

FIFTEEN ROPE FERRY ROAD
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**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

ATTEST: *Paul H. Lange*
TOWN CLERK

December 5, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 pm
2. **Pledge of Allegiance**
3. **Public Comment:** Helen Kwasniewski, Quaker Hill – Excited and thankful for the new sign in Quaker Hill.
4. **Public Library - Bid Award: Bid #23-125 Design and Construction Administration/HVAC Replacement/Public Library:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Christine Johnson, Library Director, to award the bid to RZ Associates, in the amount of \$120,000. Funds will be available from line #20536-57848 (Library HVAC Upgrade).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Emergency Management Department - Bid Award: Bid #23-129 LED Message Sign and Installation (Quaker Hill Green):** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, to award the bid to Sign Craft, in the amount of \$27,862. Funds will be available from line #22922-54256, 2024-25 (Traffic Control Equipment).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Recreation and Parks:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$19,463 to cover budget expenditures and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Additional Appropriation - Civic Triangle Phase** – To consider and act on a request for a FY24 additional appropriation, for a new capital project (Civic Triangle ADA Accessibility, from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$273,428 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Information Technology Department - Bid Award: Bid #23-127 Auditorium Meeting Room Upgrades:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jeff Robillard, IT Manager, to award the bids to Net Floor USA, in the amount of \$21,946 (flooring) and Red Thread Spaces LLC, in the amount of \$62,203.90 (furniture). Funds will be available from line #34723-55021 (Auditorium Meeting Room Updates).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

9. **Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$3,400 to cover maintenance and inspection costs for E-draulic tools.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Additional Appropriation - Employee Payout** – To consider and act on a request for a FY24 additional appropriation from the Chief of Police, Marc Balestracci, in the amount of \$12,786, for an employee payout per negotiated contract, to account #10129-51420 (patrol) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Public Works:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$21,150 to cover rental equipment and landfill maintenance.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Public Works - Bid Award: Bid #23-136 Hammond Mansion Roof Replacement:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, to award the bid to Ahova Home Improvement, in the amount of \$299,746. Funds

will be available from line #31122-55893 (Eugene O'Neill Roof Replacement) and Line #23507-58022 (Eugene O'Neill).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Police, Fire and Emergency Management Departments Bid Waiver – Mobile and Portable Radio Replacement: To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award Goosetown Communications, in the amount of \$496,744.50, for portable radio replacements with the following breakdown:

- Waterford Police Department - \$269,348.80
- Waterford Ambulance - \$26,991.91
- Waterford Fire Department - \$200,403.84

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. Emergency Management – Surplus and Reassign Assets: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, for surplus disposal of asset #010109 - Paper Shredder, Serial #HJ059, as it no longer functions and has already been replaced and reassign Asset #100431, Smart Board with Stand and Bluetooth Adapter as well as Asset #100432, Projector with Mount Package Optoma DX 205 to Fire Services to use for training purposes.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. Appointments & Resignations:

15a. Doug Lawson resignation letter from the Waterford Shellfish Commission.

MOTION by Muckle, seconded by Attanasio, to table; clarification needed whether resigning as Chair or resigning as Chair and from the Waterford Shellfish Commission as well. VOTING IN FAVOR: 3-0 PASSED

15b. To consider and act on the re-appointment of Tim Bleasdale (D) to the Planning & Zoning Commission to fill the term of 11/15/23-11/14/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15c. To consider and act on the re-appointment of Dani Gorman as the Municipal Agent for the Youth for the term of 6/1/23-6/1/24.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15d. To consider and act on the re-appointment of Dani Gorman as the Municipal Agent for the Elderly for the term of 6/1/23-6/1/24.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15e. To consider and act on the re-appointment of Richard Erricson (U) to the Recreation and Parks Commission to fill the term of 9/1/23-8/31/26

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. New Business: First Selectman Brule is chatting with all 3 owners of the mall.

17. Old Business: NONE

18. Correspondence:

18a. Cathryn Girard – Traffic enforcement

18b. Bill Sheehan – Request for Charter Revision

19. Consent Agenda

19a. Tax Refund

19b. Board of Selectmen Regular Meeting Minutes November 14, 2023

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-0 PASSED

Abstain: Attanasio

20. Adjournment: 6:19 pm

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 3-0 PASSED