

ETHICS COMMISSION
REGULAR MEETING MINUTES
APRIL 2, 2024

Members Present: Betsy Ritter, Chairlady
Alan Messier
Adam Stone
Cathy Patterson
Sara Gilman Mallari (alternate)

Absent: Christopher Nailon
Paul Helvig

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2024 APR -4 | P 4:10
ATTEST: *[Signature]*
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1. Call to Order. The April 2, 2024 Regular Meeting of the Ethics Commission was called to order at 7:00 p.m. by Chairlady Ritter.
2. Attendance. A quorum was established.
3. Correspondence. The Ethics Commission's Financial Report as of February 29, 2024 was received.
4. Approval of the Minutes:
 - a. Regular Meeting January 2, 2024.

MOTION (1): Mr. Stone moved to approve the Regular Meeting Minutes of January 2, 2024, as presented. Seconded by Mr. Messier. Ms. Patterson and Ms. Gilman-Mallari abstained from voting. (3-0-2) Motion carried.

- b. Special Meeting February 7, 2024.

MOTION (2): Ms. Patterson moved to approve the Special Meeting Minutes of February 7, 2024, as presented. Seconded by Ms. Gilman-Mallari. (5-0) Unanimous.

- c. Special Meeting February 28, 2024. The following correction was noted: The spelling of Sara Gilman-Mallari's name.

MOTION (3): Ms. Patterson moved to approve the Special Meeting of February 28, 2024, as amended. Seconded by Mr. Messier. (5-0) Unanimous.

5. Report from the Chair.

- a. Update on 2024-2025 Budget. The Ethics Commission's 2024-2025 Budget in the amount of \$850 was approved by the Board of Finance. The budget will go to the RTM on May 14.
6. Discussion Regarding Changes to the Ethics Commission's Complaint Filing Form. Mr. Messier suggested that there be no witness to the Complaint Filing Form and that the State of Connecticut acknowledgement be used.

It was suggested that it be noted that the completed form be in a sealed envelope.

Ms. Ritter agreed to revise the draft Complaint Filing Form.

7. NEW BUSINESS

Mr. Stone reported the case number format is public information and he thought it should state it is confidential. Ms. Ritter stated someone may know there is a case but not what it is about. The case comes in signed and numbered and is placed in a locked file cabinet. She felt this Commission only needs to protect the contents.

8. OLD BUSINESS

There was no discussion of old business.

9. PUBLIC DELEGATIONS.

There were no guests.

10. ADJOURNMENT.

MOTION (4): Mr. Stone moved to adjourn the April 2, 2024 Ethics Commission Regular Meeting at 7:45 p.m. Seconded by Ms. Gilman-Mallari. (4-0) Unanimous.

Respectfully submitted,

Frances Gherji, Recording Secretary