

**BOARD OF FINANCE
AGENDA**

Waterford Town Hall Auditorium
Budget Meeting

RECEIVED FOR RECORD
2020 FEB 26 AM 9:44
7:00 PM
Wednesday, March 4, 2020

1. Establishment of a quorum and call to order
2. Public Comment
3. 10136 -Library
4. 10143-Ethics Commission
5. 10132-Conservation of Health
6. 10133-Public Health & Nursing
7. 10120-Miscellaneous Social Grants
8. 10119-Youth Services
9. 10135-Senior Citizens
10. 10137-Recreation and Parks
11. 10146-Community Use of Schools
12. Adjournment

Ronald Fedor
Chair

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY: 10136 WATERFORD PUBLIC LIBRARY

LINE ITEM	DESCRIPTION	COLUMN 1 2018/2019 ACTUAL EXPENSED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND/ ENCUMBRAS OF 1/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTION	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
PERSONNEL COSTS										
51110	ADMINISTRATION	109,692	112,435		53,256	112,435	112,435	112,435		0
51210	CLERICAL/TECHNICAL	640,950	680,882		315,840	687,309	687,309	687,309		0
51220	CUSTODIAL-MAINTENANCE	74,607	84,068		37,019	85,826	85,826	85,826		0
51810	OVERTIME-SUNDAY	7,246	7,500		2,473	250	250	250		0
51910	FRINGE BENEFITS	3,177	3,195		0	3,195	3,195	3,195		0
51920	FICA	62,171	67,938		30,385	68,010	68,010	68,010		0
	SUBTOTAL	897,844	956,018	0	438,973	957,025	957,025	957,025	0	0
SERVICES										
52020	POSTAGE	349	360		113	325	325	325		0
52040	SERVICE CONT. & REPAIRS	21,744	13,490		8,825	11,815	11,815	11,815		0
52070	REIMBURSABLE EXPENSE	665	650		194	667	667	667		0
52090	FUEL OIL	10,997	10,270		1,092	10,951	10,951	10,951		0
52100	ELECTRICITY	36,001	36,942		19,424	37,530	37,530	37,530		0
52110	WATER	932	940		496	940	940	940		0
52120	SEWER	934	940		229	940	940	940		0
	SUBTOTAL	71,621	63,592	0	30,373	63,168	63,168	63,168	0	0
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	3,999	4,000		2,512	4,000	4,000	4,000		0
53020	OTHER SUPPLIES	4,000	4,000		2,238	4,000	4,000	4,000		0
	SUBTOTAL	7,999	8,000	0	4,750	8,000	8,000	8,000	0	0
EQUIPMENT										
54160	BOOKS/RELATED MATERIAL	44,998	45,000		45,000	45,000	45,000	45,000		0
	SUBTOTAL	44,998	45,000	0	45,000	45,000	45,000	45,000	0	0
	DEPARTMENT TOTAL	1,022,462	1,072,610	0	519,096	1,073,193	1,073,193	1,073,193	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY: 10143 ETHICS COMMISSION

LINE ITEM	DESCRIPTION	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL/ TRANSFERS	COLUMN 4 ACTUAL EXPEND ENCUMBRAS 01/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
PERSONNEL COSTS										
51210	CLERICAL/TECHNICAL	453	303		375	600	600	600		0
51920	F.I.C.A	35	23		29	50	50	50		0
	SUBTOTAL	487	323	0	403	650	650	650	0	0
SERVICES										
52020	POSTAGE	0	25		0					0
52030	PROFESSIONAL FEES	0	300		0					0
52070	REIMBURSABLE EXPENSE	0	50		0					0
	SUBTOTAL	0	375	0	0	0	0	0	0	0
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	0	25		0					0
	SUBTOTAL	0	25	0	0	0	0	0	0	0
	DEPARTMENT TOTAL	487	723	0	403	650	650	650	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY: 10132 CONSERVATION OF HEALTH

