

Board of Finance
Regular Meeting Minutes
7:00 P.M.

Wednesday May 18, 2022
Waterford Town Hall

Present: Chairman Glenn Patterson, Ronald Fedor, John Sheehan, Kevin Petchark, Joe Filippetti, Robert Tuneski, Baird Welch-Collins

Elected: Robert Brule, First Selectman, Jody Nazarchyk, Selectwoman, Thomas Dembek – RTM, Susan Driscoll – RTM

Staff: Gary Schneider, Director of Public Works, Alan Wilensky, Tax Collector, Abby Piersall, Planning Director.

1. Establishment of a quorum and call to order:
A quorum and a call to order was established at 7:00 pm, on May 18, 2022
2. Public Comment: No Public Comment
3. Approval and acceptance of minutes from April 13, 2022.

Motion by John Sheehan, seconded by Joe Filippetti to approve the minutes of April 13, 2022 with one correction.

Vote – 5-0-2

Motion Passed

4. To consider and act on a request from Gary Schneider, Director of Public Works, for an appropriation of \$1,705,358 from the CNR Undesignated Fund #205-31520 to resurface the following roads: Lakes Pond Road, Butlertown Road, Daniels Avenue, Niantic River Road (Partial) and Gardiner's Wood Road and forward to the RTM.

Motion by Ron Fedor, seconded by John Sheehan to approve the appropriation in the amount of \$1,705,358 from the CNR Undesignated Fund #205-31520.

Vote – Unanimous

Motion Passed

5. To consider and act on a request from Alan Wilensky, Tax Collector, to review a list of tax accounts to approve for transfer to suspense for the current fiscal year.

Motion by John Sheehan, seconded by Ron Fedor to approve the request as presented.

Vote – Unanimous

Motion Passed

6. To consider and act on a request from Abby Piersall, Planning Director for an additional appropriation request in the amount of \$78,235.51 and forward on to the RTM.

Motion by Mr. Sheehan, seconded by Baird Welch-Collins was adjusted to read as follows:

A Transfer from contingency in the amount of \$78,236.00 be transferred into line item 10118-5110, Building Department Administration, to fund a contractually obligated retirement pay-out.

Vote: Unanimous

Motion Passed

7. To consider and act on a request from Gary Schneider, Director of Public Works, to approve and appropriate funds for a new project in the amount of \$155,000 from Capital Non-Recurring line #205-31520 for the Southwest School Underground Tank removal/Closure and forward on to the RTM.

Public Works Director Schneider, Planning Director Piersall, and Town Attorney Avena informed the Board regarding the history of the DEEP notice of Violation from 2018 and the circumstances behind having to recently provide the DEEP an action plan to correct the problem in a timely manner.

Motion by Baird Welch-Collins, seconded by Ron Fedor to approve the appropriation as presented.

Vote: Unanimous

Motion Passed

8. To consider and act on a request from Gary Schneider, Director of Public Works to approve and appropriate funds for an emergency project in the amount of \$10,000 from Capital Non-Recurring line #205-31520 for a new heating oil tank installation at the Eugene O'Neill.

Director Schneider explained this was not an emergency funding request since DPW's initial response had addressed any safety concerns resulting from concerns about the buried oil tank. The buried tank is eventually slated for removal. This request is a fix to storing the heating oil supply for the affected Eugene O'Neill buildings.

Motion by Baird Welch-Collins, seconded by John Sheehan to approve the appropriation as presented.

Vote: Unanimous

Motion Passed

9. Establish the Tax Rate for Fiscal Year 2023.

Motion was made by John Sheehan, seconded by Baird Welch-Collins to set the tax rate for fiscal year 2023 at 27.56%.

Vote: Unanimous

Motion Passed

10. Old Business:

Just a reminder that Kim Allen, Finance Director has indicated that next month she will present a draft policy about submitting Capital Projects out of the regular budget cycle.

11. New Business:

- a. Discussion of FY22 Spending Freeze currently in place.

It is understood that it isn't a spending freeze as much as it is asking Departments to take a second look at any purchases before it happens.

12. Liaison Reports

Mr. Patterson reported the Municipal Complex Building Committee has several outstanding invoices and open purchase orders related to external signage to be addressed. There was also discussion about the soil monitoring program at the site as it appears there are distinct phases to the program and there are open questions around the sources of funding for each phase to be addressed with the Finance Director.

13. Correspondence

- a. Abbas Danesh, Town Treasurer, Quarterly Treasurer's Report and Related Financials ending 3/31/2022
- b. Virginia Bielucki, Town Accountant, Revised Periodic Financial Statements FY22 dated April 12, 2022
- c. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated April 12, 2022
- d. Virginia Bielucki, Town Accountant, Status of Contingency FY22 dated April 20, 2022
- e. Virginia Bielucki, Town Accountant, April 2022 Periodic Financial Statements FY22 dated May 9, 2022
- f. Town of Waterford Civic Triangle Upgrade Petition
- g. American Rescue Fund Quarterly Expenditure Report
- h. FY23 Utility Commission Draft Budget.

14. Adjournment

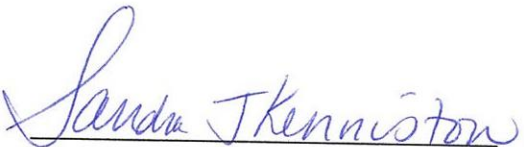
Motion by John Sheehan, seconded by Baird Welch-Collins to adjourn the regular meeting of the May 18, 2022 Board of Finance at 8:00 pm..

Vote: Unanimous

Motion Passed

Respectfully Submitted,


John Sheehan, Clerk


Sandra Kenniston, Recording Secretary