FIFTEEN ROPE FERRY ROAD

Town of Waterford

WATERFORD, CT 06385-2886

Special Meeting

AGENDA

OSWEGATCHIE FIRE STATION BUILDING COMMITTEE

January 8, 2026/6:30 PM

*ZOOM ONLY

Join Zoom Meeting

https://us02web.zoom.us/j/3171180827?omn=83674332209

Meeting ID: 317 118 082

One tap mobile

+13052241968,,3171180827# US

Join instructions

https://us02web.zoom.us/meetings/83674332209/invitations?signature=felFaw52SjxhOmbJxs2tCl7n3mTUZDd2VlfpYBg1pXk

1. Call to order
2. Pledge of Allegiance
3. Public comment
4. Opening remarks
5. Invoice Payments
6. Current Business
    a. Schedule Review
    b. Formal approval of 2026 meeting schedule
7. Old Business
8. Confirm Next Meeting Date and Objectives
9. Adjournment

RECEIVED FOR RECORD
WATERFORD, CT
2026 JAN -6 A 11:05
ATTEST: [signature]
TOWN CLERK

MYSTIC AIR QUALITY CONSULTANTS, INC.
1204 North Road
Groton, CT 06340
Phone: (860) 449-8903 Fax (860) 449-8860
Toll Free: (800) 247-7746

INVOICE

Date	Invoice #
11/12/2025	66801

Bill To:
Downes Construction Company, LLC Steve Smith 200 Stanley Street P.O. Box 727 New Britain, CT 06050

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Site Visit Sample Collection	350.00	350.00
1	Samples Analyzed for RCRA8 TCLP	895.00	895.00
1	Sample Handling	100.00	100.00
1	Report by CIH	150.00	150.00
	Oswegatchie Fire Station; Waterford, CT Soil Sampling		
	10/23/2025		
	CT State Sales Tax	6.35%	0.00

Please note Invoice # on your remittance or call to use your Credit or Debit Card.	**Total**	$1,495.00

DOWNES
CONSTRUCTION

200 Stanley Street
New Britain, CT 06050
860-229-3755

DATE: October 31,2025
INVOICE ID: 25010552
INVOICE NUMBER: 009

Invoice To:
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Send Payment To:
Downes Construction Company, LLC
200 Stanley Street
New Britain, CT 06050
Attn: Accounting

CONTRACT ID: 25-01-0552
Oswegatchie Fire House
LOCATION:

CUSTOMER ID: WATERFORD
PO #:

Item Id	Description	Contract Amount	Percent Complete	Total Billed	Previous Billed	Total This Invoice	Balance to Finish
1000	Preconstruction	77,930.00	100.00 %	77,930.00	77,930.00		
1010	Construction	213,720.00	10.98 %	23,456.00	19,000.00	4,456.00	190,264.00
1020	Reimbursables	10,000.00					10,000.00
Total		301,650.00	33.61 %	101,386.00	96,930.00	4,456.00	200,264.00

Contract Summary

Original contract amount	301,650.00
Approved changes	0.00
Revised contract amount	301,650.00
Invoiced to date	101,386.00
Remaining to invoice	200,264.00
Percent billed	33.61 %
Retainage balance	0.00

Submitted by: Steven Smith

Date:

DOWNES
CONSTRUCTION

200 Stanley Street
New Britain, CT 06050
860-229-3755

DATE: November 30,2025
INVOICE ID: 25010552010
INVOICE NUMBER: 010

Invoice To:
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Send Payment To:
Downes Construction Company, LLC
200 Stanley Street
New Britain, CT 06050
Attn: Accounting

CONTRACT ID: 25-01-0552
Oswegatchie Fire House
LOCATION:

CUSTOMER ID: WATERFORD
PO #:

Item Id	Description	Contract Amount	Percent Complete	Total Billed	Previous Billed	Total This Invoice	Balance to Finish
1000	Preconstruction	77,930.00	100.00 %	77,930.00	77,930.00		
1010	Construction	213,720.00	13.06 %	27,912.00	23,456.00	4,456.00	185,808.00
1020	Reimbursables	10,000.00					10,000.00
Total		301,650.00	35.09 %	105,842.00	101,388.00	4,456.00	195,808.00

Contract Summary

Original contract amount	301,650.00
Approved changes	0.00
Revised contract amount	301,650.00
Invoiced to date	105,842.00
Remaining to invoice	195,808.00
Percent billed	35.09 %
Retainage balance	0.00

Submitted by: Steven Smith

Date:

SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Waterford
Linda Finnegan
15 Rope Ferry Road
Waterford, CT 06385-2886

Invoice number 25-2986
Date 12/01/2025

Project **23.352 Waterford - Oswegatchie Fire Station**

Professional services through November 30, 2025.

Description		Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase		66,200.00	100.00	66,200.00	66,200.00	0.00
Design Development		110,344.00	100.00	110,344.00	110,344.00	0.00
Construction Document Phase		286,000.00	100.00	286,000.00	286,000.00	0.00
Bid Phase		22,000.00	15.00	3,300.00	500.00	2,800.00
Construction Administration		132,000.00	0.00	0.00	0.00	0.00
Allowances - Traffic Engineering PO 250608		42,500.00	9.41	4,000.00	3,000.00	1,000.00
Allowances - Geotechnical Borings		35,000.00	35.71	12,500.00	7,500.00	5,000.00
Allowances - Hazardous Material Testing		25,000.00	0.00	0.00	0.00	0.00
Allowances - Boundary Survey & Wetland Delineation		15,000.00	100.00	15,000.00	15,000.00	0.00
Allowances - High Performance Buildings		25,000.00	0.00	0.00	0.00	0.00
	Total	759,044.00	65.52	497,344.00	488,544.00	8,800.00

Invoice total **8,800.00**

Invoice Summary

Description		Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase		66,200.00	66,200.00	66,200.00	0.00
Design Development		110,344.00	110,344.00	110,344.00	0.00
Construction Document Phase		286,000.00	286,000.00	286,000.00	0.00
Bid Phase		22,000.00	3,300.00	500.00	2,800.00
Construction Administration		132,000.00	0.00	0.00	0.00
Allowances - Traffic Engineering PO 250608		42,500.00	4,000.00	3,000.00	1,000.00
Allowances - Geotechnical Borings		35,000.00	12,500.00	7,500.00	5,000.00
Allowances - Hazardous Material Testing		25,000.00	0.00	0.00	0.00
Allowances - Boundary Survey & Wetland Delineation		15,000.00	15,000.00	15,000.00	0.00
Allowances - High Performance Buildings		25,000.00	0.00	0.00	0.00
Fire Protection Design		0.00	400.00	400.00	0.00
	Total	759,044.00	497,744.00	488,944.00	8,800.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
25-2986	12/01/2025	8,800.00	8,800.00				
	Total	8,800.00	8,800.00	0.00	0.00	0.00	0.00

Approved by:

David J. Stein
Project Manager

CEIVED
DEC 1 6
TOWN OF WATERFORD
FIRE DEPARTMENT

The Day

THE DAY PUBLISHING COMPANY
200 STATE ST
NEW LONDON, CT 06320

ACCOUNT NUMBER	CUSTOMER
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	Upon Receipt

Order Number	Amount Due
d01109735	$474.03

TOWN OF WATERFORD - FINANCE
DEPARTMENT
15 ROPE FERRY ROAD
WATERFORD, CT 06385
United States

MAKE CHECKS PAYABLE TO DAY PUBLISHING COMPANY
Include your account # / order # on your check remittance

CHECK NUMBER

AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATION	REFERENCE #	SIZE/LINES OR QTY	GROSS AMOUNT	OTHER	NET AMOUNT
01/07/26	Invitation to IFB#26-004	The Day	Invitation to IFB#26-004	2 col	$424.03	$0.00	$424.03
01/07/26	Invitation to IFB#26-004	Day Classified Webpage	Invitation to IFB#26-004	2 col	$15.00	$0.00	$15.00
01/07/26	Invitation to IFB#26-004	CT Public Notices Webpage	Invitation to IFB#26-004	Not Applicable	$35.00	$0.00	$35.00
Total					**$474.03**	**$0.00**	**$474.03**

Account Number	Customer	Total Due
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT	$474.03

Day Credit Department	**860-701-4204**	**Accounting Fax**	**860-437-7504**
Community Classifieds - Toll Free	**800-582-8296**	**Advertising Fax**	**860-437-8780**
Day Publishing Company - Toll Free	**800-542-3354**	**Classified Fax**	**860-442-5443**

FIFTEEN ROPE FERRY ROAD

Town of Waterford

WATERFORD, CT 06385-2886

OSWEGATCHIE FIRE STATION BUILDING COMMITTEE

Meetings are held at 6:30pm at Public Safety Building

204 Boston Post Road
Waterford, CT 06385

January through December
2026
Meeting Schedule*

February 5, 2026

March 5, 2026

March 19, 2026

April 2, 2026

April 16, 2026

May 7, 2026

May 21, 2026

June 4, 2026

June 18, 2026

July 2, 2026

July 16, 2026

August 6, 2026

August 20, 2026

September 3, 2026

September 17, 2026

October 1, 2026

October 15, 2026

November 5, 2026

November 19, 2026

December 3, 2026

December 17, 2026

*Meeting schedule subject to change

Linda Finnegan

From: Timothy Sullivan
Sent: Friday, December 5, 2025 12:43 PM
To: Linda Finnegan
Subject: Traffic Light in front of 441 Boston Post Road

Linda,

During last night's meeting, there was a need for input regarding the proposed traffic signal.

I have spoken with all part-time members assigned to Oswegatchie Station. I asked the following question:

"We are considering installing a traffic light in front of the Oswegatchie Fire House. Do you support this proposal? Please answer yes or no."

John St. Denis responded with (yes)
Dean Rowe responded with (***I say yes***)
Monte Fielder responded with (it would definitely be helpful for almost had a few accidents trying to back in or get out of here)
Brian Reynolds responded with (**I wish the present unit work) (With the remote control unit in the cab of the apparatus)**
Tim Sullivan responded with (**yes)**

Can you please share with the committee members .

Thanks, TDS