MINUTES
SPECIAL REMOTE MEETING

Design Review Board
Waterford Town Hall

July 13, 2020
1:30 PM

Members Present:	William McNulty, Edward Pellegri, John O'Neill, Joy Merrill,
Members Absent:	Robert Nye
Staff Present:	Abby Piersall, AICP, Planning Director, Mark Wujtewicz, Planner, Dawn Choisy, Recording Secretary

ITEM #1 CALL TO ORDER AND APPOINTMENT OF ALTERNATES
Acting Chairman O'Neill called the meeting to order at 1:30 p.m.

ITEM #2 ELECTION OF OFFICERS
MOTION: Motion made by J. O'Neill, seconded by E.Pellegri, to nominate J. O'Neill as Chairman.
VOTE: 4-0

It was the consensus of the Board to table election of Board secretary to the next meeting.

ITEM #3 PLAN REVIEWS
#PL-20-10 – Request of Petroleum Marketing Investment Group, LLC owner and applicant for modification of an approved site plan on property located at 446 Boston Post Road in accordance with sections 7 and 22 of the zoning regulations and as shown on plans titled "Modified Site Plan, "Henny Penny" Filling Station/Convenience Store Expansion" dated 3/16/2020.

Project Engineer David Faist of CMG Environmental, Inc., Steve Salveggio of Petroleum Marketing investment Group, LLC and Ashley Cote of Millenium Design were present. D. Faist stated that the applicant is proposing to demolish the existing building on the site and construct a new larger convenience store/gas station.

A. Cote reviewed the design of the proposed building. S. Salveggio noted that the design is similar to the Henny Penny convenience store/gas station on Hartford Turnpike.

Board members discussed the need for additional plantings at the rear of the site. M. Wujtewicz stated that the Board can add a condition that additional plantings be added to the plan.

MOTION: Motion made by J. O'Neill, seconded by E. Pellegri, to forward a favorable report to the Planning & Zoning Commission with the condition that additional plantings be provided on the plans prior to filing on the land records.
VOTE: 4-0

ITEM #3 APPROVAL OF THE May 11, 2020 SPECIAL MEETING MINUTES
MOTION: Motion made by J. O'Neill, seconded by E. Pellegri, to approve the May 11, 2020 special meeting minutes as written.

VOTE: 4-0

ITEM #4 **ADJOURNMENT**
MOTION: Motion made by J. Merrill, Seconded by J. O'Neill, to adjourn the meeting at 1:47 pm.
VOTE: 4-0

Respectfully Submitted,

Dawn Choisy
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Recording Secretary