

**WATERFORD ECONOMIC DEVELOPMENT COMMISSION**

**November 12, 2020**  
**Zoom Virtual Meeting**  
**5:00 PM**

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**MEMBERS PRESENT:** Chairman -Kevin Marcks, Stephanie Hughes, Richard LaCombe (5:17)  
**MEMBERS ABSENT:** Ivan Kuvalanka, Edward Lusher  
**ALTERNATES PRESENT:** Eric Palmer, Greg Attanasio  
**ALTERNATES ABSENT:** None  
**STAFF PRESENT:** Abby Piersall, AICP, Planning Director, Mark Wujtewicz, Planner

1. **CALL TO ORDER/APPOINTMENT OF ALTERNATES**  
A quorum was established. K. Marcks called the meeting to order at 5:10PM and appointed E. Palmer for I. Kuvalanka and G. Attanasio for E. Lusher.
2. **APPROVAL OF MINUTES - October 8, 2020 meeting**  
**MOTION:** Motion made by K. Marcks, seconded by S. Hughes to approve the minutes of the October 8, 2020 meeting.  
**VOTE:** 5-0 to approve the minutes.
3. **COMMISSION PROJECTS AND INITIATIVES:**
  - a. New Videos to Add to Town Website  
K. Marcks stated that he will visit the Police Department and pick up the usb drive to deliver to Abby.  
  
The Commission discussed the use of a third party to develop specific content and development of the EDC page on the Town's website. This would include the use of video. E. Palmer suggested using the high school video club. K. Marcks stated that he would visit the high school and to establish a contact with the A/V Club. E. Palmer suggested using archive photos from The Day.
  - b. Fabcon Precast – Planning and Zoning Public Meeting  
K. Marcks informed the Commission that he attended the public hearing on Monday, November 9 and read the Commission's letter of support into the record. A. Piersall described the remaining process for the application review by the Planning and Zoning Commission.
  - c. Annual Report Review  
The annual report was reviewed.  
**MOTION:** Motion made by K. Marcks, seconded by S. Hughes to approve the Annual Report  
**VOTE:** 5-0
  - d. 2021 Budget Review  
K. Marcks stated that the Board of Finance has requested all budgets be held to 0% increase. K. Marcks suggested that a proposal be presented for adding the videographer to the budget request. G. Attanasio suggested including an update to the "Welcome to Waterford" video as part of the budget request. K. Marcks and S. Hughes will provide an estimated cost for the production of videos. A. Piersall will provide an updated draft of the budget to review and act on at the next meeting.

4. TOWN DEVELOPMENT PROJECT AND PERMITTING STATUS

M. Wujtewicz reviewed ongoing development projects with the Commission.

5. PAYMENT OF BILLS – None

6. CORRESPONDENCE – None

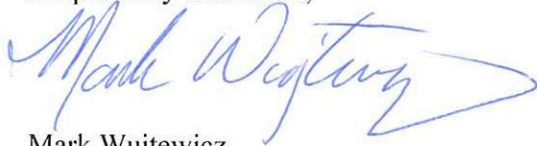
7. OTHER BUSINESS – None

8. ADJOURNMENT

**MOTION:** Motion by K. Marcks, seconded by S. Hughes to adjourn at 6:10 PM.

**VOTE:** 5-0

Respectfully Submitted,



Mark Wujtewicz  
Planner