

FIFTEEN ROPE FERRY ROAD  
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

[www.waterfordct.org](http://www.waterfordct.org)

RECEIVED FOR RECORD  
WATERFORD, CT

2024 JUL -5 10:10

ATTEST: *Doreen L. Campes*  
TOWN CLERK

**AGENDA**  
**BOARD OF SELECTMEN REGULAR MEETING**  
**Tuesday, July 9, 2024**  
**5:00 PM**  
**Waterford Town Hall (Appleby Room)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Registrars of Voters:** To consider and act on a request for a FY24 appropriation, to cover expenses incurred in the Presidential Preference Primary that took place on April 2, 2024. Line #10102-51320 (Election Activities), Line #10102-51920 (FICA), and Line #10102-53020 (Other Supplies) from the Registrars of Voters, Patti Waters and Bigi Ebbin, in the amount of \$10,930 and forward on to the Board of Finance if approved. This is a re-vote as the dollar amount was incorrect during a previous meeting.
5. **Registrars of Voters:** To consider and act on a recommendation from, Purchasing Agent, Shea Davy, on behalf of Registrars of Voters, for surplus disposal of the following items:
  - 1 White laminate desk
  - 1 Two drawer file cabinet – does not open
6. **Assessor's Office:** To consider and act on a recommendation from, Purchasing Agent, Shea Davy, on behalf of the Assistant Assessor, Nicole Serra, for surplus disposal of the following item:
  - 1 Fellowes PS80C-2 Shredder

7. **Senior Services:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$9,590 due to end of year costs and forward on to the Board of Finance if approved.
8. **Recreation and Parks:** To consider and act on the following request for a FY24 Out-of-Series Transfer from Recreation and Parks Director, Ryan McNamara, in the amount of \$23,480 due to end of year costs and forward on to the Board of Finance if approved.
9. **Recreation and Parks:** To consider and act on the following request for a FY24 In-Series Transfer from the Recreation and Parks Director, Ryan McNamara, in the amount of \$25,644 to cover year end year end expenditures.
10. **Emergency Management:** To consider and act on the following request for a FY24 In-Series Transfer from the Emergency Management Director, Steve Sinagra, in the amount of \$1,500 to cover the cost of telephones.
11. **Information Technology – Bid Reject:** To consider and act upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of the Information and Technology Director, Jeffrey Robillard to reject bid received (RFP #23-127) for technology/equipment for the Auditorium upgrades as it doesn't fit the Town's needs.
12. **Utility Commission – Bid Award:** To consider and act on a recommendation from Purchasing Agent, Shea Davy, on behalf of the Utility Director, Jim Bartelli, to award the bid to A&J Generator, in the amount of \$39,700.
13. **Fire Services:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$66,706 due to end of year costs and forward on to the Board of Finance if approved.
14. **Police Department – Bid Waiver:** To consider and act on a recommendation from Purchasing Agent, Shea Davy, to award Witmer Public Safety Group, Inc., in the amount of \$39,756, from line # 32925-55919 (Firearms/Laser Site Transitions) to replace firearms.
15. **Public Works:** To consider and act on a recommendation from the Public Works Director, Gary Schneider, to implement a new fee schedule, detailed in

the backup material for this item attached here to, effective August 1, 2024.

16. **Public Works:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$80,786 due to end of year costs and forward on to the Board of Finance if approved.
17. **Town Hall:** To consider and act on a recommendation from, Purchasing Agent, Shea Davy, for surplus disposal of the following items:
  - 50 Metal Folding Chairs
  - 5 American Flags
18. **Board of Finance:** To consider and act on the following request for a FY24 Out-of-Series Transfer from Finance Director, Kim Allen, in the amount of \$375 due to end of year audit and forward on to the Board of Finance if approved.
19. **Retirement Commission:** To consider and act on the following request for a FY24 In-Series Transfer from the Finance Director, Kim Allen, in the amount of \$12,818 to complete end of year audit.
20. **First Selectman:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the First Selectman, Rob Brule, in the amount of \$2,834 to complete end of year audit and forward on to the Board of Finance if approved.
21. **Various:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$31,038 due to end of year audit and forward on to the Board of Finance if approved.
22. **Various:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$78,272 to close the year and complete annual audit and forward on to the Board of Finance if approved.
23. **Various:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$266,674 due to end of year costs and forward on to the Board of Finance if approved.

**24. Appointments & Resignations:**

**25. New Business:**

**26. Old Business:**

**27. Correspondence:**

27a. Special Revenue May 2024 – Finance Department

27b. Letter from Clark Lane Student – Kaelyn M, received 6/28/24

27c. Letter from Clark Lane Student – Kayley A received 6/28/24

**28. Consent Agenda**

28a. Tax Refund

28b. Board of Selectmen Regular Meeting Minutes June 18, 2024

**29. Adjournment:**

#4

June 11, 2024

To: Robert Brule, First Selectman

Town of Waterford

15 Rope Ferry Rd

Waterford, CT 06385

Subject: Appropriation for the April 2, 2024 Presidential Preference Primary

Dear Mr. Brule,

We respectfully request an appropriation in the amount of \$10,930 to cover expenses incurred in the April 2, 2024 Presidential Preference Primary. Primaries are not covered in our budget.

It should be disbursed as follows:

\$7,305 To LI 10102-51320, Election Activities

\$ 559 To LI 10102-51920, F.I.C.A.

\$3,066 To LI 10102-53020

Please place on the agenda for the next BOS meeting.

Respectfully,

Patti Waters, ROV

Bigi Ebbin, ROV

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                       | ORIGINAL APPROP | TRANS/ADJUSTS                  | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------------|-----------------|--------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>               |                 |                                |                |              |              |                  |        |
| <b>10102 REGISTRAR OF VOTERS</b>      |                 |                                |                |              |              |                  |        |
| <b>51010 ELECTED OFFICIALS</b>        |                 |                                |                |              |              |                  |        |
| 10102 51010                           | 47,848.00       | ELECTED OFFICIALS 0.00         | 47,848.00      | 54,002.56    | 0.00         | -6,154.56        | 112.9% |
| <b>51310 VOTER REGISTRATION</b>       |                 |                                |                |              |              |                  |        |
| 10102 51310                           | 4,000.00        | VOTER REGISTRATION 0.00        | 4,000.00       | 1,710.00     | 0.00         | 2,290.00         | 42.8%  |
| <b>51320 ELECTION ACTIVITIES</b>      |                 |                                |                |              |              |                  |        |
| 10102 51320                           | 7,345.00        | ELECTION ACTIVITIES 0.00       | 7,345.00       | 14,650.00    | 0.00         | -7,305.00        | 199.5% |
| <b>51920 F.I.C.A.</b>                 |                 |                                |                |              |              |                  |        |
| 10102 51920                           | 4,528.00        | F.I.C.A. 0.00                  | 4,528.00       | 5,331.09     | 0.00         | -803.09          | 117.7% |
| <b>52010 ADVERTISING</b>              |                 |                                |                |              |              |                  |        |
| 10102 52010                           | 1.00            | ADVERTISING 0.00               | 1.00           | 0.00         | 0.00         | 1.00             | .0%    |
| <b>52020 POSTAGE</b>                  |                 |                                |                |              |              |                  |        |
| 10102 52020                           | 1,800.00        | POSTAGE 0.00                   | 1,800.00       | 1,612.29     | 0.00         | 187.71           | 89.6%  |
| <b>52040 SERVICE CONT AND REPAIRS</b> |                 |                                |                |              |              |                  |        |
| 10102 52040                           | 2,500.00        | SERVICE CONT. AND REPAIRS 0.00 | 2,500.00       | 2,500.00     | 0.00         | 0.00             | 100.0% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

| ORIGINAL APPROP                    | TRANS/ADJ/MTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|------------------------------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52050 DUES, CONFER</b>          |                                    |                |              |              |                  |        |
| 10102 52050                        | DUES, CONFERENCES & EDUCAT<br>0.00 | 1,680.00       | 1,080.00     | 0.00         | 600.00           | 64.3%  |
| <b>52070 REIMBURSABLE EXPENSES</b> |                                    |                |              |              |                  |        |
| 10102 52070                        | REIMBURSABLE EXPENSES<br>0.00      | 401.00         | 433.73       | 0.00         | -32.73           | 108.2% |
| <b>53020 OTHER SUPPLIES</b>        |                                    |                |              |              |                  |        |
| 10102 53020                        | OTHER SUPPLIES<br>0.00             | 9,384.00       | 11,649.65    | 0.00         | -2,265.65        | 124.1% |
| <b>54180 VOTING MACHINES</b>       |                                    |                |              |              |                  |        |
| 10102 54180                        | VOTING MACHINES<br>0.00            | 1.00           | 0.00         | 0.00         | 1.00             | .0%    |
| <b>TOTAL REGISTRAR OF VOTERS</b>   |                                    |                |              |              |                  |        |
|                                    |                                    | 79,488.00      | 92,969.32    | 0.00         | -13,481.32       | 117.0% |
| <b>TOTAL GENERAL FUND</b>          |                                    |                |              |              |                  |        |
|                                    |                                    | 79,488.00      | 92,969.32    | 0.00         | -13,481.32       | 117.0% |
| <b>TOTAL EXPENSES</b>              |                                    |                |              |              |                  |        |
|                                    |                                    | 79,488.00      | 92,969.32    | 0.00         | -13,481.32       |        |
| <b>GRAND TOTAL</b>                 |                                    |                |              |              |                  |        |
|                                    |                                    | 79,488.00      | 92,969.32    | 0.00         | -13,481.32       | 117.0% |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

**FINANCE DEPARTMENT**

# Memo

**To:** The Board of Selectmen  
**From:** Shea Moses  
**Date:** June 20, 2024  
**Re:** Disposal of Surplus Assets

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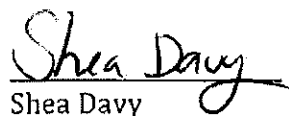
Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus on behalf of the Registrar of Voters Department, for the following office furniture that is no longer useful to the Town. This item is not on the asset list:

- (1) White laminate desk
- (1) Two drawer file cabinet – does not open

This item will be disposed of via transfer station.

Thank you for your consideration



Shea Davy  
Purchasing Agent,  
Town of Waterford

## Shea Davy

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**From:** Bigi Ebbin  
**Sent:** Monday, June 17, 2024 12:36 PM  
**To:** Shea Davy  
**Cc:** Patti Waters  
**Subject:** Surplus Desk - ROV Office

Hello:

On behalf of the Registrar of Voters office, we are requesting that the following item be placed on the town's surplus list.

- (1) white laminate desk

I will send the photo from my gmail. (We decided to keep the 2 chairs for our workers).

When does it need to be in the conference room?

Thank you,

**Bigi Ebbin**  
Registrar of Voters  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385  
860-444-5836



## Shea Davy

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**From:** Bigi Ebbin  
**Sent:** Tuesday, June 25, 2024 10:54 AM  
**To:** Shea Davy  
**Cc:** Patti Waters  
**Subject:** Surplus File Cabinet - ROV Office

Hello:

On behalf of the Registrar of Voters office, we are requesting that the following item be placed on the town's surplus list.

- (1) 2-drawer tan file cabinet

Jeff Robillard sent the photo via his town phone. (He also sent you the photo of the white desk which is now in the conference room).

Thank you,

**Bigi Ebbin**  
Registrar of Voters  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385  
860-444-5836



## Counts

Are you a person with a disability?

You have the right to cast a private and independent ballot. If you feel your rights are being violated or you are not being allowed to vote, report the problem to the polling place moderator. If the situation cannot be resolved, please call:

Secretary of the State  
Division of Election  
Services  
(609) 593-4100

Office of Protection and  
Advocacy for  
Persons with Disabilities  
(609) 842-1393

REGISTERED

VOTER

DYMO

DYMO

CONNECT

DYMO

Labeling your vote

1. Cut out the label

2. Peel off the label

3. Place the label on your ballot

4. Fold the ballot

5. Place the ballot in the box

6. Close the box

7. Remove the label

8. Place the label in the box

9. Close the box

10. Remove the label

11. Place the label in the box

12. Close the box

13. Remove the label

14. Place the label in the box

15. Close the box

16. Remove the label

17. Place the label in the box

18. Close the box

19. Remove the label

20. Place the label in the box

21. Close the box

22. Remove the label

23. Place the label in the box

24. Close the box

25. Remove the label

26. Place the label in the box

27. Close the box

28. Remove the label

29. Place the label in the box

30. Close the box

31. Remove the label

32. Place the label in the box

33. Close the box

34. Remove the label

35. Place the label in the box

36. Close the box

37. Remove the label

38. Place the label in the box

39. Close the box

40. Remove the label

41. Place the label in the box

42. Close the box

43. Remove the label

44. Place the label in the box

45. Close the box

46. Remove the label

47. Place the label in the box

48. Close the box

49. Remove the label

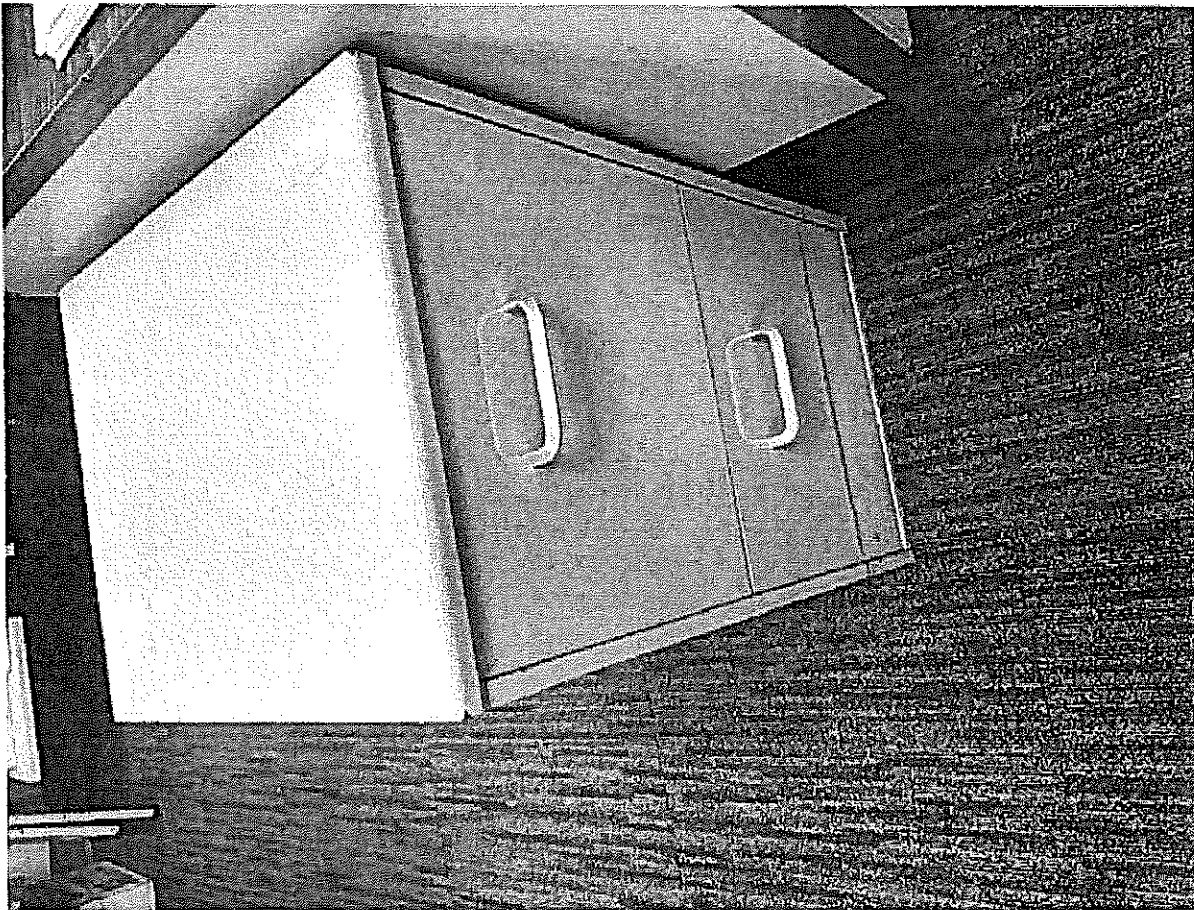
50. Place the label in the box

51. Close the box

**Shea Davy**

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**From:** Jeffrey Robillard  
**Sent:** Tuesday, June 25, 2024 9:51 AM  
**To:** Shea Davy  
**Subject:** Another voter disposal



Sent from my iPhone

**FINANCE DEPARTMENT**

# Memo

**To:** The Board of Selectmen  
**From:** Shea Moses  
**Date:** July 1, 2024  
**Re:** Disposal of Surplus Assets

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Dear Mr. Brule:

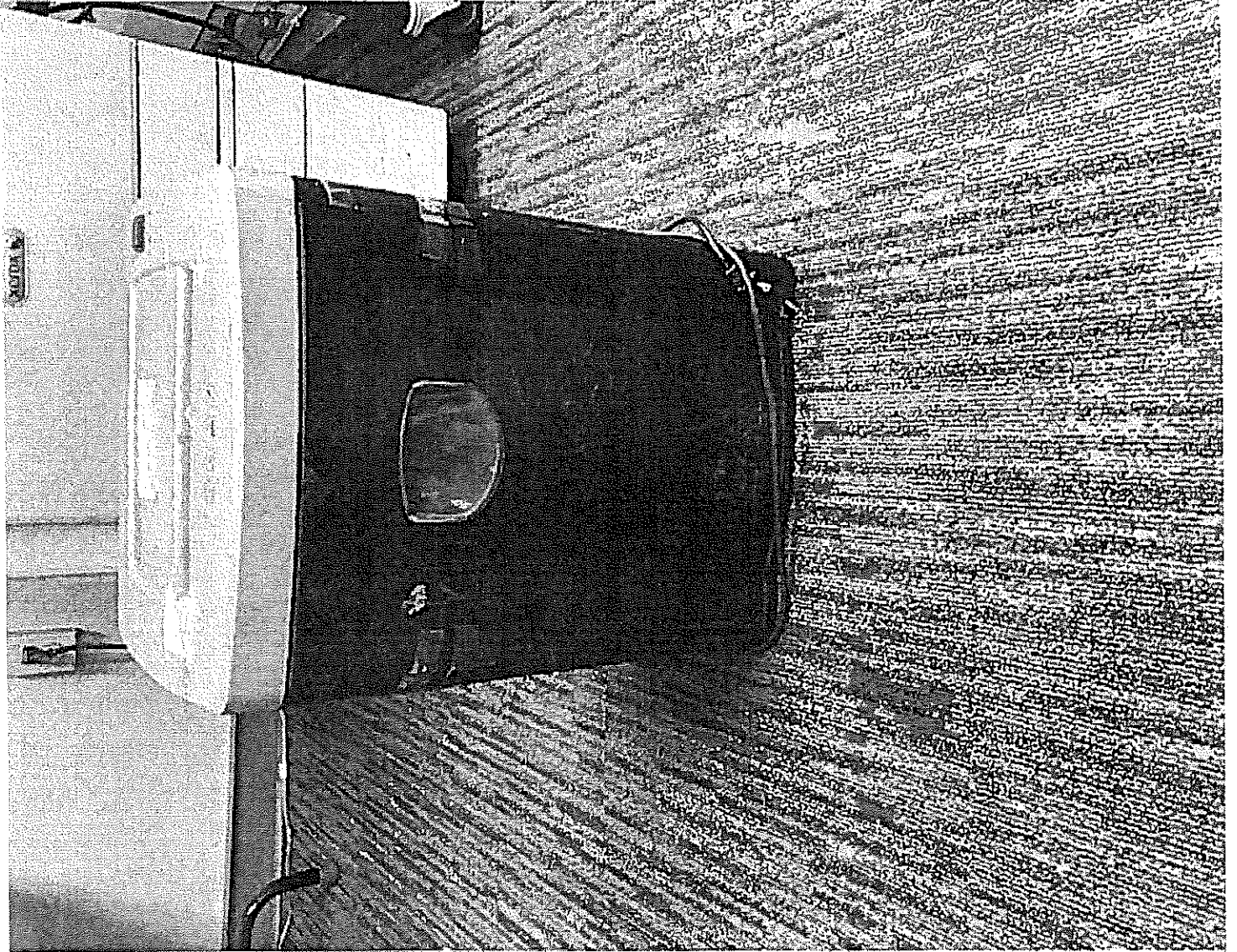
In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus on behalf of the Assessor's Office, for the following office equipment that is no longer working or useful to the Town. This item is not on the asset list:

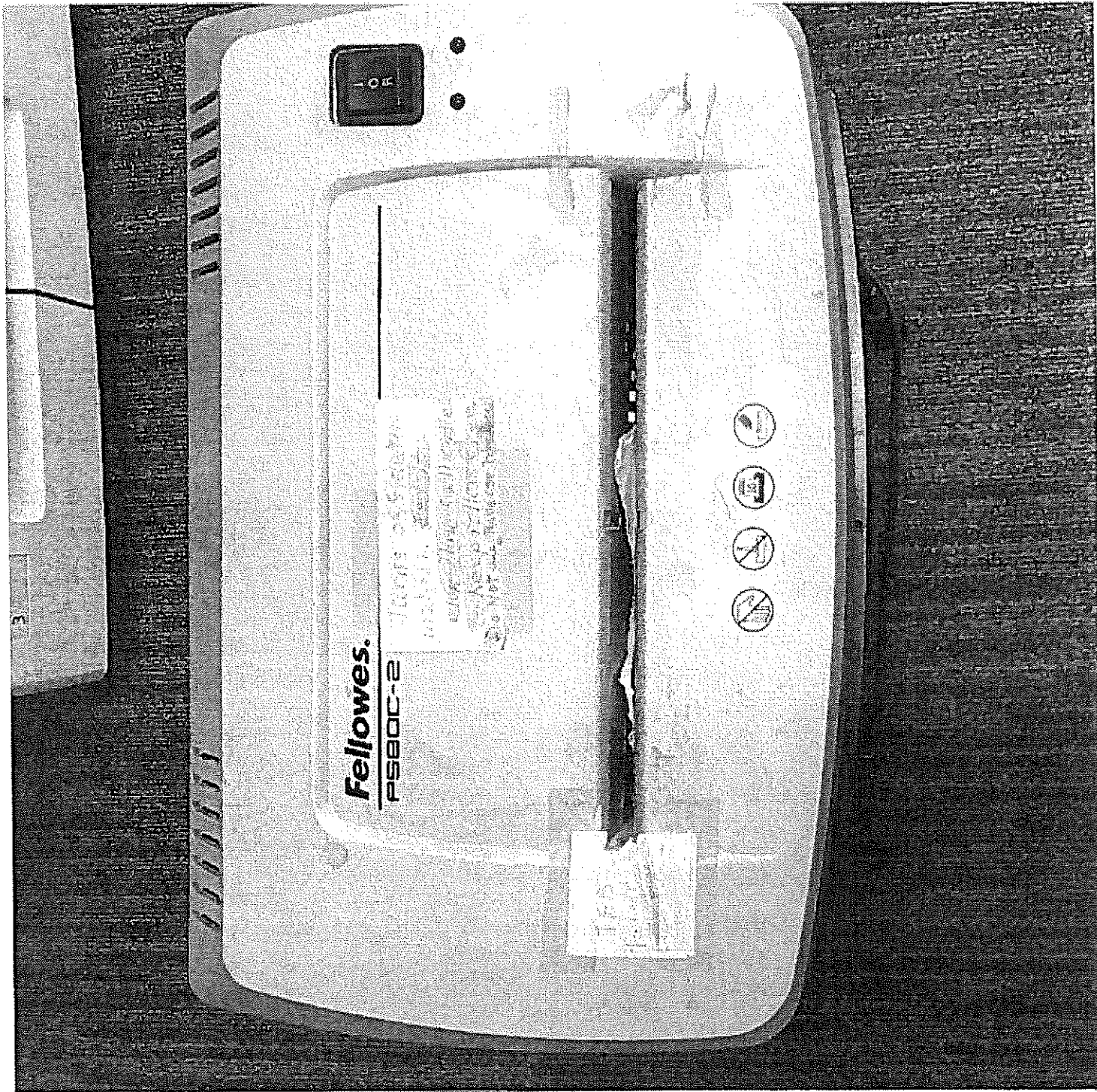
- (1) Fellowes PS80C-2 Shredder

This item will be disposed of properly.

Thank you for your consideration

  
Shea Davy  
Purchasing Agent,  
Town of Waterford





#7

# TOWN OF WATERFORD

## TRANSFER REQUEST FORM

Out of Series Transfer Request

SENIORS  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description         | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|----------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10135     | 51110       | ADMINISTRATION             | 149,169.00                   | (5,159.06)                     | 5,160.00            |                     | 0.9                            |
| 2        | 10135     | 51210       | CLERICAL                   | 233,020.00                   | (5,652.80)                     | 3,910.00            |                     | (1,742.8                       |
| 3        | 10135     | 51810       | OVERTIME                   | 2,833.00                     | (92.58)                        | 93.00               |                     | 0.4                            |
| 3        | 10135     | 51920       | FICA                       | 31,691.00                    | (426.45)                       | 427.00              |                     | 0.5                            |
| 4        | 10135     | 51635       | SENIOR PROGRAM INSTRUCTORS | 31,236.00                    | 4,331.66                       |                     | (4,331.00)          | 0.6                            |
| 5        | 10135     | 52130       | PHYSICAL EXAMINATIONS      | 2,216.00                     | 1,197.68                       |                     | (1,198.00)          | (0.3                           |
| 6        | 10135     | 53080       | AUTOMOBILE MAINTENANCE     | 1,395.00                     | 1,236.74                       |                     | (1,236.00)          | 0.7                            |
| 7        | 10135     | 53090       | FUELS & LIBRICANTS         | 10,313.00                    | 2,825.48                       |                     | (2,825.00)          | 0.4                            |
|          |           |             |                            |                              |                                |                     |                     | 0.0                            |
| TOTAL    |           |             |                            |                              |                                | 9,590.00            | (9,590.00)          |                                |

Explanation

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Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024-25

|                                         | ORIGINAL APPROP | TRANS/ADJUSTS                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-----------------------------------------|-----------------|--------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>                 |                 |                                      |                |              |              |                  |        |
| <b>10135 SENIOR CITIZEN COMMISSION</b>  |                 |                                      |                |              |              |                  |        |
| <b>51110 ADMINISTRATION</b>             |                 |                                      |                |              |              |                  |        |
| 10135 51110                             | 147,169.00      | ADMINISTRATION 0.00                  | 147,169.00     | 152,328.06   | 0.00         | -5,159.06        | 103.5% |
| <b>51210 CLERICAL AND TECHNICAL</b>     |                 |                                      |                |              |              |                  |        |
| 10135 51210                             | 234,870.00      | CLERICAL AND TECHNICAL -1,075.00     | 233,795.00     | 242,864.74   | 0.00         | -9,069.74        | 103.9% |
| <b>51035 SENIOR PROGRAM INSTRUCTORS</b> |                 |                                      |                |              |              |                  |        |
| 10135 51035                             | 31,236.00       | SENIOR PROGRAM INSTRUCTORS -1,000.00 | 30,236.00      | 25,904.34    | 0.00         | 4,331.66         | 85.7%  |
| <b>51810 OVERTIME</b>                   |                 |                                      |                |              |              |                  |        |
| 10135 51810                             | 983.00          | OVERTIME 2,075.00                    | 3,058.00       | 3,150.58     | 0.00         | -92.58           | 103.0% |
| <b>51920 F.I.C.A.</b>                   |                 |                                      |                |              |              |                  |        |
| 10135 51920                             | 31,691.00       | F.I.C.A. 0.00                        | 31,691.00      | 32,117.45    | 0.00         | -426.45          | 101.3% |
| <b>52010 ADVERTISING</b>                |                 |                                      |                |              |              |                  |        |
| 10135 52010                             | 200.00          | ADVERTISING 0.00                     | 200.00         | 0.00         | 0.00         | 200.00           | .0%    |
| <b>52020 POSTAGE</b>                    |                 |                                      |                |              |              |                  |        |
| 10135 52020                             | 1,575.00        | POSTAGE 0.00                         | 1,575.00       | 1,251.00     | 0.00         | 324.00           | 79.4%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

|                                       | ORIGINAL APPROP                        | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------------|----------------------------------------|---------------|----------------|--------------|--------------|------------------|--------|
| <b>52039 ADA SERVICES</b>             |                                        |               |                |              |              |                  |        |
| 10135 52039                           | ADA SERVICES<br>450.00                 | -450.00       | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52040 SERVICE CONT AND REPAIRS</b> |                                        |               |                |              |              |                  |        |
| 10135 52040                           | SERVICE CONT. AND REPAIRS<br>12,448.00 | 0.00          | 12,448.00      | 11,650.31    | 266.60       | 531.09           | 95.7%  |
| <b>52050 DUES CONFER</b>              |                                        |               |                |              |              |                  |        |
| 10135 52050                           | DUES, CONFERENCES & EDUCAT<br>690.00   | 0.00          | 690.00         | 407.98       | 0.00         | 282.02           | 59.1%  |
| <b>52130 PHYSICAL EXAMINATIONS</b>    |                                        |               |                |              |              |                  |        |
| 10135 52130                           | PHYSICAL EXAMINATIONS<br>2,216.00      | 0.00          | 2,216.00       | 1,018.32     | 0.00         | 1,197.68         | 46.0%  |
| <b>52380 PROGRAMS</b>                 |                                        |               |                |              |              |                  |        |
| 10135 52380                           | PROGRAMS<br>2,650.00                   | 450.00        | 3,100.00       | 2,680.18     | 0.00         | 419.82           | 86.5%  |
| <b>53010 OFFICE SUPPLIES</b>          |                                        |               |                |              |              |                  |        |
| 10135 53010                           | OFFICE SUPPLIES<br>400.00              | 300.00        | 700.00         | 604.32       | 0.00         | 95.68            | 86.3%  |
| <b>53020 OTHER SUPPLIES</b>           |                                        |               |                |              |              |                  |        |
| 10135 53020                           | OTHER SUPPLIES<br>2,959.00             | 100.00        | 3,059.00       | 2,790.23     | 224.41       | 44.36            | 98.5%  |
| <b>53070 AUTO REPAIRS</b>             |                                        |               |                |              |              |                  |        |
| 10135 53070                           | AUTO REPAIRS<br>1,729.00               | 0.00          | 1,729.00       | 1,728.14     | 0.00         | 0.86             | 100.0% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                            |                                 |                |              |              |                  |        |
|----------------------------------------|---------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                        | TRANS/ADJUSTS                   | REVISED BUDGET | YTD EXPENSED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>53000 AUTOMOTIVE MAINTENANCE</b>    |                                 |                |              |              |                  |        |
| 10135 53080                            | AUTOMOTIVE MAINTENANCE<br>0.00  | 1,395.00       | 158.26       | 0.00         | 1,236.74         | 11.3%  |
| <b>53090 FUELS AND LUBRICANTS</b>      |                                 |                |              |              |                  |        |
| 10135 53090                            | FUELS AND LUBRICANTS<br>-400.00 | 10,313.00      | 7,487.52     | 0.00         | 2,825.48         | 72.6%  |
| <b>54030 KITCHEN EQUIPMENT</b>         |                                 |                |              |              |                  |        |
| 10135 54030                            | KITCHEN EQUIPMENT<br>0.00       | 120.00         | 56.53        | 0.00         | 63.47            | 47.1%  |
| <b>54050 AUTOMOTIVE EQUIPMENT</b>      |                                 |                |              |              |                  |        |
| 10135 54050                            | AUTOMOTIVE EQUIPMENT<br>0.00    | 1,137.00       | 1,084.32     | 0.00         | 52.68            | 95.4%  |
| <b>TOTAL SENIOR CITIZEN COMMISSION</b> |                                 |                |              |              |                  |        |
|                                        | 0.00                            | 484,631.00     | 487,282.28   | 491.01       | -3,142.29        | 100.6% |
| <b>TOTAL GENERAL FUND</b>              |                                 |                |              |              |                  |        |
|                                        | 0.00                            | 484,631.00     | 487,282.28   | 491.01       | -3,142.29        | 100.6% |
| <b>TOTAL EXPENSES</b>                  |                                 |                |              |              |                  |        |
|                                        | 0.00                            | 484,631.00     | 487,282.28   | 491.01       | -3,142.29        |        |
| <b>GRAND TOTAL</b>                     |                                 |                |              |              |                  |        |
|                                        | 0.00                            | 484,631.00     | 487,282.28   | 491.01       | -3,142.29        | 100.6% |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

8

**TOWN OF WATERFORD**  
**TRANSFER REQUEST FORM**  
Out of Series Transfer Request

REC & PARK  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description      | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|-------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10137     | 51620       | RECREATION PROGRAMS     | 339,883.00                   | (52,774.98)                    | 23,480.00           |                     | (29,294.9                      |
| 2        | 10137     | 52010       | POSTAGE                 | 6,100.00                     | 1,007.73                       |                     | (1,007.00)          | 0.7                            |
| 3        | 10137     | 52010       | ADVERTISING             | 2,760.00                     | 1,447.70                       |                     | (1,447.00)          | 0.7                            |
| 4        | 10137     | 52050       | DUES, CONFERENCES       | 3,090.00                     | 1,217.00                       |                     | (1,217.00)          | 0.0                            |
| 6        | 10137     | 52070       | REIMBURSEABLE EXPENSES  | 150.00                       | 150.00                         |                     | (150.00)            | 0.0                            |
| 6        | 10137     | 52390       | CO-SPONSORED EVENTS     | 41,549.00                    | 10,854.00                      |                     | (10,854.00)         | 0.0                            |
| 7        | 10137     | 52420       | MAINTENANCE OF PROPERTY | 85,232.00                    | 8,805.11                       |                     | (8,805.00)          | 0.1                            |
|          |           |             |                         |                              |                                |                     |                     | 0.0                            |
|          |           |             |                         | TOTAL                        |                                | 23,480.00           | (23,480.00)         |                                |

Explanation

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Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

9

# TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

REC & PARK  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description  | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|---------------------|------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1        | 10137     | 51110       | ADMINISTRATION      | \$ 108,605                   | \$ (2,991)                     | 2,991.00                       |                                | \$ (                           |
| 2        | 10137     | 51210       | CLERICAL            | \$ 85,392                    | \$ (1,940)                     | 1,940.00                       |                                | \$ (                           |
| 3        | 10137     | 51620       | RECREATION PROGRAMS | \$ 339,883                   | \$ (72,097)                    | 19,322.00                      |                                | \$ (52,771                     |
| 4        | 10137     | 51920       | FICA                | \$ 79,824                    | \$ (107)                       | 107.00                         |                                | \$ (                           |
| 5        | 10137     | 51810       | OVERTIME            | \$ 32,992                    | \$ 2,914                       |                                | (2,914.00)                     | \$ (                           |
| 6        | 10137     | 51910       | FRINGE BENEFITS     | \$ 4,400.00                  | \$ 1,191.63                    |                                | (1,191.00)                     | \$ (                           |
| 7        | 10137     | 51220       | CUSTOIDAL           | \$ 21,232.00                 | \$ 8,493.36                    |                                | (8,493.00)                     | \$ (                           |
| 8        | 10137     | 51610       | PARKS MAINTENANCE   | \$ 450,959.00                | \$ 11,762.98                   |                                | (11,762.00)                    | \$ (                           |
|          |           |             |                     |                              |                                |                                |                                |                                |
| 1        | 10137     | 52040       | SERVICE CONTRACTS   | \$ 3,027.00                  | \$ (1,283.75)                  | 1,284.00                       |                                | \$ (                           |
| 2        | 10137     | 52020       | POSTAGE             | \$ 6,100.00                  | \$ 2,291.73                    |                                | (1,284.00)                     | \$ 1.00                        |
|          |           |             |                     |                              |                                |                                |                                |                                |
| TOTAL    |           |             |                     |                              |                                | 25,644.00                      | (25,644.00)                    |                                |

**Explanation:**

Please see the attached memo for further detail.

Department Head

Date

Director of Finance

Date

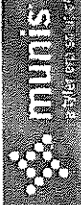
First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

|                                    | ORIGINAL APPROP | TRANS/ADJUSTS               | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|------------------------------------|-----------------|-----------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>            |                 |                             |                |              |              |                  |        |
| <b>10137 RECREATION AND PARKS</b>  |                 |                             |                |              |              |                  |        |
| <b>5110 ADMINISTRATION</b>         |                 |                             |                |              |              |                  |        |
| 10137 51110                        | 108,605.00      | ADMINISTRATION 0.00         | 108,605.00     | 111,595.58   | 0.00         | -2,990.58        | 102.8% |
| <b>5110 CLERICAL AND TECHNICAL</b> |                 |                             |                |              |              |                  |        |
| 10137 51210                        | 85,382.00       | CLERICAL AND TECHNICAL 0.00 | 85,382.00      | 87,321.73    | 0.00         | -1,939.73        | 102.3% |
| <b>51220 CUSTODIAL</b>             |                 |                             |                |              |              |                  |        |
| 10137 51220                        | 21,232.00       | CUSTODIAL 0.00              | 21,232.00      | 12,738.64    | 0.00         | 8,493.36         | 60.0%  |
| <b>51610 PARKS MAINTENANCE</b>     |                 |                             |                |              |              |                  |        |
| 10137 51610                        | 450,959.00      | PARKS MAINTENANCE 0.00      | 450,959.00     | 439,196.02   | 0.00         | 11,762.98        | 97.4%  |
| <b>51620 RECREATION PROGRAMS</b>   |                 |                             |                |              |              |                  |        |
| 10137 51620                        | 339,883.00      | RECREATION PROGRAMS 0.00    | 339,883.00     | 411,979.98   | 0.00         | -72,096.98       | 121.2% |
| <b>51810 OVERTIME</b>              |                 |                             |                |              |              |                  |        |
| 10137 51810                        | 32,992.00       | OVERTIME 0.00               | 32,992.00      | 30,077.89    | 0.00         | 2,914.11         | 91.2%  |
| <b>51910 FRINGE BENEFITS</b>       |                 |                             |                |              |              |                  |        |
| 10137 51910                        | 4,400.00        | FRINGE BENEFITS 0.00        | 4,400.00       | 3,208.37     | 0.00         | 1,191.63         | 72.9%  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

|                                        | ORIGINAL APPROP | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-----------------|---------------|----------------|--------------|--------------|------------------|--------|
| <b>51920 F.I.C.A.</b>                  |                 |               |                |              |              |                  |        |
| 10137 51920                            | 79,824.00       | 0.00          | 79,824.00      | 79,930.90    | 0.00         | -106.90          | 100.1% |
| <b>52010 ADVERTISING</b>               |                 |               |                |              |              |                  |        |
| 10137 52010                            | 2,760.00        | 0.00          | 2,760.00       | 1,282.30     | 0.00         | 1,477.70         | 46.5%  |
| <b>52020 POSTAGE</b>                   |                 |               |                |              |              |                  |        |
| 10137 52020                            | 6,100.00        | 0.00          | 6,100.00       | 3,808.27     | 0.00         | 2,291.73         | 62.4%  |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                 |               |                |              |              |                  |        |
| 10137 52040                            | 3,027.00        | 0.00          | 3,027.00       | 3,379.45     | 931.30       | -1,283.75        | 142.4% |
| <b>52050 DUES, CONFER</b>              |                 |               |                |              |              |                  |        |
| 10137 52050                            | 3,090.00        | 0.00          | 3,090.00       | 1,873.00     | 0.00         | 1,217.00         | 60.6%  |
| <b>52070 REIMBURSABLE EXPENSES</b>     |                 |               |                |              |              |                  |        |
| 10137 52070                            | 150.00          | 0.00          | 150.00         | 0.00         | 0.00         | 150.00           | .0%    |
| <b>52080 TELEPHONE</b>                 |                 |               |                |              |              |                  |        |
| 10137 52080                            | 2,740.00        | 0.00          | 2,740.00       | 1,746.91     | 452.88       | 540.21           | 80.3%  |
| <b>52090 HEATING FUEL</b>              |                 |               |                |              |              |                  |        |
| 10137 52090                            | 9,098.00        | -9,098.00     | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024.13

| ORIGINAL APPROP                            | TRANS/ADJUSTS                         | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--------------------------------------------|---------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52100 ELECTRICITY</b>                   |                                       |                |              |              |                  |        |
| 10137 52100                                | ELECTRICITY<br>-3,000.00              | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52110 WATER</b>                         |                                       |                |              |              |                  |        |
| 10137 52110                                | WATER<br>-4,725.00                    | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52120 SEWER</b>                         |                                       |                |              |              |                  |        |
| 10137 52120                                | SEWER<br>-2,640.00                    | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52200 XFER TO COMMUNITY EVENTS FUND</b> |                                       |                |              |              |                  |        |
| 10137 52206                                | XFER TO COMMUNITY EVENTS FUND<br>0.00 | 4,750.00       | 4,750.00     | 0.00         | 0.00             | 100.0% |
| <b>52380 PROGRAMS</b>                      |                                       |                |              |              |                  |        |
| 10137 52380                                | PROGRAMS<br>0.00                      | 36,786.00      | 36,227.80    | 0.00         | 558.20           | 98.5%  |
| <b>52390 CO-SPONSORED PROGRAMS</b>         |                                       |                |              |              |                  |        |
| 10137 52390                                | CO-SPONSORED PROGRAMS<br>0.00         | 41,549.00      | 30,695.00    | 0.00         | 10,854.00        | 73.9%  |
| <b>52420 MAINTENANCE OF PROPERTY</b>       |                                       |                |              |              |                  |        |
| 10137 52420                                | MAINTENANCE OF PROPERTY<br>0.00       | 85,232.00      | 72,515.82    | 3,911.07     | 8,805.11         | 89.7%  |
| <b>53010 OFFICE SUPPLIES</b>               |                                       |                |              |              |                  |        |
| 10137 53010                                | OFFICE SUPPLIES<br>0.00               | 1,600.00       | 1,193.90     | 0.00         | 406.10           | 74.6%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024-13                         |                                  |                |              |              |                  |        |
|-------------------------------------|----------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                     | TRANS/ADJUSTS                    | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>53020 OTHER SUPPLIES</b>         |                                  |                |              |              |                  |        |
| 10137 53020                         | OTHER SUPPLIES<br>-2,500.00      | 33,791.00      | 28,720.05    | 848.31       | 4,222.64         | 87.5%  |
| <b>53080 AUTOMOTIVE MAINTENANCE</b> |                                  |                |              |              |                  |        |
| 10137 53080                         | MAINTENANCE VEHICLES<br>2,500.00 | 27,000.00      | 25,745.92    | 0.00         | 1,254.08         | 95.4%  |
| <b>53090 FUELS AND LUBRICANTS</b>   |                                  |                |              |              |                  |        |
| 10137 53090                         | FUELS AND LUBRICANTS<br>0.00     | 32,208.00      | 19,788.87    | 0.00         | 12,419.13        | 61.4%  |
| <b>TOTAL RECREATION AND PARKS</b>   |                                  |                |              |              |                  |        |
|                                     |                                  | -19,463.00     | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |
| <b>TOTAL GENERAL FUND</b>           |                                  |                |              |              |                  |        |
|                                     |                                  | 1,423,523.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |
| <b>TOTAL EXPENSES</b>               |                                  |                |              |              |                  |        |
|                                     |                                  | 1,423,523.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |
| <b>GRAND TOTAL</b>                  |                                  |                |              |              |                  |        |
|                                     |                                  | 1,423,523.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Emergency Management  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description          | APPROVED<br>Budget<br>Amount | CURRENT<br>Budget<br>Amount | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Budget<br>Amount |
|----------|-----------|-------------|-----------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|-----------------------------|
| 1        | 10122     | 52040       | SERVICE CONTRACTS & REPAIRS | \$ 36,941                    | \$ 21,333                   |                                | \$ (1,500)                     | \$ 19,833                   |
| 2        | 10122     | 52080       | TELEPHONE                   | \$ 20,688                    | \$ 182                      | \$ 1,500                       |                                | \$ 1,682                    |
|          |           |             |                             |                              |                             |                                |                                | \$ -                        |
| TOTAL    |           |             |                             |                              |                             | 1,500.00                       | (1,500.00)                     |                             |

**Explanation:**

Telephone will be over budget with the final month's bills. Service Contracts & Repairs is under budget for the fiscal year.

Steven Sinagra  
Department Head

*Kim Allen*  
Director of Finance

First Selectman

Commission/Board Approval

June 26, 2024  
Date

*6/27/24*  
Date

Date

Date

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

|                                       | ORIGINAL APPROP | TRANS/ADJUSTS                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------------|-----------------|--------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>100 GENERAL FUND</b>               |                 |                                      |                |              |              |                  |        |
| <b>10122 EMERGENCY MANAGEMENT</b>     |                 |                                      |                |              |              |                  |        |
| <b>51110 ADMINISTRATION</b>           |                 |                                      |                |              |              |                  |        |
| 10122 51110                           | 80,380.00       | ADMINISTRATION<br>11,600.00          | 91,980.00      | 88,440.82    | 0.00         | 3,539.18         | 96.2%  |
| <b>51210 CLERICAL AND TECHNICAL</b>   |                 |                                      |                |              |              |                  |        |
| 10122 51210                           | 3,640.00        | CLERICAL AND TECHNICAL<br>23,000.00  | 26,640.00      | 25,960.39    | 0.00         | 679.61           | 97.4%  |
| <b>51240 EDUCATIONAL INCENTIVE</b>    |                 |                                      |                |              |              |                  |        |
| 10122 51240                           | 2,300.00        | DISPATCH EDUCATION INCENTIVE<br>0.00 | 2,300.00       | 1,940.00     | 0.00         | 360.00           | 84.3%  |
| <b>51440 DISPATCH</b>                 |                 |                                      |                |              |              |                  |        |
| 10122 51440                           | 695,767.00      | DISPATCH PERSONNEL<br>-49,600.00     | 646,167.00     | 591,685.53   | 0.00         | 54,481.47        | 91.6%  |
| <b>51810 OVERTIME</b>                 |                 |                                      |                |              |              |                  |        |
| 10122 51810                           | 134,547.00      | DISPATCH OVERTIME<br>0.00            | 134,547.00     | 126,485.05   | 0.00         | 8,061.95         | 94.0%  |
| <b>51823 EMERGENCY PERSONNEL</b>      |                 |                                      |                |              |              |                  |        |
| 10122 51823                           | 1,800.00        | EMERGENCY PERSONNEL<br>0.00          | 1,800.00       | 0.00         | 0.00         | 1,800.00         | .0%    |
| <b>51830 TRAINING &amp; EDUCATION</b> |                 |                                      |                |              |              |                  |        |
| 10122 51830                           | 7,335.00        | TRAINING & EDUCATION<br>15,000.00    | 22,335.00      | 21,305.36    | 0.00         | 1,029.64         | 95.4%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

| ORIGINAL APPROP                        | TRANS/ADJUSTS                 | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>51920 F.I.C.A.</b>                  |                               |                |              |              |                  |        |
| 10122 51920                            | F.I.C.A.                      | 70,722.00      | 62,928.35    | 0.00         | 7,793.65         | 89.0%  |
| <b>52010 ADVERTISING</b>               |                               |                |              |              |                  |        |
| 10122 52010                            | ADVERTISING                   | 200.00         | 0.00         | 0.00         | 200.00           | .0%    |
| <b>52020 POSTAGE</b>                   |                               |                |              |              |                  |        |
| 10122 52020                            | POSTAGE                       | 1,000.00       | 0.00         | 0.00         | 1,000.00         | .0%    |
| <b>52030 PROFESSIONAL FEES</b>         |                               |                |              |              |                  |        |
| 10122 52030                            | PROFESSIONAL FEES             | 1,000.00       | 542.00       | 0.00         | 458.00           | 54.2%  |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                               |                |              |              |                  |        |
| 10122 52040                            | SERVICE CONT. AND REPAIRS     | 36,941.00      | 14,608.09    | 1,000.00     | 21,332.91        | 42.3%  |
| <b>52050 DUES, CONFER</b>              |                               |                |              |              |                  |        |
| 10122 52050                            | DUES, CONFERENCES & EDUCATION | 21,933.00      | 9,703.22     | 0.00         | 12,229.78        | 44.2%  |
| <b>52060 PRINTING</b>                  |                               |                |              |              |                  |        |
| 10122 52060                            | PRINTING                      | 200.00         | 4.85         | 0.00         | 195.15           | 2.4%   |
| <b>52080 TELEPHONE</b>                 |                               |                |              |              |                  |        |
| 10122 52080                            | TELEPHONE                     | 20,688.00      | 20,142.70    | 363.61       | 181.69           | 99.1%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

| ORIGINAL APPROP                        | TRANS/ADJSTS                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52300 TRAINING &amp; EDUCATION</b>  |                                     |                |              |              |                  |        |
| 10122 52300                            | TRAINING, EDUCATION & EMERG<br>0.00 | 2,600.00       | 92.37        | 0.00         | 2,507.63         | 3.6%   |
| <b>52370 CLOTHING OR UNIFORM ALLOW</b> |                                     |                |              |              |                  |        |
| 10122 52370                            | DISPATCH CLOTHING ALLOWANCE<br>0.00 | 4,000.00       | 1,148.71     | 0.00         | 2,851.29         | 28.7%  |
| <b>52415 GENERATOR MAINTENANCE</b>     |                                     |                |              |              |                  |        |
| 10122 52415                            | GENERATOR MAINTENANCE<br>0.00       | 6,200.00       | 3,739.69     | 0.00         | 2,460.31         | 60.3%  |
| <b>53010 OFFICE SUPPLIES</b>           |                                     |                |              |              |                  |        |
| 10122 53010                            | OFFICE SUPPLIES<br>0.00             | 250.00         | 238.50       | 0.00         | 11.50            | 95.4%  |
| <b>53020 OTHER SUPPLIES</b>            |                                     |                |              |              |                  |        |
| 10122 53020                            | OTHER SUPPLIES<br>0.00              | 1,030.00       | 444.15       | 0.00         | 585.85           | 43.1%  |
| <b>53090 FUELS AND LUBRICANTS</b>      |                                     |                |              |              |                  |        |
| 10122 53090                            | FUELS AND LUBRICANTS<br>0.00        | 1,030.00       | 467.93       | 0.00         | 562.07           | 45.4%  |
| <b>53120 SHELTER SUPPLIES</b>          |                                     |                |              |              |                  |        |
| 10122 53120                            | SHELTER SUPPLIES<br>0.00            | 600.00         | 0.00         | 0.00         | 600.00           | .0%    |
| <b>53130 RADIOLOGICAL SUPPLIES</b>     |                                     |                |              |              |                  |        |
| 10122 53130                            | RADIOLOGICAL SUPPLIES<br>0.00       | 400.00         | 129.85       | 0.00         | 270.15           | 32.5%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                                |               |                |              |              |                  |        |
|--------------------------------------------|---------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                            | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| TOTAL EMERGENCY MANAGEMENT<br>1,094,563.00 | 0.00          | 1,094,563.00   | 970,007.56   | 1,363.61     | 123,191.83       | 88.7%  |
| TOTAL GENERAL FUND<br>1,094,563.00         | 0.00          | 1,094,563.00   | 970,007.56   | 1,363.61     | 123,191.83       | 88.7%  |
| TOTAL EXPENSES<br>1,094,563.00             | 0.00          | 1,094,563.00   | 970,007.56   | 1,363.61     | 123,191.83       |        |
| GRAND TOTAL<br>1,094,563.00                | 0.00          | 1,094,563.00   | 970,007.56   | 1,363.61     | 123,191.83       | 88.7%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

**FINANCE DEPARTMENT**

# Memo

June 26, 2024

Mr. Rob Brule  
First Selectman  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Re: Bid Reject – RFP#23-127 Auditorium Meeting Room Upgrades

Dear Mr. Brule:

Submissions for the above-mentioned bid were opened on March 2, 2023 by Jeff Robillard, IT Manager, and I with the attached results for the technology portion related to the bid. However, it has been determined that the bids received did not find a solution to what is needed for the project. All products are out of date and do not fit to what the Town needs. It has been determined that we will need to go back out to bid breaking up the technology piece into separate functions with specific products and installation.. As a result, I respectfully seek the Board's approval to reject all bids received by Red Thread Spaces LLC, Advance Security Integration LLC dba Security 101 and RnB Enterprises, Inc. for the technology/equipment for the Auditorium Upgrades.

Sincerely

  
Shea Davy  
Purchasing Agent,  
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

To: First Selectman Rob Brule ; Finance Director Kim Allen

From: IT Manager, Jeffrey Robillard

Date: 6/18/2024

RE: Auditorium Technology Bid cancel and reissue

I would like to cancel and redo the technology portion of the bid related to the auditorium upgrades. The original bid put out looking for a solution based on some specific products and brands that included the all audio (microphones, speakers, amps, etc), video (video input and output to several screens in the room), and streaming (cameras, video switchers, presentation switchers, and streaming video products) as a single solution by a single vendor. This led to a very low bid response for solutions and thus very low options for solutions as well as a very expensive solution.

The bids at this point are also out of date, products are out of date, and the solutions in those bids just don't fit what we need at this point. Starting over and breaking up the project into the separate functions of audio, video, and streaming should give us the best providers/products for each, vs one or two providers that can reach that scale.

Thank you for this consideration.

Respectfully submitted,

Jeffrey Robillard

IT Manager

Town of Waterford

**PROPOSAL**  
**Auditorium Meeting Room Upgrades**  
**Town of Waterford**

Proposal of Red Thread Spaces LLC hereinafter called  
"BIDDER"

\*a corporation of the State of

\*a partnership, or Limited Liability Company, incorporated in Michigan in 1999

\*an individual doing business as

To the Town of Waterford, Connecticut

Gentlemen:

The undersigned hereby declares that no person or persons other than those named herein are interested in this proposal or in the Contract proposed to be taken; that it is made without any connection with any other person making any proposal for the same work, and is in all respects fair and without collusion or fraud; that no person acting for or employed by the Town of Waterford is directly interested therein, or in the supplies or works to which it relates, or in any portion of the profits thereof; that it is understood that the Town, its agents and employees are not to be in any manner held responsible for the accuracy of, or bound by, the estimates or borings or plan of borings relative to the work and appearing on plans or in the foregoing notice; and that all such estimates, etc., are to be considered solely for the purpose of filling out and comparing the several proposals.

The undersigned further declares that he has carefully examined the Information For Bidders, Contract documents, including the Plans and Specifications, and has inspected the site and will contract to provide all necessary tools, apparatus and implements, freight, cartage, and expense, and to do all the work and furnish all the materials necessary in the manner and upon the conditions specified and upon the following terms at the prices specified on the following pages.

The undersigned agrees to furnish satisfactory bonds and insurance as required by the General Conditions, the Information for Bidders and by the Supplementary Conditions, and to execute within 30 days after notice of the award, a formal contract with the Town of Waterford for the fulfillment of this proposal, and it is agreed that in case of failure on the part of the undersigned to do so, the certified check or bid bond deposited herewith shall be forfeited to the Town of Waterford as liquidated damages for such failure.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in written NOTICE TO PROCEED of the OWNER and to fully complete the project in strict compliance with the Contract Documents within 150 consecutive calendar days thereafter as stipulated in the specifications. BIDDER further agrees to pay as liquidated damages, the sum of \$1,000 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 15 of the Information for Bidders.

BIDDER acknowledges receipt of the following addendum:

Addendum 1, 2 & 3

---

The undersigned further agrees, in case of a corporation or fictitious trade name, that an acceptable certificate will be filed showing the proper officer or person authorized to sign said contract.

Amounts are to be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

The unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any formalities in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

The bid Security attached in the sum of:

\_\_\_\_\_dollars  
(\$\_\_\_\_\_)

is to become the property of the Owner in the event the Contract and Contract Bonds are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

The undersigned offers the following information as evidence of his qualifications to perform the work as proposal upon according to all requirements of the Plans and Specifications.

1. Have been in business under present business name: 11 years.
2. Ever failed to complete any work? No
3. List the more important contracts recently completed by you, stating approximate cost for each, and the month and year completed.

a. Location Town of Colchester, CT

Project/Phone# Town Hall Meeting Room Hybrid web conferencing systems

Engineer/Phone# Andreas Bisbikos – First Selectman 860.537.7200

Completion Date April 2023

Amount of Contract \$ 86,000.00

b. Location City of Danbury, CT

Project/Phone# Emergency Operations Center

Engineer/Phone# Matthew Cassavechia - Director; Emergency Management 203.797.4933

Completion Date May 2022

Amount of Contract \$154,000.00

c. Location CVS Aetna – Hartford, CT

Project/Phone# Hartford Auditorium Upgrade

Engineer/Phone# Kacper Kulig – Senior Analyst 860.310.6416

Completion Date June 2023

Amount of Contract \$ 600,000.00

4. Bank Reference/Phone# Bank of America

Rosa Villanueva (888) 715-100 ext.20823

This firm consists of the following members:

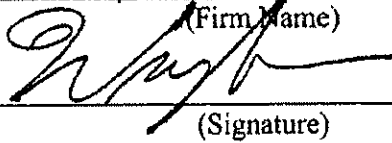
| Full Name            | Residence                                        |
|----------------------|--------------------------------------------------|
| Jeffrey David Keener | 101 Seaport Blvd., Suite 600<br>Boston, MA 02210 |
| Terrence J. Lenhardt | 901 44th Street S.E.,<br>Grand Rapids, MI 49508  |

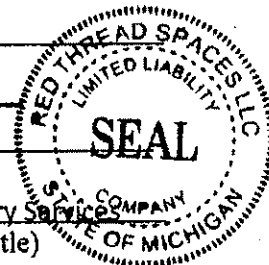
The officers are:

| Full Name  | Position                 | Name                    | Address                                          | Residence |
|------------|--------------------------|-------------------------|--------------------------------------------------|-----------|
| President: | CEO                      | Jeffrey David Keener    | 101 Seaport Blvd., Suite 600<br>Boston, MA 02210 |           |
|            | COO/COO                  | Orlando Cori Jr.        | 101 Seaport Blvd., Suite 600<br>Boston, MA 02210 |           |
| Treasurer: | President                | Lawrence M. Lenne       | 300 East River Drive<br>East Hartford, CT 06108  |           |
|            | V.P. Treasury Services   | Wayne Arthur Orio       | 300 East River Drive,<br>East Hartford, CT 06108 |           |
| Directors: | V.P. Finance & Secretary | Fabio Malagoli          | 101 Seaport Blvd., Suite 600<br>Boston, MA 02210 |           |
|            | President                | Donald Marshall         | 101 Seaport Blvd., Suite 600<br>Boston, MA 02210 |           |
|            | Treasurer                | David Charles Sylvestre | 901 44th Street S.E.,<br>Grand Rapids, MI 49508  |           |
|            | Assistant Secretary      | Daniel John Brondel     | 901 44th Street S.E.,<br>Grand Rapids, MI 49508  |           |
|            | Assistant Treasurer      | Stacy McKinney          | 901 44th Street S.E.,<br>Grand Rapids, MI 49508  |           |
|            | Assistant Treasurer      | Steven Marc Waugh       | 901 44th Street S.E.<br>Grand Rapids, MI 49508   |           |

Respectfully Submitted:

SEAL: (If proposal is by a Corporation)

Red Thread Spaces LLC  
(Firm Name)  
By:   
(Signature)  
Wayne Orio, Vice President Treasury Services  
(Typed Name and Title)



55 Hartland Street, #300  
East Hartford, CT 06108  
(Business Address)  
(860) 528-9981  
(Telephone)  
N/A  
(Fax)  
  
(Email)

(ACKNOWLEDGMENT OF PRINCIPAL, IF A CORPORATION)

STATE OF \_\_\_\_\_

ss:

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_, TO ME KNOWN, WHO, BEING BY ME DULY SWORN, DID DEPOSE AND SAY THAT HE/SHE RESIDES AT \_\_\_\_\_, THAT HE/SHE IS THE \_\_\_\_\_ OF \_\_\_\_\_, THE CORPORATION DESCRIBED IN AND WHICH EXECUTED THE FOREGOING INSTRUMENT THAT HE/SHE KNOWS THE SEAL OF SAID CORPORATION - THAT ONE OF THE IMPRESSIONS AFFIXED TO SAID INSTRUMENT IS AN IMPRESSION OF SUCH SEAL - THAT IT WAS SO AFFIXED BY ORDER OF THE DIRECTORS OF SAID CORPORATION, AND THAT HE/SHE, BEING DULY AUTHORIZED TO DO SO, SIGNED HIS/HER NAME THERETO BY LIKE ORDER AS THE FREE ACT AND DEED OF THE CORPORATION.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)

\*\*\*\*\*

(ACKNOWLEDGMENT OF PRINCIPAL, IF A PARTNERSHIP/LLC)

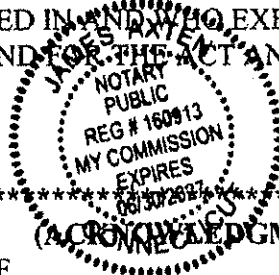
STATE OF Connecticut

ss: East Hartford, CT

COUNTY OF New Haven

ON THIS 3rd DAY OF August, 2023, BEFORE ME PERSONALLY CAME AND APPEARED Wayne Orio, TO ME KNOWN AND KNOWN TO ME TO BE ONE OF THE MEMBERS/PARTNERS OF THE FIRM OF \_\_\_\_\_ DESCRIBED IN \_\_\_\_\_ WHO EXECUTED THE SAME, BEING DULY AUTHORIZED SO TO DO, AS AND FOR THE ACT AND DEED OF SAID FIRM.

(SEAL)



\_\_\_\_\_  
(NOTARY PUBLIC)

\*\*\*\*\*

(ACKNOWLEDGMENT OF PRINCIPAL, IF AN INDIVIDUAL)

STATE OF \_\_\_\_\_

ss:

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_ TO ME KNOWN AND KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE SAME AS HIS/HER FREE ACT AND DEED.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)

## BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, \_\_\_\_\_

\_\_\_\_\_ as Principal, and \_\_\_\_\_

as Surety, are hereby held and firmly bound unto The Town of Waterford as owner in the penal sum of \_\_\_\_\_ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

The condition of the above obligation is such that whereas the Principal has submitted to The Town of Waterford a certain bid, attached hereto and hereby made a part hereof to enter into a contract in writing for the Public Safety Facility and Police Station Boiler Room Upgrades.

NOW, THEREFORE,

- A. If said Bid shall be rejected, or in the alternate,
- B. If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto, properly completed in accordance with said Bid, and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall provide the required evidence of insurance,

THEN, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

\_\_\_\_\_(L.S.)

(Surety)

By:

SEAL:

**TOWN OF WATERFORD  
Auditorium Meeting Room Upgrades**

This Contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the TOWN OF WATERFORD, hereinafter called the TOWN and

\_\_\_\_\_ hereinafter called the CONTRACTOR,  
whereby the CONTRACTOR agrees to complete the work on the project entitled  
\_\_\_\_\_ in accordance with the contract documents which  
consist of the Instructions to Bidders, the Proposal, General, Supplementary and Special  
Conditions, plans and specifications and all other documents attached hereto which are hereby  
made part of this Contract. The CONTRACTOR agrees to carry on the work with diligence and  
dispatch, and to furnish such equipment and labor as is consistent with good construction  
practice and furnish the completed project to the TOWN in a good and usable condition.

The TOWN agrees that it will pay the CONTRACTOR as specified in the Specifications and the  
Proposal, and upon satisfactory completion of the work, it will accept the project. After  
completion of the project, and acceptance by the TOWN the CONTRACTOR shall submit an  
itemized final estimate. No later than 31 days after acceptance of the final estimate by the  
TOWN, the TOWN shall pay 95% of the Contract price. No later than six (6) months after  
acceptance of the final estimate, the TOWN will pay the 5% retained, unless in that time the  
materials or workmanship in the project shall have been found to be defective.

The total payment will be

(\$ \_\_\_\_\_).

Signed at Waterford, Connecticut this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

For the CONTRACTOR

\_\_\_\_\_  
\_\_\_\_\_

FOR TOWN OF WATERFORD

\_\_\_\_\_  
First Selectman

\_\_\_\_\_  
Director of Finance

\_\_\_\_\_  
Purchasing Agent

## PAYMENT BOND

Bond # \_\_\_\_\_

*KNOW ALL PERSONS BY THESE PRESENTS:*

That we \_\_\_\_\_  
(Name of Contractor)

a \_\_\_\_\_ hereinafter called "Principal" and  
(corporation, partnership or individual)

\_\_\_\_\_, of \_\_\_\_\_, State of \_\_\_\_\_,  
(Surety)

hereinafter called "Surety" are held and firmly bound unto \_\_\_\_\_,  
(Owner)

of \_\_\_\_\_, hereinafter called "Owner", in the penal sum of

\_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_) in lawful money of the United States, for the payment of  
which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and  
successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered  
into a certain contract with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_, a  
copy of which is hereto attached and made a part hereof for the construction of:

NOW, THEREFORE, if the Principal shall make payment to all persons, firms,  
subcontractors, and corporations furnishing materials for or performing labor in the prosecution  
of the work provided for in such contract, and any authorized extension or modification thereof,  
including all amounts due for materials, lubricants, oil, gasoline, coal and coke consumed, repairs  
on machinery, equipment and tools, or insurance premiums on said work, and for all labor,  
performed in such work whether by subcontractor or otherwise, then this obligation shall be void;  
otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and  
agrees that no change, extension of time, alteration or addition to the terms of the contract or to  
the work to be performed thereunder or the specifications accompanying the same shall in any  
way affect its obligation on this bond, and it does hereby waive notice of any such change,  
extension of time, alteration or addition to the terms of the contract or to the work or to the  
specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

PROVIDED, FURTHER, that the provisions of Sec. 49-41a of the Connecticut General Statutes are incorporated herein and made a part hereof. Any provision of this bond contrary to such statutory provisions shall not be enforceable.

IN WITNESS, WHEREOF, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_  
(Principal) Secretary

(SEAL)

\_\_\_\_\_  
Witness as to Principal

\_\_\_\_\_  
(Address - Zip Code)

ATTEST:

\_\_\_\_\_  
(Surety) Secretary

(SEAL)

\_\_\_\_\_  
Witness as to Surety

\_\_\_\_\_  
(Address - Zip Code)

\_\_\_\_\_  
Principal

By \_\_\_\_\_(S)

\_\_\_\_\_  
(Address - Zip Code)

\_\_\_\_\_  
Surety

By \_\_\_\_\_(S)

\_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Address - Zip Code)

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is Partnership, all partners should execute bond.

**PERFORMANCE BOND**

Bond # \_\_\_\_\_

*KNOW ALL PERSONS BY THESE PRESENTS:*

That we \_\_\_\_\_  
(Name of Contractor)

a \_\_\_\_\_ hereinafter called "Principal" and  
(corporation, partnership or individual)

\_\_\_\_\_ of \_\_\_\_\_, State of \_\_\_\_\_,  
(Surety)

hereinafter called the "Surety", are held and firmly bound unto \_\_\_\_\_  
(Owner)

of \_\_\_\_\_, hereinafter called "Owner", in the  
penal sum of \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_) in lawful money of the United States, for the payment of  
which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and  
successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered in a  
certain contract with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_, a copy  
of which is hereto attached and made a part hereof for the construction of:

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties,  
all the undertakings, covenants, terms, conditions, and agreements of said contract during the  
original term thereof, and any extensions thereof which may be granted by the Owner, with or  
without notice to the Surety, and if he shall satisfy all claims and demands incurred under such  
contract, and shall fully indemnify and save harmless the Owner from all costs and damages  
which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all  
outlay and expense which the Owner may incur in making good any default, then this obligation  
shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for such value received hereby stipulates  
and agrees that no change, extension of time, alteration or addition to the terms of the contract or  
to the work shall in any way affect its obligation on this bond, and it does hereby waive notice of  
any such change, extension of time, alteration or addition to the terms of the contract or to the  
work or to the specifications.

## PROJECT REFERENCES

In the interest of securing competent contractors, we are requiring the following information be provided with your Proposal. Failure to provide this information may jeopardize your firm being awarded this project.

Please provide three references for projects of similar size and scope to this project:

### Project #1

Project Name: Town Hall Meeting Room Hybrid Web Conferencing systems

Customer Name/Organization/Phone Number#: Town of Colchester, CT Andreas

Bisbikos First Selectman 860.537.7200 Date Project Completed: April 2023

#### Description of Project:

Red Thread upgraded the Town Hall Meeting Room to enhance the presentation capabilities in the main combine divide room and introduce hybrid web conferencing to the two main room in the Town Hall. The main room has dual presentation screens and a PTZ camera utilizing pre set camera settings to accommodate the different meeting set ups the Town uses. A combination of wireless microphones for the meeting participants and a ceiling mounted microphone array for the public seating area provides full microphone coverage for the entire space. The overflow room has its own web conferencing cart for separate meeting or the cart can be plugged into the main room to be used as a confidence monitor for certain meeting types. This has provided a professional look and feel to the townwide hybrid Zoom meetings for each department of the Town

### Project #2

Project Name: Emergency Operations Center

Customer Name/Organization/Phone Number#: City of Danbury, CT Matt

Cassavechia Director; Emergency Management 203.797.4933

Date Project Completed: May 2022

#### Description of Project:

Red Thread completed the build out of furniture and audiovisual technology for an Emergency Operations Center located in the basement of the Town Hall for the City of Danbury, CT. The project consists of a main EOC room with dual 2x2 video arrays and multiple 86" LCD displays to project from 6-8 different sources with easy control for audio from any source. There is a main break out room and two smaller break out rooms that content can be routed to or they can function as a separate room. Mobile furniture ensures the room operates as intended with the ability to change table layouts as needed

### Project #3

Project Name: Hartford, CT Auditorium

Customer Name/Organization/Phone Number#: CVS Aetna - Hartford, CT Kacper

Kulig Senior Analyst 860.310.6416 Date Project Completed: July 2023

#### Description of Project:

Red Thread has recently completed a complete audiovisual renovation of the Hartford, CT Auditorium for one of our largest clients, CVS Aetna. Red Thread provided and installed a large 4K LED screen measuring over 13' high and 23' in length with an appropriate high fidelity sound system designed by Bose Professional Audio and installed and commissioned by Red Thread. This multi use space has cameras and microphones designed for various layouts of the space.

**COMPLETE AND RETURN**

**RFP#: 23-1277**

**RFP TITLE: Auditorium Meeting Room Upgrades**

**PROPOSAL FORM**

TO: Purchasing Agent  
Town of Waterford Purchasing Department  
15 Rope Ferry Road, Waterford CT 06385

I have received the proposal documents entitled RFP#: 23-1277 Auditorium Meeting Room Upgrades

I have received Addenda dated as follows: #1 08/04/23- #2 08/11/23

#3 08/14/23

I have considered and included the provisions of the proposal documents noted above in my proposal. I have examined the proposal documents and I submit the following proposal:

In submitting this proposal, I agree:

1. To hold my proposal open until 90 days after the date on which bids are due.
2. To enter into and execute a contract provided by the Town, without alteration by me, if awarded on the basis of this proposal, according to the contract form provided by the Town of Waterford.
3. To accomplish the work in accord with the Proposal Specifications and Contract Documents and to the extent that there is a conflict between the provisions of any proposal documents, the order of precedence shall require me to provide the item or service that is of the greater value or benefit to the Town of Waterford.
4. To begin the work in strict accordance with the project schedule or the Notice to Proceed issued by the Town and to complete the work within \_\_\_\_\_ calendar days following Owner's date of Notice to Proceed.
5. The undersigned submits a bid bond in the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) 5% of Base Bid, which sum is agreed shall become the sole and exclusive property of the Owner as liquidated damages to the Owner if the undersigned fails to execute a contract in conformity with the Bid Form and to furnish surety bonds and insurance policies in accordance with the General Conditions after due notification has been given.
6. I acknowledge that the Town of Waterford reserves the right to accept or reject any or all bids, alternates, options, or proposals; to waive any technical defect in a proposal or part thereof submitted, and to accept the proposal deemed by the Town to be in the best interest of the Town of Waterford.

Name

04-3481341

Contractor Tax ID#

Vice President Treasury Services  
Title

MCO.0903006

Contractor License #

08/03/2023  
Date

**COMPLETE AND RETURN**

**RFP #:23-1277**

**RFP TITLE: Auditorium Meeting Room Upgrades**

**NON-CONFLICT AFFIDAVIT OF RESPONDENTS**

No Elected or Appointed Official, SBC member or other officer or employee or person whose salary is payable in whole or in part from the Town of Waterford OR Board of Education, nor any immediate family member thereof, is directly or indirectly interested in the Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any profits thereof.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Waterford to consider the statement of qualifications submitted herein.

