

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Regular Meeting

November 9, 2022
7:00 p.m.

RECEIVED FOR RECORD
WATERFORD, CT
2022 NOV -2 P 1:53
ATTEST: *[Signature]*
TOWN CLERK

1. Establishment of a quorum and call to order.
2. Public Comment.
3. Approval and acceptance of minutes from October 12, 2022.
4. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of \$32,350.00 from Capital and Non-recurring Undesignated Fund line # 205-31520 to fund line # 20511-57874 Elevator Reconditioning Project, due to prevailing wage and forward to the RTM as required.
5. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of \$1,762,736.00 from the General Fund Unassigned Fund Balance line to a new Capital and Non-recurring project number to be created for Major/Minor Collector Road Paving (Niantic River Road, Oil Mill Road, Shore Road and New Shore Road) and forward to the RTM as required.
6. To consider an act on request from Gary Schneider, Director of Public Works, in the amount of \$35,000.00 to be moved from designated to appropriated from Capital and Non-recurring to line item # 20530-57868 Bridge Engineering Plan and forward to the RTM as required.
7. To consider an act on request from Gary Schneider, Director of Public Works, in the amount of \$35,000.00 to be moved from designated to appropriated from Capital and Non-recurring to line item # 20530-57867 Niantic River Road Sidewalk Plan and forward to the RTM as required.
8. To consider an act on request from Gary Schneider, Director of Public Works, to transfer \$25,000.00 from Capital Improvement Project line # 31121-55852 Town Hall Bathroom to a new Capital and Non-recurring project account and forward to the RTM as required.

9. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of \$217,100.00 from the Capital and Non-recurring Undesignated Fund Balance line # 205-31520 to fund the new Capital and Non-recurring project line to be created for construction costs to repair the Town Hall Bathrooms and forward to the RTM as required.

10. To consider an act on request from Kim Allen, Director of Finance, for an FY22 Inter-Department Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Current Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10101	52040	SERVICE CONTRACT & REPAIRS	(1,287.89)	1,288		0.11
2	10102	53020	OTHER SUPPLIES	(54.25)	55		0.75
3	10106	52010	ADVERTISING	(89.40)	90		0.60
4	10107	51810	OVERTIME	(279.55)	280		0.45
5	10107	52040	SERVICE CONTRACT & REPAIRS	(25.97)	26		0.03
6	10109	52510	RENTAL OF EQUIPMENT	(1,154.70)	1,155		0.30
7	10110	52050	DUES, CONFERENCE	(474.00)	474		0.00
8	10111	52090	FUEL OIL	(1,444.15)	1,445		0.85
9	10111	52100	ELECTRICITY	(5,618.66)	5,619		0.34
10	10111	52110	WATER	(754.73)	755		0.27
11	10111	52120	SEWER	(5,247.87)	5,248		0.13
12	10119	51210	CLERICAL & TECHNICAL	(16,882.87)	16,883		0.13
13	10119	51920	FICA	(1,234.49)	1,235		0.51
14	10123	52373	LP GAS	(93.19)	94		0.81
15	10135	51110	ADMINISTRATION	(17,386.25)	17,387		0.75
16	10137	51610	PARKS MAINTENANCE	(156.85)	157		0.15
17	10137	51620	RECREATION PROGRAMS	(8,452.67)	8,453		0.33
18	10137	51920	FICA	(586.78)	587		0.22
19	10137	52080	TELEPHONE	(81.37)	82		0.63
20	10137	52420	MAINTENANCE OF PROPERTY	(3,428.50)	3,429		0.50
21	10137	53020	OTHER SUPPLIES	(114.13)	115		0.87
22	10137	53080	MAINT OF VEHICLES	(1,617.25)	1,618		0.75
23	10145	51920	FICA	(915.01)	916		0.99
24	10129	51420	PATROL	80,094.87		(67,391)	12,703.87
25	10137	51210	CLERICAL & TECHNICAL	(35,814.24)	35,815		0.76
26	10130	53300	HIGHWAY MATERIALS	39,435.77		(35,815)	3,620.77
27	10145	52030	PROFESSIONAL FEES	(25,250.76)	25,251		0.24
28	10130	52460	STREET LIGHTING	28,726.52		(25,251)	3,475.52
TOTAL					128,457	(128,457)	

- | Line No. | Org. Code | Object Code | Object Description | APPROVED
Budget
Amount | CURRENT
Available
Budget | ACCOUNT
INCREASE | ACCOUNT
DECREASE | REVISED
Budget
Amount |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|--------------------------------|-----------------------------|
| 1 | 10104 | 51110 | ADMINISTRATION | 169,295.00 | 125,866.36 | | (48,000) | 77,866.35 |
| 2 | 10104 | 52030 | PROFESSIONAL FEES | 250.00 | 0.00 | 48,000 | 0.00 | 48,000.00 |
| 3 | | | | | | | | 0.00 |
| 4 | | | | | | | | 0.00 |
| 5 | | | | | | | | 0.00 |
| 6 | | | | | | | | 0.00 |
| 7 | | | | | | | | 0.00 |
| 8 | | | | | | | | 0.00 |
| 9 | | | | | | | | 0.00 |
| 10 | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | TOTAL | | 48,000.00 | (48,000) | |

- a. Board review of updates and possible action on FY24 Budget Guidelines.
- b. Review and discuss questions and answers regarding vehicle inspections and malfunctions.

- a. Letter from Thomas Giard, Superintendent of Schools, requesting to submit their annual budget for FY24 by February 27, 2023.
- b. Abbas Danesh, Town Treasurer, Quarterly Treasurer's Report and related Financials ending 10/31/2022.
- c. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated October 18, 2022.
- d. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated October 19, 2022.

- Glenn Patterson, Chairman

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

A3

Board of Finance
Regular Meeting Minutes

Wednesday, October 12, 2022
Town Hall Auditorium – 7:00 p.m.

2022 OCT 14 PM 4:08

RECEIVED TOWN OF WATERFORD
OCT 14 2022

Present: Chairman Glenn Patterson, John Sheehan, Ronald Fedor, Robert Tuneski, Baird Welch-Collins, Kevin Petchark, Joe Filippetti

Absent:

Elected: Robert Brule, First Selectman, Jody Nazarchyk, Selectwoman Abbas Danesh, Treasurer, Thomas Dembek, RTM

Staff: Kimberly Allen, Director of Finance
Shea Moses, Office Coordinator

1. Establishment of a quorum and call to order
A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7 p.m., October 12, 2022
2. Public Comment: None
3. **Approval and acceptance of revised minutes:**
Regular Meeting on September 7, 2022

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the minutes of the September 7, 2022 Regular Meeting.

Motion by John Sheehan and **seconded** by Kevin Petchark to amend the minutes of October 12 and change the Vote on Agenda item #4 and the re-wording of the approval.

Vote: Unanimous

Motion Passed

4. To consider and act on request from Brian Flaherty, Recreation & Parks Director, for an additional appropriation in the amount of \$12,250 to line item 10137-53080 Maintenance of Vehicles, to cover the cost of unbudgeted repairs to the 2015 Chevrolet Silverado Dump Truck.

Motion by John Sheehan and **Seconded** by Baird Welch-Collins to approve the additional appropriation in the amount of \$ 12,250 from the Contingency Account 10121-59010 to Vehicle Maintenance, line item 10137-53080 and forward onto the RTM as required.

Vote: Unanimous

Motion Defeated

Ryan McNamara discussed the need for the repairs as there is advanced rusting underneath, mechanic is unsure why or how. Ryan also commented that they have been spraying the liner of the beds for extra protections and there will be an implementation on spraying the bottom of the trucks to avoid future issues, however, he does not have a schedule as of yet.

Ronald Fedor discussed the cost and that it should be anticipated for problems in the future. He also discussed how or if the issues with the trucks can be prevented, whether it is a Manufacturer issue (recall), if it is the materials. An analysis from a mechanic is needed as well as inspection on all of the trucks to prevent further repairs in the future for the same issue. There was a comment made regarding a 10-12 year life cycle in Fleet Management that the truck is not meeting standards.

Chairman Glenn Patterson added that we should not be taking from the Contingency fund and to go back attempt to absorb the amount needed to repairs in the current budget for Recs & Parks.

Kim Allen also stated that according to policy in order to change the transfer it needs to go to Finance for approval or changes to the request.

It was decided that Robert Brule, Selectmen should reach out dealer or manufacturer regarding the issues.

First Selectman, Robert Brule, announced that Brian Flaherty has resigned and Ryan McNamara has been named the Interim Director.

Ryan McNamara to get questions answered for next board meeting and to schedule all inspections.

Motion by Joe Filippetti and **seconded** by Robert Tuneski to move the request to Finance to be approved for funding within the Operating Budget to fund the repairs. To review and approve at the November Board of Finance Regular Meeting.

Vote: Unanimous

Motion Passed.

5. Old Business:

- a. Board review and possible action on DRAFT Board of Finance Investment Policy.

Motion by John Sheehan and **seconded** by Baird Welch-Collins to approve the Board of Finance Investment Policy.

Vote: Unanimous

Motion Passed.

- b. Board review of updated Board of Finance webpage data and Board of Finance Policy and Procedure Manual

Glenn Patterson discussed that he needs more time to go look over the Finance Policy and Procedure Manual.

John Sheehan discussed if we should have an internal control policy. Also commented that there should be a revision made to the Board of Finance Policy 1.02 regarding the revision of the list of Agenda items, the Board of Selectmen should be added as the budgets are received by the Board of Selectmen.

Ronald Fedor discussed the submission of budget items regarding the Board of Finance Policy, that there should be a procedure notifying every Board and Agency

Kim Allen, Director of Finance in response to the internal control policy stated that we do not have a Town Wide Internal Control Policy and that she will work on said policy and revisions to review and discuss at the December Board of Finance Regular Meeting.

- c. Director of Finance update on Capital Projects Fund

John Sheehan commented that the most recent updated report be added as back up to the item on the Agenda and that each item on the report have their own number.

Director of Finance discussed that she is waiting on the Board of Education in regards to the Early Childhood Learning Center to request that they pass a bill to move the balance. She also discussed that we cannot justify that the Waterford High School Building Project went through the proper process for the project. A call has been made to the State and is awaiting a response.

6. New Business:

- a. Review the Board of Finance Regular and Budget hearing schedules. Attached are last year's schedules and a breakout of the 2023 holidays.

Motion by John Sheehan and **seconded** by Baird Welch-Collins to review and approve the Board of Finance Regular and Budget hearing schedules with further edits and revision to switch Information Technology to March 13, 2023 Budget Hearing Meeting and Fire Services to the March 1, 2023 Budget meeting .

John Sheehan noted that the November 8, 2023 Budget Hearing Meeting is the day after Elections, we should keep in mind that we may have to use either the Appleby room or the BOE Conference room for the Board of Finance Budget Hearing Meeting depending upon the breakdown of the Auditorium after the elections.

Vote: Unanimous

Motion Passed.

- b. Board review and possible action on FY24 Budget Guidelines.

Motion by John Sheehan and **seconded** by Baird Welch-Collins to postpone the approval of the Guidelines until the November meeting of the Board of Finance pending further edits and verbiage from Kim Allen, Director of Finance.

There was a discussion on various paragraphs within the Budget Guidelines to be revised.

John Sheehan commented on #9 of the Guidelines on the 1st sentence 2nd line that the Organization should be upfront about sources that are received. Mr. Sheehan would also like to add another paragraph under Finance of our Instructions that any Graphs submitted should be included in color (bar graphs, pie charts etc.). Also change the date on page 5 to December 9, 2022.

Robert Tuneski discussed about the transparency of the departments and what each house gets and what they should expect and a description of how each house is managing their funds. He would also like to see the Departments describe how many people they serve and the number of contacts and independent contacts. Language should be strengthened in #9 and #12 to require what is being requested.

There was also a discussion made regarding statutorily required departments and the departments that have been created over the years to fill the needs of the Residents. The organization should be put into context.

Vote: Unanimous

Motion Passed.

7. Liaison Reports: None

8. Correspondence

- a. Virginia Bielucki, Town Accountant, Status of Contingency Fiscal Year 2023 dated September 9, 2022.
- b. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated September 10, 2022.
- c. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated October 3, 2022.

d. Quarterly ARPA Project Update.

e. FY23 CIP Capital Project Quarterly Report

There was a discussion on various projects.

Pg. 2. John Sheehan commented on the importance of the training regarding the new Financial Software Upgrade that will be happening in November. Kim Allen commented that there will be on-site hands on training.

Pg. 2. Ronald Fedor commented on the Tennis Courts regarding the longevity of the courts and to possibly think of a new location.

Pg. 3. Economic Assistance- Robert Brule commented that there are 6 applications, the maximum money allowed is \$10,000.

Pg. 3. John Sheehan wanted to know where we stood with this project. Kim Allen informed him that she has not hear back from Army Corps as of yet.

Robert Brule commented that the Army Corps supports the plan and has asked to go through the process of Wetlands (Conservation Commission).

Pg. 4. POCD (Plan of Preservation Conservation & Development) - John Sheehan commented that there is a survey on the website under Planning & Zoning and advised that all Board members should participate in.

Pg. 4. Southwest and Cohanzie School- Glenn commented on the status of this project. Robert Brule commented that it is in the works but has not come to fruition.

9. Adjournment

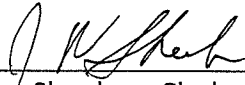
Motion by Baird Welch-Collins and **seconded** by Robert Tuneski to adjourn the Regular Meeting.

Vote: Unanimous

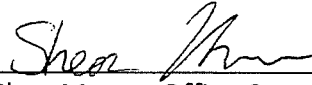
Motion passed.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,



John Sheehan, Clerk



Shea Moses, Office Coordinator

**BOARD OF FINANCE
MEETING SCHEDULE
CALENDAR YEAR 2023**

ALL MEETINGS WILL BE HELD AT 7:00 P.M. UNLESS OTHERWISE NOTED

January 11, 2023	Regular Meeting
February 8, 2023	Regular Meeting
March 1, 2023	Budget Hearing
March 6, 2023	Budget Hearing
March 8, 2023	Budget Hearing
March 13, 2023	Budget Hearing
March 15, 2023	Regular Monthly Meeting (followed by Budget Hearing)
March 15, 2023	Budget Hearing
March 20, 2023	Budget Hearing
March 22, 2023	Budget Hearing
March 27, 2023	Public Hearing on the budget followed by Special Meeting for Final Budgetary Action
April 12, 2023	Regular Meeting
May 1, 2023	RTM Annual Budget Meeting (anticipated to be conducted May 1 st through 5 th)
May 17, 2023	Regular Meeting (Third Wednesday)
June 14, 2023	Regular Meeting
July 19, 2023	Regular Meeting (Third Wednesday)
August 9, 2023	Regular Meeting
September 13, 2023	Regular Meeting
October 11, 2023	Regular Meeting
November 8, 2023	Regular Meeting
December 13, 2023	Regular Meeting

2022 OCT 14 PM 4:08

RECEIVED - PM 1:00:00

BOARD OF FINANCE BUDGET HEARING SCHEDULE FISCAL YEAR 2023/2024

Wednesday, March 1, 2023	Library Police Department Emergency Management Fire Services Board of Finance Contingency
Monday, March 6, 2023	Ethics Commission Conservation of Health Public Health & Nursing Miscellaneous Social Grants Youth Services Senior Citizens Recreation and Parks
Wednesday, March 8, 2023	Economic Development Conservation Commission Planning and Zoning Zoning Board of Appeals Building Department Flood and Erosion Control Review Projected Revenue
Monday, March 13, 2023	Human Resources Finance Department Retirement Insurance Legal Information Technology
Wednesday, March 15, 2023	Regular Meeting
Wednesday, March 15, 2023	Registrar of Voters Assessor Board of Assessment Appeals Tax Collector Town Clerk Representative Town Meeting Board of Selectmen
Monday, March 20, 2023	Building Maintenance Public Works Capital Improvements Debt Service Transfers to Capital and Non-Recurring
Wednesday, March 22, 2023	Board of Education
Monday, March 27, 2023	Board of Finance Public Hearing on Budget Followed by Special Meeting for Final Budgetary Action
Monday, May 1, 2023	RTM Annual Budget Meeting (anticipated to be conducted May 1 st through May 5 th)

All Board of Finance Meetings will be held at the Waterford Town Hall at 7:00 p.m. and end at 10:30 p.m. unless otherwise noted. All budgets are due in the Finance Office on **December 9, 2022 WITH NO EXCEPTIONS.**

S: Finance: Board of Finance-grm/Meeting Schedule/Budget Hearing Schedule

2022 OCT 14 PM 4:09

OFFICE OF THE TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 9, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Mr. Patterson,

On November 1, 2022, the Board of Selectmen approved an additional appropriation request from the Director of Public Works, Gary Schneider, in the amount of \$32,350 for additional funds toward the Elevator Reconditioning Project (20511-57874).

As Finance Director, I recommend that the Board of Finance consider funding this additional appropriation from the CNR Undesignated Fund Balance (205-31520). The current balance in this line is \$2,745,184.56.

If approved by the Board of Finance, the additional appropriation would be transferred into line 20511-57874.

Respectfully,

Kimberly Allen

Kimberly Allen
Finance Director

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an additional appropriation;

Public Works: To consider and act on a request for an additional appropriation from Gary Schneider, Public Works Director in the amount of \$32,350 for Elevator reconditioning line item 20511-57874, due to prevailing wage, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

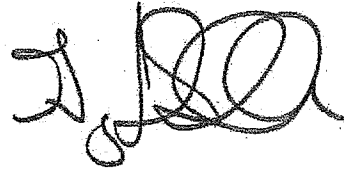
Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

INTER-OFFICE MEMORANDUM

TOWN OF WATERFORD

To: Robert Brule, First Selectman
From: Gary J. Schneider, Director of Public Works
Date: October 24, 2022
Re: Elevator Reconditioning, line item 20511-57874



The Department is requesting additional funding in the amount of \$32,350. This project is to recondition the elevators at YSB and Town Hall. The additional funding is required to be in compliance with Sec 31 53(g) Prevailing Wage Rate as the project is over the \$100,000 mark.

The Town secured a contract with Otis Elevator. Otis Elevator is a union contractor and their hourly + fringe meets the requirement of Sec 31.53(g). Prime Electric is a non-union contractor, and was assigned as a sub-contractor to Otis Elevator. They had quoted a price to the Town that excluded this requirement of prevailing wage + fringe. Both contractors need to be in compliance.

Please place this request on the next Board of Selectman's meeting scheduled for November 1, 2022, and forward to the Board of Finance.

11/1/22 BOS
approved

Hello Paul/Rawle-

Attached are the updated quotes from prime electric. Below is breakdown per of the total cost of the project. Please let me know what you want to do moving forward. Please keep in mind we are willing to work with you on this for example if we need to we can complete the MOD on the youth center then wait until you get the additional money to complete the town hall. Please let me know if you have any questions.

	Youth Center	Town Hall
Otis Elevator	90,000	90,000
WBO-Prime Electric	49,482	52,868
Total	139,482	142,868

Thank you,

Aaron Stein
Account Manager-Hartford

M: +1 203.814.2793

F: +1 860.353.5814

Otis
242 Pitkin St
East Hartford, CT 06108

[otis.com](https://www.otis.com) | [Twitter](#) | [Facebook](#) | [Instagram](#) | [YouTube](#) | [LinkedIn](#)

Data privacy is important. Here's our [policy](#).

From: Rawle Dummett <rdummett@waterfordct.org>

Sent: Monday, August 15, 2022 11:52 AM

To: Stein, Aaron L <Aaron.Stein@otis.com>

Cc: Paul Koelle <pkoele@waterfordct.org>

Subject: [EXTERNAL] RE: Town of Waterford-Prevailing Wage Clarification

Good Day Aaron.

Kindly advise whether you have received the email below.

Regards

Rawle Dummett
Purchasing Agent
Town of Waterford
rdummett@waterfordct.org
Tele: 860-444-5842



33 Wisconsin Ave
Suite 101
Norwich, CT 06360

Estimate

Date	Estimate No.
3/30/2022	7123

Customer

Waterford
15 Ropeferry Rd
Waterford, CT. 06385

Customer Number	Terms	Rep

Description	Cost	Total
Town Hall Building	39,751.00	39,751.00
Scope-		
Work with Otis Elevator on unit upgrade-		
Prime Elec LLC will -		
Provide and install new power with shunt-trip breaker & Copper conductors fro the main service		
New local disconnect switch		
Loadside connection to new Elev machine unit.		
New elevator machine room electrical panel dedicated & feeder		
New pit light circuit		
New pit GFCI outlet circuit		
New pit light & sw		
New elev pit sump circuit		
New elev car light circuit		
New elec shunt-trip circuit		
New elev machine room light& switch & circuit		
New elec machine room GFCI outlet & circuit		
FACP modification, 2 MMX modules, heat & smoke and shaft devices / piping as needed.		
(Excluded's all sprinkler / mech work) Floor recall devices.		
New machine room exhaust fan circuit & reverse acting stat. (Excluded's fan & ducting if required.)		
All new circuit will come form the elev machine room panel for all local devices except the main feed. all conduit will be new EMT with sealed fittings and proper labels for each device & circuit.		
All work will be done on normal time M-F		
Subtotal		
CT Tax (6.35%)		
Total		

Authorized Signature

Phone (860)889-0823
www.primeelectricllc.com

Toll Free (800)291-2119
License #CT125431-E1/CT123648-E1 AA/EOE/SBE

Fax (860)886-2344



33 Wisconsin Ave
Suite 101
Norwich, CT 06360

Estimate

Date	Estimate No.
3/30/2022	7122

Customer

Waterford
15 Ropeferry Rd
Waterford CT. 06385

Customer Number	Terms	Rep

Description	Cost	Total
Youth Services Building Scope- Work with Otis Elevator on unit upgrade- Prime Elec LLC will - Provide and install new power with shunt-trip breaker & Copper conductors fro the main service New local disconnect switch Loadside connection to new Elev machine unit. New Elevator machine room electrical panel dedicated & feeder New pit light circuit New pit GFCI outlet circuit New pit light & sw New elev pit sump circuit New elev car light circuit New elec shunt-trip circuit New elev machine room light& switch & circuit New elec machine room GFCI outlet & circuit FACP modification, 2 MMX modules, heat & smoke and shaft devices / piping as needed. (Excluded's all sprinkler / mech work) Floor / floor recall devices New machine room exhaust fan circuit & reverse acting stat. (Excluded's fan & ducting if required.) All new circuit will come form the elev machine room panel for all local devices except the main feed. all conduit will be new EMT with sealed fittings and proper labels for each device & circuit. All work will be done on normal time M-F	37,205.00	37,205.00
Subtotal		
CT Tax (6.35%)		
Total		

Authorized Signature

Phone (860)889-0823
www.primeelectricllc.com

Toll Free (800)291-2119
License #CT125431-E1/CT123648-E1 AA/EOE/SBE

Fax (860)886-2344

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 9, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Mr. Patterson,

On November 1, 2022, the Board of Selectmen approved an additional appropriation request from the Director of Public Works, Gary Schneider, in the amount of \$1,762,736 for additional funds toward a new CNR Project, Major/Minor Collector Road Paving (Niantic River Road, Oil Mill Road, Shore Road and New Shore Road).

As Finance Director, I recommend that the Board of Finance consider funding this additional appropriation from the General Fund Unassigned Fund Balance. The current balance in this line is \$24,395,205

If approved by the Board of Finance, the additional appropriation would be transferred into a new CNR project number to be created.

Respectfully,

Kimberly Allen

Kimberly Allen
Finance Director

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an additional appropriation;

Public Works: To consider and act on a request for an additional appropriation from Gary Schneider, Public Works Director in the amount of \$1,762,736 for additional paving structural improvements and repairs to Niantic River Road, Oil Mill Road, Shore Road, and New Shore Road, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

MEMORANDUM **TOWN OF WATERFORD DEPARTMENT OF PUBLIC WORKS**

To: Rob Brule, First Selectman

From: Gary J Schneider

Date: October 26, 2022

Re: Request for Additional Paving Program Funds, \$1,762,736

The Town has made a good start in addressing years of delayed work on our road network. This year, we completed Daniels Ave, the northern portion of Niantic River Road, Gardiners Wood Road, Lake Pond Road and Butlertown Road. If additional funds are available, I have identified several roads to be addressed.

Approving the funding of the additional roads by January allows us to engage our contractors when they are first setting their schedules of work for the construction season. Approving funds for large projects in the normal funding schedule (July) puts the Town at a disadvantage in getting any work completed before the end of the construction season.

To guide the Town on what roads to address, we continue to use the pavement management update completed for the entire network. This formal evaluation provided a systematic, consistent approach to the evaluation of the present condition of the road surface. It is used to prioritize the work. It was not intended to replace sound engineering judgment, which should dictate specific needs for an individual project.

These roads are in need of structural improvement or rehabilitation. This is defined as milling the top two inches of old asphalt from the surface and replacing with new asphalt or full depth reclamation, where the asphalt is ground up and mixed with the base to establish a new base and then resurfaced with two to 4 inches of new asphalt.

Major/Minor Collector Streets

1. Niantic River Road \$610,208: (#194 south to Mago Point Way); will complete the road
2. Oil Mill Road \$653,382: was bumped from first round of funding for Gardiners Wood
3. Shore Road \$282,983: (Jordan Cove Road to Dock Road)
4. New Shore Road \$216,163: (Dock Road to Shore Road)

Cc: Cindy Dupointe, Executive Assistant

**TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2022-2023 FISCAL YEAR REQUEST**

DEPARTMENT/AGENCY <u>Public Works</u>	CONTACT PERSON <u>Gary J Schneider</u>
PROJECT NAME <u>Paving Projects</u>	DEPARTMENT PRIORITY <u>1</u>

1	DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project) This project will address both the local roads and the collector roads which carry a good volume of traffic. These roads are in need of structural improvement or rehabilitation. This is defined as milling the top two inches of old asphalt from the surface and replacing with new asphalt or full depth reclamation, where the asphalt is ground up and mixed with the base to establish a new base and then resurfaced with three to five inches of new asphalt. The roads are Niantic River Road (#194 south to Mago Point Way); Oil Mill Road; Shore Road (Jordan Cove Road to Dock Road) and New Shore Road (Dock Road to Shore Road) .																																																																													
2	PROJECT STATUS IF IN PROGRESS Northern portion of Niantic River Road was just completed in 2022.																																																																													
3	LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST None																																																																													
4	DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable) Roads will not require crack sealing for the next 3-5 years, saving an approximate \$15,000																																																																													
5	GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available) None																																																																													
6	ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below) Attached																																																																													
7	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="7" style="text-align: center;">COST/FUNDING SOURCE</th> </tr> <tr> <th style="text-align: left;">FUNDING SOURCE</th> <th style="text-align: center;">APPROVED FUNDING TO DATE</th> <th style="text-align: center;">FY2023</th> <th style="text-align: center;">FY2024</th> <th style="text-align: center;">FY2025</th> <th style="text-align: center;">FY2026</th> <th style="text-align: center;">FY2027</th> </tr> </thead> <tbody> <tr> <td>1 Current Year Capital</td> <td></td> <td style="text-align: right;">1,763,736</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2 Utility Budget/Sewer Cap Maint Fund</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 Transfer to CNR</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4 Short/Long-term Bonds</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>5 LoCIP (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6 CNR Undesignated Fund Balance</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>7 Federal/State Grants (detail in section 5)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>8 Other Funding (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTALS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">1,763,736</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	COST/FUNDING SOURCE							FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2023	FY2024	FY2025	FY2026	FY2027	1 Current Year Capital		1,763,736					2 Utility Budget/Sewer Cap Maint Fund							3 Transfer to CNR							4 Short/Long-term Bonds							5 LoCIP (detail in section 5 above)							6 CNR Undesignated Fund Balance							7 Federal/State Grants (detail in section 5)							8 Other Funding (detail in section 5 above)							TOTALS	0	1,763,736	0	0	0	0
COST/FUNDING SOURCE																																																																														
FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2023	FY2024	FY2025	FY2026	FY2027																																																																								
1 Current Year Capital		1,763,736																																																																												
2 Utility Budget/Sewer Cap Maint Fund																																																																														
3 Transfer to CNR																																																																														
4 Short/Long-term Bonds																																																																														
5 LoCIP (detail in section 5 above)																																																																														
6 CNR Undesignated Fund Balance																																																																														
7 Federal/State Grants (detail in section 5)																																																																														
8 Other Funding (detail in section 5 above)																																																																														
TOTALS	0	1,763,736	0	0	0	0																																																																								

BOARD OF FINANCE

REQUESTING NEW CAPITAL PROJECT APPROVAL OUTSIDE THE BUDGET CYCLE POLICY

Departments will make every effort to process Capital budget requests through the annual budget cycle to allow for transparency and efficient long-range fiscal and budget planning.

Any project requests that may occur out of the annual budget cycle, the following procedures will be followed.

A. Project Details

Please submit a request for a new project utilizing the current capital request form that must include a summary detailing the project, the department managing the project, project cost estimates and the project execution timeline including start date and completion date.

See attached CIP project sheet. If funding is approved, start date on or about April 1, complete by the end of the construction season (fall 2023)

B. Project Justification

All new capital project requests must include written justification for the project and why it cannot wait to be included in the next annual budget cycle request. Documentation must be provided with the justification summary.

See attached memo to First Selectman

C. Project Cost Estimate

All new capital project requests must include an estimate of the total cost of the project. Either a quote or a cost estimate shall include a summary on how the estimate was calculated.

See attached spreadsheets, one for each road

D. Project Funding Sources

Funding relates to the source of cash. All new capital project requests shall specify here if there is another source of funding that will help fund the project (i.e. gift, grant, endowment or operating budget).

