



Town of Waterford, Connecticut, Police Commission Meeting Agenda

Training Room at the Waterford Police Department

3/11/2024 5:00 pm

Call to order and establish quorum:

Pledge of Allegiance:

Public input:

Acceptance of minutes: February 12, 2024 Regular Meeting

Correspondence:

- a. Email recognizing Sgt. Firmin and Officer Winakor for their work on a case
- b. Note from Christine Johnson, Director of the Waterford Public Library, thanking Officer Maffeo for presentation

Traffic Commission Review:

Chief's Report:

- a. K9 Reports for February
- b. Youth Report for February
- c. Investigative Services Report for February
- d. Training Report for February
- e. Records Report for February
- f. Community Service Officer Report for February
- g. Patrol Report for February
- h. Animal Control Report for February
- i. Community Engagement Report for February

Old Business:

- a. Recording of Commission Meetings
- b. Chief of Police Job Description

New Business:

- a. Introduction of Waterford Police department Interns:
 - 1. Anamarielys Rodriguez, ECSU Student
 - 2. Carlie Robinson, WHS Student
- b. Vision Zero Traffic Camera Enforcement
- c. State Accreditation Process – Tier II
- d. Select date for upcoming Sergeant promotion



MINUTES
BOARD OF POLICE COMMISSIONERS
February 12, 2024 at 5:00 p.m.

PRESENT: Commissioner R. Brule, Commissioner M. Gelinas, Commissioner J. Dimmock via phone

ABSENT: Commissioner C. Gamble, Commissioner T. Sheridan

DEPARTMENT: LT N. VanOverloop, LT D. Ferland, LT P. Flanagan, Sgt. Matthew Fedor, Traffic Officer M. Devine, Training Officer M. Sylvestre, Officer Z. Caler

CALL TO ORDER AND ESTABLISH A QUORUM:

Commissioner Gamble called the meeting to order at 5:00 p.m. in the General Meeting Room of the Waterford Police Department. A Quorum was established.

PLEDGE OF ALLEGIANCE:

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

MOTION: Made by Commissioner Dimmock and seconded by Commissioner Brule to accept the minutes from the January 8, 2024 Regular Meeting. Motion passed.

LT Ferland requested that the Officer of the Year Award be presented at this time.

MOTION: Made by Commissioner Dimmock and seconded by Commissioner Brule to present the Officer of the Year award at this point during the meeting.

Officer of the Year award was presented to Officer Zachary Caler.

CORRESPONDENCE:

Correspondence was reviewed.

TRAFFIC COMMISSION REVIEW:

Traffic report was received.

CHIEF'S REPORT:

- a. K9 Reports for January
January report was received.
- b. Youth Reports for January
January report was received.
- c. Investigative Services for January
January report was received.
- d. Training Report for January
January report was received.
- e. Records Report for January
January report was received.
- f. Community Service Officer Report for January
January report was received.
- g. Patrol Report for January
January report was received.
- h. Animal Control Report for January
January report was received.
- i. Community Engagement Report for January
January report was received.
- j. Peer Support & Officer Wellness Quarterly Report
Quarterly report was received.

OLD BUSINESS:

- a. Recording Commission Meetings – No updates at this time.

NEW BUSINESS:

- a. Approval for out of series transfers March 1 – July 1

MOTION: Made by Commissioner Dimmock and Seconded by Commissioner Brule to grant Chief Balestracci authorization to complete out of series transfers through June 30, 2024 with the understanding that he advises the Commission of the transfers. Motion passed unanimously.

MOTION: Made by Commissioner Dimmock and Seconded by Commissioner Brule to adjourn the meeting at 5:28 p.m. Motion passed unanimously.

Respectfully submitted by:



Diane E. Driscoll
Recording Secretary

Diane Driscoll

From: David Ferland
Sent: Monday, February 12, 2024 3:31 PM
To: Diane Driscoll
Cc: Marc Balestracci
Subject: Kudos

On Friday, February 9, 2024 I received a call from Investigator John Murphy from the Plymouth County, Massachusetts District Attorney's office regarding Sgt Michael Firmin and Officer Brandon Winakor. Investigator Murphy wanted to recognize and thank Sgt Firmin and Officer Winakor for the great amount of assistance they provided in solving one of their cases. Investigator Murphy expressed that the information obtained and provided by our officers led to two arrests for felony larceny charges and two additional arrest warrants. Investigator Murphy thanked the Waterford Police Department for their continued assistance and wanted to ensure that Sgt Firmin and Officer Winakor were recognized.

Lieutenant David P. Ferland #L1
Waterford Police Department
41 Avery Lane
Waterford, CT 06385
860-442-9451 x2328
FAX-860-443-3953
dferland@waterfordct.org





Thank You

March 1, 2024

Dear Officer Maffeo -

Thank you for presenting
at the Library's
Staff Training Day.

Regards,
Chris Johnson



The Waterford Police Department

Traffic Officer Report

February 2024



LINE OF SIGHT ISSUES:

- Previous complaint about the hedges on Avery Lane at the exit to the post office. I spoke with the owner of the rental property and he will be taking care of it in the near future.
- I am attempting to make contact with the home owner at Cross Road and Marilyn Dr. regarding sight issue involving large bushes obstructing the view of traffic traveling north on Cross Road.

DOT RELATED ISSUES.

- DOT (State Project 0172-0521) is replacing multiple traffic signs on town roads as part an initiative to improve signage and warning signs at intersections in selected towns. The intersections DOT selected in Waterford are:
 - o Vauxhall St. Ext. at Douglas/Greentree
 - o Clark Lane at Fog Plain Rd
 - o Bloomingdale at Old Colchester
 - o Kenyon at Vauxhall St. Ext
 - o Vauxhall St. at South Frontage Road
- Willets Ave roadway improvements have progressed with the level 3 certification application being submitted to OSTA. The plan is to add lanes approaching Route 1 to accommodate traffic from new Waterford Central Apartments complex that are in the process to be built. Between the existing Waterford Woods Apartments and the new Waterford Central apartments, a total of 420 residential units will have been added to this area of Willets Ave.

PARKING COMPLAINTS:

- No parking complaints that required action.

Enforcement related complaints

The below listed complaints have been received and time has been spent at each location. The locations have also been shared with patrol so that they are aware of the complaint and can assist with enforcement:

- Complaint about a vehicle with a loud muffler that speeds on Vauxhall St in the morning. The vehicle was identified and the operator was determined to be a high school student. Student was given a warning and explained about the complaint made against him. SRO Malbaurn also made contact with the student. The complainant was apprised of the interaction and was supportive of the outcome.
- Complaint on speeding cars on Old Colchester Road. Spoke with complainant in regards to additional signage and enforcement. Conducted some enforcement and will be placing a speed sign in the area.
- Complaint of persons running the stop signs at Gallup and Mullen Hill Rd. I observed traffic and made some traffic stops in the area



The Waterford Police Department

Traffic Officer Report

February 2024



- Complaint of speeding on Route 1 in area of Fog Plain Rd. Have not been able to make contact with the complainant for further information at this time.

REQUESTS FOR SIGNS OR CHANGE OF ROADWAY FEATURES:

No new requests for traffic control signs has come forward.

SPEED TRAFFIC SIGN DEPLOYMENT:

The two solar powered speed signs have remained in place at the below listed locations.

1. Vauxhall St Ext in the area of Twin Lakes Road, facing southbound traffic. The data shows that vehicle traffic during the month of February 2024 was at or above the speed limit approximately 30% of the time. An additional approximate 62% were traveling between 36 and 45 mph during that time. Leaving the remaining roughly 8% traveling at 46 mph or higher. Additional speed enforcement will be conducted on this road during the month of March to include rural road grant shifts that will focus on speeding in this area.
2. Willets Ave at the old Bank of America building, facing westbound traffic. Waiting to hear back from UConn regarding the sign not recording data properly.

