FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

Town of Waterford

AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, December 3, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Senior Services:** To consider and act upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of the Director of Human Services Administrator, Dani Gorman, to reject bids received as it exceeds the budgeted amount.

5. **Information Technology:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Manager of Information Technology, Jeffrey Robillard, for surplus disposal of several items including HP Desktops, tablets, laptops and phone routers, as they've outlived their usefulness.

6. **Recreation and Parks:** To consider and act on a request for an additional appropriation from the Director of Recreation and Parks, Ryan McNamara, in the amount of $4,329.91 for Employee Separation from the Town of Waterford and forward on to the forward the Board of Finance if approved.

7. **Fire Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Interim Director of Fire Services, Steve Dubicki, in the amount of $1,412 to cover increased expenses

8. **Public Works:** To consider and act on a request for a FY25 additional

appropriation from the Director of Public Works, Gary Schneider, in the amount of $6,500, for the repointing of the chimney art the Jordan Park House, from account #31124-55913 (Jordan Park House Repairs) and forward on to the Board of Finance if approved.

9. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Kronenberger & Sons Restoration Inc, in the amount of $16,800. Funds will be available from line #31124-55913, (Jordan Park House Repairs).

10. **Public Works:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of $25,734 to cover budget expenditures and forward on to the Board of Finance if approved.

11. **Appointments & Resignations:**

12. **New Business:**
13. **Old Business:**

14. **Correspondence:**
    14a. Board of Finance Letter from Glenn Patterson

15. **Consent Agenda**
    15a. Tax Refund
    15b. Board of Selectmen Regular Meeting Minutes November 12, 2024

16. **Adjournment:**

#4

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: November 27, 2024

Re: **Bid Reject- Bid#24-018 Multi-Media Room/Lobby and Coffee Area Upgrades and Renovations**

Dear Mr. Brule:

Submissions for the above-mentioned bid were opened on November 26, 2024 by, Director of Human Services Administrator, Dani Gorman, Jennifer Bracciale and I with the attached results. However, the bid came in over $138,172.00 of the budgeted amount for this project. As a result, I respectfully seek the Board's approval to reject the bid proposal as the scope is reviewed and revised.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Town of Waterford
Senior Services

To: Shea Davy, Purchasing Agent

From: Dani Gorman, Human Services Administrator

Cc: Kimberly Allen, Director of Finance

Re: Bid 24-018 Multi-Media Room/Lobby and Coffee Area Upgrades and Renovations

Date: November 26, 20024

I respectfully ask that this memo be forwarded to Board of Selectmen as a notification that I, on behalf of the Senior Services department, reject the following proposals with the reasons stated;

Proposal submitted by: **A. Secondino & Son Inc.**
Rejecting bid in full:
Rejecting Part A
Reasons: Insufficient supporting evidence
Unclear on costs and the types / brands of items being installed
Proposal did not meet the standards of the bid requirement
Rejecting Part B
Reasons: Insufficient supporting evidence
Unclear of costs and types / brands of items being installed

Proposal submitted by: **Sound Stage Systems Worldwide**
Rejecting bid in full: Audio Visual Equipment
Reasons: Unclear on individual costs of equipment and items being installed
Proposal did not meet the standards of the bid requirement

Proposals are attached with costs.
The sole funding available for this project from the American Rescue Funds Act is $57,000.

Both proposals do not permit us to complete the intended scope of the project due to the prices / costs submitted.

PROPOSAL FORM

RFP#24-018
Multi-Media Room/Lobby and
Coffee Area Upgrades and
Renovations

Date of Opening: November 28, 2024
At: 2:00PM

To: Brandishea Davy
Purchasing Agent
15 Rope Ferry Road
Waterford, CT 06385

The undersigned A. Secondino & Son, Inc., doing business in the City/Town of Waterford, in the State of CT, herewith, after reading thoroughly the Specifications and other proposal documents (including if any addendum or addenda) submit the following proposal: Contractors may submit bids/proposals on **all** or **Part A or Part B** of the project. Part A consists of Furniture, Painting and Acoustic Panels, while, Part B consist of All Electrical and Equipment. Please utilize this proposal form to specify your proposal and prepare your proposal.

RFP#24-018 Multi-Media Room/Lobby and Coffee Area Upgrades and Renovations

Part A- Furniture & Acoustic Panels

ITEM	Item Description Written In Words:	Extended Total Dollars & Cents
1	Seating (10-30 people) /Fire retardant riser under two rear rows (multimedia room): Twenty three thousand two hundred seventy six dollars	$ 23,276.00
2	Remove/Install Carpet: Eight thousand, five hundred two dollars	$ 8,502.00
3	Painting Walls: Seven thouand, four hundred seventy five dollars	$ 7,475.00
4	Acoustic Panels: Four thousand six hundred seventy eight dollars	$ 4,678.00
5	4 Armchairs Chairs (lobby and coffee area): Six hundred ninety dollars	$ 690.00

6	12 Guest Chairs One thousand one hundred four dollars	$ 1,104.00
7	3 Tables-42 in round, 30 in base: Eight hundred ninety seven dollars	$ 897.00
8	Resurface existing front desk counter: Three thousand five hundred fifty two dollars	$ 3,552.00
9	Paint upper prtion of wall in lobby and wall behind coffee area: Five thousand five hundred fourteen dollars	$ 5,514.00
10	90"W X 36"H X 24" D Commercial Grade Coffee Bar/Kitchen: Six thousand four hundred sixty eight dollars	$ 6,468.00

Part B- Electrical & Equipment

ITEM	Item Description Written In Words:	Extended Total Dollars & Cents
1	Audio Visual Equipment Price inlcuded in #2 Sound System	$ See #2
2	Sound System: Forty nine thousand four hundred fifty dollars	$ 49,450.00
3	Control System: Price inlcuded in #2 Sound System	$ See #2
4	Lighting: Twenty nine thousand seven hundred fifty dollars	$ 29,750.00
5	~~Climate control~~: Air Purifier Seven thousand five hundred dollars	$ 7,500.00
6	Access Control: Price included in #2 Sound System	$ See #2

Total proposal Amount: $ 195,172.00

Please note: This total amount includes General Conditions (bond, supervision, project management, Dumpsters, Temp Protection, etc.)

