

**MINUTES
BOARD OF SELECTMEN
May 19, 2020
5:00 P.M.
Waterford Town Hall
Zoom Remote Access**

RECEIVED FOR RECORD
MAY 21 2020
AM 10:21
TOWN CLERK

Members Present: First Selectman Robert Brule; Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia.

1. **Call to order & Roll Call** - First Selectman Brule called the meeting to order at 5:00 pm.
2. **Pledge of Allegiance**
3. **Library:** To consider and act on a request from Roz Rubinstein, Director for the following FY20 Out of Series transfer and forward onto the Board of Finance as required:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10136-51210	Clerical/Technical	\$20,000.00	
10136-52040	Service Contracts & Repairs		\$20,000.00

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

4. **Assessor's Office:** To consider and act on a request from Paige Walton, Assessor, for the following FY20 Out of Series transfer and forward onto the Board of Finance as required.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10104-53020	Other Supplies	\$90.00	
10104-52020	POSTAGE		\$90.00

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

5. **Emergency Management:** To consider and act on a request from Brett Mahoney, Chief of Police for the following FY20 In-series transfer.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10122-51210	Clerical	\$26,500.00	
10122-51110	Administrative		\$26,500

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MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6. Youth and Family Services:

- 6a.** To consider and act on a request from Dani Gorman, Director, for the following FY20 in-series transfer:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10119-52030	Professional Fees	\$1500.00	
10119-52380	Programs		\$500.00
10119-52080	Phones		\$1,000.00

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

- 6b.** To consider and act on a request from Dani Gorman, Director, for the following FY20 out of series request and forward onto the Board of Finance as required:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10119-51110	Administration	\$2,500	
10119-52380	Programs		\$2,500

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

7. Disposition of Town Property (Ordinance, Chapter 2.112.020):

- 7a.** Fleet Management: The attached assets have outlived their usefulness to the Town and have been replaced in accordance with the Fleet Management Plan.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

- 7b.** Municipal Complex: Miscellaneous office furniture that is broken or unusable.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

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8. **IT Committee:** Cooperative Purchase Acceptance - To consider and act on a request from Brett Mahoney, IT Committee Chair, to seek the Board's approval for the attached purchases through the State Contract (ePlus) and Consolidated Computing, contract (NCPA 01-97) in the total amount of **\$43, 162.28**. They are part of the CIP plan that was approved for this year and the funds have already been appropriated and can be expended. Funds are available in LI 20547-57790 – Town wide WIFI and LI 20547-57809 – Core Switches & Blades – EOC/Town Hall.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

9. **Building Maintenance:** BID AWARD: To consider and act on a request from Rawle Dummett, Purchasing Agent, pursuant to Section 3.08.040 of the Town Ordinances, to award *BID #20-100- Painting Interior Town Hall Walls*.

MOTION was made by Ms. Sabilia and seconded by Ms. Nazarchyk to award *BID #20-100- Painting Interior Town Hall Walls* to **Scholar Painting and Restoration** in the amount of \$ 10,800. **VOTE: 3-0**

10. **Appointments and Resignations:**

11. **New Business:**

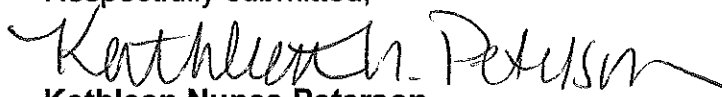
12. **Consent Agenda:**

12.a. Tax Refunds - approved

12.b. Meeting Minutes: 4/16/2020 - approved

13. **Adjournment:** There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 5:33 pm.

Respectfully submitted,


Kathleen Nunes Peterson
Recording Secretary

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

April 16, 2020

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road Waterford, CT 06385

Re: Disposal of Assets

Mr. Brule:

The Purchasing Agent seeks permission from the Board of Selectmen to dispose of the assets listed below in accordance with chapter 3.08.020 of the Ordinance. These items have outlived their usefulness to the Town, and have been replaced in accordance with the Fleet Management Plan.

- Asset #: 100406 – Tag R16/44WFD a 2008 Ford F250 has been replaced with Asset#101835 through Fleet Management, a 2020 Ford F250.
- Asset #: 9204031594 – Tag R15/100WFD – 2008 Ford F250 has been replaced with Asset#101836, a 2020 Ford F250 consistent with Fleet Management Plan.
- Asset #: 100233 – Tag R9/35WFD – 2006 Ford F350 has been replaced through Fleet Management with a newer model of same vehicle.

Sincerely,

Rayle Dummett
Purchasing Agent,
Town of Waterford

8.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

05/11/2020

First Selectman Brule -

Please see the attached refreshed quotes for potential purchases I am requesting as part of the 2020-2024 Town of Waterford Information Technologies Capital Improvement Plan request,

- WIFI equipment \$21,113.87 (ePlus – State of Connecticut contract)
- Labor to install/wire WIFI equipment \$915.00 (DEF electrical – Town of Waterford on-call vendor)
- Core switches \$21,133.41 (Consolidated Computing - contract NCPA 01-97)

As always, before requesting this I have checked with the Purchasing Agent and the Finance Director to ensure that they feel this request is appropriate, The Purchasing Agent told me that these items may be purchased under the cooperative purchasing section of the ordinances, instead of a bid waiver.

Thank you for your consideration in this matter, and as always, should you have any questions, please contact me.

Brett Mahoney
Chairman
Town of Waterford IT Commission