Board of Finance
Regular Meeting Minutes
Zoom Meeting

Wednesday, December 9, 2020
7:00 pm, Revision #1

Present: Chairman Ronald R. Fedor, Mark Geer, John Sheehan, Kevin Petchark, Glenn Patterson, Tali Maidelis, Robert Tuneski (7:24 pm)

Absent: None

Elected: Robert J. Brule, First Selectman

RTM: Thomas Dembek, RTM Moderator

Staff: Abbas Danesh, Treasurer, Kimberly Allen, Finance Director, Maryellen McConnell, Secretary



1. Establishment of a quorum and call to order:

   A quorum was established and a call to order was established at 7:00 pm, December 9, 2020.

2. Public comment: No public comment.

3. Election of Chair:

   Ronald Fedor was nominated to be the Chair.

   **Motion** by Tali Maidelis and **seconded** by Glen Patterson to approve the motion.

   **Motion** by John Sheehan and seconded by Mark Geer to move that nominations be closed.

   **Vote: 6-0** **Motion: Passed**

4. Election of Clerk:

   Mark Geer was nominated to be the Chair.

   **Motion** by Ronald Fedor and **seconded** by Tali Maidelis to approve the motion.

   **Motion** by John Sheehan and seconded by Tali Maidelis to move that nominations be closed.

   **Vote: 6-0** **Motion: Passed**

5. Approval and acceptance of Board of Finance special meeting minutes from November 18, 2020.

   **Motion** by John Sheehan and **seconded** by Glenn Patterson to approve the special meeting minutes of November 18, 2020.

   **Vote: 6-0** **Motion: Passed**

6. Review and approval of the Board of Finance budget for FY2022.

   **Motion** by Mark Geer and **seconded** by John Sheehan to approve the budget as stated.

   **Motion** by John Sheehan and seconded by Mark Geer to change the office supplies line 10103-53010 from $0 to $60.

   **Vote: 6-0** **Motion: Passed**

   **Motion** by John Sheehan and seconded by Tali Maidelis to move that a new budget total be $65,547.

   **Vote: 6-0** **Motion: Passed**

7. Review and approval of the Contingency budget for FY2022 for $265,000.

   **Motion** by Mark Geer and **seconded** by John Sheehan to approve the budget as stated.

   **Vote: 6-0** **Motion: Passed**

8. Review and approval of the Debt Service budget for FY2022 for $8,412,089.

   **Motion** by John Sheehan and **seconded** by Mark Geer to approve the budget as stated.

   **Vote: 6-0** **Motion: Passed**

9. Selection of Board of Finance liaisons to Town of Waterford Boards and Commissions' for a term of one year. (See attached list)
   a. Board of Education: Tali Maidelis
   b. Board of Selectmen: Ronald Fedor
   c. Utility Commission: Robert Tuneski
   d. Recreation and Parks Commission: Robert Tuneski
   e. Police Commission: Mark Geer
   f. Senior Citizen Commission: Glenn Patterson
   g. Youth Services Advisory Council: Mark Geer
   h. Emergency Management Advisory Council: John Sheehan
   i. Representative Town Meeting: Ronald Fedor
   j. Municipal Complex Improvement Building Committee: Glen Patterson

   **Motion** by John Sheehan and **seconded** by Mark Geer to approve the liaisons to the Town of Waterford Boards and Commissions'.

   **Vote: 7-0** **Motion: Passed**

10. Appointment of Board of Finance member to serve on the Information Technology Committee for a term of one year December, 2020 to December, 2021.

    Ronald Fedor nominated for the position.

    **Motion** by John Sheehan and **seconded** by Mark Geer

    **Vote: 7-0** **Motion: Passed**

11. Appointment of Board of Finance member to serve on the Ad Hoc Committee to Screen Social Service Grant budgets for a term of one year December, 2020 to December, 2021.

    John Sheehan nominated for the position.

    **Motion** by Ronald Fedor and **seconded** by Glenn Patterson

    **Vote: 7-0** **Motion: Passed**

12. Appointment of Board of Finance member to serve to the Fleet Management Ad Hoc Committee for a term of one year December, 2020 to December, 2021.

    Glenn Patterson nominated for the position.

    **Motion** by John Sheehan and **seconded** by Tali Maidelis

    **Vote: 7-0** **Motion: Passed**

13. Appointment of **two** Board of Finance member to serve to the RTM Long Range Fiscal Planning Committee for a term of one year December, 2020 to December, 2021.

    Kevin Petchark and Glenn Patterson nominated for the position.

    **Motion** by John Sheehan and **seconded** by Tali Maidelis.

    **Vote: 7-0** **Motion: Passed**

14. Old Business: Kimberly Allen: Updated the Board on the outstanding debt for the school construction project, current amount owed is just under $800,000.

15. New Business:

    a. Kimberly Allen: Advised the Board that the Town has received $105,000 in State reimbursement for COVID-19 expenses. Additional funds from the State may be available. The Town's FEMA submission has still not been approved.

    b. Nominate a Board of Finance member to the School Building Committee that will run through 6/30/2021.*

       ***Revised to reflect that the term will end 6/30/2021 not 6/30/2020, due to clerical error.**

       Tali Maidelis nominated for the position.

       **Motion** by John Sheehan and **seconded** by Mark Geer

       **Vote: 7-0** **Motion: Passed**

16. Liaison Reports: Glenn Patterson: Municipal Complex – we are on track for a temporary certificate of occupancy for the garage for the end of December 2020. All work is complete; however, landscaping, and the machinery for the wash bay units will be deferred until Spring. The canopy for the garbage trucks is done and we are in the final stages of finishing the project. The phase two remediation is now finished with one more sampling well to be completed with an expected balance of $150,000 to be returned to the Town.

17. Adjournment:

    **Motion** by John Sheehan and **seconded** by Mark Geer to adjourn the Meeting of the Board of Finance at 7:53 p.m.

    **Vote: 7-0** **Motion: Passed**

Respectfully submitted,

Mark Geer, Jr., Clerk

Maryellen McConnell, Secretary