FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Regular Meeting

March 12, 2025
7:00 p.m.

1. Establishment of a quorum and call to order.

2. Public Comment

3. Approval and acceptance of minutes from February 12, 2025.

4. To consider and act on a request for a FY25 Out-of-Series Transfer from Gary Schneider, Director of Public Works, in the amount of **$39,413** for sidewalks.

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

PUBLIC WORKS CAPITAL
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	33022	55882	SIDEWALK REPLACEMENT (NORMAN ROAD)	34,078.55	(39,412.99)	39,412.99		0.00
2	33022	55883	SIDEWALK REPLACEMENT (WILLIAM STREET)	15,000.49	11,623.47		(5,292.56)	6,330.91
3	33022	55884	SIDEWALK REPLACEMENT (SUMMER STREET)	22,521.88	20,631.65		(20,631.65)	0.00
4	33022	55885	SIDEWALK REPLACEMENT (DAVID STREET)	16,748.83	13,488.78		(13,488.78)	0.00
								0.00
					TOTAL	39,412.99	(39,412.99)	

Explanation

The four sidewalks were approved together and the work was completed as one projected. Costs were difficult to separate by sidewalk on the invoices and most costs were assigned to 33022-55882 when work was completed on all sidewalks. The total budget for all sidewalks was $195,000 and only $193,169.09 was expended. The balance of $6,330.91 will be returned to the general fund.

5. To consider and act on a request for a FY25 Out-of-Series Transfer from Gary Schneider, Director of Public Works, in the amount of **$35,558** for various lines as presented in the Transfer Request Form.

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	53030	Operational Supplies	18,000.00	139.84	5,000.00		5,139.84
2	10130	51510	Equipment Maintenance	390,229.00	172,007.00		5,000.00	167,007.00
3	10130	52040	Service, Contracts & Repairs	62,000.00	2,972.00	25,000.00		27,972.00
4	10130	51510	Equipment Maintenance	390,229.00	167,007.00		25,000.00	142,007.00
5	10130	52030	Professional Fees	137,000.00	(6,423.05)	5,558.00		(865.05)
6	10130	51130	Engineering	5,558.00	5,558.00		5,558.00	0.00
								0.00
					TOTAL	35,558.00	35,558.00	

Explanation

See attached memo

6. Pending Board of Selectmen approval, to consider and act on an additional appropriation request in the amount of **$505,078** to line **20536-57848 (Library HVAC Upgrade)** from the Director of Public Works, Gary Schneider, and Director of Library, Christine Johnson, and forward to the RTM if approved.

7. To consider and act on a request for a FY25 additional appropriation by Bigi Ebbin and Patti Waters, Registrar of Voters, in the amount of **$11,972** to cover expenses incurred in the August 13, 2024 Primary that aren't covered in the yearly budget and forward to the RTM if approved.
Disbursement of funds should be as follows:
Line # 10102-51310 $ 800.00

Line # 10102-51320 $8,924.00

Line # 10102-51920 $1,348.00

Line # 10102-53020 $ 900.00

8. To consider and act on a request for a FY25 Out-of-Series Transfer from Christine Johnson, Library Director, in the amount of **$156** for Postage costs.

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

LIBRARY
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10136	52020	POSTAGE	264.00	19.60	~~155.40~~		175.00
2	10136	53010	OFFICE SUPPLIES	450.00	316.25	156	~~(155.40)~~	160.85
3							-156	0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
						156	156	0.00
								0.00
					TOTAL	~~155.40~~	~~(155.40)~~	

Explanation

Postage shortfall due to unbudgeted postal rate increases and double charge in November 2024 - mailed 42 pieces charged for 84.

9. To consider and act on a request for a FY25 Out-of-Series Transfer from Rob Brule, First Selectman's Office in the amount of **$1,200** for Ricoh lease charges and Fuels and Lubricants.

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

First Selectman's Office
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10101	52040	Service Cont. and Repairs	1,400.00	134.65	400.00		534.65
2	10101	53090	Fuels & Lubricants	1,000.00	10.84	800.00		810.84
3	10101	52030	Professional Fees	3,000.00	3,000.00		(1,200.00)	1,800.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	1,200.00	(1,200.00)	

Explanation
adding funds to Fuels & Lubricants from Professional Fees
Transfer will cover the RICOH lease charges and color copy costs through the end of the fiscal year

Funds are available for transfer because the First Selectman did not attend a planned economic development conference in November.

10. Review and discussion of questions on the 1Q 2025 Capital Project Status Report.

11. To consider and act on the request by Steve Sinagra, Director of Emergency Management to reschedule the budget hearing for Emergency Management from March 3, 2025 to a later date.

12. Old Business: Continuation of discussion from the January 15, 2025 meeting regarding the process for submitting and approving capital projects.

13. New Business:

14. Liaison Reports:

15. Correspondence:
    a. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY25 February 13, 2025
    b. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated February 13, 2025.
    c. Virginia Bielucki, Town Accountant, Status of Contingency FY25 February 18, 2025.
    d. Special Revenue Reports dated December 31, 2024, Kimberly Allen, Finance Director

16. Adjournment

Glenn Patterson, Chairman

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

PUBLIC WORKS CAPITAL
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	33022	55882	SIDEWALK REPLACEMENT (NORMAN ROAD)	34,078.55	(39,412.99)	39,412.99		0.00
2	33022	55883	SIDEWALK REPLACEMENT (WILLIAM STREET)	15,000.49	11,623.47		(5,292.56)	6,330.91
3	33022	55884	SIDEWALK REPLACEMENT (SUMMER STREET)	22,521.88	20,631.65		(20,631.65)	0.00
4	33022	55885	SIDEWALK REPLACEMENT (DAVID STREET)	16,748.83	13,488.78		(13,488.78)	0.00
								0.00
					TOTAL	39,412.99	(39,412.99)	

Explanation

The four sidewalks were approved together and the work was completed as one projected. Costs were difficult to separate by sidewalk on the invoices and most costs were assigned to 33022-55882 when work was completed on all sidewalks. The total budget for all sidewalks was $195,000 and only $193,169.09 was expended. The balance of $6,330.91 will be returned to the general fund.

Department Head **Date**

Kim Allen 1/30/2025
Director of Finance **Date**

BWS 2/18/25
First Selectman **Date**

Commission/Board Approval **Date**

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENTS FUND							
33022 FISCAL YEAR 2021-2022 P WORKS							
55882 NORMAN/CONCRETE PANELS							
33022 55882 NORMAN/CONCRETE PANELS	-34,078.55	0.00	-34,078.55	5,334.44	0.00	-39,412.99	-15.7%
TOTAL FISCAL YEAR 2021-2022 P WORKS	-34,078.55	0.00	-34,078.55	5,334.44	0.00	-39,412.99	-15.7%
TOTAL CAPITAL IMPROVEMENTS FUND	-34,078.55	0.00	-34,078.55	5,334.44	0.00	-39,412.99	-15.7%
TOTAL EXPENSES	-34,078.55	0.00	-34,078.55	5,334.44	0.00	-39,412.99	
GRAND TOTAL	-34,078.55	0.00	-34,078.55	5,334.44	0.00	-39,412.99	-15.7%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENTS FUND							
33022 FISCAL YEAR 2021-2022 P WORKS							
55883 WILLIAM ST CONCRETE SIDEWALK							
33022 55883 WILLIAM ST CONCRETE SIDEWALK	15,000.49	0.00	15,000.49	3,377.02	0.00	11,623.47	22.5%
TOTAL FISCAL YEAR 2021-2022 P WORKS	15,000.49	0.00	15,000.49	3,377.02	0.00	11,623.47	22.5%
TOTAL CAPITAL IMPROVEMENTS FUND	15,000.49	0.00	15,000.49	3,377.02	0.00	11,623.47	22.5%
TOTAL EXPENSES	15,000.49	0.00	15,000.49	3,377.02	0.00	11,623.47	
GRAND TOTAL	15,000.49	0.00	15,000.49	3,377.02	0.00	11,623.47	22.5%

** END OF REPORT - Generated by Kimberly Allen **

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Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENTS FUND							
33022 FISCAL YEAR 2021-2022 P WORKS							
55884 SUMMER STREET/CONCRETE SW							
33022 55884 SUMMER STREET/CONCRETE SW	22,521.88	0.00	22,521.88	1,890.23	0.00	20,631.65	8.4%
TOTAL FISCAL YEAR 2021-2022 P WORKS	22,521.88	0.00	22,521.88	1,890.23	0.00	20,631.65	8.4%
TOTAL CAPITAL IMPROVEMENTS FUND	22,521.88	0.00	22,521.88	1,890.23	0.00	20,631.65	8.4%
TOTAL EXPENSES	22,521.88	0.00	22,521.88	1,890.23	0.00	20,631.65	
GRAND TOTAL	22,521.88	0.00	22,521.88	1,890.23	0.00	20,631.65	8.4%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENTS FUND							
33022 FISCAL YEAR 2021-2022 P WORKS							
55885 DAVID STREET/CONCRETE SW							
33022 55885 DAVID STREET/CONCRETE SW	16,748.83	0.00	16,748.83	3,260.05	0.00	13,488.78	19.5%
TOTAL FISCAL YEAR 2021-2022 P WORKS	16,748.83	0.00	16,748.83	3,260.05	0.00	13,488.78	19.5%
TOTAL CAPITAL IMPROVEMENTS FUND	16,748.83	0.00	16,748.83	3,260.05	0.00	13,488.78	19.5%
TOTAL EXPENSES	16,748.83	0.00	16,748.83	3,260.05	0.00	13,488.78	[illegible]
GRAND TOTAL	16,748.83	0.00	16,748.83	3,260.05	0.00	13,488.78	19.5%

** END OF REPORT - Generated by Kimberly Allen **

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	53030	Operational Supplies	18,000.00	139.84	5,000.00		5,139.84
2	10130	51510	Eqiupment Maintenance	390,229.00	172,007.00		5,000.00	167,007.00
3	10130	52040	Service, Contracts & Repairs	62,000.00	2,972.00	25,000.00		27,972.00
4	10130	51510	Eqiupment Maintenance	390,229.00	167,007.00		25,000.00	142,007.00
5	10130	52030	Professional Fees	137,000.00	(6,423.05)	5,558.00		(865.05)
6	10130	51130	Engineering	5,558.00	5,558.00		5,558.00	0.00
								0.00
					TOTAL	35,558.00	35,558.00	

Explanation

See attached memo

Gary Schneider
Department Head

2/24/2025
Date ~~Date~~

Kim Allen
Director of Finance

2/25/25
Date ~~Date~~

BOS
First Selectman

3/4/25
Date **Date**

Commission/Board Approval

Date ~~Date~~

revised 8/13/20

Out of Series Transfers

Item 1. $5,000 Increase. Operational supplies are hand tools, safety equipment, chains, tarpaulins, paint, wiping rags, gloves, etc. Supplies include paper goods, trash bags, batteries and materials required for maintaining the Public Works Complex in an orderly manner. Equipment Maintenance supplies include specialized tools, safety gear, cleaners, oxygen, acetylene and welding accessories, as well as mailboxes and the necessary parts for repairs. All of our major vehicles have spill prevention kits. Inspections shown many kits were not restocked.

Item 2. $5,000 Decrease. Staffing this year is better than last, but we still had positions that took some time to fill or remain open. Currenlty we still have garage mechanic position open (funded at $66,851), Maintenance Worker II just filled (annual salary $50,229 leaving $25,000). At this time, we are still activity recruiting for a garage mechanic. It would be safe to say that ½ of the annual salary $33,000 of the garage mechanic position is available for the transfer requests.

Item 3. Increase $25,000. While underground utilities offer improved storm protection, it does increase the effort to maintain. We have experienced an increase in the amount of streetlights that have failed in areas where they are powered with underground lines. In conjunction with Eversource, the power must be disconnected at the service manhole, then our contractor must inspect the line, if the underground line has failed, they must hand dig to find the problem, make the repair and then call Eversource back to make the connection. The Town is billed by our contractor and Eversource.

As our subdivision's roads have aged, so have the streetlights which consist of the wooden pole, underground cabling. The department has addressed the aging streetlights when they were converted from high pressure sodium to LED.

Item 4. Decrease $25,000. Justification same as Item 2.

Item 5. Increase $5,558. Funds were encumbered to secure our on-call engineer to inspect the Pleasure Beach Bridge after an accident earlier this year. Also, the expenses of physicals and background checks have increased due to the number of positions being filled.

Item 6 Decrease $5,558. Budget was to reimburse Utilities for inspection services. Our workload is such that the support will not be needed this year.

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110 ADMINISTRATION	360,257.00	0.00	360,257.00	234,741.45	0.00	125,515.55	65.2%
51130 ENGINEERING							
10130 51130 ENGINEERING	5,558.00	0.00	5,558.00	0.00	0.00	5,558.00	.0%
51210 CLERICAL AND TECHNICAL							
10130 51210 CLERICAL AND TECHNICAL	143,429.00	0.00	143,429.00	107,474.92	0.00	35,954.08	74.9%
51510 EQUIPMENT MAINTENANCE							
10130 51510 EQUIPMENT MAINTENANCE	390,229.00	0.00	390,229.00	224,437.69	0.00	165,791.31	57.5%
51520 HIGHWAY MAINTENANCE							
10130 51520 HIGHWAY MAINTENANCE	920,994.00	0.00	920,994.00	561,447.08	0.00	359,546.92	61.0%
51530 REFUSE COLL.& DISPOSAL							
10130 51530 REFUSE COLL.& DISPOSAL	475,665.00	0.00	475,665.00	267,572.27	0.00	208,092.73	56.3%
51540 SNOW REMOVAL							
10130 51540 SNOW REMOVAL	56,000.00	0.00	56,000.00	82,649.29	0.00	-26,649.29	147.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10130 51810 OVERTIME	55,000.00	0.00	55,000.00	55,853.14	0.00	-853.14	101.6%
51910 FRINGE BENEFITS							
10130 51910 FRINGE BENEFITS	16,225.00	0.00	16,225.00	9,112.20	1,726.32	5,386.48	66.8%
51920 F.I.C.A.							
10130 51920 F.I.C.A.	186,271.00	0.00	186,271.00	110,107.62	0.00	76,163.38	59.1%
52020 POSTAGE							
10130 52020 POSTAGE	800.00	0.00	800.00	354.35	0.00	445.65	44.3%
52030 PROFESSIONAL FEES							
10130 52030 PROFESSIONAL FEES	120,000.00	17,000.00	137,000.00	75,447.87	67,975.18	-6,423.05	104.7%
52040 SERVICE CONT AND REPAIRS							
10130 52040 SERVICE CONT. AND REPAIRS	62,000.00	0.00	62,000.00	36,660.68	22,367.53	2,971.79	95.2%
52050 DUES CONFER							
10130 52050 DUES,CONFERENCES & EDUCATION	4,000.00	0.00	4,000.00	2,770.01	0.00	1,229.99	69.3%
52060 PRINTING							
10130 52060 PRINTING	50.00	0.00	50.00	0.45	0.00	49.55	.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES								
10130 52070	50.00	REIMBURSABLE EXPENSES	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE								
10130 52400	2,000.00	MEAL ALLOWANCE	0.00	2,000.00	997.73	0.00	1,002.27	49.9%
52410 STREET TREE MAINTENANCE								
10130 52410	5,000.00	STREET TREE MAINTENANCE	0.00	5,000.00	239.99	1,200.00	3,560.01	28.8%
52450 SITE WORK								
10130 52450	1,000.00	SITE WORK	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING								
10130 52460	85,000.00	STREET LIGHTING	0.00	85,000.00	47,916.20	0.00	37,083.80	56.4%
52470 SOLID WASTE DISPOSAL								
10130 52470	1,019,932.00	SOLID WASTE DISPOSAL	0.00	1,019,932.00	470,341.09	529,245.96	20,344.95	98.0%
52475 RECYCLING PROGRAM								
10130 52475	500.00	RECYCLING PROGRAM	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT								
10130 52510	20,000.00	RENTAL OF EQUIPMENT	6,198.00	26,198.00	18,399.16	7,798.72	0.12	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,536.00	27,536.00	14,637.32	12,898.68	0.00	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	314.28	0.00	35.72	89.8%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	0.00	18,000.00	12,649.88	5,210.28	139.84	99.2%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	0.00	230,000.00	159,686.36	64,401.92	5,911.72	97.4%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	0.00	324,713.00	113,378.00	0.00	211,335.00	34.9%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	26,381.34	12,118.66	1,500.00	96.3%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	22,745.01	1,636.00	618.99	97.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	80,706.50	16,927.09	36,632.41	72.7%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	8,915.72	0.00	2,879.28	75.6%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	122,619.82	159,680.60	38,819.58	87.9%
TOTAL PUBLIC WORKS	5,086,238.00	0.00	5,086,238.00	2,869,270.06	903,186.94	1,313,781.00	74.2%
TOTAL GENERAL FUND	5,086,238.00	0.00	5,086,238.00	2,869,270.06	903,186.94	1,313,781.00	74.2%
TOTAL EXPENSES	5,086,238.00	0.00	5,086,238.00	2,869,270.06	903,186.94	1,313,781.00	
GRAND TOTAL	5,086,238.00	0.00	5,086,238.00	2,869,270.06	903,186.94	1,313,781.00	74.2%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 02/25/2025 11:35
User: kallen
Program ID: glytdbud

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Robert Brule, First Selectman

From: Gary J. Schneider, Director of Public Works

Cc: Kimberly Allen, Finance Director
Christine Johnson, Library Director

Date: March 5, 2025

Re: Library HVAC Project

Bids were received on February 11, 2025 to replace the HVAC at the Library. The goal was to renovate the entire building. The bid was broken into 3 areas, the base bid to complete the work on the main level, the level where the last A/C unit failed last summer and where temporary units were installed to provide cooling and dehumidification, and alternate bids for the basement meeting rooms and the office areas.

Available funding (Town and State Library grant) is $1,220,808 million. Only one contractor submitted a bid. This may be due to the State Board of Education funding school HVAC projects that have a completion date of the end of this year. That has flooded the market with projects for the contractors to bid on. We are not the only town to receive just one bid.

With the total bid of $2,329,500, after conferring with the Purchasing Agent, and with approval by the State Library's grant administrator, I directed the engineer to meet with the contractor to discuss their base bid ($1,893,500) and determine if it could be reduced. The contractor asked his subcontractors for new numbers and reached out to other subcontractors that they have worked with on previous projects to propose new numbers. That effort resulted in a reduction to $1,597,987 million, a reduction of $295,513, but still greater than the available funding.

The options are few. The remaining roof top unit that both provides the heating and cooling failed leaving just the heating mode working. That caused the main floor of the building to be without A/C last summer. The temporary solution was the installation of temporary units costing $12,000 per month. That remaining rooftop unit has held together for this heating season. It may not for the next.

The Library Board met on Tuesday, February 27, 2025 to discuss the results. They are supportive of continuing with project, completing only the base bid. The two alternatives will be addressed in future capital projects.

Time is critical. The Contractor needs to start the project in March in order to get the equipment ordered. The lead times have already increased to 16 weeks from 12 weeks for the major units.

To continue with the project, an additional appropriation is required in the amount of $505,078. The breakdown is $377,179 for construction, $48,000 for cooling (estimate of $12,000/month, 4 months) and a 5% contingency $79,899

I would recommend a request for a special meeting of the Board of Selectmen be held before the Board of Finance meeting on March 12, 2025 and the April 6th meeting of the RTM.

February 5, 2025

Robert Brule, First Selectman

Town of Waterford

15 Rope Ferry Rd

Waterford, CT 06385

Subject: Request for additional funds to cover the August 13, 2024 Primary

Dear Mr. Brule,

We respectfully request additional funds in the amount of $11,972 to cover expenses incurred in the August 13, 2024 Primary. Primaries are not covered in our yearly budget.

It should be disbursed as follows:

$ 800 to LI 10102-51310

$8,924 to LI 10102-51320

$1,348 to LI 10102-51920

$ 900 to LI 10102-53020

Please place on the agenda for the next regular Board of Selectmen meeting.

Respectfully,

Patti Waters, ROV

Bigi Ebbin,ROV

2\18\25, BOS-approved

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10102 REGISTRAR OF VOTERS								
51010 ELECTED OFFICIALS								
10102 51010	ELECTED OFFICIALS	54,497.00	0.00	54,497.00	39,940.60	0.00	14,556.40	73.3%
51310 VOTER REGISTRATION								
10102 51310	VOTER REGISTRATION	4,000.00	0.00	4,000.00	3,981.89	0.00	18.11	99.5%
51320 ELECTION ACTIVITIES								
10102 51320	ELECTION ACTIVITIES	14,870.00	0.00	14,870.00	23,653.22	0.00	-8,783.22	159.1%
51920 F.I.C.A.								
10102 51920	F.I.C.A.	5,613.00	0.00	5,613.00	5,801.55	0.00	-188.55	103.4%
52010 ADVERTISING								
10102 52010	ADVERTISING	100.00	0.00	100.00	0.00	0.00	100.00	.0%
52020 POSTAGE								
10102 52020	POSTAGE	2,050.00	0.00	2,050.00	1,346.65	0.00	703.35	65.7%
52040 SERVICE CONT AND REPAIRS								
10102 52040	SERVICE CONT. AND REPAIRS	2,250.00	0.00	2,250.00	1,250.00	0.00	1,000.00	55.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER								
10102 52050	DUES,CONFERENCES & EDUCAT	1,710.00	0.00	1,710.00	1,710.00	0.00	0.00	100.0%
52070 REIMBURSABLE EXPENSES								
10102 52070	REIMBURSABLE EXPENSES	1,142.00	0.00	1,142.00	556.81	0.00	585.19	48.8%
53020 OTHER SUPPLIES								
10102 53020	OTHER SUPPLIES	10,293.00	0.00	10,293.00	9,916.40	0.00	376.60	96.3%
TOTAL REGISTRAR OF VOTERS		96,525.00	0.00	96,525.00	88,157.12	0.00	8,367.88	91.3%
TOTAL GENERAL FUND		96,525.00	0.00	96,525.00	88,157.12	0.00	8,367.88	91.3%
TOTAL EXPENSES		96,525.00	0.00	96,525.00	88,157.12	0.00	8,367.88	91.3%
GRAND TOTAL		96,525.00	0.00	96,525.00	88,157.12	0.00	8,367.88	91.3%

** END OF REPORT - Generated by Kimberly Allen **

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User: kallen
Program ID: glytdbud

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

LIBRARY
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10136	52020	POSTAGE	264.00	19.60	~~155.40~~ 156		175.00
2	10136	53010	OFFICE SUPPLIES	450.00	316.25		~~(155.40)~~ -156	160.85
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
						156	156	0.00
								0.00
					TOTAL	~~155.40~~	~~(155.40)~~	

Explanation

Postage shortfall due to unbudgeted postal rate increases and double charge in November 2024 - mailed 42 pieces charged for 84.

Christen M Johnson
Department Head — Date 2/12/2025

Kim Allen
Director of Finance — Date 2/12/25

BOS
First Selectman — Date 3/4/25

Commission/Board Approval — Date

revised 8/13/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10136 WATERFORD PUBLIC LIBRARY								
51110 ADMINISTRATION								
10136 51110	ADMINISTRATION	100,837.00	0.00	100,837.00	62,053.44	0.00	38,783.56	61.5%
51210 CLERICAL AND TECHNICAL								
10136 51210	CLERICAL AND TECHNICAL	728,795.00	0.00	728,795.00	453,989.64	0.00	274,805.36	62.3%
51220 CUSTODIAL								
10136 51220	CUSTODIAL	93,336.00	0.00	93,336.00	55,908.71	0.00	37,427.29	59.9%
51810 OVERTIME								
10136 51810	OVERTIME	150.00	0.00	150.00	12.57	0.00	137.43	8.4%
51920 F.I.C.A.								
10136 51920	F.I.C.A.	70,619.00	0.00	70,619.00	41,632.97	0.00	28,986.03	59.0%
52020 POSTAGE								
10136 52020	POSTAGE	264.00	0.00	264.00	244.40	0.00	19.60	92.6%
52070 REIMBURSABLE EXPENSES								
10136 52070	REIMBURSABLE EXPENSES	720.00	0.00	720.00	366.49	0.00	353.51	50.9%

Town of Waterford, CT

munis a tyler erp solution

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53010 OFFICE SUPPLIES							
10136 53010 OFFICE SUPPLIES	450.00	0.00	450.00	147.25	0.00	302.75	32.7%
53020 OTHER SUPPLIES							
10136 53020 OTHER SUPPLIES	5.00	0.00	5.00	0.00	0.00	5.00	.0%
54160 BOOKS AND RELATED MATERIA							
10136 54160 BOOKS AND RELATED MATERIAL	11,661.00	0.00	11,661.00	11,660.86	0.00	0.14	100.0%
TOTAL WATERFORD PUBLIC LIBRARY	1,006,837.00	0.00	1,006,837.00	626,016.33	0.00	380,820.67	62.2%
TOTAL GENERAL FUND	1,006,837.00	0.00	1,006,837.00	626,016.33	0.00	380,820.67	62.2%
TOTAL EXPENSES	1,006,837.00	0.00	1,006,837.00	626,016.33	0.00	380,820.67	
GRAND TOTAL	1,006,837.00	0.00	1,006,837.00	626,016.33	0.00	380,820.67	62.2%

** END OF REPORT - Generated by Kimberly Allen **

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

First Selectman's Office
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10101	52040	Service Cont. and Repairs	1,400.00	134.65	400.00		534.65
2	10101	53090	Fuels & Lubricants	1,000.00	10.84	800.00		810.84
3	10101	52030	Professional Fees	3,000.00	3,000.00		(1,200.00)	1,800.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	1,200.00	(1,200.00)	

Explanation

adding funds to Fuels & Lubricants from Professional Fees

Transfer will cover the RICOH lease charges and color copy costs through the end of the fiscal year

Funds are available for transfer because the First Selectman did not attend a planned economic development conference in November.

Emailed
Department Head | **Date**

Kim Allen
Director of Finance | 2/13/25 **Date**

Robert Brule
First Selectman | 2/13/2025 **Date**

BOS
Commission/Board Approval | 3/4/25 **Date**

revised 9/9/20

munis a tyler erp solution

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10101 FIRST SELECTMEN							
51010 ELECTED OFFICIALS							
10101 51010 ELECTED OFFICIALS	113,176.00	0.00	113,176.00	69,379.84	0.00	43,796.16	61.3%
51020 ELECTED SELECTMEN							
10101 51020 ELECTED SELECTMEN	3,843.00	0.00	3,843.00	2,241.40	0.00	1,601.60	58.3%
51110 ADMINISTRATION							
10101 51110 ADMINISTRATION	67,070.00	0.00	67,070.00	36,391.98	0.00	30,678.02	54.3%
51920 F.I.C.A.							
10101 51920 F.I.C.A.	14,083.00	0.00	14,083.00	7,859.12	0.00	6,223.88	55.8%
52010 ADVERTISING							
10101 52010 ADVERTISING	100.00	0.00	100.00	0.00	0.00	100.00	.0%
52020 POSTAGE							
10101 52020 POSTAGE	100.00	0.00	100.00	90.39	0.00	9.61	90.4%
52030 PROFESSIONAL FEES							
10101 52030 PROFESSIONAL FEES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS							
10101 52040 SERVICE CONT. AND REPAIRS	1,200.00	200.00	1,400.00	726.95	538.40	134.65	90.4%
52050 DUES CONFER							
10101 52050 DUES,CONFERENCES & EDUCAT	329.00	0.00	329.00	275.00	0.00	54.00	83.6%
52070 REIMBURSABLE EXPENSES							
10101 52070 REIMBURSABLE EXPENSES	200.00	0.00	200.00	0.00	0.00	200.00	.0%
52080 TELEPHONE							
10101 52080 TELEPHONE	504.00	0.00	504.00	300.35	0.00	203.65	59.6%
53020 OTHER SUPPLIES							
10101 53020 OTHER SUPPLIES	1,800.00	-200.00	1,600.00	661.43	0.00	938.57	41.3%
53090 FUELS AND LUBRICANTS							
10101 53090 FUELS AND LUBRICANTS	1,000.00	0.00	1,000.00	989.16	0.00	10.84	98.9%
TOTAL FIRST SELECTMEN	206,405.00	0.00	206,405.00	118,915.62	538.40	86,950.98	57.9%
TOTAL GENERAL FUND	206,405.00	0.00	206,405.00	118,915.62	538.40	86,950.98	57.9%
TOTAL EXPENSES	206,405.00	0.00	206,405.00	118,915.62	538.40	86,950.98	
GRAND TOTAL	206,405.00	0.00	206,405.00	118,915.62	538.40	86,950.98	57.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

** END OF REPORT - Generated by Kimberly Allen **

Contributed Gifts Fund
January 31, 2025

FISCAL YEAR 2025	R&P HELMET RODEO DONATIONS	R&P GENERAL DONATIONS	R&P MEMORIAL TREES & BENCHES DONATIONS	R&P FRANCES X. SWEENEY MEMORIAL DONATIONS	R&P DOG PARK DONATIONS	R&P PLAYGROUND DONATIONS	R&P CIVIC TRIANGLE MEMORIAL DONATIONS	R&P TOY BOX DONATIONS	R&P DEIDRICK FIELD PRESS BOX DONATIONS	R&P CEMETERY DONATIONS
REVENUES										
REC & PARKS DOG PARK DONATIONS					$227.00					
REC & PARKS PLAYGROUND DONATIONS						$10,000.00				
K9 DONATIONS										
POLICE DEPT. GENERAL DONATIONS										
REC & PARKS GO CART DONATIONS										
TOTAL REVENUES	$0.00	$0.00	$0.00	$0.00	$227.00	$10,000.00	$0.00	$0.00	$0.00	$0.00
EXPENDITURES										
08/16/24 LETS CORP										
08/04/24 JP MORGAN CHASE										
08/04/24 JP MORGAN CHASE										
08/30/24 MARK KOSMAN DESIGN										
09/04/24 JP MORGAN CHASE										
09/13/24 E. FREDRICKS REIMB FOR BUS										
09/27/24 MEDIA HERE & NOW LLC										
10/4/2024 JP MORGAN CHASE	$594.72									
11/4/2024 JP MORGAN CHASE										
11/08/24 WHALING CITY GR BADGE SIGNAGE										
12/4/2024 JP MORGAN CHASE										
01/4/2025 JP MORGAN CHASE										
1/3/2025 LIONS DISTRICT										
1/6/2025 LIONS DISTRICT										
1/17/2025 PETTY CASH										
01/16/25 PURCHASE ORDER KUSTOM SIGNALS										
01/31/25 CAPITOL UNIFORMS										
01/31/25 WHALING CITY GRAPHIC										
01/13/25 PURCHASE ORDER K9 STORM INC.										
01/31/25 P EPPS REIMBURSEMENT										
TOTAL EXPENDITURES	**$594.72**	$0.00	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
NET CURRENT YEAR ACTIVITY	($594.72)	$0.00	$0.00	$0.00	$227.00	$10,000.00	$0.00	$0.00	$0.00	$0.00
PRIOR YEAR BALANCE	$594.72	$129.60	($1,053.61)	$65.00	$760.97	$60,486.32	$1,140.00	$220.00	$8,310.00	$100.00
CURRENT YEAR BALANCE	$0.00	$129.60	($1,053.61)	$65.00	$987.97	$70,486.32	$1,140.00	$220.00	$8,310.00	$100.00

Contributed Gifts Fund
January 31, 2025

FISCAL YEAR 2025	R&P GO CART DONATIONS	FINANCE DEPT. AUDITORIUM A/V UPGRADE	POLICE AUSTISM TRAINING	POLICE DEPT. VEHICLE CHALLENGE	POLICE DEPT. K-9 PROGRAM	POLICE DEPT. GENERAL DONATIONS	POLICE PUBLIC SAFETY DOCK	TOTAL
REVENUES								
REC & PARKS DOG PARK DONATIONS								
REC & PARKS PLAYGROUND DONATIONS								
K9 DONATIONS					$9,090.24			
POLICE DEPT. GENERAL DONATIONS						$2,751.59		
REC & PARKS GO CART DONATIONS	$2,440.00							
TOTAL REVENUES	$2,440.00	$0.00	$0.00	$0.00	$9,090.24	$2,751.59	$0.00	$24,508.83
EXPENDITURES								
08/16/24 LETS CORP						$4,995.00		
08/04/24 JP MORGAN CHASE						$180.47		
08/04/24 JP MORGAN CHASE					$42.50			
08/30/24 MARK KOSMAN DESIGN					$241.00			
09/04/24 JP MORGAN CHASE						$282.52		
09/13/24 E. FREDRICKS REIMB FOR BUS						$100.00		
09/27/24 MEDIA HERE & NOW LLC						$500.00		
10/4/2024 JP MORGAN CHASE								
11/4/2024 JP MORGAN CHASE						$1,359.52		
11/08/24 WHALING CITY GR BADGE SIGNAGE						$877.79		
12/4/2024 JP MORGAN CHASE						$425.53		
01/4/2025 JP MORGAN CHASE						$101.98		
1/3/2025 LIONS DISTRICT						$110.00		
1/6/2025 LIONS DISTRICT						$55.00		
1/17/2025 PETTY CASH						$50.00		
01/16/25 PURCHASE ORDER KUSTOM SIGNALS						$1,908.50		
01/31/25 CAPITOL UNIFORMS						$207.00		
01/31/25 WHALING CITY GRAPHIC						$86.25		
01/13/25 PURCHASE ORDER K9 STORM INC.					$3,653.00			
01/31/25 P EPPS REIMBURSEMENT					$150.93			
TOTAL EXPENDITURES	$0.00	$0.00	$0.00	$0.00	$4,087.43	$11,239.56	$0.00	$15,921.71
NET CURRENT YEAR ACTIVITY	$2,440.00	$0.00	$0.00	$0.00	$5,002.81	($8,487.97)	$0.00	$8,587.12
PRIOR YEAR BALANCE	$0.00	$151.00	$1,700.00	$780.11	$4,424.54	$13,239.38	$7.04	$91,055.07
CURRENT YEAR BALANCE	$2,440.00	$151.00	$1,700.00	$780.11	$9,427.35	$4,751.41	$7.04	$99,642.19

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2024-2025, THROUGH JANUARY 31, 2025
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2023-2024, THROUGH JANUARY 31, 2024

	FISCAL YEAR 2025 APPROPRIATED	FISCAL YEAR 2025 ACTUAL	FISCAL YEAR 2025 PERCENT EXPENDED	FISCAL YEAR 2025 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2023-2024 ACTUAL
GENERAL GOVERNMENT					
Board of Selectmen	$206,405	$112,210	54.36%	94,195	$109,027
Registrar of Voters	$96,525	$87,942	91.11%	8,583	$53,132
Board of Finance	$80,713	$81,280	100.70%	(567)	$78,738
Assessor	$311,713	$188,746	60.55%	122,967	$163,492
Board of Assessment Appeals	$1,742	$270	15.52%	1,472	$223
Tax Collector	$232,331	$139,660	60.11%	92,671	$136,687
Finance Department	$767,856	$480,539	62.58%	287,317	$479,470
Legal Department	$295,000	$285,669	96.84%	9,331	$350,416
Town Clerk	$264,849	$163,110	61.59%	101,739	$153,562
Planning and Zoning	$686,543	$400,179	58.29%	286,364	$372,601
Building Maintenance	$997,190	$780,944	78.31%	216,246	$731,667
Insurance	$4,962,182	$4,807,871	96.89%	154,311	$4,760,447
Economic Development Commission	$25,267	$9,591	37.96%	15,676	$9,634
Conservation Commission	$18,250	$1,738	9.53%	16,512	$13,444
Zoning Board of Appeals	$4,310	3,000	69.60%	1,310	3,091
Retirement Commission	$7,760,257	$5,237,602	67.49%	2,522,655	$4,318,549
R.T.M.	$18,903	$14,935	79.01%	3,968	$14,834
Building Department	$326,532	$169,827	52.01%	156,705	$147,187
Youth Service Bureau	$294,579	$188,639	64.04%	105,940	$165,959
Social Service Grants/Miscellaneous	$98,960	$94,340	95.33%	4,620	$87,081
Contingency Fund	$87,505	0	0.00%	87,505	0
Emergency Management	$1,196,762	$618,463	51.68%	578,299	$537,105
Fire Services	$3,696,138	$2,534,000	68.56%	1,162,138	$2,431,556
Police Department	$7,078,401	$4,082,249	57.67%	2,996,152	$3,793,191
Public Works Department	$5,086,238	$3,464,804	68.12%	1,621,435	$3,216,063
Conservation of Health	$148,407	148,407	100.00%	0	148,407
Public Health Nursing	$26,297	26,297	100.00%	0	10,000
Senior Citizens Commission	$481,248	302,867	62.93%	178,381	287,418
Waterford Public Library	$1,006,837	$587,239	58.33%	419,598	$620,327
Recreation and Parks	$1,484,660	$989,903	66.68%	494,757	$875,486
Flood and Erosion Control Bd.	$1,109	229	20.66%	880	243
Ethics Commission	$900	397	44.13%	503	324

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2024-2025, THROUGH JANUARY 31, 2025
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2023-2024, THROUGH JANUARY 31, 2024

	FISCAL YEAR 2025 APPROPRIATED	FISCAL YEAR 2025 ACTUAL	FISCAL YEAR 2025 PERCENT EXPENDED	FISCAL YEAR 2025 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2023-2024 ACTUAL
Human Resources	$264,204	$185,339	70.15%	78,865	$196,345
Information Technology	$1,231,423	$945,659	76.79%	285,764	$926,315
Transfer to Waterford Special Activity Fund	$4,750	$4,750	100.00%	0	$4,750
Transfer to Waterford Shellfish Fund	$1,290	$1,290	100.00%	0	$4,134
Transfer to Capital Improvement Fund	$2,634,168	$2,634,168	100.00%	0	$2,514,192
Transfer to Capital & Non-Recurring Fund	$3,350,899	$3,350,899	100.00%	0	$2,564,150
Transfer to Dog Fund	$100,000	$100,000	100.00%	0	$100,000
Debt Service	$8,109,746	$7,740,182	95.44%	369,564	$7,730,968
Total General Government	***$53,441,089***	***$40,965,233***	**76.65%**	***$12,475,856***	***$38,110,215***
Board of Education	***$57,611,181***	***$32,647,687***	**56.67%**	**24,963,494**	***$31,259,826***
Total General Fund	***$111,052,270***	***$73,612,920***	**66.29%**	***$37,439,350***	***$69,370,041***

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2024-2025, THROUGH JANUARY 31, 2025
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2023-2024, THROUGH JANUARY 31, 2024

	FISCAL YEAR 2024-2025 BUDGET	FISCAL YEAR 2024-2025 ACTUAL	FISCAL YEAR 2024-2025 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2024-2025 VARIANCE	FISCAL YEAR 2023-2024 ACTUAL
STATE OF CONNECTICUT					
EDUCATION					
EQUALIZED COST SHARING	$326,444	$163,222	50.00%	(163,222)	$163,222
HEALTH & WELFARE	$6,359	$6,350	99.86%	(9)	$6,810
SUB TOTAL	**332,803**	**169,572**	**50.95%**	**(163,231)**	**170,032**
GENERAL GOVERNMENT					
PILOT-DISABLED	1,200	1,541	128.40%	341	$1,486
TIERED PILOT	347,575	349,298	100.50%	1,723	$347,575
TAX RELIEF-VETERANS	5,000	4,033	80.65%	(967)	$3,671
COURT FINES	0	10,219	#DIV/0!	10,219	$2,323
CIVIL PREPAREDNESS	23,000	44,948	195.42%	21,948	$29,445
TELECOMMUNICATIONS PROPERTY TAX	58,071	0	0.00%	(58,071)	$0
TOWN AID ROADS-IMPROVED	321,360	321,360	100.00%	(0)	$321,360
LOCAL CAPITAL IMPROVEMENT (LOCIP)	177,479	0	0.00%	(177,479)	$0
SDE STATE GRANT	14,000	7,051	50.36%	(6,949)	$10,577
ENHANCEMENT 911	22,500	16,946	75.32%	(5,554)	$16,937
MUNICIPAL REVENUE SHARE GRANT	315,978	0	0.00%	(315,978)	$493,810
GRANTS FOR MUNICIPAL PROJECTS	34,255	0	0.00%	(34,255)	$0
TOTAL GENERAL GOVERNMENT	**1,320,418**	**755,395**	**57.21%**	**(565,023)**	**1,227,184**
TOTAL STATE OF CONNECTICUT	**1,653,221**	**924,967**	**55.95%**	**(728,254)**	**1,397,216**
OTHER SOURCES					
EDUCATION					
TUITION	0	52,420	#DIV/0!	52,420	0
RENT & MISCELLANEOUS	1,500	2,545	169.67%	1,045	2,022
SUB TOTAL	**1,500**	**54,965**	**3664.33%**	**53,465**	**2,022**
GENERAL GOVERNMENT					
INTEREST & LIENS	381,744	163,137	42.73%	(218,607)	184,980
INTEREST ON INVESTMENTS	2,000,000	1,734,816	86.74%	(265,184)	2,008,065
RECREATION & PARKS	202,001	103,172	51.07%	(98,829)	180,091
FIRE SERVICES INSPECTIONS & PLAN FEES	7,320	11,620	158.74%	4,300	950
BUILDING INSPECTOR	530,591	606,714	114.35%	76,123	334,533
LICENSE, FEE, PERMIT, FINE	18,320	11,662	63.66%	(6,658)	9,281
LIBRARY	0	864	#DIV/0!	864	862

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2024-2025, THROUGH JANUARY 31, 2025
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2023-2024, THROUGH JANUARY 31, 2024

	FISCAL YEAR 2024-2025 BUDGET	FISCAL YEAR 2024-2025 ACTUAL	FISCAL YEAR 2024-2025 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2024-2025 VARIANCE	FISCAL YEAR 2023-2024 ACTUAL
SALE OF EQUIPMENT	1,000	10	1.01%	(990)	60
SCRRRA REBATE	0	1,654	#DIV/0!	1,654	0
BULKY WASTE FEES	112,000	66,794	59.64%	(45,206)	66,683
MISCELLANEOUS	50,000	47,851	95.70%	(2,149)	135,574
CONVEYANCE TAX	200,000	225,493	112.75%	25,493	182,644
EMS-REG COMM CTR FEES	6,000	1,500	25.00%	(4,500)	1,500
PLANNING& ZONING, ZBA, CONSRV COMM	55,980	33,789	60.36%	(22,191)	24,817
TOWN CLERK FEES	175,000	88,804	50.74%	(86,197)	84,550
LIENS -COLLECTED BY UTILITY COMMISSION	0	0	#DIV/0!	0	2,860
TIPPING FEES	275,000	70,699	25.71%	(204,301)	70,484
RECYCLING	50,000	38,679	77.36%	(11,321)	24,099
TRANSFERS FROM OTHER FUNDS	0.00	32,673	#DIV/0!	32,673	770,791
TRANSFERS IN-PY ENCUMBRANCES	0	4,789	#DIV/0!	4,789	29,331
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	22,942	229.42%	12,942	0
AMBULANCE OPERATING SUBSIDY	6,000	0	0.00%	(6,000)	0
YSB BOE CLERICAL STIPEND	5,000	5,000	100.00%	0	5,000
RENTAL OF BUILDINGS	50,000	39,980	79.96%	(10,020)	37,446
SENIOR SERVICES	10,198	17,799	174.53%	7,601	14,305
VERSA KART/BLUE BOXES	8,000	5,180	64.75%	(2,820)	4,990
PUBLIC WORKS BOE CUSTODIAL SUBSIDY	75,927	75,927	100.00%	0	73,218
SUB TOTAL	**4,230,081**	**3,411,547**	**80.65%**	**(818,534)**	**4,247,114**
TOTAL OTHER SOURCES	**4,231,581**	**3,466,512**	**81.92%**	**(765,069)**	**4,249,136**
PROPERTY TAXATION					
CURRENT PROPERTY TAX	99,867,307	96,888,570	97.02%	(2,978,737)	94,095,578
PRIOR YEAR TAXES	486,849	(912,056)	-187.34%	(1,398,905)	261,724
TOTAL PROPERTY TAXATION	**100,354,156**	**95,976,515**	**95.64%**	**(4,377,641)**	**94,357,302**
FUND BALANCE APPLIED	**1,000,000**	**0**	**0.00%**	**(1,000,000)**	**0**
TOTAL REVENUES	**107,238,958**	**100,367,994**	**93.59%**	**(6,870,964)**	**100,003,654**

TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
JANUARY 31, 2025

FUND	DESCRIPTION	APPROPRIATION	EXPENDED	REMAINING BALANCE	PCT EXP	BALANCE RETURNED
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81	100.00%	
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34	99.16%	
	TOTALS	**89,611,679.00**	**89,035,223.85**	**576,455.15**	**99.36%**	**0.00**
	PRIOR YEAR EXPENDITURES		**89,035,223.85**			
	CURRENT YEAR EXPENDITURES		**0.00**			

TOWN OF WATERFORD
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
FLEET MANAGEMENT FUND
AS OF JANUARY 31, 2025

Revenues:	
Investment Income	120,757
Vehicle Rentals	34,288
Sale of Vehicles	20,225
Sale of Equipment	8,430
Total Revenues	183,699
Expenditures:	
Equipment Replacement	198,960
Vehicle Replacement	2,645,274
Total Expenditures	2,844,234
Excess (Deficiency) of Revenues Over Expenditures	(2,660,535)
Other Financing Sources (Uses):	
Transfers from other funds	1,000,000
Total Other Financing Sources (Uses)	1,000,000
Net Change in Fund Balances	(1,660,535)
Fund Balances - Beginning	3,501,938
Fund Balances - Ending	1,841,403

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2025

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT	
30125-55738	BOS FY25	FLEET MANAGEMENT PLAN	1,000,000.00	1,000,000.00	0.00	100.0%	1,000,000.00	TO FLEET MANAGEMENT FUND
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	73,000.00	227,000.00	24.3%		
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00	29.2%		
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	38,000.00	49,000.00	43.7%		
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	87,500.00	0.00	100.0%		
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	15,139.00	65,561.00	18.8%		
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	250,010.00	(10.00)	100.0%		
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	60,767.64	0.00	100.0%		
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	150,353.41	109,646.59	57.8%		
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFETY	420,000.00	419,129.24	870.76	99.8%		
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	1,285,818.00	1,285,818.00	0.00	100.0%	23,388.28	
31124-55912	BLDG MAINT FY24	TOWN DOCK REPLACEMENT	40,000.00	0.00	40,000.00	0.0%		
31124-55913	BLDG MAINT FY24	JORDAN PARKHOUSE REPAIRS	31,583.00	13,102.24	18,480.76	41.5%		
31124-55915	BLDG MAINT FY24	SEPTIC REPLMT (EUGENE O'NEILL)	43,500.00	35,154.00	8,346.00	80.8%		
31125-55904	BLDG MAINT FY25	UST REPLACEMENT EUGENE O'NEILL	153,000.00	78,671.59	74,328.41	51.4%		
32224-55908	EMERGENCY MANAGEMENT FY24	APCO INTELLICOM GUIDECARD SYST	40,000.00	40,000.00	0.00	100.0%		
32224-55909	EMERGENCY MANAGEMENT FY24	EVENTIDE NEXLOGDX RECORDER	88,701.00	0.00	88,701.00	0.0%		
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	57,000.00	56,000.00	1,000.00	98.2%		
32323-55907	FIRE SERVICES FY23	PAGERS UPGRADE/REPLACEMENT	25,000.00	24,862.95	137.05	99.5%		
32325-55916	FIRE SERVICES FY25	COHANZIE SKYLIGHT REPLACEMENT	30,000.00	0.00	30,000.00	0.0%		
32925-55918	POLICE DEPT FY25	CELL BLOCK/KITCHEN UPDATE	25,575.00	25,575.00	0.00	100.0%	2,325.00	
32925-55919	POLICE DEPT FY25	FIREARMS/LASER SITE TRANSITION	53,289.00	52,040.50	1,248.50	97.7%		
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,014,851.37	739,148.63	73.2%		
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,754,000.00)	0.00	100.0%		
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	119,512.99	(39,412.99)	149.2%		
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETE SIDEWALK	42,300.00	30,676.53	11,623.47	72.5%		
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	12,788.35	20,631.65	38.3%		
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	30,191.22	13,488.78	69.1%		
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	(449,026.83)	764,977.83	-142.1%		

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
JANUARY 31, 2025

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	319,300.00	229,119.68	90,180.32	71.8%	
33024-55911	PUBLIC WORKS FY24	BLOOMINGDALE/HUNTS BRK CULVERT	15,000.00	15,000.00	0.00	100.0%	
33024-55914	PUBLIC WORKS FY24	ROTARY LIFT REPLACEMENTS	75,000.00	74,972.00	28.00	100.0%	
33025-55920	PUBLIC WORKS FY25	NIANTIC RIVER ROAD SIDEWALK RE	25,000.00	15,000.00	10,000.00	60.0%	
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	30,000.00	0.00	100.0%	223.14
33123-55019	UTILITY COMM FY23	CONTRACT #1 SEWER INTERCEPTOR EASEMENT ACCESS	250,000.00	102,800.00	147,200.00	41.1%	
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	34,587.16	15,412.84	69.2%	
33720-55855	REC & PARKS FY20	TOWN COURT REPAIRS	1,447,058.00	1,446,250.00	808.00	99.9%	
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	16,750.00	4,250.00	79.8%	
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00	0.0%	
33725-55838	REC & PARKS FY25	STENGER PARK BATHROOM & WALKWAY	10,500.00	5,500.00	5,000.00	52.4%	
34723-55021	INFORMATION TECHNOLOGY FY23	AUDITORIUM MEETING ROOM UPDATES	272,000.00	179,250.93	92,749.07	65.9%	
34724-55910	INFORMATION TECHNOLOGY FY24	NEXGEN TRANSITION	309,520.00	309,520.00	0.00	100.0%	6,736.10
34725-55917	INFORMATION TECHNOLOGY FY24	CONTENT FILTER UPGRADE/REPLACE	15,163.00	11,598.77	3,564.23	76.5%	
		TOTALS	**8,009,745.64**	**5,237,465.74**	**2,772,279.90**	**65.4%**	**1,032,672.52**
		PRIOR YEAR EXPENDITURES		**2,523,101.04**			
		CURRENT YEAR EXPENDITURES		**2,714,364.70**			

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE DESIGNATION AND APPROPRIATION
JULY 1,2024 TO JUNE 30,2025
AS OF JANUARY 31,2025

			BEGINNING		FY25 RTM	FISCAL YEAR 2024-2025				CLOSED		AVAILABLE TO DATE		
		APPROPRIATIONS	BALANCE DESIGNATED	UNDESIGNATED	XFER IN DESIGNATED	APPROPRIATED	DESIGNATED	UNDESIGNATED	ENCUMBERED/ EXPENDED	BAL (REVERTS TO FUND)	INTEREST INC	APPROPRIATED	DESIGNATED	UNDESIGNATED
20501-57018	PURCHASE 8 GOSHEN ROAD	$6,314.00	$0.00	$0.00						$6,314.00		$0.00	$0.00	$6,314.00
20501-57639	REVALUATION	$0.00	$407,700.00	$0.00	$125,000.00							$0.00	$532,700.00	$0.00
20511-57740	COHANZIE SCHOOL REMEDIATION &	$0.00	$0.00	$0.00	$40,000.00							$0.00	$40,000.00	$0.00
20511-57767	NEVINS COTTAGE REPAIRS	$20,715.00	$100,000.00	$0.00		$75,000.00	($75,000.00)		$4,952.00			$90,763.00	$25,000.00	$0.00
20511-57840	PLAN OF CONSERVATION DEVELOPMENT	$10,914.86	$0.00	$0.00					$10,914.86			$0.00	$0.00	$0.00
20511-57870	MAGO POINT IMPROVEMENTS	$0.00	$374,500.00	$0.00		$374,500.00	($374,500.00)		$385.68			$374,114.32	$0.00	$0.00
20511-57871	PUBLIC SAFETY BLDG HVAC	$0.00	$62,045.00	$0.00			($62,045.00)	$62,045.00				$0.00	$0.00	$62,045.00
20511-57872	ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	$61,169.20	$0.00	$0.00					$49,500.00			$11,669.20	$0.00	$0.00
20511-57874	RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLD	$268,133.85	$0.00	$0.00					$225,290.00			$42,843.85	$0.00	$0.00
20511-57876	SW SCHOOL UNDERGROUND TANK	$81,841.49	$0.00	$0.00					$632.74	$81,208.75		$0.00	$0.00	$81,208.75
20511-57879	TOWN HALL BATHROOM REFURBISHMENT	$214,827.04	$0.00	$0.00					$189,410.99			$25,416.05	$0.00	$0.00
20511-57885	COMMUNITY CENTER BMS PROJECT	$51,050.00	$0.00	$0.00						$51,050.00		$0.00	$0.00	$51,050.00
20511-57889	PUBLIC SAFETY COMPLEX HVAC	$0.00	$0.00	$0.00	$100,000.00							$0.00	$100,000.00	$0.00
20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	$290,569.50	$3,683.00	$0.00					$290,238.75			$330.75	$3,683.00	$0.00
20522-57887	FARGO WATER TANK ANTENNA	$48,998.00	$0.00	$0.00					$48,997.26			$0.74	$0.00	$0.00
20523-57777	FIRE SERVICES -SCBA UPGRADE PROGRAM	$18.56	$0.00	$0.00		$50,000.00	$0.00		$45,850.00			$4,168.56	$0.00	$0.00
20523-57791	JORDAN-TRAFFIC LIGHT UPGRADE	$0.00	$25,000.00	$0.00		$35,460.00	($25,000.00)		$35,460.00			$0.00	$0.00	$0.00
20523-57792	OSWEGATCHIE-BUILDING RENOVATIONS	$602,241.42	$0.00	$0.00					$149,415.80			$452,825.62	$0.00	$0.00
20523-57836	FIRE SERVICES CARPET REPLACEMENT	$0.00	$30,000.00	$0.00								$0.00	$30,000.00	$0.00
20523-57838	FIRE SERVICES PRE EMPTION LIGHT REPAIRS	$0.00	$50,000.00	$0.00		$27,000.00	($50,000.00)		$27,000.00			$0.00	$0.00	$0.00
20523-57888	GOSHEN ROOF REPLACEMENT	$0.00	$0.00	$0.00	$60,000.00							$0.00	$60,000.00	$0.00
20530-57695	MUNICIPAL COMPLEX RENOVATION	$368,087.81	$6,100,833.00	$0.00					$36,000.00			$332,087.81	$6,100,833.00	$0.00
20507-59205	FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	($1,251,500.00)	($6,000,000.00)	$0.00								($1,251,500.00)	($6,000,000.00)	$0.00
20530-57696	MUNICIPAL COMPLEX CLEAN UP	$4,370.23	$0.00	$0.00								$4,370.23	$0.00	$0.00
20530-57880	MAJOR/MINOR COLLECTOR ROAD PAVING	$855,873.25	$0.00	$0.00					$619,520.83			$236,352.42	$0.00	$0.00
20530-57886	OLD NORWICH ROAD PAVING	$1,053,000.00	$0.00	$0.00								$1,053,000.00	$0.00	$0.00
20531-57685	I/I MITIGATION & CONTROL	$261,737.99	$0.00	$0.00					$24,523.60			$237,214.39	$0.00	$0.00
20531-57816	OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHA	$1,276,718.83	$0.00	$0.00					$1,116,122.92			$160,595.91	$0.00	$0.00
20531-57881	PLASTIC WATER SERVICE LINE REPLACEMENT	$491,803.64	$100,000.00	$0.00	$100,000.00				$65,412.46			$426,391.18	$200,000.00	$0.00
20531-57890	WEIMES & MARILYN EJECTOR REPL	$0.00	$0.00	$0.00	$19,800.00							$0.00	$19,800.00	$0.00

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE DESIGNATION AND APPROPRIATION
JULY 1,2024 TO JUNE 30,2025
AS OF JANUARY 31,2025

			BEGINNING BALANCE		FY25 RTM XFER IN	FISCAL YEAR 2024-2025			ENCUMBERED/	CLOSED BAL (REVERTS	INTEREST	AVAILABLE TO DATE		
		APPROPRIATIONS	DESIGNATED	UNDESIGNATED	DESIGNATED	APPROPRIATED	DESIGNATED	UNDESIGNATED	EXPENDED	TO FUND)	INC	APPROPRIATED	DESIGNATED	UNDESIGNATED
20536-57848	LIBRARY HVAC UPGRADE	$1,091,200.00	$0.00	$0.00					$120,391.76			$970,808.24	$0.00	$0.00
20500-49000	CT PUBLIC LIBRARY CONSTRUCTION GRANT	$0.00	($250,000.00)	$0.00								$0.00	($250,000.00)	$0.00
20537-57735	LEARY PARK ROAD /PARKING LOT	$0.00	$20,000.00	$0.00								$0.00	$20,000.00	$0.00
20537-57878	REPAIR OF PLEASURE BEACH SIDEWALK/PATH	$0.00	$0.00	$0.00	$145,000.00							$0.00	$145,000.00	$0.00
20541-57328	ALEWIFE COVE	$0.00	$37,500.00	$0.00	$12,500.00	$37,500.00	($37,500.00)		$49,984.00			($12,484.00)	$12,500.00	$0.00
20547-57847	TOWN-WIDE CAMERA SYSTEM	$84,914.00	$86.00	$0.00			($86.00)	$86.00	$84,914.00			$0.00	$0.00	$86.00
20547-57860	PHONE SYSTEM UPGRADE	$44,076.06	$16,000.00	$0.00			($16,000.00)	$16,000.00		$44,076.06		$0.00	$0.00	$60,076.06
20547-57861	SWITCHES	$0.00	$2,258.00	$0.00								$0.00	$2,258.00	$0.00
20547-57882	COMPUTER REPLACEMENTS	$0.65	$8,069.00	$0.00	$20,264.00							$0.65	$28,333.00	$0.00
20500-43600	TURF FIELD RENTAL REVENUES	$0.00	$4,815.00	$0.00								$0.00	$4,815.00	$0.00
20560-55020	CLMS CHILLER REPLACEMENTS	$929,774.04	$0.00	$0.00					$859,545.00			$70,229.04	$0.00	$0.00
20560-57820	WHS TRACK & FIELD REPLACEMENT	$0.00	$0.00	$0.00	$1,200,000.00	$1,147,000.00	($1,147,000.00)		$1,147,000.00			$0.00	$53,000.00	$0.00
20560-57822	IT LEARNING BOARDS -END OF LIFE	$14,202.10	$27,319.88	$0.00								$14,202.10	$27,319.88	$0.00
20560-57828	QH 10-YR RETRO COMMISSIONING	$0.00	$30,000.00	$0.00								$0.00	$30,000.00	$0.00
20560-57833	TENNIS COURTS	$0.00	$52,300.00	$0.00	$1,200,000.00	$1,148,100.00	($1,148,100.00)		$1,148,100.00			$0.00	$104,200.00	$0.00
20560-57841	BUS LOT OFFICE	$0.00	$150,000.00	$0.00								$0.00	$150,000.00	$0.00
20560-57842	SCHOOL SECURITY	$1,899,160.74	$0.00	$0.00					$1,625,579.86			$273,580.88	$0.00	$0.00
20560-57883	FINANCING ENERGY EFFICIENT EQUIPMENT	$0.00	$0.00	$0.00								$0.00	$0.00	$0.00
20560-57884	CHROMEBOOK & IPAD EQUIPMENT	$608.00	$0.00	$0.00								$608.00	$0.00	$0.00
20560-57891	ENERGY EFFICIENCY PROGRAM	$0.00	$0.00	$0.00	$243,335.00							$0.00	$243,335.00	$0.00
20560-57892	HVAC EVALUATION/REMIDATION	$0.00	$0.00	$0.00	$85,000.00							$0.00	$85,000.00	$0.00
20560-57893	GREAT NECK SCHOOL FIELD DRAINAGE	$0.00	$0.00	$0.00			$278,750.00					$0.00	$278,750.00	$0.00
205-31520	UNDESIGNATED FUND BALANCE	$0.00	$0.00	$693,566.03				($316,210.00)			$358,904.21	$0.00	$0.00	$736,260.24
		$8,780,820.26	$1,352,108.88	$693,566.03	$3,350,899.00	$2,894,560.00	($2,656,481.00)	($238,079.00)	$7,975,142.51	$182,648.81	$358,904.21	$3,517,588.94	$2,046,526.88	$997,040.05

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF JANUARY 31, 2025

	APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20501-57018 PURCHASE 8 GOSHEN ROAD	$0.00	$0.00	$6,314.00	**$6,314.00**
20501-57639 REVALUATION	$0.00	$532,700.00	$0.00	**$532,700.00**
20511-57740 COHANZIE SCHOOL REMEDIATION &	$0.00	$40,000.00	$0.00	**$40,000.00**
20511-57767 NEVINS COTTAGE REPAIRS	$90,763.00	$25,000.00	$0.00	**$115,763.00**
20511-57870 MAGO POINT IMPROVEMENTS	$374,114.32	$0.00	$0.00	**$374,114.32**
20511-57871 PUBLIC SAFETY BLDG HVAC	$0.00	$0.00	$62,045.00	**$62,045.00**
20511-57872 ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	$11,669.20	$0.00	$0.00	**$11,669.20**
20511-57874 RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLDG	$42,843.85	$0.00	$0.00	**$42,843.85**
20511-57876 SW SCHOOL UNDERGROUND TANK	$0.00	$0.00	$81,208.75	**$81,208.75**
20511-57879 TOWN HALL BATHROOM REFURBISHMENT	$25,416.05	$0.00	$0.00	**$25,416.05**
20511-57885 COMMUNITY CENTER BMS PROJECT	$0.00	$0.00	$51,050.00	**$51,050.00**
20511-57889 PUBLIC SAFETY COMPLEX HVAC	$0.00	$100,000.00	$0.00	**$100,000.00**
20522-57794 MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	$330.75	$3,683.00	$0.00	**$4,013.75**
20522-57887 FARGO WATER TANK ANTENNA	$0.74	$0.00	$0.00	**$0.74**
20523-57777 FIRE SERVICES -SCBA UPGRADE PROGRAM	$4,168.56	$0.00	$0.00	**$4,168.56**
20523-57792 OSWEGATCHIE-BUILDING RENOVATIONS	$452,825.62	$0.00	$0.00	**$452,825.62**
20523-57836 FIRE SERVICES CARPET REPLACEMENT	$0.00	$30,000.00	$0.00	**$30,000.00**
20523-57888 GOSHEN ROOF REPLACEMENT	$0.00	$60,000.00	$0.00	**$60,000.00**
20530-57695 MUNICIPAL COMPLEX RENOVATION	$332,087.81	$6,100,833.00	$0.00	**$6,432,920.81**
20507-59205 FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	($1,251,500.00)	($6,000,000.00)	$0.00	**($7,251,500.00)**
20530-57696 MUNICIPAL COMPLEX CLEAN UP	$4,370.23	$0.00	$0.00	**$4,370.23**
20530-57880 MAJOR/MINOR COLLECTOR ROAD PAVING	$236,352.42	$0.00	$0.00	**$236,352.42**
20530-57886 OLD NORWICH ROAD PAVING	$1,053,000.00	$0.00	$0.00	**$1,053,000.00**
20531-57685 I/I MITIGATION & CONTROL	$237,214.39	$0.00	$0.00	**$237,214.39**
20531-57816 OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHAB	$160,595.91	$0.00	$0.00	**$160,595.91**
20531-57881 PLASTIC WATER SERVICE LINE REPLACEMENT	$426,391.18	$200,000.00	$0.00	**$626,391.18**
20531-57890 WEIMES & MARILYN EJECTOR REPL	$0.00	$19,800.00	$0.00	**$19,800.00**
20536-57848 LIBRARY HVAC UPGRADE	$970,808.24	$0.00	$0.00	**$970,808.24**
20500-49000 CT PUBLIC LIBRARY CONSTRUCTION GRANT	$0.00	($250,000.00)	$0.00	**($250,000.00)**
20537-57735 LEARY PARK ROAD /PARKING LOT	$0.00	$20,000.00	$0.00	**$20,000.00**
20537-57878 REPAIR OF PLEASURE BEACH SIDEWALK/PATH	$0.00	$145,000.00	$0.00	**$145,000.00**
20541-57328 ALEWIFE COVE	($12,484.00)	$12,500.00	$0.00	**$16.00**
20547-57847 TOWN-WIDE CAMERA SYSTEM	$0.00	$0.00	$86.00	**$86.00**
20547-57860 PHONE SYSTEM UPGRADE	$0.00	$0.00	$60,076.06	**$60,076.06**
20547-57861 SWITCHES	$0.00	$2,258.00	$0.00	**$2,258.00**
20547-57882 COMPUTER REPLACEMENTS	$0.65	$28,333.00	$0.00	**$28,333.65**
20500-43600 TURF FIELD RENTAL REVENUES	$0.00	$4,815.00	$0.00	**$4,815.00**
20560-55020 CLMS CHILLER REPLACEMENTS	$70,229.04	$0.00	$0.00	**$70,229.04**
20560-57820 WHS TRACK & FIELD REPLACEMENT	$0.00	$53,000.00	$0.00	**$53,000.00**

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF JANUARY 31, 2025

		APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20560-57822	IT LEARNING BOARDS -END OF LIFE	$14,202.10	$27,319.88	$0.00	**$41,521.98**
20560-57828	QH 10-YR RETRO COMMISSIONING	$0.00	$30,000.00	$0.00	**$30,000.00**
20560-57833	TENNIS COURTS	$0.00	$104,200.00	$0.00	**$104,200.00**
20560-57841	BUS LOT OFFICE	$0.00	$150,000.00	$0.00	**$150,000.00**
20560-57842	SCHOOL SECURITY	$273,580.88	$0.00	$0.00	**$273,580.88**
20560-57884	CHROMEBOOK & IPAD EQUIPMENT	$608.00	$0.00	$0.00	**$608.00**
20560-57891	ENERGY EFFICIENCY PROGRAM	$0.00	$243,335.00	$0.00	**$243,335.00**
20560-57892	HVAC EVALUATION/REMIDATION	$0.00	$85,000.00	$0.00	**$85,000.00**
20560-57893	GREAT NECK SCHOOL FIELD DRAINAGE	$0.00	$278,750.00	$0.00	**$278,750.00**
205-31520	UNDESIGNATED FUND BALANCE	$0.00	$0.00	$736,260.24	**$736,260.24**
	TOTAL	**$3,517,588.94**	**$2,046,526.88**	**$997,040.05**	**$6,561,155.87**

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

Date: February 18, 2025

To: Members of the Board of Finance

From: The Town Accountant

Subject: Status of Contingency Fiscal Year 2025

Contingency Fund, Line item 10121-59010:

07/01/24 Appropriation	265,000
Transferred through 02/12/25	(262,006)
Balance	2,994

Virginia Bielucki

FISCAL YEAR 2024-2025
CONTINGENCY TRANSFERS & BALANCE

ORG	OBJECT	DESCRIPTION	BOARD OF FINANCE	RTM	TRANSFER AMOUNT	BALANCE
		BALANCE 07/01/24				$265,000.00
10104	52030	PROFESSIONAL FEES ASSESSOR	8/14/2024	N/A	$24,500.00	$240,500.00
10123	51410	FIRE FIGHTING	8/14/2024	N/A	$49,227.00	$191,273.00
10123	51110	FIRE SERVICES ADMINISTRATION	9/11/2024	N/A	$14,486.00	$176,787.00
10140	57328	TRANSFER OUT TO CNR-ALEWIFE COVE	9/11/2024	N/A	$12,500.00	$164,287.00
10111	52120	SEWER BUILDING MAINTENANCE	11/13/2024	N/A	$3,112.00	$161,175.00
10137	51610	RECREATION & PARKS PARK MAINTENANCE	12/11/2024	N/A	$4,330.00	$156,845.00
10129	51420	POLICE PATROL	1/15/2025	N/A	$62,757.00	$94,088.00
10138	55913	TRANSFER OUT TO CIF-JORDAN PARKHOUSE REPAIRS	1/15/2025	N/A	$6,583.00	$87,505.00
10123	51410	FIRE FIGHTING	2/12/2025	N/A	$84,511.00	$2,994.00
					($262,006.00)	$2,994.00

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

To: Board of Finance Members

From: Town Accountant

Date: February 13, 2025

Subject: Status of General Fund Unassigned Balance

Unassigned Fund Balance:

1) Unassigned balance 06/30/24	23,684,472
Applied as additional appropriations through 01/31/25	(3,813,312)
Projected revenues in excess of (less than) budgeted through 01/31/25	(891,057)
Estimated Ending Unassigned Balance	18,980,103

Insurance
Administration Fund
Balance Sheet
January 31, 2025

Assets		
Cash and Cash Equivalents		8,957,389
Accounts Receivable		3,853
Total Assets		8,961,242
Liabilities		
Accounts Payable		0
Accrued Liabilities (IBNR)		864,000
Due to other funds		308,541
Advance Payments		7,639
Total Liabilities		1,180,180
Net Assets		
Unrestricted		$7,781,062
Total Net Assets	$	$7,781,062

WATERFORD PARADE DONATIONS
FIRST SELECTMAN

REVENUE	20600-48005	As of:	12/31/2024
EXPENDITURE	20601-53327		
TOTAL BALANCE	565.00		

FY2024

WATERFORD PARADE DONATIONS					
DONOR	**REVENUE**	**VENDOR**	**EVENT**	**EXPENDITURE**	**BALANCE**
FY24 Balance Forwarded	***2,000.00***				
Waterford Woods LLC	500.00	Matica Arts	Juggler	(400.00)	
Chelsea Groton Bank	250.00	April's Balloons	Balloon Artist & Face Painter	(400.00)	
		Mystic Highland Pipe Band	Bagpipe Band	(850.00)	
		Casey Carle	Bubble Mania	(350.00)	
		William Stewart	Bagpipes	(185.00)	
	2,750.00			(2,185.00)	565.00

DONATIONS (WATERFORD CARES/COMMUNITY EVENTS)
FIRST SELECTMAN

REVENUE	20600-48007		
EXPENDITURE	20601-53326	As of:	12/31/2024
TOTAL BALANCE	6,890.52		

FY2025

COMMUNITY EVENTS DONATIONS					
DONOR	**REVENUE**	**VENDOR**	**EVENT**	**EXPENDITURE**	**BALANCE**
FY24 Balance Forwarded	*5,999.95*	Spirit of 76	Fife & Drum Band (Parade)	(1,000.00)	
		Westbrook Drum Corps	Band (Parade)	(750.00)	
Waterford Central LLC	500.00	Fusion	Band (Parade)	(1,550.00)	
Mohegan Sun	5,000.00	Sunshine Investment	Band (Parade)	(1,000.00)	
Great Neck Country Club	5,000.00	Amazon (flags)	General	(82.80)	
		Amazon (flag toppers)	General	(92.49)	
		Amazon (poles)	General	(93.06)	
		Amazon (plaques)	General	(202.92)	
		Amazon (flags)	General	(54.80)	
		Amazon (coin cases)	General	(21.74)	
		Amazon (flags/holders)	General	(245.60)	
		Hoelcks Florist	Wreath for Veterans Ceremony	(175.00)	
		Target	Trunk or Treat Prizes	(106.36)	
		BJ's	Career Fair Candy	(300.45)	
		Amazon	Career Fair Candy Wrappers	(186.55)	
		Color Flyers	Advertising Town Eveents	(576.63)	
			Color Copies	(4.00)	
		Amazon	Award Plaques	(162.14)	
		Ukleja's	Town Fence Garland	(2,640.00)	
		Amazon	Candy Canes	(164.89)	
		Waffle Wagon	Tree Lighting	(200.00)	
	16,499.95			(9,609.43)	6,890.52

OPIOID SETTLEMENT

Fund General
Account # 101-21011
Description OPIOID SETTLEMENT FUNDS
As of December 31, 2024

	BALANCE PER TRIAL BALANCE	BALANCE PER DETAIL	VARIANCE
12/31/2024	($147,646.29)	($147,646.29)	$0.00

DEPOSIT DATE	DEPOSIT AMOUNT	AMOUNT EXPENDED	BALANCE
BEGINNING BALANCE			$132,628.44
JULY	$0.00	($3,843.51)	$128,784.93
AUGUST	$28,432.17	($11,449.15)	$145,767.95
SEPTEMBER	$18,538.04	($3,577.43)	$160,728.56
OCTOBER	$0.00	($3,989.10)	$156,739.46
NOVEMBER	$0.00	($2,922.45)	$153,817.01
DECEMBER	$0.00	($6,170.72)	$147,646.29
JANUARY	$0.00		$147,646.29
FEBRUARY			$147,646.29
MARCH			$147,646.29
APRIL			$147,646.29
MAY			$147,646.29
JUNE			$147,646.29
	$46,970.21	**($31,952.36)**	**$147,646.29**

NIPS FUNDS

Fund General
Account # 101-21010
Description REVENUE FROM SALE OF NIPS
As of December 31, 2024

	BALANCE PER TRIAL BALANCE	BALANCE PER DETAIL	VARIANCE
12/31/2024	($72,740.56)	($72,740.56)	$0.00

DEPOSIT DATE	DEPOSIT AMOUNT	AMOUNT EXPENDED	BALANCE
BEGINNING BALANCE			$81,922.16
JULY	$0.00	$0.00	$81,922.16
AUGUST	$0.00	$0.00	$81,922.16
SEPTEMBER	$0.00	($27,380.00)	$54,542.16
OCTOBER	$18,192.40	$0.00	$72,734.56
NOVEMBER	$6.00	$0.00	$72,740.56
DECEMBER	$0.00	$0.00	$72,740.56
JANUARY			$72,740.56
FEBRUARY			$72,740.56
MARCH			$72,740.56
APRIL			$72,740.56
MAY			$72,740.56
JUNE			$72,740.56
	$18,198.40	**($27,380.00)**	**$72,740.56**

YOUTH & FAMILY SERVICES
Special Revenue Account
December 31, 2024

BEGINNING BALANCE 7/1/2024		**$ 106,423.86**
REVENUE		
	Donations	$34,499.75
	Camp Dash	$198,429.44
	Program Fees	$15,806.50
	Total Revenue	$248,735.69
EXPENDITURES		
	General	$16,053.37
	Camp Dash	$190,661.93
	Program	$18,665.34
	Total Expenditures	$225,380.64
December 31, 2014 BALANCE		$23,355.05
TOTAL ENDING BALANCE		**$ 129,778.91**

SENIORS SPECIAL REVENUE
Special Revenue Account
December 31, 2024

BEGINNING BALANCE 7/1/2024	**$**	**16,808.85**
REVENUE		
General Donations	$	10,435.00
Program Fees	$	16,338.68
Activities (Trips)	$	19,740.10
Lunch/Dinner Programs	$	4,456.16
Bernstein Trust	$	6,200.00
Total Revenue	$	57,169.94
EXPENDITURES		
General Donations	$	5,374.22
Program Fees	$	7,004.47
Activities (Trips)	$	11,047.34
Lunch/Dinner Programs	$	3,867.91
Bernstein Trust		
Total Expenditures	$	27,293.94
DECEMBER 31, 2024 BALANCE	$	29,876.00
TOTAL ENDING BALANCE	**$**	**46,684.85**

RECREATION & PARKS
Special Revenue Account
December 31, 2024

BEGINNING BALANCE 7/1/2024		**$ 67,419.69**
REVENUE		
	Donations	
	Program Fees	$ 21,173.50
	Summer Music	
	Advertising	$ 1,550.00
	Special Events	$ 500.00
	DOT BIKE Grant	$ 5,000.00
	Total Revenue	$ 28,223.50
EXPENDITURES		
	General	
	Programs	$ 6,552.92
	Summer Music	$ 105.00
	Special Events	$ 2,348.87
	Total Expenditures	$ 9,006.79
DECEMBER 31, 2024 BALANCE		$ 37,230.29
TOTAL ENDING BALANCE		**$ 104,649.98**