

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



BOARD OF FINANCE
AGENDA

PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUN - 7 11 A 9:25
June 12, 2024
7:00 p.m.
TOWN CLERK

1. Establishment of a quorum and call to order.
2. Public Comment
3. Approve and accept the meeting minutes from May 22, 2024 as posted on May 29, 2024 and amended on May 30, 2024.
4. To consider and act on a request by Ryan McNamara, Director of Recreation and Parks to consolidate capital improvement projects #33720-55854 Leary Basketball Court Rebuild (\$91,000) and #33720-55855 Town Hall Basketball Court Repairs (\$41,000) then to close line item #33720-55855.
5. To consider and act on a request by Ryan McNamara, Director of Recreation and Parks for an additional appropriation of \$117,808 to the consolidated account #33720-55854 Leary Basketball Court Rebuild to ensure the project can be completed to the desired standard and forward to the RTM if required.
6. To consider and act on an out of series transfer request by Christine Walters, Director of Human Resources, in the amount of \$1,523.00 per the following compilation from the transfer request form:

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

Human Resources
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10145	51110	Administration	92,025.00	12,406.00	382.00		12,788.00
2	10145	51920	FICA	11,920.00	618.00	1,141.00		1,759.00
3	10145	52030	Professional Fees	75,000.00	2,352.00		(1,523.00)	829.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						3,523.00	(1,523.00)	

Explanation

Out of series transfer from Professional Fees needed to cover end of year overage in Administration and FICA due to non-union general wage increase that was approved after the FY24 budget was finalized.

9. To consider and act on a request by Michael Howley, Director of Fire Services, to close CNR line **#J20523-57838 Pre Emption light repairs** and reallocate funds for CNR SCBA upgrades line **#20523-57777** as the funds are inadequate and the project is being requoted.
10. Year-End Capital Review
11. Review BOE non-lapsing BOF policy and memorandum
12. Old Business:
13. New Business:
14. Liaison Reports
15. Correspondence
 - a. Virginia Bielucki, Town Accountant, Status of Contingency FY24 dated May 30, 2024.
 - b. April 2024 Special Revenue Reports
 - c. Paul Goldstein, RTM Moderator, Review of Unelapsed Fund Account Policy
16. Adjournment

Glenn Patterson, Chairman

TO: Board of Selectmen
FROM: Ryan McNamara, Director of Recreation and Parks
DATE: May 1, 2024
RE: Town Hall Post Tension Concrete Account Merge and Additional Appropriation

I hope this letter finds you well. I am writing to follow up on the request to consolidate capital improvement projects #33720-55854 Leary basketball Court Rebuild (\$91,000) and #33720-55855 Town Hall Basketball Court Repairs (\$41,000) pertaining to the athletic court surfacing, along with an additional appropriation to ensure the completion of this essential project. I am requesting that funds approved in account 33720-55855 (\$41,000) be transferred to account 33720-55854 and then account 33720-55855 be closed.

As you are aware, maintaining our athletic facilities to a high standard is crucial for the well-being and development of our community members, particularly our students and athletes. The current condition of the athletic court surfacing has deteriorated significantly over time, posing safety risks and hindering the quality of sports activities conducted on these courts.

Consolidating the capital improvement projects related to athletic court surfacing will streamline the allocation of resources and enable us to undertake a comprehensive and efficient renovation process. By consolidating these projects, we can maximize cost-effectiveness and minimize disruptions to our athletic programs.

Furthermore, I am requesting an additional appropriation of \$117,808 to the merged account 33720-55854 to ensure that the project can be completed to the desired standard. This additional funding will cover any unforeseen expenses (2% contingency), as well as allow for enhancements that will prolong the lifespan of the surfacing and improve its performance.

- The funding balance once consolidated is \$132,000.
- The recent quote received (attached) reflects a cost of \$244,910.
- We have included a 2% contingency equal to \$4,898 that brings the total request to \$249,808.
- **Total projected cost of \$249,808 - \$132,00 consolidated funding = \$117,808 additional appropriation**

The benefits of investing in our athletic facilities extend beyond providing a safe and conducive environment for sports activities. They also contribute to promoting physical fitness, fostering team spirit, and enhancing the overall well-being of our community members.

I am confident that with your support, we can successfully undertake this capital improvement project and deliver a high-quality athletic facility that meets the needs of our community. I am available to discuss this matter further and provide any additional information you may require.

Thank you for your attention to this request.

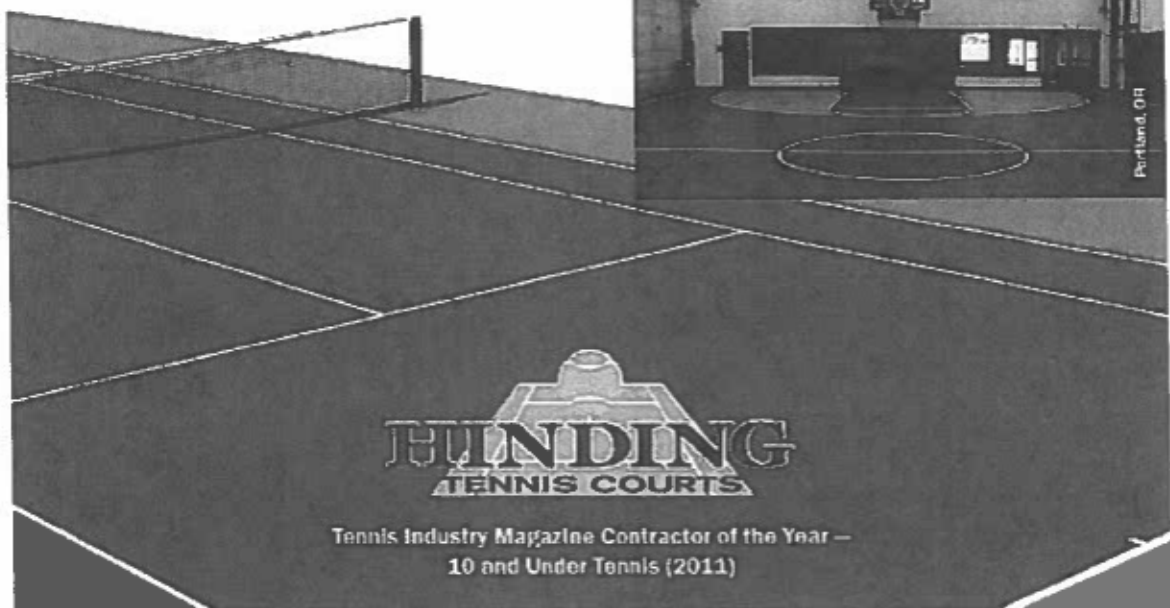
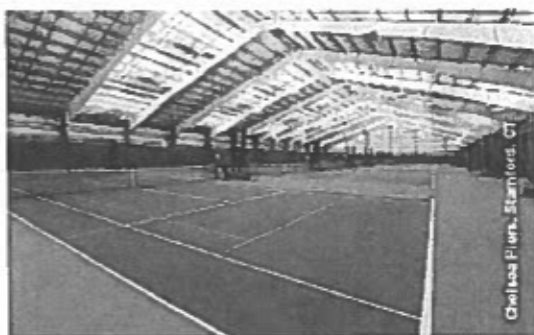
5/21/24, BOS - approved

IF YOU CAN
PLAY ON IT,



WE CAN
BUILD IT

Durability • Reliability
Playability • Engineered to Last





Hinding Tennis Courts, LLC • 24 Spring Street • West Haven, CT 06516 • p 203-285-3055

Apr 27, 2024

Town of Waterford
Ryan McNamara
15 Rope Ferry Rd, Waterford, CT, 06385
rmcnamara@waterfordct.org

RE: Rebuild one existing asphalt basketball court to post tension concrete. court size 70'x125'

Dear Ryan,

Thank you for considering Hinding Tennis for your recreational needs. It is our goal to provide you with the highest quality sport surfacing products and installation in the industry.

We at Hinding Tennis stand committed to excellence and it is our goal to provide you with the highest quality materials. As a current member of the American Sports Builders Association we are always up to date on the newest innovations and industry trends. Our goal is always to exceed your expectations and let the finished product speak for itself.

We know you have many options when choosing a sport-surfacing contractor, therefore we continually strive to provide the most competitive pricing without compromising the quality or workmanship.

All of us at Hinding Tennis thank you for the opportunity to provide you with this proposal and look forward to working with you in the future.

