

**MINUTES  
BOARD OF SELECTMEN  
July 7, 2020  
5:00 P.M.  
Waterford Town Hall  
Zoom Remote Access Only**

2020 JUL -8 PM 3:32

RECEIVED FOR RECORD  
TOWN CLERK

**Members Present:** First Selectman Robert Brule; Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia (5:03).

1. **Call to order & Roll Call** - First Selectman Brule called the meeting to order at 5:00 pm.
2. **Pledge of Allegiance**
3. **Assessor:** To consider and act on a request from Kim Allen, Director of Finance for an appropriation (FY21) in the amount of **\$259,300** from Capital and Non-recurring designated line # 20501-57639 – Revaluation and forward onto the Board of Finance as required.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

4. **Building Maintenance:** To consider and act on a request from Abby Piersall, Planning Director the following FY20 Out of Series Transfers to cover non-reimbursable COVID-19 expenses and forward onto the Board of Finance as required.

| LINE ITEM   | LINE DESCRIPTION              | FROM    | TO      |
|-------------|-------------------------------|---------|---------|
| 10111-51140 | Facilities Coordinator Salary | \$9,450 |         |
| 10111-55020 | Other Supplies                |         | \$9,450 |

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

5. **Police Department:** To consider and act on a request from Brett Mahoney, Chief and Kim Allen, Director of Finance to waive the bidding process pursuant to Section 3.08.050(b) and 3.08.040 of the Town Ordinances, for the FY21 capital improvement project; 32921-55864 – Body Cameras and award quote to Watchguard Video, Inc. of Allen, TX in the amount of \$93,540.00. Funds will be available after July 1, 2020.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

Minutes - Revised, Board of Selectmen  
7/7/20 Regular Meeting  
Page 2

6. **Disposition of Town Property** (Ordinance, Chapter 2.112.020):

6a. **Library:** Quaker Hill Fire House book drop box Asset # 030112.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6b. **Fire Services** – W94 1988 Simon Duplex fire apparatus mobile command vehicle (VIN 1D911J3J1008891) for disposal.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6c. **Utility Commission** – 2006 Chevrolet Silverado 2500HD (VIN 1GBHK24DX6E251727) to be reassigned to **Public Works Department** for light use.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

7. **Public Works:** To consider and act on a request from Gary Schneider, Director the following In Series Transfer:

| LINE ITEM   | LINE DESCRIPTION | FROM    | TO      |
|-------------|------------------|---------|---------|
| 10130-52470 | Solid Waste      | \$2,100 |         |
| 10130-52100 | Electricity      |         | \$2,100 |

| LINE ITEM   | LINE DESCRIPTION | FROM     | TO       |
|-------------|------------------|----------|----------|
| 10130-52470 | Solid Waste      | \$11,000 |          |
| 10130-52460 | Street Lighting  |          | \$11,000 |

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

8. **Selectman's Office:**

8a. To consider and act on a request from **AHEPA 250-II Inc.** of 95 Clark Lane, Waterford, for a five (5) year extension of their Tax Abatement agreement to end on June 27, 2024, together with two five (5) year options thereafter.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

**Minutes - Revised, Board of Selectmen  
7/7/20 Regular Meeting  
Page 3**

- 8b. To act, approve and authorize Robert Brule, First Selectman to sign and extend the lease agreement with LEARN for a portion of Town owned property at 51 Daniels Avenue, Waterford, pending legal review from the town attorney.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

**9. Information Technology:**

- 9a. Cooperative Purchase Acceptance - To consider and act on a request Rawle Dummet, Purchasing Agent on behalf of Brett Mahoney, IT Committee Chair, to seek the Board's approval for the acquisition of Virtual Servers from *Consolidated Computing Inc.* in the amount of **\$17,999**. This company has provided the lowest of three quotes and is qualified and contracted under the State, Contract number 13PSX0280-134-AD. Funds will be available from Line Item 10147-54130 from FY20 budget.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

- 9b. Cooperative Purchase Acceptance - To consider and act on a request Rawle Dummet, Purchasing Agent on behalf of Brett Mahoney, IT Committee Chair, to seek the Board's approval for the acquisition of Workstations from *Insight Public Sector SLED*, in the amount of **\$23,186.88**. This company has provided the lowest of three quotes and is qualified and contracted under the State, Contract number 13PSX0280-MNNVP-133. Funds will be available from Line Item 34720-55805 Hardware Refresh in FY20 budget.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

**10. Recreation and Parks:**

- 10a. To consider and act on the following FY20 End Year In-Series transfers.

| LINE ITEM   | LINE DESCRIPTION | FROM   | TO     |
|-------------|------------------|--------|--------|
| 10137-52040 | Service Contract |        | \$6000 |
| 10137-52380 | Programs         | \$6000 |        |

Minutes - Revised, Board of Selectmen  
7/7/20 Regular Meeting  
Page 4

| LINE ITEM   | LINE DESCRIPTION    | FROM    | TO      |
|-------------|---------------------|---------|---------|
| 10137-51210 | Clerical/Technical  |         | \$2,316 |
| 10137-51620 | Recreation Programs | \$2,316 |         |

| LINE ITEM   | LINE DESCRIPTION    | FROM    | TO      |
|-------------|---------------------|---------|---------|
| 10137-51910 | Fringe Benefits     |         | \$1,672 |
| 10137-51620 | Recreation Programs | \$1,672 |         |

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

- 10b. To consider and act on the attached FY20 End Year Out-of-Series transfers and forward onto the Board of Finance as required.

| LINE ITEM   | LINE DESCRIPTION          | FROM   | TO     |
|-------------|---------------------------|--------|--------|
| 10137-53080 | Maintenance of Vehicles   |        | \$9500 |
| 10137-52420 | Maintenance of Properties | \$9500 |        |

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

**11. Appointments/Resignations:**

- 11a. Appointment to Waterford/East Lyme Shellfish Commission:

**WATERFORD-EAST LYME SHELLFISH COMMISSION**  
**GS 26-287 (a); Ordinance 2.76**  
Fred Wise (U)  
138 Niantic River Road  
Waterford, CT 06385  
**Term: 6/01/20 to 5/31/24**

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the appointment as stated. **VOTE: 3-0**

Minutes - Revised, Board of Selectmen  
7/7/20 Regular Meeting  
Page 5

**12. New Business:**

**MOTION** was made by Ms. Sabilia seconded by Ms. Nazarchyk to add item 12a. to the agenda as new business. **VOTE: 3-0**

**12a.** To consider and act on a request for an additional appropriation of \$11,850 from the contingency account 10121-59010 to capital project account 32921-55864 (body cameras) and forward onto the Board of Finance as required.. The Additional appropriation is approved with the knowledge that 50% of the total expenditure will be reimbursed through an approved state grant.

**MOTION** was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

**13. Correspondence:**

**13a.** Resident letters regarding open conversation on Racism in Waterford

**14. Consent Agenda:**

**14.a.** Tax Refunds – None submitted

**14. b.** Meeting Minutes 6/16/2020 Meeting - approved

**15. Adjournment:** There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 6:22 pm.

Respectfully submitted,

  
**Kathleen Nunes Peterson**  
Recording Secretary