	198,000				198,000	15,147
TOTALS			220,000	198,000				198,000	15,147
51411 - Volunteer Incentive Program									
		Per Point							
Volunteer Firefighters	Various	7.0000	50,000	50,000				50,000	3,825
TOTALS			50,000	50,000				50,000	3,825
51810 - OVERTIME									
Fire Inspector(s)			5,500	5,500				5,500	421
Firefighters Call Backs			240,000	12,500				12,500	956
Firefighters Replacement				200,000				200,000	15,300
Firefighters Training				15,500				15,500	1,186
TOTALS			245,500	233,500				233,500	17,863
TOTALS - FIRE SERVICES			2,276,169	2,229,535	3,689	0		2,233,224	170,842

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



TOWN OF WATERFORD
CLOTHING ALLOWANCE BUDGET
2024-2025 FISCAL YEAR

LINE 52370

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL CLOTHING
51110 - ADMINISTRATION			
Director of Fire Services	\$ 980.00		\$ 980.00
Assistant Chief	\$ -		\$ -
Fire Marshal	\$ 980.00		\$ 980.00
TOTALS	\$ 1,960.00	\$ -	\$ 1,960.00
51120 - INSPECTION			
Fire Inspector	\$ 980.00		\$ 980.00
Fire Inspector	\$ -		\$ -
TOTALS	\$ 980.00	\$ -	\$ 980.00
51210 - CLERICAL/TECHNICAL			
Office Coordinator I	\$ -		\$ -
Clerk/Typist III	\$ -		\$ -
Community Safety Educator	\$ 250.00		\$ 250.00
TOTALS	\$ 250.00	\$ -	\$ 250.00
51410 - FIREFIGHTING			
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
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Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ 970.00		\$ 970.00
Firefighter	\$ -		\$ -
Firefighter	\$ -		\$ -
Part-Time Firefighters (12)	\$ 4,290.00		\$ 4,290.00
TOTALS	\$ 19,810.00	\$ -	\$ 19,810.00
TOTALS	\$ 23,000.00	\$ -	\$ 23,000.00

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



FIREFIGHTER SCHEDULE FISCAL YEAR 24-25

Jordan	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift (2) FT/FF	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30
Shift (2) FT/FF	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30

Cohanzie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift (2) FT/FF	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30	07:30 - 17:30
Shift (2) FT/FF	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30	17:30 - 07:30

Oswegatchie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift (2) PT/FF	6a-2p 2p-10p	6a-2p	6a-2p	6a-2p	6a-2p	6a-2p	6a-2p 2p-10p

Quaker Hill	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift (1) PT/FF			8a-4p		8a-4p		8a-4p

Goshen	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift (1) PT/FF	8a-4p						8a-4p

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



2000 Series: SERVICES

10123-52010 Advertising:

The advertising needs for the Fire Department are for Capital Improvement Project bids and important fire safety messages. The rates for a standard bid advertisement are approximately \$200.

Expended FY23 - \$0 Expended FY22 - \$1,159 Expended FY21 - \$380

FY 24-25 Total Advertising = \$400

10123-52020 Postage:

The postage needs for the fire department are for normal mailings and the sending of bulky packages. With the utilization of email and various social media, this line item remains the same as previous years. The breakdown is \$125 for the fire services administration and \$25 per fire station.

Expended FY23 - \$324 Expended FY22 - \$245 Expended FY21 - \$216

FY 24-25 Total Postage = \$250

10123-52030 Professional Fees:

Background Checks - These funds are utilized to cover the expenses incurred to conduct proper volunteer and employment background checks for our career and part time firefighters, these are performed in conjunction with the Human Resources department. Anticipating approximately 40 background checks @ \$62.50) per event based on prior year(s) averages.

Expended FY23 - \$2,556 Expended FY22 - \$2,653 Expended FY21 - \$4,537

FY 24-25 Total Professional Fees = \$2,500

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



0123-52040 Service Contracts & Repairs:

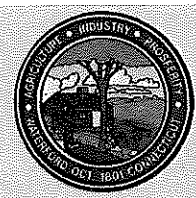
Service contracts are maintained for specific services which are specialized, infrequent and cannot be performed by staff. The IT Contracts have been removed from this portion of the budget and funded through the IT budget.

Office Service	<u>Cost/Year</u>
Copier Lease - \$157.50/Month	\$1,890
Copies - Estimated 60,000 - \$.0065 p/c	\$390
Annual Service	<u>Cost/Year</u>
FIT Test Calibration	\$1,000
Contract Items	<u>Cost/Year</u>
Rug Cleaning (Oswegatchie)	\$1,505
Maintenance of Garage Doors	\$4,130
Non-Contract Items	<u>Cost</u>
Encoder Repairs - 2 Units (\$95)	\$190
Knox Box - 6 Units (\$175)	\$1,050
Knox Box - 6 Padlocks (\$85)	\$510
FIT Test Supplies	\$500
Traffic Light Pre-Emption System	\$2,500
Equipment Repairs	\$7,335
Summary of Service Contracts & Repairs	<u>Cost/Year</u>
Office Service	\$2,280
Annual Service	\$1,000
Contract Items	\$5,635
Non-Contract Items	\$12,085

Expended FY23 - \$10,607 Expended FY22 - \$7,033 Expended FY21 - \$14,400

FY 24-25 Total Service Contracts & Repairs = \$21,000

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



0123-52050 Association Dues/Conferences/Education:

This request will be utilized for the expenses for membership in the various trade organizations, publications, conferences and educational expenses. This item provides for the knowledge of trends, new developments, updated codes and the latest technology in the related areas of the fire service.

Subscriptions	<u>Cost</u>
NFPA Code Services Subscription	\$1,500
NFPA Handbooks	\$250
International Code Council Code Books	\$250

Materials & Manuals	<u>Cost</u>
IFSTA/J&B Training Manuals	\$1,000
Training Materials/DVD's	\$1,000

Dues	<u>Cost</u>
National Fire Protection Association	\$175
International Code Council	\$175
National Fire Sprinkler Association	\$150
International Association of Fire Chiefs	\$340
Connecticut Fire Marshals Association	\$150
CSFA	\$160
CT Fire Chiefs' Association	\$60
New London County Fire Chiefs' Association	\$485
New England Association of Fire Marshals	\$25
International Association of Arson Investigators	\$50
CT Fire Department Instructor Association	\$30
CT State Firefighters Association	\$400

F/T Staff Training	<u>Cost</u>
OSHA Recertification Training (6 members)	\$1,000
EMT Concert Program - Refresher (6 members)	\$1,500
Fire Service Instructor II (2 members)	\$900
Fire Officer II/III (2 members)	\$900
Pump & Aerial Operator (4 members)	\$1,400
Safety Officer (2 members)	\$300
Fire/Arson Investigation (2 members)	\$500
Live Fire Training	\$500

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



Fire Company - Training Courses	<u>Cost</u>
Firefighter Training	\$3,500
Fire Officer Training	\$2,000
OSHA Recertification Training (5 Sessions)	\$1,500
HazMat Recertification Training (5 Sessions)	\$1,500
Aerial Operator/Strategy & Tactics	\$2,000
Pump Operator/Basic Pump Operations	\$2,000
Driver Training/Q Endorsement	\$1,500

Fire Company – Training Courses (cont.)	<u>Cost</u>
Fire Police	\$800
Junior Member Training	\$1,500
Rescue Technician Training	\$2,000
Live Fire Training	\$3,500
Rescue Week & June School	\$3,000

Summary of Dues, Conferences & Educ.	<u>Cost/Year</u>
Subscriptions	\$2,000
Materials & Manuals	\$2,000
Dues	\$2,200
Training	\$7,000
Training Courses	\$24,800

Expended FY23 - \$47,958 Expended FY22 - \$34,450 Expended FY21 - \$24,686

FY 24-25 Total Association Dues/Conferences/Education = \$38,000

10123-52060 Printing:

This request shall be utilized for services provided by the Town's printer for color copies.

Expended FY23 - \$60 Expended FY22 - \$13 Expended FY21 - \$26

FY 24-25 Total Printing Expenses = \$100

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



0123-52070 Reimbursable Expenses:

This request shall be utilized for unexpected out-of-pocket expenses not covered in other line items and reimbursement for use of personal vehicles for town business at \$.67 per mile.

Expended FY23 - \$99

Expended FY22 - \$414

Expended FY21 - \$0

FY 24-25 Total Reimbursable Expenses = \$1,000

10123-52080 Telephone:

This request will be utilized for telephone service for the Public Safety Complex as well as the five fire stations, including cellular service. The large increase is from the iPads in the fire apparatus, the first year was covered through ARPA funds. The expense breakdown has been provided:

Expended FY23 - \$18,338

Expended FY22 - \$16,092

Expended FY21 - \$18,817

FY 24-25 Total Telephone = \$29,500

FIRE DEPARTMENT

Telephone Expenses

FY 22-23

Telephone Expense

FMO (Cell Phones)	\$2,256.51
FMO (2 New Ipads)	\$773.78
Jordan Fire Company	\$2,978.31
Quaker Hill Fire Company	\$3,618.55
Goshen Fire Company	\$2,551.21
Oswegatchie Fire Company	\$2,807.67
Cohanzie Fire Company	\$3,351.73
TOTAL	\$18,337.76

FY 21-22

Telephone Expense

FMO (Cell Phones)	\$2,011.07
Jordan Fire Company	\$2,696.14
Quaker Hill Fire Company	\$3,461.60

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



Goshen Fire Company	\$2,164.25
Oswegatchie Fire Company	\$2,585.04
Cohanzie Fire Company	\$3,173.81
TOTAL	\$16,091.91

FY 20-21
Telephone Expense

FMO (Cell Phones)	\$3,753.36
Jordan Fire Company	\$2,705.35
Quaker Hill Fire Company	\$4,333.93
Goshen Fire Company	\$2,253.52
Oswegatchie Fire Company	\$2,617.53
Cohanzie Fire Company	\$3,153.17
TOTAL	\$18,816.86

10123-52090 Heating Oil:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY23 - \$0 Expended FY22 - \$0 Expended FY21 - \$32,472

Total Heating Oil = \$0

10123-52100 Electricity:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY23 - \$0 Expended FY22 - \$0 Expended FY21 - \$61,966

Total Electricity = \$0

10123-52110 Water:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY23 - \$0 Expended FY22 - \$0 Expended FY21 - \$5,368

Total Water = \$0

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



10123-52120 Sewer:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY23 - \$0 Expended FY22 - \$0 Expended FY21 - \$8,104

Total Sewer = \$0

10123-52290 Public Safety Awareness:

This request will be utilized by the Community Safety Educator to purchase specialized printed material, handouts, posters, etc. for the school and our senior programs focused on general fire prevention and life safety education. This allocation will also be used for marketing of the Fire Services within our community, volunteer recruitment activities including career and college fairs and middle and high school displays.

Expended FY23 - \$3,479 Expended FY22 \$2,248 Expended FY21 - \$410

FY 24-25 Total Public Safety Awareness = \$4,000

10123-52310 Examinations:

This request will be utilized to provide OSHA/NFPA required physicals for all firefighters who are certified in the use of self-contained breathing apparatus and interior structural firefighting. Additional tests may be required and conducted at the discretion of the Physician during the physical examination. Fitness for Duty testing is also conducted from this line item. Anticipating 25 firefighters @ \$400 per physical in FY24.

Expended FY23 - \$8,207 Expended FY22 - \$7,519 Expended FY21 - \$5,373

FY 24-25 Total Examinations = \$10,000

10123-52320 Fire Hydrants/Water System Contract:

This request will be utilized to cover the expense of the Water System Contract with the City of New London and Veolia Water. Unfortunately we are seeing increases again this year due to State mandated requirements. An increase of 7% is estimated for budgeting.

1,102 Hydrants @ \$525.40ea \$579,000

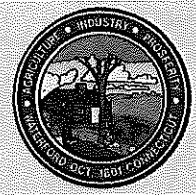
Expended FY23 - \$540,950 Expended FY22 - \$450,806 Expended FY21 - \$450,806

FY 24-25 Total Fire Hydrants = \$579,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: FIRE SERVICES



0123-52370 Clothing Allotment:

This request will be utilized for outfitting the Fire Department personnel with their uniform needs.

Director	\$980
Assistant Chief	\$0
Fire Marshal	\$980
Fire Inspector	\$980
Fire Safety Instructor	\$250
Fire Fighters (16 full-time) @ \$970.00	\$15,520
Fire Fighters (12 part-time)@ \$357.50	\$4,290

Expended FY23 - \$20,756

Expended FY22 - \$20,178

Expended FY21 - \$10,668

FY 24-25 Total Clothing Allowance = \$23,000

10123-52371 Fire Police:

This request will be utilized for protective equipment for the fire police. Below is a cost breakdown of items required in fulfilling the legal requirements in performance of these hazardous duties.

Reflective Coat (4)	\$135	Rain Jacket	\$40 (3)
Reflective Vest (3)	\$30	Protective Helmets	\$35 (3)
Reflective Gloves (3)	\$25	Flashlights	\$40 (3)
Traffic Cone (4)	\$20	Traffic Control Sign	\$40 (3)

Expended FY23 - \$575

Expended FY22 - \$4,837

Expended FY21 - \$21

FY 24-25 Total Fire Police = \$1,250

10123-52372 Insurance - Fire Companies:

This request will be utilized for insurance coverage on the building/grounds and apparatus/vehicles.

Expended FY23 - \$139,269

Expended FY22 - \$142,680

Expended FY21 - \$134,223

FY 24-25 Total Insurance - Fire Companies = \$142,000

TOWN OF WATERFORD
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0123-52373 LP-Gas:

This request will be utilized for propane fuel for kitchen stoves and gas grills. The figures used are from a three-year average consumption. Fire Services has explored the possibility of becoming a part of the Board of Education contract price and supplier in FY23-24. This has been completed and we are joining that contracted pricing. We are working on changing fire companies over.

Expended FY23 - \$1,940

Expended FY22 - \$3,593

Expended FY21 - \$3,258

FY 24-25 Total LP-Gas = \$5,600

FIRE DEPARTMENT
Consolidated LP-Gas Usage Summary
FY22-23

DEPARTMENT	Amount	Quantity
Jordan Fire Company 89 Rope Ferry Road	\$903.82	370.4
Quaker Hill Fire Company 17 Old Colchester Road	\$0.00	0.0
Goshen Fire Company 63 Goshen Road	\$330.13	152.8
Oswegatchie Fire Company 441 Boston Post Road	\$67.16	26.6
Cohanzie Fire Company 53 Dayton Road	\$527.35	240.9
GRAND TOTALS:	\$1,828.46	790.7

TOWN OF WATERFORD
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10123-52374 Cable Television:

This request will be utilized for expanded basic cable television for the (5) fire stations. The rate utilized to calculate is the estimated rate of \$1,500 per station (\$125p/m) from Atlantic Broadband.

Expended FY23 - \$7,511

Expended FY22 - \$7,042

Expended FY21 - \$6,983

FY 24-25 Total Cable Television = \$7,500

10123-52375 Ladder Testing/Repairs:

This request will be utilized for the required annual testing and certification of all ground ladders and aerals.

Ground Ladders	(760 Feet x \$3.50)	\$2,660
Aerial Devices	(3 Units x \$1,425)	\$4,275
Repairs		\$865

Expended FY23 - \$3,534

Expended FY22 - \$7,177

Expended FY21 - \$5,919

FY 24-25 Total Ladder Testing/Repairs = \$7,800

10123-52376 Hydraulic Tools Testing/Repairs:

This request will be utilized for the required annual testing, certification and repairs of all hydraulic tools and equipment. We are now out of the 1st year maintenance with new equipment which is reflected in last year's \$0.00 cost.

Expended FY23 - \$0

Expended FY22 - \$418,125

Expended FY21 - \$1,935

FY 24-25 Total Hydraulic Tools Testing/Repairs = \$3,200

10123-52377 SCBA Testing/Repairs:

This request will be utilized for the required annual testing and certification of Air Packs.

Annual Flow Testing (96 @ \$65)	\$6,240
Maintenance & Repairs	\$3,560

Expended FY23 - \$18,938

Expended FY22 - \$10,102

Expended FY21 - \$11,861

FY 24-25 Total SCBA Testing/Repairs = \$9,800

TOWN OF WATERFORD

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0123-52378 Building Maintenance:

This request will be to provide funding for building maintenance and upgrades to the fire stations. This breakdown is a per station cost at \$16,800 per fire station. These contracts or services listed below are averages based on a 5 year history:

Fire Alarm System Inspection	\$625	Sprinkler System Inspection	\$1,575
Boiler Inspection	\$100	Fire Extinguisher Inspection	\$300
Kitchen Hood System Inspection	\$500	Pest Control	\$600
Vehicle Exhaust System	\$1,000	Overhead Door Repairs	\$1,500
HVAC & Repairs	\$1,500	Plumbing & Electrical	\$1,500
Grounds Maintenance & Exterior	\$2,300	Interior repairs	\$5,300

Expended FY23 - \$81,796

Expended FY22 - \$71,717

Expended FY21 - \$71,338

FY 24-25 Total Service Building Maintenance = \$84,000

10123-52379 Fire Hose & Nozzle/Appliance Testing/Repairs:

This request will be utilized for the annual testing and certification from a third-party vendor for the following:

Fire Hose	35,000 feet	=	\$7,700
Nozzles & Appliances	175 Units	=	\$2,250

Expended FY23 - \$8,402

Expended FY22 - \$0

Expended FY21 - \$7,539

FY 24-25 Total Fire Hose Testing/Repairs = \$9,950

10123-52387 Fire Pump Testing:

This request will be utilized for the annual testing and certification of the ten (10) apparatus' fire pumps at the cost of \$450 per unit.

Expended FY23 - \$1,200

Expended FY22 - \$1,200

Expended FY21 - \$2,475

FY 23-24 Total Fire Pump Testing = \$4,500

**TOWN OF WATERFORD
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10123-XXXXX OSHA Compliance:

This is a new line to better track costs associated with OSHA compliance costs.

Expended FY23 - \$1,200 Expended FY22 - \$2,475 Expended FY21 - \$3,000

FY24-25 Total OSHA Compliance = \$1,800

10123-52392 Emergency Generator Maintenance/Repairs:

This request will be utilized for annual maintenance and repairs for fire station emergency generators. We are part of the contract for all Town generators for service.

Inspection Contract \$1,725
Repairs \$7,775

Expended FY23 - \$11,569 Expended FY22 - \$15,289 Expended FY21 - \$1,690

FY 23-24 Total Emergency Generator Maintenance/Repairs = \$9,500

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2000 Series: Back-up Documents

Connecticut Fire Chiefs Association

The mission of the organization is to promote the position of Chief Fire Officers in Connecticut as the leaders of the fire service through continuing education, unity in the fire service, safety, and professionalism as a fire officer. The association is involved in legislative issues, training, regulatory and many other facets of the fire service.

National Fire Protection Association

The mission of the international nonprofit NFPA, established in 1896, is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training and education. The world's leading advocate of fire prevention and an authoritative source on public safety, NFPA develops, publishes, and disseminates more than 300 consensus codes and standards intended to minimize the possibility and effects of fire and other risks.

International Code Council

The International Code Council (ICC) is a membership association dedicated to building safety and fire prevention. ICC develops the codes and standards used to construct residential and commercial buildings, including homes and schools. The International Codes, or I-Codes, published by ICC, provide minimum safeguards for people at home, at school and in the workplace. Building codes benefit public safety and support the industry's need for one set of codes without regional limitations. The Fifty states and the District of Columbia have adopted the I-Codes at the state or jurisdictional level.

National Fire Sprinkler Association

The membership of the National Fire Sprinkler Association recognizes that their work has a direct, as well as indirect, impact on the quality of life for all humanity. In practice of their profession, members of the National Fire Sprinkler Association must maintain and constantly improve their competence and perform under a standard of professional behavior, which requires adherence to the highest principles of ethical conduct with balanced regard for the interests of the public, clients, employees, colleagues and the greater fire protection community they serve.

National Volunteer Fire Council

The National Volunteer Fire Council (NVFC) is the leading nonprofit membership association representing the interests of the volunteer fire, EMS, and rescue services. The NVFC serves as the voice of the volunteer in the national arena and provides invaluable tools, resources, programs, and advocacy for first responders across the nation.

International Association of Fire Chiefs

The International Association of Fire Chiefs represents the leadership of over 1.2 million firefighters and emergency responders. IAFC members are the world's leading experts in firefighting, emergency medical services, terrorism response, hazardous materials spills, natural disasters, search and rescue, and public safety legislation. Since 1873, the IAFC has provided a forum for its members to exchange ideas and uncover the latest products and services available to first responders. Their mission is to provide leadership to career and volunteer chiefs, chief fire officers, company officers and managers of emergency service organizations throughout the international community through vision, information, education, services and representation to enhance their professionalism and capabilities.

TOWN OF WATERFORD

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International Association of Arson Investigators

The International Association of Arson Investigators, Inc. (IAAI) is an association of more than 5,000 fire investigation professionals from across the world, united by a strong commitment to suppress the crime of arson through professional fire investigation. The IAAI's vision is to be the global resource for fire investigation training, technology, research and professional development.

Connecticut Fire Marshals Association

The mission of the Connecticut Fire Marshals Association is to provide protection for the public at large by efficient and effective utilization of its resources through education, prevention and code enforcement. Our Goals is to achieve the highest level of professionalism, ethics and standards for its members through educational programs. And to fairly and impartially enforce state and local codes, while enhancing our community service and relations through public fire education.

The training section of this budget covers a spectrum of disciplines that are required for firefighters to develop their skills and expand their knowledge. Being a volunteer fire service, it takes a number of members to be proficient in the disciplines that are required on incident scenes. Very few firefighters have the detailed knowledge and skills to deal with all types of incidents. That is why we train individuals to their strengths and allow them to specialize in the disciplines that they desire. The following is a breakdown of a few fire service disciplines and the types of training offered.

Firefighting - Every firefighter needs to have the basic skills and training to participate in any emergency incident. All firefighters must be trained in the incident management system, infection control and standard operating procedures. The firefighter must also be proficient in the use of personal protection equipment.

Structural Firefighting - Any firefighter wanting the skills to be a certified structural firefighter needs to meet increased respiratory requirements, more frequent physical requirements and participate in frequently scheduled live fire evolutions. Every structural firefighter must be certified to the firefighter I level to be able to enter a fire within a structure. Advanced skills are developed as the firefighter becomes level II certified.

Firefighter I - \$1250
Flashover Survival - \$120
Building Construction - \$65

Firefighter II - \$950
Fireground Survival - \$165

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Fire Officer - Any firefighter wanting to become a fire officer must be skilled and proficient in all the basic aspects of all disciplines that his company may deal with. This firefighter must also have skills to supervise his peers.

Fire Officer I - \$440
Fire Officer II - \$385
Fire Officer III - \$410
Strategy & Tactic Workshops - \$85

Incident Health & Safety Officer - \$140
Health & Safety Officer - \$140
RIT Command & Control - \$45
Traffic Incident Management - \$55

OSHA Recertification

Safety Presentation
Personal Protective Equipment Inspection
Annual SCBA FIT Test
Operating Guidelines/Policy Review
Accountability System Review
Emergency Vehicle Operations Refresher

HazMat Operational Refresher
HazMat Practical Exercise
Bloodborne Pathogens Refresher
CPR/AED Review/Recertification
Lucas II / Epi-Pen Refresher
HIPPA Requirements Review

HazMat Technician

WMD Awareness - \$100 HazMat Operational - \$300 HazMat Technician - \$475

Driver/Operator - Any firefighter wanting to become a driver operator must meet the specific licensing requirements for the specific apparatus. There are also physical requirements that come with certain classes for licensing. The firefighter must be certified on the type of apparatus they are operating and be proficient in emergency vehicle operations.

Q Endorsement - \$475
Basic Pump Operation - \$150
Aerial Strategy & Tactics - \$300

Tanker Shuttle Operations - \$110
Pump Operator - \$450
Aerial Operator - \$450

Fire Instructor

Public Information Officer - \$165
Fire Instructor I - \$430
Fire Instructor II - \$430

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Rescue Technician

Cold Water Rescue - \$90
Rescue Technician I/II-Rope Rescue - \$600
Rescue Technician I/II-Vehicle/Machinery - \$550

Rescue Technician I/II-Core - \$465
Rescue Technician I/II-Trench Rescue - \$550
Rescue Technician I/II-Confined Space- \$525

Emergency Medical

Emergency Medical Responder - \$385
Emergency Medical Technician - \$1,150
EMR/EMT Refresher (2/3years) - \$525

**TOWN OF WATERFORD
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FEMA / Emergency Management Institute (EMI)

The Emergency Management Institute (EMI) serves as the national focal point for the development and delivery of emergency management training to enhance the capabilities of federal, state, local, tribal and territorial government officials, volunteer organizations and the public and private sectors to minimize the impact of disasters.

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents.

NIMS provides stakeholders across the whole community with the shared vocabulary, systems and processes to successfully deliver the capabilities described in the National Preparedness System. NIMS defines operational systems that guide how personnel work together during incidents.

NIMS Core Curriculum Courses are comprised of ICS, NIMS, and All-Hazards Position Specific (AHPS) courses detailed below:

ICS and NIMS Courses

- ICS-100: Introduction to the Incident Command System On line EMI
 - ICS-200: ICS for Single Resources and Initial Action Incidents On line EMI
 - ICS-300: Intermediate ICS for Expanding Incidents Three days 24 hours in person
 - ICS-400: Advanced ICS for Command and General Staff Two day 16 hours in person
 - IS-700: National Incident Management System, An Introduction On line EMI
 - IS-703: NIMS Resource Management On line EMI
 - IS-706: NIMS Intrastate Mutual Aid – An Introduction On line EMI
 - IS-800: National Response Framework, An Introduction On line EMI
- ICS 300/400 these are in person and are coordinated by State Emergency Management Agencies,

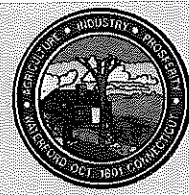
June Fire School

June Fire School is held in the first full week in June of each year. It is the largest annual event that the Connecticut Fire Academy hosts, concentrating on firefighter development at all response levels.

Rescue Week

Rescue Week is held in the last week in September of each year. It is an annual event that the Connecticut Fire Academy hosts, concentrating on the disciplines of technical rescue at all response levels.

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Title 2 – ADMINISTRATION AND PERSONNEL

Chapter 2.36 – FIRE SERVICE

2.36.075 – Fire Marshal fee schedule and enforcement.

- A. *Purpose.* The purpose of this fee schedule is to allow the Town of Waterford Fire Marshal's Office to collect fees in connection with the Fire Marshal's fire inspection and plan review responsibilities and other activities within the boundaries of the Town of Waterford, Connecticut, that are regulated by the Waterford Town Ordinances, the State Fire Safety Code, the State Fire Prevention Code, the Connecticut General Statutes and/or the regulations promulgated by the Office of the State Fire Marshal or the Department of Emergency Services and Public Protection.
- B. *Fee schedule for Fire Marshal duties.* Pursuant to Connecticut Agencies Regulations 29-291a-7a(g), the Fire Marshal shall adopt a fee schedule for certain prescribed duties in accordance with the Connecticut State Fire Prevention Code. Fees may be assessed for functions including, but not limited to, permits, plan reviews, inspections, and special events. Such fees may be modified as deemed necessary by the Fire Marshal. Such proposed modifications shall be submitted to the RTM for its approval and the RTM's consideration of said modifications shall serve as notice of changes to this fee schedule.
- C. *Posting of fee schedule.* The Fire Marshal shall post the current fee schedule, in public view, at the Office of the Fire Marshal, the Office of the Building Department, and on the Town's website. Any Occupancy existing on the adoption date of this ordinance shall be exempt from Initial Fees but shall be subject to Renewal Inspections and Fees.
- D. *Exemption from fee liability.* All boards and agencies of the Town of Waterford, including the use of private fire company properties used for fire protection services, shall be exempt from -the payment of fees pursuant to this Chapter.
- E. *Enforcement of State Fire Prevention Code.* When the Fire Marshal ascertains that there exists in any building, or upon any premises, a condition that violates the State Fire Prevention Code, the Fire Marshal shall enforce such State Fire Prevention Code in accordance with Connecticut General Statutes Section 29-291(c) and may impose any penalties and/or fines as set forth therein, as may be amended from time to time.
- F. *Activity fees—certification/license inspections.* When the Office of the Fire Marshal performs an inspection that requires official certification issued from the Office, a fee shall be charged for such inspection prior to the issuance of a certificate. The fees for such inspection noted below shall apply. All other fees for inspections, reviews, or services must be submitted with applications for such services. Government, public education and nonprofit organizations are exempt from fees but are still subject to inspections as required.

TOWN OF WATERFORD

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Type of Occupancy	Initial Fee	Renewal Fee
Assembly use, liquor license	\$100	\$50
Carnival/Fair	\$100	N/A
DCF Code Compliance	\$50	\$25
Educational Facilities (Private)	\$100	\$50
Hood & Extinguishing Systems	\$100	\$50
Nursing and Convalescent Homes	\$250	\$100
Residential Board and Care	\$250	\$100
Day Care Facilities	\$100	\$50
Type of Occupancy	Initial Fee	Renewal Fee
Group Day Care (Home)	\$100	\$50
Hotel/Motel	\$200	\$100
Bed & Breakfast	\$100	\$50
Dry Cleaning Facilities	\$100	\$50
Retail Fireworks/Sparkler	\$200	\$200
Elevator Certification	\$100	N/A
Hazardous Materials Transport	\$50	\$50
Blasting Permits (set by State Statute)	\$60	N/A
Propane Filling Station	\$75	\$25
Propane Tank Installation	\$50	N/A
Propane Tank Use at Events	\$25	N/A
Burning Permits	\$25	N/A
Oil Tank Removal <1000 gal	\$100	N/A
Oil Tank Removal >1000 gal	\$250	N/A

- G. *Plan review fees.* Whenever any person, firm, business or other entity submits a plan in connection with a building permit for review and/or approval from the Office of the Fire Marshal, the fees for said review and/or approval shall be based on aggregate building square footage as set forth below.

Independent plan review may be required on any project.

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Building plan review

- (a) Up to 2,000 square feet: \$100
- (b) 2,001 square feet to 4,999 square feet: \$175
- (c) 5,000 square feet to 9,999 square feet: \$350
- (d) 10,000 square feet to 20,000 square feet: \$650
- (e) 20,001 square feet to 50,000 square feet: \$850
- (f) 50,001 square feet to 100,000 square feet: \$1250
- (g) 100,001 square feet to 250,000 square feet: \$2500
- (h) 250,001 square feet or greater: \$6000

Fire alarm system plan review (square footage of area being protected)

- (a) Up to 2,000 square feet: \$100
- (b) 2,001 square feet to 4,999 square feet: \$120
- (c) 5,000 square feet to 9,999 square feet: \$200
- (d) 10,000 square feet to 20,000 square feet: \$350
- (e) 20,001 square feet to 50,000 square feet: \$750
- (f) 50,001 square feet to 100,000 square feet: \$950
- (g) 100,001 square feet to 250,000 square feet: \$2000
- (h) 250,001 square feet or greater: \$3000

Sprinkler system plan (square footage of area being protected)

- (a) Up to 2,000 square feet: \$100
- (b) 2,001 square feet to 4,999 square feet: \$120
- (c) 5,000 square feet to 9,999 square feet: \$200
- (d) 10,000 square feet to 20,000: \$650
- (e) 20,001 square feet to 50,000 square feet: \$750
- (f) 50,001 to 100,000 square feet: \$950
- (g) 100,001 square feet to 250,000 square feet: \$1250
- (h) 250,001 square feet or greater: \$2800

**TOWN OF WATERFORD
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Food service type I hood system (includes final acceptance inspection) \$75

Hood, Duct, & Suppression Systems:

Kitchen suppression system (wet chemical)	\$100
Other special Suppression System	\$100
Hood & Ductwork (mechanicals)	\$100

- H. *Plan review compliance.* Any plans for buildings may be required to have an independent plan review, as determined at the sole discretion of the Office of the Fire Marshal. The independent plan review may be conducted by a plan reviewer hired by the applicant and subject to the approval of the Office of the Fire Marshal. The applicant shall pay all costs associated with the contracted plan reviewer's independent review and any fees associated with the Waterford Fire Marshal's office. The applicant shall submit the plan reviewer's written report prior to the Office of the Fire Marshal's review and approval of any such plan. The Office of the Fire Marshal has the final authority to modify submitted plans.

The Office of the Fire Marshal shall have 30 days to complete the review of such submitted drawings and shall provide in writing authorization to release a building permit from the Town of Waterford Building Official in accordance with Connecticut General Statutes § 29-263.

When the review is completed and the plan fully complies with the Connecticut State Fire Safety Code, a Plan Review Report shall be provided to the applicant. In addition, a recommendation for permit shall be forwarded to the Building Official.

Fire Marshal inspections shall be required at various phases of the construction process and shall be specified on the Plan Review Report. Once all required inspections have been conducted and passed, the Fire Marshal shall forward a recommendation for a Certificate of Occupancy to the Building Official.

- I. *Billing and enforcement.* No permit or required certificate shall be issued to any party until the fee for such permit or certificate has been submitted with the appropriate application. All fees shall be payable by check only, made out to "Town of Waterford Fire Marshal's Office."

The Town of Waterford may take any enforcement action necessary to obtain compliance with this ordinance.

(Amend. of 12-04-23)

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
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3000 Series: MATERIALS/SUPPLIES

10123-53010 Office Supplies:

This request will be utilized to cover the cost of office supply items that are not available through the in-house process.

Fire Prevention	\$500
Fire Stations	\$500

Expended FY23 - \$1,062 *Expended FY22 - \$519* *Expended FY21 - \$903*

FY 24-25 Total Office Supplies = \$1,000

10123-53020 Other Supplies:

This request will be utilized for consumable supplies such as Paper Towels, Trash Receptacle Liners, Toilet Tissue, Facial Tissue, Liquid Soap, Light Bulbs, etc.

Public Safety	\$2,000
Fire Stations	\$8,000

Expended FY23 - \$10,135 *Expended FY22 - \$11,226* *Expended FY21 - \$24,290*

FY 24-25 Total Other Supplies = \$10,000

10123-53021 Consumables:

This request will be utilized for food and refreshments for firefighters during long-term incidents and during training sessions.

Expended FY23 - \$5,481 *Expended FY22 - \$5,488* *Expended FY21 - \$4,131*

FY 24-25 Total Consumables Expenses = \$4,500

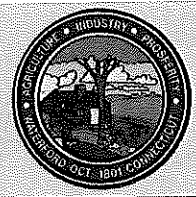
10123-53070 Auto Repairs:

This request will be utilized for the repair costs of all apparatus and vehicles assigned to the Fire Service. Apparatus fleet. Repairs is an ongoing challenge both in cost and acquiring parts causing extended down times. Fire Services is also working closer with Purchasing and went out to Bid for the first time last fiscal year. This process guaranteed Fire Services a 3 year contract with the option to renew 2 vendors for service and repairs. We now use two vendors for service instead of five or six.

Expended FY23 - \$190,637 *Expended FY22 - \$120,969* *Expended FY21 - \$111,849*

FY 24-25 Total Auto Repairs = \$110,000

TOWN OF WATERFORD
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0123-XXXX Marine Repairs:

This line is new broken off of auto repairs to better track repairs on marine units.

Expended FY23 - \$15,600 Expended FY22 - \$0 Expended FY21 - \$0

FY 24-25 Total Marine Repairs = \$5,000

10123-XXXX Tires:

This line is new broken off of auto repairs to better track tire costs and replacement plans.

Expended FY23 - \$9,787 Expended FY22 - \$0 Expended FY21 - \$0

FY 24-25 Total Tires = \$7,000

10123-53080 Automotive Maintenance:

This request will be utilized for the preventive maintenance of all vehicles and apparatus assigned to Fire Services. This fiscal year we started an aggressive preventative program of undercoating all apparatus to prevent rusting and decaying of equipment. Fire apparatus fleet costs are also increasing due to aging equipment, industry standards, and Federal DOT requirements on annual inspections. The following is a summary of these costs but not all inclusive.

<u>Federal DOT Inspections 49 CFR 396.17</u>	\$ 125
<u>Chassis Service</u>	\$ 475
<u>Pump Service</u>	\$ 375
<u>Brake Inspection</u>	\$ 630
<u>Aerial Truck Service</u>	\$1,300
<u>Apparatus Undercoating</u>	\$ 250
<u>Annual NFPA Pump Service</u>	\$ 450
<u>Tires</u>	\$4,700

Expended FY23 - \$36,055 Expended FY22 - \$0 Expended FY21 - \$0

FY 24-25 Total Automotive Maintenance = \$20,000

TOWN OF WATERFORD
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0123-53090 Fuels Gasoline & Diesel Fuel:

Fuel consumption for a 12 month period follows:

Gasoline - 2,266.4 gallons

Diesel - 12,560.0 gallons

3,000 gallons of gasoline @ \$ 2.4776 per gallon.

11,000 gallons of diesel fuel @ \$4.35 per gallon.

Expended FY23 - \$41,537

Expended FY22 - \$23,607

Expended FY21 - \$20,647

FY 24-25 Total Gasoline & Diesel Fuel = \$42,000

10123-53110 Computer Supplies:

This request will be utilized for software upgrades and miscellaneous supplies. The cost is estimated at \$200 per fire station.

Expended FY23 - \$610

Expended FY22 - \$740

Expended FY21 - \$1,728

FY 23-24 Total Computer Supplies = \$1,000

0123-53111 Firefighters' Protective Clothing:

This request will be utilized for protective turnout gear for the firefighters. The number of sets purchased to date for FY23-24 is reflected on the Inventory Update.

Firefighter Protective Clothing \$3,400 per Firefighter

(9) Integrated PPE Harness at \$250 = \$2,250

(6) Firefighting boots at \$450 = \$2,700

(4) Firefighting Helmets at \$350 = \$1,400

(24) Firefighting Gloves at \$75 = \$1,800

(40) Firefighting Hoods at \$110 = \$2,430

Total \$10,650

Expended FY23 - \$42,728

Expended FY22 - \$38,558

Expended FY21 - \$76,728

FY 24-25 Total Firefighters' Protective Clothing = \$35,000

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



10123-53112 Firefighting Supplies:

This request will be utilized for consumable firefighting supplies such as SCBA Batteries, flashlight batteries, batteries for power tools, Absorbent Materials, Hand tools, Road Flares, Caution Tape, etc.

Expended FY23 - \$15,907 Expended FY22 - \$5,664 Expended FY21 - \$11,327

FY 24-25 Total Firefighting Supplies = \$9,500

10123-53113 Volunteer Responder Awards:

This request will be utilized for awards that are given to the volunteer firefighters in appreciation of various achievements. These awards are normally a type of protective equipment/apparel that can be utilized by the volunteer in the functions of his/her fire service duties.

Expended FY23 - \$2,892 Expended FY22 - \$2,034 Expended FY21 - \$518

FY 24-25 Total Volunteer Responder Awards = \$5,000

10123-53114 Medical Supplies:

This request will be utilized to supply the (10) units designated as First Responders with consumable supplies such as infectious control equipment (PPE), ventilation & airway equipment, bandages and dressings, triage packs, medications, etc.

Expended FY23 - \$6,706 Expended FY22 - \$5,220 Expended FY21 - \$0

FY 24-25 Total Firefighting Supplies = \$6,500

10123-53115 Volunteer Firefighter Supplies:

This request for Volunteer firefighter supplies is to address our volunteer items that may not be covered under another line. As we all know, keeping our volunteers is crucial and should they should be provided minor supplies as shirts, sweatshirts, rain gear, winter hats, and other minor items.

Expended FY23 - \$0 Expended FY22 - \$0 Expended FY21 - \$0

FY 24-25 Total Volunteer Firefighter Supplies = \$3,000

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



1000 Series: EQUIPMENT

10123-54060 Office Equipment:

This request will be utilized for office equipment or furniture upgrades for the fire stations and the Public Safety Building.

Public Safety	\$ 200
Fire Stations	\$1,000

Expended FY23 - \$1,029 Expended FY22 - \$500 Expended FY20 - \$209

FY 24-25 Total Office Equipment = \$1,200

10123-54202 Equipment – Fire Inspection/Investigation:

This request will be for the purchase of hand tools, monitoring equipment, consumables, and protective clothing that are utilized in the collection of fire scene evidence or conducting inspections.

Expended FY23 - \$505 Expended FY22 - \$1,172 Expended FY21 - \$158

FY 24-25 Total Equipment - Fire Inspection/Investigation = \$750

10123-54218 Firefighting Equipment:

This request will be utilized for the purchase of various types of equipment. This funding will be utilized to standardize the equipment throughout the fire stations.

(8) 50' Length of 1-3/4" Fire Hose @ \$175	\$1,400
(8) 50' Length of 2-1/2" Fire Hose @ \$225	\$1,800
(6) 50' Length of 3" Fire Hose @ \$275	\$1,650
(6) 5" length 100' @ \$900	\$5,400
(2) Combustible Gas Meters @ \$950	\$1,900
(2) Sets of Rescue Rope @ \$400	\$ 800
Rescue Rope Hardware	\$2,000
(10) 5-Gal Container of Firefighting Foam @ \$165	\$1,650
Nozzle/Appliance Repairs/Replacement	\$3,750
Hand Tool Replacement	\$1,400
Power Tool Repairs/Replacement	\$1,250
Wildland Firefighting Equipment	\$1,000

Expended FY23 - \$16,053 Expended FY22 - \$16,046 Expended FY21 - \$16,995

FY 24-25 Total Firefighting Equipment = \$24,000

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



10123-54220 Radio/ Emergency Lights:

This request will be utilized for radio/pager equipment and repairs to radios/pagers/lighting equipment.

Radios/Pagers \$1,500

Radio/Lighting Repairs \$8,000

Expended FY23 - \$10,199

Expended FY22 - \$9,158

Expended FY21 - \$11,558

FY 24-25 Total Radio/Emergency Lights = \$9,500

10123-54222 Rescue Truck:

This request will be utilized for costs associated with the Rescue Truck. This unit is housed at the Cohanzie station, but services all five fire stations throughout town. This line item allows for sufficient funding to maintain and replace equipment as necessary. This unit provides town-wide rescue disciplines including Vehicle Extrication, Confined Space, High Angle, and Trench.

Annual Maintenance/Replacement to Power Equipment \$2,000
Consumables/Repairs to Hand Equipment \$3,500

Expended FY23 - \$87

Expended FY22 - \$0

Expended FY21 - \$6,979

FY 23-24 Total Rescue Truck = \$5,500

10123-54226 Equipment:

This request will begin replacing the Large Diameter Hose (5") that is utilized for supply lines on the engines. This request would be for funding the purchase of enough LDH to replace two (2) hose bed loads. Hose testing and replacement is a NFPA Standard annually.

(10) 100' Length of 5" Fire Hose @ \$600 \$6,000

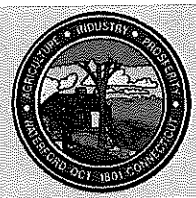
Expended FY23 - \$1,421

Expended FY22 - \$0

Expended FY21 - \$11,666

FY 23-24 Total LDH Hose Replacement = \$6,000

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



Public Protection Classification

Summary Report

Waterford

Overview of last two ISO Reports

January 2008 (Deficiencies) (Deficiencies)	PPC rating 4.9/10	Communications 5.6/10 Operators 1.5/3 Alarms Handling 5.6/10	Fire Department 30.18/50 Personnel 4.72/15 Training 1.53/9
February 2016 (Deficiencies) (Deficiencies)	PPC Rating 4/4	Communications 5/10 Telecommunicators 2/4 Emergency Reporting 1.95/3	Fire Department 29.22/50 Personnel 3.37/15 Training 2.4/9
January 2023	Begin process of reevaluation of PPC Rating		

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



Town of Waterford

LABOR REPORT FORM

Employee Organization: Waterford Professional Firefighters Association Union Local 4629
International Association of Firefighters AFL-CIO

Number of Employees: 16 (15 Firefighters; 1 Fire Inspector)

Contract Duration: Begins: 07/01/2021 Ends: 06/30/2024

Execution Date: Upon RTM approval

Salary/Wage Costs

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
	<u>7/1/21</u>	<u>7/1/22</u>	<u>7/1/23</u>
Increase due to additional Staff and schedule change	\$104,656		
3 GWI Increase \$:	\$8,275	\$18,528	\$21,190
GWI Increase %:	2%*	2%	2.25%
Experience Increase (Steps) \$:	\$0.00**	\$11,857	\$18,125

*Year 1 General Wage Increase is not retroactive to 7/1/21, but effective upon ratification of this agreement

**Step increases were included in the 21-22 budget for Year 1 of the contract

Comments

Change in Work Schedule and Impact on Other Contract Provisions:

Current language provides for 5-day per week, 10-hour per day schedule. For more than a year, employees had been filling gaps outside of the 5-day/10-hour schedule to ensure 24/7 coverage. This agreement specifically identifies the regular schedule of bargaining unit members to provide for 24-hour coverage, through a 24-hour on, 48-hour off schedule with 3 platoons of 4 bargaining unit members each.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES



The 24/48 schedule requires at least 12 full-time personnel. Each of the 3 platoons consists of 1 Captain (a new rank/promotion established in this agreement) and 3 Firefighters. Captains were selected from within the bargaining unit.

The 24-hour tours are broken into 10-hour and 14-hour shifts (for ease in addressing leave and coverage). The processes for filling regular open shifts is addressed (bargaining unit members first, then part-timers). Filling shifts other than regular shifts (e.g., a 10-hour shift at a station not staffed on a regular basis by bargaining unit members) may be offered to part-timers first. To further assist in ensuring coverage, the Town is under no obligation to allow more than one employee to be absent on vacation leave on a shift.

As a result of the change in schedule, leave accruals are converted from days to hours to maintain the same amount of leave.

Wages:

2% GWI upon ratification (not retroactive)

2% GWI 7/1/22-6/30/23

2.25% GWI 7/1/23-6/30/24

Since April 2010, new Firefighters have been on a separate wage scale, with a lower starting rate, followed by annual increases of 15% for each of the first 2 years, and then receiving the general wage increases outlined above for all other Firefighters. As of January 2022, new Firefighters will continue to receive a lower starting rate, but will receive annual increases of 7.5% for each of the first 4 years before receiving the general increases outlined above for all other Firefighters.

Captains will receive an additional \$1.00 per hour over their respective Firefighter rates. Upon successful completion of a 12-month probation, Captains will receive an additional \$.50/hour.

Health insurance:

Employees currently pay 14% of insurance premium (equal to Dispatchers and Police; more than GGA (12% and 1303 (13.5%)). Effective 7/1/22, employees will pay 14.5% and effective 7/1/23 employees will pay 15.5%. For reference, the majority of bargaining unit members are on a family plan, where 14% currently equals \$4,618 per year, and ½% equals approximately \$165.

Modified prescription co-pays after meeting deductible from \$0 (generic) / \$15 (listed brand) / \$30 (non-listed brand) to \$0 / \$25 / \$40, which is consistent with Dispatchers, Police and GGA.

Miscellaneous:

Duration - 3 years (7/1/2021-6/30/2024)

Holidays – replaced floating holiday with Juneteenth

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FIRE SERVICES**



Waterford Fire Department



Waterford Co. #1

Jordan Fire Department
89 Rope Ferry Road, Waterford
Est. 1920



Waterford Co. #2

Quaker Hill Fire Department
17 Old Colchester Road, Quaker Hill
Est. 1927



Waterford Co. #3

Goshen Fire Department
63 Goshen Road, Waterford
Est. 1927



Waterford Co. #4

Oswegatchie Fire Department
441 Boston Post Road, Waterford
Est. 1929



Waterford Co. #5

Cohanzie Fire Department
53 Dayton Road, Waterford
Est. 1942



Public Safety Building

Fire Services
204 Boston Post Rd, Waterford

TOWN OF WATERFORD
PERSONNEL WORKSHEET - Fire Services
2024-2025 FISCAL YEAR

1/12/2024

REVISED

LINE 51920

DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	HOURLY RATE	BUDGET SALARY 2023/2024	SALARY 2024/2025	LONGEVITY	SICK INCENTIVE	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A)
51110 - ADMINISTRATION									
06/07/21	Director of Fire Services	Salary	N/A	104,551	107,577			107,577	8,230
	Assistant Fire Chief	Salary	N/A	0				0	0
06/19/08	Fire Marshal	Salary	N/A	89,980	92,584	450		93,034	7,117
	TOTALS			194,531	200,161	450	0	200,611	15,347
51120 - INSPECTION									
09/19/05	Fire Inspector	40	39.7200	82,618	82,935	450	0	83,385	6,379
	Fire Inspector	40	36.0000	0				0	0
	TOTALS			82,618	82,935	450	0	83,385	6,379
51210 - CLERICAL/TECHNICAL									
04/11/05	Office Coordinator I	35	34.4110	62,628	64,441	350	0	64,791	4,957
07/11/16	Clerk Typist III	35	28.3100	51,524	53,015	0	0	53,015	4,056
11/18/13	Community Safety Educator	25	35.7200	47,481	48,855	489	0	49,344	3,775
	TOTALS			161,633	166,311	839	0	167,150	12,787
51240 - EDUCATIONAL INCENTIVE									
	Administration			1,220	0	0		0	0
	Fire Inspection			1,310	360	0		360	28
	Firefighters			3,220	1,880	0		1,880	144
	Professional Education			6,000	6,000	0		6,000	459
	Tuition Reimbursement			5,000	5,000	0		5,000	383
	TOTALS			16,750	13,240	0	0	13,240	1,013
51410 - FIREFIGHTING									
08/02/93	Captain	56	39.3800	114,675	115,116	600		115,716	8,852
09/10/01	Captain	56	39.3800	114,675	115,116	600		115,716	8,852
09/19/05	Firefighter(Promoted to Insp.)	56	37.8325	110,168		0		0	0
07/17/06	Captain	56	39.3800	114,675	115,116	450		115,566	8,841
01/03/11	Firefighter	56	30.4100	88,554	88,895	300		89,195	6,823

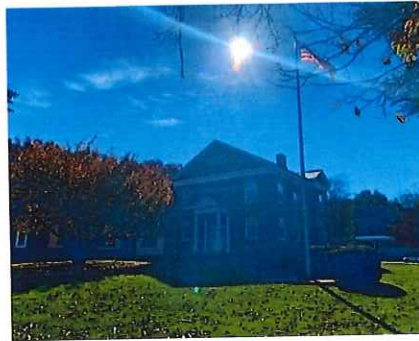
DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	HOURLY RATE	BUDGET SALARY 2023/2024	SALARY 2024/2025	LONGEVITY	SICK INCENTIVE	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A)
08/13/18	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
07/15/19	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
07/15/19	Firefighter	56	27.3400	79,614	79,920			79,920	6,114
08/02/21	Firefighter	56	26.5700	77,372	77,669			77,669	5,942
02/15/22	Firefighter	56	24.1100	70,208	72,526			72,526	5,548
02/15/22	Firefighter	56	24.1100	70,208	72,526			72,526	5,548
10/05/22	Firefighter (Resigned)	56	21.0000		0			0	0
07/17/23	Firefighter	56	21.0000	61,152	65,829			65,829	5,036
07/24/23	Firefighter	56	21.0000	61,152	65,740			65,740	5,029
07/31/23	Firefighter	56	21.0000	61,152	65,652			65,652	5,022
08/14/23	Firefighter	56	21.0000	61,152	65,475			65,475	5,009
10/23/23	Firefighter	56	21.0000	61,152	64,590			64,590	4,941
NEW	Firefighter	56	21.0000		61,378			61,378	4,695
	TOTALS			1,305,137	1,285,388	1,950		1,287,338	98,481
51412 - PART TIME FIREFIGHTING									
	Part Time Firefighters	9000hrs	27	220,000	175,000			175,000	13,388
	TOTALS			220,000	175,000			175,000	13,388
5141X - Volunteer Incentive Program									
			Per Point						
	Volunteer Firefighters	Various	7.0000	50,000	50,000			50,000	3,825
	TOTALS			50,000	50,000			50,000	3,825
51810 - OVERTIME									
	Fire Inspector(s)			5,500	5,000			5,000	383
	Firefighters Call Backs			240,000	8,000			8,000	612
	Firefighters Replacement				165,000			165,000	12,623
	Firefighters Training				10,000			10,000	765
	TOTALS			245,500	188,000			188,000	14,382
TOTALS - FIRE SERVICES									
				2,276,169	2,161,035	3,689	0	2,164,724	165,601

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY: 10111 BUILDING MAINTENANCE

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	DEPT REQUEST \$ Increase	DEPT REQUEST % Increase
PERSONNEL COSTS								
51140	FACILITIES COORDINATOR	73,992	73,708		37,152	0	(73,708)	-100.00%
51810	OVERTIME	80	0		0	0	0	0.00%
51910	FRINGE BENEFITS	65	75		25	0	(75)	-100.00%
51920	F.I.C.A	5,402	5,639		2,699	0	(5,639)	-100.00%
	SUBTOTAL	79,539	79,422	0	39,876	0	(79,422)	-100.00%
SERVICES								
52040	SERVICE CONT. & REPAIRS	238,733	243,570		203,287	317,959	74,389	30.54%
52090	FUEL OIL/NATURAL GAS	130,748	130,000	9,098	32,076	30,000	(100,000)	-76.92%
52091 (NEW)	NATURAL GAS			0	0	95,000	95,000	
52100	ELECTRICITY	358,595	398,278	3,000	162,833	375,000	(23,278)	-5.84%
52110	WATER	21,332	15,725	4,725	11,891	20,450	4,725	30.05%
52120	SEWER	24,084	21,775	2,640	10,791	24,415	2,640	12.12%
	SUBTOTAL	773,492	809,348	19,463	420,878	862,824	53,476	6.61%
MATERIALS & SUPPLIES								
53020	OTHER SUPPLIES	6,393	6,000		3,961	8,000	2,000	33.33%
	SUBTOTAL	6,393	6,000	0	3,961	8,000	2,000	33.33%
IMPROVEMENTS								
55030	BUILDING IMPROVEMENTS	3,041	5,000		2,600	25,000	20,000	400.00%
	SUBTOTAL	3,041	5,000	0	2,600	25,000	20,000	400.00%
DEPARTMENT TOTAL		862,465	899,770	19,463	467,315	895,824	(3,946)	-0.44%

TOWN OF WATERFORD FY2025 BUDGET REQUEST Building Maintenance



TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



BUDGET FUNCTION

Building Maintenance is more than answer a call to repair what doesn't work. It is management of utilities, space utilization, renovations and replacements. It requires the understanding of how the mechanical components interaction with each other. The task is more than Building Maintenance, it is Facility Management.

The goal of Facility Management is to provide a building that is inviting, providing a sense of welcome and arrival at the entrance. It must have a community orientation. Customers must feel comfortable using the services at the facility. The space also needs to be flexible so staff can focus on their current and future missions and not be concerned about the limitations of the bricks and mortar.

The vision for this Department must be proactive, not reactive. This will take several years due to the backlog of maintenance and repairs, lack of sufficient staff for the facilities effort and historical data only reaching back 3 years.

Components of a well-managed facilities program encompasses:

- | | |
|-------------------------------------|---------------------------------------|
| *Preventative Maintenance Schedules | *Live Safety Systems |
| *Repair Protocols | *Security Systems |
| *Space needs programming | *ADA (Barrier Free Buildings) |
| *Energy Audits | *Environmental Permit Compliance |
| *Facility Inspections | *Indoor Air Quality |
| *Alarm Testing | *Building Code Compliance |
| *Custodial Methods | *Capital Projects (New & Renovations) |

The following facilities are assigned to this Department for Maintenance & Repairs:

- Town Hall
- Library
- Public Safety
- Community Center
- Youth & Family Services
- Police
- Municipal Complex (all buildings on the property, except Utilities Operations)
- Jordan Park House
- Nevins Cottage
- Eugene O'Neill Theater Center
- Southwest & Cohanzie Schools (vacant properties)

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance

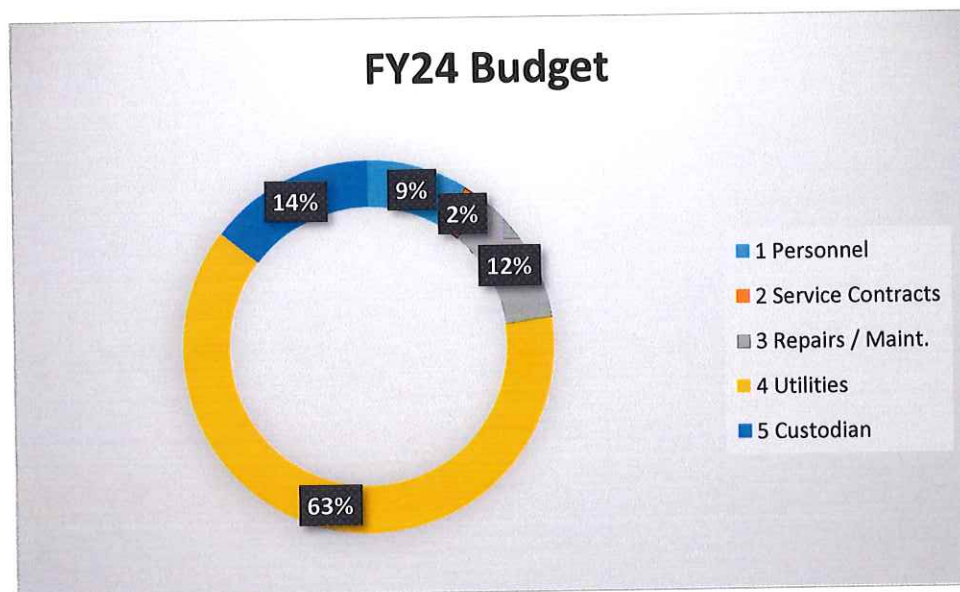


The budget presented is primarily an operations (fixed costs) budget. The Department is obligated to pay utility bills (water, sewer, electricity, heating (oil and natural gas), comply with environmental permits, perform life safety inspections (sprinklers and fire alarms), manage intrusion alarms and contract for custodial services for approximately 250,000 square feet of municipal space. Funding for new construction, major replacements of equipment or renovations to the existing space are found in the Capital Improvement Program.

The Department is unable to provide a 5 year look back for this budget. Facilities expenses may have been combined with other expenses in each department's budget previous requests. Any attempt to separate out these costs would be labor intensive and questionable to its accuracy. We will build forward that data base ensuring proper accounting in each area. This budget request has 3 years of data.

This current year has been stressful with portions of HVAC systems failing at the Library, Police Station and Community Center. All were at the end or beyond their service life and impacted the operations of each facility. Operation accounts were used to fund temporary solutions while staff prepared CNR projects for the permanent repairs.

I believe the budget should be very clear what the funds are being requested for. I have put together a pie chart that shows the functional areas of the Building Maintenance expenditures. I believe by grouping all the costs into these functional areas, it provides a clear snapshot of our responsibilities and the costs associated with them.



TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



Call Attention to:

- Electrical rates are stable based on the 5 year contract for power generation.
- No rate increases are forecasted for water or sewer.
- New this year is the separation of the natural gas from the heating oil budget.
- Accounts that were budgeted in the Recreation and Parks budget for FY24 are now found in this budget.

Staffing:

Facilities is managed through the Public Works Department under the leadership of the Director of Public Works.

Utilities:

Facilities is responsible for the utilities (Water, sewer, heating oil, natural gas and electricity) consumed at the buildings listed previously as well as the 5 Fire Stations. Consolidating all Utility billings under one department allows a savings in staff time for processing and a better capture of data.

- Electricity: The Finance Department has entered into a 5 year fixed price for the purchase of electricity. The rate is \$.0919/kwh. This is for generation only. Facilities is responsible for 40 accounts to include those of the Fire Stations and Police radio sites (5), and now for 15 accounts that were previously assigned to Recreation and Parks.
- Water: There are 32 accounts that we manage. We have not budgeted any rate increases.
- Sewer: There are 22 accounts that we manage. We have not budgeted any rate increases.
- Heating Oil: Currently we have 7 buildings (5 Fire Houses, Library and the Jordan Park House) that receive heating oil.
- Natural Gas: We currently have 5 locations with Natural Gas (Municipal Complex, Town Hall, Community Center, Police Dept and the Public Safety building).

Waste Disposal:

Solid Waste/Recyclables: The Public Works Department provides the containers and collection services and pays for disposal. These costs are included in the Public Works budget and are not found in this budget.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



Service Contracts:

This has been a major focus for the last fiscal year. Consolidation of these contracts allows us to ensure the preventative maintenance tasks are performed at all of the facilities. It also allows us to monitor the performance of the vendor.

Life Safety Inspections:

For those buildings with sprinklers and/or fire alarms, quarterly inspections are required to keep the Town in compliance with the Fire Code. From these inspections, items are identified to be tested or components repaired.

5100 SERIES

FY25 Request \$0

5200 SERIES

10111-52040 – Service Contracts and Repairs

The primary method to minimize costly service calls are annual maintenance contracts. Contracts include HVAC maintenance, pest control, boiler and fire system inspections and generator maintenance.

Custodial services provided to Town Hall, Municipal Complex, Youth & Family Services, Community Center and the Public Safety Building are included in this line item. The Library and the Police Station provide these services in their budgets. Park & Recreation have a part time employee on their staff at the Community Center for the day cleaning. The contractor comes in to do the heavy cleaning in the afternoon through the evening. The cost of custodial services is offset by a funding agreement between the Town and Board of Education for services provided at Town Hall. These funds are listed in this budget as a revenue, unlike years of the past years when the funds were transferred into this line item.

TOWN OF WATERFORD FY2025 BUDGET REQUEST Building Maintenance



The following are charges included in this line item:

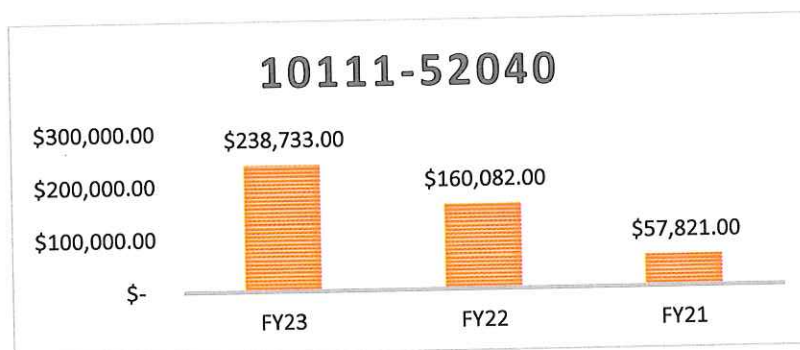
For all Facilities:

Company	Scope of Work	
Building 1 Facility Svcs	Cleaning	\$ 127,418.00
Action Air, Inc.	HVAC Maintenance PM Program	\$ 55,958.00
Northeast Generator	Generator Maintenance	\$ 7,228.00
Central Alarm (ITS)	Alarm Monitoring Agreement	\$ 8,200.00
Otis Elevator	Elevator @ Town Hall, Library & YSB	\$ 8,700.00
Mack Fire	HFFA-25 Sprinkler Inspections *	\$ 16,000.00
Waltham Chemical	PW, PD, YSB, Safety Complex, Town	\$ 9,345.00
		\$ 232,849.00

*Includes O'Neill Theater Center (15 buildings)

We also have on-call contractors for repairs that are not general maintenance. These are for plumbing, roofing, electrical issues, overhead doors, air quality companies.

\$93,000



FY 24 Budget

\$243,570

FY 25 Request

\$317,959

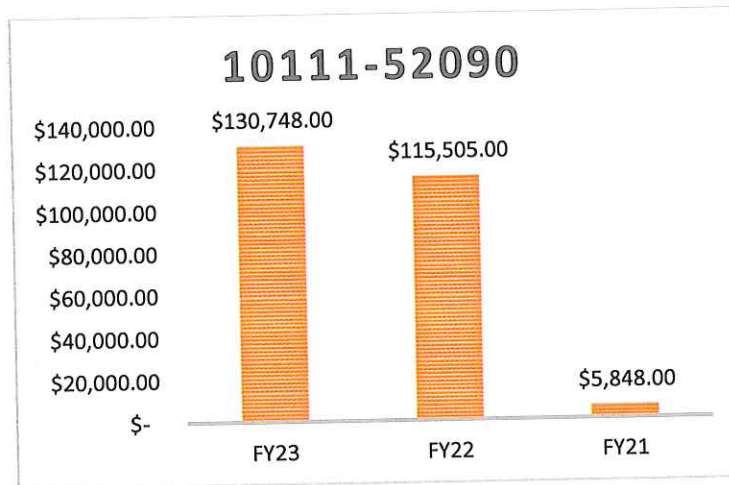
TOWN OF WATERFORD FY2025 BUDGET REQUEST Building Maintenance



10111-52090 Heating Oil

This line item is for fuel to heat the town's facilities, whether it is for natural gas or heating oil. We are proposing this line item stay for heating oil and the natural gas charges move to a new line item.

Heating oil is for the 5 fire houses, the Library and Jordan Park House, as well as the amount previously found in the Recreation & Parks budget.



FY24 Budget

\$130,000

**Includes Gas*

FY25 Request

\$30,000

10111-52091 – Natural Gas (proposed new line item)

We were instructed last year to separate natural gas from heating oil for a clearer picture. Currently there is natural gas at the Community Center, Police Dept., Public Safety, Municipal Complex and Town Hall.

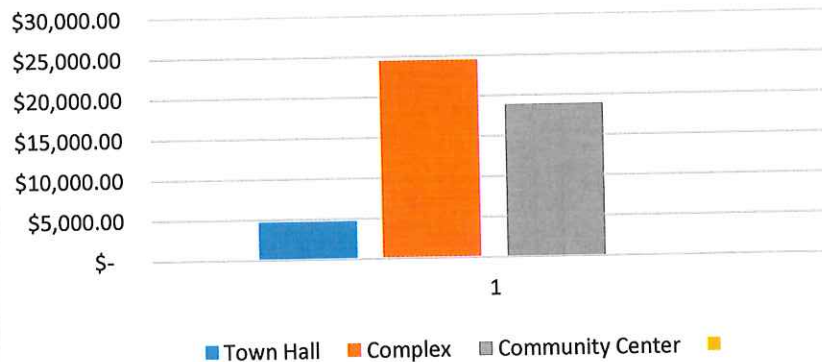
FY25 Request

\$95,000

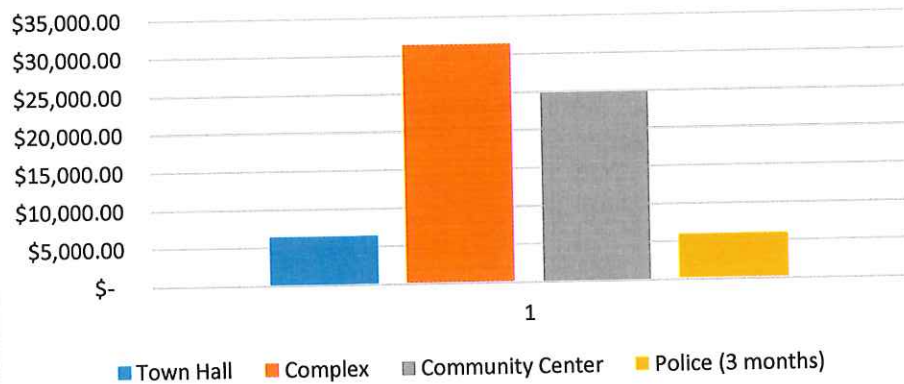
TOWN OF WATERFORD FY2025 BUDGET REQUEST Building Maintenance



FY 22 Natural Gas Expenses



FY23 Natural Gas Expenses



TOWN OF WATERFORD FY2025 BUDGET REQUEST Building Maintenance

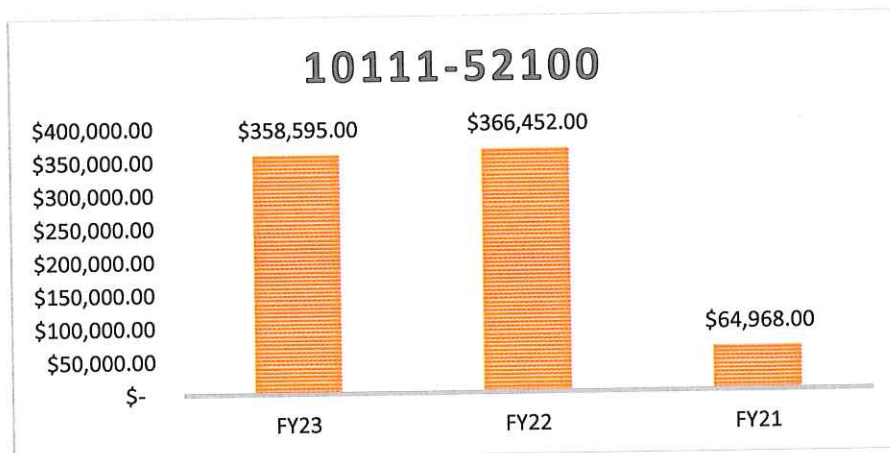


10111-52100 Electricity

The Town purchases electricity (generation, not distribution) through the Connecticut Conference of Municipalities (CCM) Purchasing Program. This program is designed to assist Towns in selecting the best available rates and contract terms for purchasing electricity. The kilowatt hour rate includes the CCM program participation fee. Electricity charges also include a distribution rate which is set by Eversource. The proposed budget for electricity in FY25 is based on the average paid so far in FY24 by this Department as well as the amount moved from Recreation & Parks budget.

Breakdown for Buildings:

	EVERSOURCE CHARGES	KWH HOURS USED ANNUAL	SUPPLY	DELIVERY
Electric				
Town Hall - 15 Rope Ferry Road	\$45,419.29	280320	\$25,761.41	\$19,654.88
Police Dept - 41 Avery Lane	\$61,006.45	364309	\$33,415.00	\$27,403.17
Dispatch - 204 Boston Post Road	\$25,793.52	168615	\$15,536.70	\$10,308.72
YSB - 200 Boston Post Road	\$14,761.45	85251	\$7,832.12	\$6,891.36
Community Center - 24 Rope Ferry Road	\$57,916.16	101952	\$28,602.21	\$29,313.95
Library - 49 Rope Ferry Road	\$28,380.64	138480	\$12,726.32	\$15,674.85
Municipal Complex - 1000 Hartford Turnpike	\$49,278.17	270,089	\$24,712.81	\$24,360.81
Jordon Fire House - 89 Rope Ferry Road	\$10,664.95	56761	\$5,325.34	\$5,359.61
Quaker Hill Fire - 17 Old Colchester Road	\$8,580.80	38774	\$3,599.35	\$4,817.37
Goshen Fire Dept - 1 Palmer Road	\$6,149.02	30470	\$2,800.21	\$3,648.81
Oswegatchie Fire Dept - 441 Boston Post Road	\$13,567.15	88141	\$7,579.92	\$5,987.23
Cohanzie Fire Dept - 53 Dayton Road	\$13,284.59	81135	\$7,456.33	\$5,828.17
TOTAL BUILDINGS	\$334,802.19	1704297	\$175,347.72	\$159,248.93
MISC ELECTRIC ACCOUNTS	\$ 23,793.00	15895		
TOTAL	\$358,595.19			



FY24 Budget

\$398,278

FY25 Request

\$ 375,000

TOWN OF WATERFORD

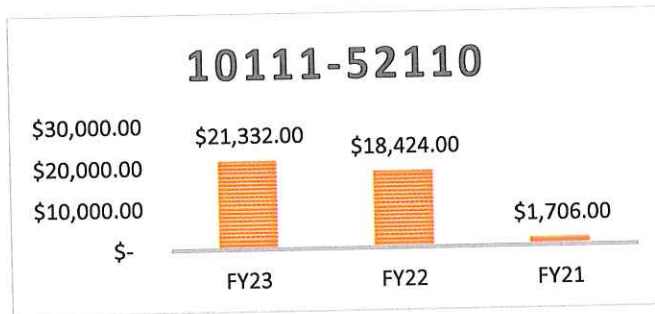
FY2025 BUDGET REQUEST

Building Maintenance



10111-52110 Water

This line item pays for water to Town Buildings and structures, including those locations moved from Recreation & Parks budget starting in FY25



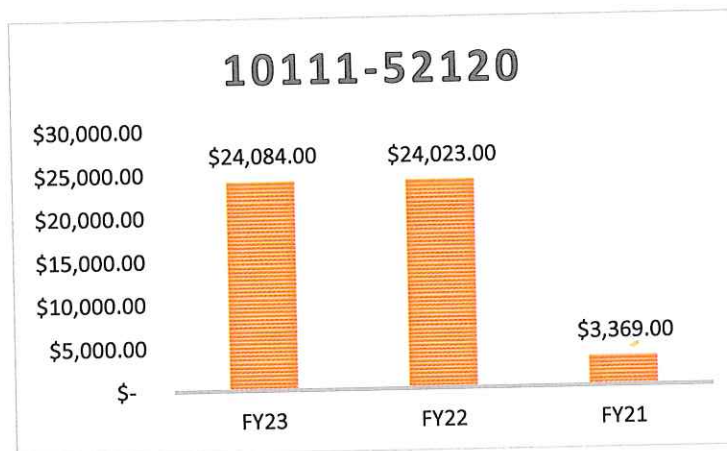
FY24 Budget

\$15,725

FY25 Request \$20,450

10111-52120 Sewer

50% of the sewer user fee is based on water consumption and 50% is a fixed cost related to the meter size. The requested amount is based on historic water consumption, plus the money moved from the Recreation & Parks budget.



