FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Regular Meeting

March 15, 2023
7:00 p.m.

1. Establishment of a quorum and call to order.

2. Public Comment.

3. Approval and acceptance of minutes from February 22, 2023.

4. To consider and act on a request from Kim Allen, Director of Finance, on behalf of the Public Works Department for FY23 Out of Series Transfer as follows:

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	52470	Solid Waste	875,000.00	(58,461.50)	59,300.00		838.50
2	10130	54050	Automotive Equipment	69,145.00	25,030.00		4,300.00	20,730.00
3	10130	53300	Highway Materials	176,500.00	105,873.00		50,000.00	55,873.00
4	10130	53250	Traffic Control Materials	25,000.00	11,157.00		5,000.00	6,157.00
5	10130	52510	Rental of Equipment	5,000.00	(6,466.90)	6,500.00		33.10
6	10130	54050	Automotive Equipment	69,145.00	25,030.00		6,500.00	18,530.00
7	10130	52531	Landfill Cap Maintenance	21,000.00	(2,550.00)	7,200.00		4,650.00
8	10130	54050	Automotive Equipment	69,145.00	25,030.00		7,200.00	17,830.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	73,000.00	73,000.00	

5. To consider and act on a request from the Board of Education for an appropriation in the amount of $442,658 from Capital and Non-recurring designated line # 20560-57822 (IT Learning Boards and forward to the RTM as required.
6. To consider and act on an additional appropriation for the Department of Public Works in the amount of $57,000 to fund line #20511-57879 (Town Hall Bathroom Refurbishment) due to unexpected larger bid proposals and an amount for possible contingency costs and forward to the RTM as required.

7. To consider and act on a request from James Bartelli, Utility Commission Director, for an additional appropriation in the amount of $550,000 to fund a new Capital Project for the Plastic Water Service Line Replacement and forward to the RTM as required.

8. Old Business:

   a. Select a Board of Finance Representative for the Board of Education School Building Committee Representative for the next term of 7/1/2023-6/30/2024.

   b. Continue discussion around revising BOF Policy 1.01, Board of Finance Budget Guidelines to include Performance Metric's.

   c. Discussion of a potential BOF policy governing the use of the Unassigned Fund Balance of General Fund to adjust the Mill Rate.

9. New Business:

10. Liaison Reports

11. Correspondence

    a. Bid Proposal packages from CLA for Bid#23-101 town of Waterford Audit Services- A CLA representative will be present at the Board of Finance meeting on April 12, 2023.
    b. Christine Walters, Director of Human Resources, General Government Staffing Plan.
    c. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated February 13, 2023.
    d. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated March 8, 2023.
    e. Virginia Bielucki, Town Accountant, Status of Contingency FY23 dated February 28, 2023.

12. Adjournment

Glenn Patterson, Chairman

FY23 4.

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	52470	Solid Waste	875,000.00	(58,461.50)	59,300.00		838.50
2	10130	54050	Automotive Equipment	69,145.00	25,030.00		4,300.00	20,730.00
3	10130	53300	Highway Materials	176,500.00	105,873.00		50,000.00	55,873.00
4	10130	53250	Traffic Control Materials	25,000.00	11,157.00		5,000.00	6,157.00
5	10130	52510	Rental of Equipment	5,000.00	(6,466.90)	6,500.00		33.10
6	10130	54050	Automotive Equipment	69,145.00	25,030.00		6,500.00	18,530.00
7	10130	52531	Landfill Cap Maintenance	21,000.00	(2,550.00)	7,200.00		4,650.00
8	10130	54050	Automotive Equipment	69,145.00	25,030.00		7,200.00	17,830.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	73,000.00	73,000.00	

Explanation

See attached memo

Department Head Date 2/1/23

Kim Allen
Director of Finance Date 2/2/23

BOS
First Selectman Date 2/21/23

Commission/Board Approval Date

revised 8/13/20

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Kimberly Allen, Finance Director

From: Gary J. Schneider, Director of Public Works

Date: February 1, 2023

Re: Out of Series Transfers – FY23

The Department has waited until this time to make the requests to have a better understanding that the Department's budget can stay within the total appropriated funding.

Item 1 Increase $59,300

- There is an increase in carting and disposal contract costs for bulky waste from the Transfer Station. This service is handled by a 3 year contracts. The FY 24 budget was presented and approved using the FY 23 contract pricing which ended June 30th, 2022. Each removal (pull) of the 100 cubic yard trailer price increased from $415 to $450 and the disposal fee (tipping) increased from $100 to $105/ton.
- At the time of this budget presentation and approval, COVID impacts were still making it difficult to project what the next year would hold. Would the waste be generated at home or would the business sector open up and the waste would move from the curbside to the business dumpster? Although the economy opened up, the waste remained at the curbside and coming to the transfer station.

Item 2 Decrease of $4,300

- The Department will not purchase the brush grapple, an attachment for one of the loaders. The price of the grapple has increased $9,000. At that price, the Department can't justify the purchase. We have equipment that can perform the task, but with less efficiency.

Item 3 Decrease of $50,000

- Being a lite winter will allow the Town Aide Road Improved (55010) line to sufficiently fund the purchase of salt and other road maintenance materials for this fiscal year, leaving a portion of the Highway Materials (53300) to cover the requested transfers.

Item 4 Decrease of $5,000

- The position of Traffic Control Device Tech was just filled due to a retirement. Training, inventory and maintenance of existing signage will be the priority of this position for the rest of the fiscal year.

Item 5 Increase $6,500

- The Department rented a skid steer for the winter season to replace the use of the current small loader. The current small loader was involved in 3 accidents, the last being when removing snow on a sidewalk, the wheel slid off the sidewalk, causing the loader to roll over into the travel lane of Cross Road. We were fortunate there was no traffic at the time or the machine would have fallen onto an oncoming vehicle. I ordered the machine off the road and in order to provide the same level of service to our residents, a skid steer was leased until April 1.

Item 6 Decrease $6,500 (same as item #2)

Item 7 Increase $7,200

- The monitoring wells need work. Caps, locks and collars have deteriorated over the years and need to be replaced. The wells need to be functioning 30 years after the landfill was capped.

Item # 8 Decrease $7,200 (same as item # 2)

FOR 2023 13

Account	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110 ADMINISTRATION	338,287.00	0.00	338,287.00	196,803.67	0.00	141,483.33	58.2%
51130 ENGINEERING							
10130 51130 ENGINEERING	5,558.00	0.00	5,558.00	0.00	0.00	5,558.00	.0%
51210 CLERICAL AND TECHNICAL							
10130 51210 CLERICAL AND TECHNICAL	150,880.00	0.00	150,880.00	95,345.19	0.00	55,534.81	63.2%
51450 EXTRA DUTY							
10130 51450 EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	0.00	.0%
51451 EXTRA DUTY REGULAR WAGES							
10130 51451 EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	.0%
51510 EQUIPMENT MAINTENANCE							
10130 51510 EQUIPMENT MAINTENANCE	363,810.00	0.00	363,810.00	219,046.99	0.00	144,763.01	60.2%
51520 HIGHWAY MAINTENANCE							
10130 51520 HIGHWAY MAINTENANCE	871,476.00	0.00	871,476.00	477,201.09	0.00	394,274.91	54.8%

FOR 2023 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51530 REFUSE COLL.& DISPOSAL							
10130 51530 REFUSE COLL.& DISPOSAL	453,567.00	0.00	453,567.00	248,034.30	0.00	205,532.70	54.7%
51540 SNOW REMOVAL							
10130 51540 SNOW REMOVAL	56,000.00	0.00	56,000.00	7,833.91	0.00	48,166.09	14.0%
51810 OVERTIME							
10130 51810 OVERTIME	52,000.00	0.00	52,000.00	38,483.07	0.00	13,516.93	74.0%
51910 FRINGE BENEFITS							
10130 51910 FRINGE BENEFITS	12,525.00	0.00	12,525.00	10,351.82	1,824.16	349.02	97.2%
51920 F.I.C.A.							
10130 51920 F.I.C.A.	176,263.00	0.00	176,263.00	91,692.17	0.00	84,570.83	52.0%
52010 ADVERTISING							
10130 52010 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	.0%
52020 POSTAGE							
10130 52020 POSTAGE	400.00	0.00	400.00	204.77	0.00	195.23	51.2%
52030 PROFESSIONAL FEES							
10130 52030 PROFESSIONAL FEES	113,000.00	0.00	113,000.00	50,224.11	58,218.95	4,556.94	96.0%

FOR 2023 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS							
10130 52040 SERVICE CONT. AND REPAIRS	65,000.00	0.00	65,000.00	17,077.87	25,859.86	22,062.27	66.1%
52050 DUES CONFER							
10130 52050 DUES,CONFERENCES & EDUCATION	2,000.00	0.00	2,000.00	1,305.00	0.00	695.00	65.3%
52060 PRINTING							
10130 52060 PRINTING	100.00	0.00	100.00	0.15	0.00	99.85	.2%
52070 REIMBURSABLE EXPENSES							
10130 52070 REIMBURSABLE EXPENSES	50.00	0.00	50.00	0.00	0.00	50.00	.0%
52090 HEATING FUEL							
10130 52090 FUEL OIL	0.00	0.00	0.00	0.00	0.00	0.00	.0%
52100 ELECTRICITY							
10130 52100 ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	.0%
52110 WATER							
10130 52110 WATER	0.00	0.00	0.00	0.00	0.00	0.00	.0%
52400 MEAL ALLOWANCE							
10130 52400 MEAL ALLOWANCE	2,300.00	0.00	2,300.00	287.51	0.00	2,012.49	12.5%

FOR 2023 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52410 STREET TREE MAINTENANCE							
10130 52410 STREET TREE MAINTENANCE	5,550.00	0.00	5,550.00	0.00	0.00	5,550.00	.0%
52450 SITE WORK							
10130 52450 SITE WORK	800.00	0.00	800.00	0.00	0.00	800.00	.0%
52460 STREET LIGHTING							
10130 52460 STREET LIGHTING	95,500.00	0.00	95,500.00	39,541.36	0.00	55,958.64	41.4%
52470 SOLID WASTE DISPOSAL							
10130 52470 SOLID WASTE DISPOSAL	875,000.00	0.00	875,000.00	395,361.18	538,100.32	-58,461.50	106.7%*
52475 RECYCLING PROGRAM							
10130 52475 RECYCLING PROGRAM	150.00	0.00	150.00	0.00	0.00	150.00	.0%
52500 OPTIONS AND RIGHTS OF WAY							
10130 52500 OPTIONS AND RIGHTS OF WAY	0.00	0.00	0.00	0.00	0.00	0.00	.0%
52510 RENTAL OF EQUIPMENT							
10130 52510 RENTAL OF EQUIPMENT	5,000.00	0.00	5,000.00	4,726.50	6,740.40	-6,466.90	229.3%*
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	21,000.00	0.00	21,000.00	4,650.00	18,900.00	-2,550.00	112.1%*

FOR 2023 13

Account	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	325.00	0.00	325.00	183.28	0.00	141.72	56.4%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	0.00	18,000.00	12,181.68	5,475.77	342.55	98.1%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	261.40	0.00	38.60	87.1%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	201,000.00	0.00	201,000.00	138,725.73	65,562.03	-3,287.76	101.6%*
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	200,000.00	0.00	200,000.00	196,791.46	0.00	3,208.54	98.4%
53100 TIRES							
10130 53100 TIRES	35,000.00	0.00	35,000.00	24,429.70	9,570.30	1,000.00	97.1%
53240 REFUSE DISPOSAL MATERIALS							
10130 53240 REFUSE DISPOSAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	.0%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	6,253.31	7,590.21	11,156.48	55.4%

FOR 2023 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	176,500.00	0.00	176,500.00	44,855.56	25,771.65	105,872.79	40.0%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	69,145.00	0.00	69,145.00	44,115.47	0.00	25,029.53	63.8%
54060 OFFICE EQUIPMENT							
10130 54060 OFFICE EQUIPMENT	800.00	0.00	800.00	0.00	0.00	800.00	.0%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	317,277.00	0.00	317,277.00	82,922.45	160,930.51	73,424.04	76.9%
TOTAL GENERAL FUND	4,709,563.00	0.00	4,709,563.00	2,448,890.70	924,544.16	1,336,128.14	71.6%
TOTAL EXPENSES	4,709,563.00	0.00	4,709,563.00	2,448,890.70	924,544.16	1,336,128.14	
GRAND TOTAL	4,709,563.00	0.00	4,709,563.00	2,448,890.70	924,544.16	1,336,128.14	71.6%

** END OF REPORT - Generated by Kimberly Allen **

5.

WATERFORD PUBLIC SCHOOLS

Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

February 8, 2023

This request is for an appropriation in the amount of $410,748 from Capital and Non-recurring designated line 20560-57822 IT Learning Boards.

This request is for the final project of the 5 school project to replace all of the learning boards in the Waterford Schools. The useful life on these systems is roughly 10 years. This solution is consistent with the other schools in the district.

This work will most likely be done over the summer of 2023 in preparation for the 2023-2024 school year. The available funding for this project is $442,658, this request is for $410,748, quotes are enclosed. We identified some savings by changing from built in CPU's to an external solution and we expect the remaining $31,910 to be go unspent.

Respectively,

Joseph Mancini
Director of Finance

3/7/23 BOS, approved

Pro AV Systems
AUDIO VISUAL TECHNOLOGIES

Sales | Design | Install

74 Cotton Mill Hill
Suite 335
Brattleboro, VT 05301
www.proavsi.com

Prepared by: John Missale

Number: 22083247
Modified: 2/7/2023
Revision: 0

Contract:
Pricing Valid for 30 Days

Waterford High School

Waterford High School
20 Rope Ferry Rd
Waterford, CT 06385 United States
860-437-6956

Attention:
Mark Geer
mgeer@waterfordschools.org

Waterford High School - 86" Premium

AVIXA APEX

CERTIFIED WBE Woman-Owned BUSINESS ENTERPRISE

Pro AV Systems

High School 86" Wall Mount

Remove existing Promethean Boards, install new Active Panels and PCs provided by school system using the provided HDMI and USB cables.

68	**Promethean AP9-B86-NA-1** ActivPanel 9 Premium 86"	$299,132.00
	High School 86" Wall Mount Total:	**$299,132.00**

High School 86" Mobile

Remove existing Promethean Boards, install new Active Panels and PCs provided by school system using the provided HDMI and USB cables.

2	**Promethean AP9-B86-NA-1** ActivPanel 9 Premium 86"	$8,798.00
2	**Promethean AP-FSM** Fixed Height Mobile Display Stand/Cart for use with ActivPanel	$750.00
	High School 86" Mobile Total:	**$9,548.00**

High School 75" Wall Mount

2	**Promethean AP7E-U75-NA-1** ActivPanel Nickel 75" - 1 x Pen, Vesa Mount, WIFI Module & Cable Pack Included. ActiveInspire Professional Edition availale FOC	$4,398.00
2	**Promethean AP-ASW-70** Adjustable Wall Mount System for use with ActivPanel 65" and 70	$1,350.00
	High School 75" Wall Mount Total:	**$5,748.00**

Dumpster

District will provide dumpster for cardboard and ProAV to provide dumpster for trash

1	**Pro AV Systems Misc Expense** Misc Expense - 15 Yard Roll Off Dumpster	$1,500.00
	Dumpster Total:	**$1,500.00**

Pro AV Systems

Misc

1	**Pro AV Systems Miscellaneous - Parts** Parts needed for a complete system - Raceway and Boxes - Terminations - Adapters - 90 degree corner - 5' Panduit	$975.00
	Misc Total:	**$975.00**

Freight

1	**Promethean Shipping** Standard Shipping for Promethean Panels	$1,200.00
	Freight Total:	**$1,200.00**

Installation

1	**Pro AV Systems Installation - PW** Installation Service for Complete System - OFE Systems Will Be Removed By Pro AV And Cables Provided With The Panels For The Computers Behind The Displays. Pro AV To Install The Computer Wall Brackets.	$31,500.00
	Installation Total:	**$31,500.00**

Pro AV Systems

Band Room

1	**Epson Corporation EB-PU1008W** 8,500 Lumens WUXGA, No Lens (White)	$6,847.00
1	**Epson Corporation ELPLM10** Middle-Throw Zoom Lens #3 (ELPLM10) Pro G7000 and Pro L1000 series	$1,474.00
1	**Pro AV Systems Miscellaneous - Parts** Parts needed for a complete system. - Raceway and Boxes - Terminations - Adapters	$100.00
1	**Extron Electronics DTP HDMI 4K 230 Rx** HDMI Twisted Pair Receiver - 230 feet (70 m)	$375.00
1	**Extron Electronics DTP HDMI 4K 230 Tx** HDMI Twisted Pair Transmitter - 230 feet (70 m)	$375.00
1	**Chief WMA2S** Heavy Duty Wall Mount Accessory, Dual Stud - Silver	$199.00
1	**Pro AV Systems Installation** Installation Service for Complete System	$3,240.00
1	**C2G-Cables To Go 56784** 10ft High Speed HDMI(R) Cable with Ethernet	$10.00
100	**Windy City Wire HDBaseT - Shielded Plenum** Cat6 Shielded Cabling - 23 AWG 4 Pair, Bare Copper Conductor, Shielded, Plenum (Black)	$102.00 *
	2 Liberty AV Solutions RJ45-STP-L6 Category 6 shielded 8P8C RJ45 Plug with 360 degree shielding	$10.00
	Band Room Total:	**$12,722.00**

PD

2	**Promethean PROFDEV** On Site Face-To-Face Full Day	$2,500.00
	PD Total:	**$2,500.00**
	Project Subtotal:	**$364,825.00**

Pro AV Systems

Project Summary

Equipment:	**$330,085.00**
Unassigned Labor:	**$31,500.00**
Installation Labor:	**$3,240.00**
Grand Total:	**$364,825.00**

Payment Schedule	Amount	Due Date
Initial Invoice Upon Equipment Ordered (Due Prior to Install)	$255,377.50	
Final Invoice Upon Completion (NET 30)	$109,447.50	

Acceptance:
I hereby state that I am an authorized representative to approve the purchase and acceptance of the items quoted in the attached documentation along with the above payment terms.

Name: ____________________ **Title:** ____________________

Signature: ____________________ **Date:** ____________________

Pro AV Systems

PRO AV SYSTEMS RESPONSIBILITIES: *The following items are required by Pro AV Systems:*

1. Pro AV Systems will install all equipment in accordance with the manufacturers' specifications, national and local regulation ordinances and codes, including all OSHA guidelines. Unless specifically stated, all work will be performed during the normal working hours of Monday through Friday, between 8:00AM and 5:00PM, except for recognized holidays.

2. Pro AV Systems staff and contractors will conduct themselves in a professional, courteous manner, maintaining a clean- cut appearance and acceptable dress. All Pro AV Systems staff is expected to check in and out with you or an assigned contact at the beginning and end of the workday.

3. Pro AV Systems staff will maintain a clean and safe work environment. All unused materials, containers, tools and equipment will be removed whenever possible. Pro AV Systems will take precautions to protect all floors, walls, windows and other surfaces from stains, marring or other damage.

4. Pro AV Systems cannot be responsible for the operation, performance or warranty of equipment outside this contract. Pro AV Systems does not warrant that equipment supplied by others can be connected or will function properly except as specified by the project documentation.

5. Pro AV Systems will provide customer with all operation manuals and warranty documents.

6. Pro AV Systems will acquire, assemble, deliver and test all specified equipment and components to provide you with a fully functional system.

CUSTOMER RESPONSIBILITIES: *The following items are required by the Customer:*

1. Customer to provide a 120 VAC circuit to all specified equipment locations. These circuits should not be "shared" with other items, such as lighting, phone systems, etc.

2. Customer to provide all computer equipment and peripheral cables (mouse and keyboard cables), designated at OFE or "provided by others" if required.

3. Pro AV Systems strongly recommends that all electrical circuits supplying power to the system originate from the same power panel and phase. Pro AV Systems will take precautions to prevent hum or distortions created by ground differential, electromagnetic or electrostatic fields and to supply adequate ventilation to all equipment as specified by the manufacturer. Pro AV Systems will notify you of any hum or distortions beyond our control caused by interference with the building structure, electrical or existing equipment and advise you of the alternatives to alleviate the problem. Pro AV Systems will advise you of any unsatisfactory operating condition due to temperature, humidity, ventilation, mechanical structure or other safety concern.

4. Pro AV Systems assumes no responsibility for, and will not perform any work related to, electrical wiring

(120 VAC and above).

5. Any additional work not listed in the original scope of work (per customer RFP) will require a Change Order.

6. All network configurations for any equipment connected to the customer network including but not limited to QOS, VLAN, Routing, Firewalls, Multicast, IGMP.

7. All server configrations if required for Active Directory, Exchange, O365, Azure AD, MS Teams, Zoom.

8. Software licenses or accounts required for an operational system including but not limited to Zoom Rooms and Teams Rooms.

TERMS & CONDITIONS:

Section 1 – Proposal Description

1.A. Proposal Description - The project description and specific work to be performed by Pro AV Systems is contained in the document and from herein referred to as the Proposal.

1.B. Proposal Documents - All work covered by this Proposal shall be contained in the Proposal documents including any special provisions, specifications, drawings, addenda, change orders, written interpretations and written orders. Work not covered by contract documents will not be required unless required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, cabinets etc. are not included unless specifically documented in the Proposal.

Pro AV Systems

1.C. Proposal Changes - The owner may order changes, additions or modifications without invalidating the contract. Such changes must be in writing and signed by the owner. Pro AV Systems will provide the owner in writing the amount of additional costs or reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by owner. Change Orders shall be paid in full upon acceptance of change and shall not alter the contract's payment schedule. In the case of product unavailability or discontinuation, Pro AV Systems reserves the right to substitute equipment of equal or better quality with owner approval. Pro AV Systems will be held blameless in the case of product unavailability or discontinuation.

Section 2 – General Facility Conditions

2.A. Room Availability - Rooms in which installation is occurring should be made available for the exclusive use of Pro AV Systems during the day(s) of scheduled installation. The room will be available during normal working hours (M-F, 8:00am-5:00pm) in eight (8) continuous hour segments. Any delay in schedule that is due to limited access or client usage that results in a return trip by the technician(s) will be subject to an additional expense charge.

2.B. Electrical Outlets and Pathways - Before audiovisual equipment is installed, the customer will need to provide the following requirements: electrical outlets, floor boxes, conduits and core drills in areas according to specification. Additionally, all power runs are to be clean and properly grounded. All electrical work pertaining to the audiovisual system will need to run on one phase and be installed to code (NEC). Pro AV Systems is not responsible for installing any conduit, floor boxes, trenches or other appurtenances associated with high voltage (120vac and over) equipment.

2.C. Structural Vibrations - Ceiling, walls and floors as well as all other building structures that support audiovisual equipment are to be vibration free. At an additional cost, dampening devices can be made available if needed.

2.D. Furniture – Furniture is to be removed prior to construction. If certain furniture cannot be removed, then it will need to be covered and protected sufficiently by the customer.

2.E. Ceiling Tiles – The customer is to provide extra ceiling tiles of the same pattern and patch number in any room where suspended ceiling tiles are already installed. Ceiling tiles are assumed to be either 2'x2' or 2'x4' in dimension. Other tile sizes may require additional cost for mounting solutions in the form of a change order.

2.F. Merchandise Ownership & Storage – The customer will provide a safe storage area for the equipment sold to or delivered to the job site. Pro AV Systems is not responsible for any loss or damage of merchandise after delivery to the job site except for damage caused by a Pro AV technician (s) during installation.

2.G. Exclusion – The following items are not covered under this agreement and may be subject to additional costs:

1. Acts of Nature: Such as water damage and/or damages caused by fire
2. System abuse or misuse that is determined by Pro AV Systems.
3. User errors – Problems caused by unacceptable connection of equipment, determined by Pro AV Systems.
4. Shipping – Expedited shipping for accelerated time lines or repaired parts.
5. Accessories – Hardware, software and/or accessories not provided or sold by Pro AV Systems.

Section 3 – Existing Equipment

3.A. Documentation – When integrating and/or installing pre-existing equipment into a new system, the customer is asked to provide any documentation that may be required to complete a proper installation. This may include any available source control code or drawings.

3.B. Good Working Order – Pro AV Systems is not responsible for any damage of existing hardware/equipment. The project may be delayed, or a change order may be required if any defective material is found.

3.C. Customer Hardware and Software - Pro AV Systems will not load software of any kind on the customers' computer. Unless stated otherwise, the customer is responsible for all Internet connectivity and computer hardware. In addition, the customer is responsible for the installation of computer software and drivers, all LAN provisioning, switches, network connections, and routers. Customer is required to install all operating systems and systems integration that is needed to run the installed interactive or other hardware devices and display equipment.

3.D. Owner Furnished Equipment – If owner is providing equipment (OFE) that Pro AV Systems is required to install, configure and/or control in order to provide a functional system, Pro AV Systems reserves the right to charge additional labor hours if the OFE equipment does not perform as originally specified at the time of Proposal acceptance or according to the manufacturer specification.

Section 4 – Schedule, Payments and Business Terms

4.A. Delays and Postponements – Regarding schedule completion of the job, time is of the essence. If Pro AV Systems is delayed at any time in the process of the work by owner change orders, construction delays, delivery delays, fire, project postponement, unavoidable casualties and/or other causes beyond the control of Pro AV Systems, the completion schedule for the Proposal shall be extended at a minimum by the same amount of the time caused by the delay.

4.B. Right of Revision – Pro AV Systems has the right to revise this proposal if information was gained from site visits and other sources that were not available at the time this proposal was created.

4.C. Freight - Shipment fees are ground service only. If the customer requires expedited shipping, the additional fees will be prepaid and added to invoice(s).

4.D. Labor – Labor rates are quoted as regular rates that are non-prevailing wage rates and non-union rates. A change order can be processed for a job that requires the technician to be paid prevailing wage rates or require a union technician(s) to account for the difference in labor expenses.

4.E. Project Initiation Terms and Payments – Payment term details are described in the Proposal. A customer purchase order or signed proposal is required to begin the project. Invoices will be issued according to the terms outlined in the Proposal. For jobs requiring initial deposits, such deposit is due upon receipt of first invoice and no product will be ordered until the required deposit payment is received. All further invoice billing is due Net (30). Owner agrees that the terms outlined in these Contract Terms and Conditions take precedence over any other terms issued such as those that may be issued as part of a customer Purchase Order.

4.F. Credit Card Payments – Please note there will be a processing fee of 3.25% for payments made by credit card.

Section 5 – Warranty and Other

5.A. Warranty - Pro AV Systems warrants installed systems for a period of 90 days from date of acceptance or first beneficial use. During this time, Pro AV Systems will correct any problems at no charge. After the initial 90-day period, any additional service needs will be billed at the current service rate. To provide comprehensive coverage, Pro AV Systems offers extended warranty packages on all installed systems at an additional charge. All warranties do not cover misuse or abuse of the system components or issues caused by owner furnished equipment and interconnected systems provided by others. Interconnected systems include but are not limited to building network infrastructure, telephony (VOIP servers), fire alarms, paging, lighting, security, electrical systems and software. In the event that any of these systems are found to negatively effect the AV system performance, Pro AV Systems shall charge standard service rates on a time and materials basis (minimum 2 hours).

Extended Warranty Package

Pro Care – This warranty covers any and all defects or issues that your system could incur under normal use during the stated warranty period. This includes but is not limited to programming defects, hardware failures, workmanship, warranty processing and exchanges, and any labor required to restore the system to operational order. Hardware warranty replacements are based upon standard manufacturer warranties and replacement policies. Standard ground shipping is included. Standard response times apply.

5.B. Force Majeure – Neither Pro AV Systems or the customer will be responsible for delays that are outside the control of either parties, listed below:

1. Acts of Civil/Military Authorities
2. Floods/Fires/Epidemics or any other acts of God
3. Governmental Rules/Regulations
4. War/Riots
5. Delays in transportation
6. Shortages in raw materials/other products
7. Labor Disputes

5.C. Hours – All services will be provided during normal business hours unless otherwise specified in the proposal: Monday-Friday, 8:00am-5:00pm. National and State Holidays are excluded.

5.D. Suspension of Service Right – If the customer's payment(s) is past due, Pro AV Systems reserves the right to discontinue and/or modify any current or future service either temporarily or permanently.

5.E. Limitation of Liability – Pro AV Systems will not be responsible for any damages from delay of delivery, loss of revenue, data business or goodwill. Pro AV Systems will not be liable for any claim that arose more than one (1) year prior to the institution of suit therein.