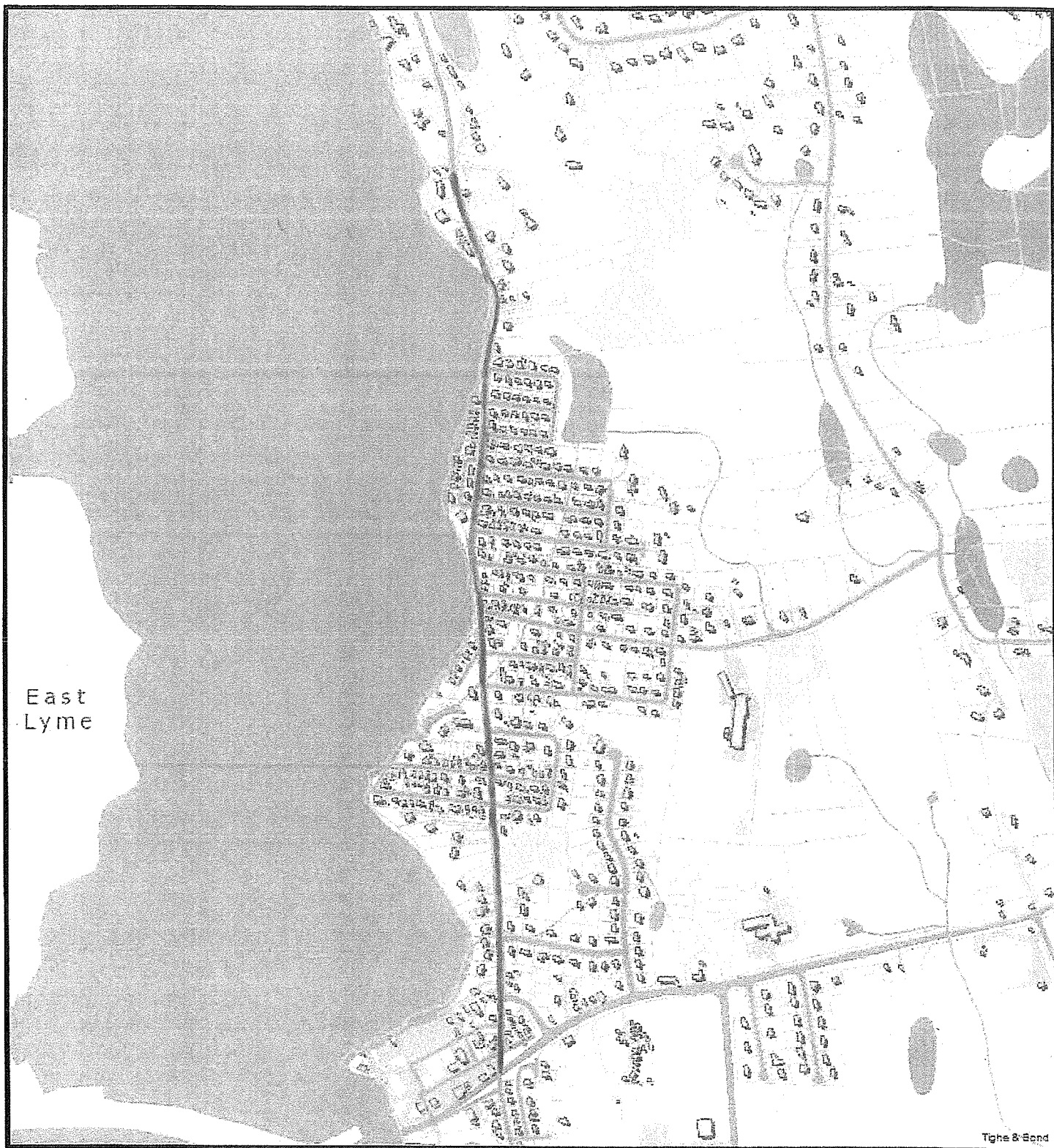
No other source of funding

E. Project Approval

All new capital requests will follow the normal approval cycle: Department Director, Board of Selectmen, Board of Finance, and Representative Town Meeting.

Approved: July 22, 022

10/24/2022		2023 Roadway Milling/Paving			
Road	Square Feet	Square Yards	Unit	Unit Price	Total
Niantic River Road(Milling)		21,600.00	Sq Yd	\$4.00	\$86,400.00
#194 south to Mago Point Rd					
TOTALS		21,600.00	Sq Yd		\$86,400.00
Paving (3")(Milling)		21,600.00	X 0.0575 X 3" X	\$110.00	\$409,860.00
			~ 3750 Tons		
Tack Coat		1800	Gals	\$7.00	\$12,600.00
			Total Milling and Paving		\$508,860.00
Reset Manholes		32.00	EA	\$1,200.00	\$38,400.00
Pave Aprons			Sq Yd	\$20.00	\$0.00
Epoxy Painted Yellow Lines		7,475.00	LF	\$1.00	\$7,475.00
Stop Bars			SF	\$6.00	\$0.00
			10% Contingency		\$55,473.50
			Total Milling/Reclaiming and Paving/Striping		\$610,208.50



10/24/2022 3:27:15 PM

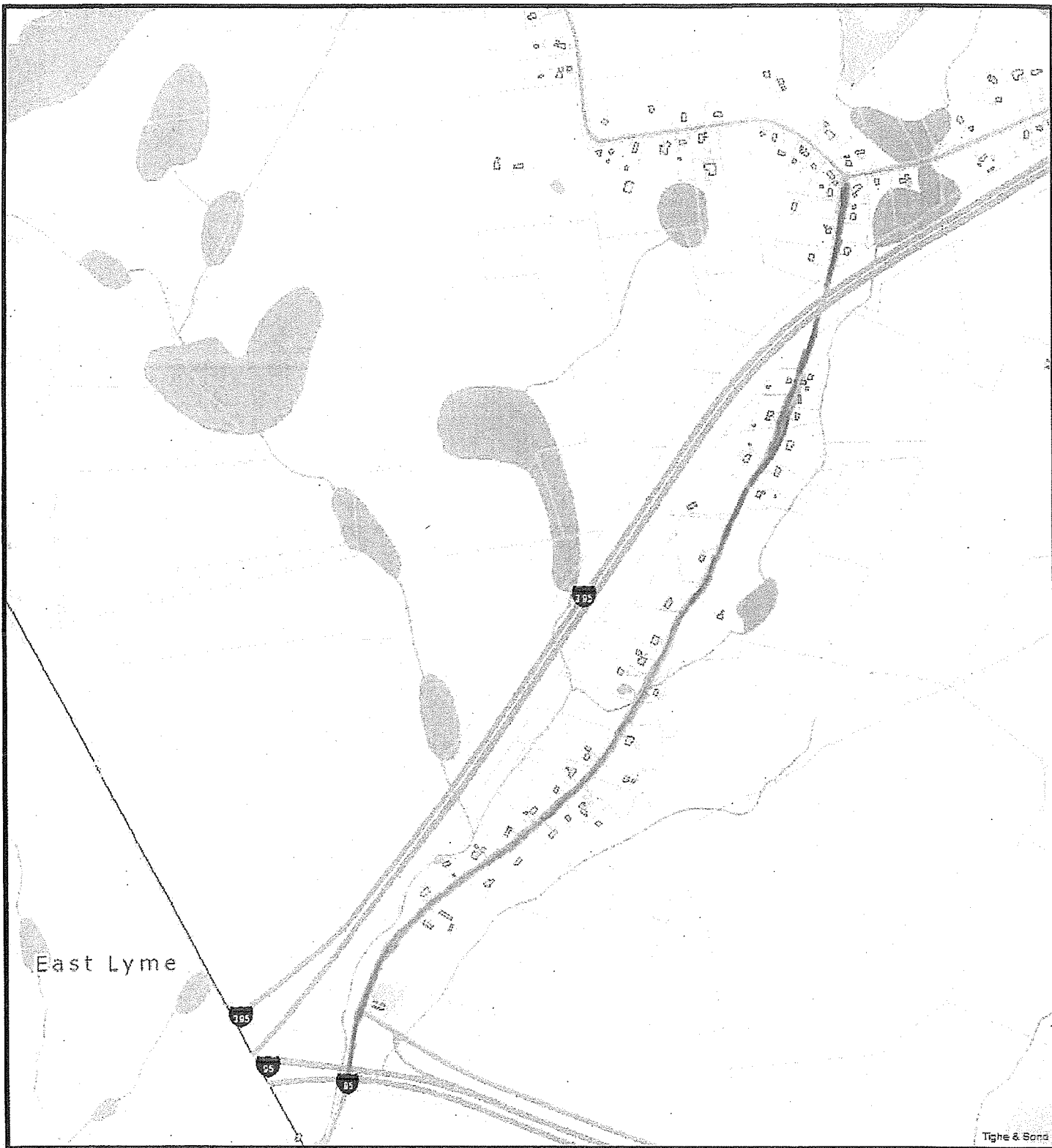
Scale: 1"=1000'

Scale is approximate

The information depicted on this map is for planning purposes only.
It is not adequate for legal boundary definition, regulatory
interpretation, or parcel-level analyses.



10/24/2022		2022 Roadway Milling/Paving			
Road	Square Feet	Square Yards	Unit	Unit Price	Total
Oil Mill Road(Milling) from Way Hill Rd to Rte 1		24,850.00	Sq Yd	\$4.00	\$99,400.00
TOTALS		24,850.00	Sq Yd		\$99,400.00
Paving (3")(Milling)		24,850.00	X 0.0575 X 3" X	\$110.00	\$471,528.75
			~ 4300 Tons		
Tack Coat		1800	Gals	\$7.00	\$12,600.00
			Total Milling and Paving		\$583,528.75
Pave Aprons			Sq Yd	\$20.00	\$0.00
Epoxy Painted Yellow Lines		10,155.00	LF	\$1.00	\$10,155.00
Stop Bars		50.00	SF	\$6.00	\$300.00
			10% Contingency		\$59,398.38
			Total Milling/Reclaiming and Paving/Striping		\$653,382.13



10/24/2022 3:25:13 PM

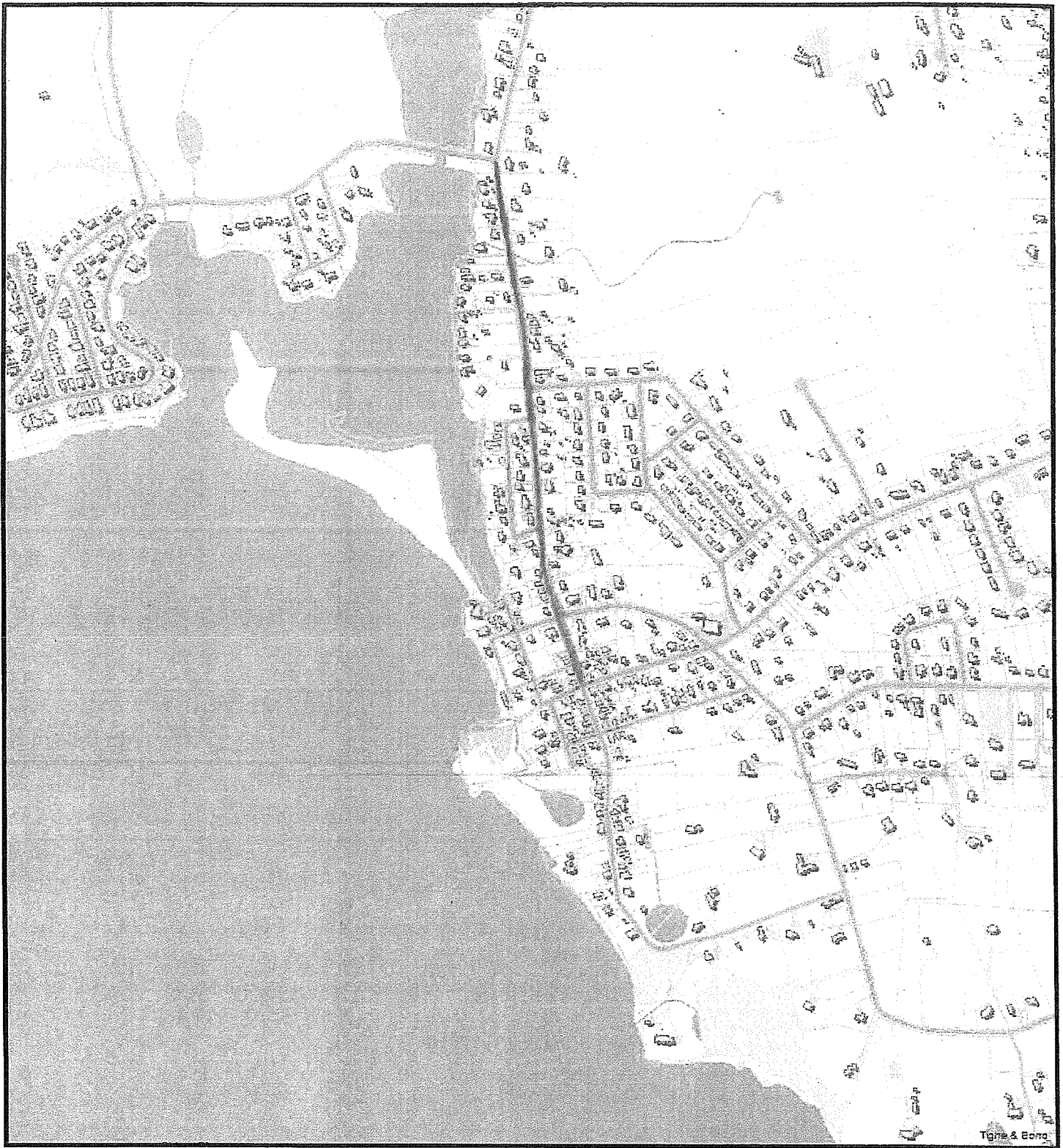
Scale: 1"=1000'

Scale is approximate

The information depicted on this map is for planning purposes only.
It is not adequate for legal boundary definition, regulatory
interpretation, or parcel-level analyses.



10/24/2022		2022 Roadway Milling/Paving			
Road	Square Feet	Square Yards	Unit	Unit Price	Total
Shore Road(Milling) from Jordan Cove Road to Dock Road		9,480.00	Sq Yd	\$4.00	\$37,920.00
TOTALS		9,480.00	Sq Yd		\$37,920.00
Paving (3")(Milling)		9,480.00	X 0.0575	X 3" X \$110	\$179,883.00
			~ 1650Tons		
Tack Coat		800	Gals	\$7.00	\$5,600.00
			Total Milling and Paving		\$223,403.00
Reset Manholes		25.00	EA	\$1,200.00	\$30,000.00
Pave Aprons			Sq Yd	\$20.00	\$0.00
Epoxy Painted Yellow Lines		3,555.00	LF	\$1.00	\$3,555.00
Stop Bars		50.00	SF	\$6.00	\$300.00
			10% Contingency		\$25,725.80
			Total Milling/Reclaiming and Paving/Striping		\$282,983.80



Terra & Bone

10/24/2022 3:28:27 PM

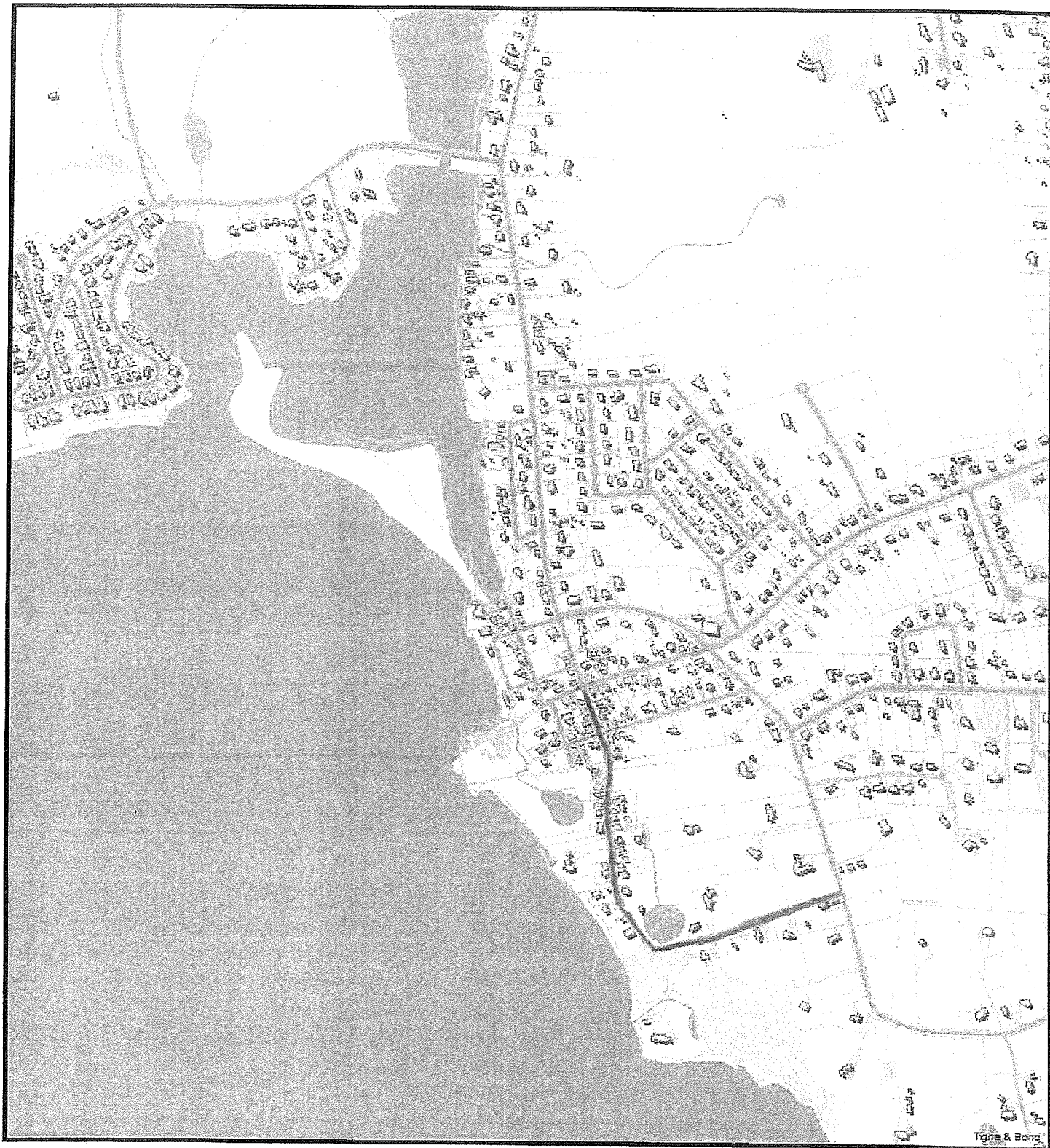
Scale: 1"=900'

Scale is approximate

The information depicted on this map is for planning purposes only.
It is not adequate for legal boundary definition, regulatory
interpretation, or parcel-level analyses.



10/24/2022		2022 Roadway Milling/Paving			
Road	Square Feet	Square Yards	Unit	Unit Price	Total
New Shore Road(Milling) from Dock Rd to Shore Rd		7,100.00	Sq Yd	\$4.00	\$28,400.00
TOTALS		7,100.00	Sq Yd		\$28,400.00
Paving (3")(Milling)		7,100.00	X 0.0575 X 3" X \$110		\$134,722.50
			~ 1250 Tons		
Tack Coat		500	Gals	\$7.00	\$3,500.00
			Total Milling and Paving		\$166,622.50
Reset Manholes		22.00	EA.	\$1,200.00	\$26,400.00
Pave Aprons			Sq Yd	\$20.00	\$0.00
Epoxy Painted Yellow Lines		3,190.00	LF	\$1.00	\$3,190.00
Stop Bars		50.00	SF	\$6.00	\$300.00
			10% Contingency		\$19,651.25
			Total Milling/Reclaiming and Paving/Striping		\$216,163.75



10/24/2022 3:28:27 PM

Scale: 1"=900'

Scale is approximate

The information depicted on this map is for planning purposes only.
It is not adequate for legal boundary definition, regulatory
interpretation, or parcel-level analyses.



FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an appropriation;

Public Works: To consider and act on a request for an appropriation from Gary Schneider, Public Works Director in the amount of \$35,000 to be moved from designated to appropriated from Capital and Non-recurring to line item 20530-57868-Bridge Engineering Plan, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

October 25, 2022

Mr. Robert Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Subject: Request an appropriation in amount of \$35,000 from Capital and Non-recurring designated line 20530-57868 – Bridge Engineering Plan

Dear Mr. Brule,

CNR funds were approved in the FY 23 budget to support surface transportation projects which encompass roads, street accessories, sidewalks, and bridges. The objective is to provide safe, attractive, and efficient public transportation ways and infrastructure systems that support them.

From the rains that were the result of the remains of Ida, the bridge over the Hunts brook at Bloomingdale Road (bridge # 06139) was overtopped causing the closure of the road, some erosion of bank near the abutment and some minor asphalt road surface was lost. An analysis of the bridge in 2014 found that the brook will overtop the bridge in a 27 year storm.

Over topping of the bridge will shut Bloomingdale Road to traffic. The flows from Hunt Brook at this time would also overtop Old Norwich Road, a major concern for emergency services as this would increase response time in this area. Addressing the bridge is the priority.

Public Works and Planning will work with the Engineer to complete this phase of the project. Please place this on the next Board of Selectman meeting for consideration and forward to the Board of Finance.

The scope of the engineering work is attached.

Respectfully submitted,

Gary J. Schneider, Director
Waterford Public Works Department

Cc: Kimberly Allen, Finance Director

11/1/22 BOS, approved



October 19, 2022

Mr. Gary Schneider
Director of Public Works
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: REVISED *Proposal for Professional Services, Prepare Study to Evaluate Hunts Brook Flooding at Bloomingdale Road Culverts and Surrounding Properties, Waterford, CT*

Dear Mr. Schneider:

As discussed, the Town of Waterford has experienced flooding on Hunts Brook, at the Bloomingdale Road culvert and adjacent properties. As requested, Lenard Engineering, Inc. (LEI), a Division of Haley Ward, is pleased to submit this proposal for the Town's review and acceptance.

SCOPE OF SERVICES

- 1) Conduct Records and Mapping Research – LEI will conduct record research for the current Bloomingdale Road culverts, including past plans, design calculations, hydraulic reports, permits, FEMA mapping and other available sources. We assume that the Town will make all pertinent records available to us.
- 2) Wetlands Delineation and Reporting – Eliminated from Study Scope.
- 3) Conduct Field Survey and Base Mapping - LEI will prepare a Class T-2 topographic survey and a Class D boundary survey in vicinity of the current culvert group. The survey will be tied to the NAD-83 horizontal datum and the NAVD-88 vertical datum. In addition, LEI will:



- a) Survey up to eight cross sections of the Hunt's brook channel for use in hydraulic modeling. LEI anticipates the need to survey four cross sections upstream and four cross sections downstream of the culverts. All cross sections will fall within a distance of 500 feet of the current culverts.
- b) Locate and determine elevations of structures within 500 feet of Bloomingdale Road Culverts.

Where access to private property is required, we will ask the Town approach property owners and obtain approvals in advance of our survey. In addition to Hunts Brook and the culvert,

Following completion of field surveys, LEI will:

- c) Prepare a base map of the project site at a scale appropriate for analysis and design.
 - d) Compile hydraulic cross sections of the Hunt's Brook flood plain using field survey data for the channel and LiDAR data for overbank areas.
- 4) Establish Design Flows - LEI will review past design information for the Bloomingdale Road culverts to determine whether hydrologic calculations were prepared. LEI will also utilize the USGS StreamStats web tool to generate peak flow rates for the 2, 10, 25, 50, and 100-year return-frequency storms.

LEI will compare the two sets of flow data and render an opinion as to which method provides the most reliable method for predicting peak discharge rates at the subject culverts. LEI will then issue a written recommendation for design flow to the Town. LEI will seek the Town's concurrence with LEI's design-flow recommendation prior to commencement of the hydraulic analysis.

- 5) Determine Design Recurrence Interval - LEI will recommend a recurrence interval for design following a review of requirements set forth in Town standards, the ConnDOT Drainage Manual, and the U.S. Army Corps of Engineers Connecticut General Permits. LEI will seek the Town's concurrence with LEI's design recurrence-interval recommendation prior to commencement of the hydraulic analysis.



6) Hydraulic Analyses – LEI will prepare one-dimensional steady-flow hydraulic models of the study reach using the U.S. Army Corps of Engineers HEC-RAS software. The models will include the following scenarios:

- a) Existing Condition
- b) Natural Condition (Existing Condition with the culverts and road embankment removed)
- c) Proposed Condition (up to two alternatives will be considered)

Proposed-Condition alternatives will be developed by trial-and-error methods to achieve several project goals, including:

- Pass the design flow rate with the required freeboard.
- Eliminate or minimize roadway overtopping.
- Eliminate or reduce flooding of nearby homes and private property.
- Limit the increase in 100-year upstream water surface elevation to one-foot above the 100-year Natural Condition water surface profile.

For each alternative considered, LEI will prepare comparative water surface profiles for each recurrence interval. Each plot will compare the Existing, Natural, and Proposed-Condition water surface profiles to assess the relative impact of each alternative.

- 7) Sketch Plans – LEI will prepare a conceptual plan, roadway profile, and longitudinal section for each alternative under consideration. These drawings will be prepared to a level of detail appropriate for use in the preliminary design report.
- 8) Conceptual Cost Opinions – LEI will develop conceptual cost opinions for up to two alternative structure types.
- 9) Draft Conceptual Design Report – LEI will summarize our findings and recommendations in a draft design report. The report will include a summary of hydrologic calculations, selection of design recurrence interval, hydraulic calculations and results, and sketch plans for each alternative. The report will summarize the advantages and disadvantages of each alternative, impacts on roadway overtopping and adjacent structures, relative costs, permit requirements, etc.



PROPOSED FEES

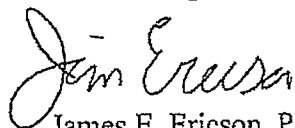
We propose to complete work as specified above for a lump sum fee of \$ 35,000, itemized as follows:

Task 1 - Records Research	\$ 1,200
Task 2- Wetland Delineation and Reporting eliminated)	\$ 0
Task 3 - Conduct Field Survey/Base Mapping	\$ 10,500
Task 4 - Calculate Design Flows	\$ 2,500
Task 5 - Determine Design Recurrence Interval	\$ 1,200
Task 6 - Hydraulic Analyses	\$ 7,000
Task 7 - Sketch Plans	\$ 3,000
Task 8 - Conceptual Cost Opinions	\$ 2,500
Task 9 - Draft Conceptual Design Report	\$ 5,000
Task 10 - Review Meeting	\$ 1,200
Task 11 - Follow-up Summary Memo	\$ 900

TOTAL FEE	\$ 35,000
-----------	-----------

We hope the Town finds our proposal acceptable, and we look forward to continuing to serve Waterford on this project. If you or others at the Town have any questions or comments, I am at your service.

Respectfully submitted,
Lenard Engineering, Inc.


James E. Ericson, PE
Vice President

ACCEPTED BY: _____

DATE: _____

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an appropriation;

Public Works: To consider and act on a request for an appropriation from Gary Schneider, Public Works Director in the amount of \$35,000 to be moved from designated to appropriated from Capital and Non-recurring to line item 20530-57867-Niantic River Road Sidewalk Plan, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

October 25, 2022

Mr. Robert Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Subject: Request an appropriation in amount of \$35,000 from Capital and Non-recurring designated line #20530-57867 – Niantic River Road Sidewalk Plan

Dear Mr. Brule,

CNR funds were approved in the FY 23 budget to support surface transportation projects which encompass roads, street accessories, sidewalks, and bridges. The objective is to provide safe, attractive, and efficient public transportation ways and infrastructure systems that support them.

The Town has an extensive network of sidewalks not only in neighborhoods, but connecting neighborhoods with each other and other town parks, local businesses and community services. Sidewalks also provide a visual character of community, equal to what a good road provides. By providing a safe walkway, we will be encouraging people to use this healthy and environmentally sustainable mode of travel and more attractive place to live and work.

Niantic River Road Sidewalk:

Although the entire length of Niantic River Road has sidewalks, this project starts at the intersection of Old Niantic River Road and ends at the intersection of West Street.

Existing conditions:

1. Niantic River Road has concrete curbs and thus sets a hard edge location for the sidewalk.
2. Generally, the road has no shoulders, thus the travel lane extends to the concrete curb, the sidewalk can't move into the roadway.
3. ADA guideline of a minimum of 36" clear and a max of 60" width for sidewalk.
4. If only 36" width of clear space is provided, the guideline requires a 60" x 60" "pad" every 200 feet.
5. Moving the pole line is not viable because of issues of aerial trespass, guying of poles, and possible need of span poles to guy some of the poles that then may require additional permanent easements.
6. The entire length of the sidewalk is less than 60" wide and most, if not all of the ADA ramps don't meet code.
7. The length of the sidewalk (Old Niantic River Road to RT 156) is approximately 6,900 feet.
8. Of the 39 pole locations in this area, 21 poles are placed outside of the asphalt sidewalk and the current walk provides the 36" minimum width. There are 14 locations that would require minor new work and 4 locations (pole numbers 6317, 6322, 6324 and 6344) that have what appears to have private fixed improvements within the Right of Way or right on the property line. In any case, they would need to be moved. It is not known if additional

11/1/22 BOS, approved

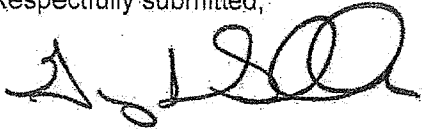
right of way will need to be acquired in order to achieve the 36" clear space for these locations.

9. The 4 locations would require the services of a professional land surveyor to identify in the field the property line at the 4 locations. Funding for survey, purchase, design and construction would be required.

The scope of the engineering work is attached. This phase is to determine what will be required to reconstruct the existing sidewalk to meet ADA requirements of a 60" wide sidewalk with proper ramps at the roadway intersections and eliminate the interference at the 4 locations.

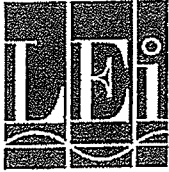
Please place this request on the next Board of Selectman's agenda for consideration and forward to the Board of Finance if approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. J. Schneider', written over a horizontal line.

Gary J. Schneider, Director
Waterford Public Works Department

Cc: Kimberly Allen, Finance Director



Lenard Engineering, Inc.

2210 Main Street P.O. Box 1088 Glastonbury, CT 06033 Tel: 860 659-3100 Fax: 860 659-3103 www.lenard-eng.com	134B Conantville Road P.O. Box 580 Storrs, CT 06268 Tel: 860 429-5400 Fax: 860 429-1367	140 Willow Street Suite 8 Winsted, CT 06098 Tel: 860 379-8889 Fax: 860 738-1272	18 Midstate Drive Suite 200 Auburn, MA 01501 Tel: 508 721-7600 Fax: 508 721-7610
--	---	---	--

Civil, Environmental and Hydrogeological Consultants

September 19, 2022

Mr. Gary Schneider
Director of Public Works
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: *Proposal for Professional Services, Providing Surveying, Preliminary Design, and Cost Estimating, Niantic River Road Sidewalk Replacement Project, Waterford, CT*

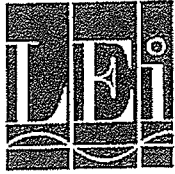
Dear Mr. Schneider:

As requested, Lenard Engineering, Inc. (LEI) is pleased to submit this proposal for the Town's review and acceptance. As discussed, the Town's long range goal is to address the condition of approximately 6,900 linear feet of sidewalk on the east side of Niantic River Road, beginning at Route 156 to the south, to Old Niantic River Road to the north. The entire length of current sidewalk is less than 60" wide not meeting ADA current standards, have ramps that do not meet current ADA standards, have utility poles that can not be relocated, and in at least four areas have retaining walls and other constrictions which restrict sidewalk width to less than 36".

Although just the four pole conflicts could be investigated, it would be cost effective if the entire length of the project be reviewed to address any additional right of way and poles conflicts that would affect ADA compliance that may have been overlooked.

PROPOSED SCOPE OF SERVICES

- 1) Conduct Town Hall Mapping Research- LEI will obtain Town right-of-way, and property maps on file at the Town Clerk's office, and other project information. We will conduct field recon in advance of our survey to locate visible Town roadway right-of-way, as well as private property bounds. We will also identify Town benchmarks in the project area.
- 2) CBYD Markout- LEI will mark the limits for Call-before-you-dig (CBYD) markout, and contact the CBYD clearinghouse, for their action in contacting the utility companies in the project area. We have assumed water, sewer, storm, power, telecom, gas and other utilities will markout their facilities, which we will locate during the field survey.



