

**MINUTES
BOARD OF SELECTMEN
Regular Meeting
Tuesday, September 15, 2020
5:00pm
ZOOM Remote Access Only**

2020 SEP 17 AM 8:38

RECEIVED

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule; Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia.

1. **Call to order.** First Selectman Brule called the meeting to order at 5:00 pm.
2. **Public Comment:**
3. **Planning and Development:** Cooperative Purchase Acceptance - To consider and act on a request from Rawle Dummet, Purchasing Agent, pursuant to Section 3.08.010 of the Purchasing Ordinance and on behalf of the Planning Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for *Eugene O'Neill Roof Replacement Project* to Mattern Construction, Inc. in the amount of **\$36,023**. This vendor is contracted to perform these services under Connecticut Department of Administrative Services contract 19PSX0002. Funds will be available from Line Item 20511-57859 Eugene O'Neill Roof Replacement.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

4. **Town Clerk:** To consider and act on a request from David Campo Town Clerk for the attached FY 21 Out-of-Series transfers, in the amount of \$5,593 and forward onto the Board of Finance as required.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

5. **Emergency Management:** Cooperative Purchase Acceptance - To consider and act on a request from Rawle Dummet, Purchasing Agent, pursuant to Section 3.08.010 of the Purchasing Ordinance and on behalf of the Emergency Management Department to seek the Board's approval to have Everbridge provide Emergency Alert Software in the amount of **\$22,460.16**, for a three year contract, which includes a one-time implementation and set up fee of **\$583.38**. Everbridge is contracted to provide this item under contract GS-35F-0692P. Funds will be available from LI # 10122-52040 Service Contracts and Repairs.

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MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6. Appointments and Resignations:

6a. Youth and Family Services Advisory Board: To consider and act on the following appointments to fill the vacancies as follows:

Davonta Valentine – Term: 6/2/20 to 6/1/23

Erin McNamara – Term: 6/2/19 to 6/1/22

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

7. Disposition of Town Property (Ordinance, Chapter 2.112.020): **None**

8. New Business:

8a. Discussion of Quaker Hill Fire Company/Residents petition.

Public Comment was given by the following residents:

Rich Weiss
Ann Avery
Greg Attanasio
Ed Lougee
Janis Solomon

Stephanie Nicholson
Lakisha Lee
LeeAnn Spence
Jack Chaplin

Bruce Miller, Director of Fire Services, Charles Bynum, Waterford Ambulance Services EMS Manager and Steven Sinagra, Director of Emergency Management were present by ZOOM to answer questions.

First Selectman Brule offered to continue discussion to the next Board of Selectmen meeting for those who would like to be heard.

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9. Correspondence:

9a. Resident correspondence regarding QHFD

9b. Resident correspondence

10. Consent Agenda:

10.a. Tax Refunds - approved

10.b. Meeting Minutes: September 1, 2020 - approved

11. Adjournment: There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 7:23 pm.

Respectfully submitted,

**Kathleen Nunes Peterson
Recording Secretary**

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TOWN OF WATERFORD

TRANSFER REQUEST FORM

Out of Series Transfer Request

Town Clerk _____
DEPARTMENT _____

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10121	59010	Contingency	265,000	265,000		(5,593)	259,407
2	10109	51210	Clerical/Technical	51,720	51,720	2,800		54,520
3	10109	51810	Overtime	100	100	1,782		1,882
4	10109	51920	FICA	16,527	16,527	352		16,879
5	10109	52020	Postage	2,900	2,900	4,550		7,450
6	10109	53280	Election Supplies	1,400	1,400	2,474		3,874
7	10109	53010	Office Supplies	1	1	756		757
8			State Grant			(7,121)		(7,121)
9								0
10								0
								0
								0
TOTAL						5,593	(5,593)	

Explanation

The State of Connecticut has authorized the mailing of Absentee Ballot Applications to all registered voters. All voters will be eligible to vote via absentee due to COVID 19. Using the Primary as a guage and taking into account the Election is eligible to all voters along with the unprecedented interest in the candidates I expect to process a minimum of 6000 absentees with a contingency of an additional 4800. The State will be providing funds in the amount of \$7,121.

Dave Campo _____
Department Head

9/10/2020 _____
Date

Kim Allen _____
Director of Finance

9/10/2020 _____
Date

First Selectman

Date

Commission/Board Approval

Date