A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	**3000131114246.2**	Sales Rep	Thomasa Munroe
Total	**$2,047.50**	Phone	(800) 456-3355, 6186414
Customer #	3989882	Email	Thomasa.Munroe@Dell.com
Quoted On	Sep. 09, 2022	**Billing To**	ACCOUNTS PAYABLE
Expires by	Oct. 10, 2022		WATERFORD PUBLIC SCHOOLS
Contract Code	C000000013094		15 ROPE FERRY RD
Customer Agreement #	13PSX0280-MNWNC-108		P O BOX 284
Deal ID	24606302		WATERFORD, CT 06385

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Thomasa Munroe

Shipping Group

Shipping To	Shipping Method
MARK GEER WATERFORD PUBLIC SCHOOLS 20 ROPE FERRY RD WATERFORD HIGH SCHOOL WATERFORD, CT 06385-2894 (860) 440-0565	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	**$31.50**	**65**	**$2,047.50**

Subtotal:	**$2,047.50**
Shipping:	**$0.00**
Environmental Fee:	**$0.00**
Non-Taxable Amount:	**$2,047.50**
Taxable Amount:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$2,047.50**

 Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Shipping Group Details

Shipping To

MARK GEER
WATERFORD PUBLIC SCHOOLS
20 ROPE FERRY RD
WATERFORD HIGH SCHOOL
WATERFORD, CT 06385-2894
(860) 440-0565

Shipping Method

Standard Delivery

		Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF Estimated delivery if purchased today: Sep. 19, 2022 Contract # C000000013094 Customer Agreement # 13PSX0280-MNWNC-108	$31.50	65	$2,047.50

Description	SKU	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	452-BDUY	-	65	-

Subtotal:	**$2,047.50**
Shipping:	**$0.00**
Environmental Fee:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$2,047.50**

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, *specific terms stated on www.dell.com/offeringspecificterms* ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC): Offered to business customers by WebBank, Member FDIC, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of $15 or 3% of the new balance shown on the monthly billing statement. Dell and the Dell logo are trademarks of Dell Inc.

DELL Technologies

A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	**3000138435958.1**	Sales Rep	Thomasa Munroe
Total	**$43,875.00**	Phone	(800) 456-3355, 6186414
Customer #	3989882	Email	Thomasa.Munroe@Dell.com
Quoted On	Dec. 02, 2022	**Billing To**	ACCOUNTS PAYABLE WATERFORD PUBLIC SCHOOLS 15 ROPE FERRY RD P O BOX 284 WATERFORD, CT 06385
Expires by	Jan. 01, 2023		
Contract Name	Dell NASPO Computer Equipment PA - Connecticut		
Contract Code	C000000013094		
Customer Agreement #	13PSX0280-MNWNC-108		
Deal ID	24606302		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Thomasa Munroe

Shipping Group

Shipping To
MARK GEER
WATERFORD PUBLIC SCHOOLS
20 ROPE FERRY RD
WATERFORD HIGH SCHOOL
WATERFORD, CT 06385-2894
(860) 440-0565

Shipping Method
Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
OptiPlex 5000 Micro	**$675.00**	**65**	**$43,875.00**

Subtotal:	**$43,875.00**
Shipping:	**$0.00**
Environmental Fee:	**$0.00**
Non-Taxable Amount:	**$43,875.00**
Taxable Amount:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$43,875.00**

Shipping Group Details

Shipping To	Shipping Method
MARK GEER WATERFORD PUBLIC SCHOOLS 20 ROPE FERRY RD WATERFORD HIGH SCHOOL WATERFORD, CT 06385-2894 (860) 440-0565	Standard Delivery Free Cost

		Quantity	Subtotal
OptiPlex 5000 Micro Estimated delivery if purchased today: Dec. 11, 2022 Contract # C000000013094 Customer Agreement # 13PSX0280-MNWNC-108	**$675.00**	**65**	**$43,875.00**

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 5000 Micro BTX	210-BCRF	-	65	-
12th Generation Intel Core i5-12500T (6 Cores/18MB/12T/2.0GHz to 4.4GHz/35W)	338-CCYD	-	65	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	65	-
No Microsoft Office License Included	658-BCSB	-	65	-
16GB (1x16GB) DDR4 Non-ECC Memory	370-AFWB	-	65	-
M.2 2230 256GB PCIe NVMe Class 35 Solid State Drive	400-BEUW	-	65	-
Thermal Pad for Micro	412-AAZO	-	65	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	65	-
OptiPlex 5000 Micro	329-BGMI	-	65	-
90 Watt A/C Adapter	450-ALFO	-	65	-
US Power Cord	450-AAZN	-	65	-
Intel Wi-Fi 6E 2x2 AX211 Bluetooth 5.2 Wireless Card	555-BHDU	-	65	-
Internal Antenna	555-BHDV	-	65	-
Wireless Driver, Intel AX211	555-BHJJ	-	65	-
SupportAssist	525-BBCL	-	65	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	65	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	65	-
Waves Maxx Audio	658-BBRB	-	65	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	65	-
Dell Optimizer	658-BEQP	-	65	-
Windows PKID Label	658-BFDQ	-	65	-
SW Driver, Intel Rapid Storage Technology, OptiPlex 5000	658-BFJT	-	65	-
ENERGY STAR Qualified	387-BBLW	-	65	-
Dell Watchdog Timer	379-BESJ	-	65	-
Quick Start Guide	340-CYEU	-	65	-
Print on Demand Label	389-BDQH	-	65	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	65	-

Shipping Material	340-CQYN	-	65	-
Shipping Label	389-BBUU	-	65	-
Regulatory Label for OptiPlex 5000 Micro 90W	389-ECPO	-	65	-
Intel Core i5 vPro Essentials Processor Label	340-CYUO	-	65	-
Desktop BTS/BTP Shipment	800-BBIP	-	65	-
Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black	580-AJJG	-	65	-
Mouse included with Keyboard	570-AADI	-	65	-
No Cable Cover	325-BCZQ	-	65	-
Fixed Hardware Configuration	998-FQOB	-	65	-
Internal Speaker	520-AAVE	-	65	-
No Option Included	340-ACQQ	-	65	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	65	-
Intel vPro Essentials	631-ADES	-	65	-
SMALL BUSINESS	379-BESP	-	65	-
Dell Limited Hardware Warranty Plus Service	804-9043	-	65	-
ProSupport: 7x24 Technical Support, 3 Years	804-9050	-	65	-
ProSupport: Next Business Day Onsite 3 Years	804-9070	-	65	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	65	-

Subtotal:	**$43,875.00**
Shipping:	**$0.00**
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Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

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^**DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either $20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

6.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

March 15, 2023

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Mr. Patterson,

At their February 21, 2023, meeting, the Board of Selectmen voted to approve an additional appropriation request from Public Works in the amount of $57,000 to cover additional expenses for capital project Town Hall Bathroom Refurbishment (20511-57879).

As Finance Director, I recommend that the Board of Finance consider funding this additional appropriation from the CNR undesignated fund balance. The current balance in account 205-31520 is $2,602,365.

Respectfully,

Kimberly Allen

Kimberly Allen
Finance Director

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Robert Brule, First Selectman

From: Gary J. Schneider, Director of Public Works

Date: February 15, 2023

Re: Additional Funding – Town Hall Bathrooms

The Department is requesting additional funding in the amount of $37,000 to award the construction contract plus an additional amount of $20,000 for unforeseen conditions bringing the request to $57,000 for the project to renovate the toilet facilities at Town Hall.

We received 7 bids which ranged from $347,000 to $1,425,000 (see attachment 1). Of the 7, there was tight bidding around the low bidder's bid at $347,000, so we are comfortable with the price. The contractor references were checked and they are acceptable. Funding available for the project is $310,000 in line items 20511-57879 and 31120-55852. The additional funds should go into 20511-57879.

I am asking for the contingency funds to address unforeseen conditions once work starts. It is advantageous to have the funds available to handle the issues without having the contactor stop work. Issuing a stop work order costs the owner money due to contractor claims.

I had already requested additional funding for this project based on the Architect's recommendation that his estimate of probable construction cost of $270,000 be increased by 10-15% due to market conditions (See attachment 2). I used the higher percentage for that request. The actual low bidder was over 28% greater than the architects estimate.

The project to renovate the toilets is not only renovating the entire toilet rooms but also includes installing new waste piping throughout the entire building. Walls and ceilings must be opened to chase the waste piping to its exit from the building. Twenty eight fixtures will be installed, some code compliant, that will bring the building into compliance.

The bidders must hold their bids for 90 days.

If funding is rejected, bids will be rejected and we will continue with addressing issues with the plumbing as they arise.

Cc: Kimberly Allen, Finance Director

*Attachments

2/21/23 BOS approved

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Robert Brule, First Selectman

From: Gary J. Schneider, Director of Public Works

Date: October 24, 2022

Re: Town Hall Bathrooms

Issues with the condition of the surfaces and fixtures in the toilet rooms at Town Hall had been identified as far back as 2018. The plumbing fixtures are original to the building and over the years, the cast iron drain piping has narrowed causing fixtures to overflow, damaging the floors and ceilings below the second floor toilet rooms. Rooms on the first floor have poorly draining fixtures and were placed out of order.

There was an opinion of construction cost prepared in 2018. That work was only for renovations, did not address the ADA requirements nor the need to replace the drainage piping within the building to the current PVC sewer service lateral. That cost was $175,000.

With the existing approved funding, the design has been completed and the new estimate ($270,000) was prepared in December 2021. The project will address all the toilet rooms by using the existing footprint to provide ADA fixtures (toilets, sinks, mirrors, and urinals), new partitions, floors and walls. Energy efficient lighting will be added. The ventilation and ceilings in general will remain.

Today, the Architect recommends that opinion of construction cost be increased 10 – 15% due to volatile market forces. (Hurricane Ian may also put a strain on the supply chain but that is unknown). The opinion of construction cost now stands at $310,000.

Currently funds were appropriated (CIP) in July 2019 and July 2020. Unencumbered is a total of $97,910.

The Department is requesting that:

- Request that account 31121-55852 along with the designated funds of $25,000 be moved to a new CNR project.
- Request to approve an additional appropriation of $217,000 to be added to the existing designated $25,000 for the new CNR project.
- Request funds be moved from designated to appropriated in the new CNR project number (total $242,000 to be appropriated)

The request is being made outside the budget for the following reasons

- The plans and specifications are ready to place out to bid.
- Placing this request in the normal cycle would place this project in with schools lining up their summer work. This may put us at a disadvantage in securing multiple bids or reasonable pricing.
- The issues with the plumbing have been known since 2018 and the condition is not getting any better.

We ask to please be included on the next Board of Selectman meeting scheduled for November 1, 2022.

Attachments:
  Email
  Memo from Silver-Petrucelli dated 12/16/21
  Munis sheets

SILVER / PETRUCELLI + ASSOCIATES
Architects / Engineers / Interior Designers
3190 Whitney Avenue, Hamden, CT 06518-2340
Tel: 203 230 9007 Fax: 203 230 8247
silverpetrucelli.com

As Requested ○

For Review ○

Please Comment ○

For Your File ○

Memorandum

To: Paul Koelle, Facilities Manager

From: Paul Jorgensen, AIA

Email:

Date: 12/16/2021

Phone:

Re: Waterford Town Hall, Toilet Rooms Renovation Summary

The Town of Waterford retained Silver Petrucelli and Associates to review the existing Town Hall toilet room layouts & conditions. Schematic plans were developed based on the existing floor plans and field observations, culminating in an estimate prepared on 11/9/2021 for proposed toilet renovations, as well as main entry door upgrade and egress stair enclosure.

The team of architects and engineers recommends replacement of the hundred-year-old piping systems serving the toilet rooms. The original piping is near the end of its useful life. The average lifespan of plumbing piping is considered to be 50-70 years, after which replacement is typically undertaken. Replacement includes pipe connections in the toilet rooms, shut off valves, vertical stack piping withing the chase walls and piping runs / hangers within the existing tunnel network.

To access concealed piping the existing chase walls will be removed and rebuilt. New chase walls are proposed as galvanized steel stud framing with moisture and impact resistant drywall, finished in a ceramic tile wall wainscot. Access panels will be added to accommodate future maintenance needs. Plumbing fixtures should be replaced with durable commercial grade models which also meet all accessibility standards.

The existing toilet rooms do not meet current code accessibility standards. Doors, hardware and existing clearances at the entrances of the multi-fixture rooms are deficient. There are no accessible toilet stalls or grab bars. Floor recessed urinals are no longer code compliant. Toilet room lavatories are generally not at the correct height, lack accessible knee space clearances and piping is not insulated. New schematic toilet room layouts will meet all accessibility requirements with minimal changes to the overall room sizes. The building currently meets the code required plumbing fixture count for toilets and lavatories, and will in the proposed schematic toilet room layouts which create accessible stalls in each room.

Rounding out the proposed toilet renovations would be new energy efficient lighting and outlets for cleaning and maintenance convenience. Ventilation has recently been upgraded and is not proposed to change during renovations. Existing heater operation will be confirmed and reconnected following updates to the surrounding finishes, flooring and walls. The floors proposed are new ceramic tile and the walls as partial height wainscot tile.

Durable epoxy paint and new toilet accessories, such as soap and paper towel dispensers, will refresh the look of the renovated toilet rooms.

Construction pricing has been volatile in the second half of 2021. Material supplies and availability have been inconsistent causing price spikes and schedule delays, adding to typical construction inflation. The current estimates for the toilet room renovations as noted is approximately $270,000.

Tabulation Sheet

Bid#23-113 Town Hall Toilet Room Upgrades

DUE: 02/1/2023 @ 10:00a.m.

COMPANY	Alternate NO. 1 Stainless-Steel Toilet Compartment	Add/Subtract Voluntary Alternate NO. 2 (Contractor to list):	Entire project for the total cost of:	This quotation is to remain firm for ____90____ DAYS
Mattem Construction Inc.	$24,323.00	**NA**	$661,173.00	**90 days**
Pelletier Construction Mgt.	$9,700.00	**NA**	$374,290.00	**90 days**
Zeiss Construction Group LLC.	$4,750.00	**NA**	$397,975.00	**90 days**
KAFA Group LLC	$40,000.00	**NA**	$1,425,000.00	**90 days**
Adform Interiors	$22,000.00	**NA**	$347,000.00	**90 days**
Diversity Construction Group	$15,000.00	**NA**	$517,000.00	**90 days**
SARAZIN General Contractors, Inc.	$9,000.00	**NA**	$497,000.00	**90 days**

FIFTEEN ROPE FERRY ROAD Town of Waterford WATERFORD, CT 06385-2886

Inter-Office Correspondence

TO: Mr. Rob Brule - First Selectman

FROM: James A. Bartelli Utility Commission Director.
DATE: March 1, 2023

RE: Special Funding Request Plastic Water Service Line Replacement.

Dear Mr. Brule,

The Department of Public Works is scheduled to repave the list of roads identified within the attached spreadsheet.
There are plastic water services installed within these roadways that have exceeded their useful life and are prone to failure, which is contributing to premature roadway failure. Previously, prior to DPW repaving the roadways the WUC would conduct leak detection surveys of all water services to determine if there were any active leaks prior to paving and again after paving. Unfortunately, there have been several instances where newly paved roads have had to be excavated due to plastic water service leaks that have failed immediately after the new road has been installed, potentially due to the necessary vibratory compaction process.
Our goal is to replace all of the plastic water service lines with copper service lines prior to DPW's paving process. We estimate an average cost per service line replacement of approximately $2,700.00.
The Utility Commission respectfully request special funding in the amount of $550,000.00 to replace these failing plastic water services prior to DPW paving the roadways.

Thank you.

3/7/23 BOS approved

cc. Gary Schneider, Director of Public Works.

2023 Roadway Milling/Paving Project (per DPW)

Road	Plastic Service	Unknown Service	Total
Mackenzie Road	3	14	17
Lark Street	0	1	1
Thrush Street	0	5	5
Robin Street	0	6	6
Quail Street		5	5
Kingfisher Way	11	6	17
Kestrel Lane	1	0	1
Woodlawn Ave	22	2	24
Woodlawn Court	3		3
Total for Neighborhood			**79**
Tiffany Ave	6	1	7
East Brook Drive	6	1	7
Savi Ave	11	2	13
Cherry Street	2	1	3
Willow Street	0	0	0
Cedar Street	4	1	5
Total for Neighborhood			**35**
Niantic River Road (from #194 south to Mago Point Road)	28	9	37
Oil Mill Road (from Way Hill Road to Rte 1)	0	6	6
Shore Road (from Jordan Cove Road to Dock Road)	20	10	30
Shore Road (from Dock Road to Goshen Road)	TBD	TBD	TBD
Shore Road (from Goshen Road to New Shore Road)	TBD	TBD	TBD
New Shore Road (from Dock Road to Shore Road)**	13	0	13
Total for Neighborhood			**86**
Grand Total for 2023			**200**

** Contact 10 - Bad Pipe, main needs to be replaced entire proposed section

11.b.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

DATE: January 31, 2023

TO: Robert Brule
First Selectman

FROM: Christine Walters
Director of Human Resources CW

RE: General Government Staffing Plan

Enclosed is the Town's staffing plan for General Government as of December 31, 2022 for the Board of Finance and the Representative Town Meeting (RTM). Included in the packet are three (3) documents: the 5-year Staff Summary, the Staff Summary as of December 31, 2022 and the Staffing Plan as of December 31, 2022.

Significant changes since December 2021 include:

Finance Department: The existing Accountant position was ***retitled*** Accountant II and an Accountant I position was ***added*** to the Department. In addition, The Administrative Assistant I position was ***replaced*** by an Office Coordinator I position.

Human Resources: In July 2021, the recently separated (Town and BOE) Human Resources Department was initially going to be staffed with three full-time employees. Over the last year and a half, the Town Human Resources Department has run successfully with only the Director and the Administrative Assistant, therefore, the First Selectman and the Director decided to ***eliminate*** the Human Resources Assistant position.

Fire Services: Three (3) existing Firefighters were ***promoted*** to the newly created Captain positions and two (2) additional firefighter positions were ***added*** to the staffing plan. The new Waterford Professional Firefighters Association Union Local 4629 Collective Bargaining Agreement (CBA) changed the Firefighter schedule from a Monday-Friday, 10 hour/day schedule to a Sunday-Saturday (i.e., 24 hours a day, 7 days a week) schedule in which Firefighters and Captains work one (1) twenty-four (24) hour tour, followed by forty-eight (48) hours off. This new schedule increases the yearly hours worked from 2,600 hours to 2,920 hours (approximately 56 hours/week).

Public Works: The Assistant Mechanic position was ***eliminated*** and one (1) Mechanic position was ***added***.

Utility Commission: The Chief Engineer position was ***retitled*** Director of Utilities.

Senior Citizens' Commission: The full-time Director of Senior Services position was ***replaced*** with a full-time Human Services Administrator who dedicates 50% of his/her time to the Senior Services Department and 50% of his/her time to the Youth and Family Services Department. As a housekeeping item, the Senior Services Clerk part-time position was actually ***eliminated*** in 2016 and ***replaced*** by the full-time Office Support Technician (PRB minutes 7/18/16).

Library: All position references to "Children's Services" were ***retitled*** "Youth Services" to encompass both children's and teen services. The Department Assistant – Adult Services was ***retitled*** Technical/Department Assistant – Adult & Technical & Circulation Services. One of the part-time Information/Reference Assistant – Youth Services was ***eliminated*** as some of the duties were moved to the full-time Information/Reference & Technical Assistant – Youth Services position.

Recreation & Parks: In December 2022, the Assistant Director was promoted to the Director position following the Director's retirement. At this time, the First Selectman and the Recreation & Parks Commission have decided to leave the Assistant Director position ***vacant*** as the staffing organization is reviewed. In addition, one of the existing Maintainers was ***promoted*** to the vacant Parks Foreman position and the Maintainer I position was ***eliminated*** and ***replaced*** with a Maintainer II position. This internal movement of the Maintainers resulted in one less Maintainer III and one additional Maintainer II.

Youth & Family Services: The full-time Director of Youth & Family Services was ***replaced*** with a full-time Human Services Administrator who dedicates 50% of his/her time to the Youth & Family Services Department and 50% of his/her time to the Senior Services Department. The full-time Secretary/Clerk and Receptionist positions were both ***reduced*** to part-time positions.

If you have any questions, please do not hesitate to contact me at 860-444-5832 or cwalters@waterfordct.org.

Enclosures

cc: Kimberly Allen (Finance Director)
Board of Finance (7 copies)
Representative Town Meeting (25 copies)

Town of Waterford
5 Year Staff Summary
2018 - 2022

DEPARTMENT	December-18		December-19		December-20		December-21		December-22	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Bd of Selectmen	2	2	2	2	2	2	2	2	2	2
Reg of Voters	0	5	0	5	0	5	0	4	0	4
Board of Finance	0	0	0	0	0	0	0	0	0	0
Assessor	3	1	3	1	3	1	3	1	3	1
Tax Collector (1)	2	1	2	1	2	1	2	1	2	1
Finance Dept.	7	1	7	1	7	1	9	1	10	1
Human Resources	2	1	2	1	2	1	3	0	2	0
Town Clerk	3	0	3	0	3	0	3	0	3	0
Planning & Zoning; Building	10	1	11	1	10	0	10	0	10	0
Economic Dev Comm	0	1	0	1	0	1	0	1	0	1
RTM	0	0	0	0	0	0	0	0	0	0
Flood & Erosion	0	1	0	1	0	1	0	1	0	1
Emergency Mgmt (2)	10	1	10	0	10	0	10	0	10	0
Fire Services (3)	13	1	15	1	15	1	15	1	17	1
Police Dept (4)	55	0	55	0	55	0	55	0	55	0
Public Works (5)	33	0	33	0	34	0	34	0	34	0
Utility Commission (6)	14	0	14	0	15	0	15	0	15	0
Sr Citizens Commission	4	14	4	12	4	12	4	12	3.5	11
Library (7)	11	10	11	10	11	10	11	10	11	9
Rec & Parks (8)	11	6	11	6	11	6	11	6	11	6
Youth & Family Services (9)	3	0	3	0	3	0	5	0	2.5	2
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
TOTALS:	183	46	186	43	187	42	192	40	191	40
EMPLOYEE TOTALS:	229		229		229		232		231	

(1) Seasonal Clerical
(2) Part Time Dispatchers Work As Needed
(3) Part Time and Volunteer Firefighters Work As Needed
(4) Community Service Officers Work As Needed
(5) Seasonal Workers
(6) Seasonal Workers
(7) Library Pages Work As Needed
(8) Seasonal Workers
(9) Seasonal Works and Camp DASH workers As Needed

Staff Summary

December 31, 2022

Board of Selectmen	2 Full Time 2 Part Time	=	4
Registrar of Voters	4 Part Time	=	4
Board of Finance - Assessor	3 Full Time 1 Part Time	=	4
Board of Assessment Appeals	(Once a year clerical help Performed by Assessment Aide III on an overtime Basis)		
Tax Collector (Seasonal Clerical)	2 Full Time 1 Part Time	=	3
Finance Department	10 Full Time 1 Part Time	=	11
Human Resources Department	2 Full Time	=	2
Town Clerk	3 Full Time	=	3
Planning & Zoning and Building Department	10 Full Time	=	10
Economic Dev. Commission	1 Part Time	=	1
Flood & Erosion	1 Part Time	=	1
Emergency Management (PT Dispatchers as needed)	10 Full Time	=	10
Fire Services (Volunteers and PT Firefighters work as needed)	17 Full Time 1 Part Time	=	18
Police Department *(Community Service Officers as needed)	55 Full Time	=	55
Public Works Department (2 Seasonal Maintenance Workers)	34 Full Time	=	34

Utility Commission (3 Seasonal Wastewater Collection System Assts.)	15 Full Time	=	15
Senior Citizens' Commission	3.5 Full Time 11 Part Time	=	14.5
Library **(Library Pages as needed)	11 Full Time 9 Part Time	=	20
Recreation & Parks (2 Seasonal Maintenance Workers) ***(Recreation Program Workers As Needed)	11 Full Time 6 Part Time	=	17
Youth Services Bureau ****(Seasonal Workers and Camp DASH workers As Needed)	2.5 Full Time 2 Part Time	=	4.5

Total Full Time	191
Total Part Time	40
TOTAL EMPLOYEES:	231

* The number of Community Service Officers varies depending on need, but none ever works more than an average of 24 hours/week.

** The number of Library Pages varies depending on need, but none ever works more than 10 hours in a week. The budget presumes an average of 4 pages working a combined total of 24 hours per week.

*** The number of recreation program workers varies depending on need.

**** The number of seasonal workers and Camp DASH workers varies depending on need.

TOWN OF WATERFORD – GENERAL GOVERNMENT

STAFFING PLAN

DECEMBER 31, 2022

DEPARTMENT	#	POSITION	F.T. P.T.	HR/WK
Board of Selectmen	1	Chief Executive	FT	40
	1	Executive Assistant	FT	40
	2	Other Selectmen	PT	
Registrar of Voters	1	Republican	PT	
	1	Democrat	PT	
	2	Deputy Registrars	PT	
Board of Finance – Assessor	1	Assessor	FT	40
	1	Assistant Assessor	FT	40
	1	Assessment Aide III	FT	35
	1	Assessor Aide I	PT	19
Board of Assessment Appeals	(Once a year clerical help performed by the Assessment Aide III on an overtime basis.)			
Tax Collector	1	Elected	FT	40
	1	Accounts Receivable Clerk	FT	35
	1	Accounts Receivable Clerk	PT	19
		Seasonal Clerical		
Finance Department	1	Finance Director	FT	40
	1	Treasurer	PT	
	1	Purchasing Agent	FT	40
	1	Accountant ***II***	FT	40
	1	***Accountant I***	***FT***	***40***
	~~1~~	~~**Administrative Assistant I**~~	~~**FT**~~	~~**35**~~
	1	***Office Coordinator I***	***FT***	***35***
	1	Finance Technician	FT	40
	1	Printer	FT	32.5
	1	IT Manager	FT	40
	1	IT Support Engineer	FT	40
	1	PC Technician (Vacant)	FT	40
Human Resources	1	Director of Human Resources	FT	40
	~~1~~	~~**Human Resources Asst. (Vacant)**~~	~~**FT**~~	~~**40**~~
	1	Administrative Assistant	FT	40

DEPARTMENT	#	POSITION	F.T. P.T.	HR/WK
Town Clerk	1	Elected	FT	40
	1	Deputy Town Clerk	FT	35
	1	Administrative Assistant I	FT	35
Planning, Building & Health	1	Planning Director	FT	40
	1	Planner	FT	40
	1	Environmental Planner	FT	40
	1	Zoning Official	FT	40
	1	Office Coordinator I	FT	35
	1	Secretary I	FT	35
	1	Secretary/Clerk	FT	35
	1	Building Official	FT	40
	2	Asst. Building Officials (1 vacant)	FT	40
Economic Dev. Comm.	1	Secretary/Clerk	PT	
Flood & Erosion	1	Secretary/Clerk	PT	
Emergency Management	1	Emerg. Mgmt Supervisor	FT	40
	9	Dispatchers (2 Vacant)	FT	40
		PT Dispatchers		
Fire Services	1	Director of Fire Services	FT	40
	1	Fire Marshal	FT	40
	1	Inspector	FT	40
	1	Office Coordinator	FT	35
	1	Clerk/Typist	FT	35
	3	***Captains***	FT	~~50~~ ***56***
	~~10~~ ***9***	Firefighters	FT	~~50~~ ***56***
	1	Community Safety Educator	PT	19
		Part Time Firefighters		
Police Department	1	Chief of Police	FT	40
	3	Lieutenants	FT	40
	7	Sergeants	FT	40
	5	Detectives	FT	40
	33	Patrol Officers	FT	40
		Includes: 2 Youth Officers, 1 Traffic Officer and 1 Court Officer		
	1	Office Coordinator II	FT	35
	1	Secretary III	FT	35
	1	Custodian II	FT	40
	1	Accounts Receivable Clerk	FT	35
	1	Secretary I – Evening	FT	35
	1	Data Technician II	FT	35
		Community Service Officers as needed		

