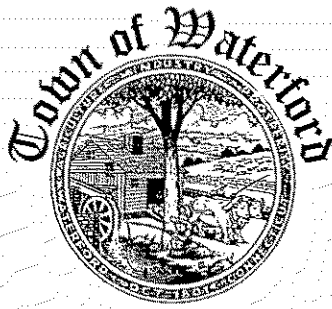


FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2025 FEB 11 A 8:21

ATTEST: *Diana L. Campese*
TOWN CLERK

AGENDA
BOARD OF SELECTMEN SPECIAL MEETING

Wednesday, February 12, 2025

3:30 PM

Waterford Town Hall – Auditorium

- 1. Call to Order & Roll Call:**
- 2. Pledge of Allegiance:**
- 3. Public Comment:**
- 4. First Selectman:** To consider and act on a request to authorize First Selectman, Robert Brule, to apply on behalf of the Town of Waterford for grant funds from the State of Connecticut's Neglected Cemetery Account Grant Program and to abide by all the requirements of participating in said program.
- 5. Adjournment:**

2025 NEGLECTED CEMETERY ACCOUNT GRANT APPLICATION CHECKLIST

This checklist MUST be submitted when submitting your application.

Municipality Name: 152 Waterford

☒ The subject-line of the email used to submit an application includes the MUNICIPALITY NAME and the words "Neglected Cemetery Account Grant Application".

☐ Shall any cemetery be considered an ancient burial ground (used for more than 100 years), the municipality will adhere to the compliance requirements of Historic Cemeteries and Gravestone Protection and attach a copy of required documentation.

☒ I have included one complete, signed, and dated application

☒ I have included the Statement of Work and Grant Award Budget

☐ I have included a certified copy of the minutes of our legislative body (i.e.: Board of Selectmen, Town Meeting or Council) which:

- o Identifies the Chief Executive Officer by name and title, and states that said official is authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said grant should the town be selected for a grant award. (For embossed certification stamps that do not contain ink, please darken the embossed stamp with graphite so that it can be seen when the document is scanned/copied.)

Completed By:

E-mail Address:

Date:

**Neglected Cemetery Account Grant Program
2025 Grant Application**

This application, its receipt, and/or any subsequent announcement or notification of an award associated with this application does not constitute a contract. A contract exists only when all required contractual documents are submitted and approved by the Office of Policy Management and the Grantee is notified that the contract is fully executed.

Name of Municipality: WATERFORD
Chief Executive Officer: ROBERT J. BRULE
Contact Person for Grant Administration: KIM ALLEN
Contact Title and E-mail: DIRECTOR OF FINANCE, KALLEN@WATERFORDCT.ORG
Contact Street Address: 15 ROPE FERRY ROAD
Contact City, State, Zip: WATERFORD, CT 06385
Contact Phone Number 860-444-5842
Remittance Address if Different from Above: SAME

The certification below must be signed by the Chief Executive Officer (e.g., Mayor, First Selectman, Town/City Manager):

I do hereby certify the following:

1. I have reviewed this Grant Application and all attachments and links thereto;
2. The information contained herein is true and accurate to the best of my knowledge;
3. The cemetery/cemeteries where work will be performed meet the definition pursuant to Section 19a-308 of the CT General Statutes;
4. If any cemetery is considered an ancient burial ground (used for more than 100 years), the municipality will adhere to the compliance requirements of Historic Cemeteries and Gravestone Protection.
5. Should my municipality receive a grant award, grant funds will only be used for allowable purposes to maintain a neglected cemetery/cemeteries as defined in Section 19a-308 of the CT General Statutes; and
6. I am authorized to apply for these funds per municipal legislative body.

Signature: _____ Title: **FIRST SELECTMAN**

Printed Name: **ROBERT J. BRULE**
Date: **2/10/2025**

STATEMENT OF WORK AND GRANT AWARD BUDGET

NAME OF APPLICANT MUNICIPALITY: 152 Waterford

GRANT PROGRAM NAME: 2025 Neglected Cemetery Account Grant Program

CONCISE GRANT PROGRAM SUMMARY (PROGRAM PURPOSE/INTENT/MISSION): Municipal maintenance of neglected burial grounds and cemeteries, as described in Section 19a-308 of the Connecticut General Statutes.

I. INTRODUCTION

CONCISE PROJECT DESCRIPTION INCLUDING ALL CEMETERY NAMES AND PHYSICAL ADDRESSES: Note if cemetery is an ancient burial ground defined as been used as a burial ground for more than 100 years

The Waterford Historic Properties Commission hopes to use this funding to hire a contractor to mow three neglected cemeteries for the year. The three, Gorton (intersection of Cross Road and Waterford Parkway, Waterford, CT 06385) , Durfey (Roper Ferry Road, Waterford, CT 06385) and Williams / Church (Lahtrop Road, Quaker Hill, CT 06475), receive no regular maintenance and are located along busy roads. We hope the regular mowings will attract attention to their plight in addition to taming the grass and brush that would again overgrow them.

THE FOLLOWING IS PROPOSED SUBJECT TO AWARD AND MAY BE AMENDED AND FINALIZED, AS MUTUALLY AGREED UPON, BY THE ADMINISTERING AGENCY AND GRANTEE.

II. STATEMENT OF WORK

The grantee proposes to complete the work and/or proposes to purchase goods and/or services as delineated in the following table and in accordance with the below proposed budget. Note that the items listed in the "Tasks" column are simply examples. You may delete any and all that are not applicable.

[illegible]

THE FOLLOWING IS PROPOSED SUBJECT TO AWARD AND MAY BE AMENDED AND FINALIZED, AS
MUTUALLY AGREED UPON, BY THE ADMINISTERING AGENCY AND GRANTEE.

III. PROPOSED NEGLECTED CEMETERY ACCOUNT GRANT AWARD BUDGET :

List proposed grant award budget items below.

Description	Amount of Anticipated Neglected Cemetery Account Grant Funding (Up to \$5,000)	Amount Federal Funding	Amount Grantee Match Funding	Amount Other Funding	If "Other", list source name and type (private, state, etc.)	TOTALS:
Mowing and general maintenance of cemetery	4546.46	0	0	0	0	4546.46
TOTALS:						

PAYMENT TERMS

- No payments will be made for expenditures incurred prior to the grant start date or after the grant end date unless provided for in statute or program provisions.
- Payment requests shall be submitted on OPM's approved payment request forms.
- Payment request forms shall be completed and signed by the appropriate authorized official who has the authority to sign binding contracts on behalf of the municipality.