State of Connecticut S.S. East Hartford, CT

County of New Haven

Subscribed and sworn before me this 3rd day of August, 20 23.

Legal Name of Respondent: Wayne Orio

Business Name: Red Thread Spaces LLC

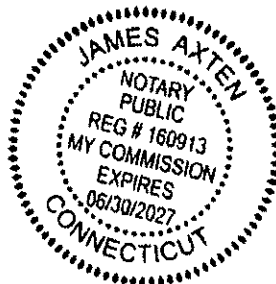
Business Address: 55 Hartland Street, #300  
East Hartford, CT 06108



Vice President Treasury Services

*Signature* and Title of Person

By:   
Notary Public



My Commission Expires: 06/30/2027  
Date: 08/03/2023

**COMPLETE AND RETURN**

**RFP #: 23-127**

**RFP Auditorium Meeting Room Upgrades**

**NON-COLLUSIVE PROPOSAL STATEMENT**

The undersigned bidder, having fully informed itself regarding the accuracy of the statements herein, certifies that:

(1) The bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor or bidder of materials, supplies, equipment, or services described in the invitation to proposal, designed to limit independent bidding or completion, and

(2) The contents of the proposal have not been communicated by the bidder or its employees or agents to any person not any employee or agent of the bidder or its surety on any bonds furnished with the proposal and will not be communicated to any such person prior to the official opening of the proposal.

The undersigned bidder further certifies that this statement is executed for the purposes of inducing the Town of Waterford to consider the proposal and make an award in accordance therewith.

Red Thread Space LLC

Legal Name of Bidder

55 Hartland Street, #300, East Hartford, CT 06108

Business Address

Vice President Treasury Services

Signature and Title of Person

Authorized to Sign

Wayne Orio

Printed Name

08/03/2023

Date

**COMPLETE AND RETURN**

**RFP #: 23-1277**

**RFP TITLE: Auditorium Meeting Room Upgrades**

**PRICE SHEET**

You are required to furnish the following information to the Town of Waterford:

Name and address of Company  
(Print or type)

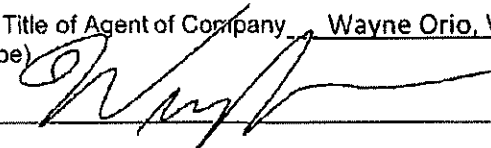
Red Thread Spaces LLC

55 Hartland Street

East Hartford, CT 06108

Name and Title of Agent of Company  
(Print or type)

Wayne Orio, Vice President Treasury Services

Signature: 

Date: 08/30/2023

Telephone: (860) 528-9981

Email: ContractAdmin@Red-Thread.com

Fax: N/A

Federal I.D. Number: 04-3481341

Lump sum price for equipment, material, and labor: \$ 257,788.00

\$ Two Hundred Fifty-Seven Thousand Seven Hundred Eighty Eight Dollars and zero cents

WRITTEN AMOUNT

Receipt of Addenda is acknowledged:

No: #1 Dated: 08/04/2023

No: #2 Dated: 08/11/2023

No: #3 Dated: 08/14/2023

NAME OF BIDDER Red Thread Spaces LLC

ADDRESS 55 Hartland Street, East Hartford, CT 06108

BY: Wayne Orio

Print or type name

Vice President Treasury Services

Title

SIGNATURE DATE 08/30/2023

TELEPHONE (860) 528-9981 E-Mail ContractAdmin@Red-Thread.com

PLEASE NOTE: All spaces must be filled in with figures or words or your proposal may be automatically rejected.

## Exceptions to RFP

Exception #1 -Page 34 – Liquidated Damages – Red Thread takes exception to this.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in written NOTICE TO PROCEED of the OWNER and to fully complete the project in strict compliance with the Contract Documents within 150 consecutive calendar days thereafter as stipulated in the specifications. BIDDER further agrees to pay as liquidated damages, the sum of \$1,000 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 15 of the Information for Bidders.

"Due to supply chain disruptions occurring, Red Thread's responsibility for liquidated damages and/or penalties for delays is limited to damages resulting from Red Thread's inability to install the products received from the various manufacturers specified on a timely basis. Under no circumstances will Red Thread be liable for any damages and/or penalties resulting from delays in product receipt."

Exception #2 - Other paragraph in scope of work. Red Thread takes exception to this.

Remove any wall pass through openings, hatches, or damaged sheet rock on the wall between the meeting room and the control room and repair both sides of the wall. Remove any surface mount AV conduit that is inside the meeting alcove area and on the exterior walls of the control room. Paint the repaired wall to match the existing room wall colors.

Red Thread has NOT included this request for patching and painting in our scope of work or pricing. This is outside of our scope of work for this project.

## **PROPOSAL FORM**

### **RFP#23-127 Auditorium Meeting Room Upgrades**

**Date of Opening: August 17, 2023  
At: 2:00PM**

To: Brandishea Moses  
Purchasing Agent  
15 Rope Ferry Road  
Waterford, CT 06385

The undersigned Red Thread Spaces LLC, doing business in the City/Town of East Hartford, in the State of CT, herewith, after reading thoroughly the Specifications and other proposal documents (including if any addendum or addenda) submit the following proposal: Contractors may submit bids/proposals on **all** or **Part A** or **Part B** of the project. Part A consists of Flooring and Furniture, while, Part B consist of All Electrical and Electronics. Please utilize this proposal form to specify your proposal and prepare your proposal.

### **RFP#23-127- Auditorium Meeting room Upgrades**

#### **Part A- Flooring & Furniture**

| ITEM | Item Description                                               | Extended Total<br>Dollars & Cents            |
|------|----------------------------------------------------------------|----------------------------------------------|
|      | Written In Words:                                              |                                              |
| 1    | Raised Flooring, ADA assessable:                               | \$ <u>No Bid</u>                             |
| 2    | 4 to 6 folding movable work surfaces to seat 14 individuals:   | \$ <u>Included in furniture price below.</u> |
| 3    | 2 movable work surface to fit 3 people:                        | \$ <u>Included in furniture price below.</u> |
| 4    | Privacy panel of at least 12" on each table:                   | \$ <u>Included in furniture price below.</u> |
| 5    | Furniture 127" deep w/hidden AV/Power between every two seats: | \$ <u>50,736.36</u>                          |

## Part B- Electrical & Electronics

| ITEM | Item Description<br>Written In Words: | Extended Total<br>Dollars & Cents |
|------|---------------------------------------|-----------------------------------|
| 1    | Power:                                | \$ <u>12,975.00</u>               |
| 2    | Video Screens:                        | \$ <u>40,900.00</u>               |
| 3    | Microphones and Sound:                | \$ <u>121,100.00</u>              |
| 4    | Control Room:                         | \$ <u>21,676.00</u>               |
| 5    | Wring and Other:                      | \$ <u>10,400.64</u>               |

Total proposal Amount: \$257,788.00 – Two Hundred Fifty Seven Thousand Seven Hundred Eighty Eight Dollars and zero cents.

The undersigned offers the following information as evidence of his qualifications to perform the work as proposal upon according to all requirements of the Plans and Specifications.

1. Have been in business under present business name: 14 years.
2. Ever failed to complete any work? No
3. List the more important contracts recently completed by you, stating approximate cost for each, and the month and year completed. Page 29 has the list of similar projects and the details. Listed below are business/customer references.

a. Location Eastern CT Health Network (ECHN)  
Project/Phone# John D'Orazio / Administrative Director of Facility Operations  
Engineer/Phone# 71 Haynes Street, Manchester CT 06040 860.640.1222 x2056  
Completion Date jdorazio@echn.org  
Amount of Contract

b. Location Foxwoods Resort Casino  
Project/Phone# Robert Kleeever Jr. / Security Manager  
Engineer/Phone# 350 Trolley Line Blvd. Mashantucket, CT 06338 860.312.3339  
Completion Date rkleever@foxwoods.com  
Amount of Contract

c. Location Trinity Healthcare  
Project/Phone# August Holzmler / Safety & Security Manager  
Engineer/Phone# 114 Woodland Street Hartford, CT 06105 860.714.5041  
Completion Date august.holzmler@trinityhealthofne.com  
Amount of Contract

4. Bank Reference/Phone#

Bank of America / Carole Simmons -Assistant Vice President- Client Sales & Service Officer II  
CT2-110-01-02, 29 South Main Street, West Hartford, CT 06107 - T 860.313.7005  
privatebank.bankofamerica.com

This firm consists of the following members:

| Full Name                                             | Residence                                |
|-------------------------------------------------------|------------------------------------------|
| Jerry R. Brocki - President/ Owner                    | - 158 North Main Street, Southington, CT |
| Francis DellaFera - VP / Operations / Account Manager | - 158 North Main Street, Southington, CT |
| Daniel Kelly - AV Sales/Project Manager               | - 158 North Main Street, Southington, CT |

The officers are:

| Full Name                                      | Residence                                |
|------------------------------------------------|------------------------------------------|
| President: Jerry R. Brocki                     | - 158 North Main Street, Southington, CT |
| Treasurer:                                     |                                          |
| Directors: Francis DellaFera - VP / Operations | - 158 North Main Street, Southington, CT |

SEAL: (Not a corporation)



Respectfully Submitted:

Advance Security Integration LLC.  
d/b/a Security 101  
(Firm Name)

By:

Francis C. DellaFera  
(Signature)

Francis C. DellaFera / VP, Ops Mgr.  
(Typed Name and Title)

158 North Main St

Southington CT 06489  
(Business Address)

800-991-4170

(Telephone)

800-991-4172

(Fax)

fran.dellafera@security101inc.com  
(Email)

(ACKNOWLEDGMENT OF PRINCIPAL, IF A CORPORATION)

STATE OF \_\_\_\_\_

SS:

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_, TO ME KNOWN, WHO, BEING BY ME DULY SWORN, DID DEPOSE AND SAY THAT HE/SHE RESIDES AT \_\_\_\_\_, THAT HE/SHE IS THE \_\_\_\_\_ OF \_\_\_\_\_, THE CORPORATION DESCRIBED IN AND WHICH EXECUTED THE FOREGOING INSTRUMENT THAT HE/SHE KNOWS THE SEAL OF SAID CORPORATION - THAT ONE OF THE IMPRESSIONS AFFIXED TO SAID INSTRUMENT IS AN IMPRESSION OF SUCH SEAL - THAT IT WAS SO AFFIXED BY ORDER OF THE DIRECTORS OF SAID CORPORATION, AND THAT HE/SHE, BEING DULY AUTHORIZED TO DO SO, SIGNED HIS/HER NAME THERETO BY LIKE ORDER AS THE FREE ACT AND DEED OF THE CORPORATION.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)

\*\*\*\*\*

(ACKNOWLEDGMENT OF PRINCIPAL, IF A PARTNERSHIP/LLC)

STATE OF CT

SS:

COUNTY OF USA

ON THIS 31 DAY OF August, 2023 BEFORE ME PERSONALLY CAME AND APPEARED Jerry R. Brocki, TO ME KNOWN AND KNOWN TO ME TO BE \_\_\_\_\_, ONE OF THE MEMBERS/PARTNERS OF THE FIRM OF \_\_\_\_\_, AND WHO EXECUTED THE SAME, BEING DULY AUTHORIZED SO TO DO, AS AND FOR THE ACT AND DEED OF SAID FIRM.



\_\_\_\_\_  
(NOTARY PUBLIC)

(ACKNOWLEDGMENT OF PRINCIPAL, IF AN INDIVIDUAL)

STATE OF \_\_\_\_\_

SS:

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_ TO ME KNOWN AND KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE SAME AS HIS/HER FREE ACT AND DEED.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)



Francis C DellaFera  
NOTARY PUBLIC  
State of Connecticut  
My Commission Expires  
April 30, 2027

## BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Advanced Security  
Integration LLC dba Security 101 as Principal, and Merchants National Bonding Inc.

as Surety, are hereby held and firmly bound unto The Town of Waterford as owner in the penal sum of Five Percent of the Amount of the Bid (5% of Bid) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this 31st day of August, 2023

The condition of the above obligation is such that whereas the Principal has submitted to The Town of Waterford a certain bid, attached hereto and hereby made a part hereof to enter into a contract in writing for the Public Safety Facility and Police Station Boiler Room Upgrades. Project No. RFP #23-127

### NOW, THEREFORE,

- A. If said Bid shall be rejected, or in the alternate,
- B. If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto, properly completed in accordance with said Bid, and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall provide the required evidence of insurance,

THEN, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

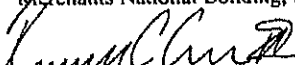
IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Advanced Security Integration LLC dba Security 101

BY:  (L.S.)  
Francis C. DellaFein

(Surety)  
Merchants National Bonding, Inc.

By:

  
Russell C. Corner, II, Attorney-in-Fact

SEAL:

Bond #: 447606

**MERCHANTS**  
**BONDING COMPANY**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

**Russell C Corner II**

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2016.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 31st day of August, 2023.

MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

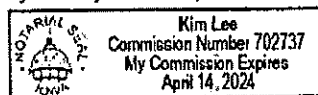


By

*Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 31st day of August, 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

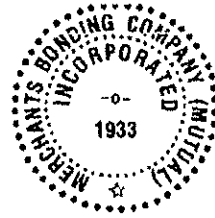
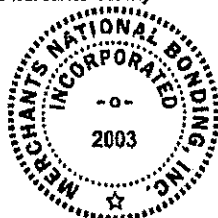


*Kim Lee*  
Notary Public

(Expiration of notary's commission  
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 31st day of August, 2023.



*William Warner Jr.*  
Secretary

POA 0018 (10/22)

**TOWN OF WATERFORD  
Auditorium Meeting Room Upgrades**

This Contract is entered into this 31 day of August, 2023, between the TOWN OF WATERFORD, hereinafter called the TOWN and Advance Security Integration LLC dba Security 101 hereinafter called the CONTRACTOR, whereby the CONTRACTOR agrees to complete the work on the project entitled RFP 23-127 Auditorium Meeting Room Upgrades in accordance with the contract documents which consist of the Instructions to Bidders, the Proposal, General, Supplementary and Special Conditions, plans and specifications and all other documents attached hereto which are hereby made part of this Contract. The CONTRACTOR agrees to carry on the work with diligence and dispatch, and to furnish such equipment and labor as is consistent with good construction practice and furnish the completed project to the TOWN in a good and usable condition.

The TOWN agrees that it will pay the CONTRACTOR as specified in the Specifications and the Proposal, and upon satisfactory completion of the work, it will accept the project. After completion of the project, and acceptance by the TOWN the CONTRACTOR shall submit an itemized final estimate. No later than 31 days after acceptance of the final estimate by the TOWN, the TOWN shall pay 95% of the Contract price. No later than six (6) months after acceptance of the final estimate, the TOWN will pay the 5% retained, unless in that time the materials or workmanship in the project shall have been found to be defective.

The total payment will be  
Two Hundred Ninety Thousand One Hundred Ninety Five Dollars and Zero Cents  
(\$ 290,195.00 ).

Signed at Waterford, Connecticut this 31 day of August, 2023

For the CONTRACTOR

FOR TOWN OF WATERFORD

Advance Security Integration LLC dba Security 101

\_\_\_\_\_  
First Selectman

158 North Main Street, Southington, CT, 06489

\_\_\_\_\_  
Director of Finance

  
Francis C. DellaFera  
VP / ops Mgr.

\_\_\_\_\_  
Purchasing Agent

PAYMENT BOND

Bond # \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS:

That we \_\_\_\_\_  
(Name of Contractor)  
a \_\_\_\_\_ hereinafter called "Principal" and  
(corporation, partnership or individual)  
\_\_\_\_\_, of \_\_\_\_\_, State of \_\_\_\_\_,  
(Surety)  
hereinafter called "Surety" are held and firmly bound unto \_\_\_\_\_,  
(Owner)  
of \_\_\_\_\_, hereinafter called "Owner", in the penal sum of  
\_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_) in lawful money of the United States, for the payment of  
which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and  
successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered  
into a certain contract with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a  
copy of which is hereto attached and made a part hereof for the construction of:

NOW, THEREFORE, if the Principal shall make payment to all persons, firms,  
subcontractors, and corporations furnishing materials for or performing labor in the prosecution  
of the work provided for in such contract, and any authorized extension or modification thereof,  
including all amounts due for materials, lubricants, oil, gasoline, coal and coke consumed, repairs  
on machinery, equipment and tools, or insurance premiums on said work, and for all labor,  
performed in such work whether by subcontractor or otherwise, then this obligation shall be void;  
otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and  
agrees that no change, extension of time, alteration or addition to the terms of the contract or to  
the work to be performed thereunder or the specifications accompanying the same shall in any  
way affect its obligation on this bond, and it does hereby waive notice of any such change,  
extension of time, alteration or addition to the terms of the contract or to the work or to the  
specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

PROVIDED, FURTHER, that the provisions of Sec. 49-41a of the Connecticut General Statutes are incorporated herein and made a part hereof. Any provision of this bond contrary to such statutory provisions shall not be enforceable.

IN WITNESS, WHEREOF, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

|                                  |    |                               |
|----------------------------------|----|-------------------------------|
|                                  |    | _____<br>Principal            |
| ATTEST:                          |    |                               |
| _____<br>(Principal) Secretary   | By | _____(S)                      |
| (SEAL)                           |    | _____<br>(Address - Zip Code) |
| _____<br>Witness as to Principal |    |                               |
| _____<br>(Address - Zip Code)    |    |                               |
| ATTEST:                          |    | _____<br>Surety               |
| _____<br>(Surety) Secretary      | By | _____(S)                      |
| (SEAL)                           |    | _____<br>Attorney-in-Fact     |
|                                  |    | _____<br>(Address - Zip Code) |
| _____<br>Witness as to Surety    |    |                               |
| _____<br>(Address - Zip Code)    |    |                               |

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is Partnership, all partners should execute bond.

**PERFORMANCE BOND**

Bond # \_\_\_\_\_

*KNOW ALL PERSONS BY THESE PRESENTS:*

That we \_\_\_\_\_  
(Name of Contractor)  
a \_\_\_\_\_ hereinafter called "Principal" and  
(corporation, partnership or individual)  
\_\_\_\_\_ of \_\_\_\_\_, State of \_\_\_\_\_,  
(Surety)  
hereinafter called the "Surety", are held and firmly bound unto \_\_\_\_\_  
(Owner)  
of \_\_\_\_\_, hereinafter called "Owner", in the  
penal sum of \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_) in lawful money of the United States, for the payment of  
which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and  
successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered in a  
certain contract with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy  
of which is hereto attached and made a part hereof for the construction of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties,  
all the undertakings, covenants, terms, conditions, and agreements of said contract during the  
original term thereof, and any extensions thereof which may be granted by the Owner, with or  
without notice to the Surety, and if he shall satisfy all claims and demands incurred under such  
contract, and shall fully indemnify and save harmless the Owner from all costs and damages  
which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all  
outlay and expense which the Owner may incur in making good any default, then this obligation  
shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for such value received hereby stipulates  
and agrees that no change, extension of time, alteration or addition to the terms of the contract or  
to the work shall in any way affect its obligation on this bond, and it does hereby waive notice of  
any such change, extension of time, alteration or addition to the terms of the contract or to the  
work or to the specifications.

## PROJECT REFERENCES

In the interest of securing competent contractors, we are requiring the following information be provided with your Proposal. Failure to provide this information may jeopardize your firm being awarded this project.

Please provide three references for projects of similar size and scope to this project:

### Project #1

Project Name: WCSU - Berkshire Hall AV Equipment and Installation  
Customer Name/Organization/Phone Number#: Keenan Pindar/ Consolidated Electric Inc./ 860-250-6918  
Date Project Completed: 8/2023

Description of Project:  
Installed, programmed and tested all AV Systems for the new space. AV systems included the below equipment: Biamp speakers pendent and ceiling speakers. Extron A/V wall controller, wall plates, control processors and accessories. Samsung commercial 4K UHD-LED Displays. Panasonic 16,000 lumen projector and lens. Chief AV mounting hardware. Shure microphones and accessories. LEA Pro amplifiers. Crestron wireless video presenter. Netgear AV network switches. Mid-Atlantic racks.  
Project Total - \$252,000.00

### Project #2

Project Name: Country School - Classroom Technology Installs  
Customer Name/Organization/Phone Number#: Joseph LaMacchia/Country School/ 914-469-3431  
Date Project Completed: 8/2023

Description of Project:  
Installed new ClearTouch interactive flat panels with height adjustable wall mounts. Integrated new classroom technology with existing classroom equipment. Trained school staff on newly installed software and hardware. This included professional development training with teachers and other staff.

Project Total - \$152,500.00

### Project #3

Project Name: Hopkins Performing Arts Building  
Customer Name/Organization/Phone Number#: T & T Electric/ Tom Beaudoin/ 860-883-8853  
Date Project Completed: started 7/2023- On Going.

Description of Project:  
Installed, programmed and tested all AV Systems for the new space. AV systems included the below equipment: QSC Q-SYS AV control, processing, switching, speakers and software. Fulcrum loudspeakers and subwoofers. Yamaha digital mixer. Shure wired and wireless mics. Epson 16,000 lumen laser projector. Listen Technologies ADA assistive hearing devices. Polar Focus speaker rigging. Clear-Com stage communication package. Visionary Solutions A/V Encoders and Decoders for 4K over IP. Netgear AV switches.  
Project Total - \$280,000.00

**COMPLETE AND RETURN**

**RFP#: 23-1277**

**RFP TITLE Auditorium Meeting Room Upgrades**

**PROPOSAL FORM**

**TO: Purchasing Agent  
Town of Waterford Purchasing Department  
15 Rope Ferry Road, Waterford CT 06385**

I have received the proposal documents entitled Auditorium Meeting Room Upgrades

and dated August 4, 2023

I have received Addenda dated as follows: Addendum 1-8/4/23, 2-8/11/23 and 3-8/14/23

I have considered and included the provisions of the proposal documents noted above in my proposal. I have examined the proposal documents and I submit the following proposal:

In submitting this proposal, I agree:

1. To hold my proposal open until 90 days after the date on which bids are due.
2. To enter into and execute a contract provided by the Town, without alteration by me, if awarded on the basis of this proposal, according to the contract form provided by the Town of Waterford.
3. To accomplish the work in accord with the Proposal Specifications and Contract Documents and to the extent that there is a conflict between the provisions of any proposal documents, the order of precedence shall require me to provide the item or service that is of the greater value or benefit to the Town of Waterford.
4. To begin the work in strict accordance with the project schedule or the Notice to Proceed issued by the Town and to complete the work within TBD calendar days following Owner's date of Notice to Proceed.
5. The undersigned submits a bid bond in the sum of Fourteen thousand five hundred nine dollars and seventy five cents dollars (\$ 14,509.75) 5% of Base Bid, which sum is agreed shall become the sole and exclusive property of the Owner as liquidated damages to the Owner if the undersigned fails to execute a contract in conformity with the Bid Form and to furnish surety bonds and insurance policies in accordance with the General Conditions after due notification has been given.
6. I acknowledge that the Town of Waterford reserves the right to accept or reject any or all bids, alternates, options, or proposals; to waive any technical defect in a proposal or part thereof submitted, and to accept the proposal deemed by the Town to be in the best interest of the Town of Waterford.

Francis C. Bellafelice  
Name Francis C. Bellafelice  
50224278-001  
Contractor Tax ID#

VP Ops Mgr.  
Title ELC-0193981-CS  
Contractor License #

8/30/2023  
Date

**COMPLETE AND RETURN**

**RFP #:23-1277**

**RFP TITLE: Auditorium Meeting Room Upgrades**

**NON-CONFLICT AFFIDAVIT OF RESPONDENTS**

No Elected or Appointed Official, SBC member or other officer or employee or person whose salary is payable in whole or in part from the Town of Waterford OR Board of Education, nor any immediate family member thereof, is directly or indirectly interested in the Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any profits thereof.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Waterford to consider the statement of qualifications submitted herein.

State of Connecticut S.S.

County of Hartford

Subscribed and sworn before me this 31 day of August, 20 23.

Legal Name of Respondent: Jerry R. Brocki

Business Name: Advance Security Integration LLC dba Security 101

Business Address: 158 North Main Street  
Southington, CT 06489

Jerry R. Brocki, President  
Signature and Title of Person

By: Francis C. DellaPera  
Notary Public

My Commission Expires: April 30, 2027  
Date: \_\_\_\_\_



Francis C DellaPera  
NOTARY PUBLIC  
State of Connecticut  
My Commission Expires  
April 30, 2027

**COMPLETE AND RETURN**

**RFP #: 23-127**

**RFP Auditorium Meeting Room Upgrades**

**NON-COLLUSIVE PROPOSAL STATEMENT**

The undersigned bidder, having fully informed itself regarding the accuracy of the statements herein, certifies that:

(1) The bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor or bidder of materials, supplies, equipment, or services described in the invitation to proposal, designed to limit independent bidding or completion, and

(2) The contents of the proposal have not been communicated by the bidder or its employees or agents to any person not any employee or agent of the bidder or its surety on any bonds furnished with the proposal and will not be communicated to any such person prior to the official opening of the proposal.

The undersigned bidder further certifies that this statement is executed for the purposes of inducing the Town of Waterford to consider the proposal and make an award in accordance therewith.

Advance Security Integration LLC.  
d/b/a Security 101  
Legal Name of Bidder  
158 North Main St.  
Southington CT 06187  
Business Address  
Jerry R. Brocki, President  
Signature and Title of Person  
Authorized to Sign  
Jerry R. Brocki  
Printed Name  
August 31, 2023  
Date

**COMPLETE AND RETURN**

RFP #: 23-1277

RFP TITLE: Auditorium Meeting Room Upgrades

**PRICE SHEET**

You are required to furnish the following information to the Town of Waterford:

Name and address of Company (Print or type) Advance Security Integration LLC dba Security 101  
158 North Main Street

Southington, CT 06489

Name and Title of Agent of Company (Print or type) Jerry R. Brocki, President

Signature: [Signature] Date: Aug. 31, 2023

Telephone: 800-991-4170 Email: jerry.brocki@security101inc.com

Fax: 800-991-4172 Federal I.D. Number: 270949802

Lump sum price for equipment, material, and labor: \$ 290,195.00

\$ Two Hundred Ninety Thousand One Hundred Ninety Five Dollars and Zero Cents  
WRITTEN AMOUNT

Receipt of Addenda is acknowledged:

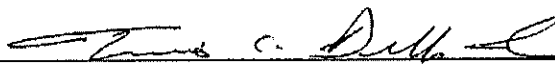
No: 1 Dated: 8/4/23 ADD# 3 - 8/14/23

No: 2 Dated: 8/11/23

NAME OF BIDDER Daniel Kelly - Advance Security Integration LLC. dba Security 101

ADDRESS 158 North Main Street, Southington CT 06489

BY: Francis C. Della Fem VP, Ops Mgr  
Print or type name Title

SIGNATURE  DATE 6/30/2023

TELEPHONE 860-384-5010 E-Mail daniel.kelly@security101.com

-----  
PLEASE NOTE: All spaces must be filled in with figures or words or your proposal may be automatically rejected.

[illegible]

**FINANCE DEPARTMENT**

# Memo

**To:** The Board of Selectmen  
**From:** Shea Davy  
**Date:** June 26, 2024  
**Re:** Bid Award- RFP#24-007 Preventative Maintenance and Sewer Service for Town-Wide Generators

---

Dear Mr. Brule:

Proposals for the above mentioned project were opened on June 4, 2024 by Jim Bartelli, Director of Utility Commission and I with the attached results.

The Purchasing Agent, after review with the Utility Commissions, recommends the contract for this project be awarded to A&J Generator, this vendor is the only bidder and is qualified with the resources necessary to complete this service.

I therefore respectfully seek the Board's approval to award the contract to A&J Generator in the total amount of \$39,700.00.

  
Shea Davy

Purchasing Agent,  
Town of Waterford

## Shea Davy

---

**From:** Jim Bartelli  
**Sent:** Wednesday, June 26, 2024 9:44 AM  
**To:** Shea Davy  
**Cc:** Jill Stevens; Peter Clark  
**Subject:** RFP#24-007  
**Attachments:** Copy of Exhibit A - List of Town Generators Bid FY24- price breakdown.xlsx; WUC Minutes Recommendation.pdf

Shea,

I have reviewed the bid received for RFP 24-007 Preventative Maintenance and Service for Town-Wide Generators. I have interviewed the bidder as well as the bidder's references, all findings appear to be satisfactory. I have attached Minutes of the recent Waterford Utility Commission regular meeting which recommend the Board of Selectman award RFP#24-007 to A&J Generator Equipment. The costs per unit for each Town Agency is attached.

Thank you.

*James A. Bartelli*

Director of Utilities  
Waterford Utility Commission  
Office: 860-444-5886  
Mobile: 860-460-9108



## WATERFORD UTILITY COMMISSION

DATE: June 11, 2024

PLACE: 1000 Hartford Turnpike

PRESIDING: Acting Chairman Ray Valentini

MEMBERS PRESENT: Tom Dembek, Rodney Pinkham and Steve Negri

ALSO PRESENT: Robert Tuneski, Board of Finance Liaison

Staff: James A. Bartelli, Director of Utilities  
Jill Stevens, Assistant Director of Utilities

MEMBERS ABSENT: Chairman Ken Kirkman

Acting Chairman Ray Valentini called the meeting to order at 6:05 p.m.

### Thomas Schacht

MOTION Made by Mr. Negri to move Thomas Schacht up on the agenda,  
seconded by Mr. Dembek.

VOTE The motion passed unanimously.

Mr. Schacht presented to the Commission some contractual concerns he had with the City of New London and the inter-local water agreement. Mr. Pinkham asked for Mr. Schacht to speak and present his findings to our Town Attorney, Nick Kepple.

### CITIZEN SESSION-

None

### SECRETARY'S REPORT

MOTION Made by Mr. Pinkham to approve the Minutes of the May 14th meeting, Mr.  
Dembek seconded.

VOTE The motion passed unanimously.

### BILLING ADJUSTMENTS

The Commission reviewed the May adjustments. The adjustment report will be kept in the office for review.

### EXPENDITURES

MOTION            Made by Mr. Negri to approve the May 2024 bill list, Mr. Pinkham seconded.

VOTE              The motion passed unanimously.

### OLD BUSINESS

- Director's Report  
Mr. Bartelli reviewed his report that provides updated information on all Utility Commission Capital projects that are currently funded and the status of each project. A copy of the Director's Report will be attached to the minutes when posted.
- Collection's Report  
The report was reviewed by the Commission.
- Ad-Hoc Water Committee  
Mr. Bartelli introduced Mr. Mike Elbaum to the Commission as the newly appointed member of the Ad-Hoc Water Committee. Mr. Bartelli reported that Mr. Valentini, Mr. Elbaum and he have already met to go over the purpose of the committee.
- Connecticut College Municipal Sewer Connection  
Ms. Stevens did get a response from the College in regards to the occupancy count. The College has hired a firm to obtain an accurate number for beds. The College requested that we move forward with the calculation of the sewer connection fee and use the 540 bed count and adjust the fee at a later date if warranted.
- Utility Commission Policy 3011 Draft  
Ms. Stevens explained that there was one change to the current policy. At the end of the policy language was added for water deduct meters to be replaced every 15 years.

MOTION            Made by Mr. Pinkham to approve and adopt the revise version of Policy #3011, seconded by Mr. Negri.

VOTE              The motion passed unanimously.

- 2025 Wastewater Enterprise Operating Fund & Fleet Plan  
Mr. Bartelli and Ms. Stevens reviewed the two versions of the FY25 Operating Fund to the members of the Commission. One version of the budget has a 7.9% increase and

using the Sewer Development and Maintenance Fund to kick start our Fleet Plan. The other version has a 15.50% and does not use funds from the Sewer Development and Maintenance fund.

MOTION        Made by Mr. Pinkham to approve the FY25 Operating Budget Fund that has a 7.9% increase and using the Sewer Development and Maintenance Fund, seconded by Mr. Negri.

VOTE            The motion passed unanimously.

- Asset Management Software

Ms. Stevens reported that on June 12<sup>th</sup> there is a kick off call with Beehive.

#### NEW BUSINESS

- On-Call Contractor Bid Review

Mr. Bartelli reported on the bids received. There were five total and two were new companies. The three that came in the lowest were Prime Electric, Peter S. Turello, LLC and Deedy Construction Company.

MOTION        Made by Mr. Dembek to accept the bids from Prime Electric, Peter S. Turello, LLC and Deedy Construction Company, seconded by Mr. Pinkham.

VOTE            The motion passed unanimously.

- Generator Preventative Maintenance Bid Review

There was just one company that submitted a bid. Mr. Bartelli reviewed that bid and thought the prices were fair for our department. The company is A&J Generator Equipment.

MOTION        Made by Mr. Pinkham to make a recommendation to the First Selectman to award the bid to A & J Generator Equipment, seconded by Mr. Negri.

VOTE            The motion passed unanimously.

#### WATER

##### City of New London/Veolia Report.

The report was reviewed by the Commission.

##### Municipal Waterworks Meeting Update

There is a meeting scheduled for June 24<sup>th</sup>.

Correspondence

Mr. Bartelli's Retirement Notice to the First Selectman-Mr. Bartelli took this moment to express his appreciation to the Commission and to Jill Stevens. Mr. Bartelli also communicated that he would help with a smooth transition to the next director.

PLANS REVIEW –

None

PERSONNEL

- Fred Lathrop, Survey Party Chief will be retiring on July 5<sup>th</sup>. His service has been much appreciated!
- The Compliance Enforcement Technician Job, an applicant has been hired for this position and will start on June 17<sup>th</sup>.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:26 p.m.

MOTION        Made by Mr. Pinkham to adjourn, Mr. Negri seconded.

VOTE            The motion passed unanimously.

Respectfully submitted,

Amy Windle  
Recording Secretary

**Town of Waterford**  
**Preventative Maintenance and Service for**  
**Town-Wide Generators-Proposal Form**

The undersigned proposes to furnish design and all labor, equipment, and materials as specified in the scope of work and permits required for generator preventative maintenance services in accordance with the accompanying scope of work, for the prices specified below.

The proposed combined total bid (Lump Sum) cost for **first contracted year** of the Preventative Maintenance and Service for Town-Wide Generators is:

|                                                   |                  |
|---------------------------------------------------|------------------|
| <u>Thirty Nine thousand seven hundred dollars</u> | <u>\$ 39,700</u> |
| (Written Words)                                   | (Figures)        |

The proposed hourly labor rate (Straight Time)

|                                                 |               |
|-------------------------------------------------|---------------|
| <u><del>One Hundred</del> One Hundred Fifty</u> | <u>\$ 150</u> |
| (Written Words)                                 | (Figures)     |

The proposed hourly Overtime rate :

|                                |               |
|--------------------------------|---------------|
| <u>Two Hundred twenty five</u> | <u>\$ 225</u> |
| (Written Words)                | (Figures)     |

The proposed hourly Holiday rate :

|                                   |               |
|-----------------------------------|---------------|
| <u>three hundred seventy five</u> | <u>\$ 375</u> |
| (Written Words)                   | (Figures)     |

**Optional 2 years at the contracted rates of the first year.**

# A&J GENERATOR & EQUIPMENT

Helpful Information for Waterford and Pricing

- In Business for 12 years
- EGSA member since 2017

## **Technician Qualifications/Training**

- Generac Industrial
- Detroit Diesel/MTU Basler Controls
- Asco Power Technologies
- MQ Whisperwatt
- Cummins Stamford Technologies
- Kohler Power Systems
- PSI Engines
- John Deere Engines
- CAT Engines
- Volvo Penta Engines
- Perkins Engines
- Iveco Engines
- Blue Star Power Systems
- Deep Sea Controls

## **Employees**

- All Technicians have Osha 10 Certifications
- All Technicians have up to date background checks
- On staff Electrical Engineer
- On staff E1 Electrician
- On staff P2 Plumber
- 9 On staff Generator Technicians
- A & J Personnel answer all calls 24/7

**Other Service Department Services**

- Diesel Fuel Analysis
- Mobile Diesel Fuel Cleaning
- Fuel Treatment/Polishing Programs
- Remote Monitoring
- Onsight Load Banking
- Switchgear Contact Service/Cleaning
- Technical Engine ECM Software

**Parts Department:**

\$500,000 in parts inventory

Dedicated Parts Advisor

**Rental Fleet:**

30 in house rental generators stored at A&J's Facility in CT

5,000 feet of rental cable owned in house

M-F 7:00AM - 5:00PM - 24 Hour Emergency Service - Onsite Response Time: **Under 2 Hours**

**1 Annual Generator Service on Each Generator Total: \$39,700**

Hourly Rate \$150

After Hours Hourly rate \$225

LIST OF TOWN OF WATERFORD GENERATORS for PM Bld FV24

| DEPARTMENT/LOCATION                                          | ENGINE TYPE/MOD NO.           | SERIAL #     | KW     | VOLT/Phase   | Fuel Type | TANK SIZE | Fuel Rate     | 24 HR Run | Major PM |
|--------------------------------------------------------------|-------------------------------|--------------|--------|--------------|-----------|-----------|---------------|-----------|----------|
| WUC STATION NAME                                             |                               |              |        |              |           |           | GAL/HR @ 100K | (gal)     |          |
| WUC SHOP                                                     | KOHLER 125RE0210              | 2126627      | 130 KW | 1PH          | DIESEL    | 200       |               |           | 500      |
| COLONIAL DR.                                                 | CUMMINS 4B3.9GC               | 44119817     | 27KW   | 240 / 1      | DIESEL    | 550       |               |           | 500      |
| MAGO PT.                                                     | CUMMINS N85505                | 1104022      | 325 KW | 480 / 3      | DIESEL    | 200       |               |           | 500      |
| NIANTIC RIVER RD.                                            | CUMMINS 4BT3.9-G-1            | 44842023     | 35 KW  | 208 / 3      | DIESEL    | 50        |               |           | 500      |
| RODGESWOOD                                                   | CUMMINS 6AT3.4-G1             | R920493522   | 40 KW  | 208 / 3      | DIESEL    | 50        |               |           | 500      |
| EASTNECK                                                     | CUMMINS 4BT3.4-G1             | 44813667     | 50KW   | 208 / 3      | DIESEL    | 50        |               |           | 500      |
| SEASIDE                                                      | CUMMINS 4BT3.9G-C             | 173789       | 50 KW  | 208 / 3      | DIESEL    | 100       |               |           | 500      |
| DOCK RD. STA. GEN.                                           | CUMMINS D5GAA-1218515         | L 12034130   | 100 KW | 208 / 3      | DIESEL    | 100       |               |           | 500      |
| GARDINERSWOOD RD.                                            | CUMMINS 4B3.9GC               | 162963       | 37 KW  | 208 / 3      | DIESEL    | 550       |               |           | 500      |
| STONEBROOK                                                   | ONAN/CUMMINS 6CTAB3           | G9000117956  | 150KW  | 480 / 3      | DIESEL    | 550       |               |           | 500      |
| GRANITEVILLE                                                 | CUMMINS 4BT3.9G2              | D960602635   | 60KW   | 480 / 3      | DIESEL    | 150       |               |           | 500      |
| OSW. RD.                                                     | CUMMINS 6BT5.9G1              | 44646146     | 80KW   | 208 / 3      | DIESEL    | 50        |               |           | 500      |
| OIL MILL RD.                                                 | CUMMINS 6BT5.9G2              | 44637307     | 100KW  | 208 / 3      | DIESEL    | 50        |               |           | 500      |
| CROSS RD.                                                    | AIRO MUTRI FIAT 127403/100064 | 100064       | 100KW  | 240 / 3      | DIESEL    | 550       |               |           | 500      |
| QUAKER HILL CENTER                                           | CUMMINS 4BT3.9GC              | 234184       | 50KW   | 208 / 3      | DIESEL    | 548       |               |           | 500      |
| WTFD. VILLAGE                                                | JOHN DEERE 50R0Z-507860       | 607860       | 49KW   | 240 / 1      | DIESEL    | 100       |               |           | 500      |
| OLD BARRY RD.                                                | CUMMINS 4BT3.9GC              | 187001       | 50KW   | 208 / 3      | DIESEL    | 548       |               |           | 500      |
| BRIARWOOD                                                    | CUMMINS 6BT5.9GC              | 188445       | 80KW   | 208 / 3      | DIESEL    | 548       |               |           | 500      |
| THAMES LAHONG                                                | JOHN DEERE 40R02B-2014595     | 2014595      | 40KW   | 208 / 3      | DIESEL    | 94        |               |           | 500      |
| RICHARDS GROVE RD.                                           | CUMMINS Q585G13               | 74277457     | 50 KW  | 208 / 3      | DIESEL    | 260       |               |           | 500      |
| HARVEY AVE.                                                  | CUMMINS D5HAC-7955086         | A100090002   | 225KW  | 480 / 3      | DIESEL    | 2000      |               |           | 650      |
| EVERGREEN AVE.                                               | CUMMINS DFEH-5947862          | H070091670   | 400KW  | 480 / 3      | DIESEL    | 250       |               |           | 900      |
| OLD NORWICH RD.                                              | CUMMINS 250D0DAA-7368         | CD80166054   | 225KW  | 480 / 3      | DIESEL    | 200       |               |           | 950      |
| SHORE RD.                                                    | CUMMINS 6BT5.9G5              | 175805       | 80KW   | 208 / 3      | DIESEL    | 550       |               |           | 500      |
| BOULEV. CT.                                                  | CUMMINS Q519/73661737         | D140665623   | 275KW  | 480 / 3      | DIESEL    | 1000      |               |           | 650      |
| VAUXHALL TOWER                                               | WINCO P558B4W/C C1P588B4WC    |              | 8KW    | 120 / 1      | Propane   | 120 lb.   |               |           | 250      |
| Harrisons Landing                                            | CUMMINS 125GSDAB              | D130401405   | 125KW  | 480/3        | DIESEL    |           |               |           | 500      |
| <b>WUC Portable Gen Sets</b>                                 |                               |              |        |              |           |           |               |           |          |
| ONAN Trailer (Wiemers)                                       | 10D1G1111                     | G900335-222  | 35KW   | 240 / 3      | DIESEL    |           |               |           | 500      |
| ONAN Trailer (Marilyn)                                       | 30-O-DDA-15A-242050           | 810590935    | 35KW   | 240 / 3      | DIESEL    |           |               |           | 500      |
| CUMMINS Trailer PG3                                          | C100D6R                       | G140218618   | 100KW  | MULTI PHASE  | DIESEL    |           |               |           | 500      |
| <b>Emergency Management</b>                                  |                               |              |        |              |           |           |               |           |          |
| EM-1 Trailer #1 (WUC)                                        | Cummins 6RT5.9G2              | 183537       | 100KW  | 208 / 3      | DIESEL    |           |               |           | 500      |
| GENERAC Trailer # 2 (WECC)                                   | 440F0R601766-F915W            | 1K3420390    | 100KW  | 208 / 3      | DIESEL    |           |               |           | 500      |
| KOHLER Trailer #3                                            | 35RE02T4                      | 33F6GMH10003 | 28KW   | 120/240 3PH  | DIESEL    |           |               |           | 500      |
| <b>Town Buildings</b>                                        |                               |              |        |              |           |           |               |           |          |
| Publics Works Complex                                        | Cummins DQCC- 1956826         | A200706736   | 800kw  | 480/3        | Diesel    |           |               |           | 3200     |
| Police Dept                                                  | Kohler 200R07081              | 276574       | 200KW  | 208 / 3      | Heat Oil  |           |               |           | 600      |
| Public Safety                                                | Generac 94A 02522-s           | 2013231      | 125KW  | 208 / 3      | Heat Oil  |           |               |           | 500      |
| Town Hall                                                    | Cummins 158DSGAC              | F1204000036  | 150KW  |              | Diesel    |           |               |           | 500      |
| Community Center                                             | Cummins D5HAC6255823          | A080151199   | 200KW  | 480/3        | DIESEL    | 500       |               |           | 600      |
| <b>Radio Towers</b>                                          |                               |              |        |              |           |           |               |           |          |
| Fargo Road                                                   | Generac 9710590100            | 2097601      | 45KW   | 120/220-1ph  | Propane   | 1000      |               |           | 400      |
| Rogers Hill                                                  | Generac QT02524AVNNA          | 5000477      | 25KW   | 120/220-1ph  | Propane   | 1000      |               |           | 400      |
| Miner Lane                                                   | Generac QT02524AVNNA          | 5000478      | 25KW   | 120/220-1ph  | Propane   | 1000      |               |           | 400      |
| SouthWest School                                             | Generac QT02524AVNNA          | 5000476      | 25KW   | 120/220-1ph  | Propane   | 1000      |               |           | 400      |
| <b>Fire Stations</b>                                         |                               |              |        |              |           |           |               |           |          |
| Jordan                                                       | Cummins/DGHA-1416363          | J140757302   | 30KW   | 120/220-1ph  | Diesel    |           |               |           | 500      |
| Quaker Hill Main Bld                                         | Generac/ 4601600100           | 2080328      | 50KW   | 120/220 1 ph | Diesel    |           |               |           | 500      |
|                                                              |                               | 6654-001     | 60KW   | 120/220 1ph  | Diesel    |           |               |           | 500      |
| Goshen                                                       | Detroit 6805EJB               | 2146324      | 62KW   | 120/208 3ph  | Diesel    |           |               |           | 500      |
| Oswegatchie                                                  | Onan 750DVC-15R/27109K        | 27109K       | 75KW   | 120/208 3ph  | Diesel    |           |               |           | 500      |
| Cohazie- Expected to get New Cummins Generator May/June 2024 | Onan 60.0DVA-16R/188231       | J280460885   | 60KW   | 120/208 3ph  | Diesel    |           |               |           | 500      |
| <b>BD of CO</b>                                              |                               |              |        |              |           |           |               |           |          |
| Quaker Hill                                                  | Cummins DFEK5213093           | H10D14434    | 500KW  | 480/3 ph     | Diesel    | 1000      |               |           | 1600     |
| Oswegatchie                                                  | Cummins Q5130-GS              | L0909        | 1 M    | 480/3 ph     | Diesel    | 2000      |               |           | 3500     |
| Great Neck                                                   | Kohler 1000RE02MB             | 2267792      | 1M     | 480/3 ph     | Diesel    | 2000      |               |           | 3500     |
| High School                                                  | Generac 13571710100           | 2113282      | 1M     | 480/3ph      | Diesel    | 2000      |               |           | 3500     |
| High School                                                  | Generac 13571640200           | 2113026      | 150KW  | 480/3ph      | Diesel    | 500       |               |           | 500      |

Total Bld \$19,700.00



# Cummins Qualification Completion Certificate

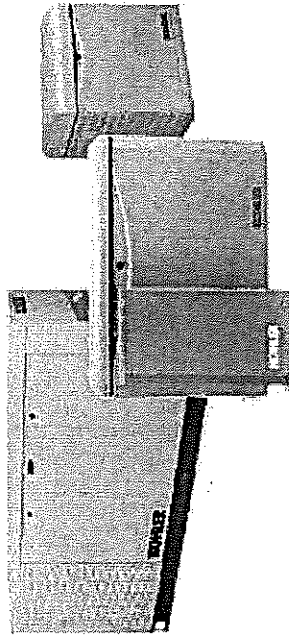
Wyatt Lent

Successfully Completed:

B6.7 CM2350 B136C Qualification [Tier 4F/Euro  
5/Stage 5] (2018-33Q)

On: 12/30/2023

# KOHLER®



## KPS LEARNING ACADEMY

*This is to acknowledge that*

**William Elkins**

*has successfully completed the Kohler required training for*

## RCA/RCL 2024 ILQ Certification

Completed on this 29th day of May 2024

Jeff Mayerl - President -  
Residential & Power Products

Jason Oglesby - Director -  
Aftermarket Parts & Service

*Certification expires four years from date listed above*

FIFTEEN ROPE PERRY ROAD



WATERFORD, CT 06385-2886

**COMPLETE AND RETURN**

Bid #: RFP-24-007

Bid TITLE: Preventative Maintenance and Service of Generators

**NON-CONFLICT AFFIDAVIT OF RESPONDENTS**

No Elected or Appointed Official, or other officer or employee or person whose salary is payable in whole or in part from the Town of Waterford, nor any immediate family member thereof, is directly or indirectly interested in the Bid/Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any profits thereof.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Waterford to consider the statement of qualifications and proposal submitted herein.

State of Connecticut S.S.

County of New London

Subscribed and sworn before me this 3 day of June, 2024.

Legal Name of Respondent: Anthony Boucher

Business Name: A+ J Generator

Business Address: 103 Chesire Rd.  
Prospect CT 06712

Anthony Boucher owner  
Signature and Title of Person

By Alison Boucher My Commission Expires: 6/30/2027

Notary Public Date: 6/3/2024

## CONTRACTOR INFORMATION SHEETS

The undersigned certifies the truth and correctness of all statements and of all answers to questions made hereinafter.

Submitted By: Anthony Boucher  
Company name: A+J Generator and Equipment LLC  
Address: 103 Cheshire Rd  
Phone: 203-828-6341 Email: Anthony.Boucher.78@gmail.com

ESTABLISHED: Jan. 2012  
(Month) (Year)

State of Connecticut Contractor License # 0647298  
Asbestos Abatement Contractor Certification License# \_\_\_\_\_  
TYPE OF ORGANIZATION: (Circle One)

A) Individual      B) Partnership      C) Corporation      D) LLC

E) Other \_\_\_\_\_  
(Specify If Applicable)

FORMER FIRM NAME(S) YEARS IN BUSINESS (If different from above applicable)

YEARS OF WORK IN RELATED FIELD:

(Describe Any Related Work)

12 years (40 individually)

USE OF SUBCONTRACTORS:

To provide all the services listed in the specifications, would any services be handled by subcontractors? NO Yes NO If "Yes", please explain for what parts of project:

Please list all Subcontractor Name(s) and License # (s):

## EXPERIENCE

The following experience sheet shall be completed by each Bidder. Any Bid submitted without a fully completed Experience Sheet may be rejected by the OWNER. The Contractor may attach supplemental statement of experience sheets at his/her option.

1. Have you ever failed to complete any work awarded to you?  
If so, state where and why.

NO

2. What projects similar to this one has your organization completed within the last five (5) years?

| Class of Work     | Contract Amount | When Completed | Name & Address of Engineer or Owner |
|-------------------|-----------------|----------------|-------------------------------------|
| (1)               | (2)             | (3)            | (4)                                 |
| Generator Service | \$30,000        | still ongoing  | Town of Stratford                   |

3. Does CONTRACTOR have the resources and is available to provide alternate power generation to those units that may be out of service for an extended period of time? YES ☒ NO ☐

If yes, provide detail of the stand-by or mobile units available to contractor for these types of situations.

30 + generators owned by A+J all trailered diesels  
5,000 feet of cable owned in House

## AFFIRMATIVE ACTION STATEMENT

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN ONE (1) YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

OR: (1) The number of employees \_\_\_\_

(2) Completed this form within one year Yes \_\_\_\_ No

FOR SEALED BIDS: If your company has completed this form within one year please forward a photocopy of the initial form with your Proposal. If significant changes have taken place within the past year, please update the information on this form.

REQUIREMENT Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

### COMPANY NAME AND ADDRESS

A+J Generator 103 Cheshire Rd. Prospect CT 06712

### TYPE OF BUSINESS

Generator Service

### TYPE OF ORGANIZATION

\_\_\_\_ Corporation \_\_\_\_ Partnership \_\_\_\_ Individual

✓ LLC

If unit filing this application is not the above-named company, give the name, address and telephone number of reporting unit. (Branch, agent, representative)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

Anthony Boucher 33 Sagamore Dr. Seymour CT 06483

\_\_\_\_\_  
\_\_\_\_\_

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

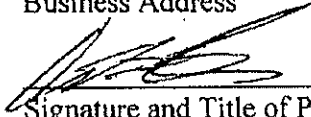
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Legal Name of Bidder Anthony Boucher  
A+J Generator

103 Cheshire Rd. Prospect CT  
Business Address

 Owner  
Signature and Title of Person  
Authorized to Sign

Anthony Boucher  
Printed Name

6/3/24  
Date

**A & J**  
**GENERATOR  
& EQUIPMENT**

References of similar contracts with A & J Generator

**Town of Stratford**

Facilities - Dan Wakeling [dwakeling@townofstratford.com](mailto:dwakeling@townofstratford.com) 203-727-2261 cell

**CT Federal Court Houses**

Facilities - Chris Montone 203-215-0888 cell

**City of Shelton**

Facilities Manager - Chris :203-650-9531 cell

**Town of Seymour**

Facilities - Tom Eighmie - 203-627-8531 cell [teighmie@seymourct.org](mailto:teighmie@seymourct.org)

**Town of Orange**

Facilities - Bob Brinton :203-891-4741 [bbrinton@orange-ct.gov](mailto:bbrinton@orange-ct.gov)

**Town of Beacon Falls Fire Depts.**

John Weid :203-343-3955 Cell

**Bethel Public Schools**

Facilities - Bob Germina [germinarob@bethel.k12.ct.us](mailto:germinarob@bethel.k12.ct.us) 2039842139

**CT Judicial Court Houses Region III**

Facilities - Teri Byrne 203-603-5137 cell [tbyrne@fusco.com](mailto:tbyrne@fusco.com)

**Town of Trumbull Fire Depts.**

Tom Tarantino 203-913-2498 [thomas.tarantino11@gmail.com](mailto:thomas.tarantino11@gmail.com)

**City of West Haven**

Chris Everone - 203-410-9362 cell [chris.everone@whschools.org](mailto:chris.everone@whschools.org)

**Borough of Naugatuck**

Ryan Burns 203-723-7159 [rburns@naugatuckpd.org](mailto:rburns@naugatuckpd.org)

**Bantom Fire Dept.**

Facilities - Ed 860-601-8379

#13

# TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

FIRE  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description         | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|----------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10123     | 51120       | INSPECTION                 | 93,068.00                    | (978.50)                       | 979.00              |                     | 0.50                           |
| 2        | 10123     | 51210       | CLERICAL                   | 147,637.00                   | (19,988.63)                    | 19,989.00           |                     | 0.37                           |
| 3        | 10123     | 51410       | FIREFIGHTING               | 1,202,923.00                 | (24,697.90)                    | 24,698.00           |                     | 0.10                           |
| 4        | 10123     | 51810       | OVERTIME                   | 245,000.00                   | (18,622.75)                    | 18,623.00           |                     | 0.25                           |
| 5        | 10123     | 53080       | AUTOMATIVE MAINTENANCE     | 27,344.00                    | (2,416.52)                     | 2,417.00            |                     | 0.48                           |
| 6        | 10123     | 51110       | ADMINISTRATION             | 204,179.00                   | 8,298.84                       |                     | (8,298.00)          | 0.84                           |
| 7        | 10123     | 51240       | EDUCATION INCENTIVE        | 16,750.00                    | 8,510.00                       |                     | (8,510.00)          | 0.00                           |
| 8        | 10123     | 51411       | INCENTIVE PROGRAM STIPENDS | 50,000.00                    | 26,121.00                      |                     | (26,121.00)         | 0.00                           |
| 9        | 10123     | 51412       | PART TIME FIREFIGHTING     | 186,000.00                   | 31,540.48                      |                     | (23,777.00)         | 7,763.48                       |
|          |           |             |                            | TOTAL                        |                                | 66,706.00           | (66,706.00)         | 0.00                           |

Explanation

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Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                             |                 |                                    |                |              |              |                  |        |  |  |
|-----------------------------------------|-----------------|------------------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                         | ORIGINAL APPROP | TRANS/ADJNPTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>101 GENERAL FUND</b>                 |                 |                                    |                |              |              |                  |        |  |  |
| <b>10123 FIRE SERVICES</b>              |                 |                                    |                |              |              |                  |        |  |  |
| <b>51110 ADMINISTRATION</b>             |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51110                             | 204,179.00      | ADMINISTRATION 0.00                | 204,179.00     | 195,880.16   | 0.00         | 8,298.84         | 95.9%  |  |  |
| <b>51120 INSPECTION</b>                 |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51120                             | 83,068.00       | INSPECTION 0.00                    | 83,068.00      | 84,046.50    | 0.00         | -978.50          | 101.2% |  |  |
| <b>51210 CLERICAL AND TECHNICAL</b>     |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51210                             | 147,637.00      | CLERICAL AND TECHNICAL 0.00        | 147,637.00     | 167,625.63   | 0.00         | -19,988.63       | 113.5% |  |  |
| <b>51240 EDUCATIONAL INCENTIVE</b>      |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51240                             | 16,750.00       | EDUCATIONAL INCENTIVE 0.00         | 16,750.00      | 8,240.00     | 0.00         | 8,510.00         | 49.2%  |  |  |
| <b>51410 FIRE FIGHTING</b>              |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51410                             | 1,202,923.00    | FIRE FIGHTING 0.00                 | 1,202,923.00   | 1,227,620.90 | 0.00         | -24,697.90       | 102.1% |  |  |
| <b>51411 INCENTIVE PROGRAM STIPENDS</b> |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51411                             | 50,000.00       | INCENTIVE PROGRAM STIPENDS 0.00    | 50,000.00      | 23,879.00    | 0.00         | 26,121.00        | 47.8%  |  |  |
| <b>51412 PART TIME FIRE FIGHTING</b>    |                 |                                    |                |              |              |                  |        |  |  |
| 10123 51412                             | 210,000.00      | PART TIME FIRE FIGHTING -24,000.00 | 186,000.00     | 154,459.52   | 0.00         | 31,540.48        | 83.0%  |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                        | ORIGINAL APPROP | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-----------------|---------------|----------------|--------------|--------------|------------------|--------|
| <b>51810 OVERTIME</b>                  |                 |               |                |              |              |                  |        |
| 10123 51810                            | 245,000.00      | 0.00          | 245,000.00     | 263,622.75   | 0.00         | -18,622.75       | 107.6% |
| <b>51920 F.I.C.A.</b>                  |                 |               |                |              |              |                  |        |
| 10123 51920                            | 165,206.00      | 0.00          | 165,206.00     | 151,632.05   | 0.00         | 13,573.95        | 91.8%  |
| <b>52010 ADVERTISING</b>               |                 |               |                |              |              |                  |        |
| 10123 52010                            | 400.00          | -240.00       | 160.00         | 0.00         | 0.00         | 160.00           | .0%    |
| <b>52020 POSTAGE</b>                   |                 |               |                |              |              |                  |        |
| 10123 52020                            | 250.00          | -172.00       | 78.00          | 70.22        | 0.00         | 7.78             | 90.0%  |
| <b>52030 PROFESSIONAL FEES</b>         |                 |               |                |              |              |                  |        |
| 10123 52030                            | 2,500.00        | -1,100.00     | 1,400.00       | 1,169.70     | 0.00         | 230.30           | 83.6%  |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                 |               |                |              |              |                  |        |
| 10123 52040                            | 13,530.00       | 2,725.00      | 16,255.00      | 15,956.05    | 20.49        | 278.46           | 98.3%  |
| <b>52050 DUES, CONFER</b>              |                 |               |                |              |              |                  |        |
| 10123 52050                            | 36,800.00       | -4,750.00     | 32,050.00      | 28,744.66    | 705.00       | 2,600.34         | 91.9%  |
| <b>52060 PRINTING</b>                  |                 |               |                |              |              |                  |        |
| 10123 52060                            | 100.00          | -31.00        | 69.00          | 48.55        | 0.00         | 20.45            | 70.4%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                            |                 |                           |                |              |              |                  |        |  |  |
|----------------------------------------|-----------------|---------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                        | ORIGINAL APPROP | TRANS/ADJUSTS             | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>52070 REIMBURSABLE EXPENSES</b>     |                 |                           |                |              |              |                  |        |  |  |
| 10123 52070                            | 1,500.00        |                           | 144.00         | 143.83       | 0.00         | 0.17             | 99.9%  |  |  |
|                                        |                 | REIMBURSABLE EXPENSES     |                |              |              |                  |        |  |  |
|                                        |                 | -1,356.00                 |                |              |              |                  |        |  |  |
| <b>52080 TELEPHONE</b>                 |                 |                           |                |              |              |                  |        |  |  |
| 10123 52080                            | 18,500.00       | TELEPHONE                 | 9,875.00       | 25,024.26    | 2,979.16     | 371.58           | 98.7%  |  |  |
| <b>52290 PUBLIC SAFETY AWARENESS</b>   |                 |                           |                |              |              |                  |        |  |  |
| 10123 52290                            | 4,000.00        | PUBLIC SAFETY AWARENESS   |                | 1,847.03     | 0.00         | 0.97             | 99.9%  |  |  |
|                                        |                 | -2,152.00                 | 1,848.00       |              |              |                  |        |  |  |
| <b>52310 EXAMINATIONS</b>              |                 |                           |                |              |              |                  |        |  |  |
| 10123 52310                            | 10,000.00       | EXAMINATIONS              | 0.00           | 7,360.58     | 2,639.42     | 0.00             | 100.0% |  |  |
| <b>52320 RENTAL OF HYDRANTS</b>        |                 |                           |                |              |              |                  |        |  |  |
| 10123 52320                            | 541,000.00      | RENTAL OF HYDRANTS        | 0.00           | 405,712.32   | 135,237.44   | 50.24            | 100.0% |  |  |
| <b>52370 CLOTHING OR UNIFORM ALLOW</b> |                 |                           |                |              |              |                  |        |  |  |
| 10123 52370                            | 19,500.00       | CLOTHING OR UNIFORM ALLOW |                | 25,196.62    | 1,068.90     | 381.48           | 98.6%  |  |  |
|                                        |                 | 7,147.00                  | 26,647.00      |              |              |                  |        |  |  |
| <b>52371 FIRE POLICE</b>               |                 |                           |                |              |              |                  |        |  |  |
| 10123 52371                            | 1,250.00        | FIRE POLICE               | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |  |  |
|                                        |                 | -1,250.00                 |                |              |              |                  |        |  |  |
| <b>52372 INSURANCE</b>                 |                 |                           |                |              |              |                  |        |  |  |
| 10123 52372                            | 140,000.00      | INSURANCE                 | -797.00        | 139,203.00   | 0.00         | 0.00             | 100.0% |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

| ORIGINAL APPROP                          | TRANS/ADJUSTS                            | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|------------------------------------------|------------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52373 LP GAS</b>                      |                                          |                |              |              |                  |        |
| 10123 52373                              | LP GAS<br>-1,420.00                      | 4,180.00       | 2,662.28     | 0.00         | 1,517.72         | 63.7%  |
| <b>52374 CABLE TELEVISION</b>            |                                          |                |              |              |                  |        |
| 10123 52374                              | CABLE TELEVISION<br>1,500.00             | 9,000.00       | 7,541.14     | 0.00         | 1,458.86         | 83.8%  |
| <b>52375 GROUND LADDER TESTING</b>       |                                          |                |              |              |                  |        |
| 10123 52375                              | GROUND LADDER TESTING<br>-2,227.00       | 5,573.00       | 5,573.00     | 0.00         | 0.00             | 100.0% |
| <b>52376 HYDRAULIC TESTING</b>           |                                          |                |              |              |                  |        |
| 10123 52376                              | HYDRAULIC TESTING<br>3,326.00            | 5,326.00       | 5,325.30     | 0.00         | 0.70             | 100.0% |
| <b>52377 BREATHING APPARATUS TESTING</b> |                                          |                |              |              |                  |        |
| 10123 52377                              | BREATHING APPARATUS TESTING<br>-1,956.00 | 7,544.00       | 5,619.77     | 1,670.62     | 253.61           | 96.6%  |
| <b>52378 BUILDING MAINTENANCE</b>        |                                          |                |              |              |                  |        |
| 10123 52378                              | BUILDING MAINTENANCE<br>-13,900.00       | 70,100.00      | 52,753.44    | 14,466.00    | 2,880.56         | 95.9%  |
| <b>52379 HOSE TESTING AND REPAIRS</b>    |                                          |                |              |              |                  |        |
| 10123 52379                              | HOSE TESTING AND REPAIRS<br>-763.00      | 9,062.00       | 9,061.78     | 0.00         | 0.22             | 100.0% |
| <b>52387 PUMP TESTING SERVICES</b>       |                                          |                |              |              |                  |        |
| 10123 52387                              | PUMP TESTING SERVICES<br>-1,900.00       | 2,100.00       | 2,100.00     | 0.00         | 0.00             | 100.0% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024-13                                     |                 |                                             |                |              |              |                         |
|-------------------------------------------------|-----------------|---------------------------------------------|----------------|--------------|--------------|-------------------------|
|                                                 | ORIGINAL APPROP | TRANS/ADJUSTS                               | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET % USED |
| <b>52392 GENERATOR MAINTENANCE &amp; REPAIR</b> |                 |                                             |                |              |              |                         |
| 10123 52392                                     | 9,500.00        | GENERATOR MAINTENANCE & REPAIR<br>-5,395.00 | 4,105.00       | 4,104.08     | 0.00         | 0.92 100.0%             |
| <b>53010 OFFICE SUPPLIES</b>                    |                 |                                             |                |              |              |                         |
| 10123 53010                                     | 1,000.00        | OFFICE SUPPLIES<br>-300.00                  | 700.00         | 121.46       | 0.00         | 578.54 17.4%            |
| <b>53020 OTHER SUPPLIES</b>                     |                 |                                             |                |              |              |                         |
| 10123 53020                                     | 12,000.00       | OTHER SUPPLIES<br>500.00                    | 12,500.00      | 8,188.98     | 0.00         | 4,311.02 65.5%          |
| <b>53021 CONSUMABLE SUPPLIES</b>                |                 |                                             |                |              |              |                         |
| 10123 53021                                     | 3,800.00        | CONSUMABLE SUPPLIES<br>620.00               | 4,420.00       | 3,716.53     | 0.00         | 703.47 84.1%            |
| <b>53070 AUTO REPAIRS</b>                       |                 |                                             |                |              |              |                         |
| 10123 53070                                     | 110,000.00      | AUTO REPAIRS<br>23,739.00                   | 133,739.00     | 128,450.58   | 1,206.13     | 4,082.29 96.9%          |
| <b>53080 AUTOMOTIVE MAINTENANCE</b>             |                 |                                             |                |              |              |                         |
| 10123 53080                                     | 0.00            | AUTOMOTIVE MAINTENANCE<br>27,344.00         | 27,344.00      | 25,760.52    | 4,000.00     | -2,416.52 108.8%        |
| <b>53090 FUELS AND LUBRICANTS</b>               |                 |                                             |                |              |              |                         |
| 10123 53090                                     | 45,000.00       | FUELS AND LUBRICANTS<br>395.00              | 45,395.00      | 41,342.49    | 0.00         | 4,052.51 91.1%          |
| <b>53110 COMPUTER SUPPLIES</b>                  |                 |                                             |                |              |              |                         |
| 10123 53110                                     | 1,000.00        | COMPUTER SUPPLIES<br>0.00                   | 1,000.00       | 970.74       | 0.00         | 29.26 97.1%             |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024-13                                  |                 |                                           |                |              |              |                  |        |  |  |
|----------------------------------------------|-----------------|-------------------------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                              | ORIGINAL APPROP | TRANS/ADJUSTS                             | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>53111 FF PROTECTIVE CLOTHING</b>          |                 |                                           |                |              |              |                  |        |  |  |
| 10123 53111                                  | 35,000.00       | FF PROTECTIVE CLOTHING<br>-395.00         | 34,605.00      | 29,963.61    | 4,607.00     | 34.39            | 99.9%  |  |  |
| <b>53112 FIREFIGHTING SUPPLIES</b>           |                 |                                           |                |              |              |                  |        |  |  |
| 10123 53112                                  | 9,000.00        | FIREFIGHTING SUPPLIES<br>720.00           | 9,720.00       | 9,137.52     | 0.00         | 582.48           | 94.0%  |  |  |
| <b>53113 VOLUNTEER RESPONDER AWARDS</b>      |                 |                                           |                |              |              |                  |        |  |  |
| 10123 53113                                  | 5,000.00        | VOLUNTEER RESPONDER AWARDS<br>-1,220.00   | 3,780.00       | 1,609.79     | 0.00         | 2,170.21         | 42.6%  |  |  |
| <b>53114 MEDICAL SUPPLIES</b>                |                 |                                           |                |              |              |                  |        |  |  |
| 10123 53114                                  | 6,500.00        | MEDICAL SUPPLIES<br>-920.00               | 5,580.00       | 5,341.69     | 0.00         | 238.31           | 95.7%  |  |  |
| <b>53115 VOLUNTEER FIREFIGHTER SUPPLIES</b>  |                 |                                           |                |              |              |                  |        |  |  |
| 10123 53115                                  | 3,000.00        | VOLUNTEER FIREFIGHTER SUPPLIES<br>-844.00 | 2,156.00       | 2,155.43     | 0.00         | 0.57             | 100.0% |  |  |
| <b>54000 OFFICE EQUIPMENT</b>                |                 |                                           |                |              |              |                  |        |  |  |
| 10123 54000                                  | 1,500.00        | OFFICE EQUIPMENT<br>-475.00               | 1,025.00       | 522.18       | 0.00         | 502.82           | 50.9%  |  |  |
| <b>54200 EQUIPMENT - FIRE INVESTIGATIONS</b> |                 |                                           |                |              |              |                  |        |  |  |
| 10123 54202                                  | 500.00          | EQUIPMENT - FIRE INVESTIGATIONS<br>0.00   | 500.00         | 132.37       | 0.00         | 367.63           | 26.5%  |  |  |
| <b>54210 FIREFIGHTER EQUIPMENT</b>           |                 |                                           |                |              |              |                  |        |  |  |
| 10123 54210                                  | 24,000.00       | FIREFIGHTER EQUIPMENT<br>100.00           | 24,100.00      | 19,353.99    | 1,231.03     | 3,514.98         | 85.4%  |  |  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                         |                 |                                     |                |              |              |                  |        |  |  |
|-------------------------------------|-----------------|-------------------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                     | ORIGINAL APPROP | TRANS/ADJSTMS                       | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>54220 RADIO/EMERGENCY LIGHTS</b> |                 |                                     |                |              |              |                  |        |  |  |
| 10123 54220                         | 9,000.00        | RADIO/EMERGENCY LIGHTS<br>-150.00   | 8,850.00       | 2,611.42     | 6,235.92     | 2.66             | 100.0% |  |  |
| <b>54222 RESCUE TRUCK EQUIPMENT</b> |                 |                                     |                |              |              |                  |        |  |  |
| 10123 54222                         | 5,500.00        | RESCUE TRUCK EQUIPMENT<br>-5,432.00 | 68.00          | 67.50        | 0.00         | 0.50             | 99.3%  |  |  |
| <b>54226 EQUIPMENT</b>              |                 |                                     |                |              |              |                  |        |  |  |
| 10123 54226                         | 6,000.00        | EQUIPMENT<br>-4,846.00              | 1,154.00       | 1,152.79     | 0.00         | 1.21             | 99.9%  |  |  |
| <b>TOTAL FIRE SERVICES</b>          |                 |                                     |                |              |              |                  |        |  |  |
|                                     | 3,531,618.00    | 0.00                                | 3,531,618.00   | 3,302,823.71 | 176,067.11   | 52,727.18        | 93.5%  |  |  |
| <b>TOTAL GENERAL FUND</b>           |                 |                                     |                |              |              |                  |        |  |  |
|                                     | 3,531,618.00    | 0.00                                | 3,531,618.00   | 3,302,823.71 | 176,067.11   | 52,727.18        | 93.5%  |  |  |
| <b>TOTAL EXPENSES</b>               |                 |                                     |                |              |              |                  |        |  |  |
|                                     | 3,531,618.00    | 0.00                                | 3,531,618.00   | 3,302,823.71 | 176,067.11   | 52,727.18        |        |  |  |
| <b>GRAND TOTAL</b>                  |                 |                                     |                |              |              |                  |        |  |  |
|                                     | 3,531,618.00    | 0.00                                | 3,531,618.00   | 3,302,823.71 | 176,067.11   | 52,727.18        | 93.5%  |  |  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

#14

## Finance Department

# Memo

June 26, 2024

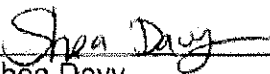
Re: Bid Waiver-Firearms/Laser Site Transition

Mr. Brule:

The Purchasing Agent, on behalf of the Waterford Police Department respectfully seeks a Bid Waiver to replace firearms and laser site transitions from Witmer Public Safety Group, Inc. in the amount of \$39,756.00. The Town of Waterford has built a long standing relationship with this vendor over the years which will allow this process to take the time needed to complete and allowing a fair credit trade-in on old firearms.

Funds will be made available in line 32925-55919 (Firearms/Laser Site Transitions).

Respectfully

  
\_\_\_\_\_  
Shea Davy  
Purchasing Agent  
Town of Waterford



WATERFORD POLICE DEPARTMENT  
41 AVERY LANE  
WATERFORD, CT 06385-2819



Marc Balestracci  
Police Chief

(860) 442-9451 TEL.  
mbalestracci@waterfordct.org

To: Purchasing Agent Shea Davy; Finance Director Kim Allen  
Cc: First Selectman Rob Brule  
From: Marc Balestracci, Chief of Police  
Date: June 26, 2024  
Re: FY 2025 Capital Project Bid Waiver Request

The Waterford Police Department requested, and was approved, funding during the FY2025 budgeting process for firearms replacement and laser site transitions. The funding requested was for \$53,289, which included \$42,928 for the 52 handguns and sites requested as well as an additional \$10,361 for replacement holsters and associated retention guards. This pricing included a \$275.00 per handgun credit from the quoted company, Witmer Public Safety Group, INC. for the trade-in of our current handguns.

After further evaluation by our State Certified Firearms Instructors, our agency decided to select a different laser site than the one originally quoted, reducing the request for firearms and laser sites from \$42,928 to \$39,756, which is a difference of \$3,172.

Our department has a long standing positive relationship with Witmer Public Safety Group, Inc., as we purchase weapons and ammunition from the company regularly. This relationship ensures that this transition allows us the time to properly qualify each officer on the new weapon system, prior to the return of existing firearms. It also allows us a fair trade-in value for each weapon, reducing the cost to the Town of Waterford. In addition, when firearms are sold to law enforcement agencies, specific documentation is required and this known relationship assures that the process will be completed properly and that all state and federal laws are followed.

Therefore, I respectfully request a bid waiver for the firearms and laser site purchase portion of this project, allowing the department to take advantage of the benefits of the relationship with Witmer Public Safety Group Inc., knowing we will be allowed the needed time to properly transition firearms, be provided a fair credit for the trade-in weapons and assuring that the required steps are completed when firearms are sold to law enforcement agencies.

Thank you for any consideration,

Marc Balestracci  
Chief of Police  
Waterford Police Department



101 Independence Way  
Coatesville, PA 19320  
www.wpsginc.com  
ecarlson@officerstore.com  
(860) 818-0437

## Quote

|           |            |
|-----------|------------|
| Quote#    | QUO134311  |
| Date      | 11/08/2023 |
| Exp. Date | 12/08/2023 |

### Bill To:

Waterford Police Department Ct  
41 Avery Ln  
Waterford, CT 06385-2202  
United States

### Ship To:

JAKE NICKERSON  
Town Of Waterford Police Dept  
41 Avery Ln  
Waterford CT 06385-2202  
United States

### Glock 45MOS,

| ID    | Name                           | Terms  | Sales Rep    | Shipping Method |
|-------|--------------------------------|--------|--------------|-----------------|
| 13249 | Waterford Police Department Ct | Net 30 | Erik Carlson | FedEx Ground    |

| # | Item Name              | Description                                                                                                                                                      | Quantity | Unit Price | Amount     |
|---|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| 1 | GLOCK-PA455S202MOS     | GLOCK 45MOS, GEN5, Fixed Sights, 3-17Rd Mags, BL<br>GLOCK, Model 45, Semi-Auto, 9mm Front Slide<br>Serrations, Blue Label                                        | 52       | 429.00     | 22,308.00  |
| 2 | AIM-200520             | Aimpoint GLOCK MOS Mount Plate                                                                                                                                   | 52       | 58.00      | 3,016.00   |
| 3 | AIM-200691             | Aimpoint ACRO P-2 3.5 MOA CR2032 battery, 5 year<br>operation                                                                                                    | 52       | 495.00     | 25,740.00  |
| 4 | GL-506                 | Ameriglo Glock 3XL Tall MOS / Suppressor set (17-41)<br>Black serrated .365" FRONT, Flat Black .451" REAR                                                        | 52       | 41.00      | 2,132.00   |
| 5 | Trade In SKU for Quote | ----- CREDITS FOR ITEMS TRADED IN -----<br>QTY 49 - Glock 45 - \$275.00<br><br>*** Trade-In Items Must be Returned within 60 days<br>of New Product Delivery *** |          | -13,475.00 | -13,475.00 |

### ACCEPTANCE OF QUOTATION

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.

Quotation is valid until Dec 08, 2023

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

|               |                  |
|---------------|------------------|
| Subtotal:     | 39,721.00        |
| Discount:     | 0.00             |
| Tax Total:    | 0.00             |
| Freight:      | 35.00            |
| <b>Total:</b> | <b>39,756.00</b> |



**TOWN OF WATERFORD  
CAPITAL PROJECT REQUEST FORM  
2025 FISCAL YEAR REQUEST**

**DEPARTMENT/AGENCY**

Police Department

**CONTACT PERSON**

Chief Marc Balestracci

**PROJECT NAME**

Firearms/Laser Site Transition

**DEPARTMENT PRIORITY**

1

**1 DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project)**

The Waterford Police Department is seeking to transition to laser sites on all department issued handguns. This transition, which has been completed by many agencies across the state, is partially a result of the Bristol PD incident in which two officers were killed and the suspect was later shot by an injured officer. It also provides benefits to the officer, nearby citizens and the town.

During the Bristol incident, confirmed through their Chief of Police, the officer who shot the person responsible for murdering two officers, was using a laser site handgun. Without that specialized equipment, many believe that the injured officer may not have been able to neutralize the suspect, may have hit others nearby and could have delayed controlling the situation.

In many police involved shootings, the psychophysical response to the body can cause the officers to miss their targets when firing their weapons. Even with regular and intense training, the body's natural reaction can create an environment in which a highly trained officer can miss their intended target causing grave concerns for those in and around the incident. In addition, if this equipment can reduce the likelihood of a missed target during a shooting, the town's liability will be significantly reduced.

From local departments we have been in contact with, we have learned that adding this equipment has significantly improved qualification scores of most officers as well. In addition, our firearms instructors have been testing these items for several months to ensure that the benefits were accurate and that this transition would be of value to our officers and the public we serve.

This project covers the cost of trading in our current firearms for new, receiving the laser sites and housing attachments, as well as purchasing a new holster for all 52 officers.

**2 PROJECT STATUS IF IN PROGRESS**

**3 LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST**

**4 DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)**

**5 GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)**

**6 ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below)**

**7 COST/FUNDING SOURCE**

| FUNDING SOURCE                               | APPROVED<br>FUNDING TO<br>DATE | FY2025        | FY2026   | FY2027   | FY2028   | FY2029   |
|----------------------------------------------|--------------------------------|---------------|----------|----------|----------|----------|
| 1 Current Year Capital                       |                                | 53,289        |          |          |          |          |
| 2 Utility Budget/Sewer Cap Maint Fund        |                                |               |          |          |          |          |
| 3 Transfer to CNR                            |                                |               |          |          |          |          |
| 4 Short/Long-term Bonds                      |                                |               |          |          |          |          |
| 5 LoCIP (detail in section 5 above)          |                                |               |          |          |          |          |
| 6 CNR Undesignated Fund Balance              |                                |               |          |          |          |          |
| 7 Federal/State Grants (detail in section 5) |                                |               |          |          |          |          |
| 8 Other Funding (detail in section 5 above)  |                                |               |          |          |          |          |
| <b>TOTALS</b>                                |                                | <b>53,289</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |



101 Independence Way  
Coatesville, PA 19320  
www.wpsginc.com  
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## Quote

|           |            |
|-----------|------------|
| Quote#    | QU0134311  |
| Date      | 11/08/2023 |
| Exp. Date | 12/08/2023 |

### Bill To:

Waterford Police Department Ct  
41 Avery Ln  
Waterford, CT 06385-2202  
United States

### Ship To:

JAKE NICKERSON  
Town Of Waterford Police Dept  
41 Avery Ln  
Waterford CT 06385-2202  
United States

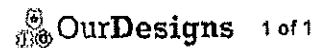
### Glock 45MOS,

| ID    | Name                           | Terms  | Sales Rep    | Shipping Method |
|-------|--------------------------------|--------|--------------|-----------------|
| 13249 | Waterford Police Department Ct | Net 30 | Erik Carlson | FedEx Ground    |

| # | Item Name              | Description                                                                                                               | Quantity | Unit Price | Amount     |
|---|------------------------|---------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| 1 | GLOCK-PA45S202MOS      | GLOCK 45MOS, GEN5, Fixed Sights, 3-17Rd Mags, BL<br>GLOCK, Model 45, Semi-Auto, 9mm Front Slide<br>Serrations, Blue Label | 52       | 429.00     | 22,308.00  |
| 2 | CHP-GL-RSH             | C&H Precision GLOCK MOS V4 MIL / LEO to RMR /<br>SRO / Holosun 407C / 507C / 508T                                         | 52       | 67.00      | 3,484.00   |
| 3 | TRIJ-SRO1-C-2500003    | Trijicon SRO Sight Adj Led 5 Moa Red Dot                                                                                  | 52       | 547.00     | 28,444.00  |
| 4 | GL-506                 | Ameriglo Glock 3XL Tall MOS / Suppressor set (17-41)<br>Black serrated .365" FRONT, Flat Black .451" REAR                 | 52       | 41.00      | 2,132.00   |
| 5 | Trade In SKU for Quote | ----- CREDITS FOR ITEMS TRADED IN -----<br>QTY 49 - Glock 45 - \$275.00                                                   |          | -13,475.00 | -13,475.00 |

\*\*\* Trade-In Items Must be Returned within 60 days  
of New Product Delivery \*\*\*

|                                                                                                                                                                                                                                                                                                                           |            |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------|
| <b>ACCEPTANCE OF QUOTATION</b><br>The above prices, specifications, and conditions are satisfactory and are hereby accepted.<br>Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.<br>Quotation is valid until Dec 08, 2023<br><br>Signature: _____ Date: _____ | Subtotal:  | 42,893.00        |
|                                                                                                                                                                                                                                                                                                                           | Discount:  | 0.00             |
|                                                                                                                                                                                                                                                                                                                           | Tax Total: | 0.00             |
|                                                                                                                                                                                                                                                                                                                           | Freight:   | 35.00            |
| <b>Total:</b>                                                                                                                                                                                                                                                                                                             |            | <b>42,928.00</b> |





10%

[← CONTINUE SHOPPING](#)[LOGIN](#)

## YOUR CART



### MODEL 6006 ALS® GUARD

SKU 1330191 PART 6006-2-21 MODEL 6006

Typically ships within 21 business days. Special order items may take longer.

DRAW HAND: Right

PRICE

\$17.25

QUANTITY

TOTAL

\$897.00

REMOVE

✕



### 7395RDS - 7TS™ ALS® LOW-RIDE LEVEL I RETENTION™ DUTY

Stay Up to Date!

7395RDS 7395RDS ALS MODEL 7395RDS  
FREE SHIPPING UNLOCKED!



10/1

|           |                                                  |                                                |
|-----------|--------------------------------------------------|------------------------------------------------|
| LIGHT     | Streamlight TLR-IHL                              |                                                |
| OPTIC     | Large Enclosed Emitters Similar to Aimpoint ACRO |                                                |
| COLOR     | Black                                            |                                                |
| DRAW HAND | Right                                            |                                                |
| FINISH    | Plain                                            |                                                |
| PRICE     |                                                  | \$182.00                                       |
| QUANTITY  |                                                  | <div><div></div><div>52</div><div></div></div> |
| TOTAL     |                                                  | \$9,464.00                                     |
| REMOVE    |                                                  | X                                              |

Free shipping unlocked!

Subtotal: \$10,361.00

CHECKOUT

Shipping and taxes calculated at checkout

Military, First Responder, Government Employee  
and Teacher discount available. Verify with GovX  
ID to instantly unlock your savings.



What is GovX ID?

FREE SHIPPING UNLOCKED!

**Public Works Department**

# Memo

**To:** Robert Brule, First Selectman  
**From:** Gary J Schneider, Director of Public Works  
**cc:** Kimberly Allen, Director of Finance  
**Date:** May 29, 2024  
**Re:** Solid Waste Fee Schedule Changes



The Department is recommending a new fee schedule effective July 1, 2024. Fees were last set in 2011 by the Board of Selectmen and have not been adjusted since that time. Attorney Avena and Town Clerk Campo opinions are that this only requires Board of Selectmen action.

There are two types of fees. The first is for the disposal of MSW that we charge to the commercial haulers. The commercial haulers collect from the large businesses and apartment complexes. For these accounts, the department adds \$4/ton handling cost to the SCRRRA MSW tipping fee charged to each member community effective July 1 of each fiscal year. We also charge a per truck registration fee.

The second type is what we charge to residents for disposal of material at the transfer station.

We also charge for the garbage and recycling carts that the residents must use for the department to collect their material curbside. For the carts, the fee should cover the total purchase cost.

The fees proposed will cover approximately 89% of the disposal costs.  
(Note, FY23, the disposal fees covered approximately 78% of the disposal costs).

The Department is recommending the following adjustments to the fees for commercial collection:

Refuse tipping fee

Current: \$62/ton

Recommended \$72/ton

With the SCRRRA tipping fee set at \$67.81 starting July 1, 2024, this fee must increase to at least cover the SCRRRA tipping fee plus \$4/ton for handling the accounting (billing).

Collector License Fee

Current: \$25/ Truck

Recommended \$40/Truck

Currently, there are commercial haulers that collect waste and recyclables from the large businesses, apartment complexes.

The Department is recommending the following adjustment to the fees for use of the transfer station:

Tires

Current: \$2/passenger, \$5/truck, \$50 for earth moving

Recommended: \$5/passenger, \$10/truck, \$75 for earth moving

Comments: Residents should leave the tires at the businesses who provide a tire service. This service is provided for those legacy tires, ones that are found or left in garages.

Logs:

Current: \$110/ton

Recommended: \$125/ton

Please see Demolition/Construction Debris

Brush

Current: \$5/pickup truck, \$10/Small Dump Truck, \$15/Large Dump Truck

Recommended: \$10/pickup truck, \$20/Small Dump Truck, \$30/Large Dump Truck

The brush must be hauled from the Transfer Station by Highway staff to the landfill for chipping.

Demolition/Construction Debris

Current: \$110/ton, minimum \$5

Recommended: \$125/ton, minimum \$10

Currently we are in a second year of a three year disposal contract at \$105/ton plus \$450 per pull. Each trailer holds about 10 tons that equates to \$150/ton. (Tip fee plus hauling) Fees should be increased to \$125/ton.

Oversized MSW (Curbside Only)

Current: \$10/each

Recommended: \$15/each

This charge is only for the items the department picks up at the curb.

## Roll Out Containers (Blue & Green Carts)

### Roll Out Containers

Current: 96 Gallon \$50/each, rental \$10/month, additional \$50

Recommended: \$65 each, rental \$15/month, additional \$65 each

Each initial cart should be charged \$65. Replacement carts are also charged \$65 if the cart is damaged by the resident. Carts that become damaged by the repetitive clamping action of the collection arm are replaced at no charge. The Department makes every attempt to repair a cart for free before there are disposed.

Currently the purchase price of the carts is \$68.04/each with shipping when we purchase 600 carts. Shipping is not a set price.

## SCHEDULE OF FEES

### IV. FEE SCHEDULE

- A. The Board of Selectmen shall adopt a fee schedule, which will be effective for a minimum of one year from date of adoption unless circumstances warrant interim review.

#### B. SCHEDULE OF FEES

##### MSW Contractors:

*Collector License Fee – Annual* \$40 per truck (recommended)

*Refuse Tipping Fee:* \$72/Ton

##### Curbside Collection:

Appliances \$15/ea.

Refrigerators, A/C's, Dehumidifiers, Freezers

Oversized MSW (Curbside only) \$15/ea.

Carpeting, mattress, box spring, overstuffed furniture

Bulky Waste Curbside Collection \$20/appt.

Regular residential units. (no condo units)

Plus applicable fees as shown above.

Brush Curbside Collection \$20/appt.

##### ROLL OUT REFUSE CONTAINERS

96 Gallon \$65/ea.

Rental \$10/month

Additional Containers 96 gallon \$65/ea.

##### Transfer Station Fees:

###### 1. TIRES

Passenger Tires \$5/ea.

Truck Tires 7:50 x 16 & up \$10/ea.

Earth Moving Equipment Tires \$75/ea.

2. LOGS \$125/Ton

###### 3. BRUSH

Pickup Truck \$10/load

Small Dump Truck/Small Dump Trailer (1-2 axle) \$20/load

Large Dump Truck \$30/load

## Brush continued

Page 2

Automobiles – Covered by pickup

Load sizes for fee purposes are:

|                                                |      |
|------------------------------------------------|------|
| Pickup Truck                                   | 1 CY |
| Small Dump Truck/Small Dump Trailer (1-2 axle) | 3 CY |
| Large Dump Truck                               | 6 CY |

Attendant will use judgment in setting fees for odd-size loads.

## 4 DEMOLITION/CONSTRUCTION DEBRIS

*Demolition Debris/Shingles* \$125/Ton

*\$10.00 minimum Charge*

*Mixed loads of metal and oversized MSW shall be charged at the rate of \$125/Ton.*

## 5 APPLIANCES

Refrigerators, Freezers, Air Conditioners, \$15/ea  
Dehumidifiers

The Transfer Station **DOES NOT** Accept:

- Regular household trash and cans. These items are collected curbside during our normal weekly curbside collection.
- Household Hazardous Waste – Collection sites are provided spring through fall. Check newspapers or Town website. [www.waterfordct.org](http://www.waterfordct.org)
- Grass Clippings: Compost or mulch on lawn.
- Rubble, stone, concrete, asphalt, dirt, stumps, rocks.

Transfer Station accounts over 30 days past due will accrue interest at 1.5% per month.

Transfer Station accounts with a balance over 90 days will be suspended and access to the facility will be denied until the balance is paid in full.

All fees shall be due and payable upon invoicing or may be paid immediately upon usage. Anyone with a balance due over sixty (60) days will be denied access to the disposal facility

No charge will be made for:

1. Used Motor Oil
2. Anti-freeze
3. Leaves (no plastic bags or grass clippings)
4. Batteries
5. Propane Tanks
6. Metal
7. Fluorescent Bulbs
8. Electronics Recycling  
Computers; monitors, TV, Fax Machines, adding machines,  
printers, scanners, Stereos, speakers.
9. Mattress/Box springs in decent condition (attendant decision)

\*\*\**Italics denotes changes*

## SCRRRA SURVEY

MAY 2023

| Town                                       | Shelington                                      | East Lyme                                     | Ledyard                                 | Moonville                       | Waterford                               | Greene Town*                                      | Norwich                                | New London                            | Preston                        | Sprague          | Greenfield            | No. Shelington |
|--------------------------------------------|-------------------------------------------------|-----------------------------------------------|-----------------------------------------|---------------------------------|-----------------------------------------|---------------------------------------------------|----------------------------------------|---------------------------------------|--------------------------------|------------------|-----------------------|----------------|
| 1 Contact                                  | Jill Sealer                                     | Joe Bragaw                                    | Steve Maslin                            | Ron McDonald                    | Gary Schneider                          | Stacy Litch                                       | Pat McLaughlin                         | Brian Star                            | Jim Corley                     | Cheryl Blanchard | Todd Babbitt          | Don Hill       |
| 2 Contact pt #                             | 860-535-0099                                    | 860-215-6658                                  | 860-917-8266                            |                                 | 860-444-5867                            |                                                   | \$50-823-3798                          |                                       | 860-886-7220                   | 860-832-3000     | 860-213-1522          |                |
| 3 2020 census population                   | 18,335                                          | 18,693                                        | 15,413                                  | 18,387                          | 19,571                                  | 38,411                                            | 40,125                                 | 27,367                                | 4,788                          | 2,987            | 11,402                | \$149          |
| 4 SCRRRA Voting shares                     | 8.3                                             | 8.3                                           | 7.0                                     | 8.3                             | 8.9                                     | 17.4                                              | 18.2                                   | 12.4                                  | 2.2                            | 1.3              | 5.2                   | 2.3            |
| 5 Who does Rec MSW?                        | Contracted                                      | Municipal                                     | Privatized                              | Subscription                    | Municipal                               | Subscription                                      | Contracted                             | Municipal                             | Subscription**                 | privatized       | privatized            | Subscription   |
| 6 Who does Rec MSW hauler?                 | Contracted                                      | na                                            | Caella (WW)                             | na                              | na                                      | Various                                           | Caella (WW)                            | na                                    | Various                        | Caella/CWPM      | na                    | Perkins & Sons |
| 7 Who does Com MSW?                        | Contracted                                      | Privatized                                    | Privatized                              | Privatized                      | Private                                 | Privatized                                        | Privatized                             | Privatized                            | Privatized                     | privatized       | privatized            | Privatized     |
| 8 Who does Rec Solid?                      | Caella (WW)                                     | Various                                       | Various                                 | Various                         | All Waste/CWPM                          | Various                                           | Various                                | Various                               | Various                        | Various          | privatized            | Various        |
| 9 Recycling privatized hauler?             | Contracted                                      | Municipal                                     | Privatized                              | Privatized                      | Municipal                               | Subscription                                      | Contracted                             | Municipal                             | Privatized                     | privatized       | privatized            | Subscription   |
| 10 Who pays for cost of MSW?               | REB SSF - Credit Comm SSF - Caella (WW)         | na                                            | Caella (WW)                             | Caella (WW)                     | All Waste/CWPM                          | na                                                | Caella (WW)                            | na                                    | Household/TB                   | Willi West       | na                    | Perkins & Sons |
| 11 Transfer Sta Sunday hrs                 | Town Budget                                     | Town Budget                                   | Town Budget                             | Household                       | Town Budget                             | Household                                         | Town Budget                            | Town Budget                           | Household/TB                   | Household/TB     | household             | Town Budget    |
| 12 Transfer Sta Monday hrs                 | 0800-1300                                       | closed                                        | closed                                  | 0800-1500                       | closed                                  | closed                                            | closed                                 | closed                                | closed                         | closed           | closed                | closed         |
| 13 Transfer Sta Tuesday hrs                | 0900-1500                                       | closed                                        | closed                                  | closed                          | 0730-1530 (summer)                      | closed to public                                  | 0800-1500                              | 0730-1500                             | closed                         | closed           | closed                | closed         |
| 14 Transfer Sta Wednesday hrs              | closed to public                                | 0730-1430                                     | 0900-1530                               | 0800-1600                       | closed                                  | 0800-1600                                         | 0800-1500                              | 0730-1500                             | closed                         | 1000-1800        | 1000-1400             | 1200-1600      |
| 15 Transfer Sta Thursday hrs               | 0900-1500                                       | 0730-1430                                     | closed                                  | 0800-1600                       | 0730-1500                               | 0800-1600                                         | 0800-1500                              | 0730-1500                             | closed                         | closed           | closed                | 0800-1600      |
| 16 Transfer Sta Friday hrs                 | 0800-1500                                       | 0730-1430                                     | closed                                  | 0800-1600                       | closed                                  | 0800-1600                                         | 0800-1500                              | 0730-1500                             | 0800-1615                      | closed           | closed                | 1200-1600      |
| 17 Transfer Sta Saturday hrs               | 0800-1500                                       | 0730-1430                                     | 0900-1530                               | 0800-1500                       | 0730-1500                               | 0800-1600                                         | 0800-1500                              | open only (at Sat of month) 0730-1500 | 0800-1615                      | 0800-1600        | 1st and 3rd 0700-1200 | 0800-1600      |
| 18 How many TS employees on a typical day? | 3-6 depending on the day 1 Add 1 PT summer help | 3                                             | 1                                       | 3                               | 3                                       | 3                                                 | 2 Contracted out                       | 3                                     | 1/61 - 2/26                    | 1                | 2                     | 2, 3 on sat    |
| 19 employee OT on weekends?                | no                                              | no                                            | no                                      | yes                             | yes                                     | no                                                | no                                     | yes                                   | PT empl                        | no               | yes                   | no             |
| 20 Where do you send bulky waste?          | Caella (WW)                                     | Caella in Willimantic                         | CWPM hauls (bidding for FY24 now)       | Caella in Willimantic           | CWPM                                    | Caella or CWPM                                    | Caella in Willimantic                  | CWPM                                  | Caella in Willimantic?         | Caella           | Caella                |                |
| 21 Do you self haul bulky?                 | YES                                             | No                                            | No                                      | yes                             | No                                      | Yes                                               | No                                     | Yes                                   | No                             | No               | yes                   |                |
| 22 What is your bulky tip fee?             | \$600/ton                                       | \$95/ton, going up to \$115/ton on 7/1/23     | \$100 until 6/30/23                     | Dec 2022 \$95 Jan 2023 \$102.00 | \$105/ton                               | \$107                                             | \$78.55/ton fixed until 6/30/2023      | \$98/ton                              | \$75.94/ton, increasing 7/1/23 | \$88.43/ton      | \$102.00              | \$             |
| 23 What is your bulky haul fee?            | Self Haul                                       | \$195/haul, going up to \$300/haul on 7/1/23  | \$170 until 6/30/23                     | N/A                             | \$415/pull                              | town                                              | \$32K per year for curbside pickup     | N/A                                   | \$146.86                       | \$135.25         |                       |                |
| 24 Bulky waste charge to public?           | \$125/ton                                       | 0.0945/lb or \$189/ton                        | \$358.125/2520                          | \$300CY                         | \$110/ton                               | \$20/day, \$100/yr, \$50/yr mil-est, \$75/yr -465 | \$15/ton at Transfer Station           | \$85/ton                              | \$25-250 depending on volume   | \$10 ea yd       | \$10/ea Yd            | \$             |
| 25 Do you have curbside bulky collection?  | NO                                              | yes, but wed of month from apr to oct         | yes 2 collections per resident per year | no                              | Summer per apt                          | no, TC revisiting \$9723                          | Yes curbside up to 2 per year per unit | By Appointment                        | No                             | No               | no                    |                |
| 26 If yes to 29, do you charge for it?     |                                                 | yes, up to 5 items - \$75, 5-10 items - \$125 | No, it is part of the curbside contract | no charge                       | \$20 for app additional charge for unit | see #20                                           | No, in the City Budget                 | \$20 appointment per item             | N/A                            |                  |                       |                |
| 27 Brush charge?                           | \$80/ton landfills, no charge for residents     | \$0.0725/lb                                   | res - no charge comm - \$2515/\$215     | no charge                       | \$5-15/load                             | see #20                                           | no charge                              | \$5 Car/Pickup                        | No                             | No               | no                    | \$             |
| 28 Appliances without charge?              | \$10 ea                                         | \$15 ea                                       | \$5 ea                                  | \$25 ea                         | \$15 ea                                 | \$20 ea                                           | free                                   | \$25 Large truck                      | No                             | No               | no                    | \$ 5.00        |

|    |                               |                  |                                                |                       |               |                    |                    |                                      |          |             |                             |               |           |      |
|----|-------------------------------|------------------|------------------------------------------------|-----------------------|---------------|--------------------|--------------------|--------------------------------------|----------|-------------|-----------------------------|---------------|-----------|------|
| 29 | Times charge?                 | NO               | \$1.66 & \$10 depending on size                | \$182/2515            | \$3           | \$2 ea press lines | \$5                | \$3 & \$5 depending on size          | \$3      | NO          | NO                          | NO            | \$        | 3.00 |
| 30 | Additional charge?            | NO               | NO                                             | NO                    | NO            | NO                 | NO                 | NO                                   | NO       | NO          | NO                          | NO            |           |      |
| 31 | Charge to common haulers?     | Residential Only | \$64/ton, I am planning to increase for 7/1/23 | SCORRA tip rate + \$4 | \$65/ton      | \$63/ton           | \$61.25/ton 7/1/23 | \$68/ton \$70/ton effective 7/1/2023 | \$62/ton | SCORRA Rate | \$61/ton, planning increase |               | same rate |      |
| 32 | Annual fee to common haulers? | NA               | yes                                            | NO                    | yes           | yes                | no                 | yes                                  | NO       | NO          | NO                          | yes           | no        |      |
| 33 | If yes to 12, then how much?  | NA               | \$100 vehicle up to max of \$500               | an                    | \$125/vehicle | \$25/vehicle/yr    | ea                 | \$100/vehicle                        |          | N/A         |                             | \$100/vehicle | na        |      |

\* In Groton, Noank, PD, Groton Long Pt, Mystic PD and the City all handle their trash and recycling separately from the Town \*\* they accept it at the TS

#16

# TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

PUBLIC WORKS

DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description        | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|---------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10130     | 51110       | ADMINISTRATION            | 338,287.00                   | (11,737.91)                    | 11,738.00           |                     | 0.09                           |
| 2        | 10130     | 51810       | OVERTIME                  | 73,787.00                    | (5,150.60)                     | 5,151.00            |                     | 0.40                           |
| 3        | 10130     | 52030       | PROFESSIONAL FEES         | 129,000.00                   | (1,434.69)                     | 1,435.00            |                     | 0.31                           |
| 4        | 10130     | 52040       | SERVICE CONTRACTS         | 84,501.00                    | (147.55)                       | 148.00              |                     | 0.45                           |
| 5        | 10130     | 53070       | AUTO REPAIRS              | 215,000.00                   | (32,333.45)                    | 32,334.00           |                     | 0.55                           |
| 6        | 10130     | 53100       | TIRES                     | 5,000.00                     | (8,000.00)                     | 8,000.00            |                     | 0.00                           |
| 7        | 10130     | 53250       | TRAFFIC CONTROL MATERIALS | 20,000.00                    | (3,597.93)                     | 3,598.00            |                     | 0.07                           |
| 8        | 10130     | 54050       | AUTOMOTIVE EQUIPMENT      | 26,755.00                    | (18,381.77)                    | 18,382.00           |                     | 0.23                           |
| 9        | 10130     | 53090       | FUELS & LUBRICANTS        | 327,790.00                   | 102,761.32                     |                     | (80,786.00)         | 21,975.32                      |
|          |           |             |                           |                              |                                |                     |                     | 0.00                           |
| TOTAL    |           |             |                           |                              |                                | 80,786.00           | (80,786.00)         |                                |

Explanation

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Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

| ORIGINAL APPROP                         | TRANS/ADJUSTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-----------------------------------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>                 |                                    |                |              |              |                  |        |
| <b>10130 PUBLIC WORKS</b>               |                                    |                |              |              |                  |        |
| <b>5110 ADMINISTRATION</b>              |                                    |                |              |              |                  |        |
| 10130 51110                             | ADMINISTRATION 0.00                | 338,287.00     | 350,024.91   | 0.00         | -11,737.91       | 103.5% |
| <b>5130 ENGINEERING</b>                 |                                    |                |              |              |                  |        |
| 10130 51130                             | ENGINEERING 0.00                   | 5,558.00       | 0.00         | 0.00         | 5,558.00         | .0%    |
| <b>5120 CLERICAL AND TECHNICAL</b>      |                                    |                |              |              |                  |        |
| 10130 51210                             | CLERICAL AND TECHNICAL 0.00        | 164,347.00     | 155,004.53   | 0.00         | 9,342.47         | 94.3%  |
| <b>5150 EQUIPMENT MAINTENANCE</b>       |                                    |                |              |              |                  |        |
| 10130 51510                             | EQUIPMENT MAINTENANCE -20,000.00   | 383,804.00     | 324,318.83   | 0.00         | 59,485.17        | 84.5%  |
| <b>51520 HIGHWAY MAINTENANCE</b>        |                                    |                |              |              |                  |        |
| 10130 51520                             | HIGHWAY MAINTENANCE -21,000.00     | 906,036.00     | 845,065.32   | 0.00         | 60,970.68        | 93.3%  |
| <b>51550 REFUSE COLL &amp; DISPOSAL</b> |                                    |                |              |              |                  |        |
| 10130 51530                             | REFUSE COLL. & DISPOSAL -30,400.00 | 441,330.00     | 415,489.60   | 0.00         | 25,840.40        | 94.1%  |
| <b>51540 SNOW REMOVAL</b>               |                                    |                |              |              |                  |        |
| 10130 51540                             | SNOW REMOVAL -3,787.00             | 52,213.00      | 52,212.78    | 0.00         | 0.22             | 100.0% |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024-13                            |                 |                                        |                |              |              |                  |
|----------------------------------------|-----------------|----------------------------------------|----------------|--------------|--------------|------------------|
|                                        | ORIGINAL APPROP | TRANS/ADJUSTS                          | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET |
|                                        |                 |                                        |                |              |              | % USED           |
| <b>51810 OVERTIME</b>                  |                 |                                        |                |              |              |                  |
| 10130 51810                            | 55,000.00       | OVERTIME 18,787.00                     | 73,787.00      | 78,937.60    | 0.00         | -5,150.60 107.0% |
| <b>51910 FRINGE BENEFITS</b>           |                 |                                        |                |              |              |                  |
| 10130 51910                            | 16,225.00       | FRINGE BENEFITS 0.00                   | 16,225.00      | 10,868.22    | 817.70       | 4,539.08 72.0%   |
| <b>51920 F.I.C.A.</b>                  |                 |                                        |                |              |              |                  |
| 10130 51920                            | 187,021.00      | F.I.C.A. 0.00                          | 187,021.00     | 158,484.47   | 0.00         | 28,536.53 84.7%  |
| <b>52020 POSTAGE</b>                   |                 |                                        |                |              |              |                  |
| 10130 52020                            | 400.00          | POSTAGE 900.00                         | 1,300.00       | 1,050.89     | 0.00         | 249.11 80.8%     |
| <b>52030 PROFESSIONAL FEES</b>         |                 |                                        |                |              |              |                  |
| 10130 52030                            | 120,000.00      | PROFESSIONAL FEES 9,000.00             | 129,000.00     | 111,284.13   | 19,150.56    | -1,434.69 101.1% |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                 |                                        |                |              |              |                  |
| 10130 52040                            | 60,000.00       | SERVICE CONT. AND REPAIRS 24,501.00    | 84,501.00      | 69,055.08    | 15,593.47    | -147.55 100.2%   |
| <b>52050 DUES, CONFER</b>              |                 |                                        |                |              |              |                  |
| 10130 52050                            | 3,000.00        | DUES, CONFERENCES & EDUCATION 6,000.00 | 9,000.00       | 2,899.18     | 5,800.00     | 300.82 96.7%     |
| <b>52060 PRINTING</b>                  |                 |                                        |                |              |              |                  |
| 10130 52060                            | 50.00           | PRINTING 0.00                          | 50.00          | 1.60         | 0.00         | 48.40 3.2%       |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024-13

| ORIGINAL APPROP                      | TRANS/ADJST                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--------------------------------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52070 REIMBURSABLE EXPENSES</b>   |                                    |                |              |              |                  |        |
| 10130 52070                          | REIMBURSABLE EXPENSES<br>50.00     | 50.00          | 25.00        | 0.00         | 25.00            | 50.0%  |
| <b>52400 MEAL ALLOWANCE</b>          |                                    |                |              |              |                  |        |
| 10130 52400                          | MEAL ALLOWANCE<br>2,300.00         | 2,300.00       | 1,643.63     | 0.00         | 656.37           | 71.5%  |
| <b>52410 STREET TREE MAINTENANCE</b> |                                    |                |              |              |                  |        |
| 10130 52410                          | STREET TREE MAINTENANCE<br>500.00  | 1,900.00       | 500.00       | 1,400.00     | 0.00             | 100.0% |
| <b>52450 SITE WORK</b>               |                                    |                |              |              |                  |        |
| 10130 52450                          | SITE WORK<br>1,000.00              | 1,000.00       | 171.16       | 0.00         | 828.84           | 17.1%  |
| <b>52460 STREET LIGHTING</b>         |                                    |                |              |              |                  |        |
| 10130 52460                          | STREET LIGHTING<br>90,000.00       | 90,000.00      | 64,112.98    | 0.00         | 25,887.02        | 71.2%  |
| <b>52470 SOLID WASTE DISPOSAL</b>    |                                    |                |              |              |                  |        |
| 10130 52470                          | SOLID WASTE DISPOSAL<br>940,000.00 | 900,049.00     | 651,421.80   | 160,648.27   | 87,978.93        | 90.2%  |
| <b>52475 RECYCLING PROGRAM</b>       |                                    |                |              |              |                  |        |
| 10130 52475                          | RECYCLING PROGRAM<br>200.00        | 200.00         | 0.00         | 0.00         | 200.00           | .0%    |
| <b>52510 RENTAL OF EQUIPMENT</b>     |                                    |                |              |              |                  |        |
| 10130 52510                          | RENTAL OF EQUIPMENT<br>5,000.00    | 38,400.00      | 36,545.46    | 1,752.86     | 101.68           | 99.7%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

| ORIGINAL APPROP                        | TRANS/ADJTS                             | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-----------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52531 LANDFILL CAP MAINTENANCE</b>  |                                         |                |              |              |                  |        |
| 10130 52531                            | LANDFILL CAP MAINTENANCE<br>1,150.00    | 24,150.00      | 18,050.00    | 6,080.00     | 20.00            | 99.9%  |
| <b>53010 OFFICE SUPPLIES</b>           |                                         |                |              |              |                  |        |
| 10130 53010                            | OFFICE SUPPLIES<br>90.00                | 415.00         | 414.48       | 0.00         | 0.52             | 99.9%  |
| <b>53030 OPERATIONAL SUPPLIES</b>      |                                         |                |              |              |                  |        |
| 10130 53030                            | OPERATIONAL SUPPLIES<br>5,000.00        | 23,000.00      | 18,885.71    | 3,228.62     | 885.67           | 96.1%  |
| <b>53050 ENGINEERING SUPPLIES</b>      |                                         |                |              |              |                  |        |
| 10130 53050                            | ENGINEERING EQUIP. & SUPPLIES<br>-90.00 | 210.00         | 0.00         | 0.00         | 210.00           | .0%    |
| <b>53070 AUTO REPAIRS</b>              |                                         |                |              |              |                  |        |
| 10130 53070                            | AUTO REPAIRS<br>10,000.00               | 215,000.00     | 199,777.23   | 47,556.22    | -32,333.45       | 115.0% |
| <b>53090 FUELS AND LUBRICANTS</b>      |                                         |                |              |              |                  |        |
| 10130 53090                            | FUELS AND LUBRICANTS<br>0.00            | 327,790.00     | 221,790.84   | 3,237.84     | 102,761.32       | 68.7%  |
| <b>53100 TIRES</b>                     |                                         |                |              |              |                  |        |
| 10130 53100                            | TIRES<br>5,000.00                       | 40,000.00      | 44,670.16    | 3,329.84     | -8,000.00        | 120.0% |
| <b>53250 TRAFFIC CONTROL MATERIALS</b> |                                         |                |              |              |                  |        |
| 10130 53250                            | TRAFFIC CONTROL MATERIALS<br>0.00       | 20,000.00      | 17,335.93    | 6,262.00     | -3,597.93        | 118.0% |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

| ORIGINAL APPROP                      | TRANS/ADJUSTS                   | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--------------------------------------|---------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>53300 HIGHWAY MATERIALS</b>       |                                 |                |              |              |                  |        |
| 10130 53300                          | HIGHWAY MATERIALS<br>0.00       | 170,000.00     | 165,032.22   | 3,805.86     | 1,161.92         | 99.3%  |
| <b>54050 AUTOMOTIVE EQUIPMENT</b>    |                                 |                |              |              |                  |        |
| 10130 54050                          | AUTOMOTIVE EQUIPMENT<br>0.00    | 26,755.00      | 22,588.77    | 22,548.00    | -18,381.77       | 168.7% |
| <b>55010 TOWN AID ROADS IMPROVED</b> |                                 |                |              |              |                  |        |
| 10130 55010                          | TOWN AID ROADS IMPROVED<br>0.00 | 321,120.00     | 178,111.95   | 81,299.01    | 61,709.04        | 80.8%  |
| <b>TOTAL PUBLIC WORKS</b>            |                                 |                |              |              |                  |        |
|                                      |                                 | 4,994,798.00   | 4,215,774.46 | 382,510.25   | 396,513.29       | 92.1%  |
| <b>TOTAL GENERAL FUND</b>            |                                 |                |              |              |                  |        |
|                                      |                                 | 4,994,798.00   | 4,215,774.46 | 382,510.25   | 396,513.29       | 92.1%  |
| <b>TOTAL EXPENSES</b>                |                                 |                |              |              |                  |        |
|                                      |                                 | 4,994,798.00   | 4,215,774.46 | 382,510.25   | 396,513.29       |        |
| <b>GRAND TOTAL</b>                   |                                 |                |              |              |                  |        |
|                                      |                                 | 4,994,798.00   | 4,215,774.46 | 382,510.25   | 396,513.29       | 92.1%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

#17

## FINANCE DEPARTMENT

# Memo

**To:** The Board of Selectmen  
**From:** Shea Moses  
**Date:** June 20, 2024  
**Re:** Disposal of Surplus Assets

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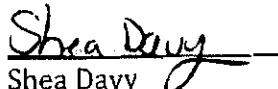
Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus the following furniture that are no longer useful for the Town. These items are not on the asset list. All items listed as follows:

- 50 metal folding chairs
- 5 American Flags

All items will be donated or disposed of via transfer station.