SOUND STAGE SYSTEMS
WORLDWIDE
Sound · Light · Video

358 Sackett Point Rd, North Haven,Ct. 06473
Phone: (203) 230-0226 Fax: (203) 230-0446
E-mail: Kurt@soundstagesystems.com

Waterford Senior Center
24 Rope Ferry Rd
Waterford, CT

Date: 11/2024

Phone:

Equipment List

video	**AUDIO-VISUAL SYSTEMS** ***MILTI-MEDIA ROOM***	
EQUIPMENT		
1	LG 98" Ultra high-Definition TV	98qnet89tua
1	Chief wall mount bracket	
1	Vaddio huddelshot all in one conference camera	999-50707-000
1	Avpro edge hdmi/usb wall plate kit	Ac cxwp usb-ct
1	Av pro edge receiver	Acex70444 rne
Audio		
3	JBL professional dual 5" full range left/right/center speaker	Ac25w
2	JBL professional dual 5" full range left/right side surround speakers	Ac25w
2	JBL professional dual 5" full range left/right rea surround speakers	Ac25w
1	JBL professional 15" subwoofer speaker	Ac115
7	JBL professional all mount yoke brackets	Mtu25w
1	Marantz 7.1 surround sound processor	Av7706
1	BSS digital signal processor	Blu50
1	Art audio line level mixer	Mx802
1	Sennheiser combo wireless microphone system handheld and lapel	Ewd
1	Crown professional 8 channel power amplifier	Dci8x300
1	Sony ultra high definition blu ray player	Ubpx800m2
Support equipment		
1	**ASUS laptop**	Rog strix g16
1	Avante wireless kit	Quartet 6
1	Av2 floor rack with locking front door	27sp
All needed	Cable, connectors, mounting hardware	

Terms:

I accept the above Price and Terms: ______________________ ______________________
Signature Date

______________________ ______________________
Sound Stage System Date

PROPOSAL FORM

RFP#24-018
Multi-Media Room/Lobby and Coffee Area Upgrades and Renovations

Date of Opening: November 28, 2024
At: 2:00PM

To: Brandishea Davy
Purchasing Agent
15 Rope Ferry Road
Waterford, CT 06385

The undersigned Sound Stage Systems, doing business in the City/Town of North Haven, in the State of Ct, herewith, after reading thoroughly the Specifications and other proposal documents (including if any addendum or addenda) submit the following proposal: Contractors may submit bids/proposals on **all** or **Part A or Part B** *of the project.* Part A consists of Furniture, Painting and Acoustic Panels, while, Part B consist of All Electrical and Equipment. Please utilize this proposal form to specify your proposal and prepare your proposal.

RFP#24-018 Multi-Media Room/Lobby and Coffee Area Upgrades and Renovations

Part A- Furniture & Acoustic Panels

ITEM	Item Description Written In Words:	Extended Total Dollars & Cents
1	*Seating (10-30 people) /Fire retardant riser* under two rear rows (multimedia room):	$
2	Remove/Install Carpet:	$
3	Painting Walls:	$
4	Acoustic Panels:	$
5	4 Armchairs Chairs (lobby and coffee area):	$

6	12 Guest Chairs ______________________________	$__________
7	3 Tables-42 in round, 30 in base: __________________________	$__________
8	Resurface existing front desk counter: __________________________	$__________
9	Paint upper prtion of wall in lobby and wall behind coffee area: __________________________	$__________
10	90"W X 36"H X 24" D Commercial Grade Coffee Bar/Kitchen: ______________________________	$__________

Part B- Electrical & Equipment

ITEM	Item Description Written In Words:	Extended Total Dollars & Cents
1	Audio Visual Equipment	$ \$41,251^{00}
2	Sound System:	$ included in Audio Visual equipment above
3	Control System:	$ N/A
4	Lighting:	$ N/A
5	Climate control:	$ N/A
6	Access Control:	$ N/A

Total proposal Amount: $ \$41,251^{00}

#5

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: November 27, 2024

Re: Disposal of Surplus Assets

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the IT Department. As the attached items have outlived their usefulness to the department and most items are broken and have been out of service for several years. These items include; HP Desktops, tablets, laptops and phone routers. These items will be properly disposed of via transfer station. Please see the list attached:

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Shea Davy

From: Jeffrey Robillard
Sent: Tuesday, November 19, 2024 3:10 PM
To: Shea Davy
Subject: Equipment Disposal Request
Attachments: LOCKED IN PROCESS Disposal - 2024.xlsx

Shea,

Attached is a list of items we would like to submit for disposal. There are 81 items on the list.

I have just verified and tagged all these items which are currently stored in either IT or the HR department office (we ran out of room). These items are either broken, are generations old items discovered during room cleanouts, or have been replaced through system upgrades and are no longer supportable.

All computers listed in this have had their hard drives wiped and permanently removed.

Please let me know if there is anything else you need from me to make this happen.

Thank you

Jeff

Jeffrey M. Robillard
IT Manager
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553 x2138
jrobillard@waterfordct.org

Type	Make	Model	Serial #	AssetMax	From User / Location	Estimated Aquire Date
AV	Black Box	AC331A VGA/Video Portable Pro	97100818		Town Hall	1998
AV	JVC	TD-W718 Casette Deck	172C2287		Town Hall	1/1/1995
AV	Panasonic	PV-7400 VHS Recorder	571A94137		Town Hall	1/1/1997
AV	Radio Shack	16-288 TV	XC38803946		Town Hall	8/1/1993
AV	Telex	UR32 Prostar UHF Receiver 85: 716.200	6456		Town Hall	90's
AV	Terado	50-168 Standby Power System			Town Hall	early 80's
AV	TOA Electric Co.	TA-406-A Ampliphier	50048835.00		Town Hall	90's
AV	TOA Electric Co.	WT-06-123 Wireless Tuner			Town Hall	90's
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	2UA60513F7		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	2UA60513HF		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P4		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P5		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P6		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P7		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P8		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325P9		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PB		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PC		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PD		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PF		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PG		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PH		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PK		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PL		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PM		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PN		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PP		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PQ		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PR		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PT		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PV		Police	6/18/2019
Desktop	HP	L8T14AV - HP Z240 SFF Base Model	MXL92325PW		Police	6/18/2019
Laptop	HP	1LF93UT - HP ProBook 450 G3	5CD7294C0Y		Safety Complex	3/8/2018
Laptop	HP	1LF93UT - HP ProBook 450 G3	5CD72973FC		Safety Complex	3/8/2018
Laptop	HP	1LF93UT - HP ProBook 450 G3	5CD729738F		Safety Complex	3/8/2018
Laptop	HP	32X84AV - HP EliteBook Folio 9480m	5CG6020L2H		Safety Complex	1/13/2016
Laptop	HP	32X84AV - HP EliteBook Folio 9480m	5CG6020KW6		Safety Complex	1/13/2016
Laptop	HP	32X84AV - HP EliteBook Folio 9480m	5CG6020KWK		Safety Complex	1/13/2016
Laptop	HP	32X84AV - HP EliteBook Folio 9480m	5CG6020KXD		Safety Complex	1/13/2016
Laptop	HP	32X84AV - HP EliteBook Folio 9480m	5CG6020KX7		Safety Complex	1/13/2016
Laptop	Panasonic	CF-19 Toughbook	CF-195HYCALM		Police	12/20/2013
Monitor	Asus	VE278	JALMTF012143		Community Center	10/1/2018
Network Switch	Amer	SR24N	S9134009726		Library	est 1997-2002
Phone	Cisco	Cisco IP Phone 7945	FCH18258N11		Town Hall	6/24/2014
Phone	Cisco	Cisco IP Phone 7945	FCH18259MZ4		Town Hall	6/24/2014
Phone	Cisco	Cisco IP Phone 7945	FCH18259NV2		Parks Rec Garage	6/24/2014
Phone	Cisco	Cisco IP Phone 7945	FCH18478GEG		Town Hall	11/22/2014
Phone Router	Cisco	Cisco 2911	FTX1828AJK4	102094	Library	10/13/2009
Phone Router	Cisco	Cisco 2911	FTX1828AJK5	102095	Safety Complex	10/13/2009
Phone Router	Cisco	Cisco 2921	FJC2037A13F	102104	Safety Complex	10/13/2009
Phone Router	Cisco	Cisco 2921	FJC2037A1KB	102105	Safety Complex	10/13/2009
Phone Router	Cisco	Cisco C881SRST	FTX182783FP	102102	Safety Complex	7/7/2014
Phone Router	Cisco	Cisco C881SRST	FTX182783FQ		Safety Complex	7/7/2014
Phone Router	Cisco	Cisco C881SRST	FTX182783FS	102103	Safety Complex	7/7/2014
Stick PC	Intel	STK2M364CC - Intel Compute Stick	BTCC91000058		Police	2016
Stick PC	Intel	STK2M364CC - Intel Compute Stick	BTCC835003NX		Police	2016
Stick PC	Intel	STK2M364CC - Intel Compute Stick	BTCC939005P9		Police	2016
Stick PC	Intel	STK2M364CC - Intel Compute Stick	BTCC9110029Y		Police	2016
Stick PC	Intel	STK2M364CC - Intel Compute Stick	BTCC811001YS		Police	2016
Tablet	Apple	A1396 iPad 2	DN6GNQR0DXNY		Safety Complex	7/3/2019
Tablet	Apple	A1652 iPad Pro (12.9-inch)	DLXR9076GMW3		Safety Complex	7/7/2019
Tablet	Dell	Latitude 12 Rugged Tablet 7202	9P1HG92		Utility Commission	1/1/2017
Tablet	XPLORE	R12-VDI Dock	H13HG00065		Police	est 2018
Time Clock	Kronos	InTouch 9000	003C260067	101255	Town Hall	9/1/2013
Time Clock	Kronos	InTouch 9000	0052110534	101254	Municipal Complex	9/1/2013
Tablet	Apple	A1674 iPad Pro Wifi + Cellular	DMPSH1NXGXQ4		Planning & Zoning	3/29/2016
Tablet	Apple	A1674 iPad Pro Wifi + Cellular	DMPSH058GXQ4		Planning & Zoning	3/29/2016
Tablet	Apple	A1674 iPad Pro Wifi + Cellular	DMPSH04YGXQ4		Planning & Zoning	3/29/2016
Tablet	Apple	A1403 iPad 3rd Gen	DMPJ6NXDHQR		Planning & Zoning	3/16/2012
Laptop	HP	ProBook 440 G1	2CE4280MN			est 2013-2014
Laptop	HP	Compaq NC8430	CNU7171833	100352		est 2007-2008
Desktop	HP	Z240	2UA60513FH			2/6/2016
Desktop	HP	Z240	2UA6051339		IT	2/6/2016
Desktop	HP	Z240	2UA821326F		Municipal Complex	6/4/2018
Desktop	HP	Z240	2UA60513JQ		Community Center	2/6/2016
Desktop	HP	Z230	2UA4480VRS			10/2/2014
Desktop	HP	Z220	2UA35125S8			12/23/2013
Desktop	Dell	OptiPlex 760	9L8FJK1		Community Center	est 2008
Laptop	HP	EliteBook Folio 9480M	5CG6020KX9		Safety Complex	1/13/2016
Laptop	HP	EliteBook Folio 9480M	CNU3029G28		Safety Complex	1/10/2013
Access Point	Cisco	AIR-SAP702I-A-K9	KWC18340241		Library	est 2014

#7

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

FIRE SERVICES 11/20/24
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	52372	Insurance	$ 142,000	$ -	1,412.00		$ 1,412
2	10123	52050	Dues, Conferences & Education	$ 38,000	$ 7,850		(1,412.00)	$ 6,438
3								$ -
4								$ -
5								$ -
8								$ -
9								$ -
10								$ -
					TOTAL	1,412.00	(1,412.00)	

Explanation:

1-2 Insurance on the new 2024 Ford F-150 vehicle is (Package Endorsement) $588.76 and (Inland Marine Endorsement) $303.18.

The new Firefighter Cancer Bill requires payment of $10.00 per firefighter. - 31 Volunteer FF, 10 FTFF, 9 PTFF,

1 Fire Marshal, 1 Fire Inspector = $520.00

Funds are being transferred from Dues, Conferences & Education with the intention of limiting expenses this FY in this line.

Department Head **Date**

Director of Finance **Date**

First Selectman **Date**

Commission/Board Approval **Date**

#8

Public Works Department

Memo

To: Robert Brule, First Selectman

From: Gary J Schneider, Director of Public Works

cc: Kimberly Allen, Director of Finance

Date: November 25, 2024

Re: Jordan Park House

The Department placed out to bid the repointing of the chimney at the Jordan Park House. Two contractors bid on the project.

The low bid was $16,800. Funds that remain in the project account 31124-55913 are $11,897.76. I am requesting an additional appropriation of $6,500 (difference between bid and funds in the account plus a 10% contingency).

WATERFORD HISTORICAL SOCIETY

EXTERIOR CHIMNEY MASONRY REPAIRS

JORDAN PARK HOUSE

65 ROPE FERRY ROAD, WATERFORD CT

WATERFORD-HISTORICAL-SOCIETY

FOUNDED-1967

DATE: AUGUST 20, 2024

ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

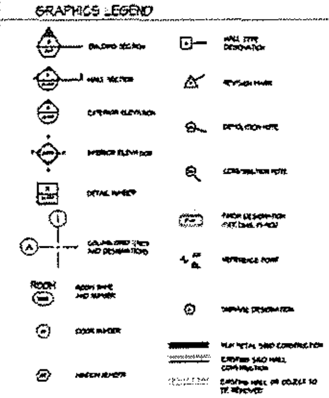
[illegible] Fairfield Avenue
Bridgeport, Connecticut [illegible]
TEL [illegible] FAX [illegible]
[illegible]

ABBREVIATIONS

GENERAL NOTES

DRAWING LIST

GRAPHICS LEGEND



SITE LOCATION - JORDAN PARK HOUSE

ANTINOZZI ASSOCIATES

ARCHITECTURE & INTERIORS

WATERFORD HISTORICAL SOCIETY

JORDAN PARK HOUSE

EXTERIOR CHIMNEY MASONRY REPAIRS

65 ROPE FERRY ROAD

WATERFORD, CONNECTICUT 06385

DRAWING LIST, ABBREVIATIONS, GRAPHIC LEGEND, GENERAL NOTES, LOCATION MAP

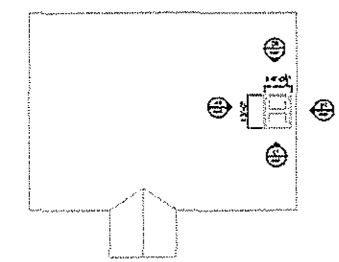
AS NOTED	EJF	TAL

INFO-1

13 AUGUST 2024	24047

LEGEND

AREAS MASONRY TO BE REPLACED

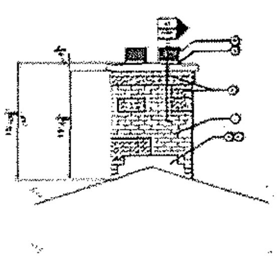


(1) ROOF PLAN

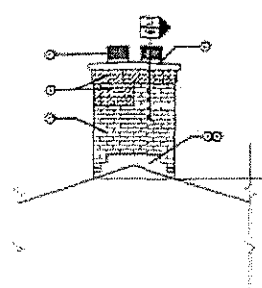
GENERAL DEMOLITION NOTES

GENERAL CONSTRUCTION NOTES

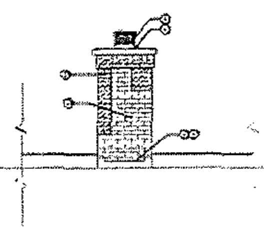
CONSTRUCTION NOTES



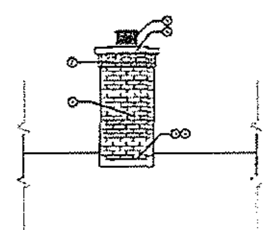
(A1) WEST ELEVATION



(B1) EAST ELEVATION



(C1) SOUTH ELEVATION



(D1) NORTH ELEVATION

ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

WATERFORD HISTORICAL SOCIETY

JORDAN PARK HOUSE
EXTERIOR CHIMNEY MASONRY REPAIRS
65 ROPE FERRY ROAD
WATERFORD, CONNECTICUT 06385

PARTIAL EXTERIOR ELEVATIONS

AS NOTED | SRG | PAL

A-201

13 AUGUST 2024 | 24047

Ⓐ TYPICAL LOCATIONS REQUIRING REPOINTING

Ⓑ TYPICAL LOCATIONS REQUIRING REPOINTING

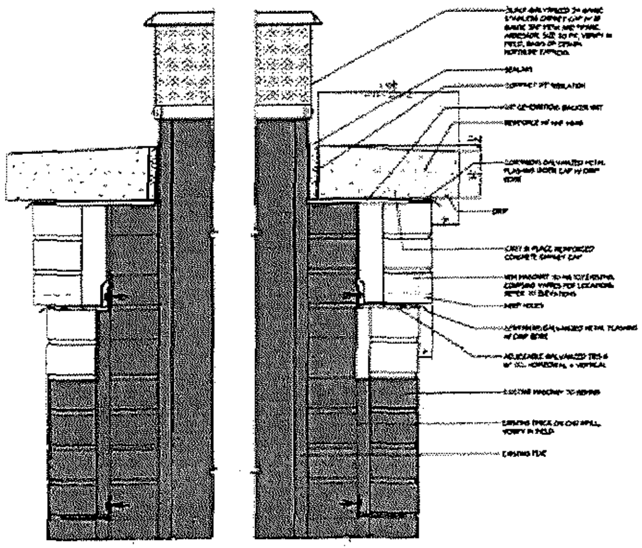
ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

WATERFORD HISTORICAL SOCIETY
JORDAN PARK HOUSE
EXTERIOR CHIMNEY MASONRY REPAIRS
65 ROPE FERRY ROAD
WATERFORD, CONNECTICUT 06385

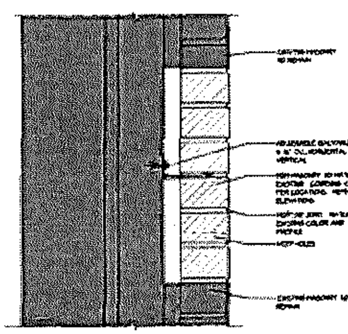
PHOTO REFERENCE

AS NOTED | UPC | PAL

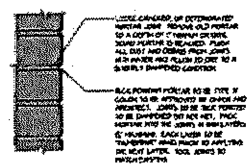
A-202



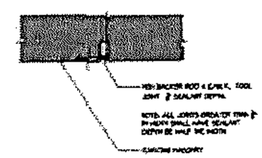
A1 CHIMNEY CROWN CAP DETAIL
SCALE: 3" = 1'-0"



A2 MASONRY REPLACEMENT DETAIL
SCALE: 3" = 1'-0"



A3 TUCK POINTING DETAIL
SCALE: 3" = 1'-0"



A4 VERTICAL JOINT CAULK DETAIL
SCALE: 3" = 1'-0"

ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

WATERFORD HISTORICAL SOCIETY

JORDAN PARK HOUSE
EXTERIOR CHIMNEY MASONRY REPAIRS
65 ROPE FERRY ROAD
WATERFORD, CONNECTICUT 06385

DETAILS

AS NOTED	LPG	PAL

A-501

13 AUGUST 2024	24047

#9

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: November 26, 2024

Re: **Award-Bid#24-014 Jordan Park House Exterior Chimney Masonry Repairs**

Dear Mr. Brule:

Proposals for the above mentioned project were opened on November 7, 2024 by Gary Schneider and I with the attached results. After careful review of proposals, experience with historical buildings and reference checks, it is determined that Kronenberger & Sons Restoration Inc., is the lowest qualified bidder for this project.

I therefore respectfully seek the Board's approval to award the contract to Kronenberger & Sons Restoration Inc. for $16,800.00.

Funds will be available in line # 31124-55913, Jordan Park House Repairs.

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Shea Davy

From:	Gary Schneider
Sent:	Monday, November 25, 2024 10:18 AM
To:	Shea Davy
Cc:	Sandy Kenniston
Subject:	RE: Bid Tabulation Report - 24-014 Jordan Park House Chimney Repairs

I concur with the selection of the low bidder for this project. The low bid was $16,800. Funds that remain in the project account are $11,897.76, thus I am requesting an additional appropriation of $6,500 (difference between bid and funds in the account plus a 10% contingency).