Sincerely,

Vincent Rapuano
vin@hindingtennis.com



HINDING PROPOSAL

PROCEDURE TO BE AS FOLLOWS:

Furnish all materials, labor and insurance to perform the Rebuild one existing asphalt basketball court to post tension concrete. court size 70'x125'. Town Hall, 15 Rope Ferry Rd, Waterford, CT, 06385
Specifications of Services to be Provided:

Material Description	Qty	Unit Price	Subtotal
Fence Removal - Fence Removal: Remove and dispose of fence posts, fabric and fence post footings	1	Included	\$0.00
Reclaim - Reclaim existing court	1	\$4,000.00	\$4,000.00
Laser grade - base material and establish 1% pitch East to West.	1	Included	\$0.00
Basketball System - Furnish and install (1) 72" Dominator Hoop.	4	\$4,800.00	\$19,200.00
Post Tension Concrete Court -			
A. Form work will be installed around the entire perimeter of the tennis courts.			
B. New net post sleeves to be set in their own concrete footings.			
C. Two layers of 6 mil poly placed over the entire court area.			
D. Encapsulated Post-tensioning tendons laid out according to PTI specifications.			
E. A 5" thick, 3000 psi concrete slab poured monolithically inside the forms.			
F. Post-tensioning cables stressed according to PTI specifications and procedures.			
G. The concrete surface was checked for flatness, according to the ASBA guidelines. Any deviations will be brought to proper tolerances with 5000 psi epoxy concrete.			
H. Final cable stress, cable ends cut off inside the cone holes, and the holes filled with no-shrink grout.	1	\$192,000.00	\$192,000.00
I. After allowing 30 days for the concrete surface to cure, apply an acid etching solution to abrade the concrete and prepare the surface for subsequent coatings.			
J. Guarantee: Hinding Tennis, LLC will guarantee the post-tensioned slab against structural cracking for a period of ten (10) years from date of install. Hairline cracks (surface cracks not structural as defined above) are not covered. If structural cracks do develop, the contractor will repair the crack as he deems necessary to make the surface playable again. Abuse, neglect, and acts of God are not covered.			
Acid Etch - Acid Etch and Pressure Wash the entire court	1	Included	\$0.00
Ti-Coat - Apply Ti-Coat Epoxy and first coat of Acrylic Resurfacer to the entire court	1	Included	\$0.00
2 Coat Color System - Furnish and install the 2 coat acrylic color coating system. This system includes one filler coat and one finish coat of color.	1	Included	\$0.00
Basketball Lines Full Court - Layout and Stripe full court basketball lines in accordance to NCAA.	2	\$1,200.00	\$2,400.00
10' Foot Chain Link Fence Installation - 10' Foot Chain Link Fence Installation: Furnish and install 10' High 8 gage fuse-bonded chain link fence	166	\$68.00	\$11,288.00
Mobilization and Fuel Surcharge - 4% of total proposal price for Mobilization and 3% of total proposal price for Fuel Surcharge	1	\$16,022.00	\$16,022.00

Pricing as Indicated Below:
Non Prevailing Wage Total: \$244,910.00

PAYMENT SCHEDULE

SALES TAX WILL BE CHARGED AT 30% OF THE STATE TAX RATE WHEN APPLICABLE TO ACCOUNT FOR TAX ON LABOR. PAYMENT IS EXPECTED UPON TIMELY COMPLETION.

CREDIT CARD PAYMENTS WILL REQUIRE A 2% CREDIT CARD PROCESSING FEE.

Payment Schedule is to be as follows **unless otherwise specified on the contract:**

For jobs priced below a threshold of approximately \$3,000.00 (subject to vary):

100% "Full payment", plus applicable tax on total amount, due upon signing and remittance of forthcoming contract if this estimate is approved, before work can begin. Please be ready to include a payment along with a signed contract.

For jobs priced above a threshold of approximately \$3,000.00 (subject to vary):

50% "Down payment", plus applicable tax on total amount, due upon signing and remittance of forthcoming contract if this estimate is approved, before work can begin. Please be ready to include a payment along with a signed contract.

25% "Good faith payment", considered due the day we begin work on your project.

25% "Remainder payment", considered due the day we end work on your project.

PLEASE NOTE: In the event that payment is not made as specified above, it is agreed that Hinding Tennis, LLC will receive interest at a rate of 1.5% per month on the remaining balance due. In the event that payment is not made as specified, Hinding Tennis, LLC retains the right to halt works until past due payments are made. Payment in full not being made within 60 days of job completion renders any warranties on the job null and void. Above prices are submitted for approval within sixty days and after that time may be revised. We reserve the right to take before, during & after photos of your particular job & use photos for marketing purposes. We will never give out your name or street address without your consent.

SCOPE OF SERVICES RENDERED: Unless otherwise specified, price does not include the following: Plans, Permits, Design, Layout, Engineering, Town Fees, Testing, Drainage or Drainage Issues and repair of areas around the site that may have been damaged or worn out by equipment being carried to and from court. Warranties if any will be noted on specified items.

ACCEPTANCE OF PROPOSAL: Please hit the green accept button and sign your name electronically, if any issues occur please call the office (203-285-3055) or one of the owners directly if someone is not in touch with you shortly and you are intent on proceeding with the work as described. We will provide a contract for you to sign and remit with payment so that we may begin work.

www.HindingTennis.com



POST TENSIONING
INSTITUTE™



Laykold

ABOUT US



"Over the years, Hinding Tennis has helped make GRSC a community club with the best hard court surfaces inside and out, as well as junior lines and stand alone courts, outdoor lighting and pickleball courts. They are a great partner in the tennis business."

-- Sarah Boone, Owner, Guilford Racquet & Swim Club



Since 1994 the Team at Hinding Tennis, LLC has been building superior Recreational Courts for all types of surfaces. We specialize in Post Tension Concrete Courts and our patented Rubberized Cushion System is a very popular surface among many avid players.

Hinding prides itself on quality workmanship and retains over 90% of its work force each season; our crews are extremely knowledgeable and are some of the most experienced in the business.

From Har Tru to Post Tension Concrete to Tennis and Basketball Courts to Playgrounds and just about anything recreational, we offer only the best products and services. We are actively involved in the ASBA (American Sports Builders Association) and we are constantly on the cutting edge of new technology.

Our reputation speaks for itself and clubs, residential, parks, schools and municipalities count on us everyday.

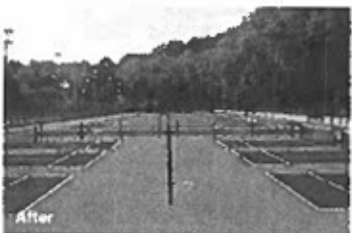
We can customize any job to any size, any color and any speed. Our customer service and sales representatives are extremely knowledgeable of all types of surfaces, coatings and building new courts. So please call us today for a free analysis of your project.



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Official 10 and Under Tennis Court Installer

RITEWAY CRACK REPAIR



The RiteWay Crack Repair System (U.S. Patent No. 7,597,503) utilizes an exclusive technology that allows existing cracks on your court to move without breaking the membrane of this system. Many who have tried other systems have complained about "dead spots," "hollow sounds" and "bubbling." Although these other systems have proven to keep cracks from coming back, RiteWay Crack Repair not only keeps cracks from coming back, but its exclusive technology does not have any dead spots, hollow sounds or bubbling.

The installation is so unique that many tennis court owners can't believe its proven success until they see it for themselves.

No other overlay system can give you the RiteWay results. We've seen the other systems on the market - some have success, some have failures - but none of them can give the guarantee that RiteWay offers. Our proven success and durability will last much longer than the written guarantee.

When considering your repair options, there's only one question to ask yourself:

Are you repairing cracks the old traditional way, or are you repairing them the RiteWay?



Fix Your Cracks - Do It The RiteWay!

For more information go to www.ritewaytennis.com.



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RESURFACING



Court Resurfacing

Since 1994, Hinding Tennis has been building and resurfacing tennis courts throughout the United States and in the Caribbean. With headquarters located in West Haven, Connecticut, Hinding Tennis' major client concentration runs up and down the U.S. East Coast.

Resurfacing your tennis court is important in the overall maintenance, upkeep, playability and longevity of the court. Typically, a tennis court should be resurfaced every 4-7 years. This varies depending upon the surface, weather, amount of play, and preservation of the court. Hinding Tennis offers all types of coating and cushion systems and will give you several resurfacing options to keep your court performing at its highest level of playability.

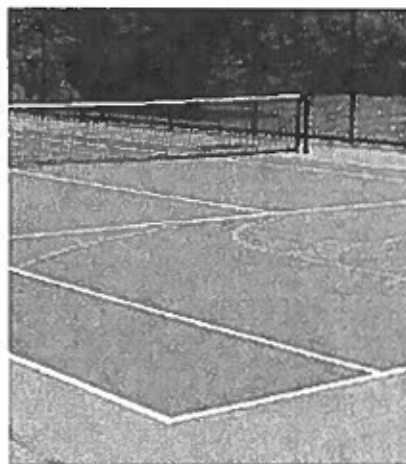
Hinding Tennis resurfaces over 400 courts per year. We retain 90% of our professional workforce yearly, therefore we are not training new court technicians each season. Our quality of workmanship, professionalism and customer service is second to none. Examples of our projects include Chelsea Piers, Stamford CT; U.S. Coast Guard, New London CT; and Match Point Tennis, Brooklyn, NY.



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SQUEEGEE MARKS



Differences in site, weather and soil conditions require variations in construction and repair methods and materials. Readers are advised to consult a qualified contractor or design professional before undertaking construction or repair of a court. Rev. 03/04

Acrylic color surfacing systems are generally applied with a squeegee in multiple coats. Most systems include one or more filler coats, followed by two to three coats of color. Some systems also include texture or cushion coats between the filler and the top coats.

There are several theories regarding the application of color coatings. In any case, coating systems must be applied smoothly to a uniform thickness over the entire court surface. This requires an experienced applicator and careful attention to the technique.

Even when color coatings are applied with care by a skilled operator, some squeegee marks and other slight variations in color and texture are inevitable. This is because the formulation of acrylic causes components to migrate to the edge of the material as it is being applied. As a result, an observer will be able to locate the spot where the acrylic material was poured on the surface, where the squeegee operator turned to make a pass in the opposite direction or where one pass overlapped another. Squeegee marks will be more visible on lighter colors and more common when coatings are applied in hot weather or when they include coarser sand. Humidity, angle of the sun when the acrylic is applied and other factors also may affect frequency and visibility of these marks.

Due to the nature of the material and the human element in tennis court construction, squeegee marks are likely to occur, like marks in newly vacuumed plush carpet or newly mown grass. They will not effect play and will become less visible as the court wears and ages.

While squeegee marks are within industry standard, more serious flaws - ridges, drips, tool marks, foot prints, bucket marks and areas of excess material - are unacceptable and should be corrected by the surfacing contractor.