BATTERY POWERED SPEED SIGN

The battery powered signs were utilized at the following locations during February:

1. The community center had a complaint of vehicles traveling in the parking lot at a high rate of speed, mostly during Friendship school drop-off and pickup. A speed sign was put up towards the back of the lot, which parents for the Friendship school use for drop-off and pickup. The results were shared with community center and senior center personnel and a suggestion that they add a speed bump, with proper signage.
2. Speed signs were also put up on the access road to the high school from Miner Ln., facing both directions. The signs were in response to concern that speeds were picking up since the speed bumps were pulled up for the winter. With spring approaching the speed bumps should be replaced soon and alleviate the speeding concerns.

SPECIAL EVENTS:

No events involving the traffic office occurred during February we have no anticipated events for March.

MESSAGE BOARD DEPLOYMENTS:

The message boards were not deployed in February due to weather concerns.



The Waterford Police Department

Traffic Officer Report

February 2024



UPCOMING ROAD CONSTRUCTION WITH CLOSURE:

March 18th to March 22, 2024, there is an anticipated road closed from 7:00 am to 3:00pm each day for the construction at 8 Old Norwich Rd. (Eversource Gas). Old Norwich Rd. will be closed at Benham Ave. and Williams St. will be closed at Gallows Lane (New London). EMS personnel, SEAT bus, School Bus and School administrators will be given advanced notice. Signage advising of the closure will go out a week prior.

TRAFFIC ENFORCEMENT:

I had the following traffic enforcement statistics for the Month of February

Misdemeanor:	1
Infractions:	24
Warnings:	37
Total Stops:	62



THE WATERFORD POLICE DEPARTMENT



K-9 Activity Report

February 2024

K-9 Ozzy

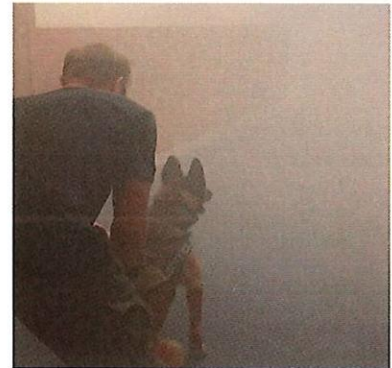
Monthly Uses: 2

2024 Uses: 7

K-9 Tico

Monthly Uses: 1

2024 Uses: 4



K-9 Usage

Ozzy

- ♦ K9 Ozzy and Off. Genung were requested to assist the New London Police Department on a motor vehicle stop. NLPD officers advised Off. Genung the two occupants of the vehicle were known fentanyl dealers with an extensive narcotics history. K9 Ozzy was deployed for an exterior open air sniff of the vehicle and he showed alert behavior on the driver's side of the vehicle. A hand search of the inside of the vehicle was conducted and no measurable amounts of narcotics were located inside.

Tico

- ♦ K9 Tico and Off. Surdo assisted in a larceny complaint at Wal-Mart. The vehicle fled the scene and was shortly after located. Officers developed reasonable articulable suspicion narcotics were located inside the vehicle. K9 Tico was deployed for an open air sniff of the exterior of the vehicle and showed alert behavior on the front passenger door seam/handle of the vehicle. A hand search of the vehicle was conducted and narcotic paraphernalia was located inside the vehicle.



Monthly Training

- ♦ Monthly K-9 training was conducted on 2/13/24 and 2/27/24 in obedience, tracking, article search, building search, area search, narcotics detections, and apprehension work.



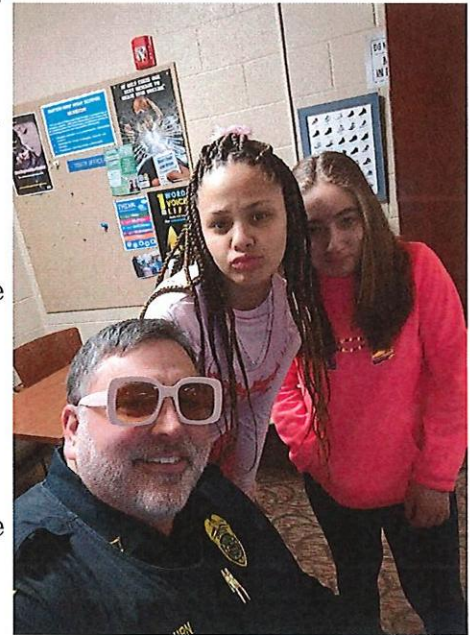
THE WATERFORD POLICE DEPARTMENT

Youth Office Activity Report



February 2024

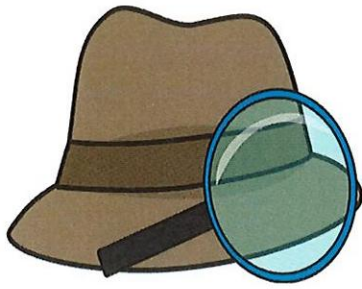
- ♦ Off. Malbaurn assisted Investigator Zaldivar investigating anonymous threats via text message to a Waterford High School Student. Several students and parents were contacted and Inv. Zaldivar prepared a search and seizure warrant for a phone number.
- ♦ Off. Lane (assisted by Off. Fredricks) conducted a presentation on the dangers of social media, mental health, and student safety at a "Parents Academy". The event was hosted by Waterford Youth Services.
- ♦ Off. Lane attended a Forensic Interview with a CLMS student, at the families request, as part of a sexual assault investigation.
- ♦ Off. Malbaurn worked closely with DCF (throughout the month of February) on a habitual runaway juvenile from the Waterford Country School. The juvenile is also a student at WHS. A short-term safety plan was developed by Off. Malbaurn and the DCF worker.
- ♦ Off. Lane investigated a missing child (Quaker Hill School Student) that didn't show up for school. Through his investigative efforts, Off. Lane was able to locate the missing child at Ocean Beach Park.
- ♦ Off. Malbaurn investigated an incident at the WHS basketball game and trespassed two NFA students.



Month at a Glance

- 1 – Home Visits
- 5 – CAD Report
- 4 – Case Reports
- 0 – Arrests

SRO Lane & SRO Malbaurn continue to meet and talk with students on a daily basis for school, personal, and social related topics in an effort to develop lasting relationships between the department and the youth in our community.



THE WATERFORD POLICE DEPARTMENT

Investigative Services Division



February 2024

In the month of February 2024 the Investigative Services Division worked or assisted with 25 investigations.

Current Active Investigations (26 Cases):

(These numbers do not include assist's to the Patrol Division)

Homicide—1	Pistol Permits—14
Burglary—3	JV Sex Assault—4
Larceny—2	Untimely—4
Fraud-1	ID Theft—1
Narcotics-1	Scam—1
Risk of Injury—1	Overdose-1
Child Pornography—1	School Threat—1

Year to Date Statistical Report

Case Numbers	Search Warrants	Background Checks	Arrests	Sex Assaults	
23	3	4	4	6	
Ex-Parte's	Auto Theft	Burglary	Unattended Deaths	Robbery	
0	0	0	0	0	



THE WATERFORD POLICE DEPARTMENT

Investigative Services Division



February 2024

February 2024 Updates:

Detective Carroll began a comprehensive eight (8) week Fire Investigation training hosted by the State Fire Marshal Office of Education and Data Management. This training is being held in Hartford, CT every Monday, Wednesday and Friday. This will be the first time a Waterford Police Officer has had this much extensive training in the area of Fire Investigation and will be an asset for our agency.

