FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

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ATTEST: TOWN CLERK

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Budget Hearing

Wednesday, March 5, 2025
Town Hall, 7:00 p.m.

1. Call to Order
2. Public Comment
3. 10143 – Ethics Commission
4. 10132 – Conservation of Health
5. 10133 – Public Health & Nursing
6. 10120 – Miscellaneous Social Grants
7. 10119 – Youth and Family Services
8. 10135- Senior Citizens
9. 10137 – Recreation & Parks
10. Adjournment

Glenn Patterson, Chairman

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10143 ETHICS COMMISSION

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS												
51210	CLERICAL/TECHNICAL	323	600		281	600	600	0	0.00%	600	-	0.00%
51920	F.I.C.A	25	50		22	50	50	0	0.00%	50	-	0.00%
	SUBTOTAL	348	650	0	303	650	650	0	0.00%	650	-	0.00%
SERVICES												
52020	POSTAGE	100	0		29	0	0	0	0.00%	0	-	0.00%
52030	PROFESSIONAL FEES	0	200		0	200	200	0	0.00%	200	-	0.00%
	SUBTOTAL	100	200	0	29	200	200	0	0.00%	200	-	0.00%
MATERIALS & SUPPLIES												
53010	OFFICE SUPPLIES		50		0	50	50	0	0.00%	50	-	0.00%
	SUBTOTAL	0	50	0	0	50	50	0	0.00%	50	-	0.00%
DEPARTMENT TOTAL		448	900	0	332	900	900	0	0.00%	900	-	0.00%

BUDGET FUNCTION

2.50.040 - Establishment of an ethics commission.
In accordance with the provision of Section 7-148h of the Connecticut General Statutes there is created an ethics commission. This commission is empowered to investigate or to cause to be investigated allegations levied against any town board, agency, commission, committee, official or employee of unethical conduct, corrupting influence, or illegal activities. Allegations of criminal misconduct or violations of the state penal code shall be referred to the police department or State Attorney's office whenever such allegations come to the attention of the commission, whether upon receipt of a complaint or during the course of an investigation. Notwithstanding provisions herein to the contrary, established internal complaint procedures of any town board, agency, commission or committee, as such procedures may be amended, shall take precedence over the procedures established herein as to allegations levied against any town employee of such board or commission. Complaints which fall under the purview of an established complaint procedure of an agency shall be referred to that agency for disposition. The commission may issue subpoenas or subpoenas duces tecum, enforceable upon application to the superior court, to compel the attendance of persons at hearings and the production of books, documents, records and papers. The commission shall not initiate investigations on its own volition.
The financial needs of the commission shall be funded in the same manner as other Town funded boards and commissions. The commission shall receive no compensation for their services as such, but shall be reimbursed for their necessary expenses incurred in the performance of their duties.
Funding for the commission is comprised of clerical services (plus fringe benefits), operating services, and office supplies.

TOWN OF WATERFORD
FY2026 BUDGET REQUEST
ETHICS COMMISSION (10143)

BUDGET SUMMARY
The total budget request for FY26 is $900. This request represents a 0% increase over FY25. This allows for no expenses associated with complaints requiring the issuance or filing of any legal actions, as described above; additional supplies needed to service such complaints; legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints. At present, there are no complaints before the Commission.

10143-51210 Clerical and Technical

($600)

The recording secretary attends regularly-scheduled and special meetings as necessary. She prepares agendas, takes minutes and maintains the commission's files. The position is paid hourly and is budgeted at .55 hours per week for 52.5 weeks.

10143-51920 FICA
($50)
Employer's share of social security and Medicare taxes is paid at the mandated rate of 7.65% of gross wages.

10143-52030 PROFESSIONAL FEES
($200)
Minor expenses associated with complaints requiring the issuance or filing of any legal actions, as described above; professional legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints.

10143-51920 OFFICE SUPPLIES
($50)
Supplies needed to service complaints or legal actions that may arise from complaints.

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10143 ETHICS COMMISSION							
51210 CLERICAL AND TECHNICAL							
10143 51210 CLERICAL AND TECHNICAL	600.00	0.00	600.00	322.96	0.00	277.04	53.8%
51920 F.I.C.A.							
10143 51920 F.I.C.A.	50.00	0.00	50.00	24.71	0.00	25.29	49.4%
52020 POSTAGE							
10143 52020 POSTAGE	0.00	100.00	100.00	99.74	0.00	0.26	99.7%
52030 PROFESSIONAL FEES							
10143 52030 PROFESSIONAL FEES	200.00	-100.00	100.00	0.00	0.00	100.00	.0%
53010 OFFICE SUPPLIES							
10143 53010 OFFICE SUPPLIES	50.00	0.00	50.00	0.00	0.00	50.00	.0%
TOTAL ETHICS COMMISSION	900.00	0.00	900.00	447.41	0.00	452.59	49.7%
TOTAL GENERAL FUND	900.00	0.00	900.00	447.41	0.00	452.59	49.7%
TOTAL EXPENSES	900.00	0.00	900.00	447.41	0.00	452.59	
GRAND TOTAL	900.00	0.00	900.00	447.41	0.00	452.59	49.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

** END OF REPORT - Generated by Kimberly Allen **

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10132 CONSERVATION OF HEALTH

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
SERVICES											
52075	LEDGE LIGHT HEALTH DIST.	148,407	148,407		148,407	155,063	6,656	4.48%	155,063	6,656	4.48%
	SUBTOTAL	148,407	148,407		148,407	155,063	6,656	4.48%	155,063	6,656	4.48%
DEPARTMENT TOTAL		148,407	148,407		148,407	155,063	6,656	4.48%	155,063	6,656	4.48%

TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Ledge Light Health District

REQUEST DATE (FISCAL YEAR): FY26

REQUESTED AMOUNT: $155,062.78

BENEFIT STATEMENT (Describe how these funds will be used)

Ledge Light Health District serves as the Town's local health department. Staff members supported by these funds fulfill the Town's statutory requirements to provide a local director of health and license sanitarian/environmental health specialist. LLHD team members enforce the provisions of the Connecticut Public Health Code related to food service, cosmetology, and other establishments as well as sub-surface sewage disposal and private wells.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford. I declare that this request does not pose any potential conflict with the Town of Waterford and I will provide any documentation requested by the Town of Waterford to authorize funding this request or review the appropriateness of the request.

Signature: [signature]

Date: 12/5/24

LLHD
Ledge Light Health District

December 5, 2024

Town of Waterford
First Selectman Robert Brule
15 Rope Ferry Rd
Waterford, CT 06385

First Selectman Brule:

At their November meeting, the Board of Directors of Ledge Light Health District approved an increase of 3% to the member per capita rate for FY26, raising the per capita charge from $7.59 to $7.82 for next fiscal year. This is the first increase to our per capita rate after three years of absorbing contractual and other costs increases. As a reminder to those reviewing this budget submission, the total is inclusive of all fringe benefits and all legal, vehicle, human resources and capital improvement expenses.

In addition to the change in the per capita rate, there is an increase of 276 people in the population of the Town of Waterford reported to us by the Department of Public Health, which we are mandated by statute to use in calculating each municipality's annual assessment. You might remember that last fiscal year we were directed to use the same population as the prior year while the State calculated the adjustments from the most recent decennial census, so this increase does reflect two years' worth of adjustments in addition to any adjustments recorded in the census.

The per capita and population increases bring Waterford's FY26 contribution to Ledge Light Health District to $155,062.78.

A detailed draft budget for FY26 is attached for your review. We have also included a report on our activities and the services offered to Waterford and the most recent editions of our LLHD Highlights Newsletter.

Please let me know if you have any questions regarding this; I look forward to attending the usual budget hearings in 2025.

Best regards,

Jennifer Muggeo, MPH
Director of Health

CC: LLHD Waterford Board of Directors Representatives Danielle Gelinas and Paul Goldstein

Per Capita History

	Per Capita Rate	% change
FY08	$7.30	
FY09	$7.45	2.00%
FY10	$7.60	2.01%
FY11	$7.60	0.00%
FY12	$6.85	-9.87%
FY13	$6.85	0.00%
FY14	$6.88	0.44%
FY15	$6.98	1.45%
FY16	$7.15	2.44%
FY17	$7.29	2.00%
FY18	$7.37	1.00%
FY19	$7.37	0.00%
FY20	$7.37	0.00%
FY21	$7.37	0.00%
FY22	$7.59	3.00%
FY23	$7.59	0.00%
FY24	$7.59	0.00%
FY25	$7.59	0.00%
FY26	$7.82	3.03%

Ledge Light Health District
Budget FY2026

Projected transfer from designated funds: *($36,030)*

Projected Revenue **$3,936,970**

Municipality	Population	$7.82 FY2026 Contribution	$1,198,244
East Lyme	18,929	$148,024.78	
Groton	37,878	$296,205.96	
Ledyard	15,459	$120,889.38	
Lyme	2,409	$18,838.38	
New London	27,560	$215,519.20	
North Stonington	5,165	$40,390.30	
Old Lyme	7,696	$60,182.72	
Stonington	18,431	$144,130.42	
Waterford	19,829	$155,062.78	
Total Population:	*153,356*		

State Per Capita		**$398,726**
Environmental Health Fees		**$405,000**
Food Service	$225,000	
Cosmetology	$25,000	
Pools	$7,500	
Septic/Well	$145,000	
Other	$2,500	
Training/Consulting/Other Services		**$10,000**
Interest		**$12,000**
Grants		**$1,804,000**
Public Health Emergency Prepardeness	$881,000	
Foundation Grants	$50,000	
DPH Block Grant	$75,000	
DPH Immunization	$105,000	
DPH Violence Prevention	$88,000	
DPH Workforce Development	$225,000	
DMHAS GASP	$125,000	
DMHAS How Can We Help	$170,000	
Opioid Settlement Funds	$40,000	
IOPSLL	$45,000	

G&A		**$108,000**
Foundation	$12,000	
PHEP R1	$64,000	
PHEP R4	$32,000	

Projected Expenses

Personnel Services			$3,973,000
Employee Salary-Core		$1,374,400	
Benefits/Payroll Taxes-Core		$465,300	$2,924,500
Employee Salary-Grants		$791,900	
Benefits/Payroll Taxes-Grants		$292,900	
Non-Personnel Operating Expenses			
Facilities, Utilities and Vehicles			$130,600
Utilities	$24,000		
Maintenance	$48,800		
Security	$600		
Telephone & telecommunication	$22,000		
Data Connection	$7,500		
Vehicle Repair/Fees	$2,500		
Vehicle Fuel	$6,000		
Auto/Mileage Reimbursement	$10,000		
Auto Insurance	$9,200		
Supplies and Equipment			$73,500
Office Supplies	$9,500		
IT Supplies and SAS	$50,000		
Program Supplies	$7,500		
Postage, shipping, delivery	$5,000		
Equip rental & maintenance	$1,500		
Professional Services			$55,000
Accounting fees	$13,500		
Legal fees	$5,000		
IT Consulting Fees	$20,000		
Medical Consulting Fees	$3,000		
Other Professional Service Fees	$5,000		
Insurance Agency Fee	$8,500		
Other Administrative Costs			$70,200
Membership dues - organization	$2,500		
Staff development	$12,000		
Community Outreach and Engag	$2,500		
General Liability Insurance	$21,000		
Property Insurance	$3,900		
Public Officials Insurance	$1,700		
Employment Practices Insurance	$6,600		
Umbrella Insurance	$3,500		
Processing fees	$7,500		
Meeting expenses	$1,500		
CHIP implementation	$7,500		
Grant Non-Personnel and Subcontracts			$719,200

Ledge Light Health District

Promoting healthy communities

Ledge Light Health District

Ledge Light Health District (LLHD) serves as the local health department for the municipalities of Waterford, East Lyme, Groton, Ledyard, Lyme, New London, North Stonington, Old Lyme, and Stonington. The LLHD team, comprised of experts in administration and finance, environmental health, communicable disease prevention, and health education and community outreach, work cooperatively to promote healthy communities and ensure that healthy opportunities are available to everyone. The Director of Health and finance/admin team support the teams described below and coordinate cross-specialty efforts to improve community service across the organization.

Environmental Health *The 14 members of our Environmental Health Team have a range and depth of expertise that serve Waterford community members*

Regulated Establishments: LLHD inspects food service establishments to ensure they are compliant with the FDA Food Code and are following good food safety practices. These establishments are inspected based on the risk associated with their level of food preparation activities. We work with these local businesses to implement comprehensive food safety practices and provide cost-effective food service education programs. We continue to support food service establishments and vendors through the changes required due to Connecticut's transition to the FDA Food Code. In Waterford there are 99 licensed food service establishments.

We also inspect public pools (6 in Waterford), cosmetology (23 in Waterford), day care (8 in Waterford) and body art establishments (2 in Waterford) to ensure these entities are taking measures to protect public health. We also respond to complaints about lodging establishments (6 in Waterford). Our online complaint reporting system provides residents the opportunity to submit their concerns electronically. During the swimming season, LLHD conducts weekly water sampling at bathing beaches (3 in Waterford) and informs the public regarding bathing water quality that does not meet EPA/State standards.

Land Use: Our environmental land use staff of Environmental Health Specialists and Environmental Technicians conduct soil testing and plan reviews for all building lots served by onsite septic systems and/or wells. On existing properties served by septic systems we review residential and commercial building additions, lot line changes, the addition of accessory structures (sheds, decks, pools, and detached garages), and changes in use (residential to commercial, or an increase in the number of bedrooms). All reviews are conducted to ensure compliance with State of CT regulations 19-13-B100a and 19-13-B103 (there were 21 B100a reviews in Waterford last fiscal year). Septic installation plans for new septic systems (5 in Waterford during FY24) or repairs (16 in Waterford in FY24) are reviewed under 19-13-B103 and permitted and inspected by LLHD personnel. Requested exceptions to the CT Public Health Code are reviewed and referred to CT DPH when required. LLHD also conducts the site location review, permit approval, site inspection and water test review for private and public drinking water wells, irrigation wells and geothermal wells. Certain septic systems and water supply permitting involve DPH or DEEP – our team works closely with both agencies to ensure compliance with all code requirements.

Healthy Housing: Safe and healthy housing is an important public health topic. LLHD supports community members in resolving health concerns associated with their housing in a number of ways. We respond to complaints or concerns about conditions in rental units and properties with excess garbage, stagnant water or other conditions that may impact health (40 in Waterford last fiscal year). Our community health workers help community members who may be experiencing or at risk of experiencing homelessness connect with resources and supports. Our *Breathe Well* program – a collaboration with Lawrence and Memorial Yale New Haven Health, helps families identify asthma triggers in their homes (more information about *Breathe Well* is provided later in this report). Finally – and of particular importance this year, our team responds to cases of elevated blood lead levels in children under 6. Recently, Connecticut updated the statutes regarding elevated blood lead levels – recognizing that 'no lead is good lead' the action level where public health intervention is mandated by law has been lowered over the last few years, leading to a new floor of 3.5 microgram per deciliter in January 2025. This is expected to increase the number of cases where LLHD must conduct a comprehensive lead inspection in Waterford from 2 to 18.

Communicable Disease Prevention *There are 3 team members who focus in this area of work*
LLHD holds annual free flu vaccination clinics for people aged 6 and up and COVID vaccinations for people who are un- or under-insured. We educate the public about infectious disease prevention and distribute masks and COVID test kits at community events and through our community partners. We provide education to the public and organizations about infection prevention and control practices and investigate reports of communicable and/or infectious diseases such as tuberculosis or food borne illnesses. These investigations may include conducting partner follow-up, delivering direct observed therapy (to ensure patients are taking their medications as required), implementing control measures, and providing general support to the affected individual and their families.

LLHD provides support to schools and long-term care facilities during reported outbreaks to help prevent the spread of illness. We also provide yearly educational opportunities for infection control personnel in long term care facilities and schools. We meet with Infection Preventionists from area Long Term Care facilities to provide education and guidance.

Preparedness Activities *One team member has primary responsibility for this body of work*
LLHD works closely with municipal and regional partners to prepare for and respond to emergency situations. These activities include participation in Drive-Thru Clinics and Millstone exercises, working with local partners to develop Continuity of Operations and COVID plans. LLHD is the regional lead for emergency preparedness and manages the contract from the Department of Public Health for all health districts within DMHS Region 4. This regional effort provides opportunity to align plans and share resources.

Health Education & Community Outreach *There are 10 team members who work on these programs*
LLHD engages and supports the communities we serve in health education, health promotion, and health policy development activities in a variety of ways. These efforts draw on scientific, evidence-based best practices to ensure that the programmatic processes involved make efficient use of available funding, while achieving measurable and desired changes in our population's overall health and resilience. LLHD works diligently to secure external funding to support these activities and supplement our municipal members' contributions. LLHD continues to support public health projects initiated by other agencies by serving on a

variety of coalitions, providing community outreach, educational presentations and materials to schools, healthcare providers, businesses and the community-at-large.

Regional Asthma Management Program – Breathe Well-Respira Bien: Asthma is the most common chronic disease of childhood and a leading cause of preventable hospital admissions for both children and adults. Asthma rates in CT are among the highest in the nation; there are approximately 50 deaths from asthma each year in our state. LLHD has a long history of participating in programs to help reduce the burden of asthma. Although asthma cannot be cured, it can be managed. Understanding medications and their use can prevent emergency situations. Breathe Well is a free program co-sponsored by Lawrence and Memorial Hospital, designed to help children and adults with asthma to manage their asthma better. A trained asthma educator and public health environmental specialist review medications and provide an in-home environmental assessment of asthma triggers.

Health Services Block Grant: In 2023, the Connecticut Department of Public Health changed the way Local Health Departments/Districts can participate in the Preventive Health Services Block Grant program, increasing the amount of funding available to individual health departments/districts but making it a competitive process. LLHD was honored to be selected for a sub-award through this opportunity. The new grants supports LLHD's Community Health Worker Program. Community Health Workers are public health team members who support people experiencing barriers to health in accessing healthcare, insurance, social services, transportation, housing, food and other resources. They draw from their lived experiences and trust relationships with community members as well as their knowledge of systems of care to help community members achieve their individual health goals. The LLHD Community Health Workers partner with our colleagues in Waterford Human Services to connect with community members at the Waterford Food Bank and other locations. We also serve a number of Waterford residents at The Bodega food pantry at the Place for CommUNITY Wellbeing each week.

Immunization Action Program (IAP) and Immunization Promotion Programs: The Connecticut Department of Public Health provides several funding streams to promote immunization across the lifespan and reduce preventable and sometimes fatal diseases. LLHD provides public education, vaccination clinics and professional development for healthcare providers, conducting site visits to ensure proper vaccine storage and handling and promote quality improvement strategies among providers. LLHD reaches out to parents of children who have missed vaccine doses or need a vaccine provider, conducts community outreach and awareness campaigns, and enrolls families into CTWiZ. A SECT Immunization Partnership meets twice annually to guide program activities and assist in the promotion of childhood immunizations.

Overdose Action Team and New London County Coordinated Access, Resources, Engagement and Support (NLC CARES): The Overdose Action Team continues its coordinated efforts to address the overdose crisis by increasing no barrier access to care and services, saturating the community with naloxone and reducing stigma and discrimination against people living with substance use disorder. The team continues to adapt and innovate in response to new information and changing conditions and to expand partnerships in order to more fully support people's needs and improve community conditions that contribute to overdose. We are grateful for the support of our municipal partners in sharing the science-based information and messaging about overdose prevention and look to continue that partnership.

The Health Improvement Collaborative (HIC): LLHD continues to convene numerous partner agencies and community members who collectively monitor the health of our communities and take action to address prioritized health concerns through the Health Improvement Collaborative of Southeastern CT. At this time focus groups are being conducted throughout the region and consultants engaged by Yale New Haven Health System are compiling data from surveys and other sources to produce the 2025 Community Health Assessment.

LLHD Strategic and Other Planning – Looking Ahead

In March 2024, the Board of Directors approved and adopted our 2024-2029 Strategic Plan and corresponding Implementation Plan. Our plan is focused on strengthening some of the "10 Essential Services of Public Health" as identified by the CDC, the Public Health Accreditation Board and the State of Connecticut. A high level overview of our goals is provided here, the full plans are available on our website at www.llhd.org/about-us/2024-2029-strategic-plan. We welcome dialogue and feedback about these living documents.

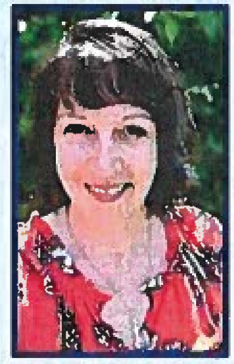
	Strategic Priority	Goals
Internal	Reinforce LLHD's cohesive vision and infrastructure for the next five years, grounded in our stated operating principles and with equity at the center	1. Enhance strategic decision making around financing, infrastructure, and operations to ensure prioritization of LLHD principles. 2. Strengthen LLHD's infrastructure, culture and processes to integrate quality improvement and evaluation practices throughout operations. 3. Strengthen LLHD's infrastructure, culture and processes to reinforce cohesiveness, communication and collaboration across organizational activities. 4. Enhance workforce development strategies.
External	Enhance communication and collaboration with community members and partners.	1. Advance proactive and intentional strategies for community outreach, education and training priorities that align with LLHD's vision and operating principles. 2. Deepen and broaden partnerships and collaborations in alignment with LLHD vision.

LLHD HIGHLIGHTS

Keeping Up with Your Health Department

October/November 2024 — Issue 7

Director's Corner



Hello neighbors! What a busy few months it's been here at the health department and in our community. There are so many great events that take place in fall—I hope you were able to take a moment to enjoy the changing leaves, the crisp autumn air, and maybe the delicious apple cider donuts!

Here at LLHD we've been working hard to connect community members with important vaccinations, help you all enjoy your holiday meals safely, and looking ahead to the winter storm season. You'll find information about these topics and more in the next few pages. Looking for tips on something not covered here? We'd love to know what's on your mind that we could include in our next edition.

But before you dive in, please know that in this season of giving thanks I am especially grateful for the opportunity to work in partnership with so many incredible public health colleagues on the LLHD team, with our amazing community partners, and with all of you. Public health is a team sport—each of us doing our part to keep our community as safe and healthy as possible. Thank you for all the day to day ways you contribute to that effort!

On behalf of the team,

Jen

Jennifer Muggeo, jmuggeo@llhd.org

INSIDE THIS ISSUE

Did you miss an issue of LLHD Highlights?
Visit our website at llhd.org/about-us/newsroom/

LLHD in the Community

Margaret Lancaster, Senior Health Program Coordinator (second from right), shared her inspirational story as a STRIVE alumna at the STRIVE program commencement in New London. Congratulations STRIVE graduates!

COVID-19 Vaccine Updates

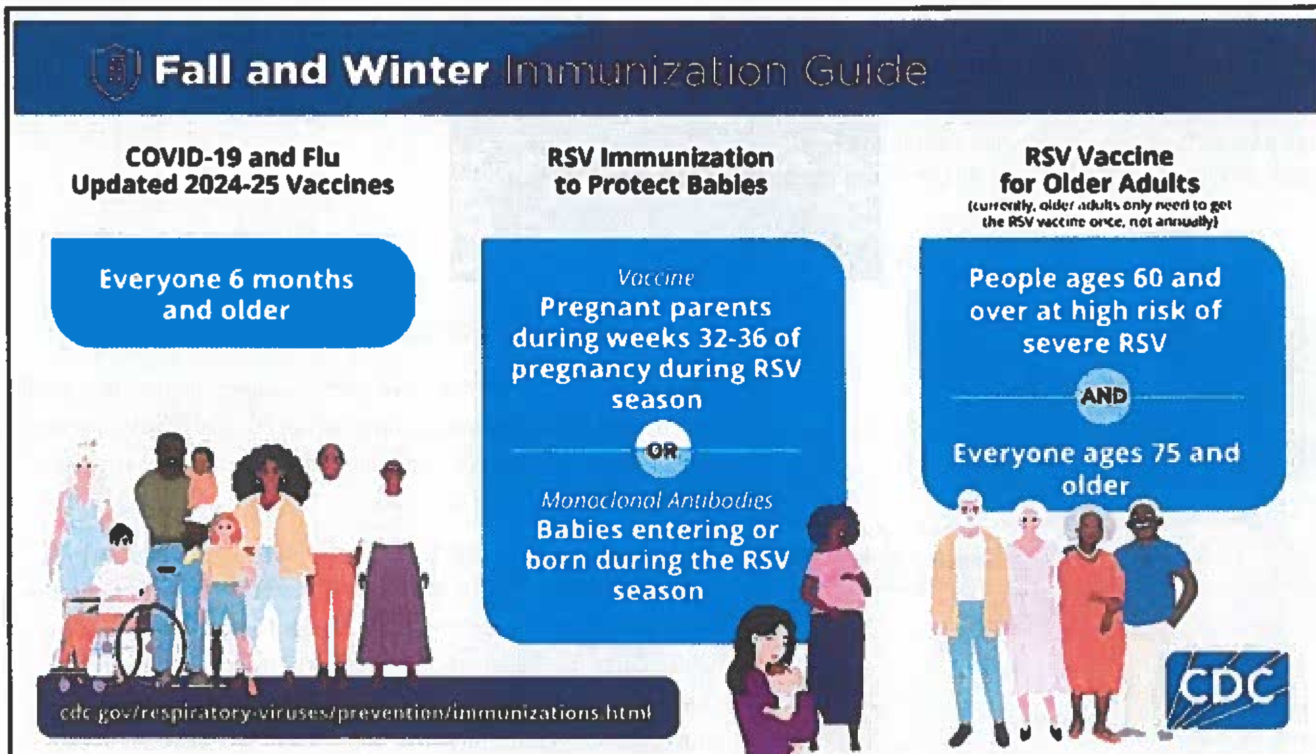
The CDC updated COVID-19 vaccination recommendations in late October. Everyone 6 months and older should get an updated 2024-2025 COVID-19 vaccine. A second dose of the updated COVID-19 vaccine is recommended for adults ages 65 and older, as well as individuals with weakened immune systems 6 months after their last shot.

Staying up-to-date on COVID-19 vaccines helps to protect from serious illness, hospitalization, and death. Getting an updated vaccine can help protect against newer variants of COVID-19 and can reduce the risk of long COVID. There are currently three COVID-19 vaccines available in the U.S.; Moderna, Pfizer, and Novavax. A nasal spray COVID -19 vaccine is currently in development and early trials found a successful immune response against the COVID-19 virus. This could be available in the U.S. as early as 2027. A nasal spray flu vaccine currently exists, and a nasal RSV vaccine is also being studied.

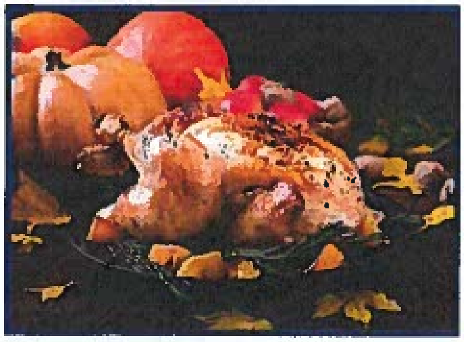
If you are uninsured and need help finding a free COVID-19 vaccine, contact Mary at Ledge Light Health District at 860-448-4882.

Stay Protected: Get Your Flu, COVID-19, and RSV Vaccines for a Healthier Season

- Most people should receive both the flu and COVID-19 vaccines this fall. If you're 75 or older, getting the RSV vaccine is also recommended.
- Adults aged 60-74 who are at higher risk for severe RSV should consult their doctor about whether the RSV vaccine is appropriate for them.
- To protect infants from RSV, pregnant mothers can receive the RSV vaccine, or the baby can get an RSV antibody shot after birth–most infants do not require both.
- You can get the flu, COVID-19, and RSV vaccines at the same time, but if you prefer to space them out, there is no need to wait between vaccinations. Additionally, check with your healthcare provider to see if you are due for other vaccines, such as those for pneumonia, shingles or whooping cough.



Holiday Food Safety Tips



Feasting with family is part of many holiday celebrations. Food safety is a top priority when you're in the kitchen. Follow these tips to help prevent foodborne illness during the holidays.

Keep foods separated. Keep meat, chicken, turkey, seafood, and eggs separate from all other foods at the grocery store and in the refrigerator. Prevent juices from meat, chicken, turkey, and seafood from dripping or leaking onto other foods by keeping them in containers or sealed plastic bags. Store eggs in their original carton in the main compartment of the refrigerator.

Cook food thoroughly. Use a food thermometer to make sure meat, chicken, turkey, seafood, and eggs have been cooked to a safe internal temperature to kill germs.

Keep food out of the "danger zone." Germs can grow rapidly in the danger zone between 40°F and 140°F. After food is prepared, keep hot food hot and cold food cold. Refrigerate or freeze perishable food like meat, chicken, turkey, seafood, eggs, cut fruit, cooked rice, and leftovers within 2 hours (1 hour if food is exposed to temperatures above 90°F, such as in a hot car). The temperature in your refrigerator should be set at 40°F or below and the freezer at 0°F or below.

Use pasteurized eggs for dishes containing raw eggs. *Salmonella* and other harmful germs can live on both the outside and inside of normal-looking eggs. Many holiday favorites contain raw eggs, including eggnog, tiramisu, hollandaise sauce, and salad dressings. Always use pasteurized eggs when making these and other foods made with raw eggs.

Know that raw flour and eggs can have germs. Uncooked dough and batter made with flour or eggs can contain harmful germs, such as *E. coli* and *Salmonella*. This includes dough or batter for cookies, cakes, pies, biscuits, pancakes, tortillas, pizza, or crafts. Some companies and stores offer edible cookie dough made with heat-treated flour and pasteurized eggs or no eggs. Read the label carefully to make sure the dough is meant to be eaten without baking or cooking.

Thaw safely. Thaw frozen meat and poultry in the refrigerator, in a sink of cold water (change the water every 30 minutes), or in the microwave. Do not thaw foods on the counter. Food must thaw at a safe temperature to prevent harmful germs from growing rapidly.

Store safely. The best part about holiday meals can be the leftovers! To enjoy them safely make sure they cool properly—put food in shallow containers and get them in the fridge as soon as possible. Be sure to reheat your leftovers to at least 165 degrees and—as hard as it can be to do this, throw away things that don't get eaten within 3 or 4 days.

Source: CDC website

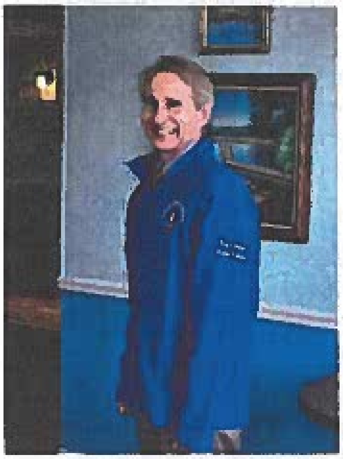
Pasteurization—What and Why!

Over the last century there have been a number of important public health advances that have become part of our daily lives—like buckling up when we get in the car. Being able to purchase pasteurized milk and dairy products is another!

Pasteurization is a process that applies heat in order to destroy pathogens in food. There are different pasteurization methods, the most common in the United States is High Temperature Short Time, which heats the milk to 161 degrees for at least 15 seconds and then rapidly cools it. Whichever method is used, pasteurization is crucial for killing harmful germs and preventing infections of campylobacter, e coli, salmonella and other serious illnesses. The recent outbreaks of H5N1 in dairy cows in the western part of the country are an important reminder of the importance of consuming only pasteurized products.

Source: CDC and International Dairy Foods Association websites

Local Pediatrician Honored as Connecticut's Immunization Champion



Dr. Santoro models the Immunization Champion Blue Jacket which reminds us that "Vaccines Saves Lives"

What an honor it was for the LLHD team to celebrate the selection of Dr. Fred Santoro as Connecticut's Immunization Champion for 2024! Many of you will recognize Dr. Santoro, who has been providing high quality, personal and compassionate care for children in Southeastern Connecticut for more than 30 years. Part of his commitment to healthy kids has always been his commitment to vaccinations, so it was very exciting when we got the call from the Department of Public Health that they would be presenting him with this national award supported by the Association of Immunization Managers and the Centers for Disease Control.

Dr. Santoro is extremely passionate about vaccine preventable disease prevention. He remembers a time during the 1980's during his early residency, when he had to treat the illnesses like meningitis because there were no vaccines. Over his career, he has seen first-hand the difference that vaccines have made in the health and lives of his patients. "Thank goodness many of these illnesses are rare today", he says.

Dr. Lynn Sosa, CT's Director of Infectious Disease and State Epidemiologist, presents Dr. Santoro with the Immunization Champion Award

Dr. Santoro is the only pediatrician in Southeastern Connecticut who still visits his infant patients while they are still in the birthing center, monitoring their health at the earliest stage of life and ensuring that first important dose of Hep B vaccine is given. When it comes to making sure that all his patients get their annual flu vaccine, Dr. Santoro stresses the importance and offers flu clinics at his office with evening and weekend appointments available, reducing "access to care" barriers as much as possible. In 2023, Dr. Santoro's rate of HPV vaccine was among the highest in Southeastern Connecticut. He says that he focuses on the positives of receiving the HPV vaccine earlier in adolescence - less doses needed, cancer prevention and effectiveness of the vaccine.

His staff credits Dr. Santoro's success in vaccinating so many children to his high level of compassion, working long hours (sometimes well into the evening) and his personal touch, often calling parents himself to encourage them to get their children vaccinated. Dr. Santoro credits his staff, both current and those who have retired, who have used strong, consistent and positive messaging over the years to engage parents and their children. Everyone in the office is onboard with the use of presumptive language of vaccine advocacy and because they are a small office, Dr. Santoro says they can spend a lot of time with their patients. They have developed strong relationships with their patients and their family, which is instrumental in keeping children on track and up to date on all their immunizations.

LLHD is grateful for the efforts of Dr. Santoro and all pediatricians who encourage families to stay up to date on their vaccinations. Congratulations and thank you Dr. Santoro!

Safe Disposal—Healthy Earth, Healthy People!

Public health, public safety and environmental stewardship all come together in many different ways, including when thinking about how to appropriately dispose of things we don't need any more. Throwing certain things away at special locations/events can prevent people and pets from getting sick or injured AND help the environment!

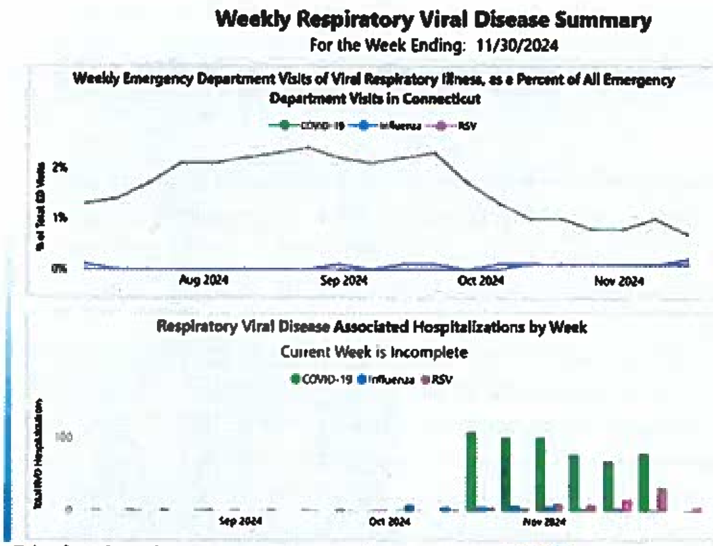
*Hazardous Waste Events: Left over paint, old batteries and car fluids, nail polish remover—we've all got some sort of hazardous waste hanging around our houses! Disposing of these safely is important for keeping dangerous chemicals out of the reach of children and pets and out of our water supply. Most of the member towns of LLHD are also served by the Southeastern Connecticut Regional Resources Recovery Authority. You can learn more about safe disposal of household hazardous waster on their website at https://www.scrrra.org/.

*Unused Medications: Cleaning out the medicine cabinet? Did you know that you can take unused medications to drop boxes in police department lobbies throughout LLHD? Prevent kids from accidentally ingesting potentially deadly medicine by considering what you have on hand that you no longer need and taking it to a drop box today!

*Sharps/Syringes: Used syringes or 'sharps' don't have to be scary! Put them in a secure heavy duty plastic container like an empty laundry detergent container and tape it up marked not for recycling, or drop your sharps in one of the public disposal containers. For more information contact jmuggeo@llhd.org.

Staying Well This Fall and Winter

There are so many health and wellness topics on our minds as we move through fall and into winter. On one hand, we are preparing for 'respiratory virus season' - although this title is a little bit misleading because COVID, Flu, RSV and other viruses can cause serious illness any time of the year, as you can see from this graph of emergency department visits in Connecticut.

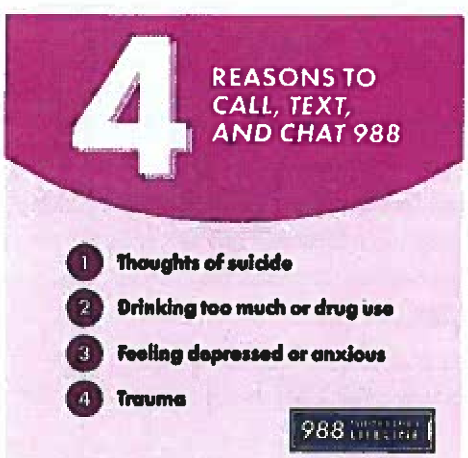


Taken from CT DPH's Respiratory Disease Surveillance Dashboard at https://portal.ct.gov/dph/infectious-diseases/rvd/respiratory-viral-disease-surveillance

You can reduce the impact of respiratory viruses on your family by taking a few simple precautions. Stay up to date on your vaccinations—remember there is a updated version of the Flu and COVID vaccines that everyone should get to renew their immunity and be protected against new strains of the viruses. Other layers of personal protection include hand washing, wearing masks, and staying away from others who are already ill. If you're not feeling well, stay home if you can and wear a mask if you have to be around other people. It's important to do that no matter what virus you have, but you might want to test to see if you have COVID because accessing anti-viral medication, isolating yourself and getting a lot of rest is especially important. LLHD has free rapid tests for community members—contact us to get some.

Even though we are thinking about 'winter' viruses we can't forget ticks! Ticks are active above 40 degrees which makes tick prevention a year round activity. You can prevent ticks from transmitting disease by covering your skin and hair when hiking or working in the yard, using tick repellents and showering and checking for whenever you leave a potential tick habitat. If you find a tick attached to your skin, remove it with tweezers as soon as possible and clean area with an antibiotic/antiseptic product. Engorged deer ticks that have been found on people can be sent to the Connecticut Agricultural Experiment Station for testing. You can learn more, and download a tick submission form, on our website.

Finally, we're thinking a lot about mental health as we head into the holiday season. For many, this 'joyous' time of year can be especially hard—between grieving family members who are no longer here to celebrate, being worried about what the next year will bring, or being impacted by the cold and darkness, some of us may be 'putting on a happy face' but really struggling. Please remember that help is available—if you or a loved one are facing mental health struggles, emotional distress or just need someone to talk to, you can contact the 988 Lifeline by phone, text or website chat at 988lifeline.org. The conversations are always free and always confidential.



The LLHD Community Health Workers and NLC CARES Navigators are also here to support you in accessing care, connecting with support for substance use disorder, or addressing life stressors that may be increasing feelings of anxiety. These team members know how hard it can be to get help with insurance, housing, food or transportation and how that can impact your health. They are here to help you identify and reach your individual goals—in English, Spanish or Haitian Creole. Email chw@llhd.org or call us at 860.448.4882.

Happy "Knight-iversary"

We celebrate and acknowledge the hard work and dedication of the LLHD team members! Each one of the "Ledge Light Knights" is an integral part of our team working with each other and community partners to promote healthy communities.

October
Amparo Bustamante, 2 years
Dawn DeStefano, 4 years

November
Patti Myers, 8 years
Nisha Patel, 6 years
Charlene Swink, 8 years

Looking for a rewarding job that doesn't require a college degree? Join our team as an Environmental Technician!

https://tiny.llhd.org/jobs

What do you want to know about? Got an idea for a topic our next newsletter should cover? Email Estelle Harrison at eharrison@llhd.org!

National Influenza Immunization Awareness Week Begins December 2

Did you know that people with certain chronic conditions like asthma, diabetes, and heart disease are at higher risk of developing serious flu complications? A flu shot is the best way to protect yourself, your loved ones, and your community from flu. Get your flu shot now. There's still time. To find a Flu Vaccine provider near you go to: Vaccines.Gov or Contact Cindy Berry, Immunization Coordinator at Ledge Light Health District cberry@llhd.org or 860-448-4883

SECT IMMUNIZATION ACTION PROGRAM

Ledge Light Health District serves as the local health department for East Lyme, Groton, Ledyard, Lyme, New London, North Stonington, Old Lyme, Stonington, and Waterford, Connecticut. As a health district, formed under Connecticut General Statutes Section 19a-241, LLHD is a special unit of government, allowing member municipalities to provide comprehensive public health services to residents in a more efficient manner by consolidating the services within one organization.

Join our Community Email List

Get our newsletter and important updates sent directly to your inbox.
Email Estelle Harrison at eharrison@llhd.org.

LLHD HIGHLIGHTS

Keeping Up with Your Health Department

September 2024 — Issue 6

Director's Corner

Well we blinked and summer came and went! How lucky are we to live in this beautiful place? I hope you were able to enjoy your favorite summer activities—from the water to the farmers' markets to the festivals there were so many options!

The LLHD team has been hard at work trying to keep all those activities as safe and healthy as possible! As you might have read in the last edition, every week we sample the water at more than 40 swimming areas to monitor the presence of bacteria. We've also been conducting inspections of all the wonderful temporary food service set-ups at the various fairs and events and visiting all the public pools to make sure they are ready for your visit. As we head into fall there are still many of these activities and beautiful weather, for us to enjoy. Of course, we might have pesky company from mosquitoes—check out our article on mosquito prevention and control to learn more about how you can be part of preventing mosquito-borne illness in our community.

This special three-month edition, covering July through September, spans the beginning of our fiscal year and the Annual Meeting of our Board of Directors. Check out some of our stats for Fiscal Year 2024 which ended in June in the LLHD By the Numbers article and then learn more about the amazing volunteers who provide oversight and support by serving on our Board of Directors.

As always, it is my honor to share this newsletter with you and connect you all with the robust and wide-ranging work of your local health department. Got questions about anything you see here? Want to connect with us to brainstorm about public health concerns? I'd love to talk with you!

On behalf of the team,

Jen

Jennifer Muggeo, jmuggeo@llhd.org

INSIDE THIS ISSUE

Did you miss an issue of LLHD Highlights?
Visit our website at llhd.org/about-us/newsroom/

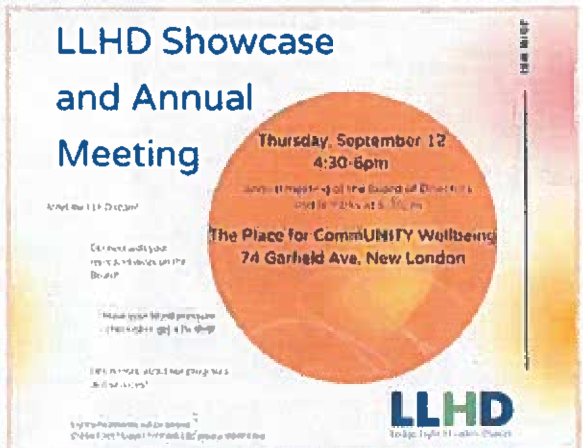
Congratulations!

Kris Magnussen, RN, LLHD Public Health Nurse was recognized at the Infection Control Nurses of Connecticut annual meeting. She was presented with a plaque, honoring her for 32 years of service improving the practice of infection control nursing. Kris has many years of experience as an infection preventionist and is a leader and a resource in infection control. Congratulations Kris!

Board of Directors Annual Meeting

Did you know that LLHD is governed by a group of your neighbors who volunteer their time to serve on our Board of Directors? Connecticut statutes call for each member municipality to appoint one Board representative for each 10,000 people and then another for every 10,000 or portion thereof beyond that. Our Board Members bring a range of professional and personal experiences to the table and their perspectives inform our policies and practices.

According to our by-laws, the September meeting is our "Annual Meeting" where the Board elects its officers for the next twelve months. This year we are excited to welcome you all to meet and thank your Board representatives at our Inaugural Showcase! Please join us on Thursday, September 12!



A special thank you to our current Board Officers and Members:

Chair Danielle Steward Gelinas, representing the Town of Waterford since 2007

Vice-Chair John Kiker, representing the Town of Lyme since 2018

Secretary Susan Vincent, representing the Town of Groton since 2011

Treasurer Ken Nogacek, representing the Town of Ledyard since 2013

Steve Buttermore, representing the Town of Ledyard since 2023

Steve Carlow, representing the Town of Groton for since 2004

Kendra Clark, representing the City of New London since 2021

Brian Clinton, representing the City of Groton since 2022

Candace Devendittis, representing the City of New London since 2011

Paul Goldstein, representing the Town of Waterford since 2022

Tom Gotowka, representing the Town of Old Lyme since 2018

Susan Graham, representing the Town of East Lyme since 2016

Ryan McCammon, representing the Town of Stonington since 2023

Michelle Petrucelli, representing the Borough of Stonington since 2024

Eugene Pfeifer, representing the Town of Stonington since 2021

Nicole Porter, representing the Town of North Stonington since 2022

Tracee Reiser, representing the City of New London since 2017

Kent Sistare, representing the Town of East Lyme since 2006

LLHD By the Numbers!

As fiscal year 2024 draws to a close, we are excited to share some of our stats related to public health activities in the District. Of course it's challenging to quantify everything we do to promote healthy communities so if you have questions about some of the things not included here, please ask!

REGULATED ESTABLISHMENTS—1,362

We inspect 18 body art establishments, 221 cosmetology establishments, 49 daycares, 90 lodging facilities, 78 public pools and 906 food service establishments/vendors for compliance with State and LLHD Statutes and Regulations to protect the health and safety of our neighbors.

VACCINATIONS ADMINISTERED– 357

Our Public Health Nurses are in the community and at homes, stepping into the gap to make sure everyone has access to important vaccinations.

DOCUMENTED COMPLAINTS—485

From housing to food to lodging and more, LLHD Environmental Health Professionals are ready to follow-up on concerns reported by our community members.

SEPTIC AND WELL PERMITS—917

New construction, repairs, additions—if your property has a well and/or subsurface sewage disposal system, we take a look at your plans to make sure you, your neighbors and the environment can enjoy your finished project safely!

NALOXONE DISTRIBUTED-768 KITS

A key part of our overdose prevention work is to saturate our community with naloxone. We want everyone to have easy access to this life saving medication.

COMMUNICABLE DISEASE PREVENTION AND CONTROL

Not quantified as State Statutes prohibit us from releasing information related to outbreak investigations, our team is ready in the event of a tuberculosis case, a foodborne illness, Mpox cases, measles outbreaks or cases of other infectious diseases.

New COVID-19 Variant FLiRT: What You Need to Know

A new COVID-19 variant, named FLiRT, has recently become the most prevalent strain in the United States. Originating from the JN.1 lineage, this variant exhibits mutations in the spike protein, which may increase its ability to infect cells and enhance its ability to evade the immune system.

The KP.3 variant, also known as FLiRT, has quickly spread across the U.S. and accounted for 25% of COVID-19 infections and KP.2 accounts for nearly 33% of new COVID-19 cases by early June. Symptoms of the FLiRT variant remain consistent with other COVID-19 strains, including sore throat, body aches, cough, and runny nose. Despite it's increased transmissibility, current evidence suggests it does not cause more severe illness than previous variants.

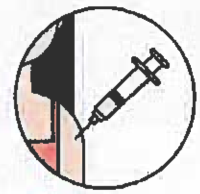
Vaccination is an essential tool in fighting COVID, including the FLiRT variant. Even though the current vaccines were not specifically designed for this variant, they still provide significant protection against severe illness and hospitalization. It is crucial to stay up-to-date with COVID-19 vaccinations, especially for high-risk groups like the elderly and immunocompromised individuals.

Free Vaccination Events

- Flu (regular and high-dose)
- COVID-19
- RSV
- Pneumococcal

ages 3+

Groton
Friday, October 18th
Groton Municipal Building
295 Meridian Street, Groton
10am-3pm by appointment



East Lyme
Monday, October 21st
East Lyme Senior Center
37 Society Road, Niantic
10am-3pm by appointment

Pre-Registration is Required

To register or for more information, please call Mary at (860) 326-0753

LLHD

This fall, LLHD will be helping community members access COVID and other vaccinations in multiple ways. You can register for an appointment at one of two large vaccination events in October where a partner pharmacy will offer flu, COVID, RSV and Pneumococcal vaccinations. Please bring your insurance card to these events! We will also be offering free vaccinations every Friday at The Place for CommUNITY Wellbeing at 74 Garfield Ave in New London, as well as at pop-up events around the District. Please check our website and social media for more information as we firm up details.

In addition to vaccination, it is important to wear masks in crowded indoor settings, practice hand hygiene, and use antiviral treatment if you test positive for COVID-19 and consult your healthcare provider. Please contact Ledge Light Health District if you need assistance, test kits, or more information related to COVID-19 vaccines.
Maria Munar Gonzalez, mmunargonzalez@llhd.org

Mosquito Prevention and Control

Each summer, the Connecticut Agricultural Experiment Station (CAES) collects and tests mosquitoes trapped at locations across the state—including throughout LLHD, to identify the presence of disease including West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE). In recent weeks, mosquito activity—as well as positive mosquito pools, have increased and so far this season we have had WNV positive mosquitoes in East Lyme, Groton, North Stonington and Stonington and EEE positive mosquitoes in Ledyard, Lyme, North Stonington and Stonington.

Although mosquito borne illness is rare it can be serious and even fatal, and so it's important for us all to take action! Avoiding annoying itchy bites AND serious illness—what could be better?

To reduce mosquitoes on your property the best tip is: reduce standing water. Even a little bit of standing water that might accumulate in the saucer of a plant pot after a rainstorm can be an active breeding ground for mosquitoes. Other places that could be good mosquito breeding grounds include discarded tires; rain barrels; buckets; abandoned boats; clogged roof gutters; bird baths; abandoned or untreated swimming pools; wading pools; ceramic pots; empty cans; wheelbarrows…anywhere water can collect!

To prevent mosquito bites minimize time outdoors at dusk and dawn when mosquitoes are most active and use mosquito repellent and protective clothing when you do have to be outside. Don't forget the babies—cover strollers and baby carriers with mosquito netting!

For more information and tips, please visit our website: https://llhd.org/healthy-communities/nurturing-healthy-environments/mosquito-borne-disease/

A Public Health Response to Climate Change

On July 1-2, YCCCH and the Connecticut Department of Public Health (DPH) hosted colleagues from the Centers for Disease Control and Prevention (CDC) and local health departments (LHDs) to work on Connecticut's public health response to climate change. As part this collaboration, funded through CDC's Climate -Ready States and Cities Initiative, YCCCH is working with DPH's Office of Climate and Health to develop trainings for LHDs on the health impacts of climate change in Connecticut. LLHD was honored to receive one of two pilot grants to local health departments and join DPH, CDC and our colleagues from the City of Bridgeport as we launch our year-long effort to develop local heat and air quality preparedness and response plans.

In preparation for the grant, LLHD has invited researchers from the University of Florida and Keane College to do workshops with community members to learn how they understand what a "resilient" New London looks like to them. "Resilience" revolves around climate change and adaptation, but as community members have discussed, other topics came up too, like advocacy, communal support, and housing. The workshops use the CCD Method (Community Concept Drawing), which involves group conversation about the topic and then drawing thoughts onto paper. So far, 3 groups have completed the workshop, and several more are planned for the summer. *Corona Zhang, czhang@llhd.org*

Ledyard Prevention Coalition Update

The Ledyard Prevention Coalition (LPC) kicked off the summer with several fun prevention and educational activities with Youth Coordinator, Karl Jennings and the LPC youth group. First, we marched in the Ledyard Memorial Day Parade which is sponsored by the Ledyard Lion's Club. This is always a great event for families. The LPC youth group was represented and had fun throwing stress balls into the crowd with the message, "Have A Ball Without Alcohol". Next, we had a great leadership training at Waterford Country School's ropes course. Twenty-six students from the 6th and 7th grades at Ledyard Middle School attended the training. This was our 4th year offering this program to students!

We also wrapped up production of our vaping awareness video. This project was quite a feat that included about 20 students from Ledyard Middle School all who have busy schedules and multiple activities but with support from Ledyard Middle School's principal Mr. Early, and expertise from ReelE Media the video was completed! Look for it on the LLHD website and LPC social media soon!

Finally, as part of Ledyard's opioid settlement funds, the LPC purchased Narcan for the Ledyard Police Department and now all patrol officers are equipped with Narcan. This summer we are planning to attend community events to provide Narcan training and getting ready for a busy back to school season!
Kerensa Mansfield, mansfield@llhd.org

Happy "Knight-iversary"

We celebrate and acknowledge the hard work and dedication of the LLHD team members! Each one of the "Ledge Light Knights" is an integral part of our team working with each other and community partners to promote healthy communities.

June
Lupita Santos, 3 years

July
George Calkins, 18 years
Kris Magnussen, 16 years

August
Kim Hamley, 6 years

September
Katie Baldwin, 16 years
Helen Adap, 3 years
Amparo Bustamante, 2 years

Food for the People at The Bodega

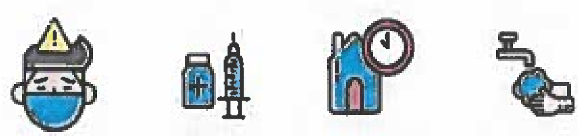
This July marked an exciting transition for the collaborative Food to the People Pantry Program—we are officially open in The Bodega at The Place for CommUNITY Wellbeing!

Since the beginning of COVID LLHD has partnered with FRESH New London, the City of New London, Lawrence and Memorial Hospital and so many other organizations and volunteers to distribute food on a weekly basis to people from throughout the District. With the move to The Bodega we have been able to increase accessibility by being open 4 times each week and being set-up as a grocery store style full choice pantry. We are honored to be part of this collaborative effort to address food insecurity in our community and to have the opportunity to connect so many community members with other services at the same time, including blood pressure screenings, vaccinations and more.

The Bodega is currently open Tuesday 11-1, Thursday noon-2, and Friday 9-11 and 4:30-6:30. There is no pre-registration or documentation required—if you need food please visit!
If you are interested in volunteering at The Bodega, please contact Stephanye Clarke at sclarke@llhd.org.

What do you want to know about? Got an idea for a topic our next newsletter should cover? Email Estelle Harrison at eharrison@llhd.org!

You can decrease your risk of CATCHING a respiratory virus or SPREADING a virus to others by **wearing a mask, getting vaccinated against COVID-19 and Flu, avoiding crowds, and remembering hand hygiene!**



RENEW YOUR IMMUNITY! FIND A COVID-19 VACCINE CLINIC NEAR YOU
VISIT OUR WEBSITE LLHD.ORG

Join our Community Email List

Get our newsletter and important updates sent directly to your inbox.
Email Estelle Harrison at eharrison@llhd.org.

Ledge Light Health District
FY25 Budget-to-Actual

	Year to Date Jul-Oct	Budgeted Jul-Jun
Income	**1,658,310**	**1,670,213**
Member Per Capita	1,163,653	1,163,653
State Per Capita	398,616	
Environmental Fees	51,628	391,300
Training/Consulting/Other		10,000
Interest	8,186	5,000
G&A	36,226	100,260
Expenses	**940,760**	**2,068,400**
Salaries	503,572	1,272,630
Fringe Benefits/Payroll Taxes	264,997	496,470
Facilities, Utilities and Vehicles	54,785	102,100
Supplies and Equipment	39,992	74,000
Professional Services	17,467	62,500
Other Adminstrative Costs	59,948	60,700

LEDGE LIGHT HEALTH DISTRICT

SERVING THE FOLLOWING TOWNS IN SOUTHEASTERN CONNECTICUT:

GROTON, EAST LYME, LEDYARD, LYME, NORTH STONINGTON, OLD LYME, STONINGTON, WATERFORD; THE CITIES OF GROTON AND NEW LONDON; AND THE BOROUGH OF STONINGTON

BASIC FINANCIAL STATEMENTS AS OF JUNE 30, 2023

TOGETHER WITH

INDEPENDENT AUDITORS' REPORT,

REQUIRED SUPPLEMENTARY INFORMATION,

OTHER SUPPLEMENTARY INFORMATION,

FEDERAL SINGLE AUDIT REPORTS AND

STATE SINGLE AUDIT REPORTS

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

LEDGE LIGHT HEALTH DISTRICT
TABLE OF CONTENTS
JUNE 30, 2023

LEDGE LIGHT HEALTH DISTRICT
TABLE OF CONTENTS
JUNE 30, 2023

INDEPENDENT AUDITORS' REPORT

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

Richard M. Hoyt, Jr., CPA PFS
Paul R. Filippetti, CPA
Terence J. Malaghan, CPA
K. Elise vonHousen, CPA
Susan K. Jones, CPA
Jason E. Cote, CPA
Dipti J. Shah, CPA
Fiona J. LaFountain, CPA
Stephanie F. Brown, CPA

INDEPENDENT AUDITORS' REPORT

To the Board of Health of
Ledge Light Health District
New London, Connecticut

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinions

We have audited the accompanying financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-7, the budgetary comparison information on page 30 and the pension schedules on pages 31-32 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the schedule of expenditures of state financial assistance, as required by the Connecticut State Single Audit Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the schedule of expenditures of state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 27, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 27, 2024

LEDGE LIGHT HEALTH DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2023

BASIC FINANCIAL STATEMENTS

Our discussion and analysis of the Ledge Light Health District's (the "District") financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2023; as such, it should be read in conjunction with the District's audited financial statements. The District's financials consist of two series of financial statements: Government-wide and Fund Financial Statements.

1. Government-wide Financial Statements: These statements, which include the Statement of Net Position and the Statement of Activities, provide information about the activity of the District as a whole. These statements also present a longer-term view of the District's finances by presenting all assets, liabilities, net position, revenues, and expenses on the *accrual basis of accounting*, which is similar to the accounting methods used by many private-sector companies.

   For purposes of the Government-wide Financial Statements, the District has the following activities:

   a) Governmental Activities – All of the District's health services are reported here. These activities are financed primarily through annual per capita funding from the State of Connecticut and member towns; specific federal, state, and local grants; and permit and other fees assessed.

2. Fund Financial Statements: For governmental activities, these statements present how the services provided by the District were financed in the short term as well as what remains for future spending. Additionally, these statements report the District's activities in greater detail by highlighting the District's only fund – the General Fund. The District's General Fund is classified as the following type of fund:

   Governmental Fund – All of the District's basic services are reported as a governmental fund, which focuses on how money flows into and out of the fund and the balances left at year-end that are available for spending. This fund is reported using the *modified accrual basis of accounting*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations. These statements help you to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's operations. We describe the relationship (or differences) between governmental *activities* (reported in the government-wide financial statements) and government *funds* in a reconciliation at the bottom of the fund financial statements.

LEDGE LIGHT HEALTH DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2023

CONDENSED GOVERNMENT-WIDE STATEMENTS

Presented below is a condensed version of the government-wide financial statements.

Statement of Net Position

	Governmental Activities		
	2023	2022	Change
Current assets	$1,937,007	$2,487,476	$ (550,469)
Capital assets, net	534,239	541,529	(7,290)
Deferred outflows of resources	58,826	100,818	(41,992)
Total assets and deferred outflows of resources	$2,530,072	$3,129,823	$ (599,751)
Current liabilities	$ 816,283	$1,161,458	$ (345,175)
Noncurrent liabilities	507,816	480,592	27,224
Total liabilities	1,324,099	1,642,050	(317,951)
Net position			
Invested in capital assets	534,239	541,529	(7,290)
Unrestricted	671,734	946,244	(274,510)
Total net position	1,205,973	1,487,773	(281,800)
Total liabilities and net position	$2,530,072	$3,129,823	$ (599,751)

Overall, total net position *decreased* from the prior fiscal year by $281,800, resulting primarily from the combination of a *decrease* in operating grants and contributions and an *increase* in expenses for health services. The overall *decrease* in current assets and liabilities results from an *decrease* in cash and unspent grant funds on hand at year-end. Significant capital outlays (those in excess of $5,000) are being recorded as District capital assets and are being depreciated over their estimated useful lives. The District made significant capital outlays during the fiscal year which included vehicles and interior building renovations. Capital assets presented here are shown net of their accumulated depreciation. Net position has been separated into two categories on the District's financial statements: 1) Invested in capital assets and 2) Unrestricted net position. Because capital assets are not very liquid (i.e. easily converted to cash), the District's equity in these assets has been separated and labeled as such. Unrestricted net position, however, represents the liquid portion of the District's net position that can be used to finance daily operations without constraints.