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BIRDBATHS

LOW SPOTS



"Birdbath" is a term commonly used in the tennis industry to describe a low area on a tennis court that holds water.

More precisely, the American Sports Builders Association (ASBA) defines a birdbath as any area where standing water more than 1/16" (2mm - commonly measured using a nickel) remains after drainage of the area has ceased or after one hour of drying at 70 degrees Fahrenheit in sunlight. Birdbaths delay play on the court after rain and may cause staining and/or peeling of the surface.

Among the causes of birdbaths are:

1. Unsuitable material in the subsoil;
2. Inadequate drainage around the tennis court;
3. Improper slope or grade;
4. Inadequate compaction of the subgrade; or
5. Paving error

Paving and surfacing, even with laser-guided equipment, involves both skill and judgment. The number of variables impacting the paving and surfacing processes makes it unreasonable to expect perfection. Minor depressions in the surface, those less than 1/16" deep or those that drain or dry in under an hour, are considered within tolerance and are acceptable. In a new or recently resurfaced court, however, the contractor should correct birdbaths.

Because site selection, design and construction can involve compromise, even properly designed and constructed courts may develop birdbaths over time. Tennis courts sometimes are built on sites which are reclaimed or which have been deemed unsuitable for other purposes. In such cases, less than ideal subsoil, grade, or drainage conditions may exist. Additionally, over time, new circumstances may arise which lead to settling or drainage problems.

The owner's expectations regarding repair of birdbaths should be based on the nature of the birdbaths that exist to be repaired and the amount of money budgeted for the repair. Owners also should understand that available repair methods and materials are imperfect. Complete removal of standing water may be impossible. Generally the owner should accept that repair of the birdbaths is only a means of reducing the inconvenience they cause and extending the useful life of the court.

The number, size and depth of birdbaths is another consideration. The existence of multiple birdbaths or major depressions of 1/2" or more may indicate more serious problems. Repairing multiple or deeper birdbaths is labor intensive and often results in cosmetic imperfections, which may require resurfacing to correct. The larger the birdbath, the more difficult it can be to repair.

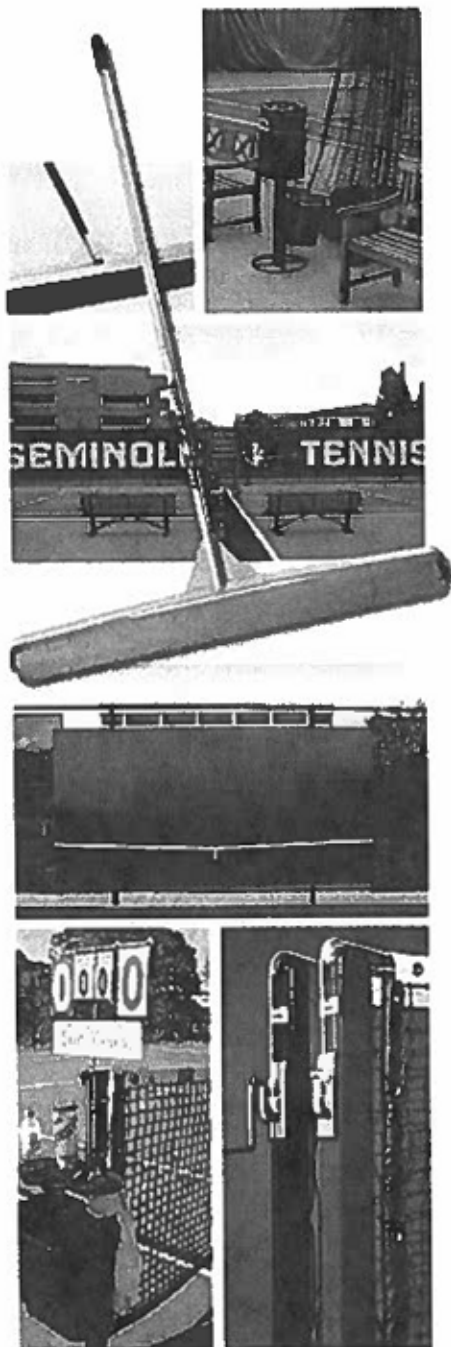
Differences in site, weather and soil conditions require variations in construction and repair methods and materials. Readers are advised to consult a qualified contractor or design professional before undertaking construction or repair of a court. Rev. 11/10



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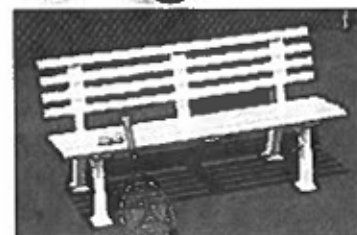
ACCESSORIES



Hinding Tennis is your resource for court equipment and accessories. With close to 20 years of experience in court construction and maintenance, we know what you need to give your game a boost and keep your court in shape. We work with the best suppliers of quality court products. Quality products come from quality manufacturers and we can provide you with a variety of choices to meet your personal preferences.



Fencing, lighting and windscreens, tennis nets, tennis posts and benches. Backboards, score boards, goals, ball machines, roll dries and court brooms — we've got you covered. Looking for something? Just ask.

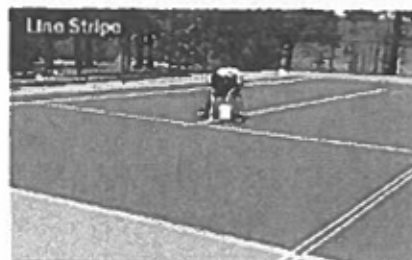


HINDING
TENNIS COURTS
If you can play on it, we can build it.

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MAINTENANCE



Maintaining your court is one of the most important things you can do to preserve the longevity of its appearance. Like changing the oil in your car every 3,000 miles, properly cleaning and inspecting your court once a year is very critical.

To maximize the useful life of any type of court, we recommend that owners develop and implement a regular schedule of maintenance. Regular inspection and repair of minor irregularities is more cost effective than allowing the court to deteriorate to the point of requiring major repairs.

Our maintenance programs include servicing both All Weather and Har Tru Courts. For all weather courts, we recommend you pressure wash once a year, check for cracks, grease net post cranks, check mesh and tighten fence and install your net. Our Har Tru reconditioning includes removing all the dead material. Installing new Har Tru, grooming court, checking fence fabric and tightening, greasing net post cranks and installing your net.



Call us today to inspect your court and for a free non-obligational estimate.



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Official 10 and Under Tennis Court Installer

**No Matter
What Your Game,**



**HINDING
HANDLES IT**



If you can play on it, we can build it.

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TOWN OF WATERFORD

TRANSFER REQUEST FORM

Out of Series Transfer Request

Human Resources
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10145	51110	Administration	92,025.00	12,406.00	382.00		12,788.00
2	10145	51920	FICA	11,920.00	618.00	1,141.00		1,759.00
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9								0.00
10								0.00
								0.00
								0.00
TOTAL						1,523.00	(1,523.00)	

Explanation

Out of series transfer from Professional Fees needed to cover end of year overage in Administration and FICA due to non-union general wage increase that was approved after the FY24 budget was finalized.

Christine Walten
Department Head

Kim Allen
Director of Finance

BOS
First Selectman

5/13/24
Date

5/13/24
Date

5/21/24
Date

Date

Commission/Board Approval

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJ'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10145 HUMAN RESOURCES						
5110 ADMINISTRATION						
10145 51110	ADMINISTRATION 0.00	92,025.00	79,619.28	0.00	12,405.72	86.5%
5120 CLERICAL AND TECHNICAL						
10145 51210	CLERICAL AND TECHNICAL 18,795.00	82,579.00	71,923.08	0.00	10,655.92	87.1%
51920 F.I.C.A.						
10145 51920	F.I.C.A. 0.00	11,920.00	11,301.96	0.00	618.04	94.8%
52010 ADVERTISING						
10145 52010	ADVERTISING 0.00	4,000.00	1,295.01	0.00	2,704.99	32.4%
52020 POSTAGE						
10145 52020	POSTAGE 0.00	968.00	382.01	0.00	585.99	39.5%
52030 PROFESSIONAL FEES						
10145 52030	PROFESSIONAL FEES 0.00	75,000.00	35,185.65	37,462.84	2,351.51	96.9%
52040 SERVICE CONT AND REPAIRS						
10145 52040	SERVICE CONT AND REPAIRS 0.00	1,467.00	1,194.38	81.26	191.36	87.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES, CONFER						
10145 52050	DUES, CONFERENCES & EDUCATION 455.00	455.00	455.00	0.00	0.00	100.0%
52070 REIMBURSABLE EXPENSES						
10145 52070	REIMBURSABLE EXPENSES 250.00	250.00	76.99	0.00	173.01	30.8%
52080 TELEPHONE						
10145 52080	TELEPHONE 495.00	495.00	410.47	122.11	-37.58	107.6%
52300 TRAINING & EDUCATION						
10145 52300	TRAINING 6,300.00	6,300.00	3,834.00	0.00	2,466.00	60.9%
52570 EMPLOYEE ASSISTANCE PROG.						
10145 52570	EMPLOYEE ASSISTANCE PROGRAM 2,172.00	2,172.00	2,171.07	0.00	0.93	100.0%
53020 OTHER SUPPLIES						
10145 53020	OTHER SUPPLIES 1,000.00	1,000.00	607.91	0.00	392.09	60.8%
TOTAL HUMAN RESOURCES						
259,836.00	18,795.00	278,631.00	208,456.81	37,666.21	32,507.98	88.3%
TOTAL GENERAL FUND						
259,836.00	18,795.00	278,631.00	208,456.81	37,666.21	32,507.98	88.3%
TOTAL EXPENSES						
259,836.00	18,795.00	278,631.00	208,456.81	37,666.21	32,507.98	
GRAND TOTAL						
259,836.00	18,795.00	278,631.00	208,456.81	37,666.21	32,507.98	88.3%



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSMFS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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** END OF REPORT - Generated by Kimberly Allen **

TOWN OF WATERFORD

TRANSFER REQUEST FORM

Out of Series Transfer Request

Planning & Zoning
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10110	51120	Inspection	282,411.00	55,223.00	2,100.00		57,323.00
2	10110	52040	Service Cont & Repair	15,781.00	10,268.00		(2,100.00)	8,168.00
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						2,100.00	(2,100.00)	

Explanation

Additional funds needed in the Inspection line to accommodate contractual salary requirements.

