

Board of Finance
Regular Meeting Minutes

Wednesday, June 9, 2021
Waterford Town Hall, 7:00 pm

Present: Chairman Ronald Fedor, John Sheehan, Glenn Patterson, Kevin Petchark, Mark Geer and Tali Maidelis

Absent: Robert Tuneski

Elected: Robert Brule, First Selectman

RTM: None

Staff: Brett Mahoney, Chief of Police; Gary Schneider, Director of Public Works; Mike Howley, Fire Services Administrator; Jeff Lathrop, Inspector; Abbas Danesh, Treasurer; Kimberly Allen, Finance Director

1. Establishment of a quorum and call to order:

A quorum was established and a call to order was established at 7:01 pm, June 9, 2021.

2. Public comment:

First Selectman, Rob Brule, introduced the new Fire Administrator (Mike Howley) to the Board.

3. Approval and acceptance of minutes:

Motion by John Sheehan and **seconded** by Tali Maidelis to approve the minutes of May 19, 2021.

Vote: 6-0-0

Motion: Passed

4. To consider and act on a transfer request from the Board of Selectmen, on behalf of Jeff Lathrop, Interim Director of Fire Services, for an **Out of Series Transfer** as follows:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10123-52050	Dues, Conferences & Education	48,675.00	18,832.00		(11,050.00)	7,782.33
10123-54060	Office Equipment	3,000.00	2,791.50		(600.00)	2,191.50
10123-54218	Firefighting Equipment	30,000.00	8,230.76		(6,000.00)	2,230.76
10123-52090	Heating Oil	45,410.00	(12.55)	50.00		37.54
10123-53070	Auto Repairs	88,000.00	(15,404.28)	17,600.00		2,195.72
Total				17,650.00	(17,650.00)	

Motion by Kevin Petchark and **seconded** by Glenn Patterson to approve an **FY21 Out of Series Transfer** in the amount of \$17,650.

Vote: 6-0-0

Motion: Passed

5. To consider and act on a transfer request from the Board of Selectmen, on behalf of Kimberly Allen, Finance Director for an **Out of Series Transfer**:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10107-52050	Dues, Conferences	4,240.00	2,345.00		(70.00)	2,275.00
10107-54010	Furniture	0.00	0.00	70.00		70.00
Total				70.00	(70.00)	

Motion by Bill Sheehan and **seconded** by Glenn Patterson to approve an **FY21 Out of Series Transfer** in the amount of \$70.00

Vote: 6-0-0

Motion: Passed

6. To consider and act on a transfer request from the Board of Selectmen, on behalf of Paige Walton, Assessor, for an **Out of Series Transfer**:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10104-52020	Postage	1,204.00	(45.13)	100.00		54.87
10104-51110	Administration	196,788.00	33,363.02		(100.00)	33,263.02
Total				100.00	(100.00)	

Motion by Bill Sheehan and **seconded** by Glenn Patterson to approve an **FY21 Out of Series Transfer** in the amount of \$100.00

Vote: 6-0-0

Motion: Passed

7. To consider and act on a transfer request from the Board of Selectmen, on behalf of Steven Sinagra, Emergency Management Director, for an **Out of Series Transfer**:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10122-52050	Dues, Conference & Education	22,084.00	19,696.00		(8,346.71)	11,349.29
10122-54120	Disp. Center Equipment	1.00	1.00	8,346.71		8,346.71
Total				8,346.71	(8,346.71)	

Motion by Bill Sheehan and **seconded** by Kevin Petchark to approve an **FY21 Out of Series Transfer** in the amount of \$8,346.71.

Vote: 6-0-0

Motion: Passed

8. To consider and act on a transfer request from the Board of Selectmen, on behalf of Chief Brett Mahoney, IT Chairman, for an **Out of Series Transfer**:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10147-52043	Service Contracts	773,708.00	77,424.72		(54,000.00)	23,424.72
10147-54130	Computer Equipment	51,260.00	75.35	54,000.00		54,075.35
Total				54,000.00	(54,000.00)	

Motion by Bill Sheehan and **seconded** by Kevin Petchark to approve an **FY21 Out of Series Transfer** in the amount of \$54,000.

Vote: 6-0-0

Motion: Passed

9. To consider and act on a request from the Board of Selectmen, on behalf of Gary Schneider, Director of Public Works, for a transfer of \$25,767.64 from CNR project 20511-57859 (Eugene O'Neil Barn Roof Replacement Project) to FY22 approved project CIP 31122-55893 (Eugene O'Neil Manson Roof Repair).

Motion by Bill Sheehan and **seconded** by Kevin Petchark to approve the project balance in CNR 20511-57859 being transferred to CIP 31122-55893 in the amount of \$25,767.64.

Vote: 6-0-0

Motion: Passed

10. Verbal Report by town Treasurer regarding financial status of investments and debt discussion.
- Abbas Danesh, Treasurer, discussed the town's financial status, various investment accounts and ways to reduce current and future debt payments.
11. Old business: None
12. New business:
- Bill Sheehan - requested an update on the town's parade and how it is being funded.
 - Bill Sheehan – requested that the Board review the possibility of live streaming Board of Finance meetings through zoom or you tube.
 - Bill Sheehan – discussion on budget planning and negotiation procedures.

13. Liaison Reports:

- Bill Sheehan – updated the Board that the RTM approved the creation of a Special Committee to review Fire Services and a Board of Finance member needs to be appointed to the committee.

The Board asked Bob Tuneski (in his absence) to represent the Board of Finance on the RTM Fire Services Special Committee.

14. Correspondence:

- Thomas Giard, Superintendent of Schools, Waterford Administrator's and Supervisor's' Association Union Negotiations. Tali Maidelis volunteered to be the Board's representative during the negotiations.

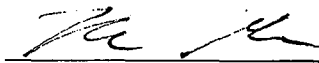
15. Adjournment:

Motion by John Sheehan and **seconded** by Tali Maidelis to adjourn the Meeting of the Board of Finance at 8:29 p.m.

Vote: 6-0-0

Motion: Passed

Respectfully submitted,



Mark Geer, Clerk