FY24 Budget

\$21,775

FY25 Request \$24,415

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



5300 SERIES

10111-53020 – Other Supplies

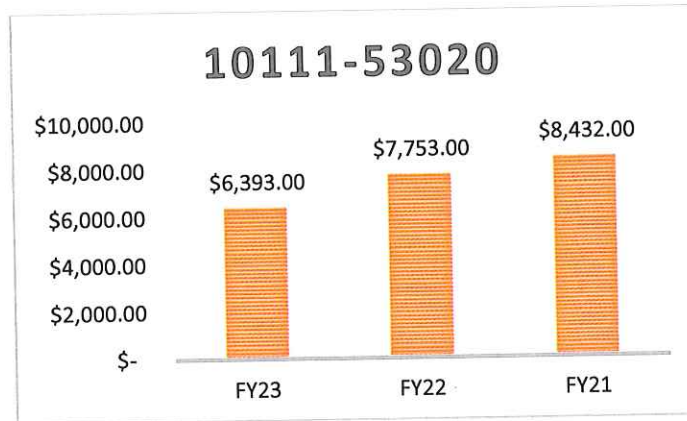
Funds are used to pay for supplies related to building operation. This line item is now specifically for paper products needed for the Town Hall, Youth Service Building and the Municipal Complex.

OFFICE INVENTORY FY2023						
-	Description	Each	Order	Total	Cost	Value
	Towel Roll 1150 ft. Scott	6	23	138	\$103.86	\$2,388.78
	Towel 11X8 White	30	4	120	\$39.70	\$158.80
	Kitchen Towel Roll White	12	6	72	\$41.28	\$247.68
	Toilet Tissue Compact Coreless	36	22	792	\$90.85	\$1,998.70
	Tissue compact coreless roll	18	8	144	\$70.72	\$565.76
	Facial Tissue	30	2	60	\$49.55	\$99.10
	Hand wash Foam	2	24	48	\$54.18	\$1,300.32
	Purell Hand Sanitizer	2	4	8	\$76.51	\$306.04
	Liner Can Clear 24X33	10	4	40	\$31.95	\$127.80
	Liner Can Natural 24X33	20		0	\$44.50	\$0.00
	Liner Can Natural 40X48	10	2	20	\$55.70	\$111.40
	Liner Can Black 38X58	10	8	80	\$49.62	\$396.96
	Bags Waxed for Sanitary Napkin	10	2	20	\$34.80	\$69.60
	Urinal Screen	1		0	\$13.10	\$0.00
	Liner Can 23X31	20	4	80	\$40.10	\$160.40
						\$7,931.34

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



FY24 Budget

\$6,000

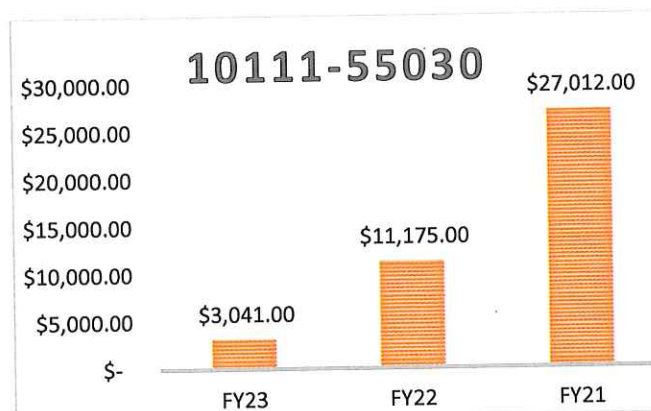
FY25 Request

\$8,000

5500 SERIES

10111-55030 – Building Improvements

This line is used to pay for repairs to Town buildings for items that are not covered in preventive maintenance contracts. These funds cover materials for work completed for both materials and work performed by either BOE labor or outside contractors hired to complete specialty work. These projects are managed by Building Maintenance. This year we will focus on ADA exiting of the auditorium as well as improvements to the ramp inside Town Hall.



FY24 Budget

\$5,000

FY25 Request

\$ 25,000

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



These figures were supplied to us for history of the accounts we acquired from the Recreation & Parks Department.

Electric: CL&P and TransCanada incl.			FY'22	FY'23	FY'24
Civic Triangle/Vets Memorial Field			\$1,000	\$995	\$1,250
Nevins Cottage			\$120	\$58	\$50
Gazebo			\$570	\$560	\$850
Jordan Park House + Street Light			\$1,000	\$952	\$1,250
Leary Park			\$1,150	\$1,075	\$1,500
Lisa Dedrick Field (Cohanzie)			\$585	\$583	\$700
Mago Point			\$1,100	\$1,100	\$1,500
Miner Lane Salt Shed			\$528	\$540	\$700
Town Hall Basketball Courts			\$875	\$800	\$1,100
Veteran's Maintenance Garage/Public Restroom			\$2,300	\$2,276	\$3,000
Jordan War Memorial Park			\$185	\$183	\$300
Town Hall War Memorial Park			\$200	\$188	\$450
Waterford Beach Park					
Maintenance Building & Gatehouse			\$1,005	\$1,030	\$2,200
Pavilions/Bathrooms/Concerts			\$545	\$1,500	\$3,000
SUB TOTAL			\$11,163	\$11,840	\$17,850

Heat					
Pricing:	\$2.79	PAGE	FY'22	FY'23	FY'24
Jordan Park House - \$2.79 x 550 gallons			\$919 (\$1.67)	\$1,359 (\$2.4)	\$1,535
Annual Furnace Cleaning Parts(BOE performs service)			\$50	\$50	\$50
Propane:	\$3.71	PAGE			
Veteran's Maintenance Garage/Public restroom					
average 1050 gal/yr			2972(\$2.81)	2,935 (\$2.8)	\$3,896
Waterford Beach Park					
average 975 gallons			2750 (\$2.81)	2,760 (\$2.8)	\$3,617
20			SUB TOTAL		\$9,098

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



Water			FY'21	FY'23	FY'24
Civic Triangle/Vets Memorial Field			\$600	\$590	\$600
Jordan Park House			\$80	\$77	\$80
Leary Park			\$170	\$171	\$180
Lisa Dedrick Field (Cohanzie)			\$475	\$500	\$500
Mago Point			\$130	\$126	\$150
Ridgewood Park			\$100	\$90	\$95
Veteran's Maintenance Garage/Public Restroom			\$615	\$600	\$620
Waterford Beach Park					
Maintenance Building/Causeway Bathroom			\$600	\$800	\$850
Pavilion/Group Picnic Bathroom			\$55	\$55	\$55
Fire service 8" charge			\$1,595	\$1,595	\$1,595
		SUB TOTAL	\$4,420	\$4,604	\$4,725

Sewer	FY'22	FY'23	FY'24
Jordan Park House	\$200	\$195	\$200
Veteran's Maintenance Garage/Public Restroom	\$1,175	\$1,175	\$1,175
Waterford Beach Park- Septic Tank cleaning (2)	\$650	\$650	\$650
Dedrick Field	\$750	\$615	\$615
	SUB TOTAL	\$2,775	\$2,635

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

Building Maintenance



Water			FY'21	FY'23	FY'24
Civic Triangle/Vets Memorial Field			\$600	\$590	\$600
Jordan Park House			\$80	\$77	\$80
Leary Park			\$170	\$171	\$180
Lisa Dedrick Field (Cohanzie)			\$475	\$500	\$500
Mago Point			\$130	\$126	\$150
Ridgewood Park			\$100	\$90	\$95
Veteran's Maintenance Garage/Public Restroom			\$615	\$600	\$620
Waterford Beach Park					
Maintenance Building/Causeway Bathroom			\$600	\$800	\$850
Pavilion/Group Picnic Bathroom			\$55	\$55	\$55
Fire service 8" charge			\$1,595	\$1,595	\$1,595
		SUB TOTAL	\$4,420	\$4,604	\$4,725

Sewer			FY'22	FY'23	FY'24
Jordan Park House			\$200	\$195	\$200
Veteran's Maintenance Garage/Public Restroom			\$1,175	\$1,175	\$1,175
Waterford Beach Park- Septic Tank cleaning (2)			\$650	\$650	\$650
Dedrick Field			\$750	\$615	\$615
		SUB TOTAL	\$2,775	\$2,635	\$2,640

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Building Maintenance

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD	2024-2025 PROPOSED	VARIANCE
Waterford Board of Education	63,937	67,795	73,218	73,218	75,927	2,709
Shared Use of Town Hall						0
						0
						0
						0
						0
TOTALS	\$ 63,937.00	\$ 67,795.00	\$ 73,218.00	\$ 73,218.00	\$ 75,927.00	\$ 2,709.00

**TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET**

DEPT/AGENCY: 10118 BUILDING DEPARTMENT

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	Department Request \$ Increase	Department Request % Increase
	PERSONNEL COSTS							
51110	ADMINISTRATION	102,484	102,095		51,094	110,083	7,988	7.82%
51120	INSPECTION	96,265	141,174		61,335	164,787	23,613	16.73%
51810	OVERTIME	73	1,102		228	1,102	0	0.00%
51910	FRINGE BENEFITS	0	225		0	225	0	0.00%
51920	FICA	14,784	18,695		8,289	21,112	2,417	12.93%
	SUBTOTAL	213,606	263,291	0	120,946	297,309	34,018	12.92%
	SERVICES							
52010	ADVERTISING	1,141	750	1,000	920	3,000	2,250	300.00%
52020	POSTAGE	869	1,000		311	1,000	0	0.00%
52030	PROFESSIONAL FEES	18,749	20,000	(1,000)	0	10,000	(10,000)	-50.00%
52040	SERVICE CONT. & REPAIRS	1,923	3,030		713	2,004	(1,026)	-33.86%
52050	DUES, CONF., & EDUCATION	7,338	5,480		2,671	5,580	100	1.82%
	SUBTOTAL	30,020	30,260	0	4,615	21,584	(8,676)	-28.67%
	MATERIALS & SUPPLIES							
53010	OFFICE SUPPLIES	1,204	2,400		336	2,400	0	0.00%
53090	FUELS & LUBRICANTS	1,009	858		632	1,239	381	44.41%
	SUBTOTAL	2,213	3,258	0	968	3,639	381	11.69%
	EQUIPMENT							
54060	OFFICE EQUIPMENT	0	800		0	4,000	3,200	400.00%
	SUBTOTAL	0	800	0	0	4,000	3,200	400.00%
	DEPARTMENT TOTAL	245,839	297,609	0	126,529	326,532	28,923	9.72%

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Building



BUDGET FUNCTION

The Building Department manages permitting for all construction in Waterford and is responsible for administering and enforcing codes and ordinances to protect public safety and building accessibility. The Department includes the Building Official, two Assistant Building Officials and clerical staff who are housed within the Planning Office. Primary functions include processing building permits, plan review, conducting field inspections, evaluating buildings for occupancy and enforcing codes. Additionally, the Building Department works with residents, contractors, design professionals, realtors, appraisers and developers to help understand the building codes and permitting process. The Building Department works closely with other permitting services, including Planning, Zoning, Ledge Light Health District and the Fire Marshal to help coordinate development projects throughout town. The Officials routinely provide inspection and support services for town building projects and capital planning efforts.

The Building Department operates under the following codes and ordinances:

- **Connecticut State Building Code**
 - International Building Code
 - International Residential Code
 - International Energy Conservation Code
 - International Plumbing Code
 - International Mechanical Code
 - National Electrical Code
 - Accessibility Standards
- **Connecticut State Fire Safety Code**
 - International Fire Code
- **Rental Housing Code**
- **Property Maintenance Code**
- **Connecticut Demolition Code**
- **Delay of Demolition Ordinance**

The total amount requested in FY25 is \$326,722. The Building Department historically generates more revenue through permit fees than the total annual budget. In fiscal year 2023, the Department revenue was \$601,620. This number does not reflect municipal building projects for which we do not collect building permit fees. The five-year average (FY2019-FY2023) in Department revenue is \$472,022.

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: Building**



BUDGET SUMMARY

BUILDING DEPARTMENT: Proposed Fiscal Year 2025

PERSONEL:

10118-51110-101-010-18-00-51 ADMINISTRATION	\$110,083
10118-51120-101-010-18-00-51 INSPECTION	\$164,787
10118-51810-101-010-18-00-51 OVERTIME	\$1,102
10118-51910-101-010-18-00-51 FRINGE BENEFITS	\$225
10118-51920-101-010-18-00-51 F.I.C.A.	\$21,112

TOTAL **\$297,308**



SERVICES:

10118-52010-101-010-18-00-52 ADVERTISING	\$3,000
10118-52020-101-010-18-00-52 POSTAGE	\$1,000
10118-52030-101-010-18-00-52 PROFESSIONAL FEES	\$10,000
10118-52040-101-010-18-00-52 SERVICE CONT. AND REPAIRS	\$2,004
10118-52050-101-010-18-00-52 DUES, CONFERENCES & EDUCAT	\$5,580

TOTAL **\$21,584**

MATERIALS & SUPPLIES:

10118-53010-101-010-18-00-53 OFFICE SUPPLIES	\$2,400
10118-53090-101-010-18-00-53 FUELS AND LUBRICANTS	\$1,430

TOTAL **\$3,639**

OFFICE EQUIPMENT:

10118-54060-101-010-18-00-54 OFFICE EQUIPMENT	\$4,000
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TOTAL **\$4,000**

TOTAL **\$326,722**

\$326,532

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: Building



Advertising Line 10118-52010

\$3,000 Requested

Buildings over 50 years old are subject to specific delay of demolition requirements. One of these requirements is legal to provide notice of the proposed demolition. Due to changes in the real estate market, there has been a large increase in the number of demolition applications received. In fiscal year 2023, the department received 13 applications for demolition. This budget request anticipates 20 demolition notices at average cost of \$150 per advertisement.

Postage Line 10118-52020

\$1,000 Requested

Postage is used to mail permits, correspondence and certified abatement orders. The Department mails notices to owners of single-family dwellings that they may pick up their house plans rather than placing an ad in the New London Day. While the Department has seen an increase in the number of permits and the number of people requesting information be mailed to them, the implementation of the new online permitting application in FY23 allows the Department to send permits to those applicants that request them electronically potentially offsetting any increase in postage rates for FY25.

Professional Fees Line 10118-52030

\$10,000 Requested

This line is used to secure professional services to supplement plan review services as needed and for engineering and technical consulting services to evaluate structures as needed for safety and compliance with the Property Maintenance Code. Historically, the need for consulting services was rare, and Building Officials attempt to perform most work as part of their regular duties. The Department requests \$10,000 to fund this service.

There are times, however, when specialized services such as from a structural engineer or expert in a particular trade are needed. If services are required as part of an enforcement action, the Town is generally obligated to pay these costs upfront and seek reimbursement after enforcement. The number of enforcement actions in a given year is unpredictable and the majority of enforcement issues have been resolved without requiring a third party professional. Having funds to enable third party assistance should the Building Official deem it necessary helps enforcement proceed in a timely manner.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: Building



Service Contracts and Repairs Line 10118-52040

\$2,004 Requested

The Building Official and Assistant Building Officials use three smartphones and two iPad tablets in the daily functions of their duties. Each phone and tablet requires a wireless plan to cover phone, text and data fees. The phone plans are \$41 per month. The iPad plan is \$22 per iPad each per month. Each phone will cost \$492 per year to operate while the annual operational cost for the iPads is \$528. The total cost of the cellular plans is \$2004.

Dues, Conferences and Education Line 10118-52050

\$5,580 Requested

The State of Connecticut requires building officials to attend training seminars and conferences in order to maintain licenses and certification. The New England Building Officials seminar and The Eastern States Building Officials Conference are important annual events that provide a significant portion of the ongoing training mandated by Statute. Statutes also obligate the town to be a member of the ICC – International Code Council.

Building Officials maintain multiple certifications and organizational memberships. These include memberships to the Connecticut Building Official Association, The International Association of Electrical Inspectors, the International Code Council, and the Connecticut Association of Housing Code Enforcement Officials and South Eastern CT Building Officials Association. Waterford's Building Officials also maintain certifications and keep current on code issues by attending conferences including the Eastern States Building Official Conference, the New England Building Officials Education Conference at UMass, Amherst, and the CT Electrical License Class. In FY25 Dues are anticipated to cost \$690. Conferences, classes, and seminars are anticipated to cost \$3,390.

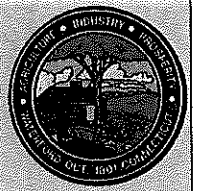
The Building Department maintains copies of code books and associated digital materials. New sets of materials are purchased as new codes are adopted. In FY25 the Department anticipates spending \$1,500 on these materials.

Office Supplies Line 10118-53010

\$2,400 Requested

Funds in this line are needed to purchase supplies not provided by the Finance Department. Examples include specialized delay of demolition signs, enforcement placards and color cartridges for the printer. The Department uses the Town printing services for bulk printing of flyers, postcards or other large jobs, but daily color printing is still necessary. Whenever possible, staff prints in black and white to avoid unnecessary use of the color printer. The estimated cost for color ink cartridges is \$1,200. Plotter paper and toner for the large format copier is anticipated to cost \$1,200 in FY25.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST DEPARTMENT:
Building



Fuels and Lubricants Line 10118-53090

\$1,430 Requested

The Building Department is responsible for three automobiles assigned to the Building Official and 2 Assistant Building Officials. The vehicles are also used by the Assessor's Office and IT employees. The Department estimates using approximately 500 gallons of gasoline at \$2.4776 per gallon. \$1,239 is requested.