CONDENSED GOVERNMENT-WIDE STATEMENTS *(Continued)*

Statement of Activities

	Governmental Activities 2023	Governmental Activities 2022	Increase (Decrease)
Program revenues			
Charges for services	$ 444,987	$ 436,497	$ 8,490
Operating grants and contributions	4,438,650	4,741,737	(303,087)
General revenues			
Interest and other	19,809	5,130	14,679
Investment income (loss)	(5,430)	(16,650)	11,220
Gain on sale of capital asset	-	2,757	(2,757)
Total revenues	4,898,016	5,169,471	(271,455)
Program expenses			
Health services	5,179,816	5,057,959	121,857
Total expenses	5,179,816	5,057,959	121,857
Change in net position	(281,800)	111,512	(393,312)
Net position, beginning of year	1,487,773	1,376,261	111,512
Net position, end of year	$ 1,205,973	$ 1,487,773	$ (281,800)

As mentioned previously, the District's net position *decreased* $281,800 from the prior fiscal year primarily resulting from an *decrease* in operating grants and contributions earned throughout the fiscal year and an *increase* in program expenses. Charges for services *increased* slightly while interest income *increased* from an *increase* in interest rates.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As of June 30, 2023, the District's only governmental fund, the General Fund, reported an ending fund balance of $844,510, a *decrease* of $95,539 in comparison with the prior year. The *decrease* in fund balance was the result of year-end grants receivable that were not collected soon enough to be considered "available" for revenue recognition and therefore were deferred at year-end. The total amount of unavailable revenue at year-end was $276,214. The District's management expects to recognize this revenue in the subsequent year as the receivables are collected.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND *(Continued)*

General Fund Budgetary Highlights

There were no amendments to the District's budget. Overall actual expenditures were *over* budget by $1,193,165 and revenues came in *ahead* of budget by $1,097,626. Both variances were attributable to greater than expected federal grant funding during the year.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2023, the District had over $809,000 invested in various capital assets as listed below:

	Governmental Activities
Buildings and improvements	$ 598,549
Equipment	38,819
Vehicles	172,486
Total	$ 809,854

During the 2022-2023 fiscal year, a new building generator was completed and placed in service at a total cost of $70,635. $31,300 of the cost was incurred in the fiscal year ending June 30, 2022 and was included in construction in process.

Noncurrent Liabilities

The Ledge Light Health District's noncurrent liabilities consist of compensated absences (accrued vacation time) owed to District employees as of June 30, 2023, as well as a net pension liability related to its participation in the Town of Groton Retirement System. More detailed information on the District's capital assets and noncurrent liabilities is presented in the notes to the financial statements.

NEXT YEAR'S BUDGET AND RATES

In April 2023, the Ledge Light Health District adopted a $4,089,863 budget for the 2023-2024 fiscal year using a per capita rate of $7.59 for member towns.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to show accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District Office at Ledge Light Health District, 216 Broad Street, New London, Connecticut 06320.

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2023

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

		GOVERNMENTAL ACTIVITIES
CURRENT ASSETS		
Cash and cash equivalents	$	1,260,727
Investments		121,582
Receivables		511,644
Prepaid expenses		43,054
Total current assets		1,937,007
NONCURRENT ASSETS		
Capital assets, net of accumulated depreciation		534,239
Total noncurrent assets		534,239
Total assets		2,471,246
DEFERRED OUTFLOWS OF RESOURCES		
Differences between expected and actual experience		20,764
Changes of assumptions		3,368
Net difference between projected and actual earnings on pension plan investments		34,694
Total deferred outflows of resources		58,826
Total assets and deferred outflows of resources	$	2,530,072

LIABILITIES AND NET POSITION

CURRENT LIABILITIES		
Accounts payable	$	312,820
Accrued expenses		63,806
Unearned revenue		439,657
Total current liabilities		816,283
NONCURRENT LIABILITIES		
Due within one year		28,918
Due in more than one year		478,898
Total noncurrent liabilities		507,816
Total liabilities		1,324,099
NET POSITION		
Invested in capital assets		534,239
Unrestricted		671,734
Total net position		1,205,973
Total liabilities and net position	$	2,530,072

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

Functions / Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Net (Expense) Revenue and Change in Net Position: Governmental Activities
GOVERNMENTAL ACTIVITIES				
Health services	$ (5,179,816)	$ 444,987	$ 4,438,650	$ (296,179)
	$ (5,179,816)	$ 444,987	$ 4,438,650	
GENERAL REVENUES				
Interest and other				19,809
Investment income (loss)				(5,430)
Total general revenues				14,379
Change in net position				(281,800)
NET POSITION, beginning of year				1,487,773
NET POSITION, end of year				$ 1,205,973

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2023

ASSETS

	GENERAL FUND
ASSETS	
Cash and cash equivalents	$ 1,260,727
Investments	121,582
Receivables	511,644
Prepaid expenditures	43,054
Total assets	$ 1,937,007

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE

LIABILITIES	
Accounts payable	$ 312,820
Accrued expenses	63,806
Unearned revenues	439,657
Total current liabilities	816,283
DEFERRED INFLOWS OF RESOURCES	
Revenues - unavailable	276,214
Total deferred inflows of resources	276,214
FUND BALANCE	
Nonspendable	43,054
Committed	1,190,000
Unassigned	(388,544)
Total fund balance	844,510
Total liabilities, deferred inflows of resources, and fund balance	$ 1,937,007

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
GOVERNMENTAL ACTIVITIES
JUNE 30, 2023

Total fund balance	$	844,510
Amounts reported for *governmental activities* in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the fund financial statements.		534,239
Other assets are not available to pay for current-period expenditures and therefore are deferred or excluded from the fund financial statements:		
Differences between expected and actual experience		20,764
Changes of assumptions		3,368
Net difference between projected and actual earnings on pension plan investments		34,694
Deferred inflows - unavailable revenues		276,214
Long-term liabilities are not due and payable in the current period and therefore not reported in the fund financial statements:		
Compensated absences		(161,720)
Net pension liability		(346,096)
Net position of governmental activities	$	1,205,973

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	GENERAL FUND
REVENUES	
Town contributions	$ 1,159,820
Permits and fees	442,777
Federal, state, and private grants	3,390,795
Interest income	19,809
Investment income (loss)	(5,430)
Total revenues	5,007,771
EXPENDITURES	
Current	
Health services	5,063,975
Capital outlay	39,335
Total expenditures	5,103,310
Deficiency of revenues over expenditures	(95,539)
FUND BALANCE, beginning of year	940,049
FUND BALANCE, end of year	$ 844,510

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

Net change in fund balances - total governmental funds	$ (95,539)
Government funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense. This is the amount by which depreciation ($46,625) exceeded capital additions ($39,335) in the current period.	(7,290)
Certain expenses in the statement of activities do not require the use of current financial resources and are therefore not reported in the fund financial statements, including:	
Increase in net pension liability	(10,184)
Decrease in deferred outflows - expected and actual experience	(1,358)
Decrease in deferred outflows - Changes of assumptions	(15,529)
Decrease in deferred outflows - net difference between projected and actual earnings on pension plan investments	(25,105)
Decrease in compensated absences	(17,040)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This is the decrease in unavailable grant income during the year.	(109,755)
Change in net position of governmental activities	$ (281,800)

The accompanying notes are an integral part of these financial statements

LEDGE LIGHT HEALTH DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Ledge Light Health District (the District) was organized on April 19, 1993 pursuant to Chapter 368f of the Connecticut General Statutes. The District serves the Towns of Groton, East Lyme, Ledyard, Lyme, North Stonington, Old Lyme, Stonington, Waterford, the Cities of Groton and New London, and the Borough of Stonington, Connecticut. Appointed representatives from each municipality comprise the District's Board of Health.

The District was created to preserve and improve the status of public health in southeastern Connecticut by (1) upholding and enforcing (a) the Public Health Code of the State of Connecticut and (b) such ordinances and regulations as may be adopted by the Board; and (2) working with other providers of health services in the District to better coordinate existing programs and to plan and implement new health programs.

The District's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

REPORTING ENTITY

The Ledge Light Health District consists of all significant funds, agencies, boards, commissions and authorities over which the District exercises oversight responsibility. Oversight responsibility was determined on the basis of financial interdependence, selection of governing authority, designation of management, ability to significantly influence operations, accountability for fiscal matters and scope of public service. The District is not included in any other governmental "reporting entity" as defined by GASB pronouncements.

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize its health service activities as governmental.

In the government-wide Statement of Net Position, the governmental activities column (a) is presented on a consolidated basis, and (b) is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position is reported in two parts – invested in capital assets and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of the District's health services function. This function is also supported by general government revenues (interest earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating, and capital grants.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS *(Continued)*

Program revenues must be directly associated with the function. The net costs by function are normally covered by general revenue (interest income, etc.). The District does not allocate indirect costs. This government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as needed.

BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the District:

1) Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the District:

a) General Fund is the general operating fund of the District. It is used to account for all financial resources.

When an expenditure is incurred for a purpose for which amounts in any unrestricted fund balance category could be used, restricted fund balances are considered to have been spent first, followed by committed, assigned, and unassigned fund balances.

BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1) Accrual: Governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

BASIS OF ACCOUNTING (*Continued*)

2) Modified Accrual: The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

INVESTMENTS

The District reports its investments using the fair value measurement guidelines established by accounting principles generally accepted in the United States of America. These guidelines recognize a three-tiered fair value hierarchy as outlined below:

Level 1: Quoted prices for identical investments in active markets

Level 2: Observable inputs other than quoted prices

Level 3: Unobservable inputs

PREPAID EXPENSES/EXPENDITURES

Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in both the government-wide and fund financial statements. Reported amounts are equally offset by nonspendable fund balance in the fund financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

CAPITAL ASSETS

Capital assets purchased or acquired with an original cost of $5,000 or more are reported at historical cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives (expressed in years):

Building and improvements	25
Equipment	5 - 10
Vehicles	5 - 10

LEDGE LIGHT HEALTH DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

ALLOWANCE FOR DOUBTFUL ACCOUNTS

Based upon prior experience, management believes all receivables are fully collectible and that an allowance for doubtful accounts is not necessary.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents the consumption of net position or fund balance that applies to a future period and so it will not be recognized as an expense or expenditure until then. For the year ended June 30, 2023, the District had deferred outflows related to its pension resulting from differences between expected and actual experience, projected and actual earnings on pension plan investments, and from changes in actuarial assumptions (see *Note 7*). In addition to liabilities, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position or fund balance that applies to a future period and so it will not be recognized as revenue until then.

For the year ended June 30, 2023, the District had receivables in connection with various grants receivable which were considered unavailable for revenue recognition and were therefore presented as deferred inflows of resources at June 30, 2023. These are discussed further in *Note 3.* The District also had deferred inflows related to its participation in an agent multiple employer defined benefit pension plan, resulting from changes in actuarial experience and actuarial assumptions. These are discussed further in *Note 7.*

UNEARNED REVENUES

Unearned revenues are reported as liabilities in the government-wide and fund financial statements when assets are recognized before the related revenue recognition criteria have been satisfied. In the District, this consists of grants received before the eligibility and performance requirements have been met.

COMPENSATED ABSENCES

The liability for compensated absences reported in the government-wide financial statements consists of unpaid, but earned vacation pay balances. Expenditures and liabilities related to these obligations are recognized in the governmental fund financial statements when they mature such as upon the termination of employment. Compensated absences are reported as noncurrent liabilities in the government-wide statement of net position.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

NET PENSION LIABILITY

The net pension liability is measured as the portion of the actuarial value of projected benefits that is attributed to past periods of employee service in the District's agent multiple employer defined benefit pension plan, net of the pension plan's fiduciary net position.

FUND EQUITY AND NET POSITION

In the government-wide financial statements, net position is classified in the following categories:

Invested in Capital Assets, Net of Related Debt – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted Net Position – This category represents the net position of the District, which are subject to constraint that are either a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or b) imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents the net position of the District, which are not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The District's nonspendable fund balance relates to its prepaid expenditures.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law.

Committed Fund Balance – This represents the portion of fund balance that can only be used for specific purposes imposed by the District's highest level of decision making authority (the Board of Health).

Assigned Fund Balance – This classification includes amounts that are intended for a particular purpose, but are neither Restricted nor Committed. In the District, these are monies set aside at the suggestion of the District's Finance Committee.

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

FUND EQUITY AND NET POSITION *(Continued)*

Unassigned Fund Balance – This represents amounts that are available for any purpose. It is the residual classification in the General Fund.

BUDGETS

The District adopts an annual budget for the General Fund by April 30th of each year. The budget is presented on the modified accrual basis of accounting which is consistent with accounting principles generally accepted in the United States of America with the exception that allocations of overhead to grant programs are reported as both revenues and expenditures. The following procedures are followed in establishing the budgetary data reflected in the financial statements:

1) The District's Director of Health prepares the annual budget for presentation to the Board of Health.

2) The Board of Health holds a public hearing on the proposed budget, where it is formally approved.

3) The Board of Health may make amendments to the budget, but any actions which would increase the member towns' contributions by more than seven percent (7%) requires a public hearing.

USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

APPLICATION OF ACCOUNTING STANDARDS

For the year ended June 30, 2023, the following accounting pronouncement became effective. The District implemented such pronouncements, where applicable:

GASB Statement 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. This statement improves financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). .

GASB Statement 96, *Subscription-Based Information Technology Arrangements*. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users.

LEDGE LIGHT HEALTH DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

SUBSEQUENT EVENTS

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through February 27, 2024, the date that the financial statements were available to be issued. No subsequent events were identified.

NOTE 2- CASH, CASH EQUIVALENTS, AND INVESTMENTS

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Deposits - The District does not have a policy for deposits. The District also does not have a custodial credit risk policy. However, as a practice, the District follows Connecticut State Statutes. The State of Connecticut requires that each depositor maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk based capital ratio.

Cash Equivalents / Investments - The District does not have a custodial credit risk policy with regard to cash equivalents, investments, or related credit risk for debt securities, however it is the District's practice to follow Connecticut State Statues (CGS). CGS Section 7-400 permit municipalities and local governments to invest in: (1) obligations of the United States and its agencies; (2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and (3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. CGS Sections 3-27a to 3-27f permit the investment by the District in the shares of the Connecticut Short Term Investment Fund (STIF).

The STIF is a money market investment pool managed by a division of the State of Connecticut's Treasurer's Office. Investments must be made in instruments authorized by the State's CGS using guidelines adopted by the State Treasurer. The fair value of the position in the pool is the same as the value of the pool shares and investments held by the fund and are stated at amortized cost. STIF is rated by Standard & Poor's at AAAm, its highest rating for money funds and investment pools.

Interest Rate Risk - The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate increases. Generally, the District does not invest in any long-term investment obligations.

NOTE 2- CASH, CASH EQUIVALENTS, AND INVESTMENTS *(Continued)*

The following is a summary of cash and cash equivalents at June 30, 2023:

	Carrying Amount
Deposit accounts	$ 710,674
Connecticut Short Term Investment Fund	550,053
Total cash and cash equivalents	$ 1,260,727

Concentration of Credit Risk – The carrying amount of the District's deposits with financial institutions was $710,674 and the bank balance was $886,020, of which $250,000 was covered by federal depository insurance, $88,602 was collateralized by securities held by the financial institution, and the balance of $547,418 was uninsured and uncollateralized at June 30, 2023.

The risk category for the District's shares in STIF cannot be determined since the District does not own identifiable securities, but invests as a shareholder of the investment pool.

The following is a summary of investments at June 30, 2023:

Investment Type	Average Credit Rating	Fair Value	Fair Value Measurements Level 1	Level 2	Level 3
Mutual Funds					
T Rowe Price Tax Free High Yield Fund	N/A	$ 65,375	$ 65,375	$ -	$ -
American Century Government Bond Fund	N/A	55,668	55,668	-	-
Federated Capital Reserves Money Fund	N/A	539	539	-	-
		$ 121,582	$ 121,582	$ -	$ -

The average credit rating for the District's investments in mutual funds cannot be determined since the District does not own identifiable securities, but invests as a shareholder of the funds.

Investment Type	Investment Maturities (Years) N/A	Less than 1	1-10	More than 10
Mutual Funds				
T Rowe Price Tax Free High Yield Fund	$ 65,375	$ -	$ -	$ -
American Century Government Bond Fund	55,668	-	-	-
Federated Capital Reserves Money Fund	539	-	-	-
	$ 121,582	$ -	$ -	$ -

NOTE 3- RECEIVABLES

At June 30, 2023, the District's receivables consisted of the following:

	Carrying Amount
Intergovernmental grants	$ 480,222
Permits, fees, and other	31,422
Total receivables	$ 511,644

Governmental funds report *deferred inflows of resources* in connection with receivables that are not considered to be available to liquidate liabilities of the current period. At June 30, 2023, the District's deferred inflows of resources in the fund financial statements consisted of the following:

	Revenues - Unavailable
Receivables	$ 276,214
Total deferred inflows of resources	$ 276,214

The District also defers revenue recognition in connection with resources that have been received, but not yet earned. These are recorded in the liability *unearned revenue* at June 30, 2023 in both the government-wide and fund financial statements. At June 30, 2023, the balance of unearned revenue totaled $439,657.

NOTE 4- CAPITAL ASSETS

Changes in capital assets for governmental activities for the year ended June 30, 2023 are as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets, not being depreciated				
Construction in process	$ 31,300	$ -	$ (31,300)	$ -
Total capital assets, not being depreciated	31,300	-	(31,300)	-
Capital assets, being depreciated				
Buildings and improvements	527,915	70,635	-	598,550
Equipment	38,819	-	-	38,819
Vehicles	172,486	-	-	172,486
Total capital assets, being depreciated	739,220	70,635	-	809,855
Less: accumulated depreciation				
Buildings and improvements	162,828	22,765	-	185,593
Equipment	27,121	6,612	-	33,733
Vehicles	39,042	17,248	-	56,290
Total accumulated depreciation	228,991	46,625	-	275,616
Total capital asses, being depreciated, net	510,229	24,010	-	534,239
Governmental activities capital assets, net	$ 541,529	$ 24,010	$ (31,300)	$ 534,239

LEDGE LIGHT HEALTH DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

NOTE 4- CAPITAL ASSETS *(Continued)*

Depreciation expense of $46,625 was charged to Health Services for the year ended June 30, 2023.

NOTE 5- NONCURRENT LIABILITIES

A summary of noncurrent liabilities is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Current Portion
Compensated absences	$ 144,680	$ 17,040	$ -	$ 161,720	$ 28,918
Net pension liability	335,912	10,184	-	346,096	-
Total	$ 480,592	$ 27,224	$ -	$ 507,816	$ 28,918

NOTE 6- FUND BALANCE

At June 30, 2023, committed fund balances on the fund financial statements consisted of the following:

Purpose	Amount
Committed	
Pension liability	$ 300,000
Operating deficits	200,000
Capital improvements - 216 Broad Street	125,000
Emergency operating expenses	100,000
Program development	100,000
Workforce development	85,000
Vehicle replacements	80,000
Emergency response /PPE /Equipment	75,000
Other employee paid time off	50,000
Future unemployment benefits	50,000
Accreditation / Strategic planning	25,000
Total committed fund balance	$ 1,190,000

In addition to committed fund balance, the District has non-spendable fund balance of $43,054 representing it's investment in prepaid expenditures and net unassigned deficit fund balance of ($388,544) which it plans to restore through previously unavailable grant receivables.

NOTE 7- PENSION PLAN

The District participates in both a defined contribution and defined benefit plan. The defined benefit plan is closed to new employees, however, all eligible employees may participate in the salary deferral 457(b) plan.

NOTE 7- PENSION PLANS *(Continued)*

Defined Contribution Plan

District employees who work a minimum of thirty-two (32) hours per week are eligible for participation in the District's 457(b) salary deferral plan. The plan is administered though ICMA-RC and requires mandatory participation for all full-time employees. The District makes matching contributions in amounts not to exceed six-percent (6%) of the employees' gross pay. The matching contributions are deposited into the District's 401(a) plan and are subject to the following vesting schedule:

Years of Service Completed	% Vested
0 to 2 years	0%
2.1 to 4 years	50%
4.1 + years	100%

Length of service will include continuous service time to a District municipal member by a full-time employee transferred to the District from a municipality which joins the District or to the District by any part-time employee who becomes a full-time employee without a break in service. Contributions of unvested funds that are forfeited by employees leaving the District will be applied towards future District contributions made on behalf of other employees. For the year ended June 30, 2023, the District's matching contributions totaled $149,291. The plan is not considered a fiduciary activity of the District as the District does not hold the plan's assets or have the ability to direct the use, exchange, or employment of the assets. As of June 30, 2023, there were 33 participants in the plan.

Defined Benefit Plan

Certain employees who were employed with the District on January 1, 2008, may have elected to continue their participation in the Town of Groton Retirement System, an agent multiple employer Public Employee Retirement System (PERS Plan), administered by the Town of Groton's Retirement Board. The PERS Plan provides retirement, disability, and death benefits to plan members and beneficiaries. The Town of Groton (the Town)'s Charter provides the Town Council with the authority to establish and amend benefit provisions, by ordinance, through the Retirement Board. The PERS Plan is considered to be part of the Town's financial reporting entity and is included in the Town's financial reports as a pension trust fund. Those reports may be obtained by writing to the Finance Department of the Town of Groton, 45 Fort Hill Road, Groton, Connecticut.

The District is required to contribute at an actuarially determined rate. As a condition of the plan, participating employees will contribute four percent (4%) of their gross pay. District employees hired after January 1, 2008 are prohibited from participation in this plan. The District's required contributions to this plan totaled $33,700 for the year ended June 30, 2023 and were paid during that fiscal year. Pension expense (income) recognized for the year ended June, 30, 2023 was $85,876 under this plan. As of June 30, 2023, there was one current District employee and two retirees and/or beneficiaries receiving benefits, participating in the plan. PERS Plan benefits are calculated as 2% of average annual pay (for highest paid 3 years out of last 5 years) multiplied by

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

the number of years of continuous service up to 30 years and 1.25% of average annual pay times years of continuous service in excess of 30.

The PERS Plan's fiduciary net position has been determined on the same basis as that used by the plan. The PERS Plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. The PERS Plan's investments are reported at fair value. Investment income is recognized as earned, and gains or losses on sales or exchanges of investments are recognized on the transaction date.

The District reported the following deferred outflows of resources and deferred inflows of resources in connection with the PERS Plan on the statement of net position as of June 30, 2023:

	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	$ 20,764	$ -
Changes of assumptions	3,368	-
Net difference between projected and actual earnings on pension plan investments	34,694	-
Total	$ 58,826	$ -

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense as follows:

Year ending June 30,	Expense
2024	$ 28,998
2025	5,940
2026	27,552
2027	(3,664)
	$ 58,826
Deferred outflows	$ 58,826
Deferred inflows	-
	$ 58,826

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

The District's net pension liability for the year ended June 30, 2023 was derived as follows:

Total pension liability	$ 1,069,549
Less: Plan fiduciary net position	723,453
Net pension liability	$ 346,096
Total fiduciary net position as a percentage of the total pension liability	67.64%

The total pension liability was determined by an actuarial valuation as of July 1, 2022, rolled forward to June 30, 2023, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	Varies by age
Investment rate of return	7.00%

Mortality rates were based on the Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables projected to valuation date with Scale MP-2021. The actuarial assumptions used in the July 1, 2022 valuation were based on the 2014 Experience Study Report published in August 2014. The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2023 are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
U.S. large cap	5.00%
U.S. small cap	5.50%
Developed international equities	5.30%
Emerging international equities	6.20%
Core fixed income	3.10%
Limited duration	2.00%
Emerging debt	5.50%
High-yield bonds	4.80%
Real estate (REITs)	5.00%

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

The following was the plan's adopted asset allocation policy as of June 30, 2023:

Asset Class	Target Allocation
U.S. large cap	32.00%
U.S. small cap	5.00%
Developed international equities	15.00%
Emerging international equities	2.00%
Core fixed income	25.00%
Limited duration	12.00%
Emerging debt	3.00%
High-yield bonds	3.00%
Real estate (REITs)	3.00%
	100.00%

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that the District's contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. If the District's discount rate was lowered to 6.00%, the net pension liability would increase to $456,959, while if the District's discount rate was increased to 8.00%, the net pension liability would decrease to $250,265.

NOTE 7- PENSION PLANS *(Continued)*

Defined Benefit Plan *(Continued)*

Changes in the net pension liability for the year ended June 30, 2023 were as follows:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance, June 30, 2022	$ 1,004,370	$ 668,458	$ 335,912
2022-2023 changes:			
Service cost	12,304	-	12,304
Interest on total pension liability	69,481	-	69,481
Differences between expected and actual experience	32,393	-	32,393
Changes of assumptions	-	-	-
Employer contributions	-	33,700	(33,700)
Member contributions	-	5,745	(5,745)
Net investment income	-	64,776	(64,776)
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	-
Administrative expenses	-	(227)	227
	65,180	54,996	10,184
Balance, June 30, 2023	$ 1,069,550	$ 723,454	$ 346,096

NOTE 8- RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has obtained coverage from commercial insurance companies and has effectively managed risk through various employee education and prevention programs. There have been no significant reductions in insurance coverage and settlements have not exceeded insurance coverage for each of the past three fiscal years. All risk management activities are accounted for in the general fund.

NOTE 9- EXPENDITURES IN EXCESS OF APPROPRIATIONS

For the year ended June 30, 2023, the following expenditures were in excess of their budgeted appropriations by the following amounts:

Personnel services	
Employee salary - core	$ 208,351
Employee salary - grants	204,416
Benefits/payroll taxes - grants	48,548
Non-personnel services	
Facilities, utilities, and vehicles	38,517
Supplies and equipment	31,918
Professional services	27,858
Other administrative costs	54,838
Grant non-personnel	609,413

Total expenditures were over budget for the year in the amount of $1,193,165. Total revenues exceeded budgeted estimates by $1,097,626.

NOTE 10- BUDGET MODIFICATIONS

There were no budget modifications made for the year ended June 30, 2023.

NOTE 11- PRONOUNCEMENTS ISSUED, NOT YET EFFECTIVE

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2023 that have effective dates that may impact future financial presentations.

Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement 100 - Accounting Changes and Error Corrections. This statement enhances accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This statement is effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023 (the District's fiscal year ending June 30, 2024).

GASB Statement 101 - Compensated Absences. This statement updates the recognition and measurement guidance for compensated absences. The requirements of this statement are effective for fiscal years beginning after December 15, 2023 (the District's fiscal year ending June 30, 2025).

LEDGE LIGHT HEALTH DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES					
Member per capita	$ 1,159,820	$ -	$ 1,159,820	$ 1,159,820	$ -
State per capita	397,303	-	397,303	397,303	-
Environmental health fees	391,300	-	391,300	442,267	50,967
Training/consulting/other services	10,000	-	10,000	510	(9,490)
Interest/program overhead - admin	5,000	-	5,000	19,809	14,809
Investment income (loss)	-	-	-	(5,430)	(5,430)
General & Administrative	100,260	-	100,260	-	(100,260)
Contracts/grants	1,846,462	-	1,846,462	2,993,492	1,147,030
Total revenues	3,910,145	-	3,910,145	5,007,771	1,097,626
EXPENDITURES					
Current - heath services					
Personnel services					
Employee salary - core	1,252,156	-	1,252,156	1,460,507	(208,351)
Benefits/payroll taxes - core	512,228	-	512,228	481,534	30,694
Employee salary - grants	980,702	-	980,702	1,185,118	(204,416)
Benefits/payroll taxes - grants	343,246	-	343,246	391,794	(48,548)
Non-personnel services					
Facilities, utilities, and vehicles	102,100	-	102,100	140,617	(38,517)
Supplies and equipment	74,000	-	74,000	105,918	(31,918)
Professional services	62,500	-	62,500	90,358	(27,858)
Other administrative costs	60,700	-	60,700	115,538	(54,838)
Grant non-personnel	522,513	-	522,513	1,131,926	(609,413)
Total expenditures	3,910,145	-	3,910,145	5,103,310	(1,193,165)
Excess (deficiency) of revenues over expenditures - GAAP basis	$ -	$ -	$ -	(95,539)	$ (95,539)
FUND BALANCE, beginning of year				940,049	
FUND BALANCE, end of year				$ 844,510	

See independent auditors' report

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EMPLOYER CONTRIBUTIONS
TOWN OF GROTON RETIREMENT SYSTEM
LAST 10 FISCAL YEARS

	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Actuarially determined contribution	$ 33,700	$ 30,000	$ 24,800	$ 19,900	$ 15,700	$ 13,200	$ 8,958	$ 8,971	$ 6,764	$ 9,556
Contributions in relation to the actuarially determined contribution	33,700	30,000	24,800	20,500	15,700	13,200	8,958	8,971	6,764	9,556
Contribution deficiency (excess)	$ -	$ -	$ -	$ (600)	$ -	$ -	$ -	$ -	$ -	$ -
Covered-employee payroll	143,351	134,616	127,535	122,630	112,203	105,474	101,308	90,125	89,652	120,539
Contributions as a percentage of covered-employee payroll	23.51%	22.29%	19.45%	16.72%	13.99%	12.51%	8.84%	9.95%	7.54%	7.93%

Notes to Schedule

Valuation date:	July 1, 2022
Measurement date:	June 30, 2023

Actuarially determined rates are calculated as of June 30th, two years prior to the end of the fiscal year in which the contributions are reported.

Methods and assumptions used to determine contribution rates:	
Actuarial cost method	Entry Age Normal
Amortization method	Normal Actuarial Cost
Remaining amortization period	17 years (Prior: 18 years)
Asset valuation method	Adjusted value of assets
Inflation	2.40%
Salary increases	Vary by age group
Investment rate of return	7.00%, net of pension plan investment expenses
Retirement age	Age related table
Mortality	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (with separate tables for Public Safety), projected to the valuation date with Scale MP-2021.

See independent auditors' report

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED
TOWN OF GROTON RETIREMENT SYSTEM
LAST 10 FISCAL YEARS

	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Total pension liability:										
Service cost	$ 12,304	$ 10,959	$ 10,578	$ 9,829	$ 8,959	$ 8,701	$ 7,714	$ 621,108	$ 7,181	$ 6,972
Interest on total pension liability	69,481	65,868	61,063	56,837	54,160	51,179	48,675	94,625	46,078	44,858
Differences between expected and actual experience	32,393	29,096	24,596	39,206	23,550	21,741	29,608	(651,642)	(7,730)	-
Changes in assumptions	-	25,818	18,648	(2,655)	14,387	(4,319)	5,161	(5,817)	23,355	-
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	(48,998)	(42,468)	(37,804)	(37,804)	(37,804)	(37,804)	(37,804)	(35,815)
Net change in total pension liability	65,180	82,743	65,887	60,749	63,252	39,498	53,354	20,470	31,080	16,015
Total pension liability - beginning of year	1,004,370	921,627	855,740	794,991	731,739	692,241	638,887	618,417	587,337	571,322
Total pension liability - end of year	1,069,550	1,004,370	921,627	855,740	794,991	731,739	692,241	638,887	618,417	587,337
Plan fiduciary net position:										
Contributions - employer	33,700	30,000	24,800	20,500	15,700	13,200	8,958	8,971	6,764	9,556
Contributions - member	5,745	5,734	5,385	5,101	4,905	4,442	4,265	4,052	3,627	3,483
Net investment income	64,776	(99,874)	161,457	34,415	42,276	42,251	55,221	(380)	19,083	79,029
Benefit payments, including employee contribution refunds	(48,998)	(48,998)	(48,998)	(42,468)	(37,804)	(37,804)	(37,804)	(37,804)	(37,804)	(35,815)
Administrative expense	(227)	(236)	(203)	(284)	(203)	(251)	(179)	(172)	(212)	(321)
Net change in plan fiduciary net position	54,996	(113,374)	142,441	17,264	24,874	21,838	30,461	(25,333)	(8,542)	55,932
Plan fiduciary net position - beginning of year	668,458	781,832	639,391	622,127	597,253	575,415	544,954	570,287	578,829	522,897
Plan fiduciary net position - end of year	723,454	668,458	781,832	639,391	622,127	597,253	575,415	544,954	570,287	578,829
Net pension liability - end of year	$ 346,096	$ 335,912	$ 139,795	$ 216,349	$ 172,864	$ 134,486	$ 116,826	$ 93,933	$ 48,130	$ 8,508
Plan fiduciary net position as a percentage of the total pension liability	67.64%	66.55%	84.83%	74.72%	78.26%	81.62%	83.12%	85.30%	92.22%	98.55%
Covered-employee payroll	$ 143,351	$ 134,616	$ 127,535	$ 122,630	$ 112,203	$ 105,474	$ 101,308	$ 90,125	$ 89,652	$ 120,539
Net pension liability as a percentage of covered-employee payroll	241.43%	249.53%	109.61%	176.42%	154.06%	127.51%	115.32%	104.23%	53.69%	7.06%

See independent auditors' report

FEDERAL SINGLE AUDIT REPORTS

FEDERAL INTERNAL CONTROL AND COMPLIANCE REPORTS

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

Richard M. Hoyt, Jr., CPA PFS
Paul R. Filippetti, CPA
Terence J. Malaghan, CPA
K. Elise vonHousen, CPA
Susan K. Jones, CPA

Jason E. Cote, CPA
Dipti J. Shah, CPA
Fiona J. LaFountain, CPA
Stephanie F. Brown, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Health of
Ledge Light Health District
New London, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 27, 2024.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of state findings and questioned costs as MW-2023-001, that we consider to be a material weakness.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

THE DISTRICT'S RESPONSE TO FINDINGS

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying schedule of federal findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 27, 2024

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Health of
Ledge Light Health District
New London, Connecticut

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

Opinion on Each Major Federal Program

We have audited Ledge Light Health District's (the "District's") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of federal findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC
Groton, Connecticut
February 27, 2024

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023

Grantor; Pass-through Grantor; Program Title; Description	Pass-Through Entity Identifying Number	Federal CFDA Number	Grant Expenditures
U.S. DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES			
Indirect:			
Passed through the State of Connecticut Department of Public Health:			
Prev. Health Services Block Grant PPHF	2020-0058	93.758	$ 39,922
ECL - Epidemiology and Laboratory Capacity for Infectious Disease		93.323	484,278
Public Health Emergency Prep	2019-0231	93.069	464,730
Public Health Emergency Prep	2019-0226	93.069	345,702
Opiod Overdose Crisis	2021-0038	93.138	202,846
IAP Covid Supplement	2021-0007	93.268	141,816
Immunization Action Plan	2021-0007	93.268	104,306
			1,783,600
Passed through the State of Connecticut Department of Mental Health and Addiction Services			
Opiod Academic Detailing	23MHA1066	93.243	5,000
Opiod Academic Detailing	22MHA1101	93.788	7,447
Opiod Academic Detailing	23MHA1042	93.788	25,914
Groton Alliance Substance Abuse Prevention	22MHA1020-2	93.959	131,807
Connecticut Promotes Recovey	23MHA6026	93.788	154,022
			324,190
Passed through the State of Connecticut Office of Health Strategy			
State Innovation Models	21OHS0010	93.624	144,623
Passed through Southeastern Regional Action Council			
Prevention and Treatment of Substance Abuse		93.959	11,063
Passed through Yale University			
Bioterrorism Hospital Preparedness		93.889	9,573
Passed through National Association of County and City Health Officials			
Implementing Overdose Prevention Strategies	2022-112103	93.421	65,159
Direct:			
Drug-Free Communities Support Program	1NH28CE003053-02	93.276	31,285
Drug-Free Communities Support Program	1NH28CE003053-03	93.276	90,769
			122,054
Total U.S. Department of Public Health and Human Services			2,460,262
US DEPARTMENT OF TREASURY			
Indirect:			
Passed through the Town of East Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	20,070
Passed through the Town of Groton, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	31,219
Passed through the Town of Ledyard, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	15,610
Passed through the Town of Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	2,230
Passed through the City of New London, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	98,118
Passed through the Town of Old Lyme, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	8,920
Passed through the Town of Waterford, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	20,070
Passed through the Town of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	20,070
Passed through the Groton Long Point Association, Inc.			
Coronavirus State and Local Fiscal Recovery Funds		21.027	557
Passed through the Borough of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	1,672
Passed through the Town of North of Stonington, CT			
Coronavirus State and Local Fiscal Recovery Funds		21.027	4,460
Total U.S. Department of Treasury			222,996
Total expenditures of federal awards			$ 2,683,258

The accompanying notes are an integral part of this schedule.

LEDGE LIGHT HEALTH DISTRICT
NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2023

NOTE A - ACCOUNTING BASIS

BASIC FINANCIAL STATEMENTS

The accounting policies of the District conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of federal awards is presented in accordance with the requirements Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the grant period.

Ledge Light Health District has not elected to use the 10% de Minimis indirect cost rate.

SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

SECTION I – SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ✓ Yes ___ No
- Significant deficiency(ies) identified? ___ Yes ✓ None reported

Noncompliance material to financial statements noted? ___ Yes ✓ No

FEDERAL AWARDS

Internal control over major programs:

- Material weakness(es) identified? ___ Yes ✓ No
- Significant deficiency(ies) identified? ___ Yes ✓ None reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance ___ Yes ✓ No

Identification of major programs:

CFDA Number	Name of Federal Program	Expenditures	Federal Assistance
93.069	U.S. Department of Health and Human Services – Public Health Emergency Preparedness	$810,432	$810,432
93.323	U.S. Department of Health and Human Services – Enhanced Detection Cooperative Agreement	$484,278	$484,278

Auditee qualified as low-risk auditee? ___ Yes ✓ No

Dollar threshold used to distinguish between Type A and Type B program: $750,000

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

SECTION II – SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER GENERALLY ACCEPTED *GOVERNMENT AUDITING STANDARDS*

- We issued a report dated February 27, 2024 on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards.*
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting disclosed the following material weakness:

MW-2023-001 – Timely Bank Reconciliations

During our audit, we noted that bank statements were accumulated for a few months before they were reconciled to the appropriate general ledger controls. Not reconciling the accounts on a monthly basis means that errors or other problems might not be recognized and resolved on a timely basis.

Recommendation: We recommend that all bank accounts of the District be reconciled on a monthly basis.

Management's Response: We agree with the material weakness as described. While we do regularly review the bank statements against activity as recorded in the general ledger, we recognize that it would be best if we formally reconcile the bank statements against the general ledger on a monthly basis. We have increased our financial staffing levels and are putting procedures in place that will assure that all credit card payments received are recorded in the general ledger on a monthly basis, which will allow the account to be reconciled in a timely manner.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

- There were no findings or questioned costs reported.

LEDGE LIGHT HEALTH DISTRICT
SUMMARY SCHEDULE OF THE STATUS OF PRIOR FEDERAL AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023

PRIOR YEAR AUDIT FINDINGS RESOLVED

None

PRIOR YEAR AUDIT FINDINGS REPEATED

MW-2019-001 Timely Bank Reconciliations (as MW-2023-001)

STATE SINGLE AUDIT REPORTS

STATE INTERNAL CONTROL AND COMPLIANCE REPORTS

HOYT FILIPPETTI & MALAGHAN LLC
CERTIFIED PUBLIC ACCOUNTANTS

Richard M. Hoyt, Jr., CPA PFS
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Health of
Ledge Light Health District
New London, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Ledge Light Health District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 27, 2024.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of state findings and questioned costs as MW-2023-001, that we consider to be a material weakness.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

THE DISTRICT'S RESPONSE TO FINDINGS

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying schedule of state findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 27, 2024

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

To the Board of Health of
Ledge Light Health District
New London, Connecticut

REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM

Opinion on Each Major State Program

We have audited Ledge Light Health District's (the "District") compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the District's major state programs for the year ended June 30, 2023. The District's major state programs are identified in the summary of auditors' results section of the accompanying schedule of state findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's state programs.

1041 Poquonnock Road • Groton, CT • 06340 • T: 860-536-9685 • F: 860-536-9684 • office@mysticcpa.com

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any material weaknesses and significant deficiencies in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the State Single Audit Act and which is described in the accompanying schedule of findings and questioned costs as item 2023-001. Our opinion on each major state program is not modified with respect to this matter.

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the noncompliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Hoyt, Filippetti & Malaghan, LLC

Groton, Connecticut
February 27, 2024

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2023

State Grantor; Pass-through Grantor; Program Title	State Grant Program Core-CT Number	Expenditures
NONEXEMPT PROGRAMS		
DEPARTMENT OF PUBLIC HEALTH		
Direct:		
Local and District Departments of Health	11000-DPH48500-17009	$ 397,303
TOTAL STATE FINANCIAL ASSISTANCE		$ 397,303

The accompanying notes are an integral part of this schedule

LEDGE LIGHT HEALTH DISTRICT
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2023

NOTE A - ACCOUNTING BASIS

BASIC FINANCIAL STATEMENTS

The accounting policies of Ledge Light Health District (the District) conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

The accompanying schedule of expenditures of state financial assistance has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of state financial assistance is presented in accordance with regulations established by the State of Connecticut, Office of Policy and Management.

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the period.

SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

SECTION I – SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified			
Internal control over financial reporting:				
○ Material weakness(es) identified?	✓	Yes		No
○ Significant deficiency(ies) identified?		Yes	✓	None reported
Noncompliance material to financial statements noted?		Yes	✓	No

STATE FINANCIAL ASSISTANCE

Internal control over major programs:				
○ Material weakness(es) identified?		Yes	✓	No
○ Significant deficiency(ies) identified?		Yes	✓	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified			
Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?		Yes	✓	No

The following schedule reflects the major program included in the audit:

State Grantor/Program	State Grant Program Identification Number	Expenditures
Department of Public Health:		
Local and District Departments of Health	11000-DPH48500-17009	$ 397,303

Dollar threshold used to distinguish between Type A and Type B program: $100,000

LEDGE LIGHT HEALTH DISTRICT
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

SECTION II– SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER *GOVERNMENT AUDITING STANDARDS*

- We issued a report dated February 27, 2024 on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards.*

- Our report on compliance indicated no reportable instances of noncompliance.

- Our report on internal control over financial reporting disclosed the following material weakness:

MW-2023-001 – Timely Bank Reconciliations

During our audit, we noted that bank statements were accumulated for a few months before they were reconciled to the appropriate general ledger controls. Not reconciling the accounts on a monthly basis means that errors or other problems might not be recognized and resolved on a timely basis.

Recommendation: We recommend that all bank accounts of the District be reconciled on a monthly basis.

Management's Response: We agree with the material weakness as described. While we do regularly review the bank statements against activity as recorded in the general ledger, we recognize that it would be best if we formally reconcile the bank statements against the general ledger on a monthly basis. We have increased our financial staffing levels and are putting procedures in place that will assure that all credit card payments received are recorded in the general ledger on a monthly basis, which will allow the account to be reconciled in a timely manner.

SECTION III – FINDINGS AND QUESTIONED COSTS RELATING TO STATE FINANCIAL ASSISTANCE

None

LEDGE LIGHT HEALTH DISTRICT
SUMMARY SCHEDULE OF THE STATUS OF PRIOR STATE AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023

PRIOR YEAR AUDIT FINDINGS RESOLVED

None

PRIOR YEAR AUDIT FINDINGS REPEATED

MW-2022-001 Timely Bank Reconciliations (as MW-2023-001)

Ledge Light Health District
FY25 Budget-to-Actual

	Year to Date Jul-Oct	Budgeted Jul-Jun
Income	**1,658,310**	**1,670,213**
Member Per Capita	1,163,653	1,163,653
State Per Capita	398,616	
Environmental Fees	51,628	391,300
Training/Consulting/Other		10,000
Interest	8,186	5,000
G&A	36,226	100,260
Expenses	**940,760**	**2,068,400**
Salaries	503,572	1,272,630
Fringe Benefits/Payroll Taxes	264,997	496,470
Facilities, Utilities and Vehicles	54,785	102,100
Supplies and Equipment	39,992	74,000
Professional Services	17,467	62,500
Other Adminstrative Costs	59,948	60,700

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10133 PUBLIC HEALTH NURSING SERVICE

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
CONTRACTED OUTSIDE AGENCIES											
58010	PUBLIC HEALTH NURSING	15,653	26,297		26,297	21,600	(4,697)	-17.86%	21,600	(4,697)	-17.86%
	SUBTOTAL	15,653	26,297	0	26,297	21,600	(4,697)	-17.86%	21,600	(4,697)	-17.86%
DEPARTMENT TOTAL		15,653	26,297	0	26,297	21,600	(4,697)	-17.86%	21,600	(4,697)	-17.86%

Visiting Nurse Association of Southeastern CT DBA Yale New Haven Health- Health at Home- Southeast

BUDGET NARRATIVEs—TOWN OF WATERFORD

July 1, 2025- June 30, 2026

We annually estimate the expenditure for services for those residents who are uninsured and cannot afford to pay for care with their own fund. This year we will discontinue offering Nurse Managed Clinics, Blood pressure and Foot clinics due to a return to our core business of Home Health.

The budget for Yale New Haven Health- Health at Home- Southeast (YNHH-HAH- Southeast) service will include the home health skilled visit charge of $180 per nursing visit.

YNHH-HAH Southeast is committed to providing healthcare services to the town at an appropriate level.

The agency is a state-licensed, Medicare-certified, home care organization. YNHH- HAH Southeast underwent a reporting structure change. YNHH-HAH- Southeast reports to Yale New Haven Health System rather than Lawrence and Memorial Corporation.

Indigent Care/Health Promotion

Home visits to residents at risk for handicapping conditions or hospitalizations are made under consultation with the family physician. A plan is established to assist the resident to remain safely at home,

Home healthcare services including nursing, therapies, home health aide and social workers are provided under a plan of care when the resident is uninsured or underinsured and meets the financial criteria for free or subsidized care.

There is a continued need for assistance with care for those who are struggling to stay independent at home. The need for free care has reduced in the past few years due to the greater use of CT expanded Medicaid. At this time it is unknown whether the expansion will continue.

VISITING NURSE ASSOCIATION OF SOUTHEASTERN CONNECTICUT, INC.

July 1, 2025- June 30, 2026

Program	Units Per Year	Rate	Service	Estimated Cost/Year
Homecare Visits for the Indigent	As needed not to exceed Budget (estimated at 10 home visits/month)	$180/Visit	Skilled RN Home Health Visits	$21,600.00
			Total	$21,6000.00

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10120 SOCIAL SERVICE GRANTS/MISC

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED COMM (1/8/25)	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
SERVICES												
52590	WATERFORD SHELLFISH COMMISSION	4,134	1,290		1,290	2,029	2,029	739	57.29%	2,029	739	57.29%
52633	WATERFORD/EAST LYME SHELLFISH	0	1	0	0	1	1	0	0.00%	1	0	0.00%
52634	SECT COUNCIL OF GOVERNMENTS (SCCOG)	10,764	10,764		10,764	11,501	11,501	737	6.85%	11,501	737	6.85%
52635	HISTORIC PROPERTIES COMMISSION	14	400		331	400	400	0	0.00%	400	0	0.00%
52636	T.V.C.C.A.	6,050	6,244		6,244	6,556	6,556	312	5.00%	6,556	312	5.00%
52638	DISABLED AMERICAN VETERANS	0	250		0	250	250	0	0.00%	250	0	0.00%
52639	V.F.W. POST 6573, 9975 & AL 161	1,940	2,000		0	2,000	2,000	0	0.00%	2,000	0	0.00%
52643	SAFE FUTURES	6,500	6,500		6,500	6,500	6,500	0	0.00%	6,500	0	0.00%
52644	SEAT	39,479	41,451		41,451	43,523	43,523	2,072	5.00%	43,523	2,072	5.00%
52645	EASTERN CT CONSERVATION DISTRICT INC	1,500	1,500		0	1,500	1,500	0	0.00%	1,500	0	0.00%
52646	TOWN HISTORIAN	434	800		0	0	0	(800)	-100.00%	0	(800)	-100.00%
	SUBTOTAL	70,815	71,200	0	66,580	74,260	74,260	3,060	4.30%	74,260	3,060	4.30%
CONTRIBUTIONS TO OUTSIDE AGENCIES												
58340	WTFD HISTORICAL SOCIETY	2,200	3,000		3,000	3,500	3,500	500	16.67%	3,500	500	16.67%
58440	UNITED COMMUNITY & FAMILY SERVICES	8,000	8,000		8,000	8,000	8,000	0	0.00%	8,000	0	0.00%
58450	THE ARC OF EASTERN CONNECTICUT	1,800	1,800		0	1,500	1,500	(300)	-16.67%	1,500	(300)	-16.67%
58595	NL HOMELESS HOSPITALITY CENTER	7,500	15,000		15,000	15,000	15,000	0	0.00%	15,000	0	0.00%
58596	SACCEC	1,000	1,250		1,250	1,250	1,250	0	0.00%	1,250	0	0.00%
	SUBTOTAL	20,500	29,050	0	27,250	29,250	29,250	200	0.69%	29,250	200	0.69%
DEPARTMENT TOTAL		91,315	100,250	0	93,830	103,510	103,510	3,260	3.25%	103,510	3,260	3.25%

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10119 YOUTH & FAMILY SERVICES

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS												
51110	ADMINISTRATION	153,625	217,793		118,645	228,332	228,332	10,539	4.84%	228,332	10,539	4.84%
51210	CLERICAL/TECHNICAL	46,060	46,716		30,694	48,120	48,120	1,404	3.01%	48,120	1,404	3.01%
51810	OVERTIME	0	0		571	0	0	0	0%	0	0	0.00%
51920	FICA	15,351	20,235		10,513	21,148	21,148	913	4.51%	21,148	913	4.51%
	SUBTOTAL	215,036	284,744	0	160,423	297,600	297,600	12,856	4.51%	297,600	12,856	4.51%
SERVICES												
52020	POSTAGE	127	200		30	200	200	0	0.00%	200	0	0.00%
52030	PROFESSIONAL FEES	26,975	5,000		6,438	5,000	5,000	0	0.00%	5,000	0	0.00%
52040	SERVICE CONT.& REPAIRS	985	1,060		589	1,060	1,060	0	0.00%	1,060	0	0.00%
52050	DUES, CONF, & EDUCATION	550	575		574	575	575	0	0.00%	575	0	0.00%
52080	TELEPHONE	2,997	2,500		2,421	2,500	2,500	0	0.00%	2,500	0	0.00%
52380	PROGRAMS	10,533	500		139	500	500	0	0.00%	500	0	0.00%
	SUBTOTAL	42,167	9,835	0	10,191	9,835	9,835	0	0.00%	9,835	0	0.00%
DEPARTMENT TOTAL		257,203	294,579	0	170,614	307,435	307,435	12,856	4.36%	307,435	12,856	4.36%

Town of Waterford Youth & Family Services

FY 26 Budget ~ 10119

Youth & Family Services

Prepared by Dani Gorman, MS, Director
Presented on behalf of the Youth & Family Services Advisory Board
Mike Buscetto, Chairman

FY26: $307,435

FY 25: $294,579

Waterford Youth & Family Services

2025-2026

FY 26 Annual Budget

Index

To: Board of Selectmen, Board of Finance, RTM
From: Dani Gorman, Human Services Administrator
Re: Duties and Responsibilities of the Youth and Family Services Department
Date: December 5, 2024

Waterford Youth and Family Services is, per Connecticut General Statutes, charged with providing our youngest residents with opportunities to grow in positive ways so that they may reach their fullest potentials. The department, also recognized as the Town's youth service bureau, receives "seed funding" from the State of Connecticut Department of Children of Families to provide prevention and intervention services as well as, a mandatory requirement of collect data to measure outcomes and consumer satisfaction. Through data collection, we learn how effective and successful programs have been well at the same time gathering input for future programs. Most importantly the surveys we administer and analyze help us better understand the struggles and hardships of young people and where we need to prioritize services. Data collection permits us to be ahead of pending trends and implement prevention work more effectively. In addition to the programs the department provides Waterford's children from age birth – 21, Youth and Family Services also engages with parents, guardians, young adults and the population up to the age of 55. It is also is the first leg of a continuum of service that seamlessly leads to the programs offered through the senior services department.

From infants to older residents, Youth and Family Services offers community and school programs, mental health services and assessments, summertime opportunities and camps, a food bank, enrichment / after-school, well-being checks, juvenile justice, case management and advocacy. A model program, the department has served as a standard bearer for other youth service bureaus throughout the state. At all levels of service, the department excels in delivering outcomes and understanding consumer needs with pinpoint accuracy. With a budget that hovers just below $350,000, the department continues to touch the lives of hundreds of residents with a thoughtful approaches and meaningful interventions. The majority of the department's efforts to keep pace with the growing demand and need are through grant opportunities. New initiatives and cutting-edge programs are almost always funded through grants and partnerships.

The department's commitment to the ever-growing needs of its residents as defined in our 2024 Annual Report remains at its highest level with a determination to help, prevent, intervene, cultivate, encourage and inspire hope remains at its highest level. With increases in spending only made through contractual obligations, the department reaffirms its dedication to fiscal restraint while still caring for its consumers at the highest possible level.

To: Board of Selectmen, Board of Finance, RTM
From: Dani Gorman, Human Services Administrator
Re: Duties to Restrain Fiscal Spending
Date: December 5, 2024

The Youth and Family Services budget is a reflection of fiscal restraint whenever possible. Our fiscal year 2026 budget represents a 4.3% increase.

In preparing the budget FY26 presentation; we did the following;

- Reviewed the data gathered from our online platforms that track registrations, numbers of participants, waiting lists, satisfaction, and, whenever possible, measuring outcomes.
- A budget discussion with the Youth and Family Service Advisory Board that permitted the department staff to gather feedback, perspective, and guidance.
- Discussions with staff and instructors about consumer needs, trends, and workloads.

Based on these meetings and discussions, the following highlights are provided;

- The only increase represented in the budget is in the 51000 series. The increases are based on contractual obligations between the bargaining units and the Town.

In all other areas, the fiscal year 2026 budget presentation remained uninterrupted.

SERIES 51000: Personnel / Salaries

Administration: 10119-51110

Human Services Administrator GGA Class F 261 Days (@50%) Shared with Senior Services Longevity 1%	$60,370 $906 **$61,276**
Program Coordinator GGA Class A 261 Days	**$65,694**
Program Coordinator * GGA Class A 261 Days	**$60,399**
Human Services Coordinator GGA Class B 261 Days (@ 60%) Shared with Senior Services	**$40,963**

Clerical: 10119-51210

Administrative & Intake Specialist Full Time 35 hour per week position	**$48,120**

**A $5,000 stipend received from BOE (see projected FY26 revenue) will be used to offset the Program Coordinator position.*
** A $14,103 stipend received from State Dept. of Education (see projected FY26 revenue) will be used to offset the Program Coordinator position.*

Total Salaries (Administrative + Clerical)	**$276,452**

FICA: 10119-51920

Salaries: $276,452 **FICA Rate: x .0765** **Total FICA**	**$21,148**

TOTAL SERIES 51000:	**$297,600**

SERIES 52000: Services

Postage: 10119-52020

Background: Postage expenses have remained low due to the department's efforts to use electronic mail whenever possible. No changes are proposed.

Budget Year	Amount Requested	Amount Spent
22-23	$200	$207
23-24	$200	$127
24-25	$200	YTD $30

YTDs as of 11/15

Postage Request FY 26	**$200**

Professional Fees: 10119-52030

Background: Contracted services are provided by licensed/self-insured clinicians and are consumer-driven. Funds that will be received by the Janssen Settlement (see Attachment A) will be used to offset these costs in FY26.

Budget Year	Amount Requested	Amount Spent
22-23	$22,000	$22,682
23-24	$32,000	$26,975
24-25	$5,000	YTD $5,000

Professional Fees Request FY 26	**$5,000**

Service Contracts and Repairs: 10119-52040

Background: The only amount requested in this line is for the department's leased copier.

Budget Year	Amount Requested	Amount Spent
22-23	$1,060	$988
23-24	$1,060	$985
24-25	$1,060	YTD $512

Service Contracts Request FY 26	**$1,060**

Dues, Conferences and Education: 10119-52050

Background: The annual dues is for Waterford to maintain its membership with the Connecticut Youth Services Association (CYSA). Consisting of 102 member towns, CYSA advocates to sustain or increase state funding.

Budget Year	Amount Requested	Amount Spent
22-23	$550	$575
23-24	$550	$550
24-25	$575	YTD $575

Dues, Conferences FY 26	**$575**

Phone: 10119-52080

Background: The costs for this line applies to cell phones, which are carried off-site and after-hours.

Budget Year	Amount Requested	Amount Spent
22-23	$2,200	$2,150
23-24	$2,200	$2,997
24-25	$2,500	YTD $640

Phone Request FY 26	**$2,500**

Programs: 10119-52380

Background: Costs, which are not covered by grants.

Budget Year	Amount Requested	Amount Spent
22-23	$4,000	$7,174
23-24	$7,948	$10,533
24-25	$500	YTD $129

Program Request FY 26	**$500**

TOTAL SERIES 52000	**$9,835**

Total Budget Calculation

TOTAL SERIES 51000	**$297,600**
TOTAL SERIES 52000	**$9,835**
TOTAL BUDGET 2024 – 2025 (FY 25)	**$307,435**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 19 YOUTH & FAMILY SERVICES
2025/2026 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	LINE 51920 PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION									
12/01/2008	Human Services Admin/Director	40	N/A	58,897.78	$ 883.00	60,370.21	$ 905.55	61,275.76	4,687.60
10/04/2021	Human Services Coordinator	40	N/A	39,963.74	N/A	40,962.83	N/A	40,962.83	3,133.66
1/14/2019	Program Coordinator	40	N/A	64,092.04	N/A	65,694.34	N/A	65,694.34	5,025.62
7/1/2024	Program Coordinator	40	N/A	58,925.97	N/A	60,399.12	N/A	60,399.12	4,620.53
	TOTALS			221,879.53	883.00	227,426.50	905.55	228,332.05	17,467.40
		*add longevity		222,762.53					
51210 - CLERICAL TECHNICAL									
12/12/2022	Administrative & Intake Specialist	35	$ 26.3381	45,796.68	N/A	48,119.73	N/A	48,119.73	3,681.16
								0.00	0.00
	TOTALS			45,796.68	0.00	48,119.73	0.00	48,119.73	3,681.16
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.								0.00	0.00
TOTALS		FY25 FICA	$ 20,544.78	268,559.21	883.00	275,546.23	905.55	276,451.78	21,148.56
BUDGET TOTAL W/F.I.C.A				289,103.99				297,600.34	

WORKDAYS 2025/2026	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 19 YOUTH & FAMILY SERVICES
2025/2026 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)
	$ -		0.00	0
			0.00	
			0.00	
			0.00	
			0.00	
			0.00	
TOTALS - FRINGE BENEFITS			0.00	0.00

GGA HIRED AFTER 7/1/2006 - NO HRA

***ADDED TO FICA ON PERSONNEL WORKSHEET

INVENTORY UPDATE

EQUIPMENT AND VEHICLES in EXCESS OF $1,000

Department/Agency:

Equipment/Vehicles purchased or disposed

DESCRIPTION OF ITEM	DATE OF PURCHASE	COST	LOCATION
N/A			

Budgeted acquisition –

DESCRIPTION OF ITEM	DATE OF ESTIMATED PURCHASE	ESTIMATED COST
N/A		

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
2025-2026 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Youth and Family Services

LINE ITEM	2023-2024 ACTUAL	2024-2025 ACTUAL	2024-2025 YTD	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees					0
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees					0
Recording Fees					0
Regional Communications Fees					0
Rentals					0
Sale of Recyclables					0
State Operational Grants	$14,103	$ 14,103	$7,051.50	$14,103	0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
*BOE Stipend	$5,000	$5,000	0	$5,000	0
					0
					0
					0
					0
TOTALS	**$19,103**	**$19,103**	**$7,051.50**	**$19,103**	**0**

WATERFORD YOUTH SERIVES

FEE SCHEDULE

Program	Fee	Estimated Yearly Income	YTD
Afterschool Programs	$45	$10,125	$5,785

Waterford Youth Services Bureau Grant Funding*

Grant	23-24	24-25	25-26
DHMAS Local Prevention Council	$4,153	$4,153	$4,153
Gardiner Family Foundation (Donation)	$15,000	$15,000	$15,000
State Dept. of Education	$14,103	$14,103	$14,103
State Dept. of Education Youth Enhancement	$16,657	$16,657	$16,657
Summer Enrichment Grant	$20,000	$20,748	$14,524
United Way Grant	$2,000	$2,500	$2,500
CT Food Share		$7,000	
CT Youth Gambling Awareness			$4,750
Janssen Settlement Finance holds records of these funds	$48,529	$48,529	$48,529
Total Grant Funding	**$120,442**	**$128,690**	**$120,216**

*We continue to seek out alternative sources of funding and innovative opportunities, which permit us to sustain and / or "grow" programs and services.

Town of Waterford Youth & Family Services
Special Revenues Program* Staff

Seasonal / Occasional Position	Grade	**Average # Employees**	**Youth Services Program**
Seasonal Assistants	01	3-8	• Camp D.A.S.H. • Afterschool Camp • Parent / Caregiver Programs • Recess Programs
Camp Assistant	04	85	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs
Youth Services Assistant	10	5-10	• Camp D.A.S.H. • Afterschool Camp Activities • Weekend Programs • Recess Programs
Camp Director	11	5	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs

*All positions listed have been vetted through the Personnel Review Board and Human Resources. None of the positions is contractual in nature and / or defined as "independent contractors."

Camp D.A.S.H. is an 8 week summer camp program, offered M-F from 7:30am-5:30pm. The camp (seasonally) employs approximately 85 people with each staff person engaging in 15-35 hours per week. Camp tuition payments subsidize all salaries, supplies, activities, and fringe benefits.

Camp D.A.S.H. inspired afterschool programs offered during the school year in 6-8 week cycles per program. Each afterschool program (seasonally) employs three staff. Program fees and grants subsidize salaries, supplies, activities, and fringe benefits.

Recess / special programs are often Camp D.A.S.H. inspired mini workshops and take place during the holidays or weekends. Based on need, each program (seasonally) employs 3-5 staff. Salaries are paid through grant funds. None of these positions exceeds 988 hours per year.

Mental Health Independent Contractor Backup

Background:

The Town of Waterford enters into contractual agreements with Master-level clinicians. The agreements are between the Town and the clinicians and detail the standards that exist for independent contractors and their roles as mental health providers. The contractors also provide the Town with their liability insurance at a level coverage that is set by the Town.

The number of clinicians contracted is based on the needs of the department/ Town. Contractors enter into 1-year agreements. The agreements are signed by the first selectmen based on recommendation from the Town attorney and Finance Director. The Human Services Administrator oversees the vetting of the clinician.

The **rate per hour** is negotiated between the contractor and Town and based on the clinician's licensing and years of experience.

Mental health services provided are identified as below:

- Individual Counseling
- Family Therapy
- Support Groups
- Crisis Interventions
- Risk Assessments
- Substance Use Assessments
- Mental Health Check-Ups

➢ The Licensed Clinical Social Worker (LCSW / the most senior clinician) is also contracted to provide supervision to the other clinicians, to ensure professional standards are met, and to review treatment plans. The LCSW also assigns cases and reviews files.
➢ The Licensed Professional Counselor (LPC) is also a contractor for the Youth and Family Services Department exclusively.

Mental Health Services

Clinician assigned to Youth and Family Services is Andrew Staunton, LCSW – Rate is $60 per hour individual counseling (45-minute sessions / 15 minutes for notetaking)

➢ 50 sessions x $60 per session = $3,000

Clinician assigned to Youth and Family Services is Dianne Brower, LPC – Rate is $50 per hour

➢ 40 sessions x $50 per session = $2,000

$5,000

Program Backup **$500**

Juvenile Review Board (JRB) – This prevention program is designed for first time juvenile offenders to divert them from court to a more community-based approach. The Waterford Juvenile Review Board is made up of members appointed by the chief of Police, Superintendent of Schools, and Human Services Administrator. Each appointee serves one year terms. The Waterford Board's outcomes are measured by the Department of Children and Families.

After school Tutoring Program:

1 Contractor at $25 (average) x 20 hours

SERIES 51000: Personnel / Salaries

Administration: 10119-51110

Human Services Administrator GGA Class F 261 Days (@50%) Shared with Senior Services Longevity 1%	\$60,370 \$906 **\$61,276**
Program Coordinator GGA Class A 261 Days	**\$65,694**
Program Coordinator * GGA Class A 261 Days	**\$60,399**
Human Services Coordinator GGA Class B 261 Days (@ 60%) Shared with Senior Services	**\$40,963**

Clerical: 10119-51210

Administrative & Intake Specialist Full Time 35 hour per week position	**\$48,120**

**A \$5,000 stipend received from BOE (see projected FY26 revenue) will be used to offset the Program Coordinator position.*
** A \$14,103 stipend received from State Dept. of Education (see projected FY26 revenue) will be used to offset the Program Coordinator position.*

Total Salaries (Administrative + Clerical)	**\$276,452**

FICA: 10119-51920

Salaries: \$276,452 **FICA Rate: x .0765** **Total FICA**	**\$21,148**

TOTAL SERIES 51000:	**\$297,600**

SERIES 52000: Services

Postage: 10119-52020

Background: Postage expenses have remained low due to the department's efforts to use electronic mail whenever possible. No changes are proposed.

Budget Year	Amount Requested	Amount Spent
22-23	$200	$207
23-24	$200	$127
24-25	$200	YTD $30

YTDs as of 11/15

Postage Request FY 26	**$200**

Professional Fees: 10119-52030

Background: Contracted services are provided by licensed/self-insured clinicians and are consumer-driven. Funds that will be received by the Janssen Settlement (see Attachment A) will be used to offset these costs in FY26.

Budget Year	Amount Requested	Amount Spent
22-23	$22,000	$22,682
23-24	$32,000	$26,975
24-25	$5,000	YTD $5,000

Professional Fees Request FY 26	**$5,000**

Service Contracts and Repairs: 10119-52040

Background: The only amount requested in this line is for the department's leased copier.

Budget Year	Amount Requested	Amount Spent
22-23	$1,060	$988
23-24	$1,060	$985
24-25	$1,060	YTD $512

Service Contracts Request FY 26	**$1,060**

Dues, Conferences and Education: 10119-52050

Background: The annual dues is for Waterford to maintain its membership with the Connecticut Youth Services Association (CYSA). Consisting of 102 member towns, CYSA advocates to sustain or increase state funding.

Budget Year	Amount Requested	Amount Spent
22-23	$550	$575
23-24	$550	$550
24-25	$575	YTD $575

Dues, Conferences FY 26	**$575**

Phone: 10119-52080

Background: The costs for this line applies to cell phones, which are carried off-site and after-hours.

Budget Year	Amount Requested	Amount Spent
22-23	$2,200	$2,150
23-24	$2,200	$2,997
24-25	$2,500	YTD $640

Phone Request FY 26	**$2,500**

Programs: 10119-52380

Background: Costs, which are not covered by grants.

Budget Year	Amount Requested	Amount Spent
22-23	$4,000	$7,174
23-24	$7,948	$10,533
24-25	$500	YTD $129

Program Request FY 26	**$500**

TOTAL SERIES 52000	**$9,835**

Total Budget Calculation

TOTAL SERIES 51000	**$297,600**
TOTAL SERIES 52000	**$9,835**
TOTAL BUDGET 2024 – 2025 (FY 25)	**$307,435**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 19 YOUTH & FAMILY SERVICES
2025/2026 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	LINE 51920 PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION									
12/01/2008	Human Services Admin/Director	40	N/A	58,897.78	$ 883.00	60,370.21	$ 905.55	61,275.76	4,687.60
10/04/2021	Human Services Coordinator	40	N/A	39,963.74	N/A	40,962.83	N/A	40,962.83	3,133.66
1/14/2019	Program Coordinator	40	N/A	64,092.04	N/A	65,694.34	N/A	65,694.34	5,025.62
7/1/2024	Program Coordinator	40	N/A	58,925.97	N/A	60,399.12	N/A	60,399.12	4,620.53
	TOTALS			221,879.53	883.00	227,426.50	905.55	228,332.05	17,467.40
		*add longevity		222,762.53					
51210 - CLERICAL TECHNICAL									
12/12/2022	Administrative & Intake Specialist	35	$ 26.3381	45,796.68	N/A	48,119.73	N/A	48,119.73	3,681.16
								0.00	0.00
	TOTALS			45,796.68	0.00	48,119.73	0.00	48,119.73	3,681.16
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.								0.00	0.00
TOTALS		FY25 FICA	$ 20,544.78	268,559.21	883.00	275,546.23	905.55	276,451.78	21,148.56
BUDGET TOTAL W/F.I.C.A				289,103.99				297,600.34	

WORKDAYS 2025/2026	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 19 YOUTH & FAMILY SERVICES
2025/2026 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)
	$ -		0.00	0
			0.00	
			0.00	
			0.00	
			0.00	
			0.00	
TOTALS - FRINGE BENEFITS			0.00	0.00

GGA HIRED AFTER 7/1/2006 - NO HRA

***ADDED TO FICA ON PERSONNEL WORKSHEET

INVENTORY UPDATE

EQUIPMENT AND VEHICLES in EXCESS OF $1,000

Department/Agency:

Equipment/Vehicles purchased or disposed

DESCRIPTION OF ITEM	DATE OF PURCHASE	COST	LOCATION
N/A			

Budgeted acquisition –

DESCRIPTION OF ITEM	DATE OF ESTIMATED PURCHASE	ESTIMATED COST
N/A		

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
2025-2026 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Youth and Family Services

LINE ITEM	2023-2024 ACTUAL	2024-2025 ACTUAL	2024-2025 YTD	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees					0
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees					0
Recording Fees					0
Regional Communications Fees					0
Rentals					0
Sale of Recyclables					0
State Operational Grants	$14,103	$ 14,103	$7,051.50	$14,103	0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
*BOE Stipend	$5,000	$5,000	0	$5,000	0
					0
					0
					0
					0
TOTALS	**$19,103**	**$19,103**	**$7,051.50**	**$19,103**	**0**

WATERFORD YOUTH SERIVES

FEE SCHEDULE

Program	**Fee**	**Estimated Yearly Income**	**YTD**
Afterschool Programs	$45	$10,125	$5,785

Waterford Youth Services Bureau Grant Funding*

Grant	23-24	24-25	25-26
DHMAS Local Prevention Council	$4,153	$4,153	$4,153
Gardiner Family Foundation (Donation)	$15,000	$15,000	$15,000
State Dept. of Education	$14,103	$14,103	$14,103
State Dept. of Education Youth Enhancement	$16,657	$16,657	$16,657
Summer Enrichment Grant	$20,000	$20,748	$14,524
United Way Grant	$2,000	$2,500	$2,500
CT Food Share		$7,000	
CT Youth Gambling Awareness			$4,750
Janssen Settlement Finance holds records of these funds	$48,529	$48,529	$48,529
Total Grant Funding	**$120,442**	**$128,690**	**$120,216**

*We continue to seek out alternative sources of funding and innovative opportunities, which permit us to sustain and / or "grow" programs and services.

Town of Waterford Youth & Family Services
Special Revenues Program* Staff

Seasonal / Occasional Position	Grade	**Average # Employees**	**Youth Services Program**
Seasonal Assistants	01	3-8	• Camp D.A.S.H. • Afterschool Camp • Parent / Caregiver Programs • Recess Programs
Camp Assistant	04	85	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs
Youth Services Assistant	10	5-10	• Camp D.A.S.H. • Afterschool Camp Activities • Weekend Programs • Recess Programs
Camp Director	11	5	• Camp D.A.S.H. • Afterschool Camp Activities • Recess Programs

*All positions listed have been vetted through the Personnel Review Board and Human Resources. None of the positions is contractual in nature and / or defined as "independent contractors."

Camp D.A.S.H. is an 8 week summer camp program, offered M-F from 7:30am-5:30pm. The camp (seasonally) employs approximately 85 people with each staff person engaging in 15-35 hours per week. Camp tuition payments subsidize all salaries, supplies, activities, and fringe benefits.

Camp D.A.S.H. inspired afterschool programs offered during the school year in 6-8 week cycles per program. Each afterschool program (seasonally) employs three staff. Program fees and grants subsidize salaries, supplies, activities, and fringe benefits.

Recess / special programs are often Camp D.A.S.H. inspired mini workshops and take place during the holidays or weekends. Based on need, each program (seasonally) employs 3-5 staff. Salaries are paid through grant funds. None of these positions exceeds 988 hours per year.

Mental Health Independent Contractor Backup

Background:

The Town of Waterford enters into contractual agreements with Master-level clinicians. The agreements are between the Town and the clinicians and detail the standards that exist for independent contractors and their roles as mental health providers. The contractors also provide the Town with their liability insurance at a level coverage that is set by the Town.

The number of clinicians contracted is based on the needs of the department/ Town. Contractors enter into 1-year agreements. The agreements are signed by the first selectmen based on recommendation from the Town attorney and Finance Director. The Human Services Administrator oversees the vetting of the clinician.

The **rate per hour** is negotiated between the contractor and Town and based on the clinician's licensing and years of experience.

Mental health services provided are identified as below:

- Individual Counseling
- Family Therapy
- Support Groups
- Crisis Interventions
- Risk Assessments
- Substance Use Assessments
- Mental Health Check-Ups

- The Licensed Clinical Social Worker (LCSW / the most senior clinician) is also contracted to provide supervision to the other clinicians, to ensure professional standards are met, and to review treatment plans. The LCSW also assigns cases and reviews files.
- The Licensed Professional Counselor (LPC) is also a contractor for the Youth and Family Services Department exclusively.

Mental Health Services

Clinician assigned to Youth and Family Services is Andrew Staunton, LCSW – Rate is $60 per hour individual counseling (45-minute sessions / 15 minutes for notetaking)

- 50 sessions x $60 per session = $3,000

Clinician assigned to Youth and Family Services is Dianne Brower, LPC – Rate is $50 per hour

- 40 sessions x $50 per session = $2,000

$5,000

Program Backup **$500**

Juvenile Review Board (JRB) – This prevention program is designed for first time juvenile offenders to divert them from court to a more community-based approach. The Waterford Juvenile Review Board is made up of members appointed by the chief of Police, Superintendent of Schools, and Human Services Administrator. Each appointee serves one year terms. The Waterford Board's outcomes are measured by the Department of Children and Families.

After school Tutoring Program:

1 Contractors at $25 (average) x 20 hours

WATERFORD Youth & Family Services



ANNUAL REPORT 2024

WATERFORD YOUTH AND FAMILY SERVICES

Proudly serving Waterford since 1991

860-444-5848 24 Rope Ferry Rd, Waterford, CT 06385

WELCOME

DANI GORMAN

HUMAN SERVICES ADMINISTRATOR
MUNICIPAL AGENT FOR CHILDREN
MUNICIPAL VETERAN'S REPRESENTATIVE
ADA LIASON

2023-2024 was a time of extraordinary need. While the pandemic ushered in an unprecedented number of resources to keep households and businesses afloat, many of those measures began to dissolve in fiscal year 2024. In record numbers we had families turn to us for help with rehousing, homelessness, energy, and financial strains that impacted their lives in a way that was crippling. Young people experienced anxiety, family problems, school refusal, isolation, and physical disputes at astonishing levels. So many sought help for mental health services and finances. At all levels of programs and services, the small group of staff members, clinical contractors, and volunteers remained steady and committed to delivering help and positive opportunities for growth. They also inspired hope for so many children and helped them return to school, socialization, and normalcy again.

There was no greater need than residents who sought help with human services / social services. As moratoriums continued to be lifted, an unprecedented number of families were left with financial struggles that surpassed their capacity to overcome them. Rental fees and mortgage payments that were months behind, and electric bills reaching two-to-three, in some cases over ten, thousand dollars, prompted staff to strengthen partnerships with local and state agencies to provide the assistance needed. At no other time was the demand to combat compacted needs higher than in 2023-2024. Residents faced housing crises, job losses, school refusal, family problems, and food insecurities all at the same time. We managed more cases in fiscal year 2024 than the past five years combined. As cases came in, we triaged them to dive into the most urgent needs first and then expanded out to introduce measures that restored stability. In the face of uncertainty, we reaffirmed our department as a place of rebuilding and restoration.

Programs for children, families, and the community were the impetus for bringing residents of all ages back together; reducing feelings of isolation and overcoming emotional struggles. Registrations for after-school programs filled to capacity within hours, children and teens flocked to Dungeons and Dragons, Pathfinders made profound changes in the lives of boys, Girls Circle inspired middle school students to nurture friendships, and Camp DASH scored a 99 percent satisfaction rating of excellence in surveys completed by parents and guardians. Youth Promise, recognized in a local newspaper for its ingenuity, was offered to all of Waterford's fifth grade students through a partnership between youth services and the police. Data was collected in over 95 percent of the department's programs to measure satisfaction, effectiveness, and level of engagement. Private donors, schools, civic groups, faith based organizations, and businesses provided food and brand new gifts for over 400 households at Thanksgiving and then again in December for the holiday season. Programs not only made meaningful differences in our youngest residents, but, for so many, the department's initiatives were life-changing; returning children to school without fear or anxiety, helping teens make new friends, and providing parents with care for their children so they could rebuild their lives.

Mental health services remained at the core of the department's functions. An unyielding number of referrals came in from parents, grandparents, schools, DCF, juvenile court, physicians and outside agencies seeking counseling for children and families. Two contract clinicians and a graduate intern maintained full caseloads of residents needing help for anxiety, depression, stress, substance use, and defiant behaviors (top presenting issues). The department's mental health services, recognized for excellence in satisfaction surveys, helped nearly 300 children through individual counseling and support groups. Case management assisted families with finding medical treatments, in-patient and partial hospitalization programs, and extended care. Additionally, staff who provided intakes answered phones, and led our youth programs were all trained in mental health first aid and being appropriately responsive with consumers during their time of need. In 100 percent of all referrals, our mental health contractors phoned parents and guardians within four hours of an intake. For children in crisis, our response time was within 15 minutes when a 911 call was unwarranted. In 100 percent of surveys completed by parents regarding their satisfaction, clinicians scored at the highest tier of the scale. All of this data was submitted to the state as required through grants.

The Waterford Community Food Bank remained a model program for others throughout the region. It was one of the few programs to provide consumers with "client-choice" and "shop the shelf" to affirm the autonomy and dignity of its patrons. The devoted and close-knit group of volunteers inspired a beautiful space filled with warmth, kindness, and hope for better days to come. The shelves were stocked with staple items, while commercial refrigerators and freezers kept perishable food readily available for consumption. Kid-friendly cereals, low sodium food products, fresh fruits, and vegetables met the needs of those with food insecurities with a pinpoint accuracy because of the thoughtful approach of volunteers and donors. Food bank volunteers also launched special meal packages, once a month, to promote engagement and increase participation levels. Community food drives and direct buying made the food bank a place for helping residents offset costs and keeping food on tables for hundreds.

Grants were awarded to support mental health services, the food bank, positive youth development, enrichment programs, camp scholarships, prevention, intervention, and energy assistance. As needs grew and the need for more funding skyrocketed, the busy and capable staff was unshaken. To counter the anticipated deficits, they wrote grants to fill the gaps and meet the needs of youth and families. They never left the frontlines of helping others and, in fact, sought solutions through grants and donations.

The Waterford Veterans Coffeehouse became the largest program in eastern Connecticut, attracting over 70-80 veterans per month. Hosted by the First Selectman with Filomena's, Veterans received full breakfast meals with VA staff available to answer questions and guide them to the appropriate places for help. U.S. Representative Joe Courtney visited the coffeehouse on multiple occasions along with special guest speakers who were encouraged to keep their presentations to 15 minutes so Veterans could socialize and enjoy each other. On Veterans' Day, children from Great Neck School not only sang to them, but presented them cards of gratitude for their service to our country. Also at the Veterans' Day breakfast, everyone received a Thanksgiving basket from the town in partnership with the Mohegan Tribal Nation. The department also partook in partnership special events such as; Trunk or Treat, Light Up the Night, the annual Christmas Tree Lighting, and the Waterford Parade. For all of these events, thousands of residents participated and the feeling of community belonging was never stronger.

On Friday October 17, 2024, two of the department's programs were selected by the Connecticut Youth Services Association to be recognized and featured on the State stage. Both programs, Youth Promise and Pathfinders, were highlighted among the hundreds of programs provided by over 130 youth service bureaus across Connecticut. In closing, while fiscal year 2024 presented endless challenges in unprecedented territory, the department weathered every storm with unconventional ideas, innovative thinking, and fearless efforts.

On behalf of myself and Chairman Buscetto, we respectfully present the 2024 Annual Report.

Sincerely,

Dani Gorman

Human Services Administrator

MEET THE TEAM!

DANI GORMAN
HUMAN SERVICES ADMINISTRATOR

HEIDI MCSWAIN
HUMAN SERVICES COORDINATOR

JOSEPH TRELLI
PROGRAM COORDINATOR

BRANDON SMITH
PROGRAM COORDINATOR

JULIANNA TIGELEIRO
ADMINISTRATIVE AND INTAKE SPECIALIST

AYDEN BOUSQUET
YOUTH ASSISTANT

ANNE OGDEN
WCFB VOLUNTEER COORDINATOR

ANDREW STAUNTON
CONTRACT CLINICAL SUPERVISOR

ADVISORY BOARD

MICHAEL BUSCETTO III	CHAIRMAN
ROBERT J. BRULE	FIRST SELECTMAN
MARC BALESTRACCI	CHIEF OF POILICE
AMANDA BATTY	SUPERINTENDENT'S REP
JOSEPH M. FILIPPETI	BOARD OF FINANCE LIAISON
MICHAEL CRISTOFERO	BOARD MEMBER
CLARA MAHONEY	STUDENT REPRESENTATIVE
DANI GORMAN	HUMAN SERVICES ADMIN
RYAN MCNAMARA	REC & PARKS LIAISON
ERIN MCNAMARA	PARENT REPRESENTATIVE
BRADY SUTMAN	STUDENT REPRESENTATIVE
JOSEPH TRELLI	PROGRAM COORDINATOR
CHRIS MUCKLE	COMMUNITY REP

VOLUNTEERS

In fiscal year 2024, our volunteers, both youth and adult, played a crucial role in supporting Waterford Youth and Family Services programs and the Waterford Community Food Bank.

CAMP DASH

This year, with the removal of Waterford High School's Learning Through Service (LTS) program as a graduation requirement, we initially worried about a drop in summer camp volunteer numbers. LTS volunteers have historically been the backbone of our Camp DASH program and often transition into summer staff in the following years. But we didn't lose hope. Instead, we transformed our traditional summer volunteer program into the Waterford Youth Leadership Corps (WYLC), a leadership program offering training and opportunities for aspiring volunteers. While our numbers were lower than in previous years, we welcomed 45 dedicated youth volunteers who chose to join WYLC and contribute to the success of Camp DASH. Their hard work was instrumental in making camp a success.

WATERFORD COMMUNITY FOOD BANK

The Waterford Community Food Bank was equally supported by a passionate team of adult volunteers, led by the incredible Anne Ogden-Hinners. This group of a dozen dedicated individuals worked tirelessly to provide essential food assistance to our community, ensuring that families in need received nutritious support. Their compassion and dedication are the foundation of our food assistance efforts, impacting countless lives and embodying the spirit of service that defines Waterford Youth and Family Services.

PARTNERSHIPS

- BJ's of Waterford
- Bouvier Insurance
- CB Painting Co.
- Charter Oak Federal Credit Union
- Chelsea Groton Bank of Waterford
- CriticalSigns and Screen Printing
- DJ Pix
- Ed's Plumbing, LLC
- Home Depot of Waterford
- JLJ Knits
- Joshua's Limousine
- LensCrafters of Waterford
- Liberty Bank of Waterford
- Northeast Medical Group
- Rent-A-Space Waterford
- Riverhead Building Supply
- Shop Rite of New London
- Sirena Medical Aesthetics
- Sportees
- Target of Waterford
- Walmart of Waterford
- Whaling City Athletic Club
- Brian Dagle Foundation
- Cactus Jack Foundation
- Connecticut Youth Services Association
- Connecticut Foodshare
- Emily Eshenfelder Foundation
- Gemma Moran United Way Food Bank
- Gardner Family Foundation
- Heavy Hitters USA
- New London Homeless Hospitality Center
- OneCircle Foundation
- Safe Futures
- SERAC
- TBBCA Foundation
- TVCCA
- United Way
- Community Organizations & Clubs
- Crossroads Presbyterian Church
- Waterford Leo's Club
- Waterford Little League
- Waterford Police Union Local 1948
- Waterford Rotary
- St. Paul Church
- Troop 36
- Waterford Public Schools
- Waterford Board of Education
- Waterford High School Athletics
- 211 Mobile Crisis
- Department of Developmental Services
- Department of Children and Families
- Juvenile Matters Court
- Ledge Light Health District
- Waterford Ambulance
- Waterford Emergency Management
- Waterford Fire Department
- Waterford Planning and Building Department
- Waterford Police Department
- Waterford Print Shop
- Waterford Public Library
- Waterford Recreation and Parks
- Waterford Senior Services
- Captain Scott's
- Crown Pizza
- Filomena's Restaurant
- Longhorn Steakhouse of Waterford
- Nana's Byrek
- Supreme Pizza

In fiscal year 2024, we partnered with a diverse array of local entities. These partners offered critical support and played pivotal roles in addressing community needs. This collaborative network was essential in empowering us to continue our mission of supporting Waterford's youth and families through a wide range of services and initiatives.

OUR PROGRAMS

This past year, our focus on client-centered support, data-driven insights, and measurable outcomes has been pivotal in strengthening and expanding our programs. This approach has not only allowed us to meet challenges head-on but has also enabled a holistic, family-centered model, empowering both adults and youth to pursue and reach their goals.

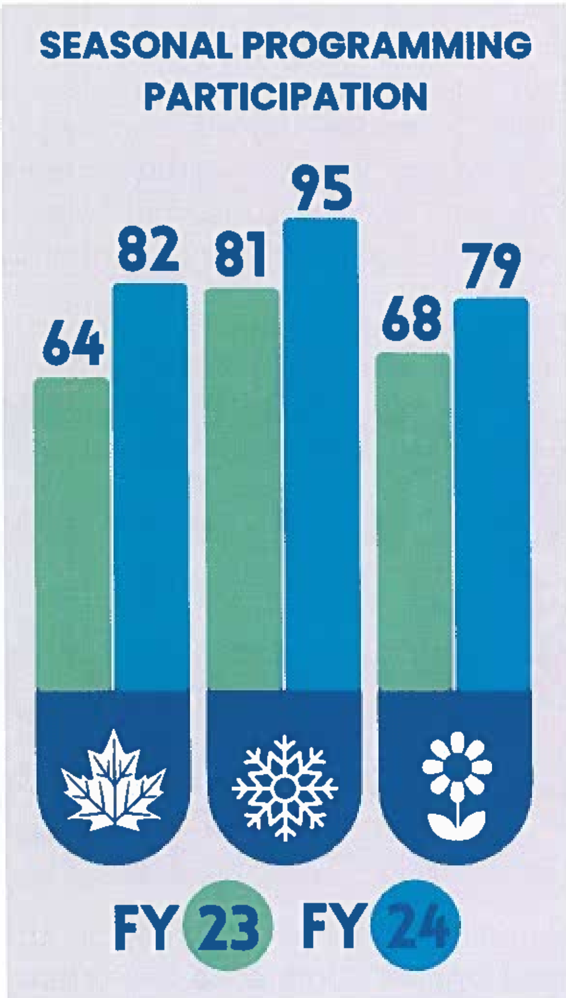
Waterford offers a diverse range of social and emotional wellness resources, from team sports to music programs, yet barriers to equal access remain for many young people. Through our expanding programs, we are breaking down these barriers and creating inclusive spaces that reflect our values of equity, accessibility, and community support. Our afterschool programs have now become a vibrant hub for Waterford youth, providing a place to enrich their skills, make new friends, and explore important aspects of their growth.

780+
INDIVIDUALS PARTICIPATING

500+
HOURS OF SUMMER PROGRAMING

$40,000+
GRANT MONEY AWARDED

OUR PROGRAMS



PROGRAM GROWTH

In Fiscal Year 23/24, our afterschool programs saw substantial growth, with attendance rates reaching new highs compared to previous years. Alongside these afterschool offerings, participation across a variety of other programs also increased, reflecting a deepening community engagement and trust in Waterford Youth and Family Services. Beyond traditional sports, our programs have become the preferred destination for students seeking a supportive environment where they can develop skills, forge meaningful connections, and explore enriching pathways for personal growth.

DND

Dungeons and Dragons gives kids the opportunity to explore their imagination.

MIXED MEDIA

Kids were able to explore their creativity and learn new forms of art

BAKING

This program teaches kids new recipes and kitchen safety while having fun.

PATHFINDERS

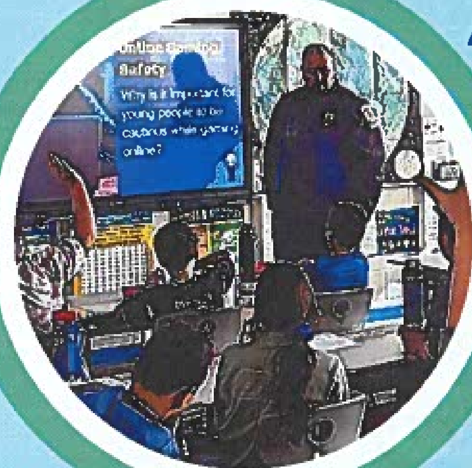
This is a great SEL program that teaches young men healthy ways to express emotions.

OUR PROGRAMS

YOUTH PROMISE

The Youth Promise Program at Waterford Youth and Family Services equips all Waterford 5th graders with essential life skills to tackle today's challenges. Running from late September to May across the town's three elementary schools, Program Coordinator Joe Trelli, along with Officers Fredricks, Lane, and Winters from the Waterford Police Department, delivers engaging 45-minute monthly sessions covering the following topics.

- SOCIAL MEDIA AWARENESS
- HEALTHY GAMING
- MENTAL HEALTH
- DRUG RESISTANCE



- ANTI-BULLYING AND SELF CONFIDENCE
- THE ROLE OF THE POLICE
- CONFLICT MANAGEMENT
- PEER PRESSURE AND CITIZENSHIP

Youth Promise has gained statewide recognition, being featured at the Connecticut Youth Services Association (CYSA) annual conference in Hartford. Communities across Connecticut are now reaching out to develop their own versions of Youth Promise, inspired by its impact and success in Waterford

JUVENILE REVIEW BOARD

The Juvenile Review Board (JRB) facilitated by Chairman, Chris Muckle alongside WYFS provides a constructive alternative to the juvenile justice system for first-time, low-risk youth offenders, focusing on accountability, personal growth, and community connection. In FY23, the JRB handled a variety of cases, addressing each with tailored interventions in collaboration with schools, families, and community partners. Our completion rate stands at 34% above the state average, demonstrating the program's effectiveness in supporting youth and reducing recidivism, which benefits both the individuals and the community.

CAMP DASH

Camp DASH saw another successful season. Payton Sutman took the lead as the Executive Director of Camps, overseeing yet another summer of fun. We employed 63 staff members, with over 75% of our staff and 100% of our leadership team returning from the previous summer. Camp DASH ran between two sites, one at Oswegatchie Elementary School and the other at Quaker Hill Elementary School. Between the two sites, we saw an average of 182 campers per week, an increase from last year.

2
CAMP SITES

8
WEEKLY THEMES

35
DAYS OF SUMMER FUN

45
VOLUNTEERS

63
STAFF MEMBERS

182
AVERAGE CAMPERS PER WEEK

CAMP DASH

TODAY I CHOOSE HAPPINESS

With the introduction of the Happiness fund, we were able to add even more exciting activities for our campers through the "Today I Choose Happiness" Initiative! This included tie dye Camp DASH t-shirts for every camper, weekly ice cream truck visits, additional social emotional support on site and much more.

DASH AT DARK

We introduced DASH at Dark to give parents an opportunity to have a night out after work while giving campers a fun night of pizza, popcorn, and movies with their favorite Camp DASH Leadership staff. Any camper that was signed up for 3 or more weeks of camp were able to sign up for this program for free!

TRAIL BLAZERS

We look forward to introducing a new age-group next year, with the division of our 1st though 3rd grade "base camp" and Pre-K though Kindergarten "happy trails" groups, creating "trail blazers" for Kingergarten through 1st graders. Having age group offerings split into smaller groups will give each of our campers an even more individualized experiences as well as being beneficial for our staff.

SUMMER OF FY24 WEEKLY THEMES

WEEK 1
WELCOME WEEK

WEEK 2
WACKY WATER

WEEK 3
CAMP CARNIVAL

WEEK 4
ALL-STAR SPORTS

WEEK 5
SPLASH N' DASH

WEEK 6
SUPER HERO

WEEK 7
SUPER SOAKERS

WEEK 8
CAMP SPIRIT

CAMP DASH

OSWEGATCHIE SITE DIRECTORS

ADAM PINCH

MARIN MAHONEY

RILEY WIELACHOWSKI

QUAKER HILL SITE DIRECTORS

MELINA SANTANGELO

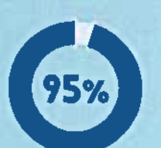
SOFIA GONZALEZ

AYDEN BOUSQUET

PAYTON SUTMAN
EXECUTIVE DIRECTOR OF CAMPS

THE REVIEWS ARE IN

90% of parents and caregivers who completed our surveys reported that they were likely to re-enroll next summer.



95% of parents said that their interaction with the staff was good or excellent.

94% of parents reported that Camp DASH is the best summer program compared to similar ones in the area.

"Adorable, fun, engaging! Thanks for another great summer and your efforts with offering a fun experience for my kids"
-Addy

"There is no shortage of activities and offerings ensuring kids are receiving the highest quality care during the Summer months!"
-Samantha

"My son looks forward to Dash every year. Once the holidays are done he brings up Camp Dash and begins his countdown."
-Doris

HOLIDAY PROGRAMS

Each year, we are proud to offer vital support to families throughout our town by providing Thanksgiving meal assistance, holiday meal assistance, and holiday gift assistance. Through the generous donations of local residents, businesses, and organizations, we are able to ensure that no family goes without during the holiday season. Our program distributes thousands of food items, including full holiday meals, fresh produce, and pantry staples, as well as gifts for children and essential clothing for families in need. Whether it's a Thanksgiving dinner, a holiday meal, or thoughtful gifts for loved ones, we are committed to spreading holiday cheer and providing a sense of hope and community to those who need it most. We are deeply grateful for the continued support of our community, which makes it possible to touch the lives of so many families each year.

75
HOLIDAY DONORS

70
FAMILIES RECIEVED GIFT ASSISTANCE

512
THANKSGIVING MEALS

427
HOLIDAY MEALS

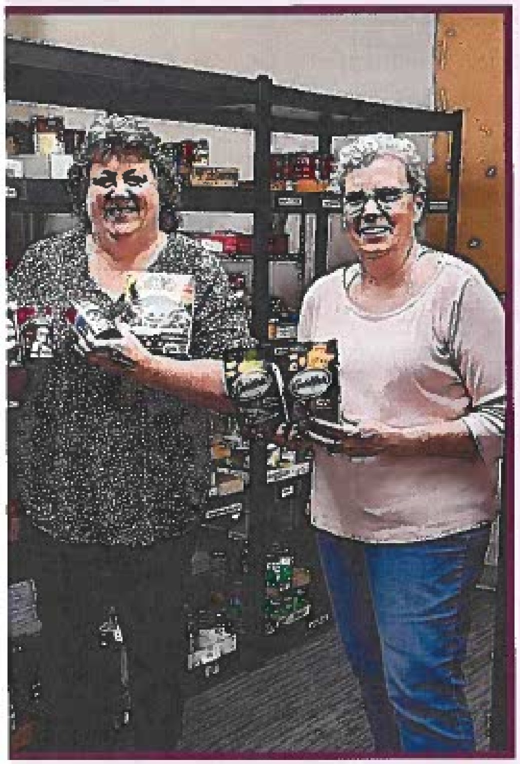
VETERANS INVOLVEMENT

The commitment to our Veterans remains strong, we have welcomed a veteran's liaison to our staff to assist Veterans with questions regarding benefits and tax exemptions. The Veteran's liaison has helped in strengthening our department's capacity to aid more veterans and help guide them to answers. Our monthly Veteran's Coffee House hosted at Filomena's Restaurant continues to remain the largest in the region with 80 Veteran's monthly gathering. We have also partnered with other businesses in the area to provide Veterans with a free breakfast and coffee. Furthermore, our clinician, a Veteran himself, meets with veterans at a local housing complex to provide support groups and a monthly coffee house. We were also honored to work with Veteran's Affairs in hosting Vet's Fest at the Waterford Community Center in the summer where we welcomed over 150 Veterans from around the state who came to meet with VA officials.

11
VETERAN'S COFFEE HOUSES

75
AVG VETERANS AT EACH PROGRAM

310
FOOD BAGS DISTRIBUTED TO VETS



WATERFORD COMMUNITY FOOD BANK

The Waterford Community Food Bank continues to serve as a model program for other organizations and municipalities. Our food bank is very welcoming, clean, well organized, and friendly. Shoppers and volunteers work together to select items they would like for themselves and their families. Our "Shopping the Shelf" option remains popular. Volunteers have consistently served the community to provide a private shopping experience.

1,402
TOTAL HOUSEHOLDS SERVED

2,605
TOTAL PEOPLE SERVED

13,164
LBS FROM FOOD BANKS

12
VOLUNTEERS

512
THANKSGIVING MEALS

427
HOLIDAY MEALS

WATERFORD COMMUNITY FOOD BANK

GROWING DEMAND

In the past year, we have continued to see the demand for the Waterford Community Food Bank to rise. The food bank continues to provide on-going relief financially and emotionally.

179

NEW HOUSEHOLDS THIS YEAR

363

NEW INDIVIDUAL CLIENTS

The Waterford Community Food Bank continues to serve many residents struggling with food insecurities. Expanding on our recent additions of paper goods, toiletries, and kid-friendly snacks we now have a special dietary needs section serving those who are gluten free, low sodium, and organic options.

MONTHLY FOOD BAGS

We provided 6 themed monthly food bags this year with an average of 65 households signing up for each one! Some of the themes included taco night, summer cook out and chilli dinner.

VOLUNTEER COORDINATIOR

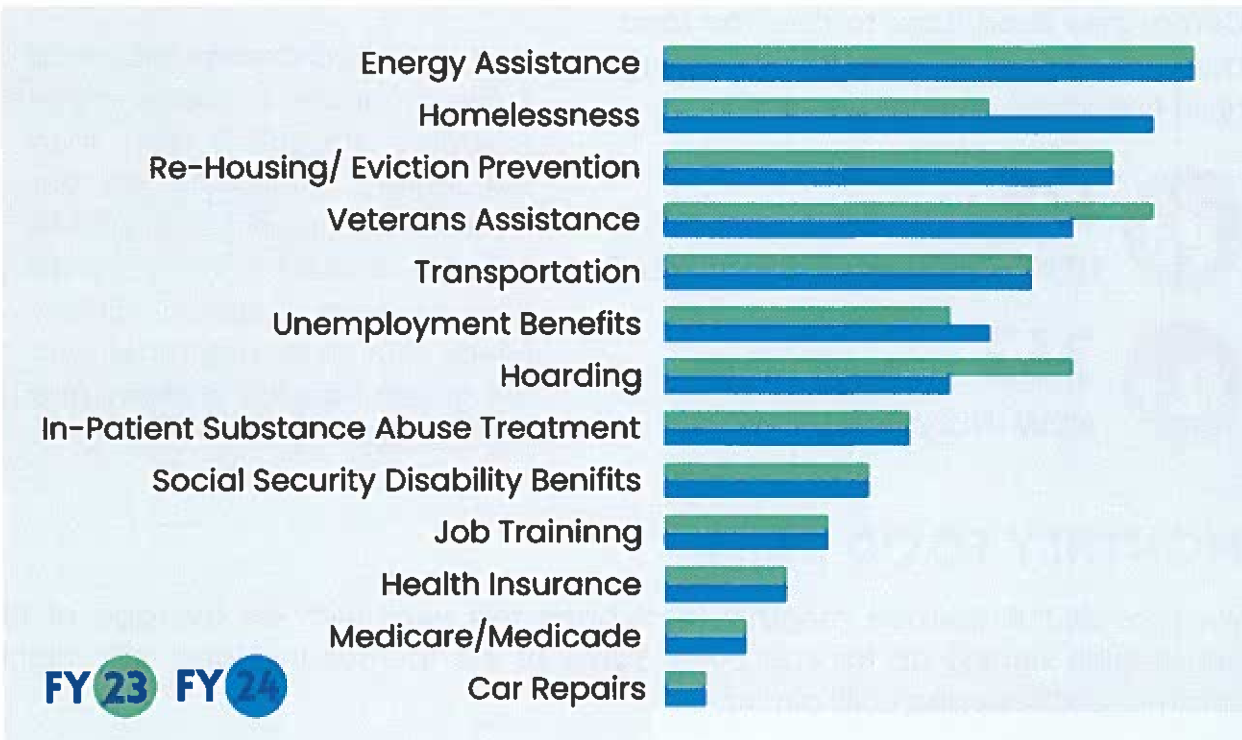
Anne Ogden Hinners

VOLUNTEERS

Sue Gardiner	Pam Crawford
Trish Roy	Liz Beals
Janet Pettinari	Joan Ballassi
Leeann Spence	Terry Abate
Deb Wiseman	Regina Clark
Bert Chenard	Ada Filipetti

HUMAN SERVICES

The chart below reflects the prevalence of types of human services cases taken in. The data shows the difference in prevalence from FY23 to FY24. Some types of cases saw a major increase, while others have decreased.



CATEGORIES THAT **INCREASED** THIS YEAR

- **UNEMPLOYMENT BENEFITS**
- **HOMELESSNESS** ← ALMOST DOUBLED SINCE LAST YEAR
- **RE-HOUSING AND EVICTION PREVENTION**

MOST PREVELENT THIS YEAR

1. **ENERGY ASSISTANCE**
2. **HOMELESSNESS**
3. **RE-HOUSING AND EVICTION PREVENTION**

HUMAN SERVICES

EMERGENCY FUNDING

Offers financial assistance to help with basic needs in order to maintain the independence, dignity, and quality of life to Waterford residents who income qualify. Funding may include home repairs, handicap accessibility, transportation, storage, utilities, fuel, and more.

24
HOUSEHOLDS

ENERGY ASSISTANCE

This program helps low and middle income families and individuals pay for their home heating bills. Basic grants range from $100 to $530 plus additional crisis benefits of $1,230 per household for deliverable fuel.

195
HOUSEHOLDS

WELLNESS CHECKS

We visited homes at the request of loved ones, police, fire and residents. We not only made sure the residents were okay, but we provided case management services to assist them with overcoming physical and emotional hardships.

44
HOMES VISITED

WATERFORD CARES

We partnered Ledge Light Light Health District, police, fire, Waterford Ambulance, zoning and building departments to provide intensive case management services to residents. We were able to coordinate resources to support well-being and managing life challenges.

67
RESIDENTS SERVED

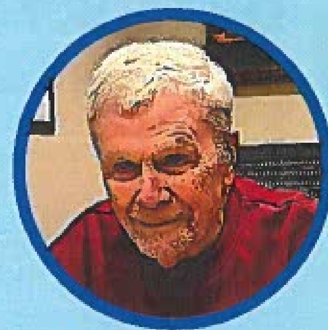
MENTAL HEALTH

2 CONTRACT CLINITIONS
1 GRADUATE INTERN

15 MINUTE OR LESS
RESPONSE TIME IN CRISIS

300 CHILDREN UTILIZED OUR MENTAL HEALTH SERVICES

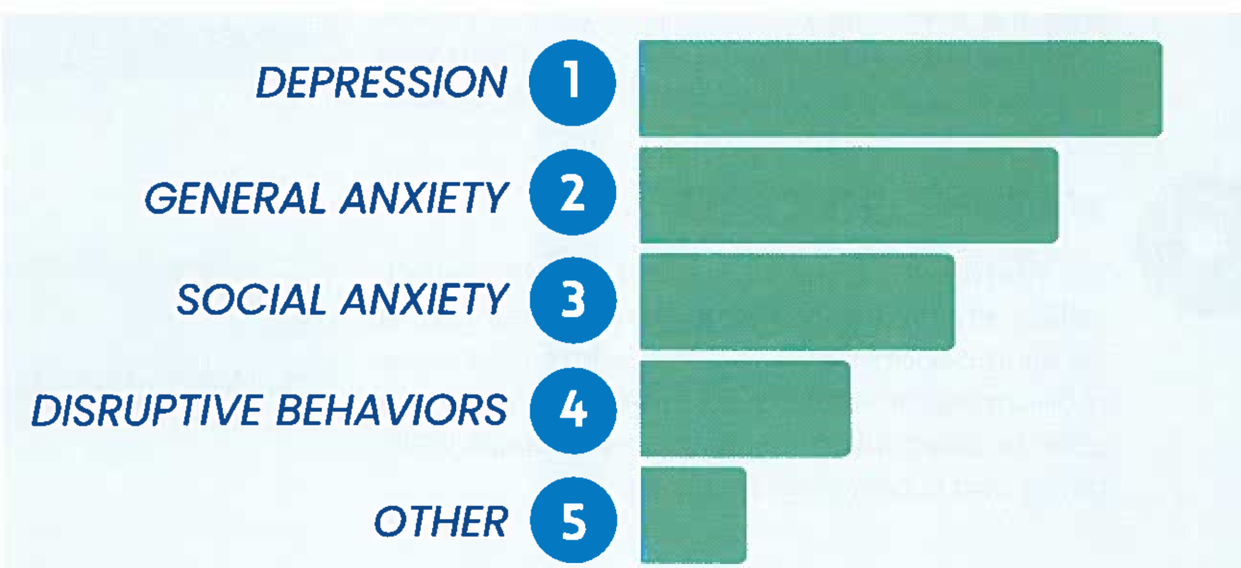
100% OF PARENT FEEDBACK
RECIEVED WAS POSITIVE



ANDREW STAUNTON
LICENCED CLINITION

An unyielding number of referrals came in from parents, grandparents, schools, DCF, juvenile court, physicians, and outside agencies seeking counseling for children and families. Two contract clinicians and a graduate intern maintained full caseloads of residents needing help for anxiety, depression, stress, substance use, and defiant behaviors.

TOP PRESENTING MENTAL HEALTH DISORDERS IN FY24



GRANTS AWARDED

SUMMER MENTAL HEALTH SUPPORTS GRANT

Through the ARPA Summer Mental Health Supports Grant, Waterford Youth and Family Services was able to strengthen mental health support for campers in the Camp DASH program. This funding allowed us to add trained staff, implement Social Emotional Learning (SEL) programs, and offer enrichment opportunities specifically designed to address the mental health needs heightened by the pandemic.

TODAY I CHOOSE HAPPINESS

Our "Today I Choose Happiness" initiative was launched with this grant, enabling comprehensive staff training in Mental Health First Aid and certifying select staff to facilitate evidence-based programs like Girl's Circle and Boy's Council. These programs provided campers with tools for emotional resilience, social skills, and coping strategies, while also promoting open conversations about mental health to reduce stigma. Additionally, we offered structured volunteer opportunities through the Waterford Youth Leadership Corps, providing older campers with mentorship and community engagement experiences that foster personal growth and leadership.

By integrating mental health support across camp activities, we created a supportive environment that prioritized well-being, empowering campers to thrive both at camp and beyond. The grant's impact was significant, addressing immediate mental health needs and contributing to the long-term resilience of Waterford's youth.

LOOKING AHEAD

COMING UP IN FISCAL YEAR 2025

This upcoming year, we are excited to broaden our impact, deepen our community partnerships, and make even greater strides in creating a nurturing, inclusive environment for all. With two full-time program coordinators now on our team, Waterford Youth and Family Services is poised to expand our offerings in Social Emotional Learning (SEL) and after-school programs. This added capacity allows us to reach more youth with meaningful, impactful programming that emphasizes mental health and personal development.

Additional after-school programs will engage students in skill-building activities, creative expression, and team oriented projects, providing a safe and supportive space for growth beyond the school day. Our expanded team is also positioned to enhance mental health support across all programs, offering a range of services and resources to meet the diverse needs of Waterford's youth and families.

We will build on successful initiatives like our SEL-focused "Today I Choose Happiness" and Youth Promise programs, incorporating new evidence-based practices that foster resilience, emotional intelligence, and healthy relationships.

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10135 SENIOR CITIZEN COMMISSION

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS												
51110	ADMINISTRATION	152,328	161,515		86,967	165,557	165,557	4,042	2.50%	165,557	4,042	2.50%
51210	CLERICAL/TECHNICAL	242,865	216,499		129,534	288,166	288,166	71,667	33.10%	288,166	71,667	33.10%
51635	INSTRUCTORS	25,904	35,495		19,958	0	0	(35,495)	-100.00%	0	(35,495)	-100.00%
51810	OVERTIME	3,151	983		1,390	2,750	2,750	1,767	179.76%	2,750	1,767	179.76%
51920	FICA	32,117	31,709		17,975	34,920	34,920	3,211	10.13%	34,920	3,211	10.13%
	SUBTOTAL	456,365	446,201	0	255,824	491,393	491,393	45,192	10.13%	491,393	45,192	10.13%
SERVICES												
52010	ADVERTISING	0	0		0	0	0	0	0.00%	0	0	0.00%
52020	POSTAGE	1,282	1,000		102	1,000	1,000	0	0.00%	1,000	0	0.00%
52030	PROFESSIONAL SERVICES	0	6,360		2,760	6,360	6,360	0	0.00%	6,360	0	0.00%
52039	ADA SERVICES	0	450		0	450	450	0	0.00%	450	0	0.00%
52040	SVC. CONTRACTS & REPAIRS	11,824	2,236		2,972	2,236	2,236	0	0.00%	2,236	0	0.00%
52050	DUES, CONF & EDUCATION	408	280		85	280	280	0	0.00%	280	0	0.00%
52130	PHYSICAL EXAMINATIONS	1,206	1,188		549	1,188	1,188	0	0.00%	1,188	0	0.00%
52380	PROGRAMS	2,754	1,642		554	1,642	1,642	0	0.00%	1,642	0	0.00%
	SUBTOTAL	17,474	13,156	0	7,022	13,156	13,156	0	0.00%	13,156	0	0.00%
MATERIALS & SUPPLIES												
53010	OFFICE SUPPLIES	604	44		0	44	44	0	0.00%	44	0	0.00%
53020	OTHER SUPPLIES	2,790	1,925		928	1,925	1,925	0	0.00%	1,925	0	0.00%
53070	AUTO REPAIRS	1,728	1,562		734	1,562	1,562	0	0.00%	1,562	0	0.00%
53080	AUTO MAINTENANCE	158	1,562		134	0	0	(1,562)	-100.00%	0	(1,562)	-100.00%
53090	FUELS & LUBRICANTS	8,302	10,388		3,912	10,388	10,388	0	0.00%	10,388	0	0.00%
	SUBTOTAL	13,582	15,481	0	5,708	13,919	13,919	(1,562)	-10.09%	13,919	(1,562)	-10.09%
EQUIPMENT												
54020	FITNESS EQUIPMENT	0	1,292		0	0	0	(1,292)	-100.00%	0	(1,292)	-100.00%
54030	KITCHEN EQUIPMENT	57	3,806		1,766	3,806	3,806	0	0.00%	3,806	0	0.00%
54050	AUTOMOTIVE EQUIPMENT	1,084	1,312		14	1,312	1,312	0	0.00%	1,312	0	0.00%
	SUBTOTAL	1,141	6,410	0	1,780	5,118	5,118	(1,292)	-20.16%	5,118	(1,292)	-20.16%
DEPARTMENT TOTAL		488,562	481,248	0	270,334	523,586	523,586	42,338	8.80%	523,586	42,338	8.80%

Town of Waterford Senior Services

Prepared by Dani Gorman, MS, Director Presented on behalf of the Senior Citizen Commission
Joyce Vlaun, Chairperson

FY 26 Budget ~ 10135
Senior Citizen Commission

FY26: $523,586

FY 25: $481,248

To: Board of Selectmen, Board of Finance, RTM
From: Dani Gorman, Human Services Administrator
Re: Duties and Responsibilities of the Senior Services Department
Date: December 5, 2024

Waterford Senior Services is defined by town ordinance to meet the needs of senior citizens through" housing, economics, employment, health, transportation, recreation, and welfare needs". Established over 3 decades ago, the department continues to help seniors with these needs along with expansions to help them with ever-growing physical, emotional, and social matters. While retirements have been delayed for so many due to economic conditions, lifespans (thankfully) have been extended and participation levels climbing. Waterford's older residents have enrolled in programs at record levels and sought help for supportive services. This past year they engaged in over 50 new programs and used transportation services more than any other time. Our senior vans traveled over 25,000 miles in fiscal year 2024 to get seniors to where they needed to go safely and without worries. Our vans continued to provide curb to curb services throughout Waterford, New London, and East Lyme, while medical cabs (through a partnership with ECTC) got seniors to medical visits in more distant locations.

For seniors, the community center is a place for seniors to spend time with friends, enjoy the café, receive guidance with Medicare CHOICES, and apply for state and federal benefits. Our fitness activities, support groups, counseling, clubs and technology all foster social connections and reduce isolation. The department partners and networks with many local and state providers, but works most closely with Waterford Ambulance, police, and Elderly Protective Services. At the request of these organizations and adult children living in distant places, we are routinely called upon to conduct well-being checks as well as, offer case management services for both emotional and physical well-being services. Additionally, the department staff has committed themselves to understanding the diverse needs of consumers through data collection, outcome measures, and satisfaction surveys. The comprehensive and holistic approach has ensured that programs and services offered meet needs with a pinpoint accuracy. It is through this data collection that we are adding a state of the art media room to the community center, a first of its kind in the region, that will provide seniors with a comfortable and inviting place to watch movies, partake in workshops, and engage (through technology) with friend and family in distant places. The media room is fully funded through grant funds.

The Fiscal Year 2026 budget presentation represents fiscal restraint with increases only reflected in salaries and fuel costs. While programs, services, and needs continue to grow, the department is committed to meet the unprecedented demand through grant opportunities and innovative approaches. Our commitment to Waterford's older residents is steadfast and forward-thinking. We will continue to provide senior with opportunities that encourage independence, connectedness, civic engagement, and support for emotional and physical well-being.

To: Board of Selectmen, Board of Finance, RTM
From: Dani Gorman, Human Services Administrator
Re: Duties to Restrain Fiscal Spending
Date: December 5, 2024

The Senior Services budget is a reflection of fiscal restraint whenever possible. Our fiscal year 2026 budget represents a 8.8% increase.

In preparing the budget FY26 presentation; we did the following;

- Reviewed the data gathered from our online platforms that track registrations, numbers of participants, waiting lists, satisfaction, and, whenever possible, measuring outcomes.
- A budget discussion with the Senior Citizens Commission that permitted the department staff to gather feedback, perspective, and guidance.
- Discussions with staff and instructors about consumer needs, trends, and workloads.

Based on these meetings and discussions, the following highlights are provided;

- The only increase represented in the budget is in the 51000 series. The increases are based on contractual obligations between the bargaining units and the Town.

- In 53000 series a reduction is proposed.

In all other areas, the fiscal year 2026 budget presentation remained uninterrupted.

Series 51000: Personnel Costs

Administration: 10135-51110

Background: The salaries for the Human Services Administrator and Coordinator are shared salaries with the Youth and Family Services Department. The Human Services Administrator's salary is evenly shared between the two departments. The salary for the Coordinator is as follows; 40% Senior Services and 60% Youth and Family Services. More than half of the salary is assigned to YFS to include the Waterford Community Food Bank which falls under the YFS department.

Human Services Administrator GGA Class D 261 Days (50%) Shared with WYFS $61,275.76 Longevity 1% $905.55	$61,275.76
Assistant Director GGA Class B 261 Days	$76, 972.72
Human Services Coordinator GGA Class B 261 Days	$27,308.56

Clerical/Technical: 10135-51210

Background: This line includes clerical staff, transportation staff, café positions, and Meals on Wheels drivers. The demand for transportation services is at its highest level. A detailed description of our transportation services is available in the department's annual report. We have 3 vans with 2 of the 3 vans providing rides from approximately 8 am - 4pm weekly.

Senior Services Assistant AS-H/S-2 261 Days	$49,288.81
Office Support Technician AS-G/S-2 261 Days	$46,941.66
Enrollment Clerk PT-07/S-1 Total of 15 hours per week	$20,522.43
Senior Services Clerk PT- Total of 10 hours per week	$13,946.94

Driver 261 Days (1820 Hours)	$35,754.39
Driver 156 days (988 hours)	$26,609.99
Driver 156 Days (988 hours)	$26,582.86
Sub Driver 50 Days (400 hours)	$22,743.57
Community Café Manager (12 hours per week)	$23,059.35

MOW Driver PT Delivering (multiple drivers)* Driver 1: $17.50 per hour x an average of 6 hours per week Driver 2: $16.50 per hour x an average of 6 hours per week Driver 3: $16.50 per hour x an average of 6 hours per week Driver 4: $16.00 per hour x an average of 6 hours per week	$22,715.61

*Deliveries are made 4 days per week / 2 drivers per day to cover 2 routes

Instructors: 10135-51635

Background: Instructors have been moved to Special Revenue fund because program fees are set to cover the cost of instructors.

Overtime 10135-51810- OVERTIME

Commission/Clerical 10 Days (2 hours)	$2,750.00

	Total Salaries	$456, 472.65

51920 FICA 10135-51920

Salaries:$456,472.65 FICA rate: x .0765 FICA Total	$34, 920.16

SERIES 51000 TOTAL	**$491,392.81**

Series 52000: Services

Advertising: 10135-52010

Background: We no longer have a need for advertising with our 5310 transportation grant which was the intended reason for this expense.

Budget Year	Amount Requested	Amount Spent
22-23	$344.00	$0.00
23-24	$200.00	$0.00
24-25	$0.00	YTD $0.00

Advertising Request FY 26	$0

Postage: 10135-52020

Background: Postage required for the quarterly newsletter which also includes the annual permit fee. 750 newsletters are mailed quarterly at a bulk mail rate. The newsletter is printed in house. This line is reduced because more residents request this via electronic deliver (email).

Budget Year	Amount Requested	Amount Spent
22-23	$1,920.00	$1,329.12
23-24	$1,575.00	$1,281.78
24-25	$1,000.00	YTD 102.33

Postage Request FY 26	$1,000

Professional Fees: 10135-52030

Background: This line covers the cost for the mental health contractor. A detailed calculation is provided at the back of this budget presentation. Please see Attachment A

Budget Year	Amount Requested	Amount Spent
22-23	$0.00	$1,560.00
23-24	$0.00	0.00
24-25	$6,360.00	YTD 2, 760.00

Professional Fees Request FY 26	6, 360.00

ADA/Title VI Interpretation: 10135-52039

Background: The Senior Services department provides this services for all town departments. While the service has not been utilized, it should remain available in the event it is needed and so that we remain accessible.