DEPARTMENT	#	POSITION	F.T. P.T.	HR/WK
Public Works Department	1	Director	FT	40
	1	Assistant Director	FT	40
	1	General Foreman	FT	40
	1	Floor Leader – Mechanics	FT	40
	1	Municipal Facilities Manager	FT	40
	3	Maintainer IV	FT	40
	7	Maintainer III	FT	40
	5	Maintainer II (1 Vacant)	FT	40
	1	Traffic Control Dev. Tech.	FT	40
	1	Toolkeeper	FT	40
	2	Recycling Route Operator	FT	40
	~~3~~ ***4***	Mechanic	FT	40
	~~1~~	~~**Assistant Mechanic**~~	~~**FT**~~	~~**40**~~
	3	Refuse Truck Driver	FT	40
	1	Office Coordinator II	FT	35
	2	Clerk Typist III	FT	35
	2	Seasonal Maintenance Workers		
Utility Commission	1	~~**Chief Engineer**~~ ***Director of Utilities***	FT	40
	1	Assistant Director (Vacant)	FT	40
	1	Assistant Construction Inspector	FT	40
	1	Survey Party Chief	FT	40
	1	Foreman	FT	40
	1	Leadman Maintenance Operator	FT	40
	2	Sewer Maintenance Operator	FT	40
	2	Sewer Technician 2	FT	40
	2	Sewer Technician 1	FT	40
	1	Office Coordinator II	FT	35
	1	Accounts Receivable Clerk	FT	35
	1	Secretary/Clerk	FT	35
	3	Seasonal Wastewater Collection System Assistants		
Senior Citizens' Commission	~~1~~	~~**Director of Senior Services**~~	~~**FT**~~	~~**40**~~
	.5	***Human Services Administrator***	***FT***	***20***
	1	Assistant Director	FT	40
	1	Senior Services Assistant	FT	35
	1	Office Support Technician	FT	35
	~~1~~	~~**Senior Services Clerk (Vacant)**~~	~~**PT**~~	~~**19**~~
	1	Community Café Manager	PT	19
	4	Driver (1 Vacant)	PT	19
	6	Meals on Wheels (1 Vacant)	PT	
		Secretary/Clerk (Commission)	PT	
		Enrollment Clerk seasonal as needed		
		Seasonal Instructors as needed		

DEPARTMENT	#	POSITION	F.T. P.T.	HR/WK
Library	1	Director	FT	40
	1	Dept. Head – Tech & Circ. Services	FT	40
	1	Dept. Head – ~~Children's~~ **Youth Serv**	FT	40
	1	Dept. Head – Adult Services	FT	40
	1	~~**Department Assistant - Adult**~~ ***Tech/Dept. Asst – Adult & Tech & Circulation Serv.***	FT	40
	1	Secretary II	FT	35
	1	Info/Ref & Tech Asst – ***Youth Serv***	FT	35
	3	Technician II	FT	35
	1	Buildings & Grounds Manager	FT	40
	2	Info/Ref Asst – Adult	PT	
	~~2~~ *1*	Info/Ref Asst – ~~Children~~ ***Youth Serv***	PT	
	3	Technician I	PT	
	1	Technician I - Graphics	PT	
	2	Custodian II	PT	
		Dept. Assistant, Tech I and Custodian II substitutes as needed.		
		Library Pages as needed.		
Recreation & Parks	1	Director	FT	40
	1	Assistant Director (Vacant)	FT	40
	1	Program Coordinator	FT	40
	1	Office Coordinator I	FT	35
	1	***Parks Foreman***	***FT***	***40***
	1	Maintainer IV	FT	40
	~~2~~ **1**	Maintainer III	FT	40
	~~3~~ **4**	Maintainer II	FT	40
	~~1~~	~~**Maintainer I**~~	~~FT~~	~~40~~
	1	Clerk Typist II	PT	19
	1	Custodian	PT	19
	3	Community Center Monitors	PT	
	1	Clerk	PT	
	2	Seasonal Maintenance Workers		
		Recreation Program Workers as needed.		
Youth & Family Services	~~1~~	~~**Youth & Family Services Director**~~	~~FT~~	~~40~~
	.5	***Human Services Administrator***	***FT***	***20***
	1	Human Services Coordinator	FT	40
	1	Program Coordinator	FT	40
	1	Secretary/Clerk (Vacant)	~~FT~~ ***PT***	~~35~~ ***24***
	1	Receptionist	~~FT~~ ***PT***	~~35~~ ***19***
		Seasonal Workers (after school programs) as needed.		
		Camp D.A.S.H. Workers as needed.		
		Grant funded Seasonal Workers (weekend programs) as needed.		

11. C.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

Date: February 13, 2023

To: The Members of the Board of Finance

From: The Town Accountant

Subject: Periodic Financial Statements

Enclosed are the latest financial statements.
If you have any questions, please call.

Thank you,

Virginia Bielucki

Enclosures:

General Fund-Statement of Revenues and Statement of Expenditures

Fleet Management-Statement of Revenues and Expenditures

Capital and Non-recurring Fund-Statement of Fund Balance Designations and Appropriations

Capital Improvement Fund-Expenditures

Capital Projects Funds-Expenditures

Contributed Gifts Fund-Balances

Insurance Administration Fund- Balance Sheet

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH JANUARY 31,2022

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
STATE OF CONNECTICUT				
EDUCATION				
EQUALIZED COST SHARING	$316,189	$163,222	(152,967)	$163,222
HEALTH & WELFARE	$6,359	$5,982	(377)	$6,659
SUB TOTAL	**322,548**	**169,204**	**(153,344)**	**169,881**
GENERAL GOVERNMENT				
PILOT-DISABLED	0	1,946	1,946	$1,879
TIERED PILOT	316,181	316,181	(0)	$235,221
TAX RELIEF-VETERANS	0	5,870	5,870	$6,570
COURT FINES	0	1,460	1,460	$0
CIVIL PREPAREDNESS	9,713	19,653	9,940	$40,686
TELECOMMUNICATIONS PROPERTY TAX	48,729	0	(48,729)	$0
TOWN AID ROADS-IMPROVED	316,431	321,120	4,689	$316,431
LOCAL CAPITAL IMPROVEMENT (LOCIP)	115,890	0	(115,890)	$117,757
SDE STATE GRANT	14,000	7,000	(7,000)	$7,093
ENHANCEMENT 911	22,981	16,813	(6,168)	$18,579
MUNICIPAL REVENUE SHARE GRANT	0	373,384	373,384	$83,589
TOTAL GENERAL GOVERNMENT	**843,925**	**1,063,427**	**219,502**	**827,805**
TOTAL STATE OF CONNECTICUT	**1,166,473**	**1,232,631**	**66,158**	**997,686**
OTHER SOURCES				
EDUCATION				
TUITION	83,432	105,931	22,499	71,334
RENT & MISCELLANEOUS	4,930	1,479	(3,451)	3,969
SUB TOTAL	**88,362**	**107,410**	**19,048**	**75,303**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH JANUARY 31,2022

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT				
INTEREST & LIENS	321,563	157,511	(164,052)	154,994
INTEREST ON INVESTMENTS	110,000	1,091,321	981,321	56,744
RECREATION & PARKS	75,000	166,186	91,186	156,577
COMMUNITY USE OF SCHOOLS	0	0	0	100
BUILDING INSPECTOR	350,000	414,455	64,455	323,381
LICENSE, FEE, PERMIT, FINE	40,159	12,206	(27,953)	17,241
LIBRARY	0	120	120	0
WATER MAIN ASSESSMENTS	0	0	0	403
SALE OF VEHICLES	0	683	683	0
SALE OF EQUIPMENT	0	9,649	9,649	557
SCRRRA REBATE	0	0	0	2,487
NL RADIO COMM. NETWORK USE FEE	72,000	0	(72,000)	72,221
ALARM PENALTIES	0	0	0	50
BULKY WASTE FEES	70,000	63,113	(6,887)	65,091
MISCELLANEOUS	69,306	79,194	9,888	36,030
CONVEYANCE TAX	200,000	288,707	88,707	269,683
EMS-REG COMM CTR FEES	6,000	3,000	(3,000)	1,500
SEWER ASSESSMENTS	0	0	0	555
PLANNING& ZONING, ZBA, CONSRV COMM	38,500	36,873	(1,627)	25,181
TOWN CLERK FEES	200,000	88,588	(111,413)	141,638
LIENS -COLLECTED BY UTILITY COMMISSION	0	2,780	2,780	0
TIPPING FEES	200,000	114,236	(85,764)	134,091
RECYCLING	25,000	35,156	10,156	28,507
COST SHARING PRR	0	187,367	187,367	83,722
TRANSFERS FROM OTHER FUNDS	0.00	154,843	154,843	5,814
TRANSFERS IN-PY ENCUMBRANCES	0	4	4	650
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	0	(10,000)	9,159
AMBULANCE OPERATING SUBSIDY	0	0	0	6,000
YSB BOE CLERICAL STIPEND	5,000	5,000	0	5,000
RENTAL OF BUILDINGS	75,000	73,226	(1,774)	69,409
SENIOR SERVICES	10,796	8,945	(1,851)	22,049
VERSA KART/BLUE BOXES	5,000	4,880	(120)	7,090
CIRMA MEMEBERS EQUITY DISTRIBUTION	0	0	0	96,057
SUB TOTAL	**1,883,324**	**2,998,042**	**1,114,718**	**1,791,981**
TOTAL OTHER SOURCES	**1,971,686**	**3,105,452**	**1,133,766**	**1,867,284**
PROPERTY TAXATION				
CURRENT PROPERTY TAX	95,943,064	94,363,515	(1,579,549)	91,419,684
PRIOR YEAR TAXES	300,000	187,665	(112,335)	16,849
TOTAL PROPERTY TAXATION	**96,243,064**	**94,551,179**	**(1,691,885)**	**91,436,533**
TOTAL REVENUES	**99,381,223**	**98,889,263**	**(491,960)**	**94,301,503**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH JANUARY 31,2022

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FISCAL YEAR 2022-2023 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
STATE OF CONNECTICUT					
EDUCATION					
EQUALIZED COST SHARING	$316,189	$163,222	51.62%	(152,967)	$163,222
HEALTH & WELFARE	$6,359	$5,982	94.07%	(377)	$6,659
SUB TOTAL	**322,548**	**169,204**	**52.46%**	**(153,344)**	**169,881**
GENERAL GOVERNMENT					
PILOT-DISABLED	0	1,946	#DIV/0!	1,946	$1,879
TIERED PILOT	316,181	316,181	100.00%	(0)	$235,221
TAX RELIEF-VETERANS	0	5,870	#DIV/0!	5,870	$6,570
COURT FINES	0	1,460	#DIV/0!	1,460	$0
CIVIL PREPAREDNESS	9,713	19,653	202.33%	9,940	$40,686
TELECOMMUNICATIONS PROPERTY TAX	48,729	0	0.00%	(48,729)	$0
TOWN AID ROADS-IMPROVED	316,431	321,120	101.48%	4,689	$316,431
LOCAL CAPITAL IMPROVEMENT (LOCIP)	115,890	0	0.00%	(115,890)	$117,757
SDE STATE GRANT	14,000	7,000	50.00%	(7,000)	$7,093
ENHANCEMENT 911	22,981	16,813	73.16%	(6,168)	$18,579
MUNICIPAL REVENUE SHARE GRANT	0	373,384	#DIV/0!	373,384	$83,589
TOTAL GENERAL GOVERNMENT	**843,925**	**1,063,427**	**126.01%**	**219,502**	**827,805**
TOTAL STATE OF CONNECTICUT	**1,166,473**	**1,232,631**	**105.67%**	**66,158**	**997,686**
OTHER SOURCES					
EDUCATION					
TUITION	83,432	105,931	126.97%	22,499	71,334
RENT & MISCELLANEOUS	4,930	1,479	30.00%	(3,451)	3,969
SUB TOTAL	**88,362**	**107,410**	**121.56%**	**19,048**	**75,303**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH JANUARY 31,2022

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FISCAL YEAR 2022-2023 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT					
INTEREST & LIENS	321,563	157,511	48.98%	(164,052)	154,994
INTEREST ON INVESTMENTS	110,000	1,091,321	992.11%	981,321	56,744
RECREATION & PARKS	75,000	166,186	221.58%	91,186	156,577
COMMUNITY USE OF SCHOOLS	0	0	#DIV/0!	0	100
BUILDING INSPECTOR	350,000	414,455	118.42%	64,455	323,381
LICENSE, FEE, PERMIT, FINE	40,159	12,206	30.39%	(27,953)	17,241
LIBRARY	0	120	#DIV/0!	120	0
WATER MAIN ASSESSMENTS	0	0	#DIV/0!	0	403
SALE OF VEHICLES	0	683	#DIV/0!	683	0
SALE OF EQUIPMENT	0	9,649	#DIV/0!	9,649	557
SCRRRA REBATE	0	0	#DIV/0!	0	2,487
NL RADIO COMM. NETWORK USE FEE	72,000	0	0.00%	(72,000)	72,221
ALARM PENALTIES	0	0	#DIV/0!	0	50
BULKY WASTE FEES	70,000	63,113	90.16%	(6,887)	65,091
MISCELLANEOUS	69,306	79,194	114.27%	9,888	36,030
CONVEYANCE TAX	200,000	288,707	144.35%	88,707	269,683
EMS-REG COMM CTR FEES	6,000	3,000	50.00%	(3,000)	1,500
SEWER ASSESSMENTS	0	0	#DIV/0!	0	555
PLANNING& ZONING, ZBA, CONSRV COMM	38,500	36,873	95.77%	(1,627)	25,181
TOWN CLERK FEES	200,000	88,588	44.29%	(111,413)	141,638
LIENS -COLLECTED BY UTILITY COMMISSION	0	2,780	#DIV/0!	2,780	0
TIPPING FEES	200,000	114,236	57.12%	(85,764)	134,091
RECYCLING	25,000	35,156	140.62%	10,156	28,507
COST SHARING PRR	0	187,367	#DIV/0!	187,367	83,722
TRANSFERS FROM OTHER FUNDS	0.00	154,843	#DIV/0!	154,843	5,814
TRANSFERS IN-PY ENCUMBRANCES	0	4	#DIV/0!	4	650
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	0	0.00%	(10,000)	9,159
AMBULANCE OPERATING SUBSIDY	0	0	#DIV/0!	0	6,000
YSB BOE CLERICAL STIPEND	5,000	5,000	100.00%	0	5,000
RENTAL OF BUILDINGS	75,000	73,226	97.63%	(1,774)	69,409
SENIOR SERVICES	10,796	8,945	82.86%	(1,851)	22,049
VERSA KART/BLUE BOXES	5,000	4,880	97.60%	(120)	7,090
CIRMA MEMEBERS EQUITY DISTRIBUTION	0	0	#DIV/0!	0	96,057
SUB TOTAL	**1,883,324**	**2,998,042**	**159.19%**	**1,114,718**	**1,791,981**
TOTAL OTHER SOURCES	**1,971,686**	**3,105,452**	**157.50%**	**1,133,766**	**1,867,284**
PROPERTY TAXATION					
CURRENT PROPERTY TAX	95,943,064	94,363,515	98.35%	(1,579,549)	91,419,684
PRIOR YEAR TAXES	300,000	187,665	62.55%	(112,335)	16,849
TOTAL PROPERTY TAXATION	**96,243,064**	**94,551,179**	**98.24%**	**(1,691,885)**	**91,436,533**
TOTAL REVENUES	**99,381,223**	**98,889,263**	**99.50%**	**(491,960)**	**94,301,503**

