

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

AGENDA

Board of Selectman

Special Meeting

April 16, 2020

4:00 P.M.

Waterford Town Hall

Zoom Remote Access

Join Zoom Meeting

<https://zoom.us/j/98160071263?pwd=YjA4QjBDaDJocnZ4a04zdHBFRldwZz09>

Meeting ID: 981 6007 1263

Password: 017599

One tap mobile

+16465588656,,98160071263#,,#017599# US (New York)

+13126266799,,98160071263#,,#017599# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

Meeting ID: 981 6007 1263

Password: 017599

Find your local number: <https://zoom.us/u/ajT0XkyS2>

1. Call to order & Roll Call
2. Pledge of Allegiance
3. To consider and act upon the Waterford Ambulance Service Agreement.
4. To consider and act upon a request from the Municipal Complex Building Committee that the Board of Selectman restore to Capital and Non-Recurring Expenditure Fund Line Item #20530-57695 – Municipal Complex Renovation in the amount of \$100,883.
5. To consider and act upon three (re)appointments to the Harbor Management Commission. (Term 02/18/2020 – 02/17/2023)
6. Adjournment

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April 15, 2020

RECEIVED FOR RECORD
APR 15 2020
2020 APR 15 PM 3:41
TOWN CLERK

Robert Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Municipal Complex Improvements Building Committee

Dear Mr. Brule:

I write on behalf of the Municipal Complex Building Committee to request that the Board of Selectman restore to Capital and Non-Recurring Expenditure Fund Line 20530-57695 (Municipal Complex Renovation) the amount of \$100,883.00 which was last known to be the designated but not yet appropriated balance in that line. We have recently discovered this balance was reclassified by the Town's former Finance Director as *undesigned* and then at the end of fiscal year 2019 moved into line 205-31520 CNR Undesignated Fund Balance at the start of fiscal year 2020. This reclassification was done without the knowledge of, and without any notice to the Committee or department staff who serve as liaisons to the Committee.

We offer the following as the basis for our request and as information for others that will be asked to act on this matter. As you are aware, in the fall of 2019 the Committee discovered that the Finance Department was assessing legal fees and bonding costs against project funds without any notice to the Committee. To date the amount deducted totals approximately \$46,041.19. The Committee promptly communicated with the former Finance Director regarding the reductions and was advised that the costs were properly charged to the project and that there was no requirement that the Committee either vote on such expenditures or be advised of them. Although the former Finance Director was present at several of the Committee's meetings while preparing to present the project for funding approval to the Board of Selectman/Finance and the RTM, the Committee was never advised that these costs would be charged to the project or given any guidance as to what fees and costs should be included in our funding requests. The Committee believes that it will likely be assessed additional fees and costs when long term bonding is finalized.

Being mindful of the total cost of the project, the Committee was conservative in its funding requests for Contract Administration and Owner Costs above the total Design/Build contract bid and kept those additional requests as low as responsibly possible. The Committee continues to work diligently to complete the project within the approved project funding amount. However, the additional bonding costs and associated fees present a significant burden. Therefore, the Committee respectfully requests that the funds reclassified as undesignated and subsequently removed from Capital and Non-Recurring Expenditure Fund Line 20530-57695 (Municipal Complex Renovation) be restored to address any project shortfall that may occur as a result of unanticipated bonding costs and associated legal fees.

Your consideration is of this request is appreciated.

Municipal Complex Improvements
Building Committee

A handwritten signature in dark ink, appearing to read 'Ken Kirkman', written in a cursive style.

Ken Kirkman, Chair

WATERFORD HARBOR MANAGEMENT COMMISSION

April 7, 2020

Mr. David Campo
Town Clerk
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06395

Dear Dave,

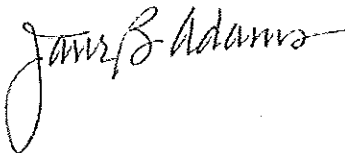
Thank you for agreeing to facilitate the reappointment to the Waterford Harbor Management Commission of the following three Commissioners whose terms expired in February 2020:

- Jane Adams
- Philip Fine
- Fred Wise, Alternate

In addition to seeking my own reappointment, I highly recommend Mr. Fine and Mr. Wise for reappointment. Each has contributed substantially to the efforts of our Commission and is willing to serve another term.

Please let me know if there is additional information that I can provide. I hope this finds you well. I can be reached at 203-246-7976.

Many thanks,



Jane B. Adams
Chair

cc: Philip Fine
Fred Wise

Harbor Management Commission**Terms**

CGS 22 113-(k)

Charter 5.17.1

Ordinance 2.82

Appointed - 3 Years - Board of Selectmen

D	Adams, Jane B.	12 Bayside Avenue	2/18/17 - 2/17/20
R	DeRosa, Robert	230 Niantic River Road	2/18/18 - 2/17/21
U	Dutton, Robert F.	64 Niantic River Road	2/18/19 - 2/17/22
U	Fine, Philip	20 Jordan Cove Road	2/18/17 - 2/17/20
R	Hamsher, James J.	54 Trumbull Road	2/18/18 - 2/17/21
R	Lynch, Brian	22 Prindiville Avenue	2/18/18 - 2/17/21
D	Bunnell, Eva	204 Niantic River Road	2/18/19 - 2/17/22

Alternates:

U	Crocker, Gregory	96 Oswegatchie Road	2/18/18 - 2/17/21
U	Wise, Fred	138 Niantic River Road	2/18/17 - 2/17/20

Chair: Jane Adams

Recording Secretary: Amy Tinker, 30 Romagna Rd, Niantic CT 06357 (as