Board of Finance
Special Meeting Minutes
Remote Access

Tuesday, July 28, 2020
4:00 pm

Present: Chairman Ronald R. Fedor, Mark Geer, John Sheehan, Kevin Petchark, and Glenn Patterson and Robert Tuneski

Absent: Tali Maidelis and Robert J. Brule, First Selectman

Elected: None

RTM: None

Staff: Kim Allen, Director of Finance, Abby Piersal, Planning Director, David Garside, and Maryellen McConnell, Secretary.

1. Establishment of a quorum and call to order:

   A quorum was established and a call to order was established at 4:00 pm, July 28, 2020.

2. To consider and act on a request from the Board of Selectmen to approve an appropriation of $150,000 from designated line FY21 CNR 20537-57854 and be moved into account 20537-57781 for the Waterford Beach Park Improvements and forward onto the RTM for approval.

   Statement from Abby Piersal: This is a request to appropriate $150,000 that was designated in CNR for FY21. This is a second part of a multi-year appropriation to complete the full redo of the bathrooms at the Waterford Beach Park as well as installing accessible pathways, connect to sewer, and installing enough conduits in the ground to see us into the future (security cameras, power upgrades and Wi-Fi). Multiple departments have been working together and doing a significant amount of work. Under Dave Garside's leadership, Recreation and Parks, Public Works and Utility Commission have done an outstanding job coordinating between departments to do this work in house and save money. That is the goal to provide a superior product and save money so we are close to being under budget as much as we can.

   We did go out to bid, with the money from the previous appropriation, unfortunately that vendor was unable to meet our specifications even after trying to work with them. We will be going back to the Board of Selectmen to request a different vendor and make sure we get things operational down there as quickly as possible.

Statement from Dave Garside: As of July 27, 2020, most of the underground work is complete. We have prepped the slabs, we are placing concrete on the causeway bathroom slab, tomorrow morning we are looking a placing the pavilion pad tomorrow, if not it will be delayed till Thursday. The infrastructure and all the sewer lines are in and we are putting the finished product in. Sidewalks, pads, services to accommodate for the cameras and the bathrooms and other items that we are looking at to get power to has been very successful, all departments have been very cooperative and everything has gone quiet well timing and budgetary wise.

Statement from John Sheehan: If we can get the status of how much has been appropriated, how much has been spent, what is the intention of the $150,000 as what is left to the estimate of the project: Per Kim Allen, where we stand right now we have appropriated $150,214.26, we have not finalized June yet so it will be a little lower around $123,000 after June payments. As of the May 31st report we have expended a full $68,772.74. Total spent to date has been $74,372.03. What we have currently appropriated that is available is $80,167.

The concrete that is in the purchase orders has not been spent yet, so we are working with about $80,000 to work with. The intent is to use the money that we have in this phase to finish out the concrete and purchase the first restroom trailer at the causeway and make sure that goes forward in phase one. There is additional work for electrical, shower, water fountain and other pieces that need to get done (landscaping, benches) and the purchase of the next trailer in the next $150,000. The intent is to finish them as quickly as possible. The trailers will be in the range of $75,000 - $80,000 a piece We do not want to bring an award of purchase to the Board of Selectman until we know we have plenty of money to put towards this in Phase one and we are right on that boarder.

Motion by John Sheehan and **seconded** by Mark Geer to approve the motion and forward onto the RTM for final approval.

Vote: 6-0 **Motion: Passed**

3 Adjournment:

Motion by John Sheehan and **seconded** by Robert Tuneski to adjourn the Meeting of the Board of Finance at 4:14 p.m.

Vote: 6-0 **Motion: Passed**

Respectfully submitted,

Mark Geer, Jr., Clerk

Maryellen McConnell, Secretary