Office Equipment Line 10118-54060

\$4,000 Requested

Office furniture for the Building Official.

As the department is working towards a paperless future like so many other towns as well as the state, a functional office layout is vital to support the review of electronic plan submissions. The current furniture and restricted layout options in a small office space do not functionally work with the location of the large TV screen for efficient plan review. The new furniture request is for an adjustable height standing desk, credenza, wall cabinet and side table. The standing desk will replace a current 1960's style drafting board. It is important to have a functional and ergonomic workstation to support the plan review process especially in light of the staffing shortage the Building Department has been experiencing for a few years now.

TOWN OF WATERFORD

FY2025 BUDGET REQUEST

DEPARTMENT: Building



Building Department 5 Year History of Expenditures										
	FY2023 ORIGINAL BUDGET	FY 2023 ACTUAL	FY2022 ORIGINAL BUDGET	FY2022 ACTUAL	FY2021 ORIGINAL BUDGET	FY2021 ACTUAL	FY2020 ORIGINAL BUDGET	FY2020 ACTUAL	FY2019 ORIGINAL BUDGET	FY2019 ACTUAL
BUILDING DEPARTMENT:										
PERSONEL COSTS:										
10118-51110-101-010-18-00-51 ADMINISTRATION	102,095	102,484	102,600	164,236	95,976	100,036	95,976	96,229	92,250	93,173
10118-51120-101-010-18-00-51 INSPECTION	141,174	96,265	174,632	127,937	159,207	134,209	159,207	126,023	164,321	155,412
10118-51810-101-010-18-00-51 OVERTIME	1,102	73	1,102	0	1,243	821	1,243	205	1,306	133
10118-51910-101-010-18-00-51 FRINGE BENEFITS	225	0	2,625	2,474	225	1,389	225	0	225	174
10118-51920-101-010-18-00-51 F.I.C.A.	18,695	14,784	21,494	21,370	19,634	17,332	19,634	16,469	19,746	18,332
Total PERSONEL COSTS	263,291	213,606	302,453	316,017	276,285	253,787	276,285	238,926	277,848	267,224
SERVICES:										
10118-52010-101-010-18-00-52 ADVERTISING	750	1,141	750	668	1,200	833	945	738	810	591
10118-52020-101-010-18-00-52 POSTAGE	1,000	869	1,000	1,233	900	946	900	873	900	935
10118-52030-101-010-18-00-52 PROFESSIONAL FEES	20,000	18,749	750	171	750	3,262	750	0	750	0
10118-52040-101-010-18-00-52 SERVICE CONT. AND REPAIRS	3,030	1,923	3,303	1,582	2,658	2,175	2,658	2,144	2,648	2,584
10118-52050-101-010-18-00-52 DUES, CONFERENCES & EDUCAT	5,480	7,338	5,480	2,181	5,480	1,147	5,493	480	5,493	5,063
Total SERVICES	30,260	30,020	11,283	5,835	10,988	8,363	10,746	4,235	10,601	9,173
MATERIALS & SUPPLIES:										
10118-53010-101-010-18-00-53 OFFICE SUPPLIES	2,400	1,204	1,400	83	850	129	850	732	850	743
10118-53090-101-010-18-00-53 FUELS AND LUBRICANTS	858	1,009	893	387	900	507	944	560	872	920
Total MATERIALS & SUPPLIES	3,258	2,213	2,293	470	1,750	636	1,794	1,292	1,722	1,663
OFFICE EQUIPMENT:										
1060-101-010-18-00-54 OFFICE EQUIPMENT	800	0	612	115	400	0	400	0	160	0
Total OFFICE EQUIPMENT	800	0	612	115	400	0	400	0	160	0
TOTAL	297,609	245,839	316,641	322,437	289,423	262,786	289,225	244,453	290,331	278,060

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Building

LINE ITEM	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 EXPECTED	2023-2024 YTD (12/08/2023)	2024-2025 PROPOSED	VARIANCE
Alarm Monitoring						\$ -
Alarm Penalties						\$ -
Ambulance Subsidy						\$ -
Beach Admission Fees						\$ -
Benefit Assessments						\$ -
Bulky Waste Fees						\$ -
Conveyance Tax						\$ -
Copy Fees						\$ -
East Lyme Animal Control Fee						\$ -
Enhanced E 9-1-1						\$ -
Fines/Penalties						\$ -
Hazardous Household Waste						\$ -
Inspection Fees						\$ -
Interest/Lien Fees						\$ -
Inter-Municipal Revenues						\$ -
Miscellaneous						\$ -
Permitting/Licensing Fees	\$ 463,062.00	\$ 598,119.98		\$ 236,940.00	\$ 530,590.99	\$ 293,650.99
Program/Registration Fees						\$ -
Recording Fees						\$ -
Regional Communications Fees						\$ -
Rentals						\$ -
Sale of Recyclables						\$ -
State Operational Grants						\$ -
Tipping Fees						\$ -
Versa Kart/Blue Box Purchases						\$ -
Building Fines		\$ 3,500.00				\$ -
TOTALS	\$ 463,062.00	\$ 601,619.98	\$ -	\$ 236,940.00	\$ 530,590.99	\$ 293,650.99

**TOWN OF WATERFORD
GENERAL FUND
2024-2025 PROPOSED BUDGET**

DEPT/AGENCY:

10107

FINANCE DEPARTMENT

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	Department Request \$ Increase	Department Request % Increase
PERSONNEL COSTS								
51010	ELECTED OFFICIALS	29,287	29,287			29,987	700	2.39%
51110	ADMINISTRATION	358,173	366,228			379,292	13,064	3.57%
51210	CLERICAL/TECHNICAL	128,913	147,730			153,942	6,212	4.20%
51810	OVERTIME	1,790	2,650			2,650	0	0.00%
51910	FRINGE BENEFITS	1,657	2,565			2,565	0	0.00%
51920	F.I.C.A	37,993	41,957			43,485	1,528	3.64%
	SUBTOTAL	557,813	590,417	0	0	611,921	21,504	3.64%
SERVICES								
52010	ADVERTISING	154	200			200	0	0.00%
52020	POSTAGE	4,605	4,000			4,080	80	2.00%
52030	PROFESSIONAL FEES	58,653	55,400			55,400	0	0.00%
52040	SERVICE CONT. & REPAIR	37,958	49,109			40,036	(9,073)	-18.48%
52050	DUES, CONF. & EDUCATION	5,638	11,721			13,697	1,976	16.86%
52070	REIMBURSABLE EXPENSE	278	100			100	0	0.00%
52080	TELEPHONE	17,422	16,659			17,422	763	4.58%
	SUBTOTAL	124,708	137,189	0	0	130,935	(6,254)	-4.56%
MATERIALS & SUPPLIES								
53010	OFFICE SUPPLIES	33,407	20,000			25,000	5,000	25.00%
	SUBTOTAL	33,407	20,000	0	0	25,000	5,000	25.00%
OFFICE EQUIPMENT								
54010	OFFICE FURNITURE	2,399	115			0	(115)	0.00%
	SUBTOTAL	2,399	115	0	0	0	(115)	0.00%
DEPARTMENT TOTAL		718,327	747,721	0	0	767,856	20,135	2.69%

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FINANCE (10107)**



BUDGET FUNCTION

The Department of Finance was created by Town of Waterford Ordinance 2.12.010 to manage the centralized financial functions of the town. These functions include processing and recording financial transactions such as payroll, accounts payable, accounts receivable, disbursements, receipts and revenue.

Major responsibilities include debt management, cash management and investment funds, pension administration, central purchasing and all accounting functions including expenditure and revenue transactions.

The department also provides financial advice and recommendations to the Board of Selectmen, the Board of Finance, the Representative Town Meeting, and other town boards, commissions and departments.

Connecticut Statutes Chapter 112 (Municipal Finance) outlines state regulations pertaining to how the finance department invests, expends and reports on town finances.

Information Technology

On October 30, 2022, Town Ordinance 2.12.020 was amended to add the Director of Finance's management of the town's technology functions to ensure standardization, security, and functionality across town services and departments.

The Information Technology functions include:

- provide support, security, and maintenance of town-wide IT functions
- maintaining user access across multiple systems to specific resources such (i.e. email)
- analyzing and continually addressing cyber security concerns
- maintaining all town technology equipment

The department has three positions, an IT Manager, a Systems Engineer, and a PC Technician. All information technology staff, supplies, and other expenditures are budgeted under department account 10147.

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FINANCE (10107)**



FINANCE DEPARTMENT REVIEW

FY23/24 Highlights

- ✓ Completed the implementation of a new timekeeping system (from KRONOS to ADP)
- ✓ Successfully integrated the Police Department POS scheduling system with payroll
- ✓ Completed the integration of Volunteer Firefighters and Poll Workers into ADP Payroll system
- ✓ Completed a MUNIS financial system upgrade
- ✓ Set up new systems to accept credit card for town departments (Town Clerk, Police Department, Senior Services, Planning & Zoning and Recreation & Park Beach Gate)
- ✓ Successfully completed the Town's annual audit without any management issues
- ✓ Staff Certifications Received:
 - Certified Connecticut Municipal Officer (Director)
 - Certified Grant Administrator (Accountant I)

By The Numbers

- Total number of Accounts Payable Checks cut in FY23 – 4,825
- Total number of bids distributed in FY23 – 26
- Total number of purchase orders opened – 614
- New Hires Payroll Setup Up – 207
- Terminations Processed - 111
- Total number of payroll checks issued
 - Average Weekly – 495 checks/direct deposits
 - Peak (Summer) Times – 577 checks/direct deposits
- Number of Grants managed – 19 (\$657,984.12 received)

**TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FINANCE (10107)**



BUDGET SUMMARY

The total FY25 budget request is \$7671,761 which is an increase of \$14,040 (1.88%) over fiscal year 2024. The primary changes are in personnel costs, professional fees and dues, conferences and education.

PERSONNEL COSTS

- 51010 – ELECTED OFFICIALS
Elected Official raises calculated following the NUMP approved increases.
- 51110 – ADMINISTRATION
Raises for GGA personnel per negotiated contract. NUMP salary increases approved by RTM on 12/4/2023.
- 51210 – CLERICAL/TECHNICAL
Raises for 1303 personnel per negotiated contract.
- 51810 – OVERTIME (no changes from FY24)
- 51910 – FRINGE BENEFITS
Benefits provided per negotiated contracts
- 51920 – FICA
Increase follows increase in salaries.

SERVICES

- 52010 – ADVERTISING (no change over FY24).
- 52020 – POSTAGE
Budget based on projected FY24 actuals.
- 52030 – PROFESSIONAL FEES
Budget based on projected FY24 actuals with no expected changes in FY25.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FINANCE (10107)



- 52040 – SERVICE CONTRACTS & REPAIR
Requested FY25 budget includes a new lease to replace our paper cutter in the print shop but does show an overall decrease to reflect changes in the town-wide printer contract.
- 52050 – DUES, CONFERENCES & EDUCATION
FY25 budget request includes funding for staff training, conference attendance and education reimbursement per negotiated union contracts.
- 52070 – REIMBURSEABLE EXPENSE (no changes from FY24)
- 52080 – TELEPHONE
Request is based on FY24 projected actuals.

MATERIALS & SUPPLIES

- 53010 – OFFICE SUPPLIES
There is an increase over FY24 that is based on actual town-wide expenditures.

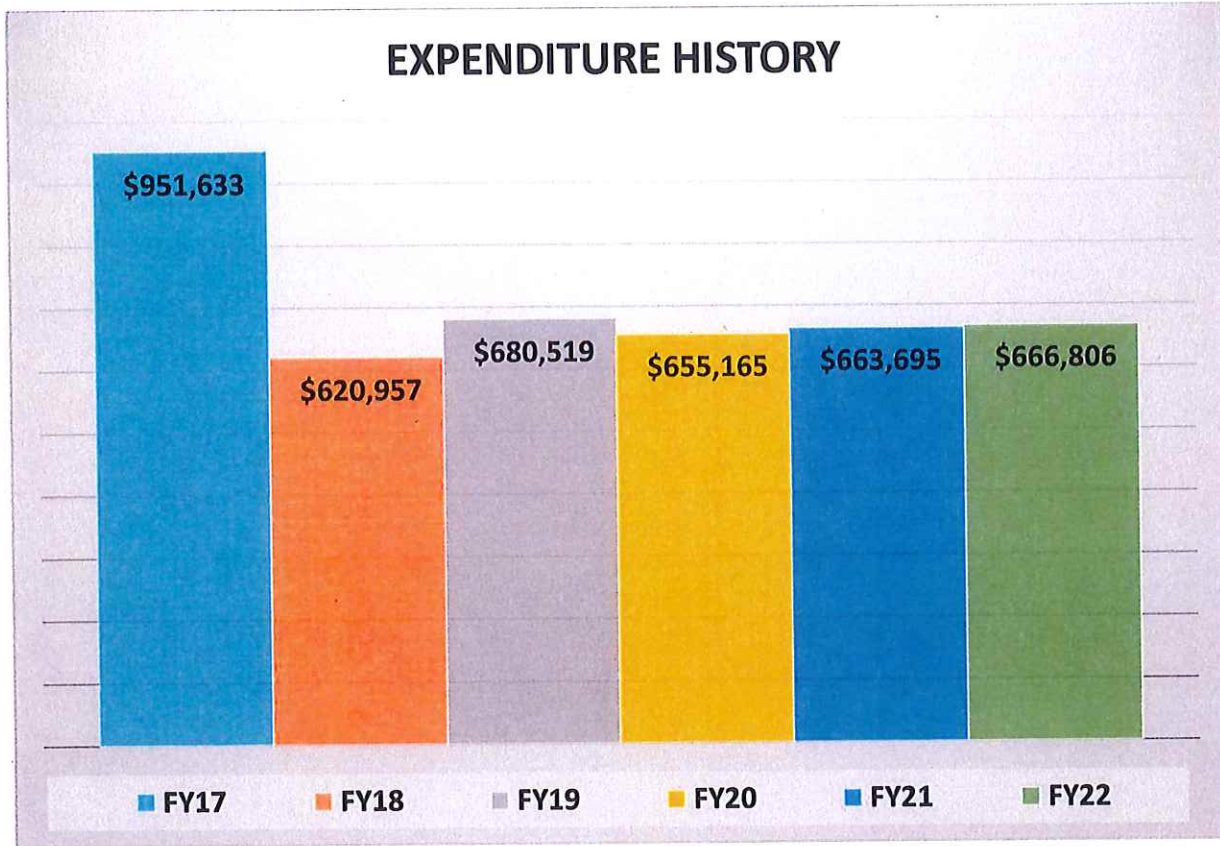
Equipment

- 54060 – OFFICE EQUIPMENT & FURNISHINGS
There are no expected needs for FY25.

TOWN OF WATERFORD
FY2025 BUDGET REQUEST
DEPARTMENT: FINANCE (10107)



EXPENDITURE HISTORY



**TOWN OF WATERFORD
PERSONNEL WORKSHEET - 07 FINANCE
2024-2025 FISCAL YEAR**

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY25	SALARY 2023/2024	SALARY 2024/2025	LONGEVITY FY25	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A)
51010 - ELECTED OFFICIALS								
1/6/2020	TREAS		N/A	29,616.24	29,986.44	N/A	29,986.44	2,293.96
	TOTALS			29,616.24	29,986.44	0.00	29,986.44	2,293.96
51110 - ADMINISTRATION								
03/09/2020	FINANCE DIRECTOR	40	N/A	125,704.28	129,342.73	N/A	129,342.73	9,894.72
05/30/2000	ACCOUNTANT	40	N/A	92,920.88	95,610.56	1,912.21	97,522.77	7,460.49
8/15/2022	ACCOUNTANT	40	N/A	74,069.32	76,213.04	0.00	76,213.04	5,830.30
8/22/2022	PURCHASING AGENT	40	N/A	74,069.32	76,213.04	0.00	76,213.04	5,830.30
	TOTALS			366,763.80	377,379.38	1,912.21	379,291.59	29,015.81
51210 - CLERICAL/TECHNICAL								
10/25/2021	FINANCE COORDINATOR	35	\$ 28.5943	49,070.66	52,241.71	0.00	52,241.71	3,996.49
8/16/2023	ADMINISTRATIVE ASSISTANT	35	\$ 24.3120	42,389.07	44,418.07	0.00	44,418.07	3,397.98
03/24/2014	PRINTER	32.5	\$ 33.6177	55,428.28	57,032.43	250.00	57,282.43	4,382.11
	TOTALS			146,888.01	153,692.21	250.00	153,942.21	11,776.58
51810 - OVERTIME				2,650.00	2,650.00	0.00	2,650.00	202.73
51910 - FRINGE/F.I.C.A.							2,565.00	196.22
TOTALS - FINANCE				545,918.05	563,708.03	2,162.21	568,435.24	43,485.30
BUDGET TOTAL W/F.I.C.A							611,920.53	

**TOWN OF WATERFORD
ADVERTISING/POSTAGE - FINANCE DEPARTMENT
2024/2025 FISCAL YEAR**

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52010	ADVERTISING	154	200	0	200	0	0.00%

ACCOUNT JUSTIFICATION

Bid Advertisements

No new bids for Finance are expected; however, \$200 is budgeted for unforeseen bids that may arise.

5-year Expenditure History					
FY19	FY20	FY21	FY22	FY23	
\$ 205.60	\$ -	\$ 616.40	\$ -	\$ 153.68	

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52020	POSTAGE	4,605	4,000	371	4,080	80	2.00%

ACCOUNT JUSTIFICATION

REGULAR MAIL AND POSTAGE DUE

PERMIT - UNITED STATES POSTAL SERVICE

FED EX

CARTRIDGES FOR MACHINE

TOTALS

2022-2023 ACTUAL	2023-2024 APPROVED	2024-2025 PROPOSED
4,024.77	3,500.00	3,500.00
580.00	500.00	580.00
0.00	0.00	0.00
0.00	0.00	0.00
4,604.77	4,000.00	4,080.00

5-year Expenditure History					
FY19	FY20	FY21	FY22	FY23	
\$ 3,706.48	\$ 3,873.50	\$ 3,531.63	\$ 4,099.00	\$ 4,604.77	

TOWN OF WATERFORD
PROFESSIONAL SERVICES - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52030	PROFESSIONAL SERVICES	58,653	55,400	9,153	55,400	0	0.00%

ADP-PAYROLL OUTSOURCING	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGETED	2024-2025 PROPOSED
TOWN PAYROLL	41,994.85	44,095	48,380	51,101	58,653	54,900	54,900
RETIREE PAYROLL ¹	2,804.55	0	0	0	0	0	0
HEART AND HYPERTENSION ²	6,710.34	6,908	0	0	0	0	0
MISCELLANEOUS ³				2,500	500	500	500
TOTALS	51,509.74	51,003.00	48,380.00	53,601.00	59,153.00	55,400.00	55,400.00

¹ Retiree payroll was outsourced to Wells Fargo eff. 01.01.2017.

¹ Heart & Hypertension is now budgeted under the Retirement Commission.

³ Background Checks, Employee Physicals, Bond-related costs, etc.

**TOWN OF WATERFORD
SERVICE CONTRACTS & REPAIRS - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR**

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52040	SERVICE CONTRACTS & REPAIRS	37,958	49,109	5,802	40,036	(9,073)	-18.48%

ACCOUNT JUSTIFICATION

OFFSET PRESS & PLATE MAKER	RICOH (print shop)	6,659	\$554.93/month lease
FOLDER/INSERTER MACHINE	QUADIENT (print shop)	3,425	\$856.23/quarterly lease
PRESS PREVENTIVE MAINT.	STERLING PRESS (print shop)	500	Unexpected repairs to printing press
PAPER CUTTER	RICOH (print shop)	6,095	\$507.92/monthly lease
REPAIRS TO EQUIPMENT	ESTIMATED COST OF MISC REPAIRS	500	PRINT SHOP MISCELLANEOUS REPAIRS
DOCUMENT DESTROY/DISPOSAL	INFOSHRED, LLC	420	\$35/PICKUP (ESTIMATE 12 PICKUPS)
COPIER-LEASE	XEROX (finance office)	1,980	\$165/MONTH
PRINTER SERVICES CONTRACT	CBS	15,000	INCLUDES ALL SERVICES AND SUPPLIES TOWN-WIDE PRINTERS
PHOTO COPIER- COPIES	AVERAGE OVER LAST 3 YEARS	440	ACTUAL (FY23 -\$141.80) (FY22 - \$848.30), (FY21 - \$331.00)
OFFSITE FILE STORAGE	INFOSHRED, LLC	720	\$60/month
POSTAGE METER RENTAL	QUADIENT	4,297	\$1,074.15/quarterly lease
	TOTAL	40,036	

5-year Expenditure History				
FY19	FY20	FY21	FY22	FY23
\$ 38,243.23	\$ 23,072.93	\$ 20,905.59	\$ 26,721.97	\$ 37,958.26

Town of Waterford PrintShop Budget Request #1 - July 2024

Challenge CHAMP 185 Hydraulic Paper Cutter - \$24,015* - Purchase (with Second Blade, Foot Pedal Clamping and 1 Year Extended Warranty) or **\$507.92* - 60 Month Lease** (with Second Blade, Foot Pedal Clamping and 1 Year Extended Warranty)

**Pricing is provided for budgetary purposes and is subject to change.*

The Town PrintShop would like to replace our current Challenge Model 20 Paper Cutter with the new Challenge CHAMP 185 Paper Cutter. The current paper cutter, Challenge Model 20, based on the serial number, #937, was built in 1986. The unit is no longer supported by Challenge, meaning parts may no longer be available. The Model 20, is also pre-ANSI B65.3-2001 Paper Cutter Safety Standard. Although the cutter has been a reliable piece of equipment, it has had a few service issues come up in the past few years, and there may be a time soon when it breaks down and a Service Tech will not be able to get the parts needed to keep it operational. The paper cutter is a major part of the PrintShop, and is used often.

The new Challenge Champ 185 Paper Cutter, is the direct replacement for the Model 20. This cutter would meet the current safety standards, and unlike our current cutter, comes with a hydraulic clamp. The hydraulic clamp automatically comes down to hold the paper in place while cutting, and releases when the cut is finished. The current clamping system requires the operator to manually tighten and release the clamp, which could create inconsistent paper sizes.

In my 30+ years experience in the printing industry, I have used several different Challenge paper cutter models, and never had any trouble with reliability. I feel confident with a purchase of the Challenge 185 Paper Cutter, that could last for the next 37+ years.

- Bert Monton, Town Printer



Challenge CHAMP 185 Pro 18.5" Hydraulic Paper Cutter

Cut hard stocks with Challenge CHAMP 185 18.5" Hydraulic Paper Cutter w/ Pro Light Beam. This powerful machine can cut stock up to 19 inches thick with its hydraulic power. Thick cold rolled steel weldment frame can accurately cut piles of hard stocks up to 3.25 inches high. Holding the stock in place during the cutting cycle is a 2,350 lb. of clamp force. For precision, a red LED optical cut line-light indicator shines a thin line of light onto the stack of material to be cut, indicating where the cut will be made. As standard, the machine comes with one HHS knife, three cutting sticks, wood jogging aid, tool kit, knife change holder assembly, and operator's manual as standard. Proudly manufactured in Michigan, USA.

Key Benefits/Features:

- Hydraulic power cutting and clamping
- Maximum cut 19" / minimum cut .75" (or 1.75" with false clamp plate).
- Maintenance free Red LED optical cut line-light indicator.
- Narrow footprint allows machine to roll through a 36" doorway
- Built-in "lock out" power switch
- Strong 2,350 lbs. of clamp force – holds stock in place during the cut cycle
- Adjustable clamp pressure
- Cuts full stacks and thick stocks accurately
- Heavy-duty welded frame
- Power cable fits standard 120V outlet
- Micro adjustment backgauge knob
- One HHS knife, three cutting sticks, wood jogging aid, tool kit, knife change holder assembly, and operators manual included.
- 120 volt 1-phase power / optional 220 volt motor.
- 1-year manufacturer's warranty.
- CE and UL/cUL certification pending.
- Manufactured in the USA.

Programmable "Pro" Model:

- 7.1" color touch screen controller
- 99 program capacity/ 99 cuts per program
- Automatic false clamp plate detection



Proposal for Challenge Champ 185 Pro Paper Cutter



PREPARED BY:

Karen Stirlen

Production Systems Specialist

Phone: (860) 884-1753

Email: Karen.Stirlen@ricoh-usa.com

Meghan Roscoe

Account Manager

Phone: 203-233-1634

Email: Meghan.Roscoe@ricoh-usa.com

Date: November 27, 2023

PREPARED FOR:

Town of Waterford

Waterford, CT

RICOH
imagine. change.

Budgetary Pricing

Budgetary Pricing for Future Purchase/Lease:

Challenge CHAMP 185 Pro Series, Installation/Training

Purchase:

Challenge CHAMP 185 Pro Cutter \$20,395

Optional Accessories

Foot Pedal Clamping \$ 495

Inlaid Carbon Alloy Knife \$ 325

60 Month Lease:

Challenge CHAMP 185 Pro Cutter \$ 430.54

Optional Accessories

Foot Pedal Clamping \$ 11.03

Inlaid Carbon Alloy Knife \$ 7.24

Optional - Extended Warranty – 1 yr (after Manufacturers Warranty)

Purchase Price \$ 2,800

60 Month Lease \$ 59.11

Pricing is provided for budgetary purposes and is
subject to change!!

Town of Waterford PrintShop Budget Request #2 - July 2024

XANTÉ X-98 UV Inkjet Flatbed Printer - \$2402.32* - 60 Month Lease

(with 5 Year Extended Warranty)

**Pricing is provided for budgetary purposes and is subject to change.*

The XANTÉ X-98 UV Inkjet Flatbed Printer would be able to print 55" x 98", and up to 3" thick on a wide variety of media, including PVC plastic, styrene, wood, aluminum, metal, acrylics, ceramics, fabric, leather composites, paperboard, foamboard, glass, carpet, and tile. This printer would be able to print white ink on color materials, making details within the images stand out that would otherwise be lost in the background. With the XANTÉ X-98 UV Inkjet Flatbed Printer, the Town PrintShop would have the ability to meet the increasing request for weather resistant signage.

Possible uses:

- | | |
|--|--|
| ▶ Community Informational Signage | ▶ Glass or Acrylic Signs |
| ▶ Community Event Signage | ▶ Safety Signs |
| ▶ Community Announcement Signage | ▶ Election Polling Signs (<i>Registrar's Office</i>) |
| ▶ Student ID Cards | ▶ Display Maps |
| ▶ ADA-Compliant Braille Signs | ▶ Awards/Certificates |
| ▶ Reuseable Temporary Event Parking Signs | ▶ Certificate/Presentation Folders |
| ▶ Photo-Realistic Signs | ▶ Plaques |
| ▶ Name Plates | ▶ Lawn Signs |
| ▶ Presentation Boards | ▶ Trail Map Signs |
| ▶ Interior and Exterior Building Signs | ▶ Office Décor |
| ▶ Baseballs and Golf Balls (<i>Event Memorabilia or Fundraising</i>) | |

The XANTÉ X-98 UV Inkjet Flatbed Printer comes with UV Unlimited Decal feature. The UV Decal Feature allows us to print directly onto adhesive material and stick it to virtually any surface including glass, metal, cups, containers, plastics, sporting goods, industrial equipment, and more. Since the UV Unlimited system utilizes UV-cured ink, the results are durable and can be applied to objects of any shape.

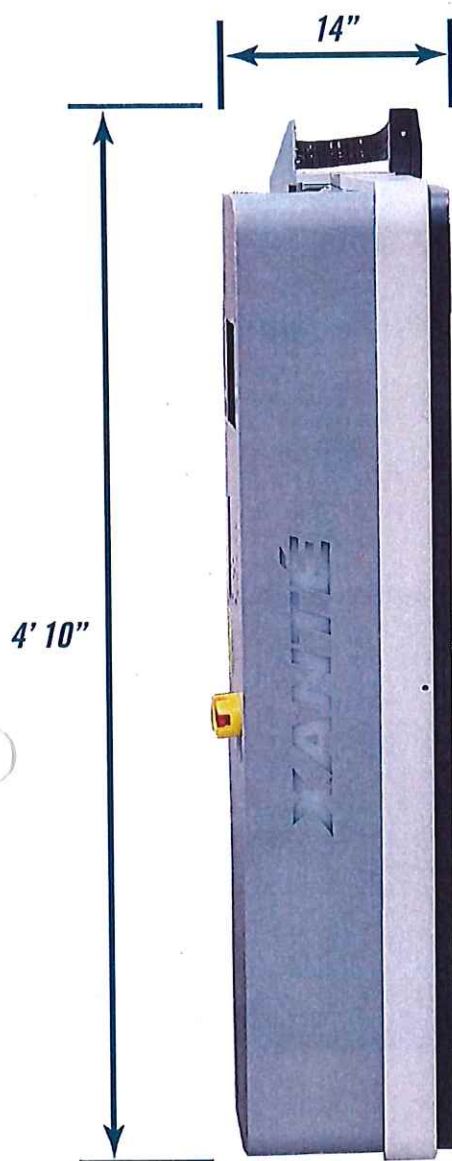
XANTÉ X-98

Possible uses for the UV Unlimited Decal feature:

- ▶ Seals and Logos for Town and B.O.E. Vehicles and Equipment
- ▶ Hardhats and Other PPE
- ▶ Decals (*Event Memorabilia or Fundraising*)
- ▶ Mugs (*Event Memorabilia or Fundraising*)



XANTÉ X-98™



**CAN FIT THROUGH
ANY DOORWAY!**



Larger 55"x98" Full Bleed!

PRINT ON VIRTUALLY ANY MEDIA!

CMYK + WWW

UP TO 2880 DPI RESOLUTION

PHOTO-REALISTIC COLOR

12-UP SIGN PRODUCTION

PRINT ON MEDIA UP TO 3 INCHES TALL

POWERFUL DUAL LED LAMPS
(Instant Ink Curing)



Ultra-Wide Gamut Eco-UV Inks



US: 251.473.6502
EU: +31 (0) 26.319.3210
xante.com

BEST. EVER.

The ECO-UV Printer More Versatile Than Ever

Designed for high-volume, large sign production, the X-98 is also more photo-realistic. Speed and quality are not sacrificed. Whether it's long-life outdoor signage or indoor photo-realistic UV prints, the X-98 can do it all. The 55"x98" full bleed bed is large enough and small enough for your shop.



Large flatbed printers designed for signage and graphics print at high speeds, but are limited by substrate thickness. Small format printers designed for specialty items print at slower speeds and are limited by substrate length and width.

*The Xanté family of X-UV Printers do **BOTH**.
It's the best of both worlds.*

Signage • Manufacturing • Specialty Items • Industrial





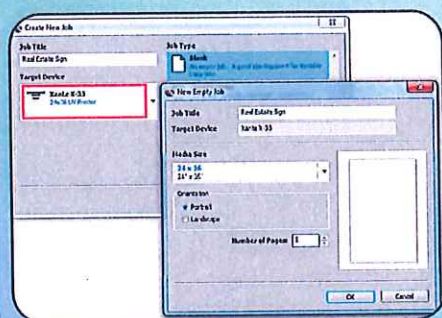
Simply Brilliant Color Workflow

Welcome to iQueue Prepress Software

Xante builds on its innovative workflow software with powerful team-based productivity in iQueue 14. True server-client operation enhances your workflow to optimize the talents and time of everyone involved in production. Take advantage of your entire team of IT

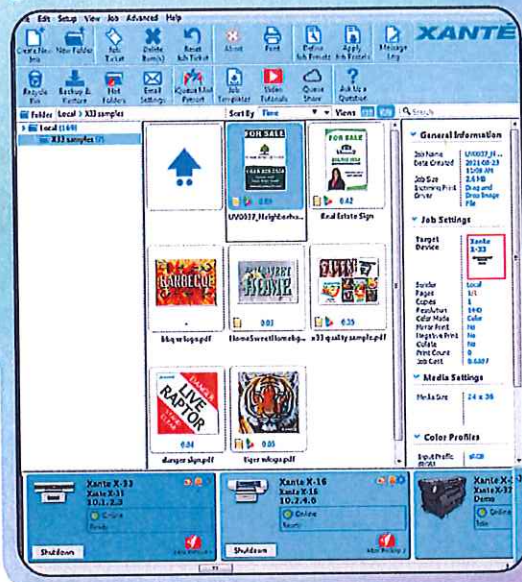
specialists, designers, and printer operators to simplify prepress tasks such as job sharing and job cost estimating, file editing tools, patented Right-ON® Spot Color Matching and much more. Create attention-grabbing displays with VividHD-UV ink. And, with instant curing, your customers will appreciate the fast, durable results.

Create a new job or simply drag and drop your file into the queue.



iQueue features include:

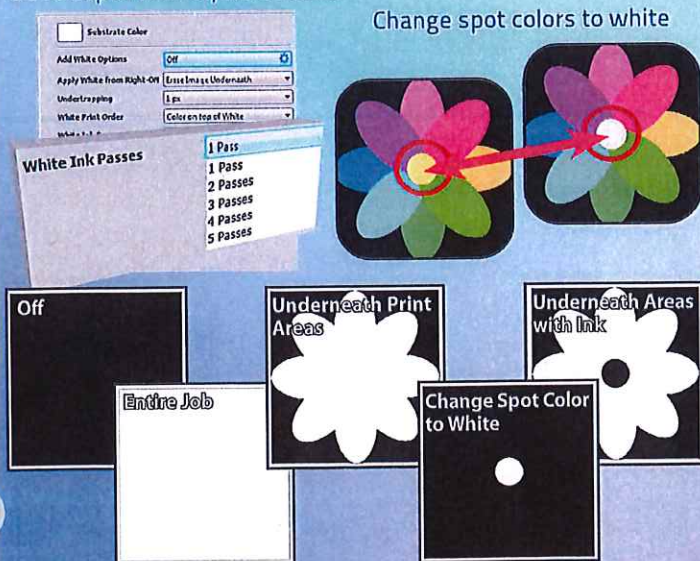
- Fully Independent CMYK Controls
- PANTONE® Color Library
- Right-ON® Spot Color Matching
- Full Imposition and Tiling
- QR Code Generator
- PDF-Out AND SO MUCH MORE!



White Options

Build depth with layers of white

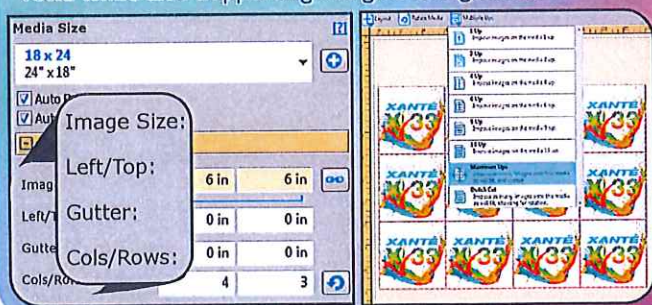
Change spot colors to white



Edit Job Images



Imposition allows you to optimize your page layout by placing images in the maximum number of columns and rows while also supporting margins and gutters.



Applications/ Rigid Media



PVC plastic, styrene, wood, aluminum, metal, acrylics, coroplast, ceramics, fabric, leather, composites, paperboard, foamboard, glass, carpet, tile and more



SPECIFICATIONS



PRINTING CAPABILITIES

Imaging area:	55" x 98" (139.7cm x 248cm)
Max. media size:	55" x 98" (139.7cm x 248cm)
Min. media size:	.5" x .5"
Max. print height:	3" (7.62cm)
Print colors:	CMYK + WWWW
Resolution:	720/1080/1440/2160/2880 DPI Resolutions
UV lamp:	Dual LED, low heat curing lamps

INK AND MEDIA

Ink type:	UV, 500 mL bottles per color The maximum shelf life is 1 (one) year from Date of Manufacture (DoM). Once opened, the shelf life is 2 (two) months or 1 (one) year from DoM, whichever comes first.
Media types:	PVC plastic, styrene, wood, aluminum, metal, acrylics, coroplast, ceramics, fabric, leather composites, paperboard, foamboard, glass, carpet, tile and more

PRINTER CONNECTIVITY

1-Gigabit Ethernet

PREPRESS SOFTWARE

Xanté iQueue Workflow:	Adobe® PostScript® 3™/PDF Workflow, Independent CMYK Density Control, Spot Color Matching, Imposition, Digital File Editing, Variable Printing, and much more
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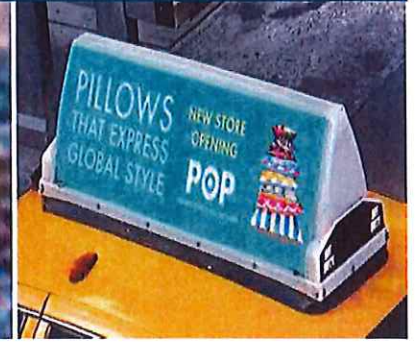
WEIGHTS, DIMENSIONS

Dimensions:	135"L x 95"W x 50"H (343 x 242 x 127cm)
Net/Gross weight:	1166lbs (530kg)
Power supply:	110v or 220v 50-60hz

WORKING CONDITION

Operating temperature:	22-26°C (68°F - 78°F)
Relative humidity:	50-80RH

Logistics, Installation, Training, Supplies & Consumables – Ala Carte Cost (Sample)



Logistics

- The Xante X Series products are delivered by Ricoh Logistics Delivery Team

Install & Training provided by Xante

- Ricoh/Xante Schedules Installation and Training – 2 days on-site
- All Service and Warranty support is provided by Xante
- Xante Technical Support & Service. Monday – Friday - 7 AM – 6 PM

Supplies and Consumables (ala carte)

Inks		List Price
200-100447	Cyan VHD/UV Ink 500ml	\$122.00
200-100448	Magenta VHD/UV Ink 500ml	\$122.00
200-100449	Yellow VHD/UV Ink 500ml	\$122.00
200-100450	Black VHD/UV Ink 500ml	\$122.00
200-100451	White VHD/UV Ink 500ml	\$122.00
200-100452	Cleaner VHD/UV Ink 500ml	\$74.00
Consumables		List Price
200-100439	Pulita 3000 UV Cleaning Solution	\$31.00
200-100454-MOD	X55 / X98 Epson i3200 Printhead	\$1,680.00
X32-100033	Luer Lock Syringe	\$3.00
X32-100032-50PK	Foam Cleaning Swabs – 50pack	\$16.00
X55-100033-ASSY	X55 / X98 Damper and Clip Assy	\$22.00
X55-100020	X55 / X98 Cap Top	\$22.00
X16-1006045	Wiper & Holder Assembly	\$10.00
13-1009016	Ink Absorbent Cotton Pad 5mm	\$3.00
122-100304	Jig (golf, baseball, & credit card)	\$112.00

Proposal for Digital Production UV Flat Bed Printer Solutions



PREPARED BY:

Karen Stirlen

Production Solution Specialist

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Account Manager

Phone: 203-233-1634

Email: Meghan.Roscoe@ricoh-usa.com

DATE: August 8, 2023

PREPARED FOR:

Town of Waterford

Waterford, CT

Xante X-98 UV Flat Bed Printer – What's Included



- ❑ **Xante X98 UV Flatbed Printer with 4 Printheads w/Stand**
 - ❑ 2 (1/2) liters each CMYK,
 - ❑ 6 (1/2) liters White,
 - ❑ 1 (1/2) liter Maintenance Cleaner
 - ❑ Foam Cleaning Swabs – 50 pack
 - ❑ Luer Lock Syringe
 - ❑ Jig (golf, baseball, & credit card)
 - ❑ Xante i-Queue RIP Workflow Software – NOTE: Requires Windows PC
 - ❑ UV Unlimited Transfer System Startup Bundle
 - ❑ One Year X-98 RightCare Service Warranty & Phone Support
- ❑ Standard Freight and Delivery included.
- ❑ Xante On-Site 2 day Installation and Training

Xante X-98 UV Flat Bed Printer

- 60 Month FMV Lease \$1,831.29

Optional:

- Extended Warranty 4 yrs for total of 5 years \$ 571.03

Note: Special rigging is NOT included.

A video walk through of your facility will be required to determine any special rigging requirements/costs prior to installation.

Any additional special rigging costs would be the customer's responsibilities.

TOWN OF WATERFORD
DUES, CONFERENCE & EDUCATION - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52050	DUES, CONF & EDUCATION	5,638	11,721	2,275	13,697	1,976	16.86%

5-year Expenditure History				
FY19	FY20	FY21	FY22	FY23
\$ 3,193.94	\$ 1,687.67	\$ 2,324.00	\$ 3,773.54	\$ 5,637.89

TOWN OF WATERFORD
DUES, CONFERENCE & EDUCATION - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR

DUES		
Public Purchasing Association of CT (PPAC)	Annual Dues (Purchasing Agent)	200
National GFOA Membership	Annual Dues (Director & Accountant)	380
National Institute of Governmental Procurement	Annual Dues (Purchasing Agent)	250
American Institute of Architects (AIA)	Annual Dues (Purchasing Agent)	1,560
<i>Purchasing Agent utilizes this membership for RFPs, Contracts and providing documentation for capital projects. Membership is split with Public Works Department.</i>		
Connecticut GFOA Membership	Annual Dues (Director, Accountant, Treasurer)	195
SE TCT Council of Governments	Annual Dues (Purchasing Consortium)	500
<i>The Town utilizes the consortium to procure gas, diesel, heating oil, fertilizer, recycling bins and treated rock salt. There are also a variety of other bids the consortium puts out that the Town can utilize as a member of the consortium. The cost of the membership is offset by the savings in advertising costs.</i>		
	SUBTOTAL	3,085
CONFERENCES		
New England States GFOA Annual Conference		
Seminar Registration (Estimated)	Director Registration	200
Estimated Mileage (200 miles @ \$.65/mile)		130
Per Diem (35*1)		35
	SUBTOTAL	365
CT GFOA Fall & Spring Conference		
Seminar Registration (x2)	Director Registration	280
Estimated Mileage (30 miles @ \$.65/mile x 2)		39
	SUBTOTAL	319
Nat'l Inst. of Government Purchasing Trng Academy		
(4 day classroom training academy)	Purchasing Agent	
Tuition/Registration		975
Airline/Hotel		750
Per Diem (\$35x4)		140
	SUBTOTAL	1,865
Miscellaneous		
Cost of registration for Director and Staff to attend the five CT Government Finance Officer's Meetings. Two staff		240
Two(2) meetings per year for Treasurer and Director @ \$50/ meeting		200
CCM Annual Conference	Director	179
	SUBTOTAL	619
EDUCATION		
CCMO Certification Annual Continuing Education Fee	Director	50
College Tuition Reimbursement per GGA Contract	Accountant I & II	6,400
Training Sessions for Accountants	Accountant I & II	200
Training Sessions NIGP Purchasing Agent	Purchasing Agent	200
Training Sessions for Payroll/Taxes	Finance Technician	100
	SUBTOTAL	6,950
Miscellaneous		
The New London Day		494
	SUBTOTAL	494
	GRAND TOTAL	13,697

TOWN OF WATERFORD
REIMBURSABLE TOWN EXPENSES & TELEPHONE - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52070	REIMB TOWN EXPENSES	278	100	0	100	0	0.00%

ACCOUNT JUSTIFICATION

Local and Out of Town travel for Director, Purchasing Agent and Treasurer, estimated 150 miles at 65.5 cents/mile (IRS 2023 rate)

5-year Expenditure History					
FY19	FY20	FY21	FY22	FY23	
\$ 148.57	\$ 169.58	\$ 85.07	\$ 85.07	\$ 278.35	

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52080	TELEPHONE	17,422	14,475	2,935	17,422	2,947	20.36%

ACCOUNT JUSTIFICATION

Projected Expenditures for FY 23 based upon FY 21 Actuals.

5-year Expenditure History					
FY19	FY20	FY21	FY22	FY23	
\$ 14,532.62	\$ 13,825.51	\$ 14,782.94	\$ 16,564.55	\$ 17,422.05	

TOWN OF WATERFORD
Expenditure History

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	8/5/22	\$1,389.16	Verizon Business	7/15/22	\$54.95	Verizon Wireless	8/5/22	\$41.13	\$1,485.24
FRONTIER	860-442-0553	9/2/22	\$1,345.13	Verizon Business	8/19/22	\$76.47	Verizon Wireless	9/16/22	\$41.13	\$1,462.73
FRONTIER	860-442-0553	10/14/22	\$1,313.60	Verizon Business	9/30/22	\$68.86	Verizon Wireless	10/14/22	\$41.05	\$1,423.51
FRONTIER	860-442-0553	11/10/22	\$1,335.02	Verizon Business	10/28/22	\$73.62	Verizon Wireless	11/10/22	\$41.02	\$1,428.24
FRONTIER	860-442-0553	12/9/22	\$1,351.02	Verizon Business	11/23/22	\$48.26	Verizon Wireless	12/9/22	\$41.02	\$1,440.30
FRONTIER	860-442-0553	1/6/23	\$1,334.31	Verizon Business	12/23/22	\$71.54	Verizon Wireless	1/20/23	\$40.98	\$1,446.83
FRONTIER	860-442-0553	2/3/23	\$1,311.52	Verizon Business	1/20/23	\$49.07	Verizon Wireless	3/3/23	\$41.00	\$1,401.59
FRONTIER	860-442-0553	3/3/23	\$1,310.15	Verizon Business	3/3/23	\$58.81	Verizon Wireless	3/17/23	\$41.00	\$1,409.96
FRONTIER	860-442-0553	4/14/23	\$1,415.07	Verizon Business	3/17/23	\$105.16	Verizon Wireless	4/14/23	\$41.00	\$1,561.23
FRONTIER	860-442-0553	5/12/23	\$1,338.01	Verizon Business	4/28/23	\$5.99	Verizon Wireless	5/12/23	\$41.00	\$1,385.00
FRONTIER	860-442-0553	6/1/23	\$1,405.18	Verizon Business	5/26/23	\$48.07	Verizon Wireless	6/23/23	\$40.97	\$1,494.22
FRONTIER	860-442-0553	6/23/23	\$1,367.91	Verizon Business	6/23/23	\$52.90	Verizon Wireless	6/30/23	\$40.97	\$1,461.78
ACTUAL - 2022/2023			\$16,216.08	Total		\$713.70	Total		\$492.27	\$17,422.05
AVERAGE MONTHLY COST			\$1,351.34			\$59.48			\$41.02	
PROJECTED 2024/2025										\$17,422.08

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	7/15/21	\$1,358.12	Verizon Business	7/23/21	\$83.59	Verizon Wireless	8/6/21	\$41.14	\$1,482.85
FRONTIER	860-442-0553	8/15/21	\$1,328.80	Verizon Business	8/20/21	\$70.24	Verizon Wireless	9/17/21	\$41.14	\$1,440.18
FRONTIER	860-442-0553	9/15/21	\$1,226.87	Verizon Business	10/1/21	\$69.69	Verizon Wireless	10/15/21	\$41.08	\$1,337.64
FRONTIER	860-442-0553	10/15/21	\$1,236.23	Verizon Business	10/29/21	\$95.67	Verizon Wireless	11/12/21	\$41.05	\$1,363.59
FRONTIER	860-442-0553	11/15/21	\$1,253.40	Verizon Business	11/24/21	\$83.04	Verizon Wireless	12/23/21	\$41.05	\$1,377.49
FRONTIER	860-442-0553	12/15/21	\$1,235.65	Verizon Business	12/3/21	\$78.79	Verizon Wireless	1/21/22	\$41.05	\$1,355.49
FRONTIER	860-442-0553	1/15/22	\$1,243.46	Verizon Business	2/4/22	\$19.15	Verizon Wireless	2/18/22	\$41.02	\$1,303.63
FRONTIER	860-442-0553	2/15/22	\$1,224.13	Verizon Business	3/4/22	\$81.37	Verizon Wireless	3/18/22	\$41.02	\$1,346.52
FRONTIER	860-442-0553	3/15/22	\$1,216.55	Verizon Business	4/1/22	\$70.07	Verizon Wireless	4/14/22	\$41.02	\$1,327.64
FRONTIER	860-442-0553	4/15/22	\$1,345.98	Verizon Business	4/29/22	\$81.10	Verizon Wireless	5/13/22	\$71.00	\$1,498.08
FRONTIER	860-442-0553	5/15/22	\$1,345.98	Verizon Business	5/27/22	\$68.01	Verizon Wireless	6/10/22	\$41.01	\$1,455.00
FRONTIER	860-442-0553	6/15/22	\$1,255.71	Verizon Business	6/24/22	\$64.56	Verizon Wireless	6/30/22	\$41.01	\$1,361.28
ACTUAL - 2021/2022			\$15,270.88	Total		\$865.28	Total		\$522.59	\$16,658.75

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	7/24/20	\$1,091.76	Verizon Business	7/29/21	\$52.93	Verizon Wireless	2/18/21	\$110.12	\$1,254.81
FRONTIER	860-442-0553	8/20/20	\$1,089.62	Verizon Business	8/17/20	\$72.31	Verizon Wireless	2/18/21	\$51.28	\$1,213.21
FRONTIER	860-442-0553	9/24/20	\$1,090.22	Verizon Business	8/28/20	\$50.51	Verizon Wireless	3/2/21	(\$27.00)	\$1,113.73
FRONTIER	860-442-0553	10/16/20	\$1,093.67	Verizon Business	9/21/20	\$96.70	Verizon Wireless	3/17/21	\$75.82	\$1,262.74
FRONTIER	860-442-0553	11/23/20	\$1,091.51	Verizon Business	10/1/20	\$51.92	Verizon Wireless	4/16/21	\$90.03	\$1,233.46
FRONTIER	860-442-0553	1/12/21	\$1,091.51	Verizon Business	10/16/20	\$87.05	Verizon Wireless	4/16/21	\$41.16	\$1,219.72
FRONTIER	860-442-0553	1/26/21	\$2,219.60	Verizon Business	11/3/20	\$51.23	Verizon Wireless	5/14/21	\$41.17	\$2,312.00
FRONTIER	860-442-0553	2/18/21	\$13.07	Verizon Business	11/17/20	\$194.33	Verizon Wireless	5/28/21	\$92.59	\$299.99
FRONTIER	860-442-0553	3/24/21	\$1,096.05	Verizon Business	12/11/20	\$51.23	Verizon Wireless	6/4/21	\$41.17	\$1,188.45
FRONTIER	860-442-0553	4/30/21	\$1,128.78	Verizon Business	1/8/21	\$77.68	Verizon Wireless	6/30/21	\$60.61	\$1,267.07
FRONTIER	860-442-0553	5/28/21	\$1,138.06	Verizon Business	1/8/21	\$51.23	Verizon Wireless	6/30/21	\$41.17	\$1,230.46
FRONTIER	860-442-0553	6/25/21	\$1,133.85	Verizon Business	2/3/21	\$50.00	Verizon Wireless			\$1,183.85
ACTUAL - 2020/2021			\$13,277.70	Total		\$887.12	Total		\$618.12	\$14,782.94

TOWN OF WATERFORD
Expenditure History

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	7/22/19	\$1,002.26	Verizon Business	8/2/19	\$52.39	Verizon Wireless	2/4/20	\$52.15	\$1,106.80
FRONTIER	860-442-0553	8/23/19	\$1,002.32	Verizon Business	8/23/19	\$84.79	Verizon Wireless	2/25/20	\$69.74	\$1,156.85
FRONTIER	860-442-0553	9/28/02	\$1,002.28	Verizon Business	8/29/19	\$52.39	Verizon Wireless	3/5/20	\$52.15	\$1,106.82
FRONTIER	860-442-0553	10/23/19	\$1,005.43	Verizon Business	9/17/19	\$72.65	Verizon Wireless	3/20/20	\$98.05	\$1,176.13
FRONTIER	860-442-0553	11/22/19	\$1,002.78	Verizon Business	9/30/21	\$52.39	Verizon Wireless	4/2/20	\$52.15	\$1,107.32
FRONTIER	860-442-0553	12/26/19	\$1,002.80	Verizon Business	10/18/19	\$73.52	Verizon Wireless	4/24/20	\$88.24	\$1,164.56
FRONTIER	860-442-0553	1/22/20	\$999.97	Verizon Business	11/8/19	\$52.46	Verizon Wireless	5/1/20	\$51.99	\$1,104.42
FRONTIER	860-442-0553	2/25/20	\$1,003.70	Verizon Business	11/13/19	\$67.10	Verizon Wireless	5/27/20	\$97.67	\$1,168.47
FRONTIER	860-442-0553	3/24/20	\$997.90	Verizon Business	12/10/19	\$52.46	Verizon Wireless	6/9/20	\$51.99	\$1,102.35
FRONTIER	860-442-0553	4/24/20	\$996.69	Verizon Business	12/26/19	\$70.10	Verizon Wireless	6/22/20	\$187.36	\$1,254.15
FRONTIER	860-442-0553	5/27/20	\$1,114.47	Verizon Business	1/10/20	\$52.46	Verizon Wireless	6/30/20	\$10.82	\$1,177.75
FRONTIER	860-442-0553	6/22/20	\$1,082.94	Verizon Business	1/22/20	\$64.96	Verizon Wireless	6/30/20	\$51.99	\$1,199.89
ACTUAL - 2019/2020			\$12,213.54	Total		\$747.67	Total		\$864.30	\$13,825.51

TOWN OF WATERFORD
OFFICE SUPPLIES & OFFICE EQUIPMENT - FINANCE DEPARTMENT
2024-2025 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
53010	OFFICE SUPPLIES	33,407	20,000	5,778	25,000	5,000	25.00%

ACCOUNT JUSTIFICATION

The Finance Department provides standard office supplies to departments. The purchasing agent purchases standard supplies to take advantage of state contract pricing. Supplies include, printer toner, envelopes, general office supplies, copier paper, AP check stock.

5-year Expenditure History				
FY19	FY20	FY21	FY22	FY23
\$ 25,232.27	\$ 20,622.73	\$ 29,329.61	\$ 24,996.32	\$ 33,407.19

LINE ITEM	ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 TO DATE (9/7/23)	2024-2025 PROPOSED BUDGET	\$ INCREASE	% INCREASE
54010	FURNITURE	2,399	115	0	0	(115)	-100.00%

ACCOUNT JUSTIFICATION

No furniture needs for FY25.

5-year Expenditure History				
FY19	FY20	FY21	FY22	FY23
\$ -	\$ -	\$ -	\$ -	\$ 2,399.05