The Waterford High School intern conducted a four (4) hour block in Investigative Services. The intern was given an introduction to Investigative Services (roles of the members, evidence, vehicles, procedures and equipment). The intern also had the opportunity to read through older inactive cases that have gone through the division throughout the years and ask questions. The Waterford High School intern will be with us for a more in-depth block in May.

February 2024 Investigations:

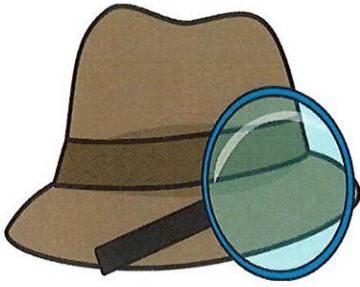
Detective Bonkowski was assigned to rework an older juvenile sexual assault from when Officer Fredricks was with Investigative Services as an Investigator. Officer Fredricks was the original officer assigned to the case and worked the case to a conclusion at the time that did not result in an arrest. The case was reopened after a new victim came forward.

Investigative Services responded to three (3) untimely death investigations in the month of February. The deaths are not suspicious in nature, but there is at times an uptick in untimely deaths during the winter months.

Detective O'Connell continued with a case left from an officer who recently left the department. The case involves an elderly scam of \$30,000 via Match.com which was not from Match.com but an outside entity scamming individuals.

Investigator Zaldivar was assigned a case involving a threat to a Waterford High School student via text. It was unknown where the text came from but appeared to be that from another student at WHS or a surrounding town as the student knew specifics about the victim. The case is being followed up on by search warrant. An abundance of precaution was taken the following day at WHS with extra police presence.

The investigative Services division conducted two (2) weapons compliance checks with no issues. The weapons were voluntarily surrendered upon receiving the orders to comply.



THE WATERFORD POLICE DEPARTMENT

Investigative Services Division



February 2024

Task Force Report:

In the month of February , the VCTF executed one search warrant resulting in the recovery of narcotics. The task force also recovered two File 1 vehicles taken from surrounding areas. Lastly, VCTF had five other narcotics and warrant-related arrests.

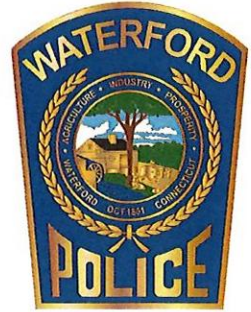
The Violent Crimes Task Force ended there group in the month of February once state funding ran out.

Officer Rodriquez was an asset to the VCTF and this agency during this time. It was also a great experience for Officer Rodriguez's continuing professional development and growth.

THE WATERFORD POLICE DEPARTMENT



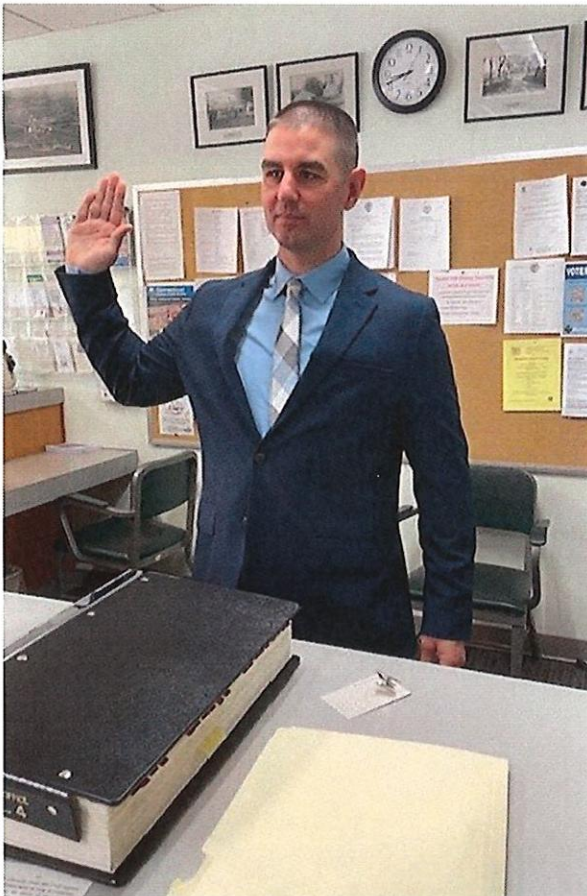
TRAINING REPORT FEBRUARY 2024



New Officer Updates

Hiring Process: The Waterford Police Department continues its efforts in recruiting and hiring. Training is continuing with the new hiring process to fill one current vacancy, and prepare for upcoming vacancies in the future.

Recruit Status: Recruit Dylan Luce and Recruit Tanner Suplita have completed their twelfth week at the Eastern Regional Police Academy hosted by Law Enforcement Council of Connecticut. They continue to excel and the instructors have given positive feedback on their time at the academy thus far. Recruit Arpin and Recruit Gorman were sworn in and have started their shortened Field Training program.





TRAINING REPORT FEBRUARY 2024



Sergeant Epps, Sergeant Nickerson, Lieutenant VanOverloop, and Lieutenant Flanagan attended supervisor recertification training. This is a week long training that covers all the topics that are POST requirements that are needed in order for officers to have their police officer certification renewed every three years. Some of the training topics covered are fair and impartial policing, domestic violence response, citizens with special needs, active shooter, use of force, juvenile law, and management just to name a few.

Officer Bunce and Officer Fredricks conducted an in house training for the department on defensive tactics. This hands on training taught officers various defensive ground fighting skills in case a suspect fights with them. Some of the moves covered were if a suspect had them on the ground in a chokehold or if a suspect had them pinned to the ground just to name a couple. The moves and skills provided by Officer Bunce and Officer Fredricks could be life saving moves for our officers if used properly.

Sergeant Michael Fedor attended a one day state accreditation training that covered various program updates for the accreditation system.



The Waterford Police Department Records Department Activity for February 2024

This activity reflects daily activity for the reporting month inclusive of; administrative and court paperwork or processing, contact with members of the public, and state or federal mandated reporting requirements.

Ticket/Written Warning Entries	Freedom of Information Requests	Motor Vehicle Accident Entries	Warrants (Entering or clearing)	Phone calls	Walk in Lobby Window	Background Check Requests
224	116	36	37	100	99	4
-33%	-8%	-20%	-31%	-16%	-15%	-60%

Protective Order Entries	Officer Tasking Requests	Case Erasures	State/Federal Report Entries	Supervisor Tasking Requests	DCF Requests
33	19	257	0	14	7
-28%	-14%	-31%	0%	-26%	-30%

Court Request	Case Copies	Abstracts
20	1	201
+33%	-50%	-15%

- Case Erasures decreased by 31% after having increased 54% from December to January due to the implementation of the new “Clean Slate” law (Public Act 21-32), which automatically erases certain criminal convictions. The rate of Case Erasures remains above previously reported averages.
- Ticket/Written Warning Entries decreased 33% after having increased by 33% from December to January. This was due in large part to the completion of a speed enforcement grant in early February.



CSO Monthly Statistical Report February 2024



Waterford Arrests

#

Adult	19
Juvenile	0
Total Processed	19

Fingerprints

#

Pistol Permits	22
Employment	13
Miscellaneous	5
Peddler / Precious Permits	0
Total Fingerprints	40

Firearms

#

Firearms Transfer	33
Pistol Permits Issued	1

Initial Complaints (3A's)

#

Total	31
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- CSO's covered 74 shifts during the month equaling 629hrs of shift coverage (additional hours included in total figure as some shifts had CSO's in training)
- 1 new CSO completed training.



