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ATTEST: *Dawn Choisy*
TOWN CLERK

MINUTES
WATERFORD ECONOMIC DEVELOPMENT COMMISSION
August 8, 2024
WATERFORD TOWN HALL
5:00 PM

MEMBERS PRESENT: Michael Buscetto, Kathleen Mullen-Kohl, Guy Russo
MEMBERS ABSENT: Edward Lusher, James Nicholas
ALTERNATES PRESENT: Julie Greco (5:05)
ALTERNATES ABSENT: Scott Gladstone
STAFF PRESENT: Jonathan E. Mullen, AICP, Planning Director, Mark Wujtewicz, Planner, Dawn Choisy, Recording Secretary
ALSO PRESENT: R.T. Brown, seCTer

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES

MOTION: Motion made by G. Russo, seconded by K. Mullen-Kohl, to appoint M. Buscetto Chairman of this meeting.

VOTE: 3-0

Acting Chairman Buscetto called the meeting to order at 5:00

2. APPROVAL OF MINUTES – July 11, 2024

MOTION: Motion made by K. Mullen-Kohl, seconded by G. Russo to approve the minutes of the July 11, 2024 meeting as written

VOTE: 3-0

J. Greco arrived at 5:05.

3. UPDATE ON NEW AND EXISTING BUSINESSES

M. Wujtewicz updated the Commission on the status of ongoing development projects in Town.

4. NEW BUSINESS

• **Ribbon Cutting/Grand Opening for new businesses**

The Commission discussed which businesses they would contact for a ribbon cutting ceremony.

5. OLD BUSINESS

• **EDC Sponsored Open House**

The Commission reviewed a draft flyer prepared by RT Brown of seCTer, and offered suggestions for modifications. The Commission determined that the Open House will be held on September 26 from 9 a.m. to 10 a.m. at Filomena's Restaurant.

M. Wujtewicz and J. Mullen were tasked with providing a mailing list of Waterford Small Businesses for the Commission to use for mailing the flyers. J. Greco will coordinate the mailings with R.T. Brown

- **Gateway Signage**

The Commission discussed designs and locations of the proposed signage. It was the consensus of the Commission to model the design of the signs similar to the metal Waterford Sign located on the Jordan Green.

6. ADJOURNMENT

MOTION: Motion made by M. Buscetto, seconded by K. Mullen-Kohl, to adjourn the meeting at 5:30.

VOTE: 4-0