

FIFTEEN ROPE FERRY ROAD
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TOWN CLERK

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

June 6, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

- 1. Call to Order & Roll Call:** 5:00 pm
- 2. Pledge of Allegiance**
- 3. Public Comment:** None
- 4. Youth and Family Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$4,025, for youth development programs, support groups and afterschool activities and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 5. Senior Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$3,000, for overtime.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 6. Senior Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$6,070, for unprecedented mental health services and programs and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 7. Tax Collection – Rate Bill & Tax Warrant:** To consider and act on the Board of Selectmen signing the Rate Bill and Tax Warrant for the 2022 Grand List and forward on to the Tax Collector to commence with tax collection.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 8. Planning & Zoning:** To consider and act on a request for an additional appropriation from Director of Planning, Jonathan Mullen, in the amount of \$766,181 to line #31123-57857 (Civic Triangle Upgrades/Dredging) and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: Brule & Muckle, voting against Attanasio; motion passed 2-1

- 9. Emergency Management:** To consider and act on the following request for a FY23 In-Series Transfer from the Emergency Management Supervisor, Steven Sinagra, in the amount of \$5,000, for training of new hires.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 10. Emergency Management:** To consider and act on the following request for a FY23 In-Series Transfer from the Emergency Management Supervisor, Steven Sinagra, in the amount of \$3,500, for radio equipment component failures needing replacement.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 11. Emergency Operation Center:** To consider and act on a contract between the Town of Waterford and State of Connecticut to join the Statewide Emergency Telecommunications System, pursuant to the attached proposed State License Agreement.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 12. Disposition of Town Property (Ordinance, Chapter 3.08.020):** To consider and act on a recommendation from Shea Moses, Purchasing Agent, on behalf of the Police Department for surplus disposal of a 2011 Ford Expedition, asset #101120, by auction.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 13. Fire Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$2,000.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 14. Finance Department:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$856, for cost adjustments and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 15. IT Department:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the IT Manager, Jeffrey Robillard, in the amount

of \$4,387, for cost adjustments and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 16. First Selectman:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the First Selectman, Rob Brule, in the amount of \$1,683, for cost adjustments and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 17. Assessors Office:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of \$12,441, for cost adjustments and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 18. Insurance:** To consider and act on the following request for a FY23 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$7,000.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 19. Human Resources:** To consider and act on authorizing the First Selectman to sign the following Town of Waterford Eligible Governmental 457 Plan documents to include: amendment to implement the SECURE Act and other law changes; amendment for the CARES Act; and the updated Adoption Agreement.

MOTION by Muckle, and seconded by Attanasio, to approve the amended page 2 and page 11 of the "adoption agreement" pages, VOTING IN FAVOR: 3-0

20. Appointments & Resignations:

- 20a.** To consider and act on the reappointment of Wade Thomas to the Conservation Commission to fill the term of 6/1/23-5/31/28.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 20b.** To consider and act on the reappointment of Matthew Keatley to the Conservation Commission to fill the term of 6/1/23-5/31/28.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 20c.** Jane Adams formal resignation letter from the Harbor Management Commission.

- 21. New Business:** To consider and act on a request for an additional appropriation from the Chief of Police, Marc Balestracci, in the amount of

\$65,664 to Line # 10129-51110 (Administrative) for an employee retirement payout and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

22. Old Business: LEARN – Special Meeting June 13, 2023

23. Correspondence: None

24. Consent Agenda

24a. Tax Refund - NONE

24b. Board of Selectmen Meeting Minutes May 16, 2023

MOTION by Muckle, and seconded by Attanasio, to approve the amended motion in addition to the Board of Selectmen Meeting Minutes May 24, 2023, VOTING IN FAVOR: 3-0

25. Adjournment: 6:24 pm