Gary J Schneider
Director of Public Works
Town of Waterford
Public Works Department

From: Shea Davy <bdavy@waterfordct.org>
Sent: Monday, November 18, 2024 8:48 AM
To: Gary Schneider <gschneider@waterfordct.org>
Cc: Sandy Kenniston <skenniston@waterfordct.org>
Subject: RE: Bid Tabulation Report - 24-014 Jordan Park House Chimney Repairs

I have received back excellent feedback from other projects for the wining contractor. Please forward me an award memo so that I can prepare to send it to the BOS.

Thank you.

Shea Davy
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.444.5842 Direct
860.449-4194 Cell
860.440.0579 (fax)

Town of Waterford CONNECTICUT

From: Shea Davy
Sent: Thursday, November 14, 2024 8:48 AM
To: Gary Schneider <gschneider@waterfordct.org>
Cc: Sandy Kenniston <skenniston@waterfordct.org>
Subject: RE: Bid Tabulation Report - 24-014 Jordan Park House Chimney Repairs

Good morning,

Just an update, I have received one reference check back so far for the lowest bidder. I am waiting on 2 more that should be coming in today or tomorrow. The one I have received speaks highly of the contractor as they did work on an historic building and chimney that was built in the 1700's. Once I have received the remaining references. I will reach out *to you for an award recommendation memo, in the meantime I will get my memo prepared for the board.*

Thank you.

Shea Davy
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.444.5842 Direct
860.449-4194 Cell
860.440.0579 (fax)

Town of Waterford CONNECTICUT

From: Shea Davy
Sent: Thursday, November 7, 2024 2:08 PM
To: Gary Schneider <gschneider@waterfordct.org>
Cc: Sandy Kenniston <skenniston@waterfordct.org>
Subject: Bid Tabulation Report - 24-014 Jordan Park House Chimney Repairs

Please see the attached bid tabulation report. I will complete the reference checks on my end.

Thank you.

Shea Davy
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org

860.444.5842 Direct
860.449-4194 Cell
860.440.0579 (fax)

Town of Waterford CONNECTICUT

Town of Waterford
Purchasing
Shea Davy, Purchasing Agent
15 Rope Ferry Rd, Waterford, CT 06385

EVALUATION TABULATION

IFB No. IFB# 24-014

Jordan Park House Exterior Chimney Masonry Repairs

RESPONSE DEADLINE: November 7, 2024 at 2:00 pm

Report Generated: Thursday, November 7, 2024

SELECTED VENDOR TOTALS

Vendor	Total
Kronenberger & Sons Restoration Inc.	$16,800.00
G.L. Capasso, Inc.	$23,700.00

TABLE 1

				G.L. Capasso, Inc.	Kronenberger & Sons Restoration Inc.
Selected	Line Item	Description	Unit of Measure	Unit Cost	Unit Cost
X	1	Material	Whole	$3,000.00	$11,200.00
X	2	Labor	Whole	$20,700.00	$5,600.00
Total				$23,700.00	$16,800.00

Start Date: September 7, 2021
Completion Date: August 5, 2022

Lock-Up and Accessibility Improvements, Fitchburg District Court, 100 Elm Street, Fitchburg, MA 01420
Mass State Project Number TRC1704 Contract No. TR1
Contract: $1,229,126.19
Capacity: General Contractor
Owner: Executive Office of the Trial Court, Office of Court Management
Contact: Jay Western, 857-278-3469, jay.western@jud.state.ma.us
Architect: Tighe & Bond
Contact: Peter Papineau, 413-562-1600, ppapineau@tighbond.com
Start Date: May 6, 2020
Completion Date: August 28, 2022

Masonry Subcontract Abbott Elementary School, Florida, MA
Contract: $212,531.94
Capacity: Subcontractor
Owner: Town of Florida, MA
Contact: R & R Window Contractors, Inc., Steve Paquette, spaquette@rrwindow.com
Architect: Gale Associates Inc.
Contact: None – contact General Contractor
Start Date: July 25, 2022
Completion Date: August 31, 2022
Cost of Work Performed With Own Forces: $212,531.94

Goodnow Library Tower Restoration, 2 Town Hall Drive, Princeton, MA 01541
Contract: $480,737.71
Capacity: General Contractor
Owner: Town of Princeton, MA
Contact: Sherry Patch, 978-464-2102, townadministrator@town.princeton.ma.us
Architect: Spencer, Sullivan & Vogt
Contact: Douglas Manley, 617-861-4291 ext. 25, dmanley@ssvarchitects.com
Start Date: March 1, 2022
Completion Date: September 2, 2022
This building is part of the Princeton Center Historic District listed on the National Register of Historic Places

Window Restoration, The Loomis Chaffee School – Palmer Dormitory, 4 Batchelder Road, Windsor, CT 06095
Contract: $302,163.39
Capacity: Subcontractor
Owner: The Loomis Chaffee School
Contact: Newfield Construction Group, LLC, Alex D'Agostino, 860-983-6860, alexdagostino@NewfieldConstruction.com
Architect: Bowie Gridley Architects
Contact: No contact

Start Date: June 7, 2022
Completion Date: September 21, 2022
Cost of Work Performed With Own Forces: $302,163.39

Center Church Column Repairs, 60 Gold Street, Hartford, CT
Contract: $32,750.00
Capacity: General Contractor
Owner: Center Church
Contact: David MacLean, Resource Committee Chair, 860-798-3478, macleand596@gmail.com
Architect: No contact
Start Date: September 19, 2022
Completion Date: September 30, 2022

District Court Holding Cell Renovations, 25 School Street, Leominster, MA 01453
Contract: $878,506.37
Capacity: General Contractor
Owner: City of Leominster, MA
Contact: Greg Chapdelaine, 978-962-3538, gchapdelaine@leominster-ma.gov
Architect: McKenzie Engineering Company Inc.
Contact: Samantha Squailia, 978-397-3703, ssquailia@mckenzieinc.com
Start Date: March 14, 2022
Completion Date: October 4, 2022

Bell Dunnage Replication First Congregational Church, 6 Kirby Road, Washington, CT
Contract: $100,311.15
Capacity: General Contractor
Owner: First Congregational Church of Washington, CT
Contact: Ben Grinnell, 860-318-6044, benjamin.grinnell@gmail.com
Engineer: GNCB Consulting Engineers, P.C.
Contact: Zoe Laid, 860-388-1224, laird@gncbengineers.com
Start Date: September 1, 2022
Completion Date: October 7, 2022
Cost of Work Performed With Our Own Forces: $40,812.00

Trinity Church, 29-33 Church Street, Brooklyn, CT 06234
Contract: $164,127.50
Capacity: General Contractor
Owner: Trinity Church
Contact: David Poisson, 781-910-7503, davidppoisson@gmail.com
Architect: Not applicable
Start Date: March 1, 2022
Completion Date: October 19, 2022