Patrol Report

Commissioners Activity Report

February 2024



CPR / Naloxone Revive Unconscious Male at Wal-Mart

On February 21, 2024 Off. Caler and Sgt. Fedor responded to Wal-Mart for an unconscious male in the bathroom. Believing that it may be a drug overdose, naloxone was administered. They then began CPR (chest compressions and rescue breaths) and hooked the victim up to an AED. After nearly 10 minutes of CPR they began to get a pulse and the male began gasping for air before regaining consciousness. The life saving efforts of the officers on scene likely saved the victim's life.

Pictured to the right is WPD's newest patrol vehicle. The vehicle, a 2023 Chevy Tahoe, is assigned to the shift supervisor and contains numerous tools that officers may need while responding to calls on the road.



Vehicle Taken without Permission: Recovered

On 2/26/24 Off. Diogo located a MV taken without permission. The vehicle pulled into a driveway on Fog Plain RD in an attempt to elude police. Off. Diogo approached the vehicle on foot and was struck as the operator fled at a high rate of speed. Numerous surrounding agencies attempted to stop the car and eventually the Stonington Police Department deployed stop sticks which deflated the tires. The subject fled into Westerly, RI and was arrested on numerous charges in that jurisdiction. An arrest warrant is pending for the operator of the fleeing motor vehicle. The vehicle was recovered by police.

Patrol Calls for Service Monthly Snap Shot:

Total Service Calls	1947
Case Numbers	174
Arrests	64
Juvenile Arrests	1
Larcenies	30
Arrest Warrants	9
Domestic Violence Investigations	9
Traffic Crash	52
DUI Investigations	3
EDPI/Welfare Check	51
School Checks	118
Motor Vehicle	385
Written Warnings	107
Infractions	84
Verbal Warnings	181
Misdemeanor	13

SELF INITIATED MOTOR VEHICLE ACTIVITY BY BADGE NUMBER



**FLOCK Cameras Installed 2/29/24**

The WPD had two FLOCK cameras installed in the month of February. The database and accompanying LPR “hits” have assisted the agency in identifying a MV used in a larceny and also locating a MV involved in an evading MVACC which occurred on RTE 156 in the town of Waterford. The camera located at RTE 1 and Willetts AVE also received a “hit” for a stolen motor vehicle. The vehicle was stopped by Off. Bunce and a FILE 01 locate was sent by this agency.

**flock safety****911 Call leads to DV Arrest and Emergency Committal**

On February 2, 2024 Sgt. Firmin, Off. Winters, and Off. Barrows were dispatched to a residence on Two Mill Hill RD for a physical domestic violence call. The male party at the residence who has a history of drug abuse and depression was reported to be hallucinating and nailing all of the windows in the residence shut. A struggle occurred over a hammer and the female resident was struck in the lip with the hammer. Based on the investigation, the male subject was arrested and then sent to Lawrence and Memorial Hospital for a Police Emergency Examination Request (17a-503). Domestic Violence protocols were followed and a Domestic Violence Lethality Screen was completed with the victim by Off. Barrows.

Subject Arrested for Best Buy Larceny by Warrant

On August 9, 2023 Off. Sangermano responded to Best Buy (913 Hartford TPKE) for a larceny of speakers, electronics, and a Theragun Pro (valued at a total of \$1,322.26). After using various investigative techniques including SLACK and working with the the North Haven and Branford Police Departments, Off. Sangermano was able to develop a suspect in the theft. An arrest warrant affidavit was prepared and sent to court for review. After the warrant was signed, a writ of Habeas Corpus was granted by the court. On February 5, 2024 the suspect was arrested by Off. Maffeo at the New London Superior Court and charged with C.G.S 53a-125 (Larceny in the Fourth Degree).

*In the Community Interest*



THE WATERFORD POLICE DEPARTMENT

Animal Control Report



February 2024

- ♦ On 02/09/24 2 boxers on Olive Street in Waterford broke through a neighbor's fence, attacking and biting the neighbor severely. Dogs were quarantined at the shelter for 10 days and released back to the owner, along with an infraction and an animal restraint order. This is similar to a regular restraint order, in which it spells out certain conditions that the owner must comply with to prevent the dogs from escaping and biting again. Also like a regular restraint order, violation of an animal restraint order is a misdemeanor crime.
- ♦ On 2/27/24 ACO Ryan attends a training class on liability issues in the animal control field, the State of Connecticut mandates that each ACO has a certain number of training hours each year to maintain their certification.

**RESTRAINING
ORDER**



	Waterford	East Lyme
Calls for Service	61	34
After Hour Call Outs	3	3
Tickets Issued	1	0
Warnings Issued	0	0
Dog Bites	2	0
Animals Redeemed	9	2
Animals Adopted	7	1
Animals DOA	0	0
Euthanized	0	1
Total Processed	16	4
Money Taken In	\$200	\$150
Donations	\$90	\$90

"Speaking for those who have no voice"



THE WATERFORD POLICE DEPARTMENT



Community Engagement Report February 2024

Internships: Intern Rodriguez shadowed CSO Bertrand, Day Shift Patrol, the Records Department, Training Officer Sylvestre, Traffic Officer Devine, SRO Malbourn. Intern Rodriguez received a tour of the Connecticut POST Academy. Intern Robinson shadowed the Records Department, Day Shift Patrol, Admin Sergeant Fedor, SRO Lane, Investigative Services, and Evidence Officer Maffeo. Intern Robinson helped out at Sock for Seniors, Youth Promise, and Police Department Tours for Great Neck School First Graders.

Interaction with Senior Services: Visited Bayview Healthcare and Victoria Gardens. Collected over 1,000 pairs of socks for Socks for Seniors. Delivered the donated socks to all the Waterford Nursing Homes. Attended the Senior Valentine Luncheon.

Domestic Violence Follow-ups: Conducted 6 follow-ups with DV victims.



K-9 Officer Hodges: Visited Yale New Haven Health Offices. Attended a Montville Police Cruiser Parade for an ill student, a Groton Library Wellness Event and a Norwich Library Comfort Dog Event. Participated in a WFSB News Amazing K-9 Duo Segment. Visited multiple Waterford classes that won the Socks for Seniors contest. Spoke to Stonington Middle School Students about the Comfort Dog Program.

Officer Wellness: Taught Gracie Survival Tactics sessions to LEC Police Academy Recruits and fellow Waterford Police Officers. Visited the Montville Police Department. Assisted in the organization of the Chaplain Breakfast.

Rotary Club: Attended monthly meeting. Accepted a \$900 donation from the Rotary Club for Citizen's Academy Graduation and T-shirts.

Special Olympics Efforts: Attended Torch Run Council meeting and the Torch Run Kickoff.

Assistance to Youth Officers: Visited the Friendship School, Lakes Pond Baptist School, and Waterford Country School. Assisted Patrol with completing multiple school checks. Spoke at Quaker Hill School and Great Neck School for Youth Promise. Organized Great School Students to visit the police department and pass out valentines to officers. Visited the Waterford High School Photography Class for a special photo assignment with Hodges. Gave a student a ride-along to Quaker Hill School with SRO Lane for a fundraiser.

Recruiting: Held two recruitment sessions at Mitchell College and Connecticut CT State University and Eastern CT State University.

Interaction with Youth Services: Assisted in a presentation to parents about online and video gaming safety.

TOWN OF WATERFORD

CHIEF OF POLICE

Board of Police Commissioners
SUPERVISOR

N/A
CLASSIFICATION

Board of Police Commissioners
REVIEW AUTHORITY

Police Department
DEPARTMENT

A. PURPOSE OF POSITION:

The Police Department is responsible for the preservation of the public peace, prevention of crime, apprehension of criminals, regulation of traffic, protection of the rights of persons, protection of property, and enforcement of the laws of the State and ordinances of the Town. The Chief of Police is responsible for the overall administration of the department, long range planning and coordination of the department's operation and personnel. The Chief of Police must work in liaison with other town departments, as well as State and Federal agencies, to assure the responsibilities of the department are clearly met.

B. SUPERVISION RECEIVED:

Generally works under the direct supervision of the Board of Police Commissioners, who establishes policy and monitors management functions; and the administrative supervision of the First Selectman as set forth in Town Charter 3.2.5, and at the direction of the First Selectman in a declared state of emergency, in accordance with Town Ordinance 2.108.030.

C. SUPERVISION EXERCISED:

Supervise all personnel assigned to and total operation of the Police Department. Has complete authority for budget control and decision making for all phases of the department's operation.

D. EXAMPLE OF DUTIES:

1. Directs and coordinates the day-to-day operation and activities of the department and reports on such operation to the Board of Police Commissioners, as required.
2. Supervises all employees of the department and plans, organizes, assigns and generally reviews all work.
3. Initiates and carries out a continuing program for instruction and training of personnel for the department.
4. Prepares and manages the total budget of the department.
5. Develops and preserves a system of records with respect to law enforcement and other activities of the department such as personnel, communications, etc., and render a monthly report to the Board of Police Commissioners, with respect thereto.
6. Personally direct the responses to and the investigation of major crimes or incidents as they occur.
7. Maintains a working relationship and communication with Town, State, and Federal officials, departments and agencies to assure proper handling of common interests.

8. Serves as third-in-command of all local government functions and public safety facilities, including school facilities and personnel, in the event of a declared disaster, as per Town Ordinance 2.108.030 and serves as a member of the Emergency Management Advisory Council, as per Town Ordinance 2.108.050.
9. Attends various town, state and national meetings and seminars to stay abreast of modern management and operational techniques.
10. Disciplines personnel as may be necessary and reports any neglect of duty or violation of rules and regulations to the Board of Police Commissioners.

E. MINIMUM QUALIFICATIONS (Knowledge, Skill & Ability):

Evidence of demonstrated leadership and administrative ability with knowledge of modern police administration is essential. Must exhibit creative leadership and be thoroughly familiar with state-of-the-art law enforcement techniques. Must have a thorough knowledge of local, state and federal laws. Must have an understanding of government operations, be able to work within a municipal budget system and have knowledge of its purpose and goals. Must have the ability to administer police rules, regulations and policies within the limitations of a labor contract. Must be capable of carrying out responsibilities under extreme pressure of emergency situations. Thorough knowledge of citizen's rights and privileges under the Constitution, ability to read and interpret rules, regulations, laws and court decisions. Must have the ability to command respect and provide direction to subordinates. Ability to communicate effectively with associates and general public.

F. PHYSICAL DEMANDS/WORK ENVIRONMENT:

Must be able to pass a rigid physical examination and meet the physical demands of the Police Department. Must have the physical stamina to properly function under stressful conditions.

G. EDUCATION AND TRAINING:

Must have a Bachelor's Degree in Public Safety Administration, Criminal Justice, or a related field and a minimum of fifteen (15) years' experience in a law enforcement agency, with a minimum of two years in a division commander position. Must be certified under the Police Officer Standards and Training Council (POSTC) and have a valid Connecticut motor vehicle operator's license, or the ability to obtain one prior to employment. A Master's Degree related to Public Safety Administration or Criminal Justice, FBI National Academy or similar advanced training, and/or experience in police administration is preferred. Any equivalent combination of training and experience which provides the required skill, knowledge and ability, may be considered at the discretion of the Board of Police Commissioners.



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Public Act No. 23-116

***AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE
VISION ZERO COUNCIL.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (*Effective from passage*) The Commissioner of Transportation shall study and make recommendations concerning the advisability of (1) permitting a person riding a bicycle to treat a stop sign as a yield sign and a traffic control signal with a steady red signal as a stop sign, and (2) amending subdivision (3) of subsection (b) of section 14-299 of the general statutes to prohibit a motor vehicle operator from making a right turn when facing a traffic control signal with a steady red signal. Not later than February 1, 2024, the commissioner shall submit the results of such study and the commissioner's recommendations, in accordance with the provisions of section 11-4a of the general statutes, to the joint standing committee of the General Assembly having cognizance of matters relating to transportation.

Sec. 2. (NEW) (*Effective from passage*) Not later than July 1, 2024, the Commissioner of Transportation shall adopt an intersection control evaluation policy to be used by the Department of Transportation when evaluating the construction of a new intersection or the modification of an existing intersection. Such policy shall (1) provide a decision-making framework to screen intersection alternatives with specific

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performance-based criteria in order to identify an optimal solution, (2) require the use of consistent documentation for each evaluation of a new or existing intersection, and (3) be revised as the commissioner deems necessary.

Sec. 3. (NEW) (*Effective from passage*) The Department of Transportation, in consultation with the State Board of Education and the Department of Motor Vehicles, upon receipt of a request by a local or regional board of education, shall award an exemplary "Vision Zero" program distinction to those local and regional boards of education that offer a program that provides students in grades six to twelve, inclusive, with opportunities to learn about the mission of the Vision Zero Council, established pursuant to section 13b-23b of the general statutes, and the importance of practicing safe driving habits and learning pedestrian safety skills. Such opportunities may include, but need not be limited to, classes, extracurricular activities, presentations, symposiums, peer-to-peer education, parent involvement and parenting education and outreach. A local or regional board of education may submit, at such time and in such manner as the Department of Transportation prescribes, a request for such distinction by providing details about such board's program to the department. The Department of Transportation shall make information about the distinction available on the department's Internet web site.

Sec. 4. Subsection (g) of section 51-164n of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2023*):

(g) If a person elects to plead not guilty and send the plea of not guilty to the Centralized Infractions Bureau in accordance with subsection (d) of this section, such person may subsequently, at a proceeding at Superior Court, reach an agreement with the prosecutorial official as to the amount of the fine to be paid and elect to pay such fine without appearing before a judicial authority. As a part of any such agreement,

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the prosecutorial official may require such person to attend a motor vehicle operator safety course that addresses the nature of such infraction or violation and that is offered or approved by the Chief State's Attorney. The amount of the fine agreed upon shall not exceed the amount of the fine established for such infraction or violation. Any person who pays a fine pursuant to this subsection shall also pay any additional fees or costs established for such infraction or violation. Such person shall make such payment to the clerk of the Superior Court and such payment shall be considered a plea of nolo contendere and shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of such person, provided the provisions of this section and section 51-164m shall not affect the application of any administrative sanctions by either the Commissioner of Energy and Environmental Protection authorized under title 26 or the Commissioner of Motor Vehicles authorized under title 14. A plea of nolo contendere pursuant to this subsection does not have to be submitted in writing. Nothing in this subsection shall affect the right of a person who is alleged to have committed an infraction or any violation specified in subsection (b) of this section to plead not guilty and request a trial before a judicial authority.

Sec. 5. Section 14-41 of the general statutes is amended by adding subsection (g) as follows (*Effective January 1, 2024*):

(NEW) (g) The commissioner shall develop, and thereafter revise as needed, a video presentation concerning current state laws that impact motorists, pedestrians and bicyclists and ways to practice safe driving behaviors and reduce transportation-related fatalities and severe injuries. In developing such video presentation, the commissioner may use materials and one or more video presentations developed by a governmental entity, independent contractor or any other party. Upon every other renewal of a motor vehicle operator's license, the commissioner shall require the licensee to watch such video

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presentation prior to issuing such license.

Sec. 6. Subdivision (5) of subsection (e) of section 14-36 of the general statutes is repealed and the following is substituted in lieu thereof (*Effective July 1, 2023*):

(5) The issuance of a motor vehicle operator's license to any applicant who is the holder of a license issued by another state shall be subject to the provisions of [sections 14-111c and] section 14-111k, as amended by this act.

Sec. 7. Section 14-111k of the general statutes is amended by adding subsection (e) as follows (*Effective January 1, 2024*):

(NEW) (e) Prior to issuing an operator's license to a person who holds an operator's license issued by another jurisdiction, the commissioner shall require such person to watch the video presentation developed pursuant to subsection (g) of section 14-41, as amended by this act, and provide such person with other safe driving training materials.

Sec. 8. (*Effective from passage*) For the purposes of this section, "cannabis", "dispensary facility", "hybrid retailer" and "retailer" have the same meanings as provided in section 21a-420 of the general statutes. The Department of Transportation, in collaboration with the Department of Public Health and one or more local health departments or district departments of health, shall conduct a public awareness campaign about the dangers of operating a motor vehicle under the influence of certain over-the-counter drugs and prescription drugs, with an emphasis on opioids and cannabis. Such campaign shall include, but need not be limited to, outreach to pharmacies, hospitals, substance abuse treatment facilities, dispensary facilities, hybrid retailers and retailers that can communicate information about such dangers to motor vehicle operators who are receiving or purchasing such drugs.

Sec. 9. (*Effective from passage*) When developing the next five-year

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transportation capital plan, the Department of Transportation shall examine the proposals from the equity subcommittee of the Vision Zero Council, established pursuant to section 13b-23b of the general statutes, and consider infrastructure that specifically protects vulnerable users of the highways, including pedestrians, bicyclists and persons who have disabilities.

Sec. 10. (NEW) (*Effective October 1, 2023*) For the purposes of this section, sections 11 to 13, inclusive, and sections 16 to 18, inclusive, of this act:

(1) "Automated traffic enforcement safety device" means a device designed to detect and collect evidence of alleged violations of an ordinance adopted under section 11 of this act by recording images that capture the number plate, date, time and location of a motor vehicle that (A) exceeds the posted speed limit by ten or more miles per hour, or (B) fails to stop such vehicle when facing a steady red signal on a traffic control signal.

(2) "Automated traffic enforcement safety device operator" means a person who is trained and certified to operate an automated traffic enforcement safety device.

(3) "Driver", "number plate" and "owner" have the same meanings as provided in section 14-1 of the general statutes.

(4) "Equitable" means efforts, policies, standards, processes and any other functions of government intended to (A) ensure that patterns of discrimination and disparities of race, ethnicity and socioeconomic status, whether intentional or unintentional, are neither reinforced nor perpetuated, and (B) prevent the emergence and persistence of foreseeable future patterns of discrimination or disparities of race, ethnicity and socioeconomic status.

(5) "Pedestrian safety zone" means an area designated by the Office

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of the State Traffic Administration or the traffic authority of a town, city or borough pursuant to section 14-307a of the general statutes.

(6) "Personally identifiable information" means information created or maintained by the municipality or a vendor that identifies or describes an owner and includes, but need not be limited to, the owner's address, telephone number, number plate, photograph, bank account information, credit card number, debit card number or the date, time, location or direction of travel on a highway.

(7) "School zone" means an area designated by the Office of the State Traffic Administration or the traffic authority of a town, city or borough pursuant to section 14-212b of the general statutes, as amended by this act.

(8) "Traffic authority", "traffic control sign" and "traffic control signal" have the same meanings as provided in section 14-297 of the general statutes.

(9) "Vendor" means a person who (A) provides services to a municipality under sections 11 and 12 of this act; (B) operates, maintains, leases or licenses an automated traffic enforcement safety device; or (C) is authorized to review and assemble the recorded images captured by an automated traffic enforcement safety device and forward such recorded images to the municipality.

Sec. 11. (NEW) (*Effective October 1, 2023*) (a) Any municipality may authorize the use of automated traffic enforcement safety devices at locations within school zones, pedestrian safety zones and other places in such municipality, provided (1) the municipality adopts an ordinance in accordance with the provisions of this section, and (2) the locations of such devices are identified in a plan approved by the Department of Transportation pursuant to section 17 of this act.

(b) The municipality may enter into agreements with vendors for the

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design, installation, operation or maintenance, or any combination thereof, of automated traffic enforcement safety devices. If a vendor designs, installs, operates or maintains an automated traffic enforcement safety device, the vendor's fee may not be contingent on the number of citations issued or fines paid pursuant to an ordinance adopted under this section.

(c) Any ordinance adopted under this section shall specify the following: (1) That an automated traffic enforcement safety device shall be operated by an automated traffic enforcement safety device operator; (2) that the owner of a motor vehicle commits a violation of the ordinance if the person operating such motor vehicle (A) exceeds the posted speed limit by ten or more miles per hour and such operation is detected by an automated traffic enforcement safety device, or (B) fails to stop such motor vehicle when facing a steady red signal on a traffic control signal and such failure is detected by an automated traffic enforcement safety device; (3) an automated traffic enforcement safety device shall be used solely for identifying violations of the ordinance; (4) for the first thirty days after a location is equipped with an operational automated traffic enforcement safety device, the owner of a motor vehicle allegedly committing a violation of such ordinance that is detected by such device shall receive a written warning instead of a citation, as described in subsection (i) of this section; (5) payment of a fine and any associated fee imposed for a violation of the ordinance may be made by electronic means; (6) a sworn member or employee of the municipality's police department or an employee of the municipality, as designated by the traffic authority, shall review and approve the recorded images before a citation is mailed to the owner of such motor vehicle; and (7) the defenses available to the owner of a motor vehicle allegedly committing a violation of such ordinance, which shall include, but need not be limited to, the defenses listed in subsection (j) of this section.

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(d) Any ordinance adopted under this section may: (1) Establish a fine to be imposed against the owner of a motor vehicle committing a violation of such ordinance, provided the amount of such fine is not more than fifty dollars for a first violation and not more than seventy-five dollars for a second or subsequent violation, and (2) impose a reasonable fee, not to exceed fifteen dollars, for the costs associated with the electronic processing of the payment of any such fine. Any funds received by a municipality from fines imposed pursuant to an ordinance adopted under this section shall be used for the purposes of improving transportation mobility, investing in transportation infrastructure improvements or paying the costs associated with the use of automated traffic enforcement safety devices in the municipality.

(e) Any municipality that adopts an ordinance under this section shall also adopt the following: (1) A citation hearing procedure pursuant to section 7-152c of the general statutes, as amended by this act, (2) a comprehensive safety action plan to ensure that the streets located in the municipality safely and conveniently serve road users of all ages and abilities, including pedestrians, transit users, bicyclists, persons using wheelchairs or other assistive devices and motor vehicle operators, and (3) a written policy that meets or exceeds the standards of the model privacy policy and protocol developed pursuant to subsection (a) of section 16 of this act. Such municipality shall also be in compliance with any order made by the Office of the State Traffic Administration pursuant to the provisions of chapter 249 of the general statutes or any regulation adopted pursuant to said chapter by the office regarding a traffic control sign or traffic control signal at a location equipped or proposed to be equipped with an automatic traffic enforcement safety device.

(f) (1) Prior to the operation of an automated traffic enforcement safety device, the municipality shall (A) install at least two conspicuous signs at a reasonable distance in advance of such location, in accordance

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with the Federal Highway Administration's Manual on Uniform Traffic Control Devices for Streets and Highways, as amended from time to time, notifying motor vehicle operators of such location, and (B) provide notification of such location to persons, firms or corporations that operate a mobile application that is used for navigation purposes or to provide real-time information on motor vehicle traffic. The Department of Transportation shall designate which such persons, firms or corporations shall be notified and provide technical guidance to such municipalities regarding how to provide such notification.

(2) At least thirty days before the date the first automated traffic enforcement safety device becomes operational in the municipality, the municipality shall develop and implement a public awareness campaign to educate the public concerning the importance of obeying speed limits and traffic control signals and the imminent use of automated traffic enforcement safety devices in the municipality at the locations identified in the plan approved by the Department of Transportation pursuant to section 17 of this act.

(g) An automated traffic enforcement safety device operator shall complete training offered by the manufacturer of such device or the manufacturer's representative regarding procedures for setting up, testing and operating such device. The manufacturer or manufacturer's representative shall issue a signed certificate to the automated traffic enforcement safety device operator upon such operator's completion of the training. Such signed certificate shall be admitted as evidence in any hearing conducted pursuant to section 7-152c of the general statutes, as amended by this act.

(h) The municipality shall ensure each automated traffic enforcement safety device used by such municipality undergoes an annual calibration check performed at a calibration laboratory. The calibration laboratory shall issue a signed certificate of calibration after the annual calibration check. Such signed certificate of calibration shall be kept on

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file and admitted as evidence in any hearing conducted pursuant to section 7-152c of the general statutes, as amended by this act.

(i) (1) Whenever an automated traffic enforcement safety device detects and produces recorded images of a motor vehicle allegedly committing a violation of an ordinance adopted under this section, a sworn member or employee of the municipality's police department or an employee of the municipality designated by the traffic authority shall review the recorded images provided by such device. If, after such review, such member or employee determines that there are reasonable grounds to believe that a violation of the ordinance has occurred, such member or employee may issue a citation to the owner of the motor vehicle. The citation shall include the following: (A) The name and address of the owner of the motor vehicle; (B) the number plate of the motor vehicle; (C) the violation charged; (D) the location of the automated traffic enforcement safety device and the date and time of the violation; (E) a copy of or information on how to view, through electronic means, the recorded images described in this section; (F) a statement or electronically generated affirmation by the member or employee who reviewed the recorded images and determined that the motor vehicle violated the ordinance; (G) verification that the automated traffic enforcement safety device was operating correctly at the time of the alleged violation and the date of the most recent calibration check performed pursuant to subsection (h) of this section; (H) the amount of the fine imposed and how to pay such fine; and (I) the right to contest the violation and request a hearing pursuant to section 7-152c of the general statutes, as amended by this act.

(2) In the case of an alleged violation involving a motor vehicle registered in the state, the citation shall be mailed not later than thirty days after the identity of the owner is ascertained to the address of the owner that is in the records of the Department of Motor Vehicles. In the case of an alleged violation involving a motor vehicle registered in

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another jurisdiction, the citation shall be mailed not later than thirty days after the identity of the owner is ascertained to the address of the owner that is in the records of the official in the other jurisdiction issuing such registration. A citation shall be invalid unless mailed to an owner not later than sixty days after the alleged violation.

(3) The citation shall be sent by first class mail. A manual or automated record of mailing prepared by the municipality's police department shall be prima facie evidence of mailing and shall be admissible in any hearing conducted pursuant to section 7-152c of the general statutes, as amended by this act, as to the facts contained in the citation.

(j) The following defenses shall be available to the owner of a motor vehicle who is alleged to have committed a violation of such ordinance adopted under this section: (1) The operator was driving an emergency vehicle in accordance with the provisions of subdivision (1) of subsection (b) of section 14-283 of the general statutes; (2) the traffic control signal was inoperative, which is observable on the recorded images; (3) the violation was necessary in order for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images; (4) the violation was necessary to allow the passage of an authorized emergency vehicle, which is observable on the recorded images; (5) the violation took place during a period of time in which the motor vehicle had been reported as being stolen to a law enforcement unit, as defined in section 7-294a of the general statutes, and had not been recovered prior to the time of the violation; or (6) the automated traffic enforcement safety device was not in compliance with the calibration check required pursuant to subsection (h) of this section.

Sec. 12. (NEW) (*Effective October 1, 2023*) (a) No personally identifiable information shall be disclosed by the municipality or a vendor to any person or entity, including any law enforcement unit, except where the

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disclosure is made in connection with the charging, collection and enforcement of the fines imposed pursuant to an ordinance adopted under section 11 of this act.

(b) No personally identifiable information shall be stored or retained by the municipality or a vendor unless such information is necessary for the charging, collection and enforcement of the fines imposed pursuant to an ordinance adopted under section 11 of this act.

(c) The municipality or a vendor shall destroy personally identifiable information and other data that specifically identifies a motor vehicle and relates to a violation of an ordinance adopted under section 11 of this act not later than thirty days after any fine is collected or the resolution of a hearing conducted for the alleged commission of such violation, whichever is later.

(d) Any information and other data gathered from automated traffic enforcement safety devices shall be subject to disclosure under the Freedom of Information Act, as defined in section 1-200 of the general statutes, except no personally identifiable information may be disclosed.

Sec. 13. (NEW) (*Effective October 1, 2023*) (a) Not later than eighteen months following the date an automated traffic enforcement safety device becomes operational in a municipality pursuant to section 11 of this act, the municipality shall submit a report to the Department of Transportation and to the joint standing committee of the General Assembly having cognizance of matters relating to transportation, in accordance with the provisions of section 11-4a of the general statutes. Such report shall include, but need not be limited to: (1) The number of violations of sections 14-218a and 14-219 of the general statutes and subdivision (3) of subsection (b) of section 14-299 of the general statutes that occurred at the locations where such automated traffic safety devices were installed prior to the use of such devices; (2) the number of violations where a motor vehicle exceeded the posted speed limit by

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ten or more miles that were captured by such devices at such locations; (3) the number of violations where a motor vehicle failed to comply with the provisions of subdivision (3) of subsection (b) of section 14-299 of the general statutes when facing a steady red signal on a traffic control signal that were captured by such devices at such locations; (4) if available, the number and type of related traffic violations and crashes that occurred at each location where an automated traffic safety device was installed prior to such installation and during the use of such devices; (5) the number of violations of sections 14-218a and 14-219 of the general statutes and subdivision (3) of subsection (b) of section 14-299 of the general statutes and related traffic violations and crashes that occurred at locations where such devices were used and at similar locations where such devices were not used; (6) a description of situations where recorded images could not be used or were not used; (7) the number of leased or rented motor vehicles, out-of-state motor vehicles or other vehicles, including trucks, where enforcement efforts were unsuccessful; (8) the amount of revenue from the fines and associated fees retained by the municipality; and (9) the cost to the municipality to use such devices.

(b) Not later than a year after a municipality submits a report pursuant to subsection (a) of this section, and each year thereafter until an automated traffic safety device is no longer operational in the municipality, the municipality shall submit a report to the Department of Transportation and to the joint standing committee of the General Assembly having cognizance of matters relating to transportation, in accordance with the provisions of section 11-4a of the general statutes. Such annual report shall include, but need not be limited to, (1) the number of motor vehicles that were subject to one citation, two citations, three citations or four or more citations, (2) in the case of an automated traffic safety device that records images of motor vehicles failing to comply with the provisions of subdivision (3) of subsection (b) of section 14-299 of the general statutes when facing a steady red signal on a traffic

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control signal, the number of citations at each location that were issued to motor vehicles making a right turn, proceeding through the intersection and making a left turn, (3) a list of engineering and educational measures undertaken by the municipality to improve safety in locations when automated traffic enforcement safety devices are operational, and (4) data regarding how many citations were issued, how many hearings were requested and the results of any such hearings.

(c) The Department of Transportation shall make any report received pursuant to the provisions of this section available on the department's Internet web site.