Budget Year	Amount Requested	Amount Spent
22-23	$450.00	$0.00
23-24	$450.00	$0.00
24-25	$450.00	$0.00

ADA requested FY 26	$450.00

Shared Service Contracts & Repairs: 10135-52040

Shared cost with Recreation and Parks for this section which covers the lease of RICOH copier / fax machine, and Breezeline cable service available on televisions in designated areas of the community center.

Breezeline $64 x 12 months = $768/2 = $384

Ricoh $50 x 12 months = $600 / 2 = $300

Quarterly inspections of fitness equipment as required by CIRMA = $414

Budget Year	Amount Requested	Amount Spent
22-23	$36,330.00	$16,119.00
23-24	$12,448.00	$11,824.42
24-25	2,236.00	YTD $1,950.65

Service Contracts Request FY 25 Shared Costs	$2,236.00

Non-shared Service Contracts & Repairs: 10135-52040

Background: Assistant Director's wireless phone. Required for on-call / off site purposes. The cost for the cell phone is provided by the town purchasing agent. Infoshred and color copy charges (per the Town cost provided by the in-house printer).

Verizon $84 x 12 months = $1,008

Infoshred $25 x 4 visits per year = $100

Color copy charges .05 per copy x $600 copies = $30

Budget Year	Amount Requested* Amount requested is the combination of the shared and non-shared	Amount Spent
22-23	$36,330.00	$16,119.00
23-24	$12,448.00	$11,824.42
24-25	$2,236.00	YTD $1,950.65

Service Contracts Request FY 26 Non-shared services	2,236.00

Dues, Conferences, & Education: 10135-52050

Background: Trainings and memberships that have fees associated with them. It is expected that this year we will renew our membership with CT Association of Senior Center Personnel Membership (2@$50), training for the Municipal Agent of Elderly, and the certifications required for the cafe staff (1@$180 anticipated

Budget Year	Amount Requested	Amount Spent
22-23	$776.00	$869.42
23-24	$690.00	407.98
24-25	$280.00	YTD 85.00

Dues, Conferences, & Education FY 26	280.00

Physical Examinations/ Background Checks: 10135-52130

Background: for all new driver hires and current drivers, the State of CT Dept. of Transportation (DOT) requires physicals. The Town also requires physicals and background checks for all new employees as a part of the hiring process.

3 physicals for drivers (per the DOT requirement with a DOT approved examiner)

$172 x 3 = $516

Average of 12 new hires per year x $56 per Physical / Background check = $672

Budget Year	Amount Requested	Amount Spent
22-23	$1,216.00	$1,157.42
23-24	$2,216.00	$1,205.90
24-25	$1,188.00	YTD $584.95

DOT/Public service Physical Examinations Request FY 25	$1,188

Programs: 10135-52380

All program costs are reflected in the department's special revenue fund. The cost for residents to participate in programs is "at cost" with a growing number of programs offered at no cost. The costs reflected in this line are what is needed to replace items like cards, game boards, items for music programs, etc. also, please see attachment B "Art and Craft Room"

Budget Year	Amount Requested	Amount Spent
22-23	$150.00	$1,764.71
23-24	$2,650.00	$2,753.85
23-24	$1,642.00	YTD $396.52

Programs Request FY 26	$1,642.00

SERIES 52000 TOTAL FY 26	**$13,156.00**

Series 53000: Materials and Supplies

Office Supplies:10135-53010

Background: this line is reduced because the Town printer provides us with the paper and seals for the newsletter. The only cost that remains is the cost for ink cartridges (for our DeskJet Printer).

$11 per cartridge and we anticipate needing 4 per year.

Budget Year	Amount Requested	Amount Spent
22-23	$507.00	$507.00
23-24	$400.00	$604.32
24-25	$44.00	YTD 0.00

Office Supplies FY 26	44.00

Other Supplies: 10135-53020

The department shares the costs for custodial supplies with the Recreation and Parks department. Costs for the following items are from a list of vendors provided by the State of

CT contract list that guarantees the lowest/best cost. Please see the list of supplies in Attachment C (shared with Recreation and parks.)

Budget Year	Amount Requested	Amount Spent
22-23	$2,715.00	$2,848.23
23-24	$2,959.00	
24-25	$1,925.00	YTD 768.43

Other Supplies Request FY 26	$1,925.00

Auto Repairs: 10135-53070

Background: 3 vans that accommodate wheelchairs transport older residents and disabled residents to medical appointments, programs, and social outings.

The 3 vehicles are as follows:

2017 Ford 14 Passenger W/C Minibus (YTD Mileage 86,554) (Identified as R30)

2018 Ford 11 Passenger W/C Minibus (YTD Mileage 46,961) (Identified as R4)

2022 Ford 12 Passenger W/C Minibus (YTD Mileage 12,246) (Identified as R5)

Fleetio report attached regarding preventative maintenance. Please see attachment D

Budget Year	Amount Requested	Amount Spent
22-23	$3,128.00	$1,658.04
23-24	$1,729.00	$1,728.14
24-25	$1, 562.00	YTD $734.04

Programs Request FY 26	$1,562.00

Fuels and Lubricants: 10135-53090

Based on a 3 year history of the average gallons per year.
For FY 25 we anticipate the need for 5,000 gallons x $2.4776 per gallon = $12, 388 and this is offset by $2,000 from an annual transportation giving campaign. For further information regarding the demand for transportation services, please see our annual report page on transportation.

2023: 3,114 gallons consumed

2024: 2,697.12 gallons consumed

2025: YTD 2,673.60 gallons consumed

Budget Year	Amount Requested	Amount Spent
22-23	$7,270.00	$6,904.78
23-24	$10, 713.00	$8, 303.35
24-25	$10, 388.00	YTD $2,402.09

Fuels and Lubricants Request FY 26	$10, 388.00

SERIES 53000 TOTAL	$13,919.00

SERIES 54000: Equipment

Fitness Equipment: 10135-54020

Due to increased programming and usage, some replacements are required. Please see Attachment B "Fitness/Health"

Budget Year	Amount Requested	Amount Spent
22-23	$0.00	$0.00
23-24	$0.00	$0.00
24-25	$1,292.00	YTD $0.00

	Fitness Equipment Request FY 26	$0.00

Kitchen Equipment: 10135-54030

Due to increased usage and the popularity of café activities at breakfast, lunch, and social hours, the need to re[illegible]e aging equipment is necessary. The equipment being replaced is over a decade old. Please see Attachment C "Kitchen"

Budget Year	Amount Requested	Amount Spent
2-23	$120.00	$101.12
3-24	$120.00	$56.53
4-25	$3,806.00	YTD $1,766.31

Kitchen Equipment Request FY 26	$3,806.00

Automotive Equipment: 10135-54050

The cost to replace the tires on the transportation mini-buses. The cost per tire is $164 provided by the Town DPW mechanic. It is expected that 8 tires will be replaced.

Budget Year	Amount Requested	Amount Spent
22-23	$897.00	$1, 966.95
23-24	$1, 137.00	$1, 084.32
24-25	$1,312.00	YTD $13.88

Automotive Equipment Request FY 26	$1,312.00

SERIES 54000 TOTAL	**$5,118.00**

OTAL BUDGET CALCULATION

TOTAL SERIES: 51000	**$491,392.81**
TOTAL SERIES: 52000	**$13,156.00**
TOTAL SERIES: 53000	**$13,919.00**
TOTAL SERIES: 54000	**$5,118.00**
TOTAL BUDGET	**$523,585.81**

TOWN OF WATERFORD

PERSONNEL WORKSHEET - 35 SENIOR CITIZEN COMMISSION

2025/2026 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	LINE 51! PAYRO TAXE (F.I.C./
1110 - ADMINISTRATION									
12/01/2008	HUMAN SERVICES ADMIN/DIRECTOR	40	N/A	58,897.77	$ 883.00	60,370.21	$ 905.55	61,275.76	4,687.
10/04/2021	HUMAN SERVICES COORDINATOR	40	N/A	26,642.49	$ -	27,308.56	$ -	27,308.56	2,089.
6/13/2022	ASSISTANT DIRECTOR SS	40	N/A	75,095.34	$ -	76,972.72	$ -	76,972.72	5,888.
	TOTALS			160,635.60	883.00	164,651.49	905.55	165,557.04	12,665.
		*add longevity		161,518.60					
1210 - CLERICAL TECHNICAL									
5/9/2022	Senior Services Assistant	35	$ 26.9780	46,726.70	$	49,288.81	$ -	49,288.81	3,770.
9/18/2023	Office Support Technician	35	$ 25.6933	44,250.97	N A	46,941.66	N/A	46,941.66	3,591.
07/01/14	Enrollment Clerk	15	$ 26.2100	19,535.85	N/A	20,522.43	N/A	20,522.43	1,569.
07/01/14	Enrollment Clerk	10	$ 26.7183	10,279.14	N/A	13,946.94	N/A	13,946.94	1,066.
05/15/2023	Community Cafe Manager	19	$ 23.2500	21,944.43	N A	23,059.35	N/A	23,059.35	1,764.
VACANT	Driver-Sr Services	35	$ 19.5700	19,310.35	N A	35,754.39	N/A	35,754.39	2,735.
06/25/1996	Driver-Sr Services	19	$ 26 8300	25,965.32	N A	26,609.99	N/A	26,609.99	2,035.
07/22/2013	Driver-Sr Services	19	$ 26.8026	25 340.49	N A	26,582.86	N/A	26,582.86	2,033.
11/20/2023	Driver-Sr Services	19	$ 22.9316	21 644.15	N/A	22,743.57	N/A	22,743.57	1,739.
*6 drivers as needed	Meals-On-Wheels (ave. 26hrs/wk total)	26	$ 16.7371	22,715.61	N/A	22,715.61	N/A	22,715.61	1,737.
	TOTALS			257,713.01	0.00	288,165.61	0.00	288,165.61	22,044
		*add longevity		257,713.01					
INSTRUCTORS									
	TOTALS			0.00	0.00	0.00	0.00	0.00	0
1810 - OVERTIME				2,635.00	0.00	2,750.00	0.00	2,750.00	210
1910 - FRINGE /F.I.C.A.								0.00	0
OTALS		FY25 FICA	$ 32,272.80	421,866.61	883.00	455,567.10	905.55	456,472.65	34,920
UDGET TOTAL W/F.I.C.A				454,139.41				491,392.81	

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2025-2026 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Senior Services

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 EXPECTED	2024-2025 YTD	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring						$ -
Alarm Penalties						$ -
Ambulance Subsidy						$ -
Beach Admission Fees						$ -
Benefit Assessments						$ -
Bulky Waste Fees						$ -
Conveyance Tax						$ -
Copy Fees						$ -
East Lyme Animal Control Fee						$ -
Enhanced E 9-1-1						$ -
Fines/Penalties						$ -
Hazardous Household Waste						$ -
Inspection Fees						$
Interest/Lien Fees						$
Inter-Municipal Revenues						$ -
Miscellaneous						$ -
Permitting/Licensing Fees						$ -
Program/Registration Fees	12,336	10,198	10,198	7,776	15,552	$ 5,354.00
Recording Fees						$ -
Regional Communications Fees						$ -
Rentals						$ -
Sale of Recyclables						$ -
State Operational Grants						$ -
Tipping Fees						$ -
Versa Kart/Blue Box Purchases						$ -
TOTALS	$ 12,336.00	$ 10,198.00	$ 10,198.00	$ 7,776.30	$ 15,552.00	$ 5,354.00

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
SPECIAL REVENUE
2025-20265 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Senior Services

LINE ITEM	2022-2023 ACTUAL	2024-2025 ACTUAL	2024-2025EXPECTED	2024-20254 YTD	2025-2026 PROPOSED	VARIANCE
GRANTS (list anticipated individual grants below)						
State of Elderly & Disabled	289,893					$ -
CT DOT 5310 Grant	52,000	0				$ -
Title III Federal Funds	34,091	5, 325.00	5,325	1,065	5,325	$ -
						$ -
						$ -
						$ -
DONATIONS (list indivual donations below)						
Transportation	2,110	265	1,000	0	1,000	$ -
						$ -
						$ -
						$ -
						$ -
						$ -
PROGRAM FEES (list anticipated revenue by program)						
Fitness	0	24,291	20,792	10,396	21,000	$ 207.64
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
MISC						
						$ -
						$ -
						$ -
						$ -
TOTALS	$ 378,094.00	$ 24,555.53	$ 27,117.36	$ 11,461.30	$ 27,325.00	$ 207.64

Mental Health Independent Contractor Backup Attachment A

Background:

The Town of Waterford enters into contractual agreements with Master-level clinicians. The agreements are between the Town and the clinicians and detail the standards that exist for independent contractors and their roles as mental health providers. The contractors also provide the Town with their liability insurance at a level coverage that is set by the Town.

The number of clinicians contracted is based on the needs of the department/ Town. Contractors enter into 1 year agreements. The agreements are signed by the first selectmen based on recommendation from the Town attorney and Finance Director. The Human Services Administrator oversees the vetting of the clinician.

The **rate per hour** is negotiated between the contractor and Town and based on the clinician's licensing and years of experience.

Mental health services provided are identified as below:

- Individual Counseling
- Family Therapy
- Support Groups
- Crisis Interventions
- Risk Assessments
- Substance Use Assessments
- Mental Health Check-Ups

➢ The Licensed Clinical Social Worker (LCSW / the most senior clinician) is also contracted to provide supervision to the other clinicians and to ensure professional standards are met and to review treatment plans. The LCSW also assigns cases and reviews files.

Mental Health Services at Senior Services

Clinician assigned to Senior Services is Andrew Staunton, LCSW – Rate is $60 per hour

- Support Groups (Loss of a Loved One & Caregiver Support)
  2 Hours (1 hour per group) x 28 weeks = 56 hours x $60 per hour = $3,360

- Individual counseling
  50 sessions / hours (45 minute sessions / 15 minutes for notetaking) x 60 per session = $3,000

  Total = $9,960 – with allowance for extended time after groups = $9,996 total request (The requested amount presented in the budget is based on the trending expenses in FY23 per month).

Attachment B

Item/Location	$ Per Unit	QTY	Total
Art/Craft Room			
Art class Table Easel by Testrite Visual Products	43.99	12	527.88
Black + Decker 12-Volt MAX Lithium Drill and 59-Piece Project Kit Tool Set	69.99	1	69.99
RYOBI ONE+ 18V Cordless Flexible LED Clamp Light (Tool Only)	39	12	479.64
Fitness/Heath			
Rainbow Low-Bounce Uncoated-Foam Balls 8.25" dla (21 cm) 6/count	34.87	4	139.48
Omron 7 Series Wireless Wrist Blood Pressure Monitor	98.99	1	98.99
Kitchen			
Non-Iron Round Panama Tablecloth 90"	15.99	15	239.85

Attachment C

Product	Quote- If above $1,500.00 need 2 additional quotes Quotes from Amazon & Uline	Background	Imerpial Dade Quotes	Background
Commercial Dish Washer Detergent	$199.85	1 Pack comes with 4 8lbs		
Rise All	$101.97	1 Pack come with 4 128 fl. Oz		
Ware Washing Detergent	$67.99	1 Case come with 4 1 gallon jugs		
Sanitizing solution for Ware Wash	$52.99	1 case with 4 1 gallon jugs		
Disposable Gloves	$55.00	5 bags with 500 gloves per bag	$40.73	1000 gloves per box
Facial Tissues	$81.00	3+ cases, each case has 36 boxes with 200 tissues per box	$76.34	36 packs with 100 sheets per tissue box
M-Fold Towels	$38.00 per case	Each case comes with 4000 sheets	$111.37	10 cases with 118 count in each case
Go Jo Foam hand cleaner	$62.31 per case	3 refills in each case 1250mL	$74.86	3 refills in each case 1250 mL
Toilet Tissues	$77.00 per case	96 rolls per box	$62.75	96 rolls per box
Waste paper basket liners	$29.00 per case	1,000 per case	$33.13	50 rolls per case
High Density Can Liners	$49.00 per case	6 cases with 250 bags per case	$50.77	250 per case
Wipe All 60 Wipes	$155.00 per case	2 cases each at $155.00 1,100 sheets per box	$111.37	Cases of 10 with 500 sheets per box
Count Roll Paper Towels	$42.00 per case	30 rolls per case with 85 sheets per roll	$32.02	30 rolls per case with 85 sheets per roll
Hand Sanitizer Case	$3.55 per bottle/ $42.60 per case	8oz bottle comes 12 to a case	$39.54	8 per case
Wipes for Fitness Equipment	84.99 per case	4 rolls per case with 800 wipes per roll	$127.95 per case	4 rolls per case with 800 wipes per case

Sanitary Napkin bags	$43.00 per case	500 per case	$23.78 per case	250 bags per case

Service History by Vehicle

Town of Waterford - Public Works

3 records

Report generated on 11/25/2024 9:51 AM by Maryellen McConnell

Filters

Time Frame: Jul 1, 2023 - Jun 30, 2024 Vehicle: R5

Labor Cost	Parts Cost	Total Cost
$62.47	$140.67	$203.14

Vehicle

R5

Service Entry	Actual Start Date	Actual Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issues Summary	Total Labor	Total Parts	Total Cost
26954453	06/06/2024 11:02 AM	06/06/2024 12:04 PM	1 hr 2 mins		9,401 mi	Body (Miscellaneous)	Lift not working	$31.23	$0.00	$31.23
20528490	10/25/2023 1:00 PM	10/25/2023 1:30 PM	30 mins		8,646 mi	Tire Replacement	Gash in tire right back	$15.62	$111.53	$127.15
19039526	08/08/2023 1:00 PM	08/08/2023 2:00 PM	1 hr 0 mins		7,916 mi	Engine Oil & Filter Replacement		$15.62	$29.14	$44.76
							Total Amount	$62.47	$140.67	$203.14

Service History by Vehicle

Town of Waterford - Public Works

9 records

Report generated on 11/25/2024 9:47 AM by Maryellen McConnell

Filters

Time Frame: Jul 1, 2023 - Jun 30, 2024 Vehicle: R30

Labor Cost	Parts Cost	Total Cost
$706.25	$1,628.15	$2,334.40

Vehicle

R30

Service Entry	Actual Start Date	Actual Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issue Summary	Total Labor	Total Parts	Total Cost
27423006	06/25/2024 1:00 PM	06/26/2024 12:00 PM	23 hrs 0 mins		83,180 mi	WHEEL CHAIR LIFT	Lift not working	$104.13	$134.17	$238.30
27165793	06/14/2024 9:30 AM	06/17/2024 10:56 AM	3 days 1 hr 26 mins		82,956 mi	Body & Frame (Miscellaneous)	Lift not working	$124.92	$0.00	$124.92
26393492	05/09/2024 12:30 PM	05/10/2024 8:30 AM	20 hrs 0 mins		81,915 mi	WHEEL CHAIR LIFT	Lift	$79.72	$0.00	$79.72
26105111	04/19/2024 10:30 AM	04/23/2024 1:47 PM	4 days 3 hrs 17 mins		81,448 mi	Preventative Maintenance · Body & Frame (Miscellaneous)	Handle on Wheelchair Lift c...	$0.00	$75.18	$75.18
22613770	01/30/2024 12:30 PM	01/30/2024 12:51 PM	21 mins		78,839 mi	Headlamp Bulb Replacement		$7.81	$0.01	$7.82
22377557	01/19/2024 9:00 AM	01/19/2024 12:00 PM	3 hrs 0 mins		78,446 mi	HVAC (Miscellaneous) · Preventative Maintenance	HVAC	$62.46	$27.69	$90.15
19530129	08/18/2023 2:30 PM	08/30/2023 5:00 PM	12 days 2 hrs 30 mins		74,138 mi	Electrical System (Miscellaneous)	B/U camera, Lift inop	$124.92	$408.11	$533.03

Service Entry	Actual Start Date	Actual Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issue Summary	Total Labor	Total Parts	Total Cost
19214552	08/10/2023 1:30 PM	08/14/2023 1:30 PM	4 days 0 hrs 0 mins		73,996 mi	Engine Oil & Filter Replacement • Tire Rotation • Rear Brakes & Drums		$156.15	$818.99	$975 14
18426205	07/05/2023	07/05/2023			73,280 mi	Tire Replacement	REAR TIRE	$46.14	$164.00	$210 14
							Total Amount	$706.25	$1,628.15	$2,334.40

Service History by Vehicle

Town of Waterford - Public Works

3 records

Report generated on 11/25/2024 9:48 AM by Maryellen McConnell

Filters

Time Frame: Jul 1, 2023 - Jun 30, 2024 Vehicle: R4

Labor Cost	Parts Cost	Total Cost
$323.40	$718.16	$1,041.56

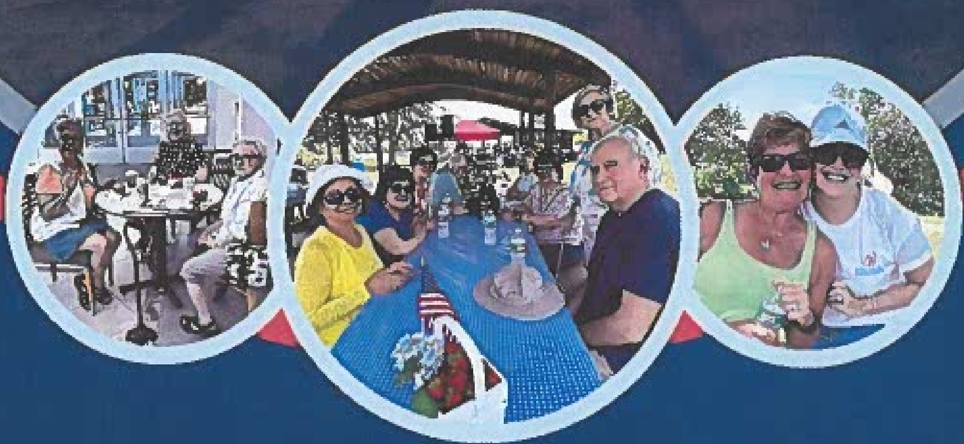
Vehicle

R4

Service Entry	Actual Start Date	Actual Completion Date	Duration	Vendor	Primary Meter	Service Tasks	Resolved Issue Summary	Total Labor	Total Parts	Total Cost
25450106	03/26/2024 10:00 AM	03/27/2024 1:30 PM	1 day 3 hrs 30 mins		38,410 mi	Preventative Maintenance • Rear Stabilizer Bar Link Replacement	Oil Change	$119.58	$115.59	$235.17
24615106	03/07/2024	03/07/2024			37,732 mi	Tire Repair Kit Sealant Inspect	Large Nail in front tire wi...	$39.86	$0.00	$39.86
19039491	08/07/2023 1:00 PM	08/08/2023 12:00 PM	23 hrs 0 mins		29,884 mi	Engine Oil & Filter Replacement • Tire Rotation • Vehicle Multi-Point Inspection • Brake Rotor Replacement		$163.96	$602.57	$766.53
							Total Amount	$323.40	$718.16	$1,041.56

Powered by Fleetio

WATERFORD
SENIOR SERVICES



ANNUAL REPORT 2024

WATERFORD SENIOR SERVICES

Proudly serving Waterford since 1991

860-444-5848 24 Rope Ferry Rd, Waterford, CT 06385

WELCOME

DANI GORMAN

HUMAN SERVICES ADMINISTRATOR
MUNICIPAL AGENT FOR CHILDREN
MUNICIPAL VETERAN'S REPRESENTATIVE
ADA LIASON

The Senior Services department and Senior Citizens Commission ushered in a year of renewal, rebuilding, and high engagement levels. Most notably, Waterford's older residents enrolled in programs at record levels and sought help for supportive services. They enjoyed a multitude of new programs and used transportation services more than any other time. Seniors visited the community center to spend time with friends, enjoy the café, receive guidance with Medicare CHOICES, and apply for state and federal benefits. Referrals from Waterford Ambulance, police, and Elderly Protective Services resulted in 52 well-being checks and department staff committed themselves to understanding the needs of consumers through data to ensure all programs and services were delivered with a pinpoint accuracy.

No other department function grew as fast as programs. Quarterly, seniors were offered between 70-80 opportunities to partake in at the center, within the community, and to exciting travel destinations throughout the country and world. Fitness and dance classes remained the favorite programs to engage in, while matinee movies became increasingly more popular. The café not only oversaw the Meals on Wheels program for the homebound, but partnered with local restaurants and businesses to offer luncheon meals for special events, the senior picnic, beach day, holidays, workshops, and classes. Trained Medicare CHOICES counselors served as resources for seniors as they reviewed health insurance coverage and supplemental plans. While quilting and knitting encouraged our patrons to spend time with each other in a more relaxed setting, enrichment programs inspired new skills and hobbies. Like so many other senior centers, activities such as; bingo, card games, book clubs, and puzzles brought an unprecedented number of seniors out of isolation and back into the center for programs that were popular pre-pandemic.

The department also launched initiatives to track data, offer online registrations, and e-newsletters. Credit card payments were accepted for the first time and consumers were given multiple ways to learn about the department through an engaging web page and social media platforms. As often as possible, participants were given satisfaction surveys that permitted us to measure outcomes, especially program success. Suggestion boxes, questionnaires, and focus groups also presented opportunities to gather information about which programs would remain and what seniors looked forward to in upcoming cycles.

Through Human Services, seniors were able to get help with home care, housing, energy assistance, SNAP benefits, renters rebate, scams, and advocacy. Case workers traveled to all of the elderly housing developments for on-site appointments in an effort to increase access and reduce barriers. Adult children living in distant places called us for well-being checks, resources, and mental health concerns regarding their elderly parents. The department staff's responsive approach brought comfort to so many families that lived outside of our region because they could see their loved ones were respectfully and resourcefully being taken care of very thoughtfully. While the department hosted hundreds of people for AARP tax appointments, we also offered the AARP safe driving class so that seniors could obtain discounts with car insurance. Additionally, staff worked with the police department and the families of seniors when drivers' licenses needed to be relinquished for safety reasons.

One on one counseling services and support groups provided seniors with support, healing, and encouragement. Our contract clinician, also a senior and Veteran, served as a trusted contact for nearly 30 seniors who struggled with the loss of a loved one, stress, anxiety, depression, and loneliness. All of these services were provided for free to reduce any barriers to access or engagement. The clinician also partook in well-being checks, home visits, and weekly phone calls in an effort to help those who felt alone, lost, and often isolated. Memory care programs were offered through partnerships with local organizations. One of our weekly programs, Brain Flex, gathered seniors to exercise their critical thinking, memory, and cognitive reasoning. Transitioning seniors from independent living to assisted living or long term care facilities was also at the forefront of the department's human services' functions, as well as providing groceries through the food bank to provide financial relief and farmer's market coupons for fresh fruit and vegetables.

As our consumers preferred our transportation services over driving their own cars, our accessible vans traveled many miles to get seniors to where they needed to go safely and without worries. Our vans continued to provide curb to curb service throughout Waterford, New London, and East Lyme, while medical cabs (through a partnership with ECTC) got seniors to medical visits in more distant locations. This 5 day a week service with 2 (of the 3) vans on the road per day got seniors to shopping trips, hair appointments, medical visits, and the senior center to participate in programs. The demand for transportation increasingly grew and prompted the addition of a new full time driver position in fiscal year 2025.

In fiscal year 2025 we expect the addition of a state of the art multi media room and an upgraded foyer with a new coffee station funded through the American Rescue Plan Act. The ADA accessible media room, a first of its kind in the region, will provide seniors with access to matinee movie shows, zoom workshops, and technology; increasing opportunities for entertainment and engagement. As the population of older residents continues to grow in Waterford, the department remains committed to providing seniors with a multitude of opportunities that promote well-being, inclusiveness, and resources.

On behalf of Chairwoman Vlaun and myself, I respectfully present the department's Fiscal Year 2024 Annual Report.

Sincerely,

Dani Gorman

Human Services Administrator

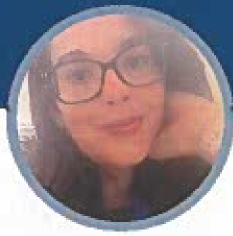
TABLE OF CONTENTS

MEET THE TEAM

DANI GORMAN
HUMAN SERVICES ADMINISTRATOR

TERRY FOWLER WHEELER
ASSISTANT DIRECTOR

HEIDI MCSWAIN
HUMAN SERVICES COORDINATOR



MEAGHAN LINEBURGH
SENIOR SERVICES ASSISTANT

MICHAEL BUSCETTO
OFFICE TECHNICIAN

JEN BRACCIALE
SENIOR SERVICES CLERK

RICH MESSINA
SENIOR SERVICES CLERK FOCUSED ON VETERANS AND TAXES

ANDREW STAUNTON
CONTRACT CLINICAL SUPERVISOR

OUR COMMISSION

JOYCE VLAUN	CHAIRWOMAN
DINA LOPES	VICE CHAIRWOMAN
RICK BEANEY	COMMISSIONER
ANNE DARLING	COMMISSIONER
TOM KENNEDY	COMMISSIONER
SUSAN MARELLI	COMMISSIONER
KENT WARD	COMMISSIONER
DAN RISSI	COMMISSIONER
RICHARD MUCKLE	SELECTMAN LIAISON

MEET THE TEAM

OUR VOLUNTEERS

- Sue Beeman
- Gaile Greenwood
- Chuck Ambulos
- Rob Rossi
- Linda Worobey
- Christine Mercado
- Dan Spellman
- Ann Kopycinski
- Smitty Beals
- Deb Wiseman
- Pam Crawford
- Val Michalski
- Deb Jutkiewicz
- Edith Bonzer
- Kathy Steward
- Anita Collins
- Tom Hickey
- Carol Sanders
- Catherine Patterson
- Rick McSwain
- Rob Rossi
- Matt Rossi
- Rocco Bracciale
- Kari-Ann Antonelli
- Susan Devlin
- Tom Kennedy
- Hon. Matthew Greene
- Selectman Rich Muckle
- Kent Ward
- Dr. John Melmed
- Saeeda Salmed
- Carol Morth
- Brenda Weston
- Joann Ballassi
- Maureen Broderick
- Sandy Rathbun
- Hayley Wheeler
- Braeden Wheeler
- Nancy Butler
- Mary Chartier
- Marion Cutler
- Patricia Feeney
- Val Graley
- Alberta Houlihan
- Mary Marquardt
- Audrey Mozley
- Marcia Pierce
- Patricia Weiss
- Esther Ayrton
- Bonnie Biddle
- Lucille Delmonte
- Sonia English
- Jean Linard
- Britt Nystrom
- Joanne Page
- Michelle Pennington
- Sharon Rainville
- Peg Perritt
- Ada Develez
- Barbara Oliveri
- Helen Rasi
- Brigid Boettcher
- Rianne Melmed
- Nora Ferriell

COMMUNITY INVOLVEMENT

- Caregiver's Support Group
- Waterford Community Center Health Fair
- CHOICES Medicare Counseling
- AARP Smart Drivers Course
- AARP Tax-Aide Assistance
- Senior Medicare Patrol Fraud Reporting
- Americans with Disabilities Act Day
- Coffee with a Cop
- Waterford Fire and Safety Education
- WYFS Stuff the Bus
- WYFS Light the Night
- Veterans Coffeehouse at Victoria Gardens
- Veterans Coffeehouse at Filomena's
- Cactus Jack Foundation
- United Way
- Waterford Day Parade
- Waterford Summer Concert Series
- Waterford Fall Festival
- Waterford Rotary Club
- Waterford Community Food Bank
- Waterford High School
- Waterford High School Athletics, Music and Drama
- Waterford Boy Scouts
- Waterford Girl Scouts
- Great Neck Elementary School
- Oswegatchie Elementary School
- Quaker Hill Elementary School
- Loss of a Loved One Support Group
- Senior Resources
- Community Foundation

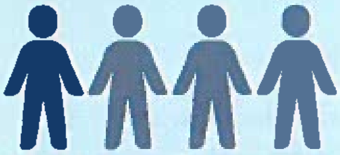
PARTNERSHIPS

Over the past fiscal year, we worked alongside several organizations. These partnerships offered essential support and played a key role in addressing community needs. This collaborative network was fundamental in helping us provide meaningful services to the senior citizens here in Waterford.

- ADA
- National Council on Aging
- National Institute on Aging
- Alzheimer's Association
- Senior Resources Agency on Aging
- AARP
- TVCCA
- ECTC
- Meals on Wheels
- Visiting Nurse Association of Southeastern CT
- Dr. Walter, DPM
- Friendship Tours
- UConn Master Gardner Program
- Colette Travel
- Dr. John Melmed
- East Lyme Senior Center
- Lymes Senior Center
- Ukleja's Tree Farm
- Yellow Farmhouse Education Center
- Save The River Save The Hills
- Florence Griswold Museum
- Garde Arts Center
- LongHorn Steakhouse
- BJ's of Waterford
- Costco of East Lyme
- Shop Rite of NL
- M & T Bank
- Stop & Shop of Waterford
- Crescent Point
- Joby Rogers, Celebrity Makeup Artist
- SE Pickleball Association
- Broadway Kids and Company
- Hartford Healthcare
- Probate Judge Hon. Matthew Green
- Stop & Shop Pharmacy
- Great Neck Elementary
- OSW Elementary
- Quaker Hill Elementary
- United Way
- New London Athletic Club
- Nancy Butler, Author
- Waterford High School
- Filomena's Restaurant
- Neon Chicken
- SIFT Bake Shop
- Mr. G's Restaurant
- Flanders Fish Market and Restaurant
- Crown Pizza
- Supreme Pizza
- Ivy's Simply Homemade
- Nana's Byrek
- Captain Scott's
- Starbuck's of East Lyme and Waterford
- Dunkin Donuts
- Flanders Donuts
- BF Clyde's Cider Mill
- Zumba Gold
- Waterford Police Dept.
- Waterford Fire Depts.
- Waterford Fire and Safety
- Waterford Ambulance
- Waterford First Selectman's Office/Waterford Cares
- Waterford Youth and Family Services
- Waterford Recreation and Parks
- Waterford Community Food Bank
- Waterford Rotary
- Waterford Public Library
- Waterford Lion's Club
- Waterford High School Senior Internships
- SERAC
- Joe Grieco
- Thrive 55 Groton
- Greentree Manor
- Bayview Health Care
- Atria Crossroads
- NL Rehabilitation and Care
- Victoria Gardens
- Twin Haven

12,000

Americans turn 60 years old every day



1 in 4 Americans are over the age of 60

- **29%** HAVE A DISABILITY
- **24%** LIVE ALONE
- **13%** ARE VETERANS

OUR PROGRAMS

Our services are designed to enhance the quality of life for older adults in the community.

By offering a diverse range of programs and services tailored to their needs, we aim to promote well-being, social engagement, and personal growth. From health and wellness initiatives to social and recreational activities, our focus is on empowering seniors to lead fulfilling and active lives.

KEY IMPACTS OF OUR PROGRAMS

- MENTAL HEALTH
- SOCIAL CONNECTION
- COMMUNITY ACCESS
- PHYSICAL HEALTH
- INFO ASSISTANCE
- WELLNESS EDUCATION

OUR INSTRUCTORS AND PART TIME STAFF

Georgene Foly Didato
Edward Kolnaski
Alexander Culligan
Victoria Brouillard
Mindy Stone
Michele Flowers
Dan Spellman

OUR PROGRAMS

THE IMPACT ON OUR SENIOR COMMUNITY

The data on the right represents the number of individuals who participated in the programs we offered this year.

SOCIAL CONNECTION

Combating loneliness and isolation by providing opportunities for social interaction through enrichment and group fitness activities, breakfast and lunch events, clubs, and peer support groups. Enrichment programs give us the chance to celebrate the season, make social connections, and continue to grow. We offer game and card groups, art classes, crafts, knitting, crocheting and quilting clubs, book discussions, technology help, Brain Flex class, movie viewings, and much more to help ensure the seniors in our community are able to form important and lasting social connections.

69
ART CLASSES

115
PIZZA & A MOVIE

600
BINGO

979
CAFE PROGRAMS

PHYSICAL HEALTH

Promoting physical activity through tailored exercise programs like dance classes, walking groups, spin cycle, yoga, Zumba, pickleball, cornhole and strength training, which can improve balance, flexibility, and overall fitness. These classes remain popular among our active seniors which has drawn a consistent, vibrant group to our community center on a regular basis. In addition to programing, we provide a monthly foot clinic where seniors may receive a foot evaluation as well as a pedicure from a licensed Doctor of Podiatric Medicine.

158
DANCE PROGRAMS

237
PICKLEBALL

367
STRENGTH/ FELXIBILITY

28
FOOT CLINIC*

**AVG APPOINTMENTS PER MONTH*

OUR PROGRAMS

MENTAL HEALTH

We offer several cognitive stimulation activities, educational workshops, and brain games to maintain mental acuity and prevent cognitive decline.

96
BRAIN FLEX

181
LUNCH AND LEARN

COMMUNITY ACCESS

We act as a hub to connect seniors with other community services including transportation, healthcare, and financial support. We provide retirement, estate, and will planning info sessions, safe driving workshops, vaccination clinics and tech help.

54
STOP & SHOP VACCINES

339
AARP TAX AIDE

INFO ASSISTANCE

Our work is about aging with dignity. Every person deserves access to the resources and supports that help them stay healthy and financially secure. This report shows the incredible impact Waterford Senior Services has made on our seniors.

116
MEDICARE COUNSELING

335
EDU PROGRAMS

WELLNESS EDUCATION

We provide health screenings, nutrition counseling, safety education, as well as information on how to make healthy lifestyle choices. Meditation & mindfulness workshops help to manage mental health.

40
SAFETY EDUCATION

75
MINDFULNESS

CAFE PROGRAMS

OUR CAFE PROGRAMS INCLUDE:

Lunch & Learn which combines educational information with while sharing a meal, Pizza and a movie, Special Lunch Events, Out to Lunch programs at restaurants, Holiday Celebrations, Café Lunch usually held before our very popular BINGO program and breakfast programs.

BARRY NEISTAT
CAFE MANAGER

RICK BEANEY
SUBSTITUTE
CAFE MANAGER

MEALS ON WHEELS PROGRAM

Half of all seniors living alone lack the income to pay for basic needs

For over 50 years, Meals on Wheels has been dedicated to supporting seniors across the country through a network of local programs. As one of these providers, we act as a vital resource for those facing food insecurity, nutritional issues, mobility challenges, loneliness, and other difficulties that come with aging. Our service starts with delivering nutritious meals, which allows Senior Services to offer much more. Delivering these meals has created an opportunity to connect with seniors, enabling Meals on Wheels providers to recognize and provide essential services that enhance independence and well-being. Every day, we hear stories of the impact Meals on Wheels has had on people's lives.

OUR MEALS ON WHEELS DRIVERS

SHAWNA ZITO HANNON
DAN SPELLMAN
MARK HANSON
JILL MARCHENI
NICK GAUTHIER

6,500
MEALS PROVIDED

31
AVG WEEKLY DELIVERIES

TRANSPORTATION

JOHN FRASCARELLI
VAN DRIVER WSS

RUTH MENGHI
VAN DRIVER WSS

PATICIA DUFORD
VAN DRIVER WSS

RICK BEANEY
SUBSTITUTE DRIVER

COLLEEN LINEBURGH
SUBSTITUTE DRIVER

2,540
TOTAL RIDERS

25,078
TOTAL MILES

Waterford Senior Services offers free transportation to Waterford seniors and disabled residents. Transportation continue to remain high. Senior Services has two vans on the road Monday through Friday. Our dedicated drivers transport seniors to medical appointments, the grocery store, community center and hairdresser/barber appointments. By providing these services we are aiding seniors in continuing to be as independent as possible and lead fulfilling and active lives. As ridership grows, we are devoted to our clients and our commitment to ensuring that they are able to continue to lead enriching and active lives.

59% **PERSONAL RIDES**

39% **MEDICAL RIDES**

2% **OTHER RIDES**

WATERFORD COMMUNITY FOOD BANK

The Waterford Community Food Bank continues to serve as a model program for other organizations and municipalities. Our food bank is very welcoming, clean, well organized, and friendly. Shoppers and volunteers work together to select items they would like for themselves and their families. Our "Shopping the Shelf" option remains popular. Volunteers have consistently served the community to provide a private shopping experience.

1,402
TOTAL HOUSEHOLDS SERVED

2,605
TOTAL PEOPLE SERVED

13,164
LBS FROM FOOD BANKS

12
VOLUNTEERS

512
THANKSGIVING MEALS

427
HOLIDAY MEALS

WATERFORD COMMUNITY FOOD BANK

GROWING DEMAND

In the past year, we have continued to see the demand for the Waterford Community Food Bank to rise. The food bank continues to provide on-going relief financially and emotionally.

179
NEW HOUSEHOLDS THIS YEAR

363
NEW INDIVIDUAL CLIENTS

The Waterford Community Food Bank continues to serve many residents struggling with food insecurities. Expanding on our recent additions of paper goods, toiletries, and kid-friendly snacks we now have a special dietary needs section serving those who are gluten free, low sodium, and organic options.

MONTHLY FOOD BAGS

We provided 6 themed monthly food bags this year with an average of 65 households signing up for each one! Some of the themes included taco night, summer cook out and chilli dinner.

VOLUNTEER COORDINATIOR

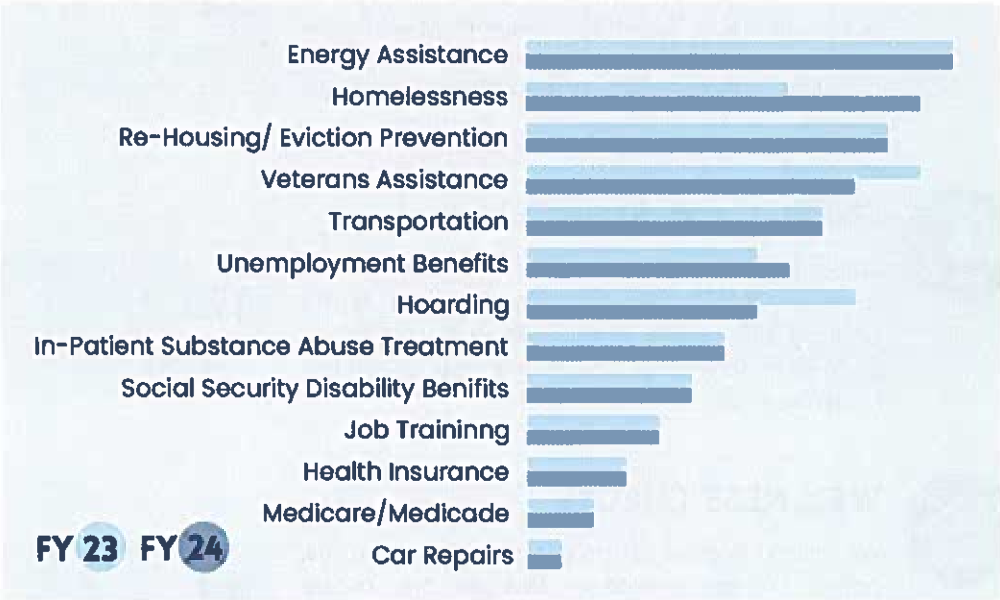
Anne Ogden Hinners

VOLUNTEERS

Sue Gardiner	Pam Crawford
Trish Roy	Liz Beals
Janet Pettinari	Joan Ballassi
Leeann Spence	Terry Abate
Deb Wiseman	Regina Clark
Bert Chenard	Ada Filipetti

HUMAN SERVICES

The chart below reflects the prevalence of types of human services cases taken in. The data shows the difference in prevalence from FY23 to FY24. Some types of cases saw a major increase, while others have decreased.



CATEGORIES THAT **INCREASED** THIS YEAR

UNEMPLOYMENT BENEFITS

HOMELESSNESS ← ALMOST DOUBLED SINCE LAST YEAR

RE-HOUSING AND EVICTION PREVENTION

MOST PREVELENT THIS YEAR

1. **ENERGY ASSISTANCE**
2. **HOMELESSNESS**
3. **RE-HOUSING AND EVICTION PREVENTION**

HUMAN SERVICES

EMERGENCY FUNDING

Offers financial assistance to help with basic needs in order to maintain the independence, dignity, and quality of life to Waterford residents who income qualify. Funding may include home repairs, handicap accessibility, transportation, storage, utilities, fuel, and more.

24
HOUSEHOLDS

ENERGY ASSISTANCE

This program helps low and middle income families and individuals pay for their home heating bills. Basic grants range from $100 to $530 plus additional crisis benefits of $1,230 per household for deliverable fuel.

195
HOUSEHOLDS

WELLNESS CHECKS

We visited homes at the request of loved ones, police, fire and residents. We not only made sure the residents were okay, but we provided case management services to assist them with overcoming physical and emotional hardships.

44
HOMES VISITED

WATERFORD CARES

We partnered Ledge Light Light Health District, police, fire, Waterford Ambulance, zoning and building departments to provide intensive case management services to residents. We were able to coordinate resources to support well-being and managing life challenges.

67
RESIDENTS SERVED

MENTAL HEALTH

OUR MENTAL HEALTH PROGRAM HAS **DOUBLED** SINCE IT'S INCEPTION

SUPPORT GROUPS ARE FOCUSED ON LOSING A LOVED ONE AS WELL AS CAREGIVER SUPPORT

In Fiscal Year 24, we were able to provide free counseling and support groups to our older residents, the disabled and veterans. Our mental health program was launched two years ago and continues to grow. Two contract clinicians and a graduate intern maintained full caseloads of residents needing help for anxiety, depression, stress, substance use, and defiant behaviors.

TOP PRESENTING MENTAL HEALTH DISORDERS IN FY24

TOP PRESENTING MENTAL HEALTH CONCERNS

- DEPRESSION
- STRESS AND ANXIETY
- LOSS AND GREIF
- SUBSTANCE USE
- CAREGIVING
- MEDICATION AND HEALTH ANXIETY

LOOKING AHEAD

MULTIMEDIA ROOM

A grant from The American Rescue Plan Act has provided us with a valuable opportunity to assess and address the future needs of our seniors. This funding allowed us to conduct thorough research and engage directly with our senior community, enabling us to identify opportunities for enhancement in their quality of life and to address emerging challenges. With this grant for our innovative multimedia room we can explore a range of new programs. Our focus is on developing new and creative programs that cater to evolving interests, and expanding our offerings in areas such as technology training, nutrition, and mental health.

The addition of a multimedia room ensures that we are well-prepared to support our seniors as their needs change over time. By looking ahead, we can create an even more vibrant, inclusive, supportive community for our aging population.

This space could be used for:

- **EDUCATION AND INFO**
- **HEALTH AND WELLNESS**
- **SOCIAL ENGAGEMENT**
- **ENTERTAINMENT**

The senior center multi media room features comfortable seating arranged for optimal viewing, ADA compatibility, a large screen, and a high-quality sound system, creating a welcoming atmosphere for film screenings. The room is decorated with soft lighting and easy accessibility, ensuring that all seniors can enjoy the space.

In addition to movie screenings, educational workshops or guest speaker events, the room can be transformed for meditation classes, games or Zoom conferences making it a multifunctional hub for community engagement.

LOOKING AHEAD

COFFEE STATION

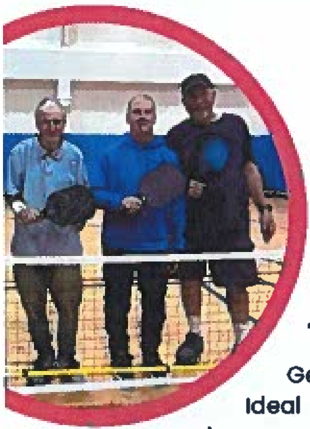
The ARPA funding will also enable us to create a coffee station and seating area in the lobby of our community center, providing seniors with a welcoming and social space to gather. The coffee station will not only serve freshly brewed coffee but will also include a selection of teas and occasionally breakfast pastries, fostering a relaxed atmosphere where seniors can connect with one another.

By creating this dedicated space we aim to enhance the community experience, encouraging more seniors to spend time in the lobby before or after attending classes and Senior Services programs and events. This will promote social interaction and help combat feelings of isolation, which can be prevalent among seniors.

Along with the opportunities provided by the ARPA funds, we will continue to offer our very popular existing programs, while also adding exciting new offerings alongside our seniors' favorites.

The coffee station can also serve as a hub for informal gatherings, allowing seniors to share stories, build friendships, and engage in casual conversations. Additionally, we plan to host themed coffee mornings or special events, further enriching our community's social fabric. Overall, this addition will contribute to a warm and inviting environment that encourages seniors to come together, fostering a sense of belonging and community spirit.

LOOKING AHEAD



NEXT YEAR'S NEW CLASSES

Waterford Senior Services continues to reinvent itself to meet the needs and wishes of three generations of older adults. Baby Boomers now constitute two-thirds of the population over 50. We are developing new programs and opportunities for this vibrant generation of older adults and have an eye towards the future with the age of Generation X turning 60 years old in 2025.

TAI CHI

Gentle, flowing movements that promote relaxation, balance, and flexibility. Ideal for all fitness levels. This improves mental focus, reduces stress, and enhances physical stability.

SEATED ZUMBA GOLD

A fun, low-impact version of Zumba that can be done while seated. Perfect for those with limited mobility. This boosts cardiovascular health, increases coordination, and provides a lively social atmosphere.

WALKING PROGRAM

Organized group walks that encourage physical activity in a supportive environment. Suitable for all fitness levels. Held in the newly renovated Arnold Holm Jr. Park. This promotes heart health, builds endurance, and offers opportunities for social interaction.

THANK YOU NOTE WRITING WORKSHOPS

This class will guide participants in writing heartfelt thank you letters. You'll learn the importance of expressing gratitude, how to structure your letter, and tips for making your message personal and sincere. This class will help you communicate appreciation in a meaningful way.

SYMPATHY LETTER WRITING WORKSHOPS

In this compassionate class, participants will explore how to write condolence letters that offer comfort and support. You'll learn about the delicate nature of expressing sympathy, appropriate language to use, and ways to share memories that honor the deceased. This class aims to provide the skills needed to convey your feelings thoughtfully during difficult times.

WYFS Program Growth, Trends and Analyst for WYFS Afterschool Programs

Winter 2024 to Winter 2025

Graph Key:

Light Blue – Maximum Capacity: Represents the maximum number of participants each program can accommodate, based on factors such as available space, staffing levels, and instructor preferences. This line helps us understand the program's full potential and whether we are operating near capacity. Tracking this metric allows us to identify when additional resources might be necessary to expand offerings.

Royal Blue – Actual Enrollment: Shows the number of students who successfully enrolled and participated in each program. This line is essential for measuring the program's effectiveness and demand compared to its maximum capacity. Understanding actual enrollment trends helps us assess whether we are meeting community needs or if adjustments to promotion, scheduling, or resources are required.

Green – Waitlist: Reflects the number of parents who placed their child on a waitlist when a program was already full. Waitlists are an important tool for gauging unmet demand and help us prioritize which programs might benefit from expansion. Although rare, withdrawals can occasionally provide an opportunity to enroll waitlisted participants.

Purple – Abandoned Carts: Indicates programs added to a RecDesk cart but not fully registered. This metric highlights interest levels, even if it doesn't translate directly to enrollment, and provides insights into potential barriers to completion, such as cost, timing, or that the program is already full. Analyzing abandoned cart data can guide improvements in program design or the registration process to better capture this interest.

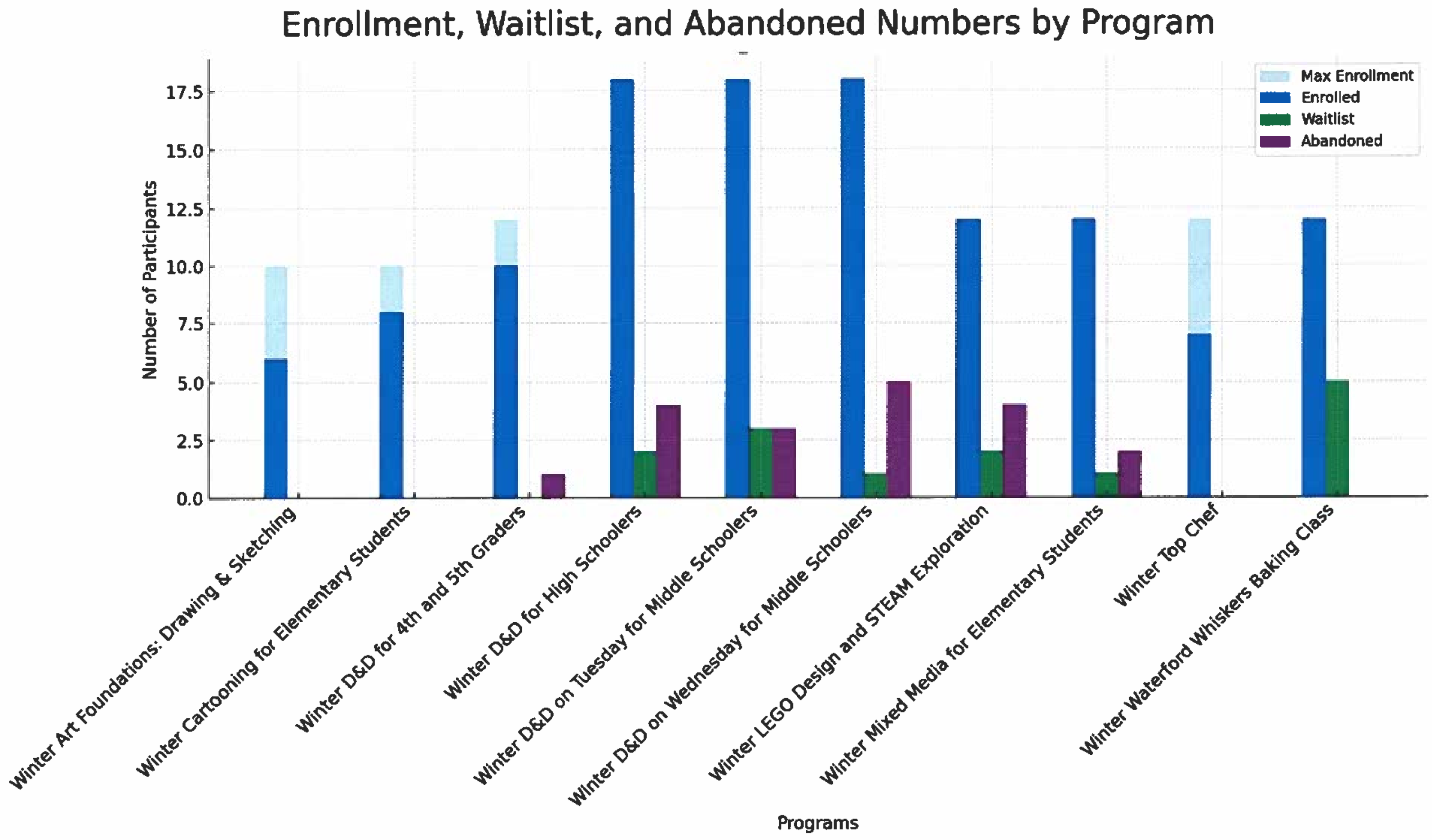
Trends Analysis:

Over the last year, the graphs reveal consistent growth in enrollment across all seasons, with actual enrollment (Royal Blue) steadily approaching maximum capacity (Light Blue) in several programs. Waitlist numbers (Green) have fluctuated but remain significant, particularly in the Fall and Winter sessions, suggesting unmet demand. Abandoned cart data (Purple) shows interest exceeding enrollment, particularly during peak seasons, indicating possible barriers such as timing conflicts, costs, or limited capacity.

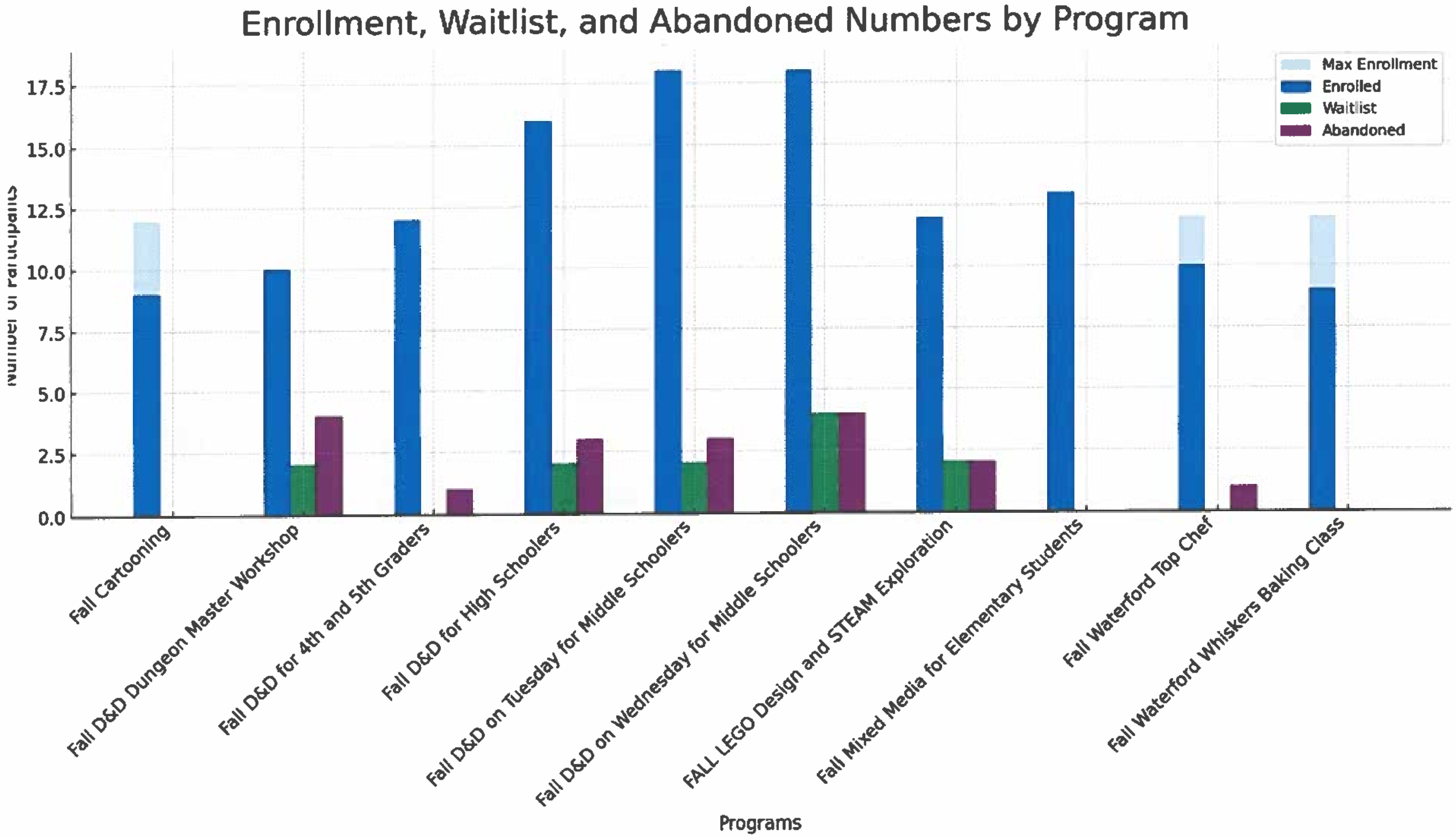
Overall Growth Analysis:

The afterschool programs have experienced clear growth over the past year, demonstrating increased community engagement and demand. Waitlist and abandoned cart metrics indicate untapped potential, signaling an opportunity for expansion or process improvements. These trends highlight the program's success in fostering participation while identifying areas for resource allocation to meet rising demand effectively.

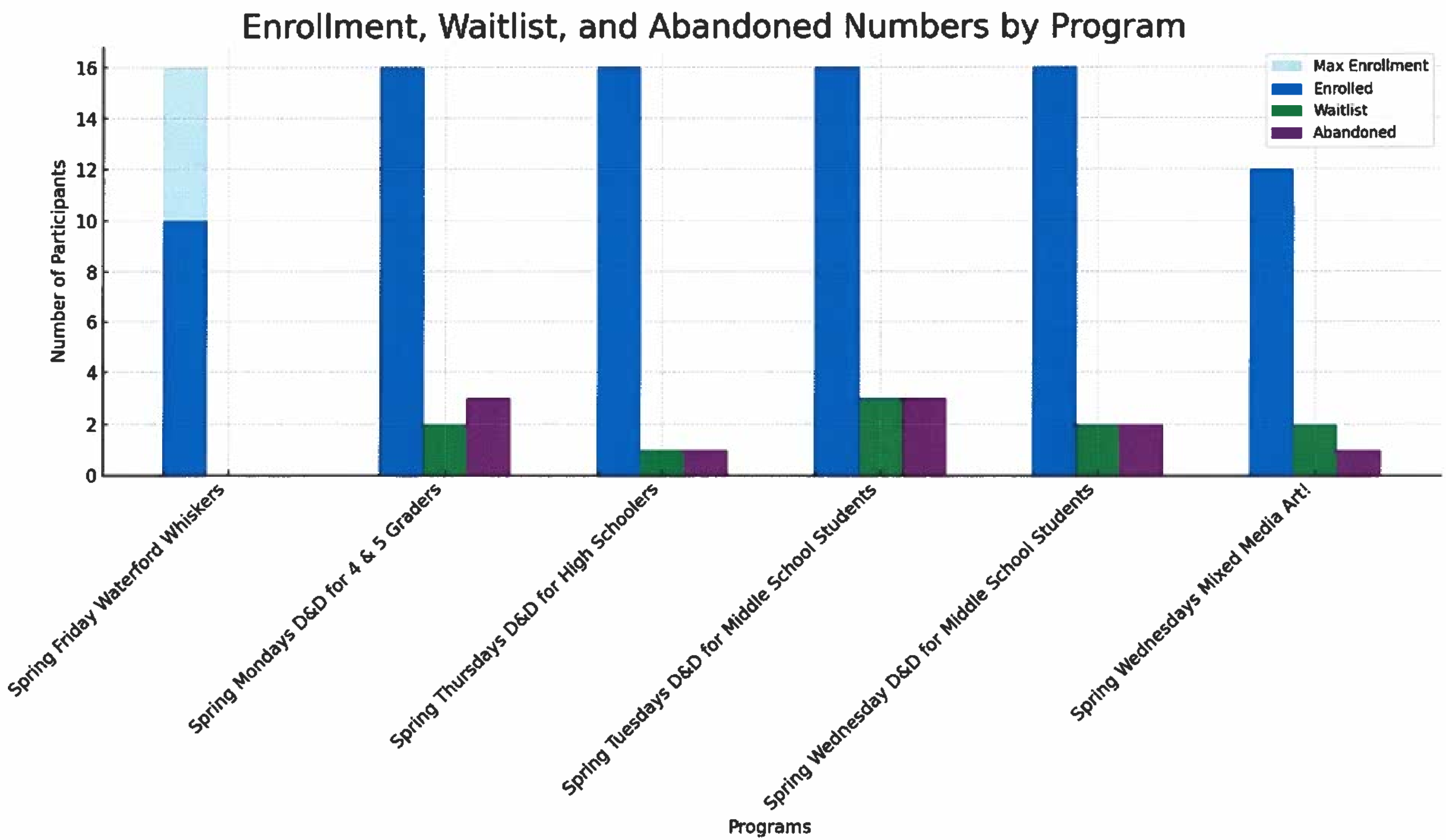
Current Winter Session 2025



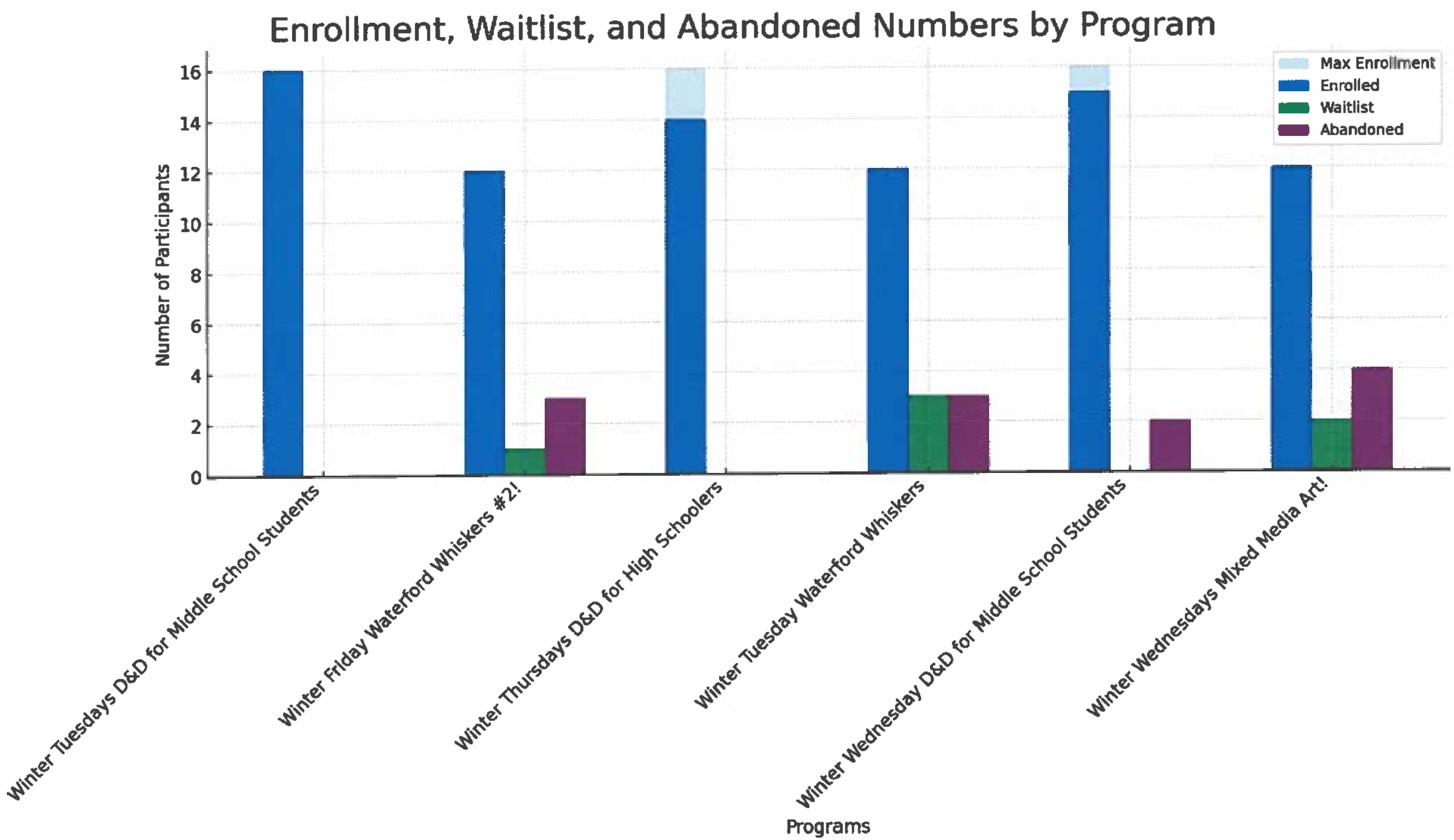
Fall Session 2024



Spring Session 2024



Winter Session 2024



Program Growth, Trends and Analyst for WSS

Winter 2024 to Winter 2025

Graph Key:

Green – Maximum Capacity: Represents the maximum number of participants each program can accommodate, based on factors such as available space, staffing levels, and instructor preferences. This line helps us understand the program's full potential and whether we are operating near capacity. Tracking this metric allows us to identify when additional resources might be necessary to expand offerings.

Royal Blue – Actual Enrollment: Shows the number of students who successfully enrolled and participated in each program. This line is essential for measuring the program's effectiveness and demand compared to its maximum capacity. Understanding actual enrollment trends helps us assess whether we are meeting community needs or if adjustments to promotion, scheduling, or resources are required.

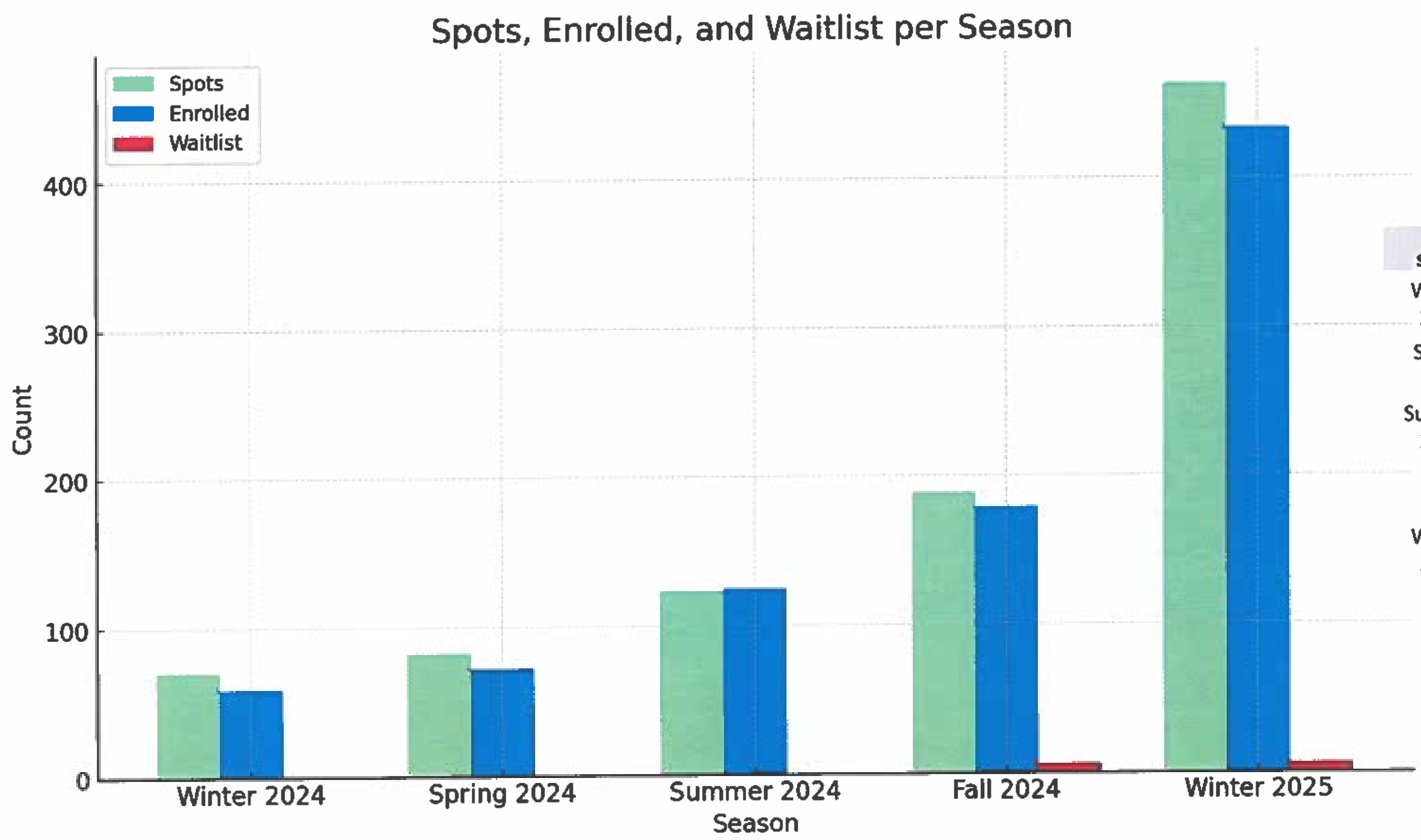
Red – Waitlist: Reflects the number of parents who placed their child on a waitlist when a program was already full. Waitlists are an importa nt tool for gauging unmet demand and help us prioritize which programs might benefit from expansion. Although rare, withdrawals can occasionally provide an opportunity to enroll waitlisted participants.

Trends Analysis: Across the datasets, there is a clear trend of increasing spots and enrolled participants over time, reflecting growing interest and demand for the programs. For example, spots increased from 70 in Winter 2024 to 463 in Winter 2025 in one dataset, while enrolled participants grew from 59 to 433 during the same period. Additionally, utilization rates (% Filled) consistently remained high, ranging from the mid-80s to 100%, with seasons like Fall 2024 showing complete capacity and forming waitlists. Winter seasons often reflect lower % Filled during mid-season data collection, emphasizing the need to consider final figures. This growth highlights the program's success and the need for expanded capacity to accommodate the rising demand.

Overall Growth Analysis: The data demonstrates consistent overall growth in both spots and enrolled participants across all seasons, indicating the program's increasing popularity and effectiveness. Spots expanded significantly, as seen in one dataset, from 70 in Winter 2024 to 463 in Winter 2025, and enrolled participants increased from 59 to 433 within the same timeframe. Other datasets show similar trends, such as spots growing from 58 in Spring 2024 to 110 in Fall 2024, with corresponding enrollment reaching full capacity by Fall 2024. The steady rise in waitlists, especially in Summer and Fall seasons, underscores the growing demand. These patterns reflect the program's ability to attract and retain participants, highlighting the importance of planning for continued growth and scaling resources to meet increasing community interest.

WSS Education Programs

Waterford Senior Services has increased the number and types of programs offered to reflect the informational needs of our senior community. Educational programs include Stress Reduction Classes, Medicare Workshops, Health Information related to Aging (i.e. Blood Pressure, Hearing, Nutrition) and Safety Information (i.e. First Aid, Fall Prevention, Scam Prevention), Advance Directives, Estate Planning and Probate, as well as Continued Learning and Growth education (i.e. Story Writing, Technology)

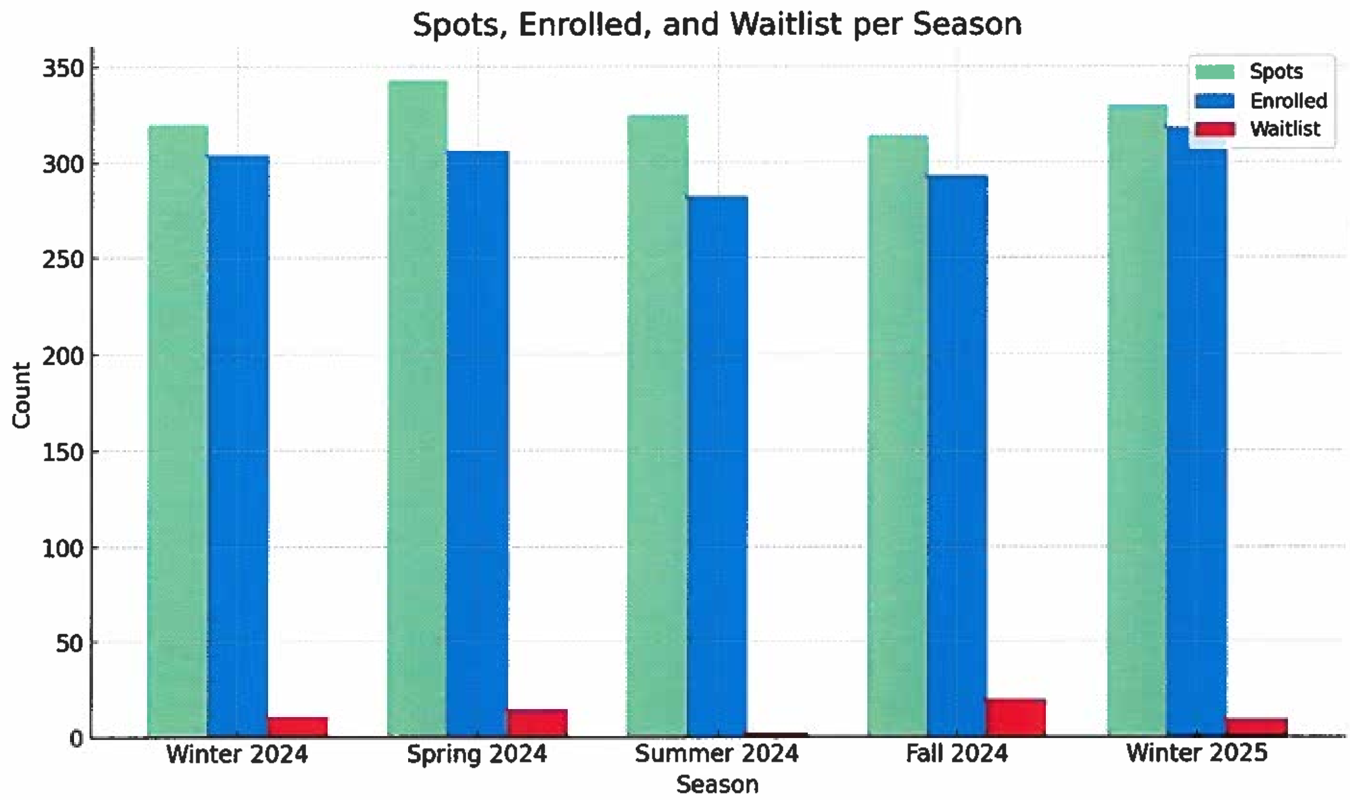


Data Set

Season	Spots	Enrolled	Waitlist	%
Winter 2024	70	59	0	84
Spring 2024	82	72	0	88
Summer 2024	123	124	0	101
Fall 2024	188	178	6	95
Winter 2025	463	433	6	94

WSS Health and Fitness

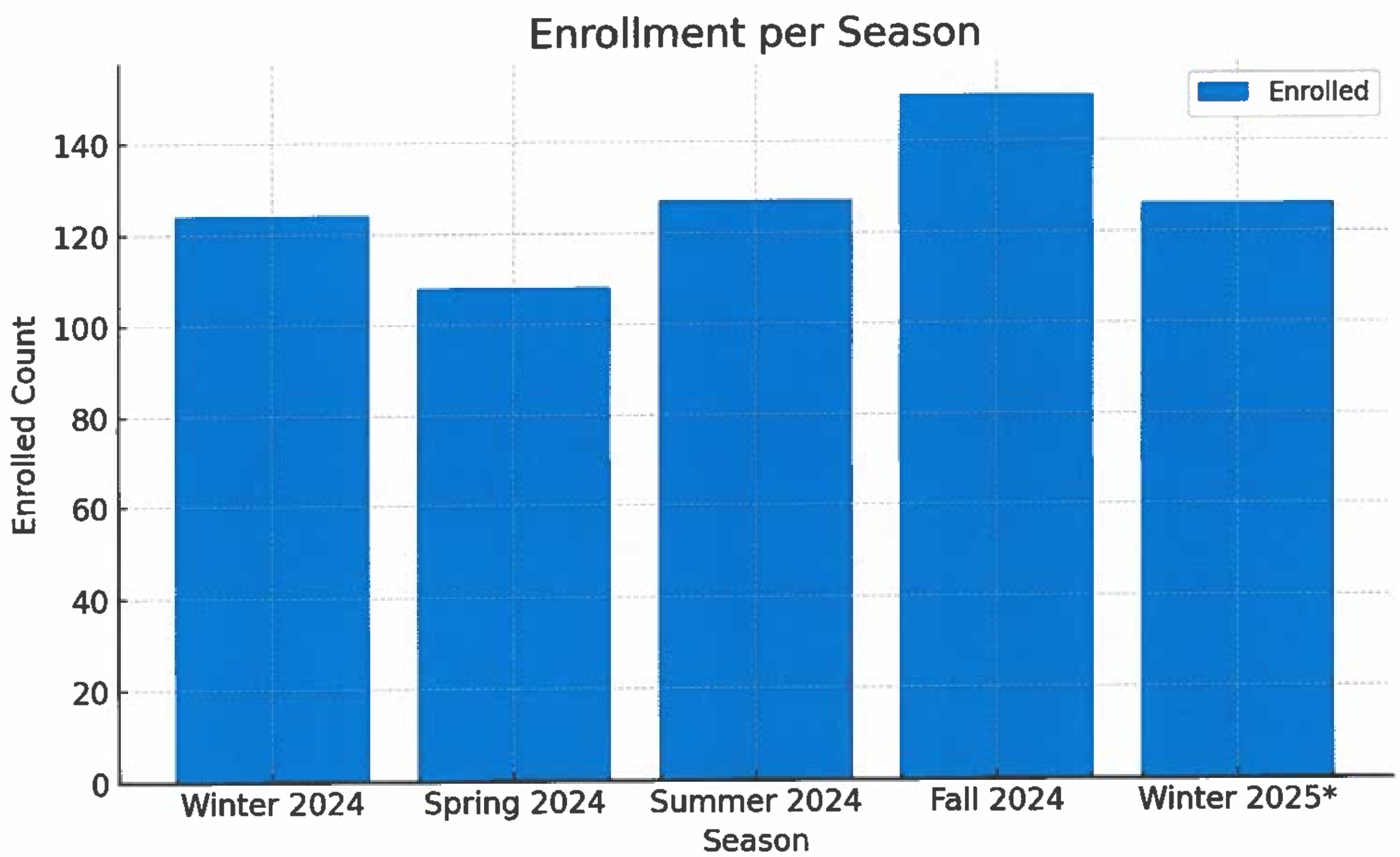
Waterford Senior Services Fitness programs continue to be in high demand, supporting both physical health and emotional well-being. Fitness programs aim to improve balance, muscle mass and strength, flexibility and joint health. Our classes increase social interaction, lead to better quality sleep and improve mental health. Participation increases heart health, bone health, aids chronic disease management and assists weight management. Exercise has been shown to boost the immune system. Regular exercise is linked to increased life expectancy and a higher quality of life. Active older adults tend to have better overall health and are more likely to remain independent.



Data Set

	Spots	Enrolled	Waitlist	%
Winter 2024	320	304	11	95
Spring 2024	343	306	14	89
Summer 2024	325	282	2	87
Fall 2024	314	293	19	93
Winter 2025	330	318	9	96

WSS Health and Fitness



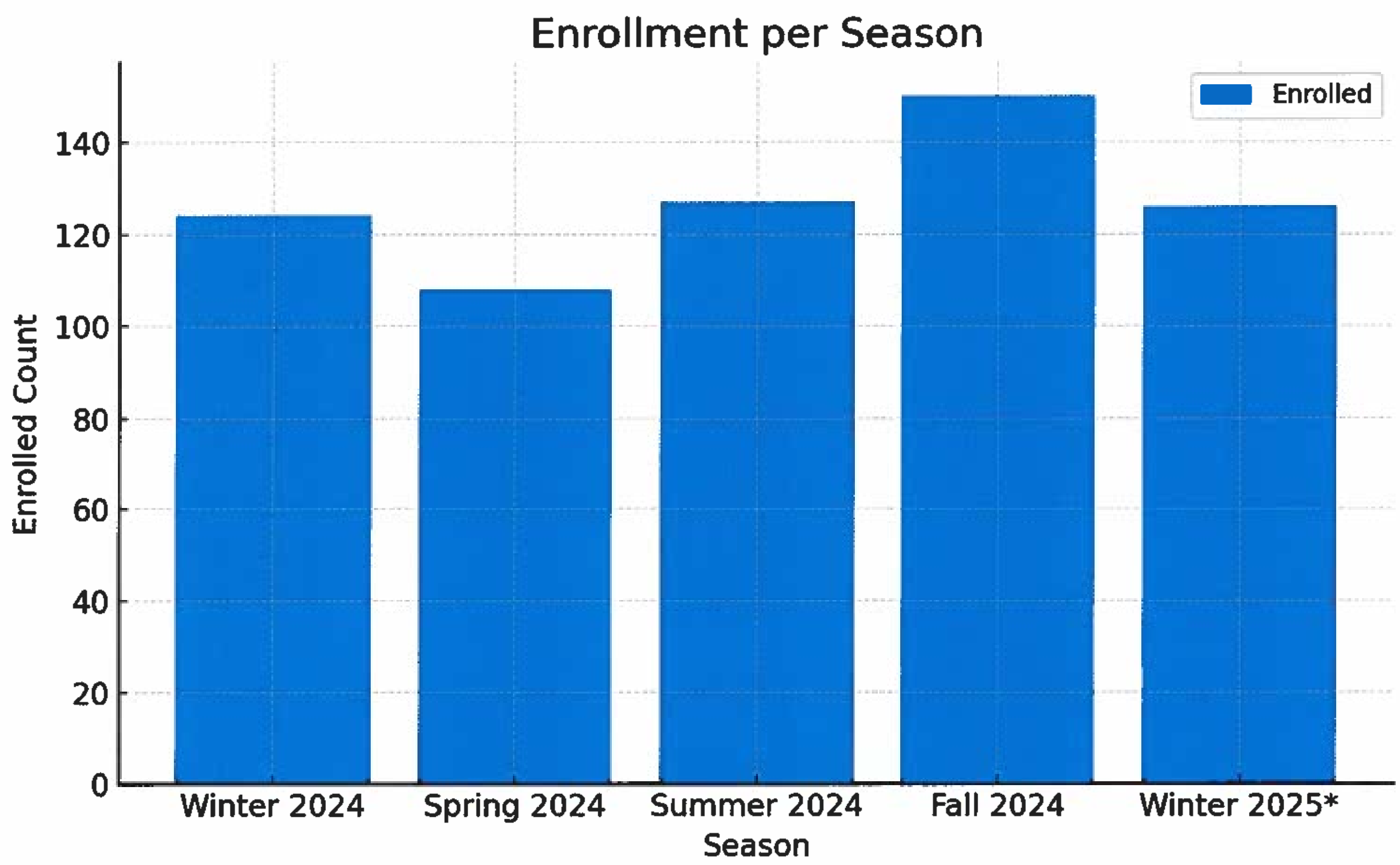
Data Set

Season	Enrolled
Winter 2024	124
Spring 2024	108
Summer 2024	127
Fall 2024	150
Winter 2025	126

* The current enrollment numbers for Winter 2025 are not final, as the season is still ongoing. Additional enrollments are expected as the program progresses, and final figures will be updated at the end of the season.

WSS Leisure and Games

Low-impact games like pickleball, cornhole and table tennis are ideal for seniors who want to stay active without putting stress on their joints, and foster social connections . Incorporating card games, board games, bingo, and bunco into a senior's routine can provide physical, cognitive, and social interaction that enrich their daily life. These provide a fun opportunity for seniors looking to stay active and engaged. For many seniors, having regular activities to look forward to, such as a weekly or monthly game, provides a healthy routine. This sense of structure can create a sense of purpose and stability.



Data Set

Season	Enrolled
Winter 2024	124
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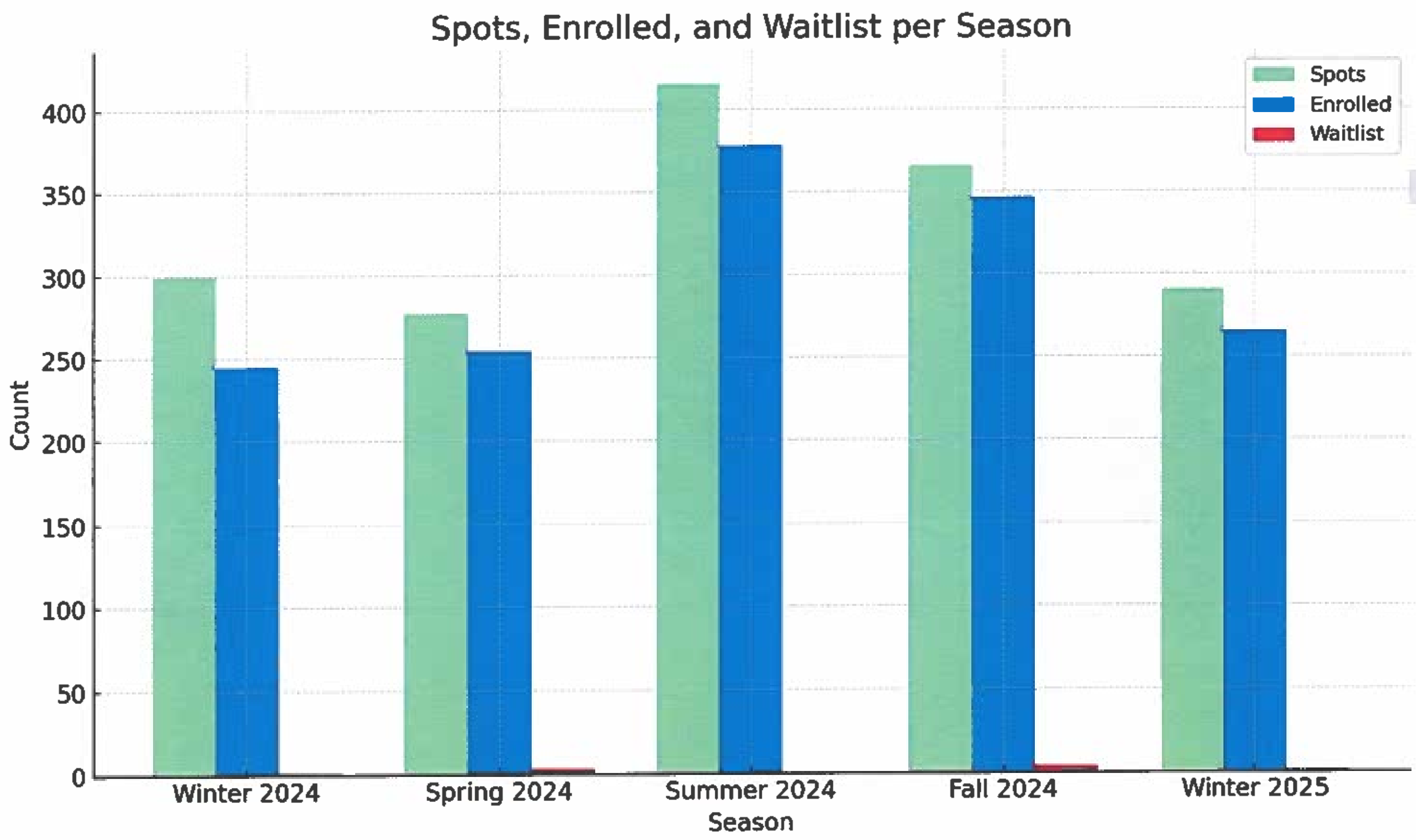
Fall 2024	150
Winter 2025	126

* The current enrollment numbers for Winter 2025 are not final, as the season is still ongoing. Additional enrollments are expected as the program progresses, and final figures will be updated at the end of the season.

WSS Leisure and Games

Waterford Senior Services offers a variety of games to appeal to all abilities, and we find they offer numerous benefits beyond entertainment. Seniors maintain mental and physical health, build relationships, and enjoy fulfilling, active lifestyles. Staying connected reduces feelings of isolation and loneliness, fostering teamwork, communication, and shared experiences in a fun environment where the focus is on enjoyment, which can reduce feelings of boredom or depression. Our programs are more than meets the eye, bingo is never just bingo. Staff can check in with our seniors on a variety of issues, and take steps for early intervention.

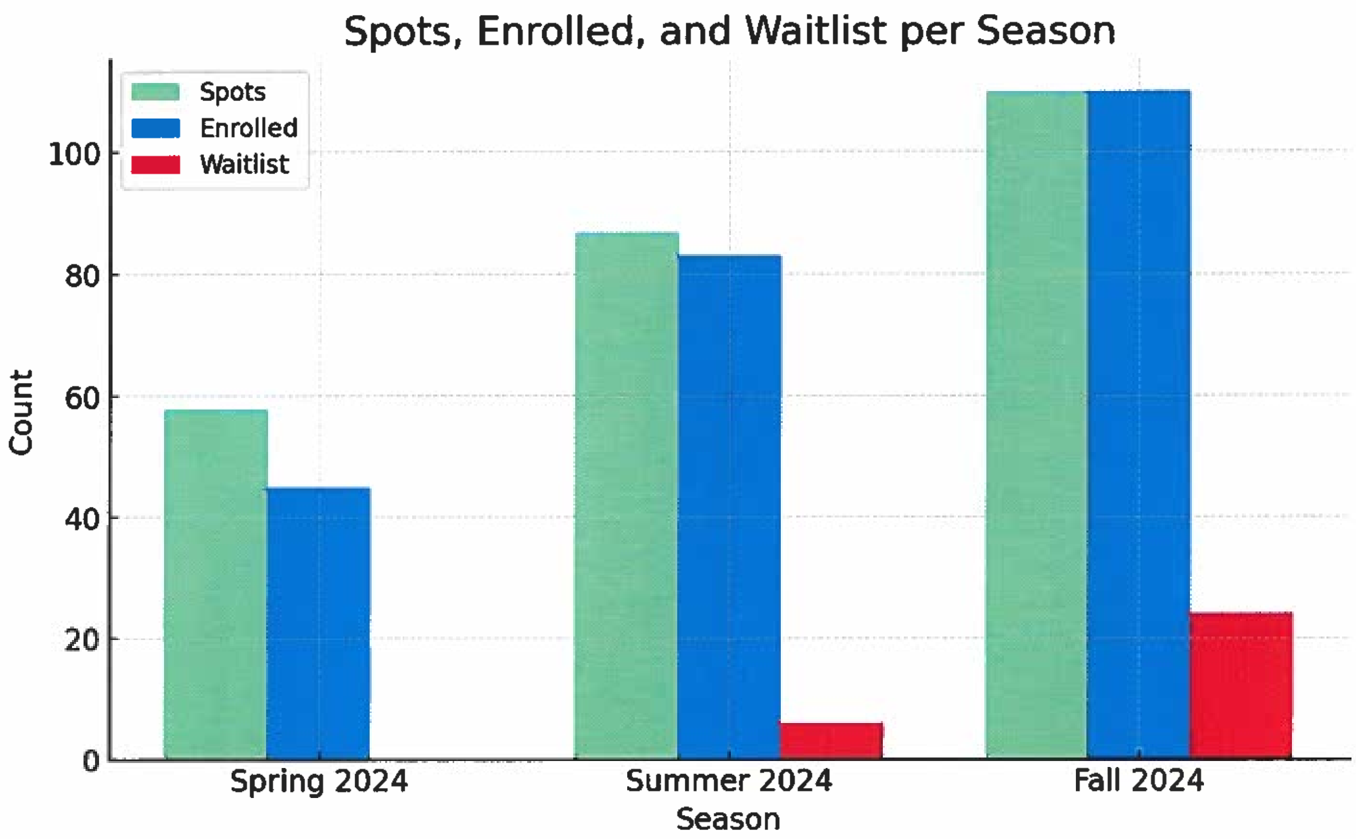


Data Set

Season	Spots	Enrolled	Waitlist	% FILLED
Winter 2024	299	245	1	82
Spring 2024	277	254	3	92
Summer 2024	415	378	0	91
Fall 2024	365	346	4	95
Winter 2025	290	265	1	91

WSS Trips

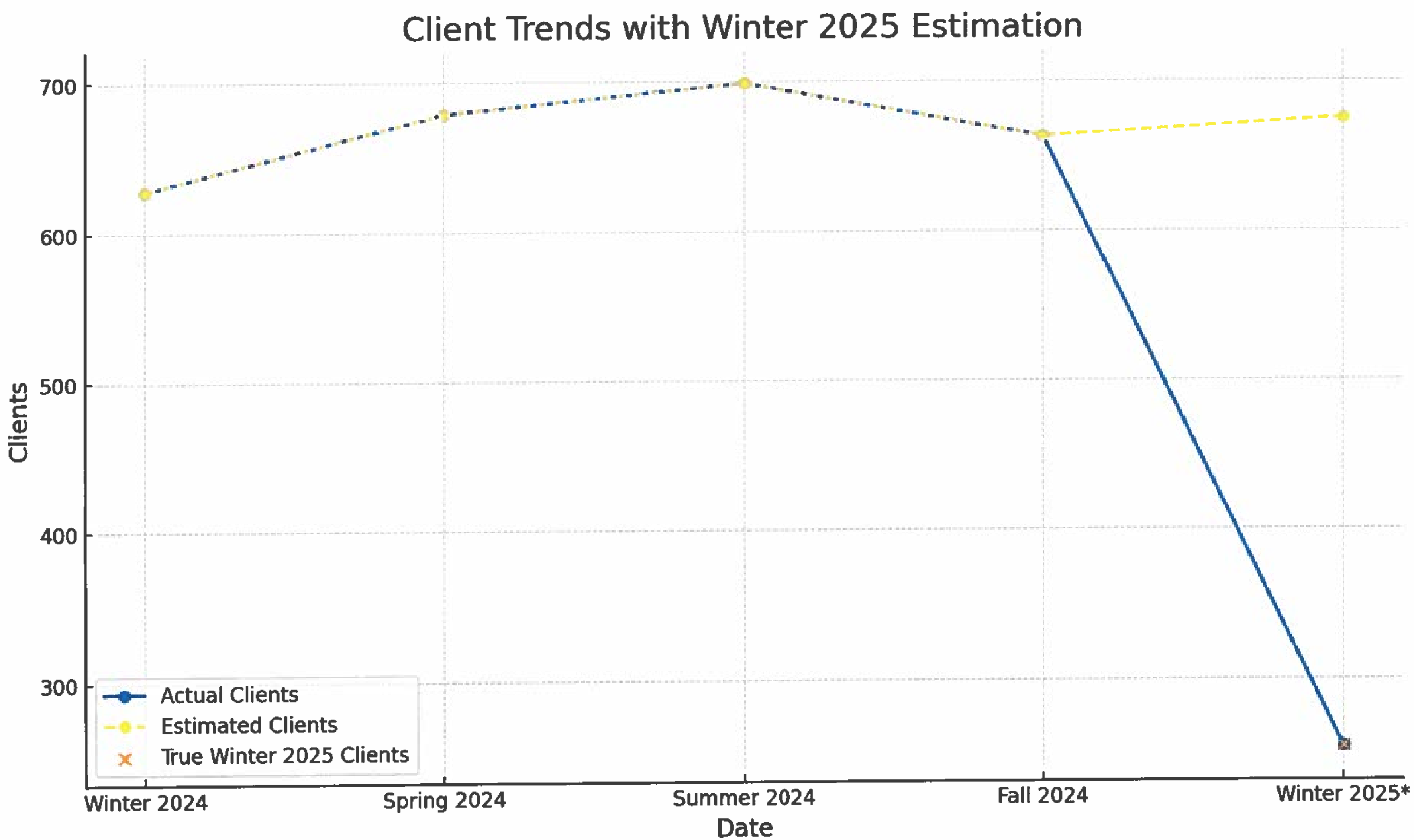
We offer a variety of travel opportunities including shows, museums, eateries, and popular destinations. They promote an active, engaged lifestyle, improve health, and provide meaningful experiences. Many of our trips are designed with educational elements, allowing seniors to explore new cultures, history, and geography. Waterford Senior Services trips are designed with mobility and accessibility in mind, ensuring that older adults can enjoy travel experiences without the challenges that might come with traditional travel. Our group tours enhance feelings of community. Engaging in a new experience can elevate mood, leading to greater happiness and life satisfaction.



Data Set

Season	Spots	Enrolled	Waitlist	% FILLED
Spring 2024	58	45	0	78
Summer 2024	87	83	6	95
Fall 2024	110	110	24	100

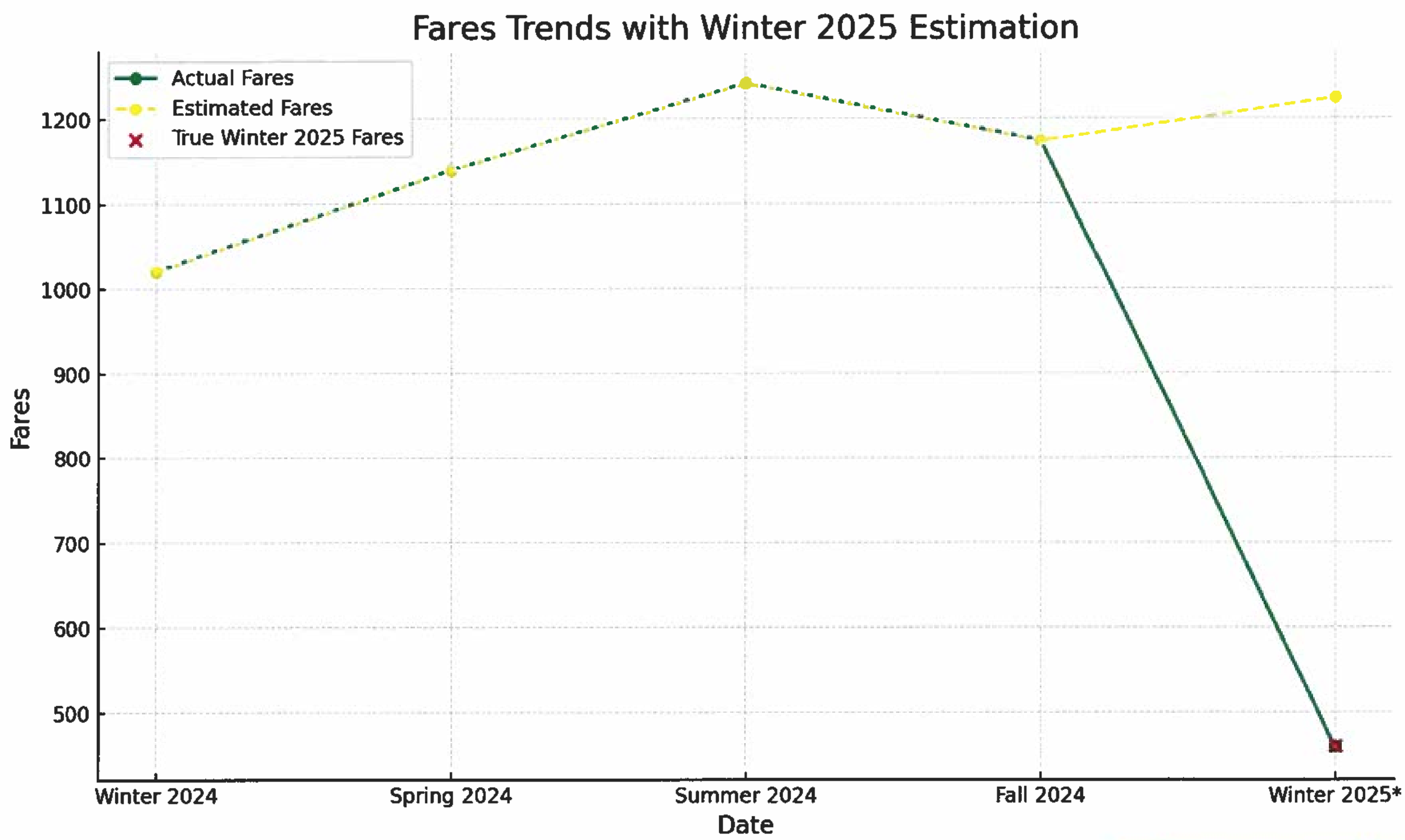
WSS Transportation Data and Trends



DATA SET

Season	Particpants
Winter 2024	628
Spring 2024	679
Summer 2024	699
Fall 2024	663
Winter 2025*	255*

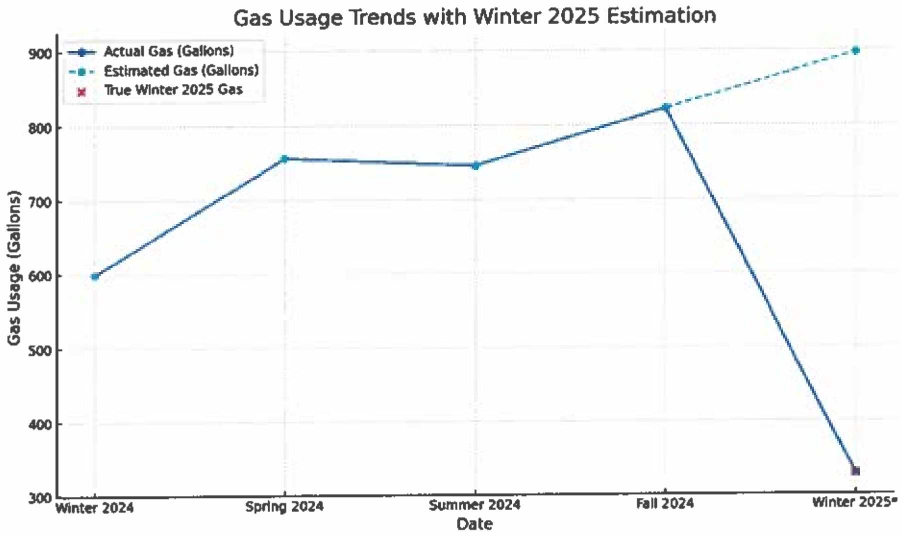
WSS Transportation Data and Trends



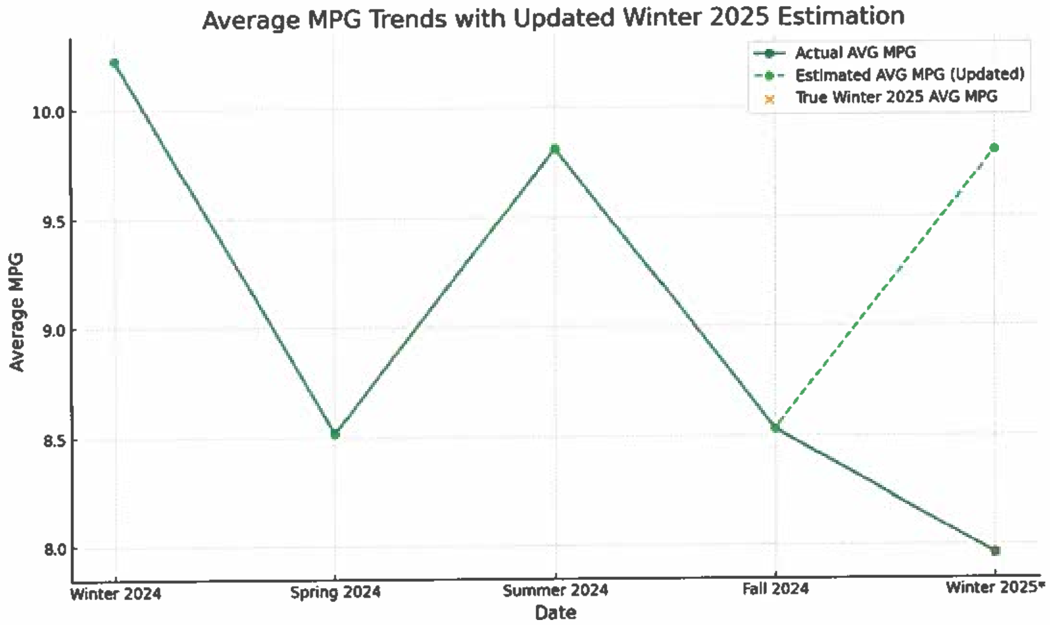
DATA SET

Season	Fares
Winter 2024	1021
Spring 2024	1140
Summer 2024	1242
Fall 2024	1174
Winter 2025*	460

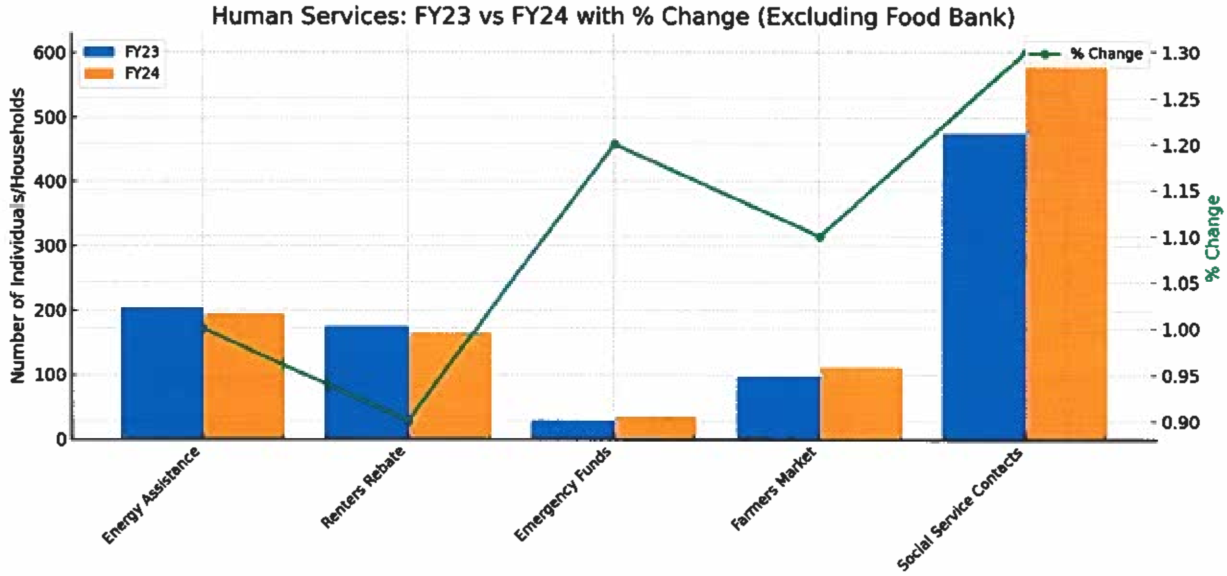
WSS Transportation Data and Trends



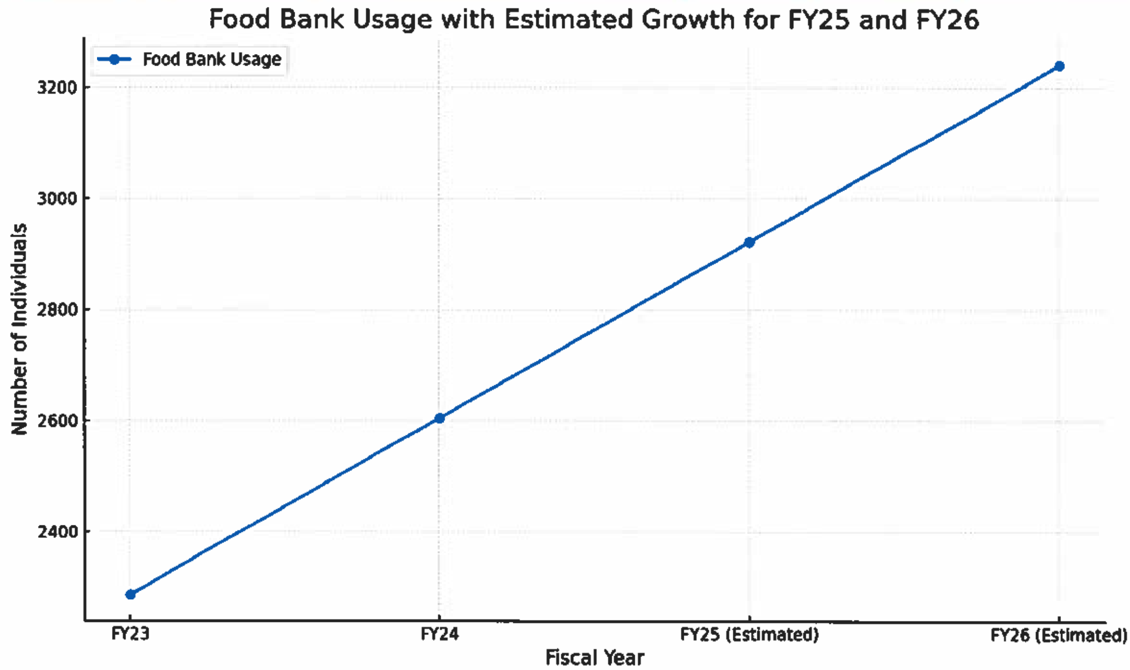
DATA SET	Season	Fuel (Gallons)	AVG MPG
	Winter 2024	598.41	10.22208853
	Spring 2024	756.22	8.516040306
	Summer 2024	745.45	9.812864713
	Fall 2024	822.1	8.52864615
	Winter 2025*	327.48	7.959264688



Human Services Data and Trends



HUMAN SERVICES	FY23	FY24	% change FY23 to FY24
Energy Assistance (Per Household)	204	195	96
Renters Rebate (Per Household)	175	165	94
Emergency Funds (Per Household)	29	35	121
Farmers Market (Per Individual)	98	111	113
Food Bank (Per Individual)	2,287	2,605	114
Social Service Contacts (Per Individual)	476	601	126



The line graph illustrates Food Bank usage trends, highlighting both actual and estimated values. The actual data shows 2,287 individuals served in FY23 and 2,605 in FY24. Based on a consistent growth rate observed between these years, the estimated usage is projected to reach 2,923 individuals in FY25 and 3,241 in FY26. This projection assumes continued steady growth in demand for Food Bank services.

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10137 RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	Department Request $ Increase	Department Request % Increase	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS												
51110	ADMINISTRATION	111,596	189,263		89,125	245,327	245,327	56,064	29.62%	245,327	56,064	29.62%
51210	CLERICAL/TECHNICAL	87,322	90,881		48,945	98,721	98,721	7,840	8.63%	98,721	7,840	8.63%
51220	CUSTODIAL	12,739	19,960		0	0	0	(19,960)	-100.00%	0	(19,960)	-100.00%
51610	PARKS MAINTENANCE	439,896	476,284		260,553	501,274	501,274	24,990	5.25%	501,274	24,990	5.25%
51620	RECREATION PROGRAMS	411,980	313,172		249,418	289,722	289,722	(23,450)	-7.49%	289,722	(23,450)	-7.49%
51810	OVERTIME	30,078	33,700		15,831	31,111	31,111	(2,589)	-7.68%	31,111	(2,589)	-7.68%
51910	FRINGE BENEFITS	3,208	4,325		2,593	4,250	4,250	(75)	-1.73%	4,250	(75)	-1.73%
51920	FICA	79,984	86,260		48,857	89,536	89,536	3,276	3.80%	89,536	3,276	3.80%
	SUBTOTAL	1,176,803	1,213,845	0	715,322	1,259,941	1,259,941	46,096	3.80%	1,259,941	46,096	3.80%
SERVICES												
52010	ADVERTISING	1,282	1,360		352	1,360	1,360	0	0.00%	1,360	-	0.00%
52020	POSTAGE	3,996	6,700		3,267	6,700	6,700	0	0.00%	6,700	-	0.00%
52040	SERVICE CONTRACTS & REPAIRS	4,158	2,976		2,505	3,299	3,299	323	10.85%	3,299	323	10.85%
52050	DUES, CONF., & EDUCATION	1,873	3,030		905	3,030	3,030	0	0.00%	3,030	-	0.00%
52070	REIMBURSABLE EXPENSE	0	650		0	650	650	0	0.00%	650	-	0.00%
52080	TELEPHONE	1,883	2,740		1,897	2,740	2,740	0	0.00%	2,740	-	0.00%
52206	COMMUNITY EVENTS TRANSFER	4,750	4,750		4,750	0	0	(4,750)	-100.00%	0	(4,750)	-100.00%
52380	PROGRAMS	39,641	14,564		9,423	6,784	6,784	(7,780)	-53.42%	6,784	(7,780)	-53.42%
52390	CO-SPONSORED PROGRAMS	30,695	41,549		26,195	41,549	41,549	0	0.00%	41,549	-	0.00%
52420	MAINTENANCE OF PROPERTY	75,089	101,098	(141)	96,932	115,462	115,462	14,364	14.21%	115,462	14,364	14.21%
	SUBTOTAL	163,367	179,417	(141)	146,226	181,574	181,574	2,157	1.20%	181,574	2,157	1.20%
MATERIALS & SUPPLIES												
53010	OFFICE SUPPLIES	2,297	1,363		1,317	1,363	1,363	0	0.00%	1,363	-	0.00%
53020	OTHER SUPPLIES	31,085	36,703		27,209	41,383	41,383	4,680	12.75%	41,383	4,680	12.75%
53080	MAINTENANCE OF VEHICLES	25,789	24,500		17,370	24,500	24,500	0	0.00%	24,500	-	0.00%
53090	FUELS & LUBRICANTS	21,988	21,772		8,444	18,191	18,191	(3,581)	-16.45%	18,191	(3,581)	-16.45%
SUBTOTAL		81,159	84,338	0	54,340	85,437	85,437	1,099	1.30%	85,437	1,099	1.30%
EQUIPMENT												
54020	EQUIPMENT	0	7,480	141	7,559	8,376	8,376	896	11.98%	8,376	896	11.98%
	SUBTOTAL	0	7,480	141	7,559	8,376	8,376	896	11.98%	8,376	896	11.98%
DEPARTMENT TOTAL		1,421,329	1,485,080	0	923,447	1,535,328	1,535,328	50,248	3.38%	1,535,328	50,248	3.38%

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: ***Recreation & Parks***

PLAY • EXPLORE • RELAX

Town of Waterford Recreation and Parks

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

DEPARTMENT: *Recreation & Parks*

QUICK REFERENCE STATISTICS

		FY2023	FY2024
Revenues:		$278,183.50	$341,698
Registrations:	Check	$83,010 or 30%	$66,875 or 20%
	Cash	$91,893.50 or 33%	$125,655 or 37%
	Credit	$103,280 or 37%	$149,618 or 43%
Special Revenue		approx. $26,000	approx. $68,000
Enrollments:		1,608	1,516
Male		558 (35%)	561 or 37%
Female		1,050 (65%)	955 or 63%
Resident Participants		1,456 (90%)	1,395 or 92%
Non-Resident Participants		152 (10%)	121 or 8%
Community Center Attendance:		14,670	15,431
Program Efficiency		163 Offered 143 Administered 88% Run Rate	152 Offered 129 Administered 85% Run Rate
Athletic field permits issued		944	1,489
Wood Orders(deliveries/residences)		55/30	49/32
Concerts (#of concerts held)		12,874 (10)	12,900 (8)
Beach Sticker Sales			
Resident:		$49,002	$38,207
Non-Resident:		$38,367	$55,000
WPD Wellness Program		$0	$1,175
NR-FT Town/BOE Staff		$0	$250
Senior (PAID)			$5,910
Veterans		$0	$0 (69 stickers)
Gatehouse Operations		$82,991	$102,149
Maintenance Hours			
Town:		7,934	8,711
BOE:		3,874	2,750
Community Outreach/Social Media:			
Reach		52,900	102,900
Interactions		7,300	12,100

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

LINE ITEM	DESCRIPTION	2024	2025	*YTD Expended 12/13/24*	2026 Request
51110	Administration	$108,605	$189,263	$75,921	$245,327
51210	Clerical/Technical	$85,382	$90,881	$41,761	$98,721
51220	Custodial	$21,232	$19,960	$19,960	$0
51610	Park Maintenance	$450,959	$476,284	$224,230	$501,274
51620	Recreation Programs	$339,883	$313,172	$241,104	$289,722
51630	Summer Jobs For Minors	$0		$0	$0
51810	Overtime	$32,992	$33,700	$14,272	$31,111
51910	Fringe Benefits	$4,400	$4,325	$2,486	$4,250
51920	FICA	$79,824	$90,830	$44,151	$89,536
SUBTOTAL		**$1,123,277**	**$1,278,149**	**$663,885**	**$1,259,941**
52010	Advertising	$2,760	$1,360	$352	$1,360
52020	Postage	$6,100	$6,700	$3,267	$6,700
52040	Service Contracts & Repairs	$3,027	$2,976	$2,437	$3,299
52050	Dues/Conferences/Education	$3,090	$3,030	$785	$3,030
52070	Reimbursable Expense	$150	$650	$650	$650
52080	Telephone	$2,740	$2,740	$880	$2,740
52206	Harvest Festival- Special Events	$4,750	$4,750	$4,750	$0
52380	Program Materials	$36,786	$14,564	$9,228	$6,784
52390	Co-Sponsored Programs	$41,549	$41,549	$26,195	$41,549
52420	Maintenance of Property	$119,545	$101,098	$63,754	$115,462
SUBTOTAL		**$220,747**	**$212,092**	**$112,298**	**$181,574**
53010	Office Supplies	$1,600	$1,363	$1,317	$1,363
53020	Other Supplies	$36,645	$36,703	$24,100	$41,383
53080	Maintenance of Vehicles	$24,500	$24,500	$14,493	$24,500
53090	Fuels and Lubricants	$23,843	$21,772	$8,444	$18,191
SUBTOTAL		**$94,599**	**$86,588**	**$48,354**	**$85,437**
54020	Equipment	**$0**	**$7,480**	**$7,621**	**$8,376**
TOTAL		**$1,452,431**	**$1,485,080**	**$832,158**	**$1,535,328**
				+ $50,248	**%3.38**

DEPT/AGENCY: **10137**

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	FY'24 RTM APPROP.	FY'25 RTM APPROP.	2025/2026 DEPT/ AGENCY REQUEST	Plus/Minus		Reason
PERSONNEL COSTS							
51110	ADMINISTRATION	108,605	189,263	245,327	$56,064	29.62%	Filling open admin position
51210	CLERICAL/TECHNICAL	85,382	90,881	98,721	$7,840	8.63%	1303 Union increases and filling office coverage
51220	CUSTODIAL	21,232	19,960	0	-$19,960	-100.00%	Services now contracted through Town
51610	PARKS MAINTENANCE	450,959	476,284	501,274	$24,990	5.25%	1303 Union contractual increases
51620	RECREATION PROGRAMS	339,883	313,172	289,722	-$23,450	-7.49%	Min wage increases, Aquatic Programs/LG increases
51630	SUMMER JOBS FOR MINORS	0	0	0	$0	#DIV/0!	Hoping to rekindle in future
51810	OVERTIME	32,992	33,700	31,111	-$2,589	-7.68%	Expected decrease with new maintainer
51910	FRINGE BENEFITS	4,400	4,325	4,250	-$75	-1.73%	
51920	FICA	79,824	86,260	89,536	$3,276	3.80%	
SUBTOTAL		$1,123,277	$1,213,845	$1,259,941	$46,096	3.80%	
SERVICES							
52010	ADVERTISING	2,760	1,360	1,360	$0	0.00%	
52020	POSTAGE	6,100	6,700	6,700	$0	0.00%	
52040	SERVICE CONTRACTS & REPAIRS	3,027	2,976	3,299	$323	10.67%	Background checks for all 18+, Copier replacement
52050	DUES, CONF., & EDUCATION	3,090	3,030	3,030	$0	0.00%	
52070	REIMBURSABLE EXPENSE	150	650	650	$0	0.00%	
52080	TELEPHONE	2,740	2,740	2,740	$0	0.00%	Additional admin phone
52206	HARVEST FESTIVAL SUBSIDY	4,750	4,750	0	-$4,750	-100.00%	Moved to Special Revenue
52380	PROGRAMS	36,786	14,564	6,784	-$7,780	-21.15%	Moved programs and events to Special Revenues
52390	CO-SPONSORED PROGRAMS	41,549	41,549	41,549	$0	0.00%	
52420	MAINTENANCE OF PROPERTY	101,098	101,098	115,462	$14,364	14.21%	Commodity increases, park responsibility, JPH waterline project
SUBTOTAL		$202,050	$179,417	$181,574	$2,157	1.07%	
MATERIALS & SUPPLIES							
53010	OFFICE SUPPLIES	1,363	1,363	1,363	$0	0.00%	
53020	OTHER SUPPLIES	36,703	36,703	41,383	$4,680	12.75%	Wood processor
53080	MAINTENANCE OF VEHICLES	24,500	24,500	24,500	$0	0.00%	3 year avg of
53090	FUELS & LUBRICANTS	21,772	21,772	18,191	-$3,581	-16.45%	Contracted rates
SUBTOTAL		84,338	84,338	85,437	$1,099	1.30%	
EQUIPMENT							
54020	EQUIPMENT	7,840	7,840	8,376	536	6.84%	Attachment moved from Fleet To Operational as item fell under $10,000 threshold
SUBTOTAL				8,376			
DEPARTMENT TOTAL		1,409,665	1,485,080	1,535,328	50,248	3.38%	

Annual Revenue to General Fund approx $200,000

83% personnel and services

84% of TOTAL employed live in Waterford.

