

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

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ATTEST *[Signature]*
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, June 18, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 pm

In attendance: Rob Brule, Rich Muckle & Greg Attanasio

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: Elizabeth Duarte – Battery Storage Facility Concerns
(handout given to add as backup)

4. MOTION by Muckle and seconded by Attanasio to move #24, New Business, to #4 VOTING IN FAVOR: 3-0
To consider and act on SECTV Neighborhood Assistance Act Grant as presented.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

Jefferson Phillips Road Paving discussion

5. Registrar of Voters: To consider and act on a request for a FY24 appropriation, to cover expenses incurred in the Presidential Preference Primary that took place on April 2, 2024. Line #10102-51320 (Election Activities), Line #10102-51920 (FICA), and Line #10102-53020 (Other Supplies) from the Registrar of Voters, Patti Waters and Bigi Ebbin, in the amount of \$10,390 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Youth & Family Services:** To consider and act on a request for a FY24 additional appropriation from the Human Services Administrator, Dani Gorman, in the amount of \$5,000, to supplement the professional fees line, account #10119-51210 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Youth & Family Services:** To consider and act on a request for a FY24 additional appropriation from the Human Services Administrator, Dani Gorman, in the amount of \$14,103, to offset the cost of salaries, to account #10119-51210 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Assessor:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of \$440 due to pending legislation regarding motor vehicles and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Board of Education – Bid Award:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Joe Mancini, Director of Finance & Operations, to award the bid to Tucker Mechanical, in the amount of \$859,545. Funds will be available from line #20560-55020, 2024-25 (CLMS Chiller Replacements).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Tax Collector:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Tax Collector, Alan Wilensky, in the amount of \$10,970 due to increased costs after budget approval and replacement equipment and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Emergency Management:** To consider and act on the following request for a FY24 In-Series Transfer from the Emergency Management Director, Steven Sinagra, in the amount of \$11,600 to cover year end overage in Administration due to salary increases that were approved after the FY24 budget was finalized.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Town of Waterford:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of several departments, for surplus disposal of the following items:

- 62 Office Chairs
- 100 Plates, Cups and Bowls
- 18 Tables

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on the following request for a FY24 In-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$29,688 to cover year end year end expenditures.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Public Works:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$66,850 due to increased costs after budget approval and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Public Works:** To consider and act on a recommendation from the Public Works Director, Gary Schneider, to implement a new fee schedule, effective July 1, 2024.

MOTION by Attanasio, seconded by Muckle, to table until the next meeting.
VOTING IN FAVOR: 3-0 PASSED

- 16. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$1,100 to replace propane tank at the firehouse.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 17. Fire Services:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$6,960 due to tires and needed supplies and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 18. Police Department:** To consider and act on the following request for a FY24 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$12,500 to cover unexpected year end year end expenditures.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 19. Police Department:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$10,000 due to emergency repairs and forward on to the Board of

Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 20. Police Department – Bid Waiver:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award Reagan Construction Group LLC, in the amount of \$25,575, from line # 32925-55918 (Mobile & portable Radio Replacements) for construction and renovation services to the prisoner processing area.

MOTION by Muckle, seconded by Attanasio, to amend (Mobile & Portable Radio Replacements) to (Cellblock/Kitchen Update) VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: Brule & Muckle, voting against Attanasio; motion passed 2-1

- 21. Facilities:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$21,573 due to emergency service updates at Eugene O'Neill and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 22. Finance:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$8,075 due to increased costs after budget approval and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 23. Retirement Commission:** To consider and act on the following request for a FY24 In-Series Transfer from the Finance Director, Kim Allen, in the amount of \$99,620 to cover higher than expected year end expenditures.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

24. Appointments & Resignations:

- 23a.** To consider and act on the appointment of Jerry Porter (D) to the Harbor Management Commission to fill the term of 2/17/24-2/16/27 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 23b.** To consider and act on the appointment of Richard Gonyo (U) to the Building Board of Appeals to fill the term of 5/18/20-5/17/25 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

