

Board of Finance
Regular Meeting Minutes
Zoom Meeting

Wednesday, February 10, 2020
7:00 pm
Revision #1

Present: Chairman Ronald R. Fedor, Mark Geer, John Sheehan, Kevin Petchark, Glenn Patterson, Robert Tuneski

Absent: Tali Maidelis

Elected: Robert J. Brule, First Selectman

RTM: Thomas Dembek

Staff: Brett Mahoney, Chief of Police; Christine Johnston, Library Director, Gary Schneider, Public Works Director; Abby Piersall, Planning Director; Dani Gorman, Director Youth & Family Services; Paige Walton, Assessor, Joseph Mancini, BOE Director of Finance/Operations; Kimberly Allen, Finance Director, Maryellen McConnell, Secretary

1. Establishment of a quorum and call to order:

A quorum was established and a call to order was established at 7:00 pm, February 10, 2020.

2. Public comment: No public comment.
3. Approval and acceptance of minutes:

Motion by John Sheehan and **seconded** by Mark Geer to approve the revised minutes of January 13, 2021.

Vote: 6-0

Motion: Passed

4. To consider and act on a request from Brett Mahoney, Chief of Police, to request an additional appropriation of \$16,566 to purchase a generator for the regional police boat. This bid was through appropriate Town of Waterford Controls, bid #20-114 to Crocker's Boat Yard of New London for line #10129-53220.

Motion by John Sheehan and **seconded** by Mark Geer to authorize to transfer the money from contingency line #10121-59010 to pay for the generator.

Vote: 6-0

Motion: Passed

5. To consider and act on a request from Brett Mahoney, Chief of Police, to request an additional appropriation of \$33,639 to pay the remaining portion of the Police Department Records Management Software to Central Square Technologies.

Motion by John Sheehan and **seconded** by Mark Geer to approve the transfer from contingency line #10121-59010 to line #10147-52043.

Vote: 6-0

Motion: Passed

6. To consider and act on a transfer request from Gary Schneider, Public Works Director, for an **FY21 second quarter, Out of Series Transfer** as follows:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10130-52030	Professional Fees	90,000.00	(1,365.82)	5,000.00		3,634.18
10130-53300	Highway Materials	235,000.00	174,830.14		(5,000.00)	169,830.14
	Total			5,000.00	(5,000.00)	

Motion by John Sheehan to increase 10130-52030 Professional Fees by \$5,000 and decrease 10130-53300 Highway Materials by \$5,000, and **seconded** by Glenn Patterson.

Vote: 6-0

Motion: Passed

7. To consider and act on a request from Abby Piersall, Planning Director, to appropriate \$50,000 in Designated Funds from FY21 Capital and Non-Recurring Expenditure Fund line #20511-57857 Civic Triangle Upgrades.

Motion by John Sheehan, **seconded** by Mark Geer to appropriate \$50,000 in Designated Funds from FY21 Capital and Non-Recurring Expenditure Fund line #20511-57857 Civic Triangle Upgrades.

Vote: 6-0

Motion: Passed

8. To consider and act on a transfer request from Christine Johnson, Library Director, for an **Out of-Series Transfer** as follows:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10136-51110	Administration	112,435.00	(7,306.84)	44,470.75		37,163.91
10121-59010	Contingency	265,000.00	187,956.00		(44,470.75)	143,485.25
	Total			44,470.75	(44,470.75)	

*Amended motion to change from a transfer request to an additional appropriation added.

*Amended motion to decrease Contingency was not included in the original minutes.

*Amended Motion by John Sheehan to change from a transfer request to an additional appropriation of \$44,470.75.

Amended motion by John Sheehan to change the amount from \$44,470.75 to \$44,471.00, **seconded** by Glenn Patterson.

*Amended motion by John Sheehan to decrease Contingency by \$44,471.00 and increase Library Administration by \$44,471.00

Vote: 6-0

Motion: Passed

9. To consider and act on a transfer request from Dani Gorman, Youth & Family Services Director, for an **Out-of-Series Transfer** as follows:

Account	Description	Approved Budget Amount	Current Available Budget Amount	Account Increase	Account Decrease	Revised Available Budget Amount
10119-51810	Overtime	0.00	(114.78)	1,000.00		885.22
10119-52030	Professional Fees	22,000.00	12,462.20		(1,000.00)	11,462.20
	Total			1,000.00	(1,000.00)	

Motion by John Sheehan and **seconded** by Mark Geer to approved the request as stated.

Vote: 6-0

Motion: Passed

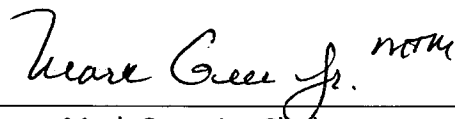
10. Old Business: None.
11. New Business:
 - a. John Sheehan – Questions and comments on the FY2020 Audit Report.
Discussion ensued, see attached questions and comments.
 - b. Paige Walton, Assessor: 2020 Grand List – it was completed on time. We are up 1.71% over last post BA's numbers. The bulk of the numbers are from personal property and motor vehicles.
12. Liaison Reports:
 - a. Glenn Patterson for the Municipal Complex: we have a temporary certificate of occupancy and we are in the new complex. The installation of the pressure washing system should take place by the end of next week. The majority of the small items on the punch list will be finished once the weather improves. We should be completing the project by April-May of this year.
 - b. Robert Brule: Ledge Light will be utilizing the Municipal Complex as a vaccination site. They are very happy to be able to utilize a very large site. Thomas Giard and myself have been in discussion regarding the Board of Education hiring a Human Resources Director and separate the Town and Board of Education Human Resources services.
13. Adjournment:

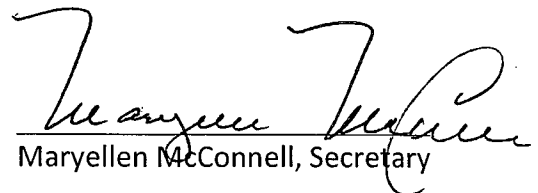
Motion by John Sheehan and **seconded** by Mark Geer to adjourn the Meeting of the Board of Finance at 8:41 p.m.

Vote: 6-0

Motion: Passed

Respectfully submitted,


Mark Geer, Jr., Clerk


Maryellen McConnell, Secretary