Jonathan B. Mullen
Department Head

4/23/2024
Date

Director of Finance
BOS
First Selectman

Date
5/21/24
Date

See Attached
Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13									
	ORIGINAL APPROP	TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
I01 GENERAL FUND									
I0110 PLANNING & ZONING COMM.									
51110 ADMINISTRATION									
10110 51110	111,283.00	ADMINISTRATION 0.00	111,283.00	90,845.10	0.00	20,437.90	81.6%		
51120 INSPECTION									
10110 51120	282,411.00	INSPECTION 0.00	282,411.00	243,897.75	0.00	38,513.25	86.4%		
51210 CLERICAL AND TECHNICAL									
10110 51210	162,634.00	CLERICAL AND TECHNICAL 0.00	162,634.00	135,362.11	0.00	27,271.89	83.2%		
51810 OVERTIME									
10110 51810	6,164.00	OVERTIME 0.00	6,164.00	1,646.86	0.00	4,517.14	26.7%		
51910 FRINGE BENEFITS									
10110 51910	5,838.00	FRINGE BENEFITS 0.00	5,838.00	2,468.99	0.00	3,369.01	42.3%		
51920 F.I.C.A.									
10110 51920	43,478.00	F.I.C.A. 0.00	43,478.00	33,690.45	0.00	9,787.55	77.5%		
52010 ADVERTISING									
10110 52010	4,000.00	ADVERTISING 1,000.00	5,000.00	2,408.12	1,141.96	1,449.92	71.0%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52020 POSTAGE						
10110 52020	POSTAGE 0.00	450.00	183.61	0.00	266.39	40.8%
52030 PROFESSIONAL FEES						
10110 52030	PROFESSIONAL FEES -1,000.00	19,000.00	10,532.99	8,467.01	0.00	100.0%
52040 SERVICE CONT AND REPAIRS						
10110 52040	SERVICE CONT. AND REPAIRS 0.00	15,781.00	5,406.51	1,236.28	9,138.21	42.1%
52050 DUES CONFER						
10110 52050	DUES, CONFERENCES & EDUCAT 0.00	3,521.00	3,270.80	0.00	250.20	92.9%
52060 PRINTING						
10110 52060	PRINTING 0.00	450.00	139.10	0.00	310.90	30.9%
52070 REIMBURSABLE EXPENSES						
10110 52070	REIMBURSABLE EXPENSES 0.00	200.00	0.00	0.00	200.00	.0%
53010 OFFICE SUPPLIES						
10110 53010	OFFICE SUPPLIES 0.00	2,750.00	1,061.98	0.00	1,688.02	38.6%
53090 FUELS AND LUBRICANTS						
10110 53090	FUELS AND LUBRICANTS 0.00	810.00	400.97	0.00	409.03	49.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54060 OFFICE EQUIPMENT							
10110 54060	1,440.00	OFFICE EQUIPMENT 0.00	1,440.00	2.01	0.00	1,437.99	.1%
TOTAL PLANNING & ZONING COMM.	661,210.00	0.00	661,210.00	531,317.35	10,845.25	119,047.40	82.0%
TOTAL GENERAL FUND	661,210.00	0.00	661,210.00	531,317.35	10,845.25	119,047.40	82.0%
TOTAL EXPENSES	661,210.00	0.00	661,210.00	531,317.35	10,845.25	119,047.40	
GRAND TOTAL	661,210.00	0.00	661,210.00	531,317.35	10,845.25	119,047.40	82.0%

** END OF REPORT - Generated by Kimberly Allen **

PLANNING AND ZONING COMMISSION
MEETING MINUTES

RECEIVED FOR RECORD
WATERFORD, CT

Planning & Zoning Commission
Town Hall

2024 MAY - 6 P 1:36
April 30, 2024

6:30 PM
ATTEST: *Doris Crum*
TOWN CLERK

Members Present: Chairman Greg Massad, Karen Barnett, Tim Bleasdale and Tim Conderino
Members Absent: Victor Ebersole
Alternates Present: Bertrand Chenard
Alternates Absent: Doris Crum, Joseph DiBuono
Staff Present: Jonathan Mullen, Planning Director, Mark Wujtewicz, Planner, Katrina Kotfer, Recording Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

G. Massad called the meeting to order at 6:30 PM. B. Chenard was seated for V. Ebersole.

2. APPROVAL OF MINUTES

MOTION: Motion made by B. Chenard, seconded by T. Conderino, to approve the March 26, 2024 meeting minutes.

VOTE: 3-0 (K. Barnett and T. Bleasdale abstained)

3. PLEDGE OF ALLEGIANCE

4. APPLICATION RECEIPT

#PL-24-6 – Request of Adams Builders, LLC, owner and applicant, for a modification to the Master Design Plan for PDD-2 (Planned Design District 2), 48 Great Neck Road in accordance with Section 19.1.2 and 19.2.2 of the Waterford Zoning Regulations.

APPLICATION WAS RECEIVED: 4/15/24

PUBLIC HEARING REQUIRED BY: 6/20/24

Chairman Massad noted that application PL-24-6 was submitted for receipt at the April 15, 2024 Planning & Zoning Commission meeting. The April 15, 2024 meeting was cancelled, however the application was still officially received in accordance with State Statute and that it was scheduled for a public hearing within the required statutory period.

5. PUBLIC HEARING

#PL-24-5 – Request of East Lyme Tree Service, owner & applicant for a Site Plan/Special Permit approval for Storage of Trucks & Equipment at 1122 & 1124 Hartford Turnpike, IP-3 zone, in accordance with Sections 15.2.1, 22 and 23 of the Zoning Regulations and as shown on plans entitled "East Lyme Tree Services, 1122 & 1124 Hartford Turnpike, Waterford, CT Rev. March 6, 2024".

PUBLIC HEARING REQUIRED BY: 5/16/2024

Chairman Massad opened the public hearing at 6:33 p.m.

Ellen Bartlett, PE., CLA Engineers, was present for the application. M. Wujtewicz read the exhibit list, items 1-7 into the record. E. Bartlett reviewed the 3.2 acre site with the Commission and noted that because the property is located in the IP-3 zone all uses require a Special Permit. She noted the applicant plans to renovate the existing home, relocate the existing chicken coop on site and use the barn for vehicle storage. Timber and wood chips may be temporarily stored on site but will not be processed on site. There will be no vehicle maintenance or fueling on site. E. Bartlett reviewed the water quality and water treatment proposed. She noted there will be a slight decrease in peak flows.

T. Bleasdale asked how long the wood chips will be kept on the property. E. Bartlett stated the applicant uses them on job sites and he also donates them. The chips shouldn't be there for more than six months.

K. Barnett asked what the hours of operation will be. E. Bartlett stated that they would be 8:00 am – 5:00 pm Monday through Friday and some Saturday morning hours.

G. Massad asked three times if anyone from the public would like to speak regarding the application. No one from the public spoke.

MOTION: Motion made by T. Bleasdale, seconded by T. Conderino, to close the public hearing for PL-24-5.

VOTE: 5-0

The public hearing closed at 6:46 pm.

6. APPLICATION REVIEW

#PL-24-5 – Request of East Lyme Tree Service, owner & applicant for a Site Plan/Special Permit approval for Storage of Trucks & Equipment at 1122 & 1124 Hartford Turnpike, IP-3 zone, in accordance with Sections 15.2.1, 22 and 23 of the Zoning Regulations and as shown on plans entitled "East Lyme Tree Services, 1122 & 1124 Hartford Turnpike, Waterford, CT Rev. March 6, 2024".

G. Massad asked staff if there are any outstanding zoning enforcement issues. Staff responded yes, and this application will resolve the zoning matter. M. Wujtewicz reviewed the staff report with the Commission.

The Commission made the following findings:

1. The application is for a use subject to a Special Permit approval, pursuant to Section 15.2.1 of the Waterford Zoning Regulations.
2. The existing single family and accessory apartment residential use on the property is a pre-existing non-conforming use and may continue. The continuation of the residential use shall be governed in accordance with Section 24 of the Town of Waterford Zoning Regulations pertaining to non-conforming uses and structures.
3. The statement of use contained in Exhibit 1b provided by the applicant in accordance with Section 23.5 of the Zoning Regulations identifies the findings and that the proposed

- use as presented is consistent with the findings listed in Sections 23.5.1 through 23.5.9.
4. The Waterford Conservation Commission issued Inland Wetland Permit# C-23-12 for regulated inland wetland activities.
 5. The Waterford Conservation Commission has submitted to the Planning and Zoning Commission a final report in accordance with CGS 8-3(g).
 6. The application meets the criteria for site plan approval, pursuant to Section 22 of the Waterford Zoning Regulations, subject to condition 1.

The Commission discussed the following conditions:

1. The deed description for the merger of 1122 and 1124 Hartford Turnpike shall be submitted and filed on the land records at the time the final plans are filed.
2. An annual Maintenance and Inspection Report for the Stormwater management system shall be provided to the Town of Waterford Planning and Development Department. This report shall be required to be submitted in order to verify that the stormwater management system is maintained and continues to operate as originally designed.
3. All conditions of approval for Inland Wetland Permit #C-23-12 shall be incorporated into this decision as if fully set forth herein.