Lenard Engineering, Inc.

Civil, Environmental and Hydrogeological Consultants

- 3) Conduct Field Survey- LEI will conduct a ground survey for approximately 6,900 linear feet, focusing on the eastern side of Niantic River Road.

Our field survey will include items typically required for sidewalk and curbing design, including edges of pavement and curbing, driveways, visible property pins and roadway right-of-way monumentation, structures within 15 feet of the edge of sidewalk, water bodies, drainage structures and piping, trees larger than 12" caliper tree lines, utility poles, catch basins, call-before-you-dig utility markouts, etc.

- 4) Prepare Project Base Mapping- LEI will prepare a comprehensive base map, at a suitable scale for sidewalk design. This mapping will show the limits of the Town rights-of-way, the existing sidewalks, utility poles, trees, walls and other features that would influence the routing and elevations of the sidewalk.
- 5) Prepare Design Development Plans. Identify Design Conflicts- LEI will prepare design development plans, showing the existing sidewalk as well as the horizontal alignment of new ADA compliant sidewalks and ramps. We will identify potential conflicts (utility poles, signs, mail boxes, trees and shrubs, retaining walls, hydrants, etc.).
- 6) Determine Potential Easement Requirements- LEI will identify preliminary easement areas, both for the permanent installation and for construction.
- 7) Prepare Summary Report - LEI will prepare a summary report reviewing our findings, easement required, design options considered and recommendations.

Upon approval of the report, the following services would be provided to support your submission of a Capital project for funding.

- 8) Design Review Meeting- We will submit copies of our Preliminary Design and review them in person with Town of Waterford professional staff. We will incorporate your comments into a revised set of preliminary plans.
- 9) Preliminary Detail Sheets - We will prepare preliminary Detail Sheets for the proposed sidewalk, curbing, roadway intersections, ADA handicapped ramps, cross walks and related items. We will reference Town standards where available.
- 10) Prepare Preliminary Design Construction Cost Estimate- LEI will complete quantity takeoffs based on the preliminary design plans, and prepare cost estimate, with allowances for unforeseen items.



Lenard Engineering, Inc.

Civil, Environmental and Hydrogeological Consultants

PROPOSED FEES

LEI will complete Tasks 1-10 for a lump sum fee of \$ 33,250, broken down as follows:

Task 1 - Records Research	\$ 1,000
Task 2- CBYD Markout	\$ 750
Task 3 - Conduct Field Survey	\$ 7,500
Task 4 - Prepare Base Mapping	\$ 4,000
Task 5- Prepare Design Development Plans	\$ 8,000
Task 6- Determine Potential Easements	\$ 3,000
Task 7- Prepare Summary Report	\$ 3,000
Task 8- Design Review Meeting	\$ 2,000
Task 9- Prepare Preliminary Detail Sheets	\$ 2,000
Task 10 - Prepare Cost Estimate	\$ 2,000

TOTAL FEE

\$ 33,250

We hope the Town finds our proposal acceptable, and we look forward to continuing to serve Waterford on this project. If you or others at the Town have any questions or comments, I am at your service.

Respectfully submitted,
Lenard Engineering, Inc.


James E. Ericson, PE
Vice President

#8
#9

Motion 1

To consider and act on a request from the Director of Finance, Kim Allen, on behalf of the Director of Public Works, Gary Schneider, to transfer the Town Hall Bathroom CIP project (31121-55852) from CIP to a new CNR project. If approved, the current project has an appropriated balance of \$25,000 that will be transferred to the new CNR project account.

Motion 2

To consider and act on a request from the Director of Finance, Kim Allen, on behalf of the Director of Public Works, Gary Schneider, for an additional appropriation request of \$217,000 for the new CNR Town Hall Bathroom project.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 9, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Mr. Patterson,

On November 1, 2022, the Board of Selectmen approved an additional appropriation request from the Director of Public Works, Gary Schneider, in the amount of \$217,000 for additional funds toward a new CNR Project, Town Hall Bathrooms.

As Finance Director, I recommend that the Board of Finance consider funding this additional appropriation from the CNR Undesignated Fund Balance (205-31520). The current balance in this line is \$2,745,184.56.

If approved by the Board of Finance, the additional appropriation would be transferred into a new CNR project number to be created.

Respectfully,

Kimberly Allen

Kimberly Allen
Finance Director

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for the following transfer;

Public Works: To consider and act on a request from Gary Schneider, Public Works Director to transfer line item 31121-55852 (\$25,000) to a new CNR line number for the Town Hall bathrooms, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an additional appropriation;

Public Works: To consider and act on a request for an additional appropriation from Gary Schneider, Public Works Director in the amount of \$217,100 for construction costs to repair the Town Hall Bathrooms and to request funds go to a new CNR line number, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

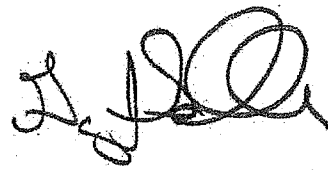
Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

INTER-OFFICE MEMORANDUMTOWN OF WATERFORD

To: Robert Brule, First Selectman
From: Gary J. Schneider, Director of Public Works
Date: October 24, 2022
Re: Town Hall Bathrooms



Issues with the condition of the surfaces and fixtures in the toilet rooms at Town Hall had been identified as far back as 2018. The plumbing fixtures are original to the building and over the years, the cast iron drain piping has narrowed causing fixtures to overflow, damaging the floors and ceilings below the second floor toilet rooms. Rooms on the first floor have poorly draining fixtures and were placed out of order.

There was an opinion of construction cost prepared in 2018. That work was only for renovations, did not address the ADA requirements nor the need to replace the drainage piping within the building to the current PVC sewer service lateral. That cost was \$175,000.

With the existing approved funding, the design has been completed and the new estimate (\$270,000) was prepared in December 2021. The project will address all the toilet rooms by using the existing footprint to provide ADA fixtures (toilets, sinks, mirrors, and urinals), new partitions, floors and walls. Energy efficient lighting will be added. The ventilation and ceilings in general will remain.

Today, the Architect recommends that opinion of construction cost be increased 10 – 15% due to volatile market forces. (Hurricane Ian may also put a strain on the supply chain but that is unknown). The opinion of construction cost now stands at \$310,000.

Currently funds were appropriated (CIP) in July 2019 and July 2020. Unencumbered is a total of \$97,910.

The Department is requesting that:

- Request that account 31121-55852 along with the designated funds of \$25,000 be moved to a new CNR project.
- Request to approve an additional appropriation of \$217,000 to be added to the existing designated \$25,000 for the new CNR project.
- Request funds be moved from designated to appropriated in the new CNR project number (total \$242,000 to be appropriated)

11/1/22 BOS, approved

The request is being made outside the budget for the following reasons

- The plans and specifications are ready to place out to bid.
- Placing this request in the normal cycle would place this project in with schools lining up their summer work. This may put us at a disadvantage in securing multiple bids or reasonable pricing.
- The issues with the plumbing have been known since 2018 and the condition is not getting any better.

We ask to please be included on the next Board of Selectman meeting scheduled for November 1, 2022.

Attachments:

Email

Memo from Silver-Petrucelli dated 12/16/21

Munis sheets

Gary Schneider

From: Paul Koelle
Sent: Thursday, July 7, 2022 7:48 AM
To: Gary Schneider
Subject: FW: Bathroom / egress update
Attachments: Waterford Town Hall - Egress stair and corridor summary.pdf; Waterford Town Hall - Toilet estimate summary revised 2.pdf

Attached.

From: Paul Jorgensen [mailto:pjorgensen@silverpetrucelli.com]
Sent: Wednesday, July 6, 2022 4:09 PM
To: Paul Koelle <pkoelle@waterfordct.org>
Subject: RE: Bathroom / egress update

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Paul, these were the estimates prepared the end of last year.
With inflation the estimates here should probably be increased by 10-15%.

Paul Jorgensen, AIA
Associate, Project Manager

SILVER PETRUCELLI + ASSOCIATES
P: 203.230.9007 x 208 | C: 203.435.7447



SILVER /PETRUCELLI + ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 Fax: 203 230 8247

silverpetrucelli.com

As Requested ☐

For Review ☐

Please Comment ☐

For Your File ☐

Memorandum

To: Paul Koelle, Facilities Manager

From: Paul Jorgensen, AIA

Email:

Date: 12/16/2021

Phone:

Re: Waterford Town Hall, Toilet Rooms Renovation Summary

The Town of Waterford retained Silver Petrucelli and Associates to review the existing Town Hall toilet room layouts & conditions. Schematic plans were developed based on the existing floor plans and field observations, culminating in an estimate prepared on 11/9/2021 for proposed toilet renovations, as well as main entry door upgrade and egress stair enclosure.

The team of architects and engineers recommends replacement of the hundred-year-old piping systems serving the toilet rooms. The original piping is near the end of its useful life. The average lifespan of plumbing piping is considered to be 50-70 years, after which replacement is typically undertaken. Replacement includes pipe connections in the toilet rooms, shut off valves, vertical stack piping withing the chase walls and piping runs / hangers within the existing tunnel network.

To access concealed piping the existing chase walls will be removed and rebuilt. New chase walls are proposed as galvanized steel stud framing with moisture and impact resistant drywall, finished in a ceramic tile wall wainscot. Access panels will be added to accommodate future maintenance needs. Plumbing fixtures should be replaced with durable commercial grade models which also meet all accessibility standards.

The existing toilet rooms do not meet current code accessibility standards. Doors, hardware and existing clearances at the entrances of the multi-fixture rooms are deficient. There are no accessible toilet stalls or grab bars. Floor recessed urinals are no longer code compliant. Toilet room lavatories are generally not at the correct height, lack accessible knee space clearances and piping is not insulated. New schematic toilet room layouts will meet all accessibility requirements with minimal changes to the overall room sizes. The building currently meets the code required plumbing fixture count for toilets and lavatories, and will in the proposed schematic toilet room layouts which create accessible stalls in each room.

Rounding out the proposed toilet renovations would be new energy efficient lighting and outlets for cleaning and maintenance convenience. Ventilation has recently been upgraded and is not proposed to change during renovations. Existing heater operation will be confirmed and reconnected following updates to the surrounding finishes, flooring and walls. The floors proposed are new ceramic tile and the walls as partial height wainscot tile.

Durable epoxy paint and new toilet accessories, such as soap and paper towel dispensers, will refresh the look of the renovated toilet rooms.

Construction pricing has been volatile in the second half of 2021. Material supplies and availability have been inconsistent causing price spikes and schedule delays, adding to typical construction inflation. The current estimates for the toilet room renovations as noted is approximately \$270,000.

10/26/2022 08:18
 skenniston

 Town of Waterford, CT
 G/L ACCOUNT - MASTER INQUIRY

 P 1
 glactinq

 Org code: 31120 BUILDING MAINTENANCE FY19-20
 Object code: 55852 TOWN HALL BATHROOMS
 Project code:

 Type: E
 Status: A
 Budgetary: Y

 Fund 300 CAPITAL IMPROVEMENTS FUND
 FUNCTION 030 PUBLIC WORKS
 DEPARTMENT 11 BUILDING MAINTENANCE
 ACTIVITY 20 FISCAL YEAR 2019-2020
 FUTURE 000 UNDEFINED
 UNKNOWN
 UNKNOWN

 Full description: TOWN HALL BATHROOMS
 Reference Acct:

 Short desc: TH BATHRM
 Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	7,190.00	.00	.00
02	.00	.00	.00	80,100.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	.00	7,190.00	.00	80,100.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	.00	Original Budget	.00
Encumbrances	7,190.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	7,190.00	Carry Fwd Budget	.00
Available Budget	72,910.00	Carry Fwd Bud Tfr	.00
Percent Used	.00	Revised Budget	.00
Inceptn to SOY	7,400.00	Inceptn Orig Bud	87,500.00
		Inceptn Revsd Bud	87,500.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	COMMISSION	.00
Estim-Actual	80,100.00	BOS	.00
	.00	BOF	.00
		RTM	.00

10/26/2022 08:18
 skenniston

 Town of Waterford, CT
 G/L ACCOUNT - MASTER INQUIRY

 P 1
 glacting

 Org code: 31121 BUILDING MAINTANCE FY 2021
 Object code: 55852 TOWN HALL BATHROOMS
 Project code:

 Type: E
 Status: A
 Budgetary: Y

 Fund 300 CAPITAL IMPROVEMENTS FUND
 FUNCTION 030 PUBLIC WORKS
 DEPARTMENT 11 BUILDING MAINTENANCE
 ACTIVITY 21 FISCAL YEAR 2020-2021
 FUTURE 000 UNDEFINED
 UNKNOWN
 UNKNOWN

 Full description: TOWN HALL BATHROOMS
 Reference Acct:

 Short desc: TH BATHRM
 Auto-encumber? (Y/N) N

PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	25,000.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot::	.00	.00	.00	25,000.00

CURRENT YEAR TOTAL AMOUNTS			
Actual (Memo)	.00	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	.00	Carry Fwd Budget	.00
Available Budget	25,000.00	Carry Fwd Bud Tfr	.00
Percent Used	.00	Revised Budget	.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	25,000.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	COMMISSION	.00
Estim-Actual	25,000.00	BOS	.00
	.00	BOF	.00
		RTM	.00

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

#10

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an out of series transfer;

Finance Department: To consider and act on the following request for an Inter-Department Out of Series Transfer from the Finance Director, Kim Allen, in the amount of \$128,457 for FY22, if approved, to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Services Transfer Request

Various
DEPARTMENT

FY22 - CLOSE OUT AUDIT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
								0.00
1	10101	52040	SERVICE CONTRACT & REPAIRS		(1,287.89)	1,288		0.11
2	10102	53020	OTHER SUPPLIES		(54.25)	55		0.75
3	10106	52010	ADVERTISING		(89.40)	90		0.60
4	10107	51810	OVERTIME		(279.55)	280		0.45
	10107	52040	SERVICE CONTRACT & REPAIRS		(25.97)	26		0.03
5	10109	52510	RENTAL OF EQUIPMENT		(1,154.70)	1,155		0.30
6	10110	52050	DUES, CONFERENCE		(474.00)	474		0.00
7	10111	52090	FUEL OIL		(1,444.15)	1,445		0.85
8	10111	52100	ELECTRICITY		(5,618.66)	5,619		0.34
9	10111	52110	WATER		(754.73)	755		0.27
10	10111	52120	SEWER		(5,247.87)	5,248		0.13
11	10119	51210	CLERICAL & TECHNICAL		(16,882.87)	16,883		0.13
12	10119	51920	FICA		(1,234.49)	1,235		0.51
13	10123	52373	LP GAS		(93.19)	94		0.81
14	10135	51110	ADMINISTRATION		(17,386.25)	17,387		0.75
15	10137	51610	PARKS MAINTENANCE		(156.85)	157		0.15
16	10137	51620	RECREATION PROGRAMS		(8,452.67)	8,453		0.33
17	10137	51920	FICA		(586.78)	587		0.22
18	10137	52080	TELEPHONE		(81.37)	82		0.63
19	10137	52420	MAINTENANCE OF PROPERTY		(3,428.50)	3,429		0.50
20	10137	53020	OTHER SUPPLIES		(114.13)	115		0.87
21	10137	53080	MAINT OF VEHICLES		(1,617.25)	1,618		0.75
22	10145	51920	FICA		(915.01)	916		0.99
23	10129	51420	PATROL		80,094.87		(67,391)	12,703.87
24	10137	51210	CLERICAL & TECHNICAL		(35,814.24)	35,815		0.76
25	10130	53300	HIGHWAY MATERIALS		39,435.77		(35,815)	3,620.77
26	10145	52030	PROFESSIONAL FEES		(25,250.76)	25,251		0.24
27	10130	52460	STREET LIGHTING		28,726.52		(25,251)	3,475.52
				TOTAL		128,457	(128,457)	

Explanation

TRANSFERS NEEDED TO CLOSE OUT AUDIT AND REMOVE ALL REMAINING DEFICITS.

Department Head
Kim Allen
Director of Finance
BOS
First Selectman

Date
10/5/22
Date
11/1/22
Date

Commission/Board Approval

Date

TOWN OF WATERFORD

TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Services Transfer Request

Various
DEPARTMENT

FY22 - CLOSE OUT AUDIT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget	
1	10101	52040	SERVICE CONTRACT & REPAIRS		(1,287.89)	1,288		0.00	
2	10102	53020	OTHER SUPPLIES		(54.25)	55		0.11	Copier Contract & Color Copies
3	10106	52010	ADVERTISING		(89.40)	90		0.75	Increased cost of ballot printing.
4	10107	51810	OVERTIME		(279.55)	280		0.60	Increased advertising costs for tax notices.
5	10107	52040	SERVICE CONTRACT & REPAIRS		(25.97)	26		0.45	OT needed to cover transfer of dept. secretary.
6	10109	52510	RENTAL OF EQUIPMENT		(1,154.70)	1,155		0.03	Additional color copies for budget books.
7	10110	52050	DUES, CONFERENCE		(474.00)	474		0.30	Increased fees for records mgmt system.
8	10111	52090	FUEL OIL		(1,444.15)	1,445		0.00	APA membership increased fees.
9	10111	52100	ELECTRICITY		(5,618.66)	5,619		0.85	Costs above contracted amount for fuel.
10	10111	51220	WATER		(754.73)	755		0.34	Electrical rates increased after budget.
11	10119	51210	SEWER		(5,247.87)	5,248		0.27	Increased fees.
12	10119	51210	CLERICAL & TECHNICAL		(16,882.87)	16,883		0.13	Increased fees.
13	10123	51920	FICA		(1,234.49)	1,235		0.51	Positon not approved until after budget approved.
14	10135	52373	LP GAS		(93.19)	94		0.81	Increased due to new position.
15	10137	51110	ADMINISTRATION		(17,386.25)	17,387		0.75	Increased costs
16	10137	51610	PARKS MAINTENANCE		(156.85)	157		0.15	Payroll for retired director.
17	10137	51620	RECREATION PROGRAMS		(8,452.67)	8,453		0.33	Step increase later in the year.
18	10137	51920	FICA		(586.78)	587		0.22	Staff increases.
19	10137	52080	TELEPHONE		(81.37)	82		0.63	Staff increases.
20	10137	52420	MAINTENANCE OF PROPERTY		(3,428.50)	3,429		0.50	Change in wireless line.
21	10137	53020	OTHER SUPPLIES		(114.13)	115		0.87	Increase in Eversource costs.
22	10145	53080	MAINT OF VEHICLES		(1,617.25)	1,618		0.75	Prices increases for budgeted supplies.
23	10145	51920	FICA		(915.01)	916		0.99	Additional repairs needed above budgeted amount.
24	10129	51420	PATROL		80,094.87		(67,391)	12,703.87	
25	10137	51210	CLERICAL & TECHNICAL		(35,814.24)	35,815		0.76	Payout for staff retirement.
26	10130	53300	HIGHWAY MATERIALS		39,435.77		(35,815)	3,620.77	
27	10145	52030	PROFESSIONAL FEES		(25,250.76)	25,251		0.24	Increased legal fees for contract negotiations.
					28,726.52		(25,251)	3,475.52	
						128,457	(128,457)		

Explanation

TRANSFERS NEEDED TO CLOSE OUT AUDIT AND REMOVE ALL REMAINING DEFICITS.

Department Head

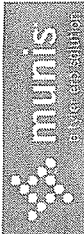
Director of Finance

First Selectman

Date

Date

Date



1
glytdbud

10/03/2022 09:30 Town of Waterford, CT
kallen YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
101 51920	F.I.C.A. 0.00	0.00	0.00	0.00	0.00	.0%
TOTAL GENERAL FUND	0.00	0.00	0.00	0.00	0.00	.0%
10101 FIRST SELECTMEN						
10101 51010	ELECTED OFFICIALS					
10101 51020	-1,530.00	109,307.00	109,305.24	0.00	1.76	100.0%
10101 51110	ELECTED SELECTMEN					
10101 51210	ADMINISTRATION 0.00	3,780.00	3,710.88	0.00	69.12	98.2%
10101 51310	CLERICAL AND TECHNICAL	72,943.00	72,942.19	0.00	0.81	100.0%
10101 51410	OVERTIME 0.00	75.00	0.00	0.00	75.00	.0%
10101 51510	F.I.C.A. 0.00	0.00	0.00	0.00	0.00	.0%
10101 51610	ADVERTISING 2.00	14,212.00	14,211.44	0.00	0.56	100.0%
10101 51710	POSTAGE 0.00	100.00	95.00	0.00	5.00	95.0%
10101 51810	PROFESSIONAL FEES	100.00	46.68	0.00	53.32	46.7%
10101 51910	21,898.00	24,898.00	24,228.60	0.00	669.40	97.3%
10101 52010	SERVICE CONT. AND REPAIRS	0.00	1,287.89	0.00	-1,287.89	100.0%*
10101 52110	DUES, CONFERENCES & EDUCAT	1,760.00	5.00	0.00	1,755.00	.3%
10101 52210	REIMBURSABLE EXPENSES	700.00	0.00	0.00	700.00	.0%
10101 52310	TELEPHONE 0.00	380.00	0.00	0.00	380.00	.0%
10101 52410	OTHER SUPPLIES 8.00	158.00	157.13	0.00	0.87	99.4%
10101 52510	FUELS AND LUBRICANTS	900.00	712.99	0.00	187.01	79.2%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 2
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10101 53119	EMERGENCY EXPENDITURES	0.00	0.00	0.00	0.00	.0%
10101 54010	FURNITURE	0.00	0.00	0.00	0.00	.0%
TOTAL FIRST SELECTMEN	24,000.00	229,313.00	226,703.04	0.00	2,609.96	98.9%
10102 REGISTRAR OF VOTERS						
10102 51010	ELECTED OFFICIALS					
10102 51310	VOTER REGISTRATION	47,848.00	47,847.12	0.00	0.88	100.0%
10102 51320	ELECTION ACTIVITIES	3,430.00	3,156.96	0.00	273.04	92.0%
10102 51920	F.I.C.A.	11,905.00	11,904.25	0.00	0.75	100.0%
10102 52010	ADVERTISING	4,808.00	4,807.15	0.00	0.85	100.0%
10102 52020	POSTAGE	1.00	0.00	0.00	1.00	.0%
10102 52040	SERVICE CONT. AND REPAIRS	1,935.00	1,902.35	0.00	32.65	98.3%
10102 52050	DUES, CONFERENCES & EDUCAT	2,250.00	2,250.00	0.00	0.00	100.0%
10102 52070	REIMBURSABLE EXPENSES	460.00	460.00	0.00	0.00	100.0%
10102 52080	TELEPHONE	597.00	265.76	0.00	331.24	44.5%
10102 53020	OTHER SUPPLIES	1.00	0.00	0.00	1.00	.0%
10102 54180	VOTING MACHINES	6,885.00	6,939.25	0.00	-54.25	100.8%*
TOTAL REGISTRAR OF VOTERS	5,613.00	80,121.00	79,532.84	0.00	588.16	99.3%
10103 BD OF FINANCE						
10103 51210	CLERICAL AND TECHNICAL	3,611.00	1,717.54	0.00	1,893.46	47.6%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

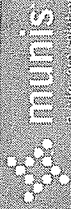
10103 51920	F.I.C.A.							
10103 52010	276.00 ADVERTISING	0.00	276.00	131.39	0.00	144.61	47.6%	
10103 52020	2,300.00 POSTAGE	0.00	2,300.00	550.65	0.00	1,749.35	23.9%	
10103 52030	0.00 PROFESSIONAL FEES	0.00	0.00	0.00	0.00	0.00	.0%	
10103 52070	59,300.00 REIMBURSABLE EXPENSES	3,200.00	62,500.00	62,500.00	0.00	0.00	100.0%	
10103 53010	0.00 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	.0%	
	60.00	0.00	60.00	34.60	0.00	25.40	57.7%	
TOTAL BD OF FINANCE		3,200.00	68,747.00	64,934.18	0.00	3,812.82	94.5%	
	65,547.00							

10104 ASSESSOR

10104 51110	ADMINISTRATION						
10104 51210	196,788.00 -38,136.00 CLERICAL AND TECHNICAL		158,652.00	158,651.77	0.00	0.23	100.0%
10104 51810	62,788.00 -1,419.00 OVERTIME		61,369.00	61,368.97	0.00	0.03	100.0%
10104 51910	0.00 FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10104 51920	2,408.00 -2,121.00 F.I.C.A.		287.00	287.00	0.00	0.00	100.0%
10104 52010	20,041.00 -4,000.00 ADVERTISING		16,041.00	15,204.37	0.00	836.63	94.8%
10104 52020	400.00 POSTAGE	-400.00	0.00	0.00	0.00	0.00	.0%
10104 52030	1,031.00 PROFESSIONAL FEES	597.00	1,628.00	1,627.86	0.00	0.14	100.0%
10104 52040	250.00 SERVICE CONT. AND REPAIRS	93,604.00	93,854.00	93,853.49	0.00	0.51	100.0%
10104 52050	5,666.00 DUES, CONFERENCES & EDUCAT	510.00	6,176.00	6,175.36	0.00	0.64	100.0%
10104 52070	1,825.00 REIMBURSABLE EXPENSES	-416.00	1,409.00	1,408.62	0.00	0.38	100.0%
	0.00 OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	.0%
10104 53020	150.00	0.00	150.00	82.52	0.00	67.48	55.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P
glytdbud
4

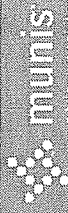
FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSMTS

		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10104 53200	PRICING BOOKS					
500.00	925.00	1,425.00	1,425.00	0.00	0.00	100.0%
10104 54060	OFFICE EQUIPMENT					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL ASSESSOR						
291,847.00	49,144.00	340,991.00	340,084.96	0.00	906.04	99.7%
10105 BRD OF ASSESSMENT APPEALS						
10105 51010	ELECTED OFFICIALS					
300.00	0.00	300.00	300.00	0.00	0.00	100.0%
10105 51210	CLERICAL AND TECHNICAL					
694.00	0.00	694.00	148.91	0.00	545.09	21.5%
10105 51810	OVERTIME					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10105 51920	F.I.C.A.					
76.00	0.00	76.00	34.35	0.00	41.65	45.2%
10105 52010	ADVERTISING					
350.00	0.00	350.00	295.70	0.00	54.30	84.5%
10105 52020	POSTAGE					
50.00	0.00	50.00	19.15	0.00	30.85	38.3%
10105 52050	DUES, CONFERENCES & EDUCATION					
150.00	0.00	150.00	150.00	0.00	0.00	100.0%
10105 52070	REIMBURSABLE EXPENSES					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL BRD OF ASSESSMENT APPEALS						
1,620.00	0.00	1,620.00	948.11	0.00	671.89	58.5%
10106 TAX COLLECTOR						
10106 51010	ELECTED OFFICIALS					
86,286.00	330.00	86,616.00	86,615.98	0.00	0.02	100.0%
10106 51210	CLERICAL AND TECHNICAL					
82,334.00	-900.00	81,434.00	81,110.71	0.00	323.29	99.6%
10106 51810	OVERTIME					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10106 51920	F.I.C.A.					
12,900.00	-330.00	12,570.00	12,129.74	0.00	440.26	96.5%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



IP 5
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10106 52010	ADVERTISING	0.00	700.00	789.40	0.00	-89.40	112.8%*
10106 52020	700.00 POSTAGE						
10106 52030	6,000.00 PROFESSIONAL FEES	1,700.00	7,700.00	6,661.57	0.00	1,038.43	86.5%
10106 52040	22,214.00 SERVICE CONT. AND REPAIRS	-800.00	21,414.00	20,633.30	0.00	780.70	96.4%
10106 52050	1,178.00 DUES, CONFERENCES & EDUCATION	0.00	1,178.00	1,071.80	0.00	106.20	91.0%
10106 53010	195.00 OFFICE SUPPLIES	0.00	195.00	185.00	0.00	10.00	94.9%
10106 54060	35.00 OFFICE EQUIPMENT	65.00	100.00	78.81	0.00	21.19	78.8%
	65.00	-65.00	0.00	0.00	0.00	0.00	.0%
TOTAL TAX COLLECTOR		0.00	211,907.00	209,276.31	0.00	2,630.69	98.8%

10107 FINANCE

10107 51010	ELECTED OFFICIALS		29,485.00	28,960.92	0.00	524.08	98.2%
10107 51110	ADMINISTRATION	0.00					
10107 51210	292,334.00 CLERICAL AND TECHNICAL	-2,092.00	290,242.00	290,241.10	0.00	0.90	100.0%
10107 51810	147,394.00 OVERTIME	30,115.00	177,509.00	177,508.60	0.00	0.40	100.0%
10107 51910	2,650.00 FRINGE BENEFITS	-1,800.00	850.00	1,129.55	0.00	-279.55	132.9%*
10107 51920	2,950.00 F.I.C.A.	0.00	2,950.00	2,803.05	0.00	146.95	95.0%
10107 52010	36,325.00 ADVERTISING	-4.00	36,321.00	36,320.58	0.00	0.42	100.0%
10107 52020	500.00 POSTAGE	0.00	500.00	0.00	0.00	500.00	.0%
10107 52030	4,500.00 PROFESSIONAL FEES	0.00	4,500.00	4,099.35	0.00	400.65	91.1%
10107 52040	60,000.00 SERVICE CONT. AND REPAIRS	-1,432.00	58,568.00	53,600.97	0.00	4,967.03	91.5%
10107 52043	24,997.00 SERVICE CONTRACTS INFORMATION	1,699.00	26,696.00	26,721.97	0.00	-25.97	100.1%*
	0.00	0.00	0.00	0.00	0.00	0.00	.0%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10107 52050	DUES, CONFERENCES & EDUCATION					
10107 52070	6,184.00	-1,108.00	5,076.00	3,773.54	0.00	1,302.46
10107 52080	100.00	REIMBURSABLE EXPENSES	100.00	85.07	0.00	14.93
10107 53010	14,475.00	TELEPHONE	16,592.00	16,564.55	0.00	27.45
10107 54010	32,000.00	OFFICE SUPPLIES	32,000.00	24,996.32	0.00	7,003.68
10107 54060	0.00	FURNITURE	0.00	0.00	0.00	0.00
10107 54130	0.00	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
	0.00	COMPUTER SUPPORT SYSTEM	0.00	0.00	0.00	0.00
TOTAL FINANCE	653,894.00	27,495.00	681,389.00	666,805.57	0.00	14,583.43
						97.9%

10108 LEGAL DEPARTMENT

10108 52030	PROFESSIONAL FEES					
10108 52540	260,000.00	PROBATE COURT	260,000.00	233,161.03	0.00	26,838.97
10108 52560	33,000.00	MISCELLANEOUS CLAIMS	33,000.00	31,518.59	0.00	1,481.41
	5,000.00		5,000.00	8.00	0.00	4,992.00
TOTAL LEGAL DEPARTMENT	298,000.00	0.00	298,000.00	264,687.62	0.00	33,312.38
						88.8%

10109 TOWN CLERK

10109 51010	ELECTED OFFICIALS					
10109 51110	92,707.00	ADMINISTRATION	92,352.00	92,351.71	0.00	0.29
10109 51210	73,966.00	CLERICAL AND TECHNICAL	77,043.00	77,042.02	0.00	0.98
10109 51810	54,957.00	OVERTIME	54,481.00	54,480.69	0.00	0.31
	100.00		100.00	0.00	0.00	100.00
						0.0%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10109 51920	F.I.C.A.					
10109 52010	16,962.00 -1,456.00	15,506.00	15,505.01	0.00	0.99	100.0%
10109 52020	ADVERTISING					
10109 52030	1,300.00 0.00	1,300.00	1,299.35	0.00	0.65	100.0%
10109 52040	POSTAGE					
10109 52050	2,500.00 745.00	3,245.00	3,244.88	0.00	0.12	100.0%
10109 52060	1.00 PROFESSIONAL FEES	1.00	0.00	0.00	1.00	.0%
10109 52070	SERVICE CONT. AND REPAIRS	1.00	0.00	0.00	1.00	.0%
10109 52080	1.00 DUES, CONFERENCES & EDUCAT	1.00	0.00	0.00	1.00	.0%
10109 52090	850.00 0.00	850.00	850.00	0.00	0.00	100.0%
10109 52100	PRINTING					
10109 52110	1.00 0.00	1.00	0.00	0.00	1.00	.0%
10109 52120	REIMBURSABLE EXPENSES					
10109 52130	1.00 0.00	1.00	0.00	0.00	1.00	.0%
10109 52140	VITAL STATISTICS					
10109 52150	250.00 -222.00	28.00	28.00	0.00	0.00	100.0%
10109 52160	RENTAL OF EQUIPMENT					
10109 52170	24,000.00 0.00	24,000.00	25,154.70	0.00	-1,154.70	104.8%*
10109 52180	1.00 OFFICE SUPPLIES	1.00	0.00	0.00	1.00	.0%
10109 52190	OTHER SUPPLIES					
10109 52200	1.00 0.00	1.00	0.00	0.00	1.00	.0%
10109 52210	ORDINANCES					
10109 52220	1,450.00 -291.00	1,159.00	1,158.89	0.00	0.11	100.0%
10109 52230	ELECTION MATERIALS					
10109 52240	700.00 350.00	1,050.00	1,049.03	0.00	0.97	99.9%
10109 52250	MICROFILM SUPPLIES					
10109 52260	1.00 0.00	1.00	0.00	0.00	1.00	.0%
10109 52270	OFFICE EQUIPMENT					
10109 52280	1.00 0.00	1.00	0.00	0.00	1.00	.0%
10109 52290						
10109 52300						
10109 52310						
10109 52320						
10109 52330						
10109 52340						
10109 52350						
10109 52360						
10109 52370						
10109 52380						
10109 52390						
10109 52400						
10109 52410						
10109 52420						
10109 52430						
10109 52440						
10109 52450						
10109 52460						
10109 52470						
10109 52480						
10109 52490						
10109 52500						
10109 52510						
10109 52520						
10109 52530						
10109 52540						
10109 52550						
10109 52560						
10109 52570						
10109 52580						
10109 52590						
10109 52600						
10109 52610						
10109 52620						
10109 52630						
10109 52640						
10109 52650						
10109 52660						
10109 52670						
10109 52680						
10109 52690						
10109 52700						
10109 52710						
10109 52720						
10109 52730						
10109 52740						
10109 52750						
10109 52760						
10109 52770						
10109 52780						
10109 52790						
10109 52800						
10109 52810						
10109 52820						
10109 52830						
10109 52840						
10109 52850						
10109 52860						
10109 52870						
10109 52880						
10109 52890						
10109 52900						
10109 52910						
10109 52920						
10109 52930						
10109 52940						
10109 52950						
10109 52960						
10109 52970						
10109 52980						
10109 52990						
10109 53000						
10109 53010						
10109 53020						
10109 53030						
10109 53040						
10109 53050						
10109 53060						
10109 53070						
10109 53080						
10109 53090						
10109 53100						
10109 53110						
10109 53120						
10109 53130						
10109 53140						
10109 53150						
10109 53160						
10109 53170						
10109 53180						
10109 53190						
10109 53200						
10109 53210						
10109 53220						
10109 53230						
10109 53240						
10109 53250						
10109 53260						
10109 53270						
10109 53280						
10109 53290						
10109 53300						
10109 53310						
10109 53320						
10109 53330						
10109 53340						
10109 53350						
10109 53360						
10109 53370						
10109 53380						
10109 53390						
10109 53400						
10109 53410						
10109 53420						
10109 53430						
10109 53440						
10109 53450						
10109 53460						
10109 53470						
10109 53480						
10109 53490						
10109 53500						
10109 53510						
10109 53520						
10109 53530						
10109 53540						
10109 53550						
10109 53560						
10109 53570						
10109 53580						
10109 53590						
10109 53600						
10109 53610						
10109 53620						
10109 53630						
10109 53640						
10109 53650						
10109 53660						
10109 53670						
10109 53680						
10109 53690						
10109 53700						
10109 53710						
10109 53720						
10109 53730						
10109 53740						
10109 53750						
10109 53760						
10109 53770						
10109 53780						
10109 53790						
10109 53800						
10109 53810						
10109 53820						
10109 53830						
10109 53840						
10109 53850						
10109 53860						
10109 53870						
10109 53880						
10109 53890						
10109 53900						
10109 53910						
10109 53920						
10109 53930						
10109 53940						
10109 53950						
10109 53960						
10109 53970						
10109 53980						
10109 53990						
10109 54000						
10109 54010						
10109 54020						
10109 54030						
10109 54040						
10109 54050						
10109 54060						
10109 54070						
10109 54080						
10109 54090						
10109 54100						
10109 54110						
10109 54120						
10109 54130						
10109 54140						
10109 54150						
10109 54160						
10109 54170						
10109 54180						
10109 54190						
10109 54200						
10109 54210						
10109 54220						
10109 54230						
10109 54240						
10109 54250						
10109 54260						
10109 54270						
10109 54280						
10109 54290						
10109 54300						
10109 54310						
10109 54320						
10109 54330						
10109 54340						
10109 54350						
10109 54360						
10109 54370						
10109 54380						
10109 54390						
10109 54400						
10109 54410						
10109 54420						
10109 54430						
10109 54440						
10109 54450						
10109 54460						
10109 54470						
10109 54480						
10109 54490						
10109 54500						
10109 54510						
10109 54520						
10109 54530						
10109 54540						
10109 54550						
10109 54560						
10109 54570	</					

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 8
glytdbud

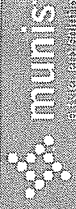
FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJUSTMENTS

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10110 51210	CLERICAL AND TECHNICAL				
10110 51810	-5,272.00	139,098.82	0.00	5,518.18	96.2%
10110 51910	OVERTIME	2,157.87	0.00	2,981.13	42.0%
10110 51920	FRINGE BENEFITS	3,812.79	0.00	3,892.21	49.5%
10110 52010	F.I.C.A.	37,976.12	0.00	3,636.88	91.3%
10110 52020	ADVERTISING	3,370.84	0.00	629.16	84.3%
10110 52030	POSTAGE	387.65	0.00	62.35	86.1%
10110 52040	PROFESSIONAL FEES	5,728.00	0.00	14,272.00	28.6%
10110 52050	SERVICE CONT. AND REPAIRS	6,740.82	0.00	10,000.18	40.3%
10110 52060	DUES, CONFERENCES & EDUCAT	3,195.00	0.00	-474.00	117.4%*
10110 52070	PRINTING	186.75	0.00	263.25	41.5%
10110 53010	REIMBURSABLE EXPENSES	0.00	0.00	200.00	.0%
10110 53090	OFFICE SUPPLIES	1,732.16	0.00	1,017.84	63.0%
10110 54060	FUELS AND LUBRICANTS	464.71	0.00	130.29	78.1%
	OFFICE EQUIPMENT	108.37	0.00	1,331.63	7.5%
	1,440.00				
TOTAL PLANNING & ZONING COMM.	0.00	591,452.89	0.00	43,461.11	93.2%
634,914.00					
10111 BUILDING MAINTENANCE					
10111 51140	FACILITIES COORDINATOR				
10111 51810	OVERTIME	72,112.15	0.00	387.85	99.5%
10111 51910	FRINGE BENEFITS	0.00	0.00	0.00	.0%
10111 51920	F.I.C.A.	62.50	0.00	12.50	83.3%
	5,858.00	5,390.21	0.00	467.79	92.0%
	5,858.00				

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 9
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10111 52010	ADVERTISING					
10111 52040	1,020.00 SERVICE CONT. AND REPAIRS	1,020.00	1,020.00	0.00	0.00	100.0%
10111 52090	171,360.00 FUEL OIL	168,887.00	160,082.29	0.00	8,804.71	94.8%
10111 52100	129,061.00 ELECTRICITY	114,061.00	115,505.15	0.00	-1,444.15	101.3%*
10111 52110	343,343.00 WATER	360,833.00	366,451.66	0.00	-5,618.66	101.6%*
10111 52120	12,186.00 SEWER	17,669.00	18,423.73	0.00	-754.73	104.3%*
10111 53020	21,775.00 OTHER SUPPLIES	18,775.00	24,022.87	0.00	-5,247.87	128.0%*
10111 55030	8,000.00 PUBLIC IMPROVEMENTS	8,000.00	7,752.69	0.00	247.31	96.9%
	9,692.00	11,192.00	11,175.16	0.00	16.84	99.8%
	TOTAL BUILDING MAINTENANCE					
	778,870.00	778,870.00	781,998.41	0.00	-3,128.41	100.4%

10112 INSURANCE

10112 52200	WORKER'S COMP. INS. PREM.					
10112 52201	734,664.00 LIABILITY/AUTO/PROPERTY	721,953.00	677,918.85	0.00	44,034.15	93.9%
10112 52210	455,676.00 BUILDING AND CONTENTS INS	505,454.00	496,149.00	0.00	9,305.00	98.2%
10112 52220	0.00 VEHICLES INS. PREM.	0.00	0.00	0.00	0.00	.0%
10112 52230	0.00 GENERAL LIABILITY INS PRE	0.00	0.00	0.00	0.00	.0%
10112 52240	0.00 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	.0%
10112 52250	10,000.00 DEDUCTIBLE COVERAGE	10,000.00	9,279.89	0.00	720.11	92.8%
10112 52251	35,000.00 HEALTHCARE	35,000.00	14,070.52	0.00	20,929.48	40.2%
10112 52252	3,458,563.00 LONG TERM DISABILITY	3,458,563.00	3,458,563.00	0.00	0.00	100.0%
10112 52253	3,000.00 LIFE INSURANCE	4,436.00	2,899.14	0.00	1,536.86	65.4%
	21,000.00	23,462.00	20,294.44	0.00	3,167.56	86.5%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 10
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL INSURANCE	40,965.00	4,758,868.00	4,679,174.84	0.00	79,693.16	98.3%
4,717,903.00						
10113 ECONOMIC DEV. COMM.						
10113 52010	ADVERTISING	425.00	0.00	0.00	425.00	.0%
10113 52020	POSTAGE	0.00	0.00	0.00	0.00	.0%
10113 52030	PROFESSIONAL FEES	128.00	0.00	0.00	128.00	.0%
10113 52050	DUES, CONFERENCES & EDUCAT	7,851.00	7,102.93	0.00	748.07	90.5%
10113 52060	PRINTING	150.00	0.00	0.00	150.00	.0%
10113 52070	REIMBURSABLE EXPENSES	150.00	0.00	0.00	150.00	.0%
TOTAL ECONOMIC DEV. COMM.	-1,372.00	8,704.00	7,102.93	0.00	1,601.07	81.6%
10,076.00						
10114 CONSERVATION COMMISSION						
10114 52010	ADVERTISING	1,800.00	1,104.75	0.00	695.25	61.4%
10114 52020	POSTAGE	125.00	83.87	0.00	41.13	67.1%
10114 52030	PROFESSIONAL FEES	3,200.00	0.00	0.00	3,200.00	.0%
10114 52031	PLANNING SERVICES	12,000.00	12,000.00	0.00	0.00	100.0%
10114 52050	DUES, CONFERENCES & EDUCAT	600.00	275.00	0.00	325.00	45.8%
10114 52060	PRINTING	25.00	0.00	0.00	25.00	.0%
10114 53020	OTHER SUPPLIES	500.00	0.00	0.00	500.00	.0%
TOTAL CONSERVATION COMMISSION	0.00	18,250.00	13,463.62	0.00	4,786.38	73.8%
18,250.00						

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 11
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10115 ZONING BOARD OF APPEALS						
10115 52010	ADVERTISING	0.00	3,700.00			
10115 52020	POSTAGE		2,667.15	0.00	1,032.85	72.1%
10115 52050	DUES, CONFERENCES & EDUCAT	160.00	115.74	0.00	44.26	72.3%
10115 53010	OFFICE SUPPLIES	400.00	50.00	0.00	350.00	12.5%
	50.00	50.00	25.95	0.00	24.05	51.9%
TOTAL ZONING BOARD OF APPEALS						
	4,310.00	4,310.00	2,858.84	0.00	1,451.16	66.3%
10116 RETIREMENT COMMISSION						
10116 51930	HEART AND HYPERTENSION					
10116 51940	-10,000.00		171,448.00	0.00	445.07	99.7%
10116 51945	PENSION CONTRIBUTIONS					
10116 51949	-160,177.00	4,188,599.00	4,142,776.58	0.00	45,822.42	98.9%
	RETIREE HEALTH BENEFITS					
	402,682.00	402,682.00	372,649.91	0.00	30,032.09	92.5%
	OPEB TRUST FUND CONTRIBUTION	772,309.00	772,308.65	0.00	0.35	100.0%
	750,000.00					
TOTAL RETIREMENT COMMISSION						
	-147,868.00	5,535,038.00	5,458,738.07	0.00	76,299.93	98.6%
10117 REPRESENTATIVE TOWN MEET.						
10117 51210	CLERICAL AND TECHNICAL					
10117 51920	1.00	1.00	0.00	0.00	1.00	.0%
10117 52010	F.I.C.A.	0.00	0.00	0.00	0.00	.0%
10117 52020	ADVERTISING	6,000.00	3,344.60	0.00	2,655.40	55.7%
	POSTAGE					
	50.00	50.00	0.00	0.00	50.00	.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



12
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10117 52050	DUES, CONFERENCES & EDUCAT	12,852.00	12,852.00	0.00	0.00	100.0%
10117 53010	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0%
	TOTAL REPRESENTATIVE TOWN MEET.	18,903.00	16,196.60	0.00	2,706.40	85.7%

10118 BUILDING DEPARTMENT

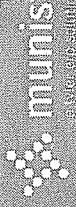
10118 51110	ADMINISTRATION	172,870.00	164,235.69	0.00	8,634.31	95.0%
10118 51120	INSPECTION	159,207.00	127,937.13	0.00	31,269.87	80.4%
10118 51810	OVERTIME	1,243.00	0.00	0.00	1,243.00	0%
10118 51910	FRINGE BENEFITS	3,925.00	2,473.97	0.00	1,451.03	63.0%
10118 51920	F.I.C.A.	20,029.00	21,370.07	0.00	0.93	100.0%
10118 52010	ADVERTISING	1,050.00	668.45	0.00	1,181.55	36.1%
10118 52020	POSTAGE	900.00	1,233.62	0.00	66.38	94.9%
10118 52030	PROFESSIONAL FEES	750.00	171.00	0.00	579.00	22.8%
10118 52040	SERVICE CONT. AND REPAIRS	2,658.00	1,582.68	0.00	1,075.32	59.5%
10118 52050	DUES, CONFERENCES & EDUCAT	5,480.00	2,181.09	0.00	2,098.91	51.0%
10118 53010	OFFICE SUPPLIES	850.00	82.94	0.00	767.06	9.8%
10118 53090	FUELS AND LUBRICANTS	540.00	386.87	0.00	153.13	71.6%
10118 54060	OFFICE EQUIPMENT	400.00	115.31	0.00	284.69	28.8%
	TOTAL BUILDING DEPARTMENT	78,236.00	322,438.82	0.00	48,805.18	86.9%

10119 YOUTH SERVICE BUREAU

10119 51110	ADMINISTRATION	143,947.00	143,946.36	0.00	0.64	100.0%
-------------	----------------	------------	------------	------	------	--------

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



13
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

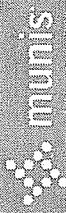
	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10119 51210	CLERICAL AND TECHNICAL					
46,542.00	60,887.00	107,429.00	124,311.87	0.00	-16,882.87	115.7%*
10119 51810	OVERTIME					
0.00	461.00	461.00	460.63	0.00	0.37	99.9%
10119 51910	FRINGE BENEFITS					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10119 51920	F.I.C.A.					
14,399.00	3,363.00	17,762.00	18,996.49	0.00	-1,234.49	107.0%*
10119 52020	POSTAGE					
200.00	100.00	300.00	241.04	0.00	58.96	80.3%
10119 52030	PROFESSIONAL FEES					
22,000.00	5,000.00	27,000.00	26,987.50	0.00	12.50	100.0%
10119 52040	SERVICE CONT AND REPAIRS					
1,060.00	550.00	1,610.00	1,333.70	0.00	276.30	82.8%
10119 52050	DUES, CONFERENCES & EDUCATION					
550.00	0.00	550.00	550.00	0.00	0.00	100.0%
10119 52080	TELEPHONE					
2,200.00	450.00	2,650.00	2,393.12	0.00	256.88	90.3%
10119 52100	ELECTRICITY					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10119 52110	WATER					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10119 52120	SEWER					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10119 52380	PROGRAMS					
4,000.00	428.00	4,428.00	4,347.31	0.00	80.69	98.2%
10119 54060	OFFICE EQUIPMENT					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL YOUTH SERVICE BUREAU	73,503.00	306,137.00	323,568.02	0.00	-17,431.02	105.7%

10120 SOCIAL SERVICE GRANTS

10120 52590	WATERFORD SHELLFISH COMM					
2,000.00	0.00	2,000.00	2,000.00	0.00	0.00	100.0%
10120 52633	WTFD/E. LYME/SHELLFISH COMM					
2,500.00	0.00	2,500.00	2,500.00	0.00	0.00	100.0%
10120 52634	COUNCIL OF GOVERNMENTS					
10,734.00	0.00	10,734.00	10,734.00	0.00	0.00	100.0%
10120 52635	HISTORIC PROPERTIES COMM.					
400.00	0.00	400.00	114.57	0.00	285.43	28.6%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



14
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10120 52636	T.V.C.C.A.	0.00	5,000.00	5,000.00	0.00	0.00	100.0%
10120 52638	DISABLED AMER. VETS	0.00	250.00	250.00	0.00	0.00	100.0%
10120 52639	V.F.W. POST 6573, WFD.	0.00	1,994.00	1,939.39	0.00	54.61	97.3%
10120 52643	SAFE FUTURES WOMEN'S CTR.	0.00	6,500.00	6,500.00	0.00	0.00	100.0%
10120 52644	SEAT	0.00	35,888.00	35,888.00	0.00	0.00	100.0%
10120 52645	EASTERN CT CONS. DISTRICT, INC	0.00	1,500.00	1,500.00	0.00	0.00	100.0%
10120 52646	TOWN HISTORIAN	0.00	800.00	610.13	0.00	189.87	76.3%
10120 58330	S C A D D	0.00	0.00	0.00	0.00	0.00	.0%
10120 58340	WTFD HISTORICAL SOCIETY	0.00	1,800.00	1,800.00	0.00	0.00	100.0%
10120 58440	UNITED COMMUNITY & FAMILY SERV	0.00	7,200.00	7,200.00	0.00	0.00	100.0%
10120 58450	THE ARC OF NL COUNTY	0.00	1,800.00	1,800.00	0.00	0.00	100.0%
10120 58583	FRIENDS OF HARKNESS	0.00	0.00	0.00	0.00	0.00	.0%
10120 58588	CHILD & FAMILY AGENCY OF SECT	0.00	0.00	0.00	0.00	0.00	.0%
10120 58593	THE COMMUNITY HEALTH CENTER	0.00	0.00	0.00	0.00	0.00	.0%
10120 58595	NL HOMELESS HOSPITALITY CTR	0.00	5,000.00	5,000.00	0.00	0.00	100.0%
10120 58596	SACCEC	0.00	1,000.00	1,000.00	0.00	0.00	100.0%
10120 59010	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL SOCIAL SERVICE GRANTS		0.00	84,366.00	83,836.09	0.00	529.91	99.4%

10121 CONTINGENCY

10121 59010 CONTINGENCY -261,923.00

0.00

3,077.00

.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 15
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

TOTAL CONTINGENCY	-261,923.00	3,077.00	0.00	0.00	3,077.00	.0%
10122 EMERGENCY MANAGEMENT						
10122 51110	ADMINISTRATION					
10122 51210	75,189.00 CLERICAL AND TECHNICAL	79,219.00	78,913.35	0.00	305.65	99.6%
10122 51240	14,256.00 -10,000.00 DISPATCH EDUCATION INCENTIVE	4,256.00	3,014.25	0.00	1,241.75	70.8%
10122 51440	2,300.00 -1,778.00 DISPATCH PERSONNEL	522.00	0.00	0.00	522.00	.0%
10122 51810	647,530.00 -15,733.00 DISPATCH OVERTIME	631,797.00	623,874.39	0.00	7,922.61	98.7%
10122 51823	131,668.00 11,703.00 EMERGENCY PERSONNEL	143,371.00	143,370.15	0.00	0.85	100.0%
10122 51830	1,800.00 0.00 TRAINING & EDUCATION	1,800.00	0.00	0.00	1,800.00	.0%
10122 51920	7,080.00 0.00 F.I.C.A.	7,080.00	1,696.44	0.00	5,383.56	24.0%
10122 52010	68,198.00 0.00 ADVERTISING	68,198.00	61,744.00	0.00	6,454.00	90.5%
10122 52020	200.00 0.00 POSTAGE	200.00	0.00	0.00	200.00	.0%
10122 52030	1,000.00 0.00 PROFESSIONAL FEES	1,000.00	7.04	0.00	992.96	.7%
10122 52040	1,000.00 0.00 SERVICE CONT. AND REPAIRS	1,000.00	207.00	0.00	793.00	20.7%
10122 52050	43,920.00 0.00 DUES, CONFERENCES & EDUCATION	43,920.00	19,803.65	0.00	24,116.35	45.1%
10122 52060	22,084.00 -2,206.00 PRINTING	19,878.00	3,697.41	0.00	16,180.59	18.6%
10122 52070	200.00 0.00 REIMBURSABLE EXPENSES	200.00	28.50	0.00	171.50	14.3%
10122 52080	0.00 0.00 TELEPHONE	0.00	0.00	0.00	0.00	.0%
10122 52100	28,368.00 0.00 ELECTRICITY	28,368.00	21,553.54	0.00	6,814.46	76.0%
10122 52300	0.00 0.00 TRAINING, EDUCATION & EMERG	0.00	0.00	0.00	0.00	.0%
	2,600.00 2,206.00	4,806.00	2,015.88	0.00	2,790.12	41.9%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

IP 16
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10122 52370	DISPATCH CLOTHING ALLOWANCE					
3,760.00	0.00	3,760.00	3,751.50	0.00	8.50	99.8%
10122 52415	GENERATOR MAINTENANCE					
6,200.00	0.00	6,200.00	0.00	0.00	6,200.00	.0%
10122 53010	OFFICE SUPPLIES					
250.00	0.00	250.00	0.00	0.00	250.00	.0%
10122 53020	OTHER SUPPLIES					
1,030.00	0.00	1,030.00	470.36	0.00	559.64	45.7%
10122 53090	FUELS AND LUBRICANTS					
1,030.00	0.00	1,030.00	385.56	0.00	644.44	37.4%
10122 53120	SHELTER SUPPLIES					
600.00	0.00	600.00	47.75	0.00	552.25	8.0%
10122 53130	RADIOLOGICAL SUPPLIES					
400.00	0.00	400.00	0.00	0.00	400.00	.0%
10122 54120	DISPATCH CENTER EQUIPMENT					
2,000.00	0.00	2,000.00	1,738.53	0.00	261.47	86.9%
10122 54150	SURPLUS EQUIPMENT					
1.00	0.00	1.00	0.00	0.00	1.00	.0%
10122 54190	EMERGENCY EQUIPMENT					
1.00	0.00	1.00	0.00	0.00	1.00	.0%
TOTAL EMERGENCY MANAGEMENT		-11,778.00	966,319.30	0.00	84,567.70	92.0%

10123 FIRE SERVICES

10123 51110	ADMINISTRATION					
222,985.00	-26,000.00	196,985.00	196,013.83	0.00	971.17	99.5%
10123 51120	INSPECTION					
78,566.00	38,500.00	117,066.00	116,072.82	0.00	993.18	99.2%
10123 51210	CLERICAL AND TECHNICAL					
142,330.00	4,917.00	147,247.00	145,523.74	0.00	1,723.26	98.8%
10123 51240	EDUCATIONAL INCENTIVE					
20,430.00	-2,810.00	17,620.00	17,620.00	0.00	0.00	100.0%
10123 51410	FIRE FIGHTING					
1,413,050.00	-123,000.00	1,290,050.00	1,289,556.08	0.00	493.92	100.0%
10123 51411	INCENTIVE PROGRAM STIPENDS					
50,000.00	-26,819.00	23,181.00	21,805.00	0.00	1,376.00	94.1%
10123 51412	PART TIME FIREFIGHTING					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10123 51440	DISPATCH					
0.00	0.00	0.00	0.00	0.00	0.00	.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 17
glytdbud

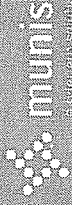
FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10123 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	.0%
10123 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	.0%
10123 51810	OVERTIME	256,666.00	256,665.01	0.00	0.99	100.0%
10123 51830	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	.0%
10123 51920	F.I.C.A.	146,890.00	145,772.14	0.00	1,117.86	99.2%
10123 52010	ADVERTISING	1,160.00	1,158.65	0.00	1.35	99.9%
10123 52020	POSTAGE	250.00	244.69	0.00	5.31	97.9%
10123 52030	PROFESSIONAL FEES	2,875.00	2,652.84	0.00	222.16	92.3%
10123 52040	SERVICE CONT. AND REPAIRS	7,970.00	7,033.17	0.00	936.83	88.2%
10123 52050	DUES, CONFERENCES & EDUCAT	36,000.00	34,449.78	0.00	1,550.22	95.7%
10123 52060	PRINTING	50.00	13.15	0.00	36.85	26.3%
10123 52070	REIMBURSABLE EXPENSES	778.00	413.96	0.00	364.04	53.2%
10123 52080	TELEPHONE	19,247.00	16,091.91	0.00	3,155.09	83.6%
10123 52090	HEATING FUEL	0.00	0.00	0.00	0.00	.0%
10123 52100	ELECTRICITY	0.00	0.00	0.00	0.00	.0%
10123 52110	WATER	0.00	0.00	0.00	0.00	.0%
10123 52120	SEWER	0.00	0.00	0.00	0.00	.0%
10123 52290	PUBLIC SAFETY AWARENESS	2,450.00	2,248.39	0.00	201.61	91.8%
10123 52310	EXAMINATIONS	8,000.00	7,519.12	0.00	480.88	94.0%
10123 52320	RENTAL OF HYDRANTS	453,700.00	450,806.16	0.00	2,893.84	99.4%
10123 52370	CLOTHING OR UNIFORM ALLOW	23,250.00	20,178.06	0.00	3,071.94	86.8%
10123 52371	FIRE POLICE	5,000.00	4,837.40	0.00	162.60	96.7%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 18
lglytbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10123 52372	INSURANCE					
10123 52373	138,564.00 LP GAS	5,460.00	144,024.00	0.00	1,343.59	99.1%
10123 52374	3,500.00 CABLE TELEVISION	0.00	3,593.19	0.00	-93.19	102.7%*
10123 52375	7,500.00 GROUND LADDER TESTING	50.00	7,041.76	0.00	508.24	93.3%
10123 52376	5,825.00 HYDRAULIC TESTING	1,400.00	7,177.00	0.00	48.00	99.3%
10123 52377	2,500.00 BREATHING APPARATUS TESTING	2,400.00	4,811.61	0.00	88.39	98.2%
10123 52378	8,760.00 BUILDING MAINTENANCE	2,000.00	10,102.06	0.00	657.94	93.9%
10123 52379	85,000.00 HOSE TESTING AND REPAIRS	-11,700.00	71,716.74	0.00	1,583.26	97.8%
10123 52387	9,825.00 PUMP TESTING SERVICES	-6,200.00	0.00	0.00	3,625.00	.0%
10123 52392	4,000.00 GENERATOR MAINTENANCE & REPAIR	0.00	1,200.00	0.00	2,800.00	30.0%
10123 52396	4,225.00 FF - PROTECTIVE CLOTHING	16,200.00	15,288.78	0.00	5,136.22	74.9%
10123 53010	0.00 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	.0%
10123 53020	1,500.00 OTHER SUPPLIES	0.00	512.34	0.00	987.66	34.2%
10123 53021	18,000.00 CONSUMABLE SUPPLIES	-3,600.00	11,225.65	0.00	3,174.35	78.0%
10123 53070	7,500.00 AUTO REPAIRS	-500.00	5,487.65	0.00	1,512.35	78.4%
10123 53090	90,000.00 FUELS AND LUBRICANTS	37,000.00	120,968.85	0.00	6,031.15	95.3%
10123 53110	18,740.00 COMPUTER SUPPLIES	5,600.00	23,607.48	0.00	732.52	97.0%
10123 53111	3,000.00 FF PROTECTIVE CLOTHING	-500.00	740.16	0.00	1,759.84	29.6%
10123 53112	78,750.00 FIREFIGHTING SUPPLIES	-37,000.00	38,557.84	0.00	3,192.16	92.4%
10123 53113	10,000.00 VOLUNTEER RESPONDER AWARDS	0.00	5,664.29	0.00	4,335.71	56.6%
10123 53114	5,000.00 MEDICAL SUPPLIES	0.00	2,033.62	0.00	2,966.38	40.7%
10123 54060	10,000.00 OFFICE EQUIPMENT	-3,600.00	5,220.07	0.00	1,179.93	81.6%
	3,000.00	-800.00	500.29	0.00	1,699.71	22.7%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

19
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10123 54202	EQUIPMENT -FIRE INVESTIGATIONS	1,200.00	1,171.96	0.00	28.04	97.7%
10123 54207	SCBA REPLACEMENT BOTTLES	0.00	0.00	0.00	0.00	.0%
10123 54215	THERMAL CAMERAS -OSWEGATCHIE	0.00	0.00	0.00	0.00	.0%
10123 54216	MULTI-GAS METER	0.00	0.00	0.00	0.00	.0%
10123 54217	RESCUE SAWS	0.00	0.00	0.00	0.00	.0%
10123 54218	FIREFIGHTER EQUIPMENT	0.00	0.00	0.00	0.00	.0%
10123 54219	EQUIPMENT STORAGE LOCKER	22,500.00	16,046.25	0.00	6,453.75	71.3%
10123 54220	RADIO/EMERGENCY LIGHTS	0.00	0.00	0.00	0.00	.0%
10123 54221	SERVICE TRUCK EQUIPMENT	10,000.00	9,158.11	0.00	841.89	91.6%
10123 54222	RESCUE TRUCK EQUIPMENT	0.00	0.00	0.00	0.00	.0%
10123 54226	EQUIPMENT	7,500.00	0.00	0.00	7,500.00	.0%
10123 54241	TELEPHONE SYSTEM -GOSHEN FIRE	2,000.00	0.00	0.00	2,000.00	.0%
		0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES						
		-5,000.00	3,241,182.01	0.00	79,851.99	97.6%

