

FIFTEEN ROPE FERRY ROAD
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ATTEST: *Daniel L. Conners*
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, April 16, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call: 5:00 pm**
In attendance: Rob Brule, Rich Muckle & Greg Attanasio
Absent: N/A
2. **Pledge of Allegiance**
3. **Public Comment: NONE**
4. **Board of Education – Surplus Assets:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Waterford Public Schools Director of Information Technology, Mark Geer and the Town of Waterford Manager of Information Technology, Jeffrey Robillard, for surplus disposal of the following items as they've outlived their usefulness:

- Asset #006270-Assay No. 0A-1321-3874, Serial No. 1076, Daktronics AF3400 48 x 112, MFG Date 10/20/07 REV 04
- Asset #006270-Assay No. 0A-1321-3874, Serial No. 1076, Daktronics AF3400 48 x 112, MFG Date 10/20/07 REV 04

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Additional Appropriation – GGA & 1303** – To consider and act on a request for a FY24 additional appropriation, from the Human Services Administrator, Dani Gorman, in the amount of \$14,552, line #10119-51110 (administrative line), \$5,613, line #10119-51210 (clerical line), \$1,543, line #10119-51920 (FICA) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Economic Development Commission:** To consider and act on the following request for a FY24 In-Series Transfer from the Planning Director, Jonathan Mullen, in the amount of \$2,000 to cover Professional Fees overage.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 7. Recreation and Parks - Surplus Assets:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Recreation and Parks, Ryan McNamara, for surplus disposal as it has outlived its usefulness.

- **Asset #101415-203 2003 John Deere 4710 Tractor Serial # CVW1JD4510AS**

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 8. Information Technology:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Information Technology Manager, Jeffrey Robillard, in the amount of \$7,000 to cover year end needs expectations and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 9. Information Technology:** To consider and act on the following request for a FY24 In-Series Transfer from the Information Technology Manager, Jeffrey Robillard, in the amount of \$4,900 to cover total year end outcomes based on salary predictions.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 10. Fire Department - Surplus Assets:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Michael Howley, for surplus disposal of several items that have outlived their usefulness:

- **Assets include pagers, chargers, radios, emergency lighting, sirens, power supplies, batteries, and antennas (201 items listed in backup)**

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 11. Police Department:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Police Chief, Marc Balestracci, in the amount of \$25,000 to cover hiring costs and maintenance expenditures and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. Police Department - Surplus Assets: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Police Chief, Marc Balestracci, for surplus disposal as this vehicle has been replaced:

- **Asset ID: 101277 Tag: Car 4, 2014 Chevrolet Caprice, VIN# 6G3NS5R37EL962766**

MOTION by Muckle, seconded by Attanasio to amend the motion from "Car 4" to "Car 14". VOTE 3-0

MOTION by Muckle, seconded by Attanasio to accept the amended motion, VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Public Works Department - Bid Award: Bid #24-001Recast Concrete Curbing Replacement Sandy Hollow Drive: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Public Works Director, Gary Schneider, to award the bid to Wiese Construction, Inc., in the amount of \$218,060. Funds will be available from line #33023-55901, (Curb Replacement Sandy Hollow & Shore).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. Public Works Department - Bid Award: Bid #24- Adjusting Manhole Frames and Valve Covers: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Public Works Director, Gary Schneider, to award the bid to Prime Electric, in the amount of \$4,390. Funds will be available from line #20530-57880, (Major/Minor Rd Paving).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. Public Works: To consider and act on the following request for a FY24 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$20,000 to cover inflation costs of supplies and auto repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. Public Works: To consider and act on the following request for a FY24 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$36,400 to cover mandatory OSHA training, water testing, rentals and resignations and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17. Additional Appropriation – Town Hall Bathroom – To consider and act on a request for a FY24 additional appropriation from the Public Works Director, Gary Schneider, in the amount of \$55,000, for change orders, to account #20511-57879 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. First Selectman's Office: To consider and act on the following request for a FY24 Out-of-Series Transfer from the First Selectman, Robert Brule, in the amount of \$232.04 to cover supplies and negative line items and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19. Appointments & Resignations:

19a. Resignation by Robert Brule, Board of Selectmen Member, from the Fire Services Review Special Committee.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20. Board of Selectmen: To consider and act on a proposed License Agreement between the Town of Waterford and Friends of Nevins Cottage Inc. for the property known as Nevins Cottage, 57 Rope Ferry Road, Waterford, Connecticut

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. New Business: To consider and act on the appointment of Rich Muckle (R) to the Fire Services Review Special Committee to fill the term of 6/7/21-6/6/41

MOTION by Attanasio, seconded by Brule, VOTING IN FAVOR: 2-0 PASSED
Muckle abstained

22. Old Business: NONE

23. Correspondence:

23a. Town of Waterford CT Quarterly Report 1-01-24 thru 3-31-24

23b. Email from Maria Stapleton – 114 Dayton Road

23c. Email from Karen Krohn – Sign on the Quaker Hill Green

23d. Letters from Stanley & McLoughlin family – Great Neck School

23e. Letters from Callahan & Brackels family – Great Neck School

24. Consent Agenda

24a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$45,594.53

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

24b. Board of Selectmen Regular Meeting Minutes March 19, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25. Adjournment: 5:57 pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED