

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2024 JAN -8 P 3:34

ATTEST: *Paul A. Lopez*
TOWN CLERK

UPDATED AGENDA
BOARD OF SELECTMEN REGULAR MEETING
January 9, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

- 1. Call to Order & Roll Call:**
- 2. Pledge of Allegiance**
- 3. Public Comment:**
- 4. Additional Appropriation – Reading Textbooks** – To consider and act on a request for a FY24 additional appropriation, toward replacing reading textbooks for grades K-5 (Wit and Wisdom), from the Superintendent of Schools, Thomas Giard III, in the amount of \$252,044 and forward on to the Board of Finance if approved.
- 5. Additional Appropriation – Oswegatchie Fire Station Building Committee** – To consider and act on a request from the Oswegatchie Fire Station Building Committee for an additional appropriation of One-Hundred Twenty-Six Thousand Eight Hundred Twenty-One and No/000 Dollars (\$126,821.00) for architectural and specialty subcontractor services for the design of the proposed new town-owned fire station, and refer the proposed appropriation to the Board of Finance.
- 6. 8-24 Review** - To consider and act on a request from the Board of Selectmen to the Planning and Zoning Commission for an 8-24 review of the Town's proposed acquisition of 439 and 441 Boston Post Road from the Oswegatchie Fire Company No. 4, Inc.
- 7. Appointments & Resignations:**

8. New Business:

9. Old Business:

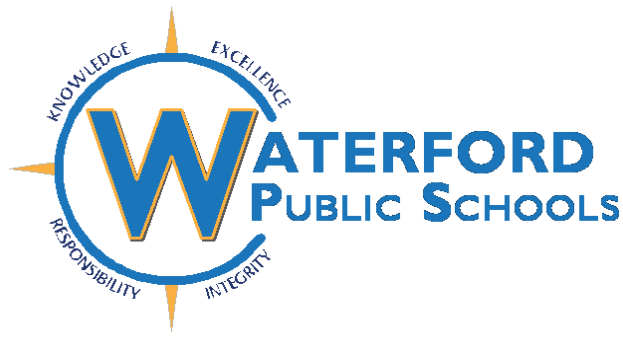
10. Correspondence:

11. Consent Agenda

11a. Tax Refund

11b. Board of Selectmen Regular Meeting Minutes December 19, 2023

12. Adjournment:



Mr. Thomas W. Giard III
Superintendent of Schools

Mr. Craig C. Powers
Assistant Superintendent

To: Board of Selectmen Members
From: Thomas W. Giard III, Superintendent
Re: Request for Special Appropriation for Reading Textbooks
Date: January 2, 2024

On December 1, 2023, Waterford Public Schools was notified by the Connecticut State Department of Education that our K-3 Reading Waiver was approved. There were 85 school districts who requested the reading waiver and 17 were approved. This means that instead of purchasing an entire reading program, we will keep our existing materials for phonological and phonemic awareness, phonics, rapid automatic naming, and letter naming fluency the same and just adopt a reading textbook, the Wit and Wisdom textbook for grades K-5. This text supports vocabulary development and reading comprehension. In a proactive measure, we currently have a third of our K-5 classrooms piloting Wit and Wisdom in the 2023-2024 school year. The district's waiver was based on the adoption of Wit and Wisdom.

As you will recall from last budget season, when our faculty reviewed the six state approved reading programs, the one we would have selected cost about \$600,000 for K-3. This would be at least \$800,000 for K-5. Since we are just replacing reading texts, the total cost for Wit and Wisdom for grades K-5 is \$252,044.

You may also recall from last budget season, because the status of our reading waiver was unclear, the discussion and action at the Board of Finance was a reduction of \$500,000 in the Board of Education budget. That reduction was reflective of the reading textbooks. Both Board of Finance and RTM members, during budget discussions, asked us to return and seek an appropriation once the status of the reading waiver was known.



every child
is capable of
greatness

Great Minds Quote

Date December 14, 2023
Expiration Date July 31, 2024
Prepared By Jess McKee
Email jess.mckee@greatminds.org

Quote Number 00254638
Contact Name Craig Powers
Phone 860-444-5801
Email cpowers@waterfordschools.org

Bill to Name Craig Powers
Bill To 15 Rope Ferry Road
Waterford, CT 06385

Ship to Name Craig Powers
Ship To 15 Rope Ferry Rd
Waterford, CT 06385

End User Waterford School District

Make Payment to:

Great Minds PBC Tax ID: 84-3785772

Mail payment to:

Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854

Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Core Text - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Wit & Wisdom Core Text Library Grade K (20) - Basic	978-1-64929-302-2	11.00	\$2,002.54	30.00%	\$15,419.56
Grade 1					
Wit & Wisdom Core Text Library Grade 1 (20) - Basic	978-1-64929-311-4	11.00	\$2,075.47	30.00%	\$15,981.12
Grade 2					
Wit & Wisdom Core Text Library Grade 2 (20) - Basic	978-1-64929-320-6	9.00	\$1,760.16	30.00%	\$11,089.01
Grade 3					
Wit & Wisdom Core Text Library Grade 3 (20) - Basic	978-1-64929-329-9	9.00	\$1,680.04	30.00%	\$10,584.25

Grade 4					
Wit & Wisdom Core Text Library Grade 4 (20) - Basic	978-1-64929-338-1	9.00	\$1,632.01	30.00%	\$10,281.66
Grade 5					
Wit & Wisdom Core Text Library Grade 5 (20) - Basic	978-1-64929-347-3	9.00	\$1,076.05	30.00%	\$6,779.12

Geodes - Digital	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
My Geodes (digital) K-2 XL School License: Service End Date (6/30 of School Year 2023 - 2024 unless noted otherwise)	GM-02300	3.00	\$1,075.00	16.00%	\$2,709.00

Geodes - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Geodes Level K: Print Classroom Kit (20)	978-1-64497-700-2	11.00	\$3,695.00	16.00%	\$34,141.80
Grade 1					
Geodes Level 1: Print Classroom Kit (20) SP	978-1-64497-400-1	11.00	\$3,695.00	16.00%	\$34,141.80
Grade 2					
Geodes Level 2: Print Classroom Kit (20) SP	978-1-64497-408-7	9.00	\$3,695.00	16.00%	\$27,934.20

Wit and Wisdom - Digital	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Wit & Wisdom (InSync) Grades K-8 Digital Teacher Edition (Not Available Standalone): Service End Date (6/30 of School Year 2023 - 2024 unless noted otherwise)	GM-01326	58.00	\$199.50	47.89%	\$6,029.10
Wit & Wisdom in Sync License (Print/Digital School Yr): Service End Date (6/30 of School Year 2023 - 2024 unless noted otherwise)	GM-01288	990.00	\$10.50	50.00%	\$5,197.50

Wit and Wisdom - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Wit & Wisdom 2023 Grade K Student Edition Set (Modules 1-4)	979-8-88588-706-9	180.00	\$21.61	3.00%	\$3,773.11

Wit & Wisdom 2023 Grade K Teacher Edition Print Bundle	979-8-88811-368-4	11.00	\$225.47	3.00%	\$2,405.76
Wit & Wisdom 2023 Grade K Assessment Pack Set Modules 1-4	979-8-88588-711-3	11.00	\$258.46	3.00%	\$2,757.77
Grade 1					
Wit & Wisdom 2023 Grade 1 Assessment Pack Set Modules 1-4	979-8-88588-722-9	11.00	\$258.46	3.00%	\$2,757.77
Wit & Wisdom 2023 Grade 1 Student Edition Set (Modules 1-4)	979-8-88588-717-5	170.00	\$21.61	3.00%	\$3,563.49
Wit & Wisdom 2023 Grade 1 Teacher Edition Print Bundle	979-8-88811-369-1	11.00	\$225.47	3.00%	\$2,405.76
Grade 2					
Wit & Wisdom 2023 Grade 2 Teacher Edition Print Bundle	979-8-88811-370-7	9.00	\$225.47	3.00%	\$1,968.35
Wit & Wisdom 2023 Grade 2 Student Edition Set (Modules 1-4)	979-8-88588-728-1	150.00	\$21.61	3.00%	\$3,144.26
Wit & Wisdom 2023 Grade 2 Assessment Pack Set (Modules 1-4)	979-8-88588-733-5	9.00	\$258.46	3.00%	\$2,256.36
Grade 3					
Wit & Wisdom 2023 Grade 3 Teacher Edition Print Bundle	979-8-88811-371-4	9.00	\$225.47	3.00%	\$1,968.35
Wit & Wisdom 2023 Grade 3 Student Edition Set (Modules 1-4)	979-8-88588-739-7	175.00	\$21.61	3.00%	\$3,668.30
Wit & Wisdom 2023 Grade 3 Assessment Pack Set (Modules 1-4)	979-8-88588-744-1	9.00	\$258.46	3.00%	\$2,256.36
Grade 4					
Wit & Wisdom 2023 Grade 4 Assessment Pack Set (Modules 1-4)	979-8-88588-755-7	9.00	\$258.46	3.00%	\$2,256.36
Wit & Wisdom 2023 Grade 4 Student Edition Set (Modules 1-4)	979-8-88588-750-2	165.00	\$21.61	3.00%	\$3,458.68
Wit & Wisdom 2023 Grade 4 Teacher Edition Print Bundle	979-8-88811-372-1	9.00	\$225.47	3.00%	\$1,968.35
Grade 5					
Wit & Wisdom 2023 Grade 5 Student Edition Set (Modules 1-4)	979-8-88588-761-8	150.00	\$21.61	3.00%	\$3,144.26
Wit & Wisdom 2023 Grade 5 Teacher Edition Print Bundle	979-8-88811-373-8	9.00	\$225.47	3.00%	\$1,968.35
Wit & Wisdom 2023 Grade 5 Assessment Pack Set (Modules 1-4)	979-8-88588-766-3	9.00	\$258.46	3.00%	\$2,256.36

Kit	\$264,199.29
Digital	\$25,191.00
Solution Subtotal	\$289,390.29
Discount	(\$61,124.19)
Shipping and Handling	\$23,777.94
*Pre-Tax Solution Total	\$252,044.04
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$252,044.04

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

****Tax Exemption: If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.***

#5

Fee Proposal - Request for Proposal #23-132

The undersigned hereby agrees to provide architectural and engineering services for the new Oswegatchie Fire Station as specified herein for the following fees:

Phase I. Architectural and engineering services for update of schematic and design development phases; fee range is

from \$ 66,200. ^(schematics) to \$ 110,344. ^(design development), not-to-exceed \$ 176,550.; fee is based on total 1,962 hours.

Reimbursable expenses are expected to range from \$ 250 to \$ 500 not-to-exceed \$ 500 for printing and mailing

Phase II. Architectural and engineering services to perform all services of construction documents, value engineering, bidding and negotiation, and construction administration. Fee proposal is 5.5 % of actual construction cost.

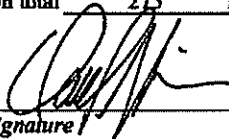
Reimbursable expenses are expected to range from \$ 250 to \$ 500

Specialty Consultants. List suggested specialty consultants and the estimated fee range for each. Administrative fee is 5 % of consultant's fee.

Note: These fees are not included in Phase I and Phase II above:

1. Traffic Engineering: \$17,500. - \$42,500.
2. Geotechnical Borings and Recommendations: \$11,500. - \$35,000.
3. Hazardous Material Testing and Design: \$20,000. - \$25,000.
4. Boundary Survey & Wetland Delineation: \$15,000.
5. HPB. Architectural and engineering services to monitor and report on compliance of checklist requirements for High Performance Buildings; fee range is

from \$ 10,000. to \$ 25,000., not-to-exceed \$ 25,000.; fee is based on total 275 hours.

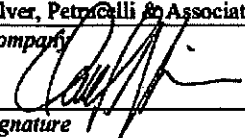

Signature

David J. Stein, Principal
Printed name and title

3190 Whitney Avenue
Address

203-230-9007 x 201
Phone

Silver, Petrucelli & Associates, Inc.
Company


Signature

Hamden, CT 06518
City/State/Zip Code

dstein@silverpetrucelli.com
Email

#6

RFP #23-132 Architectural & Engineering Services - Oswegatchie Fire Station Fees for Phase One Architectural Design		
Description	Silver Petrucelli + Associates	
	Low	High
Architect & Engineering Fees		
Phase I: SD & DD Update - Fee Range	\$66,200	\$110,344
Phase I: SD & DD Update - Not to Exceed	\$176,550	
Total Architect Hours	1,962	
Consultant Fees		
Administrative fee: % of consultant's fee	Minimum + 5%	Maximum + 5%
Traffic engineering	18,375	44,625
Geo borings & recommendations	12,075	36,750
Hazmat testing & design	21,000	26,250
Boundary survey & wetland delineation	15,750	15,750
HPB. Architectural and engineering services to monitor and report on compliance of checklist requirements for High Performance Buildings; SP+A fee is based on total 275 hours.	10,500.00	26,250.00
Total Consultant Fees	77,700	149,625
Phase I: Reimbursables - Range	\$250	\$500
Phase I: Reimbursables - Not to Exceed		\$500
Total Phase I Fees (based on A&E Not to Exceed)	\$144,150	\$326,675

Lowest Amount	Not to Exceed Amount
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RECEIVED FOR RECORD
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2023 DEC 22 A 10:49

ATTEST: *[Signature]*
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
December 19, 2023
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00pm
2. **Pledge of Allegiance**
3. **Public Comment:** None

4. **Appropriation – Dell Computers off State Contract #13PS0280** – To consider and act on a request for a FY24 appropriation, toward Capital Non-Recurring designated line #20547-57882 (Computer Replacements), from the Director of Information Technology, Jeff Robillard, in the amount of \$34,180.35 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

5. **Information Technology and Board of Education Departments Bid Waiver – Digital Sign Replacement for Waterford High School and Clark Lane Middle School:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award Sign Craft, in the amount of \$76,832, from line # 20560-57842 for 2 new digital signs with the following breakdown:

- Waterford High School - \$38,892
- Clark Lane Middle School - \$37,940

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 2-1 PASSED**

Voting For: Muckle, Brule

Voting Against: Attanasio

6. **Police Department:** To consider and act on the following request for a FY24 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$5,202 to cover the surgical expense of replacing a tooth on police K9, Tico.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. Acquisition of 8 Goshen Road: To consider and act on the following:

7a. Authorizing the First Selectman to sign a purchase and sale agreement for the town of Waterford to acquire 8 Goshen Road and forward on to the RTM for final approval of the acquisition.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7b. To approve an appropriation in the amount of \$385,000 including all costs of acquisition of 8 Goshen Road and forward the appropriation request to the Board of Finance.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7c. Approve a request to the Planning and Zoning Commission to conduct a review, in accordance with CT General Statutes 8-24, of the acquisition of 8 Goshen Road.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. Appointments & Resignations:

8a. Doug Lawson resignation letter from the Waterford Shellfish Commission.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8b. Cathy Gonyo resignation letter from the Economic Development Commission.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8c. Eddie Aledia resignation letter from the Economic Development Commission.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8d. To consider and act on the appointment of Scott Gladstone (R) to the Economic Development Commission to fill the term of 9/1/23-8/31/27 as an alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8e. To consider and act on the appointment of James Nicholas (R) to the Economic Development Commission to fill the term of 9/1/23-8/31/27 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8f. To consider and act on the appointment of Skip Adams (U) to the Historic Properties Commission to fill the term of 11/1/23-10/31/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8g. To consider and act on the appointment of Justin Pezzolesi (U) to the Historic Properties Commission to fill the term of 11/1/21-10/31/26 as an alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8h. To consider and act on the appointment of Melissa Guarnieri (D) to the Historic Properties Commission to fill the term of 11/1/22-10/31/27 as an alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. New Business: None

10. Old Business: None

11. Correspondence:

11a. Robert Nye – Reappointment, Historic Properties Commission

12. Consent Agenda

12a. Tax Refund - To approve and act on repayment of tax refund in the amount of \$12,765.28

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12b. Board of Selectmen Regular Meeting Minutes December 5, 2023

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Adjournment: 5:30pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED