

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2885



PHONE: 860-442-0553
www.waterfordct.org

Board of Finance
Regular Meeting Minutes

Wednesday, October 8, 2025
Town Hall Auditorium 7:00 p.m.

Present: Glenn Patterson, Robert Tuneski, Michael Rocchetti, Bill Sheehan, Joseph Filippetti, Ron Fedor, Josh Kelly

Elected: Abbas Danesh, Treasurer

Staff: Kim Allen, Director of Finance; Paige Walton, Assessor; Rebecca Hall, Administrative Assistant Finance Office/BOF Recording Secretary

1. Establishment of a quorum and call to order

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7:00p.m. October 8, 2025.

2. Public Comment: none

3. Approval and acceptance of BOF Special Meeting minutes:

Motion by Bill Sheehan and **seconded** by Ron Fedor to approve the minutes of the July 22, 2025 BOF Special Meeting as presented.

Vote: 6 - 0 - 1

Abstain: Michael Rocchetti

Motion: Passed

4. Approval and acceptance of Joint BOF/BOS Special Meeting minutes:

Motion by Bill Sheehan and **seconded** by Robert Tuneski to approve the minutes of the July 22, 2025 BOF/BOS Joint Special Meeting as presented.

Vote: 6 - 0 - 1

Abstain: Michael Rocchetti

Motion: Passed

5. Approval and acceptance of September 10, 2025 Regular Meeting minutes:

Motion by Bill Sheehan and **seconded** by Josh Kelly to approve the minutes of the September 10, 2025 Regular Meeting as presented.

Vote: 7 - 0 - 0

Motion: Passed

6. To consider and act on a request by Paige Walton, Assessor, for an appropriation in the amount of **\$210,000** from designated line# **20501-57369 (CNR Revaluation)** for property revaluation project to Vision Government Solutions Inc. and forward to the RTM if required.

Motion by Ron Fedor and **seconded** by Josh Kelly to move **\$210,000** from designated line# **20501-57369 (CNR Revaluation)** for property revaluation project to Vision Government Solutions Inc. to appropriated, and forward to the RTM as required.

Vote: 7 – 0 – 0

Motion: Passed

7. To consider and act on a request by Chris Haley, Director of Fire Services, for an appropriation in the amount of **\$49,102** from designated line #**20523-57777 (Fire Service-SCBA Upgrade Prog)** for the SCBA Upgrade Program and forward to the RTM if required.

Motion by Josh Kelly and **seconded** by Joseph Filippetti to move **\$49,102** from designated line# **20523-57777 (Fire Service-SCBA Upgrade Prog)** for the SCBA Upgrade Program to appropriated, and forward to the RTM as required.

Vote: 7 – 0 – 0

Motion: Passed

8. Review and possible action on the FY27 Budget Guidelines.

Motion by Bill Sheehan and **seconded** by Robert Tuneski to approve the **FY27 Budget Guidelines** as presented by the Finance Director, Kimberly Allen.

Chairman, Glenn Patterson, asked the director to point out specific changes made to the FY27 Budget Guidelines. The director responded that specific changes would be regarding the new request for more budget details from the Board of Education (BOE) on page 5. The new request would be for the BOE to provide the same financial documentation (Education Financial System, EFS, Report) as is required of them to submit to the State of Connecticut in order to be transparent to the Town and taxpayers with their budgeted money.

Michael Rocchetti added an observation that with the BOE being greater than 50% of the Town's budget, there is no clear picture of what is done with the allotted money and that is very concerning to him. Mrs. Allen added that the EFS Report provides much more detail of costs and expenditures.

Vote: 7 – 0 – 0

Motion: Passed

9. Review and possible action on the proposed Board of Finance Regular Meeting and Budget Hearing schedules.

Motion by Bill Sheehan and **seconded** by Josh Kelly to approve the schedules as presented with the following corrections:

1. Regular Meeting scheduled February 12, 2026 CHANGE to February 11, 2026.
2. Regular Meeting scheduled November 11, 2026 CHANGE to November 18, 2026.
3. Add the approved budget submission date at the bottom of the Budget Hearing Schedule to read "December 19, 2025".

Vote: 7 – 0 – 0

Motion: Passed

10. **Old Business:** none
11. **New Business:** none
12. **Liaison Reports:** Ron Fedor asked Glenn Patterson about the Long Range Fiscal Planning Meeting. Chairman Patterson responded that the next meeting will be held in the 4th Quarter, likely December.
13. **Correspondence:** No comments

As a side note, the Chairman personally thanked the current Board of Finance members for their time and fruitful discussions over the past year. Joseph Filippetti added a full agreement to his statement. Bill Sheehan also thanked the members who are up for election as some will remain and some may leave. He believes that the Board has been a good team across both parties. Bob Tuneski said that he felt this Board was a very collegial bunch with the best intentions of the Town at heart. He also wanted to publicly acknowledge Michael Rocchetti for his contributions to the Oswegatchie Building Committee as he accidentally forgot to mention his name at the RTM Meeting on October 6, 2025.

Chairman Patterson thanked the Director of Finance, Kimberly Allen, and her department who always assist with the Board's needs. In closing and in jest, Chairman Patterson pointed out that the Town Treasurer, Abbas Danesh, wins the "Most Meetings Attended" award as well as thanking him for his assistance to the Board of Finance.

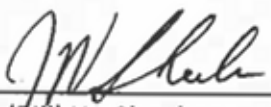
14. **Adjournment**

Motion by Bill Sheehan and **seconded** by Michael Rocchetti to adjourn the Regular Meeting of the Board of Finance at 7:24pm.

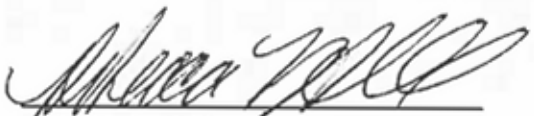
Vote: 7 – 0 – 0

Motion: Passed

Respectfully submitted,



John (Bill) W. Sheehan,
Clerk of the Board of Finance



Rebecca L. Hall,
Recording Secretary

Attachments: Board of Finance 2026 Regular Meeting Schedule
Board of Finance Fiscal Year 2026/2027 Budget Hearing Schedule

**BOARD OF FINANCE
BUDGET HEARING SCHEDULE
FISCAL YEAR 2026/2027**

Monday, March 2, 2026	Library Police Department Emergency Management Fire Services Board of Finance Contingency
Wednesday, March 4, 2026	Ethics Commission Conservation of Health Public Health & Nursing Miscellaneous Social Grants Youth Services Senior Citizens Recreation and Parks
Monday, March 9, 2026	Economic Development Conservation Commission Planning and Zoning Zoning Board of Appeals Building Department Flood and Erosion Control Review Projected Revenue Finance Department
Wednesday, March 11, 2026	Regular Meeting
Wednesday, March 11, 2026	Human Resources Retirement Insurance Legal Information Technology
Monday, March 16, 2026	Registrar of Voters Assessor Board of Assessment Appeals Tax Collector Town Clerk Representative Town Meeting Board of Selectmen
Wednesday, March 18, 2026	Building Maintenance Public Works Capital Improvements Debt Service Transfers to Capital and Non-Recurring
Monday, March 23, 2026	Board of Education
Wednesday, March 25, 2026	Board of Finance Public Hearing on Budget Followed by Special Meeting for Final Budgetary Action
Monday, May 4, 2026	RTM Annual Budget Meeting (anticipated to be conducted May 4 th through May 8 th)

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WATERFORD, CT

2025 OCT 15 P 1:42

ATTEST: *Doreen L. Grogan*
TOWN CLERK

All Board of Finance Meetings will be held at the Waterford Town Hall at 7:00 p.m. and end at 10:30 p.m.
unless otherwise noted. All budgets are due in the Finance Office on **December 19, 2025 WITH NO
EXCEPTIONS.**

S:Finance: Board of Finance-grm/Meeting Schedule/Budget Hearing Schedule

**BOARD OF FINANCE
MEETING SCHEDULE
CALENDAR YEAR 2026**

RECEIVED FOR RECORD
WATERFORD, CT

ALL MEETINGS WILL BE HELD AT 7:00 P.M. UNLESS OTHERWISE NOTED ^{2025 JUN 15 P 1:42}

January 14, 2026	Regular Meeting
February 11, 2026	Regular Meeting
March 2, 2026	Budget Hearing
March 4, 2026	Budget Hearing
March 9, 2026	Budget Hearing
March 11, 2026	Regular Monthly Meeting (Followed by Budget Hearing)
March 11, 2026	Budget Hearing
March 16, 2026	Budget Hearing
March 18, 2026	Budget Hearing
March 23, 2026	Budget Hearing
March 25, 2026	Public Hearing on the budget followed by Special Meeting for Final Budgetary Action
April 8, 2026	Regular Meeting
May 4, 2026	RTM Annual Budget Meeting (anticipated to be conducted May 4 th through 11 th)
May 27, 2026	Regular Meeting (Fourth Wednesday)
June 10, 2026	Regular Meeting
July 15, 2026	Regular Meeting (Third Wednesday)
August 12, 2026	Regular Meeting
September 9, 2026	Regular Meeting
October 14, 2026	Regular Meeting
November 18, 2026	Regular Meeting
December 9, 2026	Regular Meeting

ATTEST: *Doreen L. Campese*
TOWN CLERK