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2022

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT				
Board of Selectmen	$207,605	$117,152	90,453	$138,575
Registrar of Voters	$78,204	$65,429	12,775	$49,376
Board of Finance	$66,673	$69,652	(2,979)	$62,890
Assessor	$259,344	$148,322	111,022	$237,342
Board of Assessment Appeals	$1,620	$314	1,306	$375
Tax Collector	$210,139	$131,625	78,514	$130,369
Finance Department	$703,709	$436,060	267,649	$442,555
Legal Department	$295,000	$147,775	147,225	$140,067
Town Clerk	$275,739	$193,674	82,065	$165,063
Planning and Zoning	$657,972	$362,458	295,514	$337,376
Building Maintenance	$888,781	$500,253	388,528	$435,900
Insurance	$4,728,672	$4,407,517	321,155	$4,650,139
Economic Development Commission	$27,471	$9,483	17,988	$7,328
Conservation Commission	$18,250	$1,592	16,658	$13,216
Zoning Board of Appeals	$4,310	3,241	1,069	2,872
Retirement Commission	$6,333,067	$4,099,460	2,233,607	$3,582,121
R.T.M.	$18,903	$14,811	4,092	$14,619
Building Department	$316,641	$141,958	174,683	$132,855
Youth Service Bureau	$272,160	$131,506	140,654	$174,438
Social Service Grants/Miscellaneous	$86,473	$84,254	2,219	$78,144
Contingency Fund	$239,729	0	239,729	0
Emergency Management	$1,068,486	$572,569	495,917	$541,686
Fire Services	$3,408,420	$2,297,232	1,111,188	$2,224,124
Police Department	$6,428,214	$3,678,967	2,749,247	$3,544,662
Public Works Department	$4,709,563	$3,288,968	1,420,595	$3,048,276
Conservation of Health	$148,126	148,126	(0)	142,282
Public Health Nursing	$26,000	24,000	2,000	7,917
Senior Citizens Commission	$471,297	252,547	218,750	$263,191
Waterford Public Library	$999,475	$557,707	441,768	$568,066

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2022

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
Recreation and Parks	$1,424,485	$1,005,397	419,088	$908,607
Flood and Erosion Control Bd.	$2,138	590	1,548	394
Ethics Commission	$850	0	850	156
Human Resources	$259,856	$179,699	80,157	$147,274
Information Technology	$1,160,391	$792,382	368,009	$825,806
Transfer to Waterford Week Activity Fund	$4,750	$4,750	0	$4,750
Transfer to Waterford Shellfish Fund	$1,721	$1,721	0	$2,000
Transfer to Capital Improvement Fund	$3,012,901	$3,012,901	0	$2,964,754
Transfer to Capital & Non-Recurring Fund	$3,001,560	$3,001,560	0	$2,700,600
Transfer to Dog Fund	$60,000	$60,000	0	$60,000
Debt Service	$7,197,640	$5,878,841	1,318,799	$6,597,391
Total General Government	***$49,076,335***	***$35,824,495***	***$13,251,840***	***$35,347,556***
Board of Education	***$52,109,124***	***$29,623,500***	**22,485,624**	***$28,844,662***
Total General Fund	***$101,185,459***	***$65,447,995***	***$35,737,464***	***$64,192,218***

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2022

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 PERCENT EXPENDED	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT					
Board of Selectmen	$207,605	$117,152	56.43%	90,453	$138,575
Registrar of Voters	$78,204	$65,429	83.66%	12,775	$49,376
Board of Finance	$66,673	$69,652	104.47%	(2,979)	$62,890
Assessor	$259,344	$148,322	57.19%	111,022	$237,342
Board of Assessment Appeals	$1,620	$314	19.38%	1,306	$375
Tax Collector	$210,139	$131,625	62.64%	78,514	$130,369
Finance Department	$703,709	$436,060	61.97%	267,649	$442,555
Legal Department	$295,000	$147,775	50.09%	147,225	$140,067
Town Clerk	$275,739	$193,674	70.24%	82,065	$165,063
Planning and Zoning	$657,972	$362,458	55.09%	295,514	$337,376
Building Maintenance	$888,781	$500,253	56.29%	388,528	$435,900
Insurance	$4,728,672	$4,407,517	93.21%	321,155	$4,650,139
Economic Development Commission	$27,471	$9,483	34.52%	17,988	$7,328
Conservation Commission	$18,250	$1,592	8.73%	16,658	$13,216
Zoning Board of Appeals	$4,310	3,241	75.20%	1,069	2,872
Retirement Commission	$6,333,067	$4,099,460	64.73%	2,233,607	$3,582,121
R.T.M.	$18,903	$14,811	78.35%	4,092	$14,619
Building Department	$316,641	$141,958	44.83%	174,683	$132,855
Youth Service Bureau	$272,160	$131,506	48.32%	140,654	$174,438
Social Service Grants/Miscellaneous	$86,473	$84,254	97.43%	2,219	$78,144
Contingency Fund	$239,729	0	0.00%	239,729	0
Emergency Management	$1,068,486	$572,569	53.59%	495,917	$541,686
Fire Services	$3,408,420	$2,297,232	67.40%	1,111,188	$2,224,124
Police Department	$6,428,214	$3,678,967	57.23%	2,749,247	$3,544,662
Public Works Department	$4,709,563	$3,288,968	69.84%	1,420,595	$3,048,276
Conservation of Health	$148,126	148,126	100.00%	(0)	142,282
Public Health Nursing	$26,000	24,000	92.31%	2,000	7,917
Senior Citizens Commission	$471,297	252,547	53.59%	218,750	$263,191
Waterford Public Library	$999,475	$557,707	55.80%	441,768	$568,066

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGH JANUARY 31, 2023
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH JANUARY 31, 2022

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 PERCENT EXPENDED	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
Recreation and Parks	$1,424,485	$1,005,397	70.58%	419,088	$908,607
Flood and Erosion Control Bd.	$2,138	590	27.61%	1,548	394
Ethics Commission	$850	0	0.00%	850	156
Human Resources	$259,856	$179,699	69.15%	80,157	$147,274
Information Technology	$1,160,391	$792,382	68.29%	368,009	$825,806
Transfer to Waterford Week Activity Fund	$4,750	$4,750	100.00%	0	$4,750
Transfer to Waterford Shellfish Fund	$1,721	$1,721	100.00%	0	$2,000
Transfer to Capital Improvement Fund	$3,012,901	$3,012,901	100.00%	0	$2,964,754
Transfer to Capital & Non-Recurring Fund	$3,001,560	$3,001,560	100.00%	0	$2,700,600
Transfer to Dog Fund	$60,000	$60,000	100.00%	0	$60,000
Debt Service	$7,197,640	$5,878,841	81.68%	1,318,799	$6,597,391
Total General Government	***$49,076,335***	***$35,824,495***	**73.00%**	***$13,251,840***	***$35,347,556***
Board of Education	***$52,109,124***	***$29,623,500***	**56.85%**	**22,485,624**	***$28,844,662***
Total General Fund	***$101,185,459***	***$65,447,995***	**64.68%**	***$35,737,464***	***$64,192,218***

TOWN OF WATERFORD
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
FLEET MANAGEMENT FUND
AS OF JANUARY 31, 2023

Revenues:	
Investment Income	67,504
State of Connecticut Grants	52,000
Vehicle Rentals	42,288
Sale of Vehicles	20,999
Total Revenues	182,790
Expenditures:	
Equipment Replacement	345,620
Vehicle Replacement	916,772
Total Expenditures	1,262,392
Excess (Deficiency) of Revenues Over Expenditures	(1,079,601)
Other Financing Sources (Uses):	
Transfers from other funds	800,000
Total Other Financing Sources (Uses)	800,000
Net Change in Fund Balances	(279,601)
Fund Balances - Beginning	3,159,442
Fund Balances - Ending	2,879,841

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF JANAURY 31, 2023

		APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20501-57639	REVALUATION	($119,993.22)	$332,700.00	$0.00	**$212,706.78**
20511-57767	NEVINS COTTAGE STRUCTURAL REPAIRS	$20,715.00	$100,000.00	$0.00	**$120,715.00**
20511-57788	COMMUNITY CENTER HVAC CONTROL SEPARATION	$0.00	$0.00	$49,800.00	**$49,800.00**
20511-57839	TOWN HALL EMERGENCY EGRESS	$41,275.00	$0.00	$0.00	**$41,275.00**
20511-57856	JORDAN VILLAGE SIDEWALKS	$82,059.15	$0.00	$0.00	**$82,059.15**
20502-48043	JORDAN VILLAGE SIDEWALK GRANT	$0.00	$280,000.00	$0.00	**$280,000.00**
20511-57857	CIVIC TRIANGLE UPGRADES	$0.53	$0.00	$0.00	**$0.53**
20511-57866	TOWN HALL FRONT DOOR	$18,385.61	$0.00	$0.00	**$18,385.61**
20511-57870	MAGO POINT IMPROVEMENTS	$0.00	$400,000.00	$0.00	**$400,000.00**
20511-57871	PUBLIC SAFETY BLDG HVAC	$0.00	$62,045.00	$0.00	**$62,045.00**
20511-57872	ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	$114,313.00	$0.00	$0.00	**$114,313.00**
20511-57874	RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLDG	$35.00	$0.00	$0.00	**$35.00**
20511-57876	SW SCHOOL UNDERGROUND TANK	$117,500.00	$0.00	$0.00	**$117,500.00**
20511-57879	TOWN HALL BATHROOM REFURBISHMENT	$236,871.35	$0.00	$0.00	**$236,871.35**
20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	$0.00	$740,165.00	$0.00	**$740,165.00**
20523-57733	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	$500.00	$2,990,000.00	$0.00	**$2,990,500.00**
20523-57792	OSWEGATCHIE-BUILDING RENOVATIONS	$212,500.00	$0.00	$0.00	**$212,500.00**
20507-59205	FUNDING OFFSETS FY18 DEBT SERVICE-OSWEGATCHIE FIRE	$0.00	($3,000,000.00)	$0.00	**($3,000,000.00)**
20523-57751	ELECTRICAL UPGRADE-JORDAN	$0.00	$0.00	$28,688.25	**$28,688.25**
20523-57791	JORDAN-TRAFFIC LIGHT UPGRADE	$0.00	$25,000.00	$0.00	**$25,000.00**
20523-57826	FIRE SERVICES HYDRAULIC EQUIPMENT	$0.00	$0.00	$19,000.00	**$19,000.00**
20523-57836	FIRE SERVICES CARPET REPLACEMENT	$0.00	$30,000.00	$0.00	**$30,000.00**
20523-57838	FIRE SERVICES PRE EMPTION LIGHT REPAIRS	$0.00	$50,000.00	$0.00	**$50,000.00**
20530-55850	CROSS ROAD DESIGN WORK	$0.00	$0.00	$1,464.59	**$1,464.59**
20530-57695	MUNICIPAL COMPLEX RENOVATION	$354,971.07	$6,100,833.00	$0.00	**$6,455,804.07**
20507-59205	FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	($1,251,500.00)	($6,000,000.00)	$0.00	**($7,251,500.00)**
20530-57696	MUNICIPAL COMPLEX CLEAN UP	$4,370.23	$0.00	$0.00	**$4,370.23**
20530-57743	JORDAN COVE RD. BRIDGE REPLACE	$0.44	$0.00	$0.00	**$0.44**
20530-57815	REDESIGN/RECONSTRUCT GARDINERS WOOD ROAD	$0.00	$0.00	$91,609.63	**$91,609.63**
20530-57832	LED STREETLIGHT CONVERSION	$0.00	$0.00	$16,125.54	**$16,125.54**
20530-57869	CROSSROAD TRAFFIC SIGNAL STUDY	$0.00	$20,000.00	$0.00	**$20,000.00**
20530-57877	RESURFACE ROADS LAKE PONDS ETC	$493,502.67	$0.00	$0.00	**$493,502.67**
20530-57880	MAJOR/MINOR COLLECTOR ROAD PAVING	$1,762,736.00	$0.00	$0.00	**$1,762,736.00**
20531-55771	HARVEY AVENUE PUMP STATION REHAB	$19,422.12	$0.00	$0.00	**$19,422.12**
20531-57685	I/I MITIGATION & CONTROL	$310,985.86	$0.00	$0.00	**$310,985.86**
20531-57802	FORCE MAIN AIR RELEASE VALVES-EVALUATE & REPLACE	$0.00	$0.00	$43,000.00	**$43,000.00**
20531-57816	OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHAB	$5,438.00	$544,000.00	$0.00	**$549,438.00**
20531-57817	WASTEWATER PS FLOOD PROTECTION	$0.00	$0.00	$85,030.10	**$85,030.10**
20536-57848	LIBRARY HVAC UPGRADE	$0.00	$1,091,200.00	$0.00	**$1,091,200.00**
20500-49000	CT PUBLIC LIBRARY CONSTRUCTION GRANT	$0.00	($250,000.00)	$0.00	**($250,000.00)**

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF JANAURY 31, 2023

		APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20537-57735	LEARY PARK ROAD /PARKING LOT	$0.00	$20,000.00	$0.00	**$20,000.00**
20537-57854	WTFD BEACH PARK IMPROVEMENTS	$0.00	$0.00	$30,000.00	**$30,000.00**
20537-57878	REPAIR OF PLEASURE BEACH SIDEWALK/PATH	$0.63	$0.00	$0.00	**$0.63**
20541-57328	ALEWIFE COVE DREDGING	$0.00	$37,500.00	$0.00	**$37,500.00**
20547-57747	UPS SYSTEM FOR COMMUNICATIONS	$0.33	$0.00	$1,585.00	**$1,585.33**
20547-57846	FIBER UPGRADE	$5,179.05	$0.00	$22,620.00	**$27,799.05**
20547-57847	TOWN-WIDE CAMERA SYSTEM	$0.00	$85,000.00	$0.00	**$85,000.00**
20547-57860	PHONE SYSTEM UPGRADE	$0.00	$16,000.00	$0.00	**$16,000.00**
20547-57861	SWITCHES	$0.60	$2,258.00	$0.00	**$2,258.60**
20500-43600	TURF FIELD RENTAL REVENUES	$0.00	$4,815.00	$0.00	**$4,815.00**
20560-57822	IT LEARNING BOARDS -END OF LIFE	$14,912.20	$438,067.88	$0.00	**$452,980.08**
20560-57828	QH 10-YR RETRO COMMISSIONING	$0.00	$30,000.00	$0.00	**$30,000.00**
20560-57833	TENNIS COURTS	$0.00	$52,300.00	$0.00	**$52,300.00**
20560-57841	BUS LOT OFFICE	$0.00	$150,000.00	$0.00	**$150,000.00**
20560-57842	SCHOOL SECURITY	$32,175.00	$0.00	$0.00	**$32,175.00**
205-31520	UNDESIGNATED FUND BALANCE	$0.00	$0.00	$2,602,365.67	**$2,602,365.67**
	TOTAL	**$2,476,355.62**	**$4,351,883.88**	**$2,991,288.78**	**$9,819,528.28**

Contributed Gifts Fund
JANUARY 31, 2023

FISCAL YEAR 2023	R&P HELMET RODEO DONATIONS	R&P GENERAL DONATIONS	R&P MEMORIAL TREES & BENCHES DONATIONS	R&P FRANCES X. SWEENEY MEMORIAL DONATIONS	R&P DOG PARK DONATIONS	R&P PLAYGROUND DONATIONS	R&P CIVIC TRIANGLE MEMORIAL DONATIONS	R&P DEIDRICK FIELD PRESS BOX DONATIONS
REVENUES								
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS			$2,548.10					
K9 DONATIONS								
POLICE DEPT. GENERAL DONATIONS								
POLICE DEPT. FUNDRAISER PATCHES								
TOTAL REVENUES	$0.00	$0.00	$2,548.10	$0.00	$0.00	$0.00	$0.00	$0.00
EXPENDITURES								
07/15/22 HOELCK'S FLORIST								
08/04/22 JP MORGAN CHASE								
08/04/22 JP MORGAN CHASE								
08/19/22 REIMB FLANNAGAN -VET CARE								
09/02/22 REIMB FLANNAGAN								
09/30/22 REIMB FLANNAGAN								
09/30/22 MARK KOSMAN DESIGN								
09/04/22 JP MORGAN CHASE								
09/02/22 SYMBOLARTS, LLC								
09/16/22 GROTON BOWLING								
09/30/22 MEDIA HERE & NOW LLC								
10/28/2022 BARCODE MEMORIAL BENCHES			$840.00					
10/28/2022 BARCODE MEMORIAL BENCHES			$218.85					
10/28/2022 BARCODE MEMORIAL BENCHES			$1,469.25					
10/14/2022 TOP GEAR, INC	$3,663.75							
09/05/22-10/04/22 JP MORGAN CHASE								
10/14/2022 CAPITOL UNIFORMS, INC								
09/05/22-10/04/22 JP MORGAN CHASE								
10/28/2022 CAPITOL UNIFORMS, INC								
11/10/22 KUSTOM SIGNALS								
11/10/22 ILINE, INC								
11/10/22 WHALING CITY GRAPHIC								
11/04/22 JP MORGAN CHASE								
11/04/22 JP MORGAN CHASE								
12/04/22 JP MORGAN CHASE								
12/04/22 JP MORGAN CHASE								
12/04/22 JP MORGAN CHASE								
12/9/2022 MEDIA HERE& NOW								
12/23/2022 REIMB E. FREDRICS								
12/09/22 HEALING THERAPIES								
01/04/23 JP MORGAN CHASE								
01/04/23 JP MORGAN CHASE								
01/20/23 DIANE DRISCOLL PETTY CASH								
TOTAL EXPENDITURES	$3,663.75	$0.00	$2,528.10	$0.00	$0.00	$0.00	$0.00	$0.00
NET CURRENT YEAR ACTIVITY	($3,663.75)	$0.00	$20.00	$0.00	$0.00	$0.00	$0.00	$0.00
PRIOR YEAR BALANCE	$4,258.47	$29.60	$1,251.39	$65.00	$725.97	$50,486.32	$1,140.00	$12,600.00
CURRENT YEAR BALANCE	$594.72	$29.60	$1,271.39	$65.00	$725.97	$50,486.32	$1,140.00	$12,600.00

Contributed Gifts Fund
JANUARY 31, 2023

FISCAL YEAR 2023	FINANCE DEPT. AUDITORIUM A/V UPGRADE	POLICE AUSTISM TRAINING	POLICE DEPT. VEHICLE CHALLENGE	POLICE DEPT. K-9 PROGRAM	POLICE DEPT. GENERAL DONATIONS	POLICE DEPT. PATCHES FUNDRAISER	POLICE PUBLIC SAFETY DOCK	TOTAL
REVENUES								
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS								
K9 DONATIONS				$2,050.00				
POLICE DEPT. GENERAL DONATIONS					$8,788.68			
POLICE DEPT. FUNDRAISER PATCHES						$1,020.00		
TOTAL REVENUES	$0.00	$0.00	$0.00	$2,050.00	$8,788.68	$1,020.00	$0.00	$14,406.78
EXPENDITURES								
07/15/22 HOELCK'S FLORIST					$148.84			
08/04/22 JP MORGAN CHASE				$194.10				
08/04/22 JP MORGAN CHASE					$1,130.00			
08/19/22 REIMB FLANNAGAN -VET CARE				$48.78				
09/02/22 REIMB FLANNAGAN				$22.84				
09/30/22 REIMB FLANNAGAN				$78.51				
09/30/22 MARK KOSMAN DESIGN				$122.00				
09/04/22 JP MORGAN CHASE				$477.17				
09/02/22 SYMBOLARTS, LLC					$1,246.50			
09/16/22 GROTON BOWLING					$137.25			
09/30/22 MEDIA HERE & NOW LLC					$500.00			
10/28/2022 BARCODE MEMORIAL BENCHES								
10/28/2022 BARCODE MEMORIAL BENCHES								
10/28/2022 BARCODE MEMORIAL BENCHES								
10/14/2022 TOP GEAR, INC								
09/05/22-10/04/22 JP MORGAN CHASE					$599.00			
10/14/2022 CAPITOL UNIFORMS, INC					$3,127.77			
09/05/22-10/04/22 JP MORGAN CHASE				$146.26				
10/28/2022 CAPITOL UNIFORMS, INC				$57.00				
11/10/22 KUSTOM SIGNALS					$2,737.63			
11/10/22 ILINE, INC					$550.35			
11/10/22 WHALING CITY GRAPHIC					$1,598.87			
11/04/22 JP MORGAN CHASE				$28.22				
11/04/22 JP MORGAN CHASE					$317.97			
12/04/22 JP MORGAN CHASE				$108.91				
12/04/22 JP MORGAN CHASE				$78.35				
12/04/22 JP MORGAN CHASE					$1,227.68			
12/9/2022 MEDIA HERE& NOW					$500.00			
12/23/2022 REIMB E. FREDRICS					$150.00			
12/09/22 HEALING THERAPIES						$1,020.00		
01/04/23 JP MORGAN CHASE				$194.92				
01/04/23 JP MORGAN CHASE					$3,811.68			
01/20/23 DIANE DRISCOLL PETTY CASH					$51.00			
TOTAL EXPENDITURES	$0.00	$0.00	$0.00	$1,557.06	$17,834.54	$1,020.00	$0.00	$26,603.45
NET CURRENT YEAR ACTIVITY	$0.00	$0.00	$0.00	$492.94	($9,045.86)	$0.00	$0.00	($12,196.67)
PRIOR YEAR BALANCE	$151.00	$1,700.00	$780.11	$5,889.68	$12,153.55	$0.00	$7.04	$91,238.13
CURRENT YEAR BALANCE	$151.00	$1,700.00	$780.11	$6,382.62	$3,107.69	$0.00	$7.04	$79,041.46

Insurance
Administration Fund
Balance Sheet
January 31, 2023

Assets	
Cash and Cash Equivalents	2,255,945
Accounts Receivable	389
Due From Other Funds	8,712,919
Total Assets	10,969,253
Liabilities	
Accrued Liabilities (IBNR)	1,085,000
Advance Payments	20,878
Total Liabilities	1,105,878
Net Assets	
Unrestricted	$9,863,374
Total Net Assets	$ $9,863,374

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2023

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE
30123-55738	BOS FY23	FLEET MANAGEMENT PLAN	800,000.00	800,000.00	0.00
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	160,308.18	9,691.82
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	7,200.00	292,800.00
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	20,800.00	66,200.00
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	14,590.00	72,910.00
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	29,139.00	51,561.00
31121-55852	BLDG MAINT FY21	TOWN HALL BATHROOMS	25,000.00	25,000.00	0.00
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	83,360.30	166,639.70
31122-55892	BLDG MAINT FY22	AC UNIT REPLACMENT RADIO SITES	60,500.00	6,689.15	53,810.85
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	23,950.00	36,817.64
31122-57857	BLDG MAINT FY22	CIVIC TRIANGLE UPGRADES	150,000.00	149,477.00	523.00
31123-55903	BLDG MAINT FY23	FISH LADDER REPAIR	16,000.00	15,971.45	28.55
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	15,319.26	244,680.74
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFE'	420,000.00	31,000.00	389,000.00
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	246,209.00	67,390.00	178,819.00
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	55,000.00	0.00	55,000.00
32323-55907	FIRE SERVICES FY23	PAGERS UPGRADE/REPLACEMNENT	25,000.00	24,179.40	820.60
32920-55846	POLICE DEPT FY20	PD POLICY DIRECTIVES REVAMP	30,000.00	27,029.17	2,970.83
32920-55859	POLICE DEPT FY20	POLICE BLGD ARCHITECTURAL PLAN	15,000.00	15,000.00	0.00
32922-55876	POLICE DEPT FY22	CYBER CRIME TASK FORCE EQUIPME	11,000.00	11,000.00	0.00
32922-55878	POLICE DEPT FY22	IMPOUND YARD IMPROVEMENTS	28,500.00	11,477.00	17,023.00
32922-55879	POLICE DEPT FY22	MARINE OUTBOARD MOTORS	38,500.00	38,500.00	0.00
32923-55897	POLICE DEPT FY23	CELL BENCH SAFETY OVERLAY	19,596.00	19,596.00	0.00
32923-55898	POLICE DEPT FY23	DE-ESCALATION & COMM TECHNOLOGY	22,085.00	22,085.00	0.00
32923-55899	POLICE DEPT FY23	ELECTRON CONTROL WEAPON TRANS	29,345.00	29,345.00	0.00
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,466,996.00	287,004.00
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,611,641.60)	(142,358.40)
33021-55867	PUBLIC WORKS FY21	REMOVE UST COHANZIE FIRE	337,500.00	336,563.20	936.80

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2023

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	19,422.46	60,677.54
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETER SIDEWALK	42,300.00	9,567.78	32,732.22
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	7,545.98	25,874.02
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	9,565.78	34,114.22
33022-55886	PUBLIC WORKS FY22	CROSS ROAD/ASPHALT	69,800.00	69,800.00	0.00
33022-55889	PUBLIC WORKS FY22	RD RESURFACING SEC A	334,473.00	334,473.00	0.00
33022-55891	PUBLIC WORKS FY22	T. STATION SCALE & SCALE HOUSE	106,548.00	106,323.10	224.90
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	0.00	315,951.00
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	219,300.00	10,500.00	208,800.00
33023-55902	PUBLIC WORKS FY23	RD RESURFACING SEC A, AREA 3	325,915.00	0.00	325,915.00
33120-55821	UTILITY COMM FY20	IN-LINE WASTEWATER SOLID GRIND	48,000.00	47,401.00	599.00
33121-55871	UTILITY COMM FY21	EVERGREEN PUMP STATION	375,000.00	370,300.00	4,700.00
33122-55870	UTILITY COMM FY22	CCTV CAMERA & LATERAL LAUNCHIN	120,000.00	120,000.00	0.00
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	30,000.00
33122-55895	UTILITY COMM FY22	ROOF & SIDING REPLACEMENT	50,000.00	50,000.00	0.00
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	5,151.83	44,848.17
33123-55906	UTILITY COMM FY23	WUC BILLING SOFTWARE	130,000.00	103,845.60	26,154.40
33719-55822	REC & PARKS FY19	LEARY PARK IRRIGATION	47,300.00	0.00	47,300.00
33719-55835	REC & PARKS FY19	VETERAN'S FIELD IRRIGATION SYS	13,700.00	0.00	13,700.00
33720-55854	REC & PARKS FY20	LEARY BASKETBALL COURT REBUILD	55,000.00	0.00	55,000.00
33720-55855	REC & PARKS FY20	TOWN HALL BASKETBALL COURT REP	16,000.00	0.00	16,000.00
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	21,000.00	0.00
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00
		TOTALS	6,388,009.64	3,182,220.04	3,205,789.60
		PRIOR YEAR EXPENDITURES		1,126,211.08	
		CURRENT YEAR EXPENDITURES		2,056,008.96	

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2023

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT	
30123-55738	BOS FY23	FLEET MANAGEMENT PLAN	800,000.00	800,000.00	0.00	100.0%	800,000.00	TO FLEET MANAGEMENT FUN
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	160,308.18	9,691.82	94.3%		
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	7,200.00	292,800.00	2.4%		
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00	29.2%		
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	20,800.00	66,200.00	23.9%		
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	14,590.00	72,910.00	16.7%		
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	29,139.00	51,561.00	36.1%		
31121-55852	BLDG MAINT FY21	TOWN HALL BATHROOMS	25,000.00	25,000.00	0.00	100.0%	25,000.00	TO CNR
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	83,360.30	166,639.70	33.3%		
31122-55892	BLDG MAINT FY22	AC UNIT REPLACMENT RADIO SITES	60,500.00	6,689.15	53,810.85	11.1%		
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	23,950.00	36,817.64	39.4%		
31122-57857	BLDG MAINT FY22	CIVIC TRIANGLE UPGRADES	150,000.00	149,477.00	523.00	99.7%		
31123-55903	BLDG MAINT FY23	FISH LADDER REPAIR	16,000.00	15,971.45	28.55	99.8%		
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	15,319.26	244,680.74	5.9%		
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFE'	420,000.00	31,000.00	389,000.00	7.4%		
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	246,209.00	67,390.00	178,819.00	27.4%		
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	55,000.00	0.00	55,000.00	0.0%		
32323-55907	FIRE SERVICES FY23	PAGERS UPGRADE/REPLACEMNENT	25,000.00	24,179.40	820.60	96.7%		
32920-55846	POLICE DEPT FY20	PD POLICY DIRECTIVES REVAMP	30,000.00	27,029.17	2,970.83	90.1%		
32920-55859	POLICE DEPT FY20	POLICE BLGD ARCHITECTURAL PLAN	15,000.00	15,000.00	0.00	100.0%	15,000.00	
32922-55876	POLICE DEPT FY22	CYBER CRIME TASK FORCE EQUIPME	11,000.00	11,000.00	0.00	100.0%	1,547.49	
32922-55878	POLICE DEPT FY22	IMPOUND YARD IMPROVEMENTS	28,500.00	11,477.00	17,023.00	40.3%		
32922-55879	POLICE DEPT FY22	MARINE OUTBOARD MOTORS	38,500.00	38,500.00	0.00	100.0%	14,321.11	
32923-55897	POLICE DEPT FY23	CELL BENCH SAFETY OVERLAY	19,596.00	19,596.00	0.00	100.0%		
32923-55898	POLICE DEPT FY23	DE-ESCALATION & COMM TECHNOLOGY	22,085.00	22,085.00	0.00	100.0%		
32923-55899	POLICE DEPT FY23	ELECTRON CONTROL WEAPON TRANS	29,345.00	29,345.00	0.00	100.0%		
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,466,996.00	287,004.00	89.6%		
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,611,641.60)	(142,358.40)	94.8%		
33021-55867	PUBLIC WORKS FY21	REMOVE UST COHANZIE FIRE	337,500.00	336,563.20	936.80	99.7%		

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2023

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	19,422.46	60,677.54	24.2%	
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETER SIDEWALK	42,300.00	9,567.78	32,732.22	22.6%	
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	7,545.98	25,874.02	22.6%	
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	9,565.78	34,114.22	21.9%	
33022-55886	PUBLIC WORKS FY22	CROSS ROAD/ASPHALT	69,800.00	69,800.00	0.00	100.0%	69,800.00
33022-55889	PUBLIC WORKS FY22	RD RESURFACING SEC A	334,473.00	334,473.00	0.00	100.0%	46,858.33
33022-55891	PUBLIC WORKS FY22	T. STATION SCALE & SCALE HOUSE	106,548.00	106,323.10	224.90	99.8%	
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	0.00	315,951.00	0.0%	
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	219,300.00	10,500.00	208,800.00	4.8%	
33023-55902	PUBLIC WORKS FY23	RD RESURFACING SEC A, AREA 3	325,915.00	0.00	325,915.00	0.0%	
33120-55821	UTILITY COMM FY20	IN-LINE WASTEWATER SOLID GRIND	48,000.00	47,401.00	599.00	98.8%	6,686.02
33121-55871	UTILITY COMM FY21	EVERGREEN PUMP STATION	375,000.00	370,300.00	4,700.00	98.7%	
33122-55870	UTILITY COMM FY22	CCTV CAMERA & LATERAL LAUNCHIN	120,000.00	120,000.00	0.00	100.0%	630.00
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	30,000.00	0.0%	
33122-55895	UTILITY COMM FY22	ROOF & SIDING REPLACEMENT	50,000.00	50,000.00	0.00	100.0%	
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	5,151.83	44,848.17	10.3%	
33123-55906	UTILITY COMM FY23	WUC BILLING SOFTWARE	130,000.00	103,845.60	26,154.40	79.9%	
33719-55822	REC & PARKS FY19	LEARY PARK IRRIGATION	47,300.00	0.00	47,300.00	0.0%	
33719-55835	REC & PARKS FY19	VETERAN'S FIELD IRRIGATION SYS	13,700.00	0.00	13,700.00	0.0%	
33720-55854	REC & PARKS FY20	LEARY BASKETBALL COURT REBUILD	55,000.00	0.00	55,000.00	0.0%	
33720-55855	REC & PARKS FY20	TOWN HALL BASKETBALL COURT REP	16,000.00	0.00	16,000.00	0.0%	
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	21,000.00	0.00	100.0%	
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00	0.0%	
		TOTALS	6,388,009.64	3,182,220.04	3,205,789.60	49.8%	979,842.95
		PRIOR YEAR EXPENDITURES		1,126,211.08			
		CURRENT YEAR EXPENDITURES		2,056,008.96			

TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
JANUARY 31, 2023

FUND	DESCRIPTION	APPROPRIATION	EXPENDED	REMAINING BALANCE
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34
	TOTALS	**89,611,679.00**	**89,035,223.85**	**576,455.15**
	PRIOR YEAR EXPENDITURES		**89,035,223.85**	
	CURRENT YEAR EXPENDITURES		**0.00**	

TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
JANUARY 31, 2023

FUND	DESCRIPTION	APPROPRIATION	EXPENDED	REMAINING BALANCE	PCT EXP	BALANCE RETURNED
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81	100.00%	
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34	99.16%	
	TOTALS	**89,611,679.00**	**89,035,223.85**	**576,455.15**	**99.36%**	**0.00**
	PRIOR YEAR EXPENDITURES		**89,035,223.85**			
	CURRENT YEAR EXPENDITURES		**0.00**			

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

To: Finance Director

From: Town Accountant

Date: March 8, 2023

Subject: Status of General Fund Unassigned Balance

Unassigned Fund Balance:

Unassigned balance 06/30/22	23,004,117
Applied as additional appropriations through 02/28/23	(3,125,236)
Projected revenues in excess of (less than) budgeted through 02/28/23	3,137,574
Estimated Ending Unassigned Balance	23,016,455

REVENUES OVER (UNDER) ESTIMATED
2/28/2023

		FISCAL YEAR 2022-2023 BUDGET		FISCAL YEAR 2022-2023 ACTUAL		estimated annual		over/(under) anticipated		
STATE OF CONNECTICUT										
EDUCATION										
EQUALIZED COST SHARING	$	316,189	$	163,222	$	326,444	$	10,255	S	
HEALTH & WELFARE	$	6,359	$	5,982	$	5,982	$	(377)	A	
SUB TOTAL	**$**	**322,548**	**$**	**169,204**	**$**	**332,426**	**$**	**9,878**		
GENERAL GOVERNMENT										
PILOT-TIERED	$	316,181	$	316,181	$	316,181	$	-	A	
PILOT-DISABLED	$	-	$	1,946	$	1,946	$	1,946	A	
TAX RELIEF-VETERANS	$	-	$	5,870	$	5,870	$	5,870	A	
COURT FINES	$	-	$	4,120	$	4,120	$	4,120	A	
CIVIL PREPAREDNESS	$	9,713	$	19,653	$	19,653	$	9,940	A	
TELECOMMUNICATIONS PROPERTY TAX	$	48,729	$	-	$	48,729	$	-	B	
TOWN AID ROADS-IMPROVED	$	316,431	$	321,120	$	321,120	$	4,689	A	
LOCIP	$	115,890	$	-	$	-	$	(115,890)	S	not getting per Kim
SDE STATE GRANT	$	14,000	$	10,551	$	14,000	$	-	B	
ENHANCEMENT 911	$	22,981	$	16,813	$	22,418	$	(563)	P	
MUNICPAL REVENUE SHARING	$	-	$	373,384	$	379,498	$	373,384	S	
TOTAL GENERAL GOVERNMENT	**$**	**843,925**	**$**	**1,069,638**	**$**	**1,133,535**	**$**	**283,496**		
TOTAL STATE OF CONNECTICUT	**$**	**1,166,473**	**$**	**1,238,842**	**$**	**1,465,961**	**$**	**293,374**		
OTHER SOURCES										
EDUCATION										
TUITION	$	83,432	$	105,931	$	105,931	$	22,499	A	
RENT & MISCELLANEOUS	$	4,930	$	1,972	$	4,930	$	-	B	
SUB TOTAL	**$**	**88,362**	**$**	**107,903**	**$**	**110,861**	**$**	**22,499**		
GENERAL GOVERNMENT										
INTEREST & LIENS		$321,563		$243,339	$	321,563	$	-	B	
INTEREST ON INVESTMENTS		$110,000		$1,293,839	$	1,940,759	$	1,830,759	P	
RECREATION & PARKS		$75,000		$171,846	$	171,846	$	96,846	A	
BUILDING INSPECTOR		$350,000		$445,857	$	445,857	$	95,857	A	
LICENSE, FEE, PERMIT, FINE		$40,159		$13,715	$	20,573	$	(19,587)	P	
LIBRARY		$0		$218	$	218	$	218	A	
WATER MAIN ASSESSMENTS		$0		$16,501	$	16,501	$	16,501	A	
SALE OFVEHICLES		$0		$683	$	683	$	683	A	
SALE OF EQUIPMENT		$0		$11,978	$	11,978	$	11,978	A	
NL RADIO COMM. NETWORK USE FEE		$72,000		$0	$	-	$	(72,000)	B	credit now goes to I.T. budget per K
BULKY WASTE FEES		$70,000		$68,306	$	102,459	$	32,459	P	

REVENUES OVER (UNDER) ESTIMATED
2/28/2023

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	estimated annual	over/(under) anticipated		
MISCELLANEOUS	$69,306	$82,407	$ 123,611	$ 54,305	P	
CONVEYANCE TAX	$200,000	$301,643	$ 452,465	$ 252,465	P	
EMS-REG COMM CTR FEES	$6,000	$3,000	$ 6,000	$ -	B	
PLANNING& ZONING, ZBA, CONSRV COMM	$38,500	$46,515	$ 69,773	$ 31,273	P	
TOWN CLERK FEES	$200,000	$100,129	$ 150,194	$ (49,807)	P	
LIENS -COLLECTED BY UTILITY COMMISSION	$0	$2,780	$ 5,560	$ 5,560	P	
TIPPING FEES	$200,000	$138,203	$ 207,305	$ 7,305	P	
RECYCLING	$25,000	$40,655	$ 60,983	$ 35,983	P	
COST SHARING PRR	$0	$187,367	$ 187,367	$ 187,367	A	
TRANSFERS FROM OTHER FUNDS	$0	$154,843	$ 154,843	$ 154,843	A	
TRANSFERS IN-PY ENCUMBRANCES	$0	$4	$ 4	$ 4	A	
EUGENE O'NEILL GATE/LEASE REVENUE	$10,000	$0	$ 10,000	$ -	B	WAITING FOR INFO FROM O'N
YSB BOE CLERICAL STIPEND	$5,000	$5,000	$ 5,000	$ -	A	
RENTAL OF BUILDINGS	$75,000	$83,167	$ 114,292	$ 39,292	R	MAY GET ONE TIME PAYMEN'
SENIOR SERVICES	$10,796	$8,959	$ 10,796	$ -	B	
VERSA KART/BLUE BOXES	$5,000	$5,090	$ 5,090	$ 90	A	
SUB TOTAL	**$ 1,883,324**	**$ 3,426,044**	**$ 4,595,716**	**$ 2,712,392**		
TOTAL OTHER SOURCES	**$ 1,971,686**	**$ 3,533,947**	**$ 4,706,577**	**$ 2,734,891**		
PROPERTY TAXATION						
CURRENT PROPERTY TAX	$95,943,064	$96,052,373	$ 96,052,373	$ 109,309	A	
PRIOR YEAR TAXES	$300,000	$254,867	$ 300,000	$ -	B	
TOTAL PROPERTY TAXATION	**$ 96,243,064**	**$ 96,307,240**	**$ 96,352,373**	**$ 109,309**		
TOTAL REVENUES	**$ 99,381,223**	**$ 101,080,029**	**$ 102,524,911**	**$ 3,137,574**		

A ACTUAL RECEIVED
B ASSUMED BUDGETED AMOUNT
P PROJECTED THROUGH 06/30/23
R BASED ON LEASE PAYMENTS EXPECTED
T RECEIVED TELECOMMUNICATION ESTIMATE
S STATE ESTIMATES

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

Date: February 28, 2023

To: Members of the Board of Finance

From: The Town Accountant

Subject: Status of Contingency Fiscal Year 2023

Contingency Fund, Line item 10121-59010:

07/01/22 Appropriation	265,000
Transferred through 02/22/23	(79,235)
Balance	185,765

Virginia Bielucki

FISCAL YEAR 2022-2023
CONTINGENCY TRANSFERS & BALANCE

ORG	OBJECT	DESCRIPTION	BOARD OF FINANCE	RTM	TRANSFER AMOUNT	BALANCE
		BALANCE 07/01/22				$265,000.00
10138	55898	TRANSFER OUT TO CURRENT YEAR CAPITAL-DE-ESCALATION& COMMUNICATION TECHNOLOGY	7/20/2022	N/A	$775.00	$264,225.00
10138	55897	TRANSFER OUT TO CURRENT YEAR CAPITAL-CELL BENCH SAFETY OVERLAY	9/7/2022	N/A	$2,496.00	$261,729.00
10138	55907	TRANSFER OUT TO CURRENT YEAR CAPITAL-PAGERS UPGRADE/REPLACEMENT	1/11/2023	N/A	$25,000.00	$236,729.00
10123	53070	AUTO REPAIRS FIRE SERVICES	2/22/2023	N/A	$40,000.00	$196,729.00
10102	51320	ELECTION ACTIVITIES -ROV	2/22/2023	N/A	$8,582.00	$188,147.00
10102	51920	FICA-ROV	2/22/2023	N/A	$657.00	$187,490.00
10102	52070	REIMBURSABLE EXPENSES-ROV	2/22/2023	N/A	$125.00	$187,365.00
10102	53020	OTHER SUPPLIES-ROV	2/22/2023	N/A	$1,600.00	$185,765.00
					($79,235.00)	$185,765.00