Thank you for your consideration

  
Shea Davy  
Purchasing Agent,  
Town of Waterford

## Shea Davy

---

**From:** Shea Davy  
**Sent:** Tuesday, June 25, 2024 10:26 AM  
**To:** Shea Davy  
**Subject:** Chairs





Sent from my iPhone

#18

**TOWN OF WATERFORD**  
**TRANSFER REQUEST FORM**  
Out of Series Transfer Request

BOARD OF FINANCE \_\_\_\_\_  
DEPARTMENT \_\_\_\_\_

| Line No. | Org. Code | Object Code | Object Description | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10103     | 52030       | PROFESSIONAL FEES  | 79,169.00                    | (374.81)                       | 375                 |                     | 0                              |
| 2        | 10103     | 51210       | CLERICAL           | 2,893.00                     | 1,488.84                       |                     | (375)               | 1,114                          |
|          |           |             |                    |                              |                                |                     |                     | 0                              |
| TOTAL    |           |             |                    |                              |                                | 375                 | (375)               |                                |

**Explanation**

FINAL YEAR-END TRANSFERS TO CLOSE YEAR AND COMPLETE ANNUAL AUDIT

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\_\_\_\_\_

Kim Allen  
Department Head

6/28/2024  
Date

Kim Allen  
Director of Finance

6/28/2024  
Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                         |                                |                |              |              |                  |        |
|-------------------------------------|--------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                     | TRANS/ADJSTS                   | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>101 GENERAL FUND</b>             |                                |                |              |              |                  |        |
| <b>10103 BD OF FINANCE</b>          |                                |                |              |              |                  |        |
| <b>51210 CLERICAL AND TECHNICAL</b> |                                |                |              |              |                  |        |
| 10103 51210                         | CLERICAL AND TECHNICAL<br>0.00 | 2,893.00       | 1,404.16     | 0.00         | 1,488.84         | 48.5%  |
| <b>51920 F.I.C.A.</b>               |                                |                |              |              |                  |        |
| 10103 51920                         | F.I.C.A.<br>0.00               | 221.00         | 107.46       | 0.00         | 113.54           | 48.6%  |
| <b>52010 ADVERTISING</b>            |                                |                |              |              |                  |        |
| 10103 52010                         | ADVERTISING<br>0.00            | 2,000.00       | 1,395.25     | 0.00         | 604.75           | 69.8%  |
| <b>52030 PROFESSIONAL FEES</b>      |                                |                |              |              |                  |        |
| 10103 52030                         | PROFESSIONAL FEES<br>14,169.00 | 79,169.00      | 79,543.81    | 0.00         | -374.81          | 100.5% |
| <b>53010 OFFICE SUPPLIES</b>        |                                |                |              |              |                  |        |
| 10103 53010                         | OFFICE SUPPLIES<br>0.00        | 45.00          | 0.00         | 0.00         | 45.00            | .0%    |
| <b>TOTAL BD OF FINANCE</b>          |                                |                |              |              |                  |        |
|                                     | 70,159.00                      | 84,328.00      | 82,450.68    | 0.00         | 1,877.32         | 97.8%  |
| <b>TOTAL GENERAL FUND</b>           |                                |                |              |              |                  |        |
|                                     | 70,159.00                      | 84,328.00      | 82,450.68    | 0.00         | 1,877.32         | 97.8%  |
| <b>TOTAL EXPENSES</b>               |                                |                |              |              |                  |        |
|                                     | 70,159.00                      | 84,328.00      | 82,450.68    | 0.00         | 1,877.32         |        |
| <b>GRAND TOTAL</b>                  |                                |                |              |              |                  |        |
|                                     | 70,159.00                      | 84,328.00      | 82,450.68    | 0.00         | 1,877.32         | 97.8%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

| ORIGINAL APPROP | TRANS/ADJSTHS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-----------------|---------------|----------------|--------------|--------------|------------------|--------|
|-----------------|---------------|----------------|--------------|--------------|------------------|--------|

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

#19

# TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

RETIREMENT COMMISSION  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description    | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|-----------------------|------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1        | 10116     | 51930       | HEART & HYPERTENSION  | \$ 224,358                   | \$ (8,508)                     | 12,818                         |                                | 4,310                          |
| 3        | 10116     | 51940       | PENSION CONTRIBUTIONS | \$ 4,920,571                 | \$ 818,516                     |                                | (12,818)                       | 805,698                        |
|          |           |             |                       |                              |                                |                                |                                | 0                              |
| TOTAL    |           |             |                       |                              |                                | 12,818                         | (12,818)                       |                                |

Explanation:

FINAL YEAR-END TRANSFERS TO CLOSE YEAR AND COMPLETE ANNUAL AUDIT

Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                               |                 |               |                |              |              |                   |
|-------------------------------------------|-----------------|---------------|----------------|--------------|--------------|-------------------|
|                                           | ORIGINAL APPROP | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENSED | ENCUMBRANCES | AVAILABLE BUDGET  |
|                                           |                 |               |                |              |              | % USED            |
| <b>101. GENERAL FUND</b>                  |                 |               |                |              |              |                   |
| <b>10116 RETIREMENT COMMISSION</b>        |                 |               |                |              |              |                   |
| <b>51930 HEART AND HYPERTENSION</b>       |                 |               |                |              |              |                   |
| 10116 51930                               | 177,448.00      |               | 224,358.00     | 232,865.79   | 0.00         | -8,507.79 103.8%  |
| <b>51940 PENSION CONTRIBUTIONS</b>        |                 |               |                |              |              |                   |
| 10116 51940                               | 5,020,191.00    |               | 4,920,571.00   | 4,166,653.30 | 0.00         | 753,917.70 84.7%  |
| <b>51945 RETIREE HEALTH BENEFITS</b>      |                 |               |                |              |              |                   |
| 10116 51945                               | 393,793.00      |               | 441,303.00     | 406,509.15   | 49,349.88    | -14,556.03 103.3% |
| <b>51949 OPEB TRUST FUND CONTRIBUTION</b> |                 |               |                |              |              |                   |
| 10116 51949                               | 1,458,305.00    |               | 1,463,505.00   | 1,463,505.00 | 0.00         | 0.00 100.0%       |
| <b>TOTAL RETIREMENT COMMISSION</b>        |                 |               |                |              |              |                   |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%  |
| <b>TOTAL GENERAL FUND</b>                 |                 |               |                |              |              |                   |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%  |
| <b>TOTAL EXPENSES</b>                     |                 |               |                |              |              |                   |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88        |
| <b>GRAND TOTAL</b>                        |                 |               |                |              |              |                   |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

#20

**TOWN OF WATERFORD**  
**TRANSFER REQUEST FORM**  
Out of Series Transfer Request

FIRST SELECTMEN \_\_\_\_\_  
DEPARTMENT \_\_\_\_\_

| Line No. | Org. Code | Object Code | Object Description | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10101     | 51020       | ELECTED SELECTMEN  | 3,711.00                     | (83.86)                        | 404                 |                     | 320                            |
| 2        | 10101     | 51010       | ELECTED OFFICIALS  | 109,305.00                   | 96.10                          | 2,200               |                     | 2,296                          |
| 3        | 10101     | 52020       | POSTAGE            | 100.00                       | (22.78)                        | 50                  |                     | 27                             |
| 4        | 10101     | 52040       | SERVICE CONTRACTS  | 1,200.00                     | (79.80)                        | 80                  |                     | 0                              |
| 5        | 10101     | 53090       | FUELS & LUBRICANTS | 1,474.00                     | (47.64)                        | 100                 |                     | 52                             |
| 6        | 10101     | 51110       | ADMINISTRATION     | 74,297.00                    | 15,004.30                      |                     | (2,834)             | 12,170                         |
|          |           |             |                    |                              |                                |                     |                     | 0                              |
|          |           |             |                    | TOTAL                        |                                | 2,834               | (2,834)             |                                |

**Explanation**

FINAL YEAR-END TRANSFERS TO CLOSE YEAR AND COMPLETE ANNUAL AUDIT

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Kim Allen \_\_\_\_\_  
Department Head

6/28/2024 \_\_\_\_\_  
Date

Kim Allen \_\_\_\_\_  
Director of Finance

6/28/2024 \_\_\_\_\_  
Date

\_\_\_\_\_   
First Selectman

\_\_\_\_\_   
Date

\_\_\_\_\_   
Commission/Board Approval

\_\_\_\_\_   
Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                     | ORIGINAL APPROP | TRANS/ADJUSTS                    | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-------------------------------------|-----------------|----------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>             |                 |                                  |                |              |              |                  |        |
| <b>10101 FIRST SELECTION</b>        |                 |                                  |                |              |              |                  |        |
| <b>51010 ELECTED OFFICIALS</b>      |                 |                                  |                |              |              |                  |        |
| 10101 51010                         | 110,837.00      | ELECTED OFFICIALS<br>-1,532.00   | 109,305.00     | 109,208.90   | 0.00         | 96.10            | 99.9%  |
| <b>51020 ELECTED SELECTION</b>      |                 |                                  |                |              |              |                  |        |
| 10101 51020                         | 3,780.00        | ELECTED SELECTION<br>-69.00      | 3,711.00       | 3,794.85     | 0.00         | -83.86           | 102.3% |
| <b>51110 ADMINISTRATION</b>         |                 |                                  |                |              |              |                  |        |
| 10101 51110                         | 72,665.00       | ADMINISTRATION<br>1,632.00       | 74,297.00      | 59,292.70    | 0.00         | 15,004.30        | 79.8%  |
| <b>51210 CLERICAL AND TECHNICAL</b> |                 |                                  |                |              |              |                  |        |
| 10101 51210                         | 75.00           | CLERICAL AND TECHNICAL<br>-75.00 | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>51920 F.I.C.A.</b>               |                 |                                  |                |              |              |                  |        |
| 10101 51920                         | 14,038.00       | F.I.C.A.<br>241.00               | 14,279.00      | 12,615.31    | 0.00         | 1,663.69         | 88.3%  |
| <b>52010 ADVERTISING</b>            |                 |                                  |                |              |              |                  |        |
| 10101 52010                         | 100.00          | ADVERTISING<br>0.00              | 100.00         | 0.00         | 0.00         | 100.00           | .0%    |
| <b>52020 POSTAGE</b>                |                 |                                  |                |              |              |                  |        |
| 10101 52020                         | 100.00          | POSTAGE<br>0.00                  | 100.00         | 122.78       | 0.00         | -22.78           | 122.8% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                     |                                     |                |              |              |                  |        |
|---------------------------------|-------------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                 | TRANS/ADJUSTS                       | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| 52030 PROFESSIONAL FEES         |                                     |                |              |              |                  |        |
| 10101 52030                     | PROFESSIONAL FEES<br>-2,200.00      | 100.00         | 100.00       | 0.00         | 0.00             | 100.0% |
| 52040 SERVICE CONT. AND REPAIRS |                                     |                |              |              |                  |        |
| 10101 52040                     | SERVICE CONT. AND REPAIRS<br>0.00   | 1,200.00       | 1,279.80     | 0.00         | -79.80           | 106.7% |
| 52050 DUES, CONFER              |                                     |                |              |              |                  |        |
| 10101 52050                     | DUES, CONFERENCES & EDUCAT<br>69.00 | 249.00         | 249.00       | 0.00         | 0.00             | 100.0% |
| 52070 REIMBURSABLE EXPENSES     |                                     |                |              |              |                  |        |
| 10101 52070                     | REIMBURSABLE EXPENSES<br>-700.00    | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| 52080 TELEPHONE                 |                                     |                |              |              |                  |        |
| 10101 52080                     | TELEPHONE<br>400.00                 | 880.00         | 796.32       | 0.00         | 83.68            | 90.5%  |
| 53020 OTHER SUPPLIES            |                                     |                |              |              |                  |        |
| 10101 53020                     | OTHER SUPPLIES<br>1,760.00          | 1,910.00       | 1,875.83     | 0.00         | 34.17            | 98.2%  |
| 53090 FUELS AND LUBRICANTS      |                                     |                |              |              |                  |        |
| 10101 53090                     | FUELS AND LUBRICANTS<br>474.00      | 1,474.00       | 1,521.64     | 0.00         | -47.64           | 103.2% |
| TOTAL FIRST SELECTION           |                                     |                |              | 0.00         | 207,605.00       | 100.0% |
|                                 |                                     |                |              | 0.00         | 16,747.86        | 91.0%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13        |               |                |              |              |                  |        |
|--------------------|---------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP    | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| TOTAL GENERAL FUND | 0.00          | 207,605.00     | 190,857.14   | 0.00         | 16,747.86        | 91.9%  |
| 207,605.00         |               |                |              |              |                  |        |
| TOTAL EXPENSES     | 0.00          | 207,605.00     | 190,857.14   | 0.00         | 16,747.86        |        |
| 207,605.00         |               |                |              |              |                  |        |
| GRAND TOTAL        | 0.00          | 207,605.00     | 190,857.14   | 0.00         | 16,747.86        | 91.9%  |
| 207,605.00         |               |                |              |              |                  |        |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

#21

# TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer  
Out of Services Transfer Request

VARIOUS  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description    | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|-----------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
|          |           |             |                       |                              |                                |                     |                     | 0.00                           |
| 1        | 10137     | 51620       | RECREATION PROGRAMS   | 339,883.00                   | (29,294.98)                    | 29,295.00           |                     | 0.02                           |
| 2        | 10116     | 51940       | PENSION CONTRIBUTIONS | 4,920,571.00                 | 695,131.00                     |                     | (29,295.00)         | 665,836.00                     |
|          |           |             |                       |                              |                                |                     |                     | 0.00                           |
| 4        | 10135     | 51210       | CLERICAL              | 233,020.00                   | (1,742.80)                     | 1,743.00            |                     | 0.20                           |
| 5        | 10130     | 51520       | HIGHWAY MAINTENANCE   | 906,036.00                   | 60,970.68                      |                     | (1,743.00)          | 59,227.68                      |
| 6        |           |             |                       |                              |                                |                     |                     | 0.00                           |
|          |           |             |                       |                              |                                |                     |                     | 0.00                           |
|          |           |             |                       | TOTAL                        | 31,038.00                      | (31,038.00)         |                     |                                |

Explanation

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Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                         | ORIGINAL APPROP | TRANS/ADJMENTS                    | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-----------------------------------------|-----------------|-----------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>                 |                 |                                   |                |              |              |                  |        |
| <b>10130 PUBLIC WORKS</b>               |                 |                                   |                |              |              |                  |        |
| <b>51110 ADMINISTRATION</b>             |                 |                                   |                |              |              |                  |        |
| 10130 51110                             | 338,287.00      | ADMINISTRATION 0.00               | 338,287.00     | 350,024.91   | 0.00         | -11,737.91       | 103.5% |
| <b>51130 ENGINEERING</b>                |                 |                                   |                |              |              |                  |        |
| 10130 51130                             | 5,558.00        | ENGINEERING 0.00                  | 5,558.00       | 0.00         | 0.00         | 5,558.00         | .0%    |
| <b>51210 CLERICAL AND TECHNICAL</b>     |                 |                                   |                |              |              |                  |        |
| 10130 51210                             | 164,347.00      | CLERICAL AND TECHNICAL 0.00       | 164,347.00     | 155,004.53   | 0.00         | 9,342.47         | 94.3%  |
| <b>51510 EQUIPMENT MAINTENANCE</b>      |                 |                                   |                |              |              |                  |        |
| 10130 51510                             | 403,804.00      | EQUIPMENT MAINTENANCE -20,000.00  | 383,804.00     | 324,318.83   | 0.00         | 59,485.17        | 84.5%  |
| <b>51520 HIGHWAY MAINTENANCE</b>        |                 |                                   |                |              |              |                  |        |
| 10130 51520                             | 927,036.00      | HIGHWAY MAINTENANCE -21,000.00    | 906,036.00     | 845,065.32   | 0.00         | 60,970.68        | 93.3%  |
| <b>51530 REFUSE COLL &amp; DISPOSAL</b> |                 |                                   |                |              |              |                  |        |
| 10130 51530                             | 471,730.00      | REFUSE COLL & DISPOSAL -30,400.00 | 441,330.00     | 415,489.60   | 0.00         | 25,840.40        | 94.1%  |
| <b>51540 SNOW REMOVAL</b>               |                 |                                   |                |              |              |                  |        |
| 10130 51540                             | 56,000.00       | SNOW REMOVAL -3,787.00            | 52,213.00      | 52,212.78    | 0.00         | 0.22             | 100.0% |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                           |                 |                                        |                |              |              |                         |
|---------------------------------------|-----------------|----------------------------------------|----------------|--------------|--------------|-------------------------|
|                                       | ORIGINAL APPROP | TRANS/ADJUSTS                          | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET % USED |
| <b>51810 OVERTIME</b>                 |                 |                                        |                |              |              |                         |
| 10130 51810                           | 55,000.00       | OVERTIME 18,787.00                     | 73,787.00      | 78,937.60    | 0.00         | -5,150.60 107.0%        |
| <b>51910 FRINGE BENEFITS</b>          |                 |                                        |                |              |              |                         |
| 10130 51910                           | 16,225.00       | FRINGE BENEFITS 0.00                   | 16,225.00      | 10,868.22    | 817.70       | 4,539.08 72.0%          |
| <b>51920 F.I.C.A.</b>                 |                 |                                        |                |              |              |                         |
| 10130 51920                           | 187,021.00      | F.I.C.A. 0.00                          | 187,021.00     | 158,484.47   | 0.00         | 28,536.53 84.7%         |
| <b>52020 POSTAGE</b>                  |                 |                                        |                |              |              |                         |
| 10130 52020                           | 400.00          | POSTAGE 900.00                         | 1,300.00       | 1,050.89     | 0.00         | 249.11 80.8%            |
| <b>52030 PROFESSIONAL FEES</b>        |                 |                                        |                |              |              |                         |
| 10130 52030                           | 120,000.00      | PROFESSIONAL FEES 9,000.00             | 129,000.00     | 111,284.13   | 19,150.56    | -1,434.69 101.1%        |
| <b>52040 SERVICE CONT AND REPAIRS</b> |                 |                                        |                |              |              |                         |
| 10130 52040                           | 60,000.00       | SERVICE CONT. AND REPAIRS 24,501.00    | 84,501.00      | 69,055.08    | 15,593.47    | -147.55 100.2%          |
| <b>52050 DUES CONFER</b>              |                 |                                        |                |              |              |                         |
| 10130 52050                           | 3,000.00        | DUES, CONFERENCES & EDUCATION 6,000.00 | 9,000.00       | 2,899.18     | 5,800.00     | 300.82 96.7%            |
| <b>52060 PRINTING</b>                 |                 |                                        |                |              |              |                         |
| 10130 52060                           | 50.00           | PRINTING 0.00                          | 50.00          | 1.60         | 0.00         | 48.40 3.2%              |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

| ORIGINAL APPROP                      | TRANS/ADJUSTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--------------------------------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52070 RETRIBUSABLE EXPENSES</b>   |                                    |                |              |              |                  |        |
| 10130 52070                          | REIMBURSABLE EXPENSES<br>50.00     | 50.00          | 25.00        | 0.00         | 25.00            | 50.0%  |
| <b>52400 MEAL ALLOWANCE</b>          |                                    |                |              |              |                  |        |
| 10130 52400                          | MEAL ALLOWANCE<br>2,300.00         | 2,300.00       | 1,643.63     | 0.00         | 656.37           | 71.5%  |
| <b>52410 STREET TREE MAINTENANCE</b> |                                    |                |              |              |                  |        |
| 10130 52410                          | STREET TREE MAINTENANCE<br>500.00  | 1,900.00       | 500.00       | 1,400.00     | 0.00             | 100.0% |
| <b>52450 SITE WORK</b>               |                                    |                |              |              |                  |        |
| 10130 52450                          | SITE WORK<br>1,000.00              | 1,000.00       | 171.16       | 0.00         | 828.84           | 17.1%  |
| <b>52460 STREET LIGHTING</b>         |                                    |                |              |              |                  |        |
| 10130 52460                          | STREET LIGHTING<br>90,000.00       | 90,000.00      | 64,112.98    | 0.00         | 25,887.02        | 71.2%  |
| <b>52470 SOLID WASTE DISPOSAL</b>    |                                    |                |              |              |                  |        |
| 10130 52470                          | SOLID WASTE DISPOSAL<br>940,000.00 | 900,049.00     | 651,421.80   | 160,648.27   | 87,978.93        | 90.2%  |
| <b>52475 RECYCLING PROGRAM</b>       |                                    |                |              |              |                  |        |
| 10130 52475                          | RECYCLING PROGRAM<br>200.00        | 200.00         | 0.00         | 0.00         | 200.00           | .0%    |
| <b>52510 RENTAL OF EQUIPMENT</b>     |                                    |                |              |              |                  |        |
| 10130 52510                          | RENTAL OF EQUIPMENT<br>5,000.00    | 38,400.00      | 36,545.46    | 1,752.86     | 101.68           | 99.7%  |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                            |                 |                                         |                |              |              |                  |        |  |  |
|----------------------------------------|-----------------|-----------------------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                        | ORIGINAL APPROP | TRANS/ADJUSTS                           | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>52531 LANDFILL CAP MAINTENANCE</b>  |                 |                                         |                |              |              |                  |        |  |  |
| 10130 52531                            | 23,000.00       | LANDFILL CAP MAINTENANCE<br>1,150.00    | 24,150.00      | 18,050.00    | 6,080.00     | 20.00            | 99.9%  |  |  |
| <b>53010 OFFICE SUPPLIES</b>           |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53010                            | 325.00          | OFFICE SUPPLIES<br>90.00                | 415.00         | 414.48       | 0.00         | 0.52             | 99.9%  |  |  |
| <b>53030 OPERATIONAL SUPPLIES</b>      |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53030                            | 18,000.00       | OPERATIONAL SUPPLIES<br>5,000.00        | 23,000.00      | 18,885.71    | 3,228.62     | 885.67           | 96.1%  |  |  |
| <b>53050 ENGINEERING SUPPLIES</b>      |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53050                            | 300.00          | ENGINEERING EQUIP. & SUPPLIES<br>-90.00 | 210.00         | 0.00         | 0.00         | 210.00           | .0%    |  |  |
| <b>53070 AUTO REPAIRS</b>              |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53070                            | 205,000.00      | AUTO REPAIRS<br>10,000.00               | 215,000.00     | 199,777.23   | 47,556.22    | -32,333.45       | 115.0% |  |  |
| <b>53090 FUELS AND LUBRICANTS</b>      |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53090                            | 327,790.00      | FUELS AND LUBRICANTS<br>0.00            | 327,790.00     | 221,790.84   | 3,237.84     | 102,761.32       | 68.7%  |  |  |
| <b>53100 TIRES</b>                     |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53100                            | 35,000.00       | TIRES<br>5,000.00                       | 40,000.00      | 44,670.16    | 3,329.84     | -8,000.00        | 120.0% |  |  |
| <b>53250 TRAFFIC CONTROL MATERIALS</b> |                 |                                         |                |              |              |                  |        |  |  |
| 10130 53250                            | 20,000.00       | TRAFFIC CONTROL MATERIALS<br>0.00       | 20,000.00      | 17,335.93    | 6,262.00     | -3,597.93        | 118.0% |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                          |                 |                                 |                |              |              |                  |        |
|--------------------------------------|-----------------|---------------------------------|----------------|--------------|--------------|------------------|--------|
|                                      | ORIGINAL APPROP | TRANS/ADJUSTS                   | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>53300 HIGHWAY MATERIALS</b>       |                 |                                 |                |              |              |                  |        |
| 10130 53300                          | 170,000.00      | HIGHWAY MATERIALS<br>0.00       | 170,000.00     | 165,032.22   | 3,805.86     | 1,161.92         | 99.3%  |
| <b>54050 AUTOMOTIVE EQUIPMENT</b>    |                 |                                 |                |              |              |                  |        |
| 10130 54050                          | 26,755.00       | AUTOMOTIVE EQUIPMENT<br>0.00    | 26,755.00      | 22,588.77    | 22,548.00    | -18,381.77       | 168.7% |
| <b>55010 TOWN AID ROADS IMPROVED</b> |                 |                                 |                |              |              |                  |        |
| 10130 55010                          | 321,120.00      | TOWN AID ROADS IMPROVED<br>0.00 | 321,120.00     | 178,111.95   | 81,299.01    | 61,709.04        | 80.8%  |
| TOTAL PUBLIC WORKS                   | 4,994,798.00    | 0.00                            | 4,994,798.00   | 4,215,774.46 | 362,510.25   | 396,513.29       | 92.1%  |
| TOTAL GENERAL FUND                   | 4,994,798.00    | 0.00                            | 4,994,798.00   | 4,215,774.46 | 362,510.25   | 396,513.29       | 92.1%  |
| TOTAL EXPENSES                       | 4,994,798.00    | 0.00                            | 4,994,798.00   | 4,215,774.46 | 362,510.25   | 396,513.29       |        |
| GRAND TOTAL                          | 4,994,798.00    | 0.00                            | 4,994,798.00   | 4,215,774.46 | 362,510.25   | 396,513.29       | 92.1%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                      |                            |               |            |                |              |              |                  |        |  |
|----------------------------------|----------------------------|---------------|------------|----------------|--------------|--------------|------------------|--------|--|
| ORIGINAL APPROP                  |                            | TRANS/ADJ/SHS |            | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |
| 101 GENERAL FUND                 |                            |               |            |                |              |              |                  |        |  |
| 10135 SENIOR CITIZEN COMMISSION  |                            |               |            |                |              |              |                  |        |  |
| 5110 ADMINISTRATION              |                            |               |            |                |              |              |                  |        |  |
| 10135 51110                      | ADMINISTRATION             | 0.00          | 147,169.00 | 152,328.06     | 0.00         | -5,159.06    | 103.5%           |        |  |
| 5120 CLERICAL AND TECHNICAL      |                            |               |            |                |              |              |                  |        |  |
| 10135 51210                      | CLERICAL AND TECHNICAL     | -1,075.00     | 233,795.00 | 242,864.74     | 0.00         | -9,069.74    | 103.9%           |        |  |
| 51635 SENIOR PROGRAM INSTRUCTORS |                            |               |            |                |              |              |                  |        |  |
| 10135 51635                      | SENIOR PROGRAM INSTRUCTORS | -1,000.00     | 30,236.00  | 25,904.34      | 0.00         | 4,331.66     | 85.7%            |        |  |
| 5180 OVERTIME                    |                            |               |            |                |              |              |                  |        |  |
| 10135 51810                      | OVERTIME                   | 2,075.00      | 3,058.00   | 3,150.58       | 0.00         | -92.58       | 103.0%           |        |  |
| 51920 F.I.C.A.                   |                            |               |            |                |              |              |                  |        |  |
| 10135 51920                      | F.I.C.A.                   | 0.00          | 31,691.00  | 32,117.45      | 0.00         | -426.45      | 101.3%           |        |  |
| 52010 ADVERTISING                |                            |               |            |                |              |              |                  |        |  |
| 10135 52010                      | ADVERTISING                | 0.00          | 200.00     | 0.00           | 0.00         | 200.00       | .0%              |        |  |
| 52020 POSTAGE                    |                            |               |            |                |              |              |                  |        |  |
| 10135 52020                      | POSTAGE                    | 0.00          | 1,575.00   | 1,251.00       | 0.00         | 324.00       | 79.4%            |        |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

| ORIGINAL APPROP                        | TRANS/ADJMENTS                  | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|---------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52039 ADA SERVICES</b>              |                                 |                |              |              |                  |        |
| 10135 52039                            | ADA SERVICES -450.00            | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                                 |                |              |              |                  |        |
| 10135 52040                            | SERVICE CONT. AND REPAIRS 0.00  | 12,448.00      | 11,650.31    | 266.60       | 531.09           | 95.7%  |
| <b>52050 DUES CONFER</b>               |                                 |                |              |              |                  |        |
| 10135 52050                            | DUES, CONFERENCES & EDUCAT 0.00 | 690.00         | 407.98       | 0.00         | 282.02           | 59.1%  |
| <b>52130 PHYSICAL EXAMINATIONS</b>     |                                 |                |              |              |                  |        |
| 10135 52130                            | PHYSICAL EXAMINATIONS 0.00      | 2,216.00       | 1,018.32     | 0.00         | 1,197.68         | 46.0%  |
| <b>52380 PROGRAMS</b>                  |                                 |                |              |              |                  |        |
| 10135 52380                            | PROGRAMS 450.00                 | 3,100.00       | 2,680.18     | 0.00         | 419.82           | 86.5%  |
| <b>53010 OFFICE SUPPLIES</b>           |                                 |                |              |              |                  |        |
| 10135 53010                            | OFFICE SUPPLIES 300.00          | 700.00         | 604.32       | 0.00         | 95.68            | 86.3%  |
| <b>53020 OTHER SUPPLIES</b>            |                                 |                |              |              |                  |        |
| 10135 53020                            | OTHER SUPPLIES 100.00           | 3,059.00       | 2,790.23     | 224.41       | 44.36            | 98.5%  |
| <b>53070 AUTO REPAIRS</b>              |                                 |                |              |              |                  |        |
| 10135 53070                            | AUTO REPAIRS 0.00               | 1,729.00       | 1,728.14     | 0.00         | 0.86             | 100.0% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                     |                                 |                |              |              |                  |        |
|---------------------------------|---------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                 | TRANS/ADJUSTS                   | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| 53080 AUTOMOTIVE MAINTENANCE    |                                 |                |              |              |                  |        |
| 10135 53080                     | AUTOMOTIVE MAINTENANCE<br>0.00  | 1,395.00       | 158.26       | 0.00         | 1,236.74         | 11.3%  |
| 53090 FUELS AND LUBRICANTS      |                                 |                |              |              |                  |        |
| 10135 53090                     | FUELS AND LUBRICANTS<br>-400.00 | 10,313.00      | 7,487.52     | 0.00         | 2,825.48         | 72.6%  |
| 54030 KITCHEN EQUIPMENT         |                                 |                |              |              |                  |        |
| 10135 54030                     | KITCHEN EQUIPMENT<br>0.00       | 120.00         | 56.53        | 0.00         | 63.47            | 47.1%  |
| 54050 AUTOMOTIVE EQUIPMENT      |                                 |                |              |              |                  |        |
| 10135 54050                     | AUTOMOTIVE EQUIPMENT<br>0.00    | 1,137.00       | 1,084.32     | 0.00         | 52.68            | 95.4%  |
| TOTAL SENIOR CITIZEN COMMISSION |                                 |                |              | 491.01       | -3,142.29        | 100.6% |
| TOTAL GENERAL FUND              |                                 |                |              | 491.01       | -3,142.29        | 100.6% |
| TOTAL EXPENSES                  |                                 |                |              | 491.01       | -3,142.29        |        |
| GRAND TOTAL                     |                                 |                |              | 491.01       | -3,142.29        | 100.6% |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                 |                        |               |                |              |              |                  |        |  |  |
|-----------------------------|------------------------|---------------|----------------|--------------|--------------|------------------|--------|--|--|
| ORIGINAL APPROP             |                        | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| 101 GENERAL FUND            |                        |               |                |              |              |                  |        |  |  |
| 10137 RECREATION AND PARKS  |                        |               |                |              |              |                  |        |  |  |
| 5110 ADMINISTRATION         |                        |               |                |              |              |                  |        |  |  |
| 10137 51110                 | ADMINISTRATION         | 0.00          | 108,605.00     | 111,595.58   | 0.00         | -2,990.58        | 102.8% |  |  |
| 5120 CLERICAL AND TECHNICAL |                        |               |                |              |              |                  |        |  |  |
| 10137 51210                 | CLERICAL AND TECHNICAL | 0.00          | 85,382.00      | 87,321.73    | 0.00         | -1,939.73        | 102.3% |  |  |
| 51220 CUSTODIAL             |                        |               |                |              |              |                  |        |  |  |
| 10137 51220                 | CUSTODIAL              | 0.00          | 21,232.00      | 12,738.64    | 0.00         | 8,493.36         | 60.0%  |  |  |
| 51610 PARKS MAINTENANCE     |                        |               |                |              |              |                  |        |  |  |
| 10137 51610                 | PARKS MAINTENANCE      | 0.00          | 450,959.00     | 439,196.02   | 0.00         | 11,762.98        | 97.4%  |  |  |
| 51620 RECREATION PROGRAMS   |                        |               |                |              |              |                  |        |  |  |
| 10137 51620                 | RECREATION PROGRAMS    | 0.00          | 339,883.00     | 411,979.98   | 0.00         | -72,096.98       | 121.2% |  |  |
| 51810 OVERTIME              |                        |               |                |              |              |                  |        |  |  |
| 10137 51810                 | OVERTIME               | 0.00          | 32,992.00      | 30,077.89    | 0.00         | 2,914.11         | 91.2%  |  |  |
| 51910 FRINGE BENEFITS       |                        |               |                |              |              |                  |        |  |  |
| 10137 51910                 | FRINGE BENEFITS        | 0.00          | 4,400.00       | 3,208.37     | 0.00         | 1,191.63         | 72.9%  |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

| ORIGINAL APPROP                        | TRANS/ADJUSTS                 | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|----------------------------------------|-------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>51920 F.I.C.A.</b>                  |                               |                |              |              |                  |        |
| 10137 51920                            | F.I.C.A.                      | 0.00           | 79,930.90    | 0.00         | -106.90          | 100.1% |
| <b>52010 ADVERTISING</b>               |                               |                |              |              |                  |        |
| 10137 52010                            | ADVERTISING                   | 0.00           | 1,282.30     | 0.00         | 1,477.70         | 46.5%  |
| <b>52020 POSTAGE</b>                   |                               |                |              |              |                  |        |
| 10137 52020                            | POSTAGE                       | 0.00           | 3,808.27     | 0.00         | 2,291.73         | 62.4%  |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                               |                |              |              |                  |        |
| 10137 52040                            | SERVICE CONT. AND REPAIRS     | 0.00           | 3,379.45     | 931.30       | -1,283.75        | 142.4% |
| <b>52050 DUES CONFER</b>               |                               |                |              |              |                  |        |
| 10137 52050                            | DUES, CONFERENCES & EDUCATION | 0.00           | 1,873.00     | 0.00         | 1,217.00         | 60.6%  |
| <b>52070 REIMBURSABLE EXPENSES</b>     |                               |                |              |              |                  |        |
| 10137 52070                            | REIMBURSABLE EXPENSES         | 150.00         | 0.00         | 0.00         | 150.00           | .0%    |
| <b>52080 TELEPHONE</b>                 |                               |                |              |              |                  |        |
| 10137 52080                            | TELEPHONE                     | 0.00           | 1,746.91     | 452.88       | 540.21           | 80.3%  |
| <b>52090 HEATING FUEL</b>              |                               |                |              |              |                  |        |
| 10137 52090                            | HEATING FUEL                  | -9,098.00      | 0.00         | 0.00         | 0.00             | .0%    |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                            | ORIGINAL APPROP | TRANS/ADJUSTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--------------------------------------------|-----------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52100 ELECTRICITY</b>                   |                 |                                    |                |              |              |                  |        |
| 10137 52100                                | 3,000.00        | ELECTRICITY -3,000.00              | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52110 WATER</b>                         |                 |                                    |                |              |              |                  |        |
| 10137 52110                                | 4,725.00        | WATER -4,725.00                    | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52120 SEWER</b>                         |                 |                                    |                |              |              |                  |        |
| 10137 52120                                | 2,640.00        | SEWER -2,640.00                    | 0.00           | 0.00         | 0.00         | 0.00             | .0%    |
| <b>52200 XFER TO COMMUNITY EVENTS FUND</b> |                 |                                    |                |              |              |                  |        |
| 10137 52206                                | 4,750.00        | XFER TO COMMUNITY EVENTS FUND 0.00 | 4,750.00       | 4,750.00     | 0.00         | 0.00             | 100.0% |
| <b>52350 PROGRAMS</b>                      |                 |                                    |                |              |              |                  |        |
| 10137 52380                                | 36,786.00       | PROGRAMS 0.00                      | 36,786.00      | 36,227.80    | 0.00         | 558.20           | 98.5%  |
| <b>52390 CO-SPONSORED PROGRAMS</b>         |                 |                                    |                |              |              |                  |        |
| 10137 52390                                | 41,549.00       | CO-SPONSORED PROGRAMS 0.00         | 41,549.00      | 30,695.00    | 0.00         | 10,854.00        | 73.9%  |
| <b>52420 MAINTENANCE OF PROPERTY</b>       |                 |                                    |                |              |              |                  |        |
| 10137 52420                                | 85,232.00       | MAINTENANCE OF PROPERTY 0.00       | 85,232.00      | 72,515.82    | 3,911.07     | 8,805.11         | 89.7%  |
| <b>53010 OFFICE SUPPLIES</b>               |                 |                                    |                |              |              |                  |        |
| 10137 53010                                | 1,600.00        | OFFICE SUPPLIES 0.00               | 1,600.00       | 1,193.90     | 0.00         | 406.10           | 74.6%  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

| ORIGINAL APPROP                     | TRANS/ADJUSTS                    | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-------------------------------------|----------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>53020 OTHER SUPPLIES</b>         |                                  |                |              |              |                  |        |
| 10137 53020                         | OTHER SUPPLIES<br>-2,500.00      | 33,791.00      | 28,720.05    | 848.31       | 4,222.64         | 87.5%  |
| <b>53080 AUTOMOTIVE MAINTENANCE</b> |                                  |                |              |              |                  |        |
| 10137 53080                         | MAINTENANCE VEHICLES<br>2,500.00 | 27,000.00      | 25,745.92    | 0.00         | 1,254.08         | 95.4%  |
| <b>53090 FUELS AND LUBRICANTS</b>   |                                  |                |              |              |                  |        |
| 10137 53090                         | FUELS AND LUBRICANTS<br>0.00     | 32,208.00      | 19,788.87    | 0.00         | 12,419.13        | 61.4%  |
| <b>TOTAL RECREATION AND PARKS</b>   |                                  |                |              |              |                  |        |
| 1,423,523.00                        | -19,463.00                       | 1,404,060.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |
| <b>TOTAL GENERAL FUND</b>           |                                  |                |              |              |                  |        |
| 1,423,523.00                        | -19,463.00                       | 1,404,060.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |
| <b>TOTAL EXPENSES</b>               |                                  |                |              |              |                  |        |
| 1,423,523.00                        | -19,463.00                       | 1,404,060.00   | 1,407,776.40 | 6,143.56     | -9,859.96        |        |
| <b>GRAND TOTAL</b>                  |                                  |                |              |              |                  |        |
| 1,423,523.00                        | -19,463.00                       | 1,404,060.00   | 1,407,776.40 | 6,143.56     | -9,859.96        | 100.7% |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                                       |               |                |              |              |                  |        |
|---------------------------------------------------|---------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                                   | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| 101 GENERAL FUND                                  |               |                |              |              |                  |        |
| 10116 RETIREMENT COMMISSION                       |               |                |              |              |                  |        |
| 51930 HEART AND HYPERTENSION                      |               |                |              |              |                  |        |
| 10116 51930                                       | 177,448.00    | 224,358.00     | 232,865.79   | 0.00         | -8,507.79        | 103.6% |
| 51940 PENSION CONTRIBUTIONS                       |               |                |              |              |                  |        |
| 10116 51940                                       | 5,020,191.00  | 4,920,571.00   | 4,166,653.30 | 0.00         | 753,917.70       | 84.7%  |
| 51945 RETIREE HEALTH BENEFITS                     |               |                |              |              |                  |        |
| 10116 51945                                       | 393,793.00    | 441,303.00     | 406,509.15   | 49,349.88    | -14,556.03       | 103.3% |
| 51949 OPEB TRUST FUND CONTRIBUTION                |               |                |              |              |                  |        |
| 10116 51949                                       | 1,458,305.00  | 1,463,505.00   | 1,463,505.00 | 0.00         | 0.00             | 100.0% |
| TOTAL RETIREMENT COMMISSION                       |               |                |              |              |                  |        |
|                                                   | 7,049,737.00  | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88       | 89.6%  |
| TOTAL GENERAL FUND                                |               |                |              |              |                  |        |
|                                                   | 7,049,737.00  | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88       | 89.6%  |
| TOTAL EXPENSES                                    |               |                |              |              |                  |        |
|                                                   | 7,049,737.00  | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88       |        |
| GRAND TOTAL                                       |               |                |              |              |                  |        |
|                                                   | 7,049,737.00  | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88       | 89.6%  |
| ** END OF REPORT - Generated by Kimberly Allen ** |               |                |              |              |                  |        |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer  
Out of Services Transfer Request

#1 #22

VARIOUS  
DEPARTMENT

| Line No. | Org. Code             | Object Code | Object Description    | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------------------|-------------|-----------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10102 (ROV)           | 51010       | ELECTED OFFICIALS     | 47,848.00                    | (10,703.52)                    | 7,455               |                     | (3,249)                        |
| 2        | 10102 (ROV)           | 51920       | FICA                  | 4,528.00                     | (618.00)                       | 1,188               |                     | 570                            |
|          |                       |             |                       |                              |                                |                     |                     | 0                              |
| 3        | 10104<br>(ASSESSOR)   | 51110       | ADMINISTRATION        | 192,579.00                   | (4,514.51)                     | 8,380               |                     | 3,865                          |
| 4        | 10104<br>(ASSESSOR)   | 51210       | FICA                  | 19,809.00                    | 430.80                         | 890                 |                     | 1,321                          |
|          |                       |             |                       |                              |                                |                     |                     | 0                              |
| 5        | 10107<br>(FINANCE)    | 52080       | TELEPHONE             | 16,659.00                    | (874.00)                       | 2,875               |                     | 2,001                          |
| 6        | 10107<br>(FINANCE)    | 52040       | SERVICE CONTRACTS     | 47,509.00                    | (11,492.88)                    | 13,000              |                     | 1,507                          |
|          |                       |             |                       |                              |                                |                     |                     | 0                              |
| 7        | 10108 (LEGAL)         | 52030       | PROFESSIONAL FEES     | 260,000.00                   | (17,415.72)                    | 42,584              |                     | 25,169                         |
| 8        | 10108 (LEGAL)         | 1           | PROBATE COURT         | 34,900.00                    | (1,878.64)                     | 1,900               |                     | 21                             |
|          |                       |             |                       |                              |                                |                     |                     |                                |
| 9        | 10116<br>(RETIREMENT) | 51945       | PENSION CONTRIBUTIONS | 4,920,571.00                 | 805,698.00                     |                     | (78,272)            | 727,426                        |
| TOTAL    |                       |             |                       |                              |                                | 78,272              | (78,272)            |                                |

**Explanation**

FINAL YEAR-END TRANSFERS TO CLOSE YEAR AND COMPLETE ANNUAL AUDIT

Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

### **#1 EXPLANATION**

- 1-2 ROV, raises approved by RTM after budget approved
- 3-4 Assessor, raises approved after budget approved
- 5-6 Finance, new purchasing software and increased number of phones
- 7-8 Legal, additional services required for Data Center, Millstone Appraisal, Purchase of 8 Goshen Road
- 9 Funds available because actual pension contributions were lower than budgeted

### **#2 EXPLANATION**

- 1-2 Town Clerk, raises approved after budget was approved
- 3-5 Facilities, repairs to Eugene O'Neill property to maintain safety protocols
- 6-8 Funds available because actual expenditures were lower than budgeted

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 J3                            |                 |                                   |                |              |          |                   |
|----------------------------------------|-----------------|-----------------------------------|----------------|--------------|----------|-------------------|
|                                        | ORIGINAL APPROP | TRANS/ADJSTS                      | REVISED BUDGET | YTD EXPENDED | INCURRED | AVAILABLE BUDGET  |
|                                        |                 |                                   |                |              |          | % USED            |
| <b>101 GENERAL FUND</b>                |                 |                                   |                |              |          |                   |
| <b>10102 REGISTRAR OF VOTERS</b>       |                 |                                   |                |              |          |                   |
| <b>51010 ELECTED OFFICIALS</b>         |                 |                                   |                |              |          |                   |
| 10102 51010                            | 47,848.00       | ELECTED OFFICIALS<br>0.00         | 47,848.00      | 58,551.52    | 0.00     | -10,703.52 122.4% |
| <b>51310 VOTER REGISTRATION</b>        |                 |                                   |                |              |          |                   |
| 10102 51310                            | 4,000.00        | VOTER REGISTRATION<br>0.00        | 4,000.00       | 2,042.50     | 0.00     | 1,957.50 51.1%    |
| <b>51320 ELECTION ACTIVITIES</b>       |                 |                                   |                |              |          |                   |
| 10102 51320                            | 7,345.00        | ELECTION ACTIVITIES<br>0.00       | 7,345.00       | 14,650.00    | 0.00     | -7,305.00 199.5%  |
| <b>51920 F.I.C.A.</b>                  |                 |                                   |                |              |          |                   |
| 10102 51920                            | 4,528.00        | F.I.C.A.<br>0.00                  | 4,528.00       | 5,704.53     | 0.00     | -1,176.53 126.0%  |
| <b>52010 ADVERTISING</b>               |                 |                                   |                |              |          |                   |
| 10102 52010                            | 1.00            | ADVERTISING<br>0.00               | 1.00           | 0.00         | 0.00     | 1.00 .0%          |
| <b>52020 POSTAGE</b>                   |                 |                                   |                |              |          |                   |
| 10102 52020                            | 1,800.00        | POSTAGE<br>-104.00                | 1,696.00       | 1,612.29     | 0.00     | 83.71 95.1%       |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                 |                                   |                |              |          |                   |
| 10102 52040                            | 2,500.00        | SERVICE CONT. AND REPAIRS<br>0.00 | 2,500.00       | 2,500.00     | 0.00     | 0.00 100.0%       |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

|                                    | ORIGINAL APPROP | TRANS/ADJSTS                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|------------------------------------|-----------------|-------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>54050 DUES/CONF</b>             |                 |                                     |                |              |              |                  |        |
| 10102 52050                        | 1,680.00        | DUES, CONFERENCES & EDUCAT<br>71.00 | 1,751.00       | 1,080.00     | 0.00         | 671.00           | 61.7%  |
| <b>53070 REIMBURSABLE EXPENSES</b> |                 |                                     |                |              |              |                  |        |
| 10102 52070                        | 401.00          | REIMBURSABLE EXPENSES<br>33.00      | 434.00         | 433.73       | 0.00         | 0.27             | 99.9%  |
| <b>53070 OTHER SUPPLIES</b>        |                 |                                     |                |              |              |                  |        |
| 10102 53070                        | 9,384.00        | OTHER SUPPLIES<br>0.00              | 9,384.00       | 11,649.65    | 0.00         | -2,265.65        | 124.1% |
| <b>54180 VOTING MACHINES</b>       |                 |                                     |                |              |              |                  |        |
| 10102 54180                        | 1.00            | VOTING MACHINES<br>0.00             | 1.00           | 0.00         | 0.00         | 1.00             | .0%    |
| <b>TOTAL REGISTER OF VOTERS</b>    | 79,488.00       | 0.00                                | 79,488.00      | 98,224.22    | 0.00         | -18,736.22       | 123.6% |
| <b>TOTAL GENERAL FUND</b>          | 79,488.00       | 0.00                                | 79,488.00      | 98,224.22    | 0.00         | -18,736.22       | 123.6% |
| <b>TOTAL EXPENSES</b>              | 79,488.00       | 0.00                                | 79,488.00      | 98,224.22    | 0.00         | -18,736.22       |        |
| <b>GRAND TOTAL</b>                 | 79,488.00       | 0.00                                | 79,488.00      | 98,224.22    | 0.00         | -18,736.22       | 123.6% |

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# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                            |                 |                                    |                |              |              |                         |
|----------------------------------------|-----------------|------------------------------------|----------------|--------------|--------------|-------------------------|
|                                        | ORIGINAL APPROP | TRANS/ADJUSTS                      | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET % USED |
| <b>101 GENERAL FUND</b>                |                 |                                    |                |              |              |                         |
| <b>10104 ASSESSOR</b>                  |                 |                                    |                |              |              |                         |
| <b>51110 ADMINISTRATION</b>            |                 |                                    |                |              |              |                         |
| 10104 51110                            | 192,597.00      | ADMINISTRATION 0.00                | 192,597.00     | 197,111.51   | 0.00         | -4,514.51 102.3%        |
| <b>51210 CLERICAL AND TECHNICAL</b>    |                 |                                    |                |              |              |                         |
| 10104 51210                            | 66,342.00       | CLERICAL AND TECHNICAL 0.00        | 66,342.00      | 63,285.51    | 0.00         | 3,056.49 95.4%          |
| <b>51920 F.I.C.A.</b>                  |                 |                                    |                |              |              |                         |
| 10104 51920                            | 19,809.00       | F.I.C.A. 0.00                      | 19,809.00      | 19,378.20    | 0.00         | 430.80 97.8%            |
| <b>52010 ADVERTISING</b>               |                 |                                    |                |              |              |                         |
| 10104 52010                            | 400.00          | ADVERTISING -168.00                | 232.00         | 231.95       | 0.00         | 0.05 100.0%             |
| <b>52020 POSTAGE</b>                   |                 |                                    |                |              |              |                         |
| 10104 52020                            | 1,650.00        | POSTAGE 0.00                       | 1,650.00       | 1,438.70     | 0.00         | 211.30 87.2%            |
| <b>52030 PROFESSIONAL FEES</b>         |                 |                                    |                |              |              |                         |
| 10104 52030                            | 250.00          | PROFESSIONAL FEES 0.00             | 250.00         | 205.49       | 0.00         | 44.51 82.2%             |
| <b>52040 SERVICE CONT. AND REPAIRS</b> |                 |                                    |                |              |              |                         |
| 10104 52040                            | 6,236.00        | SERVICE CONT. AND REPAIRS 1,368.00 | 7,604.00       | 7,338.89     | 0.00         | 265.11 96.5%            |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FGR 2024 13                 |                                       |                |              |              |                  |        |
|-----------------------------|---------------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP             | TRANS/AUD/SMTS                        | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>52050 DUES CONFER</b>    |                                       |                |              |              |                  |        |
| 10104 52050                 | DUES, CONFERENCES & EDUCAT<br>-400.00 | 2,455.00       | 2,558.52     | 0.00         | -103.52          | 104.2% |
| 2,855.00                    |                                       |                |              |              |                  |        |
| <b>53020 OTHER SUPPLIES</b> |                                       |                |              |              |                  |        |
| 10104 53020                 | OTHER SUPPLIES 0.00                   | 150.00         | 137.94       | 0.00         | 12.06            | 92.0%  |
| 150.00                      |                                       |                |              |              |                  |        |
| <b>53200 PRICING BOOKS</b>  |                                       |                |              |              |                  |        |
| 10104 53200                 | PRICING BOOKS<br>-800.00              | 1,059.00       | 0.00         | 0.00         | 1,059.00         | .0%    |
| 1,859.00                    |                                       |                |              |              |                  |        |
| TOTAL ASSESSOR              | 292,148.00                            | 292,148.00     | 291,686.71   | 0.00         | 461.29           | 99.6%  |
| TOTAL GENERAL FUND          | 292,148.00                            | 292,148.00     | 291,686.71   | 0.00         | 461.29           | 99.6%  |
| TOTAL EXPENSES              | 0.00                                  | 292,148.00     | 291,686.71   | 0.00         | 461.29           |        |
| GRAND TOTAL                 | 0.00                                  | 292,148.00     | 291,686.71   | 0.00         | 461.29           | 99.6%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024 13                         |                 |                                |                |              |              |                  |        |  |  |
|-------------------------------------|-----------------|--------------------------------|----------------|--------------|--------------|------------------|--------|--|--|
|                                     | ORIGINAL APPROP | TRANS/ADJUSTS                  | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |  |  |
| <b>101 GENERAL FUND</b>             |                 |                                |                |              |              |                  |        |  |  |
| <b>10107 FINANCE</b>                |                 |                                |                |              |              |                  |        |  |  |
| <b>51010 ELECTED OFFICIALS</b>      |                 |                                |                |              |              |                  |        |  |  |
| 10107 51010                         | 29,287.00       | ELECTED OFFICIALS<br>330.00    | 29,617.00      | 29,616.22    | 0.00         | 0.78             | 100.0% |  |  |
| <b>51110 ADMINISTRATION</b>         |                 |                                |                |              |              |                  |        |  |  |
| 10107 51110                         | 366,228.00      | ADMINISTRATION<br>2,394.00     | 368,622.00     | 361,569.18   | 0.00         | 7,052.82         | 98.1%  |  |  |
| <b>51210 CLERICAL AND TECHNICAL</b> |                 |                                |                |              |              |                  |        |  |  |
| 10107 51210                         | 147,730.00      | CLERICAL AND TECHNICAL<br>0.00 | 147,730.00     | 143,204.16   | 0.00         | 4,525.84         | 96.9%  |  |  |
| <b>51810 OVERTIME</b>               |                 |                                |                |              |              |                  |        |  |  |
| 10107 51810                         | 2,650.00        | OVERTIME<br>0.00               | 2,650.00       | 259.14       | 0.00         | 2,390.86         | 9.8%   |  |  |
| <b>51910 FRINGE BENEFITS</b>        |                 |                                |                |              |              |                  |        |  |  |
| 10107 51910                         | 2,565.00        | FRINGE BENEFITS<br>0.00        | 2,565.00       | 1,982.61     | 0.00         | 582.39           | 77.3%  |  |  |
| <b>51920 F.I.C.A.</b>               |                 |                                |                |              |              |                  |        |  |  |
| 10107 51920                         | 41,957.00       | F.I.C.A.<br>163.00             | 42,120.00      | 38,557.75    | 0.00         | 3,562.25         | 91.5%  |  |  |
| <b>52010 ADVERTISING</b>            |                 |                                |                |              |              |                  |        |  |  |
| 10107 52010                         | 200.00          | ADVERTISING<br>1,942.00        | 2,142.00       | 114.16       | 0.00         | 2,027.84         | 5.3%   |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

|                                       | ORIGINAL APPROP | TRANS/ADJUSTS                              | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------------|-----------------|--------------------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>52020 POSTAGE</b>                  |                 |                                            |                |              |              |                  |        |
| 10107 52020                           | 4,000.00        | 0.00                                       | 4,000.00       | 4,233.85     | 0.00         | -233.85          | 105.8% |
| <b>52030 PROFESSIONAL FEES</b>        |                 |                                            |                |              |              |                  |        |
| 10107 52030                           | 55,400.00       | PROFESSIONAL FEES<br>403.00                | 55,803.00      | 58,450.80    | 0.00         | -2,647.80        | 104.7% |
| <b>52040 SERVICE CONT AND REPAIRS</b> |                 |                                            |                |              |              |                  |        |
| 10107 52040                           | 49,109.00       | SERVICE CONT. AND REPAIRS<br>-1,600.00     | 47,509.00      | 58,315.41    | 721.77       | -11,528.18       | 124.3% |
| <b>52050 DUES CONFER</b>              |                 |                                            |                |              |              |                  |        |
| 10107 52050                           | 11,721.00       | DUES, CONFERENCES & EDUCATION<br>-3,075.00 | 8,646.00       | 4,883.21     | 0.00         | 3,762.79         | 56.5%  |
| <b>52070 REIMBURSABLE EXPENSES</b>    |                 |                                            |                |              |              |                  |        |
| 10107 52070                           | 100.00          | REIMBURSABLE EXPENSES<br>0.00              | 100.00         | 19.13        | 0.00         | 80.87            | 19.1%  |
| <b>52080 TELEPHONE</b>                |                 |                                            |                |              |              |                  |        |
| 10107 52080                           | 16,659.00       | TELEPHONE<br>0.00                          | 16,659.00      | 17,267.37    | 1,764.88     | -2,373.25        | 114.2% |
| <b>53010 OFFICE SUPPLIES</b>          |                 |                                            |                |              |              |                  |        |
| 10107 53010                           | 20,000.00       | OFFICE SUPPLIES<br>0.00                    | 20,000.00      | 20,207.14    | 733.41       | -940.55          | 104.7% |
| <b>54010 FURNITURE</b>                |                 |                                            |                |              |              |                  |        |
| 10107 54010                           | 115.00          | FURNITURE<br>0.00                          | 115.00         | 0.00         | 0.00         | 115.00           | .0%    |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024-13                   |                 |                              |                |              |              |                  |        |
|-------------------------------|-----------------|------------------------------|----------------|--------------|--------------|------------------|--------|
|                               | ORIGINAL APPROP | TRANS/ADJMENTS               | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>54060 OFFICE EQUIPMENT</b> |                 |                              |                |              |              |                  |        |
| 10107 54060                   | 0.00            | OFFICE EQUIPMENT<br>2,330.00 | 2,330.00       | 2,329.06     | 0.00         | 0.94             | 100.0% |
| TOTAL FINANCE                 | 747,721.00      | 2,587.00                     | 750,608.00     | 741,009.19   | 3,220.06     | 6,378.75         | 99.2%  |
| TOTAL GENERAL FUND            | 747,721.00      | 2,587.00                     | 750,608.00     | 741,009.19   | 3,220.06     | 6,378.75         | 99.2%  |
| TOTAL EXPENSES                | 747,721.00      | 2,587.00                     | 750,608.00     | 741,009.19   | 3,220.06     | 6,378.75         |        |
| GRAND TOTAL                   | 747,721.00      | 2,587.00                     | 750,608.00     | 741,009.19   | 3,220.06     | 6,378.75         | 99.2%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                               |                 |               |                |              |              |                         |
|-------------------------------------------|-----------------|---------------|----------------|--------------|--------------|-------------------------|
|                                           | ORIGINAL APPROP | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET % USED |
| <b>101 GENERAL FUND</b>                   |                 |               |                |              |              |                         |
| <b>10116 RETIREMENT COMMISSION</b>        |                 |               |                |              |              |                         |
| <b>51930 HEART AND HYPERTENSION</b>       |                 |               |                |              |              |                         |
| 10116 51930                               | 177,448.00      |               | 224,358.00     | 232,865.79   | 0.00         | -8,507.79 103.8%        |
| <b>51940 PENSION CONTRIBUTIONS</b>        |                 |               |                |              |              |                         |
| 10116 51940                               | 5,020,191.00    |               | 4,920,571.00   | 4,166,653.30 | 0.00         | 753,917.70 84.7%        |
| <b>51945 RETIREE HEALTH BENEFITS</b>      |                 |               |                |              |              |                         |
| 10116 51945                               | 393,793.00      |               | 441,303.00     | 406,509.15   | 49,349.88    | -14,556.03 103.3%       |
| <b>51949 OPEB TRUST FUND CONTRIBUTION</b> |                 |               |                |              |              |                         |
| 10116 51949                               | 1,458,305.00    |               | 1,463,505.00   | 1,463,505.00 | 0.00         | 0.00 100.0%             |
| <b>TOTAL RETIREMENT COMMISSION</b>        |                 |               |                |              |              |                         |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%        |
| <b>TOTAL GENERAL FUND</b>                 |                 |               |                |              |              |                         |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%        |
| <b>TOTAL EXPENSES</b>                     |                 |               |                |              |              |                         |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%        |
| <b>GRAND TOTAL</b>                        |                 |               |                |              |              |                         |
|                                           | 7,049,737.00    | 0.00          | 7,049,737.00   | 6,269,533.24 | 49,349.88    | 730,853.88 89.6%        |

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#2 #23

# TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer  
Out of Services Transfer Request

VARIOUS  
DEPARTMENT

| Line No. | Org. Code             | Object Code | Object Description      | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------------------|-------------|-------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10109 (TOWN<br>CLERK) | 51010       | ELECTED OFFICIALS       | 93,033.00                    | 762.85                         | 1,050               |                     | 1,813                          |
| 2        | 10109 (TOWN<br>CLERK) | 51110       | ADMINISTRATION          | 68,005.00                    | (2,080.83)                     | 3,441               |                     | 1,360                          |
|          |                       |             |                         |                              |                                |                     |                     | 0                              |
| 3        | 10111<br>(FACILITIES) | 52040       | SERVICE CONTRACTS       | 243,570.00                   | (256,868.00)                   | 260,000             |                     | 3,132                          |
| 4        | 10111<br>(FACILITIES) | 52120       | SEWER                   | 2,640.00                     | (1,358.40)                     | 1,458               |                     | 100                            |
| 5        | 10111<br>(FACILITIES) | 53020       | OTHER SUPPLIES          | 6,000.00                     | (710.00)                       | 725                 |                     | 15                             |
|          |                       |             |                         |                              |                                |                     |                     | 0                              |
| 6        | 10112<br>(INSURANCE)  | 52250       | DEDUCTIBLE COVERAGE     | 20,000.00                    | 16,940.00                      |                     | (6,674)             | 10,266                         |
| 7        | 10112<br>(INSURANCE)  | 52201       | LIABILITY/AUTO/PROPERTY | 760,738.00                   | 166,772.00                     |                     | (150,000)           |                                |
| 8        | 10112<br>(INSURANCE)  | 52200       | WORKERS' COMPENSATION   | 704,267.00                   | 111,326.00                     |                     | (110,000)           | 1,326                          |
|          |                       |             |                         | TOTAL                        |                                | 266,674             | (266,674)           |                                |

**Explanation**

FINAL YEAR-END TRANSFERS TO CLOSE YEAR AND COMPLETE ANNUAL AUDIT

Department Head \_\_\_\_\_

Date \_\_\_\_\_

Director of Finance \_\_\_\_\_

Date \_\_\_\_\_

First Selectman \_\_\_\_\_

Date \_\_\_\_\_

Commission/Board Approval \_\_\_\_\_

Date \_\_\_\_\_

### **#1 EXPLANATION**

- 1-2 ROV, raises approved by RTM after budget approved
- 3-4 Assessor, raises approved after budget approved
- 5-6 Finance, new purchasing software and increased number of phones
- 7-8 Legal, additional services required for Data Center, Millstone Appraisal, Purchase of 8 Goshen Road
- 9 Funds available because actual pension contributions were lower than budgeted

### **#2 EXPLANATION**

- 1-2 Town Clerk, raises approved after budget was approved
- 3-5 Facilities, repairs to Eugene O'Neill property to maintain safety protocols
- 6-8 Funds available because actual expenditures were lower than budgeted

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|                                     | ORIGINAL APPROP | TRANS/ADJUSTS                  | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-------------------------------------|-----------------|--------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101 GENERAL FUND</b>             |                 |                                |                |              |              |                  |        |
| <b>10109 TOWN CLERK</b>             |                 |                                |                |              |              |                  |        |
| <b>51010 ELECTED OFFICIALS</b>      |                 |                                |                |              |              |                  |        |
| 10109 51010                         | 93,033.00       | ELECTED OFFICIALS<br>0.00      | 93,033.00      | 92,270.15    | 0.00         | 762.85           | 99.2%  |
| <b>51110 ADMINISTRATION</b>         |                 |                                |                |              |              |                  |        |
| 10109 51110                         | 68,005.00       | ADMINISTRATION<br>0.00         | 68,005.00      | 70,085.83    | 0.00         | -2,080.83        | 103.1% |
| <b>51210 CLERICAL AND TECHNICAL</b> |                 |                                |                |              |              |                  |        |
| 10109 51210                         | 42,879.00       | CLERICAL AND TECHNICAL<br>0.00 | 42,879.00      | 42,004.50    | 0.00         | 874.50           | 98.0%  |
| <b>51810 OVERTIME</b>               |                 |                                |                |              |              |                  |        |
| 10109 51810                         | 100.00          | OVERTIME<br>0.00               | 100.00         | 0.00         | 0.00         | 100.00           | .0%    |
| <b>51920 F.I.C.A.</b>               |                 |                                |                |              |              |                  |        |
| 10109 51920                         | 15,608.00       | F.I.C.A.<br>0.00               | 15,608.00      | 14,425.81    | 0.00         | 1,182.19         | 92.4%  |
| <b>52010 ADVERTISING</b>            |                 |                                |                |              |              |                  |        |
| 10109 52010                         | 1,600.00        | ADVERTISING<br>0.00            | 1,600.00       | 1,599.44     | 0.00         | 0.56             | 100.0% |
| <b>52020 POSTAGE</b>                |                 |                                |                |              |              |                  |        |
| 10109 52020                         | 3,200.00        | POSTAGE<br>0.00                | 3,200.00       | 2,627.40     | 0.00         | 572.60           | 82.1%  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                      |                                    |                |              |              |                  |        |
|----------------------------------|------------------------------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP                  | TRANS/ADJMENTS                     | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| <b>52050 DUES CONFER</b>         |                                    |                |              |              |                  |        |
| 10109 52050                      | DUES, CONFERENCES & EDUCAT<br>0.00 | 850.00         | 850.00       | 0.00         | 0.00             | 100.0% |
| <b>52180 VITAL STATISTICS</b>    |                                    |                |              |              |                  |        |
| 10109 52180                      | VITAL STATISTICS<br>0.00           | 100.00         | 0.00         | 0.00         | 100.00           | .0%    |
| <b>52510 RENTAL OF EQUIPMENT</b> |                                    |                |              |              |                  |        |
| 10109 52510                      | RENTAL OF EQUIPMENT<br>0.00        | 24,000.00      | 21,181.25    | 2,818.75     | 0.00             | 100.0% |
| <b>53270 ORDINANCES</b>          |                                    |                |              |              |                  |        |
| 10109 53270                      | ORDINANCES<br>0.00                 | 1,450.00       | 1,222.30     | 0.00         | 227.70           | 84.3%  |
| <b>53280 ELECTION MATERIALS</b>  |                                    |                |              |              |                  |        |
| 10109 53280                      | ELECTION MATERIALS<br>0.00         | 1,400.00       | 1,253.59     | 0.00         | 146.41           | 89.5%  |
| <b>TOTAL TOWN CLERK</b>          |                                    |                |              |              |                  |        |
|                                  | 252,225.00                         | 252,225.00     | 247,520.27   | 2,818.75     | 1,885.98         | 99.3%  |
| <b>TOTAL GENERAL FUND</b>        |                                    |                |              |              |                  |        |
|                                  | 252,225.00                         | 252,225.00     | 247,520.27   | 2,818.75     | 1,885.98         | 99.3%  |
| <b>TOTAL EXPENSES</b>            |                                    |                |              |              |                  |        |
|                                  | 0.00                               | 252,225.00     | 247,520.27   | 2,818.75     | 1,885.98         |        |
| <b>GRAND TOTAL</b>               |                                    |                |              |              |                  |        |
|                                  | 0.00                               | 252,225.00     | 247,520.27   | 2,818.75     | 1,885.98         | 99.3%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024-13

|                                         | ORIGINAL APPROP | TRANS/ADJUSTS                     | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-----------------------------------------|-----------------|-----------------------------------|----------------|--------------|--------------|------------------|--------|
| <b>101- GENERAL FUND</b>                |                 |                                   |                |              |              |                  |        |
| <b>1011- BUILDING MAINTENANCE</b>       |                 |                                   |                |              |              |                  |        |
| <b>51140- FACILITIES COORDINATOR</b>    |                 |                                   |                |              |              |                  |        |
| 10111 51140                             | 73,708.00       | FACILITIES COORDINATOR<br>0.00    | 73,708.00      | 53,895.44    | 0.00         | 19,812.56        | 73.1%  |
| <b>51910- FRINGE BENEFITS</b>           |                 |                                   |                |              |              |                  |        |
| 10111 51910                             | 75.00           | FRINGE BENEFITS<br>0.00           | 75.00          | 25.00        | 0.00         | 50.00            | 33.3%  |
| <b>51920- F.I.C.A.</b>                  |                 |                                   |                |              |              |                  |        |
| 10111 51920                             | 5,639.00        | F.I.C.A.<br>0.00                  | 5,639.00       | 3,927.53     | 0.00         | 1,711.47         | 69.6%  |
| <b>52040- SERVICE CONT. AND REPAIRS</b> |                 |                                   |                |              |              |                  |        |
| 10111 52040                             | 243,570.00      | SERVICE CONT. AND REPAIRS<br>0.00 | 243,570.00     | 487,877.24   | 33,641.30    | -277,948.54      | 214.1% |
| <b>52090- HEATING FUEL</b>              |                 |                                   |                |              |              |                  |        |
| 10111 52090                             | 130,000.00      | FUEL OIL<br>9,098.00              | 139,098.00     | 134,100.00   | 0.00         | 4,998.00         | 96.4%  |
| <b>52100- ELECTRICITY</b>               |                 |                                   |                |              |              |                  |        |
| 10111 52100                             | 398,278.00      | ELECTRICITY<br>3,000.00           | 401,278.00     | 347,658.22   | 1,946.82     | 51,672.96        | 87.1%  |
| <b>52110- WATER</b>                     |                 |                                   |                |              |              |                  |        |
| 10111 52110                             | 15,725.00       | WATER<br>4,725.00                 | 20,450.00      | 24,672.23    | 0.00         | -4,222.23        | 120.6% |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

| ORIGINAL APPROP                    | TRANS/ADJSTMS       | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED      |
|------------------------------------|---------------------|----------------|--------------|--------------|------------------|-------------|
| <b>52120 SEWER</b>                 |                     |                |              |              |                  |             |
| 10111 52120                        | SEWER               | 21,775.00      | 2,640.00     | 24,415.00    | 25,773.40        | 0.00        |
| <b>53020 OTHER SUPPLIES</b>        |                     |                |              |              |                  |             |
| 10111 53020                        | OTHER SUPPLIES      | 6,000.00       | 0.00         | 6,000.00     | 5,914.72         | 795.28      |
| <b>55030 BUILDING IMPROVEMENTS</b> |                     |                |              |              |                  |             |
| 10111 55030                        | PUBLIC IMPROVEMENTS | 5,000.00       | 0.00         | 5,000.00     | 4,982.36         | 0.00        |
| <b>TOTAL BUILDING MAINTENANCE</b>  |                     |                |              |              |                  |             |
| 599,770.00                         |                     | 19,463.00      | 919,233.00   | 1,088,826.14 | 36,383.40        | -205,976.54 |
| <b>TOTAL GENERAL FUND</b>          |                     |                |              |              |                  |             |
| 599,770.00                         |                     | 19,463.00      | 919,233.00   | 1,088,826.14 | 36,383.40        | -205,976.54 |
| <b>TOTAL EXPENSES</b>              |                     |                |              |              |                  |             |
| 599,770.00                         |                     | 19,463.00      | 919,233.00   | 1,088,826.14 | 36,383.40        | -205,976.54 |
| <b>GRAND TOTAL</b>                 |                     |                |              |              |                  |             |
| 599,770.00                         |                     | 19,463.00      | 919,233.00   | 1,088,826.14 | 36,383.40        | -205,976.54 |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT



| FOR 2024-13                            |                 |                                         |                |              |             |                  |       |  |  |
|----------------------------------------|-----------------|-----------------------------------------|----------------|--------------|-------------|------------------|-------|--|--|
|                                        | ORIGINAL APPROP | TRANS/ADJST                             | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCE | AVAILABLE BUDGET | USED  |  |  |
| <b>101 GENERAL FUND</b>                |                 |                                         |                |              |             |                  |       |  |  |
| <b>10112 INSURANCE</b>                 |                 |                                         |                |              |             |                  |       |  |  |
| <b>52200 WORKER'S COMP. INS. PREM.</b> |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52200                            | 718,436.00      | WORKER'S COMP. INS. PREM.<br>-14,169.00 | 704,267.00     | 581,970.73   | 0.00        | 122,296.27       | 82.6% |  |  |
| <b>52201 LIABILITY/AUTO/PROPERTY</b>   |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52201                            | 760,738.00      | LIABILITY/AUTO/PROPERTY<br>0.00         | 760,738.00     | 593,966.00   | 0.00        | 166,772.00       | 78.1% |  |  |
| <b>52240 UNEMPLOYMENT COMPENSATION</b> |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52240                            | 10,000.00       | UNEMPLOYMENT COMPENSATION<br>0.00       | 10,000.00      | 4,203.64     | 0.00        | 5,796.36         | 42.0% |  |  |
| <b>52250 DEDUCTIBLE COVERAGE</b>       |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52250                            | 20,000.00       | DEDUCTIBLE COVERAGE<br>0.00             | 20,000.00      | 3,060.00     | 0.00        | 16,940.00        | 15.3% |  |  |
| <b>52251 HEALTHCARE</b>                |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52251                            | 3,569,431.00    | HEALTHCARE<br>0.00                      | 3,569,431.00   | 3,542,328.86 | 0.00        | 27,102.14        | 99.2% |  |  |
| <b>52252 LONG TERM DISABILITY</b>      |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52252                            | 5,052.00        | LONG TERM DISABILITY<br>0.00            | 5,052.00       | 3,014.51     | 0.00        | 2,037.49         | 59.7% |  |  |
| <b>52253 LIFE INSURANCE</b>            |                 |                                         |                |              |             |                  |       |  |  |
| 10112 52253                            | 22,200.00       | LIFE INSURANCE<br>0.00                  | 22,200.00      | 19,205.65    | 1,693.10    | 1,301.25         | 94.1% |  |  |