23c. To consider and act on the appointment of Michael Elbaum (R) to the Design Review Board to fill the term of 5/5/24-5/4/27 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25. Old Business: NONE

26. Correspondence:

26a. Rate Bill and Tax Warrant for the 2023 Grand List – Alan Wilensky

26b. Juneteenth email – Skip Wilson

26c. Thames River Garden Club letter – Karen Neilan

26d. Caroline Court road Acceptance letter – Katrina Kotfer

27. Consent Agenda

27a. Tax Refund

27b. Board of Selectmen Regular Meeting Minutes May 21, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

28. Adjournment: 6:10 pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

#3

I am Elizabeth Duarte, Vice President of the Board of Directors of United Cerebral Palsy of Eastern CT. My home address is 54 Cottage St., Groton and the address of UCP of Eastern CT is 42 Norwich Rd., Quaker Hill.

Jeannifer Keatley, Executive Director, would be here tonight, however she is out of town for work. With board involvement, she sent a letter to you late last week. I would like to read it to you now.

Letter

I also want to add that the CT Siting Council will vote on a decision of the battery storage petition #1623 on Sept 23rd. Executive Director Melanie Bachman informed me that she is willing to accept additional comments to the Siting Council regarding Petition #1623.

Thank you for your help in this matter.

June 12, 2024

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Members of the Board of Selectmen,

I am writing on behalf of United Cerebral Palsy (UCP) of Eastern Connecticut to express our deep concerns regarding the proposed construction of a battery storage facility adjacent to our property at 42 Norwich Road, Quaker Hill. Our facility serves individuals with significant disabilities, and the potential impact of the noise generated by such a facility is of great concern to us.

UCP of Eastern Connecticut has been dedicated to providing critical services and support to individuals with disabilities in our community. Our Quaker Hill location is a place of care, education, and respite for many individuals who rely on us for a safe and nurturing environment. The introduction of a battery storage facility poses several risks that could significantly disrupt our operations and the well-being of our clients.

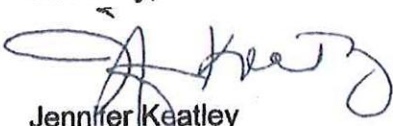
Noise pollution is a primary concern. Many of the individuals we serve are particularly sensitive to noise, which can exacerbate their conditions and lead to increased stress, anxiety, and behavioral issues. The continuous hum or intermittent sounds from the battery storage facility could create an environment that is not only uncomfortable but potentially harmful to our clients. It is crucial for their health and well-being that we maintain a quiet and stable environment.

Additionally, there are potential safety concerns associated with the proximity of a battery storage facility. While modern facilities are designed with numerous safety measures, the risk of accidents, however minimal, cannot be completely disregarded. This poses an unacceptable risk to our vulnerable population and our dedicated staff.

We respectfully request that the Town of Waterford write a letter in opposition of the battery storage facility to the Siting Council. We believe that such a facility is better suited to a location that does not directly impact facilities that serve sensitive populations. Our commitment is to the well-being of those we serve, and we urge you to consider the potential negative consequences this project could have on our community.

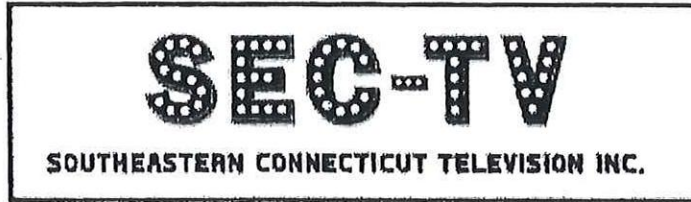
Thank you for your time and consideration of our concerns. We hope to work together to ensure that the needs and safety of all Waterford residents are prioritized.