Page	Line Item	Decription	2024	24 Expended	2025	YTD Expended as of 12/24	2026 Request
Number	51110	Administration	$108,605	$111,596	$189,263	$75,921	$245,327
	51210	Clerical/Technical	$85,382	$87,832	$90,881	$41,761	$98,721
	51220	Custodial	$21,232	$21,232	$19,960	$19,960	$0
	51610	Park Maintenance	$450,959	$439,897	$476,284	$224,230	$501,274
	51620	Recreation Programs	$339,883	$411,980	$313,172	$241,104	$289,722
	51630	Summer Job For Minors	$0	$0	$0	$0	$0
	51810	Overtime	$32,992	$30,078	$33,700	$14,272	$31,111
	51910	Fringe Benefits	$4,400	$3,209	$4,325	$2,486	$4,250
	51920	FICA	$79,824	$79,985	$86,260	$44,151	$89,536
	SUBTOTAL		$1,123,277	$1,185,809	$1,213,845	$663,885	$1,259,941
	52010	Advertising	$2,760	$1,282	$1,360	$352	$1,360
	52020	Postage	$6,100	$6,100	$6,700	$3,267	$6,700
	52040	Service Contracts & Repairs	$3,027	$4,159	$2,976	$2,437	$3,299
	52050	Dues/Conferences/Education	$3,090	$1,873	$3,030	$785	$3,030
	52070	Reimburseable Expense	$150	$150	$650	$650	$650
	52080	Telephone	$2,740	$2,028	$2,740	$880	$2,740
	52206	Special Event - Harvest Festival	$4,750	$4,750	$4,750	$4,750	$0
	52380	Programs	$36,786	$39,642	$14,564	$9,228	$6,784
	52390	Co-Sponsored Programs	$41,799	$41,549	$41,549	$26,195	$41,549
	52420	Maintenance of Properties	$85,232	$76,427	$101,098	$63,754	$115,462
	SUBTOTAL		$186,434	$177,960	$179,417	$112,298	$181,574
	53010	Office Supplies	$1,600	$2,297	$1,363	$1,317	$1,363
	53020	Other Supplies	$36,291	$33,791	$36,703	$21,624	$41,383
	53080	Maintenance of Vehicles	$24,500	$27,000	$24,500	$14,493	$24,500
	53090	Fuels and Lubricants	$32,208	$28,578	$21,772	$7,559	$18,191
	SUBTOTAL		$94,599	$91,666	$84,338	$44,993	$85,437
	54020	Equipment	$0	$0	$7,480	$7,621	$8,376
	TOTAL		$1,404,310	$1,363,769	$1,485,080	$828,797	$1,535,328

DEPARTMENT: *Recreation & Parks*

Requested Funds

1000 Series PERSONNEL

- Funds requested under this section are used to pay personnel for the operational aspects of our department. Instrumental factors to arriving at these figures are union collective bargaining agreements (GGA and 1303), minimum wage laws, and the approved Seasonal/Occasional and Enrichment Instructor wage schedules.
- The positions and wages are broken down for clarification in the workbook.
- Overtime hours have a "known" quantity for trash and bathroom overtime responsibilities, however, numbers are approximate due to dynamic weather patterns. Snow storm work is estimated. There are times when work must be done on weekends to avoid conflicts with users of facilities (work to be performed around active parking lots, while school is in session, etc.)
- Fringe benefits and FICA are all correlated to contracts and state standards.

Line Detail Breakdown: Increase of %3.80 or $46,096

- *Personnel is 83% of the Recreation and Parks budget* due to services and programs administered. **It should also be noted that 84% of the one hundred and twenty-eight (128) employees staffed by the R&P Department are *Waterford residents.***
- Our department has been operating with a staffing deficit, leading to overworked personnel and reduced service quality. To maintain the high standards our community expects, we must bring staffing levels up to the appropriate benchmarks. Adequate staffing will ensure:
  - **Improvements and Expansion:** Ability to offer a wider variety of programs to meet the growing interests and needs of residents. Developing sponsorship procedures to eliminate operational/special event costs, increased demand for concert series activity, returned the booklet production to in-house,
  - **Safety and Supervision**: Improved supervision and safety measures during events and daily operations.
  - The increasing participation in youth sport leagues necessitates improved coordination and supervision. This involves:
    - Program Management: Ensuring schedules, resources, and facilities are efficiently managed to support the growing number of participants.
    - Safety and Oversight: Providing adequate supervision to ensure the safety and well-being of young athletes.
- 51110: $56,064 Filling open position (All administrative positions listed appropriately)

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

10137-51110 Administration	*Class*	*DOH*	*Base Pay*	*Longevity*	*Total*
Director		*6/24/04*	*$115,389*	*$2,308*	*$117,697*
Assistant Director		*Open*	*$72,630*		*$72,630*
Program Coordinator		*12/28/23*	*$55,000*		*$55,000*
				TOTAL	$245,327

The last time all three (3) positions were budgeted for was FY'23 and $256,455 (Director and AD in 51110 &Program Coordinator in 51620)

10137-51210 Clerical/Technical	Class	DOH	Base Pay	Longevity	Total
Office Coordinator		12/22/14	$62,751	$250	$63,001
Clerk Typist II		4/10/00	$27,314		$27,314
Part Time Clerical			$8,406		$8,406
				TOTAL	$98,721

10137-51220 Custodial	*Class*	*DOH*	*Base Pay*	*Longevity*	*Total*
Custodian I			*$0*		*$0*
				TOTAL	$0

10137-51610 Park Maintenance	*Class*	*DOH*	*Base Pay*	*Longevity*	*Total*
Park Foreman		*12/3/12*	*$85,779*	*$250*	*$86,029*
Maintainer IV		*11/13/06*	*$79,323*	*$350*	*$79,673*
Maintainer III		*11/13/06*	*$71,949*	*$350*	*$72,299*
Maintainer II		*6/17/19*	*$62,152*		*$62,152*
Maintainer II		*8/5/19*	*$59,430*		*$59,430*
Maintainer II		*9/14/20*	*$59,192*		*$59,192*
Maintainer II		*6/14/21*	*$55,499*		*$55,499*
Maintainer II		*1/05/26*	*$27,000*		*$27,000*
				TOTAL	$501,274

10137-51620 Programs	*Rate*	*Hours*	*Total*
BEACH – Gatehouse	*$16.8997*	*1,028*	*$17,373*
BEACH – Gate Supervisor	*$18.8957*	*225*	*$4,252*
BEACH – Waterfront Super.	*$22.5320*	*600*	*$13,519*
BEACH – Captain of LG	*$17.9372*	*1,428*	*$25,614*
BEACH - Lifeguards	*$17.9372*	*3,780*	*$67,803*
Community Center Monitors	*$17.5313*	*1,571*	*$27,542*
PLYGRND - Directors	*$20.7201*	*419*	*$8,682*
PLYGRND - Assistants	*$16.1878*	*1,309*	*$21,190*
AQUATICS - AM Swim	*Varies*	*1,470*	*$0*
AQUATICS – PM Swim	*Varies*	*2,352*	*$28,776*
AQUATICS – Summer Swim Lessons	*Varies*	*2,340*	*$42,474*
AQUATICS – Winter Swim Lessons	*Varies*	*864*	*$15,681*
AQUATICS – Special Use/Rentals	*Varies*	*330*	*$6,105*
AQUATICS - Director		*500*	*$10,712*
		TOTAL	*$289,722*

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

10137-51810 Overtime	***Rate***	***Hours***	***Total***
Summer/Fall	*$45.95*	*300*	*$13,785*
Winter		*61*	*$2,803*
Spring/Summer		*211*	*$9,695*
Call-Outs/Misc		*80*	*$3,676*
Clerical Overtime	*$47.98*	*24*	*$1,152*
		TOTAL	*$31,111*

10137-51910 Fringe Benefits	
1303 Union Maintainers	
Clothing	$3,500
Seasonal	$150
Meal Allowance	$450
GGA Administration	$150
TOTAL	$4,250

10137-51920 FICA			
Administration: 51110		*$245,327*	
Clerical: 51210		*$98,721*	
Custodial: 51220		*$0*	
Park Maintenance: 51610		*$501,274*	
Programs: 51620		*$289,722*	
Summer Job For Minors: 51630		*$0*	
Overtime: 51810		*$31,111*	
Fringe Benefits: 51910		*$4,250*	
		$1,170,405	
1000 Series Total: $1,259,941	*TOTAL*	*X .0765*	*$89,536*

DEPARTMENT: *Recreation & Parks*

2000 Series SERVICES

2000 Series Budget Request: Please refer to page #24-31 for detail breakdown
Requested funds are for programming and maintenance services/materials, and maintenance supplies.

Advertising and Postage require funding to promote programming and events. Bid announcements, three seasonal brochures delivered to each household in Waterford, event notifications, etc.

Service Contracts for scheduled maintenance for office/fitness equipment and building fire extinguishers.

This series also covers background checks and drug testing for new employees.

Educational seminars are imperative in understanding new developments and opportunities to be able to provide to the public. Professional organization memberships provide access to collected data across the country and help keep the staff informed to provide answers and results to the community.

We are happy to include the co-sponsored requests with the R&P budget to support their volunteer efforts and benefit to the youth through their activities. Budgets have held tight since 2020 in guidance from the Town and department. Costs have risen and the continued funding is necessary to continue providing these opportunities for health, wellness, and the social benefits of team sports.

The maintenance portion of this request was redesigned to better understand the materials and supplies, while presenting a clear understanding of the responsibilities performed and materials required.

This rental will provide more hours towards other responsibilities, save on expenses, and eliminate unnecessary/potential injuries.

There has been a marked increase in demand for our parks and recreation facilities. With resident traffic and usage growing, our infrastructure requires additional attention. This entails:

- **Frequent Inspections and Maintenance:** More frequent visits and detailed inspections to maintain and improve infrastructure.
- **Upgrades and Repairs:** Necessary improvements to accommodate the increased usage and ensure facilities remain safe and functional.
- **Expanded Services:** Developing new facilities and upgrading existing ones to cater to the growing community needs.

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

There has been a noticeable decline in volunteer maintenance help from our co-sponsored youth sport organizations, leading to a greater need for paid staff. This includes:

- **Maintenance Tasks:** Ensuring fields, courts, and equipment are well-maintained and safe for use.
- **Operational Support:** Additional assistance to cover the gap left by the reduced volunteer support, ensuring smooth operations. This includes scheduling and policy development as new play components and rules are instituted.

The maintenance team has progressed from your typical park maintenance division. We absolutely continue to perform landscaping responsibilities to all Town and Board of Education facilities as well as winter storm clearing, however, so much more is getting accomplished. Waterford is an opportune place to reside and work in the Recreation and Parks field. There are only a handful of towns that can boast waterfronts, indoor pool use, a Community Center, as well as the collaboration with the Board of Education and co-sponsored groups.

Our maintenance team has risen to the challenge in making Waterford the premier landing point. Garden installations, special event set up and decorating, providing transportation of meals and supplies to those in need, planting new trees, making parks accessible, and handling as much work in-house as opposed to contracted vendors. I am proud of what the maintenance staff accomplishes on an annual basis and strongly urge the voting boards to support this operation's growth trajectory as it benefits the entire community.

Line Detail Breakdown: Increase of %1.07 or $2,157

- Port-o-John rental increase in use after water meters removed for Winter- Pickleball/Tennis at Waterford Beach Park and Leary Park.
- New adaptive and modified program initiatives
- **ALL** Special Event costs transferred to Special Revenue Account
- Cooperative and State contracts used when possible
- Fertilization costs anticipated to increase $1,500 -$2,000 at BOE and Town properties
- Clay increased $30/ton
- Jordan Park House waterline project $2,900

10137-52010 Advertising	*FY'25*	*FY'26 Request*
Capital Improvement Bid Postings	*$2,760*	*$1,360*
	TOTAL	*$1,360*
10137-52020 Postage	*FY'25*	*FY'26 Request*
Program Booklets	*$5,100*	*$5,700*
Mailing and Specialty Mailing	*$1,000*	*$1,000*
	TOTAL	*$6,700*
10137-52040 Service Contracts	*FY'25*	*FY'26 Request*
Copier/Fax	*$920*	*$1,484*
Pre-Employment Drug Tests	*$110*	*$57*

DEPARTMENT: *Recreation & Parks*

18+ Seasonal Staff Background Checks	$0	$388
Dedrick Field Irrigation Winterization	$150	$165
Fire Extinguisher Service	$203	$257
Fire Extinguisher Repair/Replacements	$200	$200
---- Shared w Senior Services ----		
Ricoh Network Printer/Scanner	$564	$0
Quarterly Fitness Room Inspections	$400	$400
Basic Cable Service – Breezeline	$348	$348
	TOTAL	$3,299
10137-52050 Association Education	FY'25	FY'26 Request
National Recreation and Parks Association (NRPA)	$450	$450
Connecticut Recreation and Parks Association (CRPA)	$275	$275
New England Parks Association	$105	$105
Park Management Seminars	$850	$850
Connecticut Parks Association (CPA)	$75	$75
New England Sports Turf Managers Association	$75	$75
Supervisory Pesticide License Credits	$1,200	$1,200
	TOTAL	$3,030
10137-52070 Reimbursable	$650	$650
	TOTAL	$650
10137-52080 Telephone	FY'25	FY'26 Request
Cell Phone Service (3)	$1,620	$1,620
Beach Seasonal Phones	$400	$400
In-House Phone Service	$720	$720
	TOTAL	$2,740
10137-52380 Programs	FY'25	FY'26 Request
Youth Hockey Program (CT College Ice Time)	3000	0
Adaptive/Modified Program Initiatives	$2,500	$2,500
Swimnastics	$2,500	$0
Program Supplies	$1,500	$1,500
Seasonal Staff Uniforms (T-shirts)	$3,384	$3,084
American Red Cross – Certificates & Supplies	1200	$1,200
	TOTAL	$6,784
10137-52206 Special Event Subsidy	FY'25	FY'26 Request
Harvest Festival	$4,750	$0
Winter Tree Lightings (JPH & QH)	$0	$0
Pearl Harbor Masters Road Race	$2,030	$0
Summer Concert Series	$20,352	$0
Easter Egg Hunt	$250	$0
Fireworks	$4,750	$0
	TOTAL	$0
10137-52390 Co-Sponsored Programs	FY'25	FY'26 Request
American Legion	$1,805	$1,805
Babe Ruth	$4,750	$4,750
Community Band	$3,850	$3,850

DEPARTMENT: *Recreation & Parks*

Football & Cheerleading	*$4,750*	*$4,750*
Lacrosse	*$4,500*	*$4,500*
Little League	*$11,390*	*$11,390*
Waterford Basketball	*$4,061*	*$4,061*
Youth Soccer	*$5,187*	*$5,187*
Youth Softball	*$1,256*	*$1,256*
	TOTAL	*$41,549*
10137-52420 Maintenance of Properties	*FY' 25*	*FY'26 Request*
Mason Sand	*$0*	*$696*
Loam	*$1,624*	*$1,624*
Clay	*$6,600*	*$9,174*
Stone Dust	*$1,079*	*$1,079*
Marking Lime	*$810*	*$810*
Turface Conditioner	*$0*	*$709*
Grass Seed	*$6,333*	*$6,569*
Marking Paint	*$4,950*	*$4,395*
Fertilization	*$14,300*	*$13,000*
Soil Test	*$225*	*$225*
Playground Surfacing	*$2,231*	*$2,716*
Bark Mulch	*$2,750*	*$3,300*
Sod Repair	*$960*	*$1,632*
Gravel	*$3,263*	*$3,263*
Plantings	*$2,625*	*$1,800*
Chain Link Fence Repair	*$1,800*	*$1,800*
Beach Dune Fencing	*$0*	*$900*
Split Rail Fencing	*$1,200*	*$1,000*
Baseball & Softball Field Products	*$3,120*	*$2,980*
Basketball-Soccer-Tennis Maintenance	*$2,316*	*$1,916*
Port-O-John Rentals	*$4,163*	*$5,400*
Jordan Park House Waterline Project – 1x cost	*$0*	*$2,900*
BOE – Bark Mulch	*$4,450*	*$5,340*
BOE – Sod Repairs	*$480*	*$1,275*
BOE – Soil Tests	*$270*	*$270*
BOE - Fertilization	*$13,000*	*$13,000*
BOE Field Safety Hardware	*$555*	*$555*
BOE – Marking Paint	*$5,899*	*$5,899*
BOE – Grass Seed	*$7,068*	*$5,890*
BOE – Marking Lime	*$432*	*$432*
BOE - Clay	*$4,840*	*$8,340*
BOE – Stone Dust	*$720*	*$1,152*
BOE - Plantings	*$1,400*	*$2,500*
BOE – Loam	*$2,100*	*$2,213*
BOE- Turface Conditioner	*$0*	*$708*
	TOTAL	*$115,462*

TOWN OF WATERFORD
FY2026
BUDGET REQUEST

DEPARTMENT: *Recreation & Parks*

2000 Series Total	$188,978

3000 Series — MATERIALS & SUPPLIES

3000 Series Budget Request: Please refer to page ## for detail breakdown

The 3000 series is defined by Materials and Supplies – Fuels –Maintenance of Vehicles. This line funds operations at the Community Center (shared with Senior Services) and Maintenance division.

Line Detail Breakdown: Increase of %4.17 or $3,516

- Minimal decrease in Fuel usage combined with lower unleaded gas rate.
- Requesting use of Wood Processor for Alternative Wood Heating Program: 2 week rental= $3,790. Current operations have 2 staff x 8hr day=$360, $1,800/week. Rental produces 3 cords per hour and 12-18 per day. Staff alone can only produce 0.5 cords in 1-2 days.

10137-53010 Office Supplies	*FY'25*	*FY'26 Request*
Beach Stickers	*$927*	*$927*
Calendars, Time Cards, Newspaper	*$436*	*$436*
	TOTAL	*$1,363*
10137-53020 Other Supplies	*FY'25*	*FY'26 Request*
Disposal Fees	*$500*	*$500*
Paint Supplies	*$2,500*	*$2,500*
Lock & Key Repairs/Replacement	*$600*	*$800*
OSHA Gas Cans	*$180*	*$180*
Garage Lightbulbs	*$650*	*$650*
Safety Gear – PPE - ANSI	*$1,500*	*$1,500*
Carpenter and Lumber Supplies	*$3,000*	*$3,000*
Designated Swim Buoys	*$353*	*$1,500 (New/Replacements)*
Dog Park Waste Bags	*$756*	*$756*
First Aid Supplies	*$750*	*$750*
Replacement Hand Tools	*$2,000*	*$2,000*
Replacement Power Tools	*$2,500*	*$2,500*
Plumbing Supplies	*$2,350*	*$5,850 (QH meter pit)*
Flag Replacements	*$600*	*$600*
Hardware-Cement-Roofing	*$8,500*	*$7,500*
Electrical Supplies	*$1,500*	*$1,500*
Wood Processor Rental	*$0*	*$3,790*
Custodial		
Toilet Tissue	*$896*	*$879*
Gojo Hand Cleaner	*$330*	*$150*
Steel Sak Trash Liners	*$1,920*	*$1,920*
Large Steel Sak Trash Liners	*$800*	*$663*
Brown Paper Roll Towels	*$310*	*$310*
M Fold Towels	*$120*	*$111*

DEPARTMENT: *Recreation & Parks*

Disinfectant Spray	*$44*	*$44*
Paper Towels	*$155*	*$128*
Water Cooler Service	*$110*	*$110*
Nitrile Gloves	*$440*	*$407*
	TOTAL	*$4,722*
::: Shared w/Senior Services :::		
Commercial Dishwasher Detergent	*$21*	*$0*
Rinse All	*$21*	*$0*
Warewash Sanitizer	*$33*	*$0*
Disposable Gloves	*$88*	*$40.73*
Facial Tissues	*$39*	*$76.34*
M Fold Towels	*$495*	*$111.37*
Gojo Hand Cleaner	*$231*	*$74.86*
Toilet Tissue	*$280*	*$62.75*
Waste Paper Basket Liners	*$80*	*$33.13*
High Density Can Liners	*$144*	*$50.77*
Paper Towel Rolls	*$47*	*$48*
Wipe-All Wipes	*$70*	*$111.37*
Hand Sanitizer	*$39*	*$39.54*
Fitness Equipment Wipes	*$560*	*$127.95*
Sanitary Napkin Bags	*$0*	*$23.78*
	TOTAL	*$785*
10137-53080 Maintenance Of Vehicles	***Last year Miles***	***Current Miles (12/2023)***
R-8 – 2016 Chevrolet Silverado	*39,228*	*41,905*
R9 – 2020 GMC Sierra Dump Truck	*28,291*	*34,109*
R10 – 2014 Chevrolet 2500	*76,420*	*81,453*
R11 – 2015 Chevy Silverado 3500 Dump	*41,007*	*46,449*
R14 – 2022 Ford F-450 Dump Truck	*7,526*	*13,696*
R15 – 2020 Ford F-250 Pickup	*21,732*	*28,438*
R16 – 2020 Ford F-250 Pickup	*26,787*	*34,204*
R17 – 2023 Can Am HD10 UTV	*0*	*603*
	Sub Total	***$14,000***
Tractors/Mowers	***Last Year Hours***	***Current Hours (12/2023)***
P51 – 2024 Kubota L6060 HSTC	*0*	*84*
P53 – 2016 Toro GroundMaster 4100	*1,632*	*1,847*
P54 – 2017 Ferris IS 5000	*1,246*	*1,500*
P55 – 2016 Toro GroundMaster 4100	*1,120*	*1,292*
P59 – 2019 Kubota L6060	*1,871*	*2,313*
P60 – 2024 Ventrac 4520Z	*0*	*113*
P61 – 2014 Kabota L4760 GST	*2,911*	*3,097*
P62 – 2024 Toro GroundMaster 7200	*0*	*1*
P63 – 2016 Toro GroundMaster 7200	*1,760*	*2,047*
P65 – 2022 Ventrac 4520Z	*83*	*374*

DEPARTMENT: *Recreation & Parks*

P74 – 2016 Toro SandPro 3040	*1,063*	*1,264*
	Sub Total	***$7,000***
Other: Trailers (6), Snowblower, Sod Cutter, Top Dresser, Leaf Vacs, Trimmers, blowers, saws, plows	***Sub Total***	***$3,500***
	TOTAL	*$24,500*

10137-53090 Fuels and Lubricants	***FY'24***	***FY'25***	
Unleaded	*$15,396*	*$18,590*	***FY'26 Request***
Diesel	*$7,195*	*$12,615*	*$12,642*
Hydraulic Brake, Transmission, Oil, etc.	*500*	*500*	*$5,049*
			500
		TOTAL	*$18,191*

3000 Series Total:	$87,854

4000 Series EQUIPMENT

While Fleet Management handles vehicle and equipment purchases, the funding for items under $10,000 fall under department's operating budgets. Although this is an increase to our operating budget, the Fleet Management budget is allowed to decrease and an overall savings of $2,000 was achieved. Attachments are sought after to establish savings replacing annual rental costs. The new Ventrac system allows for a variety of use and can perform just about any task with the right attachment. As we begin to replace our fleet of lawn mowers with multi-purpose equipment, we will also be able to improve efficiency and output. We currently rent trenching equipment for major projects completed in-house.

10137-54020 Equipment		*FY'25*	*FY'26 Request*
Ventrac Turbine (landscaping, leaves)		*$7,480*	
SandPro Box Blade (ballfield operations)			
SeedaVator – Seeding/aerate/tines	*Moved from Fleet*		*$8,376*
		TOTAL	*$8,376*

4000 Series Total:	$8,376

TOWN OF WATERFORD
FY2026
BUDGET REQUEST
DEPARTMENT: *Recreation & Parks*

TOTAL FY'26 Request: *$1,545,153*

1000 Series	$1,259,945
2000 Series	$188,978
3000 Series	$87,854
4000 Series	$8,376

Considerations and Justifications:
Please review our annual report and data metrics for specific ways that Waterford R&P is defining our initiatives and planning for future generations.

In conclusion, this budget increase is not merely an expenditure but an investment in our community's well-being and quality of life. By addressing staffing shortages, rising material costs, equipment needs, and infrastructure demands, we can ensure that our parks and recreation facilities continue to serve as valuable community assets. Your support for this budget increase will enable us to maintain high service standards and meet the evolving needs of our residents.

Budget Summary:
Cuts Implemented:
- Reduced Aquatic Director hours to better reflect position demand ($10,712)
- Decreased aquatic hours as current use of pool does not justify costs associated. Plans to re-structure in FY'26 .

Notable Increase Requests:
- Full Time administrator – $55,000
- Operational expenses for Aquatics and Beaches – varies, competitive lifeguard pay
- Equipment rental - $3,970
- Waterline project - $2,900
- Materials (clay, mulch, etc.) – $21,988
- Seed Aerator - $8k – but removed from Fleet

The personnel budget lines constitute 83% of our total budget. For the past three-plus years, our department has been requested to maintain a 0% increase in budget. With mandated increases in minimum wage, union contracts, and cost of living adjustments, the only feasible cuts have been from materials, programs, and equipment.

DEPARTMENT: *Recreation & Parks*

Budget/Financial Challenges and Operating Constraints:

A significant component of our budget is allocated to providing appropriate services and supervision for the aquatics operations at the high school pool. This includes:

- **Aquatics Programs:** Offering a diverse range of swimming and water-based activities for all age groups.
- **Safety Measures:** Ensuring lifeguards and instructors are properly trained and equipped to maintain a safe environment.

Operating aquatics programs at the high school pool presents unique financial challenges due to the lack of resident participation. Despite offering a range of swimming and water-based activities, the number of residents utilizing these programs has been lower than anticipated. This has made it difficult to justify the costs associated with lifeguard staffing, facility maintenance, and program supplies. These financial constraints are a significant factor in our request for a budget increase to ensure we can continue providing these essential services to the community

Despite these constraints, we have managed to separate programs and special events from the operating budget into a special revenue account to minimize the financial burden on residents.
Introduced Special Revenue Account: This resulted in removal of $100,000+ from the operating Program line 10137-52380. Request in 2021 v $6,564 in FY'25
Sponsorships: Creating opportunities for businesses and individuals to sponsor community events such as the Summer Concert Series, Pearl Harbor Road Race, Harvest Festival, etc. which provides a savings of over $30,000 to the Waterford residents.
Leveraging technology: Developing data capture for operations in field painting and leaf collection. We are hoping to realize paint savings in FY'2027, leaf operation improvements w equipment hoping to realize time-savings. Staff is able to take on more tasks and responsibilities in-house which eliminates the need to contract out.
Moved Booklet Production In-House: This allows for most current content and information as we have the control of delivery and production. Mailing costs remain the same and ads are available for local businesses to help support the cost of printing and production.

DEPARTMENT: *Recreation & Parks*

Staffing Need Reviews:

1. Increased Participation:
   - A surge in community participation in recreational programs has been observed, indicating a growing demand for services. However, the current staffing levels are insufficient to manage the increased workload effectively.
2. Expanded Program Offerings:
   - The expansion of programs has necessitated additional staff to design, implement, and oversee these activities. Without adequate staffing, the quality and availability of programs may be compromised.
3. Facility Maintenance and Upgrades:
   - The maintenance and upgrades of parks and recreational facilities require more personnel to ensure timely and efficient upkeep. This is crucial to maintaining safety standards and preserving the investment in infrastructure.
4. Community Engagement and Support:
   - Increased community engagement efforts require staff to manage communication, collect and analyze feedback, and implement necessary changes. Adequate staffing is essential to build and maintain strong community relations.

Needs Assessment Justification for Re-Staffing:

1. Meeting Community Expectations:
   - Residents expect high-quality recreational services and well-maintained facilities. Re-staffing the department to previous levels will enable us to meet these expectations and enhance overall satisfaction.
2. Ensuring Safety and Efficiency:
   - Adequate staffing is critical to ensuring the safety of participants and the efficiency of operations. It allows for proper supervision, timely maintenance, and effective management of programs.
3. Sustaining Program Quality:
   - The quality of our programs is directly linked to the expertise and availability of our staff. Re-staffing will ensure we have the necessary personnel to maintain and improve the standards of our offerings.
4. Supporting Growth and Innovation:
   - As the community grows and demands evolve, we must be equipped to innovate and expand our services. Re-staffing will provide the human resources needed to explore new initiatives and keep up with trends.
5. Economic and Social Benefits:
   - Investing in staff not only enhances service delivery but also contributes to the local economy by creating jobs and fostering social cohesion through community-oriented programs.

DEPARTMENT: *Recreation & Parks*

In conclusion, re-staffing the Recreation and Parks Department to previous levels is essential to meet the demands and expectations of the town and residents. It is an investment in the community's well-being, ensuring we continue to provide valuable recreational opportunities and maintain the quality of life in Waterford

Municipal recreation and parks are essential for the well-being of urban communities. They provide easy access to parks, green spaces, and recreation opportunities, which are critical to improving the health and wellness of residents and creating a healthier physical environment. City parks also encourage active lifestyles and reduce health costs.
Investing in parks and green infrastructure in cities improves resilience, drives private investment, and helps American cities remain competitive. Parks also provide dual infrastructure benefits in cities, addressing our greatest urban challenges from stormwater management and reducing public health costs to economic revitalization and job growth.
Funding for these public assets is not meeting the growing demand. Park advocates and nonprofits play an important role in ensuring consistent funding for parks year to year.
In terms of staff, it is important to have approved funding to ensure that staff can continue to provide outstanding services and opportunities to the community. Staff members are responsible for maintaining the parks and facilities, organizing events and programs, and ensuring that visitors have a safe and enjoyable experience.
Supplies and materials are also essential to providing the means for successful park and facility visits. This includes everything from playground equipment and sports fields to benches and trash cans. <u>Ensuring that parks and facilities are well-maintained and equipped with the necessary supplies and materials is crucial to providing a positive experience for visitors</u>.

Respectfully Submitted,

Ed Murphy, Chairman of Recreation and Parks Commission
Ryan McNamara, Recreation and Park Director

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

1000 Series **PERSONNEL**

10137 -51110 Administration	Class		DOH	Base Pay	Longevity	Total
Director			24-Jun-04	$115,389	$2,308	$117,697
Assistant Director				$72,630		$72,630
Program Coordinator ***(FROM 51620 In 2024)***				$55,000		$55,000
10137-51110 Administration Total						**$245,327**
10137-51210 Clerical/Technical						
Office Coordinator			22-Dec-14			
261 Days x 8hrs/day x $34.4788/hr				$62,751	$250	$63,001
Clerk Typist II			10-Apr-00			
19hrs per week @ $27.6459				$27,314	$0	$27,314
	FY'25 hours	Rate				
Part-Time Clerical	*480*		*17.53*			$8,406
10137-51210 Clerical/Technical Total						**$98,721**
10137-51220 Custodial Total	*MOVED to PW Budget FY'25*					**$0**

1000 Series **PERSONNEL**

10137-51610 Parks Maintenance	DOH	Base Pay	Longevity	Total
Park Foreman	3-Dec-12	$85,779	$250	**$86,029**
Maintainer IV	13-Nov-06	$79,323	$350	**$79,673**
Maintainer III	13-Nov-06	$71,949	$350	**$72,299**
Maintainer II	5-Aug-19	$59,430		**$59,430**
Maintainer II	14-Sep-20	$59,192		**$59,192**
Maintainer II	14-Jun-21	$55,499		**$55,499**
Maintainer II	17-Jun-19	$62,152		**$62,152**
Maintainer II	beginning 1/26	$27,000		**$27,000**
10137-51610 Park Maintenance Total				**$501,274**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

1000 Series PERSONNEL

BEACH OPERATIONS		**7/1/25 - 6/30/26**			
Gatehouse	M-F	8am-4pm	8 hrs/day	2 shifts	
	Sa-Su	8am-4pm	12/hrs/day	3 shifts/Additional staff from 10a - 2p	
			RATE	HOURS	TOTAL
Gatehouse Attendants			$16.8997/hr	1,028	**$17,373**
Gate supervisor			$18.8957/hr	225	**$4,252**
Waterfront Operations		12 weeks			
Waterfront Supervisor			$22.5320/hr	600	**$13,519**
40 hrs per week and 10 hours for scheduling, timecards/payroll = 50 hrs					
Captain of Lifeguards					
7/1/25 - 6/30/26: 8:45am - 5:15pm x 2 staff = 1,428 hrs				1,428	**$25,614**
Beach Lifeguards			$17.9372/hr	3,780	**$67,803**
7/1/25 - 6/30/26: 9:45am - 5:15pm x 6 staff = 3,780 hrs				**Sub-Total**	**$128,561**
PLAYGROUND PROGRAM		**7/1/25 - 6/30/26: 30 days x 3hrs/day**			
Directors (CPR, First Aid, Med Distribution)			$20.7201/hr	419	**$8,682**
Playground Assistants			$16.1878/hr	1309	**$21,190**
9am-12pm	M-F			**Sub-Total**	**$29,872**
COMMUNITY CENTER		4pm to 8pm x 5days week			
Monitor		8am-12pm Saturdays			24 total hours /week
2025: 26 weeks x 24hrs/wk x $17.5313			$17.53	624	$10,939
2026: 26 weeks x 24hrs/wk				624	$10,939
Community Activities: 152 hrs in FY'24				152	$2,665
Weekend Rentals: 171 hours in FY'24				171	$2,998
Income of $11,124 for $8,126 profit to General Fund in FY'24				**Sub-Total**	**$27,541**
Generated $6,000 from July-November FY'25					
Community Sponsored Activities:				x38	38
SE CT Community Orchestra		Wednesdays extra hour		x36	36
Community Band		Mondays extra hour		x3	12
Band Concerts		4 hours ea.		x25	38
Farmers Market		Saturdays +1.5		x1	10
Lions Club Craft Show		10 hour event		x10	10
Girl Scouts		1 hr meetings		x1	8

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

WATERFORD HIGH SCHOOL POOL OPERATIONS

Evening Lap Swim (Open and Lap Swim)

49 weeks x 8hrs/wk = 392hrs		6pm - 9pm	
Lifeguards	$17.9372/hr		
2025: 196hrs x 2 guards			$7,031
2026: 196hrs x 2 guards			$7,031
Pool Attendant	$17.121/hr		
2025: 196hrs			$3,356
2026: 196hrs			$3,356
Supervisor	$20.4151/hr		
2025: 196hrs			$4,001
2026: 196hrs			$4,001
		Sub-Total	**$28,776**

Swim Lessons: Summer

2025: 26 days x 5hrs/day = 130 hrs			
Supervisor/Coordinator (+10hrs for certs, hiring, etc.)			
2025: 130hrs	$20.4151/hr		$2,795
Water Safety Instructors - Mandated by Rec Cross			
2025: 130hrs x 4WSI	$18.00/hr		$9,360
Assistant Swim Instructors			
2025: 130hrs x 13 staff	$17.94		$30,319
		Sub Total	**$42,474**

Swim Lessons: Winter

2025: 8days x 6hrs/day = 48hrs			
Supervisor/Coordinator	$20.4151/hr	x 48 hrs	$1,032
Water Safety Instructors	$18.00/hr	x 48hrs x 4 staff	$3,456
Assistant Swim Instructors	$17.9372/hr	x 48hrs x 13 staff	$11,193
		Sub Total	**$15,681**

Special Use of Pool - Rental Revenue

Private Pool Parties/ ARC Events/Special Olympics			
55 events @ 2hrs/event = 110hrs			
Supervisor	$20.4151/hr		
110hrs			$2,145
Lifeguards	$17.9372/hr		
110hrs x 2 staff			$3,960
		Sub Total	**$6,105**

Aquatics Director

salary position - 50 weeks/yr, 10hrs /week		
2025: 25 weeks x 10hrs x $21.4221/hr		$5,356
2026: 25 weeks x 10hrs		$5,356
	Sub Total	**$10,712**

10137 - 51620 Rec Program Personnel TOTAL:	**$289,722**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

<u>10137 - 51810 Overtime</u>

Summer/Fall 2023

New bathrooms require additional afternoon cleaning throughout season- 1 shift =3hrs

2 or 3 maintainers x 3hrs/each = 6 - 9hrs/day AND afternoon cleaning (3hrs) = 9-12hrs

July - 10 weekend days x 9hrs, **includes July 4th**		90	
August - 8 weekend days x 9hrs		72	
Waterford Day Parade - 3 hrs x 1 maintainers		3	
September: 9 weekend days x 9hrs, **includes Labor Day**		82	
October - 8 weekend days x 3hrs		24	
October - Harvest Festival 2023 (2 maintainers x 5hrs)		10	
November - 8 weekend days x 2hrs		16	
November - Veterans Day Event		3	
	Sub Total	**300**	
Winter 2023 - 2024			
Snow Removal (Plowing, sidewalks, entrances, etc.)		45	
Pearl Harbor Road Race: 4 hrs x 2 maintainers		8	
JPH Tree Lighting - 4 hrs x 2 maintainers		8	
	Sub Total	**61**	
Spring/Summer 2024			
2 maintainers x 3hrs/each = 6hrs/day AND 1 maintainer afternoon shift (+3)=9hrs/day			
April - 8 weekend days x 6hrs		48	
May - 8 weekend days x 8hrs		64	
May - Memorial Day - 2 maintainers x 3hrs + Afternoon cleaning shift		9	
June - 10 weekend days x 9hrs		90	
	Sub Total	**211**	
Additional Call-Out - After Hours			
Vandalism and Damage, Restroom Malfunctions,		30	
Special Projects: ballfield overhaul, etc.		50	
Opening Day & Graduation at BOE, etc.	**Sub Total**	**80**	
Total Maintenance Hours		**652**	
Average Overtime Rate = $45.95 x 652 hours	**TOTAL**		**$29,959**
<u>Clerical Overtime</u>			
12 Commission Meetings avg			
Clerical Overtime Rate = $47.98 x 2hrs x 12 meetings		$1,152	
Saturday beach sticker sales: 8hrs x $46.82		$0	
Sub Total		**$1,152**	
10137 - 51810 Overtime Total			**$31,111**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

10137 - 51910 Fringe Benefits		
1303 Union Maintainers		
Clothing: 7 maintainers x $500		$3,500
Seasonal Maintainers: 1 x $150		$150
Meal Allowance		$450
Administration: 2 x $75		$150
10537 - 51910 Fringe Benefits Total		**$4,250**

10137 - 51920 FICA		
51110: Administration		$245,327
51210: Clerical		$98,721
51220: Custodial		$0
51610: Maintenance		$501,274
51620: Programs		$289,722
51630: Summer Jobs For Minors		$0
51810: Overtime		$31,111
51910: Fringe Benefits		$4,250
	Total	$1,170,405
10137 - 51920 FICA Total:	**Total x .0765**	**$89,536**

1000 SERIES TOTAL:	**$1,259,941**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

DATE OF HIRE	EMPLOYEE	HOURS WORKED / WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION									
06/24/2004	Director	40	N/A	112,575.00	$ 2,252.00	115,389.00	$ 2,308.00	117,697.00	9,003.82
VACANT	Assistant Director	40	N/A	70,858.37	N/A	72,629.83	N/A	72,629.83	5,556.18
12/28/2022	Program Coordinator	40	N/A	59,734.05	N/A	55,000.00	N/A	55,000.00	4,207.50
	TOTALS			243,167.42	2,252.00	243,018.83	2,308.00	245,326.83	18,767.50
				245,419.42					
51210 - CLERICAL/TECHNICAL									
12/22/2014	Office Coordinator I	35	$ 34.4788	58,449.57	$ 250.00	62,751.41	$ 250.00	63,001.41	4,819.61
04/10/2000	Clerk/Typist II	19	$ 27.6457	27,314.17	N/A	27,314.00	N/A	27,314.00	2,089.52
	Seasonal Clerical		$17.53			$8,406		$8,406	$643.06
	TOTALS			85,763.74	250.00	98,471.41	250.00	98,721.41	6,909.13
				86,013.74					
51220 - CUSTODIAL									
	Custodian I			0.00	N/A	0.00	N/A	0.00	0.00
	TOTALS			0.00	0.00	0.00	0.00	0.00	0.00
51610 - PARKS MAINTENANCE									
12/03/2012	Parks Foreman	40	$ 41.2397	81,258.07	$ 250.00	85,778.62	$ 250.00	86,028.62	6,581.19
11/13/2006	Maintainer IV	40	$ 38.1362	77,388.59	$ 350.00	79,323.33	$ 350.00	79,673.33	6,095.01
11/13/2006	Maintainer III	40	$ 34.5907	70,193.76	$ 350.00	71,948.72	$ 350.00	72,298.72	5,530.85
08/05/2019	Maintainer II	40	$ 28.5723	56,589.69	N/A	59,430.43	N/A	59,430.43	4,546.43
09/14/2020	Maintainer II	40	$ 28.4578	55,378.05	N/A	59,192.29	N/A	59,192.29	4,528.21
06/14/2021	Maintainer II	40	$ 26.6824	52,379.78	N/A	55,499.43	N/A	55,499.43	4,245.71
06/17/2019	Maintainer II	40	$ 29.8808	64,667.30	N/A	62,152.03	N/A	62,152.03	4,754.63
1/5/2026	Maintainer II	0	#DIV/0!	14,085.00	N/A	27,000.00	N/A	27,000.00	2,065.50
	TOTALS			471,940.23	950.00	500,324.86	950.00	501,274.86	38,347.53
		*add longevity		472,890.23					

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

51620 - RECREATION PROGRAMS		Submitted Bulk hours/wages for NTEM/Seasonal Positions								
DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A)	
Assistant Swim Instructors		2314	$ 17.9395	18,011.05	N/A	41,512.00	N/A	41,512.00	3,175.67	
Beach Gate Attendants		1028	$ 16.8997	17,200.93	N/A	17,372.94	N/A	17,372.94	1,329.03	
Beach Gate Supervisors		225	$ 18.8957	4,209.43	N/A	4,251.52	N/A	4,251.52	325.24	
Community Center Monitors		2258	$ 12.1971	39,193.73	N/A	27,541.00	N/A	27,541.00	2,106.89	
Lifeguards		5917	$ 20.9997	173,919.73	N/A	124,255.00	N/A	124,255.00	9,505.51	*Minimum Wage increases 1/1/25
Playground Directors		419	$ 20.7201	8,595.76	N/A	8,681.72	N/A	8,681.72	664.15	& 1/1/26 will have an approx. 1% impact each year
Playground Assistants		1309	$ 16.1878	20,980.00	N/A	21,189.80	N/A	21,189.80	1,621.02	
Pool Attendants		707	$ 9.4936	6,706.41	N/A	6,712.00	N/A	6,712.00	513.47	
Pool Aquatics Director		500	$ 21.4240	20,849.43	N/A	10,712.00	N/A	10,712.00	819.47	
Pool Supervisors		1,033	$ 13.5276	48,309.10	N/A	13,974.00	N/A	13,974.00	1,069.01	
Tennis Assistants		316	$ -	5,003.69	N/A	0.00	N/A	0.00	0.00	Moved to special revenues
Waterfront Supervisor		619	$ 21.8401	13,809.24	N/A	13,519.00	N/A	13,519.00	1,034.20	
	TOTALS			376,788.50	0.00	289,720.98	0.00	289,720.98	22,163.66	
51810 - OVERTIME				41,280.00	0.00	31,111.00	0.00	31,111.00	2,379.99	
51910 - FRINGE/F.I.C.A.				4,400.00				4,250.00	325.00	
TOTALS		FY25 FICA	$ 93,849.58	1,226,791.89	3,452.00	1,162,647.08	3,508.00	1,170,405.08	88,892.80	
BUDGET TOTAL W/F.I.C.A				1,320,641.47				1,259,297.88		

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

2000 SERIES: SERVICES

10137 - 52010 Advertising

Bid postings for Capital Improvement Projects Planned: 4 x $340		$1,360
10137 - 52010 Advertising	**TOTAL**	**$1,360**

10137 - 52020 Postage **Backup p.23**

Program Booklets: Distributed 3x/yr, approx. 9,600 copies ea. mailing, avg. $1,900 ea.		$5,700
Ad fees pay for production. All Town Depts. Can place info in booklets.		
Mail: 2yr/24 month avg = $82/month = $984 w/ $16 additional for specialty mailing		$1,000
10137 - 52020 Postage	**TOTAL**	**$6,700**

10137 - 52040 Service Contracts

Copier/Fax Machine		$1,484
Pre-Employment Drug Tests: $57 (1 maintainer)		$57
New Program Instructor Background Checks: All 18+ need checks @ $38.79 (10 in 2024)		$388
Dedrick Field Irrigation winterization: Maxum backup p.22		$165
Fire Extinguisher Service: 27 extinguishers (buildings, vehicles) x $9.50 (Shipmans)		$257
Fire Extinguisher Repair/Replacement backup p24-25		$200
	Sub Total	**$2,551**

Community Center Shared Costs w Senior Services

Quarterly Fitness Room Inspections/Equipment - CIRMA		$400
Basic Cable Service- Atlantic Broadband		$348
	Sub Total	**$748**
10137-52040 Service Contracts Total		**$3,299**

10137 - 52050 Association Education

Memberships: Discounted programs, quarterly journal updates, data collection

National Recreation and Parks Association (NRPA)	$450
Connecticut Recreation and Parks Association (CRPA)	$275
New England Parks Association	$105
Park Management Seminars	$850
Connecticut Parks Association (CPA)	$75
New England Sports Turf Managers Association	$75
NRPA/CRPA/CPA Training Sessions - Maintenance	$1,200
(Continuing Education credits required to maintain licenses)	
10137 - 52050 Association Education Total	**$3,030**

10137 - 52070 Reimbursable

Petty Cash	$150
Beach Operations	$500
10137 - 52070 Reimbursable Total	**$650**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

10137 - 52080 Telephone

Cell Phone Service (3)	\$135 avg x 12 months	\$1,620
Beach Operation Phones	\$100 avg x 4 months	\$400
In-House Phone Service	\$60 avg x 12 months	\$720
10137 - 52080 Telephone Total		**\$2,740**

10137 - 52380 Programs

Adaptive/Modified Programs and Speical Olympics Initiatives		\$2,500
	Sub Total	**\$2,500**
Program Clothing		
Waterfront and Pool Lifeguards		
Male swim suits: 30 x \$32/suit		\$960
Female suits: 30 x \$42/suit		\$1,260
Summer Personnel Staff Shirts: 6 dozen x \$12/shirt		\$864
(Gatehouse, Playgrounds, etc.)	**Sub Total**	**\$3,084**
Safety Training: American Red Cross - Certificates - Swim Lessons, etc.		\$1,200
	Sub Total	**\$1,200**
10137 - 52380 Program Total		**\$6,784**

10137 - 52206 Special Event Subsidy	*Moved to Special Revenue Account*	**\$0**

10137 - 52390 Co-Sponsored Programs

American Legion	\$1,805
Babe Ruth	\$4,750
Community Band	\$3,850
Football/Cheerleading	\$4,750
Lacrosse	\$4,500
Little League	\$11,390
Pre-Teen Basketball	\$4,061
Soccer	\$5,187
Softball	\$1,256
10137 - 52390 Co-Sponsored Programs Total	**\$41,549**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

10137 - 52420 Maintenance of Properties

Materials:

Beach/Mason Sand- Lombardi Quote attached

Pricing:	$29/ton		
Waterford Beach Park - Volleyball and Horseshoes	24 ton		$696
		SUB TOTAL	**$696**

Loam - Daniels quote

Pricing:	$29.50/ton		
Stump grinding repair	avg. 58 tons/year		$1,624
Repairs around Gazebo			
Athletic Fields: top dressing			
Park area repair - re-seeding/ruts/etc.			
Trenching			
		SUB TOTAL	**$1,624**

Clay: Dura-Edge Quote

Pricing:	$139/ton		
Leary Baseball - renovate	42		$5,838
Vets Memorial Field	24 ton		$3,336
Typical Annual maintenance is 15-20 ton per location		**SUB TOTAL**	**$9,174**

Stone Dust: Kobyluck quote

Pricing:	$23.98/Ton		
Leary Softball	avg 48 tons/year		$1,079
Lisa Dedrick Field (Cohanzie)			
Ridgewood Park walkways			
		SUB TOTAL	**$1,079**

Marking Lime: Site One -state contract

Pricing:	$10.81/Bag		
Civic Triangle/Vets Memorial Field	30 Bags		$324
Leary Baseball, Softball	40 Bags		$432
Lisa Dedrick Field (Cohanzie)	5 Bags		$54
		SUB TOTAL	**$810**

Turface Field Conditioner

Pricing:	$17.71/bag		
Leary BB/SB	25		$443
Vets Softball	15		$266
		SUB TOTAL	**$709**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

Grass Seed:	**Tom Irwin - CCROG #714 in backup**			
Pricing:		$5.89/lb		
Civic Triangle (JPH, Gazebo, Library, etc.)		240lbs.		$1,414
Vets Memorial Field		150 lbs		$884
Leary Baseball, Softball, Soccer		350 lbs		$2,062
Lisa Dedrick Field (Cohanzie)		125 lbs		$736
Veteran's Memorial Park		100 lbs		$589
Waterford Beach Park		150 lbs		$884
			SUB TOTAL	**$6,569**

Marking Paint:	**Pioneer (State Contract #18PSX0319)**			
Bright Stripe WHITE	25	72.1		$1,803
Bright Stripe RED (multi-purpose fields)	15	98.1		$1,472
Airless Throat Seal Oil	1	25.24		$25
Airless Pump Conditioner	1 qt	26.39		$27
Shipping & Handling		398.15		$398
Parking Lots	25	$26.79		$670
WBP, CC, Leary, Vets, Dedrick, Mago				
			SUB TOTAL	**$4,395**

Fertilization - Tom Irwin, Site One, etc. - CCROG Contract in backup		$13,000
Synthetic and Various Blends		
Leary Baseball, Softball, Soccer		
Lisa Dedrick Field (Cohanzie)		
Stenger Park		
WBP Grub Control - NEW		
Veteran's Memorial Field		
ADDED 2 ballfields in QH.	**SUB TOTAL**	**$13,000**

Soil Tests	**Tom Irwin administers**			
Pricing:		$45/Test		
Vets Memorial Field				$45
Leary Baseball, Softball, Soccer				$135
Lisa Dedrick Field (Cohanzie)				$45
			SUB TOTAL	**$225**

Playground Surfacing:				
Pricing:	CT Mulch Quote	$28.00/yard		
Leary Park (+ Playground Safety Mat Replacment)		32 yards		$896
Lisa Dedrick Field (Cohanzie)		25 yards		$700
Veterans Playground		15 yards		$420
Waterford Beach Park		25 yards		$700
			SUB TOTAL	**$2,716**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

Bark Mulch	CT Mulch Quote			
Pricing:	***Gardens***	$30/yard		
Civic Triangle - Town Hall,PD, YSB, JPH, etc.		45 yards		$1,350
Leary Flag bed		5 yards		$150
JPH Wetland and Rose gardens		25 yards		$750
Veterans Memorial Park		10 yards		$300
Waterford Beach Park		25 yards		$750
			SUB TOTAL	**$3,300**
Sod (Field Repair for infield)		$0.51/sf		
Vets Memorial Field		1000 sf		$510
Leary Baseball, Softball		2200 sf		$1,122
			SUB TOTAL	**$1,632**
Gravel: Kobyluck quote attached		**$22.50/ton**		
Leary Park Access Road (rain storm washouts)		20 ton		$450
Library Back walk into Historic District		5 ton		$113
Stenger Farm Park parking lot + access road		60 ton		$1,350
Veteran's Maintenance Garage (driveway)		20 ton		$450
Waterford Beach Park (pavilion roadway,drop off, etc.)		40 ton		$900
			SUB TOTAL	**$3,263**
Plantings				
Establish Leary Park Flag bed				$500
Continue JPH wetland garden - AHJ Pollinator/wetland garden				$525
JPH Rose maint	compost-fertilizer			$175
WBP gardens				$100
Town Hall				$400
Vets Memorial				$100
			SUB TOTAL	**$1,800**
Fence Repair				
Chain Link				$1,800
Leary Park Softball Gates (2)				
Veterans Softball Field - gate opening Boston Post Road				
Safety Rail Covers: QH Field replacement				
Dune Fencing				$900
WBP and PB				
Split Rail				$1,000
Ridgewood Park				
Jordan Park House				
Stenger Park				
Waterford Beach Park				
			SUB TOTAL	**$3,700**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

Baseball and Softball Field Products			
New Batters Box Template	1	480	$480
Ballfield Bases - full set	2	380	$720
Home Plate	3	$175/ea	$525
Leary Home Plate tarp & pitchers tarp			$1,255
		SUB TOTAL	**$2,980**

Basketball/Soccer/Tennis Court Maintenance - BSN Sports			
Leary Park			
Soccer Net	1	$230/ea	$230
Basketball Goal/Rim	0	$300/ea	$0
Basketball Nets	6	$12.99/ea	$78
Pickleball Nets	1	$200/ea	$200
Tennis Nets:	1	$200/ea	$200
Quaker Hill			
Tennis Courts (2)	1	$200/ea	$200
Basketball Nets	4	$12.99/ea	$52
Town Hall			
Basketball Nets (4 Hoops)	12	$12.99/ea	$156
Basketball Goal/Rim	0	$300/ea	$0
Portable Pickleball Nets	1	$200/ea	$200
Waterford Beach Park			
Tennis Courts (2)	1	$200/ea	$200
Pickleball Nets	2	$200/ea	$400
		SUB TOTAL	**$1,916**

Port-A-John Rental

Pricing: Suburban Sanitation Quote

ADA Handicapped Accessible (H) $175/month

Standard (S) $160/month

Grimsey Beach: Save The River Save The Hills Regatta: weekend	$195 for unit and $138 delivery/pickup	H	$264
Leary Park	***Tennis and Pickleball - Nov - Mar***	H	$1,013
Pleasure Beach	2023: 2 mo. / 2024: 3 mo.	S	$938
Waterford Beach Park	***Tennis and Pickleball - Upper WBP - 12 mo***	H	$2,172
	Lower WBP Nov-Mar: 5 months	H	$1,013
		SUB TOTAL	**$5,400**

Projects:		
JPH Waterline	Materials, labor provided in-house	**$2,900**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET
Board of Education

		Pricing		
Bark Mulch - Dark Cedar	CT Mulch	$30/yard		$5,340
Waterford High School		avg. 178 yards/annually		
Clark Lane				
Great Neck				
Oswegatchie				
Quaker Hill				
			SUB TOTAL	**$5,340**
Sod (Field Repair for Infield)		$0.51/sf		
Waterford High School Baseball Warning Track		2,500 sf	**SUB TOTAL**	**$1,275**
Soil Tests ***Tom Irwin***		$45/Test		
Waterford High School		2 tests		$90
Clark Lane Middle School		1 tests		$45
Great Neck		1 tests		$45
Oswegatchie		1 tests		$45
Quaker Hill		1 tests		$45
			SUB TOTAL	**$270**

Field Plates, Bases, Safety Hardware (Pioneer Quote - State Contract)

Ballfield bases	1	$380/ea		$380
Home Plate	1	$175/ea		$175
			SUB TOTAL	**$555**

Fertilization	avg. $10k-$14k annually			
Waterford High School	Tom Irwin	Various		
Clark Lane Middle School		Organic		
Great Neck		Organic		
Oswegatchie		Organic		
Quaker Hill		Organic	**SUB TOTAL**	**$13,000**

Marking Paint:	Pioneer			
Bright Strip White	75	72.10/ea		$5,408.00
Bright Stripe Red	5	98.10/ea		$491.00

Clark Lane - Soccer - Lacrosse - Softball - Lap Lines
Elementary School fields (flag football, lap lines, etc.)
WHS - Field Hockey - Lacrosse - Football - Soccer - T&F

SUB TOTAL	**$5,899**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

Board of Education			
Grass Seed:	$5.89/Pound		
Fall and Dormant Seeding	1,000 lbs/annually		$5,890
Athletic Fields and Open Space play			
CLMS - GN - OSW - QH - WHS			
		SUB TOTAL	**$5,890**
Marking Lime:	$10.81/Bag		
Waterford High School Baseball Field	40 bags		$432
		SUB TOTAL	**$432**
Clay:	$139/ton		
Waterford High School Baseball Field	30 ton		$4,170
QH School Fields (2)- renovated in Fall '23	30 ton		$4,170
		SUB TOTAL	**$8,340**
Stone Dust	**$23.98/ton**		
WHS Warning track	**24**		**$576**
QH School Field (1) and Warning Track (3)	**24**		**$576**
		SUB TOTAL	**$1,152**
Plantings			
CLMS Back Hill			**$1,500**
QH Back landing garden			**$500**
WHS circle entrance and main entrance gardens			**$500**
		SUB TOTAL	**$2,500**
Loam	$29.50/ton		
Rut Repair	75 Tons/annually		$2,213
Top Dressing			
Infield/Outfield athletic field repairs			
Open space play areas at elemenatry schools			
CLMS-GN-OSW-QH-WHS			
		SUB TOTAL	**$2,213**
Turface Field Conditioner	$17.71/bag		
WHS	40	**SUB TOTAL**	**$708**
10137 - 52420 Total			**$115,462**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

