



AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, January 21, 2025
5:00 PM
Waterford Town Hall (Appleby Room)

RECEIVED FOR RECORD
WATERFORD, CT
2025 JAN 15 P 12:39
ATTEST: *[Signature]*
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Emergency Management:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of \$75,000 to cover excess overtime costs.
5. **Youth and Family:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$1,439 and forward on to the Board of Finance if approved.
6. **Fire Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Interim-Director of Fire Services, Stephen Dubicki, in the amount of \$8,400 to cover replacement equipment costs.
7. **Fire Services:** To consider and act on a request for a FY25 additional appropriation, to line #10123-51410 (Firefighting), from the Interim-Director of Fire Services, Stephen Dubicki, in the amount of \$84,511 for salary increases approved under the negotiated union contract that was settled after the FY25 budget cycle and forward on to the Board of Finance if approved.
8. **Recreation and Parks:** To consider and act upon awarding the Town Hall Basketball Courts contract to Field Turf, from the Purchasing Agent, Shea Davy on behalf of the Director of Recreation and Parks, Ryan McNamara, for

\$249,000. Funds available from line item #33720-55855 (Town Court Repairs).

9. Appointments & Resignations:

14a.

10. New Business:

11. Old Business:

12. Correspondence:

12a. Email from Mr. Theodore Johns to First Selectman's Office

12b. Email to Mr. Theodore Johns from Recreation & Parks Office

13. Consent Agenda

13a. Tax Refund

13b. Board of Selectmen Regular Meeting Minutes January 7, 2025

14. Adjournment:

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TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	51440	Dispatch Personnel	\$ 738,164	\$ 432,848		\$ (75,000)	\$ 357,848
2	10122	51810	Dispatch Overtime	\$ 120,829	\$ 9,852	\$ 75,000		\$ 84,852
								\$ -
TOTAL						\$ 75,000	\$ (75,000)	

Explanation:

Dispatch Personnel is currently overfunded as the department has had vacancies during the fiscal year due to resignations. I am in the process of filling these vacancies.

Dispatch overtime is underfunded as these unexpected vacancies are creating overtime costs in excess of what was anticipated.

Steven Sinagra
Department Head

January 8, 2025
Date

Kim Allen
Director of Finance

1/8/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13									
	ORIGINAL APPROP	TRANS/ADJST'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
101 GENERAL FUND									
10122 EMERGENCY MANAGEMENT									
51110 ADMINISTRATION									
10122 51110	94,689.00	ADMINISTRATION 0.00	94,689.00	48,976.65	0.00	45,712.35	51.7%		
51210 CLERICAL AND TECHNICAL									
10122 51210	33,591.00	CLERICAL AND TECHNICAL 0.00	33,591.00	17,558.44	0.00	16,032.56	52.3%		
51240 EDUCATIONAL INCENTIVE									
10122 51240	3,000.00	DISPATCH EDUCATION INCENTIVE 0.00	3,000.00	3,140.00	0.00	-140.00	104.7%		
51440 DISPATCH									
10122 51440	738,164.00	DISPATCH PERSONNEL 0.00	738,164.00	305,315.99	0.00	432,848.01	41.4%		
51810 OVERTIME									
10122 51810	120,829.00	DISPATCH OVERTIME 0.00	120,829.00	110,977.49	0.00	9,851.51	91.8%		
51823 EMERGENCY PERSONNEL									
10122 51823	1,800.00	EMERGENCY PERSONNEL 0.00	1,800.00	0.00	0.00	1,800.00	.0%		
51830 TRAINING & EDUCATION									
10122 51830	24,000.00	TRAINING & EDUCATION 0.00	24,000.00	2,149.13	0.00	21,850.87	9.0%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025 13										
ORIGINAL APPROP		TRANSFERS/DJSTS		REVISED BUDGET		YTD EXTENDED		ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.										
10122 51920	78,304.00	F.I.C.A.	0.00	78,304.00	35,651.99	0.00	42,652.01	0.00	42,652.01	45.5%
52010 ADVERTISING										
10122 52010	200.00	ADVERTISING	0.00	200.00	0.00	0.00	200.00	0.00	200.00	.0%
52020 POSTAGE										
10122 52020	500.00	POSTAGE	0.00	500.00	45.31	0.00	454.69	0.00	454.69	9.1%
52030 PROFESSIONAL FEES										
10122 52030	1,000.00	PROFESSIONAL FEES	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	.0%
52040 SERVICE CONT. AND REPAIRS										
10122 52040	43,480.00	SERVICE CONT. AND REPAIRS	0.00	43,480.00	17,462.28	465.65	25,552.07	465.65	25,552.07	41.2%
52050 DUES, CONFER										
10122 52050	21,039.00	DUES, CONFERENCES & EDUCATION	0.00	21,039.00	1,449.00	0.00	19,590.00	0.00	19,590.00	6.9%
52060 PRINTING										
10122 52060	200.00	PRINTING	0.00	200.00	13.60	0.00	186.40	0.00	186.40	6.8%
52080 TELEPHONE										
10122 52080	20,136.00	TELEPHONE	0.00	20,136.00	10,205.20	7,464.09	2,466.71	7,464.09	2,466.71	87.7%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-13									
ORIGINAL APPROP		TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	USU		
52300 TRAINING & EDUCATION									
10122 52300	2,600.00	TRAINING, EDUCATION & EMERG 0.00	2,600.00	0.00	0.00	2,600.00	.00%		
52370 CLOTHING OR UNIFORM ALLOW									
10122 52370	4,000.00	DISPATCH CLOTHING ALLOWANCE 0.00	4,000.00	0.00	0.00	4,000.00	.00%		
52415 GENERATOR MAINTENANCE									
10122 52415	6,200.00	GENERATOR MAINTENANCE 0.00	6,200.00	0.00	0.00	6,200.00	.00%		
53010 OFFICE SUPPLIES									
10122 53010	250.00	OFFICE SUPPLIES 0.00	250.00	0.00	0.00	250.00	.00%		
53020 OTHER SUPPLIES									
10122 53020	1,030.00	OTHER SUPPLIES 0.00	1,030.00	0.00	0.00	1,030.00	.00%		
53090 FUELS AND LUBRICANTS									
10122 53090	750.00	FUELS AND LUBRICANTS 0.00	750.00	56.92	0.00	693.08	7.6%		
53120 SHELTER SUPPLIES									
10122 53120	600.00	SHELTER SUPPLIES 0.00	600.00	0.00	0.00	600.00	.00%		
53130 RADIOLOGICAL SUPPLIES									
10122 53130	400.00	RADIOLOGICAL SUPPLIES 0.00	400.00	0.00	0.00	400.00	.00%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025 13					
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPNDED	ENCUMBRANCES	AVAILABLE BUDGET
TOTAL EMERGENCY MANAGEMENT	0.00	1,196,762.00	553,002.00	7,929.74	635,830.26
1,196,762.00					64.90%
TOTAL GENERAL FUND	0.00	1,196,762.00	553,002.00	7,929.74	635,830.26
1,196,762.00					46.9%
TOTAL EXPENSES	0.00	1,196,762.00	553,002.00	7,929.74	635,830.26
1,196,762.00					64.90%
GRAND TOTAL	0.00	1,196,762.00	553,002.00	7,929.74	635,830.26
1,196,762.00					46.9%