Sec. 14. Subsection (c) of section 7-152c of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2023*):

(c) Any such municipality, at any time within twelve months from the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any citation issued under any ordinance adopted pursuant to section 7-148 or [section] 22a-226d or section 11 of this act, for an alleged violation thereof, shall send notice to the person cited. Such notice shall inform the person cited: (1) Of the allegations against [him] such person and the amount of the fines, penalties, costs or fees due; (2) that [he] such person may contest [his] such person's liability before a citation hearing officer by delivering in person or by mail written notice within ten days of the date thereof; (3) that if [he] such person does not demand such a hearing, an assessment and judgment shall be entered against [him] such person; and (4) that such judgment may issue without further notice. For purposes of this section, notice shall be presumed to have been properly sent if such notice was mailed to such person's last-known address on file with the tax collector. If the person to whom such notice is issued is a registrant, the municipality may deliver such notice in accordance with section 7-148ii,

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provided nothing in this section shall preclude a municipality from providing notice in another manner permitted by applicable law.

Sec. 15. (NEW) (*Effective from passage*) The Department of Transportation, in collaboration with the Departments of Education, Motor Vehicles, Public Health, Social Services and Veterans Affairs, shall establish a program to promote the use of seat safety belts among vulnerable communities, as identified by the Department of Transportation, that are less likely to wear a seat safety belt when in a motor vehicle. Such program may include, but need not be limited to, peer-to-peer education and outreach to parents and various community organizations.

Sec. 16. (NEW) (*Effective from passage*) (a) Not later than January 1, 2024, the Department of Transportation shall issue written guidance to municipalities concerning the development of a plan to use automated traffic enforcement safety devices, the submission of such plan and the criteria to be used by the department when evaluating any such plan for approval. Such guidance shall be consistent with the goal of installing automated traffic enforcement safety devices at locations likely to improve traffic safety and ensuring that the distribution of such devices throughout the municipality is equitable. Such guidance shall include the following factors to be considered by the municipality when determining the locations to include in a plan: (1) The history of traffic crashes caused by excessive speeding or the violation of a traffic control sign or traffic control signal at such location, (2) the history of traffic crashes that resulted in the fatality or serious injury of a person at such location, (3) the rate of poverty in such municipality as determined by the five-year estimates of the most recent American Community Survey conducted by the United States Census Bureau, (4) the per cent of occupied housing units with vehicles available as determined by the five-year estimates of the most recent American Community Survey conducted by the United States Census Bureau, (5) the average daily

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traffic of such location, (6) the history of traffic stops conducted in the municipality and reported to the Office of Policy and Management pursuant to subsection (h) of section 54-1m of the general statutes, (7) the roadway geometry of any such location, and (8) any other additional information or data as determined by the department. Such guidance shall include a model privacy policy and protocol regarding the privacy, security, collection and destruction of personally identifiable information and other information and data gathered from automated traffic enforcement safety devices and establishing internal audit requirements to ensure compliance with such policy and protocol.

(b) Not later than January 1, 2026, the Department of Transportation shall issue written guidance to municipalities concerning how to evaluate the effectiveness of automated traffic enforcement safety devices and submit a subsequent plan to use such devices together with supporting documentation. Such guidance shall include the factors to be considered when determining whether an automated traffic enforcement safety device at a location improved traffic safety.

(c) The guidance issued pursuant to the provisions of this section shall be revised as necessary and published on the department's Internet web site.

Sec. 17. (NEW) (*Effective October 1, 2023*) (a) (1) A municipality's plan concerning the use of automated traffic enforcement safety devices in the municipality shall identify the proposed locations of such devices and include documentation that such proposed locations comply with the guidelines developed pursuant to subsection (a) of section 16 of this act. The municipality shall conduct a public hearing regarding any such plan prior to submission and, by vote of its legislative body or, in a municipality where the legislative body is a town meeting, by vote of the board of selectman, shall submit such plan to the Department of Transportation, in such form as the department may prescribe.

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(2) Not later than sixty days after the date a plan is received by the department, the department shall determine if the plan is likely to improve traffic safety at the proposed locations and the distribution of such devices throughout the municipality is equitable, and shall approve or disapprove the plan, in whole or in part. If the department disapproves any such plan, in whole or in part, the department shall provide a written explanation of the reason for such disapproval and guidance to revise such plan for resubmission. Any such disapproval shall not preclude the submission of a revised plan.

(3) The approval of a municipality's initial plan shall be valid for a period of three years from the date the first automated traffic enforcement safety device becomes operational in the municipality and, thereafter, the approval of any subsequent plan shall be valid for a period of three years from the date of approval.

(b) A municipality operating automated traffic enforcement safety devices pursuant to an approved plan that has not yet expired may submit to the Department of Transportation a modification to such plan to propose the use of such devices at additional locations, in the same manner as described in subdivision (1) of subsection (a) of this section. The department shall approve or disapprove any such modification, in whole or in part, in the same manner as described in subdivision (2) of subsection (a) of this section. The approval of any such modification shall expire on the date the approved plan expires.

(c) (1) A municipality that seeks to continue to use automated traffic enforcement safety devices after such expiration shall submit a subsequent plan to the Department of Transportation for approval. Such subsequent plan may include some or all of the previously approved locations for such devices and propose new locations for such devices. The municipality shall conduct a public hearing regarding such subsequent plan prior to its submission to the department and, by vote of its legislative body or, in a municipality where the legislative body is

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a town meeting, by vote of the board of selectman, submit to the department such plan and supporting documentation in accordance with the guidelines issued pursuant to subsection (b) of section 16 of this act. Supporting documentation for any subsequent plan shall include, but need not be limited to: (A) Evidence that the devices used by the municipality at locations identified in a prior plan improved traffic safety, (B) a description of how any proposed new locations comply with the guidelines developed pursuant to subsection (a) of section 16 of this act, and (C) records that the funds received by the municipality from fines imposed pursuant to an ordinance adopted under this section were expended in accordance with the provisions of subsection (d) of section 11 of this act.

(2) Not later than sixty days after the date a subsequent plan and supporting documentation is received by the department, the department shall determine: (A) If the subsequent plan is likely to improve traffic safety at the proposed locations, (B) if the subsequent plan includes a location previously equipped with an automated traffic enforcement safety device, whether the use of such device improved traffic safety at such location, and (C) if the distribution of such devices throughout the municipality is equitable, and shall approve or disapprove the plan, in whole or in part. The department shall not approve any part of a plan that includes a location previously equipped with an automated traffic enforcement safety device unless the department determines the use of such device improved traffic safety at such location.

(d) In no event shall a municipality use, install or operate an automated traffic enforcement safety device unless such use, installation or operation complies with the provisions of a plan approved by the Department of Transportation and the approval of such plan is effective.

Sec. 18. (NEW) (*Effective October 1, 2023*) Not later than February 1, 2024, and annually thereafter, the Department of Transportation shall

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submit a report, in accordance with the provisions of section 11-4a of the general statutes, to the joint standing committee of the General Assembly having cognizance of matters relating to transportation, concerning the status of plans submitted by municipalities pursuant to section 17 of this act. Such report shall, at a minimum, (1) list the municipalities that submitted such plans during the previous year, (2) identify which plans the department approved, and (3) identify which plans the department disapproved and provide the reasoning for each such disapproval.

Sec. 19. Subsection (b) of section 14-212b of the general statutes is repealed and the following is substituted in lieu thereof (*Effective July 1, 2023*):

(b) (1) At the request of the legislative body of a town, city or borough, the Office of the State Traffic Administration may designate as a school zone any part of a state highway that is adjacent to school property or is, in the opinion of said office, sufficiently close to school property as to constitute a risk to the public safety under all the circumstances. At the request of such legislative body, the [commission] office may revoke any such designation. (2) A local traffic authority may designate as a school zone, and may revoke any such designation, any part of a local highway that is adjacent to school property or is, in the opinion of the local traffic authority, sufficiently close to school property as to constitute a risk to the public safety under all the circumstances.

Approved June 27, 2023