10124 WATERFORD FIRE ENG CO #1

10124 52260	OPERATING EXPENSES -WTFD FIRE					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL WATERFORD FIRE ENG CO #1						
0.00	0.00	0.00	0.00	0.00	0.00	.0%

10125 QUAKER HILL FIRE COMPANY

10125 52260	OPERATING EXPENSES-QUAKER HILL					
0.00	0.00	0.00	0.00	0.00	0.00	.0%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

1P 20
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL QUAKER HILL FIRE COMPANY	0.00	0.00	0.00	0.00	.0%
10126 GOSHEN FIRE DEPT INC					
10126 52260					
OPERATING EXPENSES-GOSHEN FIRE	0.00	0.00	0.00	0.00	.0%
TOTAL GOSHEN FIRE DEPT INC	0.00	0.00	0.00	0.00	.0%
10127 OSWEGATCHIE FIRE CO #4					
10127 52260					
OPERATING EXPENSES-OSWEGATCHIE	0.00	0.00	0.00	0.00	.0%
TOTAL OSWEGATCHIE FIRE CO #4	0.00	0.00	0.00	0.00	.0%
10128 COHANZIE FIRE CO #5					
10128 52260					
OPERATING EXPENSES-COHANZIE FI	0.00	0.00	0.00	0.00	.0%
TOTAL COHANZIE FIRE CO #5	0.00	0.00	0.00	0.00	.0%
10129 POLICE DEPARTMENT					
10129 51110					
ADMINISTRATION	496,902.00	532,494.70	0.00	3,407.30	99.4%
10129 51210					
CLERICAL AND TECHNICAL	300,922.00	237,393.54	0.00	5,274.46	97.8%
10129 51220					
CUSTODIAL	46,098.00	36,838.43	0.00	259.57	99.3%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



1P 21
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10129 51420	PATROL						
10129 51421	MARINE PATROL	-18,055.00	3,335,901.00	3,255,806.13	0.00	80,094.87	97.6%
10129 51430	DETECTIVE	0.00	23,350.00	17,754.36	0.00	5,595.64	76.0%
10129 51435	COMMUNITY SERVICE OFFICER	0.00	494,794.00	456,318.56	0.00	38,475.44	92.2%
10129 51450	EXTRA DUTY	-15,000.00	121,857.00	118,807.92	0.00	3,049.08	97.5%
10129 51810	OVERTIME	3,055.00	3,055.00	0.00	0.00	3,055.00	.0%
10129 51820	REPLACEMENT OVERTIME	24,000.00	169,838.00	163,944.06	0.00	5,893.94	96.5%
10129 51830	TRAINING & EDUCATION	26,000.00	386,508.00	352,539.57	0.00	33,968.43	91.2%
10129 51910	FRINGE BENEFITS	-50,000.00	87,702.00	74,854.23	0.00	12,847.77	85.4%
10129 51920	F. I. C. A.	0.00	0.00	0.00	0.00	0.00	.0%
10129 52010	ADVERTISING	0.00	426,138.00	385,882.07	0.00	40,255.93	90.6%
10129 52020	POSTAGE	0.00	500.00	278.35	0.00	221.65	55.7%
10129 52030	PROFESSIONAL FEES	0.00	2,000.00	774.65	0.00	1,225.35	38.7%
10129 52040	SERVICE CONT. AND REPAIRS	2,500.00	13,500.00	12,043.70	0.00	1,456.30	89.2%
10129 52050	DUES, CONFERENCES & EDUCATION	0.00	29,990.00	29,323.80	0.00	666.20	97.8%
10129 52060	PRINTING	0.00	1,735.00	1,460.00	0.00	275.00	84.1%
10129 52080	TELEPHONE	0.00	1,200.00	124.56	0.00	1,075.44	10.4%
10129 52090	HEATING FUEL	0.00	31,798.00	31,384.95	0.00	413.05	98.7%
10129 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
10129 52115	WATER & SEWER CHARGES	0.00	0.00	0.00	0.00	0.00	.0%
10129 52300	TRAINING, EDUCATION & EMER	0.00	0.00	0.00	0.00	0.00	.0%
10129 52305	OSHA COMPLIANCE	85,500.00	85,500.00	76,879.93	0.00	8,620.07	89.9%
		8,700.00	6,200.00	5,181.81	0.00	1,018.19	83.6%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

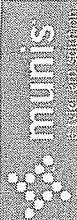


P 22
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSMTS

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10129 52370					
	CLOTHING OR UNIFORM ALLOW				
80,665.00	0.00	80,526.26	0.00	138.74	99.8%
10129 52440					
	DATA PROCESSING SERVICES				
0.00	0.00	0.00	0.00	0.00	.0%
10129 52520					
	CRIMINAL JUSTICE PLANNER				
13,520.00	0.00	13,520.00	0.00	0.00	100.0%
10129 53010					
	OFFICE SUPPLIES				
1,000.00	-50.00	823.34	0.00	126.66	86.7%
10129 53020					
	OTHER SUPPLIES				
7,000.00	50.00	7,042.40	0.00	7.60	99.9%
10129 53070					
	AUTO REPAIRS				
32,000.00	658.00	31,939.27	0.00	718.73	97.8%
10129 53090					
	FUELS AND LUBRICANTS				
65,572.00	492.00	65,813.28	0.00	250.72	99.6%
10129 53100					
	TIRES				
10,325.00	2,199.00	12,517.85	0.00	6.15	100.0%
10129 53150					
	BUILDING MAINTENANCE				
0.00	0.00	0.00	0.00	0.00	.0%
10129 53180					
	POLICE EQUIP. & SUPP.				
39,908.00	-1,255.00	35,023.25	0.00	3,629.75	90.6%
10129 53210					
	SELECTIVE ENFORCEMENT				
2,500.00	-999.00	1,500.00	0.00	1.00	99.9%
10129 53220					
	MARINE PATROL				
4,000.00	-1,548.00	2,228.03	0.00	223.97	90.9%
10129 53260					
	DOG WARDEN SUPPLIES				
60,000.00	0.00	60,000.00	0.00	0.00	100.0%
10129 53320					
	CHALLENGE				
0.00	0.00	0.00	0.00	0.00	.0%
10129 54020					
	EQUIPMENT				
9,710.00	453.00	10,162.43	0.00	0.57	100.0%
10129 54040					
	VEHICLES EQUIPMENT				
0.00	0.00	0.00	0.00	0.00	.0%
	TOTAL POLICE DEPARTMENT				
6,421,688.00	-58,254.00	6,111,181.43	0.00	252,252.57	96.0%
10130 PUBLIC WORKS					
10130 51110					
	ADMINISTRATION				
320,501.00	10,558.00	331,016.48	0.00	42.52	100.0%
10130 51130					
	ENGINEERING				
5,558.00	-5,558.00	0.00	0.00	0.00	.0%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

12 23
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

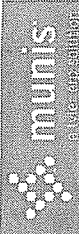
AVAILABLE BUDGET

% USED

10130 51210	CLERICAL AND TECHNICAL	149,644.00	149,643.17	0.00	0.83	100.0%
10130 51450	EXTRA DUTY	568.00				
10130 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	.0%
10130 51510	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	.0%
10130 51520	HIGHWAY MAINTENANCE	358,379.00	353,367.05	0.00	5,011.95	98.6%
10130 51530	REFUSE COLL. & DISPOSAL	1,038,247.00	833,854.79	0.00	17,440.21	98.0%
10130 51540	SNOW REMOVAL	309,828.00	452,517.27	0.00	6,310.73	98.6%
10130 51810	OVERTIME	70,000.00	81,651.64	0.00	0.36	100.0%
10130 51910	FRINGE BENEFITS	52,000.00	69,537.63	0.00	3,762.37	94.9%
10130 51920	F.I.C.A.	12,355.00	11,702.71	0.00	652.29	94.7%
10130 52010	ADVERTISING	177,171.00	161,834.75	0.00	15,336.25	91.3%
10130 52020	POSTAGE	0.00	0.00	0.00	0.00	.0%
10130 52030	PROFESSIONAL FEES	440.00	430.68	0.00	9.32	97.9%
10130 52040	SERVICE CONT. AND REPAIRS	90,000.00	91,426.30	0.00	2,429.70	97.4%
10130 52050	DUES, CONFERENCES & EDUCATION	60,000.00	46,351.76	0.00	11,080.24	80.7%
10130 52060	PRINTING	1,657.00	3,846.00	0.00	1.00	100.0%
10130 52070	REIMBURSABLE EXPENSES	100.00	0.00	0.00	100.00	.0%
10130 52090	FUEL OIL	50.00	33.60	0.00	16.40	67.2%
10130 52100	ELECTRICITY	0.00	0.00	0.00	0.00	.0%
10130 52110	WATER	0.00	0.00	0.00	0.00	.0%
10130 52400	MEAL ALLOWANCE	0.00	0.00	0.00	0.00	.0%
10130 52410	STREET TREE MAINTENANCE	2,223.00	2,484.44	0.00	38.56	98.5%
		330.00	326.96	0.00	3.04	99.1%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 24
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10130 52450	SITE WORK					
10130 52460	1,210.00 STREET LIGHTING	1,210.00	1,026.30	0.00	183.70	84.8%
10130 52470	110,000.00 -4,346.00 SOLID WASTE DISPOSAL	105,654.00	76,927.48	0.00	28,726.52	72.8%
10130 52475	870,000.00 RECYCLING PROGRAM	870,000.00	858,090.46	0.00	11,909.54	98.6%
10130 52500	250.00 OPTIONS AND RIGHTS OF WAY	250.00	0.00	0.00	250.00	.0%
10130 52510	1,000.00 RENTAL OF EQUIPMENT	1,000.00	0.00	0.00	1,000.00	.0%
10130 52531	24,000.00 LANDFILL CAP MAINTENANCE	24,000.00	23,023.00	0.00	977.00	95.9%
10130 53010	23,800.00 OFFICE SUPPLIES	23,800.00	23,750.00	0.00	50.00	99.8%
10130 53030	325.00 OPERATIONAL SUPPLIES	325.00	323.53	0.00	1.47	99.5%
10130 53050	17,000.00 ENGINEERING EQUIP. & SUPPLIES	22,000.00	18,615.26	0.00	3,384.74	84.6%
10130 53070	300.00 AUTO REPAIRS	300.00	205.91	0.00	94.09	68.6%
10130 53090	150,000.00 FUELS AND LUBRICANTS	215,000.00	210,742.26	0.00	4,257.74	98.0%
10130 53100	180,000.00 TIRES	180,000.00	169,150.82	0.00	10,849.18	94.0%
10130 53240	35,000.00 REFUSE DISPOSAL MATERIALS	35,000.00	31,306.08	0.00	3,693.92	89.4%
10130 53250	0.00 TRAFFIC CONTROL MATERIALS	0.00	0.00	0.00	0.00	.0%
10130 53300	30,000.00 HIGHWAY MATERIALS	30,000.00	4,841.03	0.00	25,158.97	16.1%
10130 54050	225,000.00 AUTOMOTIVE EQUIPMENT	155,000.00	115,564.23	0.00	39,435.77	74.6%
10130 54060	71,656.00 OFFICE EQUIPMENT	71,656.00	71,565.78	0.00	90.22	99.9%
10130 55010	1,500.00 TOWN AID ROADS IMPROVED	1,500.00	1,200.97	0.00	299.03	80.1%
	320,698.00	320,698.00	309,317.86	0.00	11,380.14	96.5%
	TOTAL PUBLIC WORKS					
	4,709,654.00	4,709,654.00	4,505,676.20	0.00	203,977.80	95.7%
10132 CONSERVATION OF HEALTH						
10132 52075	LEDGELIGHT HEALTH DISTRICT	142,282.00	142,282.00	0.00	0.00	100.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



IP 25
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL CONSERVATION OF HEALTH	0.00	142,282.00	142,282.00	0.00	0.00	100.0%
142,282.00						
10133 WATERFORD PH NURSING SERV						
10133 58010	PUBLIC HEALTH NURSING					
27,820.00	0.00	27,820.00	18,225.00	0.00	9,595.00	65.5%
TOTAL WATERFORD PH NURSING SERV	0.00	27,820.00	18,225.00	0.00	9,595.00	65.5%
27,820.00						
10135 SENIOR CITIZEN COMMISSION						
10135 51110	ADMINISTRATION					
149,455.00	800.00	150,255.00	167,641.25	0.00	-17,386.25	111.6%*
10135 51210	CLERICAL AND TECHNICAL					
217,381.00	-2,600.00	214,781.00	196,725.72	0.00	18,055.28	91.6%
10135 51635	SENIOR PROGRAM INSTRUCTORS					
14,369.00	-45.00	14,324.00	10,365.73	0.00	3,958.27	72.4%
10135 51810	OVERTIME					
931.00	1,845.00	2,776.00	2,635.92	0.00	140.08	95.0%
10135 51910	FRINGE BENEFITS					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10135 51920	F.I.C.A.					
29,233.00	0.00	29,233.00	27,337.83	0.00	1,895.17	93.5%
10135 52010	ADVERTISING					
344.00	0.00	344.00	120.00	0.00	224.00	34.9%
10135 52020	POSTAGE					
1,808.00	200.00	2,008.00	1,837.56	0.00	170.44	91.5%
10135 52039	ADA SERVICES					
450.00	0.00	450.00	0.00	0.00	450.00	.0%
10135 52040	SERVICE CONT. AND REPAIRS					
35,378.00	900.00	36,278.00	35,153.18	0.00	1,124.82	96.9%
10135 52050	DUES, CONFERENCES & EDUCAT					
530.00	0.00	530.00	338.53	0.00	191.47	63.9%
10135 52070	REIMBURSABLE EXPENSES					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
10135 52090	HEATING FUEL					
0.00	0.00	0.00	0.00	0.00	0.00	.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



IP 26
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10135 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00
10135 52115	WATER/SEWER	0.00	0.00	0.00	0.00	0.00	0.00
10135 52130	PHYSICAL EXAMINATIONS	0.00	0.00	0.00	0.00	0.00	0.00
10135 52380	1,520.00 PROGRAMS	1,520.00	1,520.00	1,090.00	0.00	430.00	71.7%
10135 53010	26,370.00 OFFICE SUPPLIES	25,270.00	19,572.07	19,572.07	0.00	5,697.93	77.5%
10135 53020	639.00 OTHER SUPPLIES	639.00	326.21	326.21	0.00	312.79	51.1%
10135 53070	2,658.00 AUTO REPAIRS	2,658.00	1,796.24	1,796.24	0.00	861.76	67.6%
10135 53090	3,088.00 FUELS AND LUBRICANTS	3,088.00	1,547.10	1,547.10	0.00	1,540.90	50.1%
10135 54020	6,318.00 FITNESS EQUIPMENT	6,318.00	2,843.19	2,843.19	0.00	3,474.81	45.0%
10135 54030	0.00 KITCHEN EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
10135 54050	120.00 AUTOMOTIVE EQUIPMENT	120.00	80.99	80.99	0.00	39.01	67.5%
10135 54060	897.00 OFFICE EQUIPMENT	897.00	295.77	295.77	0.00	601.23	33.0%
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SENIOR CITIZEN COMMISSION		491,489.00	469,707.29	469,707.29	0.00	21,781.71	95.6%

10136 WATERFORD PUBLIC LIBRARY

10136 51110	ADMINISTRATION	92,379.00	94,458.00	94,457.46	0.00	0.54	100.0%
10136 51210	CLERICAL AND TECHNICAL	690,286.00	685,586.00	670,449.09	0.00	15,136.91	97.8%
10136 51220	88,138.00 CUSTODIAL	85,918.00	81,210.75	81,210.75	0.00	4,707.25	94.5%
10136 51810	6,075.00 OVERTIME	6,295.00	6,215.12	6,215.12	0.00	79.88	98.7%
10136 51910	0.00 FRINGE BENEFITS	2,621.00	2,620.42	2,620.42	0.00	0.58	100.0%
10136 51920	67,082.00 F.I.C.A.	67,082.00	62,166.04	62,166.04	0.00	4,915.96	92.7%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 27
glytdbud

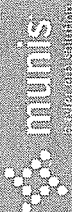
FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSMTS

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10136 52010	ADVERTISING	0.00	0.00	0.00	.0%
10136 52020	0.00 POSTAGE	0.00	0.00	0.00	.0%
10136 52040	325.00 SERVICE CONT. AND REPAIRS	330.28	0.00	29.72	91.7%
10136 52070	700.00 REIMBURSABLE EXPENSES	2,160.00	0.00	465.00	82.3%
10136 52090	690.00 FUEL OIL	716.33	0.00	13.67	98.1%
10136 52100	0.00 ELECTRICITY	0.00	0.00	0.00	.0%
10136 52110	0.00 WATER	0.00	0.00	0.00	.0%
10136 52120	0.00 SEWER	0.00	0.00	0.00	.0%
10136 53010	0.00 OFFICE SUPPLIES	0.00	0.00	0.00	.0%
10136 53020	4,000.00 OTHER SUPPLIES	3,997.27	0.00	2.73	99.9%
10136 54160	4,800.00 BOOKS AND RELATED MATERIAL	2,906.86	0.00	1,893.14	60.6%
	45,000.00	44,999.25	0.00	0.75	100.0%
	TOTAL WATERFORD PUBLIC LIBRARY	972,228.87	0.00	27,246.13	97.3%

10137 RECREATION AND PARKS

10137 51110	ADMINISTRATION	198,028.95	0.00	0.05	100.0%
10137 51210	193,599.00 CLERICAL AND TECHNICAL	125,740.24	0.00	-35,814.24	139.8%*
10137 51220	88,917.00 CUSTODIAL	19,746.95	0.00	15.05	99.9%
10137 51450	19,762.00 EXTRA DUTY	0.00	0.00	0.00	.0%
10137 51451	0.00 EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	.0%
10137 51610	0.00 PARKS MAINTENANCE	386,238.85	0.00	-156.85	100.0%*
10137 51620	383,325.00 RECREATION PROGRAMS	346,443.67	0.00	-8,452.67	102.5%*
	342,991.00				



10/03/2022 09:30
kallen

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

P 28
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

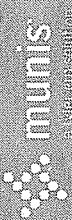
YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10137 51630	0.00	SUMMER JOBS FOR MINORS	0.00	0.00	0.00	0.00	0.00
10137 51810	20,376.00	OVERTIME	25,478.00	25,477.75	0.00	0.25	100.0%
10137 51910	8,171.00	FRINGE BENEFITS	8,171.00	7,468.59	0.00	702.41	91.4%
10137 51920	80,871.00	F.I.C.A.	80,871.00	81,456.78	0.00	-585.78	100.7%*
10137 52010	2,760.00	ADVERTISING	2,760.00	0.00	0.00	2,760.00	0%
10137 52020	6,100.00	POSTAGE	6,800.00	6,530.31	0.00	269.69	96.0%
10137 52040	36,606.00	SERVICE CONT. AND REPAIRS	37,606.00	37,430.64	0.00	175.36	99.5%
10137 52050	3,650.00	DUES, CONFERENCES & EDUCATION	3,650.00	1,693.00	0.00	1,957.00	46.4%
10137 52060	0.00	PRINTING	0.00	0.00	0.00	0.00	0%
10137 52070	150.00	REIMBURSABLE EXPENSES	150.00	0.00	0.00	150.00	0%
10137 52080	2,848.00	TELEPHONE	2,848.00	2,929.37	0.00	-81.37	102.9%*
10137 52090	0.00	HEATING FUEL	6,691.00	3,278.32	0.00	3,412.68	49.0%
10137 52100	0.00	ELECTRICITY	11,163.00	1,575.49	0.00	9,587.51	14.1%
10137 52110	0.00	WATER	4,420.00	3,112.32	0.00	1,307.68	70.4%
10137 52120	0.00	SEWER	2,775.00	2,215.00	0.00	560.00	79.8%
10137 52206	4,750.00	XFER TO COMMUNITY EVENTS FUND	4,750.00	4,750.00	0.00	0.00	100.0%
10137 52380	42,387.00	PROGRAMS	40,687.00	37,331.81	0.00	3,355.19	91.8%
10137 52390	39,294.00	CO-SPONSORED PROGRAMS	39,294.00	29,606.00	0.00	9,688.00	75.3%
10137 52420	106,335.00	MAINTENANCE OF PROPERTY	107,338.00	110,766.50	0.00	-3,428.50	103.2%*
10137 53010	1,363.00	OFFICE SUPPLIES	2,363.00	2,298.74	0.00	64.26	97.3%
10137 53020	30,636.00	OTHER SUPPLIES	32,495.00	32,609.13	0.00	-114.13	100.4%*
10137 53080	20,750.00	MAINTENANCE VEHICLES	31,903.00	33,520.25	0.00	-1,617.25	105.1%*



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 29
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10137 53090	FUELS AND LUBRICANTS					
10137 54020	12,693.00 EQUIPMENT	14,251.00	14,250.39	0.00	0.61	100.0%
	1,825.00	1,825.00	0.00	0.00	1,825.00	.0%
	TOTAL RECREATION AND PARKS					
	1,450,159.00	1,500,079.00	1,514,499.05	0.00	-14,420.05	101.0%
10138 CURRENT YEAR CAP IMP						
10138 54050	AUTOMOTIVE EQUIPMENT					
10138 55738	0.00	0.00	0.00	0.00	0.00	.0%
10138 55739	FLEET MANAGEMENT PLAN					
	800,000.00	800,000.00	800,000.00	0.00	0.00	100.0%
10138 55777	IT NETWORK UPGRADE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55778	COMPUTER TO PLATE-PRINT SHOP					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55784	SEWER SYSTEM UPGRADE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55786	REPLACEMENT CHAIRS @ COMM CTR					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55787	ARCGIS SERVER STANDARD WORKGRO					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55788	FLEET MANAGEMENT SYSTEM SOFTWA					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55790	REPLACE DINING ROOM FLOOR COMM					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55791	ANIMAL CONTROL SHELTER A&E					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55793	WEBSITE UPGRADE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55794	FINANCIAL ACCOUNTING SOFTWARE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55795	FIELD BASED REPORTING SOFTWARE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55797	INFORM CAD UPGRADE					
	0.00	0.00	0.00	0.00	0.00	.0%
10138 55798	ADA COMPLIANCE					
	0.00	0.00	0.00	0.00	0.00	.0%
	IN-CAR SYSTEM					
	0.00	0.00	0.00	0.00	0.00	.0%

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10138 55799	0.00	BLOOMINGDALE RD RECLAIM/REPAVE 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55800	0.00	KENYON RD RECLAIM/REPAVE 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55801	0.00	NORTH ROAD -MILL & OVERLAY 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55802	0.00	GLENWOOD AVE BRIDGE 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55803	0.00	PARKING LOT YSB/PD 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55804	0.00	GENERAL PROPERTY MANAGEMENT RO 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55805	0.00	HARDWARE REFRESH 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55806	0.00	MICROSOFT OFFICE 2016 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55807	0.00	GIS UPGRADE 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55808	0.00	PHASE II FURNITURE& FLOORING 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55809	0.00	47 TACTICAL VESTS STEEL PLATED 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55810	0.00	47 TACTICAL HELMETS 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55811	0.00	UPS FOR POLICE BUILDING 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55812	0.00	FIRE SERVICES SCBA UPGRADE PRO 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55813	0.00	JORDAN FIRE ESCAPE REPLACEMENT 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55814	0.00	COHANZIE FIRE ESCAPE REPLACEMENT 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55815	0.00	MILL & PAVE KENYON ROAD 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55816	0.00	MILL&PAVE LOWER BARTLETT ROAD 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55817	0.00	MILL & PAVE QUAKER LANE 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55818	0.00	PARKING LOT POLICE/YSB 0.00	0.00	0.00	0.00	0.00	0.0%
10138 55819	250,000.00	UST REPLACEMENT 0.00	250,000.00	250,000.00	0.00	0.00	100.0%
10138 55820	0.00	FIRE APPARATUS ACCESS RD REPAI 0.00	0.00	0.00	0.00	0.00	0.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

12/31
glytbdud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10138 55821	0.00	IN-LINE WASTEWATER SOLID GRIND	0.00	0.00	0.00	0.00	0.00
10138 55822	0.00	LEARY PARK IRRIGATION	0.00	0.00	0.00	0.00	0.00
10138 55823	0.00	MICROSOFT EMAIL SYSTEM SOFTWARE	0.00	0.00	0.00	0.00	0.00
10138 55824	0.00	WINDOWS SERVER	0.00	0.00	0.00	0.00	0.00
10138 55825	0.00	MILL&PAVE MULLEN HILL	0.00	0.00	0.00	0.00	0.00
10138 55826	0.00	MILL&PAVE MYROCK	0.00	0.00	0.00	0.00	0.00
10138 55827	0.00	MILL & PAVE STONEHEIGHTS ROAD	0.00	0.00	0.00	0.00	0.00
10138 55828	0.00	PHASE III FURNITURE & FLOORING	0.00	0.00	0.00	0.00	0.00
10138 55829	0.00	POLICE & PUBLIC SAFETY HVAC ST	0.00	0.00	0.00	0.00	0.00
10138 55830	0.00	RANGE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
10138 55831	0.00	REC TRAC SOFTWARE	0.00	0.00	0.00	0.00	0.00
10138 55832	0.00	RECLAIM & PAVE WESTWOOD/WEST N	0.00	0.00	0.00	0.00	0.00
10138 55833	0.00	SAN (STORAGE AREA NETWORK)	0.00	0.00	0.00	0.00	0.00
10138 55834	0.00	TOWN HALL FIRE SYSTEM	0.00	0.00	0.00	0.00	0.00
10138 55835	0.00	VETERAN'S FIELD IRRIGATION SYS	0.00	0.00	0.00	0.00	0.00
10138 55836	0.00	YSB FIRE SYSTEM	0.00	0.00	0.00	0.00	0.00
10138 55837	0.00	INFRARED CAMERAS IN CARS	0.00	0.00	0.00	0.00	0.00
10138 55838	0.00	CHILDREN'S PLAYGROUND	0.00	0.00	0.00	0.00	0.00
10138 55842	0.00	MUNICIPAL COMPLEX	0.00	0.00	0.00	0.00	0.00
10138 55843	0.00	SYSLOG SERVER	0.00	0.00	0.00	0.00	0.00
10138 55844	0.00	BACK UP SYSTEM	0.00	0.00	0.00	0.00	0.00
10138 55845	0.00	FD NETWORK COMPUTER PHONE WIFI	0.00	0.00	0.00	0.00	0.00

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISSED BUDGET

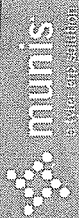
YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

	% USED
100%	
90%	
80%	
70%	
60%	
50%	
40%	
30%	
20%	
10%	
0%	

[illegible]



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 33
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10138 55869	TOWN HALL PARKING LOT LIGHTS	0.00	0.00	0.00	0.00	.0%
10138 55870	CCTV CAMERA & LATERAL LAUNCHIN	0.00	120,000.00	0.00	0.00	100.0%
10138 55871	EVERGREEN PUMP STATION	0.00	0.00	0.00	0.00	.0%
10138 55872	VETERAN'S FIELD LIGHT REPLACEM	0.00	0.00	0.00	0.00	.0%
10138 55873	VETERANS' GARAGE ADDITION PLAN	0.00	0.00	0.00	0.00	.0%
10138 55876	CYBER CRIME TASK FORCE EQUIPME	0.00	0.00	0.00	0.00	.0%
10138 55877	TRAFFIC MESSAGE BOARDS	0.00	11,000.00	0.00	0.00	100.0%
10138 55878	IMPOUND YARD IMPROVEMENTS	0.00	28,000.00	0.00	0.00	100.0%
10138 55879	MARINE OUTBOARD MOTORS	0.00	28,500.00	0.00	0.00	100.0%
10138 55880	LICENSE PLATE READERS	0.00	38,500.00	0.00	0.00	100.0%
10138 55881	GOSHEN AC	0.00	27,120.00	0.00	0.00	100.0%
10138 55882	NORMAN/CONCRETE PANELS	0.00	25,000.00	0.00	0.00	100.0%
10138 55883	WILLIAM ST CONCRETE SIDEWALK	0.00	80,100.00	0.00	0.00	100.0%
10138 55884	SUMMER STREET/CONCRETE SW	0.00	42,300.00	0.00	0.00	100.0%
10138 55885	DAVID STREET/CONCRETE SW	0.00	33,420.00	0.00	0.00	100.0%
10138 55886	CROSS ROAD/ASPHALT	0.00	43,680.00	0.00	0.00	100.0%
10138 55887	ROPE FERRY ROAD	0.00	69,800.00	0.00	0.00	100.0%
10138 55888	DANIELS RD RECLAIM	0.00	304,000.00	0.00	0.00	100.0%
10138 55889	RD RESURFACING SEC A	0.00	0.00	0.00	0.00	.0%
10138 55890	ROAD RESURFACING EVERSOURCE AF	0.00	334,473.00	0.00	0.00	100.0%
10138 55891	T. STATION SCALE & SCALE HOUSE	0.00	215,813.00	0.00	0.00	100.0%
10138 55892	AC UNIT REPLACEMENT RADIO SITES	0.00	106,548.00	0.00	0.00	100.0%
			60,500.00	0.00	0.00	100.0%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 34
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET

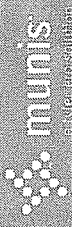
		YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10138 55893	EUGENE O'NEILL ROOF REPLACE	35,000.00	0.00	0.00	100.0%
10138 55894	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	0.00	100.0%
10138 55895	ROOF & SIDING REPLACEMENT	50,000.00	0.00	0.00	100.0%
10138 55896	EQUIPMENT STORAGE PLAN	21,000.00	0.00	0.00	100.0%
10138 55897	CELL BENCH SAFETY OVERLAY	0.00	0.00	0.00	.0%
10138 55898	DE-ESCALATION&COMM TECHNOLOGY	0.00	0.00	0.00	.0%
10138 55899	ELECTRON CONTROL WEAPON TRANS	0.00	0.00	0.00	.0%
10138 55900	COHANZIE - EMERGENCY GENERATOR	0.00	0.00	0.00	.0%
10138 55901	CURB REPL SANDY HOLLOW & SHORE	0.00	0.00	0.00	.0%
10138 55902	RD RESURF/PAVING SEC A, AREA 3	0.00	0.00	0.00	.0%
10138 55903	FISH LADDER REPAIR	0.00	0.00	0.00	.0%
10138 55904	UST REPLACMT (EUGENE O'NEILL)	0.00	0.00	0.00	.0%
10138 55905	UST REPLACMT (LIBRY & PUB SAF)	0.00	0.00	0.00	.0%
10138 55906	WUC BILLING SOFTWARE	0.00	0.00	0.00	.0%
10138 57600	TRANSFER OUT-SCHOOL FUNDING	0.00	0.00	0.00	.0%
10138 57857	CIVIC TRIANGLE UPGRADES	150,000.00	0.00	0.00	100.0%
10138 59300	FUNDING OFFSETS	0.00	0.00	0.00	.0%
TOTAL CURRENT YEAR CAP IMP		2,964,754.00	0.00	0.00	100.0%