** END OF REPORT - Generated by Kimberly Allen **

#5

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

10119
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	51110	Clerical and Technical	46,716.00	17,217.80		(1,439.00)	18,656.80
2	10119	52030	Professional Fees	5,000.00	(1,438.19)	1,439.00		0.81
TOTAL						1,439.00	(1,439.00)	

Explanation

email
Department Head

Kim Allen
Director of Finance

First Selectman

Commission/Board Approval

1/6/2025
Date

1/6/2025
Date

Date

Date

Town of Waterford Youth and Family Services Memo

To: Kimberly Allen, Director of Finance
From: Dani Gorman, Human Services Administrator
Re: Out of Series Transfer
Date: January 6, 20025

I respectfully ask that you review and approve the attached out-of-series transfer to cover a deficit within the department's operational budget. Once reviewed, I respectfully ask that you forward to the Board of Selectmen for further action.

Reason for the deficit:

The need and demand for human services' functions continue to climb to unprecedented levels. While we collect data as a predictor for costs, the nature of our work makes it very challenging to know with certainty what the need will be and / or the financial impact.

munis
CONSTRUCTION SOFTWARE

FOR 2025-13

Report generated: 01/06/2025 15:48
user: kallen
Program ID: glytdbud

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13						
ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENSE	EXCHANGES	AVAILABLE BUDGET	% USED
52050 DUES, CONFER						
10119 52050	DUES, CONFERENCES & EDUCATION	575.00	574.25	0.00	0.75	99.9%
	575.00					
52080 TELEPHONE						
10119 52080	TELEPHONE	2,500.00	1,154.28	1,266.36	79.36	96.8%
	2,500.00					
52380 PROGRAMS						
10119 52380	PROGRAMS	500.00	139.03	0.00	360.97	27.8%
	500.00					
TOTAL YOUTH SERVICE BUREAU						
	294,579.00	294,579.00	163,522.48	1,681.37	129,375.15	56.1%
TOTAL GENERAL FUND						
	294,579.00	294,579.00	163,522.48	1,681.37	129,375.15	56.1%
TOTAL EXPENSES						
	294,579.00	294,579.00	163,522.48	1,681.37	129,375.15	
GRAND TOTAL						
	294,579.00	294,579.00	163,522.48	1,681.37	129,375.15	56.1%

** END OF REPORT - Generated by Kimberly Allen **

#6

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

FIRE SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	53100	Tires	\$ 7,000	\$ 334	8,400.00		\$ 8,734
2	10123	53070	Apparatus Repairs	\$ 105,000	\$ 22,819		(3,000.00)	\$ 19,819
3	10123	53085	Marine Repairs	\$ 5,000	\$ 3,793		(2,000.00)	\$ 1,793
4	10123	53111	Protective Clothing	\$ 35,000	\$ 24,818		(3,400.00)	\$ 21,418
								\$ -
TOTAL						8,400.00	(8,400.00)	

Explanation:

1-4 Tires on W-31 and W-23 are over their 7 year replacement requirement. Quaker Hill's W-21 truck has an emergency replacement of one damaged tire. The transfers into tires are coming from multiple lines in order to keep a reasonable amount of funds in each line. Apparatus repairs continue to be prominent while Marine repairs are mostly at a minimum. Protective clothing purchases are closely monitored and employees/volunteers are fitted with spare gear when possible.

Email _____
Department Head

1/14/2025
Date

Kim Allen
Director of Finance

1/14/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-13									
	ORIGINAL AMT	TRANS ADJUSTS	MAXED BUDGET	YTD EXPNDRS	ENCUMBRNCES	AVAILBL BUDGET	USED		
101 GENERAL FUND									
10123 FIRE SERVICES									
5110 ADMINISTRATION									
10123 51110	ADMINISTRATION	14,486.00	215,097.00	84,617.31	0.00	130,479.69	39.3%		
200,611.00									
5120 INSPECTION									
10123 51120	INSPECTION	0.00	83,385.00	45,624.82	0.00	37,760.18	54.7%		
83,385.00									
5120 CLERICAL AND TECHNICAL									
10123 51210	CLERICAL AND TECHNICAL	0.00	167,150.00	88,392.02	0.00	78,757.98	52.9%		
167,150.00									
5120 EDUCATIONAL INCENTIVE									
10123 51240	EDUCATIONAL INCENTIVE	0.00	13,240.00	7,490.00	0.00	5,750.00	56.6%		
13,240.00									
5140 FIRE FIGHTING									
10123 51410	FIRE FIGHTING	49,227.00	1,336,565.00	703,654.34	0.00	632,910.66	52.6%		
1,287,338.00									
5140 INCENTIVE PROGRAM STIPENDS									
10123 51411	INCENTIVE PROGRAM STIPENDS	0.00	50,000.00	4,747.50	0.00	45,252.50	9.5%		
50,000.00									
5142 PART TIME FIRE FIGHTING									
10123 51412	PART TIME FIRE FIGHTING	0.00	175,000.00	71,489.48	0.00	103,510.52	40.9%		
175,000.00									

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 (5)									
ORIGINAL APPROV. YEARS/ADDITIONS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET PERCENT USED									
51810 OVERTIME									
10123 51810	8,000.00	0.00	8,000.00	74,191.92	0.00	-66,191.92	927.4%		
51812 FIRE INSPECTORS' OVERTIME									
10123 51812	5,000.00	FIRE INSPECTORS' OVERTIME 0.00	5,000.00	3,175.07	0.00	1,824.93	63.5%		
51820 REPLACEMENT OVERTIME									
10123 51820	165,000.00	REPLACEMENT OVERTIME 0.00	165,000.00	85,196.92	0.00	79,803.08	51.6%		
51830 TRAINING & EDUCATION									
10123 51830	10,000.00	TRAINING OVERTIME 0.00	10,000.00	11,432.75	0.00	-1,432.75	114.3%		
51920 F.I.C.A.									
10123 51920	165,601.00	F.I.C.A. 0.00	165,601.00	85,266.78	0.00	80,334.22	51.5%		
52010 ADVERTISING									
10123 52010	400.00	ADVERTISING 500.00	900.00	737.92	0.00	162.08	82.0%		
52020 POSTAGE									
10123 52020	250.00	POSTAGE 0.00	250.00	20.30	0.00	229.70	8.1%		
52030 PROFESSIONAL FEES									
10123 52030	2,500.00	PROFESSIONAL FEES 0.00	2,500.00	826.58	0.00	1,673.42	33.1%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025/25									
	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PERCENT USED		
52040 SERVICE CONTRACTS AND REPAIRS									
10123 52040	21,000.00		21,000.00	12,353.13	6,022.77	2,624.10	87.5%		
52050 DUES, CONFERENCES									
10123 52050	38,000.00		33,402.00	11,027.96	19,488.70	2,885.34	91.4%		
52060 PRINTING									
10123 52060	100.00		100.00	3.20	0.00	96.80	3.2%		
52070 REIMBURSABLE EXPENSES									
10123 52070	1,000.00		1,000.00	0.00	0.00	1,000.00	.0%		
52080 TELEPHONE									
10123 52080	29,500.00		29,500.00	13,637.81	14,010.81	1,851.38	93.7%		
52090 PUBLIC SAFETY AWARENESS									
10123 52090	4,000.00		4,000.00	1,699.81	0.00	2,300.19	42.5%		
52100 OSHA COMPLIANCE									
10123 52305	1,800.00		1,800.00	970.00	0.00	830.00	53.9%		
52310 EXAMINATIONS									
10123 52310	10,000.00		10,000.00	5,898.44	4,058.56	43.00	99.6%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-13									
ORIGINAL BUDGET		TRANSADJUSTS		REVISED BUDGET		YTD EXPENSE		ENCUMBRANCES AVAILABLE BUDGET USED	
52320 RENTAL OF HYDRANTS									
10123 52320	RENTAL OF HYDRANTS	579,000.00	0.00	579,000.00	135,237.44	443,762.56	0.00	100.0%	
52370 CLOTHING OR UNIFORM ALLOW									
10123 52370	CLOTHING OR UNIFORM ALLOW	23,000.00	0.00	23,000.00	10,528.22	2,937.71	9,534.07	58.5%	
52371 FIRE POLICE									
10123 52371	FIRE POLICE	1,250.00	0.00	1,250.00	391.55	0.00	858.45	31.3%	
52372 INSURANCE									
10123 52372	INSURANCE	142,000.00	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%	
52375 LP GAS									
10123 52373	LP GAS	5,600.00	0.00	5,600.00	1,010.93	0.00	4,589.07	18.1%	
52374 CABLE TELEVISION									
10123 52374	CABLE TELEVISION	7,500.00	0.00	7,500.00	4,164.81	2,970.10	365.09	95.1%	
52376 GROUND LADDER TESTING									
10123 52375	GROUND LADDER TESTING	7,800.00	-305.00	7,495.00	2,985.00	2,352.50	2,157.50	71.2%	
52376 HYDRAULIC TESTING									
10123 52376	HYDRAULIC TESTING	3,200.00	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%	

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-143									
ORIGINAL APPROPRIATION		TRANSADJUSTS		REVISED BUDGET		YTD EXPENDITURE		ENCUMBRANCES AVAILABLE FOR FUND USE	

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FDR 2025-11-15									
	ORIGINAL BUDGET	TRANS/ADJUSTS	REMOVED BUDGET	YTD EXPENDED	EXPERIENCES	AVAILABLE BUDGET	USED		
53000 AUTO REPAIRS									
10123 53070	110,000.00	AUTO REPAIRS -5,000.00	105,000.00	61,359.31	20,820.77	22,819.92	78.3%		
53050 AUTOMOTIVE MAINTENANCE									
10123 53080	20,000.00	AUTOMOTIVE MAINTENANCE 5,000.00	25,000.00	18,617.93	5,742.77	639.30	97.4%		
53055 MARINE REPAIRS									
10123 53085	5,000.00	MARINE REPAIRS 0.00	5,000.00	1,206.64	0.00	3,793.36	24.1%		
53090 FUELS AND LUBRICANTS									
10123 53090	42,000.00	FUELS AND LUBRICANTS 0.00	42,000.00	19,781.49	270.92	21,947.59	47.7%		
53100 TIRES									
10123 53100	7,000.00	TIRES 0.00	7,000.00	6,665.49	0.00	334.51	95.2%		
53110 COMPUTER SUPPLIES									
10123 53110	1,000.00	COMPUTER SUPPLIES 0.00	1,000.00	228.98	0.00	771.02	22.9%		
53115 FF PROTECTIVE CLOTHING									
10123 53111	35,000.00	FF PROTECTIVE CLOTHING 0.00	35,000.00	4,062.08	6,120.34	24,817.58	29.1%		
53120 FIREFIGHTING SUPPLIES									
10123 53112	9,500.00	FIREFIGHTING SUPPLIES 0.00	9,500.00	1,757.40	2,900.00	4,842.60	49.0%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13									
	ORIGINAL APPROV	TRANSFERS/DND	REVISED BUDGET	YTD EXPENDED	EXCESS/SHORTFALL	AVAIL BUDGET	TARGET	USED	
53113 VOLUNTEER RESPONDER AWARDS									
10123 53113	5,000.00		5,000.00	1,199.50	0.00	3,800.50		24.0%	
53114 MEDICAL SUPPLIES									
10123 53114	6,500.00		6,500.00	3,623.55	1,072.92	1,803.53		72.3%	
53115 VOLUNTEER FIREFIGHTER SUPPLIES									
10123 53115	3,000.00		3,000.00	0.00	0.00	3,000.00		.0%	
54000 OFFICE EQUIPMENT									
10123 54060	1,200.00		1,200.00	0.00	0.00	1,200.00		.0%	
54200 EQUIPMENT - FIRE INVESTIGATIONS									
10123 54202	750.00		750.00	54.96	0.00	695.04		7.3%	
54210 FIREFIGHTER EQUIPMENT									
10123 54218	24,000.00		24,000.00	1,963.89	3,208.67	18,827.44		21.6%	
54220 RADIO/EMERGENCY LIGHTS									
10123 54220	9,500.00		9,500.00	3,208.57	1,291.43	5,000.00		47.4%	
54220 RESCUE TRUCK EQUIPMENT									
10123 54222	5,500.00		5,500.00	0.00	0.00	5,500.00		.0%	

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-15									
		ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD EXPEND	EXP. REMAINS	AVAILABLE BUDGET	USED	% USED
54220 EQUIPMENT									
10123 54226	EQUIPMENT	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00		.0%
TOTAL FIRE SERVICES		3,632,425.00	63,712.00	3,696,138.00	1,834,796.93	549,928.20	1,321,412.89		69.2%
TOTAL GENERAL FUND		3,632,425.00	63,712.00	3,696,138.00	1,834,796.93	549,928.20	1,321,412.89		69.2%
TOTAL TRANSFERS		3,632,425.00	63,712.00	3,696,138.00	1,834,796.93	549,928.20	1,321,412.89		69.2%
GRAND TOTAL		3,632,425.00	63,712.00	3,696,138.00	1,834,796.93	549,928.20	1,321,412.89		69.2%

** END OF REPORT - Generated by Kimberly Allen **



Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford, CT 06385

January 15, 2025

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Additional Appropriation, Fire Services
Line 10123-51410 (Firefighting)

Selectman Brule,

On behalf of the Waterford Fire Services, I respectfully request an additional appropriation in the amount of \$84, 511 for salary increases approved under the negotiated union contract that was settled after the FY2025 budget cycle was completed.

Acting Director Fire Services
Steve Dubicki

#8

FINANCE DEPARTMENT MEMO

January 14, 2025

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Cooperative Purchasing-Town Hall Basketball Courts

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Recreation and Parks Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the installation and repair of the above mention courts to (CREC: Capitol Region Education Council) Field Turf in the total amount of \$249,000.00 for the Town Hall Basketball Court Repairs. This is a part of the overall contract being awarded to Field Turf which includes Leary Park and Waterford High School.

Funds will be available from Line Item 33720-55855 Town Court Repairs.

Sincerely,

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

DATE: January 14, 2025

TO: Shea Davy, Town of Waterford Purchasing Agent

FROM: Ryan McNamara, Town of Waterford Director of Rec and Parks

RE: Bid Award for Town Court Repairs

Dear Shea,

The Recreation and Parks Department recommends awarding a cooperative purchasing agreement (CREC: Capitol Region Education Council) to Field Turf for the installation of high-quality post-tension court surfaces and walkways at two (2) of our recreational facilities. These installations include the Town Hall basketball courts, Leary Park pickleball and tennis courts, Leary Park basketball court, and the accessible pathways connecting these areas.

This decision was made after a thorough review and evaluation of Field Turf products, services, and competitive pricing under the cooperative purchasing agreement. Field Turf's commitment to quality and innovation in court surface solutions was a significant factor in our selection process.

We look forward to working closely with the Field Turf team to ensure a smooth and successful installation process. Please contact me at your earliest convenience to discuss the next steps and schedule a project kickoff meeting.

Appropriated funding designated to:

33720-55855 Town Court Repairs \$1,197,250

This funding, combined with the existing \$249,808 in L.I. 33720-55855, will complete the funding for the combined projects that realized cost savings of over 6% to each TH Basketball and Leary courts and allow Field Turf to begin the schedule of events and any prep work.

The total cost to award for the Town Hall Basketball courts as proposed is \$249,000.00.

Sincerely,

Ryan McNamara, Director of Recreation and Parks

Town of Waterford, CT

TO: Board of Selectmen
FROM: Ryan McNamara, Director of Recreation and Parks
DATE: May 1, 2024
RE: Town Hall Post Tension Concrete Additional Appropriation

I hope this letter finds you well. I am writing to follow up on the request to consolidate capital improvement projects #33720-55854 Leary basketball Court Rebuild (\$91,000) and #33720-55855 Town Hall Basketball Court Repairs (\$41,000) pertaining to the athletic court surfacing, along with an additional appropriation to ensure the completion of this essential project.

As you are aware, maintaining our athletic facilities to a high standard is crucial for the well-being and development of our community members, particularly our students and athletes. The current condition of the athletic court surfacing has deteriorated significantly over time, posing safety risks and hindering the quality of sports activities conducted on these courts.

Consolidating the capital improvement projects related to athletic court surfacing will streamline the allocation of resources and enable us to undertake a comprehensive and efficient renovation process. By consolidating these projects, we can maximize cost-effectiveness and minimize disruptions to our athletic programs. Furthermore, I am requesting an additional appropriation of \$117,808 to ensure that the project can be completed to the desired standard. This additional funding will cover any unforeseen expenses (2% contingency), as well as allow for enhancements that will prolong the lifespan of the surfacing and improve its performance.

- The funding balance once consolidated is \$132,000.
- The recent quote received (attached) reflects a cost of \$244,910.
- We have included a 2% contingency equal to \$4,898 that brings the total request to \$249,808.
- **Total projected cost of \$249,808 - \$132,00 consolidated funding = \$117,808 additional appropriation**

The benefits of investing in our athletic facilities extend beyond providing a safe and conducive environment for sports activities. They also contribute to promoting physical fitness, fostering team spirit, and enhancing the overall well-being of our community members.

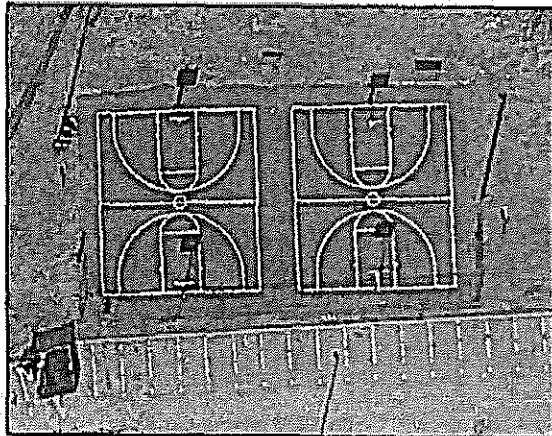
I am confident that with your support, we can successfully undertake this capital improvement project and deliver a high-quality athletic facility that meets the needs of our community. I am available to discuss this matter further and provide any additional information you may require.

Thank you for your attention to this request.

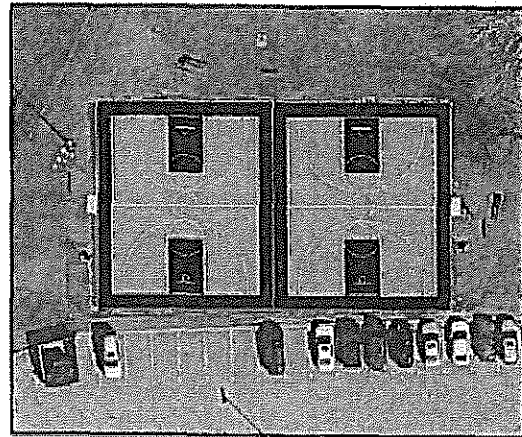
COOP PRICING PROPOSAL



Waterford Town Hall Basketball Court Reconstruction



Existing Courts



Concept Layout

October 28, 2024

FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Capital Region Education Council (CREC) program. CREC is a member of The Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides member schools with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual schools do not have to duplicate the formal bid process. AEPA IFB #024.



Click on the following AEPA hyperlink for more information: [AEPA IFB #24](#)

PROJECT SCOPE:

The base bid project scope includes a design build, turnkey approach with FieldTurf. The work will include associated design and implementation of various improvements for the basketball court replacement. These include removal and replacement of the existing courts, fencing and foundations. Furnishing and installation of 2 new post tension concrete courts and fencing on parking lot side. A more detailed breakdown is listed below.

COOP PRICING PROPOSAL



BASE BID

FIELD NAME	Waterford Town Hall Basketball Courts
SQUARE FOOTAGE	+/- 8,750 SF
FIELD MARKINGS	Basketball Court Markings (2) with up to 2 Colors for Courts
TOTAL PRICE	\$249,000.00

ALTERNATES

ADD Alternate No. 1: Performance and Payment Bonds	LUMP SUM
Performance and Payment Bond Fees	\$4,850.00

PRICE INCLUDES:

- a) Professionally engineered design plans in support of the project improvements
- b) Tennis Courts
 - Site Preparation & Restoration:**
 - 1) Supply and install sediment & erosion control measures around the work site as necessary.
 - 2) Demo the existing accessories, (4) baseball hoops with foundations and chain link fencing system.
 - 3) Reclaim existing courts and regrade for proper consistent pitch.
 - 4) Net posts sleeves will be supplied and installed in their own footings.
 - 5) Existing court footprint to be expanded to accommodate new pickleball courts.
 - 6) New posts sleeves will be supplied in individual footings.
 - Post-Tension Concrete Slabs:**
 - 1) Form work will be installed around the entire perimeter of the prepared base.
 - 2) Two layers of 6 mil poly will be installed over the prepared base. The first layer will run in the north south direction and the second layer will run in east west direction. All joints will be taped.
 - 3) Post-tensioning cables will be installed according to the engineered design. Cables to be 7 strand, ½" sheathed and greased cables, commercial grade with 50 mil plastic sheathing.
 - 4) Double-fiberglass rebar will be installed on both sides of the anchors as shown on drawings to act as back up bars.
 - 5) A concrete slab will be placed inside the formwork. Concrete mix will be a specially designed mix used for post tension slabs.
 - 6) Forms will be stripped, and the post-tensioning cables will be stressed according to their specifications. First stress, 24 hours after completion of concrete pour. Second stress will be done after concrete reaches +/- 2300 psi (which will take +/- 7 days after the pour). The total stress will be 33,000 lbs per linear inch in both directions. The design of this slab is based on a residual prestress force (psi) of 130 which is above PTI recommendations for sport courts on grade.
 - 7) After final stress, Post-tension cable ends will be cut off inside the cone holes, exposed anchors and cables inside the cone holes will be first sprayed with a rubberized waterproof spray and then the cone holes will be filled with no-shrink grout (so edge of slab is flush and smooth).

COOP PRICING PROPOSAL



- 8) The new concrete slab will be checked for flatness. Any low spots exceeding 1/8" in ten feet in any direction will be filled with 5000 psi epoxy concrete and brought to the proper elevation.

Sports Surface - Prime Coating System:

- 1) The entire concrete slab will be sealed and primed with a breathable waterproof sealer (Classic Turf Adhesive) and grip layer will be installed.
- 2) One (1) coat of Novasurface acrylic resurfacer will be applied to the grip layer according to its specifications.
- 3) Two (2) coats of Novacrylic color coating will be applied to the entire surface according to its specifications. Finished color(s) will be owner's decision.
- 4) White playing lines will be applied with Novatex line paint according to project documents.

Fencing and Curbing:

- 1) Supply and install 8' tall, black PVC coated chain link fence size, 1-3/4" x 9 ga. Class 2 B wire along parking lot side and up 20' on each side.
- 2) 1.660" top & bottom rails with 4" end/corner/gate posts, 3" line posts – all pipe ASTM 1043 & ASTM 1083 standard weight schedule 40 around the tennis courts only.
- 3) Posts spaced at 8' OC.
- 4) Gates to be supplied and installed to match the existing layout.
- 5) A 12"x12" perimeter concrete curb will be supplied and installed around the post tension concrete slabs. The fence will be centered in the curb (tennis courts only). The curb will protect the edge of the post tension concrete slabs and remain uncoated.

Accessories:

- 1) Two (2) new sets of basketball systems, adjustable Goalsetter MVP systems, to be supplied and installed.

PRICE DOES NOT INCLUDE:

- a) FieldTurf is not altering or improving the existing drainage system. No removal, milling, ponding, flooding or repairs within the existing base and drainage system are included and shall remain the responsibility of the owner.
- b) The supply and import of additional finish aggregate.
- c) Any costs associated with necessary charges relating to the delineation of the courts.
- d) The supply or installation of any special structures, such as walls and light poles.
- e) The supply of or adjustment to existing manholes, clean-outs or grates and supply of the manhole covers
- f) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- g) Site security.
- h) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- i) Site restoration, sodding, landscaping or grow-in.
- j) Boring for utilities.

COOP PRICING PROPOSAL



- k) Any electrical work.
- l) Athletic court lighting installation.
- m) Unsuitable soils: once subgrade has been established, a proof roll will be performed to ensure the structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be provided by FieldTurf.
- n) Asphalt paving outside of courts.
- o) Relocation, removal and repair of existing utilities not limited to electrical conduits, power poles, water, sewer, gas, cable, telephone, owner placed conduits and/or communication feeds within the field of play.
- p) Performance and Payment bond fees.
- q) Permits, Permit fees, Inspection fees.
- r) Maintenance equipment.
- s) All applicable taxes, union labor and other labor law levies.
- t) Anything not explicitly noted in the inclusions.

The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the effects of global economic instability are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. FieldTurf shall endeavor to notify you as soon as possible of any such events and/or contingencies. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.

Please feel free to reach out to any member of our project team with questions about our offer:

Christopher Hulk
Director of Design and Construction
203-676-4445
christopher.hulk@fieldturf.com

Andrew Dyjak
Regional Vice President - New England
860-333-7839
Andrew.Dyjak@FieldTurf.com

COOP PRICING PROPOSAL

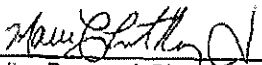


Thank you again for your interest in FieldTurf, we look forward to working with you.

The present proposal serves to provide an overview of the terms and conditions governing the business relationship between the parties for the completion of the above-referenced transaction. The parties hereby undertake to subsequently formalize their agreement by signing a more detailed agreement and/or purchase order ("Contract") and as such the amount listed herein shall be an estimate which will be formalized in said Contract.

By its signature(s) below, the customer acknowledges having read and accepted this proposal and undertakes to be bound by it.

Per:


Marie-Christine Raymond, Director of Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

Owner (Signature)

Printed Name and Title

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701
If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: Eric.Fisher@smartbuycooperative.com.



COOP PRICING PROPOSAL



CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) Based upon Applications for Payment submitted to the Customer by the Supplier, the Customer shall make progress payments on account of the Purchase Price to the Supplier as provided below and elsewhere in the Agreement. The period covered by each Application for Payment shall be one calendar month ending on the last day of the month. 20% of the total contract value shall be due on December 1, 2023. Thereafter, the Customer shall make payment of the certified amount to the Supplier, 5% retainage, within thirty (30) days of the date of the Application for Payment. Payments due and unpaid under the Agreement shall bear interest from the date payment is due at the rate of ten Percent (10%) per annum. Final payment, constituting the entire unpaid balance of the Purchase Price, shall be made by the Customer to the Supplier when:
 - The Supplier has fully performed the all the work; and
 - Supplier's Certificate of Completion for the Turf Product has been signed by the Customer
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and force majeure
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING



1.800.724.2969 | info@fieldturf.com | fieldturf.com

#12a

Shannon Withey

From: Theodore.johns@everyactionadvocacy.com on behalf of THEODORE Johns
<Theodore.johns@everyactionadvocacy.com>
Sent: Saturday, January 4, 2025 12:39 PM
To: Shannon Withey
Subject: *Adopt a policy and program for organic management of our community's parks and public spaces!*

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Rob Brule

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Dear First Selectman Robert J. Brule,

I am writing to urge you to use your leadership in the new year to require as a matter of policy and practice the organic management of our community parks and public spaces. My concern about the management of public spaces—used by children and families, those with health vulnerabilities, pets, and wildlife—stems from the hazardous nature of the petrochemical pesticides and fertilizers commonly used. The adverse health and environmental effects are captured on two factsheets, 40 Commonly Used Lawn Pesticides (https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fbp-dc.org%2f40commonpesticides&c=E,1,1TlZjYB3V9Am7xeQZCaMqHO6OP1kz2W_HR8BBh3Z7cL3YDLCKH25Fs7bk1SN-qgcCjJAEa4P7yLlfOOZvAv1OBG1Oa4mJucfQNc6lnBF3LF0hKQnisb&typo=1). With this information, we urge you to advance a policy and management decision to stop the use of these hazardous chemicals and transition our parks to organic practices.

The factsheets document, with scientific citations, a wide range of diseases and ecological effects linked to pesticides. The underlying analyses identified in the factsheets are based on toxicity determinations in government reviews and university studies and databases.

Of the 40 most commonly used lawn and landscape pesticides, in reference to adverse health effects, 26 are possible and/or known carcinogens, 24 have the potential to disrupt the endocrine (hormonal) system, 29 are linked to reproductive effects and sexual dysfunction, 21 have been linked to birth defects, 24 are neurotoxic, 32 can cause kidney or liver damage, and 33 are sensitizers and/or irritants. Regarding adverse environmental effects, 21 are detected in groundwater, 24 have the ability to leach into drinking water sources, 39 are toxic to fish and other aquatic organisms vital to our ecosystem, 33 are toxic to bees, 18 are toxic to mammals, and 28 are toxic to birds.

In adopting organic land management, our community can make an important contribution to solving the threat that petrochemical pesticides and fertilizers pose to biodiversity collapse and the climate crisis. The 2022 United Nations Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) warns that we must adopt policies and practices that reflect the value of Nature's biodiversity, including pollinators, in supporting human life and activity. This starts with the management of soil and landscapes in our community.

As the climate crisis causes increasingly erratic weather, more frequent flooding, and widespread fires, organic soil management draws down atmospheric carbon, which reduces the threat of greenhouse gases that contribute to climate

disasters. Organic management of our parks enables our community to contribute to solving this existential crisis and elevates our role in climate action.

Please take advantage of Beyond Pesticides' offer to assist you and the land managers of our community parks in the adoption of organic land management practices through its Parks for a Sustainable Future program. You can contact them at sustainableparks@beyondpesticides.org.

I look forward to your reply and working with you in the new year!

Sincerely,

Mr THEODORE Johns

185 Niantic River Rd Waterford, CT 06385-1843 Theodore.johns@att.net

#12B

Shannon Withey

From: Ryan McNamara
Sent: Tuesday, January 14, 2025 9:27 AM
To: Theodore.johns@everyactionadvocacy.com
Cc: Robert Brule; Shannon Withey; Timothy Cieplik
Subject: Town of Waterford turf management

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Rob Brule

Dear Mr. Johns,

Thank you for your thoughtful and detailed letter regarding the management of our community parks and public spaces. I appreciate your concern for the health and safety of our residents, as well as the environmental impact of petrochemical pesticides and fertilizers.

As the Recreation and Park Director, I hold a Pesticide Supervisory License (S-5634) and have instituted integrated pest management and organic practices whenever possible. I share your commitment to *creating a safe and healthy environment for our community.*

I have reviewed the factsheets you provided on the adverse health and environmental effects of commonly used lawn pesticides. The information is indeed compelling and underscores the importance of transitioning to organic land management practices.

I am pleased to inform you that we have already incorporated steps towards reducing the use of hazardous chemicals in our parks. *Our integrated pest management approach prioritizes organic and sustainable practices, and we are continuously exploring ways to improve and expand these efforts.*

I will certainly review and update any practices and/or products that stand in the way of achieving better safety standards. We continue to only use organic practices at all K-8 elementary schools as was designated in CT in 2010. We are establishing a bridge program that allows us to test organics, etc. on playing fields that require plant/turf establishment and safety standards of their own. Your input and the support of organizations like Beyond Pesticides are invaluable in this process.

Please feel free to contact me directly if you have any further questions or suggestions. I look forward to working with you and other community members to make our parks safer and more sustainable.

Thank you for your devotion and interest into this important cause.

Ryan

Thank you,

Ryan McNamara

Director Waterford Recreation and Parks Commission

15 Rope Ferry Road, Waterford, CT 06385

P: 860-444-5881

F: 860-440-5717



FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, January 7, 2025
5:00 PM
Waterford Town Hall (Appleby Room)

RECEIVED FOR RECORD
WATERFORD, CT
2025 JAN 13 A 9:54
ATTEST: *[Signature]*
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5 PM

In attendance: Rob Brule, Rich Muckle & Greg Attanasio

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: NONE

- 4. Planning:** To consider and act on a request for a FY25 appropriation from the Director of Planning, Jonathan Mullen, in the amount of \$12,500, for the stabilization of Alewife Cove Study, from Capital and Non-recurring designated line #20541-57328 (Alewife Cove) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 5. Utility:** To consider and act on a request for a FY25 appropriation from the Director of Utilities, Jill Stevens, in the amount of \$19,800, for an engineering study, from Capital and Non-recurring designated line #20531-57890 (Wiemes and Marilyn Ejector Replacements) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Recreation and Parks & Board of Education:** To consider and act upon awarding the installation and repair contract for Leary Park Pickleball Tennis Courts, Waterford High School Track and Field Turf, and Tennis Courts Replacement to Field Turf, recommended from Shea Davy, Purchasing Agent,

on behalf of the Director of Recreation and Parks, Ryan McNamara, and the Board of Education Director of Finance, Joseph Mancini, for \$3,492,350 broken down as follows:

- Town Hall and Leary Park Basketball Courts, Leary Park Pickleball and Tennis Courts - \$1,197,250
- Waterford High School Track and Field Turf - \$1,147,000
- Waterford High School Tennis Court - \$1,148,100

Funds available from line #33720-55855 (Town Court Repairs), 20560-57820 (WHS Turf Field & Track) and 20560-57833 (BOE Tennis Courts).

MOTION by Attanasio, to table. NO Second, MOTION FAILED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Board of Education:** To consider and act on a request for a FY25 appropriation from the Board of Education Director of Finance, Joseph Mancini, in the amount of \$243,335, for the second installment of the on bill financing for all five schools, from Capital and Non-recurring designated line #20560-57891 (Energy Efficiency Program) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Emergency Management:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Emergency Management, Steven Sinagra, to approve a bid waiver for a new digital sign for the Public Safety Building.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

9. **Emergency Management:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Emergency Management, Steven Sinagra, to award a Bid Waiver to Sign Craft, in the amount of \$67,962, from line # 22922-54256 (Traffic Control Equipment) for a new digital sign for the Public Safety Building.

MOTION by Attanasio, to table. NO Second, MOTION FAILED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

- 10. Public Works:** To consider and act on a request for a FY25 appropriation from the Director of Public Works, Gary Schneider, in the amount of \$6,583, for the repointing of the chimney at the Jordan Park House, from account #31124-55913 (Jordan Park House Repairs) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 11. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Kronenberger & Sons Restoration Inc, in the amount of \$16,800, contingent on approved funding. Funds will be available from line #31124-55913, (Jordan Park House Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 12. Police:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$4,000 to cover several transmission repairs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Police:** To consider and act on a request for a FY25 additional appropriation from the Chief of Police, Marc Balestracci, in the amount of \$62,757, for an employee payout, to line #10129-51420 (Patrol) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. Appointments & Resignations:

- 14a.** To consider and act on the re-appointment of Fred Wise (U) to the Waterford East Lyme Shellfish Commission (WELSCO) to fill the term of 6/1/24-5/31/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14b.** To consider and act on the appointment of David DeNoia (R) to the Conservation Commission to fill the term of 6/1/21-5/31/26 as an alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14c.** To consider and act on the appointment of Matthew Tucker (R) to the Historic Properties Commission to fill the term of 11/1/24-10/31/29 as an Alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. New Business: SEAT Bus HOP – postcard added as backup

16. Old Business: NONE

17. Correspondence:

17a. ARPA Quarterly Report thru 12/31/24

17b. Donations

17c. Liaison Appointment for Board of Selectmen

17d. Liaison Appointment for Long Range Fiscal Planning

17e. Liaison Appointment for Ad Hoc Fleet Committee

17f. FY25 Capital Quarterly Project Status Report (Oct 1-Dec 31)

17g. Unmanned Aircraft Systems letter from Joe Courtney

17h. Unmanned Aircraft Systems letter from Kathleen McCarty

17i. Unmanned Aircraft Systems letter from Robert Brule

17j. Letter from Clark Lane Residents

18. Consent Agenda

18a. Tax Refund

18b. Board of Selectmen Regular Meeting Minutes December 3, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19. Adjournment: 6:25 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED