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BOARD OF FINANCE
AGENDA

Waterford Town Hall
Zoom Meeting

October 23, 2020
Special Meeting 3:15 pm

Topic: Board of Finance Special Meeting
Time: Oct 23, 2020 03:15 PM Eastern Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/86525966577?pwd=YzJxbmdvNlBpVG5zemdFcFN5cHZqdz09

Meeting ID: 865 2596 6577
Passcode: 980848
One tap mobile
+13017158592,,86525966577#,,,,,,0#,,980848# US (Germantown)
+13126266799,,86525966577#,,,,,,0#,,980848# US (Chicago)

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+1 301 715 8592 US (Germantown)
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+1 929 205 6099 US (New York)

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Find your local number: https://us02web.zoom.us/u/kdRBY0a5O3

1. Establishment of a quorum and call to order.

2. To consider and act on a request from the Board of Selectmen on behalf of Kimberly Allen, Finance Director, to transfer $77,044 pending Board of Selectmen approval.

3. Adjournment

Ronald Fedor
Chairman

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

FINANCE
DEPARTMENT

FY21

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	51410	Firefighting	1,226,023	853,505	71,569		925,074
2	10123	51920	FICA	132,622	91,853	5,475		97,328
3	10121	59010	Contingency	265,000	259,407*		(77,044)	182,363
4								0
5								0.00
6								0.00
7								0.00
8			*$5,593 transfer out approved on 10/14/20 that has not been recorded in MUNIS to date					0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	77,044	(77,044)	

Explanation

Firefighter FLSA Claim Settlement expenditures that were not budgeted.

Department Head ____________________ **Date** ____________________

Kim Allen
Director of Finance — **Date** 10/21/2020

First Selectman ____________________ **Date** ____________________

Commission/Board Approval ____________________ **Date** ____________________

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10123 FIRE SERVICES							
10123 51110 ADMINISTRATION	219,533	0	219,533	63,782.16	.00	155,750.84	29.1%
10123 51120 INSPECTION	76,849	0	76,849	23,388.63	.00	53,460.37	30.4%
10123 51210 CLERICAL AND TECHNI	131,263	0	131,263	31,913.30	.00	99,349.70	24.3%
10123 51240 EDUCATIONAL INCENTI	20,430	0	20,430	7,930.00	.00	12,500.00	38.8%
10123 51410 FIRE FIGHTING	1,226,023	0	1,226,023	372,517.91	.00	853,505.09	30.4%
10123 51440 DISPATCH	0	0	0	.00	.00	.00	.0%
10123 51450 EXTRA DUTY	0	0	0	.00	.00	.00	.0%
10123 51451 EXTRA DUTY REGULAR	0	0	0	.00	.00	.00	.0%
10123 51810 OVERTIME	59,518	0	59,518	60,549.82	.00	-1,031.82	101.7%*
10123 51830 TRAINING & EDUCATIO	0	0	0	.00	.00	.00	.0%
10123 51920 F.I.C.A.	132,622	0	132,622	40,769.50	.00	91,852.50	30.7%
10123 52010 ADVERTISING	200	0	200	.00	.00	200.00	.0%
10123 52020 POSTAGE	250	0	250	39.22	.00	210.78	15.7%
10123 52030 PROFESSIONAL FEES	3,875	0	3,875	562.00	.00	3,313.00	14.5%
10123 52040 SERVICE CONT. AND R	18,130	0	18,130	7,510.57	730.00	9,889.43	45.5%
10123 52050 DUES,CONFERENCES &	48,675	0	48,675	5,507.72	4,970.00	38,197.28	21.5%
10123 52060 PRINTING	0	0	0	.00	.00	.00	.0%
10123 52070 REIMBURSABLE EXPENS	1,500	0	1,500	.00	.00	1,500.00	.0%
10123 52080 TELEPHONE	18,050	0	18,050	6,113.53	.00	11,936.47	33.9%
10123 52090 HEATING FUEL	45,410	0	45,410	3,949.19	35,099.40	6,361.41	86.0%
10123 52100 ELECTRICITY	62,383	0	62,383	22,001.66	.00	40,381.34	35.3%
10123 52110 WATER	5,746	0	5,746	1,457.21	.00	4,288.79	25.4%
10123 52120 SEWER	8,645	0	8,645	2,193.65	.00	6,451.35	25.4%
10123 52290 PUBLIC SAFETY AWARE	2,500	0	2,500	120.65	.00	2,379.35	4.8%
10123 52310 EXAMINATIONS	6,000	0	6,000	1,785.95	2,302.30	1,911.75	68.1%
10123 52320 RENTAL OF HYDRANTS	457,200	0	457,200	112,701.54	.00	344,498.46	24.7%
10123 52370 CLOTHING OR UNIFORM	15,500	0	15,500	1,833.54	1,947.16	11,719.30	24.4%
10123 52371 FIRE POLICE	1,500	0	1,500	.00	.00	1,500.00	.0%
10123 52372 INSURANCE	117,810	0	117,810	134,469.00	.00	-16,659.00	114.1%*
10123 52373 LP GAS	4,375	0	4,375	680.09	.00	3,694.91	15.5%
10123 52374 CABLE TELEVISION	6,060	0	6,060	1,992.88	.00	4,067.12	32.9%
10123 52375 GROUND LADDER TESTI	5,825	0	5,825	.00	2,649.60	3,175.40	45.5%
10123 52376 HYDRAULIC TESTING	2,500	0	2,500	1,234.86	.00	1,265.14	49.4%
10123 52377 BREATHING APPARATUS	6,760	0	6,760	8,107.43	.00	-1,347.43	119.9%*
10123 52378 BUILDING MAINTENANC	80,000	0	80,000	32,760.73	9,896.00	37,343.27	53.3%
10123 52379 HOSE TESTING AND RE	9,825	0	9,825	.00	.00	9,825.00	.0%
10123 52387 PUMP TESTING SERVIC	4,000	0	4,000	2,475.00	.00	1,525.00	61.9%
10123 52392 GENERATOR MAINTENAN	4,225	0	4,225	.00	.00	4,225.00	.0%
10123 52396 FF -PROTECTIVE CLOT	0	0	0	.00	.00	.00	.0%
10123 53010 OFFICE SUPPLIES	2,000	0	2,000	347.93	.00	1,652.07	17.4%

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10123 53020 OTHER SUPPLIES	17,000	0	17,000	10,423.69	1,747.71	4,828.60	71.6%
10123 53021 CONSUMABLE SUPPLIES	7,500	0	7,500	1,901.26	.00	5,598.74	25.4%
10123 53070 AUTO REPAIRS	88,000	0	88,000	41,804.40	23,648.49	22,547.11	74.4%
10123 53090 FUELS AND LUBRICANT	28,800	0	28,800	5,918.32	.00	22,881.68	20.5%
10123 53110 COMPUTER SUPPLIES	2,500	0	2,500	797.97	.00	1,702.03	31.9%
10123 53111 FF PROTECTIVE CLOTH	78,080	0	78,080	2,365.39	4,134.61	71,580.00	8.3%
10123 53112 FIREFIGHTING SUPPLI	10,000	0	10,000	5,236.31	1,648.42	3,115.27	68.8%
10123 53113 VOLUNTEER RESPONDER	5,000	0	5,000	422.60	.00	4,577.40	8.5%
10123 54060 OFFICE EQUIPMENT	3,000	0	3,000	113.53	.00	2,886.47	3.8%
10123 54202 EQUIPMENT -FIRE INV	500	0	500	.00	.00	500.00	.0%
10123 54207 SCBA REPLACEMENT BO	0	0	0	.00	.00	.00	.0%
10123 54215 THERMAL CAMERAS -OS	0	0	0	.00	.00	.00	.0%
10123 54216 MULTI-GAS METER	0	0	0	.00	.00	.00	.0%
10123 54217 RESCUE SAWS	0	0	0	.00	.00	.00	.0%
10123 54218 FIREFIGHTER EQUIPME	30,000	0	30,000	4,424.97	1,209.96	24,365.07	18.8%
10123 54219 EQUIPMENT STORAGE L	0	0	0	.00	.00	.00	.0%
10123 54220 RADIO/EMERGENCY LIG	9,000	0	9,000	2,194.29	746.25	6,059.46	32.7%
10123 54221 SERVICE TRUCK EQUIP	0	0	0	.00	.00	.00	.0%
10123 54222 RESCUE TRUCK EQUIPM	5,000	0	5,000	.00	.00	5,000.00	.0%
10123 54226 EQUIPMENT	12,000	0	12,000	.00	.00	12,000.00	.0%
10123 54241 TELEPHONE SYSTEM -G	0	0	0	.00	.00	.00	.0%
TOTAL FIRE SERVICES	3,101,562	0	3,101,562	1,024,298.40	90,729.90	1,986,533.70	36.0%
TOTAL GENERAL FUND	3,101,562	0	3,101,562	1,024,298.40	90,729.90	1,986,533.70	36.0%
TOTAL EXPENSES	3,101,562	0	3,101,562	1,024,298.40	90,729.90	1,986,533.70	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10121 CONTINGENCY							
10121 59010 CONTINGENCY	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL CONTINGENCY	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL GENERAL FUND	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL EXPENSES	265,000	0	265,000	.00	.00	265,000.00	