ETHICS COMMISSION
REGULAR MEETING MINUTES
JULY 1, 2025

Members Present: Betsy Ritter, Chairlady
Adam Stone
Christopher Nailon
Sara Gilman Mallari (alternate)
Cathy Patterson
Alan Messier
Paul Helvig (alternate)

Also Present: Marilyn Lusher
Danielle Steward Gelinas
Attorney Jeffrey Londregan

1. Call to Order. The July 1, 2025 Regular Meeting of the Ethics Commission was called to order at 7:05 p.m. by Chairlady Ritter.

2. Pledge of Allegiance. The Pledge of Allegiance was observed.

3. Attendance. A quorum was established.

   MOTION (1): Mr. Messier moved to seat Sara Mallari and Paul Helvig. Seconded by Mr. Stone. Ms. Mallari and Mr. Helvig abstained from voting. (5-0-2) Motion carried.

4. Public Comment. There was no public comment.

5. Approval of the Regular Meeting Minutes of April 1, 2025.

   MOTION (2): Ms. Patterson moved to approve the April 1, 2025 Regular Meeting Minutes, as presented. Seconded by Mr. Nailon (7-0) Unanimous.

6. Correspondence.

1.Letter dated May 22, 2025 from the Law Office of Kevin N. Reynolds, to Attorney Avena regarding Waterford Ethics Compliant 2023-01. Ms. Ritter informed the Commission to date she has not received a response from Attorney Avena.

7. Report from the Chair
   a. Update of proposed budget request for Fiscal Year 2026. Ms. Ritter reported our 2026 budget as submitted was approved by the Board of Selectmen, Board of Finance and RTM.

b. Approval of budget line-item transfer to cover postage for FY 2025. Mr. Ritter reported the Finance Director informed her in order to close out the FY 2025 Ethics Commission budget we need to transfer an overage in professional services to our postage line item.

MOTION (3): Ms. Patterson moved to transfer $200 from 52030 Professional Fees to 52020 Postage. Seconded by Mr. Helvig. (7-0) Unanimous.

c. Update on Request to the RTM for Ordinance Changes. Ms. Ritter reported the RTM Subcommittee has not met to discuss the ordinance changes.

8. Old Business. Adam Stone reported the most recent revision of the Complaint of Violation of Code of Ethics form is available on the town website.

9. New Business. There was no discussion of new business.

10. Executive Session.

MOTION (4): Ms. Paterson moved to go into Executive Session at 7:15 p.m. Seconded by Mr. Nailon. (7-0) Unanimous

Attorney Jeffrey Londregan was invited to join the Executive Session at 7:20 p.m.

MOTION (5): Ms. Mallari moved to go out of Executive Session at 10:09 p.m. Seconded by Mr. Messier. (7-0) Unanimous.

No action was taken.

11. ADJOURNMENT.

MOTION (6): Ms. Mallari moved to adjourn the July 1, 2025 Regular Meeting of the Ethics Commission at 10:10 p.m. Seconded by. Mr. Messier. (7-0) Unanimous.

Respectfully submitted,

Frances Ghersi, Recording Secretary