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ATTEST: *Doreen J. Langes*
TOWN CLERK

Board of Finance
Regular Meeting

Wednesday, August 9, 2023
Waterford Town Hall – 7:00 pm

Present: John Sheehan, Kevin Petchark, Robert Tuneski, Ronald Fedor (arrived at 7:33 pm), and David Peabody
Elected: Robert J. Brule, Pat Fedor, Chairperson Board of Education, Abbas Danesh, Treasurer
Absent: Chairman Glenn Patterson and Joe Filipetti
Staff: Thomas Giard, Superintendent of Schools; Kim Allen, Director of Finance; Maryellen McConnell, Recording Secretary.

1. Establishment of a quorum and call to order:

A quorum was established and the regular meeting of the Board of Finance was called to order at 7:00 pm on August 9, 2023.

2. Public Comment: none.

3. Approval and acceptance of minutes:

Motion by Dave Peabody and **seconded** by Robert Tuneski to correct the vote of item #8 from 0-0-0 to 6-0-0.

Vote: 4-0-0

Motion: Passed

Motion by Dave Peabody and **seconded** by Robert Tuneski to approve the minutes of the Board of Finance Meeting on July 19, 2023.

Vote: 4-0-0

Motion: Passed

Motion by Robert Tuneski and **seconded** by David Peabody to move items #7 and #8 in front of the Board of Education Teacher Negotiations Discussion.

Vote: 4-0-0

Motion: Passed

4. Executive session pursuant to Connecticut General Statutes Section 1-200(6)(B) for the purpose of discussion strategy related to pending employment (FMLA) litigation, *Peterson vs. Town of Waterford*.

A statement by John Sheehan was read regarding the process of the Executive Session before we went into Executive Session.

I hereby move that members of the Board of Finance, First Selectman Rober Brule, Town Attorneys Nicholas Kepple and Rob Avena, Town Labor Attorney Kristi Kelly, and defense counsel, Attorney Andrew Glass, go into executive session pursuant to Connecticut General Statutes Section 1-200(6) (B) for the purpose of discussing strategy related to pending employment (FMLA) litigation, *Peterson v. Town of Waterford*.

Motion by Robert Tuneski and **seconded** by Kevin Petchark to go into Executive Session at 7:03 pm.

Motion by Robert Tuneski and **seconded** by Kevin Petchark to adjourn the Executive Session at 7:16 pm

No votes or actions were taken.

5. To act and consider upon a motion approving a request by the Board of Selectman authorizing the expenditure of \$75,000 from Contingency Line 10121-59010 to resolve pending employment (FMLA) litigation, *Peterson vs. Town of Waterford*.

Motion by David Peabody and **seconded** by Robert Tuneski to approve the expenditure of \$75,000 from Contingency Line 10121-59010 to Legal Claims Miscellaneous line #10108-52560.

Vote: 4-0-0

Motion: Passed

6. Board of Education Teacher Negotiation Discussion.

Thomas Giard and Pat Fedor discussed what they believe will be happening with the teacher negotiations. The first meeting is scheduled for August 28, 2023. This will be more of an informal meeting for the first meeting. These meetings can tend to go very long. The Board of Finance still has not appointed a liaison for the negotiations. The board will need to appoint someone at the next meeting. John Sheehan stated that he would do it again if no one else would do it.

7. To consider and act on a request from Kim Allen, Director of Finance, for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10107	51920	FICA	35,439.00	(1,232.92)	1,300.00		67.08
2	10107	52020	POSTAGE	4,090.00	(254.35)	300.00		45.65
3	10107	52080	TELEPHONE	14,839.00	(2,584.78)	3,000.00		415.22
4	10107	52040	SERVICE CONTRACTS	24,749.00	(13,137.13)	13,200.00		62.87
5	10107	51210	CLERICAL & TECHNICAL	131,166.00	6,567.14		(2,560.00)	4,007.14
6	10107	51110	ADMINISTRATION	372,538.00	27,943.67		(13,500.00)	14,443.67
7	10107	52050	DUES, CONFERENCES, EDUCATION	6,423.00	785.11		(700.00)	85.11
8	10107	51810	OVERTIME	2,494.00	751.23		(700.00)	51.23
9	10107	52010	ADVERTISING	500.00	346.32		(340.00)	6.32
					TOTAL	17,800.00	(17,800.00)	

Motion by David Peabody and **seconded** by Kevin Petchark to approve the Out of Series transfer in the amount of \$17,800.

Vote: 4-0-0

Motion: Passed

8. To consider and act on a request from Kim Allen, Finance Director, on behalf of Fire Services for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10101	52080	(BOS) Telephone	480.00	(24.32)	30.00		5.68
2	10101	53090	(BOS) Fuels & Lubricants	1,700.00	(101.60)	105.00		3.40
3	10102	51920	(ROV) FICA	5,233.00	(5.83)	6.00		0.17
4	10102	53020	(ROV) Other Supplies	9,753.00	(765.60)	770.00		4.40
5	10103	52030	(BOF) Professional Fees	69,098.00	(19.31)	20.00		0.69
6	10104	51110	(Assessor) Administration	107,736.00	(3,140.88)	3,200.00		59.12
7	10104	53200	(Assessor) Pricing Books	447.00	(1,364.00)	1,400.00		36.00
8	10105	52020	(BAA) Postage	154.00	(14.20)	15.00		0.80
9	10106	51010	(Tax Collector) Elected Officials	86,286.00	(1,304.55)	1,350.00		45.45