10137 - 53010 Office Supplies

Beach Stickers	2,500 x $0.371	$927
Wrist Bands (still in stock)		$0
Misc: Calendars, Signage,Time Cards, Newspaper, etc.		$436
10137-53010 Office Supplies Total:		**$1,363**

10137 - 53020 Other Supplies

Disposal fees for removal of debris not accepted by Transfer Station/Miner Lane Dump		$500
Facility Repairs and Maintenance		
Paint and Paint Supplies for Indoor/Outdoor use		$2,500
	tables, walls, posts, covers, grafitti removal	
Replacement & Repair of Locks and Keys		$800
Gas Can Replacements: OSHA, 2 x $90		$180
Light Bulbs & Flouresents: Shops(2),Restrooms, JPH, Parks		$650
Safety Gear Replacement (ANSI)-Hearing/Eye/Work Gloves/PPE		$1,500
Carpenter Supplies/Lumber::	picnic tables, event projects, foot bridges, planters	$3,000
Designate Swimming Areas (Buoys, Lines, Etc.)-NEW ROPE BUOYS D.E.E.P.		$1,500
Dog Park bags: Bow Wow Waste:	27 cases at @ $27.99/ea	$756
	Leary, WBP, Vets, Dog Park,	
First Aid Supplies::	Re-stock Vets & WBP Garages, Comm. Center, and all 8 fleet vehicles	$750
Wood Processer rental for Wood Row	*$1,895 per week x 2 weeks*	*$3,790*
Replacement Hand Tools	rakes, shovels, tampers, snips	$2,000
Replacement Power Tools	drills, weedwhackers, blowers, chainsaws	$2,500
Plumbing Supplies: Water meters, repairs to 3 facilities and 2 portable units		$2,350
	QH Meter Pit renovation	$3,500
Flag Replacements	7 locations- avg. 12 American, 6 state annually	$600
Supplies (Hardware, Cement, Roofing, etc.)	Home Depot, Cash True Value, ACE	$7,500
Electrical Supplies/Repairs		$1,500
	SUB TOTAL	**$35,876**

Custodial	*Per Case/ Unit*	*Quantity*	*Total*
Toilet Tissue	$62.75	14	$879
Go-Jo Hand Cleaner	$74.86	2	$150
Steel Saks, Trash Can Liners (Large)	$48.00	40	$1,920
Trash Can Liners (Small)	$33.13	20	$663
Brown Roll Paper Towels	$31.00	10	$310
M Fold Towels	$111.37	1	$111
Disinfectant Spray	$44.00	1	$44
Paper Towels	$32.02	4	$128
Water Cooler	$55.00	2	$110
Nitrile Gloves	$40.73	10	$407
		SUB TOTAL	**$4,722**

Pricing via Amazon, Uline, and Imperial Dade

	Total Cost
Disposable Gloves	$ 40.73
Facial Tissues	$ 76.34
M Fold Towels	$ 111.37
GoJo Hand Cleaner	$ 74.86
Toilet Tissue	$ 62.75
Waste Paper Basket Liners	$ 33.13
High Density Can Liners	$ 50.77
Wipe-All 60 Wipes	$ 111.37
Paper Towel Rolls	$ 32.02
Hand Sanitizer Case of 4oz bags	$ 39.54
Fitness Equipment Wipes - Zogics	$ 127.95
Sanitary Napkin Bags	$ 23.78
SUB TOTAL	**$785**

10137-53020 Other Supplies Total:	**$41,383**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2026 BUDGET

10137-53080 Maintenance Of Vehicles

Maintenance Vehicles	*Miles*	
R-8 2016 Chevrolet Silverado Pick Up	39,220	41,905
R-9 2020 GMC Sierra Dump Truck	28,291	34,109
R-10 2014 Chevrolet 2500 Pick Up	76,420	81,453
R-11 2015 Chevy Silverado 3500 Dump	41,007	46,449
R-14 2022 Ford F-450 Dump Truck	7,526	13,696
R-15 2020 Ford F-250 Pick Up	21,732	28,438
R-16 2020 Ford F-250 Pick Up	26,787	34,204
R-17 2023 Can-Am HD10 UTV	N/A	603
	SUB TOTAL	**$14,000**

Tractors/Mowers	*Hours*	
P51- 2024 Kubota L6060 HSTC	N/A	84
P53-2016 Toro Groundmaster 4100	1,632	1,847
P54- 2017 Ferris IS 5000 Mower	1,246	1,500
P55- 2016 Toro Groundmaster 4100	1,120	1,292
P59- 2019 Kubota L6060 Tractor w/Loader	1,871	2,313
P60- 2024 Ventrac 452ON	2,159	113
P61- 2014 Kabota L4760 GST Tractor w/Loader	2,911	3,097
P62- 2024 Toro Groundmaster 7200 6' Mower	779	1
P63- 2016 Toro Groundmaster 7200 6' Mower	1,760	2,047
P65- 2022 Ventrac Utility 452OZ	83	374
P74- 2016 Toro Sand Pro 3040	1,063	1,264
	SUB TOTAL	**$7,000**

Other

Trailers(6), Snow Blower(1), Sod Cutter, Top Dresser,
Infield Machine, Leaf Vacs(2) Push Mower (1), Grass Trimmers (7),
Back-Pack Blowers (5), Chain Saws (6), Snow Plows(5), Salt Spreader (2)

	SUB TOTAL	**$3,500**
10137-53080 Maintenance of Vehicles Total:		**$24,500**

10137-53090 Fuels and Lubricants

	FY'24	FY'25	FY'26
Unleaded: 5,768 gallons @ **$2.1918**	6,469 (2.38)	6,500 ($2.86)	$12,642
Diesel: 1,650 gallons @ **$3.06**	2,913 (2.47)	2,900 ($4.35)	$5,049
Hydraulic Brake, Transmission, Oil, etc.	500	500	$500
10137-53090 Fuels and Lubricants Total:			**$18,191**

10137 - 5300 Series Total	**$87,854**

Ventrac Seeding/Aerator replacing asset# previous item was over $10,000 and covered in Fleet Management	8,376
10137-54020 Equipment Total:	**$8,376**
1000 Series	**$1,259,941**
2000 Series	**$181,574**
3000 Series	**$85,437**
4000 Series	**$8,376**
Recreation and Parks FY 2026 Budget Total:	**$1,535,328**

MES / Shipman's Fire Equipment CT

SERVICE SCHEDULE FOR FIRE EXTINGUISHERS

Size/Type	Recharge	6 YR MAINT	HYDRO/RF	New
2.5 ABC	$27.30	$26.30	$45.60	$77.50
5 ABC	$41.60	$34.60	$53.65	$109.05
10 ABC	$60.05	$47.25	$81.50	$156.05
20 ABC	$74.55	$47.25	$81.50	$309.50
Pres. Water	$19.30	N/A	$53.60	$240.50
5 CO2	$29.75	N/A	$71.50	$280.40
10 CO2	$37.80	N/A	$79.55	$425.30
15 CO2	$45.00	N/A	$86.75	$491.05
6 LT K	$138.45	N/A	$172.75	$358.35
2.5GAL K	$194.15	N/A	$228.45	$427.70

Annual Inspection Per Unit, To Include Inspection Tag, & Tamper Seal. $ 9.50

**All Above Pricing Includes Inspection Tag, & Tamper Seal.

**MES /Shipman's does not charge a "Service Call Fee" to come to your facility.

FIRE & SAFETY EQUIPMENT

(860) 442-0678 www.mesfire.com Email tmacrino@mesfire.com

Quotation

SUPERIOR NORWICH
251 WEST THAMES STREET
NORWICH, CT 06360
860-886-9997 Fax 860-886-9995

QUOTE DATE	QUOTE NUMBER	PAGE NO.
12/10/24	S3425509	1

ORDER TO:
SUPERIOR NORWICH
251 WEST THAMES STREET
NORWICH, CT 06360
860-886-9997 Fax 860-886-9995

QUOTE TO:
TOWN OF WATERFORD
WATER POLLUTION CONTROL
1000 HARTFORD AVENUE
WATERFORD, CT 06385

SHIP TO:
TOWN OF WATERFORD
WATER POLLUTION CONTROL
1000 HARTFORD AVENUE
WATERFORD, CT 06385

CUSTOMER ORDER NUMBER	JOB REFERENCE	SALESPERSON
JPH WATER PROJECT		JACOB CHESANEK

WRITER	SHIP VIA	TERMS	BID DATE	
JACOB CHESAN		NET DUE 30 DAYS NSC	12/10/24	

ORDER QTY	DESCRIPTION	UNIT PRICE	EXTENSION
2 ea	5' BURY FREEZE PROOF YARD HYDRANT (#029051) (#033041) (#.51458)	139.869ea	279.74
2 rl	1-1/4" X 300' CTS BLUE POLY TUBING (250 PSI)	1.442lf	865.20
1 rl	1" X 100' CTS BLUE CTS TUBING (250 PSI)	1.022lf	102.20
1 ea	1-1/4" COMP. CURB STOP (#76100-Q NO LEAD)	289.528ea	289.53
2 ea	1" COMP. CURB STOP (#76100-Q NO LEAD)	182.604ea	365.21
2 ea	1" X 1-1/4" COMP. COUPLING (#74758-Q NO LEAD)	61.860ea	123.72
1 ea	1-1/4" COMP. TEE (#74760-Q NO LEAD).	209.401ea	209.40
2 ea	3/4" FPT X MPT 90 DEG STR EL BRASS (#691764) (#937845) (#.20687)	12.501ea	25.00
2 ea	1" X 3/4" COMP. X MALE ADAPTOR (#74753-Q/NO LEAD)	30.438ea	60.88
7 ea	1-1/4" SS INSERT (#6133-T)	4.655ea	32.59

*** Continued on Next Page ***

SUPERIOR NORWICH
251 WEST THAMES STREET
NORWICH, CT 06360
860-886-9997 Fax 860-886-9995

Quotation

QUOTE DATE	QUOTE NUMBER
12/10/24	S3425509

ORDER TO:	PAGE NO.
SUPERIOR NORWICH 251 WEST THAMES STREET NORWICH, CT 06360 860-886-9997 Fax 860-886-9995	2

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TOWN OF WATERFORD
WATER POLLUTION CONTROL
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WATERFORD, CT 06385

CUSTOMER ORDER NUMBER	JOB REFERENCE	SALESPERSON
JPH WATER PROJECT		JACOB CHESANEK

WRITER	SHIP VIA	TERMS	BID DATE	
JACOB CHESAN		NET DUE 30 DAYS NSC	12/10/24	

ORDER QTY	DESCRIPTION	UNIT PRICE	EXTENSION
8 ea	1" SS INSERT (#6133-T)	3.508ea	28.06
3 ea	2-1/2" CURB BOX (SLIDER/NORTH AMERICAN)	117.140ea	351.42
1 ea	2-1/2" ENLARGED BASE	24.290ea	24.29
1 rl	2" X 1000' DETECTABLE WARNING TAPE "WATER"	39.077rl	39.08
	TAXES NOT INCLUDED		

Subtotal	2796.32
S&H CHGS	0.00
Amount Due	2796.32

THIS IS A QUOTATION. Applicable taxes are extra.
Prices are firm for 30 days. Prices are subject to change without notice after 30 days.
Items listed as "Market Price at time of Shipment" are not valid for 30 days.
Custom/fabricated and Special Order items are non-returnable without prior consent and agreement. Quantities of all items are the responsibility of the purchaser.

SHERWIN WILLIAMS.

ACCOUNT # 6569-3103-7
WATERFORD*TOWN OF
QUOTE # 7588847
VALID FROM: DEC 10, 2024 - DEC 10, 2024

PROJECT: WATERFORD*TOWN OF

Purchase Type: Single Purchase

Description	Class #	Sales #	Rex #	Size	Gallons/ Units	Price Per Gallon/ Unit	Extended Price
HL 2152 FDTP WB WH	1812062	800003204	0.0TM2152	5 GAL	5	$26.79	$133.95

Total Price: $133.95

All prices are per gallon/unit

We thank you for consideration of Sherwin-Williams products and look forward to supplying these products to you.

NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by Sherwin-Williams. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. The pricing and recommendations detailed in this proposal represent confidential information provided by Sherwin-Williams. We request that it not to be copied or shared with others outside your firm. Please refer to product data pages for surface prep, mixing and application instructions.

Square footage amounts were estimated or given. Coverage of materials are estimated and actual coverages may differ. These guidelines should not be used as absolutes.Sherwin-Williams cannot assume responsibility for job site conditions.

The purchase of the products set forth in this price quote is subject to The Sherwin-Williams Company Terms and Conditions of Sale, which are incorporated in full by this reference and are available at https://www.sherwin-williams.com/terms-and-conditions. Sherwin-Williams limits acceptance of the price quote to these Terms and Conditions of Sale, and objects to any different terms in any purchase order, issuance of which indicates purchaser's acceptance of such Terms and Conditions of Sale.

RING'S END
Since 1902

QUOTE

308 South Frontage Road
NEW LONDON CT 06320
T: (860) 439-0155
F: (860) 439-1369

Bethel, CT (203) 797-1212 (800) 797-6611
Branford, CT (203) 488-3551 (866) 758-3551
Darien, CT (203) 655-2525 (800) 390-1000
Lewisboro, NY (914) 533-2517 (888) 533-2517
New London, CT (860) 439-0155 (866) 439-0155
New Milford, CT (860) 355-5566 (888) 350-8966
Niantic, CT (860) 739-6441 (800) 303-6526
Wilton, CT (203) 761-1000 (866) 842-7883

TRANSACTION TYPE		STORE
Standard Quote	* * * THANK YOU FOR SHOPPING RING'S END * * *	New London, CT

BILL TO:	SHIP TO:
WATERFORD PARK & REC COMMITTEE 15 ROPE FERRY RD WATERFORD CT 06385 860-444-5881	

CUSTOMER CODE	TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TIME	CUSTOMER PURCHASE ORDER NUMBER	SALESPERSON
EWATEPA	12/10/2024	53062	10:37	MARKING PAINT	497 - Gregory Perrone-Gilb

	QUOTE DATES: EXPIRATION	QUOTE DATES: LAST UPDATE		TERMS	TAX JURISDICTION
					CT EXEMPT UNDER CERT-1

ITEM	ORDER QTY	SHIP QTY	LOC	DESCRIPTION	PRICING UNIT	PRICING PER UOM	NET AMOUNT
TP22105	1	1		INSL-X LTX ZONE MARKING WHITE 5G	1.000	132.900/EACH	132.90

This quotation represents Ring's End's interpretation of plans and specifications furnished by you. The quote is only for the material as listed and is not intended to preclude the need for additional material or products to complete your project. Ring's End offers no guarantee, either expressed or implied, that this quotation may be taken as a statement of all required material. Additional responsibilites of the owner (or owner's agent) include, but are not limited to, verifying sizes, specifications, code requirements and all quantities prior to placing orders. If allowances have been included in this quotation they represent only a recognition that these products may be necessary, but are not meant to be taken as specification of actual product or final pricing for same.

Quote valid for 7 days.

CUSTOMER QUOTE

NET AMT	MISC CHARGE	DISCOUNT	SALES TAX	REMAINING DEPOSIT	INVOICE TOTAL
132.90		0.00	0.0	0	132.90

QUOTE

RING'S END
Since 1902

Page # 1

PO Box 714
NIANTIC CT 06357
T: (860) 739-5441
F: (860) 739-5822

Bethel, CT	Branford, CT	Darien, CT	Lewisboro, NY
(203) 797-1212	(203) 488-3551	(203) 655-2525	(914) 533-2517
(800) 797-6511	(866) 758-3551	(800) 390-1000	(888) 533-2517
New London, CT	**New Milford, CT**	**Niantic, CT**	**Wilton, CT**
(860) 439-0155	(860) 355-5566	(860) 739-5441	(203) 761-1000
(866) 439-0155	(888) 350-8966	(800) 303-6526	(866) 842-7883

TRANSACTION TYPE		STORE
Standard Quote	* * * THANK YOU FOR SHOPPING RING'S END * * *	Niantic, CT

BILL TO:	SHIP TO:
WATERFORD PARK & REC COMMITTEE 15 ROPE FERRY RD WATERFORD CT 06385 860-444-5881	

CUSTOMER CODE	TRANSACTION DATE	TRANSACTION NUMBER	TIME	CUSTOMER PURCHASE ORDER NUMBER	SALESPERSON
EWATEPA	12/10/2024	53040	10:28	SPLIT RAIL	415 - Chris Walton
	QUOTE DATES				
	EXPIRATION	**LAST UPDATE**		**TERMS**	**TAX JURISDICTION**
					CT EXEMPT UNDER CERT-1

ITEM	ORDER QTY	SHIP QTY	LOC	DESCRIPTION	PRICING UNIT	PRICING PER UOM	NET AMOUNT
11HR	2	2		11' HARDWOOD RAIL	2.000	14.450/EACH	28.90
2HLL	1	1		2-HOLE LOCUST LINE POSTS	1.000	28.400/EACH	28.40

CUSTOMER QUOTE

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Quote valid for 7 days

CUSTOMER QUOTE

NET AMT	MISC CHARGE	DISCOUNT	SALES TAX	REMAINING DEPOSIT	INVOICE TOTAL
57.30		0.00	0.00		57.30

2024 PRICE LIST

Delivered Price (per sq. ft.)

	Black Beauty Tall Fescue	Bluegrass	Microclover™ Black Beauty Blend	Sheeps Fescue	Fine Fescue	Fairway Bent
10,000+	48¢	44¢	58¢	58¢	54¢	67¢
8,000-9,900	50¢	46¢	60¢	60¢	56¢	68¢
6,000-7,900	51¢	47¢	61¢	61¢	57¢	69¢
3,000-5,900	52¢	48¢	62¢	62¢	58¢	70¢
1,000-2,900	55¢	51¢	65¢	65¢	61¢	73¢
Farm Pickup: More than 200	43¢	39¢	53¢	53¢	45¢	61¢

Palletized: 50 Strips - 10 square feet each, 500 square feet

Big Rolls: 250 square feet each, available at 4¢ above price list. Unrolling service is 10¢ per square foot. 2.5 hours service is allowed per 10,000 square feet, after which $100.00 per hour is charged. Track machine installation available at 12¢ per square foot. $100 minimum for Track machine.

Terms: 30 days net, for approved credit customers. Finance charge at the rate of 1½% (18% per year) on all past due accounts.

Deposit Required: Pallets: $20.00 each Tubes: $5.00 each

Drop Charge: An additional charge of $75.00 will be added for one pallet deliveries and split drops.

Unloading: 1 hour per 10,000 square feet (pallets or rolls) is allowed for unloading, after which time is charged at $100.00 per hour.

Cancellations: Cancellations must be made by 7:30 am the day before scheduled delivery.

Wildflower Sod	Call
Shortcut	add 5¢ sq. ft.
Putting Greens Height Bentgrass	Call
Blue/Rye	add 1¢ sq. ft.

Delivery Area: RI, CT, MA, So. NH, So. VT, So. ME, NY *(Westchester and Dutchess Counties only, add 3¢ sq. ft.)*

Installation option available via subcontractor.

Prices subject to change without notice.

SODCO, INC.
PO Box 2
264 Exeter Road
Slocum, RI 02877
800-341-6900
401-295-0144 Fax
info@sodco.net
sodco.net

SODCO
New England's Finest Sod

Reasoning for a Wood Processer

- Save a lot of time meaning more time for other projects
- Save a lot of money
- Less Injuries

Right Now

2 Guys @ Avg $45/hr x 8 hours = $360/day

= $1800/week

= $25-$30,000/year

1/2 cords 1.5-2 / day tops

With a Processer

daily: $575 • weekend $850 • weekly: $1,895 • monthly $5,400 • overtime: $70 per hour Will split up too 3 Cords per hour. Worst case we had too rent for 2 weeks cost would be significantly cheaper.

2 weeks = $3790 to spilt up too 12-18 cords/day = 120-180 cords total

1,895 / week

Pricing Quote

VENTRAC

Quote #: 97065-1001
Contract #: 031121-TTC

Date Quoted: November 11, 2024
Quote Expires: December 11, 2024

Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881

Prepared By:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936

Customer's Sourcewell Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Sourcewell	Total
1	EA600 (39.55460)	Attachment: AERA-VATOR EA, EA600 Aera-vator	7,304.80	7,304.80
1	70.4161	Accessory: 12V SWITCH & PLUG Kit, 12V Front 4520/4500	354.20	354.20
1	70.8014	Accessory: Kit, Opt Roller EA	317.40	317.40

Subtotal 7,976.40

CHARGES

Other Charge: FREIGHT & SET UP (5%) +398.82

TOTAL USD $ 8,375.22

tpc turf products
SINCE 1970
TORO

Revenue By Program

Summer FY'24

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Program	Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs	895	$29,914.52	$29,914.52	$1,655.00	$3,842.00	$30,224.00	$30,224.00	$0.00	$0.00	$0.00	$0.00	($1,532.65)	($4,273.83)
Adult Hoop Basics and Beyond	13	$540.00	$540.00	$0.00	$270.00	$390.00	$390.00	$0.00	$0.00	$0.00	$0.00	($120.00)	$0.00
Adult Tennis Play	13	$390.00	$390.00	$0.00	$90.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Baby and I (Infant to 3 yrs)	10	$328.25	$328.25	$0.00	$80.00	$360.00	$360.00	$0.00	$0.00	$0.00	$0.00	($40.00)	($71.75)
Baby and I (Infant to 3 yrs)	9	$308.25	$308.25	$0.00	$80.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	($71.75)
Baby and I (Infant to 3 yrs)	9	$303.50	$303.50	$0.00	$0.00	$410.00	$410.00	$0.00	$0.00	$0.00	$0.00	($75.00)	($31.50)
Baby and I (Infant to 3 yrs)	7	$248.50	$248.50	$0.00	$80.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	($31.50)
Cactus Jack Basketball	27	$1,130.00	$1,130.00	$40.00	$40.00	$1,050.00	$1,050.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Children's Yoga - K-3 Grades	2	$0.00	$0.00	$0.00	$30.00	$30.00	$30.00	$0.00	$0.00	$0.00	$0.00	($60.00)	$0.00
Creative Kids 3-5 years	4	($101.55)	($101.55)	$0.00	$30.00	$90.00	$90.00	$0.00	$0.00	$0.00	$0.00	($120.00)	($101.55)
Creative Movement - 3-5 yrs	8	$0.00	$0.00	$0.00	$35.00	$245.00	$245.00	$0.00	$0.00	$0.00	$0.00	($35.00)	($245.00)

Revenue By Program

Creative Movement - 6-7 yrs	2	$0.00	$0.00	$0.00	$0.00	$95.00	$95.00	$0.00	$0.00	$0.00	$0.00	($95.00)	$0.00
CT Goju Kan Jr. Dragon Beginner Karate, 6-8 yrs	7	$735.00	$735.00	$0.00	$210.00	$525.00	$525.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
CT Goju Kan Lil' Beginner Karate, 3 -5 yr	13	$535.17	$535.17	$0.00	$118.00	$649.00	$649.00	$0.00	$0.00	$0.00	$0.00	$0.00	($231.83)
Early Morning Cardio Sculpt Interval	15	$99.35	$99.35	$0.00	$270.00	$250.00	$250.00	$0.00	$0.00	$0.00	$0.00	($60.65)	($360.00)
Early Morning Pilates	18	$265.00	$265.00	$50.00	$225.00	$375.00	$375.00	$0.00	$0.00	$0.00	$0.00	($25.00)	($360.00)
Great Neck Playgrounds - 1 child	58	$1,440.00	$1,440.00	$75.00	$75.00	$1,295.00	$1,295.00	$0.00	$0.00	$0.00	$0.00	($5.00)	$0.00
Great Neck Playgrounds - 2 children	27	$1,110.00	$1,110.00	$45.00	$130.00	$970.00	$970.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Great Neck Playgrounds - 3 children	12	$330.00	$330.00	$0.00	$0.00	$330.00	$330.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Meditation/Chi Kung/Tai Chi	10	$250.00	$250.00	$0.00	$80.00	$170.00	$170.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Meditation/Chi Kung/Tai Chi - Thursday	2	$0.00	$0.00	$0.00	$0.00	$90.00	$90.00	$0.00	$0.00	$0.00	$0.00	($90.00)	$0.00
Oswegatchie Playgrounds - 1 child	29	$360.33	$360.33	$25.00	$0.00	$700.00	$700.00	$0.00	$0.00	$0.00	$0.00	$0.00	($364.67)
Oswegatchie Playgrounds - 2 children	12	$175.33	$175.33	$45.00	$0.00	$495.00	$495.00	$0.00	$0.00	$0.00	$0.00	$0.00	($364.67)
Oswegatchie Playgrounds - 3 children	2	($254.67)	($254.67)	$0.00	$0.00	$110.00	$110.00	$0.00	$0.00	$0.00	$0.00	$0.00	($364.67)

ꝛevenue By Program

Quaker Hill Playgrounds - 1 child												
38	$749.24	$749.24	$25.00	$0.00	$950.00	$950.00	$0.00	$0.00	$0.00	$0.00	$0.00	($225.76)
Quaker Hill Playgrounds - 2 children												
8	$134.24	$134.24	$45.00	$0.00	$315.00	$315.00	$0.00	$0.00	$0.00	$0.00	$0.00	($225.76)
Quaker Hill Playgrounds - 3 children												
2	($115.76)	($115.76)	$0.00	$0.00	$110.00	$110.00	$0.00	$0.00	$0.00	$0.00	$0.00	($225.76)
Saturday Yoga												
25	$850.00	$850.00	$25.00	$325.00	$500.00	$500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stretching and Flexibility - Friday												
18	$162.50	$162.50	$25.00	$275.00	$275.00	$275.00	$0.00	$0.00	$0.00	$0.00	$0.00	($412.50)
Stretching and Flexibility - Tuesday												
25	$414.50	$414.50	$25.00	$227.00	$630.00	$630.00	$0.00	$0.00	$0.00	$0.00	$0.00	($467.50)
Summer Art Experience (8-14 years)												
12	$707.34	$707.34	$0.00	$75.00	$750.00	$750.00	$0.00	$0.00	$0.00	$0.00	$0.00	($117.66)
Summer Art Experience (8-14 years)												
8	$525.00	$525.00	$75.00	$75.00	$375.00	$375.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L1												
10	$380.00	$380.00	$0.00	$0.00	$380.00	$380.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L1												
10	$350.00	$350.00	$0.00	$0.00	$385.00	$385.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L2												
10	$350.00	$350.00	$0.00	$0.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	$380.00	$380.00	$0.00	$35.00	$345.00	$345.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	$415.00	$415.00	$0.00	$0.00	$415.00	$415.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L2												
10	$360.00	$360.00	$0.00	$0.00	$360.00	$360.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	$390.00	$390.00	$0.00	$0.00	$390.00	$390.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	$350.00	$350.00	$0.00	$0.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
10	$350.00	$350.00	$0.00	$140.00	$210.00	$210.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L2												
11	$405.00	$405.00	$0.00	$0.00	$405.00	$405.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	$355.00	$355.00	$0.00	$0.00	$355.00	$355.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
11	$425.00	$425.00	$0.00	$0.00	$495.00	$495.00	$0.00	$0.00	$0.00	$0.00	($70.00)	$0.00
Swim Lessons L3												
10	$400.00	$400.00	$0.00	$70.00	$330.00	$330.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
9	$280.00	$280.00	$0.00	$0.00	$315.00	$315.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L3												
10	$370.00	$370.00	$35.00	$0.00	$335.00	$335.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	$365.00	$365.00	$70.00	$0.00	$295.00	$295.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	$360.00	$360.00	$0.00	$35.00	$325.00	$325.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L3												
10	$350.00	$350.00	$0.00	$0.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L4	9	$355.00	$355.00	$0.00	$0.00	$355.00	$355.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	4	$150.00	$150.00	$0.00	$35.00	$115.00	$115.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	6	$240.00	$240.00	$0.00	$35.00	$205.00	$205.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	6	$230.00	$230.00	$0.00	$35.00	$195.00	$195.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	10	$370.00	$370.00	$115.00	$35.00	$220.00	$220.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	7	$230.00	$230.00	$35.00	$0.00	$230.00	$230.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L4	9	$345.00	$345.00	$0.00	$35.00	$310.00	$310.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L4	4	$140.00	$140.00	$0.00	$35.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L5	4	$140.00	$140.00	$0.00	$0.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L5	5	$175.00	$175.00	$0.00	$0.00	$175.00	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L5	5	$175.00	$175.00	$0.00	$0.00	$175.00	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L5	8	$320.00	$320.00	$35.00	$0.00	$285.00	$285.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6	5	$250.00	$250.00	$45.00	$0.00	$205.00	$205.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Lessons L6	7	$275.00	$275.00	$160.00	$0.00	$150.00	$150.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Swim Lessons L6	2	$80.00	$80.00	$45.00	$0.00	$35.00	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Lessons L6	3	$160.00	$160.00	$90.00	$0.00	$70.00	$70.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - High Intensity	15	$850.00	$850.00	$0.00	$70.00	$815.00	$815.00	$0.00	$0.00	$0.00	$0.00	($35.00)	$0.00
Volleyball Clinic, GR 5-6-7-8th	24	$2,475.00	$2,475.00	$100.00	$0.00	$2,375.00	$2,375.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Yoga on the Beach	24	$975.00	$975.00	$0.00	$125.00	$850.00	$850.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth 3v2 Basketball, GR 5-6	22	$550.00	$550.00	$0.00	$25.00	$525.00	$525.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth 3v2 Basketball, GR 7-8	30	$750.00	$750.00	$75.00	$50.00	$625.00	$625.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth 3v2 Basketball, GR 9-10	11	$275.00	$275.00	$0.00	$25.00	$250.00	$250.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth Tennis Lessons Grade 6-8	5	$310.00	$310.00	$50.00	$0.00	$260.00	$260.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth Tennis Lessons Grades 1-5	12	$615.00	$615.00	$0.00	$50.00	$565.00	$565.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth Tennis Lessons Grades 1-5	9	$480.00	$480.00	$100.00	$0.00	$380.00	$380.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Youth Tennis Lessons Grades 6-8	14	$745.00	$745.00	$50.00	$50.00	$645.00	$645.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Zumba	9	$0.00	$0.00	$150.00	$137.00	$240.00	$240.00	$0.00	$0.00	$0.00	$0.00	($527.00)	$0.00

FALL '24

Revenue By Program

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Program	Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs	605	$17,107.71	$17,107.71	$1,543.00	$8,697.00	$16,200.00	$16,200.00	$0.00	$0.00	$0.00	$0.00	($2,053.99)	($7,278.30)
Adult Hoop Basics and Beyond	3	$0.00	$0.00	$0.00	$120.00	$60.00	$60.00	$0.00	$0.00	$0.00	$0.00	($180.00)	$0.00
AM Water Workout	23	$0.00	$0.00	$70.00	$435.00	$420.00	$420.00	$0.00	$0.00	$0.00	$0.00	($925.00)	$0.00
Art Experience (14+ years)	0	$0.00	$0.00	$0.00	$0.00	$55.00	$55.00	$0.00	$0.00	$0.00	$0.00	($55.00)	$0.00
Art Experience (8-14 years)	11	$513.00	$513.00	$0.00	$75.00	$750.00	$750.00	$0.00	$0.00	$0.00	$0.00	($75.00)	($237.00)
Baby and I (Infant to 3 yrs)	10	$360.00	$360.00	$40.00	$0.00	$360.00	$360.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
Cactus Jack Basketball	35	$1,190.00	$1,190.00	$100.00	$335.00	$1,315.00	$1,315.00	$0.00	$0.00	$0.00	$0.00	$0.00	($560.00)
CT Goju Kan Jr. Dragon Beginner Karate, 6-11 yrs	12	$1,270.00	$1,270.00	$0.00	$105.00	$1,165.00	$1,165.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
CT Goju Kan Jr. Dragon Beginner Karate, 9-11 yrs	0	$0.00	$0.00	$0.00	$0.00	$210.00	$210.00	$0.00	$0.00	$0.00	$0.00	($210.00)	$0.00
CT Goju Kan Lil' Beginner Karate, 3 -5 yr	4	($434.02)	($434.02)	$0.00	$0.00	$246.00	$246.00	$0.00	$0.00	$0.00	$0.00	$0.00	($680.02)
Day Time Yoga	34	$1,092.25	$1,092.25	$150.00	$765.00	$780.00	$780.00	$0.00	$0.00	$0.00	$0.00	$0.00	($602.75)

?evenue By Program

DIY Sea Glass Christmas Tree												
12	$550.00	$550.00	$0.00	$50.00	$550.00	$550.00	$0.00	$0.00	$0.00	$0.00	($50.00)	$0.00
Early Morning Pilates												
21	$413.20	$413.20	$100.00	$225.00	$450.00	$450.00	$0.00	$0.00	$0.00	$0.00	$0.00	($361.80)
Fall Gnome Wreath												
2	$0.00	$0.00	$0.00	$0.00	$30.00	$30.00	$0.00	$0.00	$0.00	$0.00	($30.00)	$0.00
Indoor Volleyball												
20	$295.00	$295.00	$0.00	$0.00	$1,440.00	$1,440.00	$0.00	$0.00	$0.00	$0.00	$0.00	($1,145.00)
Mason Jar Leaf Luminaries												
7	$105.00	$105.00	$0.00	$0.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Meditation/Chi Kung/Tai Chi												
19	$361.00	$361.00	$20.00	$150.00	$415.00	$415.00	$0.00	$0.00	$0.00	$0.00	$0.00	($224.00)
MINI SESSION -Total Body Conditioning - HI												
10	$188.00	$188.00	$0.00	$0.00	$188.00	$188.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Pickleball - Quaker Hill												
15	$300.00	$300.00	$180.00	$20.00	$140.00	$140.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
PM Cardio Sculpt Interval - Evening Schedule												
12	$153.65	$153.65	$0.00	$325.00	$125.00	$125.00	$0.00	$0.00	$0.00	$0.00	($25.00)	($271.35)
Pop-Up Art Class												
2	$0.00	$0.00	$0.00	$15.00	$15.00	$15.00	$0.00	$0.00	$0.00	$0.00	($30.00)	$0.00
Pop-Up Art Class												
2	$0.00	$0.00	$0.00	$15.00	$15.00	$15.00	$0.00	$0.00	$0.00	$0.00	($30.00)	$0.00
Private Swim Lessons - Fall												
54	$4,916.00	$4,916.00	$0.00	$1,692.00	$3,224.00	$3,224.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Saturday Yoga (was Active Yoga)												
33	$1,138.62	$1,138.62	$45.00	$1,170.00	$480.00	$480.00	$0.00	$0.00	$0.00	$0.00	$0.00	($556.38)

Revenue By Program

Program													
Senior Citizen Swim	30	$340.00	$340.00	$50.00	$595.00	$255.00	$255.00	$0.00	$0.00	$0.00	$0.00	$0.00	($560.00)
Stretching and Flexibility - Friday	23	$600.00	$600.00	$125.00	$325.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	($50.00)	$0.00
Stretching and Flexibility - Fridays	13	$375.00	$375.00	$175.00	$175.00	$50.00	$50.00	$0.00	$0.00	$0.00	$0.00	($25.00)	$0.00
Stretching and Flexibility - Tuesday	26	$725.00	$725.00	$25.00	$425.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	($25.00)	$0.00
Stretching and Flexibility - Tuesday	15	$375.00	$375.00	$125.00	$225.00	$50.00	$50.00	$0.00	$0.00	$0.00	$0.00	($25.00)	$0.00
Stretching and Flexibility - Wednesday	3	$0.00	$0.00	$0.00	$50.00	$27.00	$27.00	$0.00	$0.00	$0.00	$0.00	($77.00)	$0.00
Swimnastics	45	$737.01	$737.01	$228.00	$404.00	$1,358.00	$1,358.00	$0.00	$0.00	$0.00	$0.00	($52.99)	($1,200.00)
Thankful Turkey Box	8	$120.00	$120.00	$0.00	$15.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - High Intensity	16	$1,140.00	$1,140.00	$0.00	$180.00	$960.00	$960.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Zumba - Mondays -Cancelled	2	$0.00	$0.00	$0.00	$27.00	$27.00	$27.00	$0.00	$0.00	$0.00	$0.00	($54.00)	$0.00
Zumba - Wednesday	10	$46.00	$46.00	$0.00	$376.00	$110.00	$110.00	$0.00	$0.00	$0.00	$0.00	$0.00	($440.00)
Zumba - Wednesday - Cancelled	1	$0.00	$0.00	$0.00	$55.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	($55.00)	$0.00
Zumba -Monday	14	$238.00	$238.00	$110.00	$348.00	$220.00	$220.00	$0.00	$0.00	$0.00	$0.00	$0.00	($440.00)

Revenue By Program

Revenue By Program

Winter | Spring '24

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Program	Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs	853	$25,886.53	$25,886.53	$1,356.00	$8,457.00	$28,469.50	$28,469.50	$0.00	$0.00	$0.00	$0.00	($1,818.87)	($10,577.10)
"Tai Chi Dragon Fan"	4	($35.90)	($35.90)	$0.00	$45.00	$120.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00	($200.90)
"Tai Chi Dragon Fan"	8	$69.10	$69.10	$0.00	$0.00	$270.00	$270.00	$0.00	$0.00	$0.00	$0.00	$0.00	($200.90)
Adult Hoop Basics and Beyond - SESSION 1	3	$0.00	$0.00	$0.00	$0.00	$210.00	$210.00	$0.00	$0.00	$0.00	$0.00	($210.00)	$0.00
Adult Hoop Basics and Beyond - SESSION 2	5	$0.00	$0.00	$0.00	$0.00	$345.00	$345.00	$0.00	$0.00	$0.00	$0.00	($345.00)	$0.00
ARC Lifeguarding	5	$528.00	$528.00	$0.00	$0.00	$690.00	$690.00	$0.00	$0.00	$0.00	$0.00	($162.00)	$0.00
Barre Fitness - SESSION 1	9	($141.28)	($141.28)	$0.00	$37.00	$524.00	$524.00	$0.00	$0.00	$0.00	$0.00	($37.00)	($665.28)
Barre Fitness - SESSION 2	8	($139.24)	($139.24)	$0.00	$37.00	$468.00	$468.00	$0.00	$0.00	$0.00	$0.00	($74.00)	($570.24)
Barre Fitness - SESSION 3	7	($329.28)	($329.28)	$0.00	$37.00	$336.00	$336.00	$0.00	$0.00	$0.00	$0.00	($37.00)	($665.28)
Cactus Jack Basketball	40	$1,773.00	$1,773.00	$50.00	$200.00	$1,825.00	$1,825.00	$0.00	$0.00	$0.00	$0.00	($50.00)	($252.00)
Cardio-Sculpt Interval	16	$197.75	$197.75	$25.00	$325.00	$300.00	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	($452.25)

Revenue By Program

Cardio-Sculpt Interval												
16	$575.00	$575.00	$0.00	$300.00	$275.00	$275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
CT Goju Kan Jr. Dragon Beginner Karate, 6-8 yrs												
1	$0.00	$0.00	$0.00	$0.00	$105.00	$105.00	$0.00	$0.00	$0.00	$0.00	($105.00)	$0.00
CT Goju Kan Lil' Beginner Karate, 3 -5 yr												
10	$583.13	$583.13	$0.00	$59.00	$610.00	$610.00	$0.00	$0.00	$0.00	$0.00	($85.87)	$0.00
Dog Park Donations												
2	$35.00	$35.00	$0.00	$0.00	$35.00	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Early Morning Pilates												
18	$463.00	$463.00	$119.00	$344.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Early Morning Pilates												
17	$475.00	$475.00	$0.00	$375.00	$100.00	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Every Body Yoga												
35	$1,382.50	$1,382.50	$198.00	$621.00	$1,139.00	$1,139.00	$0.00	$0.00	$0.00	$0.00	($274.00)	($301.50)
Meditation/Chi Kung/Tai Chi												
13	$229.10	$229.10	$40.00	$20.00	$370.00	$370.00	$0.00	$0.00	$0.00	$0.00	$0.00	($200.90)
Meditation/Chi Kung/Tai Chi												
12	$234.10	$234.10	$0.00	$100.00	$335.00	$335.00	$0.00	$0.00	$0.00	$0.00	$0.00	($200.90)
Mrs. Alaina's Art Experience												
10	$513.00	$513.00	$0.00	$75.00	$675.00	$675.00	$0.00	$0.00	$0.00	$0.00	$0.00	($237.00)
Nature Play 3-5 year olds												
9	$275.00	$275.00	$0.00	$120.00	$155.00	$155.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Parent Tot (19-36 mos) Swim												
10	$360.00	$360.00	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
Parent Tot (6-18mos) Swim												
10	$400.00	$400.00	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Program													
Pickleball - Quaker Hill	15	$300.00	$300.00	$100.00	$0.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Private Swim Lessons - Winter/Spring	34	$4,328.00	$4,328.00	$0.00	$672.00	$3,656.00	$3,656.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Saturday Morning Yoga	30	$1,320.99	$1,320.99	$37.00	$521.00	$1,178.00	$1,178.00	$0.00	$0.00	$0.00	$0.00	($75.00)	($340.01)
Senior Citizen Swim	29	$880.00	$880.00	$50.00	$495.00	$335.00	$335.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stretching and Flexibility - Friday SESSION 1	24	$455.00	$455.00	$60.00	$540.00	$405.00	$405.00	$0.00	$0.00	$0.00	$0.00	$0.00	($550.00)
Stretching and Flexibility - Friday SESSION 2	23	$410.00	$410.00	$30.00	$570.00	$360.00	$360.00	$0.00	$0.00	$0.00	$0.00	$0.00	($550.00)
Stretching and Flexibility - Friday SESSION 3	17	$300.00	$300.00	$75.00	$180.00	$45.00	$45.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stretching and Flexibility - Tuesday SESSION 1	26	$395.00	$395.00	$60.00	$330.00	$555.00	$555.00	$0.00	$0.00	$0.00	$0.00	$0.00	($550.00)
Stretching and Flexibility - Tuesday SESSION 2	29	$403.00	$403.00	$120.00	$420.00	$420.00	$420.00	$0.00	$0.00	$0.00	$0.00	($7.00)	($550.00)
Stretching and Flexibility - Tuesday SESSION 3	19	$264.00	$264.00	$72.00	$156.00	$36.00	$36.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stretching and Flexibility - Wednesday PM	12	$20.00	$20.00	$30.00	$90.00	$450.00	$450.00	$0.00	$0.00	$0.00	$0.00	$0.00	($550.00)
Stretching and Flexibility - Wednesday SESSION 2	11	($18.00)	($18.00)	$60.00	$97.00	$375.00	$375.00	$0.00	$0.00	$0.00	$0.00	$0.00	($550.00)
Stretching and Flexibility - Wednesday SESSION 3	10	$247.50	$247.50	$30.00	$60.00	$157.50	$157.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Revenue By Program

Swim Level 1 - 1:00PM												
10	$380.00	$380.00	$0.00	$0.00	$420.00	$420.00	$0.00	$0.00	$0.00	$0.00	($40.00)	$0.00
Swim Level 1 - 1:30PM												
10	$520.00	$520.00	$0.00	$0.00	$520.00	$520.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 10:00AM												
10	$400.00	$400.00	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 11:00AM												
10	$420.00	$420.00	$0.00	$80.00	$340.00	$340.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 2 - 12:00PM												
10	$420.00	$420.00	$0.00	$0.00	$420.00	$420.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 10:00AM												
11	$440.00	$440.00	$0.00	$0.00	$440.00	$440.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 11:00AM												
10	$400.00	$400.00	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 3 - 12:00PM												
10	$400.00	$400.00	$0.00	$0.00	$400.00	$400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 4 - 10:00AM												
10	$420.00	$420.00	$0.00	$40.00	$380.00	$380.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 4 - 11:00AM												
8	$340.00	$340.00	$0.00	$0.00	$340.00	$340.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 5 - 10:00AM												
5	$200.00	$200.00	$0.00	$0.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Swim Level 5 - 11:00AM												
6	$200.00	$200.00	$0.00	$60.00	$200.00	$200.00	$0.00	$0.00	$0.00	$0.00	($60.00)	$0.00
Swimnastics												
46	$1,985.00	$1,985.00	$120.00	$545.00	$1,440.00	$1,440.00	$0.00	$0.00	$0.00	$0.00	($120.00)	$0.00

Revenue By Program

Swing Dance Classes												
	11	$148.16	$148.16	$50.00	$150.00	$350.00	$350.00	$0.00	$0.00	$0.00	$0.00	$0.00	($401.84)
Total Body Conditioning - High Intensity												
	16	$740.00	$740.00	$0.00	$0.00	$740.00	$740.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Body Conditioning - SESSION 1												
	20	$984.20	$984.20	$0.00	$187.00	$1,199.00	$1,199.00	$0.00	$0.00	$0.00	$0.00	$0.00	($401.80)
Total Body Conditioning - SESSION 2												
	20	$871.20	$871.20	$0.00	$149.00	$1,161.00	$1,161.00	$0.00	$0.00	$0.00	$0.00	($37.00)	($401.80)
Volleyball Clinic - Great Neck												
	12	($904.50)	($904.50)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	($904.50)
Water Sports 7-14 yrs												
	12	$600.00	$600.00	$0.00	$0.00	$600.00	$600.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Zumba - MONDAYS												
	8	($5.00)	($5.00)	$30.00	$225.00	$180.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00	($440.00)
Zumba - MONDAYS												
	11	$175.00	$175.00	$0.00	$165.00	$450.00	$450.00	$0.00	$0.00	$0.00	$0.00	$0.00	($440.00)
Zumba - WEDNESDAYS												
	2	$0.00	$0.00	$0.00	$30.00	$30.00	$30.00	$0.00	$0.00	$0.00	$0.00	($60.00)	$0.00

Revenue By Program

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Registrants	Gross	Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Refunds	Expenses
All Programs												
281	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
150512- 05 Wrestling												
30	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
150512- 12 Boys Lacrosse												
28	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Town of Waterford, CT

BALANCE SHEET FOR 2025 6

FUND: 206 WATERFORD SPECIAL ACTIVITYFUND

				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	206	14101	DF GENERAL FUND	13,992.00	130,674.91
		TOTAL ASSETS		13,992.00	130,674.91
LIABILITIES					
	206	21001	ACCOUNTS PAYABLE	106.36	.00
	206	24101	DT GENERAL FUND	-12,280.18	-61,318.99
		TOTAL LIABILITIES		-12,173.82	-61,318.99
FUND BALANCE					
	206	31510	FUND BALANCE	.00	-67,419.69
	206	39001	REVENUE CONTROL	-13,992.00	-65,646.59
	206	39002	EXPENDITURE CONTROL	12,173.82	63,710.36
	206	39300	ENCUMBRANCE CONTROL	-4,369.00	.00
	206	39350	RESERVE FOR ENCUMBRANCES	4,369.00	.00
		TOTAL FUND BALANCE		-1,818.18	-69,355.92
	TOTAL LIABILITIES + FUND BALANCE			-13,992.00	-130,674.91

** END OF REPORT - Generated by Eileen Sullivan **

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2025-2026 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: *Recreation & Parks*

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 YTD	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees	158,730	222,520	63,659	160,000	96,341
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees					0
Program/Registration Fees	29,155	28,632	21,510	27,000	5,490
Recording Fees					0
Regional Communications Fees					0
Rentals	19,807	30,726	6,833	20,000	13,167
Sale of Recyclables					0
State Operational Grants					0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
					0
					0
					0
					0
					0
TOTALS	207,692	281,878	92,002	207,000	114,998

Waterford Recreation and Parks Commission

Rental Fees

Athletic Fields	Resident	Non-Resident
Clark Lane Middle School		
Multi-Purpose Field	$50/HR	$100/HR
Softball Diamond	$25/HR	$50/HR
Dedrick		
Softball Field	$25/HR	$50/HR
Great Neck Elementary School		
Multi-Purpose Field	$50/HR	$100/HR
Jordan Park		
Green	$50/HR	$100/HR
Leary Park		
Baseball Field	$25/HR	$50/HR
Multi-Purpose Field	$50/HR	$100/HR
Softball Field	$25/HR	$50/HR
Oswegatchie Elementary School		
Multi-Purpose Field	$50/HR	$100/HR
Quaker Hill Elementary School		
Multi-Purpose Field	$50/HR	$100/HR
Stenger Farm		
Upper Field	$50/HR	$100/HR
Lower Field	$50/HR	$100/HR
Veterans Park		
Softball Field	$25/HR	$50/HR
Waterford Beach Park		
Upper Field	$50/HR	$100/HR
Lower Field	$50/HR	$100/HR
Waterford High School		
Artificial Turf Field/Track *includes mandatory Stadium Supervisor	$125/HR	$250/HR
Miner Lane Field #1	$50/HR	$100/HR
Miner Lane Field #2	$50/HR	$100/HR

Field Dressing
Lights
Scoreboard

Call for rates

Facilities

	Resident	Non-Resident
Community Center		
Arts & Crafts Room	$40/HR	$80/HR
Dining Room (kitchen included)	$65/HR	$130/HR
Gymnasium	$65/HR	$130/HR
Waterford Beach Park		
Pavilion #1	$60/Day	$120/Day
Pavilion #2	$60/Day	$120/Day
Pavilion #3	$60/Day	$120/Day
Waterford High School		
Auditorium	$225/HR	$450/HR
Cafeteria		
Classroom	$25/HR	$50/HR
Field House	$100/HR	$200/HR
Gymnasium	$65/HR	$130/HR
Kitchen	Specialty	Specialty
Pool – Private Rentals	$50/HR	$100/HR
Pool - Parties (block time)	$125	$250
- Weekends only on select dates - 12:30pm-2:30pm -		

Additional fee(s) may be added after review based on size of event, number of people, and/or activity taking place

RECREATION & PARKS COMMISSION

FY'24 ANNUAL REPORT

It is important to remember and consider the value and impact Recreation and Park services have on their communities. This annual report identifies the need and importance of providing opportunities for activity and connections.

The benefits are endless in terms of health and wellness, safe social spaces, and education of our community.

Message from Director:

Dear Residents of Waterford,

As the Director of Recreation and Parks, I am delighted to present our Annual Report for 2024. This year has been marked by significant achievements and community engagement, all made possible through innovative funding and the unwavering support of our residents.

Resourceful Funding Vehicles

In 2024, we successfully leveraged various funding sources to enhance our programs and facilities. The American Rescue Plan Act (ARPA) provided crucial support, enabling us to undertake several key projects that have improved our parks and recreational offerings. Additionally, the economic development "beautification" fund, sourced from the sale of alcohol nips, has been instrumental in enhancing the aesthetic appeal of our public spaces. These funds have allowed us to implement landscaping projects, install new park amenities, and maintain our facilities at the highest standards.

Growth of Special Revenue Accounts

We are proud to report significant growth in our special revenue accounts. This growth has been achieved through careful financial management and strategic planning. By increasing these accounts, we have been able to reduce the reliance on taxpayer subsidies for our programs. This shift not only ensures the sustainability of our offerings but also allows us to expand and improve the services we provide to the community.

Community Events

Our vibrant community events continue to be a cornerstone of our department. The Summer Concert Series once again brought joy and entertainment to residents of all ages, featuring a diverse lineup of local and regional artists. These concerts foster a sense of community and provide a wonderful opportunity for families and friends to gather and enjoy live music in our beautiful parks.

The Winter Tree Lightings have also become a cherished tradition in Waterford and Quaker Hill. These events bring warmth and festivity to the colder months, with beautifully decorated trees, holiday music, and activities for children. The community's enthusiastic participation in these events highlight the strong spirit of togetherness that defines Waterford.

Looking Ahead

As we look forward to 2025, we remain committed to enhancing the quality of life for all Waterford residents through our parks and recreational programs. We will continue to seek out innovative funding opportunities and strive for excellence in all that we do.

Thank you for your continued support and participation. Together, we are building a stronger, more vibrant community.

Warm regards,

Ryan McNamara

Director of Recreation and Parks

Town of Waterford, CT

Department Overview:

Commission Members

Chairman:	Ed Murphy
Vice Chair:	Melissa Chiappone
	Lucas Beaney
	Rich Erricson
	Jim Gregg
	Megan Gwudz
	Traci Santos
	Nan Scheiber
	Taylor Stino

Staff Organizational Structure

Director:	Ryan McNamara
Asst. Director:	OPEN
Program Coordinator:	Tim Cieplik
Office Coordinator:	Eileen Sullivan
Receptionist/Clerk:	Hilary Willard
Foreman:	Josh Therrien
Maintainers:	Chad Adams
	Nick Cancelmo
	Corey Gladue
	Scott Olson
	Todd Robbins
	Jordan Silvestri

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

		FY'23		FY'24	
REVENUES		$278,183.50		$341,698	
	Cash	$91,854	30%	$125,655	37%
	Check	$83,010	33%	$66,875	20%
	Credit	$103,280	37%	$149,618	43%
	Special Revenue Balance	$26,000		$70,000	
Beach Sticker Sales					
	Resident (1,528)	$49,002		$38,207	
	Non-Resident (440)	$38,367		$55,000	
	WPD Wellness Program	N/A		$1,175	
	NR–FT Town/BOE staff	N/A		$250	
	Senior (PAID)			$5,910	
	Veteran (FREE)	N/A		69	
Gatehouse Sales		$82,991		$102,149	
ENROLLMENTS		1,608		1,516	
	Female	1,050	65%	955	63%
	Male	558	35%	561	37%
	Non-Resident	152	10%	121	8%
	Resident	1,456	90%	1,395	92%
Program Efficiency	Offered	163		152	
	Administered	143		129	
	Run Rate%	88%		85%	
Community Center Attendance		14,670		15,431	
Social Media	Reach	52,900		102,900	
	Interactions	7,300		12,100	
Concert Attendance		12,874	10	12,900	8
MAINTENANCE HOURS					
	BOE	3,874		2,750	
	TOWN	7,934		8,711	
				17% loss of manpower	
Wood Orders					
	Deliveries	55		49	
	Residences	30		32	
Athletic Field/Facility Permits		944		1,489	

Operations:

Programs and Activities

A. Staple Fitness Classes: Continue offering regular fitness classes such as group swim lessons, yoga, pilates, and aerobics to cater to a broad range of fitness levels and interests.

B. Sports Leagues: Maintain popular sports leagues like 35+ Wooden Bat Softball, Cactus Jack basketball, and volleyball, while promoting physical activity and team engagement. We also provide guidance and oversight to our youth co-sponsored programs- Lacrosse, Football, Softball, Baseball, Soccer, Cheerleading, Wrestling, Basketball, Community Band, etc. Volunteer maintenance of facilities has become a challenge over the past few years and is becoming a concern for the maintenance staff and responsibilities.

C. Outdoor Exercise: Arranging outdoor yoga sessions at WBP and new programming at Civic Triangle boardwalk, providing participants with fresh air and motivating workout environments.

D. Aquatic Fitness: The Waterford High School pool hosts water aerobics and swim programs for those who prefer low-impact exercises. Time constraints with Board of Education operations/storage and play equipment are the two biggest challenges. The addition of private swim lessons in 2022 has allowed more participants to have an opportunity to receive 1 on 1 development that goes beyond what the group lessons allow. We continue to explore every opportunity to provide water safety and education whenever possible being a coastal town.

E. Special Events: A listing of our community offerings in FY'24 that we supported or hosted:

January:	
February:	Sweethearts Dance/Valentine themed event
March:	Easter Egg Hunt – pictures with Easter Bunny
April:	Earth Day awareness and BioBlitz
	Farmers Market Outdoor
	Eagle Scout project: Welcome To Waterford packets and event
May:	Water Safety Awareness
	Memorial Day Ceremony
	Farmers Market Outdoor
June:	Summer Concert Series (10 concerts at WBP)
	Farmers Market Outdoor
	Eagle Scout project: Beach Toy Boxes at WBP
July:	Summer Concert Series
	Farmers Market Outdoor
August:	Summer Concert Series
	Farmers Market Outdoor
	Waterford Day Parade – Unity In The Community
	Save The River Save The Hills Regatta
September:	Farmers Market Outdoor
October:	Eagle Scout project: Stenger Farm park sign pollinator garden

	Farmers Market Outdoor
	Safe Futures Walk
	Harvest Festival
	Trunk or Treat
	Addy's Run
November:	Veterans Day Ceremony
	Stuff the Bus and Food deliveries for Senior & Youth/Family Services
	Farmers Market Indoor
	Lions Craft Fair
December:	Winter tree lightings at Jordan and Quaker Hill Greens
	Pearl Harbor Day Road Race
	Bright Lights Spirited Nights competition
	Farmers Market Indoor

Special Events and Programs

Recreation and Parks is coming off of a successful year of new and enhanced programming and look forward to the challenge of building on last year's improvements. The creation of a departmental logo allowed the department to update our brand and the positive response from the community is validating to our efforts. Those present at our concerts and other special events have seen the new signage and marketing materials capturing the growth of the department's offerings.

Our new program survey has seen wonderful ideas come out from all across Waterford. The many respondents have contributed to new programming and changes to our ever growing portfolio of classes.

The changes implemented by the CIAC this summer (2024) regarding off-season coaching contact and administration of programming, provided an opportunity to collaborate with WHS. This past summer, we held programming for over 330 student-athletes (at no cost) to practice 2 times per week with their teams. This program created upwards of 6,700 hours of skill and fitness training to support the department goal of success in team sports throughout the high school levels.

A major undertaking of the department has been its commitment to creating adaptive programming. We will build off the world wide growth of "unified" programs that allow all the ability to participate. Some challenges we are faced with is the continued struggle for available space and time that fits the diverse needs of the participants.

Programming will enter the schools after hours where we are able to create an exciting experience and allow students/children to stay directly after school, supporting working families and others. Last year we witnessed a successful volleyball program instructed through WHS Volleyball team and student leaders. These programs create positive role model experiences beneficial to all levels of education.

Maintenance

Personnel: The recent changes in leadership among the maintenance staff have brought several positive developments, especially in light of the new park initiatives and responsibilities. The new leadership has emphasized enhanced training programs and clear communication channels, ensuring that all team members are well-prepared and informed about their roles. This has led to more efficient handling of maintenance tasks and a proactive approach to park upkeep. Additionally, the leadership has fostered a collaborative environment, encouraging staff to share ideas and solutions, which has significantly improved the overall maintenance operations and the successful implementation of new park initiatives.

Equipment: The SWOZI Robo-painter was welcomed to the operations. We are currently establishing data records for time and paint savings due to the new machine.
We continue to develop our fleet with Ventrac multi-use vehicles. This allows for many different attachments to assist in our every day work and has proven to be instrumental. The access and increased capabilities with the attachments available are endless.

Seasonal Responsibilities/Activities: Increased activity and maintenance at the Arnie Holms Jr park as well as continued growth of use at all athletic fields and beaches.

Facility & Park Updates

Civic Triangle
Arnie Holms Jr Boardwalk: Construction in final stages. Expected opening of August 2024

Nevins Cottage: A new 501c3 has been formed to preserve and repurpose the use of the building for the community. Discussions are in the early stages but progress has been exciting.

Jordan Park House: The park continues to bustle with more activities and a very active Historical Society. Considerations for building repairs, accessibility, and the parking lot are being reviewed. A capital request for a new parking lot design plan has been submitted to allow for additional parking spaces (accessible and standard) while also considering emergency access for special events and gatherings.

Community Center – Class space and storage issues currently provide the biggest obstacles. The potential ownership of current LEARN space next door may become available in 2025/2026 when the transfer to the Southwest Property is scheduled. Center staff have completed a review of repairs and needs with Building Manager and First Selectman.
Installed raised planter beds for Community Garden. Posts and fencing to be completed in fall of '24.

Waterford Beach Park

- A new policy implemented to improve safety and protect assets (grinder pump issues for overuse, etc.)
- Improved access to events and waterfront. New gate installed to widen the opening to the field for events and traffic control due to increased engagement
- Eagle Scout project Ryan Kostopoulos provided beach toy bucket for the public
- New facility under review and design with engineer and P&Z
- Installed erosion control efforts along roadway
- Wood Program - Alternative heating for seniors and qualified residents

Jordan Mill Park
- Installed erosion control efforts from parking lot to Jordan Cove

Leary Park
- Plans for court resurfacing, accessibility, and emergency access to lower fields being developed
- Repurposed the softball field to allow 50-70 teams to play baseball. Provided increased use and rental
- French drain project expected completion fall'24
- Electrical ground rod repairs to bathroom with assistance from Utility Department
- PickleBall storage boxes and temporary net installs

Stenger Farm
- Eagle Scout project for pollinator garden at Clark Lane park sign
- Plans for access walk, bathroom, and parking funded and currently with engineer.
- Dog park fencing and paver landing repairs
- Installed new benches

Old Barry Farm:
- Beginning Eagle Scout project for trail ID. Expected completion Fall/Winter of 2024

Pleasure Beach
- Boardwalk plans – In bid process. Jim Erricson of Haley Ward vetting the low bids and references. Expected completion of spring/summer 2025.

BOE Properties:
- CLMS: infield renovation, plans for growth removal along hillside and re-planting
- Great Neck: Replaced trees in parking lot island wells, coordinating study on backfield issues
- OSW: New landscaping for the front of the main building entrance, replaced trees in parking lot island wells
- QH School and Hoelck Park: major ballfield field renovations, maintenance review with co-sponsored group
- Waterford High School: assist garden club, baseball field renovation plans, garden improvements

Sustainability Initiatives:

➢ **Water Safety Day**

Water Safety Day is an important event aimed at educating the community about safe practices around bodies of water. This includes:
- **Swimming Lessons:** Offering subsidized swimming lessons to children and adults.
- **Safety Demonstrations**: Demonstrations on the use of life jackets, CPR, and rescue techniques.
- **Awareness Campaigns**: Distributing educational materials on water safety rules and the dangers of drowning.

➢ **Erosion Control Projects**

Erosion control is crucial for maintaining the integrity of park landscapes and preventing soil loss.
Methods used:
- **Vegetative Cover**: Planting grasses, shrubs, and trees to stabilize soil.
- **Riprap**: Using rocks or other materials to protect shorelines and stream banks from erosion. Waterford Beach Park and Jordan Mill projects completed in FY'25 in-house.

- **Water Diversion:** French drains are an effective way to manage excess water and prevent flooding in parks by channeling water away from high-traffic areas and structures to reduce waterlogging and soil erosion. Leary Park Softball/Baseball projects expected completion Fall of 2024.

Financial Overview:

Financial fiscal restraint involves prudent financial management practices to achieve budgetary savings and prioritize essential results. Here are a few ways R&P achieved these goals in FY'24:

A. Special Revenue Operations:

Another year of successful special revenue operations with a bottom line generation of $46,000 to offset programming and reduce subsidization of residents. By establishing special revenue operations, the municipality can generate income from specific activities or services. This revenue can be used to offset program expenses only.

Special Revenue balance in our first year (FY23) was approximately $26,000 and has improved to a balance of approximately $70,000 in FY24.

Staff has brought the development and production of the seasonal booklets back into the hands of the department. This has allowed for a better quality product that realized time saving goals and delivered more updated information and being more supportive of the department messaging. The cost of production will be offset by ad sales and sponsors from Waterford and local businesses.

The growth and excitement over the Summer Concert series has attracted local business and community interest in the form of sponsorship involvement. The sponsorship package is in creation and businesses will now have the opportunity to help amplify creativity and connect cultures by contributing to these events. These connections will support staff efforts in continued event development and solidifying Waterford as the premier Summer Concert series in the region. The sponsorship revenue will go directly towards entertainment, equipment, and any venue upgrades.

In summary, financial fiscal restraint involves a strategic approach to manage resources wisely. Special revenue operations, continued adoption of efficient technologies like a robotic paint lining system, and creative fundraising allow the ability to optimize budgets, reduce waste, and prioritize areas that yield the most significant results, all while maintaining financial discipline and sustainability.

Approved Operating Budget (last 10 years)

- **2014** **$1,305,073**
- **2015** **$1,342,839**
- **2016** **$1,380,554**
- **2017** **$1,375,909**
- **2018** **$1,461,426**
- **2019** **$1,412,921**
- **2020** **$1,519,608**
- **2021** **$1,511,615**
- **2022** **$1,450,159**
- **2023** **$1,452,431**
- **2024** **$1,423,523**

Achievements:

1. Enhanced Accessibility and Recreation:
   - *New Walkways and Boardwalks*: The new walkway at Waterford Beach Park, the boardwalk at Arnie Holms Jr Park, and the walkway at Pleasure Beach have improved accessibility and provided more recreational opportunities for residents and visitors.
   - *Court Resurfacing Plans*: Developing plans for court resurfacing throughout the town ensures that sports facilities remain safe and enjoyable for community use.
   - *Community Engagement and Well-being*: These projects foster a sense of community by providing spaces where people can gather, exercise, and enjoy nature, contributing to overall well-being and social cohesion.
   - *Economic Benefits*: Improved amenities can attract more visitors, boosting local tourism and supporting small businesses in the area.
2. Establishing a growing relationship with the Waterford Land Trust. Trail marking coordination and future collaboration on trail development are being discussed. This year Recreation and Park helped host the Waterford Land Trust's 50th anniversary on the Jordan Green.
3. Staff continues to create and add events contributing towards increased participation and attendance numbers. The staggering of major events throughout the year, combined with min pop up events and activities has really blossomed for the department. Please see E on page 6 and 7 for a listing of events held or supported.
4. The successful management and execution of the newly created (FY23) Special revenue account has provided the same level (and more) with less subsidization of residents.
5. Eagle Scout Projects:
   - Welcome to Waterford (Cole Baumgartner)
   - Stenger Farm Park sign pollinator garden (Charlie/Carlos)
   - Barry Farm trail ID (Henry Roenke)
   - WBP toy buckets (Ryan Kostopoulos)
6. Bench Dedications:
   - Ruddlesden bench at Community Center
   - Turner benches at Mago Point
   - WBP waterfront bench

Challenges:

Annual challenges in recreation and parks can be multifaceted, often requiring creative solutions and resource management. Here's an overview of our key challenges in FY '24:

Time Constraints/Complexity of Tasks

- Phone call volume could be alleviated with direct call set-up.
- Position could be used at Community Center main reception desk from 8am-4pm

Multifaceted Responsibilities: Administrative staff must juggle various tasks, from project management and budgeting to community engagement and regulatory compliance, which can be overwhelming without a full complimentary of staff.

Detailed Documentation: Maintaining detailed records and documentation for each operation is essential but time-consuming.

Staffing Limitations: Often, the administrative office may not have enough staff to handle the workload efficiently, leading to bottlenecks and delays.

Budget Constraints: Limited financial resources can restrict the ability to hire additional staff or support growth initiatives.
Wage schedules/Hiring: 80% of the annual budget is personnel. Obligations are mandated through cost of living increases with the bargaining units and minimum wage law increases. These items are out of our control and make it difficult to compete with local towns and businesses.
Inflation and Cost Increases: Inflation and rising costs for utilities, maintenance, and equipment can erode the purchasing power of the budget, making it difficult to maintain services. Rising maintenance responsibilities equates to future costs in machine use, etc.

New Policy & Procedures:
- AM use at BOE
- Youth Sport Council: Dominion/Little League

Indoor Spaces:
- Overcrowding/high usage – increased demand for pickleball, youth programs
- walking trails, events

Inconsistent Social Media Presence/Communication & Promotion:
- Communication Gaps: An inconsistent social media presence can result in a lack of timely and effective communication with the community, impacting program participation and awareness.
- Resource Allocation: Maintaining an active social media presence requires personnel and time. Finding the right balance between traditional and digital marketing efforts is a challenge.

Future Plans and Goals:

To address these challenges, we will be considering innovative solutions, such as public-private partnerships for funding, pursuing grant opportunities for projects, and implementing a structured and engaging social media strategy to improve community engagement and program participation. Adapting to these challenges while maintaining high-quality services is essential for the long-term success of the Recreation and Parks department.

1. **Leveraging Technology:**
   - **Project Management Tools:** Utilizing project management software can streamline coordination and improve efficiency.
   - **Automated Systems:** Implementing automated systems for routine tasks can free up time for more critical activities.
2. **Enhancing Communication:**
   - **Regular Updates:** Holding regular meetings and updates can ensure everyone is on the same page and help identify potential issues early.
   - **Clear Communication Channels:** Establishing clear communication channels can facilitate smoother coordination and quicker decision-making.
3. **Requesting appropriate and responsible funding**

Town wide playground improvements: In an effort to enhance the recreational opportunities for residents and visitors, we are embarking on an ambitious town-wide playground update at two (2) distinct locations: Leary Park, Waterford Beach Park. This comprehensive initiative aims to revamp existing playgrounds, creating vibrant, safe, and engaging spaces for children and family to enjoy. The project will focus on improving play equipment, safety features, landscaping, and accessibility to ensure that everyone in the community can benefit from these upgraded facilities. The two locations chosen for the upgrade are strategically distributed throughout the town, guaranteeing easy access and widespread enjoyment for all. Through these enhancements, our town is committed to fostering a healthier, more active, and connected community for years to come.

WBP concert staging: Staff are always looking for ways to enhance the event experience and provide new amenities or offerings. The concerts could use a more suitable performance stage for our events throughout town. Consideration given to portable and permanent options.

Civic Triangle (phase II): Work continues with the plans to open softball field/fencing to allow for additional and more diverse use of the area. Lighting and accessibility throughout the area will be reviewed. Maintenance garage alterations and the displacement of the maintenance staff to the garage at WBP.

Leary Park - Plans currently in development to provide accessible pathways to the fields at Leary park. New court surfacing for basketball and tennis and accessible pathways are being discussed.

In justifying these updates, it's important to consider the specific needs and preferences of the local community, conduct cost-benefit analyses, and engage with residents to ensure the proposed changes align with their desires and priorities. Investing in the improvement of a local park can have a far-reaching positive impact on the community's overall well-being and vitality.

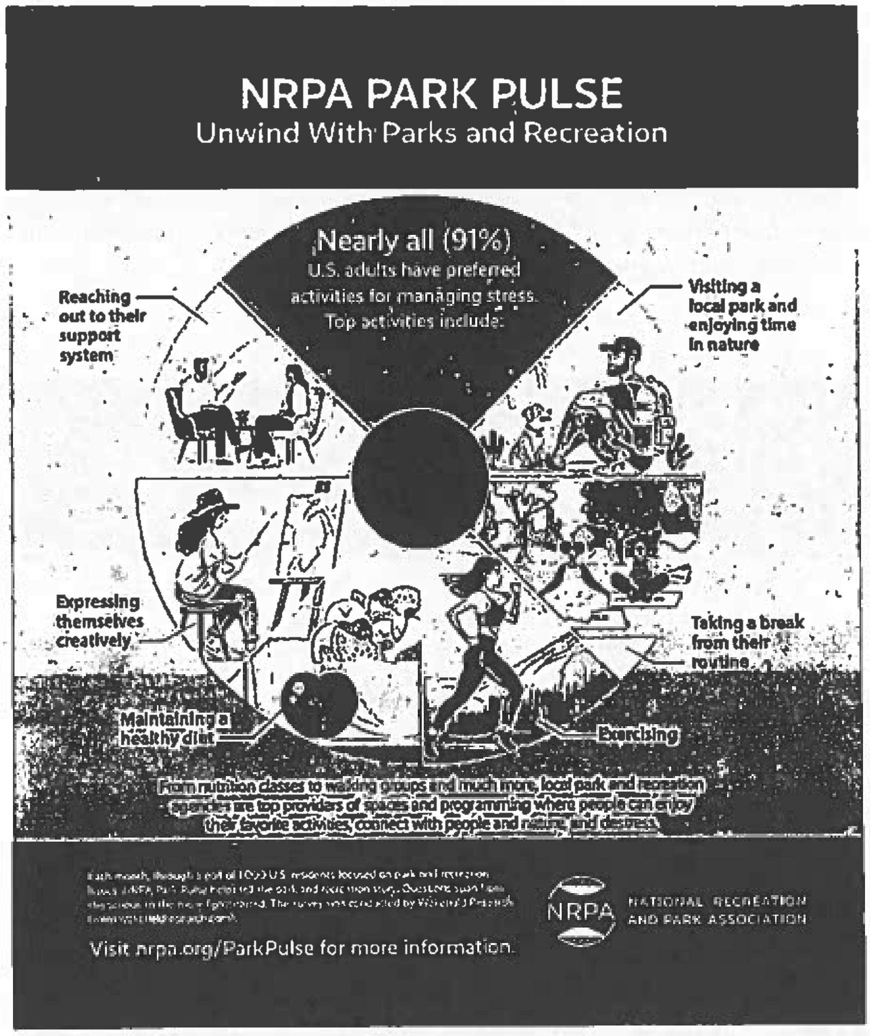
Acknowledgments:

There are multiple details involved throughout our services and offerings that could not be performed without the help of other Town of Waterford Departments and volunteers. This past year there was a lot of involvement with Planning, Utilities, Public Works, Human & Youth services, Finance Department, Fire Services (Fire Police, Fire Marshall) and Police Department, Library, and others to help make our events and opportunities that much more attractive. Many thanks to our Historical Society, Eagle Scout Projects, Girl Scouts, special event participants and volunteers (concerts, Easter Egg Hunt, Harvest Fest, Tree Lightings, Pearl Harbor Race, Town parade, Veterans and Memorial Day events, etc.) We could not forget the support and assistance for the Board of Education for use of portable staging and providing trade support when needed, Thank you to ALL!!

Supporting Data:

The impact that Waterford Recreation and Parks has on its residents goes even further to meet the standard of benefits. Waterford is blessed with beach waterfront, acres of open space and developed parks/trails, athletic facilities (including pool opportunities), and a Community Center. These are ideal amenities for many individuals and families looking to find permanent residency.

Our department is committed to establishing best practices to provide acceptance, accessibility, and a "belonging" to our Town and activities. In doing so, we review national trends and what opportunities should be provided to residents.

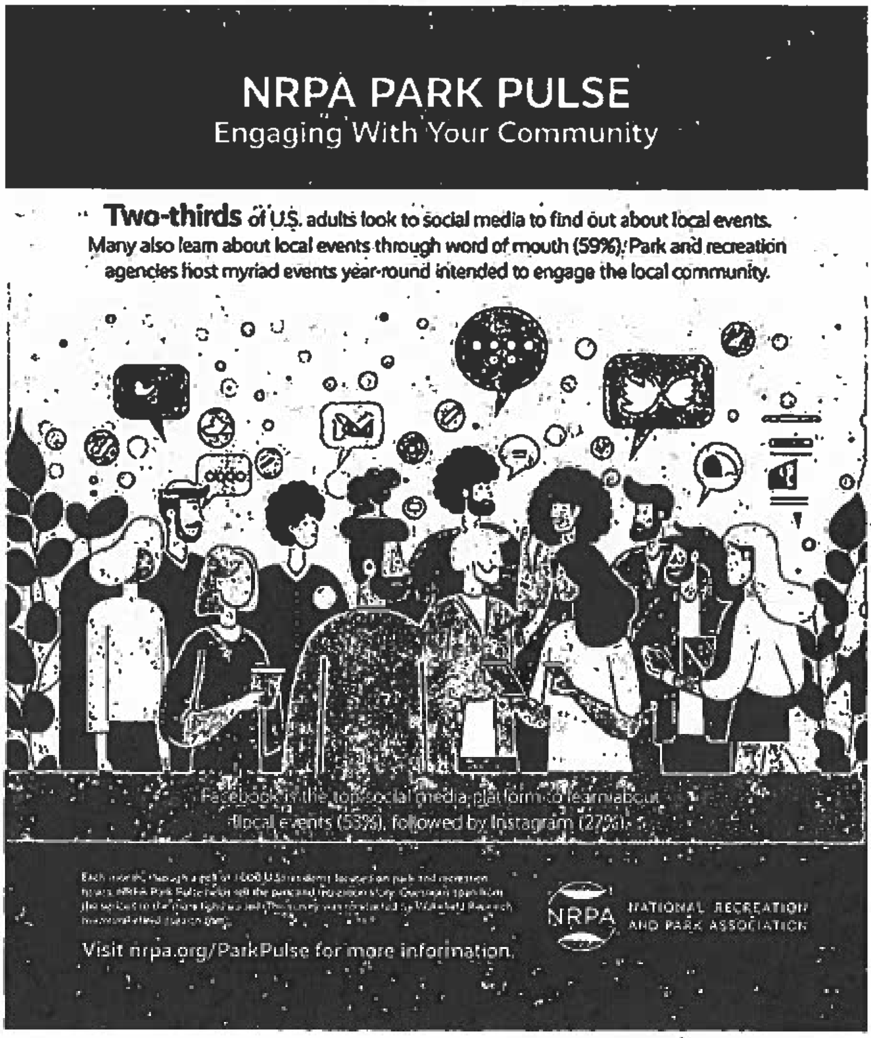


There are numerous opportunities to unwind with local parks and rec, whether through participating in arts and crafts as a family, exploring the local trail system, or taking an exercise or nutrition class. The most common activities among U.S. adults to unwind and de-stress are visiting a local park, taking a break from their routine, exercising outdoors, maintaining a healthy diet, expressing themselves creatively and reaching out to their support system.

Key Findings:

- Almost all U.S. adults (91%) have a strategy or activity that helps manage stress.
- More than half (51%) of all U.S. adults and 58 percent of parents visit local parks/enjoy time in nature as a means of lessening stress
- Fifty-eight percent of residents in the south mitigate stress by taking a break from their everyday routine
- Fifty-seven percent of millennials look to local trails and neighborhood exercising as a stress-relief strategy
- Forty-eight percent of baby boomers use maintaining a healthy diet as a way to manage stress
- Ninety-two percent of U.S adults experience a positive mental health boost after spending time at their local parks
- Women are more likely than men to say they feel calm or peaceful after visiting their local parks (62% vs. 55%)

- Millennials are more likely than baby boomers to feel happy or joyful after spending time at their local park (53% vs. 40%)
- Those from households of three or more, are more likely to feel happy or joyful after spending time at their local park (52%) compared to those who live with one other person (42%) or by themselves (34%). Larger households also feel more energized after their visit (32% vs. 20% vs. 21%).
- Nearly three in five parents (57%) feel happy or joyful after spending time at their local park, compared to 40% of non-parents.



Parks and recreation use a diverse array of platforms to ensure they reach all members of the community. More than half of U.S. adults stayed informed about local events primarily through social media and word of mouth. Comprehensive advertising efforts by parks and rec ensures that each community receives information about fun local events and activities for the entire family. Parents are more likely to find out about local events from social media, such as Facebook and Instagram, than non-parents. U.S. adults are least likely to find out about events from local government websites.

Key Findings:

- U.S. adults find out about local events happening in their community the most from social media (66%) and by word of mouth (59%).
- Facebook is the top social media platform (53%) they hear about events from, followed by Instagram (27%) and then other social media platforms (21%).
- While more than half of Millennials and Gen Z rely on social media as their top source for finding out about local events happening in their community, word of mouth is the top source for Gen X (69%) and Boomers (63%).
- Parents are more likely to find out about local events from social media than non-parents (80% vs. 58%).
- Over two in five (41%) U.S. adults in the South find out about local events from televised announcements on local news/cable access channels, meanwhile, those in the Northeast are the more likely to look to their local government website to find events compared to other regions (29% vs. 18% West, 18% Midwest, 17% South).

Parks and recreation use and reach

• U.S. residents visit local park and recreation facilities on average 22 times a year, or nearly twice a month.

• 275 million people visited a local park or recreation facility at least once during the past year in the U.S.

• More than 200 million people across the United States live within a 10-minute walk of at least one park or trail.

• Seventy-four percent of U.S. residents live within a walkable distance of a local park or other recreation opportunity (including playgrounds, open space, recreation centers).

• Local park and recreation agencies collectively manage more than 11 million acres of open space across the United States.

• Park and recreation agencies vary greatly by size, managing on average 84 parks and other public lands and 3,869 acres of park and other public land.

Public support for parks and recreation

• Eighty-eight percent of U.S. adults agree that parks and recreation provide good opportunities to interact with nature and the outdoors; 91% of U.S. adults seek park-centered entertainment and social events that allow them to mix and mingle with others.

• U.S. adults want their political leaders to fully fund parks and recreation.

• Sixty-two percent of U.S. adults — crossing ages, income levels and political affiliation — are more likely to vote for politicians (e.g., mayor, county executive or council member) who make park and recreation funding a priority.

• Nearly nine in 10 people agree that it is important for local, state and federal governments to fund local park and recreation agencies sufficiently in order to ensure every member of the community has equitable access to amenities, infrastructure and programming.

• Sixty-six percent of U.S. adults say that they support their local government dedicating revenues, taxes and levies that specifically target park and recreation operations or expansion

Physical Health

• Parks provide opportunities for physical activity and connecting with the outdoors. The resulting impacts are better mental health, improved physical health and increased physical activity.

• Walking, park prescriptions, community gardening and farmers' market vouchers may promote nature contact, strengthen social structures, and improve longer term mental and physical health by activating intrapersonal, interpersonal and environmental processes.

• Access to indoor and/or outdoor recreation facilities and frequency of park visitation correlate with greater physical activity; people who use parks and open spaces are three times more likely to achieve recommended levels of physical activity than non-users.

• Children with access to parks and facilities have shown decreased prevalence of obesity compared to children without access. By contrast, children lacking parks are more likely to be physically inactive, have excessive screen-time (greater than or equal to four hours daily), obtain inadequate sleep, and be obese, overweight, or diagnosed with attention deficit hyperactivity disorder (ADHD).

• Eighty-three percent of U.S. adults agree it is important to have access to indoor and outdoor recreational areas, classes and activities in order to lead a healthy lifestyle.

• Green space exposure in urban environments corresponds with lower mortality.

• Green space exposure corresponds with improved physical health, including decreases in stress, blood pressure, heart rate, and risk of chronic disease (cancer, diabetes, cardiovascular heart disease)

Mental Health

• Parks promote positive mental health by providing access to nature and encouraging recreational and sporting activity.

• Parks and recreation counters social isolation by connecting people with nature and each other through festivals, parades, social events, performing arts, tours and other programming.

• Time spent in nature positively impacts mental health by increasing cognitive performance and well-being and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's.

• Mental health is significantly related to residential distance from parks. People living more than 1 kilometer away from a green space have nearly 50 percent higher odds of experiencing stress than those living fewer than 300 meters from a green space.

• Physician-diagnosed depression was 33 percent higher in residential areas with the fewest green spaces compared to the neighborhoods with the most.

Environmental benefits

• Climate-ready parks provide proven, cost effective and sustainable environmental solutions.

• Parks lower ground temperatures with tree canopy, clean water, reduce flooding and contribute to healthier air.

• Trees and vegetation in parks help reduce air pollution directly by removing pollutants and reducing air temperature.

• Urban parks can improve the environment, enhance storm water management, reduce traffic noise and increase biodiversity.

• The U.S. public wants parks and recreation to protect natural resources and mitigate the impact of climate change.

• Ninety-three percent of U.S. adults agree that it is critical that their local government develops local parks, trails and green spaces near bodies of water for the purpose of protecting natural resources in their community.

• Six in seven U.S. adults support their local park and recreation agency's environmental initiatives, including wildlife conservation, educating the public on environmental issues, natural resource management, mitigating the impacts from climate change, nurturing pollinator habitats and managing land for flood mitigation.

• Eighty-nine percent of U.S. adults want their local park and recreation agency to reduce the impact of extreme temperatures through the planting of trees and other vegetation.

Child development impact

- ***Out-of-school time programming and education***
- Parks and recreation is a leading provider of childcare and out-of-school time programming.
- More than four in five park and recreation agencies offer out-of-school time (OST). programs that serve millions of children throughout the United States.
- Park and recreation agencies deliver out-of-school time programs to children of all ages :
- Early childhood programs (at 42 percent of agencies offering OST programs)
- Elementary school-aged children (at 97 percent of agencies offering OST programs)
- Middle school-aged children (at 72 percent of agencies offering OST programs)
- High school and early workforce-aged children (at 25 percent of agencies offering OST programs)
- Eighty-two percent of park and recreation agencies offer summer camp programs for their communities' children, and a majority of agencies deliver programs for teens (65 percent) and afterschool care (53 percent) as part of their OST portfolio.
- Eighty-five percent of U.S. adults say it is important for their local park and recreation agency to offer before-/after-school childcare and summer camps for youth.

- Parks and recreation is a leader in youth sports, providing opportunities for children of all skills and abilities to play and introducing kids to a wide variety of sports activities.

- Ninety-two percent of agencies include team sports leagues as a part of their youth sports offerings.

- Fifty-eight percent of agencies have individual leagues for youth to engage in such sports as tennis, track and field, and wrestling.

- Nearly three in five park and recreation agencies provide science, technology, engineering and mathematics (STEM)-specific programs to community members.

- Four in five urban park and recreation agencies partner with local schools to coordinate efforts that connect youth to nature, including coordinated afterschool programs, nature-based field trips, and formal and informal shared usage agreements that transform schoolyards into publicly accessible spaces where children can play outside of school hours.

- Parks and recreation teaches kids about environmental responsibility, provides better cognitive and emotional stimulation, and promotes creativity and imagination.

Nature Play

- Self-reported time in nature correlates with overall positive youth development and each of the individual "Cs" of positive youth development: competence, connection, confidence, character and caring.

- The positive effects of nature exposure for children include improved cognitive functioning (including increased concentration, greater attention capacities and higher academic performance), better motor coordination, reduced stress levels, increased social interaction with adults and other children, and improved social skills.

- Nature play is an important component of the development of resilience in early childhood.

- Participating in outdoor recreation bolsters adolescent resilience to external stressors and improves overall adolescent mental health

- Youth who spend more time in nature tend to place a higher value on nature and have greater pro-environmental attitudes and behaviors (PEAB).

Economic Impact

- Local park and recreation agencies in the U.S. generated $201 billion in economic activity and supported more than 1.1 million jobs in 2021.

- Preliminary data suggest that parks and recreation's economic impact held resilient during the early days of the COVID-19 pandemic, as local parks' operations and capital spending generated $225 billion in economic activity and supported 1.25 million jobs in 2020.

- The outdoor recreation economy, which includes local parks and recreation, accounted for $563.0 billion of 2022 U.S. Gross Domestic Product (GDP), or 2.2 percent of the U.S. economy.

- The more than 10,000 local park and recreation agencies across the United States employ more than 164,000 full-time and hundreds of thousands part-time and seasonal park and recreation professionals.

• Employers and employees are more likely to locate near high-quality park and recreation amenities, and 87% of corporate executives say quality-of-life is an important factor when they consider making new facility, expansion or relocation plans.

• Research and development (R&D) facilities, technology companies and corporate headquarters are more likely to prioritize quality-of-life and cultural amenities when making site-location decisions.

• Investments in improving a community's quality of life can create a virtuous cycle: high-quality places attract workers, which attract employers, which in turn attract more investments and jobs.

• Nearly three in four U.S. adults say that access to a nearby park, playground, open space or recreation center is an important factor in deciding where they want to live.

• A review of 33 studies suggests a home value premium of 8 percent to 10 percent for properties adjacent to a passive park.

• Three in 10 park and recreation agencies — including 56 percent of agencies located in urban locales — offer a workforce development and/or career exploration program targeted to youth and young adults entering the labor force for the first time.

• Ninety-six percent of U.S. adults agree there are important benefits that teenagers and young adults gain from their first jobs and volunteer opportunities.

• Ninety percent of U.S. adults want their local park and recreation agency to provide job and volunteer opportunities for youth and young adults.

Town of Waterford

Recreation and Parks

Capital Improvement Review and Plan

2025 – 2030 Capital Plan Considerations & Development:

Consolidation of Recreation and Parks Projects for Efficient and Equitable Opportunities

R&P has performed a review of projects and identified a new approach to enhancing our offerings and properties. First and foremost, equitable access to the parks and elements available is a priority. Each project has been reviewed to update the infrastructure with accessibility aspects to existing and planned amenities.

By consolidating projects, we can take advantage of pricing for construction costs, materials, and labor, and ensure that the available resources are being used in the most efficient and effective way possible.

These improvements also weigh heavily in the future of Waterford and the amenities the Town provides to its residents and families. The value of the park properties and useful life improves with these goals in mind.

This can help to ensure that all members of the community have access to the same opportunities and resources, regardless of their background or socioeconomic status, while also reducing costs and streamlining the planning process.

Objective:
To consolidate existing recreation and parks projects within our town to implement updated reviews and improvements that enhance safety, accessibility, and equitable opportunities, while minimizing construction equipment transport costs.

Scope:
This directive applies to all recreation and parks projects. It encompasses a comprehensive approach to re-evaluate and improve these spaces to ensure they align with our commitment to safety, inclusivity, and cost-efficiency.

- Long Range Planning reviews with R&P Commission subcommittees
- The master plan encompasses the consolidation of multiple projects into a unified endeavor to reduce construction/equipment/transport costs and optimize resources.
- Emphasizing the importance of safety improvements, inclusive design, and cost-efficiency in updating decades of old infrastructure and equipment.
- Safety Enhancements: Trail systems, walkways, court surfacing, playground improvements
  a. Prioritize safety measures in the consolidation process, including modernized equipment, improved lighting, and enhanced security features.
  b. Ensure that pathways and facilities are designed and maintained to minimize safety risks.

- Equitable Opportunities:
  a. Implement accessibility enhancements to cater to individuals with diverse needs, including ramps, braille signage, and sensory features.
  b. Promote inclusivity in the design of parks and recreation spaces to ensure equal access for all residents.

- Cost Reduction:
  a. Explore cost-saving opportunities through the consolidation of projects, sharing of resources, and reducing duplication of efforts.
  b. Seek efficient construction methods to minimize expenses related to equipment transport and construction.

- Community Engagement:
  a. Involve the community in the decision-making process and gather input on the consolidation plan, safety enhancements, and accessibility improvements.
  b. Ensure transparency and open communication with residents throughout the project.

- Project Implementation:
  a. Execute the consolidation plan in phases, prioritizing areas with the greatest need and potential for improvement.
  b. Monitor the progress of each project and ensure that safety and equity goals are met.

- Evaluation and Reporting:
  a. Conduct regular evaluations of the projects to measure the impact on safety and equity.
  b. Provide transparent and regular reports to city officials, stakeholders, and the community on the progress, outcomes, and cost-efficiency of the projects.

- Budget Allocation:
  a. Allocate sufficient funds from through operating and capital budgets to support the consolidation of recreation and parks projects as outlined in the master plan.

  This directive seeks to create a more unified, safe, and inclusive environment within Waterford's recreation and parks spaces while optimizing resources and reducing costs. It reflects our commitment to providing all residents with equitable opportunities for recreation and enjoyment.

- Department review criteria for our parks involves:
  1. Safety and Quality of Life: Upgrading the playground ensures that children have a safe and enjoyable place to play, enhancing the quality of life for families in the community.
  2. Physical Activity and Health: New athletic field irrigation allows for better maintenance, ensuring that the fields are playable year-round and encouraging physical activity among residents, which is vital for public health.
  3. Sports Facilities: New tennis and basketball court surfaces provide opportunities for residents of all ages to engage in recreational and competitive sports, fostering physical fitness and community engagement.
  4. Inclusivity: Modernizing the park can include features designed for people with disabilities, ensuring that everyone in the community has equal access to recreational opportunities.

5. Community Building: A well-maintained park serves as a focal point for the community, where residents can socialize, participate in events, and build a stronger sense of unity.
6. Economic Benefits: Improved parks can attract visitors, potentially boosting local businesses through increased tourism and event hosting.
7. Environmental Sustainability: Updated irrigation systems can use water more efficiently, reducing waste and contributing to environmental sustainability.
8. Property Values: Upgraded parks and sports facilities can have a positive impact on nearby property values, benefiting homeowners in the area.
9. Education and Skill Development: Playgrounds and sports facilities provide opportunities for children to develop essential skills, including physical, social, and cognitive abilities.
10. Increased Usage: High-quality facilities are more likely to be used by residents, resulting in a better return on the community's investment.
11. Competitive Advantage: Attractive parks and sports amenities can give the community a competitive advantage in attracting new residents, businesses, and investment.
12. Aging Infrastructure: If the existing park infrastructure is outdated or deteriorating, an update becomes necessary to ensure continued safe and functional use.

Project Identification:

I. Current projects and funding listing:

33723-55838	Children's Playground Equipment: Received $10,000 donation from Gardiner Family Foundation. Plan to integrate with Civic Triangle phase I plans. Balance: $50,000
CNR	
20537-57854	WBP Concert Improvements: Continue exploring options as the summer concert series grows. Balance should cover plan design. Balance: $30,000
20537-57735	Leary Park Roadway: Will be included with the Leary Drainage and Lower Field Access project

II. Updated review:

A. Pleasure Beach Walk:

Status: (Expected completion in Spring/Summer 2025)

B. Children's Playground Equipment

Status & Benefit: A pavilion set off the south end of the playground would be constructed for shelter and community engagement. The Gardiner Family Foundation has generously donated $50,000 towards this project to date, with an anticipated additional $10,000 in 2025. There is currently $40,000 allocated in this fund that would bring the total to $100,000. The concepts and design have been identified and the costs quoted at approximately $110,000. A request of $25,000 is being submitted to cover the anticipated difference in material cost and project contingency.

C. Equipment/Storage Garage Plan (From Vets-WBP Shop)

Benefits: Allow for expanded space within Civic Triangle Park for programming and community events
Updated building to properly house staff and equipment for park and maintenance operations

Goals: Provide storage for all equipment to protect from elements
Cleaning and changing room for staff
Appropriate facility drainage to allow for proper equipment maintenance/cleaning
Updated utilities for more efficient use and lower costs

Status: Initial design for area received from Barton and Loguidice
Exterior site plan under review with Planning & Zoning: Interior specs being discussed

Other projects within the park:
Utility Commission has a sewer project that will be coordinated.

D. Town-wide Court Repairs/Resurfacing:

Status: (Town Hall Basketball and Leary Park Pickleball/Tennis/Basketball expected completion in Summer 2025.)

Benefit: Improved surfacing for safe and consistent play. The length of the warranty allows for a greater value and return on investment.

Goals: PT concrete combines durability, stability, and low maintenance costs, making it the safest choice for court sports. Whether it's tennis, basketball, or any other sport, PT concrete ensures a reliable and secure playing surface for athletes of all levels.

Asset Numbers

Quaker Hill School	(2) Tennis/pickleball	N/A	$200-$250,000/court
WBP	(2) Tennis/pickleball	#9204031563	1990 – 3

FieldTurf (State of CT Cooperative purchasing) quotes : Post Tension concrete, fencing, pathways

Justification: Recreation and Parks is responsible for the maintenance of the following tennis/pickleball and basketball courts in the Town of Waterford: Leary Park (1 basketball, 4 tennis), WBP (2 tennis), QH (2 tennis), Town Hall (2 basketball, introduce 2 new pickleball. The courts were installed in the ***mid 1970's*** and have received crack and surfacing repairs, painting, and other remedies that have not been as successful as hoped. A more permanent solution is desired for our residents and justifications are:

Post-tensioned concrete and asphalt are both commonly used materials for tennis courts and other sports surfaces. The advantages and considerations for each:

I. Asphalt:

o Ease of Construction: Asphalt courts have been popular due to their ease of construction and the readily available materials associated with asphalt's primary application (roadways and parking lots).

o Flexible Pavement: Asphalt is a flexible pavement, which means that over time, cracking of the pavement is inevitable. While effective management of cracking is feasible for roads and parking lots, these maintenance issues pose a greater risk to tennis players.

o Maintenance Challenges: Asphalt courts often suffer from cracking, poor drainage, and unstable subgrade soils. Sawed joints are recommended to relieve tension in the court surface, but new cracks can still form within the play area.

o Specialty Asphalt Mixes: While asphalt is commonly used for roads, the asphalt mix for tennis courts needs adjustments. Specialty mixes cost more and present challenges for producers and installers.

II. Post-Tensioned Concrete (PT Concrete):

o Rigid and Reinforced: PT concrete is a rigid, reinforced concrete pavement. Its design eliminates jointing and cracking issues that plague asphalt courts.

o Longer Lifespan: The lifespan of PT concrete can be almost double that of an asphalt court. It offers durability and longevity.

o Stability on Unstable Soils: PT concrete can span unstable soils where asphalt might fail.

o Lower Maintenance Costs: PT courts require less crack repair and resurfacing compared to asphalt courts.

In summary, IPT concrete courts earn the trophy for durability, playability, and long-term value. They resist crack development, settling, and heaving, provide better drainage, and offer a uniform playing surface. While PT construct is more expensive to install initially, the lower maintenance costs over the court's life make it a compelling choice for those seeking a reliable and long-lasting tennis court.

E. Stenger bathroom and accessible walk

Plan being designed and cost forecast for project with Haley Ward

Benefit:	Improved access to the dog park Water and restroom facility for health/wellness and park experience
Goals:	Provide restroom accommodations to the numerous visitors and residents Water element for cleaning and providing drinking water
Status:	Funding provided for plan in FY'25. Concept and costs expected to be available for FY'26

This project scope will be to have a pre-cast concrete restroom facility installed, which will meet all required building and ADA accessibility requirements. The structure can be installed on a compacted stone base, which eliminates the need for a concrete slab/foundation. It's designed to be vandal resistant and would require minimal maintenance. Over two decades ago, residents on the Stenger Farm Advisory Committee recommended a restroom facility for this widely used town park. Parks of 100 acres in size, along with the amount of visitors using this park, more than justifies having a restroom facility. It would make this park consistent with other large town parks which have restroom facilities (Civic Triangle, Leary Park, Waterford Beach Park). Outdoor recreation (hiking, fishing, running, dog walking, bicycling, photography, nature appreciation, cross country skiing) increase each year at this facility, as well as special events. Clark Lane Middle School's athletic and educational programs utilize the park on a year round basis, as well as scout groups and the general public. The town's dog park is located here which is extensively used by the public. An accessible walkway to the dog park and bathroom is needed for this property.

F. JPH Parking lot

Benefit: Increased access to parking spaces to comply with ADA requirements
Allow ease of access for emergency vehicles during special events

Goals:

Cost to plan design received

Enlarging a parking lot to allow for accessible parking and emergency access and egress is an important step in ensuring that everyone can safely and easily access the facilities. Here are some reasons why enlarging a parking lot for these purposes is a good idea:

1. Compliance with the Americans with Disabilities Act (ADA): The ADA requires that all public facilities, including parking lots, be accessible to people with disabilities. Enlarging the parking lot to allow for more accessible parking spaces is one way to ensure that the facility is compliant with the ADA standards.
2. Increased accessibility: Enlarging the parking lot to allow for more accessible parking spaces makes the facility more accessible to people with disabilities, including those who use wheelchairs or other mobility devices. This can help to increase the number of visitors to the facility and make it a more inclusive space for everyone.
3. Improved safety: Enlarging the parking lot to allow for emergency access and egress can help to improve safety in the facility by providing a clear path for emergency vehicles to enter and exit the area. This can help to prevent accidents and injuries, especially in the event of an emergency.
4. Enhanced visitor experience: Enlarging the parking lot to allow for more accessible parking spaces can enhance the visitor experience by making it easier for people to navigate the facility and use its amenities. This can help to create a more positive experience for visitors and encourage them to return to the facility in the future.

In conclusion, enlarging a parking lot to allow for accessible parking and emergency access and egress is a smart investment that can help to improve safety, accessibility, and visitor experience.

Plan Cost: $8,000

G. Waterford Beach Park Performance Stage

Benefit: Waterford Beach Park is a cherished community space that hosts numerous seasonal events, with the highlight being the Summer Concert Series. This series attracts top bands from the region and draws crowds of 2,000 to 6,000 people per concert, making it the largest public venue for concerts in Southeast Connecticut. Currently, the park relies on portable temporary staging, which poses several challenges and risks. Establishing a permanent performance stage would enhance safety, efficiency, and the overall experience for both performers and attendees.

Goals:

1. **Safety Concerns:**
   - **Manual Setup Risks:** The manual setup and breakdown of temporary stages increase the risk of injury to staff and volunteers. A permanent structure would eliminate these hazards, providing a safer environment for all involved.

- **Structural Integrity:** Portable stages are prone to wear and tear, which can compromise their structural integrity over time. A permanent stage would offer a more robust and reliable platform, reducing the risk of accidents during events.

2. **Operational Efficiency:**
   - **Time and Labor Savings:** Erecting and dismantling temporary stages is labor-intensive and time-consuming. A permanent stage would significantly reduce the labor required for event setup and breakdown, allowing staff to focus on other critical tasks.
   - **Consistency and Reliability:** A fixed stage ensures consistent quality and reliability for every event, minimizing disruptions and last-minute technical issues.
3. **Enhanced Event Experience:**
   - **Professional Infrastructure:** A permanent stage can be designed with optimal acoustics, lighting, and other performance needs in mind, providing a superior experience for both performers and the audience.
   - **Aesthetic Appeal:** A well-designed permanent stage enhances the park's visual appeal, creating a more attractive and inviting venue for events.
4. **Economic Benefits:**
   - **Cost-Effective:** Although the initial investment in a permanent stage is significant, it will save money in the long run by eliminating the recurring costs associated with renting, transporting, and maintaining temporary stages.
   - **Increased Attendance:** Improved facilities can attract larger audiences and higher-profile performers, boosting local tourism and supporting the economy.
5. **Compliance and Adaptation:**
   - **Floodplain Considerations:** The proposed stage would adhere to all town and regulatory requirements for construction in a floodplain zone. This ensures that the structure is safe, durable, and compliant with environmental standards.
   - **Community Support:** Engaging the community in the planning process can garner public support and ensure that the stage meets the needs and expectations of local residents.

Conclusion:
A permanent performance stage at Waterford Beach Park is a prudent and forward-thinking investment. It addresses current safety concerns, enhances operational efficiency, improves the quality of events, and provides long-term economic benefits. By ensuring compliance with all relevant regulations, the new structure will serve as a safe, reliable, and attractive venue for years to come, enriching the cultural and recreational fabric of Waterford.

H. Civic Triangle Park Improvements

Benefits: Creating more programmable spaces allowing for diverse opportunities

Goals: Provide larger range of outdoor activity and community engagement. Staff continue to review opportunities for development and accessibility. Considerations to modify fencing, improve lighting and pathways, replace and relocate scoreboard, include pavilion, and discuss minimal water elements.

The need to update parks or perform park alterations can be justified for several reasons:

Enhancing Community Well-Being

1. **Improved Recreational Opportunities:** Expanded facilities such as sports courts, playgrounds, and fitness areas provide residents with more ways to stay active and healthy.
2. **Social Interaction:** Parks serve as community hubs where people can gather, socialize, and participate in events, fostering a sense of community and belonging.

Environmental Benefits

1. **Green Space Conservation:** Developing existing parks helps preserve green spaces within urban areas, promoting biodiversity and providing habitats for local wildlife.
2. **Air Quality Improvement:** Trees and plants in parks act as natural air filters, improving air quality by absorbing pollutants and releasing oxygen.

Economic Advantages

1. **Increased Property Values:** Proximity to well-maintained parks can boost property values in the surrounding areas, benefiting homeowners and the local economy.
2. **Tourism and Local Business:** Parks with unique features can attract visitors, supporting local businesses and stimulating the economy.

Accessibility and Inclusivity

1. **Inclusive Design:** Upgrades can include accessible pathways, sensory gardens, and adaptive playground equipment, ensuring that everyone, including those with disabilities, can enjoy the park.
2. **Community Programs:** Expanded facilities allow for a wider range of programs and activities that cater to diverse groups, from children to seniors.

Health and Wellness

1. **Mental Health:** Parks provide a serene environment for relaxation and stress relief, contributing to better mental health for residents.
2. **Physical Health:** Access to outdoor recreational areas encourages physical activity, reducing the risk of lifestyle-related diseases.

Resilience and Sustainability

1. **Climate Adaptation:** Parks can incorporate features like rain gardens and permeable surfaces to manage stormwater runoff and reduce flooding risks.
2. **Sustainable Practices:** The development plan can include sustainable practices such as the use of native plants, solar lighting, and energy-efficient buildings.

Community Engagement

1. **Public Involvement:** The planning process can involve community input, fostering a sense of ownership and pride among residents.
2. **Educational Opportunities:** Parks can include educational features like nature trails, interpretive signs, and community gardens to teach about local ecology and sustainability.

Conclusion

Investing in the development of existing parks is a strategic move that can yield a multitude of benefits, enhancing the quality of life for residents, protecting the environment, and boosting the local economy. By planning thoughtfully and engaging the community, parks can become even more vibrant and valuable assets to the community. In justifying these updates, it's important to consider the specific needs and preferences of the local community, conduct cost-benefit analyses, and engage with residents to ensure the proposed changes align with their desires and priorities. Investing in the improvement of a local park can have a far-reaching positive impact on the community's overall well-being and vitality.

Improvements under review :

- Lighting
- Walks/pathways throughout park and off of Rte1/BPR to park
- Fencing
- Use of garage building
- Development of surrounding park grounds

Other projects within the park:

Children's Playground Equipment: Received $10,000 donation from Gardiner Family Foundation. Plan to integrate with Civic Triangle phase II plans once Phase I completes.
Balance: $50,000

Jordan Park House Parking Lot Improvements

I. Leary Park Drainage and Lower Field Access

Benefit and Goals:

1. Access to Lower Park Area:

- **Enhanced Accessibility:** Ensuring easy access to the lower park area will make it more welcoming and usable for all community members, including individuals with disabilities, families with strollers, and elderly citizens.
- **Visitor Experience:** Improved access encourages more frequent use and enjoyment of the park's facilities.

2. Softball Field:

- **Community Engagement:** A well-maintained softball field provides a venue for local sports leagues, school teams, and recreational players, promoting physical fitness and community interaction.
- **Event Hosting:** The field can host tournaments and events, which can foster local pride and bring economic benefits through increased park usage.

3. Playground: (noted in town-wide playground improvements)

- **Child Development:** A safe and engaging playground supports physical, social, and cognitive development in children.
- **Family Recreation:** Playgrounds create a space where families can spend quality time together, enhancing community cohesion.

4. Viewing on Hill Above Lower Field:

- **Spectator Comfort:** Creating a designated viewing area on the hill above the lower field offers spectators a comfortable and elevated vantage point to watch games and events.
- **Community Space:** This area can also serve as a gathering spot for picnics, relaxation, and community events.

5. Drainage Improvements:

- **Safety and Maintenance:** Proper drainage is essential to prevent flooding, erosion, and waterlogging, which can damage park infrastructure and create hazardous conditions.
- **Sustainability:** Effective drainage solutions contribute to the long-term sustainability and usability of the park by protecting the landscape and reducing maintenance costs.

6. Emergency Vehicle Access:

- **Safety and Emergency Response:** Providing dedicated access for emergency vehicles ensures rapid response times in case of accidents, health emergencies, or other incidents within the park.
- **Regulatory Compliance:** Ensuring compliance with safety regulations and standards is vital for the park's operation and the well-being of its visitors.

Lighting and Safety Considerations

- **No Interior Park Lighting:** The decision to exclude interior park lighting addresses safety and policing concerns. Adequate lighting could potentially attract unwanted activities during nighttime, posing risks to the safety of park visitors.
- **Alternative Solutions:** To balance safety and usability, focus on ensuring sufficient lighting in critical areas such as entrances, exits, and pathways leading to the parking lot while keeping the interior dark.

Conclusion

This proposed project aims to enhance the functionality, safety, and accessibility of the municipal park, making it a vibrant and welcoming space for the entire community. By addressing key infrastructure needs and prioritizing the well-being of visitors, the development will significantly contribute to the quality of life in Waterford

J. Athletic Field Irrigation

Benefit and Goals: **Enhanced Turf Health and Quality**

1. **Consistent Watering:** An irrigation system provides consistent and even watering, ensuring that all areas of the field receive the appropriate amount of water. This helps maintain lush, healthy turf.
2. **Disease Prevention:** Proper hydration reduces the stress on grass, making it less susceptible to diseases. Healthy turf is more resilient and can withstand heavy use better.

Improved Playability

1. **Optimal Playing Conditions:** Regular irrigation keeps the turf in optimal condition, providing a safe and consistent playing surface for athletes. This reduces the risk of injuries caused by uneven or hard ground.
2. **Extended Playing Season:** With adequate water supply, the turf can remain in good condition throughout the growing season, allowing for extended use of the fields.

Efficient Water Use

1. **Water Conservation:** Modern irrigation systems are designed to be efficient, using water sensors and timers to optimize watering schedules. This reduces water waste and ensures that the fields are watered only when necessary.
2. **Localized Watering:** Irrigation systems can target specific areas of the field that need more water, rather than indiscriminately watering the entire field. This targeted approach further conserves water.

Labor and Time Savings

1. **Automated Systems:** Irrigation systems can be automated, reducing the need for manual watering. This frees up groundskeeping staff to focus on other maintenance tasks.
2. **Consistent Maintenance:** Automated systems ensure that the field is watered regularly without relying on human intervention, which can sometimes be inconsistent.

Cost-Effective in the Long Run

1. **Reduced Water Costs:** Efficient use of water reduces overall water consumption, leading to lower utility bills.
2. **Lower Maintenance Costs:** Healthy turf requires fewer repairs and less frequent reseeding, resulting in lower long-term maintenance costs.

Environmental Benefits

1. **Sustainable Practices:** Using water-efficient irrigation systems aligns with sustainable practices and environmental stewardship, promoting responsible use of natural resources.
2. **Erosion Control:** Proper irrigation helps maintain soil structure and prevents erosion, especially in areas prone to heavy use.

Aesthetic Appeal

1. **Uniform Greenery:** A well-watered field is visually appealing, with uniform green turf that enhances the overall look of the athletic facilities.

2. **Community Pride:** Well-maintained fields can instill a sense of pride in the community, encouraging more frequent use and fostering local sports programs.
   Installing irrigation systems on athletic fields is a smart investment that enhances turf health, playability, water efficiency, and overall maintenance. It contributes to creating a safe, sustainable, and enjoyable environment for athletes and spectators alike.

K. Town Wide Playground Improvements

Benefits: Updated elements for residents, improved accessibility, property value and town attraction

Goals: Introduce accessible elements and sidewalks to playgrounds
Provide updated challenges and play equipment

Status: Met with Miracle and Burke vendors to get an idea of total costs. Quotes provided

Leary Park playground: Two (2) structures – Asset#9204030534 Year installed: 2003
Asset#9902200011 Year installed: 1998
Estimated Cost: **$178,772**

Dedrick Park playground: One (1) structure – Asset#9902170016 Year installed: 1999
Estimated Cost: **$112,963**

Waterford Beach Park: One (1) structure – Asset N/A – donated during elementary school consolidation
Estimated Cost: **$143,031**

2030 and BEYOND NOTES/CONSIDERATIONS:

Barry Farm – Sportsmen Club – Civic Triangle Trails – State grants
New bathroom facilities at Leary and Vets parks
Kayak Rentals
QH Concession and infrastructure – codes, etc.
Lower Stenger pond enhancements and benches
Water fountains w/bottle fillers – wall-mounted = +$6,000

2022 National Recreation and Parks Agency Performance Review

*Does not include Southwest Property

Metric	Population <20,000	Residents per Facility	Percent of Agencies	Waterford 19,571 pop			
Residents Per Park	1,233			932	21 parks		
Acres of Parkland per 1,000 Residents	10.4			39	763 acres	(546 developed/217 undeveloped)	19.571/763 acres is 38.98
Miles of Trails	3				[illegible]		
Outdoor Park and Rec Facilities							
Playgrounds		1,986		2,796	WBP-Vets-Leary-Dedrick-GN-QH-OSW		
Basketball Courts		3,750		3,262	Town Hall(2)-Leary-GN-OSW-QH		
Baseball Diamonds		3,107		2,446	LLS(3)-LLN(2) - WHS-Leary-Babe Ruth		
Tennis Courts		2,723		2,446	WBP(2)-Leary(4)-QH (2)		
Multi-Purpose Fields		4,362		4,893	Leary - Spera - WHS (2)		
Dog Parks		11,100		19,571	Stenger Farm		
Adult Softball Diamonds		5,667		19,571	Vets		
Youth Softball Diamonds		5,339		3,914	LLS-LLN-Dedrick-Leary-CLMS		
Adult Baseball Diamonds		7,954		6,524	WHS-Babe Ruth-Leary		
Swimming Pools		8,637		19,571	WHS		
Community Gardens		8,773		19,571	JPH		
Youth Soccer Fields		3,504		1,957	Spera(2)-Leary-WHS (3)-GN-CLMS-OSW-QH		
Multi-Use Courts - Basketball/Volleyball		5,400					
Tot Lots		6,642		N/A			
Adult Soccer Fields		8,017		4,893	Spera-Leary-WHS-CLMS		
Skate Parks		11,100		19,571	Safety Complex Skate Park		
Football Fields		8,004		6,524	WHS (2)-GW Road complex		
18 hole Golf Course		9,183		N/A			
Driving Range		5,055		N/A			
Synthetic Turf Fields		12,962		9,786 *	WHS (2) softball and multi-purpose		
Ice Rinks		7,997		N/A			
Pickleball Courts		3,446		2,446	WBP (4)-Leary (4)		
Indoor Park and Rec Facilities							
Recreation Center		9,126		N/A			
Community Centers		8,504		19,571	Town Community Center		
Senior Centers		12,935		N/A			
Performance Ampitheaters		9,291		19,571	Eugene Oniel		
Nature Centers		11,821		N/A			
Aquatics Centers		11,375		19,573	WHS Pool		
Stadiums		9,126		N/A			
Teen Centers		14,426		N/A	YSB or Library - Does not fall under R&P		
Indoor Ice Rinks		8,002		N/A	Use Conn College when avail		
Arenas		6,137		N/A			
Programming Offered							
Themed Special Events			90%	Y			
Social Recreational Events			88%	Y			
Team Sports			87%	Y			
Fitness Enhancement			82%	Y			
Health and Wellness Education			80%	Y			
Individual Sports			76%	Y			
Safety Training			72%	Y			
Racquet Sports			71%	Y			
Aquatics			70%	Y			
Performing arts			64%	Y			
Visual arts			63%	Y			
Natural and Cultural History			62%	Y			
Cultural Crafts			62%	Y			
Trips and Tours			61%	N	Senior Services Provides Trips and tours		

Martial Arts		59%	Y	
Running/Cycling Races		50%	Y	
Golf		48%	[illegible]	Only private course in Town - GN Country Club
eSports/eGaming		12%	Y	
Targeted Program towards Youth/Seniors/Disabled				
Summer Camps		61%	Y	
Specific Senior Programs		65%	Y	
Specific Teen Programs		46%	Y	
Programs for disabilities		36%	Y	
STEM Programs		40%	Y	3rd party vendor
After-School Programs		47%	Y	
Preschool		25%	Y	
Before-school		16%	N	
Full daycare		4%	N	
Key Responsibilities of Park and Rec Agencies				
Operate and maintain park sites		98%	Y	
Provide recreation programming and services		94%	Y	
Operate and maintain indoor facilities		91%	Y	Community Center
Budgetary responsibility for Admin		87%	Y	
Operate/Maintain/Manage trails, greenways		81%	Y	Stenger Farm-Barry Farm-Sportsmen Club
Conmduct jurisdiction wide special events		81%	Y	Concerts-Harvest Fest-PH Road Race
Operate/Maintain special purpose parks and open spaces		73%	Y	Skate Park -
Operating budget includes planning and dvelopment functions		71%	Y	
Operate and maintain non-park sites		69%	Y	BOE
Operate/Maintain/Contract outdoor swim facilities/water parks		67%	N	Only indoor at WHS
Operate/Maintain/Contract racquet sport activities,courts, etc		63%	Y	WBP-Leary-OH
Administer/Manage tournament/event outdoor sports complex		56%	Y	LLS-WHS-Leary
Administer community gardens		45%	Y	Jordan Park House - Pollinator Pathways @ Library
Other Responsibilities				
Manage large performance outdoor ampitheater		37%	N	WBP concert stage
Operate/Maintain/Contract tourism attractions		36%	[illegible]	Beaches
Operate/Maintain/Contract golf courses		36%	N	Great Neck is private course
Operate/Maintain/Contract Indoor Swim facilities/water parks		32%	Y	WHS Pool
Maintain or manage beaches (inclusive of all waterbody types)		22%	Y	WBP and PB
Administer or manage Farmers Markets		21%	Y	Community Center indoor and outdoor
Maintain/Manage/Lease indoor performing arts centers		20%	Y	Eugene Oniel
Administer/Manage tournament quality indoor sports complex		20%	N	
Operate/Maintain/Contract campgrounds		18%	N	Picnic Pavilions at WBP
Operate/Maintain/Contract marinas		11%	Y	Mago Point Dock
Maintain/Manage professional or college stadium/arenas		9%	N	
Manage or maintain fairgrounds		6%	N	Harvest Festival - WBP?
Staffing				
Full Time Equivalents	11.8		12	3 FT Admin:7FT Maintainers
FTE per 10,000 residents	11.3		6	
Staff Responsibilities (average % distribution of FTEs)				
Operations/Maintenance	45%		58%	
Programmers	31%		22%	
Administration	17%		17%	
Capital Development	3%		3%	
Other	4%			

	40/week	52	2,080
PT Clerk	19/week		988
[redacted]			
CC Monitor	26/week		1352
Aquatic Director	19/week		988
Custodian	19/week		988
			4316

Budget

Annual Operating expenditures	$1,200,000		$1,459,373		
Operating expenditures per capita	$117.36		$73.50		
Operating expenditures per acre of park and non park sites	$8,188		$1,825		
Operating expenditures per FTE	$101,772				
Distribution of operating expenditures					
Personnel		54%	75%	5100 Series	
Operating expenses		38%	22%	5200 & 5300 Series	
Capital Expenses		5%	N/A	Capital Budget is separate	
Other		3%			
Operating expenditures - percent distribution					
Parks		45%	53%	$724,463	51220,51610,51810,52040,52420,53020,53080, 50% FICA,
Recreation		42%	33%	$474,663	51620,50% FICA,52010,52020,52206,52380,52390,
Other		13%	14%	$239,247	51110,51210,51910,52050,52070,52080,53010, 54020
Agency Funding					
Sources of operating expenditures					
General Fund tax support		61%			
Earned/Generated revenue		23%			
Dedicated levies		8%			
Grants		2%		Christopher Reeves Foundation-Walmart FrontDoor	
Other		2%		Donations	
Sponsorships		1%		Developing policy and procedure	
Park and Rec revenues per capita	$34.55		$10.65	$208,383 / 19,571	
Revenues as a percentage of operating expenditures	25%		14%		
Five year capital budget spending	$1,022,750				
Targets for capital expenditures					
Renovation		56%	30%	PB Walk, WBP Garage, Playgrounds, Court Resurfacing	
New Development		30%	20%	Civic Triangle, Stenger Bathrooms,	
Acquisition		7%	0%		
Other		7%	0%		
Value of deferred maintenance projects	$100,000				
Policies					
Barring Tobacco use		53%	Y		
Allowing legal consumption of alcohol		15%	Y	By permit only at 2 specific locations (WBP and JPH)	
Selling of alcohol on properties to legal aged adults		3%	Y	Only provided at our summer concert series	
Provides healthy food options in vending machines		25%	Y	Community Center	
Provides healthy food options at concession stands		25%			
charges a parking fee at its parks or facilities		1%	Y	Beach pass for summer operating hours	
Charges an admission fee to enter parks		1%	N		
Expressed commitment to Diversity, Equity, and Inclusion (DEI)		80%			
Hiring practices that promote diversity		8%			