Bradley Wheeler Barn, 25 Avery Place, Westport, CT 06880
Contract: $59,809.54
Capacity: Subcontractor

Owner: Westport Historical Society Inc. D/B/A Westport Museum for History & Culture
Contact: Ramin Ganeshram, Executive Director, 203-222-1424 ext. 5
executivedirector@westporthistory.org
Architect: Lyonsplain Architecture and Design
Contact: Hanna Prazda,203-557-9200, hanna@lyonsplain.com
Start Date: November 22, 2021
Completion Date: October 31, 2022
Cost of Work Performed With Own Forces: $59,809.54

The Mount, Gatehouse Restoration Phase II, 2 Plunkett Street, Lenox, MA 01240
Contract: $169,582.00
Capacity: General Contractor
Owner: Edith Wharton Restoration, Inc.
Contact: Earl Presip, 413-551-5120
Architect: Wolfgang Max Rudorf, Architect
Contact: Wolfgang Max Rudorf, 617-306-2590, wrudorf@wolfgangmaxrudorf.com
Start Date: January 28, 2022
Completion Date: November 3, 2022
Cost of Work Performed With Own Forces: $169,582.00

Tourtellotte Memorial High School Window Replacement Phases 2A, 2B and 2C, 785 Riverside Drive, North Grosvenordale, CT 06255
Contract: $527,496.47
Capacity: General Contractor
Owner: Town of Thompson
Contact: William Birch, 860-208-7769, wbirch@thompsonpublicschools.org
Architect: Not applicable – contact owner
Start Date: June 15, 2021
Completion Date: November 4, 2022

Window Restoration First Church of Christ Simsbury, 689 Hopmeadow St., Simsbury, CT 06070
Contract: $148,500.00
Capacity: General Contractor
Owner: First Church of Christ Simsbury
Contact: Mark Scully, 917-843-7214, scullies@hotmail.com
Architect: Not applicable
Start Date: April 1, 2022
Completion Date: December 5, 2022
Cost of Work Performed With Own Forces: $148,500.00

James Weldon Johnson Writing Cabin Restoration, 5 Acres, Great Barrington, MA
Contract: $171,509.80
Capacity: General Contractor
Owner: James Weldon Johnson Foundation
Contact: Rufus Jones, President, 646-894-6023, rufus@jamesweldonjohnson.org

Architect: Clark & Green, Inc.
Contact: Steve McAlister, 413-528-5180 ext. 102, steve@clarkandgreen.com
Start Date: October 3, 2022
Completion Date: January 18, 2023
Cost of Work Performed With Our Own Forces: $165,509.80

University of Hartford A – F Complex Dormitory Brick Repointing, Hartford, CT
Contract: $415,066.00
Capacity: Subcontractor
Owner: University of Hartford
Contact: Jeffrey Findlay, Aramark at University of Hartford, Findlay-Jeffrey@aramark.com
Architect: Not applicable
Start Date: July 18, 2022
Completion Date: January 31, 2023
Cost of Work Performed With Own Forces: $415,066.00

Carpentry Repairs at DCR Facilities in Western & Central Massachusetts, Contract No. P20-3354-C5A
Contract: $917,910.00
Capacity: General Contractor
Owner: Department of Conservation and Recreation (DCR)
Contact: Michael Votruba, 617-366-7537, Michael.votruba@mass.gov
Architect: None – Contact DCR representative
Start Date: February 5, 2021
Completion Date: February 2, 2023

Roof Replacement Kellogg-Eddy House, 679 Willard Avenue, Newington, CT 06111
Contract: $234,166.69
Capacity: General Contractor
Owner: Town of Newington
Contact: John Kubachka, 860-665-8586, jkubachka@newingtonct.gov
Architect: URFORM, LLC
Contact: Bret Bowin, 860-922-8999, bret@ur-form.com
Start Date: January 23, 2023
Completion Date: May 25, 2023

First Presbyterian Church Restoration and Mockups East (Narthex) Elevation, 1101 Bedford Avenue, Stamford, CT 06905
Contract: $584,085.05
Capacity: General Contractor
Owner: Highland Green Foundation, Inc.
Contact: Robert Anstine, 203-561-1757, ranstine@highlandgreenfoundation.org
Architect: Prudon & Partners LLP
Contact: Theo Prudon, 212-721-9502, t.prudon@prudonandpartners.com
Start Date: June 28, 2021
Completion Date: May 31, 2023
National Register of Historic Places – Building #10006271

East Brookfield District Court – Ductwork Remediation, 544 East Main Street, East Brookfield, MA, 01515, Project No. TRC2001
Contract: $5,025,249.56
Capacity: General Contractor
Owner: Division of Capital Asset Management & Maintenance
Contact: James Graham, 857-214-0417, James.Graham@massmail.state.ma.us
Architect: Habeeb & Associates Architects
Contact: James Pongsa, 774-206-3360, jpongsa@habeebarch.com
Start Date: December 17, 2021
Completion Date: July 7, 2023

Renovations and Addition to Hotchkiss Library of Sharon, 10 Upper Main Street, Sharon, CT 06069
Contract: $2,656,905.67
Capacity: General Contractor
Owner: The Hotchkiss Library of Sharon, Inc.
Contact: Gretchen Hachmeister, Executive Director, 860-364-5041, ghachmeister@hotchkisslibrary.org
Architect: QA&M, Quisenberry Arcari Malik, LLC
Contact: Kenton McCoy, 860-470-5021, kmccoy@qamarch.com
Start Date: April 25, 2022
Completion Date: July 28, 2023

South Glastonbury Library Masonry Repairs, 80 High Street, South Glastonbury, CT 06073
Contract: $52,795.00
Capacity: General Contractor – self performing masonry work
Owner: South Glastonbury Public Library
Contact: Susan Vasellina, suevas@cox.net
Architect: None
Start Date: August 1, 2023
Completion Date: September 8, 2023

Advanced Manufacturing Technology at Vinal Technical High School, Middletown, CT
Contract: $1,351,620.53
Capacity: General Contractor
Owner: Connecticut State Colleges and Universities
Contact: Steve Burke, 860-723-0304, sburke@commnet.edu
Architect: QA&M Architecture
Contact: Michael Lane, 860-470-5030, mlane@QAMarch.com
Start Date: February 6, 2023
Completion Date: November 21, 2023

The Nathaniel Witherell Chapel Windows Replacement, Greeenwich, CT
Contract: $72,800.00
Capacity: General Contractor

Owner: Town of Greenwich
Contact: Stefano Materia, Director of Facility Operations, The Nathaniel Witherell
Skilled Nursing Facility, 203-618-4269, stefano.materia@witherell.org
Architect: Not applicable
Start Date: November 10, 2022
Completion Date: October 17, 2023

Matthew Curtis House Window Restoration, 44 Main Street, Newtown, CT 06470
Contract: $82,504.00
Capacity: General Contractor
Owner: Newtown Historical Society
Contact: Louise Wagner, 203-770-1715, louisewagner@gmail.com
Architect: Not applicable
Start Date: July 24, 2023
Completion Date: October 20, 2023

Alumni Center Roof Repair and Renovations, University of Connecticut, 2384 Alumni Drive, Storrs, CT 06269
Contract: $277,500.00
Owner: University of Connecticut
Contact: Peter McClure, 860-380-0897, peter.mcclure@uconn.edu
Architect: Silver Petrucelli Associates
Contact:
Start Date: September 1, 2023
Completion Date: October 27, 2023

PEB075234 No. 01 Masonry – Improvements to the Total Mortgage Arena, 600 Main Street, Bridgeport, CT 06604
Contract: $351,426.00
Capacity: Masonry Subcontractor
Owner: City of Bridgeport
Contact: Construction Manager: KBE Building, Christopher Desrosiers, 860-284-7419, CDesrosiers@kbebuilding.com
Architect: Lothrop Associates LLP Architects
Contact: No contact – contact Construction Manager
Start Date: August 21, 2023
Completion Date: November 2, 2023

Universalist Church of West Hartford Building Enclosure Repairs, 433 Fern Street, West Hartford, CT 06107
Contract: $267,314.22
Capacity: General Contractor
Owner: Universalist Church of West Hartford
Contact: Raymond Giolitto, 860-250-4305, raygiolitto@icloud.com
Architect: Gale Associates Inc.
Contact: Elliott Hambrook, 860-573-2204, eth@gainc.com
Start Date: May 30, 2023
Completion Date: December 1, 2023

Capitol Skylight Replacement & Stained Glass Reinstallation, Hartford, CT
Contract: $1,686,933.64
Capacity – General Contractor
Owner: The Connecticut General Assembly
Contact: David Cyr, 860-240-0120, David.cyr@cga.ct.gov
Architect: Crosskey Architects, LLC
Contact: Mark Hopper, 860-724-3000, mhopper@crosskey.com
Start Date: July 31, 2023
Completion Date: February 1, 2024

Solomon Goffe House Window Restoration, 667 North Colony Road, Meriden, CT 06450
Contract: $115,310.00
Capacity: General Contractor – self-performing the work
Owner: City of Meriden
Contact: Matthew Peacock, Project Manager, KBE Building Corporation, 860-284-7622, mpeacock@kbebuilding.com
Architect: None
Start Date: November 27, 2023
Completion Date: February 15, 2024

Governor Jonathan Trumbull House, Phase 8 and Wadsworth Stable, Phase 4, Lebanon, CT
Contract: $196,508.08
Capacity: General Contractor
Owner: Connecticut Daughters of the American Revolution
Contact: Lee McFadden, lee@gomcf.com, and Valerie Chase, vjchase@earthlink.net
Architect: The Architects
Contact: Robert Hurd, 860-232-2707, rbhurd@thearchitects.comcastbiz.net
Start Date: February 18, 2024
Completion Date: May 6, 2024

Academy Building Restoration, The Woodstock Academy, 57 Academy Road, Woodstock, CT 06281
Contract: $7,010,297.70
Capacity: General Contractor
Owner: Woodstock Academy
Contact: Gary Giambattista, 860-928-6575, ggiamattista@woodstockacademy.org
Architect: Juster Pope Frazier Architects
Contact: Kevin Chrobak, 413-586-1600, kevinchrobak@gmail.com
Start Date: April 1, 2022
Completion Date: June 28, 2024
National Register of Historic Places - #84001176

The Pond Weed House Historic Rehabilitation Roofing, Chimney, Structural Repairs, 2591 Boston Post Road, Darien, CT
Contract: $866,159.77
Capacity: General Contractor
Owner: Ellen Fagan, 203-598-1517, artistfagan@gmail.com
Architect: Christopher Fagan Studio Architecture
Contact: Christopher Fagan, 203-249-8699, cfagan.arch@gmail.com
Start Date: June 5, 2023
Completion Date: June 28, 2024
National Register of Historic Places - #78002842

Cupola Repairs Housatonic Valley Regional High School, Falls Village, CT
Contract: $93,249.00
Capacity: General Contractor
Owner: Region 1 School District
Contact: Jeff Lloyd, 860-309-7136, jlloyd@hvrhs.org
Architect: None
Start Date: June 10, 2024
Completion Date: August 6, 2024

Harriet Beecher Stowe Center Stowe Center Capital Improvements, Bid Package 06A Carpentry Restoration, Bid Package 08B Window Restoration, 77 Forest Street, Hartford, CT 06105
Contract: $123,181.22
Capacity: Subcontractor
Owner: Harriet Beecher Stowe Center, Inc.
Construction Manager: Bartlett Brainard Eacott, Inc.
Contact: Tim Horan, Project Manager, 860-242-5565, thoran@bbeinc.com
Architect: Crosskey Architects LLC
Start Date: April 1, 2024
Percentage Complete: 100%
Completion Date: August 16, 2024

Warham Hall Window and Door Restoration, Loomis Chaffee School, Windsor, CT
Contract: $105, 616.50
Capacity: Subcontractor
Owner: Loomis Chaffee School
Construction Manager: Newfield Construction Group, LLC
Contact: Alex D'Agostino, 860-983-6860, alexdagostino@newfieldconstruction.com
Architect: DLR Group/Bowie Gridley
Contact: No contact – contact Construction Manager
Start Date: June 3, 2024
Completion Date: August 21, 2024

University of Wisconsin Multicultural Education Center Window Restoration
Contract: $198,590.00
Capacity: Subcontractor
Owner: University of Wisconsin

Construction Manager: Kalam Corporation DBA Kalam Preservation
Contact: David Sinaguglia, 860-977-6506, dsinaguglia@kalam.us.com
Architect: InSite Consulting Architects LLC
Contact: No contact – contact Construction Manager
Start Date: June 27, 2024
Completion Date: October 7, 2024

DeKoven House Chimney, Gutter & Lightning Protection Rebuild, 27 Washington Street, Middletown, CT 06457
Contract: $56,900.00
Capacity: General Contractor
Owner: The Rockfall Foundation
Contact: Tony Marino, tmarino@rockfallfoundation.org
Architect: Not applicable – contact Owner
Start Date: September 13, 2024
Completion Date:, October 28, 2024

#10

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	52030	Professional Fees	120,000.00	(6,508.00)	17,000.00		10,492.00
2	10130	52510	Rental of Equipment	20,000.00	(6,198.00)	6,198.00		0.00
3	10130	52531	Landfill Cap Maintenance	25,000.00	(2,536.00)	2,536.00		0.00
4	10130	53300	Highway Materials	160,000.00	71,817.00		25,734.00	46,083.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	25,734.00	25,734.00	

Explanation

See attached explanation

Department Head

Date Date

Director of Finance

Date Date

First Selectman

Date Date

Commission/Board Approval

Date Date

revised 8/13/2

Out of Series Transfers

Item 1 10130-52030 Increase $17,000

The majority of this line item ($100,000) is for three services, catch basin cleaning, MS4 Stormwater permit requirements and environment compliance (inspections and monitoring well testing). It also includes mandatory hearing tests, pre-employment physicals and random drug testing.