10	10106	51210	(Tax Collector) Technical & Clerical	80,820.00	(2,784.05)	2,800.00		15.95
11	10106	52020	(Tax Collector) Postage	6,294.00	(532.44)	550.00		17.56
12	10106	52030	(Tax Collector) Professional Fees	21,199.00	(38.65)	40.00		1.35
13	10122	51110	(EOC) Administration	78,611.00	(2,077.67)	2,100.00		22.33
14	10123	51810	(Fire) Overtime	238,280.00	(734.72)	750.00		15.28
15	10123	52020	(Fire) Postage	320.00	(3.97)	5.00		1.03
16	10123	52377	(Fire) Breathing Apparatus	18,886.00	(51.76)	55.00		3.24
17	10123	54202	(Fire) Equipment – Fire Invest	500.00	(4.79)	5.00		0.21
18	10130	51210	(DPW) Clerical & Technical	161,780.00	(495.69)	500.00		4.31
19	10130	53090	(DPW) Fuels & Lubricants	200,000.	109,312.	110,000.00		219,312.11
20	10132	52075	Ledge Light	148,126.00	(0.44)	1.00		0.56
21	10107	51920	(Finance) FICA	35,439.00	(1,222.77)	1,300.00		77.23
22	10107	52020	(Finance) Postage	4,090.00	(214.77)	225.00		10.23
23	10107	52030	(Finance) Professional Fees	52,000.00	(6,653.12)	6,700.00		46.88
24	10107	52040	(Finance) Service Contracts	24,749.00	(9.26)	10.00		0.74
25	10107	53010	(Finance) Office Supplies	32,000.00	(1,347.43)	1,400.00		52.57
26	10108	52030	(Legal) Professional Fees	260,000.00	(64,654.56)	65,000.00		345.44
27	10109	51010	(Town Clk) Elected Officials	92,707.00	(683.50)	700.00		16.50
28	10111	51810	(Bldg Maint) Overtime	0.00	(79.43)	80.00		0.27
29	10111	52040	(Bldg Maint) Service Contracts	241,570.00	(3,127.09)	3,200.00		72.91
30	10111	52090	(Bld Maint) Fuel Oil	130,000.00	(747.37)	750.00		2.63
31	10111	52110	(Bldg Maint) Water	20,725.00	(607.06)	610.00		2.94
32	10118	53010	(Building) Office Supplies	1,200.00	(4.36)	5.00		0.64
33	10135	53010	(Seniors) Office Supplies	50.77	(34.04)	35.00		0.96
34	10137	51110	(R&P) Administration	202,499.00	(28,716.17)	29,000.00		283.83

35	10137	51610	(R&P) Parks Maintenance	393,147.00	(27,658.64)	28,000.00		341.36
36	10137	51620	(R&P) Recreation Programs	292,088.00	(87,639.83)	88,000.00		360.17
37	10137	51810	(R&) Overtime	27,264.00	(3,434.08)	3,400.00		(34.08)
38	10137	51920	(R&P) FICA	81,163.00	(2,021.88)	2,100.00		78.12
39	10137	52110	(R&P) Water	4,604.00	(323.31)	325.00		1.69
40	10137	52120	(R&P) Sewer	5,635.00	(49.00)	50.00		1.00
41	10137	52420	(R&) Maint of Property	82,642.00	(5,621.73)	5,700.00		78.27
42	10137	53020	(R&P) Other Supplies	24,136.00	(302.22)	305.00		2.78
43	10137	53080	(R&P) Maintenance Vehicles	39,500.00	(5,192.67)	5,200.00		7.33
44	10137	53090	(R&P) Fuels & Lubricants	19,316.00	(884.35)	890.00		5.65
45	10145	51110	(HR) Administration	92,250.00	(128.86)	130.00		1.14
46	10145	51210	(HR) Clerical & Technical	63,785.00	(241.85)	250.00		8.15
47	10112	52200	(Insurance) Workers' Comp	698,805.00	187,695.00		(185,000.00)	2,695.11
48	10112	52251	(Insurance) Healthcare	3,460,000.	96,865.01		(95,000.00)	1,865.01
49	10116	54940	(Retirement) Pension (MERS)	4,511,388.	48,670.20		(45,000.00)	3,670.20
50	10118	51120	(BLDG) Inspection	139,632.00	43,366.81		(42,067.00)	1,299.81
					TOTAL	367,067.00	(367,067.00)	

Motion by Robert Tuneski and **seconded** by David Peabody to approve the Out of Series transfer in the amount of \$367,067.

Vote: 5-0-0

Motion: Passed

9. New business: No new business.

10. Old Business:

Motion to defer all Old Business until the next Board of Finance meeting.

11. Liaison Reports:

Robert Tuneski – The Utility Commission has done what we need to do in several departments across town. They have extra parts in stock in case there is a malfunction with a pump station. Since they have these extra parts on hand they can fix a problem without having to come to the board and ask for a huge amount of money to purchase the parts. As an example, the IT Department needing a new phone system for the town. If we had spare parts We need to run the town with more of a business mindset when spending the tax payers' money.

12. Correspondence:

- a. FY Animal Control Fund Balance.
- b. Treasurer's Quarterly Report ending 6/30/2023.

13. Adjournment:

Motion by Ronald Fedor and seconded by David Peabody to adjourn the regular meeting of the Board of Finance at 8:01 pm.

Respectfully submitted,



John Sheehan, Clerk



Maryellen McConnell, Recording Secretary