FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Rawle Dummett

Date: July 15, 2021

Re: **Disposal of aged assets**

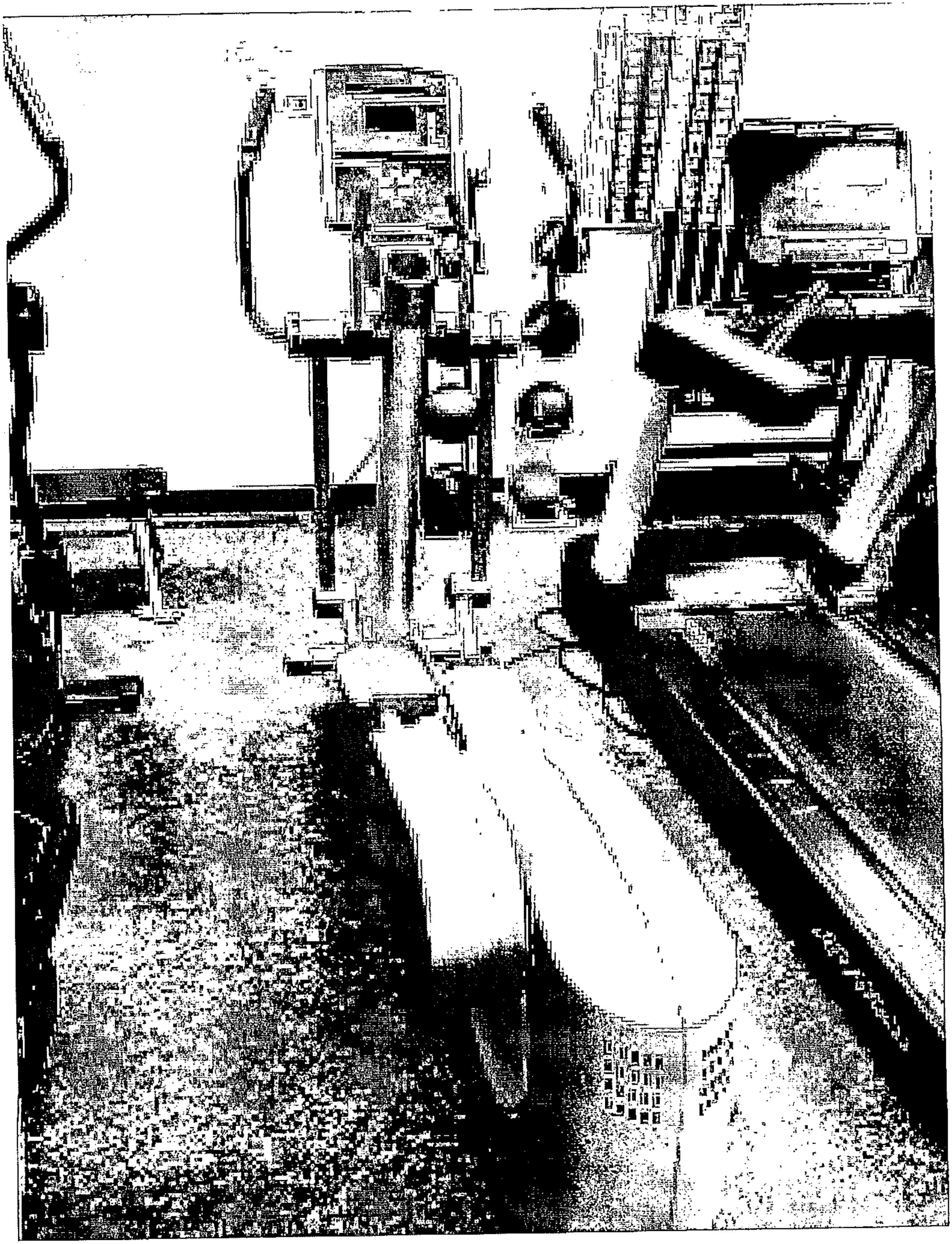
Dear Mr. Brule:

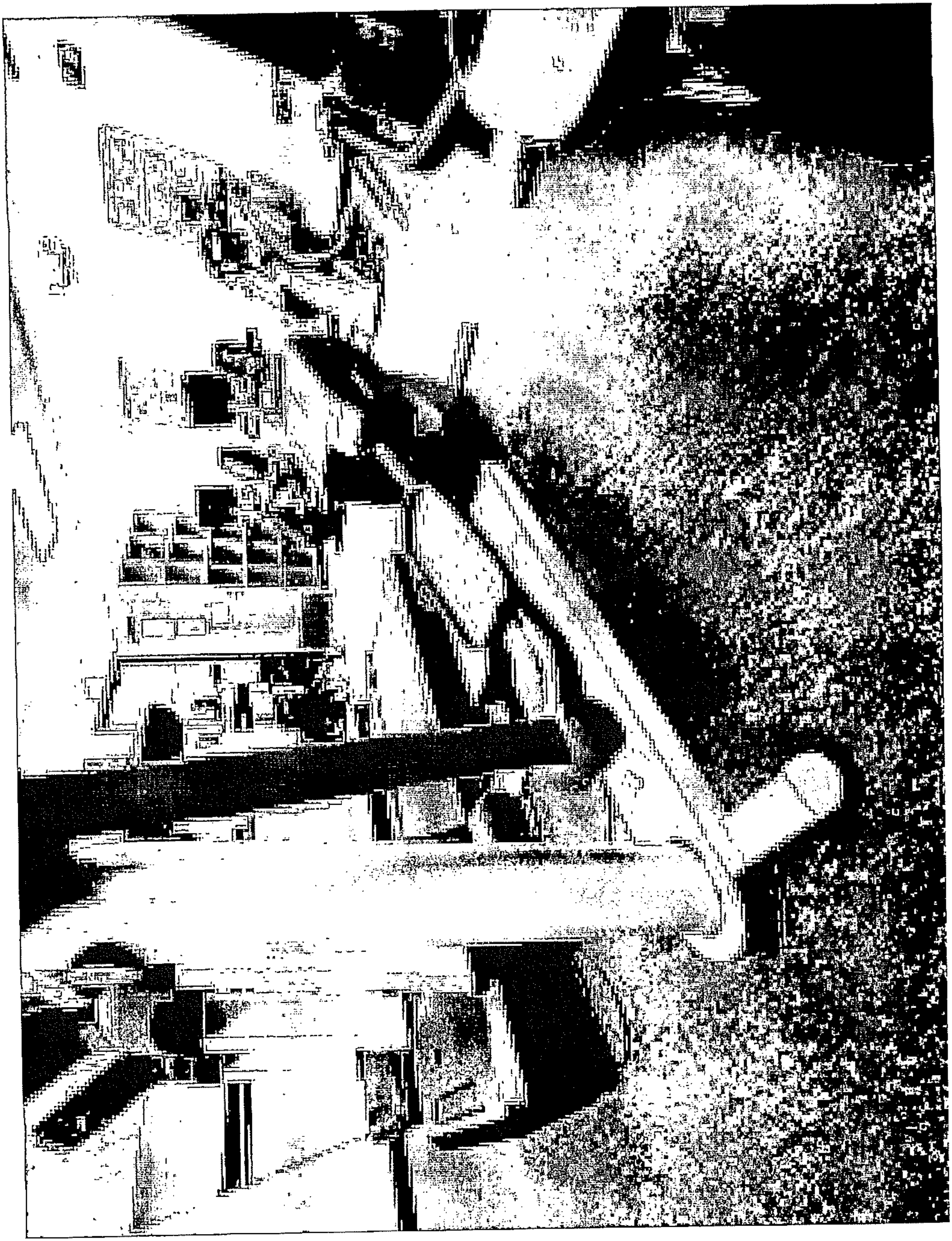
The Purchasing Agent, on behalf of the Recreation and Parks Department, respectfully seeks the Board's approval to dispose of Asset#100103, 2005 Life Fitness Elliptical in accordance with the Town Property Ordinance, Chapter 2.112.020. This item has outlived its usefulness to the town and has been replaced with a 2021 model which is awaiting an asset number.

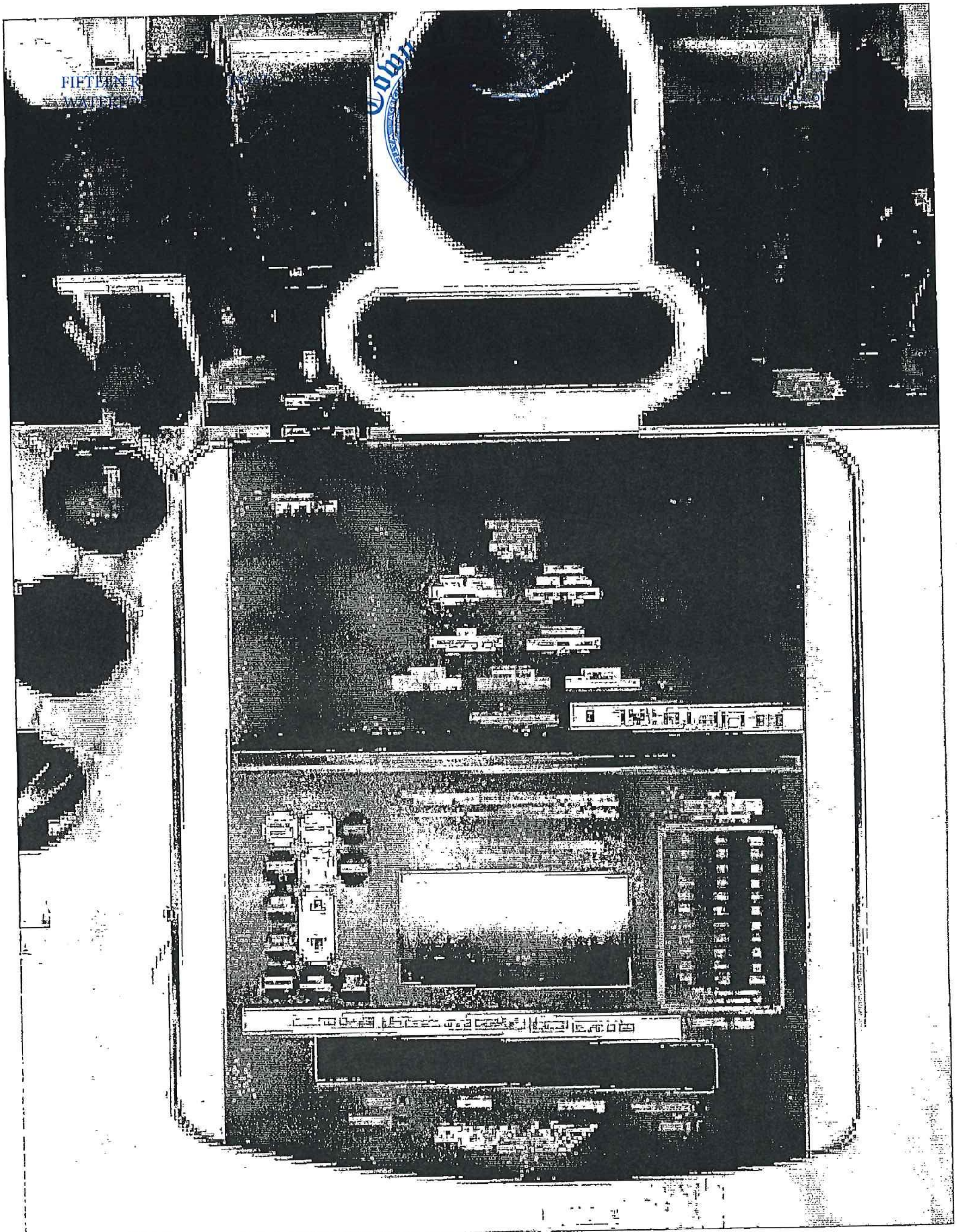
This item will be disposed of by auction on GovDeals.

Thank you for your consideration

Rawle Dummett
Purchasing Agent,
Town of Waterford







FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Rawle Dummett

Date: July 8, 2021

Re: Cooperative Purchasing - Maintenance of Town wide RMS Mobile Platform

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Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance-Cooperative Purchasing, the Purchasing Agent on behalf the Police and Emergency Departments, respectfully seeks the Board's approval to award this contract to Tritech Software Systems doing business as Central Square Technologies, in the amount of $83,421.00. The vendor is contracted to provide these services under GSA Contract GS-35F-0006U.

Funds will be available from Line Item 10147-52043 Service Contracts Information.

Sincerely,

Rawle Dummett
Purchasing Agent,
Town of Waterford

CENTRALSQUARE
TECHNOLOGIES

Invoice

Invoice No (1 of 1)	Date	Page
320535	6/4/2021	1 of 3

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Waterford Public Safety, CT
Tim Silva
204 Boston Post Road
Waterford CT 06385
United States

Ship To
Waterford Public Safety, CT
Tim Silva
204 Boston Post Road
Waterford CT 06385
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
16460	Waterford Public Safety, CT		USD	Net 30	7/4/2021

	Description	Units	Rate	Extended
Contract No. Q-48627				
1	NCIC/State Query Position for Inform CAD Annual Maintenance - Annual Maintenance Fee NCIC/State Query Position Maintenance: Start:7/1/2021, End: 6/30/2022	1	$421.18	$421.18
2	Standard ANI/ALI Interface Annual Maintenance Fee - Annual Maintenance Fee Standard ANI/ALI Interface Maintenance: Start:7/1/2021, End: 6/30/2022	1	$2,527.05	$2,527.05
3	Std Inform CAD to External System Incident Data Transfer Int - Annual Maintenance Fee Standard Inform CAD to External System Incident Data Transfer Interface Maintenance: Start:7/1/2021, End: 6/30/2022	1	$4,211.73	$4,211.73
4	Inform Mobile Base Position Annual Maintenance Fee - Annual Maintenance Fee Inform Mobile Base Position (with NCIC Access) Maintenance: Start:7/1/2021, End: 6/30/2022	1	$5,615.64	$5,615.64
5	Inform Mobile Interface License Annual Maintenance Fee - Annual Maintenance Fee Inform Mobile Interface Server Maintenance: Start:7/1/2021, End: 6/30/2022	1	$0.00	$0.00
6	Inform CAD the Archive Server Software Annual Maintenance Fe - Annual Maintenance Fee Inform CAD Archive Server Maintenance: Start:7/1/2021, End: 6/30/2022	1	$701.97	$701.97
7	Inform CAD Position Annual Maintenance Fee - Annual Maintenance Fee Inform CAD Position Maintenance: Start:7/1/2021, End: 6/30/2022	1	$11,231.28	$11,231.28
8	Inform CAD Rotation Provider Annual Maintenance Fee - Annual Maintenance Fee Inform CAD Rotation Provider Maintenance: Start:7/1/2021, End: 6/30/2022	1	$2,807.83	$2,807.83

CENTRALSQUARE
TECHNOLOGIES

Invoice

Invoice No (1 of 1)	Date	Page
320535	6/4/2021	3 of 3

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Waterford Public Safety, CT
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Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
16460	Waterford Public Safety, CT		USD	Net 30	7/4/2021

	Description	Units	Rate	Extended
17	Inform CAD Server Software Annual Maintenance Fee - Annual Maintenance Fee Inform CAD Server License (1-5 Positions) Maintenance: Start:7/1/2021, End: 6/30/2022	1	$7,581.11	$7,581.11
18	Inform CAD Standard Operating Procedure (SOP) Annual Mainten - Annual Maintenance Fee Inform CAD Standard Operating Procedure Maintenance: Start:7/1/2021, End: 6/30/2022	1	$2,105.87	$2,105.87
19	Inform CAD The GISLink Utility Position Annual Maintenance F - Annual Maintenance Fee Inform CAD the GISLink Utility (one position) Maintenance: Start:7/1/2021, End: 6/30/2022	1	$1,403.91	$1,403.91
20	Inform CAD Test or Training System (Add On) Annual Maintenan - Annual Maintenance Fee Inform CAD Training Environment Maintenance: Start:7/1/2021, End: 6/30/2022	1	$500.45	$500.45

Please include invoice number(s) on your remittance advice, made payable to Tritech Software Systems

ACH:
Routing Number 121000358
Account Number 1416612841
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	$83,421.00
Tax	$0.00
Invoice Total	$83,421.00
Payments Applied	$0.00
Balance Due	$83,421.00

LEVIN & CHRIST

Jay B. Levin

A lifelong Connecticut resident born in Bridgeport; Jay Levin first became interested in politics as a freshman at Connecticut College in New London. Later, as a law student at the University of Connecticut School of Law, he worked on issues as far ranging as changes in juvenile justice laws, protecting privacy rights in the nascent age of the computer, and analyzing the success of pre-paid legal plans. Jay stayed active in New London City politics, running campaigns for City Council including the first African American elected to the New London City Council, Ernest Kydd, and the subsequent first African American Mayor of New London, Leo Jackson. He also worked with politicians of both parties to bring to fruition the successful Shaw's Cove marina and redevelopment. Jay also served as manager of Christopher Dodd's campaign for U.S. Congress in 1976.

Next, Jay was appointed the first full-time Deputy Assistant State's Attorney in New London County. At that time prosecutors were not permitted to participate in political activity, so Levin threw himself into charitable and eleemosynary needs of the Greater New London Community including the boards of the New London County Day School, and Big Brothers and Big Sisters which he ultimately chaired. He also served for many years as the legal counsel to the Connecticut College Alumni Association, as well as presiding Justice for the New London Lodge of Elks. Levin also became Chair of Zoning Board of Appeals, Chair of Charter Revision Commission that created New London's Planning & Zoning, Water & Water Pollution Authority and Ethics Commission. He became deeply involved in charitable giving for the local New London Jewish Federation, becoming Chair of its fundraising efforts and President of the Federation. Levin also was selected to serve as the first member from New London of the Young Leadership Cabinet of the United Jewish Appeal.

Jay Levin left the State's Attorney's office in 1980 and joined the firm of Dupont & Tobin, LLC. Handling a wide range of matters in the general practice of law from business formation to wills and probate, he focused on matters of concern to working families from workers compensation to civil and criminal litigation. Encouraged by his partners, he entered back into politics as a candidate having previously run campaigns and served for many years as a State Representative from New London. Levin also served as Mayor of New London in 1984-85.

He witnessed firsthand the development in the ever-evolving world of health care, with the complexities of the Affordable Care Act, and the struggle of the working class to make health care more affordable.

While serving as Legal Counsel for Governor Dannel P. Malloy, Mike was a key leader responsible for developing and marshalling legislative proposals to the General Assembly. He was instrumental in one of the Governor's signature achievements in bringing Jackson Laboratories Genomic Medicine Institute to Connecticut. Additionally, Mike worked to negotiate the Governor's bi-partisan Jobs & Economic Development legislation, among many other legislative priorities. He served as an effective liaison between the Governor and legislative leaders, coordinated annual budget proposals, and shepherded the Governor's appointed State Agency Commissioners through approval processes. In this role, Mike also provided legal analysis on all legislative proposals filed by the Connecticut State Legislature.

Mike served in the U.S. Air National Guard in Massachusetts from 1980 to 1984. He then completed a Bachelor of Arts at Central Connecticut State University, and later received a Juris Doctor from Western New England School of Law. He was admitted to the bar in Connecticut in 2002 and is a member of the Connecticut Bar Association.

Mike is very active in his local community, previously serving on the Board of Education, the Zoning Board of Appeals, and in democratic politics. Additionally, he serves on the Board of Directors of the Connecticut Coalition Against Domestic Violence and is a volunteer for the State of Connecticut Department of Rehabilitation Services, Services for the Blind.

Levin & Christ Government Relations Consulting LLC
23 Worthington Road, New London, CT 06320 (860) 460-2247 jlevin@ctlobbyist.org

GOVERNMENT RELATIONS CONSULTING AGREEMENT DRAFT

This agreement dated ____, 2021 is between the Levin & Christ Government Relations Consulting LLC ("Firm"), with offices at 23 Worthington Road, New London, CT 06320, and the Town of Waterford, an incorporated Town of the State of Connecticut ("Client") with offices at the Office of the First Selectman, 15 Rope Ferry Road, Waterford, CT 06385.

In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. Firm shall provide, in accordance with such requests and assignments as Client may reasonably give Firm on an ongoing basis, its services in an advisory and representational nature concerning the issues and prospects of obtaining direct access to a parcel of land known as the "Waterford Airport" from US Route I-95 in Waterford, Connecticut ("the Project"), with particular regard to any rights-of-way way from the State of Connecticut of to gain access to the Project. Firm will engage in ongoing efforts to place client in the most legally appropriate advantageous position to secure such access. Firm will utilize its relationships and capacities in all such efforts including advising client of governmental issues of interest, assisting in fostering said relationships with key governmental decision-makers in the General Assembly or the State Administration to assist with strategy. Firm may also agree to various other duties not herein included at the request of the Client.

2. The term of this Agreement shall be for a period commencing __, 2021 and ending January ___, 2022 at which time this Agreement shall continue only with the prior written approval of the Client.

3. In full consideration of all rights and services rendered by Firm hereunder, Client shall pay Firm a $4,000.00 monthly fee beginning ___, 2021 (Sales & Use Tax is **not applicable** to a Municipality. The Municipality shall also pay a one time $250.00 Ethics Registration).

4. (a) Firm expressly acknowledges that all information about Client including, without limitation, information as to its business, plans, practices, techniques, finances and customers, which Firm acquires pursuant to the relationship created hereby and all ideas which Firm develops specifically for Client are to be treated by Firm as confidential. Firm shall not, during the term of this Agreement, or thereafter, in any way make use of any such information or ideas to the disadvantage of Client or until such information or idea has been officially released by Client or becomes generally known to the public (including the trade) from other sources, divulge any such information or idea to anyone other than Client or persons designated by Client.

(b) Any report, presentation, or other document and the contents thereof that Firm develops specifically for Client shall be and remain Client's sole and absolute property for all purposes, and Firm acknowledges that it does not, and will not claim to have, either under this Agreement or otherwise, any legal title to or interest in any such report, presentation or other such document.

(c) During the term hereof, Firm shall not enter into any agreement or arrangement to provide any advisory services to any party whose interest may conflict with that of the Client without Client's prior consent.

TOWN OF WATERFORD
TRANSFER REQUEST FORM

In Series (Over $1000)

REC & PARKS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10137	51110	ADMINISTRATION	$ 188,698	$ (5,005)	5,006		$ 1
2	10137	51210	CLERICAL & TECHNICAL	$ 85,786	$ (2,539)	2,540		$ 1
3	10137	51620	RECREATION PROGRAMS	$ 342,991	$ 154,283		(7,546)	$ 146,737
4								$ -
5								$ -
6								$ -
7								$ -
8								$ -
					TOTAL	7,546	(7,546)	

Explanation:

Funds required due to cost of living increases.

funds available due to COVID program cancellations.

Brian Flaherty
Department Head

7/12/2021
Date

Kim Allen
Director of Finance

7/13/2021
Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Inter-Department Transfer Request

VARIOUS
DEPARTMENT

FY21 YEAR END

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
								0.00
1	10101	53119	EMERGENCY EXPENDITURES	0.00	(7,120.00)	7,120.00		0.00
2	10104	51110	ADMINISTRATION	196,788.00	(3,250.00)	3,250.00		0.00
3	10104	51210	CLERICAL & TECHNICAL	58,818.00	(3,000.00)	3,000.00		0.00
4	10108	52030	PROFESSIONAL FEES	260,000.00	(9,439.54)	9,439.54		0.00
5	10122	51440	DISPATCH PERSONNEL	642,931.00	27,098.04		(22,809.54)	4,288.50
6								0.00
7	10145	51110	ADMINISTRATION	127,468.00	(40,293.66)	40,293.66		0.00
8	10145	51210	CLERICAL & TECHNICAL	58,542.00	(1,291.69)	1,291.69		0.00
9	10145	51920	FICA	14,230.00	(2,258.88)	2,258.88		0.00
10	10145	52030	PROFESSIONAL FEES	54,019.00	(4,707.73)	4,707.73		0.00
11	10145	52070	REIMBURSEABLE EXPENSE	200.00	(45.35)	45.35		0.00
12	10145	53020	OTHER SUPPLIES	650.00	(100.70)	100.70		0.00
13	10112	52200	WORKERS' COMP INSURANCE	710,000.00	52,470.36		(48,698.01)	
					TOTAL	71,507.55	(71,507.55)	

Explanation

Department Head ______ Date ______

Kim Allen
Director of Finance ______ Date 7/13/21

First Selectman ______ Date ______

Commission/Board Approval ______ Date ______

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10101 FIRST SELECTMEN							
10101 51010 ELECTED OFFICIALS	107,596	0	107,596	108,023.65	.00	-427.65	100.4%*
10101 51020 ELECTED SELECTMEN	3,669	0	3,669	3,666.98	.00	2.02	99.9%
10101 51110 ADMINISTRATION	69,497	0	69,497	64,327.94	.00	5,169.06	92.6%
10101 51210 CLERICAL AND TECHNI	75	0	75	63.30	.00	11.70	84.4%
10101 51810 OVERTIME	0	0	0	.00	.00	.00	.0%
10101 51920 F.I.C.A.	13,690	0	13,690	13,386.19	.00	303.81	97.8%
10101 52010 ADVERTISING	100	0	100	.00	.00	100.00	.0%
10101 52020 POSTAGE	75	0	75	54.57	.00	20.43	72.8%
10101 52030 PROFESSIONAL FEES	3,680	0	3,680	2,112.97	.00	1,567.03	57.4%
10101 52040 SERVICE CONT. AND R	1,300	0	1,300	990.27	.00	309.73	76.2%
10101 52050 DUES,CONFERENCES &	150	0	150	.00	.00	150.00	.0%
10101 52070 REIMBURSABLE EXPENS	370	0	370	253.94	.00	116.06	68.6%
10101 53020 OTHER SUPPLIES	150	200	350	315.66	.00	34.34	90.2%
10101 53090 FUELS AND LUBRICANT	968	-200	768	408.11	.00	359.89	53.1%
10101 53119 EMERGENCY EXPENDITU	0	0	0	7,120.00	.00	-7,120.00	100.0%*
10101 54010 FURNITURE	0	0	0	.00	.00	.00	.0%
TOTAL FIRST SELECTMEN	201,320	0	201,320	200,723.58	.00	596.42	99.7%
TOTAL GENERAL FUND	201,320	0	201,320	200,723.58	.00	596.42	99.7%
TOTAL EXPENSES	201,320	0	201,320	200,723.58	.00	596.42	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10108 LEGAL DEPARTMENT							
10108 52030 PROFESSIONAL FEES	260,000	0	260,000	269,439.54	.00	-9,439.54	103.6%*
10108 52540 PROBATE COURT	33,000	0	33,000	26,395.66	.00	6,604.34	80.0%
10108 52560 MISCELLANEOUS CLAIM	5,000	0	5,000	2,750.00	.00	2,250.00	55.0%
TOTAL LEGAL DEPARTMENT	298,000	0	298,000	298,585.20	.00	-585.20	100.2%
TOTAL GENERAL FUND	298,000	0	298,000	298,585.20	.00	-585.20	100.2%
TOTAL EXPENSES	298,000	0	298,000	298,585.20	.00	-585.20	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10145 HUMAN RESOURCES							
10145 51110 ADMINISTRATION	127,468	0	127,468	167,761.66	.00	-40,293.66	131.6%*
10145 51210 CLERICAL AND TECHNI	58,542	0	58,542	59,833.69	.00	-1,291.69	102.2%*
10145 51810 OVERTIME	0	0	0	.00	.00	.00	.0%
10145 51910 FRINGE BENEFITS	0	0	0	.00	.00	.00	.0%
10145 51920 F.I.C.A.	14,230	0	14,230	16,488.88	.00	-2,258.88	115.9%*
10145 52010 ADVERTISING	4,200	0	4,200	2,521.80	.00	1,678.20	60.0%
10145 52020 POSTAGE	824	0	824	693.79	.00	130.21	84.2%
10145 52030 PROFESSIONAL FEES	54,019	0	54,019	58,726.73	.00	-4,707.73	108.7%*
10145 52040 SERVICE CONT AND RE	2,208	0	2,208	1,292.83	.00	915.17	58.6%
10145 52050 DUES,CONFERENCES &	1,201	0	1,201	418.00	.00	783.00	34.8%
10145 52070 REIMBURSABLE EXPENS	200	0	200	245.35	.00	-45.35	122.7%*
10145 52080 TELEPHONE	0	0	0	.00	.00	.00	.0%
10145 52300 TRAINING	500	0	500	.00	.00	500.00	.0%
10145 52570 EMPLOYEE ASSISTANCE	1,991	0	1,991	1,991.00	.00	.00	100.0%
10145 53020 OTHER SUPPLIES	650	0	650	750.70	.00	-100.70	115.5%*
10145 53140 VACCINE AND SUPPLIE	200	0	200	.00	.00	200.00	.0%
10145 54010 OFFICE FURNITURE	0	0	0	.00	.00	.00	.0%
TOTAL HUMAN RESOURCES	266,233	0	266,233	310,724.43	.00	-44,491.43	116.7%
TOTAL GENERAL FUND	266,233	0	266,233	310,724.43	.00	-44,491.43	116.7%
TOTAL EXPENSES	266,233	0	266,233	310,724.43	.00	-44,491.43	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10123 FIRE SERVICES							
10123 51110 ADMINISTRATION	219,533	0	219,533	285,451.33	.00	-65,918.33	130.0%*
10123 51120 INSPECTION	76,849	0	76,849	78,581.70	.00	-1,732.70	102.3%*
10123 51210 CLERICAL AND TECHNI	131,263	0	131,263	130,019.12	.00	1,243.88	99.1%
10123 51240 EDUCATIONAL INCENTI	20,430	0	20,430	18,472.50	.00	1,957.50	90.4%
10123 51410 FIRE FIGHTING	1,226,023	71,569	1,297,592	1,300,591.91	.00	-2,999.91	100.2%*
10123 51411 INCENTIVE PROGRAM S	0	0	0	.00	.00	.00	.0%
10123 51440 DISPATCH	0	0	0	.00	.00	.00	.0%
10123 51450 EXTRA DUTY	0	0	0	.00	.00	.00	.0%
10123 51451 EXTRA DUTY REGULAR	0	0	0	.00	.00	.00	.0%
10123 51810 OVERTIME	59,518	0	59,518	273,754.68	.00	-214,236.68	460.0%*
10123 51830 TRAINING & EDUCATIO	0	0	0	.00	.00	.00	.0%
10123 51920 F.I.C.A.	132,622	5,475	138,097	151,651.30	.00	-13,554.30	109.8%*
10123 52010 ADVERTISING	200	-156	44	380.40	.00	-336.40	864.5%*
10123 52020 POSTAGE	250	0	250	216.05	.00	33.95	86.4%
10123 52030 PROFESSIONAL FEES	3,875	560	4,435	4,537.25	.00	-102.00	102.3%*
10123 52040 SERVICE CONT. AND R	18,130	-2,700	15,430	14,399.84	.00	1,030.16	93.3%
10123 52050 DUES,CONFERENCES &	48,675	-20,700	27,975	24,685.91	.00	3,289.09	88.2%
10123 52060 PRINTING	0	50	50	26.00	.00	24.00	52.0%
10123 52070 REIMBURSABLE EXPENS	1,500	-454	1,046	.00	.00	1,045.75	.0%
10123 52080 TELEPHONE	18,050	700	18,750	18,816.86	.00	-66.86	100.4%*
10123 52090 HEATING FUEL	45,410	-5,950	39,460	32,462.11	.00	6,997.89	82.3%
10123 52100 ELECTRICITY	62,383	0	62,383	59,547.91	.00	2,835.09	95.5%
10123 52110 WATER	5,746	0	5,746	5,368.09	.00	377.91	93.4%
10123 52120 SEWER	8,645	0	8,645	6,116.15	.00	2,528.85	70.7%
10123 52290 PUBLIC SAFETY AWARE	2,500	0	2,500	410.20	.00	2,089.80	16.4%
10123 52310 EXAMINATIONS	6,000	0	6,000	5,373.35	.00	626.65	89.6%
10123 52320 RENTAL OF HYDRANTS	457,200	-6,252	450,948	450,806.16	.00	141.84	100.0%
10123 52370 CLOTHING OR UNIFORM	15,500	-2,200	13,300	10,688.09	.00	2,611.91	80.4%
10123 52371 FIRE POLICE	1,500	0	1,500	21.17	.00	1,478.83	1.4%
10123 52372 INSURANCE	117,810	17,252	135,062	134,222.68	.00	839.32	99.4%
10123 52373 LP GAS	4,375	0	4,375	3,115.64	.00	1,259.36	71.2%
10123 52374 CABLE TELEVISION	6,060	650	6,710	6,983.12	.00	-273.12	104.1%*
10123 52375 GROUND LADDER TESTI	5,825	95	5,920	5,919.45	.00	.55	100.0%
10123 52376 HYDRAULIC TESTING	2,500	-95	2,405	1,934.63	.00	470.37	80.4%
10123 52377 BREATHING APPARATUS	6,760	5,638	12,398	11,861.07	.00	536.93	95.7%
10123 52378 BUILDING MAINTENANC	80,000	6,200	86,200	69,751.56	19,881.74	-3,433.30	104.0%*
10123 52379 HOSE TESTING AND RE	9,825	-2,138	7,687	7,539.45	.00	147.55	98.1%
10123 52387 PUMP TESTING SERVIC	4,000	-1,500	2,500	2,475.00	.00	25.00	99.0%
10123 52392 GENERATOR MAINTENAN	4,225	0	4,225	1,690.06	.00	2,534.94	40.0%
10123 52396 FF -PROTECTIVE CLOT	0	0	0	.00	.00	.00	.0%

FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

10130 PUBLIC WORKS

ACCOUNT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10130 51110 ADMINISTRATION	315,404	0	315,404	323,954.17	.00	-8,550.17	102.7%*
10130 51130 ENGINEERING	5,735	0	5,735	668.96	.00	5,066.04	11.7%
10130 51210 CLERICAL AND TECHNI	141,937	0	141,937	140,465.35	.00	1,471.65	99.0%
10130 51450 EXTRA DUTY	0	0	0	.00	.00	.00	.0%
10130 51451 EXTRA DUTY REGULAR	0	0	0	.00	.00	.00	.0%
10130 51510 EQUIPMENT MAINTENAN	345,771	0	345,771	268,826.38	.00	76,944.62	77.7%
10130 51520 HIGHWAY MAINTENANCE	984,189	-114,365	869,824	812,242.92	.00	57,581.08	93.4%
10130 51530 REFUSE COLL.& DISPO	292,464	114,365	406,829	434,884.81	.00	-28,055.81	106.9%*
10130 51540 SNOW REMOVAL	80,000	0	80,000	76,057.32	.00	3,942.68	95.1%
10130 51810 OVERTIME	52,000	0	52,000	61,472.88	.00	-9,472.88	118.2%*
10130 51910 FRINGE BENEFITS	11,005	0	11,005	10,264.77	85.38	654.85	94.0%
10130 51920 F.I.C.A.	170,480	0	170,480	151,922.92	.00	18,557.08	89.1%
10130 52010 ADVERTISING	6,100	0	6,100	5,880.60	.00	219.40	96.4%
10130 52020 POSTAGE	437	0	437	314.28	.00	122.72	71.9%
10130 52030 PROFESSIONAL FEES	90,000	5,000	95,000	71,458.10	21,049.46	2,492.44	97.4%
10130 52040 SERVICE CONT. AND R	58,600	0	58,600	60,338.37	66.20	-1,804.57	103.1%*
10130 52050 DUES,CONFERENCES &	1,960	1,025	2,985	2,983.00	.00	2.00	99.9%
10130 52060 PRINTING	90	0	90	50.00	.00	40.00	55.6%
10130 52070 REIMBURSABLE EXPENS	50	0	50	39.98	.00	10.02	80.0%
10130 52090 FUEL OIL	41,100	-15,000	26,100	18,501.61	.00	7,598.39	70.9%
10130 52100 ELECTRICITY	25,400	15,000	40,400	44,376.32	.00	-3,976.32	109.8%*
10130 52110 WATER	8,100	0	8,100	6,497.10	.00	1,602.90	80.2%
10130 52400 MEAL ALLOWANCE	2,600	0	2,600	2,371.39	.00	228.61	91.2%
10130 52410 STREET TREE MAINTEN	1,500	0	1,500	557.23	.00	942.77	37.1%
10130 52450 SITE WORK	500	0	500	27.56	.00	472.44	5.5%
10130 52460 STREET LIGHTING	90,000	-1,025	88,975	81,294.84	.00	7,680.16	91.4%
10130 52470 SOLID WASTE DISPOSA	900,000	0	900,000	802,792.04	95,044.39	2,163.57	99.8%
10130 52475 RECYCLING PROGRAM	250	0	250	.00	.00	250.00	.0%
10130 52500 OPTIONS AND RIGHTS	1,000	0	1,000	.00	.00	1,000.00	.0%
10130 52510 RENTAL OF EQUIPMENT	20,000	5,000	25,000	24,764.88	.00	235.12	99.1%
10130 52531 LANDFILL CAP MAINTE	20,000	0	20,000	17,325.00	2,125.00	550.00	97.3%
10130 53010 OFFICE SUPPLIES	325	200	525	502.75	.00	22.25	95.8%
10130 53030 OPERATIONAL SUPPLIE	17,500	5,000	22,500	18,169.42	2,086.46	2,244.12	90.0%
10130 53050 ENGINEERING EQUIP.&	400	-200	200	3.96	.00	196.04	2.0%
10130 53070 AUTO REPAIRS	147,500	50,000	197,500	194,228.54	3,538.70	-267.24	100.1%*
10130 53090 FUELS AND LUBRICANT	216,700	0	216,700	115,310.04	.00	101,389.96	53.2%
10130 53100 TIRES	35,000	0	35,000	30,081.96	503.60	4,414.44	87.4%
10130 53240 REFUSE DISPOSAL MAT	0	0	0	.00	.00	.00	.0%
10130 53250 TRAFFIC CONTROL MAT	30,000	0	30,000	23,077.43	5,232.20	1,690.37	94.4%
10130 53300 HIGHWAY MATERIALS	235,000	-65,000	170,000	140,485.93	8,322.43	21,191.64	87.5%

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10116 RETIREMENT COMMISSION							
10116 51930 HEART AND HYPERTENS	181,100	-1,967	179,133	172,738.73	.00	6,394.27	96.4%
10116 51940 PENSION CONTRIBUTIO	4,305,701	0	4,305,701	4,207,520.06	.00	98,180.94	97.7%
10116 51945 RETIREE HEALTH BENE	396,177	0	396,177	380,070.25	.00	16,106.75	95.9%
10116 51949 OPEB TRUST FUND CON	1,100,000	1,967	1,101,967	1,101,966.68	.00	.32	100.0%
TOTAL RETIREMENT COMMISSION	5,982,978	0	5,982,978	5,862,295.72	.00	120,682.28	98.0%
TOTAL GENERAL FUND	5,982,978	0	5,982,978	5,862,295.72	.00	120,682.28	98.0%
TOTAL EXPENSES	5,982,978	0	5,982,978	5,862,295.72	.00	120,682.28	

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	52378	Building Maintenance	$ 80,000	$ (3,550)	5,000.00		$ 1,450
2	10123	52090	Heating Fuel	$ 45,410	$ 6,998		(5,000.00)	$ 1,998
								$ -
4	10123	53070	Auto Repairs	$ 88,000.00	$ (919)	2,900.00		$ 1,981
6	10123	53111	FF Protective Clothing	$ 78,080.00	$ 2,902.57		[illegible]	$ 1,003
8	10123	53112	Firefighting Supplies	$ 10,000.00	$ 1,672.14		(1,000.00)	$ 672
								$ -
								$ -
					TOTAL	7,900.00	(7,900.00)	

Explanation:

1-2 This overage is due to completion of QH projects, alarm panel repairs and ac repairs

