

**MINUTES
BOARD OF SELECTMEN
Special Meeting
June 16, 2021
4:00 P.M.
TOWN HALL (APPLEBY ROOM)**

RECEIVED FOR RECORD
JUN 17 2021
2021 JUN 17 AM 8:29

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule, Selectwoman Jody Nazarchyk, and Selectwoman Elizabeth Sabilia (arrival 4:09pm)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call- First Selectman Brule called the meeting to order at 4:00 pm.

2. Pledge of Allegiance

3. Finance Department: BID AWARD (On-Call Mechanical, Electrical, Plumbing and Engineering Services) - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, of behalf of Gary Schneider, Public Works Director, it is recommended for the Bid be awarded to AI Engineers Inc. and RZ Design Associates for a period of three (3) years, with the option to renew for an additional two (2) year contract.

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, **VOTING IN FAVOR: unanimous VOTE:2-0**

4. Finance Department: BID AWARD (Custodial Services for Government Buildings) - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, of behalf of Gary Schneider, Public Works Director, it is recommended for the Bid be awarded to Blackburn Professional Cleaning, in the amount of \$82,200, for the contract period of two (2) years, with the possibility of

annual renewals for an additional three (3) years, based upon the Town of Waterford's discretion.

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:2-0**

5. Recreation & Parks: To Consider an act of the following request for the following In Series Transfers from the Director of Recreation & Parks, Brian Flaherty.

Recreation & Parks
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	Revised Budget Amount
1	10137	52080	Telephone	\$ 2,848	1,100.00		\$ 3,948
2	10137	52380	Programs	\$ 42,387		1,100.00	\$ 41,287
3	10137	54020	Equipment	\$ 1,825	1,100.00		\$ 2,925
4	10137	52380	Programs	\$ 42,387		1,100.00	\$ 40,187
5							
8							
9							\$ -
10							\$ -
TOTAL					2,200.00	2,200.00	

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:2-0**

6. Recreation & Parks: To Consider an act of the following request for the following Out of Series Transfers from the Director of Recreation & Parks, Brian Flaherty.

Recreation & Parks
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10137	52420	Maintenance of Properties	147,523.00	30,000.00		177,523.00
2	10137	51620	Recreation Programs	342,991.00		30,000.00	312,991.00
3							0.00
4							0.00
5							0.00
6							0.00
7							0.00
8							0.00
9							0.00
10							0.00
							0.00
							0.00
TOTAL					30,000.00	30,000.00	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Emergency Management: To Consider an act of the following request for the following In Series Transfers from the Director of Emergency Management, Steve Sinagra.

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	52050	DUES, CONF. EDUCATION	\$ 22,084	\$ 19,896		(1,700.00)	\$ 17,996
2	10122	52080	TELEPHONE	\$ 25,537	\$ (409)	1,700.00		\$ 1,291
3	10122	52050	DUES, CONF. EDUCATION	\$ 22,084	\$ 16,596		(1,700.00)	\$ 14,896
4	10122	52370	DISP CLOTHING ALLOWANCE	\$ 3,760	\$ 1,356	1,700.00		\$ 3,056
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						3,400.00	(3,400.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Senior Services: To Consider an act of the following request for the following In Series Transfers from the Director of Senior Services, Lisa Cappucio.

SENIOR SERVICES DEPARTMENT								
Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10135	51110	ADMINISTRATION	\$ 148,882	\$ 9,489	5,200.00		\$ 14,689
2	10135	51210	CLERICAL & TECHNICAL	\$ 212,639	\$ 73,975		(6,200.00)	\$ 67,775
3	10135	51810	OVERTIME	\$ 891	\$ 37	1,000.00		\$ 1,037
4								\$ -
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						6,200.00	(6,200.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous **VOTE:3-0**

9. Insurance: To Consider an act of the following request for the following In
Series Transfers from the Director of Finance, Kim Allen.

INSURANCE DEPARTMENT				4TH QUARTER				
Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10112	52201	LIABILITY/AUTO/PROPERTY	\$ 420,000	\$ (35,065)	35,065.00		\$ -
2	10112	52240	UNEMPLOYMENT COMPENSATION	\$ 5,000	\$ (26,598)	26,600.00		\$ 2
3	10112	52252	LONGTERM DISABILITY	\$ 300	\$ (165)	165.00		
4	10112	52251	HEALTHCARE	\$ 3,460,000	\$ 278,295		(61,830.00)	\$ 216,465
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						61,830.00	(61,830.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous **VOTE:3-0**

10. To Consider and Act on, Resolved that the Board of Selectmen hereby authorizes and directs, Robert Brule as First Selectman, to execute, approve, sign and deliver, all contracts made by or on behalf of the Town of Waterford during the fiscal year July 1, 2021 to June 30, 2022.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous VOTE:3-0

11. Appointments and Resignations:

11a. To consider an act on the recommendation to reappoint Marcia Benvenuti (D) to the Waterford/East Lyme Shellfish Commission to fill the term 5/31/21-5/30/25

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous VOTE:3-0

11b. To consider an act on the recommendation to appoint Steve Elci (D) to the Recreation and Parks Commission to fill the term 9/1/18-8/31/21

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous VOTE:3-0

12. Consent Agenda:

12a. Tax refund in the amount of \$1,915.03

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated,
VOTING IN FAVOR: unanimous VOTE:3-0

13. Adjournment- There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 4:24 pm.

Respectfully Submitted,

Cindy Dupointe