



RECEIVED FOR RECORD
WATERFORD, CT
2024 JUN -5 P 1:51
ATTEST: David L. Campo
TOWN CLERK

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
June 3, 2024

RTM Moderator Paul Goldstein called the June 3, 2024 Annual Meeting of the Representative Town Meeting to order at 7:01 P.M.

ROLL CALL

PRESENT: Kyras Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Erica Casper, Mary Childs, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Matthew Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: Christina Jessuck, Harry Colonis, Ursula Moreshead

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Selectman Richard Muckle

EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Pat Fedor, Board of Finance Chair Glenn Patterson, Selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – May 6, 2024 Minutes

MOTION by Steward-Gelinas, seconded by Driscoll, to accept the May 6, 2024 Minutes as presented with the following corrections: Childs voted against the RTM Budget on page 4. Moreshead was incorrectly spelled on page 2.

VOTING IN FAVOR: Unanimous

CORRESPONDENCE

The following items were received: A letter from resident Narciss Greene in regard to fields and playground that do not drain properly at Great Neck School; a letter from resident Thomas Kennedy asking to be considered for the next Senior Citizens Commission vacancy; update from Public Works Director Gary Schneider in regard to road work in town; Appointee report to the Oswegatchie Fire Station Building Committee from Ted Olynciw; letter of resignation from the Oswegatchie Fire Station Building Committee from Beth Sabilia. Copies of correspondence can be obtained from the office of the Town Clerk.

It was noted by Attorney Kepple that a full report should be requested of the Oswegatchie Fire Station Building Committee for the August meeting of the RTM.

PUBLIC COMMENT

Waterford Resident Narciss Greene, 29 Trumbull Rd, spoke in regard to the drainage issue with the field at Great Neck School and cited the need that the issue be placed with the School Building Committee.

CALL ITEM 1 – Clark Lane Middle School Chiller Replacement

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Director of Finance Joseph Mancini
MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Board of Finance for a supplemental appropriation for the Board of Education in the amount of **\$149,340** from the **Unassigned General Fund Balance** for the Clark Lane Middle School Chiller Replacement.

MOTION by Olynciw, seconded by Driscoll to reduce the contingency by \$42,023 for a new total of \$107,317.

Discussion ensued.

MOTION WITHDRAWN

ORIGINAL MOTION PASSED: 22-1-0 (Campo opposed)

MOTION by Dembek, seconded by Bracciale, to waive the fifteen day waiting period and consider the previous motion as emergency legislation.

MOTION PASSED: 21-2-0 (Campo and Childs opposed)

CALL ITEM 2 – Seasonal Wage Schedule

PRESENTATION: Director of Human Resources Christine Walters

Motion by Steward-Gelinas, seconded by Sugrue, to approve the Seasonal/Occasional Wage Schedule effective July 1, 2024 as presented. (See Attached)

MOTION PASSED: 22-0-1 (Gauthier abstained due to his employment through Senior Services)

CALL ITEM 3 – Town Hall Bathroom Project

PRESENTATION: Director of Public Works Gary Schneider

MOTION by Steward-Gelinas, seconded by Bono, to approve a recommendation from the Board of Finance for an additional appropriation of **\$55,000** from the **Undesignated Capital and Non-Recurring Designated Fund #205-31520** to line item **#20511-57879** to cover Change Orders 1 through 3 and the anticipated additional work on the female stack of toilets at the Town Hall.

MOTION PASSED: Unanimous

CALL ITEM 4: Clerical/Technical Appropriation

PRESENTATION: Waterford Library Director Christine Johnson

Motion by Childs, seconded by Sugrue, to approve a recommendation from the Board of Finance for an additional appropriation of **\$32,439** from the **Unassigned Fund Balance of the General Fund** to line item **10136-51210 (Clerical/Technical)**.

MOTION PASSED: Unanimous

CALL ITEM 5: Long Range Fiscal Planning Appointment

MOTION by Steward-Gelinas, seconded by Condon, to consider an appointment to the Long Range Fiscal Planning Committee due to the resignation of Kevin Girard.

MOTION PASSED: Unanimous

NOMINATION by Steward-Gelinas, seconded by Keatley, to appoint Mark Campo to the Long Range Fiscal Planning Committee.

VOTING IN FAVOR: Unanimous

CAMPO appointed

NEW BUSINESS:

Discussion ensued in regard to the Great Neck drainage issue. It was the belief of some members that the Board of Education was going to begin the process of researching the issue in the next fiscal year.

Discussion ensued in regard to the resignation of Beth Sabilia from the Oswegatchie Fire Station Building Committee.

MOTION by Driscoll, seconded by Condon, to nominate Robert Swansen to the Oswegatchie Fire Station Building Committee.

Discussion ensued.

A MOTION to MOVE the question failed.

Discussion continued.

VOTING IN FAVOR of Robert Swansen: 19-4-0 (Bracciale, Healy, Monahan, and Sugrue voted against)
SWANSEN appointed

MOTION by Condon, seconded by Driscoll, to refer to the Public Protection and Safety Committee review of ordinance 2.36 and HB-5279 for legal review and recommendation of assigned duties to the Director of Fire Services.

First selectman Robert Brule reminded the body that a Millstone Drill would be taking place the next day.

RTM Member Driscoll reminded the body that we need to address an upcoming vacancy to the School Building Committee in August.

MOTION by Driscoll, seconded by Condon, to adjourn at 8:21 P.M.

MOTION PASSED: Unanimous

Respectfully Submitted,



David L. Campo, CCTC
Waterford Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

2

DATE: May 21, 2024
TO: Paul Goldstein
Moderator, Representative Town Meeting
FROM: Christine Walters *CW*
Director of Human Resources
RE: Seasonal/Occasional Wage Schedule

RECEIVED FOR RECORD
WATERFORD, CT
2024 MAY 23 A 9:02
ATTEST: *David Campo*
TOWN CLERK

.....
I write to request that the following item be placed on the Call of the next RTM Meeting in accordance with action taken by the Personnel Review Board at the May 16, 2024 Meeting:

...that the RTM consider and act upon the Seasonal/Occasional Wage Schedule.

The Personnel Review Board recommends approval of the amended Seasonal/Occasional Wage Schedule which includes revisions to Grade 01 to bring it in line with the current CT minimum wage and revisions to Grades 07 and 08 to amend the part-time Firefighter hourly rates.

Thank you for your attention to this matter.

Enclosure

cc: Personnel Review Board
Robert Brule, First Selectman
David Campo, Town Clerk
Michael Howley, Director of Fire Services

**Town of Waterford
Seasonal/Occasional
Wage Schedule**

Effective 7/1/24

PRB Approved 05/16/24

RTM Approved "TBD"

Grade: 01 PT: 01

	Training Wage	Step 1	Step 2	Step 3	Step 4
Rate/Hour	12.75	15.00	15.50	16.00	16.50
	13.34	15.69	16.00	16.50	

Beach Gate Attendant	Recreation & Parks
Basketball Program Attendant	Recreation & Parks
Election Worker	Registrar of Voters
Parking Lot Attendant	Recreation & Parks
Pool Program Attendant	Recreation & Parks
Seasonal Summer Clerk	Recreation & Parks
Seasonal Intern	Recreation & Parks
Seasonal Assistant	Youth Services
Assistant Swim Instructor	Recreation & Parks
Playground Assistant	Recreation & Parks
Tennis Assistant	Recreation & Parks
Camp Assistant	Youth Services

*** Training wage is first 90 days of employment for those under age 18

Grade: 02 PT 02

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	16.00	16.50	17.00	17.50

Assessor's Assistant	Assessor's Office
Tax Collector Assistant	Tax Collector
Town Clerk Assistant II	Town Clerk
Youth Services Assistant	Youth Services
Meals On Wheels Driver	Senior Services
Driver Training	Senior Services
Community Center Monitor	Recreation & Parks
Community Café Manager Substitute	Senior Services
Enrollment Clerk	Senior Services

Grade: 03 PT 03

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	17.00	17.50	18.00	18.50

Community Service Officer	Police Department
Beach Gate Supervisor	Recreation & Parks
Lifeguard (Pool/Beach)	Recreation & Parks
Water Safety Instructor	Recreation & Parks
Groundskeeper/Maintainer	Recreation & Parks
Groundskeeper/Maintainer	Public Works
Wastewater Collection System Assistant	Utility Commission

Grade: 04 PT 04

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	18.50	19.00	19.50	20.00
	Deputy Registrar of Voters Park Supervisor Substitute Driver Captain of Lifeguard (s) Pool Supervisor			Registrar of Voters Recreation & Parks Senior Services Recreation & Parks Recreation & Parks

Grade: 05 PT 05

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	20.50	21.00	21.50	22.00
	Playground Director Pool Aquatics Director Waterfront Supervisor Camp Director			Recreation & Parks Recreation & Parks Recreation & Parks Youth Services

Grade: 06 PT 06

	Training Step 1	Certified Step 2	Step 3	Step 4
Rate/Hour	23.00	25.00	26.25	27.56
	Part-Time Public Safety Dispatcher 1*		Emergency Management	

* Must have worked 520 hours in prior year to be eligible for step increase

Grade: 07 PT 07

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Rate/Hour	18.50 20.00	19.43 21.00	20.40 22.00	21.42 23.00	22.49 24.00	23.64 25.00	24.79 26.00

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (hired on/after 1/01/2016) Fire Services

Grade: 08 PT 08

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	24.90	26.14	27.45	29.45

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (prior to 1/01/2016) Fire Services