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Town of Waterford

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ATTEST: TOWN CLERK

MINUTES
WATERFORD ECONOMIC DEVELOPMENT COMMISSION
July 8, 2025
WATERFORD TOWN HALL
5:00 PM

MEMBERS PRESENT:	Chairman Michael Buscetto, James Nicholas (by phone)
MEMBERS ABSENT:	Edward Lusher, Kathleen Mullen-Kohl, Guy Russo
ALTERNATES PRESENT:	Scott Gladstone, Julie Lawrence
STAFF PRESENT:	Mark Wujtewicz, Planner, Interim Planning Director Dawn Choisy, Recording Secretary

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES

The meeting was called to order at 5:00pm. S. Gladstone & J. Lawrence were seated.

2. APPROVAL OF THE May 8, 2025 Meeting Minutes

MOTION: Motion made by J. Lawrence, seconded by S. Gladstone, to approve the May 8, 2025 minutes.

VOTE: 4-0

3. NEW BUSINESS

Discussion of the Commission's Role, Projects and Priorities

It was the consensus of the Commission after discussion to recognize the Chairman as the individual representing the Commission's views and actions pertaining to Economic Development in Waterford.

The Commission discussed moving forward with the process of hiring a part time Economic Development Coordinator.

MOTION: Motion made by J. Lawrence, seconded by S. Gladstone, to propose hiring a part-time Economic Development Coordinator.

VOTE: 4-0

Discussion of Marketing Software

J. Nicholas discussed marketing software. M. Buscetto suggested that the Commission revisit this discussion at such time when an Economic Development Coordinator position is available.

4. OLD BUSINESS

Vacant Retail Space Inventory

M. Wujtewicz stated that this is still a work in progress. Commission members offered suggestions. It was the consensus of the Commission to pursue the option of placing links on the Town and Economic Development Commission's web page that would direct users to website locations that already maintain inventory of available vacant properties.

Business Incubator Space
M. Wujtewicz suggested that this item be tabled until G. Russo is in attendance.

The Commission briefly discussed the purchase of the vacant Macy's store at the Crystal Mall by Electric Boat. M. Wujtewicz discussed with the Commission various options that may be taken in order to facilitate the expansion of Electric Boat operations into the former Macy's building.

It was the consensus of the members of the Commission to change the scheduled meeting time of the Commission from 5:30pm to 5:00pm while still maintain the meetings on the second Tuesday's of the month.

5. ADJOURNMENT

MOTION: Motion made by M. Buscetto, seconded by J. Lawrence, to adjourn the meeting at 5:32.

VOTE: 4-0

Respectively submitted,

D. Choisy
Dawn Choisy
Recording Secretary