

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, December 3, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

RECEIVED FOR RECORD
WATERFORD, CT
2024 DEC -9 A 9:13
ATTEST: *[Signature]*
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:02 pm

In attendance: Rob Brule, Rich Muckle & Greg Attanasio

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: NONE

4. Senior Services: To consider and act upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of the Director of Human Services Administrator, Dani Gorman, to reject bids received as it exceeds the budgeted amount.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

5. Information Technology: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Manager of Information Technology, Jeffrey Robillard, for surplus disposal of several items including HP Desktops, tablets, laptops and phone routers, as they've outlived their usefulness.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. Recreation and Parks: To consider and act on a request for an additional appropriation from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$4,329.91 for Employee Separation from the Town of Waterford

and forward on to the forward the Board of Finance if approved.

MOTION by Muckle, seconded by Brule to amend from "\$4,329.91 for Employee Separation" and update with "\$4,329.91, line #10137-51610 for Employee Separation". VOTE 3-0 PASSED

MOTION by Muckle, seconded by Attanasio to accept the amended motions, VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Fire Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Interim Director of Fire Services, Steve Dubicki, in the amount of \$1,412 to cover increased expenses

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Public Works:** To consider and act on a request for a FY25 additional appropriation from the Director of Public Works, Gary Schneider, in the amount of \$6,500, for the repointing of the chimney at the Jordan Park House, from account #31124-55913 (Jordan Park House Repairs) and forward on to the Board of Finance if approved.

MOTION by Attanasio, seconded by Muckle, to table until the next meeting. VOTING IN FAVOR: 3-0 PASSED

9. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Kronenberger & Sons Restoration Inc, in the amount of \$16,800. Funds will be available from line #31124-55913, (Jordan Park House Repairs).

MOTION by Attanasio, seconded by Muckle, to table until the next meeting. VOTING IN FAVOR: 3-0 PASSED

10. **Public Works:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$25,734 to cover budget expenditures and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. Appointments & Resignations:

12. New Business: NONE

13. Old Business: NONE

14. Correspondence:

14a. Board of Finance Letter from Glenn Patterson

15. Consent Agenda

15a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$5,645.39

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15b. Board of Selectmen Regular Meeting Minutes November 12, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. Adjournment: 5:21 pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Date: November 13, 2024

To: Board of Selectman

From: Ryan McNamara, Director of Recreation and Parks

Re: Request for Additional Appropriation for Employee Separation from Town of Waterford

I respectfully request an additional appropriation in the amount of \$4,329.91 to the Personnel budget line 10137-51610 to cover a separation payout for a staff member who resigned on September 17, 2024.

The payout for the separation from the Town was \$4,329.91 that covered accrued vacation time. This payout was reflected in the September 27, 2024 payroll.

This amount was not an anticipated expense and not accounted for in the FY'25 Recreation and Parks operating budget. Our understanding is that these types of expenses are to be processed without negatively affecting operational budgets and therefore, requesting the additional appropriation.

Thank you for your time and consideration.