The $-6,508 current budget status is caused by the need to renew the license to use the documents issued by AIA for the projects placed out to bid by the Town. Shared by the Purchasing Agent, these documents are placed in front of the technical sections. They are written to protect the Town's interest in the project and define the process from award to project closeout. They also call out how both parties are to proceed if a conflict arises. $3,990. The remainder of the $-6,508, in general are the continued need for evaluation of the contaminated well in Town.

LOTCIP is a state grant program that pays for the construction activities on major Town roads. Cross Road was completed with this grant. If recommended by the SECOG and approved by the State DOT, the grant pays for the construction and contract administration. The design and grant submittals must be paid by the Town. The Departments of Planning and Public Works are recommending the Town apply for the reconstruction of sidewalks on Niantic River Road. The project has already completed the schematic design and cost estimates by using funding previously approved by Town. In order for the application to be completed, additional information must be compiled and submitted to the SECOG by January 17, 2025. Funds will be used by our On-Call Engineering Firm to complete the application. $7,000

The remainder of the request is a projection of what will be required for the remaining of the fiscal year.

Item 2 10130-52540 Increase $6,198

- The front loader dumpster truck was in the shop for major repairs (steering, suspension and interior engine work) and a truck was rented for two months. Although a new truck was authorized, it just arrived November 23rd This should be the last time a rental truck is required, as the old truck will be our reserve vehicle that empties our dumpsters.

Item 3 10130-52531 Increase $2,536

- The Department was presented with the need to repair monitoring wells at the Landfill that was not budgeted. The site must follow these necessary repairs to stay in compliance with the closure plan.

Item 4 10130-53300 Decrease $25,734

- This impact should be minimal. Long range weather forecasts call for an above normal temperature winter which should lessen our need for road salt which is budgeted out of the Town Aid Road line item. If not used for salt, this line item can be used for materials for the roads. Couple this projection with the current staff openings, should leave us with enough funds to purchase materials for the start of the construction season to keep the crews engaged in maintenance work.

#14a

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE

RECEIVED FOR RECORD
WATERFORD, CT
2024 NOV 15 P 12: 04
ATTEST: [signature]
TOWN CLERK

November 15, 2024

To: Town of Waterford, BOS Office

From: Glenn Patterson, Chairman

Re: Liaison Appointment

Ron Fedor has been appointed as the Board of Finance liaison to Social Services Grant Committee.

Please send him a schedule of your meetings and any information pertinent to them.

Mr. Fedor's contact information is:

Address: 13 Memory Lane
Waterford, CT 06385
E-mail: bof.rfedor@waterfordct.org

Respectfully submitted,

Glenn Patterson

Glenn Patterson
Chairman

GP/rlh

Cc: Town Clerk

#15b

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, November 12, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 pm
   In attendance: Rob Brule, Rich Muckle & Greg Attanasio
   Absent: N/A

2. **Pledge of Allegiance**
3. **Public Comment:** NONE

4. **Assessor:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of $25.00 to cover clothing expenses, per negotiated contract and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Fire Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Interim Director of Fire Services, Steve Dubicki, in the amount of $5,000 to additional apparatus maintenance.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Public Works:** To consider and act on a request for an appropriation from the Director of Public Works, Gary Schneider, in the amount of $3,112 from Line #10111-52120 (Sewer) and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Public Works:** To consider and act on a request for an appropriation from the

Director of Public Works, Gary Schneider, in the amount of $98,254 from Line #10111-52040 (Service Contracts and Repairs) and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Planning Department:** To consider and act on an appropriation in the amount of $374,500, from the Director of Planning, Jon Mullen, from the Capital and Non-recurring designated line #20511-57870 (Mago Point Improvements), for the Town's contribution to the municipal/state improvements to the Mago Point parking lot and state launching area, pursuant to the contract provided with this Motion.

MOTION by Muckle, seconded by Attanasio to move #12 up to # 8

MOTION by Muckle, seconded by Attanasio to accept the amended motions, VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Recreation and Parks:** To consider and act on a request for an additional appropriation from the Director of Recreation and Parks, Ryan McNamara, in the amount of $1,197,250,000 for the Court Renovations and accessibility at Leary Park and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Board of Education:** To consider and act on a request for an appropriation from the Director of Finance and Operations for the Board of Education, Joe Mancini, in the amount of $1,147,000 for the Track and Field Turf Replacement and forward on to the forward the Board of Finance if approved.

MOTION by Attanasio, to table. NO Second, MOTION FAILED.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Board of Education:** To consider and act on a request for an appropriation from the Director of Finance and Operations for the Board of Education, Joe Mancini, in the amount of $1,148,100 for the Tennis Court Replacement and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Building Department:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Planning, Jon Mullen, in the

amount of $150.00 to cover the clothing allowance and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. **Planning Department** – To consider and act on an appropriation in the amount of $100,000, from the Director of Planning, Jon Mullen, from the Capital and Non-recurring designated line #20511-57767 (Nevins Cottage Structural Repairs), for Nevins Cottage Repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. **First Selectman:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the First Selectman, Rob Brule, in the amount of $200.00 to cover the annual copier lease cost and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. **Appointments & Resignations:**

    15a. To consider and act on the reappointment of Robert Brule (R) to the Retirement Commission to fill the term of 12/1/24-11/30/25 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

    15b. To consider and act on the reappointment of Robert Brule (R) to the Social Service Grant Committee to fill the term of 12/1/24-11/30/25 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

    15c. To consider and act on the re-appointment of Karen Barnett (U) to the Planning and Zoning Commission to fill the term of 11/15/24-11/14/29 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. **New Business:** N/A
17. **Old Business:** N/A

18. **Correspondence:**

    18a. Donations as of 9/2024

    18b.

19. **Consent Agenda**

    19a. Tax Refund

19b. Board of Selectmen Regular Meeting Minutes October 22, 2024
MOTION by Muckle, seconded by Attanasio to amend the Consent Agenda Tax Refund vote from the October 22, 2024 minutes from "2-1 abstain" and update with "2-0-1 abstain" VOTE 3-0 PASSED

MOTION by Muckle, seconded by Attanasio to accept the amended motions, VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20. Adjournment: 6:18 pm
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED