

FIFTEEN ROPE FERRY ROAD
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ATTEST: *[Signature]*
TOWN CLERK

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

June 20, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 pm
2. **Pledge of Allegiance**
3. **Public Comment:** None
4. **Bid award: Bid#23-122 Public Safety Facility and Police Boiler Room Upgrades:** To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Funk Boiler Works, Inc.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0
5. **Library:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Library Director, Christine Johnson, in the amount of \$135, for cost adjustments and forward on to the Board of Finance if approved.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0
6. **IT Department:** To consider and act on a request for an appropriation from the IT Manager, Jeffrey Robillard, in the amount of \$84,913.56 from designated line #20547-57847 (Town-wide Camera System) and forward on to the Board of Finance if approved.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0
7. **IT Department:** To consider and act on a request for an appropriation from the IT Manager, Jeffrey Robillard, in the amount of \$1,126 from designated line #20547-57846 (Fiber Upgrade) and forward on to the Board of Finance if approved.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 8. Fire Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$7,068, for gear requirements and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

9. See Below:

- 9a. Public Works:** To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider, for a new capital project, in the amount of \$300,000 for the installation of a new Building Management System and associated work at the Community Center and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 9b. Bid Waiver - Public Works:** To consider and act on a request to waive the bidding of the Building Management System and associated work and contract with Automated Building Systems to complete the work pending additional funding approvals by the BOF and RTM.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: Brule & Muckle, voting against Attanasio; motion passed 2-1

- 10. Public Works:** To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider, in the amount of \$100,000 for approved capital project line #33023-55901 (Curb Replacement Sandy Hollow & Shore Road) and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

11. See Below:

- 11a. Public Works:** To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider, in the amount of \$1,053,000 for a new capital project for the resurfacing of Old Norwich Road and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 11b. Utility Commission:** To consider and act on a request for an additional appropriation from the Utility Commission Director, Jim

Bartelli, in the amount of \$181,300 for water service replacements on Old Norwich Road for approved project line #20531-57881 (Plastic Water Service Connections) and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 12. Bid Award - Public Works:** To consider and act upon a recommendation from Shea Moses, Purchasing Agent, to award the bid for milling of Shore Road to Rafferty Fine Grading, Inc. for \$25,951.50 in accordance with DAS contract 22PSX0197. Funds available from line item #20530-57880.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 13. Public Works:** To consider and act on the following request for a FY23 In-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$28,400 related to increases in administrative, clerical, overtime and service contract costs.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 14. Public Works:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$5,899, for cost adjustments related to mounting heavy truck tires (from snow removal account) and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 15. Emergency Management:** To consider and act on the following request for a FY23 In-Series Transfer from the Emergency Management Supervisor, Steven Sinagra, in the amount of \$20,340 related to increases in service contracts and overtime allowance.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 16. IT Department - Bid Waiver:** To consider and act on a recommendation from Shea Moses, Purchasing Agent for a Bid Waiver to purchase a public safety CAD/RMS/Mobile software and solution required hardware from NexGen Public Safety Solutions (CT State Contract #04ITZ0006MA) in accordance with section 3.08.050 of the Town of Waterford Code of Ordinances. Funds will be available in line #34724-55910 (NexGen Transition).

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 17. Appointments & Resignations:**

17a. To consider and act on the reappointment of Jerry Porter to the Waterford Shellfish Commission to fill the term of 5/18/23-5/17/25.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

17b. To consider and act on the appointment of alternate John Hughes III of the Harbor Management Commission to replace Jane Adams, with the term of 2/18/23-2/17/26 as a full member.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

17c. To consider and act on the reappointment of Michael Cristofaro to the Board Member seat on the Youth and Family Services Advisory Board to fill the term of 6/1/23-5/31/26.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

17d. To consider and act on the reappointment of Christopher Muckle to the Community Representative seat on the Youth and Family Services Advisory Board to fill the term of 6/1/23-5/31/26.
MOTION by Brule, and seconded by Attanasio, VOTING IN FAVOR: 2-0,
Muckle abstained

17e. To consider and act on the appointment of JoAnna Bennett to the Youth Serving Organization seat on the Youth and Family Services Advisory Board to fill the term of 6/1/23-5/31/26.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

17f. To consider and act on the appointment of Mike Buscetto to the Economic Development Commission to fill the term of 9/1/21-8/31/25.
MOTION by Muckle, and seconded by Brule, VOTING IN FAVOR: 2-0,
Attanasio abstained

17g. Greg Attanasio formal resignation letter from the Economic Development Commission.
MOTION by Muckle, and seconded by Brule, VOTING IN FAVOR: 2-0,
Attanasio abstained

17h. To consider and act on the reappointment of James Patrick Kelly to the Waterford-East Lyme Shellfish Commission to fill the term of 6/1/21-5/31-25.
MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

18.New Business: Bid Award - Public Works: To consider and act upon a recommendation from Shea Moses, Purchasing Agent, to award the bid for

striping of Oil Mill Road to Safety Marking, LLC (SMC) for \$8,039 in accordance with CRCOG contract 743. Funds available from line item #20530-57880.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

19. Old Business: Hamel Court & LEARN Deed reviewed

20. Correspondence: None

21. Consent Agenda

21a. Tax Refund - To approve and act on repayment of tax refund in the amount of \$1,010.87

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

21b. Board of Selectmen Special Meeting Minutes June 1, 2023

MOTION by Muckle to approve, seconded by Attanasio, VOTING IN FAVOR: 3-0

21c. Board of Selectmen Meeting Minutes June 6, 2023

MOTION by Muckle to approve, seconded by Attanasio, VOTING IN FAVOR: 3-0

21d. Board of Selectmen Special Meeting Minutes June 13, 2023

MOTION by Muckle to approve, seconded by Attanasio, VOTING IN FAVOR: 3-0

22. Adjournment: 6:14 pm