MOTION: Motion made by T. Conderino, seconded by K. Barnett, to approve the Site Plan / Special Permit for a Business Office application #PL-24-5 at 1122 & 1124 Hartford Turnpike with conditions 1 thru 3 and to adopt the findings 1 thru 6 of the staff report.

VOTE: 5-0

5. PUBLIC HEARING

#PL-24-6 – Request of Adams Builders, LLC, owner and applicant, for a modification to the Master Design Plan for PDD-2 (Planned Design District 2), 48 Great Neck Road in accordance with Section 19.1.2 and 19.2.2 of the Waterford Zoning Regulations.

PUBLIC HEARING REQUIRED BY: 6/20/24

T. Conderino recused himself from the public hearing and review of this application.

The public hearing was opened at 6:50 pm.

Gordy Adams, Skip Adams and Brian Florek, LS, were present for the application. B. Florek explained to the Commission that the applicants are a change in the Master Design Plan that would create building development areas for each building in order to allow for flexibility in the footprint locations. B. Florek stated that the building envelopes will be staked out, foundations will be located by a surveyor and foundation location certificates will be provided for each building.

T. Bleasdale asked if the mix of unit types has changed. B. Florek stated the overall amount of units has stayed the same, but there will now be 32 free standing single family units and 4 duplex units. The original layout had 20 free standing single family units and 10 duplex units.

K. Barnett expressed concern with the reduction in the number of duplex units. She questioned whether the potential reduction in length of the driveways would affect the amount of parking available for the project. B. Florek stated the intention is for one car to be parked in the garage and one parking space available in the driveway. The plan identifies additional off street parking not associated with the buildings. All parking designated on the plan conforms with the parking requirements for the PDD-2 Zone District.

G. Massad asked three times if anyone from the public would like to speak regarding the application. No one from the public spoke.

MOTION: Motion made by B. Chenard, seconded by T. Bleasdale, to close the public hearing for PL-24-4.

VOTE: 4-0

The public hearing closed at 7:06 pm.

6. APPLICATION REVIEW

#PL-24-6 – Request of Adams Builders, LLC, owner and applicant, for a modification to the Master Design Plan for PDD-2 (Planned Design District 2), 48 Great Neck Road in accordance with Section 19.1.2 and 19.2.2 of the Waterford Zoning Regulations.

The Commission discussed the application.

T. Bleasdale asked if all buildings comply with zoning setbacks. Staff responded that they do comply.

B. Chenard asked if any house is too close to the wetlands. Staff replied that the proposed and existing locations are consistent with the Inland Wetland permit and the Environmental Planner is working with the applicants on the design and location of the retention basin.

K. Barnett asked if all houses are the same size. Staff responded that the houses will vary in size and design.

B. Chenard noted that the proposed building envelopes allow the developer some flexibility with building placement.

G. Massad questioned if there were still affordable units. Staff replied that the affordable units are still included in the revised Master Design Plan. The requirement that of 10% of the units be affordable is still in place and that the affordable housing plan filed for the original approval applies to this application.

The Commission made the following findings:

1. Application PL-24-6 is submitted in accordance with Sections 19.1.2 and 19.2.2 of the Zoning Regulations as a result of substantial and material changes in the field as determined by the Planning and Zoning Commission on March 26, 2024.
2. The Master Design Plan submitted through application PL-24-6 is consistent with the

purpose of PDD-2 in that it provides for flexibility in building placement and design while providing protection to the adjoining neighborhoods.

3. The Master Design Plan is consistent with the stated goals of the Natural Resources Policy of the 2012 Plan of Conservation and Development amended to June 11, 2015 ("The Plan") by providing for further flexibility of design and placement of buildings and maintaining the existing open space and conservation easement areas through the "smart growth" design.
4. The Master Design Plan is consistent with the Residential Development policy of The Plan in that it maintains the multifamily use originally approved by providing a housing option that will meet the needs of residents of the Waterford. The MDP also will maintain the minimum 10% of the housing units as affordable meeting current affordability guidelines and requirements.

MOTION: Motion by T. Bleasdale, seconded by G. Massad to approve Application PL-24-6 for a new Master Design Plan for the existing PDD-2 Zone District located at 48 Great Neck Road by adopting the findings 1 thru 4 of the Staff Report with an effective date of May 17, 2024.

The Commission discussed the motion on the table.

B. Chenard asked if the proposed houses need sprinklers due to their close locations. Staff responded that the buildings would need to meet current building codes.

Discussion ensued regarding establishing minimum separation distances between buildings. G. Massad offered to require the buildings to be at least 15 feet apart. T. Bleasdale noted that could potentially effect driveways.

AMMENDMENT: Motion by T. Bleasdale, second by B. Chenard to add a condition requiring at least 15 feet between units to be constructed, excluding units that have already been constructed specifically units 1 - 5 and 18 - 25. The 15 feet of separation between units must be accomplished within the proposed building envelopes.

VOTE: 4-0 to the Motion as amended.

7. ADMINISTRATIVE REVIEW

No review was discussed.

8. CORRESPONDENCE

No correspondence was received.

9. COMMISSION BUSINESS

MOTION: Motion made by K. Barnett, seconded by B. Chenard to approve an In-Series Transfer of \$4,000 from: 10110-51810 (Overtime) to: 10110-51120 (Inspection) and Out-of-Series Transfer of \$2,100 from: 10110-52040 (Service Contracts & Repair) to: 10110-51120 (Inspection).

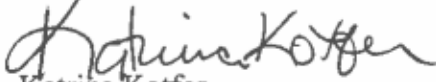
VOTE: 5-0

10. ADJOURNMENT

MOTION: Motion made by K. Barnett, seconded by T. Bleasdale to adjourn at 7:56 pm.

VOTE: 5-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Katrina Kotfer', written in a cursive style.

Katrina Kotfer
Recording Secretary

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

FIRE SERVICES 5/13/24

DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	53070	Apparatus Repairs	110,000.00	0.81	7,047.99		7,048.81
2	10123	52020	Postage	250.00	93.00		(92.87)	0.13
3	10123	52050	Dues, Conferences & Education	36,800.00	5,270.34		(2,000.00)	3,270.34
4	10123	52060	Printing	100.00	51.55		(51.55)	0.00
5	10123	52070	Reimbursable Expenses	1,500.00	56.17		(56.17)	0.00
6	10123	52376	Hydraulic Testing	2,000.00	74.70		(74.70)	0.00
7	10123	52392	Generator Maint. & Rprs.	9,500.00	4,115.92		(4,115.92)	0.00
8	10123	52377	Breathing Apparatus	9,500.00	1,856.78		(656.78)	1,200.00
								0.00
				TOTAL		7,047.99	(7,047.99)	

Explanation

1-7 Continuing need for apparatus repairs

Department Head

Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

5/21/24

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13									
	ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET			% USED
101 GENERAL FUND									
10123 FIRE SERVICES									
5110 ADMINISTRATION									
10123 51110	204,179.00	ADMINISTRATION 0.00	204,179.00	164,602.62	0.00	39,576.38			80.6%
51120 INSPECTION									
10123 51120	83,068.00	INSPECTION 0.00	83,068.00	71,295.64	0.00	11,772.36			85.8%
5120 CLERICAL AND TECHNICAL									
10123 51210	147,637.00	CLERICAL AND TECHNICAL 0.00	147,637.00	141,929.23	0.00	5,707.77			96.1%
51240 EDUCATIONAL INCENTIVE									
10123 51240	16,750.00	EDUCATIONAL INCENTIVE 0.00	16,750.00	8,240.00	0.00	8,510.00			49.2%
51410 FIRE FIGHTING									
10123 51410	1,202,923.00	FIRE FIGHTING 0.00	1,202,923.00	1,033,181.22	0.00	169,741.78			85.9%
51411 INCENTIVE PROGRAM STIPENDS									
10123 51411	50,000.00	INCENTIVE PROGRAM STIPENDS 0.00	50,000.00	23,879.00	0.00	26,121.00			47.8%
51412 PART TIME FIREFIGHTING									
10123 51412	210,000.00	PART TIME FIREFIGHTING -24,000.00	186,000.00	136,935.46	0.00	49,064.54			73.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10123 51810	245,000.00	0.00	245,000.00	222,093.13	0.00	22,906.87	90.7%
51920 F.I.C.A.							
10123 51920	165,206.00	0.00	165,206.00	128,323.63	0.00	36,882.37	77.7%
52010 ADVERTISING							
10123 52010	400.00	-200.00	200.00	0.00	0.00	200.00	.0%
52020 POSTAGE							
10123 52020	250.00	-100.00	150.00	57.13	0.00	92.87	38.1%
52030 PROFESSIONAL FEES							
10123 52030	2,500.00	-1,100.00	1,400.00	1,106.91	0.00	293.09	79.1%
52040 SERVICE CONT AND REPAIRS							
10123 52040	13,530.00	SERVICE CONT. AND REPAIRS 2,725.00	16,255.00	15,399.70	330.46	524.84	96.8%
52050 DUES, CONFER							
10123 52050	36,800.00	DUES, CONFERENCES & EDUCAT 0.00	36,800.00	27,474.66	4,055.00	5,270.34	85.7%
52060 PRINTING							
10123 52060	100.00	PRINTING 0.00	100.00	48.45	0.00	51.55	48.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13									
	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52070 REIMBURSABLE EXPENSES									
10123 52070	1,500.00	REIMBURSABLE EXPENSES -1,300.00	200.00	143.83	0.00	56.17	71.9%		
52080 TELEPHONE									
10123 52080	18,500.00	TELEPHONE 9,375.00	27,875.00	22,779.81	5,090.35	4.84	100.0%		
52290 PUBLIC SAFETY AWARENESS									
10123 52290	4,000.00	PUBLIC SAFETY AWARENESS -2,152.00	1,848.00	1,847.03	0.00	0.97	99.9%		
52310 EXAMINATIONS									
10123 52310	10,000.00	EXAMINATIONS 0.00	10,000.00	7,360.58	639.42	2,000.00	80.0%		
52320 RENTAL OF HYDRANTS									
10123 52320	541,000.00	RENTAL OF HYDRANTS 0.00	541,000.00	405,712.32	135,237.44	50.24	100.0%		
52370 CLOTHING OR UNIFORM ALLOW									
10123 52370	19,500.00	CLOTHING OR UNIFORM ALLOW 6,197.00	25,697.00	22,324.29	4,032.25	-659.54	102.6%		
52371 FIRE POLICE									
10123 52371	1,250.00	FIRE POLICE -1,250.00	0.00	0.00	0.00	0.00	.0%		
52372 INSURANCE									
10123 52372	140,000.00	INSURANCE -797.00	139,203.00	139,203.00	0.00	0.00	100.0%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13									
	ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52373 LP GAS									
10123 52373	5,600.00	-2,520.00	3,080.00	1,791.32	0.00	1,288.68	58.2%		
52374 CABLE TELEVISION									
10123 52374	7,500.00	CABLE TELEVISION 1,500.00	9,000.00	7,136.83	336.62	1,526.55	83.0%		
52375 GROUND LADDER TESTING									
10123 52375	7,800.00	GROUND LADDER TESTING -2,227.00	5,573.00	5,573.00	0.00	0.00	100.0%		
52376 HYDRAULIC TESTING									
10123 52376	2,000.00	HYDRAULIC TESTING 3,400.00	5,400.00	5,325.30	0.00	74.70	98.6%		
52377 BREATHING APPARATUS TESTING									
10123 52377	9,500.00	BREATHING APPARATUS TESTING -1,500.00	8,000.00	5,172.60	2,170.62	656.78	91.8%		
52378 BUILDING MAINTENANCE									
10123 52378	84,000.00	BUILDING MAINTENANCE -13,900.00	70,100.00	48,894.18	15,816.00	5,389.82	92.3%		
52379 HOSE TESTING AND REPAIRS									
10123 52379	9,825.00	HOSE TESTING AND REPAIRS -763.00	9,062.00	9,061.78	0.00	0.22	100.0%		
52387 PUMP TESTING SERVICES									
10123 52387	4,000.00	PUMP TESTING SERVICES -1,900.00	2,100.00	2,100.00	0.00	0.00	100.0%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52392 GENERATOR MAINTENANCE & REPAIR						
10123 52392	GENERATOR MAINTENANCE & REPAIR -1,280.00	8,220.00	4,104.08	0.00	4,115.92	49.9%
53010 OFFICE SUPPLIES						
10123 53010	OFFICE SUPPLIES -100.00	900.00	121.46	0.00	778.54	13.5%
53020 OTHER SUPPLIES						
10123 53020	OTHER SUPPLIES 0.00	12,000.00	7,806.48	0.00	4,193.52	65.1%
53021 CONSUMABLE SUPPLIES						
10123 53021	CONSUMABLE SUPPLIES 0.00	3,800.00	2,859.65	0.00	940.35	75.3%
53070 AUTO REPAIRS						
10123 53070	AUTO REPAIRS 16,695.00	126,695.00	113,492.64	13,201.55	0.81	100.0%
53080 AUTOMOTIVE MAINTENANCE						
10123 53080	AUTOMOTIVE MAINTENANCE 0.00	26,000.00	24,791.61	0.00	1,208.39	95.4%
53090 FUELS AND LUBRICANTS						
10123 53090	FUELS AND LUBRICANTS 0.00	45,000.00	37,990.91	0.00	7,009.09	84.4%
53110 COMPUTER SUPPLIES						
10123 53110	COMPUTER SUPPLIES 0.00	1,000.00	192.54	0.00	807.46	19.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53111 FF PROTECTIVE CLOTHING						
10123 53111	FF PROTECTIVE CLOTHING 0.00	35,000.00	28,395.59	5,796.51	807.90	97.7%
53112 FIREFIGHTING SUPPLIES						
10123 53112	FIREFIGHTING SUPPLIES 0.00	9,000.00	5,986.98	2,302.00	711.02	92.1%
53113 VOLUNTEER RESPONDER AWARDS						
10123 53113	VOLUNTEER RESPONDER AWARDS 0.00	5,000.00	992.00	0.00	4,008.00	19.8%
53114 MEDICAL SUPPLIES						
10123 53114	MEDICAL SUPPLIES 0.00	6,500.00	5,054.69	0.00	1,445.31	77.8%
53115 VOLUNTEER FIREFIGHTER SUPPLIES						
10123 53115	VOLUNTEER FIREFIGHTER SUPPLIES 0.00	3,000.00	1,647.50	0.00	1,352.50	54.9%
54060 OFFICE EQUIPMENT						
10123 54060	OFFICE EQUIPMENT -525.00	975.00	522.18	0.00	452.82	53.6%
54202 EQUIPMENT -FIRE INVESTIGATIONS						
10123 54202	EQUIPMENT -FIRE INVESTIGATIONS 0.00	500.00	-199.60	0.00	699.60	-39.9%
54218 FIREFIGHTER EQUIPMENT						
10123 54218	FIREFIGHTER EQUIPMENT 0.00	24,000.00	13,161.68	0.00	10,838.32	54.8%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ORIGINAL APPROP	TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54220 RADIO/EMERGENCY LIGHTS						
10123 54220	RADIO/EMERGENCY LIGHTS 0.00	9,000.00	2,611.42	2,254.82	4,133.76	54.1%
54222 RESCUE TRUCK EQUIPMENT						
10123 54222	RESCUE TRUCK EQUIPMENT -5,432.00	68.00	67.50	0.00	0.50	99.3%
54226 EQUIPMENT						
10123 54226	EQUIPMENT -4,846.00	1,154.00	1,152.79	0.00	1.21	99.9%
TOTAL FIRE SERVICES						
	0.00	3,531.618.00	2,909,744.75	191,263.04	430,610.21	87.8%
TOTAL GENERAL FUND						
	0.00	3,531.618.00	2,909,744.75	191,263.04	430,610.21	87.8%
TOTAL EXPENSES						
	0.00	3,531.618.00	2,909,744.75	191,263.04	430,610.21	
GRAND TOTAL						
	0.00	3,531.618.00	2,909,744.75	191,263.04	430,610.21	87.8%

** END OF REPORT - Generated by Kimberly Allen **



FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

Date: May 30, 2024
To: Members of the Board of Finance
From: The Town Accountant
Subject: Status of Contingency Fiscal Year 2024

Contingency Fund, Line item 10121-59010:

07/01/23 Appropriation	265,000
Transferred through 05/22/24	<u>(254,746)</u>
Balance	<u><u>10,254</u></u>


Virginia Bielucki

FISCAL YEAR 2023-2024
CONTINGENCY TRANSFERS & BALANCE

ORG	OBJECT	DESCRIPTION	BOARD OF FINANCE	RTM	TRANSFER AMOUNT	BALANCE
		BALANCE 07/01/23				\$265,000.00
10108	52560	LEGAL- MISCELLANEOUS CLAIMS	8/9/2023	N/A	\$75,000.00	\$190,000.00
10129	51420	POLICE PATROL	11/8/2023	N/A	\$35,952.00	\$154,048.00
10138	55867	XFER TO CIF REMOVE UST COHANZIE FIRE	11/8/2023	N/A	\$11,290.00	\$142,758.00
10129	51420	POLICE PATROL	12/13/2023	N/A	\$12,786.00	\$129,972.00
10129	51420	POLICE PATROL	2/14/2024	N/A	\$34,063.00	\$95,909.00
10107	51010	FINANCE ELECTED OFFICIALS	2/14/2024	N/A	\$330.00	\$95,579.00
10107	51110	FINANCE ADMINISTRATION	2/14/2024	N/A	\$2,394.00	\$93,185.00
10107	51920	FINANCE FICA	2/14/2024	N/A	\$163.00	\$93,022.00
10136	51210	LIBRARY CLERICAL	3/13/2024	N/A	\$16,993.00	\$76,029.00
10145	51210	HUMAN RESOURCES CLERICAL	3/13/2024	N/A	\$18,795.00	\$57,234.00
10129	51420	POLICE PATROL	3/13/2024	N/A	\$14,893.00	\$42,341.00
10119	51110	YOUTH & FAMILY SERVICES ADMIN	5/22/2024	N/A	\$14,552.00	\$27,789.00
10119	51210	YOUTH & FAMILY SERVICES CLERICAL	5/22/2024	N/A	\$5,613.00	\$22,176.00
10119	51920	YOUTH & FAMILY SERVICES FICA	5/22/2024	N/A	\$1,543.00	\$20,633.00
10136	51110	LIBRARY ADMIN	5/22/2024	N/A	\$2,166.00	\$18,467.00
10136	51220	LIBRARY CUSTODIAL	5/22/2024	N/A	\$3,572.00	\$14,895.00
10136	51920	LIBRARY FICA	5/22/2024	N/A	\$526.00	\$14,369.00
10136	51910	LIBRARY FRINGE BENEFITS	5/22/2024	N/A	\$4,115.00	\$10,254.00
					(\$254,746.00)	\$10,254.00

TOWN OF WATERFORD
CAPITAL PROJECTS REVIEW - FY24
SUMMARY

CURRENT YEAR CAPITAL

DEPARTMENT	APPROVED AMOUNTS	COMMITTED AMOUNTS	UNCOMMITTED AMOUNTS TO KEEP OPEN	TOTAL TO KEEP OPEN	AMOUNT TO BE RETURNED TO GENERAL FUND
EMERGENCY MGMT	128,701.00	128,701.00	-	128,701.00	-
FACILITIES	2,066,288.00	1,187,435.20	878,852.80	2,066,288.00	-
FIRE	57,000.00	60,000.00	-	57,000.00	-
IT	581,520.00	108,252.00	108,252.00	216,504.00	-
PLANNING	1,285,818.00	177,563.00	-	177,563.00	-
PUBLIC WORKS	533,800.00	227,060.00	136,847.27	363,907.27	-
REC & PARK	193,000.00	14,513.74	176,250.00	190,763.74	-
UTILITY COMMISSION	330,000.00	37,207.47	220,212.84	257,420.31	-
TOTAL	5,176,127.00	1,940,732.41	1,520,414.91	3,458,147.32	-

CAPITAL NON-RECURRING APPROPRIATED

DEPARTMENT	COMMITTED AMOUNTS	UNCOMMITTED AMOUNTS TO KEEP OPEN	TOTAL TO KEEP OPEN	AMOUNT TO BE RETURNED TO CNR BALANCE
FACILITIES	581,402.00	111,334.00	692,736.00	-
EMERGENCY MGMT	566,929.00	41.00	566,970.00	-
FIRE	4,813.00	608,639.00	613,452.00	-
IT	-	129,076.00	129,076.00	-
PLANNING	10,915.00	20,715.00	31,630.00	-
PUBLIC WORKS	219,272.00	2,864,173.00	3,083,445.00	-
BOARD OF EDUCATION	25,710.00	2,803,245.00	2,828,955.00	-
TOTAL	1,409,041.00	6,537,223.00	7,946,264.00	-

CAPITAL NON-RECURRING DESIGNATED

DEPARTMENT	COMMITTED AMOUNTS	UNCOMMITTED AMOUNTS TO KEEP OPEN	TOTAL TO KEEP OPEN	AMOUNT TO BE RETURNED TO CNR BALANCE
FACILITIES	-	-	-	-
FINANCE	-	-	-	-
FIRE	-	75,000.00	75,000.00	-
IT	-	-	-	-
PLANNING	-	512,000.00	512,000.00	-
PUBLIC WORKS	-	-	-	-
BOARD OF EDUCATION	-	82,300.00	82,300.00	-
TOTAL	-	669,300.00	669,300.00	-

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY24 YEAR-END REPORT

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2023	EMERGENCY MGMT	CIP	32224- 55908	APCO INTELLICOM GUIDE CARD SYSTEM	40,000	-	20,000	20,000	System will be built in conjunction with the NexGen implementation project. On-going project with a completion date of July 2024.	6/5/2024
7/1/2023	EMERGENCY MGMT	CIP	32224- 55909	EVENTIDE NEXLOGDX RECORDER	88,701	88,701			System is to be built with the town's radio system upgrade. Currently working with vendor to determine was equipment can be used with current and upgraded system to begin project.	6/5/2024
7/1/2019	FACILITIES	CIP	31120- 55851	ADA IMPROVEMENTS PD	87,000	66,200	6,000	14,800	Director in process of requesting this project be merged with account 31121-55851 and all funds be merged to this one account for work to continue.	6/5/2024
7/1/2020	FACILITIES	CIP	31121- 55851	ADA IMPROVEMENTS YSB	80,700	66,561	10,500	4,639	Director in process of requesting this project be merged with account 31121-55851 and all funds be merged to this one account for work to continue.	6/5/2024
7/1/2022	FACILITIES	CIP	31123- 55905	UST REPLACEMENT (LIBRARY & PUBLIC SAFETY)	420,000	8,729	146,859	264,418	Public Safety Building: This portion of the project is completed and remains open for Retainages. Library: Replacement tank expected to be installed in May 2024.	6/5/2024
7/1/2022	FACILITIES	CIP	31123- 55904	UST REPLACEMENT (EUGENE O'NEILL, 2 tanks)	260,000	172,102	19,408	68,490	Part 1 (tank removal - completed). Part 2 (tank installation - internal tank installed. Awaiting environmental review by State for required monitoring before closing.	6/5/2024
7/1/2021	FACILITIES	CIP	31122- 55819	UNDERGROUND TANK REPLACEMENT (POLICE DEPT)	250,000	0	11,982	238,018	New tank fully operational. Remains open for retainage.	6/5/2024
7/1/2019	FACILITIES	CIP	31120- 55852	TOWN HALL BATHROOMS	87,500	0	264	87,236	Project started and Asbestos was found which delayed project. Additional Funds approved. Projected due to be completed in late July 2024.	6/5/2024
7/1/2016	FACILITIES	CIP	31117- 55803	PARKING LOT - YOUTH SERVICES	300,000	260,800	17,500	21,700	Director to request this project be merged with account 31118-55803 and all funds moved to 31118-55803 for work to begin.	6/5/2024
7/1/2017	FACILITIES	CIP	31118- 55803	PARKING LOT - YSB & POLICE	195,320	138,320	0	57,000	Director to request this project be merged with account 31118-55803 and all funds moved to 31118-55803 for work to begin.	6/5/2024
7/1/2023	FACILITIES	CIP	31124- 55912	TOWN DOCK REPLACEMENT	40,000	40,000	-	-	Meeting was held with DEEP and it is estimated that additional funds will be needed to complete project. Town to apply for grant funding to complete project.	6/5/2024

**TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY24 YEAR-END REPORT**

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2023	FACILITIES	CIP	31123- 55904	SEPTIC REPLACEMENT (EUGENE O'NEILL)	260,000	172,102	19,408	68,490	WUC staff had assigned the schematic design to one of their on-call engineers. The preliminary report has been received and is under review. A Capital project has been created by Public Works for FY25	6/5/2024
7/1/2023	FACILITIES	CIP	31124- 55913	JORDAN PARK HOUSE REPAIRS	25,000	25,000	-	-	Project begun. External oil tank replaced with an internal double wall tank. Priority list of remaining work is being compiled to complete project.	6/5/2024
7/1/2022	FIRE	CIP	32323- 55900	COHANZIE EMERGENCY GENERATOR	57,000	-3,000	60,000	0	Contract Awarded to Cummins Sales & Service. PO opened on 6/13/23. Supply chain delays give expected delivery/installation late May 2024. Fire Services Director expected to request additional appropriation to cover the deficit.	6/5/2024
2/6/2023	IT	CIP	34723- 55021	AUDITORIUM MEETING ROOM	272,000	183,537	88,218	245	Project to be completed in 3 phases (floor, furniture and technology). Flooring & Furniture to be installed during weeks June 2-14. Technology will be completed once the other two phases are completed. Flooring phase to begin in June (materials shipped).	6/5/2024
7/1/2023	IT	CIP	34724- 55910	NEXGEN TRANSITION	309,520	6,736	20,034	282,750	System went live in June 2024. Awaiting final invoicing before project can be closed.	6/5/2024
7/1/2022	PLANNING	CIP	31123- 57857	CIVIC TRIANGLE UPGRADES (DREDGING)	1,285,818	4	177,563	1,108,252	Dredging completed. Remains open for final billing and retainage per contract.	6/5/2024
1/20/1900	PUBLIC WORKS	CIP	33024- 55911	BLOOMINGDALE RD/HUNTS BROOK BRIDGE/CULVERT	15,000	-	9,000	6,000	Funds to inspect and create plan to address flooding. Project expected to be completed in Fall 2024.	6/5/2024
7/1/2022	PUBLIC WORKS	CIP	33023- 55901	SANDY HOLLOW & SHORE ROADS CONCRETE CURB REPLACEMENT	319,300	90,180	218,060	11,060	Project rebid and contract awarded to Wiese Construction. Expected completion date of late summer 2024.	6/5/2024
7/1/2022	REC&PARK	CIP	33723- 55838	CHILDREN'S PLAYGROUND EQUIPMENT	40,000	40,000	0	0	CIP funds will be joined with Contributed Gift Fund to complete project. Project to be completed with Civic Triangle to ensure park integrates into overall plan. To be completed in last phase of Civic Triangle project.	6/5/2024
7/1/2021	REC&PARK	CIP	33722- 55896	EQUIPMENT STORAGE PLAN	21,000	4,250	14,514	2,236	Preliminary plan received and being revised based on Rec & Park's initial review of plan. Awaiting revised plan.	6/5/2024

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY24 YEAR-END REPORT

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2019	REC&PARK	CIP	33720-55854	LEARY BASKETBALL COURT REPAIRS	91,000	91,000	0	0	Director will request that this project be merged with 33720-55855 to create a town-wide court repair project.	6/5/2024
7/1/2019	REC&PARK	CIP	33720-55855	TOWN HALL BASKETBALL COURT REPAIRS	41,000	41,000	0	0	Director will request that this project be merged with 33720-55854 to create a town-wide court repair project.	6/5/2024
2/6/2023	WUC	CIP	33123-55019	CONTRACT #1 SEWER INTERCEPTOR EASEMENT ACCESS	250,000	174,800	7,830	67,370	Survey completed. Plan review meeting held. Reviewing preliminary design.	6/5/2024
7/1/2021	WUC	CIP	33122-55894	CONTROL PANEL RETRO-FIT (GORMAN-RUPP STATION)	30,000	30,000	0	0	Work completed on 6 of the 18 stations is completed. Work ongoing for remaining stations.	6/5/2024
7/1/2022	WUC	CIP	33123-55895	ROOF & SIDING REPLACEMENT	50,000	15,413	29,378	5,210	Roof replacements completed at Shore Rd, Dock Rd, Boiles Ct, Waterford Village, Sea side, Niantic River Rd and Mago Pt. Exterior siding replaced at Waterford Village and Boiles Ct. Work to begin again in Spring 2025.	6/5/2024
7/1/2021	FACILITIES	CIP/ARPA	31122-55893	EUGENE O'NEILL MANSION ROOF REPLACEMENT (co-funded with Eugene O'Neill)	60,768	0	5,700	55,068	Contract signed. Project started and expected completion in summer 2024.	6/5/2024
7/1/2021	PUBLIC WORKS	CIP/LoCIP	33022-55882	SIDEWALK REPLACEMENT: Norman/Concrete Panels	80,100	(28,485)	41,499	67,086	Project started and expected to complete in June 2024. Deficit to be covered with LoCIP reimbursement.	6/5/2024
7/1/2021	PUBLIC WORKS	CIP/LoCIP	33022-55883	SIDEWALK REPLACEMENT: William Street/Concrete Sidewalk	42,300	24,374	3,197	14,729	Project started and expected to complete in June 2024.	6/5/2024
7/1/2021	PUBLIC WORKS	CIP/LoCIP	33022-55884	SIDEWALK REPLACEMENT: Summer Street/Concrete Sidewalk	33,420	29,258	4,163	(7,096)	Project started and expected to complete in June 2024.	6/5/2024
7/1/2021	PUBLIC WORKS	CIP/LoCIP	33022-55885	SIDEWALK REPLACEMENT: David Street/Concrete Sidewalk	43,680	21,521	7,430	14,729	Project started and expected to complete in June 2024.	6/5/2024

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY24 YEAR-END REPORT

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
2/6/2023	BOE	CNR	20560-55020	CLARK LANE MIDDLE SCHOOL CHILLER REPLACEMENT	951,340	925,314	-	4,460	21,566	Additional appropriation approved. Project estimated to completed next summer.	6/5/2024
7/1/2019	BOE	CNR	20560-57828	QH 1-YEAR RETRO COMMISSIONING	30,000	-	30,000	-	-	On Hold, waiting to see the legislation on the HVAC inspection before moving forward.	6/5/2024
7/1/2019	BOE	CNR	20560-57833	TENNIS COURTS	52,300	-	52,300	-	-	Funds being held until the courts are replaced in the future. An additional funding request will be needed to move forward with project.	6/5/2024
7/1/2020	BOE	CNR	20560-57842	SCHOOL SECURITY	2,082,900	1,877,931	-	21,250	183,719	Project separated into 3 sections. 1) Signs, 2) Fencing & Bollards, and 3) Cameras. Signs installed; cameras contract awarded. Fencing and Bollards to be designed over summer 2024.	6/5/2024
12/5/2023	EMERGENCY MGMT	CNR	20522-57887	Fargo Water Tank Antennas	48,998	-	-	48,997	-	Project being completed in conjunction with the Fargo Water Tank Refabrication project. New mountings installed and antennas to be moved for tank rehabilitation work.	6/5/2024
7/1/2016	EMERGENCY MGMT	CNR	20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	1,257,577	41	0	517,932	739,604	New radios to be purchased as part of our town wide radio system. Last part of order placed and awaiting shipment before closing project.	6/5/2024
8/7/2023	FACILITIES	CNR	20511-57885	COMMUNITY CENTER BMS PROJECT	300,000	51,050	0	15,843	233,126	Project 95% completed. Construction complete and working on air-valve training.	6/5/2024
2/7/2021	FACILITIES	CNR	20511-57872	ROOF & HVAC REPLACEMENT OF PUBLIC SAFETY BUILDING	409,400	14,669	0	63,203	331,828	This project included the replacement of two hot water (heating) circulating pumps, piping and the air separator. Pumps were found. To install these pumps, the Police Station heating system must be drained and the work will take about 1 week. Project completion expected June 2024.	6/5/2024
2/7/2021	FACILITIES	CNR	20511-57874	RECONDITION ELEVATORS (TOWN HALL & YSB)	310,900	28,569	0	239,565	42,750	Awaiting signed contract with vendor now that additional funding has been approved. Work will begin once signed.	6/5/2024
11/9/2022	FACILITIES	CNR	20511-57879	TOWN HALL BATHROOMS	419,090	17,046	0	262,791	139,252	Project started and Asbestos was found which delayed project. Additional Funds approved 6/3/24. Projected due to be completed in late July 2024.	6/5/2024
7/1/2016	FIRE	CNR	20523-57792	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	693,471	608,620	-	4,813	78,551	Project ongoing. Additional funds approved to hire architect and project manager.	6/5/2024
7/1/2019	FIRE	CNR	20523-57838	FIRE SERVICES PRE EMPTION LIGHT REPAIRS	50,000	-	50,000	-	-	Director to request funds be moved to project 20523-5777 and then this project will be closed. Director will bring forward a more detailed plan/project in FY2026 for the pre-emption lights.	6/5/2024
7/1/2023	FIRE SERVICES	CNR	20523-57777	SCBA UPGRADES	64,000	19	-	-	63,981	3 year project. FY24 annual replacements completed.	6/5/2024

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY24 YEAR-END REPORT

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2019	FIRE/PUBLIC WORKS	CNR	20523-57791	JORDAN TRAFFIC LIGHT UPGRADE	25,000	-	25,000	-	-	Director working with vendor to for estimate to determine how to proceed.	6/5/2024
7/1/2021	IT	CNR	20547-57860	PHONE SYSTEM UPGRADE (SOFTWARE & HARDWARE)	581,700	44,076	0	0	537,624	Project complete.	6/5/2024
7/1/2021	IT	CNR	20547-57847	TOWN WIDE CAMERA SYSTEM (Priority 5)	85,000	85,000	0	0	0	Cameras to be purchased and added during the approved security project. Bid distributed and awaiting responses before awarding contract.	6/5/2024
7/1/2023	IT	CNR	20547-57882	COMPUTER REPLACEMENTS	42,250	-	-	-	34,180	Computers for PD ordered. To be installed once new Nexgen System is ready to be implemented.	6/5/2024
7/1/2019	PLANNING	CNR	20511-57840	POCD	100,000	0	0	10,915	89,085	Final draft version received and reviewed by staff. Awaiting review and approval by Commission.	6/5/2024
7/1/2019	PLANNING	CNR	20511-57767	NEVINS COTTAGE	152,000	20,715	100,000	0	31,285	Town has signed a license with the Friends of Nevins Cottage, LLC to allow them access to property. Project renovations to be reviewed and approved by the town before proceeding with work.	6/5/2024
7/1/2019	PLANNING	CNR	20541-57328	ALEWIFE COVE	37,500	0	37,500	0	0	Grant received. New London to invoice for our share of project. Grant will require a \$12,500 match from Waterford in FY26.	6/5/2024
7/1/2022	PLANNING	CNR	20511-57870	MAGO POINT IMPROVEMENTS	400,000	0	374,500	0	24,000	Still in negotiations with State on funding and how the project will move forward.	6/5/2024
8/7/2023	PUBLIC WORKS	CNR	20530-57886	PAVING (OLD NORWICH ROAD)	1,053,000	1,053,000	0	0	0	Scheduled for the 2024 construction season after water connections are completed by WUC.	6/5/2024
11/9/2022	PUBLIC WORKS	CNR	20530-57880	MAJOR/MINOR PAVING PROJECTS	1,762,736	764,446	0	91,427	906,863	Oil Mill Road has been completed, Miantic River Road has been resurfaced, but there are approximately 50 manholes to adjust. This is planned for the spring. Contract before BOS to award manhole adjustment. Shore Road has been resurfaced, but manholes need to be adjusted. New Shore Road has not been resurfaced due to the concern that any compaction of the surface may lead to a serious break in the water main. WUC has cautioned that any road work take that into account. Public Works has determined and recommended not to proceed with paving New Shore Road based on WUC recommendations	6/5/2024
6/6/2022	PUBLIC WORKS	CNR	20511-57876	Southwest School Underground Tank Removal	155,000	75,527	0	7,845	71,628	Tank removed. Awaiting environmental review before closing this part of project.	6/5/2024
7/1/2021	PUBLIC WORKS / LIBRARY	CNR	20536-57848	LIBRARY HVAC UPGRADE	1,091,200	971,200	0	120,000	0	Contract awarded. Engineer reviewing Phase 1 plan before work is begun.	6/5/2024

From: paul goldstein <jakemadison34@gmail.com>

Sent: Saturday, May 25, 2024 4:18 PM

To: Glenn Patterson <gpatters512@gmail.com>; Kimberly Allen <kallen@waterfordct.org>

Subject: BOF: unelapsed fund account policy

Hi Glen,

I am writing the BOF In regard's to the unelapsed fund account policy. I have a couple of suggestions that the BOF should consider when reviewing this policy at your June 12 meeting. My first suggestion is to get rid of the MOU with the BOE regarding this account. I don't believe the board needs a MOU if there is a policy already in place. My second suggestion would be to allow the BOE to expand the scope of what they could use the funds to purchase or budget for! The BOF would still have to vote on the BOE request so there would be a check and balance in place! By allowing these changes to the policy it would help mitigate BOE expenditures and minimize the tax burden on the citizens as the Board would be utilizing money that was already collected and intended for BOE purposes. Thank you for considering these suggestions and reviewing this policy. I look forward to discussing this matter at the boards next meeting.

Sincerely,
Paul Goldstein
34 Fifth Ave