10139 DEBT SERVICE

10139 56021
0.00 CLMS BONDS PRINCIPAL 0.00 0.00 .0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



1P 36
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

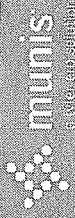
TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL DEBT SERVICE					
7,934,633.00	0.00	7,934,632.50	0.00	0.50	100.0%
10140 TRANSFERS TO CAP & NRE FU					
10140 55857	HIGH SCHOOL FIELD ENHANCEMENTS				
10140 57495	0.00 ROAD RECLAMATION	0.00	0.00	0.00	.0%
10140 57639	0.00 ROAD RECLAMATION	0.00	0.00	0.00	.0%
10140 57651	0.00 DOUGLAS LANE RECONSTRUCTION	0.00	0.00	0.00	.0%
10140 57695	0.00 MUNICIPAL COMPLEX RENOV.	0.00	0.00	0.00	.0%
10140 57706	0.00 SOCCER LIGHTS & SPERA FIELD	0.00	0.00	0.00	.0%
10140 57731	0.00 POLICE ROOF & GUTTER REPLACEMENT	0.00	0.00	0.00	.0%
10140 57733	0.00 OSWEGATCHIE FIRE BLDG IMPROVEM	0.00	0.00	0.00	.0%
10140 57734	0.00 FIRE COMM. UNDERGROUND TANK RE	0.00	0.00	0.00	.0%
10140 57735	0.00 LEARY PARK RD/PARKING IMPROVEM	0.00	0.00	0.00	.0%
10140 57740	0.00 COHANZIE SCHOOL REMEDIATION &	0.00	0.00	0.00	.0%
10140 57741	0.00 AUDIO VISUAL UPGRADE T.H. AUDI	0.00	0.00	0.00	.0%
10140 57742	0.00 JORDAN PARKING LOT IMPROVEMENT	0.00	0.00	0.00	.0%
10140 57743	0.00 JORDAN COVE RD. BRIDGE REPLACE	0.00	0.00	0.00	.0%
10140 57747	0.00 UPS SYSTEM FOR COMMUNICATIONS	0.00	0.00	0.00	.0%
10140 57748	12,500.00 EXTERIOR DOOR REPLACEMENT-JORD	12,500.00	0.00	0.00	100.0%
10140 57749	0.00 LEAD ABATEMENT/EXT. PAINTING W	0.00	0.00	0.00	.0%
10140 57750	0.00 ROAD RECLAMATION/OVERLAY WILLE	0.00	0.00	0.00	.0%

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
10140 57785	OIL MILL ROAD CULVERT REPLACEM	0.00	0.00	0.00	0.00	0.00	.0%
10140 57786	FOG PLAIN ROAD REHABILITATION	0.00	0.00	0.00	0.00	0.00	.0%
10140 57787	NEVINS PAINTING-WINDOWS & DOOR	0.00	0.00	0.00	0.00	0.00	.0%
10140 57788	COMMUNITY CENTER HVAC CONTROL	0.00	0.00	0.00	0.00	0.00	.0%
10140 57790	WIFI TOWN-WIDE WIRING	0.00	0.00	0.00	0.00	0.00	.0%
10140 57791	JORDAN-TRAFFIC LIGHT UPGRADE	0.00	0.00	0.00	0.00	0.00	.0%
10140 57792	OSWEGATCHIE-BUILDING RENOVATIO	0.00	0.00	0.00	0.00	0.00	.0%
10140 57793	POLICE BUILDING FURNITURE 24/7	0.00	0.00	0.00	0.00	0.00	.0%
10140 57794	MOBILE & PORTABLE RADIO REPLAC	0.00	0.00	0.00	0.00	0.00	.0%
10140 57795	WBP CAUSEWAY BRIDGE	0.00	0.00	0.00	0.00	0.00	.0%
10140 57796	TENNIS COURT SURFACE REPAIRS	0.00	0.00	0.00	0.00	0.00	.0%
10140 57797	BABE RUTH BACKSTOP REPLACEMENT	0.00	0.00	0.00	0.00	0.00	.0%
10140 57798	CHILDREN'S PLAYGROUND-CIVIC TR	0.00	0.00	0.00	0.00	0.00	.0%
10140 57799	UST REPLACEMENT	0.00	0.00	0.00	0.00	0.00	.0%
10140 57800	GALLUP LANE -RECLAIM/REPAVE	0.00	0.00	0.00	0.00	0.00	.0%
10140 57801	STREET LIGHT PURCHASE	0.00	0.00	0.00	0.00	0.00	.0%
10140 57802	FORCE MAIN AIR RELEASE VALVES-	0.00	0.00	0.00	0.00	0.00	.0%
10140 57803	TOWN HALL HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	.0%
10140 57804	YSB HVAC	0.00	0.00	0.00	0.00	0.00	.0%
10140 57805	YSB FLOORING	0.00	0.00	0.00	0.00	0.00	.0%
10140 57806	CLMS ENTRANCE MODIFICATION (SE	0.00	0.00	0.00	0.00	0.00	.0%
10140 57807	INSTALL VIRTUAL MAIN SERVER	0.00	0.00	0.00	0.00	0.00	.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

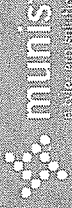


P 39
lglytbdud

FOR 2022.13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10140 57808	REPLACE DVR SECURITY CAMERA 0.00	0.00	0.00	0.00	.0%
10140 57809	CORE SWITCHES & BLADES EOC TH 0.00	0.00	0.00	0.00	.0%
10140 57810	HVAC SYSTEMS REVIEW 0.00	0.00	0.00	0.00	.0%
10140 57811	GOSHEN RESTROOM RENOVATIONS 0.00	0.00	0.00	0.00	.0%
10140 57812	WBP CAUSEWAY BRIDGE GEOTECH SR 0.00	0.00	0.00	0.00	.0%
10140 57813	WFD LITTLELEAGUE BLEACHER REPL 0.00	0.00	0.00	0.00	.0%
10140 57814	MILL & PAVE RICHARDS GROVE RD 0.00	0.00	0.00	0.00	.0%
10140 57815	RECONSTRUCTION GARDINERS WOOD 0.00	0.00	0.00	0.00	.0%
10140 57816	OLD NORWICH ROAD PUMP STATION 0.00	0.00	0.00	0.00	.0%
10140 57817	WASTEWATER PUMP STATIONS FLOOD 0.00	0.00	0.00	0.00	.0%
10140 57818	TOWN HALL FLOORING 0.00	0.00	0.00	0.00	.0%
10140 57819	YSB ROOF REPLACEMENT 0.00	0.00	0.00	0.00	.0%
10140 57820	WHS TURF FIELD & TRACK 0.00	0.00	0.00	0.00	.0%
10140 57821	CLMS GLYCOL SYSTEM REPLACEMENT 0.00	0.00	0.00	0.00	.0%
10140 57822	IT LEARNING BOARDS -END OF LIF 200,000.00	200,000.00	0.00	0.00	100.0%
10140 57823	IT SECURITY DVR CAMERAS 0.00	0.00	0.00	0.00	.0%
10140 57824	WBP CAUSEWAY BRIDGE FABRICATIO 0.00	0.00	0.00	0.00	.0%
10140 57825	FIRE DEPT - FIRE STATION TELEP 0.00	0.00	0.00	0.00	.0%
10140 57826	FIRE DEPT - HYDRAULIC EQUIPMEN 0.00	0.00	0.00	0.00	.0%
10140 57827	IT VIRTUAL DESKTOP MAIN PROCES 0.00	0.00	0.00	0.00	.0%
10140 57828	QH -10 YR RETRO-COMMISSIONING 0.00	0.00	0.00	0.00	.0%
10140 57829	MILL & PAVE PEPPERBOX ROAD 0.00	0.00	0.00	0.00	.0%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISÉ BUDGET

YTD EXPENDED

ENCLOSURES

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

11

10140 57833		BOE TENNIS COURTS	0.00	0.00	0.00	0.00	0.0%
10140 57834		ACCIDENT INVESTIGATION EQUIPME	0.00	0.00	0.00	0.00	0.0%
10140 57835		ARCHITECTURAL PLANS PD BLDG	0.00	0.00	0.00	0.00	0.0%
10140 57836		FIRE SRV CARPET REPLACEMENT	0.00	0.00	0.00	0.00	0.0%
10140 57837		FIRE -HYDRAULIC EQUIPMENT	0.00	0.00	0.00	0.00	0.0%
10140 57838		FIRE PRE EMPTION LIGHT REPAIRS	0.00	0.00	0.00	0.00	0.0%
10140 57839		TOWN HALL EMERGENCY EGRESS	0.00	0.00	0.00	0.00	0.0%
10140 57840		POCD	0.00	0.00	0.00	0.00	0.0%
10140 57841		BOE-BUS LOT OFFICE	0.00	0.00	0.00	0.00	0.0%
10140 57842		SCHOOL SECURITY	75,000.00	75,000.00	0.00	0.00	100.0%
10140 57846		FIBER UPGRADE	0.00	0.00	0.00	0.00	0.0%
10140 57847		TOWN WIDE CAMERA SYSTEM	14,000.00	14,000.00	0.00	0.00	100.0%
10140 57848		LIBRARY HVAC UPGRADE	85,000.00	85,000.00	0.00	0.00	100.0%
10140 57849		JORDAN WINDOW REPLACEMENT	345,600.00	345,600.00	0.00	0.00	100.0%
10140 57850		MAGO POINT WAYFINDING SIGNS	0.00	0.00	0.00	0.00	0.0%
10140 57851		FARGO LANE DOUGLAS HILL TANK R	0.00	0.00	0.00	0.00	0.0%
10140 57852		IT TV STUDIO SYSTEMS	0.00	0.00	0.00	0.00	0.0%
10140 57853		BOE HEAT PUMP REPLACEMENT	0.00	0.00	0.00	0.00	0.0%
10140 57854		WTFD BEACH PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0%
10140 57855		BRAMAN ROAD REDESIGN/RECONSTR	30,000.00	30,000.00	0.00	0.00	100.0%
10140 57856		JORDAN VILLAGE SIDEWALKS	0.00	0.00	0.00	0.00	0.0%
10140 57857		CIVIC TRIANGLE UPGRADES	0.00	0.00	0.00	0.00	0.0%



10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

12 41
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSTMS REVISED BUDGET

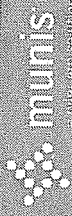
		YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10140 57860	PHONE SYSTEM UPGRADE				
10140 57861	16,000.00 SWITCHES	16,000.00	0.00	0.00	100.0%
10140 57862	22,500.00 NEW FIRE HOUSE BUILDING	22,500.00	0.00	0.00	100.0%
10140 57863	0.00 CRYSTAL MALL EMERGENCY POWER	0.00	0.00	0.00	.0%
10140 57867	0.00 NIANTIC RIVER SIDEWALK PLAN	0.00	0.00	0.00	.0%
10140 57868	0.00 BRIDGE ENGINEERING PLAN	0.00	0.00	0.00	.0%
10140 57869	0.00 CROSSROAD TRAFFIC SIGNAL STUDY	0.00	0.00	0.00	.0%
10140 57870	0.00 MAGO POINT IMPROVEMENTS	0.00	0.00	0.00	.0%
10140 57871	0.00 POLICE DEPT BLDG HVAC	0.00	0.00	0.00	.0%
10140 59000	0.00 TRANSFERS OUT	0.00	0.00	0.00	.0%
10140 59205	0.00 1,800,000.00 FUNDING OFFSETS	1,800,000.00	0.00	0.00	100.0%
	0.00	0.00	0.00	0.00	.0%
	TOTAL TRANSFERS TO CAP & NRE FU				
	900,600.00 1,800,000.00	2,700,600.00	0.00	0.00	100.0%

10141 FLOOD AND EROSION CON BD

10141 51210	CLERICAL AND TECHNICAL				
10141 51920	760.00 F.I.C.A.	760.00	0.00	314.36	58.6%
10141 52010	58.00 ADVERTISING	34.10	0.00	23.90	58.8%
10141 52020	300.00 POSTAGE	0.00	0.00	300.00	.0%
10141 52030	25.00 PROFESSIONAL FEES	0.00	0.00	25.00	.0%
10141 52070	950.00 REIMBURSABLE EXPENSES	0.00	0.00	950.00	.0%
10141 53020	20.00 OTHER SUPPLIES	0.00	0.00	20.00	.0%
	25.00	0.00	0.00	25.00	.0%

10/03/2022 09:30
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



P 42
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

TOTAL FLOOD AND EROSION CON BD	0.00	2,138.00	479.74	0.00	1,658.26	22.4%
--------------------------------	------	----------	--------	------	----------	-------

10143 ETHICS COMMISSION

CLERICAL AND TECHNICAL

10143 51210	600.00	0.00	144.82	0.00	455.18	24.1%
10143 51920	50.00	0.00	11.08	0.00	38.92	22.2%
10143 52020	0.00	0.00	0.00	0.00	0.00	.0%
10143 52030	150.00	0.00	0.00	0.00	150.00	.0%
10143 52070	0.00	0.00	0.00	0.00	0.00	.0%
10143 53010	50.00	0.00	0.00	0.00	50.00	.0%
TOTAL ETHICS COMMISSION	850.00	0.00	155.90	0.00	694.10	18.3%

10145 HUMAN RESOURCES

ADMINISTRATION

10145 51110	125,548.00	-65,130.67	60,416.95	0.00	0.38	100.0%
10145 51210	60,639.00	27,963.67	88,454.65	0.00	148.02	99.8%
10145 51810	0.00	0.00	0.00	0.00	0.00	.0%
10145 51910	0.00	0.00	0.00	0.00	0.00	.0%
10145 51920	14,243.00	-4,385.00	10,773.01	0.00	-915.01	109.3%*
10145 52010	4,000.00	-592.00	2,340.80	0.00	1,067.20	68.7%
10145 52020	832.00	0.00	558.05	0.00	273.95	67.1%
10145 52030	54,000.00	41,444.00	120,694.76	0.00	-25,250.76	126.5%*



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10145 52040	SERVICE CONT AND REPAIRS					
1,710.00	0.00	1,710.00	1,267.83	0.00	442.17	74.1%
10145 52050	DUES, CONFERENCES & EDUCATION					
1,201.00	0.00	1,201.00	503.00	0.00	698.00	41.9%
10145 52070	REIMBURSABLE EXPENSES					
150.00	0.00	150.00	98.74	0.00	51.26	65.8%
10145 52080	TELEPHONE					
0.00	700.00	700.00	430.13	0.00	269.87	61.4%
10145 52300	TRAINING					
500.00	0.00	500.00	195.00	0.00	305.00	39.0%
10145 52570	EMPLOYEE ASSISTANCE PROGRAM					
1,991.00	0.00	1,991.00	1,991.00	0.00	0.00	100.0%
10145 53020	OTHER SUPPLIES					
650.00	0.00	650.00	127.87	0.00	522.13	19.7%
10145 53140	VACCINE AND SUPPLIES					
200.00	0.00	200.00	0.00	0.00	200.00	.0%
10145 54010	OFFICE FURNITURE					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL HUMAN RESOURCES						
265,664.00	0.00	265,664.00	287,851.79	0.00	-22,187.79	108.4%

10146 COMMUNITY USE OF SCHOOLS

10146 52391	COMMUNITY USE OF SCHOOLS					
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL COMMUNITY USE OF SCHOOLS						
0.00	0.00	0.00	0.00	0.00	0.00	.0%

10147 INFORMATION TECHNOLOGY EXPENDI

10147 51110	ADMINISTRATION					
7,000.00	82,156.00	89,156.00	89,077.13	0.00	78.87	99.9%
10147 51210	CLERICAL AND TECHNICAL					
0.00	91,731.00	91,731.00	91,143.23	0.00	587.77	99.4%
10147 51810	OVERTIME					
0.00	344.00	344.00	343.11	0.00	0.89	99.7%
10147 51920	F.I.C.A.					
536.00	13,329.00	13,865.00	13,275.08	0.00	589.92	95.7%

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISÉ BUDGET

YTD. EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

2 USED

10147 52043	SERVICE CONTRACTS INFORMATION					
787,846.00	-60,276.00	727,570.00	717,281.48	0.00	10,288.52	98.6%
10147 52050	DUES CONFER	0.00	0.00	0.00	0.00	.0%
10147 52070	REIMBURSABLE EXPENSES	0.00	0.00	0.00	0.00	.0%
10147 52080	TELEPHONE	0.00	0.00	0.00	0.00	.0%
10147 54010	FURNITURE	0.00	0.00	0.00	0.00	.0%
10147 54130	COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	.0%
51,260.00	5,463.00	56,723.00	23,950.76	0.00	32,772.24	42.2%
TOTAL INFORMATION TECHNOLOGY EXPENDI			979,389.00	0.00	44,318.21	95.5%
846,642.00	132,747.00					

10160 BD OF EDUCATION

[illegible]



10/03/2022 09:30
kallen

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

P 45
glytdbud

FOR 2022 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
97,005,544.00						
GRAND TOTAL						
97,005,544.00	1,800,000.00	98,805,544.00	97,769,513.61	0.00	1,036,030.39	99.0%

** END OF REPORT - Generated by Kimberly Allen **

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

November 2, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 1, 2022 voted to approve the following request for an out of series transfer;

Finance Department: To consider and act on the following request for an Out of Series Transfer from the Finance Director, Kim Allen, in the amount of \$48,000 for the Assessor's office professional fees if approved to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

Out of Series Transfer Request

FY23 - SECOND QTR

Explanation

Department Head

Director of Finance

First Selectman

Date _____

10/11/22

Date 1-1-22

11/1/22

Date _____

Date _____

10/11/2022 10:11
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT



1P
glytdbud

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSTMTS

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10104 ASSESSOR					
10104 51110 ADMINISTRATION					
169,295.00	144,295.00	18,428.65	0.00	125,866.35	12.8%
10104 51210 CLERICAL AND TECHNICAL					
62,224.00	62,224.00	15,502.71	0.00	46,721.29	24.9%
10104 51810 OVERTIME					
0.00	0.00	0.00	0.00	0.00	.0%
10104 51910 FRINGE BENEFITS					
0.00	0.00	0.00	0.00	0.00	.0%
10104 51920 F.I.C.A.					
17,711.00	17,711.00	2,548.62	0.00	15,162.38	14.4%
10104 52010 ADVERTISING					
400.00	400.00	0.00	0.00	400.00	.0%
10104 52020 POSTAGE					
1,068.00	1,068.00	135.46	0.00	932.54	12.7%
10104 52030 PROFESSIONAL FEES					
250.00	25,250.00	21,250.00	4,000.00	0.00	100.0%
10104 52040 SERVICE CONT. AND REPAIRS					
5,921.00	5,921.00	317.80	0.00	5,603.20	5.4%
10104 52050 DUES, CONFERENCES & EDUCAT					
1,825.00	1,825.00	770.00	0.00	1,055.00	42.2%
10104 52070 REIMBURSABLE EXPENSES					
0.00	0.00	0.00	0.00	0.00	.0%
10104 53020 OTHER SUPPLIES					
150.00	150.00	0.00	0.00	150.00	.0%
10104 53200 PRICING BOOKS					
500.00	500.00	0.00	0.00	500.00	.0%
10104 54060 OFFICE EQUIPMENT					
0.00	0.00	0.00	0.00	0.00	.0%
TOTAL ASSESSOR					
259,344.00	259,344.00	58,953.24	4,000.00	196,390.76	24.3%
TOTAL GENERAL FUND					
259,344.00	259,344.00	58,953.24	4,000.00	196,390.76	24.3%
TOTAL EXPENSES					
259,344.00	259,344.00	58,953.24	4,000.00	196,390.76	



#13a

BOARD OF FINANCE 2023-2024 BUDGET REQUEST GUIDELINES**DATE: November 9, 2022**

**BUDGET REQUESTS NOT ADEQUATELY PRESENTED OR JUSTIFIED MAY BE RETURNED, REDUCED, OR
SIMPLY NOT APPROVED.**

SECTION A: GENERAL INSTRUCTIONS

All Town departments, boards, commissions and agencies are directed to use the following guidelines, attachments, and forms in the preparation of your Fiscal Year 2023-2024 budget.

1. **Every budget line item should be justified and explained to the maximum extent possible.**
The amount requested should not be a percentage increase from the previous year's expenditure. This includes detailed lists of all expenditures using, as a minimum, the previous 24 months' values. For certain measurable items such as electricity, heat and gasoline, a minimum of 24 months of history should be disclosed to justify the volume of units used in calculating the need for FY2024. If anomalies exist causing the 24-month historical use to be inaccurate, do not use it; however, please include an explanation on how the proposed budgeted amount was calculated.
2. Comparisons to prior year budgets should be based on what was appropriated by the RTM, (i.e. do not include mid-year appropriations). Be sure to identify any new cost items that have not appeared in earlier budgets.
3. To ensure purchase quality, provide consistency and to determine appropriate costs for each item, all budget requests for the purchase of any equipment or supplies MUST be reviewed by the Director of Finance or the Purchasing Agent in the Finance Director's absence. When possible, similar equipment will be purchased for all departments to save costs for maintenance and supplies.

All equipment must be budgeted under the equipment line and not under other lines (i.e. other supplies or maintenance of vehicles, etc.).

4. Provide a detailed breakdown of all service contracts and maintenance & repair costs. These shall be reviewed with the Director of Finance or Purchasing Agent to ascertain if cost savings can be achieved by servicing similar equipment from many departments under one bill with prorated costs. In addition, all such budget requests MUST be reviewed by either of these

individuals to ensure all costs are consistent and appropriate. **Maintenance and Service contracts related to IT and Software & Hardware will be budgeted within the Information Technology Budget. Please ensure your requests are forwarded the IT Manager to ensure they are included in the IT Budget Proposal.**

5. Personnel budgets for each department are established based on the number and classification of employees disclosed at the budget hearings. Department heads must provide explanation for variance(s) between the annual personnel survey report provided by the Human Resources Director and the budgeted personnel count. Transfer of funds from one 51000 series line item to another for the purpose of creating additional positions or change of classification requires prior approval of the Board of Finance and the RTM in addition to the Personnel Review Board. **Open positions should not be filled unless absolutely necessary.** Departments Heads must disclose the assignment of any costs associated with re-assignment of personnel outside of their normal work function. Please attach a detailed listing of positions under each category (i.e. administration). Finance will provide Department Heads with information for your personnel budgets (i.e. salary, fringe benefits, etc.); however, finance staff will work with Department Heads to calculate overtime and other hours for specific departments.

As detailed in #9, if a position is to be funded through a grant, the budget request must include the name of the grant, amount of grant funds requested and the total cost of the position if the grant award is not received.

6. Provide a detailed listing of specific dues, conferences and other educational expenses and a rationale for this need. These costs must be disclosed within this classification and not included under Training. The Training Line Item must be restricted to mandated or required training only.
 - Provide a five-year history of mandatory training
 - Describe the changes year-to-year as the schedule requires
7. Accounts with a \$1 budgeted will be zeroed out and removed unless a justification to keep it open is attached.
8. A certified audit report of all funds appropriated during the last completed fiscal year should be supplied by public health nurses, Ledge Light Health District, seCTer, library and social service agencies. Requests should also include a reporting of total Waterford residents serviced.
9. Any organization that receives funds from source(s) other than the Town or anticipates receiving funds from source(s) other than the Town is requested to disclose the source(s), amount received/anticipated and how those funds are or will be used. Any organization that receives funding from outside sources and does not disclose those sources is required to provide an explanation. For each source of funding please provide the amount received in the previous fiscal year, the amount received or expected in the current fiscal year and any amount expected in the next fiscal year, including grants. In addition, for grant funds, include

the line item from which the funds were expended, as well as a projection of anticipated grant funds for the next fiscal year.

- The Utility Commission must provide a copy of its Sewer Enterprise Fund current fiscal year operating budget and its projected operating budget for Fiscal Year 2023-2024.
10. Director of Fire Services is requested to provide rationale for differences (if any) between fire company budgets in all budgeted classifications now that all company budgets are funded through the Fire Service budget. In addition, please provide a summary by line item for each company. Individual fire company allocations should be detailed in each fire services account line. A summary by account number for each fire company should be included at the end of the budget request.
 11. The Youth and Family Services Bureau, Recreation and Park Department and the Senior Citizens Commission are expected to provide a summary of the past, current and projected size of each program and any revenue vs. cost information associated with fee based programs. Provide a 3-year history of all programs offered but were subsequently cancelled and provide the reason for the cancellation.
 12. The Youth and Family Services Bureau, Recreation and Park Department and the Senior Citizens Commission shall provide a full accounting report for any grants, donations or special revenue received from sources other than the Town of Waterford for Fiscal Year 2021-2022 and current data on Fiscal Year 2022-2023. Said reports **MUST** be attached to the department Fiscal Year 2024 budget request.

SECTION B - FINANCE DEPARTMENT INSTRUCTIONS

1. Review your schedule of fees charged, providing the rationale for those amounts. Please report your revenues on the Schedule of Revenue. This form should be used to report General Fund revenue only.
2. Personnel costs for general government employees covered by expired or expiring union contracts will be calculated at the rate in effect at the expiration of the current contract. For budget purposes, finance will use **260** workdays/**52** weeks (Monday-Friday) for calculating payroll figures for fiscal year 2023-2024.
3. Calculate mileage reimbursement at **58.5** cents per mile (2022 IRS standard mileage rate).
4. Calculate unleaded gasoline as follows.
**Rates will be distributed as soon as available. Currently negotiating FY24 pricing.*
5. Calculate heating oil and diesel as follows:
(Estimated price/gallon based on information provided by our current supplier.)

Ultra Low Sulfur Diesel Fuel;	TBD per gallon (summer blend)
Ultra Low Sulfur Diesel Fuel:	TBD per gallon (winter blend)
#2 Heating Oil	TBD per gallon

**Rates will be distributed as soon as available. Currently negotiating FY24 pricing.*

6. The Finance Office will provide all standard office supplies. (Only those supplies that are unique to your department needs and not available through the Finance Office should be reflected in your budget request.) A list of standard office supplies provided by the Finance Office can be found on the "T" Drive in the Purchasing Folder for your reference. Office furniture and equipment are not consumables and must be budgeted in department budgets.
7. The Finance Office will provide black and white printing unless your requirement is unusual. Check with the Purchasing Agent before budgeting for any printing. All color printing must be budgeted within your department's operating budget at a rate of \$.05 per page.
8. Include a brief functional statement of the duties and responsibilities of your agency and submit the budget summary worksheet for your department. This summary should include a list of any Connecticut statutes relating to the individual department. A budget format template (MsWord) and budget worksheet template (Excel) can be found on the **"G" Drive/Budget 2023-2024/FY23**. There are tabs along the bottom of the workbook for each department. All budgets and supporting documentation must be submitted on 8 ½ x 11 paper. If that drive is not available to your office, please contact the Finance Office as soon as possible. **Only these forms will be accepted. Please do not submit PDF files or forms.**
9. Any amounts proposed to be expended for gifts associated with illness, retirement, special personal events or achievements, etc. must be submitted to the First Selectman, with justification, for inclusion in the Board of Selectmen's budget. Traditional employee performance awards and citations are permissible through departmental budgets **but must be described in your budget justification.**
10. Any department with employees covered under the GGA Contract or Non-Union Management Professionals whose sick time will exceed the maximum accrual allowed by the GGA Contract, must budget the value of the estimated overage under Fringe Benefits by individual calculated as follows:
Current hourly rate of pay - (employee's annual salary on their anniversary date divided by 2080 hours) times 50% of the numbers of hours over the maximum (175 days) if hired prior to July 1, 2006. This amount will be deposited into the employee's HRA.

SECTION C – ADDITIONAL BUDGET INSTRUCTIONS

It is recognized that much work goes into the preparation of your budgets and your efforts and cooperation are acknowledged and appreciated. Budget request pages should be numbered and all graphs should be submitted in color.

Please email your budget documents to Kim Allen, kallen@waterfordct.org no later than the close of business on **December 9, 2022**. Budgets should be emailed in their original format. PDF files will not be accepted. Budgets that require commission approval should include a copy of the meeting minutes that show the commission's vote to approve the FY24 budget request.

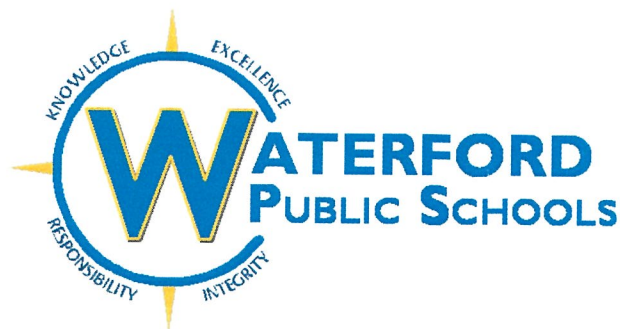
If you are unable to email your budget, please send two copies of your final budget to the Finance Office no later than close of business on **December 9, 2022**. **Your budget must be single-sided, indexed, paginated and submitted without staples.** You must be in attendance for your budget review session in accordance with the attached schedule.

Glenn Patterson, Chairman
Board of Finance

Attachments:

- Schedule of Revenues (general and special fund)
- Budget Workbook – Department
- Uniform Budget Forms
- Personnel-Fringe Benefit Template

(These documents are also available on the 'G' Drive/Budget 2023-2024)



#16a

Mr. Thomas W. Giard III
Superintendent of Schools

Mr. Craig C. Powers
Assistant Superintendent

October 13, 2022

Mr. Glenn Patterson, Chairman
Board of Finance
Town of Waterford
Waterford, CT 06385

Dear Mr. Patterson,

On behalf of the Waterford Board of Education, I respectfully request consideration to allow the Board of Education to submit its annual budget request for Fiscal Year 2024 by February 27, 2023. This courtesy was extended to us last year and allowed for a more accurate budget forecast taking into consideration expenses such as health insurance and energy estimates which were not available earlier.

It is our intent to provide as accurate and thorough a budget request as possible including any areas for projected savings in order to limit the increases to only those line items where absolutely needed. The Board of Education has set aside two special meeting dates for budget workshops in February (February 2, 2023 and February 9, 2023). Following action by the Board of Education at its February 23rd meeting, a sufficient number of copies of the education budget would be submitted to the Town Finance Department by February 27, 2023 for distribution to Board of Finance members.

The hearing date for review of the education budget by the Board of Finance is scheduled for March 22, 2023. We greatly appreciate your attention and consideration of this request. Please feel free to contact me with any questions.

Sincerely,

Thomas W. Giard III
Superintendent of Schools

TWG:cw

- C. Board of Education
Mr. Robert Brule, First Selectman
Mr. Joseph Mancini, Director of Finance and Operations, Waterford BOE
Ms. Kim Allen, Director of Finance, Town of Waterford

15 Rope Ferry Road • P.O. Box 284 • Waterford, CT 06385
Phone: 860-444-5801 • Fax: 860-444-5870 • www.waterfordschools.org

10-31-2022

#166

**To: Robert J. Brule – First Selectman
Kim Allen – Director of Finance
Glenn Patterson & Board of Finance Members
Paul Goldstein & RTM Members
Thomas W. Giard III – Superintendent of Schools
Joseph Mancini – Director of Finance & Operations – BOE
Pat Fedor & Board of Education Members**

From: Abbas Danesh – Treasurer

Subject: Quarterly Treasurer's Report and Related Financials ending 9/30/2022.

The following attachments are included for reference:

**Attachment 1 – 9/30/2022 Cash Positions – Town of Waterford
Attachment 2 – CDs & Bonds Summary – Town of Waterford
attachment 2 July – Sep & attachment 2 combined
Attachment 3 – Graph of Total Interest Income vs. Fiscal Years
Attachment 4 – Interest Income by Funds vs. Fiscal Years
Attachment 5 – FY 2023 Estimated General Fund Cash Flow
Attachment 6 – Bond Debt Service
Attachment 7 – Historical rate increases
Attachment 8a – Estimated interest earning FY2023
Attachment 8b – Revised estimated interest earning FY2023**

Going over our three baskets/institutions:

STIF interest rates are going up ☺
Averages for July 1.54%, Aug 2.14%, Sep 2.50%

People's Savings interest is at 0.10%.

Fidelity account activities:

July: 200K Treasury matured, purchased 207K treasury maturing Nov 2022.
Aug: Purchased 13K CD and 21K Agency. 3 Mil Treasury matured, purchased 1 Mil
Treasury maturing Dec of 2022 and purchased 1.985 treasury maturing April of 2023
Sep: 106K Treasury matured, purchased 114K CD maturing Sep of 2023

Please see Attachment 2 combined, the monthly running of WAM, WAY and Annualized ALPHA to get a more accurate picture of our portfolio.

As I mentioned in my last report, *"I will most likely underperform our benchmark in next two quarterly report"*. As you observe our ALPHA, which measures performance, I underperformed our benchmark in July, Aug and Sep by (-0.18%, -0.44% and -0.78%, respectively). Our Weighted Average Yield (WAY) has been steadily increasing, from average of .65% in FY2021 to 1.72% in Sep of 2023. However Federal reserves is aggressively increasing rates which supersedes our WAY. Please see historical rate increases in attachment 7. Good news, I revised my FY23 interest earning, from 1.7 mil to 2.4 mil. Please see attachment 8a and revised attachment 8b.

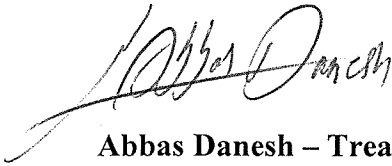
Attachments 3 & 4 show our interest income with comparable amounts from previous years. Fiscal year to date of \$449,787 vs full FY2022 of \$203,398.

Please see Attachment 5, our estimated General Fund cash flows for FY 2023.

Please see Attachment 6, our updated bond debt service.

It is an honor and a pleasure to be in my position as treasurer; I welcome any questions or suggestions.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Abbas Danesh', written over a horizontal line.

Abbas Danesh – Treasurer

...my next quarterly report will be in Jan 2023.

9/30/2022 CASH POSITIONS - TOWN OF WATERFORD

Date of Position	Financial Institution	General Fund	Capital Non Recurring	Capital Improvement	High School Plus BANS	WPCA	Fleet Manag	Sewer Maint. & Dev	Special Assistance	Insurance Admin Fund	Hammond Mem.	Total \$	% Total
9/30/22	Dodge & Cox Fd	\$ 18,310,171									\$ 113,174	\$ 113,174	0.11%
9/30/22	Fidelity Brokerage	\$ 839,552	\$ -			\$ 16,007	\$ -		\$ 15,608			\$ 18,310,171	17.48%
9/30/22	M&T Bank	\$ 169,530										\$ 871,167	0.83%
9/30/22	M&T Bank MM	\$ 54,434,159	\$ 10,913,553	\$ 6,357,378	\$ 1,189	\$ 4,415,105	\$ 3,916,244	\$ 565,604		\$ 4,678,337	\$ 53	\$ 169,530	0.16%
9/30/22	STIF	\$ 73,753,412	\$ 10,913,553	\$ 6,357,378	\$ 1,189	\$ 4,431,112	\$ 3,916,244	\$ 565,604	\$ 15,608	\$ 4,678,337	\$ 113,227	\$ 85,281,622	81.42%
	Totals											\$ 104,745,664	100.00%

The Balances Do not reflect "Due To" for the various accounts

Wells Fargo Balances - Managed by Fiduciary Advisors
(Under Control of Finance Director and Commissions)

OPEB Fund \$ 9,030,856
Pension Fund \$ 499,514

CDs & Bonds Summary - Town of Waterford, July 2022

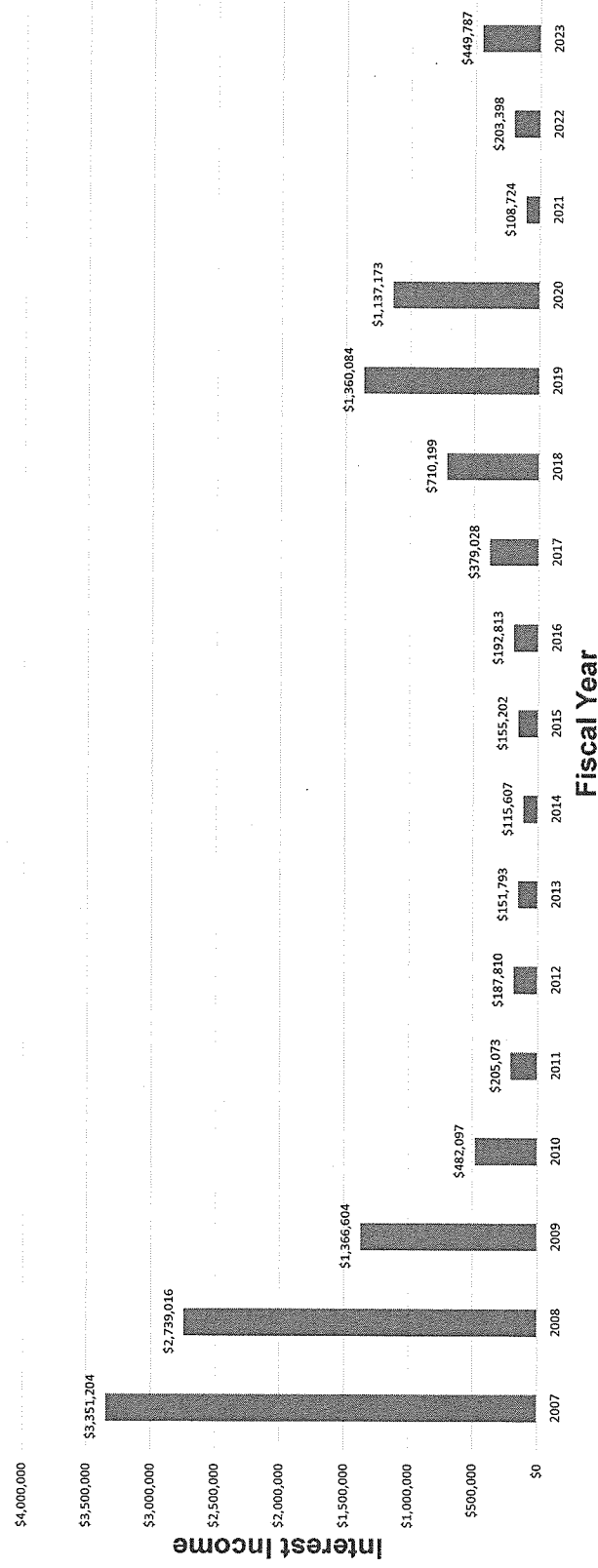
Maturity Date	Bank Name	Purchase Price	Amount at maturity	Yield
7/31/2022	CASH AND ACCRUED INTEREST	\$ 41,192	\$ 41,192	0.01%
8/25/2022	UNITED STATES TREAS BILLS	\$ 2,990,160	\$ 3,000,000	1.02%
9/15/2022	UNITED STATES TREAS BILLS	\$ 105,539	\$ 106,000	1.73%
10/27/2022	UNITED STATES TREAS BILLS	\$ 2,979,622	\$ 3,000,000	1.38%
11/3/2022	SYNCHRONY BANK CD	\$ 145,000	\$ 145,000	0.20%
11/15/2022	UNITED STATES TREAS	\$ 206,379	\$ 207,000	2.56%
11/30/2022	UNITED STATES TREAS	\$ 999,170	\$ 1,000,000	2.20%
1/31/2023	UNITED STATES TREAS BILLS	\$ 998,410	\$ 1,000,000	2.48%
2/15/2023	UNITED STATES TREAS BILLS	\$ 2,998,928	\$ 3,000,000	1.77%
3/31/2023	UNITED STATES TREAS BILLS	\$ 998,398	\$ 1,000,000	2.71%
5/31/2023	UNITED STATES TREAS BILLS	\$ 35,779	\$ 36,000	2.20%
6/30/2023	UNITED STATES TREAS SER BC-2023	\$ 199,506	\$ 200,000	0.25%
9/14/2023	BANK HAPOALIM B M NEW YORK CD	\$ 245,000	\$ 245,000	0.30%
9/11/2023	BMW BANK CD	\$ 245,000	\$ 245,000	0.30%
11/6/2023	ISRAEL BANK CD	\$ 245,000	\$ 245,000	0.50%
11/6/2023	SYNCHRONY BANK CD	\$ 100,000	\$ 100,000	0.50%
6/5/2024	GOLDMAN SACHS BK USA CD	\$ 178,347	\$ 166,000	0.61%
8/26/2024	SALLIE MAE BANK	\$ 5,000	\$ 5,000	0.65%
9/18/2024	FLAGSTAR BANK CD	\$ 245,000	\$ 245,000	0.35%
10/18/2024	WELLS FARGO BANK NATL ASSN CD	\$ 61,993	\$ 59,000	0.64%
1/14/2025	GOLDMAN SACHS BK USA NY CD	\$ 110,287	\$ 100,000	0.63%
6/3/2025	GOLDMAN SACHS BK USA CD	\$ 47,442	\$ 43,000	0.69%
7/1/2025	GOLDMAN SACHS BK USA CD	\$ 111,425	\$ 100,000	0.69%
7/15/2025	TENNESSEE VALLEY AUTH	\$ 20,329	\$ 21,000	0.68%
8/18/2025	GOLDMAN SACHS BK USA	\$ 10,000	\$ 10,000	0.80%
8/21/2025	TOYOTA FINL SVGS BANK CD	\$ 245,000	\$ 245,000	0.54%
9/4/2025	STATE BANK OF INDIA CD	\$ 245,000	\$ 245,000	0.45%
9/9/2025	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	0.65%
9/15/2025	MERRICK BANK CD	\$ 245,000	\$ 245,000	0.40%
11/24/2025	CITIBANK CD	\$ 11,348	\$ 10,000	0.73%
1/31/2026	UNITED STATES TREAS SER U-2026	\$ 98,040	\$ 100,000	0.79%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 199,250	\$ 200,000	0.83%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,589	\$ 100,000	0.84%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,875	\$ 100,000	0.78%
6/30/2026	UNITED STATES TREAS SER AA-2026	\$ 99,859	\$ 100,000	0.90%
6/30/2026	SALLIE MAE BANK	\$ 240,000	\$ 240,000	0.90%
6/30/2027	FEDERAL HOME LOAN BANKS	\$ 180,090	\$ 180,000	3.25%
9/2/2027	FEDERAL HOME LOAN BANKS	\$ 100,000	\$ 100,000	0.90%
9/20/2027	BRIDGEWATER BANK CD	\$ 245,000	\$ 245,000	0.40%
12/23/2027	SPIRITBANK NA TULSA OKLA CD	\$ 200,000	\$ 200,000	0.60%
12/28/2027	CELTIC BK SALT LAKE CITY UTAH CD	\$ 200,000	\$ 200,000	0.75%
7/28/2028	FIRST FED SVGS & LN CD	\$ 199,800	\$ 200,000	0.91%
8/15/2028	US TREAS SEC STRIPPED INT	\$ 23,040	\$ 25,000	1.18%
9/11/2028	ADAMS COUNTY BANK CD	\$ 245,000	\$ 245,000	0.80%
9/10/2029	FEDERAL FARM CR BKS BOND	\$ 100,000	\$ 100,000	1.23%
10/30/2030	JP MORGAN CHASE CD	\$ 245,000	\$ 245,000	1.00%
11/4/2030	LIVE OAK BKG CO NC CD	\$ 245,000	\$ 245,000	0.95%
9/25/2030	MINNWEST BANK CD	\$ 245,000	\$ 245,000	0.85%
12/23/2030	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	1.40%
Total Investments		\$ 18,333,797	\$ 18,334,192	
Weighted Average Yield			1.36%	
STIF @		1.54%		
Annualized ALPHA			-\$32,205	
Weighted Average Maturity in Years			1.53	

Attachment 2 Aug				
CDs & Bonds Summary - Town of Waterford, Aug 2022				
Maturity Date	Bank Name	Purchase Price	Amount at maturity	Yield
8/31/2022	CASH AND ACCRUED INTEREST	\$ 58,020	\$ 58,020	0.01%
9/15/2022	UNITED STATES TREAS BILLS	\$ 105,539	\$ 106,000	1.73%
10/27/2022	UNITED STATES TREAS BILLS	\$ 2,979,622	\$ 3,000,000	1.38%
11/3/2022	SYNCHRONY BANK CD	\$ 145,000	\$ 145,000	0.20%
11/15/2022	UNITED STATES TREAS	\$ 206,379	\$ 207,000	2.56%
11/30/2022	UNITED STATES TREAS	\$ 999,170	\$ 1,000,000	2.20%
12/31/2022	UNITED STATES TREAS	\$ 997,500	\$ 1,000,000	2.85%
1/31/2023	UNITED STATES TREAS BILLS	\$ 998,410	\$ 1,000,000	2.48%
2/15/2023	UNITED STATES TREAS BILLS	\$ 2,998,928	\$ 3,000,000	1.77%
3/10/2023	FEDERAL FARM CR BKS BOND	\$ 20,656	\$ 21,000	3.09%
3/31/2023	UNITED STATES TREAS BILLS	\$ 998,398	\$ 1,000,000	2.71%
4/30/2023	UNITED STATES TREAS	\$ 1,979,495	\$ 1,985,000	3.21%
5/31/2023	UNITED STATES TREAS BILLS	\$ 35,779	\$ 36,000	2.20%
6/30/2023	UNITED STATES TREAS SER BC-2023	\$ 199,506	\$ 200,000	0.25%
9/14/2023	BANK HAPOALIM B M NEW YORK CD	\$ 245,000	\$ 245,000	0.30%
9/11/2023	BMW BANK CD	\$ 245,000	\$ 245,000	0.30%
11/6/2023	ISRAEL BANK CD	\$ 245,000	\$ 245,000	0.50%
11/6/2023	SYNCHRONY BANK CD	\$ 100,000	\$ 100,000	0.50%
6/5/2024	GOLDMAN SACHS BK USA CD	\$ 178,347	\$ 166,000	0.61%
8/5/2024	AMERICAN EXPRESS NATL BANK	\$ 13,000	\$ 13,000	3.35%
8/26/2024	SALLIE MAE BANK	\$ 5,000	\$ 5,000	0.65%
9/18/2024	FLAGSTAR BANK CD	\$ 245,000	\$ 245,000	0.35%
10/18/2024	WELLS FARGO BANK NATL ASSN CD	\$ 61,993	\$ 59,000	0.64%
1/14/2025	GOLDMAN SACHS BK USA NY CD	\$ 110,287	\$ 100,000	0.63%
6/3/2025	GOLDMAN SACHS BK USA CD	\$ 47,442	\$ 43,000	0.69%
7/1/2025	GOLDMAN SACHS BK USA CD	\$ 111,425	\$ 100,000	0.69%
7/15/2025	TENNESSEE VALLEY AUTH	\$ 20,329	\$ 21,000	0.68%
8/18/2025	GOLDMAN SACHS BK USA	\$ 10,000	\$ 10,000	0.80%
8/21/2025	TOYOTA FINL SVGS BANK CD	\$ 245,000	\$ 245,000	0.54%
9/4/2025	STATE BANK OF INDIA CD	\$ 245,000	\$ 245,000	0.45%
9/9/2025	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	0.65%
9/15/2025	MERRICK BANK CD	\$ 245,000	\$ 245,000	0.40%
11/24/2025	CITIBANK CD	\$ 11,348	\$ 10,000	0.73%
1/31/2026	UNITED STATES TREAS SER U-2026	\$ 98,040	\$ 100,000	0.79%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 199,250	\$ 200,000	0.83%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,589	\$ 100,000	0.84%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,875	\$ 100,000	0.78%
6/30/2026	UNITED STATES TREAS SER AA-2026	\$ 99,859	\$ 100,000	0.90%
6/30/2026	SALLIE MAE BANK	\$ 240,000	\$ 240,000	0.90%
6/30/2027	FEDERAL HOME LOAN BANKS	\$ 180,090	\$ 180,000	3.25%
9/2/2027	FEDERAL HOME LOAN BANKS	\$ 100,000	\$ 100,000	0.90%
9/20/2027	BRIDGEWATER BANK CD	\$ 245,000	\$ 245,000	0.40%
12/23/2027	SPIRITBANK NA TULSA OKLA CD	\$ 200,000	\$ 200,000	0.60%
12/28/2027	CELTIC BK SALT LAKE CITY UTAH CD	\$ 200,000	\$ 200,000	0.75%
7/28/2028	FIRST FED SVGS & LN CD	\$ 199,800	\$ 200,000	0.91%
8/15/2028	US TREAS SEC STRIPPED INT	\$ 23,040	\$ 25,000	1.18%
9/11/2028	ADAMS COUNTY BANK CD	\$ 245,000	\$ 245,000	0.80%
9/10/2029	FEDERAL FARM CR BKS BOND	\$ 100,000	\$ 100,000	1.23%
10/30/2030	JP MORGAN CHASE CD	\$ 245,000	\$ 245,000	1.00%
11/4/2030	LIVE OAK BKG CO NC CD	\$ 245,000	\$ 245,000	0.95%
9/25/2030	MINNWEST BANK CD	\$ 245,000	\$ 245,000	0.85%
12/23/2030	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	1.40%
Total Investments		\$ 18,371,116	\$ 18,370,020	
Weighted Average Yield			1.70%	
STIF @		2.14%		
Annualized ALPHA			-\$80,239	
Weighted Average Maturity in Years			1.54	

	Attachment 2 Sep			
	CDs & Bonds Summary - Town of Waterford, Sep 2022			
Maturity Date	Bank Name	Purchase Price	Amount at maturity	Yield
9/30/2022	CASH AND ACCRUED INTEREST	\$ 70,062	\$ 70,062	0.01%
10/27/2022	UNITED STATES TREAS BILLS	\$ 2,979,622	\$ 3,000,000	1.38%
11/3/2022	SYNCHRONY BANK CD	\$ 145,000	\$ 145,000	0.20%
11/15/2022	UNITED STATES TREAS	\$ 206,379	\$ 207,000	2.56%
11/30/2022	UNITED STATES TREAS	\$ 999,170	\$ 1,000,000	2.20%
12/31/2022	UNITED STATES TREAS	\$ 997,500	\$ 1,000,000	2.85%
1/31/2023	UNITED STATES TREAS BILLS	\$ 998,410	\$ 1,000,000	2.48%
2/15/2023	UNITED STATES TREAS BILLS	\$ 2,998,928	\$ 3,000,000	1.77%
3/10/2023	FEDERAL FARM CR BKS BOND	\$ 20,656	\$ 21,000	3.09%
3/31/2023	UNITED STATES TREAS BILLS	\$ 998,398	\$ 1,000,000	2.71%
4/30/2023	UNITED STATES TREAS	\$ 1,979,495	\$ 1,985,000	3.21%
5/31/2023	UNITED STATES TREAS BILLS	\$ 35,779	\$ 36,000	2.20%
6/30/2023	UNITED STATES TREAS SER BC-2023	\$ 199,506	\$ 200,000	0.25%
9/14/2023	BANK HAPOALIM B M NEW YORK CD	\$ 245,000	\$ 245,000	0.30%
9/11/2023	BMW BANK CD	\$ 245,000	\$ 245,000	0.30%
9/22/2023	BMO HARRIS BANK CD	\$ 114,000	\$ 114,000	4.00%
11/6/2023	ISRAEL BANK CD	\$ 245,000	\$ 245,000	0.50%
11/6/2023	SYNCHRONY BANK CD	\$ 100,000	\$ 100,000	0.50%
6/5/2024	GOLDMAN SACHS BK USA CD	\$ 178,347	\$ 166,000	0.61%
8/5/2024	AMERICAN EXPRESS NATL BANK	\$ 13,000	\$ 13,000	3.35%
8/26/2024	SALLIE MAE BANK	\$ 5,000	\$ 5,000	0.65%
9/18/2024	FLAGSTAR BANK CD	\$ 245,000	\$ 245,000	0.35%
10/18/2024	WELLS FARGO BANK NATL ASSN CD	\$ 61,993	\$ 59,000	0.64%
1/14/2025	GOLDMAN SACHS BK USA NY CD	\$ 110,287	\$ 100,000	0.63%
6/3/2025	GOLDMAN SACHS BK USA CD	\$ 47,442	\$ 43,000	0.69%
7/1/2025	GOLDMAN SACHS BK USA CD	\$ 111,425	\$ 100,000	0.69%
7/15/2025	TENNESSEE VALLEY AUTH	\$ 20,329	\$ 21,000	0.68%
8/18/2025	GOLDMAN SACHS BK USA	\$ 10,000	\$ 10,000	0.80%
8/21/2025	TOYOTA FINL SVGS BANK CD	\$ 245,000	\$ 245,000	0.54%
9/4/2025	STATE BANK OF INDIA CD	\$ 245,000	\$ 245,000	0.45%
9/9/2025	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	0.65%
9/15/2025	MERRICK BANK CD	\$ 245,000	\$ 245,000	0.40%
11/24/2025	CITIBANK CD	\$ 11,348	\$ 10,000	0.73%
1/31/2026	UNITED STATES TREAS SER U-2026	\$ 98,040	\$ 100,000	0.79%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 199,250	\$ 200,000	0.83%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,589	\$ 100,000	0.84%
3/31/2026	UNITED STATES TREAS SER W-2026	\$ 99,875	\$ 100,000	0.78%
6/30/2026	UNITED STATES TREAS SER AA-2026	\$ 99,859	\$ 100,000	0.90%
6/30/2026	SALLIE MAE BANK	\$ 240,000	\$ 240,000	0.90%
6/30/2027	FEDERAL HOME LOAN BANKS	\$ 180,090	\$ 180,000	3.25%
9/2/2027	FEDERAL HOME LOAN BANKS	\$ 100,000	\$ 100,000	0.90%
9/20/2027	BRIDGEWATER BANK CD	\$ 245,000	\$ 245,000	0.55%
12/23/2027	SPIRITBANK NA TULSA OKLA CD	\$ 200,000	\$ 200,000	0.60%
12/28/2027	CELTIC BK SALT LAKE CITY UTAH CD	\$ 200,000	\$ 200,000	0.75%
7/28/2028	FIRST FED SVGS & LN CD	\$ 199,800	\$ 200,000	0.91%
8/15/2028	US TREAS SEC STRIPPED INT	\$ 23,040	\$ 25,000	1.18%
9/11/2028	ADAMS COUNTY BANK CD	\$ 245,000	\$ 245,000	0.80%
9/10/2029	FEDERAL FARM CR BKS BOND	\$ 100,000	\$ 100,000	1.23%
10/30/2030	JP MORGAN CHASE CD	\$ 245,000	\$ 245,000	1.00%
11/4/2030	LIVE OAK BKG CO NC CD	\$ 245,000	\$ 245,000	0.95%
9/25/2030	MINNWEST BANK CD	\$ 245,000	\$ 245,000	0.85%
12/23/2030	FEDERAL HOME LN MTG CORP	\$ 100,000	\$ 100,000	1.40%
	Total Investments	\$ 18,391,619	\$ 18,390,062	
	Weighted Average Yield		1.72%	
	STIF @	2.50%		
	Annualized ALPHA		-\$143,793	
	Weighted Average Maturity in Years		1.46	

[illegible]

TOWN OF WATERFORD INTEREST EARNINGS - ALL FUNDS - 9/30/2022



[illegible]

			Attachment 5		
Oct 2022 - June 2023 Estimated General Fund Cash Flow - Town of Waterford					
	General Fund Balance	Monthly expenses	Debt Service	Tax Revenue *	Est Bal end of Month
OCT	\$ 73,753,412	\$ 7,700,000			\$ 66,053,412
NOV	\$ 66,053,412	\$ 7,700,000			\$ 58,353,412
DEC	\$ 58,353,412	\$ 7,700,000		\$ 23,000,000	\$ 73,653,412
JAN	\$ 73,653,412	\$ 7,700,000			\$ 65,953,412
FEB	\$ 65,953,412	\$ 7,700,000	\$ 689,468		\$ 57,563,944
MAR	\$ 57,563,944	\$ 7,700,000	\$ 1,060,975		\$ 48,802,969
APRIL	\$ 48,802,969	\$ 7,700,000			\$ 41,102,969
MAY	\$ 41,102,969	\$ 7,700,000			\$ 33,402,969
JUNE	\$ 33,402,969	\$ 7,700,000			\$ 25,702,969
Totals		\$ 69,300,000	\$ 1,750,443		
* Estimated Dec and Jan tax revenue					

Attachment 6			
	BOND DEBT SERVICE		
Outstanding Debt Service Post 2020 Taxable Refund			
	Town of Waterford, Connecticut		
Fiscal Year	Principal	Interest	Debt Service
2023	\$845,000	\$905,443	\$1,750,443
2024	\$6,450,000	\$1,698,250	\$8,148,250
2025	\$6,595,000	\$1,514,746	\$8,109,746
2026	\$6,645,000	\$1,319,500	\$7,964,500
2027	\$6,395,000	\$1,083,426	\$7,478,426
2028	\$5,545,000	\$829,375	\$6,374,375
2029	\$5,770,000	\$632,762	\$6,402,762
2030	\$5,375,000	\$482,770	\$5,857,770
2031	\$5,340,000	\$344,138	\$5,684,138
2032	\$3,635,000	\$239,800	\$3,874,800
2033	\$3,570,000	\$166,780	\$3,736,780
2034	\$1,585,000	\$114,224	\$1,699,224
2035	\$680,000	\$91,800	\$771,800
2036	\$680,000	\$78,200	\$758,200
2037	\$680,000	\$64,600	\$744,600
2038	\$680,000	\$50,575	\$730,575
2039	\$680,000	\$36,125	\$716,125
2040	\$680,000	\$21,675	\$701,675
2041	\$680,000	\$7,225	\$687,225
	\$62,510,000	\$9,681,411	\$72,191,411

Attachment 7 Historical rate increases

FOMC meeting	Rate change	Fed Fund rate	Consecutive	Total
Feb-94	0.25	3.25%		
Mar-94	0.25	3.50%		
Apr-94	0.25	3.75%		
May-94	0.50	4.25%		
Aug-94	0.50	4.75%		
Nov-94	0.75	5.50%		
Feb-95	0.50	6.00%	7	3.00%
Jun-99	0.25	5.00%		
Aug-99	0.25	5.25%		
Nov-99	0.25	5.50%		
Feb-99	0.25	5.75%		
Mar-00	0.25	6.00%		
May-00	0.50	6.50%	6	1.75%
Jun-04	0.25	1.25%		
Aug-04	0.25	1.50%		
Sep-04	0.25	1.75%		
Nov-04	0.25	2.00%		
Dec-04	0.25	2.25%		
Feb-05	0.25	2.50%		
Mar-05	0.25	2.75%		
May-05	0.25	3.00%		
Jun-05	0.25	3.25%		
Aug-05	0.25	3.50%		
Sep-05	0.25	3.75%		
Nov-05	0.25	4.00%		
Dec-05	0.25	4.25%		
Jan-06	0.25	4.50%		
Mar-06	0.25	4.75%		
May-06	0.25	5.00%		
Jun-06	0.25	5.25%	17	4.25%
Dec-15	0.25	0.25%		
Dec-16	0.25	0.50%		
Mar-17	0.25	0.75%		
Jun-17	0.25	1.00%		
Dec-17	0.25	1.25%		
Mar-18	0.25	1.50%		
Jun-18	0.25	1.75%		
Sep-18	0.25	2.00%		
Dec-18	0.25	2.25%	9	2.25%
Mar-22	0.25	0.25%		
May-22	0.50	0.75%		
Jun-22	0.75	1.50%		
Jul-22	0.75	2.25%		
22-Sep	0.75	3.00%	5	3.00%

Attachment 8a									
Estimated Interest Earning - Town of Waterford FY 2023									
	All Funds	Monthly expenses	Debt Service	Tax Revenue *	Est Bal end of Month	Estimated STIF Rates	Estimated STIF monthly	Interest Earning	
July	\$110,000,000	\$7,700,000			\$102,300,000	1.50%	0.1250%	\$127,875	
AUG	\$102,300,000	\$7,700,000	\$4,528,916		\$90,071,084	1.65%	0.1375%	\$123,848	
SEP	\$90,071,084	\$7,700,000	\$918,100		\$81,452,984	1.80%	0.1500%	\$122,179	
OCT	\$81,452,984	\$7,700,000			\$73,752,984	1.95%	0.1625%	\$119,849	
NOV	\$73,752,984	\$7,700,000			\$66,052,984	2.10%	0.1750%	\$115,593	
DEC	\$66,052,984	\$7,700,000			\$58,352,984	2.25%	0.1875%	\$109,412	
JAN	\$58,352,984	\$7,700,000		\$23,000,000	\$73,652,984	2.25%	0.1875%	\$138,099	
FEB	\$73,652,984	\$7,700,000	\$689,468		\$65,263,516	2.40%	0.2000%	\$130,527	
MAR	\$65,263,516	\$7,700,000	\$1,060,975		\$56,502,541	2.40%	0.2000%	\$113,005	
APRIL	\$56,502,541	\$7,700,000			\$48,802,541	2.40%	0.2000%	\$97,605	
MAY	\$48,802,541	\$7,700,000			\$41,102,541	2.40%	0.2000%	\$82,205	
JUNE	\$41,102,541	\$7,700,000			\$33,402,541	2.40%	0.2000%	\$66,805	
								\$1,347,002	
					Fidelity				
					\$18,000,000			\$427,500	
Totals		\$92,400,000	\$7,197,459					<u>\$1,774,502</u>	
* Estimated December and January tax revenue									

Attachment 8b revised 10312022									
Estimated Interest Earning - Town of Waterford FY 2023									
	All Funds	Monthly expenses	Debt Service	Tax Revenue *	Est Bal end of Month	Estimated STIF Rates	Estimated STIF monthly	Interest Earning	
July	\$110,000,000	\$7,700,000			\$102,300,000	1.50%	0.1250%	\$127,875	
AUG	\$102,300,000	\$7,700,000	\$4,528,916		\$90,071,084	2.00%	0.1667%	\$150,118	
SEP	\$90,071,084	\$7,700,000	\$918,100		\$81,452,984	2.50%	0.2083%	\$169,694	
OCT	\$81,452,984	\$7,700,000			\$73,752,984	3.00%	0.2500%	\$184,382	
NOV	\$73,752,984	\$7,700,000			\$66,052,984	3.15%	0.2625%	\$173,389	
DEC	\$66,052,984	\$7,700,000			\$58,352,984	3.30%	0.2750%	\$160,471	
JAN	\$58,352,984	\$7,700,000		\$23,000,000	\$73,652,984	3.30%	0.2750%	\$202,546	
FEB	\$73,652,984	\$7,700,000	\$689,468		\$65,263,516	3.45%	0.2875%	\$187,633	
MAR	\$65,263,516	\$7,700,000	\$1,060,975		\$56,502,541	3.45%	0.2875%	\$162,445	
APRIL	\$56,502,541	\$7,700,000			\$48,802,541	3.45%	0.2875%	\$140,307	
MAY	\$48,802,541	\$7,700,000			\$41,102,541	3.45%	0.2875%	\$118,170	
JUNE	\$41,102,541	\$7,700,000			\$33,402,541	3.45%	0.2875%	\$96,032	
								\$1,873,062	
					Fidelity				
					\$18,000,000			\$585,000	
Totals		\$92,400,000	\$7,197,459					\$2,458,062	
* Estimated December and January tax revenue									

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



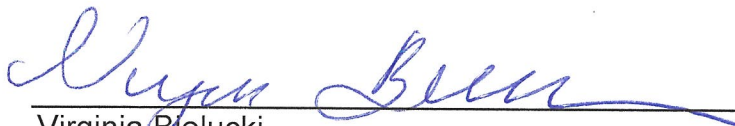
PHONE: 860-442-0553
www.waterfordct.org

\$16c

Date: October 18, 2022
To: The Members of the Board of Finance
From: The Town Accountant
Subject: Periodic Financial Statements

Enclosed are the latest financial statements.
If you have any questions, please call.

Thank you,



Virginia Bielucki

Enclosures:

General Fund-Statement of Revenues and
Statement of Expenditures

Fleet Management-Statement of Revenues and
Expenditures

Capital and Non-recurring Fund-Statement of
Fund Balance Designations and Appropriations

Capital Improvement Fund-Expenditures

Capital Projects Funds-Expenditures

Contributed Gifts Fund-Balances

Insurance Administration Fund- Balance Sheet

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH SEPTEMBER 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH SEPTEMBER 30, 2021

FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FISCAL YEAR 2022-2023 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE)		FISCAL YEAR 2021-2022 ACTUAL
			FISCAL	FISCAL	
			YEAR	YEAR	
			2022-2023	2022-2023	
			VARIANCE		
STATE OF CONNECTICUT					
EDUCATION					
EQUALIZED COST SHARING	\$316,189	\$0	0.00%	(316,189)	\$0
HEALTH & WELFARE	\$6,359	\$0	0.00%	(6,359)	\$0
SUB TOTAL	322,548	0	0.00%	(322,548)	0
GENERAL GOVERNMENT					
TIERED PILOT	316,181	0	0.00%	(316,181)	\$235,221
CIVIL PREPAREDNESS	9,713	0	0.00%	(9,713)	\$9,714
TELECOMMUNICATIONS PROPERTY TAX	48,729	0	0.00%	(48,729)	\$0
TOWN AID ROADS-IMPROVED	316,431	160,560	50.74%	(155,871)	\$158,216
LOCAL CAPITAL IMPROVEMENT (LOCIP)	115,890	0	0.00%	(115,890)	\$117,757
SDE STATE GRANT	14,000	3,500	25.00%	(10,500)	\$0
ENHANCEMENT 911	22,981	11,209	48.77%	(11,772)	\$12,386
MUNICIPAL REVENUE SHARE GRANT	0	0	#DIV/0!	0	\$83,589
TOTAL GENERAL GOVERNMENT	843,925	175,269	20.77%	(668,656)	616,883
TOTAL STATE OF CONNECTICUT	1,166,473	175,269	15.03%	(991,204)	616,883
OTHER SOURCES					
EDUCATION					
TUITION	83,432	9,604	11.51%	(73,828)	442
RENT & MISCELLANEOUS	4,930	0	0.00%	(4,930)	1,011
SUB TOTAL	88,362	9,604	10.87%	(78,758)	1,453

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH SEPTEMBER 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH SEPTEMBER 30, 2021

				FAVORABLE (UNFAVORABLE)	
FISCAL	FISCAL	FISCAL	FISCAL	FISCAL	FISCAL
YEAR	YEAR	YEAR	YEAR	YEAR	YEAR
2022-2023	2022-2023	2022-2023	2022-2023	2022-2023	2021-2022
BUDGET	ACTUAL	PERCENT	VARIANCE	ACTUAL	
		RECEIVED			
GENERAL GOVERNMENT					
INTEREST & LIENS	321,563	66,959	20.82%	(254,604)	89,842
INTEREST ON INVESTMENTS	110,000	316,502	287.73%	206,502	26,542
RECREATION & PARKS	75,000	154,014	205.35%	79,014	140,149
COMMUNITY USE OF SCHOOLS	0	0	#DIV/0!	0	100
BUILDING INSPECTOR	350,000	173,770	49.65%	(176,230)	92,282
LICENSE, FEE, PERMIT, FINE	40,159	6,204	15.45%	(33,956)	19,659
WATER MAIN ASSESSMENTS	0	0	#DIV/0!	0	250
NL RADIO COMM. NETWORK USE FEE	72,000	0	0.00%	(72,000)	0
BULKY WASTE FEES	70,000	32,717	46.74%	(37,283)	33,561
MISCELLANEOUS	69,306	27,618	39.85%	(41,688)	8,236
CONVEYANCE TAX	200,000	101,118	50.56%	(98,882)	127,829
EMS-REG COMM CTR FEES	6,000	0	0.00%	(6,000)	0
SEWER ASSESSMENTS	0	0	#DIV/0!	0	370
PLANNING& ZONING, ZBA, CONSRV COMM	38,500	24,176	62.80%	(14,324)	15,992
TOWN CLERK FEES	200,000	41,961	20.98%	(158,039)	64,836
TIPPING FEES	200,000	16,420	8.21%	(183,580)	27,311
RECYCLING	25,000	0	0.00%	(25,000)	5,743
COST SHARING PRR	0	187,367	#DIV/0!	187,367	83,722
TRANSFERS FROM OTHER FUNDS	0.00	17,177	#DIV/0!	17,177	5,814
TRANSFERS IN-PY ENCUMBRANCES	0	0	#DIV/0!	0	650
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	0	0.00%	(10,000)	0
AMBULANCE OPERATING SUBSIDY	0	0	#DIV/0!	0	3,000
YSB BOE CLERICAL STIPEND	5,000	5,000	100.00%	0	0
RENTAL OF BUILDINGS	75,000	33,244	44.32%	(41,756)	32,009
SENIOR SERVICES	10,796	3,947	36.56%	(6,849)	13,378
VERSA KART/BLUE BOXES	5,000	2,690	53.80%	(2,310)	3,980
CIRMA MEMEBERS EQUITY DISTRIBUTION	0	0	#DIV/0!	0	96,057
SUB TOTAL	1,883,324	1,210,885	64.30%	(672,439)	891,312
TOTAL OTHER SOURCES	1,971,686	1,220,489	61.90%	(751,197)	892,765
PROPERTY TAXATION					
CURRENT PROPERTY TAX	95,943,064	71,548,707	74.57%	(24,394,357)	69,183,104
PRIOR YEAR TAXES	300,000	34,379	11.46%	(265,621)	26,237
TOTAL PROPERTY TAXATION	96,243,064	71,583,087	74.38%	(24,659,977)	69,209,341
TOTAL REVENUES	99,381,223	72,978,844	73.43%	(26,402,379)	70,718,989

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH SEPTEMBER 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH SEPTEMBER 30, 2021

	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR
	APPROPRIATED	ACTUAL	PERCENT	VARIANCE	2021-2022
			EXPENDED	FAVORABLE	ACTUAL
				(UNFAVORABLE)	
GENERAL GOVERNMENT					
Board of Selectmen	\$207,605	\$49,774	23.98%	157,831	\$68,999
Registrar of Voters	\$78,204	\$29,313	37.48%	48,891	\$16,158
Board of Finance	\$66,673	\$62,057	93.08%	4,616	\$59,581
Assessor	\$259,344	\$60,159	23.20%	199,185	\$73,030
Board of Assessment Appeals	\$1,620	\$314	19.38%	1,306	\$213
Tax Collector	\$210,139	\$69,229	32.94%	140,910	\$66,148
Finance Department	\$703,709	\$219,127	31.14%	484,582	\$218,696
Legal Department	\$295,000	\$72,551	24.59%	222,449	\$18,481
Town Clerk	\$275,739	\$121,186	43.95%	154,553	\$79,235
Planning and Zoning	\$657,972	\$150,788	22.92%	507,184	\$145,233
Building Maintenance	\$888,781	\$301,026	33.87%	587,755	\$170,042
Insurance	\$4,728,672	\$1,225,671	25.92%	3,503,001	\$1,385,560
Economic Development Commission	\$27,471	\$1,137	4.14%	26,334	\$7,268
Conservation Commission	\$18,250	\$1,325	7.26%	16,925	\$1,094
Zoning Board of Appeals	\$4,310	3,002	69.66%	1,308	2,800
Retirement Commission	\$6,333,067	\$2,447,626	38.65%	3,885,441	\$2,008,518
R.T.M.	\$18,903	\$13,362	70.69%	5,541	\$13,361
Building Department	\$316,641	\$47,625	15.04%	269,016	\$53,904
Youth Service Bureau	\$272,160	\$61,671	22.66%	210,489	\$70,642
Social Service Grants/Miscellaneous	\$86,473	\$84,127	97.29%	2,346	\$75,404
Contingency Fund	\$261,729	0	0.00%	261,729	0
Emergency Management	\$1,068,486	\$242,564	22.70%	825,922	\$209,240
Fire Services	\$3,408,420	\$1,373,296	40.29%	2,035,124	\$1,370,598
Police Department	\$6,428,214	\$1,461,923	22.74%	4,966,291	\$1,342,040
Public Works Department	\$4,709,563	\$1,925,579	40.89%	2,783,984	\$1,797,357
Conservation of Health	\$148,126	148,126	100.00%	(0)	0
Public Health Nursing	\$26,000	24,000	92.31%	2,000	7,917
Senior Citizens Commission	\$471,297	101,222	21.48%	370,075	\$112,010
Waterford Public Library	\$999,475	\$256,285	25.64%	743,190	\$250,765

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH SEPTEMBER 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH SEPTEMBER 30, 2021

	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR2023	FISCAL YEAR
	APPROPRIATED	ACTUAL	PERCENT	VARIANCE	2021-2022
			EXPENDED	FAVORABLE	ACTUAL
				(UNFAVORABLE)	
Recreation and Parks	\$1,424,485	\$512,957	36.01%	911,528	\$407,279
Flood and Erosion Control Bd.	\$2,138	377	17.64%	1,761	211
Ethics Commission	\$850	0	0.00%	850	49
Human Resources	\$259,856	\$123,655	47.59%	136,201	\$90,771
Information Technology	\$1,160,391	\$675,253	58.19%	485,138	\$579,061
Transfer to Waterford Week Activity Fund	\$4,750	\$4,750	100.00%	0	\$4,750
Transfer to Waterford Shellfish Fund	\$1,721	\$1,721	100.00%	0	\$2,000
Transfer to Capital Improvement Fund	\$2,949,401	\$2,949,401	100.00%	0	\$2,964,754
Transfer to Capital & Non-Recurring Fund	\$1,238,824	\$1,238,824	100.00%	0	\$900,600
Transfer to Dog Fund	\$60,000	\$60,000	100.00%	0	\$60,000
Debt Service	\$7,197,640	\$5,447,016	75.68%	1,750,624	\$6,121,316
Total General Government	\$47,272,099	\$21,568,019	45.63%	\$25,704,080	\$20,755,085
 Board of Education	 \$52,109,124	 \$7,428,576	 14.26%	 44,680,548	 \$7,106,179
 Total General Fund	 \$99,381,223	 \$28,996,595	 29.18%	 \$70,384,628	 \$27,861,264

TOWN OF WATERFORD
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
FLEET MANAGEMENT FUND
AS OF SEPTEMBER 30, 2022

Revenues:

Investment Income	19,169
State of Connecticut Grants	52,000
Vehicle Rentals	16,800
Sale of Vehicles	13,390
Total Revenues	<u>101,360</u>

Expenditures:

Equipment Replacement	332,478
Vehicle Replacement	818,391
Total Expenditures	<u>1,150,869</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,049,510)

Other Financing Sources (Uses):

Transfers from other funds	800,000
Total Other Financing Sources (Uses)	<u>800,000</u>

Net Change in Fund Balances	(249,510)
Fund Balances - Beginning	<u>3,159,442</u>
Fund Balances - Ending	<u><u>2,909,933</u></u>

**TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF SEPTEMBER 30, 2022**

	APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20501-57639 REVALUATION	(\$119,993.22)	\$332,700.00	\$0.00	\$212,706.78
20511-57767 NEVINS COTTAGE STRUCTURAL REPAIRS	\$20,715.00	\$100,000.00	\$0.00	\$120,715.00
20511-57788 COMMUNITY CENTER HVAC CONTROL SEPARATION	\$0.00	\$0.00	\$49,800.00	\$49,800.00
20511-57839 TOWN HALL EMERGENCY EGRESS	\$41,275.00	\$0.00	\$0.00	\$41,275.00
20511-57856 JORDAN VILLAGE SIDEWALKS	\$82,059.15	\$0.00	\$0.00	\$82,059.15
20502-48043 JORDAN VILLAGE SIDEWALK GRANT	\$0.00	\$280,000.00	\$0.00	\$280,000.00
20511-57857 CIVIC TRIANGLE UPGRADES	\$0.53	\$0.00	\$0.00	\$0.53
20511-57866 TOWN HALL FRONT DOOR	\$29,885.61	\$0.00	\$0.00	\$29,885.61
20511-57870 MAGO POINT IMPROVEMENTS	\$0.00	\$400,000.00	\$0.00	\$400,000.00
20511-57871 PUBLIC SAFETY BLDG HVAC	\$0.00	\$62,045.00	\$0.00	\$62,045.00
20511-57872 ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	\$186,363.00	\$0.00	\$0.00	\$186,363.00
20511-57874 RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLDG	\$35.00	\$0.00	\$0.00	\$35.00
20511-57875 TEMP OIL TANK EUGENE O'NEILL	\$813.43	\$0.00	\$0.00	\$813.43
20511-57876 SW SCHOOL UNDERGROUND TANK	\$117,500.00	\$0.00	\$0.00	\$117,500.00
20522-57794 MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	\$0.00	\$740,165.00	\$0.00	\$740,165.00
20523-57733 OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	\$500.00	\$2,990,000.00	\$0.00	\$2,990,500.00
20523-57792 OSWEGATCHIE-BUILDING RENOVATIONS	\$213,700.00	\$0.00	\$0.00	\$213,700.00
20507-59205 FUNDING OFFSETS FY18 DEBT SERVICE-OSWEGATCHIE FIRE	\$0.00	(\$3,000,000.00)	\$0.00	(\$3,000,000.00)
20523-57751 ELECTRICAL UPGRADE-JORDAN	\$28,688.25	\$0.00	\$0.00	\$28,688.25
20523-57791 JORDAN-TRAFFIC LIGHT UPGRADE	\$0.00	\$25,000.00	\$0.00	\$25,000.00
20523-57826 FIRE SERVICES HYDRAULIC EQUIPMENT	(\$0.00)	\$0.00	\$19,000.00	\$19,000.00
20523-57836 FIRE SERVICES CARPET REPLACEMENT	\$0.00	\$30,000.00	\$0.00	\$30,000.00
20523-57838 FIRE SERVICES PRE EMPTION LIGHT REPAIRS	\$0.00	\$50,000.00	\$0.00	\$50,000.00
20530-57695 MUNICIPAL COMPLEX RENOVATION	\$354,971.07	\$6,100,833.00	\$0.00	\$6,455,804.07
20507-59205 FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	(\$1,251,500.00)	(\$6,000,000.00)	\$0.00	(\$7,251,500.00)
20530-57696 MUNICIPAL COMPLEX CLEAN UP	\$4,370.23	\$0.00	\$0.00	\$4,370.23
20530-57815 REDESIGN/RECONSTRUCT GARDINERS WOOD ROAD	\$83,447.00	\$0.00	\$0.00	\$83,447.00
20530-57832 LED STREETLIGHT CONVERSION	\$0.00	\$0.00	\$16,125.54	\$16,125.54
20530-57867 NIAN TIC RIVER SIDEWALK PLAN	\$0.00	\$35,000.00	\$0.00	\$35,000.00
20530-57868 BRIDGE ENGINEERING PLAN	\$0.00	\$35,000.00	\$0.00	\$35,000.00
20530-57869 CROSSROAD TRAFFIC SIGNAL STUDY	\$0.00	\$20,000.00	\$0.00	\$20,000.00
20530-57877 RESURFACE ROADS LAKE PONDS ETC	\$435,659.22	\$0.00	\$0.00	\$435,659.22
20531-55771 HARVEY AVENUE PUMP STATION REHAB	\$19,422.12	\$0.00	\$0.00	\$19,422.12
20531-57685 I/I MITIGATION & CONTROL	\$310,985.86	\$0.00	\$0.00	\$310,985.86
20531-57802 FORCE MAIN AIR RELEASE VALVES-EVALUATE & REPLACE	\$0.00	\$43,000.00	\$0.00	\$43,000.00
20531-57816 OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHAB	\$5,438.00	\$544,000.00	\$0.00	\$549,438.00
20531-57817 WASTEWATER PS FLOOD PROTECTION	\$0.00	\$0.00	\$85,030.10	\$85,030.10
20536-57848 LIBRARY HVAC UPGRADE	\$0.00	\$1,091,200.00	\$0.00	\$1,091,200.00
20500-49000 CT PUBLIC LIBRARY CONSTRUCTION GRANT	\$0.00	(\$250,000.00)	\$0.00	(\$250,000.00)
20537-57735 LEARY PARK ROAD /PARKING LOT	\$0.00	\$20,000.00	\$0.00	\$20,000.00

**TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF SEPTEMBER 30, 2022**

	APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20537-57854 WTFD BEACH PARK IMPROVEMENTS	\$0.00	\$0.00	\$30,000.00	\$30,000.00
20541-57328 ALEWIFE COVE DREDGING	\$0.00	\$37,500.00	\$0.00	\$37,500.00
20547-57747 UPS SYSTEM FOR COMMUNICATIONS	\$0.33	\$0.00	\$1,585.00	\$1,585.33
20547-57846 FIBER UPGRADE	\$5,179.05	\$0.00	\$22,620.00	\$27,799.05
20547-57847 TOWN-WIDE CAMERA SYSTEM	\$0.00	\$85,000.00	\$0.00	\$85,000.00
20547-57860 PHONE SYSTEM UPGRADE	\$0.00	\$16,000.00	\$0.00	\$16,000.00
20547-57861 SWITCHES	\$20,242.00	\$2,258.00	\$0.00	\$22,500.00
20500-43600 TURF FIELD RENTAL REVENUES	\$0.00	\$4,815.00	\$0.00	\$4,815.00
20560-57822 IT LEARNING BOARDS -END OF LIFE	\$54,791.07	\$438,067.88	\$0.00	\$492,858.95
20560-57828 QH 10-YR RETRO COMMISSIONING	\$0.00	\$30,000.00	\$0.00	\$30,000.00
20560-57833 TENNIS COURTS	\$0.00	\$52,300.00	\$0.00	\$52,300.00
20560-57841 BUS LOT OFFICE	\$0.00	\$150,000.00	\$0.00	\$150,000.00
20560-57842 SCHOOL SECURITY	\$32,175.00	\$0.00	\$0.00	\$32,175.00
205-31520 UNDESIGNATED FUND BALANCE	\$0.00	\$0.00	\$2,745,184.56	\$2,745,184.56
TOTAL	\$676,722.70	\$4,464,883.88	\$2,970,809.79	\$8,112,416.37

**TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
SEPTEMBER 30, 2022**

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/	BALANCE	PERCENT	TRANSFERS
				ENCUMBERED		EXPENDED	OUT
30123-55738	BOS FY23	FLEET MANAGEMENT PLAN	800,000.00	800,000.00	0.00	100.0%	800,000.00 TO FLEET MANAGEMENT FUN
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	160,308.18	9,691.82	94.3%	
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	7,200.00	292,800.00	2.4%	
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00	29.2%	
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	0.00	87,000.00	0.0%	
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	14,590.00	72,910.00	16.7%	
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	18,639.00	62,061.00	23.1%	
31121-55852	BLDG MAINT FY21	TOWN HALL BATHROOMS	25,000.00	0.00	25,000.00	0.0%	
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	69,000.00	181,000.00	27.6%	
31122-55892	BLDG MAINT FY22	AC UNIT REPLACEMENT RADIO SITES	60,500.00	6,500.00	54,000.00	10.7%	
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	2,350.00	58,417.64	3.9%	
31122-57857	BLDG MAINT FY22	CIVIC TRIANGLE UPGRADES	150,000.00	149,140.00	860.00	99.4%	
31123-55903	BLDG MAINT FY23	FISH LADDER REPAIR	16,000.00	171.45	15,828.55	1.1%	
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	0.00	260,000.00	0.0%	
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFE	420,000.00	20,000.00	400,000.00	4.8%	
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	246,209.00	0.00	246,209.00	0.0%	
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	55,000.00	0.00	55,000.00	0.0%	
32920-55846	POLICE DEPT FY20	PD POLICY DIRECTIVES REVAMP	30,000.00	30,000.00	0.00	100.0%	
32920-55859	POLICE DEPT FY20	POLICE BLGD ARCHITECTURAL PLAN	15,000.00	15,000.00	0.00	100.0%	15,000.00
32922-55876	POLICE DEPT FY22	CYBER CRIME TASK FORCE EQUIPME	11,000.00	11,000.00	0.00	100.0%	1,547.49
32922-55878	POLICE DEPT FY22	IMPOUND YARD IMPROVEMENTS	28,500.00	0.00	28,500.00	0.0%	
32922-55879	POLICE DEPT FY22	MARINE OUTBOARD MOTORS	38,500.00	24,178.89	14,321.11	62.8%	
32923-55897	POLICE DEPT FY23	CELL BENCH SAFETY OVERLAY	19,596.00	19,596.00	0.00	100.0%	
32923-55898	POLICE DEPT FY23	DE-ESCALATION & COMM TECHNOLOGY	22,085.00	22,085.00	0.00	100.0%	
32923-55899	POLICE DEPT FY23	ELECTRON CONTROL WEAPON TRANS	29,345.00	29,345.00	0.00	100.0%	
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,466,996.00	287,004.00	89.6%	
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,611,641.60)	(142,358.40)	94.8%	
33021-55867	PUBLIC WORKS FY21	REMOVE UST COHANZIE FIRE	299,000.00	298,063.20	936.80	99.7%	
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	19,422.46	60,677.54	24.2%	

**TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
SEPTEMBER 30, 2022**

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/	BALANCE	PERCENT	TRANSFERS
				ENCUMBERED		EXPENDED	OUT
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETER SIDEWALK	42,300.00	9,567.78	32,732.22	22.6%	
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	7,545.98	25,874.02	22.6%	
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	9,565.78	34,114.22	21.9%	
33022-55886	PUBLIC WORKS FY22	CROSS ROAD/ASPHALT	69,800.00	0.00	69,800.00	0.0%	
33022-55889	PUBLIC WORKS FY22	RD RESURFACING SEC A	334,473.00	270,033.48	64,439.52	80.7%	
33022-55891	PUBLIC WORKS FY22	T. STATION SCALE & SCALE HOUSE	106,548.00	106,323.10	224.90	99.8%	
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	0.00	315,951.00	0.0%	
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	219,300.00	10,500.00	208,800.00	4.8%	
33023-55902	PUBLIC WORKS FY23	RD RESURFACING SEC A, AREA 3	325,915.00	0.00	325,915.00	0.0%	
33120-55821	UTILITY COMM FY20	IN-LINE WASTEWATER SOLID GRIND	48,000.00	39,564.24	8,435.76	82.4%	
33121-55871	UTILITY COMM FY21	EVERGREEN PUMP STATION	375,000.00	370,300.00	4,700.00	98.7%	
33122-55870	UTILITY COMM FY22	CCTV CAMERA & LATERAL LAUNCHIN	120,000.00	120,000.00	0.00	100.0%	630.00
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	30,000.00	0.0%	
33122-55895	UTILITY COMM FY22	ROOF & SIDING REPLACEMENT	50,000.00	44,216.43	5,783.57	88.4%	
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	0.00	50,000.00	0.0%	
33123-55906	UTILITY COMM FY23	WUC BILLING SOFTWARE	130,000.00	0.00	130,000.00	0.0%	
33719-55822	REC & PARKS FY19	LEARY PARK IRRIGATION	47,300.00	0.00	47,300.00	0.0%	
33719-55835	REC & PARKS FY19	VETERAN'S FIELD IRRIGATION SYS	13,700.00	0.00	13,700.00	0.0%	
33720-55854	REC & PARKS FY20	LEARY BASKETBALL COURT REBUILD	55,000.00	0.00	55,000.00	0.0%	
33720-55855	REC & PARKS FY20	TOWN HALL BASKETBALL COURT REP	16,000.00	0.00	16,000.00	0.0%	
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	21,000.00	0.00	100.0%	
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00	0.0%	
TOTALS			6,324,509.64	2,637,560.37	3,686,949.27	41.7%	817,177.49
PRIOR YEAR EXPENDITURES				1,126,211.08			
CURRENT YEAR EXPENDITURES				1,511,349.29			

**TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
SEPTEMBER 30, 2022**

<u>FUND</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>EXPENDED</u>	<u>REMAINING BALANCE</u>	<u>PCT EXP</u>	<u>BALANCE RETURNED</u>
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81	100.00%	
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34	99.16%	
TOTALS		89,611,679.00	89,035,223.85	576,455.15	99.36%	0.00
PRIOR YEAR EXPENDITURES			<u>89,035,223.85</u>			
CURRENT YEAR EXPENDITURES			<u>0.00</u>			

**Contributed Gifts Fund
SEPTEMBER 30, 2022**

FISCAL YEAR 2023	R&P HELMET RODEO DONATIONS	R&P GENERAL DONATIONS	R&P MEMORIAL TREES & BENCHES DONATIONS	R&P FRANCES X. SWEENEY MEMORIAL DONATIONS	R&P DOG PARK DONATIONS	R&P PLAYGROUND DONATIONS	R&P CIVIC TRIANGLE MEMORIAL DONATIONS	R&P DEIDRICK FIELD PRESS BOX DONATIONS	FINANCE DEPT. AUDITORIUM A/V UPGRADE
REVENUES									
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS			\$1,688.10						
K9 DONATIONS									
POLICE DEPT. GENERAL DONATIONS									
TOTAL REVENUES	\$0.00	\$0.00	\$1,688.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENDITURES									
07/15/22 HOELCK'S FLORIST									
08/04/22 JP MORGAN CHASE									
08/04/22 JP MORGAN CHASE									
08/18/22 KUSTOM SIGNALS PURCHASE ORDER									
08/19/22 REIMB FLANNAGAN -VET CARE									
08/16/22 BARCO -MEMORIAL BENCH PURCHASE ORDER			\$840.00						
9/21/2022 TOP GEAR INC	\$3,663.75								
09/02/22 REIMB FLANNAGAN									
09/30/22 REIMB FLANNAGAN									
09/30/22 MARK KOSMAN DESIGN									
09/04/22 JP MORGAN CHASE									
09/02/22 SYMBOLARTS, LLC									
09/16/22 GROTON BOWLING									
09/20/22 CAPITOL UNIFORM									
09/30/22 MEDIA HERE & NOW LLC									
TOTAL EXPENDITURES	\$3,663.75	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET CURRENT YEAR ACTIVITY	(\$3,663.75)	\$0.00	\$848.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PRIOR YEAR BALANCE	\$4,258.47	\$29.60	\$1,251.39	\$65.00	\$725.97	\$50,486.32	\$1,140.00	\$12,600.00	\$151.00
CURRENT YEAR BALANCE	\$594.72	\$29.60	\$2,099.49	\$65.00	\$725.97	\$50,486.32	\$1,140.00	\$12,600.00	\$151.00

**Contributed Gifts Fund
SEPTEMBER 30, 2022**

FISCAL YEAR 2023	POLICE AUSTISM TRAINING	POLICE DEPT. VEHICLE CHALLENGE	POLICE DEPT. K-9 PROGRAM	POLICE DEPT. GENERAL DONATIONS	POLICE PUBLIC SAFETY DOCK	TOTAL
REVENUES						
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS						
K9 DONATIONS			\$1,000.00			
POLICE DEPT. GENERAL DONATIONS				\$7,738.68		
TOTAL REVENUES	\$0.00	\$0.00	\$1,000.00	\$7,738.68	\$0.00	\$10,426.78
EXPENDITURES						
07/15/22 HOELCK'S FLORIST				\$148.84		
08/04/22 JP MORGAN CHASE			\$194.10			
08/04/22 JP MORGAN CHASE				\$1,130.00		
08/18/22 KUSTOM SIGNALS PURCHASE ORDER				\$2,737.63		
08/19/22 REIMB FLANNAGAN -VET CARE			\$48.78			
08/16/22 BARCO -MEMORIAL BENCH PURCHASE ORDER						
9/21/2022 TOP GEAR INC						
09/02/22 REIMB FLANNAGAN			\$22.84			
09/30/22 REIMB FLANNAGAN			\$78.51			
09/30/22 MARK KOSMAN DESIGN			\$122.00			
09/04/22 JP MORGAN CHASE			\$477.17			
09/02/22 SYMBOLARTS, LLC				\$1,246.50		
09/16/22 GROTON BOWLING				\$137.25		
09/20/22 CAPITOL UNIFORM				\$3,127.70		
09/30/22 MEDIA HERE & NOW LLC				\$500.00		
TOTAL EXPENDITURES	\$0.00	\$0.00	\$943.40	\$9,027.92	\$0.00	\$14,475.07
NET CURRENT YEAR ACTIVITY	\$0.00	\$0.00	\$56.60	(\$1,289.24)	\$0.00	(\$4,048.29)
PRIOR YEAR BALANCE	\$1,700.00	\$780.11	\$5,889.68	\$12,153.55	\$7.04	\$91,238.13
CURRENT YEAR BALANCE	\$1,700.00	\$780.11	\$5,946.28	\$10,864.31	\$7.04	\$87,189.84

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

#16d

To: Board of Finance Members

From: Town Accountant *WJ*

Date: October 19, 2022

Subject: Status of General Fund Unassigned Balance

Unassigned Fund Balance:

1) Unassigned balance 06/30/22	22,956,202
Projected revenues in excess of (less than) budgeted through 09/30/22	<u>1,439,003</u>
Estimated Ending Unassigned Balance	<u><u>24,395,205</u></u>

1) Per unaudited statements