4-8 This overage is due to continued large vehicle repairs during the FY

[signature] 07/01/21

Department Head Date

Kim Allen 7/6/21

Director of Finance Date

First Selectman Date

Commission/Board Approval Date

revised 9/9/20

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10123 53010 OFFICE SUPPLIES	2,000	-1,000	1,000	518.52	.00	481.48	51.9%
10123 53020 OTHER SUPPLIES	17,000	8,119	25,119	24,147.76	.00	971.24	96.1%
10123 53021 CONSUMABLE SUPPLIES	7,500	-3,068	4,432	4,064.58	.00	367.42	91.7%
10123 53070 AUTO REPAIRS	88,000	22,162	110,162	111,080.66	.00	-918.66	100.8%*
10123 53090 FUELS AND LUBRICANT	28,800	-9,062	19,738	20,646.74	.00	-908.74	104.6%*
10123 53110 COMPUTER SUPPLIES	2,500	-851	1,649	1,728.37	.00	-79.37	104.8%*
10123 53111 FF PROTECTIVE CLOTH	78,080	2,000	80,080	76,727.93	.00	3,352.07	95.8%
10123 53112 FIREFIGHTING SUPPLI	10,000	3,000	13,000	11,326.97	.00	1,673.03	87.1%
10123 53113 VOLUNTEER RESPONDER	5,000	-3,700	1,300	517.60	.00	782.40	39.8%
10123 53114 MEDICAL SUPPLIES	0	0	0	.00	.00	.00	.0%
10123 54060 OFFICE EQUIPMENT	3,000	-2,100	900	208.50	.00	691.50	23.2%
10123 54202 EQUIPMENT -FIRE INV	500	0	500	158.34	.00	341.66	31.7%
10123 54207 SCBA REPLACEMENT BO	0	0	0	.00	.00	.00	.0%
10123 54215 THERMAL CAMERAS -OS	0	0	0	.00	.00	.00	.0%
10123 54216 MULTI-GAS METER	0	0	0	.00	.00	.00	.0%
10123 54217 RESCUE SAWS	0	0	0	.00	.00	.00	.0%
10123 54218 FIREFIGHTER EQUIPME	30,000	-9,128	20,872	16,995.04	.00	3,876.96	81.4%
10123 54219 EQUIPMENT STORAGE L	0	0	0	.00	.00	.00	.0%
10123 54220 RADIO/EMERGENCY LIG	9,000	2,649	11,649	11,558.46	.00	90.54	99.2%
10123 54221 SERVICE TRUCK EQUIP	0	0	0	.00	.00	.00	.0%
10123 54222 RESCUE TRUCK EQUIPM	5,000	1,979	6,979	6,978.76	.00	.24	100.0%
10123 54226 EQUIPMENT	12,000	0	12,000	11,665.65	.00	334.35	97.2%
10123 54241 TELEPHONE SYSTEM -G	0	0	0	.00	.00	.00	.0%
TOTAL FIRE SERVICES	3,101,562	77,044	3,178,606	3,383,156.29	19,881.74	-224,432.03	107.1%
TOTAL GENERAL FUND	3,101,562	77,044	3,178,606	3,383,156.29	19,881.74	-224,432.03	107.1%
TOTAL EXPENSES	3,101,562	77,044	3,178,606	3,383,156.29	19,881.74	-224,432.03	

TOWN OF WATERFORD
TRANSFER REQUEST FORM

In Series (Over $1000)

VARIOUS
DEPARTMENT

FY21 YEAR END

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10112	52240	UNEMPLOYMENT	$ 5,000	$ (1,444)	1,444		$ 0
2	10112	52201	LIABILITY/AUTO/PROPERTY	$ 420,000	$ 48,314		(1,444)	$ 46,870
3								$ -
4	10139	56043	MUNICIPAL COMPLEX	$ -	$ (306,176)	306,176		$ 0
5	10139	56045	2020 REFUNDING	$ -	$ (43,932)	43,932		$ (0)
6	10139	56032	WHS INTEREST	$ 592,700.00	$ 243,702.50		(243,000)	$ 703
7	10139	56034	SCHOOLS ISSUE OF 2013	$ 429,470	$ 170,761		(107,108)	$ 63,653
8								
9	10143	52030	PROFESSIONAL FEES	$ -	$ (4.55)	5		$ -
10	10143	51210	CLERICAL & TECHNICAL	$ 600.00	$ 204.23		(5)	$ 200
					TOTAL	351,557	(351,557)	

Explanation:

1-2) Increased unemployment costs above approved budget will be covered by a surplus in the LAP account from lower than budgeted premiums.

4-7) Budgeted debt payments were changes with the finalization of the Municipal Bonding and Refunding of older bonds.

9-10) Fees needed for ongoing investigations will be covered by a surplus in the clerical line.

Department Head _______________ Date _______________

Kim Allen
Director of Finance — Date 7/13/21

First Selectman _______________ Date _______________

Commission/Board Approval _______________ Date _______________

revised 9/9/20

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10139 DEBT SERVICE							
10139 56021 CLMS BONDS PRINCIPA	0	0	0	.00	.00	.00	.0%
10139 56022 CLMS BONDS INTEREST	0	0	0	.00	.00	.00	.0%
10139 56023 OHES BOND PRINCIPAL	0	0	0	.00	.00	.00	.0%
10139 56024 OHES BOND INTEREST	0	0	0	.00	.00	.00	.0%
10139 56025 OSWEGATCHIE PRINCIP	735,000	0	735,000	735,000.00	.00	.00	100.0%
10139 56026 OSWEGATCHIE INTERES	9,190	0	9,190	9,187.50	.00	2.50	100.0%
10139 56027 GNES PRINCIPAL	0	0	0	.00	.00	.00	.0%
10139 56028 GNES INTEREST	0	0	0	.00	.00	.00	.0%
10139 56029 WTFD HS PRINCIPAL	1,755,000	0	1,755,000	1,755,000.00	.00	.00	100.0%
10139 56032 WTFD HS INTEREST	592,700	0	592,700	348,997.50	.00	243,702.50	58.9%
10139 56033 SCHOOLS ISSUE OF 20	750,000	0	750,000	750,000.00	.00	.00	100.0%
10139 56034 SCHOOLS ISSUE OF 20	429,470	0	429,470	258,709.38	.00	170,760.62	60.2%
10139 56035 2014 BOND REFUNDING	840,000	0	840,000	840,000.00	.00	.00	100.0%
10139 56036 2014 BOND REFUNDING	240,280	0	240,280	240,275.00	.00	5.00	100.0%
10139 56037 2017 BOND REFUNDING	325,000	0	325,000	325,000.00	.00	.00	100.0%
10139 56038 2017 REFUNDING INTE	630,300	0	630,300	630,275.00	.00	25.00	100.0%
10139 56039 2019 BOND REFUNDING	655,000	0	655,000	655,000.00	.00	.00	100.0%
10139 56040 2019 BOND REFUNDING	442,470	0	442,470	442,469.31	.00	.69	100.0%
10139 56041 2019 INT ON BANS 20	224,380	0	224,380	224,375.00	.00	5.00	100.0%
10139 56042 MUNICIPAL COMPLEX P	0	0	0	.00	.00	.00	.0%
10139 56043 MUNICIPAL COMPLEX I	0	0	0	306,175.51	.00	-306,175.51	100.0%*
10139 56044 2020 REFUNDING PRIN	0	0	0	.00	.00	.00	.0%
10139 56045 2020 REFUNDING INTE	0	0	0	43,932.21	.00	-43,932.21	100.0%*
TOTAL DEBT SERVICE	7,628,790	0	7,628,790	7,564,396.41	.00	64,393.59	99.2%
TOTAL GENERAL FUND	7,628,790	0	7,628,790	7,564,396.41	.00	64,393.59	99.2%
TOTAL EXPENSES	7,628,790	0	7,628,790	7,564,396.41	.00	64,393.59	

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

VARIOUS
DEPARTMENT

FY21 YEAR END

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10115	53010	OFFICE SUPPLIES	50	(35)	35		0
2	10115	52050	DUES, CONFERENCES	400	200		(35)	165
3								0
4	10122	52080	TELEPHONE	25,537	(330)	330		0
5	10122	54120	DISPATCH EQUIPMENT	1	(8,346)	8,346		0
6	10122	52415	GENERATOR MAINTENANCE	8,200	8,200		(8,676)	(476)
7								0
8	10129	52300	TRAINING EDUCATION	74,200	(949)	949		0
9	10129	53150	BUILDING MAINTENANCE	16,250	(312)	312		0
10	10129	53220	MARINE PATROL	4,000	8,327		(1,261)	7,065
11	10137	52040	SERVICE CONTRACTS AND REP	50,282	(397)	397		0
12	10137	52380	PROGRAMS	42,387	(3,370)	3,370		0
13	10137	52420	MAINTENANCE OF PROPERTTY	147,523	(25,057)	25,057		0
14	10137	51620	RECREATION PROGRAMS	342,991	154,283		(28,825)	125,459
					TOTAL	38,797	(38,797)	

Explanation

Department Head

Date

Kim Allen

Director of Finance

7/13/21

Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10122 EMERGENCY MANAGEMENT							
10122 51110 ADMINISTRATION	73,600	0	73,600	77,189.84	.00	-3,589.84	104.9%*
10122 51210 CLERICAL AND TECHNI	14,256	0	14,256	13,304.94	.00	951.06	93.3%
10122 51240 DISPATCH EDUCATION	2,300	0	2,300	120.00	.00	2,180.00	5.2%
10122 51440 DISPATCH PERSONNEL	642,931	0	642,931	615,832.96	.00	27,098.04	95.8%
10122 51810 DISPATCH OVERTIME	131,668	0	131,668	131,587.07	.00	80.93	99.9%
10122 51823 EMERGENCY PERSONNEL	1,800	0	1,800	.00	.00	1,800.00	.0%
10122 51830 TRAINING & EDUCATIO	7,080	0	7,080	2,717.27	.00	4,362.73	38.4%
10122 51920 F.I.C.A.	66,069	0	66,069	60,054.50	.00	6,014.50	90.9%
10122 52010 ADVERTISING	200	0	200	.00	.00	200.00	.0%
10122 52020 POSTAGE	50	0	50	2.21	.00	47.79	4.4%
10122 52030 PROFESSIONAL FEES	1,000	0	1,000	999.00	.00	1.00	99.9%
10122 52040 SERVICE CONT. AND R	45,524	0	45,524	28,708.42	.00	16,815.58	63.1%
10122 52050 DUES,CONFERENCES &	22,084	-11,747	10,337	6,438.81	.00	3,898.48	62.3%
10122 52060 PRINTING	200	0	200	.00	.00	200.00	.0%
10122 52070 REIMBURSABLE EXPENS	0	0	0	.00	.00	.00	.0%
10122 52080 TELEPHONE	25,537	1,700	27,237	27,567.42	.00	-330.42	101.2%*
10122 52100 ELECTRICITY	35,546	0	35,546	34,716.89	.00	829.11	97.7%
10122 52300 TRAINING,EDUCATION	2,600	0	2,600	1,444.87	.00	1,155.13	55.6%
10122 52370 DISPATCH CLOTHING A	3,760	1,700	5,460	2,500.65	2,773.00	186.35	96.6%
10122 52415 GENERATOR MAINTENAN	8,200	0	8,200	.00	.00	8,200.00	.0%
10122 53010 OFFICE SUPPLIES	250	191	441	44.22	.00	396.78	10.0%
10122 53020 OTHER SUPPLIES	1,000	15	1,015	1,014.50	.00	.50	100.0%
10122 53090 FUELS AND LUBRICANT	600	-206	394	.00	.00	394.00	.0%
10122 53120 SHELTER SUPPLIES	600	0	600	.00	.00	600.00	.0%
10122 53130 RADIOLOGICAL SUPPLI	400	0	400	229.45	.00	170.55	57.4%
10122 54120 DISPATCH CENTER EQU	1	8,347	8,348	.00	16,693.42	-8,345.71	200.0%*
10122 54150 SURPLUS EQUIPMENT	1	0	1	.00	.00	1.00	.0%
10122 54190 EMERGENCY EQUIPMENT	1	0	1	.00	.00	1.00	.0%
TOTAL EMERGENCY MANAGEMENT	1,087,258	0	1,087,258	1,004,473.02	19,466.42	63,318.56	94.2%
TOTAL GENERAL FUND	1,087,258	0	1,087,258	1,004,473.02	19,466.42	63,318.56	94.2%
TOTAL EXPENSES	1,087,258	0	1,087,258	1,004,473.02	19,466.42	63,318.56	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10129 54040 VEHICLES EQUIPMENT	0	0	0	.00	.00	.00	.0%
TOTAL POLICE DEPARTMENT	6,450,741	16,566	6,467,307	6,320,828.20	4,690.00	141,788.80	97.8%
TOTAL GENERAL FUND	6,450,741	16,566	6,467,307	6,320,828.20	4,690.00	141,788.80	97.8%
TOTAL EXPENSES	6,450,741	16,566	6,467,307	6,320,828.20	4,690.00	141,788.80	

MINUTES
BOARD OF SELECTMEN
Regular Meeting
July 6, 2021
5:00 P.M.
TOWN HALL (APPLEBY ROOM)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia, and Selectwoman Jody Nazarchyk

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00 pm.

2. **Pledge of Allegiance**

3. **Public Comment:** Introduction Request for Fire Chief Howley

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. Disposition of (30) SCBA cylinders: To consider an act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Chief of Fire Services Michael J. Howley, for disposal of 30 SCBA cylinders, there are no asset numbers associated with SCBA cylinders.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

5. **Finance Department:** BID AWARD **#21-101 Actuary Services-** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Retirement Commission, for the Bid Award to go to Hooker & Holcombe. Funds will be made available from LI # 10116-51949 and LI # 10116-51949.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Finance Department: BID AWARD **#21-110 Supply and Install Pump at Evergreen Station** - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Utility Commission Director, Neftali Soto, for the Bid Award to go to Kovacs Construction Corp, in the amount of $355,800.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

****MOTION** made by Sabilia, to add to the agenda, the contract award to Wright-Pierce Engineers for the administration of the work to be done, and the other requirements associated with the constructional phase in the amount of $ 14,500, as stated in the Bid Award #21-110.

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Finance Department: BID AWARD **#21-100 Evergreen Avenue and Harley Avenue Pump Stations HVAC Upgrades** - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Utility Commission Director, Neftali Soto, for the Bid Award to go to Electric Emergency Systems Corp, in the amount of $484,562. Funds will be made available from LI # 20531-57816.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

****MOTION** made by Sabilia, to add to the agenda the contract award to Wright-Pierce Engineers for the administration of the work to be done, and the other requirements associated with the constructional phase in the amount of $ 16,000, as stated in the Bid Award #21-110.

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Finance Department: BID AWARD **#21-108 Bond Counsel Services**- To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Finance Director, Kim Allen for the Bid Award to go to Hinckley, Allen & Snyder LLP.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

9. Police Department: To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

Police
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51110	Administrative Wages	$ 473,575	$ 5,597	8,600.00		$ 14,197
2	10129	51420	Patrol	$ 3,333,709	$ 139,356		(8,600.00)	$ 130,766
3	10129	51210	Clerical	$ 307,262	$ 3,465	4,000.00		$ 7,465
4	10129	51435	Community Service Officer	$ 140,053	$ 30,753		(4,000.00)	$ 26,753
5	10129	51820	Replacement Overtime	$ 403,908.00	$ (11,491.58)	20,000.00		$ 8,508
6	10129	51420	Patrol	3333709	$ 130,766.00		(20,000.00)	$ 110,766
9								$ -
10								$ -
					TOTAL	32,600.00	(32,600.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

10. Police Department: To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

POLICE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51435	COMMUNITY SERVICES OFFICERS	$ 140,053	$ 30,753		(11,000)	$ 19,753
2	10129	51830	TRAINING & EDUCATION	$ 68,967	$ (5,097)	11,000		$ 5,903
3								$ -
4								$ -
5	10129	53090	FUELS AND LUBRICANTS	$ 89,441.00	$ 26,349.52		(2,200)	$ 24,150
6	10129	53100	TIRES	$ 10,325.00	$ (1,463.24)	2,200		$ 737
7								$ -
8								$ -
					TOTAL	13,200	(13,200)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

11. Emergency Management: To Consider an act of the following request for an In Series Transfer from the Emergency Management Director, Steve Sinagra.

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	51440	Dispatch Personnel	$ 642,931	$ 44,398		(4,000.00)	$ 40,398
2	10122	51110	Administration	$ 73,600	(1,224.00)	4,000.00		$ 2,776
3	10122	51440	Dispatch Personnel	$ 642,931	$ 40,398		(1,500.00)	$ 38,898
4	10122	51810	Overtime	$ 131,668	$ 7,579	1,500.00		$ 9,079
5								$ -
8								$ -
9								$ -
10								$ -
					TOTAL	5,500.00	(5,500.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

12. Youth & Family Services - To consider and act on a request from the Youth & Family Services Director, Dani Gorman, for additional appropriations for Administration in the amount of $3,758.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

13. Youth & Family Services - To consider and act on a request from the Youth & Family Services Director, Dani Gorman, for additional appropriations for Clerical in the amount of $12,720.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

14. Youth & Family Services: To Consider an act of the following request for an Out of Series Transfer from the Director of Youth & Family Services, Dani Gorman.

YOUTH & FAMILY SERVICES
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	51310	OVERTIME	0	758		(600)	157.76
2	10119	52100	ELECTRICITY	16,000	(2,591)	600		(1,991.32)
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	600	(600)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

15. Youth & Family Services: To Consider an act of the following request for an In Series Transfer from the Director of Youth & Family Services, Dani Gorman.

YOUTH & FAMILY SERVICES
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10119	52100	ELECTRICITY	16,000	(2,591)	3,264		$ 673
2	10119	52030	PROFESSIONAL FEES	22,000	2,916		(2,000)	$ 916
3	10119	52380	PROGRAMS	4,000	1,564		(1,264)	$ 300
4								$ -
5								$ -
6								$ -
7								$ -
8								$ -
					TOTAL	3,264	(3,264)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

16. Planning & Zoning: To Consider an act of the following request for an Out of Series Transfer from the Planning & Zoning Director, Abby Piersall.

PLANNING & ZONING
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10110	51110	ADMINISTRATION	104,097.00	2,553.20	2,779.51		5,332.71
2	10110	52030	PROFESSIONAL FEES	20,000.00	7,233.93		(2,779.51)	4,454.42
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	2,779.51	(2,779.51)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

17. Planning & Zoning: To Consider an act of the following request for an Out of Series Transfer from the Planning & Zoning Director, Abby Piersall

BUILDING
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10118	51110	ADMINISTRATION	95,976.00	773.77	4,060		4,834.21
2	10118	51810	OVERTIME	1,243.00	421.63	315		736.45
3	10118	52030	PROFESSIONAL FEES	750.00	12,488.00		(4,375)	8,112.74
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	4,375	(4,375)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

18. Assessor: To Consider an act of the following request for an Out of Series Transfer from the Town Assessor Paige Walton.

ASSESSMENT
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52040	SERVICE CONTRACTS & REPAIR	1,680.00	(145.45)	250		104.55
2	10104	51210	CLERICAL AND TECHNICAL	58,818.00	(1,243.59)	3,000		1,756.41
3	10104	51110	ADMINISTRATION	196,788.00	6,841.87		(3,250)	3,591.87
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
								0.00
					TOTAL	3,250	(3,250)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

19. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Public Works
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	51110	Administration	$ 315,404.00	$ 1,304.02	9,000.00		$ 10,304
2	10130	51510	Equipment Maintenance	$ 345,771.00	$ 87,544.89		(21,000.00)	$ 108,545
3	10130	51530	Refuse Collection	$ 292,464	$ (13,831)	30,000.00		$ 16,169
4	10130	51520	Highway Maintenance	$ 984,189.00	$ 83,365.58		(30,000.00)	$ 113,356
5	10130	51810	Overtime	$ 52,000	$ (8,092)	12,000.00		$ 3,908
6								
								$ -
								$ -
					TOTAL	51,000.00	(51,000.00)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

20. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Public Works
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	52040	Service Contracts & Repairs	$ 58,600	$ (1,196)	$ 3,000		$ 1,804
2	10130	52030	Professional Fees	$ 90,000	$ 2,492		$ (2,000)	$ 4,492
3	10130	52500	Options & Right of Ways	$ 1,000	$ 1,000		$ (1,000)	$ 2,000
4	10130	52100	Electricity	$ 25,400	$ (3,854)	$ 5,000		$ 1,146
5	10130	52090	Fuel Oil	$ 41,100	$ 7,598		$ (5,000)	$ 12,598
								$ -
								$ -
								$ -
					TOTAL	$ 8,000	$ (8,000)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

21. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Building Maintenance
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10111	52100	Electricity	$ 60,000.00	$ (538.01)	5,000.00		$ 4,462
2	10111	52040	Service Contracts & Repairs	$ 61,357.00	$ 11,356.00		5,000.00	$ 6,356
3	10111	52110	Water	$ 1,600	$ (106.28)	600.00		$ 494
4	10111	52010	Advertising	$ 1,020.00	$ 777.00		600.00	$ 177
5	10111	52120	Sewer	$ 2,900	$ 489.10	800.00		$ 1,289
6	10111	52040	Service Contracts & Repairs	$ 61,357	$ 6,356		800.00	$ 5,556
								$ -
								$ -
					TOTAL	6,400.00	6,400.00	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

22. Public Works: To Consider an act of the following request for an Out of Series Transfer from the Director of Public Works, Gary Schneider.

Building Maintenance
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10111	55030	Public Improvements	27,000.00	(11.66)	12.00		0.34
2	10111	53020	Other Supplies	10,000.00	1,233.78		12.00	1,245.78
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	12.00	12.00	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

23. Assessor: To Consider an act of the following request for an Out of Series Transfer from the Assessor's Office.

ASSESSOR
DEPARTMENT

4th QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52030	PROFESSIONAL FEES	0	0	1,100		1,100.00
2	10104	5110	ADMINISTRATION	196,788	1,292		(1,100)	191.91
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	1,100	(1,100)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

24. Senior Services: To Consider an act of the following request for an In Series Transfer from the Director of Senior Services, Lisa Cappuccio.

SENIOR SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10135	52100	ELECTRICITY	$ 30,876	$ 11,793		$ 1,001	$ 12,794
2	10135	52090	HEATING FUEL	$ 8,308	$ 198	$ 1,001		$ 1,199
3	10135	53090	FUEL & LUBRICANTS	$ 8,970	$ 6,963		$ 2,000	$ 8,963
4	10135	53070	AUTO REPAIRS	$ 3,024	$ 125	$ 2,000		$ 2,125
5								$ -
8								$ -
9								$ -
10								$ -
					TOTAL	$ 3,001	$ 3,001	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

25. Town Clerk: To Consider an act of the following request for an Out of Series Transfer from the Town Clerk, Dave Campo.

Town Clerk
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10109	53280	Election Materials	$ 1,400	$ 1,400		1,400.00	$ -
2	10109	52510	Rental of Equipment	$ 25,000	$ 134	1,400.00		$ 1,534
3								$ -
4								
5								$ -
6								
7								$ -
8								$ -
					TOTAL	1,400.00	1,400.00	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

26. Town Clerk: To Consider an act of the following request for an Additional Appropriation Out of from the Town Clerk, Dave Campo in the amount of $4024.00

Town Clerk
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10109	52510	Rental of Equipment			336.00		$ 336
2								$ -
3	10109	51110	Administration			1,553.00		$ 1,553
4								$ -
5	10109	51210	Clerical & Technical			2,135.00		$ 2,135
					TOTAL	4,024.00	0.00	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

27. Recreation & Parks: To Consider an act of the following request for an In Series Transfer from the Director of Recreation & Parks, Brian Flaherty.

Recreation & Parks
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	Current Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	Revised Budget Amount
1	10137	53080	Maintenance of Vehicles	$ 20,750	$ 1,500		$ 22,250
2	10137	53090	Fuels & Lubricants	$ 20,195		$ 1,500	$ 18,695
3							$ -
4							$ -
5							$ -
8							$ -
9							$ -
10							$ -

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

28. Finance Department: To Consider an act of the following request for an Inter Department Transfer from the Finance Director, Kim Allen.

FINANCE/YOUTH & FAMILY SERVCIES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
								0.00
1	10107	51210	CLERICAL AND TECHNICAL	188,150.00	(2,408.28)		(3,304)	(5,712.60)
2	10107	51920	FICA	39,150.00	3,746.11		(253)	3,493.33
3								0.00
4	10119	51210	CLERICAL AND TECHNICAL	42,939.00	(8,061.05)	3,304		(4,756.73)
5	10119	51920	FICA	14,052.00	1,042.72	253		1,295.50
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	3,557	(3,557)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

29. Finance Department: To Consider an act of the following request for an Out of Series Transfer from the Finance Director, Kim Allen.

FINANCE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10107	51210	CLERICAL AND TECHNICAL	188,150	1,458	6,555		8,013.00
2	10107	52030	PROFESSIONAL FEES	68,820	20,440		(6,555)	13,885.44
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	6,555	(6,555)	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

30. First Selectman: To Consider an act of the following request for an Out of Series Transfer from the First Selectman, Rob Brule.

First Selectman							
DEPARTMENT							
Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10101	53020	Other Supplies	150.00	480.38		630.38
2	10119	52030	Professional Fees	3,680.00		480.38	3,199.68
3							
4							
5							
6							
7							
8							
9							
10							
				TOTAL	480.38	480.38	

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

****MOTION** made by Sabilia, to remove #31 & #32 from the Board of Selectmen's agenda, due to being a duplicate. (Please see #12 & #13)

MOTION by Nazarchyk, and seconded by Brule to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

31. Youth & Family Services - To consider and act on a request from Dani Gorman, Youth & Family Services Director, for additional appropriations for Administration in the amount of $3,758.

****Removed from agenda (duplicate)**

32. Youth & Family Services - To consider and act on a request from Dani Gorman, Youth & Family Services Director, for additional appropriations for Clerical in the amount of $12,720.

****Removed from agenda (duplicate)**

33. Appointments and Resignations:

34. To consider an act on the recommendation to reappoint Rob Brule (R) to the Retirement Commission, to fill the term 6/30/20-6/29/23.

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

35. Correspondence: N/A

36. New Business: Discussion to plan a Board of Selectmen Food Drive at the Town Hall.

37. Consent Agenda:

37a. Tax Refund-**N/A**

37b. Meeting Minutes June 16, 2021-APPROVED

37c. Meeting Minutes June 24, 2021-APPROVED

38. Adjournment There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 5:51 pm.

Respectfully Submitted,

Cindy Dupointe

Cindy Dupointe