LINE ITEM	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND/ ENCUMB AS OF 11/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTION	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
SERVICES									
52075 LEDGE LIGHT HEALTH DIST.	140,774	140,082		140,082	139,197	139,197	139,197		0
SUBTOTAL	140,774	140,082	0	140,082	139,197	139,197	139,197	0	0
DEPARTMENT TOTAL	140,774	140,082	0	140,082	139,197	139,197	139,197	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY: 10133 PUBLIC HEALTH NURSING SERVICE

LINE ITEM	DESCRIPTION	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND ENCUMBRAS OF 7/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED ED/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
	CONTRACTED OUTSIDE AGENCIES									
58010	PUBLIC HEALTH NURSING	27,640	27,640		8,261	27,820	27,820	27,820		0
	SUBTOTAL	27,640	27,640	0	8,261	27,820	27,820	27,820	0	0
	DEPARTMENT TOTAL	27,640	27,640	0	8,261	27,820	27,820	27,820	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY:

10120

SOCIAL SERVICE GRANTS/MISC

LINE ITEM	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RUM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSEE RS	COLUMN 4 ACTUAL EXPEND/ ENCUMB AS OF 1/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RUM APPROVED
SERVICES									
52590 WATERFORD SHELLFISH COMMISSION	3,685	3,500		3,500	1,664	1,664			
52633 WATERFORD/EAST LYME/SHELLFISH	5,000	5,000		5,000	5,000	5,000	1,664		0
52634 SECT COUNCIL OF GOVERNMENTS	10,734	10,734		10,734	10,734	10,734	1,250		0
52635 HISTORIC PROPERTIES COMMISSION	355	400		45	400	400	10,734		0
52636 T.V.C.C.A.	4,280	5,000		5,000	5,000	5,000	400		0
52638 DISABLED AMERICAN VETERANS	250	250		0	250	250	5,000		0
52639 V.F.W. POST 6573, 9975 & AL 161	1,994	1,994		1,994	1,994	1,994	250		0
52643 SAFE FUTURES	6,500	6,500		6,500	6,500	6,500	1,994		0
52644 SEAT	34,159	35,013		35,013	35,888	35,888	6,500		0
52645 EASTERN CT CONSERVATION DISTRICT INC	1,250	1,500		1,500	1,500	1,500	35,888		0
52646 TOWN HISTORIAN	799	800		373	800	800	1,500		0
SUBTOTAL	69,006	70,691	0	69,659	69,730	69,730	800	65,980	0
CONTRIBUTIONS TO OUTSIDE AGENCIES									
58340 WFTD HISTORICAL SOCIETY	0	0		0	0	0			
58440 UNITED COMMUNITY & FAMILY SERVICES	7,200	7,200		7,200	8,000	7,200	1,800		0
58450 THE ARC OF NEW LONDON COUNTY	1,800	1,800		1,800	1,800	1,800	7,200		0
58595 NL HOMELESS HOSPITALITY CENTER	4,000	4,000		0	5,000	5,000	1,800		0
SUBTOTAL	13,000	13,000	0	9,000	14,800	14,000	5,000	15,800	0
DEPARTMENT TOTAL	82,006	83,691	0	78,659	84,530	83,730	81,780	0	0

TOWN OF WATERFORD
GENERAL FUND
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DEPT/AGENCY:

10119

YOUTH SERVICES

LINE ITEM	DESCRIPTION	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RIM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND. ENCUMBR. OF 1/1/20	COLUMN 5 2020/2021 DEPT AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RIM APPROVED
PERSONNEL COSTS										
51110	ADMINISTRATION	120,881	141,352		68,400	141,352	141,352	141,352		0
51210	CLERICAL/TECHNICAL	40,817	42,339		21,131	42,339	42,339	42,339		0
51810	OVERTIME	1,528	0		358	0	0	0		0
51920	FICA	11,524	14,052		6,366	14,052	14,052	14,052		0
SUBTOTAL		174,750	197,743	0	96,255	197,743	197,743	197,743	0	0
SERVICES										
52020	POSTAGE	130	200		63	200	200	200		0
52030	PROFESSIONAL FEES	18,100	24,000		12,036	22,000	22,000	22,000		0
52040	SERVICE CONT.& REPAIRS	1,717	1,200		683	1,200	1,200	1,200		0
52050	DUES, CONF. & EDUCATION	475	550		550	550	550	550		0
52080	TELEPHONE	2,202	1,500		1,287	2,200	2,200	2,200		0
52100	ELECTRICITY	20,569	16,000		4,547	16,000	16,000	16,000		0
52110	WATER	426	200		41	200	200	200		0
52120	SEWER	1,224	500		144	650	650	650		0
52380	PROGRAMS	3,430	3,321		3,423	4,000	4,000	4,000		0
SUBTOTAL		48,273	47,471	0	22,773	47,000	47,000	47,000	0	0
DEPARTMENT TOTAL										
		223,023	245,214	0	119,028	244,743	244,743	244,743	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY: 10135 SENIOR CITIZEN COMMISSION

LINE ITEM	DESCRIPTION	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND/ ENCUMB AS OF 1/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
PERSONNEL COSTS										
51110	ADMINISTRATION	144,265	148,882		71,578	148,882	148,882	148,882		0
51210	CLERICAL/TECHNICAL	193,031	203,500		96,332	212,639	212,639	212,639		0
51635	INSTRUCTORS	11,044	12,389		7,670	17,071	17,071	17,071		0
51810	OVERTIME	731	891		483	891	891	891		0
51920	FICA	25,751	27,973		12,877	29,030	29,030	29,030		0
SUBTOTAL		374,822	395,635	0	188,940	408,513	408,513	408,513	0	0
SERVICES										
52010	ADVERTISING	72	344		60	344	344	344		0
52020	POSTAGE	1,497	1,838		724	1,802	1,802	1,802		0
52039	ADA SERVICES	0	450		0	450	450	450		0
52040	SVC. CONTRACTS & REPAIRS	54,231	53,624		29,030	49,374	49,374	49,374		0
52050	DUES, CONF & EDUCATION	505	675		250	530	530	530		0
52090	HEATING FUEL	8,293	8,196		1,516	8,308	8,308	8,308		0
52100	ELECTRICITY	27,452	30,873		12,274	30,876	30,876	30,876		0
52115	WATER/SEWER	2,066	2,234		706	2,220	2,220	2,220		0
52130	PHYSICAL EXAMINATIONS	612	980		423	1,220	1,220	1,220		0
52380	PROGRAMS	23,889	25,570		23,790	26,370	26,370	26,370		0
SUBTOTAL		118,616	124,784	0	68,773	121,494	121,494	121,494	0	0
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	156	651		300	673	673	673		0
53020	OTHER SUPPLIES	2,143	2,685		2,097	2,611	2,611	2,611		0
53070	AUTO REPAIRS	742	3,084		280	3,024	3,024	3,024		0
53090	FUELS & LUBRICANTS	7,917	9,555		3,780	8,970	8,970	8,970		0
SUBTOTAL		10,958	15,975	0	6,457	15,278	15,278	15,278	0	0
EQUIPMENT										
54020	FITNESS EQUIPMENT	5,052	0		0	1,825	1,825	1,825		0
54030	KITCHEN EQUIPMENT	160	120		81	120	120	120		0
54050	AUTOMOTIVE EQUIPMENT	649	897		656	897	897	897		0
SUBTOTAL		5,862	1,017	0	737	2,842	2,842	2,842	0	0
DEPARTMENT TOTAL		510,258	535,411	0	264,907	548,127	548,127	548,127	0	0

TOWN OF WATERFORD
GENERAL FUND
2020-2021 PROPOSED BUDGET

DEPT/AGENCY:

10137

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	COLUMN 1 2019/2020 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND/ ENCLAS OF 1/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTIVE	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
PERSONNEL COSTS										
51110	ADMINISTRATION	184,095	188,698		89,126	188,698	188,698	188,698		0
51210	CLERICAL/TECHNICAL	83,122	85,191		40,644	85,786	85,786	85,786		0
51220	CUSTODIAL	18,325	18,011		8,471	18,868	18,868	18,868		0
51610	PARKS MAINTENANCE	319,210	372,624		166,971	375,951	375,951	375,951		0
51620	RECREATION PROGRAMS	316,124	325,689		191,361	342,991	342,991	342,991		0
51630	SUMMER JOBS FOR MINORS	19,852	20,621		13,078	13,623	13,623	13,623		0
51810	OVERTIME	18,390	30,449		9,298	25,478	25,478	25,478		0
51910	FRINGE BENEFITS	3,641	5,049		4,004	7,806	7,806	7,806		0
51920	FICA	71,619	80,044		38,894	81,029	81,029	81,029		0
SUBTOTAL		1,034,379	1,126,376	0	561,848	1,140,230	1,140,230	1,140,230	0	0
SERVICES										
52010	ADVERTISING	2,077	2,760		2,217	2,760	2,760	2,760		0
52020	POSTAGE	3,966	6,100		3,883	6,100	6,100	6,100		0
52040	SERVICE CONTRACTS & REPAIRS	52,811	52,531		27,229	50,282	50,282	50,282		0
52050	DUES, CONF., & EDUCATION	2,706	3,555		1,542	3,650	3,650	3,650		0
52070	REIMBURSABLE EXPENSE	0	150		0	150	150	150		0
52080	TELEPHONE	3,488	3,680		1,575	2,848	2,848	2,848		0
52206	WATERFORD WEEK SUBSIDY	4,750	4,750		4,750	4,750	4,750	4,750		0
52380	PROGRAMS	36,347	45,972		24,185	42,387	42,387	42,387		0
52390	CO-SPONSORED PROGRAMS	41,549	41,549		14,155	41,549	41,549	41,549		0
52420	MAINTENANCE OF PROPERTY	146,329	150,954		71,715	150,133	150,133	150,133		0
SUBTOTAL		294,023	312,051	0	151,250	304,609	304,609	304,609	0	0
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	1,436	1,363		1,244	1,363	1,363	1,363		0
53020	OTHER SUPPLIES	32,963	27,005		16,615	30,636	30,636	30,636		0
53080	MAINTENANCE OF VEHICLES	26,329	20,750		7,527	20,750	20,750	20,750		0
53090	FUELS & LUBRICANTS	18,739	22,088		8,200	20,195	20,195	20,195		0
SUBTOTAL		79,467	71,206	0	33,586	72,944	72,944	72,944	0	0
EQUIPMENT										
54020	EQUIPMENT	5,052	9,975		9,975	1,825	1,825	1,825		0
SUBTOTAL		5,052	9,975	0	9,975	1,825	1,825	1,825	0	0
DEPARTMENT TOTAL		1,412,921	1,519,608	0	756,659	1,519,608	1,519,608	1,519,608	0	0

TOWN OF WATERFORD
GENERAL FUND
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10146 COMMUNITY USE OF SCHOOLS

DEPT/AGENCY:

LINE ITEM	COLUMN 1 2018/2019 ACTUAL EXPENDED	COLUMN 2 2019/2020 RTM APPROP.	COLUMN 3 2019/2020 ADDITIONAL TRANSFERS	COLUMN 4 ACTUAL EXPEND. ENCUMB AS OF 1/1/20	COLUMN 5 2020/2021 DEPT/ AGENCY REQUEST	COLUMN 6 2020/2021 APPROVED BD/COMM.	COLUMN 7 2020/2021 RECOMMENDED BD OF SELECTMEN	COLUMN 8 2020/2021 RECOMMENDED BD OF FINANCE	COLUMN 9 2020/2021 RTM APPROVED
MISCELLANEOUS									
52391	258,378	172,252	0	172,252	86,126	86,126	86,126		0
SUBTOTAL	258,378	172,252	0	172,252	86,126	86,126	86,126	0	0
DEPARTMENT TOTAL	258,378	172,252	0	172,252	86,126	86,126	86,126	0	0