

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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ATTEST: *David L. Campos*
TOWN CLERK

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, October 22, 2024

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 pm

In attendance: Rob Brule & Rich Muckle

On the phone: Greg Attanasio

2. Pledge of Allegiance

3. Public Comment: Susan Perry Lungston – Discuss Niantic River Road

4. Recreation and Parks: To consider and act on the following request for a FY24 Out-of-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$141 to cover expected cost increases and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. Information Technology: To consider and act upon awarding the contract for audio upgrades in the Town Hall Auditorium to Sound Stage Systems Inc., from the Director of Information Technology, Jeffrey Robillard, for \$55,126.21. Funds available from line item #34723-55021, auditorium Meeting Room Updates.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. Fire Services: To consider and act on a request for an appropriation from the Interim Director of Fire Services, Steve Dubicki, in the amount of \$35,460 from Line #20523-57791 Jordan Traffic Light Upgrade and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. Police Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Chief of Police, Marc Balestracci, for surplus disposal of the following items as they've outlived their usefulness:

- Asset #101657 Car 9, 2019 Ford Taurus, VIN #1FAHP2MK8KG106444
- Asset #101656 Car 12, 2019 Ford Taurus, VIN #1FAHP2MKXKG106445
- Asset #101808 Car 18, 2019 Ford P/U, VIN #1FM5K8AR9KGB14600
- Asset #101422 Car 2, 2016 Ford P/U, VIN #1FM5K8AR9GGB89109

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. First Selectman: To consider and act upon authorizing the First Selectman to sign a contract with TaxServ Capital Services LLC to perform tax collection services for the Town of Waterford, the fees for which will be paid from taxes collected.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

9. Appointments & Resignations:

9a. Resignation by Matthew Keatley, Member, from the Waterford Conservation Commission.

NO ACTION

9b. To consider and act on the appointment of Ivy Plis (R) to the Waterford Conservation Commission, from Alternate to Member, to fill the remaining term from previous member, Matthew Keatley, through 5/31/28.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9c. To consider and act on the appointment of Stephane Browder (D) to the Planning and Zoning Commission for the term of 7/1/24-6/30/27 as an Alternate.

MOTION by Muckle, to table, seconded by Brule, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

10. New Business: NONE

11. Old Business: NONE

12. Correspondence:

12a. FY25 Capital Quarterly Meetings – 1st quarter

12b. Special Revenue Fund Report – August 24

12c. Special Revenue Fund Report – July 24

13. Consent Agenda

13a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$12,227.22

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Abstain: Attanasio

13b. Board of Selectmen Regular Meeting Minutes October 8, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. Adjournment: 5:23 pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

#9a

I am writing to formally resign from my position as a member of the Waterford Conservation Commission, today October 10th, 2024. I am grateful for the opportunity to have served on the commission for the past few years.

Best,
Matthew Keatley

#9b

Shannon Withey

From: Robert Brule
Sent: Thursday, October 17, 2024 10:36 PM
To: Shannon Withey
Subject: Fwd: Conservation Commission Full Member Opening.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Rob Brule <robbrule@icloud.com>
Date: October 17, 2024 at 9:43:33 PM EDT
To: Robert Brule <rbrule@waterfordct.org>
Subject: Fwd: Conservation Commission Full Member Opening.

| **CAUTION: This email originated from outside of the organization.**
| **Do not click links or open attachments unless you recognize the sender's email address and know th**
content is safe.

~Rob Brule

Begin forwarded message:

From: "Plis, Ivy" <Ivy.Plis@coldwellbankermoves.com>
Date: October 17, 2024 at 8:02:20 PM EDT

To: robbrule@icloud.com
Cc: Rich Muckle <Rmuckle@comcast.net>
Subject: Conservation Commission Full Member Opening.

Dear Rob, I am interested in the open full member position on the Waterford Conservation Commission. I have held an alternate position since June of 2021. I believe my attendance is exemplary. I almost never miss a meeting. Currently, I hold the position of Chairperson of the Environmental/Conservation Committee of the Thames River Garden Club. Additionally, In the past, as a Councilwoman on Voorhees New Jersey Town government, I created and Chaired the Environmental Commission.

I have a lifelong interest in protecting our environment. I therefore would like to be considered for the full member position on the Town of Waterford's Conservation Commission.

Sincerely, Ivy

Ivy Louise Plis, Realtor, SRES
Notary Public, Justice of the Peace
Coldwell Banker Residential Brokerage
132 Boston Post Rd.
East Lyme, CT 06333
Licensed in CT
Mobile: 860 235-0985
Office: 860 739-6277

Wire Fraud is Real. Before wiring any money, call the intended recipient at a number you know is valid to confirm the instructions. Additionally, please note that the sender does not have authority to bind a party to a real estate contract via written or verbal communication.

#9C

WATERFORD DEMOCRATIC TOWN COMMITTEE

10 Clark Place • Quaker Hill, CT • 06375

October 17, 2024

Board of Selectmen
15 Rope Ferry Road
Waterford, CT 06385

RE: Planning and Zoning Commission Alternate

Gentlemen,

On behalf of the Waterford Democratic Town Committee, I offer this letter of support for **Stephane Bowens Browder** for appointment as the Alternate of the Planning and Zoning Commission to fill the vacancy in the term that runs from 7/1/24 through 6/30/27. Her contact information is as follows:

Stephane Bowens Browder
12 Two Mile Hill Rd
Waterford, CT 06385
stephanebrowder819@gmail.com
860-744-4514

A retired Social Worker, Ms. Browder is currently an adjunct Professor at Three Rivers Community College. The DTC believes that she would be an engaged and thoughtful participant in the Commission's deliberations. We are proud of the respectful, diligent, and team-oriented person she is in all settings. Our DTC continues to benefit from her effective leadership and valuable experience as a Social Worker. We strongly recommend that the BOS appoint Stephane Browder to the Planning and Zoning Commission and are confident she would prove to be an asset if granted the opportunity to serve in this new capacity.

Thank you for your consideration of this matter.

Sincerely,



Erin McBride
Chair, Waterford DTC