Sincerely,



Jennifer Keatley
Executive Director

New #4
New
Business



May 30, 2024

The Honorable Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford Town Hall
Waterford, CT 06385

Dear First Selectman Brule:

Southeastern Connecticut Television is the non-profit Community Access Television provider for the Town of Waterford as well as the Towns of New London, East Lyme, Montville, Griswold, Plainfield, Sterling, Killingly, and Putnam. We operate the television studio located at 61 Myrock Avenue in Waterford, training the public in television production and editing and televising local programs on community access channels and YouTube. Through this service, the public, schools, town governments, and organizations are able to convey messages of importance to the more than 141,500 residents in this region. This community service, required of cable providers by federal and state law was started more than 30 years ago by the former cable companies that occupied the building. We have been told by the landlord, Kevin Daley, developer of Waterford Woods, that the entire building will be leased to other tenants in the future.

Mr. Daley has proposed building a new studio for us nearby at 390 Willetts in Waterford so that we can continue providing this service to the residents of greater southeastern Connecticut. We would like to apply for a Neighborhood Assistance Act Grant to partially fund the construction of this new studio. Enclosed is our application, and a proposal from Waterford Woods to build this new facility. Additionally, quotes are enclosed for lighting, lighting grid and curtain track and installation, and electrical work for the studio.

We would be grateful if this application was approved by the Town of Waterford and sent on to the Department of Revenue Services for final approval. The application is due by July 1st.

Please let me know if you would like any additional information regarding this exciting project for southeastern Connecticut.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Frank Facchini', is written over a horizontal line.

Frank Facchini
Executive Director
Southeastern Connecticut Television, Inc.
80 Plaza Court 61 Myrock Avenue
Groton, CT 06340 Waterford, CT 06385
(860) 449-1477 (860) 448-5157
ffacchini@sec-tv.org



Municipality: Waterford, CT

Form NAA-01

2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: Southeastern Connecticut Television, Inc.

Address: 61 Myrock Avenue, Waterford, CT 06385 and 80 Plaza Court, Groton, CT 06340

Federal Employer Identification Number: 20-3058967

Program title: Construction of new Community Access Studio for the towns served in New London and Windham Counties

Name of contact person: Frank Facchini

(860) 448-5157

Telephone number: _____

Email address: ffacchini@sec-tv.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

☒ Yes

☐ No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- ☒ Energy conservation; or
☐ Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- ☒ Job training/education for unemployed persons aged 50 or over;
☒ Job training/education for persons with physical disabilities;
☒ Program serving low-income persons;
☐ Child care services;
☐ Establishment of a child day care facility;
☐ Open space acquisition fund; or
☒ Other (specify): Community Access facility for residents, schools, towns, and organizations

Description of program: _____

Southeastern Connecticut Television, (SEC-TV) is the non-profit Community Access Television provider that began operating in 2014 at a studio in Groton. In 2022, SEC-TV was designated as the Community Access Provider for the Waterford region by the Public Utility Regulatory Authority. We provide free training and support in television production and editing, televise programs on local channels and online, on YouTube. Programs are produced by the public, towns, and schools in our region. Producers and guests include municipal leaders, state legislators, historians, and local residents creating awareness of issues relevant to the towns.

Need for program: _____

The existing Community Access studio located at 61 Myrock Avenue in Waterford has served the community for more than 30 years. This studio was constructed by the former cable company that leased the building. Southeastern Connecticut Television took over this space in 2022 to provide this service to the nine towns in the Waterford region. The lease for the current studio is ending and we will need to vacate the building. A new studio will need to be constructed to allow us to continue to serve the residents, organizations, and town governments in this region.

Neighborhood area to be served: _____

The current Waterford studio serves the residents, schools and organizations in the towns of Waterford, New London, East Lyme, Montville, Griswold, Plainfield, Sterling, Killingly, and Putnam, a total of 141,678 residents, (source, CT Dept. of Health).

Plan to implement the program: _____

Construction of a new Community Access television studio has been proposed by the landlord for the existing Waterford studio. Please see the enclosed quotes. Southeastern Connecticut Television will be required to partially fund the construction of this new studio.

Timetable:

Program start date: December 1, 2024
MM - DD - YYYY
Program completion date: March 31, 2025
MM - DD - YYYY
Post-project audit due date: June 30, 2025
MM - DD - YYYY

The program start date must not be more than two years prior to the program completion date.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>150,000.</u>
Other funding sources - itemized sources:	
a) <u>Public Utility Regulatory Authority Approved Grant</u>	<u>40,700.</u>
b) <u>Southeastern Connecticut Television contribution</u>	<u>31,646.</u>
c) _____	_____
d) _____	_____

Total Funding:	<u>222,346</u>
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Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) <u>SEC-TV studio construction costs</u>	<u>121,200.</u>
b) <u>Studio lighting grid, curtain, and installation</u>	<u>32,925.</u>
c) <u>LED Energy Efficient Studio Lighting</u>	<u>43,221.</u>
d) <u>Electrical</u>	<u>25,000.</u>

Administrative expenses - itemized description:

a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures:	<u>222,346</u>
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Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program:	_____

Mailing address:	_____

Name of municipal liaison:	_____
Telephone number:	_____
Fax number:	_____
Email address:	_____

Post-Project Audit Is a post-project audit required for this proposal? ☐ Yes ☐ No If Yes, date post-project audit due: _____ Date

2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on Form NAA-01, 2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal. Incomplete applications will not be accepted. For where to direct inquiries, see *Additional Information* below.

Part I — General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II — Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III — Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV — Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with the Department of Revenue Services (DRS) for all NAA matters.

Post-Project Audit: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Additional Information

See the Guide to Connecticut Business Tax Credits available on the DRS website at portal.ct.gov/DRS. E-mail any questions to NAAProgram@ct.gov or call 860-297-5687, Monday through Friday, 8:30 a.m. to 4:30 p.m. for more information.

Form

990**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

2022Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.Department of the Treasury
Internal Revenue Service

A For the 2022 calendar year, or tax year beginning

and ending

B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending		C Name of organization SOUTHEASTERN CONNECTICUT TELEVISION INC Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 80 PLAZA CT City or town, state or province, country, and ZIP or foreign postal code GROTON, CT 06340		D Employer identification number 20-3058967 E Telephone number (860) 449-1477 G Gross receipts \$ 478,156.	
J Website: WWW.SEC-TV.ORG		F Name and address of principal officer: FRANK FACCHINI 80 PLAZA CT GROTON, CT 06340		H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☒ No If "No," attach a list. See instructions. H(c) Group exemption number	
I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c)() (insert no.) ☐ 4947(a)(1) or ☐ 527					
K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other		L Year of formation: 2005		M State of legal domicile: CT	

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: OFFER PUBLIC ACCESS TV TO SOUTHEASTERN CT	
2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.	
3 Number of voting members of the governing body (Part VI, line 1a)	3 6
4 Number of independent voting members of the governing body (Part VI, line 1b)	4 6
5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5 2
6 Total number of volunteers (estimate if necessary)	6 0
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
7b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b 0.

Revenue

Expenses

Net Assets or Fund Balances

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	4,413.	50,225.
9 Program service revenue (Part VIII, line 2g)	176,733.	427,931.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2.	
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	181,148.	478,156.
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
14 Benefits paid to or for members (Part IX, column (A), line 4)		
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	146,008.	224,376.
16a Professional fundraising fees (Part IX, column (A), line 11e)		
16b Total fundraising expenses (Part IX, column (D), line 25)	2,080.	
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	100,759.	117,650.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	248,767.	342,026.
19 Revenue less expenses. Subtract line 18 from line 12	-65,619.	136,130.
20 Total assets (Part X, line 16)	156,101.	154,487.
21 Total liabilities (Part X, line 26)	2,008.	11,512.
22 Net assets or fund balances. Subtract line 21 from line 20	154,093.	142,975.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date
	FRANK FACCHINI, EXECUTIVE DIRECTOR	

Paid Preparer Use Only	Print/preparer's name	Preparer's signature	Date	Check ☒ if self-employed	PTIN
	JOSEPH LANGELLO		05/15/2023		P01211844
	Firm's name JOE LANGELLO	Firm's EIN 06-1256669	Phone no. (386) 793-6888		

May the IRS discuss this return with the preparer shown above? See instructions.

☒ Yes ☐ NoFor Paperwork Reduction Act Notice, see the separate instructions.
UYA

Form 990 (2022)



February 19, 2024

PROPOSAL - NEW STUDIO BUILDING FOR SEC-TV

PROPOSAL: Relocate SEC-TV studio from 61 Myrock Avenue, Waterford, CT to 390 Willetts Avenue Waterford, CT

Renovate existing first floor, approximately 680 square feet, and construct new studio space onto rear of existing building, approximately 30' x 30' (900 square feet), 14' in height with a 12'x10' (120 square feet) connecting control room. Total finished square footage of TV station would be 1700 square feet on first floor, not including exterior feature.

Site work would include purchasing land on the east side and rear of the building to accommodate a new driveway, parking area (6 spaces with 1 being an ADA space) and landscaping from Waterford Woods.

Overview of space in existing space - add two (2) ADA restrooms, two (2) offices, and a kitchenette.

1

In new construction space - a 30'x30' studio with ceiling height of approximately 14'. The connecting space would have a small TV control room with view of studio, side entrance and lobby for studio use.

CONSTRUCTION: SCOPE OF WORK

Sitework:

- Excavate/backfill new building area
- Re-grade entire lot
- Install new curb cut and sidewalk on Willetts Avenue
- Install drainage/new underground conduits for electric, cable, fiberoptics
- Install new asphalt driveway parking area, ADA van space, ADA ramp where required
- Landscape and fencing

Existing and New Building:

- Remove all interior walls, drywall, plaster, doors and millwork
- Insulate and sound retard all walls, ceiling and for TV current energy codes
- Replace all doors and windows with new energy compliant systems
- New electrical service
- New wiring and devices
- New high speed fiber optic connection
- LED light fixtures for interior/exterior

Waterford Woods, LLC
203 846-2501 (O)
signaturekd@gmail.com

606 Post Road East #320
Westport, CT 06880

Existing and New Building Continued:

New plumbing system to include two (2) ADA bathrooms and a kitchen sink

HVAC system - high efficiency heat pump, exterior vent system

Flooring - 20 mil Sound Tec by Urban Floor Systems

Walls/Ceiling - new drywall, taped and finished. Studio will have 5/8 sound retardant drywall

Interior Finish - new commercial doors, trim, millwork and interior studio window

Architectural and Engineering - A-2 survey; Civil Engineer, Architect and MEP engineer will create all plans and work with Town of Waterford to receive all planning, zoning and building permits.

BUDGET ESTIMATE	
Existing Building and Land	\$ 220,000.00
Additional Land Purchase	\$ 130,000.00
Architectural	\$ 32,000.00
Civil Engineering	\$ 15,400.00
MEP Engineer	\$ 6,500.00
Structural Engineer	\$ 5,200.00
Code Compliance	\$ 5,800.00
Survey	\$ 2,200.00
Zoning	\$ 2,300.00
Permits	\$ 12,000.00
Legal	\$ 3,500.00
PRE-CONSTRUCTION TOTAL	\$ 434,900.00
Construction Costs	
Sitework	\$ 42,000.00
Building Construction	\$ 280,000.00
CONSTRUCTION TOTAL	\$ 322,000.00
TOTAL	\$ 756,900.00
LANDLORD CONTRIBUTION	\$ 635,700.00
TENANT CONTRIBUTION	\$ 121,200.00

Minard Lighting and Grip

Quote

Client: South Eastern CT TV

February 15, 2024

Producer: Frank Facchini

Job Description: Installation of lighting grid and curtain system at South Eastern CT TV's Studio, located in New London, CT..

Labor

Labor to include 2 men to install lighting grid and curtain system. All meetings, prep time and consultations included in invoice.

Lighting grid will be approx. 28' x 28' in size., will be laid out on a 4' x 4' grid 10' from floor. Grid will be attached to ceiling trusses or beams at 50 different points, using 3/8" Super Strut threaded rod with J hook pipe hangers and appropriate hardware. All intersections of pipe will have MegaGrid Lock clamps. Grid will be mounted to walls at every other run of pipe in all directions with Lightsource wall plates. A wood wall ledger measuring 2" x 6", set at 10' to center, from floor around perimeter of room will be provided by South Eastern CT TV.

Curtain system will be installed at 9'6" from floor and will be 28' with 2 16' sides legs. One black velour and one grey velour curtain installed.

Labor for grid and Curtain system \$7,500.00

Materials

Materials list:

- 24 ea. Steel pipe sch. 40 1 1/2" mill finish
- 56 ea. MegaGrid locks silver
- 16 ea. MegaQuick pipe splice 1 1/2"
- 12 ea. MegaWall plate
- 50 ea. 1 1/2" steel pipe J hooks
- 50 ea. 3/8" SuoerStrut threaded rod

Minard Lighting and Grip

Quote

Client: South Eastern CT TV

February 15, 2024

Producer: Frank Facchini

Job Description: Installation of lighting grid and curtain system at South Eastern CT TV's Studio, located in New London, CT..

Materials (con't.)

Materials list

ADC curtain track #1400 , 66' and 2ea. 2' radius prebent corners

ADC #TR420003 carriers

Misc. nuts , bolts , zip ties , washers , chain, track splices, clam shell clamps , S hooks, beam clamps .

1 ea. black velour curtain 66'x 9'

1 ea. Grey velour curtain 120'x9'

Total of Materials.....\$25,424.59

Monies:

Total of Labor and Material.....\$32,924.59

A deposit of \$20,000.00 would be required to start job .

Timeline:

We would need 30 days notice from start date to order steel pipe and curtains .

Quote is good for 30 days , due to fluctuating steel prices.

Work to take approx. 4 to 6 days .

Thank you , Jon



Prepared For: Frank Facchini

Southeastern CT Television, Inc

80 Plaza Court, Groton, CT 06340

860.449.1477 ffachini@sec-tv.org

Quote # Q2824JL-SCTV

Designed by: Jonathan Lipsy

508.423.9764

jonathan@JMLLightingServices.com

Qty	Model	Description	Price	Ext
Lighting equipment		Energy Efficient Lighting Package		
6	CLC-120E	Swit 1x2 Bi-Color LED Softlite Panel with DMX Control, 5/8" hole in Yoke and Barndoor (No Case)	\$925.00	\$ 5,550.00
7	OvationB565FC	Chauvet Ovation B-565FC RGBAL LED Batten	\$1,100.00	\$ 7,700.00
5	OvationREEVE3	Chauvet Ovation Reve E-3 LED Ellipsoidal with RGBA Capabilities - Engine Only	\$2,025.00	\$ 10,125.00
5	OHDLENS36	Chauvet Ovation 36-Degree Lens Tube	\$255.00	\$ 1,275.00
5	OVBGOBOMETAL	Chauvet "B" Size Gobo Holder	\$14.75	\$ 73.75
3	MSLED 20-S-DMX 3200K	PrimeTime Studio LED 20 Fixture with DMX Control & Pass Thru Power - 3200K	\$1,995.00	\$ 5,985.00
3	MSLED20-45HC	PrimeTime Honeycomb Grid - Wide - for MSLED 20 Fixture	\$149.50	\$ 448.50
3	NOVA P300C	Aputure Nova P300c RGBWW LED Panel	\$1,999.00	\$ 5,997.00
6	TVMP	Impact TVMP Yoke Mount to Baby Receiver or Junior Adapter	\$25.00	\$ 150.00
25	Safety Cable	Black Safety Cable - 30"	\$7.00	\$ 175.00
15	CCLAMP	C-Clamp	\$30.00	\$ 450.00
5	CT VET 6"	City Theatrical 6" Vertical Extension Tube	\$54.50	\$ 272.50
5	CT VET 12"	City Theatrical 12" Vertical Extension Tube	\$67.50	\$ 337.50
Dimming Components				
1	ETCCS-20	ETC ColorSource 20 40-Fixture DMX Control Console w/ CSDC1 Dust Cover	\$2,250.00	\$ 2,250.00
1	ETCCS-20DS	ETC Dust Cover for Colorsources 20	\$60.00	\$ 60.00
1	P-DMX5-25	5-Pin DMX Cable - 25'	\$46.25	\$ 46.25
4	P-DMX5-15	5-Pin DMX Cable - 15'	\$37.60	\$ 150.40
16	P-DMX5-10	5-Pin DMX Cable - 10'	\$33.50	\$ 536.00
3	DMX-Term	5-Pin DMX Terminator	\$20.00	\$ 60.00
1	70575(5-Pin)	Enttec D-Split 5-Pin DMX Splitter, 4-Way	\$177.50	\$ 177.50
4	P-MTPD-DMX5-PCPC10	14/3 Powercon/DMX 10' Extension Bundle	\$87.80	\$ 351.20
1	Shipping Charge	Shipping charge can only be estimated at this time.		\$ 1,050.00
		Package Total		\$43,220.60
		Applicable taxes are not included		
		Terms: 50% Down, 50% Net 30		
		Quotation valid: 30 days.		

JML Lighting Services

508.423.9764

Jonathan@JMLLightingServices.com

Proposal

Professional Electric Corp.
53 White Birch Rd
East Hampton, CT 06424

Phone # 860-228-9170

Connecticut Lic. # 188316
Connecticut Lic. # 103826

Date: 2/21/24

Proposal submitted to: Southeastern Connecticut Television, Inc.

Phone # 860-448-5157

Fax # _____

Street: 61 Myrock Avenue

City: Waterford

State and Zip Code: CT 06385

Architect: _____

Date of Plans: _____

Job Name: New Studio

Job Location: Waterford Ct

Proposal

We hereby submit specifications and estimates for the electrical work associated with the new studio in Waterford ct. Price is based off conversations with Frank and a set of plans provided by Frank of old studio on 2/17/24 via email.

Price is based on electrical panel existing stab lock type and adequate for our needs.

We will do the outlets shown in space.

We will also install the data, telephone and cable wiring.

For the data wiring we priced category 6 cable plenum rated. The jacks will be a cat6 keystone snap in type with white wall plates. Each drop will be terminated on an owner supplied patch panel.

We will test and verify each run,

All data equipment is to be provided by owner.

The phone wires will terminate on a keystone snap in jack with white plate. We will run these wires to the demark.

Cable wires will also run back to cable demark and we will put ends on them

Not shown on plans we have figured 8 double duplex outlets each on their own circuit for the lighting in studio area.

Not included in price is the lighting and life safety systems as they are to be done by landlord

Price includes permit fees.

No taxes figured seen as nonprofit tax exempt

Labor \$15,000.00

Materials \$9250.00

Permit \$250.00

Fuel/travel \$500.00

Total \$25,000.00

Thank you for giving me the opportunity to bid this project to you.

Please feel free to contact me with any questions. Denys 860-604-8335

Please make sure to initial the bottom of each page. When faxing the proposal please include all pages. Thanks!

Proposal

We propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of: twenty-five thousand dollars
(\$ 25,000.00).

A finance charge of 1% per month on unpaid balance will be added to all accounts 30 days overdue. Collection costs including a reasonable attorney's fee will be added if this is not paid when due.

Payments to be made as follows:

1/3 to start
1/3 upon completion of rough wiring
1/3 upon completion of above described work

UNLESS OTHER TERMS ARE AGREED UPON

All material is guaranteed to be as specified. All work to be in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All Agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Note:

This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____