



Board of Finance
Regular Meeting Minutes

Wednesday, December 10, 2025
Town Hall Auditorium 7:00 p.m.

Present: Glenn Patterson, Robert Tuneski, Michael Rocchetti (7:24pm), Bill Sheehan, Joseph Filippetti, Ann Peabody

Absent: Jerry Fischer

Elected: Rob Brule, First Selectman; Abbas Danesh, Treasurer

Staff: Kim Allen, Director of Finance; Jill Stevens, Director of Utilities Commission; Chris Haley, Director of Fire Services; Dani Gorman, Human Services Administrator; Rebecca Hall, Administrative Assistant Finance Office/BOF Recording Secretary

1. **Establishment of a quorum and call to order**

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7:00p.m., December 10, 2025.

2. **Election of Chair**

Glenn Patterson was nominated to be the Chair.

Motion by Bill Sheehan and **seconded** by Robert Tuneski to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

3. **Election of Clerk**

Bill Sheehan was nominated to be the Clerk.

Motion by Joseph Filippetti and **seconded** by Robert Tuneski to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

4. **Public Comment: none**

5. **Approval and acceptance of November 12, 2025 Regular Meeting minutes:**

Motion by Bill Sheehan and **seconded** by Robert Tuneski to approve the minutes of the November 12, 2025 Regular Meeting as presented.

Vote: 4 – 0 – 1 (Ann Peabody)

Motion: Passed

6. To consider and act on a request from the Director of the Utility Commission, Jill Stevens, for an appropriation of \$110,721 from designated line #21131-52040 (Service Contracts & Repairs) and if approved, forward to the RTM as required.

Motion made by Bill Sheehan and seconded by Joseph Filippetti to transfer from line #205-31520 Undesignated Fund Balance of the Capital-Nonrecurring Expenditure Fund of \$110,721 to Enterprise Fund (line #21131-52040) Service Contracts & Repairs, and forward to the RTM as required.

Bill Sheehan requested for future transfers such as this, that the Director notify all boards as soon as possible to make them aware of any unbudgeted capital expenditures.

Vote: 5 – 0 – 0

Motion: Passed

7. To consider and act on a request from the Human Services Administrator, Dani Gorman, for a FY26 Out-of-Series Transfer in the amount of \$2,000 within the Senior Services budget as indicated on the following extract from the Transfer Request Form.

Motion by Bill Sheehan and seconded by Joseph Filippetti to transfer \$2,000 as follows:

TOWN OF WATERFORD TRANSFER REQUEST FORM Out of Series Transfer Request

10135 DEPARTMENT				APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT		REVISED Available Budget
Line No.	Org. Code	Object Code	Object Description			INCREASE	DECREASE	
1	10135	54030	Kitchen	3,806.00	3,752.13		2,000.00	1,752.13
2	10135	52040	Service Contracts	2,236.00	(334.23)	2,000.00		1,665.77
					TOTAL	2,000.00	2,000.00	
Explanation								
Increase in usage and rates for copier, shredding and cable.								

Vote: 5 – 0 – 0

Motion: Passed

8. To consider and act on a request from the Director of Fire Services, Chris Haley, for a FY26 Out-of-Series Transfer in the amount of \$3,000 within the Fire Services budget as indicated on the following extract from the Transfer Request Form.

Motion by Bill Sheehan and seconded by Joseph Filippetti to transfer \$3,000 as follows:

TOWN OF WATERFORD **TRANSFER REQUEST FORM** Out of Series Transfer Request

FIRE SERVICES 10/30/26
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	52375	Ground Ladder Testing	\$ 6,190	\$ 3,190		\$ (3,000)	\$ 190
2	10123	53100	Tires	\$ 8,000	\$ 1,477	\$ 3,000		\$ 4,477
								0.00
TOTAL						3,000.00	(3,000.00)	

Explanation

1-2 A different vendor was used offering a lower price for ground ladder testing. Per DOT inspection of W-15 the rear tires need replacing.

Director Haley informed the Board of Finance that more tire expenses will be coming in the next few months.

Vote: 5 – 0 – 0

Motion: Passed

9. Appointment of a Board of Finance member to the Fleet Management Ad Hoc Committee for a term of one (1) year December 2025 to December 2026.

Glenn Patterson nominated for the position.

Motion by Bill Sheehan and seconded by Robert Tuneski to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

10. Appointment of a Board of Finance member to the Retirement Committee for a term of two (2) years December 2025 to December 2027.

Ann Peabody nominated for the position.

Motion by Bill Sheehan and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

11. Appointment of two Board of Finance members to serve on the RTM Long Range Financial Planning Committee for a term of one (1) year December 2025 to December 2026.

Glenn Patterson and Robert Tuneski nominated for the positions.

Motion by Bill Sheehan and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

12. Appointment of a Board of Finance member to the Ad Hoc Energy Task Force starting in December 2025 for a Life Term.

Michael Rocchetti nominated for the position.

Motion by Robert Tuneski and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

13. Appointment of a Board of Finance member to the Emergency Management Advisory Council for a term of one (1) year December 2025 to December 2026.

Bill Sheehan nominated for the position.

Motion by Robert Tuneski and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

14. Selection of Board of Finance liaisons to Town of Waterford Boards and Commissions for a term of one (1) year.

a. Ad Hoc Committee to Screen Social Service Grant Budgets

Jerry Fischer nominated for the position.

Motion by Bill Sheehan and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

b. Board of Education

Michael Rocchetti nominated for the position.

Motion by Robert Tuneski and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

c. Board of Selectmen

Glenn Patterson nominated for the position.

Motion by Bill Sheehan and seconded by Joseph Filippetti to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

d. Police Commission

Bill Sheehan nominated for the position.

Motion by Joseph Filippetti and seconded by Robert Tuneski to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

e. Recreation and Parks Commission

Robert Tuneski nominated for the position.

Motion by Joseph Filippetti and seconded by Bill Sheehan to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

f. Representative Town Meeting (RTM)

Glenn Patterson nominated for the position.

Motion by Joseph Filippetti and seconded by Bill Sheehan to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

g. School Building Committee

Michael Rocchetti nominated for the position.

Motion by Joseph Filippetti and seconded by Robert Tuneski to approve the nomination.

Vote: 5 – 0 – 0

Motion: Passed

h. Utility Commission

Robert Tuneski nominated for the position.

Motion by Joseph Filippetti and seconded by Bill Sheehan to approve the nomination.

Vote: 6 – 0 – 0

Motion: Passed

i. Youth Services Advisory Council

Joseph Filippetti nominated for the position.

Motion by Robert Tuneski and seconded by Bill Sheehan to approve the nomination.

Vote: 6 – 0 – 0

Motion: Passed

j. Senior Citizen Commission

Joseph Filippetti nominated for the position.

Motion by Bill Sheehan and seconded by Robert Tuneski to approve the nomination.

Vote: 6 – 0 – 0

Motion: Passed

15. **Old Business:** Appointment of a Board of Finance member to serve on the Social Services Grant Committee for a term of one (1) year December 2025 to December 2026.

This item addressed under item #14, no further action required.

16. **New Business:**

a. The First Selectman reminded the Board of Finance that, through the past few years, the Ad Hoc Committee to screen Social Service Grant Budgets informed the Social Services Fund Requesters they are NOT required to attend the Budget Hearings unless requested to by the Board. The Board of Finance agreed that this procedure should remain in place.

b. The First Selectman, Rob Brule, informed the Board that in the near future, they will be receiving more information regarding the new Connecticut Senate Bill 4, "An Act Concerning Energy Affordability, Access and Accountability" (PA 25-173). The town stands to lose both future tax revenue and taxes collected in the previous four years.

17. **Liaison Reports:**

a. Robert Tuneski: **Oswegatchie Fire House Building Committee** is moving the process along as scheduled for the new Town Fire Station. The project should be going out to bid in the next 60 days. They are working on naming the new building and are also considering adding a lighted warning sign as traffic approaches the driveway, rather than a traffic light.

18. **Correspondence:** No comments

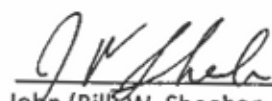
19. **Adjournment**

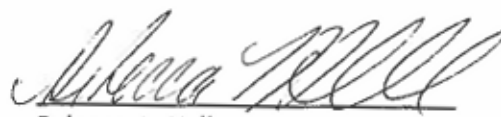
Motion by Bill Sheehan and seconded by Robert Tuneski to adjourn the Regular Meeting of the Board of Finance at 7:35pm.

Vote: 6 – 0 – 0

Motion: Passed

Respectfully submitted,


John (Bill) W. Sheehan,
Clerk of the Board of Finance


Rebecca L. Hall,
Recording Secretary