# Town of Waterford, CT



## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13        |               |                |              |              |                  |        |
|--------------------|---------------|----------------|--------------|--------------|------------------|--------|
| ORIGINAL APPROP    | TRANS/ADJUSTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
| TOTAL INSURANCE    |               |                |              |              |                  |        |
| 5,105,857.00       | -14,169.00    | 5,091,688.00   | 4,747,749.39 | 1,693.10     | 342,245.51       | 93.3%  |
| TOTAL GENERAL FUND |               |                |              |              |                  |        |
| 5,105,857.00       | -14,169.00    | 5,091,688.00   | 4,747,749.39 | 1,693.10     | 342,245.51       | 93.3%  |
| TOTAL EXPENSES     |               |                |              |              |                  |        |
| 5,105,857.00       | -14,169.00    | 5,091,688.00   | 4,747,749.39 | 1,693.10     | 342,245.51       |        |
| GRAND TOTAL        |               |                |              |              |                  |        |
| 5,105,857.00       | -14,169.00    | 5,091,688.00   | 4,747,749.39 | 1,693.10     | 342,245.51       | 93.3%  |

\*\* END OF REPORT - Generated by Kimberly Allen \*\*

# 27a

WATERFORD PARADE DONATIONS  
FIRST SELECTMAN

REVENUE 20600-48005  
EXPENDITURE 20601-53327  
TOTAL BALANCE 1,000.00

As of: 5/31/2024

| FY2024                     |          |        |       |                     |
|----------------------------|----------|--------|-------|---------------------|
| COMMUNITY EVENTS DONATIONS |          |        |       |                     |
| DONOR                      | REVENUE  | VENDOR | EVENT | EXPENDITURE BALANCE |
| Adam Builders              | 1,000.00 |        |       |                     |
|                            | 1,000.00 |        |       | 1,000.00            |

# DONATIONS (WATERFORD CARES/COMMUNITY EVENTS)

## FIRST SELECTMAN

REVENUE 20600-48007

EXPENDITURE 20601-53326

TOTAL BALANCE 7,341.06

As of: 5/31/2024

FY2024

| COMMUNITY EVENTS DONATIONS    |          |                               |                                |                     |
|-------------------------------|----------|-------------------------------|--------------------------------|---------------------|
| DONOR                         | REVENUE  | VENDOR                        | EVENT                          | EXPENDITURE BALANCE |
| FY232 Balance Forwarded       | 7,244.28 |                               |                                |                     |
| Supreme Pizza                 | 1,000.00 | Amazon                        | US Bunting Flags/July 4th      | (218.73)            |
| Michael Buscetto              | 500.00   | Spirit of '76                 | 8/12/2023 Town Parade          | (1,000.00)          |
| Tim Conderino                 | 1,500.00 | Westbrook Drum Corps          | 8/12/2023 Town Parade          | (750.00)            |
| Skip Adams                    | 1,000.00 | Casey Carle                   | 8/12/2023 Town Parade          | (350.00)            |
| Pezzolessi Masonry            | 1,000.00 | Xen's Critters                | 8/12/2023 Town Parade          | (400.00)            |
| Charter Oak (Back Pack Drive) | 500.00   | St. Edmund's Fife & Drum      | 8/12/2023 Town Parade          | (350.00)            |
| Mohegan Sun                   | 5,000.00 | April's Balloon Creations     | 8/12/2023 Town Parade          | (400.00)            |
| Dana Schlosser                | 50.00    | Sportee's                     | 8/12/2023 Town Parade          | (383.75)            |
| Adams Builders                | 1,000.00 | Tim Fioravanti Jazz Orchestra | 8/12/2023 Town Parade          | (1,000.00)          |
| Maxum Irrigation              | 100.00   | JP Morgan (BJ's)              | Jody Memorial Service          | (147.38)            |
|                               |          | JP Morgan (Filomenas)         | Jody Memorial Service          | (480.00)            |
|                               |          | JP Morgan (BJ's)              | Community Baby Shower          | (279.26)            |
|                               |          | Hoelck's Florist              | Jody Memorial Service          | (319.05)            |
|                               |          | Anne Ogden                    | 8/12/2023 Town Parade (Photos) | (100.00)            |
|                               |          | We Like to Party              | 8/12/2023 Town Parade          | (125.00)            |
|                               |          | JP Morgan (Wal-Mart)          | Back Pack School Drive         | (498.99)            |
|                               |          | Print Shop                    | Printing Certificates          | (41.86)             |
|                               |          | Regal Gift Cards              | Christmas Tree Lighting        | (60.00)             |
|                               |          | Symbolarts, LLC               | Waterford Coins                | (1,631.41)          |
|                               |          | DJ PIX Bryon Picazio          | Holiday Tree Lighting Events   | (350.00)            |
|                               |          | Amazon                        | Holiday Tree Lighting Events   | (221.97)            |
|                               |          | ACE Hardware                  | Holiday Tree Lighting Events   | (208.93)            |
|                               |          | Home Depot                    | Holiday Tree Lighting Events   | (225.73)            |

**DONATIONS (WATERFORD CARES/COMMUNITY EVENTS)**

**FIRST SELECTMAN**

REVENUE 20600-48007

EXPENDITURE 20601-53326

TOTAL BALANCE 7,341.06

As of: 5/31/2024

**FY2024**

| COMMUNITY EVENTS DONATIONS |           |                  |                              |                     |
|----------------------------|-----------|------------------|------------------------------|---------------------|
| DONOR                      | REVENUE   | VENDOR           | EVENT                        | EXPENDITURE BALANCE |
|                            |           | Home Depot       | Holiday Tree Lighting Events | (179.34)            |
|                            |           | Lowes            | Holiday Tree Lighting Events | (372.58)            |
|                            |           | WalMart          | Holiday Tree Lighting Events | (384.32)            |
|                            |           | Hoelck's Florist | Veteran's Day Service        | (163.90)            |
|                            |           | Amazon           | Community Plaques            | (105.12)            |
|                            |           | Amazon           | Flags & Poles                | (503.06)            |
|                            |           | Gettysburg Flags | Flag Spacers                 | (302.84)            |
|                            | 18,894.28 |                  |                              | (11,553.22)         |
|                            |           |                  |                              | 7,341.06            |

**OPIOID SETTLEMENT**

Fund General  
 Account # 101-21011  
 Description OPIOID SETTLEMENT FUNDS  
 As of May 31, 2024

|           | BALANCE<br>PER<br>TRIAL BALANCE | BALANCE<br>PER<br>DETAIL | VARIANCE |
|-----------|---------------------------------|--------------------------|----------|
| 5/31/2024 | (\$142,613.56)                  | (\$142,613.56)           | \$0.00   |

| DEPOSIT<br>DATE   | DEPOSIT<br>AMOUNT  | AMOUNT<br>EXPENDED  | BALANCE             |
|-------------------|--------------------|---------------------|---------------------|
| BEGINNING BALANCE |                    |                     | \$73,286.16         |
| JULY              | \$0.00             | \$0.00              | \$73,286.16         |
| AUGUST            | \$12,685.91        | \$0.00              | \$85,972.07         |
| SEPTEMBER         | \$0.00             | \$0.00              | \$85,972.07         |
| OCTOBER           | \$0.00             | \$0.00              | \$85,972.07         |
| NOVEMBER          | \$0.00             | \$0.00              | \$85,972.07         |
| DECEMBER          | \$0.00             | \$0.00              | \$85,972.07         |
| JANUARY           | \$0.00             | \$0.00              | \$85,972.07         |
| FEBRUARY          | \$0.00             | \$0.00              | \$85,972.07         |
| MARCH             | \$6,988.76         | (\$3,044.39)        | \$89,916.44         |
| APRIL             | \$58,409.43        | (\$1,459.05)        | \$146,866.82        |
| MAY               |                    | (\$4,253.26)        | \$142,613.56        |
| JUNE              |                    |                     | \$142,613.56        |
|                   | <b>\$78,084.10</b> | <b>(\$8,756.70)</b> | <b>\$142,613.56</b> |

NIPS FUNDS

Fund
General
Account #
101-21010
Description
REVENUE FROM SALE OF NIPS
As of
May 31, 2024

|  | BALANCE<br>PER | BALANCE<br>PER |          |
|--|----------------|----------------|----------|
|  | TRIAL BALANCE  | DETAIL         | VARIANCE |

5/31/2024
(\$91,902.16)
(\$91,902.16)
\$0.00

| DEPOSIT<br>DATE   | DEPOSIT<br>AMOUNT | AMOUNT<br>EXPENDED | BALANCE     |
|-------------------|-------------------|--------------------|-------------|
| BEGINNING BALANCE |                   |                    | \$52,893.01 |
| JULY              | \$0.00            | \$0.00             | \$52,893.01 |
| AUGUST            | \$0.00            | \$0.00             | \$52,893.01 |
| SEPTEMBER         | \$0.00            | \$0.00             | \$52,893.01 |
| OCTOBER           | \$19,705.70       | \$0.00             | \$72,598.71 |
| NOVEMBER          | \$0.00            | \$0.00             | \$72,598.71 |
| DECEMBER          | \$0.00            | \$0.00             | \$72,598.71 |
| JANUARY           | \$0.00            | \$0.00             | \$72,598.71 |
| FEBRUARY          | \$0.00            | \$0.00             | \$72,598.71 |
| MARCH             | \$0.00            | \$0.00             | \$72,598.71 |
| APRIL             | \$0.00            | \$0.00             | \$72,598.71 |
| MAY               | \$19,303.45       |                    | \$91,902.16 |
| JUNE              |                   |                    | \$91,902.16 |
|                   | \$39,009.15       | \$0.00             | \$91,902.16 |

# RECREATION & PARKS

As of 5/31/2024

| As of 5/31/2024 |                             |                                            |                          |                              |                                     |                                 |                             |                           |                                |                               |              |
|-----------------|-----------------------------|--------------------------------------------|--------------------------|------------------------------|-------------------------------------|---------------------------------|-----------------------------|---------------------------|--------------------------------|-------------------------------|--------------|
|                 | 20600-49000<br>TRANSFERS IN | 20600-44007<br>RYAN MARSHALL<br>FOUNDATION | 20600-44008<br>DONATIONS | 20600-44300<br>AQUA PROGRAMS | 20600-44400<br>EDUCATIONAL PROGRAMS | 20600-44500<br>FITNESS PROGRAMS | 20600-44600<br>TOT PROGRAMS | 20600-44700<br>PLAYGROUND | 20600-44800<br>SPORTS PROGRAMS | 20600-44800<br>SPECIAL EVENTS | Total        |
| Revenues        |                             |                                            |                          |                              |                                     |                                 |                             |                           |                                |                               |              |
| July            | \$ 4,750.00                 |                                            |                          | \$ 300.00                    | \$ 1,350.00                         | \$ 7,140.00                     | \$ 700.00                   | \$ -                      | \$ 9,127.90                    | \$                            | \$ 26,367.90 |
| August          |                             |                                            |                          | \$ 450.00                    | \$ 955.00                           | \$ 6,751.35                     | \$ (120.00)                 |                           | \$ 2,821.00                    | \$                            | \$ 12,757.35 |
| September       |                             |                                            |                          |                              | \$ 395.00                           | \$ 2,241.00                     |                             |                           | \$ 3,487.01                    | \$                            | \$ 6,123.01  |
| October         |                             |                                            |                          |                              |                                     | \$ 525.00                       | \$ -                        |                           | \$ 725.00                      | \$                            | \$ 2,660.00  |
| November        |                             |                                            |                          | \$ 1,895.00                  | \$ 30.00                            | \$ 313.50                       |                             |                           | \$ 22.89                       | \$                            | \$ 1,507.75  |
| December        |                             |                                            |                          | \$ 1,344.00                  | \$ (172.74)                         | \$ 11,155.50                    | \$ 690.00                   |                           | \$ 1,304.00                    | \$                            | \$ 20,175.24 |
| January         | \$ 2,000.00                 |                                            |                          | \$ 1,185.00                  | \$ 837.74                           | \$ 1,596.00                     |                             |                           | \$ 1,436.00                    | \$                            | \$ 6,454.00  |
| February        |                             |                                            |                          | \$ 1,372.00                  | \$ 330.00                           | \$ 977.00                       |                             |                           | \$ (131.87)                    | \$                            | \$ 3,205.13  |
| March           |                             |                                            |                          | \$ 2,030.00                  | \$ 300.00                           | \$ 2,989.00                     |                             |                           | \$ 260.00                      | \$                            | \$ 4,239.00  |
| April           |                             |                                            |                          | \$ 900.00                    | \$ 150.00                           | \$ (67.00)                      |                             |                           | \$ 2,809.00                    | \$                            | \$ 2,809.00  |
| May             |                             |                                            |                          | \$ 1,366.00                  | \$ (150.00)                         | \$ 801.50                       |                             |                           | \$ 40.00                       | \$                            | \$ 529.50    |
| TOTAL           | \$ 4,750.00                 | \$ 2,000.00                                | \$ -                     | \$ 10,618.00                 | \$ 3,425.00                         | \$ 34,572.85                    | \$ 1,270.00                 | \$ -                      | \$ 18,592.03                   | \$                            | \$ 66,827.88 |

|                   | 20637-51621/51913<br>RYAN MARSHALL<br>FOUNDATION | 20637-51622/20637-51914<br>DONATIONS | 20637-51623/20637-51915<br>AQUA PROGRAMS | 20637-51624/20637-51916<br>EDUCATIONAL PROGRAMS | 20637-51625/20637-51917<br>FITNESS PROGRAMS | 20637-51626/20637-51918<br>TOT PROGRAMS | 20637-51627/20637-51919<br>PLAYGROUND | 20637-51628/20637-51920<br>SPORTS PROGRAMS | 20637-51629/20637-51921<br>SPECIAL EVENTS | Total        |
|-------------------|--------------------------------------------------|--------------------------------------|------------------------------------------|-------------------------------------------------|---------------------------------------------|-----------------------------------------|---------------------------------------|--------------------------------------------|-------------------------------------------|--------------|
| Expenses          |                                                  |                                      |                                          |                                                 |                                             |                                         |                                       |                                            |                                           |              |
| July              |                                                  |                                      | \$ 154.48                                | \$ 258.22                                       | \$ 551.37                                   | \$ 109.32                               | \$ 508.35                             |                                            | \$ 482.53                                 |              |
| August            |                                                  |                                      | \$ 163.90                                | \$ 170.09                                       | \$ 2,037.90                                 | \$ 245.00                               | \$ 1,578.30                           |                                            | \$ 7,267.28                               |              |
| September         |                                                  |                                      | \$ 150.71                                | \$ 960.84                                       | \$ 1,833.18                                 |                                         | \$ 1,281.21                           | \$ 1,108.00                                | \$ 5,021.80                               |              |
| October           |                                                  |                                      | \$ 238.98                                | \$ 187.16                                       | \$ 1,703.15                                 |                                         | \$ 2,732.02                           | \$ 2,018.01                                | \$ 5,522.21                               |              |
| November          |                                                  |                                      | \$ 1,145.38                              | \$ 744.18                                       | \$ 743.64                                   |                                         | \$ 267.54                             | \$ 3,797.99                                | \$ 7,795.72                               |              |
| December          |                                                  |                                      | \$ 1,838.67                              | \$ 236.63                                       | \$ 1,054.02                                 |                                         | \$ 461.28                             | \$ (503.86)                                | \$ 9,305.40                               |              |
| January           |                                                  |                                      | \$ 783.69                                | \$ 189.53                                       | \$ 3,062.08                                 |                                         | \$ 669.80                             | \$ 500.00                                  | \$ 3,915.56                               |              |
| February          |                                                  |                                      | \$ 1,718.10                              | \$ 179.72                                       | \$ 2,579.02                                 |                                         | \$ 505.42                             | \$ 318.85                                  | \$ 6,139.51                               |              |
| March             |                                                  |                                      | \$ 1,280.51                              | \$ 270.34                                       | \$ 1,993.05                                 |                                         | \$ 6,805.04                           | \$ 1,200.00                                | \$ 4,865.52                               |              |
| April             |                                                  |                                      | \$ 964.54                                | \$ 162.22                                       | \$ 2,256.57                                 |                                         | \$ 892.43                             | \$ 822.48                                  | \$ 11,232.97                              |              |
| May               |                                                  |                                      | \$ 1,446.80                              | \$ 3,358.93                                     | \$ 17,813.98                                | \$ 354.32                               | \$ 15,701.39                          | \$ 9,171.47                                | \$ 6,291.52                               |              |
| Total             | \$ -                                             | \$ -                                 | \$ 9,885.76                              | \$ 66.07                                        | \$ 16,708.87                                | \$ 915.68                               | \$ -                                  | \$ 2,890.64                                | \$ (9,171.47)                             | \$ 67,839.07 |
| YTD Balance       | \$ 4,750.00                                      | \$ 2,000.00                          | \$ -                                     | \$ 732.24                                       | \$ 66.07                                    | \$ 915.68                               | \$ -                                  | \$ 2,890.64                                | \$ (9,171.47)                             | \$ 18,988.81 |
| Beginning Balance | \$ 52,506.00                                     | \$ -                                 | \$ 16,865.64                             | \$ 2,424.81                                     | \$ 487.59                                   | \$ 900.00                               | \$ -                                  | \$ 10,055.42                               | \$ (53,700.38)                            | \$ 51,760.48 |
| Ending Balance    | \$ 57,250.00                                     | \$ 2,000.00                          | \$ 16,865.64                             | \$ 3,157.05                                     | \$ 553.66                                   | \$ 1,815.68                             | \$ -                                  | \$ 12,946.06                               | \$ (62,871.85)                            | \$ 70,749.29 |

**FUND # 213**  
**As of May 31, 2024**

|                             | REVENUES     | MC             | TRIP | FECA | BAUHAUS     | PROGRAMS    | BRIDGE       | N          | DONATIONS  | DONATIONS  | LUNCH       | ATON        | DONATION    | DONATIONS   | DOORS        | TOTAL          |
|-----------------------------|--------------|----------------|------|------|-------------|-------------|--------------|------------|------------|------------|-------------|-------------|-------------|-------------|--------------|----------------|
| FISCAL YEAR 2001            | \$9,076.00   | \$5,482.90     |      |      | \$6,081.62  |             |              |            |            |            |             |             |             |             |              | \$9,076.00     |
| FISCAL YEAR 2001            | \$5,426.00   | \$9,019.00     |      |      | \$5,426.00  |             | \$3,895.70   |            |            |            |             |             |             |             |              | \$5,426.00     |
| FISCAL YEAR 2001            | \$95.35      | \$95.35        |      |      | \$95.35     |             | \$3,258.00   | \$1,820.46 |            |            |             |             |             |             |              | \$95.35        |
| FISCAL YEAR 2001            | \$185.46     | \$7,203.00     |      |      | \$5,514.00  |             | \$6,586.00   |            |            |            |             |             |             |             |              | \$185.46       |
| FISCAL YEAR 2005            | \$117.26     | \$119,405.50   |      |      | \$3,375.00  |             | \$7,103.00   |            | \$4,250.00 |            |             |             |             |             |              | \$117.26       |
| FISCAL YEAR 2006            | \$1,789.25   | \$64,561.70    |      |      | \$5,169.00  | \$7,065.50  | \$7,550.00   |            |            |            |             |             |             |             |              | \$1,789.25     |
| FISCAL YEAR 2006            | \$1,398.11   | \$85,343.14    |      |      | \$5,573.00  | \$3,369.50  | \$6,557.80   |            |            |            |             |             |             |             |              | \$1,398.11     |
| FISCAL YEAR 2008            | \$821.50     | \$70,002.02    |      |      | \$7,074.55  |             | \$6,557.80   |            |            |            |             |             |             |             |              | \$821.50       |
| FISCAL YEAR 2009            | \$90.00      | \$5,340.48     |      |      | \$4,293.50  |             | \$9,861.00   |            |            |            |             |             |             |             |              | \$90.00        |
| FISCAL YEAR 2009            | \$493,931.58 | \$493,931.58   |      |      | \$6,081.65  |             | \$7,722.00   |            |            |            |             |             |             |             |              | \$493,931.58   |
| FISCAL YEAR 2010            | \$126.00     | \$57,860.45    |      |      | \$5,251.00  |             | \$7,784.00   | \$282.70   |            |            |             |             |             |             |              | \$126.00       |
| FISCAL YEAR 2011            | \$57,860.45  | \$57,860.45    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$57,860.45    |
| FISCAL YEAR 2012            | \$298.68     | \$298.68       |      |      | \$7,441.50  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$298.68       |
| FISCAL YEAR 2012            | \$385.63     | \$49,296.07    |      |      | \$6,923.50  |             | \$7,441.50   | \$0.00     |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2013            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2014            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2014            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2015            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2015            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2016            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2017            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2017            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2018            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2019            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2020            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2021            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2022            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| FISCAL YEAR 2023            | \$385.63     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$385.63       |
| FISCAL YEAR 2024            | \$786.00     | \$49,296.07    |      |      | \$2,595.00  |             | \$7,441.50   |            |            |            |             |             |             |             |              | \$786.00       |
| ADJ CLOSED FISCAL YEAR 2009 |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              |                |
| ADJ CLOSED FISCAL YEAR 2009 |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              |                |
| ADJ CLOSED FISCAL YEAR 2009 |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              |                |
| TOTAL REVENUES              | \$23,907.74  | \$1,239,285.51 |      |      | \$17,762.00 | \$50,407.55 | \$335,187.70 | \$2,882.57 | \$3,250.00 | \$3,286.68 | \$28,830.37 | \$29,919.00 | \$50,000.00 | \$49,740.00 | \$119,738.40 | \$66,997.25    |
|                             |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              | \$5,756.82     |
|                             |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              | \$1,007,729.27 |
|                             |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              | \$100.00       |
|                             |              |                |      |      |             |             |              |            |            |            |             |             |             |             |              | \$100.00       |

[illegible]

**FOR THE**

AS of 5/31/24

[illegible]

| EXPENDITURE ITEM   | 53090        | \$1719.5796  | \$2881.5234  | \$2500       | \$75.00      | \$23.90      | \$1,412.25   | \$2388       | \$2038       | \$1395       | \$3828       | \$2899       | \$2884       | \$3024       | \$3034       | \$25,493.67  |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| FISCAL YEAR 2001   | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  | \$27,943.32  | \$24,066.42  |
| FISCAL YEAR 2002   | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  | \$28,685.40  | \$27,943.32  |
| FISCAL YEAR 2003   | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  | \$24,555.15  |
| FISCAL YEAR 2004   | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  | \$22,242.52  |
| FISCAL YEAR 2005   | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  | \$21,542.32  |
| FISCAL YEAR 2006   | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  | \$21,383.82  |
| FISCAL YEAR 2007   | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  | \$24,693.57  |
| FISCAL YEAR 2008   | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  | \$24,097.29  |
| FISCAL YEAR 2009   | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  | \$20,065.44  |
| FISCAL YEAR 2010   | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  | \$34,638.69  |
| FISCAL YEAR 2011   | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  | \$28,729.06  |
| FISCAL YEAR 2012   | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     | \$500.00     |
| FISCAL YEAR 2013   | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  | \$56,939.81  |
| FISCAL YEAR 2014   | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 | \$306,612.89 |
| FISCAL YEAR 2015   | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 | \$182,679.47 |
| FISCAL YEAR 2016   | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 | \$127,059.85 |
| FISCAL YEAR 2017   | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 |
| FISCAL YEAR 2018   | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 | \$127,059.86 |
| FISCAL YEAR 2019   | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     | \$444.00     |
| FISCAL YEAR 2020   | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 | \$135,775.51 |
| FISCAL YEAR 2021   | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 | \$135,301.45 |
| FISCAL YEAR 2022   | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  | \$46,498.52  |
| FISCAL YEAR 2023   | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| FISCAL YEAR 2024   | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  | \$54,853.25  |
| TOTAL EXPENDITURES | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   | \$1,022.00   |
| NAME               | \$37,567.78  | \$38,385.67  | \$34,405.38  | \$29,312.24  | \$16.00      | \$11,370.85  | \$0.00       | \$1,412.25   | \$2,038      | \$1,395      | \$3,828      | \$2,899      | \$2,884      | \$3,024      | \$3,034      | \$25,493.67  |

May 21, 2024

#27b

Rob Brule  
15 Rope Ferry Rd  
Waterford CT 06385

Dear Mr. Brule,

I am writing to you hoping as a town we can make a change for the better. I feel we could do more to help fix the climate crisis. Here is why: at Clark Lane Middle School in Mrs. Venditto's science classes we are learning how humans are a huge impact on the climate crisis and most of the time not in a good way. There are so many people and programs out there trying to help fix the climate crisis. Like the speaker that came here we can learn us more about the crisis, Mr. Hugh Birdsall.

As for me, I am helping to solve the climate crisis. First I compost and use the soil in my garden to make fresh vegetables instead of making more trips to the grocery store and emitting more toxic gas into the air.

Also, I recycle. Some people in the town of Waterford try to recycle, and when I say try I mean that people have a recycling bin and they use it over and over again. At Clark Lane most teachers

have a recycling bin in their classrooms but most kids and teachers don't use them.

This shows that a lot of us like convenience and would much rather be wasteful and help ruin our planet than take one or two more minutes to help fix the crisis.

One more thing I've been doing to help the climate crisis is once a month my family donates to the National Forest Foundation (NFF). They help plant trees, and it's important to plant trees everywhere because when we build things that we want, we cut more and more trees down. When we do that we release all the stored carbon back into the air making the air we breathe extremely toxic everyday. We can try to make the air less toxic by planting trees.

I am writing to you because I think that you can do something about this problem, too. For example, as I said before, planting trees to try to help make the air we need to survive less toxic. Another thing we could do to help fix the crisis is, have a community garden. This would make it so that everyone in the community would have the chance to have

Fresh vegetables in their houses, and since we would be growing them ourselves we would know that there are no harsh chemicals in the food we consume. The third thing we could do to help fix the crisis is put composting bins in everyone's yard. I know this is a big ask and may take time, but putting composting bins in everyone's yard it insures that the soil for their garden would also have no harsh chemicals in it, and if the person with the composting bin does not have a garden or no intentions of having a garden they could give the soil to the town for the town gardens.

As I have been saying I feel strongly that we should try to help fix the climate crisis and not be part of the problem. I have given solutions that are intended to help fix the problem. I hope that you will take these suggestions into consideration and try to help fix the climate crisis like everyone here at Clark Lane Middle School.

Even if we can't make big changes in Waterford, you and your family could try to make changes in your household or even your neighborhood.

Thank you so much for taking your time  
to read this letter, and I hope you will  
consider trying to help out with the climate  
crisis like us children and adults here  
at Clark Lane Middle School.

Sincerely, Karlyn M

May 21, 2024

Rob Brule

15 Leary Dr. Waterford

06385

Dear Mr. Brule

I am writing to you hoping you can offer to help get rid of the climate crisis. I feel ashamed about the climate crisis. I am a 6<sup>th</sup> grader at Clark Lane and if the climate crisis continues, our lives will become horrible as the years go on.

As for me, I am helping to solve the climate change problems by getting a compost bin, planting a garden and eating less meat. First, I will be getting a compost bin which will also double as food for my chickens. Also, I will be planting a garden which means I won't be buying plastic just to throw away because plastic takes hundreds of years to decompose. One more thing I will be doing is eating meat less than how much I eat meat currently.

I am writing to you because I think that you can do something about this problem, too. For example, first, you can compost left over veggies and other items like brown paper bags and leaves so then they don't get burned and release harmful gases into the atmosphere. Next, you can eat less meat. I

suggest having 2-3 meat meals a week. Last, but not least, you can line dry. It helps with stopping climate change and saves you money on your electric bill.

I feel sad that our beautiful world could be destroyed if climate change progresses.

I am composting items like veggies and brown paper bags. Next, I am planting a garden so I won't be buying plastic. Last, but not least, I will be eating meat less, only 2-3 times a week. I believe you can help by also doing what I am doing.

Thank you for your time and I hope you can help get rid of this problem the world is experiencing.

Sincerely,

Rayley A.

FIFTEEN ROPE FERRY ROAD  
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD  
WATERFORD, CT

2024 JUN 24 PM 2:34

ATTEST *[Signature]*  
TOWN CLERK

**MINUTES**  
**BOARD OF SELECTMEN REGULAR MEETING**  
**Tuesday, June 18, 2024**  
**5:00 PM**  
**Waterford Town Hall (Appleby Room)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

**1. Call to Order & Roll Call: 5:00 pm**

In attendance: Rob Brule, Rich Muckle & Greg Attanasio

Absent: N/A

**2. Pledge of Allegiance**

**3. Public Comment:** Elizabeth Duarte – Battery Storage Facility Concerns  
(handout given to add as backup)

**4. MOTION** by Muckle and seconded by Attanasio to move #24, New Business, to #4 VOTING IN FAVOR: 3-0

To consider and act on SECTV Neighborhood Assistance Act Grant as presented.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

Jefferson Phillips Road Paving discussion

**5. Registrar of Voters:** To consider and act on a request for a FY24 appropriation, to cover expenses incurred in the Presidential Preference Primary that took place on April 2, 2024. Line #10102-51320 (Election Activities), Line #10102-51920 (FICA), and Line #10102-53020 (Other Supplies) from the Registrar of Voters, Patti Waters and Bigi Ebbin, in the amount of \$10,390 and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 62 Office Chairs
- 100 Plates, Cups and Bowls
- 18 Tables

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on the following request for a FY24 In-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$29,688 to cover year end year end expenditures.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Public Works:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$66,850 due to increased costs after budget approval and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Public Works:** To consider and act on a recommendation from the Public Works Director, Gary Schneider, to implement a new fee schedule, effective July 1, 2024.

**MOTION** by Attanasio, seconded by Muckle, to table until the next meeting. VOTING IN FAVOR: 3-0 PASSED

- 16. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$1,100 to replace propane tank at the firehouse.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 17. Fire Services:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$6,960 due to tires and needed supplies and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 18. Police Department:** To consider and act on the following request for a FY24 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$12,500 to cover unexpected year end year end expenditures.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 19. Police Department:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$10,000 due to emergency repairs and forward on to the Board of

Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 20. Police Department – Bid Waiver:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award Reagan Construction Group LLC, in the amount of \$25,575, from line # 32925-55918 (Mobile & portable Radio Replacements) for construction and renovation services to the prisoner processing area.

**MOTION** by Muckle, seconded by Attanasio, to amend (Mobile & Portable Radio Replacements) to (Cellblock/Kitchen Update) VOTING IN FAVOR: 3-0

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: Brule & Muckle, voting against Attanasio; motion passed 2-1

- 21. Facilities:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$21,573 due to emergency service updates at Eugene O'Neill and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 22. Finance:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$8,075 due to increased costs after budget approval and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 23. Retirement Commission:** To consider and act on the following request for a FY24 In-Series Transfer from the Finance Director, Kim Allen, in the amount of \$99,620 to cover higher than expected year end expenditures.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

**24. Appointments & Resignations:**

- 23a.** To consider and act on the appointment of Jerry Porter (D) to the Harbor Management Commission to fill the term of 2/17/24-2/16/27 as a member.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 23b.** To consider and act on the appointment of Richard Gonyo (U) to the Building Board of Appeals to fill the term of 5/18/20-5/17/25 as a member.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

23c. To consider and act on the appointment of Michael Elbaum (R) to the Design Review Board to fill the term of 5/5/24-5/4/27 as a member.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

**25. Old Business: NONE**

**26. Correspondence:**

26a. Rate Bill and Tax Warrant for the 2023 Grand List – Alan Wilensky

26b. Juneteenth email – Skip Wilson

26c. Thames River Garden Club letter – Karen Neilan

26d. Caroline Court road Acceptance letter – Katrina Kotfer

**27. Consent Agenda**

27a. Tax Refund

27b. Board of Selectmen Regular Meeting Minutes May 21, 2024

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

**28. Adjournment: 6:10 pm**

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED