Board of Finance
Regular Meeting Minutes
Zoom Meeting,

Wednesday, April 14, 2021
7:00 pm

Present: John Sheehan, Glenn Patterson, Robert Tuneski, Tali Maidelis

Absent: Chairman Ronald Fedor, Mark Geer, Kevin Petchark

Elected: Robert J. Brule, First Selectman

RTM: Thomas Dembek

Staff: Neftali Soto, Chief Engineer/Director, Utility Commission; Gary Schneider, Public Works Director; Paul Koelle, Facilities Manager; Kimberly Allen, Finance Director, Maryellen McConnell, Secretary

1. Establishment of a quorum and call to order:

   A quorum was established and a call to order was established at 7:01 pm, April 14, 2020.

2. Public comment: No public comment.

3. Approval and acceptance of minutes:

   Motion by John Sheehan and **seconded** by Tali Maidelis to approve the minutes of March 10, 2021.

   Vote: 4-0-0 **Motion: Passed**

4. To consider and act on a request from Neftali Soto, Chief Engineer Utility Commission, for an **appropriation designated under line #20531-57816 for the rehab of the HVAC system at the Evergreen and Harvey Avenue pumping stations in the amount of $506,000 and forward onto the RTM as required.**

   Motion by John Sheehan and **seconded** by Tali Maidelis to approve the appropriation in the amount of $506,000 from designated line #20531-57816.

   Vote: 4-0-0 **Motion: Passed**

5. Old business: None

6. New business:
    1. Discussion ensued on the five-year summary that was given out during the budget season. The finance director will make the appropriate changes as discussed.
    2. Under Emergency Management there is a line clerical/technical part-time position. There is $10,000 of that line pays the Board of Education for IT support. There are three other departments that pays for this support as well. Discussion on best practice to budget this cost in the department or IT budget.
    3. What COVID support is coming to the town and how will it impact the town? This will be under the American Recovery Plan, and we should be receiving just under 1.9 million. Discussion ensued on how funds may be used.

7. Liaison Reports:
    1. Glenn Patterson, Municipal Complex: We met last night and finalized the IT requirements for the cameras on the outside of the building. It will be a few more weeks to finish the site work, and the committee should be making a final payment in the next few months.
    2. Glenn Patterson, Long Range Fiscal Planning Committee: We will meet on Thursday night, with agenda items looking at spending and controlling costs. Hopefully at the next Board of Finance meeting I will be able to give some more defined direction of where the committee will be going.

8. Correspondence: Animal Control Fund: The board had asked for an accounting of why we doubled the fund when we were going through the Police budget, since we were in deficit for the last several years.

9. Adjournment:

Motion by John Sheehan and **seconded** by Robert Tuneski to adjourn the Meeting of the Board of Finance at 7:38 p.m.

Vote: 4-0-0 **Motion: Passed**

Respectfully submitted,

Maryellen McConnell

Maryellen McConnell, Secretary